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AGENDA
OXNARD CITY COUNCIL
PUBLIC SAFETY COMMITTEE
Council Chambers, 305 West Third Street
November 12, 2019
Regular Meeting - 2:00 to 3:15 PM

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of fifteen minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to two minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the fifteen minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager for administrative action or scheduled on a subsequent agenda for discussion.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Public Safety Committee approve the minutes of the October 8, 2019 regular meeting as presented.

Contact: Michelle Ascencion, (805) 385-7805

D. REPORTS

1. Police Department

SUBJECT: Supplemental Law Enforcement Services Fund. (5/5/5)

RECOMMENDATION: That the Public Safety Committee recommends that City Council:

1. Recognize \$318,079 in grant revenue from the State Supplemental Law Enforcement Services Fund (SLESF) for Citizens Option for Public Safety (COPS) Program;

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Staff Presentation / Committee Discussion / Public Comment)

2. Approve a budget appropriation in the amount of \$318,079 for Body Worn Camera Storage Fees; and
3. Authorize the Chief Financial Officer or designee to approve additional budget appropriations if awarded.

Contact: Scott Whitney, (805) 385-7624

2. Police Department

SUBJECT: Federal and State Asset Forfeiture Funds. (5/5/5)

RECOMMENDATION: That the Public Safety Committee recommends that the City Council approves a budget appropriation in the amount of \$320,786 for the use of Federal (\$207,786) and State (\$113,000) asset forfeiture funds allocated to the City of Oxnard Police Department. The funds will be used for training and equipment purchases not normally associated with general fund expenditures.

Contact: Scott Whitney, (805) 385-7624

3. Fire Department

SUBJECT: FY 18 Assistance to Firefighters Grant. (5/5/5)

RECOMMENDATION: That the Public Safety Committee recommend the City Council adopts a resolution authorizing:

1. Authorizing the City Manager or designee to execute \$291,818.18 in grant funds from the Fiscal Year (FY) 18 Assistance to Firefighters Grant (AFG) to educate and license three firefighters as paramedics;
2. Authorizing the City Manager or designee to execute grant agreements and appropriate funds upon notification of grant award;
3. Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and approve administrative budget appropriation for the use of AFG funds upon award; and
4. Authorize Fire Chief or designee to submit all program related progress or status reports.

Contact: Darwin Base, (805) 385-7700

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT

MINUTES
OXNARD CITY COUNCIL
PUBLIC SAFETY COMMITTEE
Regular Meeting
October 8, 2019

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 2:00 p.m., Chair MacDonald called to order the regular meeting of the Oxnard City Council Public Safety Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Vianey Lopez, Carmen Ramirez, and Chair Bryan MacDonald were present.

Staff members present were Alexander Nguyen, City Manager; Jason Zaragoza, Deputy City Attorney; Scott Whitney, Police Chief; Ricardo Vazquez, Police Sergeant; Timothy Kelley, Police Sergeant; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Public Safety Committee approve the minutes of the September 10, 2019 regular meeting as presented.

It was moved by Member Ramirez, seconded by Member Lopez, to approve the minutes as presented. VOTE: Lopez, Ramirez, and MacDonald voted in favor; the motion carried 3-0.

D. REPORTS

Police Department

1. SUBJECT: Service Authority for Freeway Emergencies (SAFE) Grant Program.

RECOMMENDATION: That the Public Safety Committee recommend the City Council adopt a resolution:

1. Authorizing the City Manager to execute \$50,000 in grant funds from the Service Authority for Freeway Emergencies (SAFE) Grant Program, to be used for the purchase of two variable message trailers;
2. Authorizing the City Manager or designee to execute grant agreements and appropriate funds upon confirmation of grant award;
3. Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and approve special budget appropriations for use of SAFE grant funds; and
4. Authorizing the Chief of Police or designee to submit all program related progress or status reports.

Sergeant Vazquez gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Ramirez, seconded by Member Lopez, to approve the recommended action as presented. VOTE: Lopez, Ramirez, and MacDonald voted in favor; the motion carried 3-0.

2. SUBJECT: Department of Alcoholic Beverage Control / Office of Traffic Safety (ABC/OTS) Grant.

RECOMMENDATION: That the Public Safety Committee recommend the City Council adopt a resolution:

1. Authorizing the City Manager to execute and apply for \$20,000 in grant funds from the Department of Alcoholic Beverage Control/Office of Traffic Safety (ABC/OTS) Grant Program, to be used for overtime to conduct four (4) Minor Decoy Operations, four (4) Shoulder Tap Operations, and two (2) IMPACT Inspections;
2. Authorizing the City Manager or designee to execute grant agreements and appropriate funds upon confirmation of grant award;
3. Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and approve special budget appropriations for use of ABC/OTS grant funds; and
4. Authorizing the Chief of Police or designee to submit all program related progress or status reports.

