

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Any materials to be presented at this meeting will be made available electronically 24 hours prior to the meeting, at the end of this agenda. The agenda reports are on the City of Oxnard web site at www.oxnard.org.



AMENDED AGENDA
(Item L-3 Amended; New Item N-2 Added)

OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street

July 10, 2018

Closed Session - 4:30 PM
Regular Meeting - 5:00 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes

C. CLOSED SESSION (4:30 PM)

1. Public Employee Performance Evaluation

CC Title: City Manager

The City Attorney requested that this item be discussed in closed session under the Brown Act exception of Government Code section 54957(b)(1) (public employee performance evaluation).

D. OPENING CEREMONIES (5:00 PM)

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL CALENDAR

1. SUBJECT: Oath of Office for City Manager Alexander Nguyen.

F. APPOINTMENT ITEM

Finance Department

1. SUBJECT: Corrective Action Plan Update. (15/10/10)

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.oxnard.org.

RECOMMENDATION: That the City Council to receive and file an update on the City's adopted Corrective Action Plan (CAP), which concerns the 135 audit findings stemming primarily from the FY2015 annual audit.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

G. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

H. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

I. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

J. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

K. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

L. INFORMATION CONSENT AGENDA**City Attorney Department**

1. **SUBJECT:** Response to Grand Jury Report - Campaign Signs.

RECOMMENDATION: That City Council authorizes the Mayor, the City Clerk, and the City Attorney to respond, on behalf of the City Council, to the Grand Jury report titled "Campaign Signs" dated April 5, 2018, in the form included as Attachment A.

Legislative Body: CC

Contact: Stephen M. Fischer

Phone: (805) 385-7483

City Manager Department

2. **SUBJECT:** Agreements for City Council Review.

RECOMMENDATION: That City Council, pursuant to Ordinance No. 2835, approve and authorize the City Manager to execute the following agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000:

A. Tomahawk Strategic Solutions (8092-17-FI) to provide tactical emergency training services (\$13,500).

B. Granite Construction (Purchase Order No. 6924) for hot asphalt material for street pavement repair (\$200,000).

C. Vulcan Materials (Purchase Order No. 6912) for hot asphalt material for street pavement repair (\$50,000).

D. WBCP, Inc. (8198-18-CO) to close out City Manager Executive Recruiter contract (\$2,620).

Legislative Body: CC

Contact: Alexander Nguyen

Phone: 805-385-7430

Cultural and Community Service Department

3. **SUBJECT:** Cultural Arts Grants. **(AMENDED)**

RECOMMENDATION: That the City Council approve the disbursement of recommended grant awards from the Art in Public Places fund to Oxnard-based legacy and emerging organizations and Oxnard-based artists (emerging, mid-career and collaborative) named in Attachment A, as part of the 2018/19 Cultural Arts Grant program.

Legislative Body: CC

Contact: Chelsea Reynolds

Phone: 385-8165

Finance Department

4. **SUBJECT:** City of Oxnard General Fund Loan to LMD 31 Rancho De La Rosa.

RECOMMENDATION: That City Council approve and authorize:

1. The Mayor to execute Agreement No. A-8072 between the City of Oxnard and Landscape Maintenance District 31 – Rancho De La Rosa for a loan in the amount of \$45,000 plus 2.9% interest to fund the replacement of fencing at LMD 31 Rancho De La Rosa;

2. The obligation created by this Agreement as memorialized by the Promissory Note and the Chief Financial Officer is authorized to effectuate this loan;

3. A budget appropriation in the amount of \$45,000 to LMD 31 Rancho De La Rosa (Fund 157) for replacement of fencing (Fenceworks, Inc. 8242-18-FN).

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

5. SUBJECT: Annual Report on Development Impact Fees (AB1600).

RECOMMENDATION: To receive and file the annual development impact fee report (AB1600) to the City Council for the fiscal year ended June 30, 2017.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

Fire Department

6. SUBJECT: Agreement Amendment Coastal Occupational Medical Group.

RECOMMENDATION: That City Council approve the first amendment to Agreement 7153-15-FI with Coastal Occupational Medical Group in the amount of \$300,000 for pre-employment and annual medical examinations as part of the Fire Department's Wellness Program and to provide consultation and treatment following communicable disease exposures.

