

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Any materials to be presented at this meeting will be made available electronically 24 hours prior to the meeting, at the end of this agenda. The agenda reports are on the City of Oxnard web site at www.oxnard.org.



AMENDED AGENDA
(Two Items Added – 6/14/18)

OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
June 19, 2018
Regular Meeting - 6:00 PM
Closed Session - 4:30 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Housing Authority.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes

C. CLOSED SESSION (4:30 PM)

1. Conference with Legal Counsel - Anticipated Litigation

CC On the advice of the City Attorney, based on existing facts and circumstances, the City Council shall decide whether to initiate litigation in one potential case, pursuant to Government Code section 54956.9(d)(4).

2. Conference with Legal Counsel - Potential Litigation

On the advice of the City Attorney, pursuant to Government Code section 54956.9 (d)(2), based on existing facts and circumstances, there is significant exposure to litigation against the City in one potential case.

3. Conference with Labor Negotiator

(Government Code section 54957.6 (a))

CC Agency designated representative: Stephen Fischer, City Attorney.

Unrepresented Employee: City Manager

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.oxnard.org.

4. Public Employee Appointment

CC (Government Code section 54957 (b)(1))

Title: City Manager

NEW ITEM

5. Conference with Labor Negotiator

(Government Code section 54957.6 (a))

CC Agency designated representative: Stephen Fischer, City Attorney.

Unrepresented Employee: City Manager

D. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

E. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

F. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

NEW ITEMCity Attorney Department

1. **SUBJECT:** Approval of City Manager Employment Agreement (5/5/5)
RECOMMENDATION: That City Council approve and authorize the Mayor to execute an agreement (Agreement No. 8087) with Alexander T. Nguyen to serve as City Manager for an initial term to expire on July 8, 2021, with two automatic one year extensions, with a base salary of \$285,000 and providing terms and conditions concerning his employment as the City Manager.
Legislative Body: CC Contact: Stephen M. Fischer Phone: 385-7483

H. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

I. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

J. INFORMATION CONSENT AGENDACity Clerk Department

1. **SUBJECT:** Approval of Minutes.
RECOMMENDATION: That the City Council approve the minutes of the April 17, 2018 Regular Meeting, April 24, 2018 Regular Meeting, May 8, 2018 Regular Meeting, May 10, 2018 Special Meeting, May 15, 2018 Special Meeting, and May 15, 2018 Regular Meeting, as presented.
Legislative Body: CC Contact: Michelle Ascencion Phone: (805) 385-7805

City Manager Department

2. **SUBJECT:** Oxnard Development Impact Fee Program Phase II.
RECOMMENDATION: That City Council approve the agreement with Harris & Associates (No. 8300-18-CM) for the Oxnard Development Impact Fees Program Phase II Project in the amount of \$440,045.
Legislative Body: CC Contact: Jesus Nava Phone: (805) 385-7497

Finance Department

3. **SUBJECT:** April 2018 Month-End Financial Summary with Dashboard.
RECOMMENDATION: That the City Council receive and file the April 2018 monthly financial summary report, with the dashboard highlights included.
Legislative Body: CC Contact: Jim Throop Phone: (805) 385-7475

4. SUBJECT: Adopt a Resolution Authorizing the Special Tax Levy for Community Facilities District No. 5 (Riverpark)

RECOMMENDATION: That City Council:

1. Acting as the legislative body of Community Facilities District (CFD) No. 5, adopt a resolution setting a special tax rate within CFD No. 5 (Riverpark) for FY 2018-19; and
2. Authorize the Special Districts Manager to execute an agreement for Billing of Direct Assessments with the Ventura County Auditor-Controller to provide the service of placement of direct assessments on the Ventura County Secured Tax Roll.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

5. SUBJECT: Adoption of the New Purchasing Ordinance No. 2943.

RECOMMENDATION: That City Council adopt Ordinance No. 2943 (read by title only, waiving further reading) amending Oxnard City Code Chapter 4, the Purchasing Manual, the Administrative Manual, and a variety of purchasing resolutions and policies.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

6. SUBJECT: Budget Appropriation Adjustment for External Auditors.

RECOMMENDATION: For the City Council to approve a total appropriation of \$102,785 from General Fund Reserves to General Fund General Accounting Audit (Account No. 101-1601-801-8203) and Finance Legal Services (Account No. 101-1600-801-8204) for the additional out of scope work and the additional costs due to existing City litigation concerning the City's prior external auditors. The contract amendment (agreement A-7819) was approved on May 22, 2018; however, the staff report omitted a budget recommendation to appropriate the funding.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

Information Technology Department

7. SUBJECT: Extension of Compuwave Blanket Purchase Order for Computer Upgrade.

RECOMMENDATION: That City Council authorize a request to raise the not-to-exceed amount of Compuwave Purchase Order #6668 from \$225,000 to \$350,000. This purchase order was approved on February 6, 2018 and issued for the purchase of computers, network hardware and software.

