

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Any materials to be presented at this meeting will be made available electronically 24 hours prior to the meeting, at the end of this agenda. The agenda reports are on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
June 19, 2018
Regular Meeting - 6:00 PM
Closed Session - 4:30 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Housing Authority.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes

C. CLOSED SESSION (4:30 PM)

1. Conference with Legal Counsel - Anticipated Litigation

CC On the advice of the City Attorney, based on existing facts and circumstances, the City Council shall decide whether to initiate litigation in one potential case, pursuant to Government Code section 54956.9(d)(4).

2. Conference with Legal Counsel - Potential Litigation

On the advice of the City Attorney, pursuant to Government Code section 54956.9 (d)(2), based on existing facts and circumstances, there is significant exposure to litigation against the City in one potential case.

3. Conference with Labor Negotiator

(Government Code section 54957.6 (a))

CC Agency designated representative: Stephen Fischer, City Attorney.

Unrepresented Employee: City Manager

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.oxnard.org.

4. Public Employee Appointment

CC (Government Code section 54957 (b)(1))

Title: City Manager

D. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

E. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

F. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

H. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

I. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the

information/consent agenda. The presiding officer shall limit public comments to three minutes.

J. INFORMATION CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the April 17, 2018 Regular Meeting, April 24, 2018 Regular Meeting, May 8, 2018 Regular Meeting, May 10, 2018 Special Meeting, May 15, 2018 Special Meeting, and May 15, 2018 Regular Meeting, as presented.

Legislative Body: CC

Contact: Michelle Ascencion

Phone: (805) 385-7805

City Manager Department

2. SUBJECT: Oxnard Development Impact Fee Program Phase II.

RECOMMENDATION: That City Council approve the agreement with Harris & Associates (No. 8300-18-CM) for the Oxnard Development Impact Fees Program Phase II Project in the amount of \$440,045.

Legislative Body: CC

Contact: Jesus Nava

Phone: (805) 385-7497

Finance Department

3. SUBJECT: April 2018 Month-End Financial Summary with Dashboard.

RECOMMENDATION: That the City Council receive and file the April 2018 monthly financial summary report, with the dashboard highlights included.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

4. SUBJECT: Adopt a Resolution Authorizing the Special Tax Levy for Community Facilities District No. 5 (Riverpark)

RECOMMENDATION: That City Council:

1. Acting as the legislative body of Community Facilities District (CFD) No. 5, adopt a resolution setting a special tax rate within CFD No. 5 (Riverpark) for FY 2018-19; and
2. Authorize the Special Districts Manager to execute an agreement for Billing of Direct Assessments with the Ventura County Auditor-Controller to provide the service of placement of direct assessments on the Ventura County Secured Tax Roll.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

5. SUBJECT: Adoption of the New Purchasing Ordinance No. 2943.

RECOMMENDATION: That City Council adopt Ordinance No. 2943 (read by title only, waiving further reading) amending Oxnard City Code Chapter 4, the Purchasing Manual, the Administrative Manual, and a variety of purchasing resolutions and policies.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

6. SUBJECT: Budget Appropriation Adjustment for External Auditors.

RECOMMENDATION: For the City Council to approve a total appropriation of \$102,785 from General Fund Reserves to General Fund General Accounting Audit (Account No. 101-1601-801-8203) and Finance Legal Services (Account No. 101-1600-801-8204) for the

additional out of scope work and the additional costs due to existing City litigation concerning the City's prior external auditors. The contract amendment (agreement A-7819) was approved on May 22, 2018; however, the staff report omitted a budget recommendation to appropriate the funding.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

Information Technology Department

7. SUBJECT: Extension of Compuwave Blanket Purchase Order for Computer Upgrade.

RECOMMENDATION: That City Council authorize a request to raise the not-to-exceed amount of Compuwave Purchase Order #6668 from \$225,000 to \$350,000. This purchase order was approved on February 6, 2018 and issued for the purchase of computers, network hardware and software.

Legislative Body: CC

Contact: Keith Brooks

Phone: 385-7597

Public Works Department

8. SUBJECT: Approve Funding for Street Project Design.

RECOMMENDATION: That City Council approve a budget appropriation for project design funding for residential and arterial street resurfacing projects and preventative maintenance projects in the amount of \$3,383,972.

Legislative Body: CC

Contact: Rosemarie Gaglione

Phone: (805) 385-8055

K. PUBLIC HEARINGS

Finance Department

1. SUBJECT: Levy of Fiscal Year 2018-19 Assessments in Mandalay Beach Maintenance District (MAD 4). (5/5/5)

RECOMMENDATION: That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2018-2019 assessments for the Mandalay Beach Maintenance District.
2. Adopt a resolution fixing the special assessments in the Mandalay Beach Maintenance District for Fiscal Year 2018-2019.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

2. SUBJECT: Levy of Waterway Maintenance District Assessments Fiscal Year 2018-19 (5/5/5)

RECOMMENDATION: That City Council:

1. Hold a public hearing regarding proposed assessments for the Waterway Maintenance District for Fiscal Year 2018-2019.
2. Adopt a resolution for Fiscal Year 2018-2019 fixing assessments for the Waterway Maintenance District.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

3. SUBJECT: Adoption of Resolution Ordering the Dissolution of Two Landscape Maintenance Districts: LMD 9 – Strawberry Fields and LMD 15 – Pelican Pointe. (5/5/5)

RECOMMENDATION: That City Council:

1. Hold a public hearing to receive public testimony regarding the dissolution of two (2) of the City's Landscape Maintenance Districts for Fiscal Year 2018-2019 pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500).
2. Adopt a resolution approving the dissolution (Attachment A) of two (2) of the City's Landscape Maintenance Districts for Fiscal Year 2018-2019 pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500).

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

4. SUBJECT: Adoption of Resolution Approving Engineer's Report and Ordering the Levy and Collection of Assessments for the Fiscal Year 2018-19 Within the City's Landscape Maintenance Districts. (5/5/5)

RECOMMENDATION: That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2018-2019 assessments in the City's Landscape Maintenance Districts, and
2. Adopt a resolution approving the Fiscal Year 2018-2019 Consolidated Engineer's Report and ordering the levy and collection of assessments (Attachment A) for Fiscal Year 2018-2019 within the City's Landscape Maintenance Districts pursuant to the Landscaping and Lighting Act of 1972.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

City Manager Department

5. SUBJECT: Public Hearing on the Fiscal Year 2018-19 Operating Budget (15/15/15)

RECOMMENDATION: That the City Council and Housing Authority, for the City of Oxnard, conduct a public hearing on the Fiscal Year 2018-19 operating budget for the City of Oxnard and Oxnard Housing Authority; and provide staff direction regarding any adjustments to the proposed budgets, in preparation for final budget adoption on June 26, 2018.

Legislative Body: CC, HA

Contact: Scott Whitney

Phone: (805) 385-7624

L. REPORTSHousing Department

1. SUBJECT: Section 8 Housing Choice Voucher Program Budget for Fiscal Year 2019. (5/5/5)
RECOMMENDATION: That the Board of Commissioners of the Housing Authority of the City of Oxnard (1) adopt a resolution approving and adopting the recommended \$20,739,184 operating budget for the Section 8 Housing Choice Voucher Program ("Section 8") for fiscal year 2019 and (2) approve and authorize the use of \$277,256 of unrestricted cash/investments to fund the projected deficit.

Legislative Body: HA

Contact: Arturo Casillas

Phone: (805) 385-8094

2. SUBJECT: Low Rent Public Housing Budget for Fiscal Year 2019. (5/5/5)

RECOMMENDATION: That the Board of Commissioners of the Housing Authority of the City of Oxnard (1) adopt a resolution approving and adopting the recommended \$7,291,752 operating budget for the Low Rent Public Housing program ("LRPH") for fiscal year 2019, as presented for each project area and (2) approve and authorize the use of \$428,224 of unrestricted cash/investments to fund the projected deficit.

Legislative Body: HA

Contact: Arturo Casillas

Phone: (805) 385-8094

M. ADJOURNMENT



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 1

DATE: June 19, 2018

TO: City Council

FROM: Michelle Ascencion
City Clerk

SUBJECT: Approval of Minutes.

CONTACT: Michelle Ascencion, City Clerk
Michelle.Ascencion@oxnard.org, (805) 385-7805

RECOMMENDATION:

That the City Council approve the minutes of the April 17, 2018 Regular Meeting, April 24, 2018 Regular Meeting, May 8, 2018 Regular Meeting, May 10, 2018 Special Meeting, May 15, 2018 Special Meeting, and May 15, 2018 Regular Meeting, as presented.

STRATEGIC PRIORITIES:

This agenda item is a routine operational item that does not directly relate to the four strategic plans adopted by City Council on May 17, 2016. This agenda items does provide transparency of Council meetings to the public.

FINANCIAL IMPACT:

There is no financial impact.

ATTACHMENTS:

Attachment A: Minutes 04.17.2018 CC regular meeting

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Attachment B: Minutes 04.24.2018 CC,SA regular meeting

Attachment C: Minutes 05.08.2018 CC regular meeting

Attachment D: Minutes 05.10.2018 CC special meeting

Attachment E: Minutes 05.15.2018 CC special meeting 430pm

Attachment F: Minutes 05.15.2018 CC,SA regular meeting 5pm

MINUTES
 OXNARD CITY COUNCIL
 Regular Meeting
 April 17, 2018

A. ROLL CALL/POSTING OF AGENDA

At 4:41 p.m., Mayor Flynn called to order the regular meeting of the Oxnard City Council in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Councilmembers Bryan A. MacDonald, Oscar Madrigal, Bert Perello, Mayor Pro Tem Carmen Ramirez, and Mayor Tim Flynn were present.

Staff members present were Scott Whitney, Interim City Manager/Police Chief; Stephen Fischer, City Attorney; Ashley Golden, Interim Assistant City Manager; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (None.)

C. CLOSED SESSION

Mayor Flynn read the following closed session statement:

The City Council will recess to a closed session, pursuant to Government Code section 54956.9(d)(1), to confer with its attorneys. The Workers' Compensation proceeding being discussed is Steven Funk v. City of Oxnard.

At 4:42 p.m., the City Council recessed to a closed session. At 5:10 p.m. the City Council reconvened in open session in the Council Chambers. The City Attorney announced that there were no reportable actions out of closed session.

D. OPENING CEREMONIES

The flag salute was followed by a moment of silence.

Additional staff members present at this time were Ingrid Hardy, Cultural and Community Services Director; Jim Throop, Chief Financial Officer; Chelsea Reynolds, Performing Arts and Convention Center Manager; and Karen Moore, Assistant City Clerk.

Mayor Flynn announced that Item E-2 will be considered ahead of E-1.

E. APPOINTMENT ITEMS

Cultural and Community Services Department

2. SUBJECT: Public Art Permit Process and Guidelines.

RECOMMENDATION: That the City Council approve the Public Art Permit Guidelines and Process.

The Cultural and Community Services Director gave a report. Public comments were received from Margaret Cortese, Dan Pinedo, and Abel Magana. Discussion ensued among the Council and staff.

It was moved by Councilman MacDonald, seconded by Councilmember Perello, to approve the recommended action as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

1. SUBJECT: Downtown Arts Hub Proposal.
RECOMMENDATION: That the City Council:
 1. Approve the Downtown Oxnard Arts Hub Five Year Plan; and
 2. Appropriate \$45,000 from the Downtown Improvement Project Settlement Funds (“DIPSF”) to the Downtown Arts Hub Murals Program (Project 18IN10) for the installation of three (3) iconic anchor murals within the Central Business District in support of the Downtown Vision Plan and the Arts Hub Five Year Plan; and
 3. Appropriate \$45,000 from the Public Art Fund (“PAF”) to the Downtown Arts Hub Murals Program (Project 18IN10) for the installation of three (3) iconic anchor murals within the Central Business District in support of the Downtown Vision Plan and the Arts Hub Five Year Plan; or

[NOT APPROVED] 4. Appropriate \$45,000 from the Public Art Fund (“PAF”) to the Downtown Arts Hub Murals Program (Project 18IN10) for the installation of three (3) iconic anchor murals within the Central Business District in support of the Downtown Vision Plan and the Arts Hub Five Year Plan, with a stipulation, per the Cultural Arts Commission recommendation by a vote of 3-2, that at least 80% of the \$45,000 from the Public Art Fund shall support Ventura County artists and up to 20% may support Los Angeles and Santa Barbara County artists.

The Cultural and Community Services Director and Performing Arts and Convention Center Manager gave a report. Public comments were received from Roger Poirier, Gary Blum, Cheyne Castroni, Margaret Cortese, Peter Martinez, Abel Magana, and Kyle Zufolo. Discussion ensued among the Council and staff.

It was moved by Mayor Pro Tem Ramirez, seconded by Councilman MacDonald, to approve recommended actions #1, 2, and 3 as presented (not #4). VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

F. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Commendation to Oxnard School District Superintendent Dr. Cesar Morales, honored with the 2018 Summer Matters Superhero Award by the Association of California State Administrators.

Mayor Flynn read the commendation and presented it to Dr. Morales, who made some remarks.

2. SUBJECT: Presentation of a Commendation to Oxnard High School for taking the Top Prize in Division 3 at the California Academic Decathlon.

Mayor Flynn made some remarks and the Council Members presented certificates to the Decathlon team members and coach.

Mayor Flynn presented an additional Ceremonial item – a certificate of commendation to the family of the late John R. Hatcher III, in honor of his upcoming birthday.

G. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Mayor Flynn announced that Item N-1 was being pulled from the agenda.

Public comments were received from Gabe Teran (recent Community Relations Commission youth town hall), Woodrow Thomas Sr. (social services and social security), Steve Nash (commented on the ceremonial items, campaign spending, infrastructure use fee), Len Shulman (spoke against the upcoming recall election), Anthony Delgadillo Salas (recent “Make a Difference Day” at Oxnard High School), Dan Pinedo (recent Community Relations Commission youth town hall), Mary Anne Rooney (Port of Hueneme’s environmental efforts), Kristin Decas (Port of Hueneme’s environmental efforts), Michael Villegas (Port of Hueneme’s emission reduction efforts), Pete Placencia (La Colonia Boxing Gym), Pat Brown (against recall), and Martin Jones (against recall).

H. REPORT OF CITY MANAGER

The Interim City Manager announced various upcoming meetings and special events, and provided program updates. He highlighted the Oxnard Police Department’s Youth Leadership Series in partnership with the Girl Scouts, a drop-off bin at the Police Department for expired pharmaceuticals, an update on the Housing Department’s “First & Hayes” project, and the upcoming Arbor Day celebration.

The City Clerk gave an update on the upcoming May 1, 2018 Special Election.

The Interim City Manager also announced that stale dated checks are available for claims, and stated that staff attended a recent Fox Canyon Groundwater Management Agency workshop.

I. CITY COUNCIL REPORTS

Councilmember Madrigal commented on the passing of former First Lady Barbara Bush, Dr. Morales’ award, recent street repairs on First Street, an upcoming Carnegie Museum meeting, the Earth Day event, the Rose Park Neighborhood cleanup, the recent Cesar Chavez march, and the Community Relations Commission town hall.

Mayor Pro Tem Ramirez commented the Oxnard High School decathlon team, the Cesar Chavez march, the Port of Hueneme’s environmental efforts, and recent mailers regarding the recall.

Councilman MacDonald commented on Culver City’s specially designated bike lanes and the possibility of making Oxnard’s bike lanes more prominent.

Councilmember Perello commented on the Rio Manor well permit and the fire hydrant issue, the Cesar Chavez march, the Community Relations Commission’s youth summit, and the upcoming recall election.

Mayor Flynn commented on the Earth Day event, the Port of Hueneme’s recent environmental recognition, and requested special meetings in July with the school districts, Port of Hueneme, and City of Port Hueneme.

J. REVIEW OF INFORMATION/CONSENT AGENDA

Items L-1, L-2, L-5, and L-6 were discussed among the Council and staff.

K. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Public comments were received from Amanda Fagin. Discussion ensued among the Council and staff.

L. INFORMATION/CONSENT AGENDACity Attorney Department

1. SUBJECT: Conflict of Interest Code Amendment.
RECOMMENDATION: That City Council adopt **Resolution No. 15,111** repealing Resolution No. 14,898 and adopting an amended Conflict of Interest Code pursuant to the Political Reform Act.

City Manager Department

2. SUBJECT: Adoption of Ordinance No. 2940 - PEG Fee Reauthorization Ordinance.
RECOMMENDATION: That City Council adopt **Ordinance No. 2940** (read by title only, waiving further reading) reauthorizing the City's Public, Educational, and Government ("PEG") Access Support Fee.