Sergeant Kelley gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Lopez, seconded by Member Ramirez, to approve the recommended action as presented. VOTE: Lopez, Ramirez, and MacDonald voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

Member Ramirez commented on recent pedestrian fatalities in the city and requested an upcoming item on the Southern California Association of Governments' "Go Human" pedestrian and bicycle safety campaign.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair MacDonald adjourned the meeting at 2:16 p.m.

MICHELLE ASCENCION, CMC
City Clerk

BRYAN MACDONALD
Chair



PUBLIC SAFETY COMMITTEE AGENDA REPORT
REPORTS
AGENDA ITEM NO. D.1.

DATE: November 12, 2019
TO: Public Safety Committee
FROM: Scott Whitney, Police Chief, (805) 385-7624, scott.whitney@oxnardpd.org
SUBJECT: Supplemental Law Enforcement Services Fund. (5/5/5)

RECOMMENDATION

That the Public Safety Committee recommends that City Council:

1. Recognize \$318,079 in grant revenue from the State Supplemental Law Enforcement Services Fund (SLESF) for Citizens Option for Public Safety (COPS) Program;
2. Approve a budget appropriation in the amount of \$318,079 for Body Worn Camera Storage Fees; and
3. Authorize the Chief Financial Officer or designee to approve additional budget appropriations if awarded.

BACKGROUND

The County of Ventura will receive an estimated allocation of \$1,623,888 from the State Department of Finance for front line law enforcement funds as part of the Supplemental Law Enforcement Services Funds (SLESF). The State of California allocates funds to cities and counties based on population. The City of Oxnard's estimated portion is \$318,079. The SLESF funds result from a 0.15% Vehicle License Fee (VLF) and are meant to supplement existing services, and may not be used to supplant any existing funding for law enforcement services.

These funds will be used for the annual subscription costs related to the Department's body-worn camera (BWC) program.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 1. Improve community safety and quality of life through a combination of prevention, intervention, and suppression efforts that address crime and underlying issues.

FINANCIAL IMPACT

Approval of the recommended action will recognize State grant revenue and appropriate the FY19-20 SLESF COPS Program allocation of \$318,079 (Project 662157, Fund 195-State COPS Grant). No matching funds are

required.

Prepared by: Delia Campbell, Police Finance Manager

ATTACHMENTS

1. BA \$ 318,079 FY19-20 COPS SLESF

REQUEST FOR BUDGET APPROPRIATION

Department: Police Department
Project/Program
Manager: Delia Campbell

Date: November 12, 2019
Phone: 805-385-7612

Reason for Appropriation:

To recognize State grant revenue and appropriate funds from the Supplemental Law Enforcement Services Fund FY19-20, which is subgranted through the County of Ventura.

Accounts and Descriptions

AMOUNT

Fund: 195 - STATE COPS GRANT

Revenues/Transfers In

COPS Prog (SLESF FY19-20) (Project #662157)

195-2030-532-7231 STATE GRANT REVENUES 318,079

Sub-total Revenues 318,079

Expenditures/Transfers Out

COPS Prog (SLESF FY19-20) (Project #662157)

195-2030-802-8209 SRVCS-OTHER PROF/CONTRACT 318,079

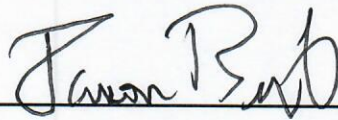
Sub-total Expenditures 318,079

Net Change to Fund Balance 0

Net Appropriation Change 318,079

Approvals

Department Director



Chief Financial Officer

City Manager



PUBLIC SAFETY COMMITTEE AGENDA REPORT

REPORTS AGENDA ITEM NO. D.2.

DATE: November 12, 2019

TO: Public Safety Committee

FROM: Scott Whitney, Police Chief, (805) 385-7624, scott.whitney@oxnardpd.org

SUBJECT: Federal and State Asset Forfeiture Funds. (5/5/5)

RECOMMENDATION

That the Public Safety Committee recommends that the City Council approves a budget appropriation in the amount of \$320,786 for the use of Federal (\$207,786) and State (\$113,000) asset forfeiture funds allocated to the City of Oxnard Police Department. The funds will be used for training and equipment purchases not normally associated with general fund expenditures.

