MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
October 8, 2019

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 9:31 a.m., Chair Flynn called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Gabriela Basua, Bert Perello, and Chair Tim Flynn were present.

Staff members present were Alexander Nguyen, City Manager; Stephen Fischer, City Attorney; Shiri Klima, Deputy City Manager; Kevin Riper, Chief Financial Officer; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the September 24, 2019 regular meeting as presented.

It was moved by Member Perello, seconded by Member Basua, to approve the minutes as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

City Manager Department

1. SUBJECT: City of Oxnard Internal Audit Annual Work Plan Proposal for FY2018/2019 and FY2019/2020.
   RECOMMENDATION: That the Finance and Governance Committee recommends that City Council:
   1. Ratify the Internal Auditor Annual Work Plan Proposal for 2018/2019; and
   2. Ratify the Internal Auditor Annual Work Plan Proposal for 2019/2020.

The Deputy City Manager introduced Henry Oum of Price Paige & Company, who gave a report. Discussion ensued among the Committee, staff, Mr. Oum, and Fausto Hinojosa of Price Paige & Company. Public comments were received from Phillip Molina.

It was moved by Member Basua, seconded by Member Perello, to approve recommendation #1 (2018/2019 Work Plan) as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

It was moved by Member Basua, seconded by Member Perello, to direct staff to return to the committee with recommendation #2 (2019/2020 Work Plan) in November. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

2. SUBJECT: City of Oxnard Internal Audit Department Whistleblower Summary Update.
RECOMMENDATION: That the Finance and Governance Committee recommends that City Council receive and file the Internal Auditor Update on Whistleblower Matters.

(This item was skipped due to time.)

3. SUBJECT: Internal Auditor's Contract Amendment and Resolution.
RECOMMENDATION: 1. That the Finance and Governance Committee recommends that City Council authorize and the Mayor execute a First Amendment with Price Paige and Company to amend required protocols; and
2. That the Finance and Governance Committee recommends that City Council adopt a resolution delegating to the Finance and Governance Committee and its Chair (and in limited circumstances, the City Manager or City Attorney) oversight and coordination of Internal Auditor services, and amending the Whistleblower Hotline Policy.

The Deputy City Manager and City Manager gave a report. Public comments were received from Phillip Molina. Discussion ensued among the Committee and staff.

It was moved by Member Basua, seconded by Chair Flynn, to approve the recommended action as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Flynn adjourned the meeting at 11:01 a.m.

Michelle Ascencion

MICHELLE ASCENCION, CMC
City Clerk

Tim Flynn 10/8/19

TIM FLYNN
Chair