

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
November 19, 2019
Closed Session - 5:00 PM
Regular Meeting - 6:00 PM

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION (5:00 PM)

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code section 54956.9(d)(4)) (City Council)

Based on existing facts and circumstances, the City Council shall decide whether to initiate litigation in one potential case.

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - (Government Code Section 54956.8) (City Council)

Property: Portion of the property located at the southwest corner of Wooley Road and Seabridge Lane (APN 188-0-250-305)

Agency negotiators: Jeff Lambert, Scott Kolwitz and Kenneth Rozell

Negotiating parties: Oxnard School District

Under negotiation: Price and terms of payment

D. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL ITEMS

1. SUBJECT: Presentation of a Commendation to Casa Pacifica on the Occasion of its 25th Anniversary.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Staff Presentation / Council Discussion / Public Comment)

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

G. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. Housing Department

SUBJECT: Multi Service Center Mural Project at 1500 Camino Del Sol.

RECOMMENDATION: Receive and file a report regarding the multi service center mural project.

Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

H. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

I. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

K. INFORMATION/CONSENT AGENDA**1. City Clerk Department**

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the October 29, 2019 special meeting as presented.

Legislative Body: City Council

Contact: Michelle Ascencion, (805) 385-7805

2. City Attorney Department

SUBJECT: Council Procedures Manual Update.

RECOMMENDATION: That the City Council adopt a resolution revising the Council Procedures Manual. (Finance and Governance Committee approved 3-0)

Legislative Body: City Council

Contact: Stephen Fischer, (805) 385-7483

3. Community Development Department

SUBJECT: Adoption of Ordinance No. 2968 for California Building Standards Regulations.

RECOMMENDATION: That the City Council approve for second reading (by title only and waive further reading) and adoption of Ordinance No. 2968 repealing and reenacting Articles II through XI, XV, and XVI of Chapter 14 of the Oxnard City Code, pertaining to the California Building Code, California Residential Code, California Green Building Standards Code, International Property Maintenance Code, Uniform Code for the Abatement of Dangerous Buildings, California Historical Building Code, California Electrical Code, California Existing Buildings Code, California Mechanical Code, California Referenced Standards Code, California Plumbing Code, Fire Codes, and Fire Sprinklers.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

4. Community Development Department

SUBJECT: Notice of Pending Approval for Final Map for Tract No. 5984 (Planning and Zoning Permit No. 19-300-03) to subdivide 3.96 acres of vacant land into two residential lots and 50 condominium units for property located at the northeast corner of Harbor Boulevard and Wooley Road (commonly known as Anacapa). Filed by Planet Home Housing Pool 2, LLC.

RECOMMENDATION: That the City Council receive and file this Notice of Pending Approval for the Final Map for Tract No. 5984 (Planning and Zoning Permit No. 19-300-03).

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

5. Community Development Department

SUBJECT: Notice of Pending Approval for Final Map for Tract 6004 Associated with Planning & Zoning Permit No. 17-300-08 for the subdivision of 5.76 acres of undeveloped commercially zoned property into six lots ranging in size from 0.61 to 1.18 acres and vacation of City property on a parcel located on the Southside of Town Center Drive Between Oxnard Boulevard and North

Ventura Road within the RiverPark Specific Plan Area. Filed by Ann Walsh of Shea Properties.

RECOMMENDATION: That the City Council adopt a resolution to:

1. Vacate 1,934 square feet of City property as shown in the proposed Final Map of Tract 6004; including the rights to a public right-of-way easement;
2. Authorize the Mayor to sign the owner statement on the title page of Tract 6004 Final Map;
3. Direct the City Clerk to sign the "Abandonment Certificate" for the vacation of certain properties; and
4. Receive and file a "Notice of Pending Approval" for the Final Map of Tract 6004 by the Community Development Director including signature of "City Council's Certificate" on the title sheet of the final map accepting the offers of dedications.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

6. Community Development Department

SUBJECT: Budget Appropriation for Highway 101-Rice Phase II Project.

RECOMMENDATION: That the City Council approves and authorizes a budget appropriation for the Highway 101-Rice Phase II (Project No. 163106) in the amount of \$494,975. (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

7. Finance Department

SUBJECT: Update to Administrative Manual Debt Collection Policy (D-23) and Resolution Authorizing Charge Off of Uncollectible Accounts.

RECOMMENDATION: That the City Council:

1. Receive and file an amendment to the Administrative Manual - Debt Collection Policy (D-23), which has already been approved by the City Manager and Deputy City Manager under their authority; and
2. Adopt a resolution delegating authority to charge off uncollectible accounts less than \$25,000 to the City Manager or his designee.