Finance Department

3. SUBJECT: Award Contract for On-Call Channel Maintenance and Repair Services for Waterways Assessment District 1 and 2 SD 18-42.
RECOMMENDATION: That City Council:
 1. Award and authorize the Mayor to execute a three year agreement with Harbor Offshores, Inc. in the amount of \$400,000 for the On-Call Channel Maintenance and Repair Services Project for Waterways Assessment Districts 1 and 2 (SD 18-42) when the agreement is finalized; and
 2. Approve \$40,000 as contingency for the On-Call Channel Maintenance and Repair Services Project for Waterways Assessment Districts 1 and 2.
4. SUBJECT: Budget Appropriation for Apportionments Within Assessment District 2000-1 (Oxnard Boulevard/Highway 101 Interchange).
RECOMMENDATION: That City Council approve a budget appropriation in the amount of \$7,000 to cover unexpected charges associated with two apportionments in Assessment District 2000-1 (Oxnard Boulevard/Highway 101 Interchange).

Public Works Department

5. SUBJECT: La Colonia Neighborhood Street Improvement Project.
RECOMMENDATION: That City Council approve a budget appropriation in the amount of \$160,000 for additional design services, inspections, project management and public outreach for the La Colonia Resurfacing Project No. 143116 (Public Works Specification No. PW15-03).

6. SUBJECT: Fifth Amendment to the Encroachment Protection Agreement Between the Department of the Navy, the Nature Conservancy, the Trust for Public Land, and the City of Oxnard.
- RECOMMENDATION: That City Council approve and authorize the Mayor to execute a Fifth Amendment to the Encroachment Protection Agreement between the United States Department of the Navy, The Nature Conservancy, the Trust for Public Land and the City of Oxnard (A-7734) to add Ventura Land Trust as a partner to the Agreement.

It was moved by Councilman MacDonald, seconded by Councilmember Perello, to approve the Information/Consent items as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor, the motion carried 5-0.

M. PUBLIC HEARINGS

Finance Department

1. SUBJECT: Establishment and Adjustment of Fees and Charges for City Clerk, Fire and Police Departments - Cost of Service Fees Adjustment.
- RECOMMENDATION: That City Council adopt **Resolution No. 15,112** establishing new fees and adjusting current fees for the City Clerk, Fire and Police Departments. These fee adjustments are the result of a Cost of Service Fee study.

The City Clerk announced the affidavit of publication and stated that no written communications had been received. The Chief Financial Officer gave a report.

Mayor Flynn opened the public testimony portion of the public hearing. No public comments were received. Without objection, the Council approved closing the public testimony portion of the public hearing. Discussion ensued among the Council and staff.

It was moved by Councilman MacDonald, seconded by Mayor Pro Tem Ramirez, to approve the recommended action as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

N. REPORTS

Finance Department

1. SUBJECT: Priority Based Budgeting Presentation.

(This item was removed from the agenda.)

Public Works Department

2. SUBJECT: Senate Bill 1 (SB1) Road Maintenance and Rehabilitation Account (RMRA) Funding and Project List.
- RECOMMENDATION: That City Council adopt **Resolution No. 15,113** approving the Fiscal Year 2018-2019 project list for Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account (RMRA) funding.

The City Engineer gave a report. Public comments were received from Pat Brown. Discussion ensued among the Council and staff.

It was moved by Mayor Pro Tem Ramirez, seconded by Councilmember Madrigal, to approve the recommended action as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

O. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Flynn adjourned the meeting at 8:41 p.m.

MICHELLE ASCENCION, CMC
City Clerk

TIM FLYNN
Mayor

MINUTES
 OXNARD CITY COUNCIL
 Regular Meeting
 April 24, 2018

A. ROLL CALL/POSTING OF AGENDA

At 5:03 p.m., Mayor Flynn called to order the regular meeting of the Oxnard City Council (concurrently with the Oxnard Community Development Commission Successor Agency) in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Councilmembers Bryan A. MacDonald, Oscar Madrigal, Bert Perello, Mayor Pro Tem Carmen Ramirez, and Mayor Tim Flynn were present.

Staff members present were Scott Whitney, Interim City Manager/Police Chief; Stephen Fischer, City Attorney; Jesús Nava, Assistant City Manager; Ashley Golden, Interim Assistant City Manager; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public comments were received from Armando Vasquez, Kathryn King, and Barbara Macri-Ortiz.

C. CLOSED SESSION

Mayor Flynn read the following closed session statement:

“The City Council will recess to a closed session pursuant to Government Code section 54956.9(d)(4), based on existing facts and circumstances, to decide whether to initiate litigation in one potential case.

The Successor Agency and City Council will recess to a closed session, pursuant to Government Code section 54956.8, to give instructions to its real property negotiators, Ashley Golden, Interim Assistant City Manager, and Kymberly Horner, Economic Development Director, concerning negotiations with Henry Casillas for Heritage Homes, LLC and Alex Glasscock for The Ranch regarding the potential sale of Successor Agency and City properties located at 425 South B Street, 318 West Fifth Street, 321 West Sixth Street, and 538 South B Street.”

At 5:13 p.m., the City Council recessed to a closed session. At 6:06 p.m. the City Council reconvened in open session in the Council Chambers. The City Attorney made the following announcement: “The Successor Agency and Council instructed their negotiators to reject the proposals and notify all interested parties that last and final offers for the subject properties are to be submitted, with specific purchase prices for each property, by Friday, May 11 at 4:00 p.m. A press release with more specifics regarding this instruction will be issued as well.”

D. OPENING CEREMONIES

The flag salute was followed by a moment of silence.

Additional staff members present at this time were Art Gutierrez, Facilities Maintenance

Supervisor; Phillip Molina, City Treasurer; Jim Throop, Chief Financial Officer; Eden Alomeri, Assistant City Treasurer; and Tammy Gutierrez, Treasury Supervisor.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Proclamation Designating April 26, 2018 as “Arbor Day.”

Mayor Flynn read the proclamation and presented it to the Facilities Maintenance Supervisor, who made some remarks and thanked the Council.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Harold Ceja (upcoming recall election), Armando Vasquez (Successor Agency properties), Jackie Tedeschi (recent and upcoming neighborhood council meetings), Lupe Anguiano (upcoming recall election), Gloria Roman (upcoming recall election), Al Velasquez (upcoming recall election), William Terry (upcoming recall election), Michael Gleason (West Village landscape maintenance district), Dan Pinedo (upcoming recall election), Steve Nash (upcoming recall election), Martin Jones (upcoming recall election), Pete Placencia (La Colonia Boxing Gym, upcoming recall election), Marisela Hancock (homelessness issues), Daniel Chavez Jr. (upcoming recall election), and Pat Brown (upcoming recall election).

G. REPORT OF CITY MANAGER

The Interim City Manager announced various upcoming meetings and special events, and provided program updates. He highlighted the upcoming Ventura County Small Business Expo at the PACC and showed a video on the SCR-3 Levee.

The City Clerk gave an update on the upcoming May 1, 2018 Special Election.

H. CITY COUNCIL REPORTS

Councilmember Madrigal commented on the passing of School House Rock creator Bob Dorough; upcoming meetings of the Oxnard Downtown Improvement District and La Colonia Neighborhood Council; recent meetings of the Carnegie Art Museum and Rose Park and Southwinds neighborhood councils; the Northside Little League; and encouraged people to vote in the May 1st Special Election.

Mayor Pro Tem Ramirez commented on the Oxnard PAL annual awards dinner, the defeat of the Puente power plant proposal, the City’s arts grants, homeless issues, encouraged people to vote in the May 1st Special Election, and expressed well wishes to Larry Stein.

Councilman MacDonald encouraged people to vote in the May 1st Special Election.

Councilmember Perello commented on the recent Orchard Park, Southbank, and Cypress neighborhood council meetings; a recent Ventura Regional Sanitation District meeting; the Rio Manor wells and a recent fire in that area. He encouraged people to vote in the May 1st Special Election and commented on the information contained in a recent campaign mailer. He commented on homelessness, mental health, and public safety.

Mayor Flynn wished Larry Stein a speedy recovery, and commented on the homeless crisis, mental health care, and public safety.

I. REPORTS

City Treasurer Department

1. SUBJECT: Quarterly Investment Report for the Third Quarter FY 2017-18.
RECOMMENDATION: That City Council receive, accept and file the Third Quarter City Treasurer's Investment Report.

The City Treasurer gave a report. Discussion ensued among the Council and staff. No action was taken.

City Manager Department

2. SUBJECT: Current State of the City - Budget.
RECOMMENDATION: That, as part of the budget process, City Council receive a report and presentation on the current fiscal status of the City.

The Interim City Manager/Chief of Police gave a report. Public comments were received from Woodrow Thomas Sr., Pat Brown, Eileen Tracy, Jackie Tedeschi, Daniel Chavez Jr., Steve Nash, and Dan Pinedo. Discussion ensued among the Council and staff. No action was taken.

J. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Flynn adjourned the meeting at 9:49 p.m.

MICHELLE ASCENCION, CMC
City Clerk

TIM FLYNN
Mayor

MINUTES
 OXNARD CITY COUNCIL
 Regular Meeting
 May 8, 2018

A. ROLL CALL/POSTING OF AGENDA

At 5:04 p.m., Mayor Flynn called to order the regular meeting of the Oxnard City Council in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Councilmembers Bryan A. MacDonald, Oscar Madrigal, Bert Perello, Mayor Pro Tem Carmen Ramirez, and Mayor Tim Flynn were present.

Staff members present were Scott Whitney, Interim City Manager/Police Chief; Stephen Fischer, City Attorney; Jesús Nava, Assistant City Manager; Ashley Golden, Interim Assistant City Manager; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (None received.)

C. CLOSED SESSION

Mayor Flynn read the following closed session statement:

“The City Council will recess to a closed session, pursuant to Government Code section 54956.9(d)(1), to confer with its attorneys. The title of the litigation being discussed is John C. Zaragoza v. City of Oxnard, et al.

At 5:05 p.m., the City Council recessed to a closed session. At 6:01 p.m. the City Council reconvened in open session in the Council Chambers. The City Attorney announced that there were no reportable actions out of closed session.

D. OPENING CEREMONIES

The flag salute was followed by a moment of silence.

Additional staff members present at this time were Darwin Base, Fire Chief; Arturo Casillas, Housing Director; Jim Throop, Chief Financial Officer; Lisa Boerner, Purchasing Manager; Terrel Harrison, Recreation Manager; Justin Link, Transportation Services Manager; Deanne Purcell, Assistant Chief Financial Officer; and Karen Moore, Assistant City Clerk.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Commendation to Hueneme High School Girls Basketball Team for Winning Their First CIF Championship.

Coach Katalina Martinez made some remarks and the City Council members presented certificates of commendation to the players and coaches.

2. SUBJECT: Presentation of a Proclamation Designating the Week of May 6 - 12, 2018 as “Municipal Clerks Week.”

Mayor Flynn read the proclamation and presented it to the City Clerk, who made some remarks. Public comments were received from Daniel Chavez Jr. and Jackie Tedeschi.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Woodrow Thomas Sr. (social services; public safety concerns downtown), Jeffrey Burum (SB54), Harold Ceja (recent recall election, upcoming statewide election), KNS Rockstar (announced recent Leadership Award from El Concilio and NAACP; invited public to their upcoming community event), Jon Sharkey (urged the cities of Oxnard and Port Hueneme to build a joint wastewater reclamation facility), Jackie Tedeschi (reported on recent Inter-Neighborhood Council Organization meeting), Steve Nash (gun control), Lawrence Stein (offered suggestions on budget priorities/expenditures), Martin Jones (water issues), Abel Magana (homelessness in Downtown District), Manuel Herrera (encouraged the city council to communicate more with the community), Miguel Fernandez (announced upcoming community workshop on a proposed RiverPark hotel project), and Pat Brown (commended the City Clerk's staff and encouraged people to attend upcoming meetings).

G. REPORT OF CITY MANAGER

The Interim City Manager announced various upcoming meetings and special events, and provided program updates. He highlighted Deputy City Attorney Jason Zaragoza's recent recognition as the PAL National Alumni of the Year, the upcoming PACC The Arts festival, the deadline for proposals for the Downtown District properties, the upcoming annual Police Memorial ceremony, the city "Red Team's" grant pursuits, and the upcoming departure of Cultural and Community Services Director Ingrid Hardy.

The City Clerk gave a report on the May 1, 2018 Special Election. Public comments were received from Woodrow Thomas Sr.

H. CITY COUNCIL REPORTS

Councilmember Madrigal commented on Municipal Clerks Week, the Hueneme High School girls basketball team, recent La Colonia and Southwinds neighborhood council meetings, Dia de los Ninos at Cesar Chavez school, former Secretary of State Condoleezza Rice's recent appearance at California Lutheran University, the Northside and Eastside little leagues, OUHSD graduation requirements, and acknowledged some of his past teachers for Teacher Appreciation Week.

Mayor Pro Tem Ramirez acknowledged teachers and mothers, commented on the recent recall election, regional solutions for homelessness and water/wastewater, a recent Southern California Association of Governments meeting, the upcoming "Ride of Silence," illegal guns in the community, and acknowledged Colonia Librarian Pamela Wood and Cultural and Community Services Director Ingrid Hardy.

Councilman MacDonald thanked Ms. Hardy for her service, reported on the recent RDP-21 meeting, and acknowledged the City Clerk's office for the special election.

Councilmember Perello acknowledged the City Clerk's office for the special election and thanked those who supported him through the recall. He commented on Hueneme High School's sports

program's success, the upcoming Veterans Administration Clinic open house event, and a recent Senior Services Commission meeting and upcoming senior-related events.

Mayor Flynn commented on the Oxnard Gang Injunction suspension and recommended that it be revamped and reissued.

City Manager Department

1. SUBJECT: Request of Mayor Flynn for Joint Meetings with Partner Agencies.
RECOMMENDATION: That City Council discuss Mayor Flynn's request for scheduling joint meetings with partner agencies early next fiscal year, and provide direction to staff as desired.

Mayor Flynn gave a report. Discussion ensued among the Council and staff. Public comments were received from Dona Lacayo and Woodrow Thomas Sr. Further discussion ensued. The Council members stated their individual preferences for moving forward with the recommendation; no formal action was taken.

I. REVIEW OF INFORMATION/CONSENT AGENDA

Items K-1(A), K-1(B), K-1(C), K-2, K-4, and K-5 were discussed among the Council and staff.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Public comments were received from Jackie Tedeschi, Sofia Vega, Lawrence Stein, Pat Brown, and Alicia Percell.

K. INFORMATION/CONSENT AGENDA

City Manager Department

1. SUBJECT: Agreements for City Council Review.
RECOMMENDATION: That City Council, pursuant to Ordinance No. 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the following agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000:
 - A. MILO Range (8164-17-PO) for the purchase of a Force Option Simulator (FOS) system for the Police Department (\$149,511).
 - B. AllStar Fire Equipment, Inc. (Purchase Order No. 6812) for the purchase of turnout pants and turnout jackets for firefighters (\$204,805).
 - C. Quinn Rental Services (Purchase Order No. 6804) for the rental of heavy equipment for the maintenance of City-owned storm drains (\$100,000).

Cultural and Community Services Department

2. SUBJECT: Jr. High Grad Night - Six Flags Magic Mountain Excursion.
RECOMMENDATION: That City Council authorize the City Manager to approve the purchase of Six Flags Magic Mountain tickets in the amount of \$53,186 and payment to

Star-Dust Tours, Inc. (dba The Bus), Agreement No. 8229-18-CS, in the amount of \$36,400 for transportation on June 2 and 3, 2018.

3. SUBJECT: Ventura County Area Agency on Aging Senior Nutrition Program.
RECOMMENDATION: That City Council adopt **Resolution No. 15,114** authorizing:
 1. The Cultural and Community Services Director to submit an application for \$103,550 Ventura County Area Agency on Aging Older Senior Nutrition Program grant funds for Fiscal Year 2018-2019 to be used for the Senior Nutrition Grant Program, and to execute grant agreements; and
 2. The Chief Financial Officer or designee to submit financial reports and grant claims.

Development Services Department

4. SUBJECT: Energy Upgrade California – “Do Your Thing” Campaign.
RECOMMENDATION: That the City Council adopt **Resolution No. 15,115** supporting Energy Upgrade California’s “Do Your Thing” campaign and urging all Oxnard residents and businesses to become more conscious energy stewards.

Finance Department

5. SUBJECT: March 2018 - Monthly Financial Results Summary and Dashboard.
RECOMMENDATION: That the City Council receive and file the March 2018 monthly financial summary report, with the dashboard highlights included.

Fire Department

6. SUBJECT: Handheld Radio Purchase.
RECOMMENDATION: That City Council approves and authorizes the Mayor to execute one (1) purchase order (Requisition 3909) for a total amount of \$425,499 for the purchase of 95 handheld radios and accessories from Motorola Solutions Inc.

