

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
December 3, 2019
Closed Session - 4:30 PM
Appointment Items - 5:30 PM
Regular Meeting - 6:00 PM

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council, Housing Authority Board.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION (4:30 PM)

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code section 54956.9 (d)(1)) (City Council)
Name of Case: In the Matter of: Order Instituting Rulemaking to Develop an Electricity Integrated Resource Planning Framework and to Coordinate and Refine Long-Term Procurement Planning Requirements
Public Utilities Commission Proceeding No. R.16-02-007.

D. APPOINTMENT ITEMS (5:30 PM)

1. Fire Department
SUBJECT: Southern California Edison, Wildfire Mitigation Planning and the Public Safety Power Shutoff Program. (15/10/10)
RECOMMENDATION: That the City Council receive a presentation from Ms. Rondi Guthrie, Government Relations Manager with Southern California Edison, on their current efforts in Wildfire Mitigation Planning and the Public Safety Power Shutoff Program.
Legislative Body: City Council
Contact: Darwin Base, (805) 385-7700

E. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Staff Presentation / Council Discussion / Public Comment)

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

G. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

H. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

I. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

K. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the November 5, 2019 regular meeting, November 7, 2019 special meeting, and November 19, 2019 regular meeting as presented.

Legislative Body: City Council

Contact: Michelle Ascencion, (805) 385-7805

2. City Attorney Department

SUBJECT: Council Committee Bylaws.

RECOMMENDATION: That the City Council adopt a resolution setting forth bylaws to establish regular meeting schedules for, powers and duties of, and types of business to be reviewed by the City Council committees established by Oxnard City Code Section 2-1.1. (Finance and Governance

Committee approved 3-0)

Legislative Body: City Council

Contact: Stephen Fischer, (805) 385-7483

3. Fire Department

SUBJECT: FY 18 Assistance to Firefighters Grant. (5/5/5)

RECOMMENDATION: That the City Council adopt a resolution authorizing:

1. The City Manager or designee to execute \$291,818.18 in grant funds from the Fiscal Year (FY) 18 Assistance to Firefighters Grant (AFG) to educate and license three firefighters as paramedics;
 2. The City Manager or designee to execute grant agreements and appropriate funds upon notification of grant award;
 3. The Chief Financial Officer or designee to submit financial reports and grant claims and approve administrative budget appropriation for the use of AFG funds upon award; and
 4. The Fire Chief or designee to submit all program related progress or status reports.
- (Public Safety Committee approved 2-0)

Legislative Body: City Council

Contact: Darwin Base, (805) 385-7700

4. Housing Department

SUBJECT: Amending Funding Loan Agreement between Citibank, N.A., Funding Lender, and the Housing Authority of the City of Oxnard for \$14,000,000 for Las Villas de Paseo Nuevo, which secured the issuance of Multi-Family Housing Revenue Bonds.

- RECOMMENDATION: 1. That the City Council approve and amend the Funding Loan Agreement between Citibank, N.A. and Housing Authority of the City of Oxnard for the \$14,000,000 loan originated on February 1, 2012 for the 72-unit affordable rental project Las Villas de Paseo Nuevo Apartments located 5637 to 5727 Cypress Road, Oxnard, allowing Citibank to standardize and securitize loans within its portfolio providing more capital for future project loans.
2. That the Housing Authority Board of Commissioners approve and amend the Funding Loan Agreement between Citibank, N.A. and Housing Authority of the City of Oxnard for the \$14,000,000 loan originated on February 1, 2012 for Las Villas de Paseo Nuevo Apartments located at 5637 to 5727 Cypress Road, Oxnard, allowing Citibank to standardize and securitize or consolidate their loans within its portfolio providing more capital for future project loans.

Legislative Body: City Council, Housing Authority Board

Contact: Emilio Ramirez, (805) 385-8094

5. Police Department

SUBJECT: Supplemental Law Enforcement Services Fund.

RECOMMENDATION: That the City Council:

1. Recognize \$318,079 in grant revenue from the State Supplemental Law Enforcement Services Fund (SLESF) for Citizens Option for Public Safety (COPS) Program;
2. Approve a budget appropriation in the amount of \$318,079 for Body Worn Camera Storage Fees; and
3. Authorize the Chief Financial Officer or designee to approve additional budget appropriations if awarded.

(Public Safety Committee approved 2-0)

Legislative Body: City Council

Contact: Scott Whitney, (805) 385-7624

6. Police Department

SUBJECT: Federal and State Asset Forfeiture Funds.

RECOMMENDATION: That the City Council approve a budget appropriation in the amount of \$320,786 for the use of Federal (\$207,786) and State (\$113,000) asset forfeiture funds allocated to the City of Oxnard Police Department. The funds will be used for training and equipment purchases not normally associated with general fund expenditures. (Public Safety Committee approved 2-0)

Legislative Body: City Council

Contact: Scott Whitney, (805) 385-7624

7. Public Works Department

SUBJECT: Award Agreement A-8184 to Huitt-Zollars for the Bicycle and Pedestrian Facilities Project.

RECOMMENDATION: That the City Council authorize the Mayor to sign and execute Agreement A-8184 in the amount of \$218,137 with Huitt-Zollars for the Bicycle and Pedestrian Facilities Project No. 133102/163101. (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

8. Public Works Department

SUBJECT: Approval of Purchase Order with Gibbs Truck Centers for Two (2) Semi-Tractors.

