# MINUTES
# OXNARD CITY COUNCIL
# PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
October 22, 2019

## A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 11:00 a.m., Chair Perello called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Tim Flynn, Bryan MacDonald, and Chair Bert Perello were present.

Staff members present were Alexander Nguyen, City Manager; Tara Mazzanti, Assistant City Attorney; Cynthia Daniels, Community Development Project Manager; Stephen Fischer, City Attorney; Rosemarie Gaglione, Public Works Director; Bill Birch, Fleet Manager; Brian Yanez, Assistant Public Works Director; Thien Ng, Assistant Public Works Director; and Michelle Ascencion, City Clerk.

## B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Ray Blattel (concerns for parking safety in his neighborhood; uneven manhold covers).

## C. CONSENT AGENDA

### City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the October 8, 2019 regular meeting as presented.

*It was moved by Member Flynn, seconded by Member MacDonald,* to approve the minutes as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

## D. REPORTS

### Community Development Department

1. SUBJECT: Budget Appropriation for Highway 101-Rice Phase II Project.
   RECOMMENDATION: That the Public Works and Transportation Committee recommends the City Council approves and authorizes a budget appropriation for the Highway 101-Rice Phase II (Project No. 163106) in the amount of $494,975.

The Community Development Project Manager gave a report. Discussion ensued among the Committee and staff.

*It was moved by Member MacDonald, seconded by Member Flynn,* to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

Public Works Department

2. SUBJECT: Approve Purchase Order with WEX Bank for Fleet Fuel Cards Program.
RECOMMENDATION: That the Public Works and Transportation Committee recommend that City Council award and authorize the Mayor to establish a Purchase Order with WEX Bank in the not to exceed amount of $7,200,000 for a three year term for Fuel Cards.

The Fleet Manager gave a report. Discussion ensued among the Committee and staff.

*It was moved by Member Flynn, seconded by Member MacDonald,* to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

3. SUBJECT: Approve the Third Amendment to Agreement No. A-7848 with Hopkins Groundwater Consultants, Inc. for Hydrogeologic Services.
RECOMMENDATION: That the Public Works and Transportation Committee recommend that City Council approve and authorize the Mayor to execute the Third Amendment to Agreement No. A-7848 (Purchase Order 5794) with Hopkins Groundwater Consultants, Inc. ("HGC"), that:
1. Adds $500,000 for professional services for the final design and start-up of the City's Campus Park Aquifer Storage and Recovery (ASR) Well #1 project (Project); and
2. Increases the professional services contract agreement from $750,000 to $1,250,000; and,
3. Extends the expiration date to December 31, 2021.

Member MacDonald announced a potential real property conflict of interest with this item; he recused himself and left the dais.

Assistant Public Works Director Ng gave a report. Public comments were received from Roger Poirier. Discussion ensued among the Committee and staff.

*It was moved by Member Flynn, seconded by Member Perello,* to approve the recommended action as presented. VOTE: Flynn and Perello voted in favor; the motion carried 2-0.

E. ITEMS FOR FUTURE AGENDAS

Member Flynn commented on staff's progress on prioritizing and calendaring Council/Committee agenda item requests. Chair Perello requested an update on the condition of medians and alleys.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 11:54 a.m.

MICHELLE ASCENCION, CMC
City Clerk

BERT E. PERELLO
Chair