Information Technology Department

7. SUBJECT: Google Enterprise Licenses for Email and Collaboration Tools - Dito LLC.
RECOMMENDATION: That City Council adopt the First Amendment to Agreement to Consulting Services with Dito, LLC for the renewal of the City’s Google Enterprise licenses for an additional three years.

Public Works Department

8. SUBJECT: Award Contract for Elevator Renovation at 305 W Third Street PW 17-34.
RECOMMENDATION: That City Council:
 1. Award and authorize the Interim City Manager to execute an agreement in the amount of \$162,890 for the Elevator Renovation at 305 W Third Street Project PW 17-34 with Republic Elevator Company when the agreement is finalized;
 2. Approve \$16,289 for Project contingency for the Elevator Renovation at 305 W Third Street Project; and
 3. Approve \$16,289 for inspections and project management for the Elevator Renovation at 305 W Third Street Project.

It was moved by Councilman MacDonald, seconded by Mayor Pro Tem Ramirez, to approve the Information/Consent items as presented. VOTE: Flynn, MacDonald, Madrigal, and Ramirez voted in favor; Perello voted against item K-1(B). The motion carried 4-1 on item K-1(B), and 5-0 on the remaining items.

L. REPORTS

Finance Department

1. SUBJECT: Single Audit Results for FY2016-17 - Presentation from External Auditor.
RECOMMENDATION: For the City Council to receive and file a report and presentation on the Single Audit for Fiscal Year 2016-17, ending June 30, 2017 from the City's External Auditor.

The Chief Financial Officer gave a brief report and introduced Eden Casareno and Donald Ecker from Eadie & Payne, who gave reports. Public comments were received from Alicia Percell, Steve Nash, and Woodrow Thomas Sr. Discussion ensued among the Council and staff. No action was taken.

Public Works Department

2. SUBJECT: Ordinance Amending the Speed Limits on City Streets.
RECOMMENDATION: That City Council approve the introduction and first reading by title only and waive further reading of an Ordinance amending the speed limits on City streets.

The Transportation Services Manager gave a report. Discussion ensued among the Council and staff. Public comments were received from Pat Brown and Jeffrey Burum.

It was moved by Councilman MacDonald, seconded by Mayor Pro Tem Ramirez, to approve the recommended action as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

M. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Flynn adjourned the meeting at 10:18 p.m.

MICHELLE ASCENCION, CMC
City Clerk

TIM FLYNN
Mayor

MINUTES
 OXNARD CITY COUNCIL
 Special Meeting
 May 10, 2018

A. ROLL CALL/POSTING OF AGENDA

At 4:02 p.m., Mayor Flynn called to order the special meeting of the Oxnard City Council in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Councilmembers Bryan A. MacDonald, Bert Perello, Mayor Pro Tem Carmen Ramirez, and Mayor Tim Flynn were present; Councilmember Oscar Madrigal was absent (arrived at 4:38 p.m.)

Staff members present were Stephen Fischer, City Attorney and Michelle Ascencion, City Clerk.

B. OPENING CEREMONIES (None.)

C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (None received.)

D. CLOSED SESSION

Mayor Flynn read the following closed session statement:

“The City Council will recess to a closed session, pursuant to Government Code section 54957.6(a), 6.9(d)(1), to provide instructions to the City’s negotiators regarding the position of City Manager and for the City Council to consider City Manager candidates pursuant to 54957(b).”

At 4:04 p.m., the City Council recessed to a closed session. At 7:39 p.m. the City Council reconvened in open session in the Council Chambers. The City Attorney announced that there were no reportable actions out of closed session.

E. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Flynn adjourned the meeting at 7:40 p.m.

MICHELLE ASCENCION, CMC
 City Clerk

TIM FLYNN
 Mayor

MINUTES
 OXNARD CITY COUNCIL
 Special Meeting
 May 15, 2018

A. ROLL CALL/POSTING OF AGENDA

At 4:37 p.m., Mayor Flynn called to order the special meeting of the Oxnard City Council in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Councilmembers Bryan A. MacDonald, Oscar Madrigal, Bert Perello, Mayor Pro Tem Carmen Ramirez, and Mayor Tim Flynn were present.

Staff members present were Scott Whitney, Interim City Manager/Police Chief; Stephen Fischer, City Attorney; Jesús Nava, Assistant City Manager; Ashley Golden, Interim Assistant City Manager; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (None received.)

C. CLOSED SESSION

Mayor Flynn read the following closed session statement:

“The City Council will recess to a closed session pursuant to Government Code section 54956.9(d)(4), based on existing facts and circumstances, to decide whether to initiate litigation in two potential cases.”

At 4:38 p.m., the City Council recessed to a closed session. At 5:05 p.m. the City Council reconvened in open session in the Council Chambers. The City Attorney made the following announcement: The Council, by unanimous vote authorized the initiation of litigation in one case. The defendants and other particulars for that case shall, once formally commenced, be disclosed to any person upon inquiry.

E. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Flynn adjourned the meeting at 5:07 p.m.

MICHELLE ASCENCION, CMC
 City Clerk

TIM FLYNN
 Mayor

MINUTES
 OXNARD CITY COUNCIL
 Regular Meeting
 May 15, 2018

At 5:08 p.m., Mayor Flynn called to order the regular meeting of the Oxnard City Council (concurrently with the Oxnard Community Development Commission Successor Agency) in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. Councilmembers Bryan A. MacDonald, Oscar Madrigal, Bert Perello, Mayor Pro Tem Carmen Ramirez, and Mayor Tim Flynn were present.

Staff members present were Scott Whitney, Interim City Manager/Police Chief; Stephen Fischer, City Attorney; Jesús Nava, Assistant City Manager; Ashley Golden, Interim Assistant City Manager; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (None received.)

C. CLOSED SESSION

Mayor Flynn read the following closed session statement:

“The Successor Agency will recess to a closed session, pursuant to Government Code section 54956.8, to give instructions to its real property negotiators, Ashley Golden, Interim Assistant City Manager, and Kymberly Horner, Economic Development Director, concerning negotiations with Rob Tyler and Tom Christopoulos for Plaza Park Redevelopment Partners; Matt Mansi for Aldersgate; Caleb Roope for The Pacific Companies; Henry Casillas for Heritage Homes; and Barbara Macri-Ortiz for Foundation for Educational and Employment Resources Development regarding the potential sale of Successor Agency and City properties located at 425 South B Street, 318 West Fifth Street, and 321 West Sixth Street.”

At 5:09 p.m., the City Council recessed to a closed session. At 6:24 p.m. the City Council reconvened in open session in the Council Chambers. The City Attorney made the following announcement: By a vote of 4-1, with Successor Agency Member Madrigal voting no, the Successor Agency Board directed its negotiators to seek an offer from the City for property groups C and F for consideration at the open session of a future Successor Agency and City Council meeting.

A. ROLL CALL/POSTING OF AGENDA

The Assistant City Clerk called the roll and announced the posting of the agenda.

Additional staff members present at this time were Darwin Base, Fire Chief; Rosemarie Gaglione, Public Works Director; Jim Throop, Chief Financial Officer; Scott Brewer, Emergency Services Coordinator; Kathleen Mallory, Planning Division Manager; Thien Ng, Assistant Public Works Director; Curtis Tolmie, Fire Captain; Todd Vasquez-Housley, Environmental Resources Manager; and Karen Moore, Assistant City Clerk.

D. OPENING CEREMONIES

The flag salute was followed by a moment of silence.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Proclamation Designating the Week of May 21 - 28, 2018 as “Beach Safety Week.”

Mayor Flynn read the proclamation and presented it to Fire Captain Tolmie, who thanked the Council and made some remarks.

2. SUBJECT: Presentation of a Proclamation Designating the Week of May 20 – 26, 2018 as “Public Works Week.”

Mayor Flynn read the proclamation and presented it to the Public Works Director, who thanked the Council and made some remarks.

Mayor Flynn presented an additional Ceremonial proclamation in honor of “Rethink Your Drink Day, May 16, 2018” to Dr. Raymond Lopez and Ventura County Public Health Director Rigoberto Vargas, who both thanked the Council and made some remarks.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Nathan Hernandez, Andrew Melano, Christopher DeGuzman, and Angel Aguiniga (8th graders who urged the Council to declare the city a “nuclear free zone”), Daniel Mitchell (recent fire at Sycamore Senior Village), Dr. Robert Dodge (spoke on the threat of nuclear war), Jackie Tedeschi (recent presentation on the State of the Budget at the Southbank Neighborhood Council meeting), Dan Pinedo (urged the Council to increase communication with the residents), Steve Nash (gun control and gun safety), Andres and Cynthia Sanchez (Victoria Estates annual Memorial Day tribute), Woodrow Thomas Sr. (conditions at county facilities, providing students with educational materials), Laurence Missman (seeking new location for his motorcycle training school), Lawrence Stein (requested funding for an aquatic center in College Park and lifeguards), Jack Villa (recent performance of “Stand and Deliver” from Teatro de las Americas, newly activated Channel Islands Neighborhood Council, homeless issues in parks), Pat Brown (recent recall election), J.J. Asebedo (commented on veterans’ issues and the nuclear threat), Miguel Fernandez (proposed hotels in Riverpark), Edward Castillo (city’s recent single audit), Lupe Anguiano (proposed hotels in Riverpark), Aaron Starr (city’s financial system software), Alicia Percell (city’s financial system software), and Brian Thorne (thanked community for assistance during his wife’s recent stroke).

G. REPORT OF CITY MANAGER

The Interim City Manager announced various upcoming meetings and special events, and provided program updates. He highlighted Oxnard College’s “Oxnard Promise,” Bike to Work Week, the upcoming annual Police Memorial ceremony, the California Strawberry Festival, SB1 funding for the Rice Avenue Overpass project, and showed a video for Public Works Week.

H. CITY COUNCIL REPORTS

Councilmember Madrigal commented on the nuclear-free zone suggestion, commented on Public Works Week, the recent recall election, his sister Daisy’s birthday, Mothers Day and graduations, a

recent OUHSD meeting, upcoming Downtown Improvement Task Force and Carnegie Art Museum meetings, the importance of the neighborhood councils, and supporting architectural review in the city.

Mayor Pro Tem Ramirez commented on the need for architectural review, the upcoming “Ride of Silence” to promote bicycle safety, naming the city a nuclear-free zone, the upcoming Rebozo Festival, community advisory members for the Clean Power Alliance, regional solutions for homelessness, and the need to address the Finance Department’s software needs and staffing shortage.

Councilman MacDonald commented on Beach Safety Week and the need for lifeguards, the Oxnard High School Law & Public Services Academy mentorship program, and the upcoming Naval Base Ventura County change of command ceremony.

Councilmember Perello commented on the upcoming Chamber of Commerce State of the City presentation, the need for architectural review, the recent single audit findings and the potential purchase of new financial software, a job description and performance measures for the incoming City Manager, and developing a corrective action plan from the single audit findings.

Mayor Flynn commented on the need for a corrective action plan following the recent single audit, the recent recall election, community education on the city’s finances, implementing priority based budgeting and guidelines for architectural development standards, and increased communication with the public.

I. REVIEW OF INFORMATION/CONSENT AGENDA

Items K-2(A), K-2(C), and K-3 were discussed among the Council and staff.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Public comments were received from Pat Brown, Edward Castillo, and Alicia Percell.

K. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Official Canvass and Certification of the Results of the May 1, 2018 Special Municipal Election.
RECOMMENDATION: That the City Council adopt **Resolution No. 15,116** declaring the results of the canvass of the returns of the Special Municipal Election held on May 1, 2018.

City Manager Department

2. SUBJECT: Agreements for City Council Review.
RECOMMENDATION: That City Council, pursuant to Ordinance No. 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the following agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000:
 - A. Meyers Nave (5730-12-CA) for legal services concerning the Halaco Superfund Site and State regulatory matters (\$25,000).
 - B. Hdl Coren & Cone (7376-16-FN) for assistance with property tax services (\$12,950).

C. Hill Brothers Chemical (Purchase Order No. 6723) for the purchase of Thioguard (magnesium hydroxide) to reduce nuisance odor in the Via Marina neighborhood (\$19,840).

Development Services Department

3. SUBJECT: Second Amendment to Agreement with HdL Companies for Cannabis Fiscal Analysis and Taxation Strategies, and Property & Sales Tax Analysis & Reporting Services. RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a Second Amendment to Agreement No. 7748-17-FN with HdL Companies to:
 1. Extend the term of the Agreement by three (3) years through March 2021; and
 2. Increase the amount of the Agreement by \$351,250, which includes Sales Tax and Economic Analysis, Allocation Audit and Recovery, and additional consulting services for the extended term, and Cannabis Fiscal Analysis and Taxation Strategies consulting services. The total Agreement as amended shall not exceed \$551,250.

It was moved by Mayor Pro Tem Ramirez, seconded by Councilmember Madrigal, to approve the Information/Consent items as presented. Discussion ensued among the Council and staff. Councilmember Perello proposed an amendment to item K-3 but withdrew it when there was no second. VOTE: Flynn, MacDonald, Madrigal, and Ramirez voted in favor; Perello voted against item K-3. The motion carried 4-1 on item K-3, and 5-0 on the remaining items.

L. REPORTS

Fire Department

1. SUBJECT: Seismologist Dr. Lucy Jones to Address City Council Concerning Earthquake Risk to the Oxnard Community.
RECOMMENDATION: Seismologist Dr. Lucy Jones, a world renowned expert on earthquakes, to address the City Council concerning the earthquake risk to our region and city.

The Fire Chief introduced Dr. Jones, who gave a presentation. Public comments were received from Jackie Tedeschi, Lauraine Effress, and Pat Brown. Discussion ensued among the Council and staff. No action was taken.

Development Services Department

2. SUBJECT: Adoption of Medical Cannabis Delivery and Delivery Driver Permit Fee.
RECOMMENDATION: That the City Council adopt **Resolution No. 15,117** establishing new fees for Medical Cannabis Delivery and Delivery Driver Permits.

The Planning Division Manager gave a report. Public comments were received from Woodrow Thomas Sr. Discussion ensued among the Council and staff.

It was moved by Councilman MacDonald, seconded by Mayor Pro Tem Ramirez, to approve the recommended action as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

Public Works Department

3. SUBJECT: Agreement for Trade Services to Provide Supplemental Waste Transfer Hauling Services for the Del Norte Regional Recycling and Transfer Station (Agreement No. A-8058).

RECOMMENDATION: That the City Council:

1. Ratify a three-year agreement with Alavao Trucking, LLC in the amount not to exceed \$3,500,000 to provide primary supplemental waste transfer hauling services for the Del Norte Regional Recycling and Transfer Station (Agreement No. A-8058) signed by the Mayor on May 10, 2018 under emergency conditions;
2. Approve and authorize the Mayor to execute a three-year agreement with Ecology Auto Parts in the amount not to exceed \$200,000 to provide secondary supplemental waste transfer hauling services for the Del Norte Regional Recycling and Transfer Station, once this agreement is finalized; and
3. Approve and authorize the Mayor to execute a three-year agreement with Mario's Trucking in the amount not to exceed \$100,000 to provide tertiary supplemental waste transfer hauling services for the Del Norte Regional Recycling and Transfer Station, once this agreement is finalized.

The Environmental Resources Manager gave a report. No public comments were received. Discussion ensued among the Council and staff.

It was moved by Mayor Pro Tem Ramirez, seconded by Councilmember Perello, to approve the recommended action as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

M. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Flynn adjourned the meeting at 9:29 p.m.

MICHELLE ASCENCION, CMC
City Clerk

TIM FLYNN
Mayor

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 2

DATE: June 19, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

FROM: Jesus Nava
Assistant City Mgr

SUBJECT: Oxnard Development Impact Fee Program Phase II.

CONTACT: Jesus Nava, Assistant City Mgr
Jesus.Nava@oxnard.org, (805) 385-7497

RECOMMENDATION:

That City Council approve the agreement with Harris & Associates (No. 8300-18-CM) for the Oxnard Development Impact Fees Program Phase II Project in the amount of \$440,045.

BACKGROUND

The City of Oxnard entered into a contract with Harris & Associates in February 2017 to complete an initial Phase I review of the city's development impact fee program. Phase II of the project will continue the review of the city's development impact fees and recommend updates and adjustments to the following impact fees:

Traffic Mitigation Fee (Phase I)
Park and Recreation Fee (Phase I including optional Quimby Fee)
Water and Wastewater Facilities Fee
Growth Requirement Fee (Phase I)
Storm Drainage Fee
Affordable Housing Fee
Public Art Fee
Refuse Fee
Utility Undergrounding In-Lieu Fee

Oxnard Development Impact Fee Program Phase II
 June 19, 2018
 Page 2

Park and Recreation Fee (Phase II)
 Parking In-Lieu Fee

The project will commence upon approval of the agreement and the notice to proceed with the study.

