CITY OF OXNARD
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
AGENDA
REGULAR MEETING
City Council Chambers
305 West Wing Third Street
Oxnard, CA 93030
Wednesday, November 20, 2019, 5:30 p.m.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the Parks, Recreation and Community Services Commission (PRCSC) only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments on items not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on items on the agenda should do so during public comments for that agenda item.

D. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the PRCSC meeting from the October 23, 2019 regular meeting are submitted for approval.
   RECOMMENDATION: PRCSC approve the minutes of the October 23, 2019 meeting.

E. REPORT OF COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

F. PARKS DIVISION REPORT

The Parks Division may report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to Staff for administrative action or scheduled on a subsequent agenda.

G. OLD BUSINESS

H. NEW BUSINESS

1. SUBJECT: Holiday Events, Recreation Staff
   RECOMMENDATION: That the Commission receive a schedule of upcoming holiday events.
2. SUBJECT: PRCSC Ad Hoc Committees - Status and logistics discussion
   RECOMMENDATION: That the Commissioners discuss committees status and logistics.

I. TASK FORCE/COMMITTEE REPORTS

Commissioners may report or arrange for the report of Task Force and Committee activities.

J. COMMISSION COMMENTS

Commissioners may individually report on items of interest or concern outside of sub-committee reports. The PRCSC cannot enter into detailed discussion or take action on any item presented during these reports.

K. ITEMS OF FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

L. ADJOURNMENT

The next regular meeting is scheduled for **Wednesday, December 11, 2019,** at 5:30 p.m. at the Council Chambers, 305 W. Third Street, Oxnard, CA 93030.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact the **Recreation office at (805) 385-7995**. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

"City of Oxnard website" The Parks, Recreation and Community Services Commission agenda is available on the City of Oxnard website at www.oxnard.org seven days before a meeting.

Written materials relating to an item on this agenda that are distributed to the Parks, Recreation and Community Services Commission within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 305 W. Third Street, Oxnard, CA 93030 during customary business hours.

PRCSC COMMITTEES
– A Proposal –

- ***The best way for Commissioners to work on PRCSC issues between Commission meetings.***

- ***The best way for Commissioners to focus their energies on specific issues of interest to them.***

- ***The best way for Commissioners to divide up the work of the Commission and more effectively accomplish our goals.***

Logistics

- **Two commissioners per committee.**
  (Chair or other can serve as 3rd member; cannot have more than 3 members)

- **Commissioners can serve on more than one committee.**

- **Commissioners can decline to serve on a committee.**

- **Committees can meet on their own.**

- **Committees should do research, do outreach, come back to Commission with reports and recommendations.**

- **Commission will agendize Committee recommendations, vote formally on whether to make a Commission recommendation.**

- **Committee then stays engaged for follow-up on recommendations with Staff & City Council.**

Restrictions

- **No more than 3 commissioners per committee.**

- **No discussion of committee topics with other commissioners beyond 3 total commissioners.**

- **Committees cannot act in lieu of Commission.**

- **Commissioners need to respect Staff time; do not expect Staff to do Committee work.**