Legislative Body: CC

Contact: Darwin Base

Phone: (805) 385-7700

7. SUBJECT: Agreement Amendment Performance Wellness.

RECOMMENDATION: That City Council approve the First Amendment to Agreement 7152-15-FI with Performance Wellness and Injury Prevention, Inc. in the not to exceed amount of \$280,000 for Fitness Services (quarterly and annual evaluations) as part of the Fire Department's Wellness/Fitness Program.

Legislative Body: CC

Contact: Darwin Base

Phone: (805) 385-7700

8. SUBJECT: Oxnard Fire Department to Offer Advanced Life Support Services.

RECOMMENDATION: That City Council:

1. Adopt a resolution authorizing the Oxnard Fire Department to participate in the Ventura County Emergency Medical Services Agency Advanced Life Support (ALS) System; and

2. Approve and authorize the City Manager to execute a three-year Agreement 8283-18-FI with Dr. Todd Larsen in the amount of \$121,290, not to exceed \$40,430 per year.

3. Approve and authorize the Mayor to execute Agreement A-8092 with Ventura County Emergency Medical Services Agency, a no-cost agreement, to allow Oxnard to participate in the County Emergency Medical Services system.

Legislative Body: CC

Contact: Darwin Base

Phone: (805) 385-7700

Police Department

9. SUBJECT: MOUs with School Districts.

RECOMMENDATION: That City Council approve and authorize the City Manager to execute the cost-sharing memoranda of understanding (MOU's) between the: Rio School District (RSD), Hueneme School District (HSD), Oxnard School District (OSD), and the Oxnard Union High School District (OUHSD) for the School Resource Officer (SRO) Program.

Legislative Body: CC

Contact: Scott Whitney

Phone: (805) 385-7624

10. SUBJECT: Response to Grand Jury Report Titled "Grand Jury Annual Detention Report."

RECOMMENDATION: That City Council authorizes the Mayor, the City Manager, and the Police Chief to respond, on behalf of the City Council, to the Grand Jury Report titled "Grand Jury Annual Detention Report" dated May 16, 2018, in the form included as Attachment B.

Legislative Body: CC

Contact: Scott Whitney

Phone: (805) 385-7624

Public Works Department

11. SUBJECT: Award Contract for Desalter Reverse Osmosis Membrane Procurement Project PW 18-25.

RECOMMENDATION: That City Council award and authorize the Mayor to execute Purchase Order No. 6788 in the amount of \$415,426 for the Desalter Reverse Osmosis Membrane Procurement Project PW 18-25 with Toray Membrane USA, Inc.

Legislative Body: CC

Contact: Rosemarie Gaglione

Phone: (805) 385-8055

12. SUBJECT: Approve the First Amendment to Agreement A-7929 with Univar USA, Inc.

RECOMMENDATION: That City Council approve and authorize the Mayor to execute the First Amendment with Univar USA, Inc. for the increased cost per gallon for chemicals.

Legislative Body: CC

Contact: Rosemarie Gaglione

Phone: (805) 385-8055

13. SUBJECT: Hazard Mitigation Grant Program Application Resolution and Agreement.

RECOMMENDATION: That City Council:

1. Adopt a resolution authorizing the City Manager to submit applications up to \$15,030,000 in California Governor's Office of Emergency Services (Cal OES) grant funds; and

2. Award and authorize the Mayor to execute Agreement No. 8231-18-PW with M6 Consulting in the amount of \$175,000.

Legislative Body: CC

Contact: Rosemarie Gaglione

Phone: (805) 385-8055

14. SUBJECT: Purchase Order with Accent Wire for Supply and Delivery of Material Recovery Facility Baling Wire.

RECOMMENDATION: That City Council approve and authorize the Mayor to execute a purchase order with ADSEG, Inc. dba Accent Wire-Tie, in an amount not to exceed \$400,000 for supply and delivery of baling wire for recyclables for a three year term, effective June 1, 2018, to May 31, 2021.