STRATEGIC PRIORITIES

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to establish, preserve and improve our infrastructure and natural resources through effective planning, prioritization, and efficient use of available funding. This item supports the following goals and objectives:

Goal 1. Ensure master plans for all City infrastructure are current, synchronized and consistent with the General Plan.

Objective 1b. Develop master plans for other City facilities and vehicles.

Goal 2. Develop an asset management program that includes fleet, facilities, parks, streets, alleys, water, waste-water and storm-water.

Objective 2b. Develop an asset management funding plan.

Goal 3. Ensure funding is adequate to meet the goals of the master plans.

Objective 3a. Maximize funding sources.

Objective 3b. Set rates and fees to fully recover cost.

Goal 4. Ensure proper construction and maintenance of infrastructure to provide maximum benefit with lowest life cycle cost following CIP plans.

Objective 4a. Implement CIP plans.

FINANCIAL IMPACT

The total cost of the Phase II work is \$440,045. On February 20, 2018, as part of the Mid-Year Budget Appropriation, Council authorized up to \$500,000 for the Development Impact Fees Updates Study Phase 2 from Capital Growth Fees Residential Fund Balance. The funding for this project is carried forward from FY18 to FY19 to cover the work of the study. The contract with Harris & Associate will be funded from Capital Growth Fees Professional Contract Account 355-1001-801.82-09.

ATTACHMENTS:

Oxnard Development Impact Fee Program Phase II

June 19, 2018

Page 3

8300-18-CM Harris and Associates DIF Parking In Lieu Program agreement - Phase II

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("**Agreement**") is made and entered into in the County of Ventura, State of California, this ____ day of _____, 2018, by and between the City of Oxnard, a municipal corporation ("**City**"), and Harris & Associates Inc., ("**Consultant**"). City and Consultant are sometimes individually referred to as "**Party**" and collectively as "**Parties**."

WHEREAS, City desires to hire Consultant to perform certain consulting services specified herein; and

WHEREAS, Consultant represents that Consultant and/or Consultant's personnel have the qualifications and experience to properly perform such services.

NOW, THEREFORE, City and Consultant hereby agree as follows:

1. Scope of Services

Consultant shall furnish City with professional consulting services as more particularly set forth in **Exhibits A and B** attached hereto and incorporated by this reference in full herein (the "**Services**"). In the event of any conflict between the terms of the Agreement and any exhibits or other incorporated document(s), the terms of the Agreement shall control.

2. Method of Performing Services

Subject to the terms and conditions of this Agreement, Consultant may determine the method, details, and means of performing the Services.

3. Standard of Performance

Consultant agrees to undertake and complete the Services to conclusion, using that standard of care, skill, and diligence normally provided by a professional person in performance of similar consulting services.

4. Nonexclusive Services

This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine. Consultant agrees that performing such services will not materially interfere with the Services to be performed for the City.

5. Coordination of Services

The Services shall be coordinated with Jesus Nava ("**Manager**"), subject to the direction of the City Manager or Department Manager.

Agreement No. 8300-18-CM**6. Place of Work**

Consultant shall perform the Services provided for in this Agreement at any place or location and at such times as the Consultant shall determine.

7. Correction of Errors

Consultant agrees to correct, at its expense, all errors which may be disclosed during review of the Services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

8. Time for Performance

The Services performed under this Agreement shall be completed during the term of this Agreement pursuant to the schedule provided in **Exhibit B** attached hereto and incorporated by this reference in full herein. City agrees to amend the performance termination date whenever Consultant is delayed by action or inaction of City and Consultant promptly notifies Manager of such delays.

9. Principal in Charge

Consultant hereby designates Alison Bouley as its principal-in-charge and person responsible for necessary coordination with Manager.

10. Permits, Licenses, Certificates

Consultant, at Consultant's sole expense, shall obtain and maintain during the term of this Agreement, all permits, licenses, and certificates required in connection with the performance of the Services, including a City business tax certificate.

11. City's Responsibility

City shall cooperate with Consultant as may be reasonably necessary for Consultant to perform the Services. Manager agrees to provide direction to Consultant as requested regarding particular project requirements.

12. Term of Agreement

This Agreement shall begin on July 1, 2018, and expire on December 31, 2019.

13. Termination

This Agreement may be terminated by City with or without cause and at no cost to the City if Manager notifies Consultant, in writing, of Manager's desire to terminate the Agreement. Such termination shall be effective ten (10) calendar days from the date of delivery or mailing of such notice. City agrees to pay Consultant in full for all amounts due Consultant as of the effective date

Agreement No. 8300-18-CM

of termination, including any expenditures incurred on City's behalf, whether for the employment of third parties or otherwise.

This Agreement may be terminated by Consultant with or without cause and at no cost to the Consultant if Consultant notifies Manager, in writing, of Consultant's desire to terminate the Agreement. Such termination shall be effective ten (10) calendar days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been completed prior to the date of termination.

14. Compensation

City agrees to pay Consultant in an amount not to exceed \$440,045 for the Services at rates provided in **Exhibit B** attached hereto and incorporated by this reference in full herein.

The acceptance by Consultant of the final payment made under this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services.

Consultant agrees that payment by City shall not constitute nor be deemed a release of the responsibility and liability of Consultant or its employees, subcontractors, agents and subconsultants for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant, its employees, subcontractors, agents and subconsultants.

Consultant shall provide Manager with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service.

If any sales tax is due for the Services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.

15. Method of Payment

City agrees to pay Consultant monthly upon satisfactory completion of the Services and upon submission by Consultant of an invoice delineating the Services performed, in a form satisfactory to Manager. The invoice shall identify the Services by project as specified by Manager.

Consultant agrees to maintain current monthly records, books, documents, papers, accounts and other evidence pertaining to the Services performed and costs incurred. Such items shall be adequate to reflect the time involved and cost of performing the Services. Consultant shall provide Manager with copies of payroll distribution, receipted bills and other documents requested for justification of the invoice.

16. Responsibility for Expenses

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Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing the Services. All expenses incident to the performance of the Services shall be borne by the Consultant, including, but not limited to rent, vehicle, and travel, entertainment and promotion, general liability and health insurance, workers' compensation insurance, and all compensation and benefits of employees or agents engaged by Consultant. Consultant shall, at its own cost and expense, supply all personal property necessary or appropriate to perform the Services provided for under this Agreement, including, but not limited to any personal property used by employees and agents of Consultant in the performance of such Services.

17. Non-Appropriation of Funds

Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

18. Records

Consultant agrees that all final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data and photographs expressly required to be prepared by Consultant as part of the scope of services ("**documents and materials**") shall be the property of City and shall, upon completion of the Services or termination of this Agreement, be delivered to Manager.

At City's request, City shall be entitled to immediate possession of, and Consultant shall furnish to Manager within ten (10) calendar days, all of the documents and materials. Consultant may retain copies of these documents and materials.

Any substantive modification of the documents and materials by City staff or any use of the completed documents and materials for other City projects, or any use of uncompleted documents and materials, without the written consent of Consultant, shall be at City's sole risk and without liability or legal exposure to Consultant. City agrees to hold Consultant harmless from all damages, claims, expenses and losses arising out of any reuse of the documents and materials for purposes other than those described in this Agreement, unless Consultant consents in writing to such reuse.

19. Maintenance and Inspection of Records

Consultant agrees that City or its auditors shall have access to and the right to audit and reproduce any of Consultant's relevant records to ensure that City is receiving the Services to which City is entitled under this Agreement or for other purposes relating to the Agreement. Consultant shall maintain and preserve all such records for a period of at least three (3) years after the expiration of this Agreement, or until an audit has been completed and accepted by City. Consultant agrees to maintain all such records in City or to promptly reimburse City for all

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reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead.

20. Confidentiality of Information

Any documents and materials given to or prepared or assembled by Consultant under this Agreement shall be confidential and shall not be made available to any third person or organization by Consultant without prior written approval of the Manager.

21. Hold Harmless, Indemnity and Defense

a. To the fullest extent permitted by law, Consultant shall (1) defend; (2) indemnify; and (3) hold harmless City, its City Council, each member thereof, and its directors, officers, and employees (the **"Indemnified Party"**) from and against all liabilities to the extent arising out of, pertaining to or relating to the negligence, recklessness or willful misconduct of Consultant in the performance of this Agreement or Consultant's failure to comply with any of its obligations contained in this Agreement. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. Consultant's obligation to indemnify applies unless it is adjudicated that any of the liabilities covered by this Section are the result of the active negligence or willful misconduct of the Indemnified Party. If it is finally adjudicated that liability is caused by the comparative negligence or willful misconduct of the Indemnified Party, Consultant's indemnification obligation shall be reduced in proportion to the established comparative liability of the Indemnified Party.

b. The duty to defend is a separate and distinct obligation from Consultant's duty to indemnify. Consultant shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the Indemnified Party. If it is finally adjudicated that liability was caused by the active negligence or willful misconduct of the Indemnified Party, Consultant may submit a claim to City for reimbursement of reasonable attorneys' fees and defense costs.

c. The review, acceptance or approval of Consultant's work or work product by the Indemnified Party shall not affect, relieve or reduce Consultant's indemnification or defense obligations. This Section shall survive completion of the Services or termination of this Agreement. The provisions of this Section shall not be restricted by and do not affect the provisions of this Agreement relating to insurance.

22. Insurance

Consultant shall obtain and maintain during the performance of the Services the insurance coverages as specified in **Exhibit INS-B**, attached hereto and incorporated herein by this reference, issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages.

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Consultant shall, prior to performance of the Services, file with the Risk Manager evidence of insurance coverage as specified in **Exhibit INS- B**. Evidence of insurance coverage shall be forwarded to the Risk Manager, addressed as specified in **Exhibit INS- B**.

Maintenance of proper insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide evidence of renewal may be considered as a material breach of this Agreement.

23. Independent Contractor

City and Consultant agree that in the performance of the Services, Consultant shall be, and is, an independent contractor, and that Consultant and its employees are not employees of City. Consultant has and shall retain the right to exercise full control over the employment, direction, compensation and discharge of all persons assisting Consultant.

Consultant shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Consultant's employees, agents, subcontractors and subconsultants, including compliance with social security requirements, federal and State income tax withholding and all other regulations governing employer-employee relations.

Consultant acknowledges that Consultant and Consultant's employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, or health, life, dental, long-term disability and workers' compensation insurance benefits.

24. Consultant Not Agent

Except as Manager may specify in writing, Consultant, and its agents, employees, subcontractors and subconsultants shall have no authority, expressed or implied, to act on behalf of City in any capacity, as agents or otherwise, or to bind City to any obligation.

25. Conflict of Interest

If, in performing the Services set forth in this Agreement, Consultant makes, or participates in, a "**governmental decision**" as described in Title 2, section 18704 of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Consultant shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Consultant's personnel providing the Services set forth in this Agreement.

26. Assignability of Agreement

Consultant agrees that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence,

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experience and specialized personal knowledge. Assignments of any or all rights, duties, or obligations of Consultant under this Agreement will be permitted only with the express written consent of Manager, which consent may be withheld for any reason.

27. Successors and Assigns

Consultant and City agree that this Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant and City.

28. Fair Employment Practices

Consultant agrees that all persons employed by Consultant shall be treated equally by Consultant without regard to or because of race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law, and in compliance with all antidiscrimination laws of the United States of America, the State of California, and City.

Consultant agrees that, during the performance of this Agreement, Consultant and any other parties with whom Consultant may subcontract shall adhere to equal opportunity employment practices to assure that applicants and employees are treated equally and are not discriminated against because of their race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law.

Consultant agrees to state in all of its solicitations or advertisements for applicants for employment that all qualified applicants shall receive consideration for employment without regard to their race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law.

Consultant shall provide City staff with access to and, upon request by Manager, provide copies to Manager of all of Consultant's records pertaining or relating to Consultant's employment practices, to the extent such records are not confidential or privileged under State or federal law.

29. Force Majeure

Consultant and City agree that neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include, but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations imposed after this Agreement was executed, fire, communication line failures, earthquakes, or other disasters.

30. Time of Essence

Consultant and City agree that time is of the essence in regard to performance of any of the terms and conditions of this Agreement.

31. Covenants and Conditions

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Consultant and City agree that each term and each provision of this Agreement to be performed by Consultant shall be construed to be both a covenant and a condition.

32. Governing Law

City and Consultant agree that the construction and interpretation of this Agreement and the rights and duties of City and Consultant hereunder shall be governed by the laws of the State of California.

33. Compliance with Laws

Consultant agrees to comply with all City, State, and federal laws, rules, and regulations, now or hereafter in force, pertaining to the Services performed by Consultant pursuant to this Agreement.

34. Severability

City and Consultant agree that the invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

35. Waiver

City and Consultant agree that no waiver of a breach of any provision of this Agreement by either Consultant or City shall constitute a waiver of any other breach of the same provision or any other provision of this Agreement. Failure of either City or Consultant to enforce at any time, or from time to time, any provision of this Agreement, shall not be construed as a waiver of such provision or breach.

36. Counterparts

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement. A signed copy of this Agreement transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.

37. Arbitration

Consultant and City agree that in the event of any dispute with regard to the provisions of this Agreement, the Services rendered or the amount of Consultant's compensation, the dispute may be submitted to non-binding arbitration upon the mutual agreement of the parties, under such procedures as the parties may agree upon, or, if the parties cannot agree, then under the Rules of the American Arbitration Association.

38. Expenses of Enforcement

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Consultant and City agree that the prevailing party's reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney Office) and expenses, including investigation fees and expert witness fees, shall be paid by the non-prevailing party in any dispute involving the terms and conditions of this Agreement.

39. Authority to Execute

City acknowledges that the person executing this Agreement has been duly authorized by the City Council to do so on behalf of City.

Consultant acknowledges that the person executing this Agreement has been duly authorized by Consultant to do so on behalf of Consultant.

40. Notices

Any notices to Consultant may be delivered personally or by mail addressed to Harris & Associates, 22 Executive Park, Suite 200, Irvine, CA 92617, Attention: Alison Bouley.

Any notices to City may be delivered personally or by mail addressed to City of Oxnard, City Manager, 300 West 3rd Street, 4th Floor, Oxnard, California 93030, Attention: Jesus Nava.

41. Amendment

City and Consultant agree that the terms and conditions of the Agreement may be reviewed or modified at any time. Any modifications to this Agreement, however, shall be effective only when agreed upon to in writing by both the City representative authorized to do so under the City's purchasing policies and Consultant.

42. Entire Agreement

City and Consultant agree that this Agreement constitutes the entire agreement of the parties regarding the subject matter described herein and supersedes all prior communications, agreements, and promises, either oral or written.

[Signatures on next page]

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IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date first written above.

CITY OF OXNARD

CONSULTANT

☒ Tim Flynn, Mayor (if agreement is \$250,000.01 or more) _____ Date _____
☐ Jesus Nava, Interim City Manager (if agreement is \$25,000.01-\$250,000.00)
☐ Lisa Boerner, Purchasing Agent (if agreement is up to \$25,000.00)

Dennis Klingelhofer, Vice President _____ Date _____

ATTEST:

Steven Winchester, CFO _____ Date _____

Michelle Ascencion, City Clerk _____ Date _____
 (if agreement is \$250,000.01 or more)

APPROVED AS TO FORM:

 _____ Date 6/18/18
 Stephen M. Fischer, City Attorney
 (required for any agreement amount)

APPROVED AS TO CONTENT:

 _____ Date 13 June 2018
 Jesus Nava, Department Head (if
 agreement is \$25,000.01 or more)

APPROVED AS TO AMOUNT:

Scott Whitney, Interim City Manager (if _____ Date _____
 agreement is \$250,000.01 or more)

APPROVED AS TO INSURANCE:

 _____ Date 6/13/18
 Mike More, Risk Manager (required
 for any agreement amount)

The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC; or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

PLEASE DO NOT
REMOVE THIS BOX

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**EXHIBIT A
SCOPE OF SERVICES
PHASE 2**

As part of the Implementation Action Plan, Consultant shall provide the following phased approach for updating several of the fees. This phased approach will allow the City to quickly implement new fees to begin capturing needed revenues based upon available master plans or current service level while the more lengthy process of preparing updated master plans is completed. Once updated Master Plans are available, a second phase is suggested which would update the fees based upon the newly identified projects. The second phase update, is not included in our scope of work at this time, nor is the update of the master plans.

The following describes the services to be completed by Consultant to update each of the City's existing development impact fees.

The completion of the services as described is based upon the specific requirements of Government Code 6600, our understanding of the City's current fee program, and our experience working on similar studies with other agencies.

A preliminary schedule is shown for the completion of each study. We have prioritized the completion of work based upon the estimated fiscal impact to the City as a result of the adoption of updated fees. We have included time for stakeholder input during the development of each of the new fee programs. We believe that this is an important part of the project. In addition, we have included an overall project management task which will include regular meetings with the City to ensure successful completion of the project in a timely manner.

