

**CITY OF OXNARD COMMISSION ON HOMELESSNESS
MINUTES OF THE MEETING OF JANUARY 6, 2020**

On Monday, January 6, 2020, at 4:05 p.m. the Meeting of the Commission on Homelessness convened in the Oxnard City Council Chambers, 305 West Third Street, Oxnard, CA 93030. Yukio Okano, Vice-Chair called the meeting to order at 4:05 p.m.

1. ROLL CALL AND CALL TO ORDER

Roll was called, the following Commissioners were in attendance: Jose Negrete, Ruby Durias, Yukio Okano, Rene Camper-Stewart, and David Littell. A quorum was deemed present. Peggy Rivera joined the meeting at 4:15 p.m.

City of Oxnard staff members present were Emilio Ramirez, Housing Director; Mark Alvarado, Homeless Services Program Coordinator and Angelica Navarro, Administrative Secretary III.

2. PUBLIC COMMENT

- 1. Maria Collier-** Here to report about operations of our Community Action of Ventura County homeless center. Struggling to keep the center open. Not closing it, but reducing hours of operation. Helping over a hundred clients per day over the span of ten years. Unfortunately, due to lack of funding we are being forced to cut the services we provide on a daily basis. Our hours will continue to be Monday thru Friday, 7 a.m. to 12 p.m. providing the same services with the exception of servicing twenty people per day. A day designated to clients based on the initials of their name. For example, Monday A-E, Tuesdays F-K, Wednesdays all are welcome, Thursday L-Q, Friday R-Z. That gives everyone at least two days to come in and use the facilities. We wanted to let the commission know and should things change we will notify you as well. If you have any questions please call 805-436-4000.
- 2. Corey Branchflower-** President of Shelter Care Resources, small non-profit that's been around for about seven years now. Help people thru the process of transitioning. Walk them through the process of getting services depending on their needs. Whether it be getting into a shelter, applying for rental assistance programs, or even finding a unit. We faced difficulties during the fires because all of the units were being taken up. When people are on the streets they aren't thinking clearly. Just wanted to come to the Commission and let them know that they exist.

3. INFO/CONSENT

- a. Minutes of December 2, 2019 Special Meeting –** Ruby Durias made a motion to accept the minutes, second by David Littell. Jose Negrete and Peggy Rivera abstained, the motion was accepted by everyone else and the minutes were approved.

4. REPORTS FROM STAFF

- a. Report from Director on Community Engagement -** Mr. Ramirez provided an update on the following topics:
 - a. Community outreach efforts for the Navigation Center;
 - b. Agreement for street outreach with the Salvation Army;
 - c. Homeless Set Aside Vouchers;
 - d. Point in Time Count need for volunteers;
 - e. Faith based meeting on Sunday January 12, 2019;
 - f. 2020 Solutions for Individual Homeless Adults A National Conference in February; and
 - g. Mark Alvarado's resignation as Oxnard's Homeless Assistance Program Coordinator.

5. COMMISSION BUSINESS

- a. Table discussion of Amendment to By-laws to Commission meeting of January 2020-** Jose Negrete made a motion to table discussion of Amendment to By-laws to the Retreat on January 18, 2020, second by Peggy Rivera. All in favor, none opposed and the motion passed.

b. Consideration of Subcommittee Structure- Jose Negrete made a motion to table discussion of consideration of subcommittee structure to the Retreat on January 18, 2020, second by Peggy Rivera. All in favor, none opposed and the motion passed.

6. OLD BUSINESS

- 1. 2020 Homeless Point in Time Count-** Volunteers needed to conduct the count that HUD uses to provide funding to the different jurisdictions. Training will take place Wednesday, January 21st at All Saints Episcopal Church at 144 South C Street in Oxnard.
- 2. Retreat of the Commission on Homeless Scheduled for January 18-** The agenda has been posted. Mr. Ramirez clarified time and location for the retreat. He will facilitate the retreat.

7. CALENDAR OF EVENTS

On December 14, 2019 a memorial service for the homeless neighbors who have passed will take place at Plaza Park in Ventura at 3PM.

8. ADJOURNMENT

There being no further business, the meeting stood adjourned at 5:04 p.m.

Minutes prepared by Angelica Navarro