BACKGROUND

The Oxnard Police Department participates with outside agencies in the investigation and prosecution of narcotics related crimes. Assets seized are proportionately shared among the agencies. These equitably shared funds must be used by law enforcement agencies for law enforcement purposes only and cannot replace or supplant existing resources. The current fiscal year's appropriation will be used for training opportunities that are not reimbursed by California P.O.S.T. (Peace Officers Standards & Training), various equipment purchases not historically covered via general fund expenditures, and funding community programs designed to combat gang activity and drug abuse.

We have identified several equipment purchases that support the Department's 2019 goals of Community Safety, Community Engagement, Neighborhood Problem-Solving, and Tools for Success including:

- Equipment to support criminal investigation
- Equipment to support first capabilities
- Property and Evidence Division storage room improvements
- Telecommunications & computer upgrades for the Mobile Command Post
- Tactical equipment (e.g. night vision, binoculars, and cameras)

California Health & Safety Code section 11489(a)(2)(A)(i) mandates that 15% of state asset seizure funds "be used for the sole purpose of funding programs designed to combat drug abuse and gang activity...for high-risk elementary and secondary school students." The designated portion of these seizure funds will be used to work closely with local community-based organizations to accomplish these goals.

In 2018, the Oxnard Police Department conducted an application process for Asset Seizure Community Funds and received ten (10) applications from local community-based organizations. Applicants were scored on

criteria that included: locality, target population, project benefits, evidence of need/prior success, and demonstrated program/applicant need. We were able to provide mini-grants between \$ 2,500 to \$5,000 to the following organizations:

Cityview Worship Church
Oxnard Church of the Nazarene
Hip-Hop Mindset
Oxnard Housing Authority - Resident Services Mural Project
Revive Community Church
Casa De Vida
DRAGG
Young Life

We plan to conduct a similar application process upon the approval of this recommendation.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 1. Improve community safety and quality of life through a combination of prevention, intervention, and suppression efforts that address crime and underlying issues.

Objective 1a. Create a renewed focus on police/community relations with underserved communities and youth population.

Objective 1d. Examine options for long term sustainability of public safety services to ensure an efficient and effective public safety service delivery model.

FINANCIAL IMPACT

Of the \$320,786 appropriation requested, \$207,786 will be appropriated to Asset Seizure-Vxnet Fed Fund 230 (Project #662158) for equipment and training, and \$113,000 will be appropriated to Asset Seizure-State Fund 191 (Project #662158) for equipment and community programs. The projected FY2019-20 ending unassigned fund balance of Asset Seizure-Vxnet Fed (Fund 230) and Asset Seizure-Vxnet State (Fund 191) is \$0.02 million and \$0.14 million, respectively, net of this appropriation request. Approval of this recommendation will have no impact on the General Fund.

Prepared by: Delia Campbell, Police Finance Manager

ATTACHMENTS

1. BA - FY19-20 Federal & State AFF

REQUEST FOR BUDGET APPROPRIATION

Department: Police Department
Project/Program
Manager: Delia Campbell

Date: November 12, 2019
Phone: 805-385-7612

Reason for Appropriation:

To recognize Federal and State Asset Seizure revenues and appropriate the funds for the FY19-20 operations.

Accounts and Descriptions

AMOUNT

Fund: 191 - ASSET SEIZURE - STATE

Revenues/Transfers In

ASSET SEIZURE - STATE (#662158)

191-2107-561-7466 ASSET SEIZURE-FINES & FORFEITURES 113,000

Sub-total Revenues 113,000

Expenditures/Transfers Out

ASSET SEIZURE - STATE (#662158)

191-2103-802-8209 SRVCS-OTHER PROF/CONTRACT 25,000

191-2103-802-8606 MACHINERY & EQUIPMENT-NEW 88,000

Sub-total Expenditures 113,000

Net Change to Fund Balance 0

Net Appropriation Change 113,000

Fund: 230 - ASSET SEIZURE - FEDERAL

Revenues/Transfers In

ASSET SEIZURE - FEDERAL (#662158)

230-2107-561-7466 ASSET SEIZURE-FINES & FORFEITURES 207,786

Sub-total Revenues 207,786

Expenditures/Transfers Out

ASSET SEIZURE - FEDERAL (#662158)

230-2103-802-8134 MINOR EQUIPMENT 87,286

230-2103-802-8209 SRVCS - OTHER PROF/CONTRACT 7,000

230-2103-802-8343 TRAINING 75,000

230-2103-802-8606 MACHINERY & EQUIPMENT-NEW 38,500

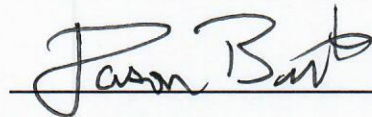
Sub-total Expenditures 207,786

Net Change to Fund Balance 0

Net Appropriation Change 207,786

Approvals

Department Director



Chief Financial Officer

City Manager



PUBLIC SAFETY COMMITTEE AGENDA REPORT

REPORTS AGENDA ITEM NO. D.3.