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EXHIBIT B

SCHEDULE OF SERVICES AND COMPENSATION RATES

Each of the below tasks would not begin until the task is authorized by the City. Should the projects run concurrently such that public meetings can be combined, the overall cost will be reduced to the City.

For purposes of scoping, Consultant shall attempt to perform each fee study concurrently.

1.0 PROJECT MANAGEMENT

Consultant shall provide the following scope of work for overall management of the impact fee update to ensure timely completion of projects and regular coordination with the City.

TASK 1 - PROJECT MEETINGS AND COORDINATION

Consultant shall provide that we establish bi-weekly meetings with City staff. This will facilitate timely response to issues and establish a regular time to receive information and feedback. Holding regular meetings helps ensure accountability by all parties.

We propose that one of these monthly meetings be an in-person meeting and involve all key members of the team and that the other meeting be via teleconference and contain only technical staff and the City's project manager. Attendance by City staff will likely vary depending on which fee programs are actively being worked on. Consultant shall prepare an agenda prior to the meeting and will prepare meeting minutes with an action item list following the meetings.

Consultant shall prepare monthly reports to accompany our invoices that will clearly identify the work completed during the month, the planned activities for the next month, and any issues with schedule or budget. Attendance at public meetings is included in the scope for each of the fee programs and is not part of this task. This task is scoped based on the project tasks beginning in July 2018 and being completed by the end of September 2019.

TASK 2 – INFORMATION GATHERING

Consultant shall work with the City to gather all background information that will be needed for the various fee program updates. Consultant shall provide a list to the City and will contact the appropriate people as necessary to obtain the information that will be required to begin work on the fee updates.

Fee

Consultant shall perform the scope of work for project management on a time and material basis not to exceed the amount shown below.

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	Total Estimated Hours	Total Estimated Fee
Task 1: Project Meetings and Coordination	184	\$ 35,360
Task 2: Information Gathering	49	\$ 8,685
Total	233	\$ 44,045

2.0 TRAFFIC MITIGATION FEE – PHASE 1

Consultant shall provide the following scope for the update of the Traffic Mitigation Fee update based on our understanding of the City’s program and our experience working on similar studies with other agencies.

TASK 1 - PROJECT IDENTIFICATION

Consultant shall review the 2008 Traffic Circulation Study, the Downtown Oxnard Mobility and Parking Management Plan, the Intelligent Transportation Master Plan, the Oxnard Sidewalk Survey, and the Bicycle and Pedestrian Facilities Master Plan. Consultant shall identify the projects from these plans that are necessary to mitigate growth. Consultant shall work with the City to prepare Master Plan Level opinion of probable cost for the identified facilities.

TASK 2 - LAND USE ANALYSIS

Consultant shall work with the City to identify the development that will be subject to the fees and quantify the remaining development by land use type.

TASK 3 - FEE CALCULATION

Based on the identified projects and identified future development, Consultant shall calculate the development impact fees based on the ITE trip generation rates or other identified “common use” factors contained in the master plans for each land use. Consultant shall compare the proposed fees with surrounding agencies and will present the preliminary fee and comparison to the City for review.

TASK 4 - DRAFT NEXUS STUDY

Once the City agrees on the costs, projects and fee methodology, Consultant shall prepare a draft Nexus study that summarizes the fee methodology, CIP projects, and impact fees, and makes the findings required under AB1600. The report will also summarize key administrative tasks such as future updates, 5-year findings, annual findings, and recommended changes to the adopted ordinance. Consultant shall present the draft report to the City for review and will incorporate the City’s comments into the final draft report.

TASK 5 – STAKEHOLDER MEETINGS AND FINAL REPORT

Consultant shall attend and present the report at a meeting with the development community. It is assumed that the City will take the lead on setting up the meeting, Consultant shall take the lead on the presentation. Consultant shall prepare meeting minutes from the meeting and debrief with the City to determine if any comments received will be incorporated into the report. Consultant shall attend the financial committee meeting and one City council meeting related to the adoption of the updated Traffic impact fees. Additional meetings will be attended on a time and material

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basis. Consultant shall present the report at both meetings and assist the City in preparing the agenda prior to the meetings if necessary.

Fee

Consultant shall perform the scope of work for the Traffic Mitigation Fee on a time and material basis not to exceed the amount shown below.

	Total Estimated Hours	Total Estimated Fee
Task 1: Project Identification	84	\$ 14,160
Task 2: Land Use Analysis	36	\$ 6,240
Task 3: Fee Calculation	44	\$ 8,040
Task 4: Draft Nexus Study	88	\$ 15,060
Task 5: Stakeholder Meetings and Final Report	66	\$ 13,110
Total	318	\$ 56,610

Schedule

Based upon our understanding of the services required and using the scope of work, Consultant shall provide the following schedule for the Traffic Mitigation Fee. Following the project kick-off meeting, Consultant shall provide a refined and detailed schedule with targeted meeting dates and necessary lead time for meetings.

	August	September	October	November	December	January	February
Task 1: Project Identification							
Task 2: Land Use Analysis							
Task 3: Fee Calculation							
Task 4: Draft Nexus Study							
Task 5: Stakeholder Meetings and Final Report							

3.0 PARK AND RECREATION FEE – PHASE 1

Consultant shall provide the following scope for the adoption of a Park and Recreation Fee based on our understanding of the City's program and our experience working on similar studies with other agencies.

TASK 1 – SERVICE LEVEL AND COSTS

Consultant shall review the 2010 Parks Master Plan and the General Plan to ascertain the identified service level standard for parks. Consultant shall prepare master plan level opinion of probable costs for the identified facilities that will support the impact fee calculations.

TASK 2 - LAND USE ANALYSIS

Consultant shall work with the City to identify the development that will be subject to the fees and quantify the remaining development by land use type. Consultant shall analyze the possibility of including a fee for non-residential land uses.

Agreement No. 8300-18-CM**TASK 3 - FEE CALCULATION**

Consultant shall calculate the development impact fees necessary to support the level-of-service standard for parks for each land use type. Consultant shall compare the proposed fees with surrounding agencies and will present the preliminary fee and comparison to the City for review.

TASK 4 - DRAFT NEXUS STUDY

Once the City agrees on the level-of-service, costs and fee methodology, Consultant shall prepare a draft Nexus study that summarizes the fee methodology, level-of-service standards, impact fees, and makes the findings required under AB1600. The report will also summarize key administrative tasks such as future updates, 5-year findings, annual findings and any suggested ordinance changes. Consultant shall present the draft report to the City for review and will incorporate the City's comments into a final draft report.

TASK 5 – STAKEHOLDER MEETINGS AND FINAL REPORT

Consultant shall attend and present the report at a meeting with the development community. It is assumed that the City will take the lead on setting up the meeting, but Consultant shall take the lead on the presentation. Consultant shall prepare meeting minutes from the meeting and debrief with the City to determine if any comments received will be incorporated into the report.

Consultant shall attend the Financial Committee meeting, Parks and Recreation Commission meeting and one City Council meeting related to the adoption of the Park and Recreation impact fees. Additional meetings will be attended on a time and material basis. Consultant shall present the report at all meetings and assist the City in preparing the agenda prior to the meetings if necessary.

TASK 6 - QUIMBY FEE

Consultant shall incorporate the Quimby Fee into the Park & Recreation Impact Fee so that one unified fee program exists. As part of the Park Master Plan Update that is currently underway, Consultant shall work with the Park Master Plan consultant and the City to identify appropriate uses of the existing Quimby Fund Balance. Consultant shall suggest modifications to ordinances necessary to eliminate the separate Quimby Fee. This work, if desired, will be incorporated into the Park & Recreation Fee. Our scope assumes that this will occur concurrently.

Fee

Consultant shall perform the scope of work for the Park and Recreation Fee on a time and material basis not to exceed the amount shown below.

	Total Estimated Hours	Total Estimated Fee
Task 1: Service Level and Costs	38	\$ 6,180
Task 2: Land Use Analysis	24	\$ 4,150
Task 3: Fee Calculation	24	\$ 4,150
Task 4: Draft Nexus Study	46	\$ 7,820
Task 5: Stakeholder Meetings and Final Report	60	\$ 12,020
Task 6 - Quimby Fee	46	\$ 8,460
Total	238	\$ 42,780

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Schedule

Based upon our understanding of the services required and using the scope of work, Consultant shall provide the following schedule for the Park and Recreation Fee. Following the project kick-off meeting, Consultant shall provide a refined and detailed schedule with targeted meeting dates and necessary lead time for meetings.

	August			September			October			November			January		
Task 1: Service Level and Costs															
Task 2: Land Use Analysis															
Task 3: Fee Calculation															
Task 4: Draft Nexus Study															
Task 5: Stakeholder Meetings and Final Report															
Task 6 - Quimby Fee															

4.0 WATER AND WASTEWATER FACILITIES FEE

Consultant shall provide the following scope for the update of the Water and Wastewater Facilities Fee based on our understanding of the City's program and our experience working on similar studies with other agencies.

TASK 1 - PROJECT IDENTIFICATION

Consultant shall review the Public Works Integrated Master Plan and Water and Sewer Rate studies. Consultant shall identify the projects from these plans that are necessary to mitigate growth. Consultant shall identify the cost estimates for the facilities and determine the portion of the facilities that serve new growth. Consultant shall determine if the cost estimates need to be updated by ENR and will prepare those updates if necessary.

TASK 2 - LAND USE ANALYSIS

Consultant shall work with the City to identify the development that will be subject to the fees and quantify the remaining development by land use type.

TASK 3 - FEE CALCULATION

Based on the identified projects and identified future development, Consultant shall calculate the development impact fees based on the generation rates contained in the master plans for each land use. Consultant shall compare the proposed fees with surrounding agencies and will present the preliminary fee and comparison to the City for review. Consultant shall prepare up to three options for the fees for review with the City.

TASK 4 - DRAFT NEXUS STUDY

Once the City agrees on the costs, projects and fee methodology, Consultant shall prepare a draft Nexus study that summarizes the fee methodology, CIP projects, impact fees, and makes the findings required under AB1600. The report will also summarize key administrative tasks such as future updates, 5-year findings, annual findings and suggested ordinance revisions. Consultant shall present the draft report to the City for review. Consultant shall incorporate the City's comments into the report. One report will be prepared that will cover both fee categories.

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TASK 5 – STAKEHOLDER MEETINGS AND FINAL REPORT

Consultant shall attend and present the report at a meeting with the development community. It is assumed that the City will take the lead on setting up the meeting, but Consultant shall take the lead on the presentation. Consultant shall prepare meeting minutes from the meeting and debrief with the City to determine if any comments received will be incorporated into the report.

Consultant shall attend the financial committee meeting and one City council meeting related to the adoption of the updated water and wastewater impact fees. Additional meetings will be attended on a time and material basis. Consultant shall present the report at both meetings and assist the City in preparing the agenda prior to the meetings if necessary.

Fee

Consultant shall perform the scope of work for the Water and Wastewater Fee Update on a time and material basis not to exceed the amount shown below.

	Total Estimated Hours	Total Estimated Fee
Task 1: Project Identification	100	\$ 16,160
Task 2: Land Use Analysis	50	\$ 8,910
Task 3: Fee Calculation	60	\$ 10,360
Task 4: Draft Nexus Study	104	\$ 17,060
Task 5: Stakeholder Meetings and Final Report	76	\$ 14,940
Total	390	\$ 67,430

Schedule

Based upon our understanding of the services required and using the scope of work, Consultant shall provide the following schedule for the Water and Wastewater Fee Update. Following the project kick-off meeting, Consultant shall provide a refined and detailed schedule with targeted meeting dates and necessary lead time for meetings.

	August	September	October	November	December	January	February
Task 1: Project Identification							
Task 2: Land Use Analysis							
Task 3: Fee Calculation							
Task 4: Draft Nexus Study							
Task 5: Stakeholder Meetings and Final Report							

5.0 GROWTH REQUIREMENT FEE – PHASE 1

Consultant shall provide the following scope for the update of the Growth Requirement Fee based on our understanding of the City's program and our experience working on similar studies with other agencies.

TASK 1 - PROJECT IDENTIFICATION

Consultant shall review the General Plan to identify facility standards documented in that report. Consultant shall utilize the City's asset management plan to summarize the City's existing infrastructure that falls under the following categories:

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- ✓ Police
- ✓ Fire
- ✓ Public Administration
- ✓ Cultural and Recreational Facilities (not included in Park and Recreation Fee)

Consultant shall utilize the valuation information from the asset management plan to summarize the City's current asset value in each of these categories. Based on the City's current residential and worker population, Consultant shall establish the City's current level-of-service standard and per capita value.

TASK 2 - LAND USE ANALYSIS

Consultant shall utilize the General Plan to estimate the City's population under build-out conditions. Consultant shall also determine the number of residents that will be assumed for each dwelling unit type.

TASK 3 - FEE CALCULATION

Based on the identified existing level-of-service and value per capita, Consultant shall calculate the development impact fees for each land use category based on density assumptions. Consultant shall compare the proposed fees with surrounding agencies and will present the preliminary fee and comparison to the City for review. Consultant shall prepare up to three fee options for review with the City.

TASK 4 - DRAFT NEXUS STUDY

Once the City agrees on the costs, projects and fee methodology, Consultant shall prepare a draft Nexus study that summarizes the fee methodology, level-of-service standards, anticipated revenue, and impact fees by land use category, and makes the findings required under AB1600. The report will also summarize key administrative tasks such as future updates, 5-year findings, Annual findings and suggested changes to the ordinance. Consultant shall present the draft report to the City for review. Consultant shall incorporate the City's comments into the report.

TASK 5 – STAKEHOLDER MEETINGS AND FINAL REPORT

Consultant shall attend and present the report at a meeting with the development community. It is assumed that the City will take the lead on setting up the meeting, but Consultant shall take the lead on the presentation. Consultant shall prepare meeting minutes from the meeting and debrief with the City to determine if any comments received will be incorporated into the report. Consultant shall attend the financial committee meeting and one City Council meeting related to the adoption of the updated Growth Requirement fee. Additional meetings will be attended on a time and material basis. Consultant shall present the report at both meetings and assist the City in preparing the agenda prior to the meetings if necessary.

Fee

Consultant shall perform the scope of work for the Growth Requirement Fee Update on a time and material basis not to exceed the amount shown below.

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	Total Estimated Hours	Total Estimated Fee
Task 1: Project Identification	46	\$ 7,820
Task 2: Land Use Analysis	28	\$ 4,730
Task 3: Fee Calculation	32	\$ 5,630
Task 4: Draft Nexus Study	58	\$ 9,880
Task 5: Stakeholder Meetings and Final Report	60	\$ 11,760
Total	224	\$ 39,820

Schedule

Based upon our understanding of the services required and using the scope of work, Consultant shall provide the following schedule for the Growth Requirement Fee Update. Following the project kick-off meeting, Consultant shall provide a refined and detailed schedule with targeted meeting dates and necessary lead time for meetings.

	October	November	December	January	February	March
Task 1: Project Identification						
Task 2: Land Use Analysis						
Task 3: Fee Calculation						
Task 4: Draft Nexus Study						
Task 5: Stakeholder Meetings and Final Report						

6.0 STORM DRAINAGE FEE

Consultant shall provide the following scope for the update of the Storm Drainage Fee based on our understanding of the City's program and our experience working on similar studies with other agencies.

TASK 1 - PROJECT IDENTIFICATION

Consultant shall review the Public Works Integrated Master Plan and the City's Master Plan of Drainage. Consultant shall identify the projects from these plans that are necessary to mitigate growth. Consultant shall update the master plan level opinion of probable costs for the facilities and determine the portion of the facilities that serve new growth. During this phase Consultant shall determine if the eighteen (18) drainage areas will continue to be utilized or if the areas will be consolidated.

TASK 2 - LAND USE ANALYSIS

Consultant shall work with the City to identify the development that will be subject to the fees and quantify the remaining development by land use type. The land use must be broken down by drainage area if it was determined in Task 1 that drainage areas will be retained.

TASK 3 - FEE CALCULATION

Based on the identified projects and identified future development, Consultant shall calculate the development impact fees based on the impervious area attributed to each land use. Consultant shall compare the proposed fees with surrounding agencies and will present the preliminary fee and comparison to the City for review.

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TASK 4 - DRAFT NEXUS STUDY

Once the City agrees on the costs, projects and fee methodology, Consultant shall prepare a draft Nexus study that summarizes the fee methodology, CIP projects, impact fees, and makes the findings required under AB1600 findings. The report will also summarize key administrative tasks such as future updates, 5-year findings, annual findings and suggested changes to the adopted ordinance. Consultant shall present the draft report to the City for review. Consultant shall incorporate the City's comments into the report.