RECOMMENDATION: That City Council approve and authorize the Mayor to execute a Purchase Order with Gibbs Truck Centers in an amount not-to-exceed \$209,048.46 for two (2) semi-tractors. (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

9. Public Works Department

SUBJECT: Award Agreements for On-Call Professional Engineering Services.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute:

1. Agreement No. A-8177 with Encompass Consultant Group, Inc. for On-Call Professional Engineering and Surveying Services for a three year term, not to exceed \$500,000; and
2. Agreement No. A-8178 with Gannett Fleming, Inc. for On-Call Professional Engineering Services for a three year term, not to exceed \$250,000.

(Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

10. Public Works Department

SUBJECT: Appropriate Funds for C Street Bicycle Facilities Installation (Project No. 133103) and Oxnard Boulevard Bicycle Facilities Installation (Project No. 183101).

RECOMMENDATION: That the City Council approve a budget appropriation in the total amount of \$169,494 from the fund balance of the Air Pollution Buydown Fee Fund (118) to the following projects: \$62,821 for the C Street Bicycle Facilities Installation Project No. 133103, and \$106,673 for the Oxnard Boulevard Bicycle Facilities Installation Project No. 183101. (Public Works &

Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

L. PUBLIC HEARINGS

1. Community Development Department

SUBJECT: Planning and Zoning Permit No. 19-580-05 (Zoning Text Amendment) – Amendment to the Oxnard City Code to Create Regulations for Cannabis Retail Dispensaries. (15/10/10)

RECOMMENDATION: That the City Council approve the first reading by title only of an Ordinance to regulate retail cannabis within Chapters 11 and 16 of the Oxnard City Code pertaining to permitting and siting of cannabis dispensaries. (Housing and Economic Development Committee approved 3-0)

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

2. Community Development Department

SUBJECT: Planning and Zoning Permit No. 19-580-04 - Zoning Text Amendment to Create Regulations for Short Term Rentals. (5/10/10)

RECOMMENDATION: That the City Council:

1. Conduct a public hearing;
2. Determine the zoning text amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15061 and 15305 of Title 14, Division 6, Chapter 3 of the California Code of Regulations;
3. Introduce by title only and waive further reading of the following Ordinances by title only approving the following amendments to Chapters 7 (Nuisances), 16 (Zoning Code) and 17 (Coastal Zoning) of the Oxnard City Code:
 - a. Chapter 7: modify Section 7-56 (Civil Fines: Amounts) to establish fine amounts for violations;
 - b. Chapter 16: add Article XI to Chapter 16 regarding short-term rentals; add Subsection (19) to Section 16-21 (B) to the Residential Single-Family Zone and amend Section 16-148, Table 16-148 of the Downtown Code, add short-term rentals as an allowed, by right residential use in the DT-E, DT-G and DT-C zones subject to Article XI of Chapter 16;
 - c. Chapter 17: add Section 17-53 to Chapter 17 in Article IV regarding short term rentals and amend Chapter 17 of the Oxnard City Code by adding Subsection (B) (10) to Section 17-10; R-B-1, Single-Family Beach, Sub-Zone; Subsection (B) (10) to Section 17-11. R-W-1, Single-Family Water-Oriented, Sub-Zone; Subsection (B) (10) to Section 17-12. R-W-2, Townhouse Water-Oriented, Sub-Zone; Subsection (B) (10) Section 17-13; R-2-C, Coastal Multiple-Family, Sub-Zone; Subsection (B) (10) to Section 17-14; R-3-C, Coastal Medium Density Multiple-Family, Subsection (B) (3) to Section 17-15; CPC, Coastal Planned Community Sub-Zone; and Subsection (B) (9) to Section 17-25; R-BF, Beachfront Residential, Sub-Zone regarding allowing short-term rental units subject to Section 17.53;
 - d. Incorporate the following revisions to the ordinances that were proposed at the November 5, 2019 hearing: (1) include a 200' separation between STRs, (2) remove language that prohibits outdoor amplified music during quiet hours and rely on the existing sound regulations in Chapter 7, Article XI, (3) prohibit STRs in the Colony and Harbour Island HOAs, and (4) include exemptions for existing timeshare properties.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

3. Community Development Department

SUBJECT: Appeal of Planning Commission Action of PZ 18-500-12, Special Use Permit Regarding Property Located at 2900 Saviers Road; Request for Continuance to Date Certain. (5/5/5)

RECOMMENDATION: That the City Council continue until February 4, 2020 the appeal hearing for Planning and Zoning Permit No. 18-500-12 (SUP) for property located at 2900 Saviers Road.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

M. REPORTS1. Community Development Department

SUBJECT: Downtown Improvement Program Settlement Funds (DIPSF) - Priority Funding Recommendations. (10/20/10)

RECOMMENDATION: That the City Council:

1. Receive a report of Downtown Improvement Program Settlement Funds to benefit the revitalization of Downtown Oxnard; and

2. Approve a budget appropriation in the amount of \$540,000 from the fund balance of the City-Downtown Improvement Fund (481).

(Housing and Economic Development Committee approved 3-0)

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

2. Police Department

SUBJECT: Ordinance revision to ban the sale of flavored tobacco products. (20/15/10)

RECOMMENDATION: That City Council approve the first reading by title only and waive further reading of an ordinance amending Article XIV of Chapter 11 of the Oxnard City Code related to Tobacco Retailer Permits and the sale of flavored tobacco products.

Legislative Body: City Council

Contact: Scott Whitney, (805) 385-7624

3. Public Works Department

SUBJECT: Approve Purchase Order with WEX Bank for Fleet Fuel Cards Program. (5/5/5)

RECOMMENDATION: That the City Council award and authorize the Mayor to establish a Purchase Order with WEX Bank in the not to exceed amount of \$7,200,000 for a three year term for Fuel Cards. (Public Works and Transportation Committee approved 3-0; expenditures for FY19 have been updated since PWTC approval.)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

N. ADJOURNMENT