CITY OF OXNARD
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
AGENDA
REGULAR MEETING
City Council Chambers
305 West Wing Third Street, Oxnard, CA 93030
Wednesday, January 22, 2020, 5:30 p.m.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA
A person may address the Parks, Recreation and Community Services Commission (PRCSC) only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments on items not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on items on the agenda should do so during public comments for that agenda item.

D. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the PRCSC meetings from the November 20, 2019 meeting and December 11, 2019 meeting are submitted for approval.
RECOMMENDATION: PRCSC approve the minutes of the November 20, 2019 meeting and December 11, 2019 meeting.

E. CEREMONIAL CALENDAR

F. REPORT OF COMMISSION SECRETARY
The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any unagendized item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Holiday Wrap-up
RECOMMENDATION: That the Commission receive the report.

G. PARKS DIVISION REPORT
The Parks Division may report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any unagendized item presented during this report. Such items may only be referred to Staff for administrative action or scheduled on a subsequent agenda.

1. SUBJECT: Community Center Park East CDBG Projects - Parks Staff
RECOMMENDATION: That the Commission receive the report and discuss next steps.

2. SUBJECT: Adopt-A-Park Program - Parks Staff
RECOMMENDATION: That the Commission receive the report and discuss next steps.

H. NEW BUSINESS

1. SUBJECT: Proposed updated CAG Bylaws - Roger Poirier, Commissioner.
RECOMMENDATION: That the Commission approve proposed updated CAG bylaws.

2. SUBJECT: PRCSC Meeting Archives and 2020 Meeting Calendar - Roger Poirier, Commissioner
   RECOMMENDATION: That Commissioners review past and present Commission archives and approve meeting dates and meeting locations for 2020.

3. SUBJECT: Committees Status Report: Commissioners report on their Ad-Hoc Committees
   RECOMMENDATION: That the Commission discuss Committees and approve a deliverables timeline.

4. SUBJECT: Committee formation: Report to Council Committee; Unmet Needs Committee
   RECOMMENDATION: That the Commission approve formation of new committees.

5. SUBJECT: Election of 2020 Chair and Vice Chair.
   RECOMMENDATION: That the Commission elect a Chair and Vice Chair to serve until Jan, 2021.

J. TASK FORCE/COMMITTEE REPORTS

Commissioners may report or arrange for the report of Task Force and Committee activities.

K. COMMISSION COMMENTS

Commissioners may individually report on items of interest or concern outside of sub-committee reports. The PRCSC cannot enter into detailed discussion or take action on any item presented during these reports.

L. ITEMS OF FUTURE CONSIDERATION

Commissions may request that items be placed on future agendas for extended discussion.

M. ADJOURNMENT

The next regular meeting is scheduled for **Wednesday, February 26, 2020,** at 5:30 p.m. at the Council Chambers, 305 W. Third Street, Oxnard, CA 93030.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact the **Recreation office at (805) 385-7995**. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

"City of Oxnard website" The Parks, Recreation and Community Services Commission agenda is available on the city Oxnard website at www.oxnard.org seven days prior to a meeting.

Written materials relating to an item on this agenda that are distributed to the Parks, Recreation and Community Services Commission within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 305 W. Third Street, Oxnard, CA 93030 during customary business hours.