TASK 5 – STAKEHOLDER MEETINGS AND FINAL REPORT

Consultant shall attend and present the report at a meeting with the development community. It is assumed that the City will take the lead on setting up the meeting, but Consultant shall take the lead on the presentation. Consultant shall prepare meeting minutes from the meeting and debrief with the City to determine if any comments received will be incorporated into the report. Consultant shall attend the financial committee meeting and one City Council meeting related to the adoption of the updated storm drainage impact fees. Additional meetings will be attended on a time and material basis. Consultant shall present the report at both meetings and assist the City in preparing the agenda prior to the meetings if necessary.

Fee

Consultant shall perform the scope of work for the Storm Drainage Fee Update on a time and material basis not to exceed the amount shown below.

	Total Estimated Hours	Total Estimated Fee
Task 1: Project Identification	31	\$ 5,070
Task 2: Land Use Analysis	27	\$ 4,490
Task 3: Fee Calculation	27	\$ 4,490
Task 4: Draft Nexus Study	58	\$ 9,880
Task 5: Stakeholder Meetings and Final Report	56	\$ 10,800
Total	199	\$ 34,730

Schedule

Based upon our understanding of the services required and using the scope of work, Consultant shall provide the following schedule for the Storm Drainage Fee Update. Following the project kick-off meeting, Consultant shall provide a refined and detailed schedule with targeted meeting dates and necessary lead time for meetings.

	2018	2019				
	December	January	February	March	April	May
Task 1: Project Identification						
Task 2: Land Use Analysis						
Task 3: Fee Calculation						
Task 4: Draft Nexus Study						
Task 5: Stakeholder Meetings and Final Report						

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7.0 AFFORDABLE HOUSING FEE

Consultant shall provide the following scope for the update of the Affordable Housing Fee based on our understanding of the City's program and our experience working on similar studies with other agencies. If the City elects to develop a fee for nonresidential land uses, it is assumed that the City will hire a separate consultant to complete an Oxnard Employment Survey. As an amendment, Consultant, at the discretion of the City, contract directly with a consultant to complete these studies.

TASK 1 - RESEARCH AND DATA GATHERING

Consultant shall review the General Plan, American Community Survey data for the City and affordability requirements as defined by the California Department of Housing and Community Development to identify the affordability gap, as well as standards and goals related to affordable housing documented in these reports.

TASK 2 - LAND USE ANALYSIS

Consultant shall define the commercial land uses and employment densities for each land use. Consultant shall estimate the worker households generated by each land use and the estimated income distribution for worker households. For residential developments, the residential land uses by product type will be identified and the housing prices determined. The estimated incomes of households will also be determined.

TASK 3 - FEE CALCULATION

Based on the data identified in Task 1, Consultant shall calculate up to four scenarios for the development impact fees or in-lieu fee for each land use category utilizing industry standard practices including but not limited to Affordability Gap Analysis and Household income expenditures Analysis. Consultant shall compare the proposed fees with surrounding agencies and will present the preliminary fee and comparison to the City for review.

TASK 4 - DRAFT NEXUS STUDY

Once the City agrees on the costs, projects and fee methodology, Consultant shall prepare a draft Nexus study that summarizes the fee methodology, level-of-service standards, anticipated revenue, and impact fees by category, and makes the findings required under AB1600. The report will also summarize key administrative tasks such as future updates, 5-year findings, and annual findings. Consultant shall also suggest changes to the adopted ordinance. Consultant shall present the draft report to the City for review. Consultant shall incorporate the City's comments into the report.

TASK 5 - STAKEHOLDER MEETINGS AND FINAL REPORT

Consultant shall attend and present the report at a meeting with the community. It is assumed that the City will take the lead on setting up the meeting, but Consultant shall take the lead on the presentation. Consultant shall prepare meeting minutes from the meeting and debrief with the City to determine if any comments received will be incorporated into the report. Consultant shall attend the financial committee meeting and one City Council meeting related to the adoption of the updated Affordable Housing fee. Additional meetings will be attended on a time and material basis. Consultant shall present the report at both meetings and assist the City in preparing the agenda report prior to the meetings if necessary.

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Fee

Consultant shall perform the scope of work for the Affordable Housing Fee Update on a time and material basis not to exceed the amount shown below.

	Total Estimated Hours	Total Estimated Fee
Task 1: Research and Data Gathering	36	\$ 6,880
Task 2: Land Use Analysis	40	\$ 7,460
Task 3: Fee Calculation	58	\$ 10,580
Task 4: Draft Nexus Study	80	\$ 13,770
Task 5: Stakeholder Meetings and Final Report	60	\$ 11,760
Total	274	\$ 50,450

Schedule

Based upon our understanding of the services required and using the scope of work, Consultant shall provide the following schedule for the Affordable Housing Fee Update. Following the project kick-off meeting, Consultant shall provide a refined and detailed schedule with targeted meeting dates and necessary lead time for meetings.

	2018				2019				
	December	January	February	March	April	May			
Task 1: Research and Data Gathering									
Task 2: Land Use Analysis									
Task 3: Fee Calculation									
Task 4: Draft Nexus Study									
Task 5: Stakeholder Meetings and Final Report									

8.0 PUBLIC ART FEE

Consultant shall provide the following scope for the update of the Public Art Fee based on our understanding of the City's program and our experience working on similar studies with other agencies.

TASK 1 - PROJECT IDENTIFICATION

Utilizing the asset study that the City recently prepared, Consultant shall prepare a list of existing public art and the associated value. This value will be divided by the City's existing population to determine the City's current level-of-service.

TASK 2- FEE CALCULATION

Based on the identified existing level-of-service and value per capita, Consultant shall calculate the development impact fees for each land use category based on the quantity of persons served.

TASK 3 - DRAFT NEXUS STUDY

Once the City agrees on the list of projects, value and fee methodology, Consultant shall prepare a draft Nexus study that summarizes the fee methodology, level-of-service standards, anticipated

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revenue, impact fees by category, and makes the findings required under AB1600. The report will also summarize key administrative tasks such as future updates, 5-year findings, annual findings and suggested changes to the ordinance. Consultant shall present the draft report to the City for review. Consultant shall incorporate the City's comments into the final draft report.

TASK 4 – STAKEHOLDER MEETINGS AND FINAL REPORT

Consultant shall attend the financial committee meeting and one City Council meeting related to the adoption of the updated Public Art Fee. Additional meetings will be attended on a time and material basis. Consultant shall present the report at both meetings and assist the City in preparing the agenda prior to the meetings if necessary.

Fee

Consultant shall perform the scope of work for the Public Art Fee Update on a time and material basis not to exceed the amount shown below.

	Total Estimated Hours	Total Estimated Fee
Task 1: Project Identification	15	\$ 2,590
Task 2: Fee Calculation	13	\$ 2,300
Task 3: Draft Nexus Study	31	\$ 5,070
Task 4: Stakeholder Meetings and Final Report	20	\$ 3,920
Total	79	\$ 13,880

Schedule

Based upon our understanding of the services required and using the scope of work, Consultant shall provide the following schedule for the Public Art Fee Update. Following the project kick-off meeting, Consultant shall provide a refined and detailed schedule with targeted meeting dates and necessary lead time for meetings.

	2019																			
	January					February					March					April				
Task 1: Project Identification																				
Task 2: Fee Calculation																				
Task 3: Draft Nexus Study																				
Task 4: Stakeholder Meetings and Final Report																				

9.0 REFUSE FEE

Consultant shall provide the following scope for the update of the Refuse Fee based on our understanding of the City's program and our experience working on similar studies with other agencies.

TASK 1 - PROJECT IDENTIFICATION

Consultant shall review the cost of service study for the City's Environmental Resources Department to identify capital projects and costs related to resource recovery facilities that could be charged to new development. Consultant shall also review the City's existing Route

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Establishment fee to determine the methodology that was used and establish the baseline for this fee.

TASK 2 - LAND USE ANALYSIS

Consultant shall work with the City to identify the development that will be subject to the fees and quantify the remaining development by land use type.

TASK 3 - FEE CALCULATION

Based on the identified capital improvement projects, Consultant shall calculate the development impact fees for each land use category based on the costs to establish new refuse collection routes and plant expansion that are allocated to future development. Consultant shall prepare up to three options for the fees for review with the City.

TASK 4 - DRAFT NEXUS STUDY

Once the City agrees on the costs, projects and fee methodology, Consultant shall prepare a draft Nexus study that summarizes the fee methodology, capital improvement projects, anticipated revenue, and impact fees by category, and makes the findings required under AB1600. The report will also summarize key administrative tasks such as future updates, 5-year findings, Annual findings and suggested changes to the ordinance. Consultant shall present the draft report to the City for review and will incorporate the City's comments into the final draft report.

TASK 5 – STAKEHOLDER MEETINGS AND FINAL REPORT

Consultant shall attend the financial committee meeting and one City Council meeting related to the adoption of the updated Refuse Fee. Additional meetings will be attended on a time and material basis. Consultant shall present the report at both meetings and assist the City in preparing the agenda prior to the meetings if necessary.

Fee

Consultant shall perform the scope of work for the Refuse Fee Update on a time and material basis not to exceed the amount shown below.

	Total Estimated Hours	Total Estimated Fee
Task 1: Project Identification	21	\$ 3,460
Task 2: Land Use Analysis	9	\$ 1,720
Task 3: Fee Calculation	21	\$ 3,460
Task 4: Draft Nexus Study	34	\$ 5,760
Task 5: Stakeholder Meetings and Final Report	28	\$ 5,400
Total	113	\$ 19,800

Schedule

Based upon our understanding of the services required and using the scope of work, Consultant shall provide the following schedule for the Refuse Fee Update. Following the project kick-off meeting, Consultant shall provide a refined and detailed schedule with targeted meeting dates and necessary lead time for meetings.

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	2019														
	January			February			March			April			May		
Task 1: Project Identification															
Task 2: Land Use Analysis															
Task 3: Fee Calculation															
Task 4: Draft Nexus Study															
Task 5: Stakeholder Meetings and Final Report															

10.0 UTILITY UNDERGROUNDING IN-LIEU FEE

Consultant shall provide the following scope for the update of the Utility Undergrounding In-Lieu Fee based on our understanding of the City's program and our experience working on similar studies with other agencies.

TASK 1 - PROJECT IDENTIFICATION

Consultant shall review the General Plan and the City's current undergrounding fee and will update the assumptions in the current methodology to reflect current unit prices.

TASK 2 - FEE CALCULATION

Based on the updated assumptions, Consultant shall calculate the in-lieu fee and will review the current methodology to verify that a nexus exists between new development's impact and the proposed fee. Consultant shall propose up to three methodologies based upon this review for calculating the in-lieu fee.

TASK 3 - DRAFT NEXUS STUDY

Once the City agrees on the costs and fee methodology, Consultant shall prepare a draft in-lieu fee study that summarizes the fee methodology and in-lieu fee calculation. The report will also summarize key administrative tasks such as future updates.

Consultant shall also suggest changes to the adopted ordinance. Consultant shall present the draft report to the City for review. Consultant shall incorporate the City's comments into the final draft report.

TASK 4 – STAKEHOLDER MEETINGS AND FINAL REPORT

Consultant shall attend the financial committee meeting and one City Council meeting related to the adoption of the updated Utility Undergrounding In-Fee. Additional meetings will be attended on a time and material basis. Consultant shall present the report at both meetings and assist the City in preparing the agenda prior to the meetings if necessary.

Fee

Consultant shall perform the scope of work for the Utility Undergrounding In-Lieu Fee on a time and material basis not to exceed the amount shown below.

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	Total Estimated Hours	Total Estimated Fee
Task 1: Project Identification	9	\$ 1,560
Task 2: Fee Calculation	11	\$ 1,850
Task 3: Draft In-lieu Fee Study	23	\$ 3,750
Task 4: Stakeholder Meetings and Final Report	13	\$ 2,620
Total	56	\$ 9,780

Schedule

Based upon our understanding of the services required and using the scope of work, Consultant shall provide the following schedule for the Utility Undergrounding In-Lieu Fee. Following the project kick-off meeting, Consultant shall provide a refined and detailed schedule with targeted meeting dates and necessary lead time for meetings.

	2019																			
	January				February				March				April				May			
Task 1: Project Identification																				
Task 2: Fee Calculation																				
Task 3: Draft In-lieu Fee Study																				
Task 4: Stakeholder Meetings and Final Report																				

11.0 PARK & RECREATION FEE – PHASE 2

Consultant shall provide the following scope for the adoption of the Phase 2 Park & Recreation Fee based on our understanding of the City's program and our experience working on similar studies with other agencies.

TASK 1 – SERVICE LEVEL AND COSTS

Once the Park Master Plan is completed, Consultant shall summarize the park and recreation facilities and costs identified in the master plan. Consultant shall determine the portion of the projects that serve new development and will allocate the costs to new development.

TASK 2 - LAND USE ANALYSIS

Consultant shall utilize the assumptions in the master plan to summarize the development that will be subject to the fees and quantify the remaining development by land use type.

TASK 3 - FEE CALCULATION

Consultant shall calculate the development impact fees necessary to support the development of the required park and recreation facilities by land use type. Consultant shall compare the proposed fees with surrounding agencies and will present the preliminary fee and comparison to the City for review.

TASK 4 - DRAFT NEXUS STUDY

Once the City agrees on the level-of-service, costs and fee methodology, Consultant shall prepare a draft Nexus study that summarizes the fee methodology, project costs, impact fees, and makes the findings required under AB1600. The report will also summarize key administrative tasks such as future updates, 5-year findings, and annual findings. Consultant shall present the

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draft report to the City for review and will incorporate the City's comments into the final draft report.

TASK 5 – STAKEHOLDER MEETINGS AND FINAL REPORT

Consultant shall attend and present the report at a meeting with the development community. It is assumed that the City will take the lead on setting up the meeting, but Consultant shall take the lead on the presentation. Consultant shall prepare meeting minutes from the meeting and debrief with the City to determine if any comments received will be incorporated into the report.

Consultant shall attend the Financial Committee Meeting, Parks and Recreation Commission meeting and one City Council meeting related to the adoption of the Park and Recreation Impact Fees. Additional meetings will be attended on a time and material basis. Consultant shall present the report at both meetings and assist the City in preparing the agenda prior to the meetings if necessary.

Fee

Consultant shall perform the scope of work for the Park and Recreation Phase 2 Fee on a time and material basis not to exceed the amount shown below.

	Total Estimated Hours	Total Estimated Fee
Task 1: Service Level and Costs	34	\$ 6,100
Task 2: Land Use Analysis	16	\$ 2,990
Task 3: Fee Calculation	30	\$ 5,480
Task 4: Draft Nexus Study	40	\$ 7,030
Task 5: Stakeholder Meetings and Final Report	68	\$ 14,240
Subtotal	188	35,840

Schedule

Based upon our understanding of the services required and using the scope of work, Consultant shall provide the following schedule for the Park and Recreation Phase 2 Fee Update. This project will not start until the Park Master Plan Update is completed or is nearing completion. Following the project kick-off meeting, Consultant shall provide a refined and detailed schedule with targeted meeting dates and necessary lead time for meetings.

	2019																							
	March			April			May			June			July			August								
Task 1: Service Level and Costs																								
Task 2: Land Use Analysis																								
Task 3: Fee Calculation																								
Task 4: Draft Nexus Study																								
Task 5: Stakeholder Meetings and Final Report																								

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12.0 Parking In-Lieu Fee

The City adopted the Downtown Oxnard Mobility and Parking Management Plan (DOPMP) in late 2009 which identified the effective management of the Downtown transportation system as an integral component to Oxnard's success in the restoration and enhancement of its Downtown. The City recently contracted with Stantec to update the DOPMP which includes verifying the total number of parking spaces both on-street, public off-street and private off-street, to conduct hourly occupancy counts, and to update the parking inventory and utilization section of the DOPMP. Consultant will work with the City to establish a parking in-lieu fee program that ensures effective utilization of existing parking while providing the long term funding for required future expansion.

TASK 1 – DATA COLLECTION

The City will collect and compile the following information, as well as additional information requested, and e-mail to Consultant prior to Consultant beginning work on the project:

- Oxnard Parking Study (Currently being contracted for) including:
 - Current Parking Demand
 - Current Parking Inventory by type
- Existing Land Use information
- Future Projected Land Uses
- Development Projections (timing and location)
- Required number of parking spaces per square foot for each land use type
- Available Cost Information for Surface Parking and future Parking Garage
- Maintenance Cost Information
- Funding Required for the Parking Authority per year and future funding needs if additional staff are anticipated

TASK 2 – PERFORM IN-LIEU FEE ANALYSIS

In order to complete this scope in an efficient manner, Consultant will begin work once the above information is received. With input from City staff, Consultant will develop planning level cost estimates to determine the cost to build and maintain both surface and garage parking downtown to meet the projected parking needs provided by the City. Consultant will calculate the cost per parking space for both surface parking as well as garage parking. Consultant will estimate the additional parking needs and timing based on the provided development projections and the parking requirement for each landuse.