DATE: November 12, 2019

TO: Public Safety Committee

FROM: Darwin Base, Fire Chief, (805) 385-7700, darwin.base@oxnard.org

SUBJECT: FY 18 Assistance to Firefighters Grant. (5/5/5)

RECOMMENDATION

That the Public Safety Committee recommend the City Council adopts a resolution authorizing:

1. Authorizing the City Manager or designee to execute \$291,818.18 in grant funds from the Fiscal Year (FY) 18 Assistance to Firefighters Grant (AFG) to educate and license three firefighters as paramedics;
2. Authorizing the City Manager or designee to execute grant agreements and appropriate funds upon notification of grant award;
3. Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and approve administrative budget appropriation for the use of AFG funds upon award; and
4. Authorize Fire Chief or designee to submit all program related progress or status reports.

BACKGROUND

The City of Oxnard is eligible to accept an award of \$291,818.18 for the Fiscal Year (FY) 2018 Assistance to Firefighters Grant (AFG) in Federal funding from the Department of Homeland Security. There is a 10% required City match portion of \$29,181.82.

The purpose of the AFG program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

The City of Oxnard expanded service to include a Paramedic squad that provides advanced life support services to the community utilizing current members of the Fire Department who had maintained their California State Paramedic License. The goal of the Fire Department is to maintain staffing of the squad utilizing paramedics at the Firefighter rank, currently only two Firefighters have a paramedic license and the remaining pool is staffed with Engineer and Captain ranks.

Funding from FY 18 AFG will allow for three Firefighters to receive the paramedic license that would otherwise be cost prohibitive for the Fire Department. Paramedic school is a one year commitment that includes 460 hours of in class didactic instruction, 180 hours of a clinical lab in the hospital setting and 480 hours of lab spent in the field. FY 18 AFG funding will pay for tuition, station coverage, travel expenses and required materials.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Objective 1d. Examine options for long term sustainability of public safety services to ensure an efficient and effective public safety service delivery model.

FINANCIAL IMPACT

The FY 18 AFG grant provides reimbursement of costs associated with training and licensing three Firefighters as Paramedics amount of \$291,818.18; costs include tuition, training supplies, travel expenses and station coverage. A matching requirement of 10% is required. There is sufficient Fiscal Year 2019-20 funding available in the General Fund Fire Department Operating Budget (101-2201) to meet the \$21,886.37 required year one match. The \$7,295.46 match amount required in the second fiscal year will be included in the Fiscal Year 2020-21 Budget (101-2201).

Below is a summary of the Federal funding and City General Fund match by fiscal year:

	FY 20	FY 21	Total
Federal Grant	218,863.64	72,954.55	291,818.18
General Fund	21,886.37	7,295.46	29,181.82
Total	240,750.00	80,250.00	321,000.00

Prepared by: Amy Van Atta, Management Analyst II

ATTACHMENTS

1. FY 18 AFG Paramedic Resolution

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING
SUBMITTAL OF FEDERAL EMERGENCY MANAGEMENT AGENCY GRANT
APPLICATION FOR TRAINING FUNDS

WHEREAS, City Council Resolution No.12,053 sets out the procedure by which City staff may submit grant applications, following approval by resolution of the City Council; and

WHEREAS, the Fire Department has requested that City Council approve the submittal of an application to the Federal Emergency Management Agency (FEMA) for \$291,818.18 in grant funds to be used to educate and license three firefighters as Paramedics.

NOW, THEREFORE, the City Council of the City of Oxnard resolves to approve the submittal of a grant application by the City Manager for Fire Department enhancement. The City Council further resolves that the City Manager or designee is authorized to execute grant agreements; the Chief Financial Officer or designee is authorized to submit financial reports and grant claims, approve special budget appropriations for the use of the grant funds and perform all other required financial actions; and the Fire Chief or designee is authorized to submit non-financial reports.

PASSED AND ADOPTED this _____ day of November, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Timothy Flynn, Mayor

ATTEST:

APPROVED AS TO FORM:

Michelle Ascencion, City Clerk

Stephen M. Fischer, City Attorney