Legislative Body: CC

Contact: Rosemarie Gaglione

Phone: (805) 385-8055

15. SUBJECT: Utility Rate Assistance Program

RECOMMENDATION: That the City Council:

1. Receive an update on the first year of "Project Assist" that began July 1, 2017;

2. Approve the second year of the utilities rate assistance program called Project Assist, effective July 1, 2018, to assist low-income Oxnard residential customers, and authorize staff to grant financial relief equal to a \$10.00 credit for the monthly utility service charged to customers who meet the eligibility requirements discussed in Resolution No. 15,008, adopted by Council on April 25, 2017; and

3. Authorize staff to direct up to \$100,000 in Fiscal Year 2018-2019 from penalty fees charged to current customers who pay their bills late to fund Project Assist.

Legislative Body: CC

Contact: Rosemarie Gaglione

Phone: (805) 385-8055

M. PUBLIC HEARINGS**Development Services Department**

1. **SUBJECT:** Appeal of Planning Commission's Decision on Planning and Zoning Permit No. 17-400-04 (Coastal Development Permit); Beachfront Residence at 1125 Capri Way (APN191-0-091-045). (15/10/10)

RECOMMENDATION: That City Council adopt a resolution upholding the Planning Commission's approval of Planning and Zoning Permit No. 17-400-04 (Coastal Development Permit), subject to certain findings and conditions set forth in Planning Commission Resolution No. 2018-11.

Legislative Body: CC

Contact: Ashley Golden

Phone: (805) 385-7882

Housing Department

2. **SUBJECT:** Public Hearing 2013-17 Consolidated Plan (Extending the Plan for an Additional Two Plan Years, 2018 and 2019); FY2018-19 CDBG, HOME, and ESG Annual Action Plan Funding Recommendations; and Amended Citizens' Participation Plan. (10/20/15)

RECOMMENDATION: That the City Council:

1. Conduct a public hearing to consider public testimony regarding project funding recommendations for use of entitlement grant funds;
2. Approve the 2018 Annual Action Plan (AAP) with final recommended use of funds for the three entitlement grants, Community Development Block Grant (CDBG), Home Investments Partnership (HOME) grant and the Homeless Emergency Solutions Grant (HESG);
3. Approve the 2nd amendment to the 2013-17 Consolidated Plan (ConPlan), extending the plan for an Additional Two Plan Years, 2018 and 2019);
4. Approve an Amended Citizens' Participation Plan (CPP);
5. Authorize the City Manager to make any changes to the AAP, Consolidated Plan, and amended CPP, as directed by the City Council, including amending any budget appropriations approved by the City Council and requiring amendment to reflect the additional federal funding received.
6. Authorize the City Manager to execute the required applications, certifications, and other pertinent documents for the submission of the ConPlan and AAP to the U.S. Department of Housing and Urban Development (HUD);
7. Authorize the City Manager to execute HUD agreements and sign all agreements for the implementation of the ConPlan and AAP including subrecipients, interdepartmental, and intradepartmental agreements.

Legislative Body: CC

Contact: Arturo Casillas

Phone: (805) 385-8094

N. REPORTSPolice Department

1. SUBJECT: 2018/2019 Agreement with Ventura County Animal Services (VCAS) for Sheltering of Animals (5/10/5)

RECOMMENDATION: That City Council:

1. Receive a report from staff on animal safety services within the City.
2. Approve and authorize the Mayor to execute a one year-agreement A-8082 with the County of Ventura's Public Health Agency for animal sheltering services, in an amount not to exceed \$1,948,039.12 for Fiscal Year 2018-2019.

Legislative Body: CC

Contact: Scott Whitney

Phone: (805) 385-7624

Fire Department

2. SUBJECT: Purchase of Two (2) Fire Engines (5/5/5) **(NEW ITEM)**

RECOMMENDATION: That City Council approves and authorizes the Mayor to execute a purchase order (Requisition #3999) in the amount of \$1,360,900.43 for the purchase of two (2) fire engines from South Coast Fire Equipment.

Legislative Body: CC

Contact: Darwin Base

Phone: (805) 385-7700

O. ADJOURNMENT