Consultant will utilize the calculated cost information and the provided land use to analyze up to three options for rate and payment structures (both one-time and annual payments) for each of the land uses anticipated in the downtown area.

The following scenarios have been identified by the City that should be considered in the parking in-lieu payment structures. However, prior to beginning work, Consultant will discuss these options with the City and agree on the three that will be reviewed:

- 1) Discounted fee for early development,
- 2) Different rates for residential vs. commercial projects

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- 3) Different rates for proximity to the parking structure vs surface parking,

In addition, the three maintenance cost structures that are anticipated to be reviewed are:

- 1) Payment by new development only,
- 2) Payment by existing development as well as new
- 3) Appropriate rates for various land uses

Consultant will attend one teleconference with the City to review the outcome of the analysis, discuss the three options and the recommended fee structure. Based on the outcome of this meeting, Consultant will finalize the rate structure and prepare a draft report summarizing the findings. Consultant will incorporate parking fee revenue projections based on provided development projections (only one scenario is included in this scope) to assist the City in determining timing of key projects. Consultant will provide the draft document to the City to review and will incorporate comments from the City into a final draft report.

Formation of a district for ongoing maintenance is not included in this scope of work. Should the City wish to move forward with that option, an additional task would be required.

TASK 5 – PUBLIC MEETINGS

Consultant will attend one meeting with key stakeholders to discuss the proposed fee program. It is assumed that the City will prepare the agenda and make the presentation and Consultant will attend to answer questions. Should the City wish for Consultant to prepare and give the presentation, this work can be completed on a time and material basis. Consultant will debrief with the City and any required report changes will be incorporated. Any comments that change the analysis are not included in this scope.

Consultant will attend up to two public meetings which may include planning commission, City Council, or other appropriate groups to present the suggested in-lieu fee. It is assumed that the City will prepare the agenda item and make the presentation and Consultant will attend to answer questions. Based on comments received at this meeting, Consultant will make minor adjustments to the report. Any comments that change the analysis are not included in this scope.

OPTIONAL TASK – ADDITIONAL MEETINGS AND ITERATIONS

Additional meetings and iterations of calculations and reports will be priced on a time and materials basis. The scope was reduced based on conversations with the City in order to provide the services within the City's allotted budget.

Assumptions and Exclusions

- City will provide a project manager to coordinate the project.
- Consultant will attend a total of three (3) in-person meetings. Additional meetings will be at an additional cost.
- City will provide Consultant with all background information prior to Consultant beginning work.
- City will assist in determining concept level construction cost estimates but the City is to provide available information.

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- City to provide maintenance costs for on street and parking garage maintenance.
- City will review all documents and provide consolidated comments in a timely manner.
- Consultant has included three rate scenarios and one development scenario in our scope, additional iterations will require an amendment.
- City will coordinate setting up all meetings, preparing all City Council Documents and giving all presentations.
- City attorney will review all documents for legal issues and prepare any required ordinances.

Fee

Consultant shall perform the scope of work for the Parking n-lieu Fee on a time and material basis not to exceed the amount shown below.

	Total Estimated Hours	Total Estimated Fee
Task 1: Data Collection	6	\$ 1,030
Task 2: Perform In-lieu Fee Analysis	107	\$ 19,575
Task 3: Public Meetings	18	\$ 4,275
	131	\$ 24,880

Schedule

	2018					2019		
	August	September	October	November	December	January	February	March
Task 1: Data Collection and Kick-off								
Task 2: Perform In-lieu Fee Analysis								
Draft Calculations								
City Review								
Finalize Calculations and Prepare Report								
Final City Review								
Final Draft Report								
Task 3: Public Meetings								

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FEE SUMMARY

The table below summarizes the proposed fees for each fee update as outlined in detail in each of the above sections. The second phase fee update for the Growth Requirement Fee and the Traffic Mitigation Fee are not included at this time. Should the City wish to undertake detailed master planning for these efforts, the scope will be developed separately for those phases.

	Total Estimated Hours	Estimated Start Date	Total Estimated Fee
Project Management	233	8/1/2018	\$ 44,045
Traffic Fee Phase 1	318	8/1/2018	\$ 56,610
Water and Wastewater Fee	390	8/1/2018	\$ 67,430
Park and Recreation Fee Phase 1	238	9/1/2018	\$ 42,780
Growth Requirement Fee Phase 1	224	10/1/2018	\$ 39,820
Storm Drainage Fee	199	12/1/2018	\$ 34,730
Affordable Housing Fee	274	12/1/2018	\$ 50,450
Public Art Fee	79	1/1/2018	\$ 13,880
Refuse Fee	113	1/1/2018	\$ 19,800
Utility Undergrounding Fee	56	1/1/2018	\$ 9,780
Park and Recreation Fee Phase 2	188	3/1/2019	\$ 35,840
Parking-in-Lieu	131	8/1/2018	\$ 24,880
Total	2,443		\$ 440,045

Standard Hourly Rates Agreement Standard Hourly Rates

Senior Directors	\$240-280
Directors	\$225-250
Senior Project Managers	\$190-250
Project Managers	\$175-225
Senior Project Engineers	\$170-210
Project Engineers	\$130-170
Senior Project Analyst	\$115-160
Project Analyst	\$95-125
Technical Support	\$90-105
Administration	\$80-95

Assumptions and Exclusions

- ✓ City will provide a project manager to coordinate the project.
- ✓ City will provide Consultant shall all background information.
- ✓ City will provide comments on fee calculation and methodology before completion of the report begins.
- ✓ City will review all documents and provide consolidated comments in a timely manner.
- ✓ City will coordinate setting up all meetings and preparing all City Council Documents.

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**EXHIBIT INS-B
INSURANCE REQUIREMENTS
INSURANCE REQUIREMENTS FOR CONSULTANTS
(WITHOUT ERRORS AND OMISSIONS REQUIREMENT)**

1. Consultant shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Consultant, its agents, representatives, employees or subconsultants.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;

b. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office Automobile Liability Coverage (Occurrence Form CA0001) covering Code No. 1, "any auto";

c. Workers' compensation insurance in compliance with the laws of the State of California, and employer's liability insurance in an amount not less than \$1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

2. Consultant shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements affecting coverage required by this Exhibit INS-B. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before work commences. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email (or fax if necessary) to the Risk Manager, addressed as follows (do not send hard copies):

City of Oxnard
Insurance Compliance
Reference No. 8300-18-CA
P.O. Box 100085 – OX
Duluth, GA 30096
Via Email: cityofoxnard@ebix.com
Via Fax: 678-259-1007

3. Consultant agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled by either party, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

4. Consultant agrees that the commercial general liability and business automobile liability insurance policies shall be endorsed to name City, its City Council, officers, employees and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees and volunteers. The General liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-B or substitute forms containing the

Agreement No. 8300-18-CM

same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).

5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance coverages (this must be endorsed). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. Any deductibles or self-insured retentions must be declared to and approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

7. All insurance standards applicable to Consultant shall also be applicable to Consultant's subconsultants. Consultant agrees to maintain appropriate agreements with subconsultants and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.

INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS**Certificates of Insurance**

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed. Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notes of cancellation.

Endorsement Forms

Original endorsements are required for general liability and automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that you use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the attached.

INS-B.doc



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
03/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 0757776 1-800-877-4560
HUB International Insurance Services Inc.
P.O. Box 4047
Concord, CA 94524

CONTACT NAME:
PHONE (A/C, No, Ext): 925 609-6500 FAX (A/C, No): 925 609-6550
E-MAIL ADDRESS:

INSURED
Harris & Associates Inc.
Attn: Susan Mandilag
1401 Willow Pass Road, Suite 500
Concord, CA 94520

INSURER(S) AFFORDING COVERAGE
INSURER A: Citizens Insurance Company of America
INSURER B: Navigators Specialty Insurance Company
INSURER C: Travelers Property Casualty Co of Amer
INSURER D: Continental Casualty Company
INSURER E:
INSURER F:

COVERAGES

CERTIFICATE NUMBER: 52276685

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		ZBF9201722 08	08/01/17	08/01/18	
	☒ COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$ 2,000,000
	☐ CLAIMS-MADE ☒ OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	☒ Ded: 0					MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$ 2,000,000
	☐ POLICY ☒ PRO-JECT ☒ LOC					GENERAL AGGREGATE \$ 4,000,000
	AUTOMOBILE LIABILITY					PRODUCTS - COMP/OP AGG \$ 4,000,000
	☐ ANY AUTO					\$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS				BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB ☒ EXCESS LIAB	☒ OCCUR ☐ CLAIMS-MADE	LA17EXC712701IC	08/01/17	08/01/18	
	DED ☒ RETENTION \$ 0					EACH OCCURRENCE \$ 10,000,000
						AGGREGATE \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N N/A	PJOB8166N36A17 *	08/01/17	08/01/18	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					☒ WC STATU-TORY LIMITS ☐ OTH-ER
	DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$ 1,000,000
D	PROFESSIONAL LIABILITY		AEH591891588	08/01/17	08/01/18	
	Claims-Made					E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
						Per Claim 10,000,000
						Aggregate 10,000,000
						Ded. Each Claim 150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

* Workers Compensation policy excludes monopolistic states ND, OH, WA, WY.

General Liability Additional Insured status granted, if required by written contract/agreement, per attached forms MAN-0426 0715 & MAN-0427 0715.

City, its City Council, officers, employees & volunteers are additional insureds under General Liability if required by a written contract

RE: Annual AB1600 Report FY 16-17

(HA #1800090)

CERTIFICATE HOLDER

180-0090 (2019)

City of Oxnard

Risk Manager
Insurance Compliance, Ref #821718CA
P.O. Box 100085-0X
Duluth, GA 30096

USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan Mandilag

ACORD 25 (2010/05)
smandilag
52276685

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POLICY NUMBER: ZBF9201722 08

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS –
SCHEDULED PERSON OR ORGANIZATION**
MAN-0426 07/15

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
Blanket as Required By Written Contract	

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

A. SECTION II – WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.

POLICY NUMBER: ZBF9201722 08

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS –
COMPLETED OPERATIONS**

MAN-0427 07/15

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
Blanket as Required By Written Contract	

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

SECTION II – WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.

POLICY NUMBER: ZBF9201722 08

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – PRIMARY AND NON-CONTRIBUTORY

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph 4. Other Insurance:

Additional Insured – Primary and Non-Contributory

If you agree in a written contract, written agreement or permit that the insurance provided to any person or organization included as an Additional Insured under **SECTION II – WHO IS AN INSURED**, is primary and non-contributory, the following applies:

If other valid and collectible insurance is available to the Additional Insured for a loss we cover under Coverages A or B of this Coverage Part, our obligations are limited as follows:

(1) Primary Insurance

This insurance is primary to other insurance that is available to the Additional Insured which covers the

Additional Insured as a Named Insured. We will not seek contribution from any other insurance available to the Additional Insured except:

(a) For the sole negligence of the Additional Insured;

(b) When the Additional Insured is an Additional Insured under another primary liability policy; or

(c) When (2) below applies.

If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in (3) below.

(2) Excess Insurance

(a) This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

(i) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";

(ii) That is Fire Insurance for premises rented to the Additional Insured or temporarily occupied by the Additional Insured with permission of the owner;

(iii) That is insurance purchased by the Additional Insured to cover the Additional Insured's liability as a tenant for "property

damage" to premises rented to the Additional Insured or temporarily occupied by the Additional with permission of the owner; or

(iv) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion g. of **SECTION I – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**.

(b) When this insurance is excess, we will have no duty under Coverages A or B to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

(c) When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(i) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(ii) The total of all deductible and self insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

(3) Method Of Sharing

(a) If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

(b) If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.

POLICY NUMBER: ZBF9201722 08

COMMERCIAL GENERAL LIABILITY
CG 24 04 05 09**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY
AGAINST OTHERS TO US**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE**Name Of Person Or Organization:****BLANKET WITH WRITTEN CONTRACT**

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV - Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

Page 1 of 1

CG 24 04 05 09

© Insurance Services Office, Inc., 2008

TRAVELERS 
 ONE TOWER SQUARE
 HARTFORD, CT 06183

**WORKERS COMPENSATION
 AND
 EMPLOYERS LIABILITY POLICY**

ENDORSEMENT WC 99 03 76 (A) - 001

POLICY NUMBER: (PJUB-8166N36-A-17)

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS
 ENDORSEMENT - CALIFORNIA
 (BLANKET WAIVER)**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule.
 The additional premium for this endorsement shall be 02.000 % of the California workers' compensation premium.

Schedule

Person or Organization

Job Description

ANY PERSON OR ORGANIZATION
 FOR WHICH THE INSURED HAS
 AGREED BY WRITTEN CONTRACT
 EXECUTED PRIOR TO LOSS TO
 FURNISH THIS WAIVER.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective
 Insured

Policy No.

Endorsement No.
 Premium

Insurance Company

Countersigned by _____

DATE OF ISSUE: 07-27-17

ST ASSIGN:

Page 1 of 1



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 03/14/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh Sponsored Programs a division of Marsh USA Inc. PO Box 14404 Des Moines, IA 50306-9686		CONTACT NAME: Marsh Sponsored Programs PHONE (A/C No. Ext.): 1-877-320-8393 FAX (A/C No.): 515-365-0895 E-MAIL ADDRESS: riskmanagement@marshpm.com Vendor ID: 31459	
INSURED HARRIS & ASSOCIATES, INC 1401 Willow Pass Road, Ste 500 Concord, CA 94520		INSURER(S) AFFORDING COVERAGE INSURER A: Old Republic Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED (INSR) W/O	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPIOP AGG \$ COMBINED SINGLE LIMIT (Ea accident) \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	X X	L100554-17	08/01/2017	08/01/2018	\$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
	UMBRELLA LIAB EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					PER STATUTE ☐ OTHER ☐ EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) GPBR: 1XLT

Policy provides protection for any & all operations/jobs performed by the named insured where required by written contract. Certificate holder is an Additional Insured where required by written contract. Waiver of Subrogation included where required by written contract. Insurance is primary and non-contributory. City, its City Council, officers, employees and volunteers are additional insured where required by written contract. RE: Annual AS1509 Report FY 15-17 (HA #1800090)

CERTIFICATE HOLDER

180-0090 (2019)
 City of Oxnard
 Risk Manager
 Insurance Compliance, Ref #821718CA
 P.O. Box 100085-0X
 Duluth, GA 30096

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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11953780

OLD REPUBLIC INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

Schedule

Any person(s) or organization(s) as required by written contract or agreement.

1. **SECTION II – COVERED AUTOS LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured is amended to include the person(s) or organization(s) designated in the Schedule above but only for damages:**
 - a. **Which are covered by this insurance; and**
 - b. **Which you have agreed to provide in a written contract.**
2. **The limits of insurance afforded to such person(s) or organization(s) will be:**
 - a. **The minimum limits of insurance which you agreed to provide, or**
 - b. **The limits of insurance of this policy****whichever is less.**

POLICY NUMBER:

COMMERCIAL AUTO
CA 04 44 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY
AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: HARRIS & ASSOCIATES, INC

Endorsement Effective Date: 08/01/2017

SCHEDULE

Name(s) Of Person(s) Or Organization(s):

All persons or organizations as required by written contract or agreement.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The Transfer Of Rights Of Recovery Against
Others To Us condition does not apply to the
person(s) or organization(s) shown in the Schedule,
but only to the extent that subrogation is waived prior
to the "accident" or the "loss" under a contract with
that person or organization.

IL 10 (12/06) OLD REPUBLIC INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED/DESIGNATED INSURED AMENDMENT - PRIMARY AND
NON-CONTRIBUTORY**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

SCHEDULE

Designated Person(s) or Organization(s):

All persons or organizations where required by written contract.

WHO IS AN INSURED (SECTION II) is amended to include the person(s) or organization(s) shown in the above Schedule, but only with respect to "accidents" arising out of work being performed for such person(s) or organization(s).

As respects any person(s) or organization(s) shown in the above Schedule with whom you have agreed in a written contract to provide primary insurance on a non-contributory basis, this insurance will be primary to and non-contributing with any other insurance available to such person(s) or organizations(s).

Account#	Insured	Status	Compliance Status	Address 1	Address 2	City	State	Zip
X000000076	Harris & Associates Inc	Active	Compliant	1401 Willow Pass Road	Suite 500	Concord	CA	94520

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 3

DATE: June 19, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

A handwritten signature in cursive script, likely belonging to Scott Whitney.

FROM: Jim Throop
Chief Financial Officer

Jim Throop

SUBJECT: April 2018 Month-End Financial Summary with Dashboard.