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

8. Human Resources Department

SUBJECT: Resolution Amending the City-Wide Classification and Salary Resolution and Amending the Position Control Resolution for Public Works.

RECOMMENDATION: That the City Council Approve the Resolutions Amending the City-Wide Classification and Salary Resolution and Amending the Position Control Resolution for Public Works.

Legislative Body: City Council

Contact: Steve Naveau, (805) 385-7947

9. Public Works Department

SUBJECT: Award Contract A-8190 for Route 23 Bus Stop Installation Project to Toro Enterprises, Inc.

RECOMMENDATION: That the City Council:

1. Award and authorize the Mayor to execute Agreement A-8190 in the amount of \$765,294.50 for the Route 23 Bus Stop Installation Project PW 19-81 with Toro Enterprises, Inc.;
2. Approve \$76,529 for Project contingency for the Route 23 Bus Stop Installation Project;
3. Approve \$76,529 for engineering, inspection, survey and project management for the Route 23 Bus Stop Installation Project; and
4. Approve a Budget Appropriation of \$859,592 for the Route 23 Bus Stop Installation Project. This amount includes \$468,963 from the Air Pollution Buy Down fund (118) and an increase in Congestion Mitigation Air Quality (CMAQ) grant revenue fund (275) in the amount of, \$390,629 for project 203105.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

10. Public Works Department

SUBJECT: Pre-Disaster Mitigation Program Application Resolutions.

RECOMMENDATION: That City Council adopt resolutions authorizing the City Manager to submit applications for \$7,922,714 in grant funds to the California Governor's Office of Emergency Services (Cal OES) to be used for: the Mandalay Bay Seawall Retrofit, the Emergency Backup Generator at the Del Norte Regional Recycling and Transfer Station, the Emergency Backup Generator at Police Headquarters and the Emergency Backup Generator and Electrical Building Construction at the Oxnard Wastewater Treatment Plant.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

11. Public Works Department

SUBJECT: Approve the Third Amendment to Agreement No. A-7848 with Hopkins Groundwater Consultants, Inc. for Hydrogeologic Services.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute the Third Amendment to Agreement No. A-7848 (Purchase Order 5794) with Hopkins Groundwater Consultants, Inc. ("HGC"), that:

1. Adds \$500,000 for professional services for the final design and start-up of the City's Campus Park Aquifer Storage and Recovery (ASR) Well #1 project (Project);
2. Increases the professional services contract agreement from \$750,000 to \$1,250,000; and
3. Extends the expiration date to December 31, 2021.

(The Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

L. REPORTS

1. Housing Department

SUBJECT: Oxnard Navigation Center Lease. (10/15/15)

RECOMMENDATION: That the City Council approve and authorize the Mayor to sign a lease agreement with Fairgrow, LLC to occupy property located at 1258 Saviers Road, Oxnard, CA 93033 for use as a navigation center, which will provide a year-round 110 bed 24-hour homeless

shelter, shower and laundry facilities, a meal program, pet service, housing navigation, and case management services to homeless individuals in the City of Oxnard. The term of the lease is for a minimum of five years and the base rent, property taxes and insurance over the five-year period will cost \$1,517,077.

Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

2. City Treasurer Department

SUBJECT: City Treasurer's Quarterly Investment Report for the period ending September 30, 2019. (5/5/5)

RECOMMENDATION: That the City Council receive and file the report.

Legislative Body: City Council

Contact: Phillip Molina, (805) 385-7808

3. Human Resources Department

SUBJECT: Resolution Providing Salary and Benefits to Executive and Unrepresented Employees. (5/5/5)

RECOMMENDATION: That the City Council adopt a resolution providing salary and benefits to Executive and Unrepresented Employees.

Legislative Body: City Council

Contact: Steve Naveau, (805) 385-7947

4. Public Works Department

SUBJECT: Award Solicitation PW 20-12 for Supply of Crucial Chemicals Required for Water, Water Reclamation and Wastewater Treatment. (5/5/5)

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute the following:

1. Purchase Orders for supply and delivery of crucial chemicals to the City of Oxnard Wastewater Treatment Plant (OWTP), Headworks Facility, Advanced Water Purification Facility (AWPF), Water Campus and Water Blending Station No. 3 for a three (3) year period; and
2. Award Purchase Orders to the following vendors for three (3) year totals:
 - a) JCI Jones Chemicals, Inc. (\$398,686.02)
 - b) Kemira Water Solutions, Inc. (\$1,449,834.75)
 - c) Olin Corporation (\$794,890.77)
 - d) Univar USA, Inc. (\$431,734.88); and
3. Allow the Purchasing Manager to approve annual unit cost adjustments that remain within the Not To Exceed Limit of all Purchase Orders combined.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

M. ADJOURNMENT