Legislative Body: CC

Contact: Keith Brooks

Phone: 385-7597

Public Works Department

8. SUBJECT: Approve Funding for Street Project Design.

RECOMMENDATION: That City Council approve a budget appropriation for project design funding for residential and arterial street resurfacing projects and preventative maintenance projects in the amount of \$3,383,972.

Legislative Body: CC

Contact: Rosemarie Gaglione

Phone: (805) 385-8055

K. PUBLIC HEARINGS**Finance Department**

1. **SUBJECT:** Levy of Fiscal Year 2018-19 Assessments in Mandalay Beach Maintenance District (MAD 4). (5/5/5)

RECOMMENDATION: That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2018-2019 assessments for the Mandalay Beach Maintenance District.
2. Adopt a resolution fixing the special assessments in the Mandalay Beach Maintenance District for Fiscal Year 2018-2019.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

2. **SUBJECT:** Levy of Waterway Maintenance District Assessments Fiscal Year 2018-19 (5/5/5)

RECOMMENDATION: That City Council:

1. Hold a public hearing regarding proposed assessments for the Waterway Maintenance District for Fiscal Year 2018-2019.
2. Adopt a resolution for Fiscal Year 2018-2019 fixing assessments for the Waterway Maintenance District.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

3. **SUBJECT:** Adoption of Resolution Ordering the Dissolution of Two Landscape Maintenance Districts: LMD 9 – Strawberry Fields and LMD 15 – Pelican Pointe. (5/5/5)

RECOMMENDATION: That City Council:

1. Hold a public hearing to receive public testimony regarding the dissolution of two (2) of the City's Landscape Maintenance Districts for Fiscal Year 2018-2019 pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500).
2. Adopt a resolution approving the dissolution (Attachment A) of two (2) of the City's Landscape Maintenance Districts for Fiscal Year 2018-2019 pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500).

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

4. **SUBJECT:** Adoption of Resolution Approving Engineer's Report and Ordering the Levy and Collection of Assessments for the Fiscal Year 2018-19 Within the City's Landscape Maintenance Districts. (5/5/5)

RECOMMENDATION: That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2018-2019 assessments in the City's Landscape Maintenance Districts, and

2. Adopt a resolution approving the Fiscal Year 2018-2019 Consolidated Engineer's Report and ordering the levy and collection of assessments (Attachment A) for Fiscal Year 2018-2019 within the City's Landscape Maintenance Districts pursuant to the Landscaping and Lighting Act of 1972.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

City Manager Department

5. SUBJECT: Public Hearing on the Fiscal Year 2018-19 Operating Budget (15/15/15)
RECOMMENDATION: That the City Council and Housing Authority, for the City of Oxnard, conduct a public hearing on the Fiscal Year 2018-19 operating budget for the City of Oxnard and Oxnard Housing Authority; and provide staff direction regarding any adjustments to the proposed budgets, in preparation for final budget adoption on June 26, 2018.

Legislative Body: CC, HA

Contact: Scott Whitney

Phone: (805) 385-7624

L. REPORTSHousing Department

1. SUBJECT: Section 8 Housing Choice Voucher Program Budget for Fiscal Year 2019. (5/5/5)
RECOMMENDATION: That the Board of Commissioners of the Housing Authority of the City of Oxnard (1) adopt a resolution approving and adopting the recommended \$20,739,184 operating budget for the Section 8 Housing Choice Voucher Program ("Section 8") for fiscal year 2019 and (2) approve and authorize the use of \$277,256 of unrestricted cash/investments to fund the projected deficit.

Legislative Body: HA

Contact: Arturo Casillas

Phone: (805) 385-8094

2. SUBJECT: Low Rent Public Housing Budget for Fiscal Year 2019. (5/5/5)
RECOMMENDATION: That the Board of Commissioners of the Housing Authority of the City of Oxnard (1) adopt a resolution approving and adopting the recommended \$7,291,752 operating budget for the Low Rent Public Housing program ("LRPH") for fiscal year 2019, as presented for each project area and (2) approve and authorize the use of \$428,224 of unrestricted cash/investments to fund the projected deficit.

Legislative Body: HA

Contact: Arturo Casillas

Phone: (805) 385-8094

M. ADJOURNMENT