CONTACT: Jim Throop, Chief Financial Officer
Jim.Throop@oxnard.org, (805) 385-7475

RECOMMENDATION:

That the City Council receive and file the April 2018 monthly financial summary report, with the dashboard highlights included.

BACKGROUND

City Council adopted a resolution requiring staff to report on the financial status of the city's major funds no later than 30 days after the end of the preceding month.

Given the timing of the monthly closes, holidays, weekends, etc., and any possible external auditor changes, the Finance Department will strive to make this posting date.

Due to the timing of the actual month-end close, and budget preparation, this report for April 2018, is behind schedule by approximately two weeks.

STRATEGIC PRIORITIES

This agenda item supports the Organizational Effectiveness strategy. The purpose of the Organizational Effectiveness strategy is to strengthen and stabilize the organizational foundation of the City in the areas of Finance, Information Technology, and Human Resources, and to

improve workforce quality while increasing transparency to the public. This item supports the following goals and objectives:

Goal 1. To help foster a healthy and accountable corporate foundation by strengthening the support functions of the organization, which include Finance, Information Technology and Human Resources.

Goal 2. Increase transparency with Council, community and staff related to the City's budget and financial management processes.

Objective 2c. Create a standardized template to present financial and other data to the general public.

FINANCIAL IMPACT

There is no financial impact on Council receipt and file of this report.

ATTACHMENTS:

Attachment A: APRIL 2018 General Fund Summary

Attachment B: APRIL 2018 General Fund Thermometer Summary

	FISCAL YEAR 2016-2017	
	Revised Budget	Actuals
Beginning Audited FY16-17 Undesignated Unreserved Fund Balance	\$12.64	\$12.64
FY16-17 Year-To-Date Revenue - Period 14 Closing	\$122.35	\$125.47
FY16-17 Year-To-Date Expenditures - Period 14 Closing	-\$125.88	-\$119.17
FY16-17 Cash / Balance Sheet Adjustment (<i>majority of receivables are from Successor Agency One-Time</i>)		\$6.07
Ending Audited FY16-17 Undesignated Unreserved Fund Balance	\$9.11	\$25.01
<i>Operating Reserve FY16-17</i>	<i>7%</i>	<i>21%</i>

	FISCAL YEAR 2017-2018	
	Revised Budget	Actuals
Beginning Audited FY17-18 Undesignated Unreserved Fund Balance	\$25.01	\$25.01
FY17-18 Budgeted Revenues (as of closing of April 2018)	\$126.19	\$92.29
FY17-18 Budgeted Expenditures (as of closing of April 2018) *	-\$132.55	-\$99.49
Estimated Ending FY17-18 Undesignated Unreserved Fund Balance	\$18.65	\$17.81
<i>Estimated Operating Reserve FY17-18</i>	<i>14%</i>	<i>18%</i>

* The following are actions taken by Council after the Adopted Budget 2017-18.

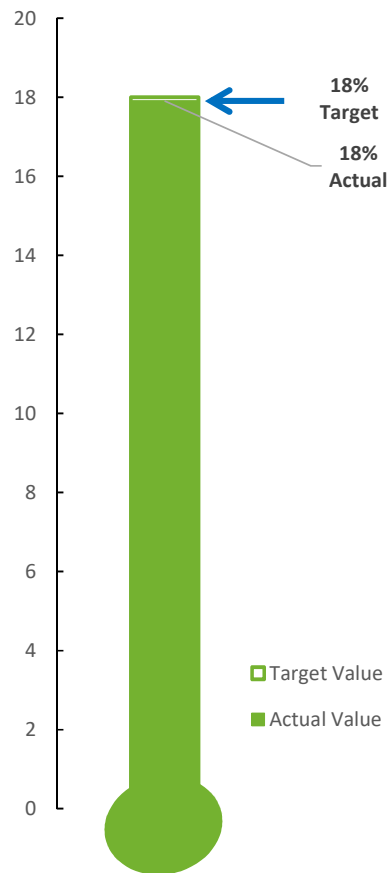
FY 17-18 Adopted Budget		\$125.48
Itemized Budget Appropriations	Amount	Council Date
Increased contribution to Oxnard Convention & Visitors Bureau for FY17-18	\$0.08	6/20/2017
Funding for HCA Consulting for Capital Asset Inventory & Valuation	\$0.15	7/25/2017
Funding for 3rd Amendment MV Cheng Contract	\$0.17	7/25/2017
Funding for financial advisory services (A-8012 NHA Advisors)	\$0.05	10/3/2017
2017-2018 Western Ventura County Winter Warming Shelter for the Homeless	\$0.06	11/28/2017
To abate the Halaco property site for remediation	\$0.40	11/28/2017
To fund utility bills from Channel Islands Beach Community thru Feb'18	\$0.050	12/19/2017
To fund Senior Excursion, Showmobile & Tamale Festival	\$0.107	12/13/2017
To fund Winter Warming Shelter - Extended Daytime	\$0.044	12/19/2017
Transfer to Golf - To fund FY18 landfill monitoring charges PO 5677 per 2nd amend 7167-15-CM	\$0.052	1/23/2018
1) Purchase of building 720 South B St successor agency & cost of repairs 2) 6 months of HSPOA assessment fees	\$0.076	1/23/2018
Per. Streets & Highways Code section 2610, surplus funds of 13 Dissolved LMDs: Recognized \$1.138 million of revenues & appropriate \$1,131,152 of surplus funds to reimburse parcel owners of 13 dissolved districts.	\$1.131	2/6/2018
FY17-18 Mid-Year Appropriations	\$4.216	2/20/2018
2018 California Strawberry Festival - City Corp to provide litter cleanup & recycle services agreement 8194-18-CS	\$0.040	3/27/2018
Budget Appropriations post Adopted Budget	\$6.62	
FY16-17 Carryover	\$0.45	
FY17-18 Revised Budget (as of closing of April 2018) *	\$132.55	

To conform with FY2017-18 Budget approval, this reporting substitutes the Month-End Fund Balance Status Summary.

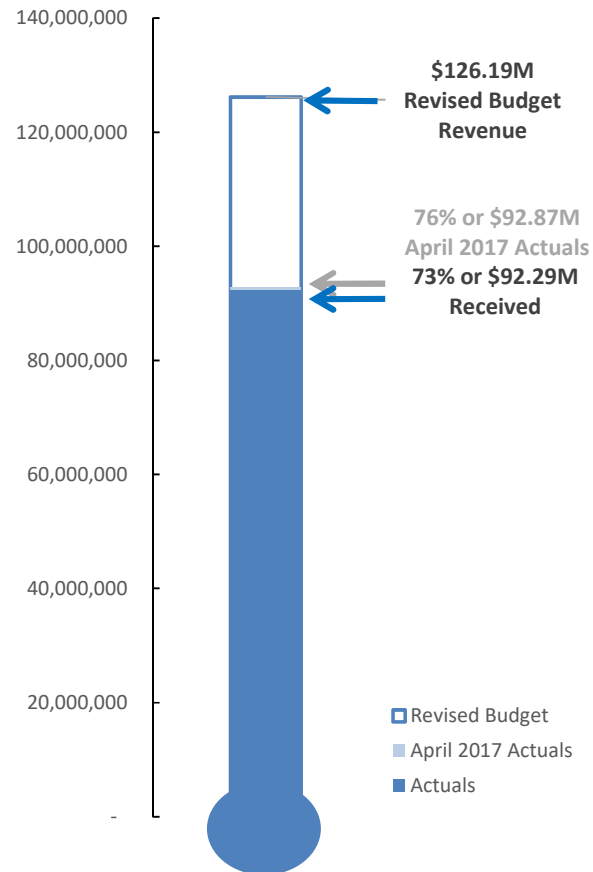
Fund Summary - Closing of Period 10 or April 30, 2018 or 83% Year Lapsed
(\$ in Millions)

General Fund 101

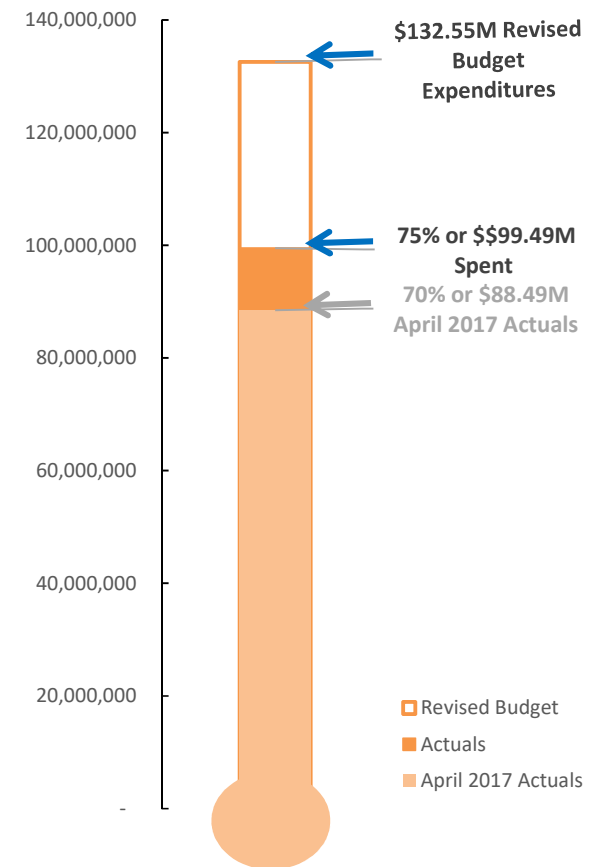
FY17-18 Reserve as of
April 2018



FY17-18 Revenues
as of April 2018



FY17-18 Expenditures
as of April 2018





**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 4

DATE: June 19, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

FROM: Jim Throop
Chief Financial Officer

Jim Throop

SUBJECT: Adopt a Resolution Authorizing the Special Tax Levy for Community Facilities District No. 5 (Riverpark)

CONTACT: Jim Throop, Chief Financial Officer
Jim.Throop@oxnard.org, (805) 385-7475

RECOMMENDATION:

That City Council:

1. Acting as the legislative body of Community Facilities District (CFD) No. 5, adopt a resolution setting a special tax rate within CFD No. 5 (Riverpark) for FY 2018-19; and
2. Authorize the Special Districts Manager to execute an agreement for Billing of Direct Assessments with the Ventura County Auditor-Controller to provide the service of placement of direct assessments on the Ventura County Secured Tax Roll.

BACKGROUND

On September 13, 2005, City Council adopted Resolution No. 12,936 (the “Resolution of Formation”) establishing CFD No. 5. On September 20, 2005, City Council adopted Ordinance No. 2701 to levy a special tax sufficient to pay costs of the Services, Improvements, and Incidental Expenses set forth in Exhibit A attached to the Resolution of Formation and defined therein. Thereafter, in each fiscal year, the Government Code requires the City Council to adopt a resolution levying the special tax rate for that fiscal year.

CFD No. 5 is authorized to pay for any and all types of services authorized pursuant to Government Code Section 53313, which includes the following:

Special Tax Levy for Community Facilities District No. 5 (Riverpark)

June 19, 2018

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- Maintenance of parks, parkways, and open space
- Recreation program services, library services, maintenance services for elementary and secondary school sites and structures, and the operation and maintenance of museums and cultural facilities
- Flood and storm protection services
- Ongoing administrative fees
- Police protection services
- Fire protection and suppression services
- Ambulance and paramedic services
- Local park, recreation, parkway, and open-space facilities

The Resolution of Formation authorizes annual adjustments to the maximum special tax rates based upon the Consumer Price Index (CPI) with a floor of 2% and a cap of 5% annually. The current maximum allowable tax including all cumulative CPI adjustments under the Resolution of Formation is \$6,508,199.14. The taxes can be increased up to the maximum special tax rate at any time.

The following represents a breakdown of the tax levy for the upcoming and most recent fiscal years:

Description	Projected Levy FY 18-19	Actual Levy FY 17-18
Administrations (including Liability, Wrk. Comp., and Indirect)	\$737,072	\$647,521
Fire	1,607,520	1,607,520
Landscape Maintenance	1,865,017	2,473,882
Contingency	500,000	
Police	529,948	384,093
Storm Drain Maintenance	381,480	381,480
Less: Tax Levy Credit	(400,000)	(366,688)
Total	\$5,218,081	\$5,127,808

The total amount of special taxes for CFD No. 5 for FY 2018-19 is \$5,260,618. The major reason for the increase is due to necessary capital expenditures for license plate readers and repeaters for police services in Riverpark as well as an increase in water costs. The storm drain maintenance was not completed in FY 2017-2018, therefore it is being carried over to FY 2018-2019.

The following chart details the tax rate by property type and the proposed increase in FY 18-19:

Development Status	Land Use	Land Use	Description	Residential Floor Area	Per	2018/19 Actual	2018/19 Maximum
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Special Tax Levy for Community Facilities District No. 5 (Riverpark)

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	Class					Rate	Rate
Developed	1	Residential	SFR Attached	< 1,400	Unit	\$1,714.74	\$1,766.46
Developed	2	Residential	SFR Attached	1,400-1,699	Unit	2,107.74	2,171.31
Developed	3	Residential	SFR Attached	1,700-1,999	Unit	2,306.56	2,376.13
Developed	4	Residential	SFR Attached	2,000-2,199	Unit	2,707.30	2,788.96
Developed	5	Residential	SFR Attached	>= 2,200	Unit	2,906.12	2,993.78
Developed	6	Residential	SFR Detached	< 1,750	Unit	2,513.52	2,589.34
Developed	7	Residential	SFR Detached	1,750-2,099	Unit	2,848.38	2,934.31
Developed	8	Residential	SFR Detached	2,100-2,299	Unit	3,098.60	3,192.07
Developed	9	Residential	SFR Detached	2,300-2,799	Unit	3,574.84	3,682.66
Developed	10	Residential	SFR Detached	>= 2,800	Unit	4,080.40	4,203.51
Developed	11	Residential	Affordable Units	NA	Unit	624.28	643.12
Developed	12	Residential	High Density	NA	Unit	621.34	640.10
Developed	13	Non-Residential	Non-Residential	NA	Building Permit Square Footage	0.1823	0.1878
Undeveloped		Undeveloped	Undeveloped	NA	Acre	0.00	27,599.20

With the exception of the Undeveloped Property land use classification, there is an increase in the tax rate of .5% for Fiscal Year 2018-19, which is consistent with prior years' increases pursuant to the requirements contained in the rate and method of apportionment ("RMA") for CFD No. 5. Pursuant to the special tax formula in the RMA, developed property is first levied up to 100% of their maximum special tax to meet the annual special tax requirement. If additional funds are needed, then undeveloped property is levied up to 100% of their maximum special tax to meet the remainder of the annual special tax requirement. The tax on undeveloped property in FY 18-19 is set at \$0 pursuant to the RMA.

CFD No. 5 has an estimated fund balance of \$3.5 million. This fund balance is being retained to finance future capital projects including but not limited to: (i) the construction of a maintenance yard on real property leased from the Rio School District and (ii) additional replacement of storm drain filtration devices. The City has commissioned a reserve study in FY 2018-2019 in order to assess the reserve balance and determine what reserves are required moving forward.

The attached Agreement for Billing of Direct Assessments (Attachment B) is a new agreement required by the County of Ventura for a continuation of services related to the inclusion of the City's special taxes and special assessments on the Ventura County tax bills. In absence of this arrangement, the City would have to bill property owners directly for special taxes/assessments. This agreement is applicable to all assessment districts, Community Facilities Districts and other special assessments administered by the City.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

Special Tax Levy for Community Facilities District No. 5 (Riverpark)

June 19, 2018

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FINANCIAL IMPACT

There will be no cost to the City's General Fund from approval of the resolution levying the special taxes for CFD No. 5 for FY 2018-19. All maintenance, service, and administrative costs are included in the amount to be collected by the special taxes, which are levied on properties located in CFD No. 5.

ATTACHMENTS:

Attachment A: Resolution Authorizing Levy of Special Tax CFD 5

Attachment B: Exhibit A of the Resolution

Attachment C: Agreement for Direct Billing

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD ACTING
AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK) OF THE CITY OF OXNARD AUTHORIZING THE LEVY OF
SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK) FOR THE FISCAL YEAR 2018-2019

WHEREAS, the City Council of the City of Oxnard (the “City”) previously established Community Facilities District No. 5 (RiverPark) of the City of Oxnard (“CFD No. 5”) pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Government Code Section 53311 (the “Act”); and

WHEREAS, this City Council of the City (this “City Council”), acting as the legislative body of CFD No. 5, is authorized pursuant to Resolution No. 12,936, adopted by this City Council on September 13, 2005 (the “Resolution of Formation”), and Ordinance No. 2701, adopted by this City Council on September 20, 2005 (the “Ordinance”), to levy a special tax sufficient to pay costs of the Services, Improvements, and Incidental Expenses set forth in Exhibit A attached to the Resolution of Formation in accordance with the provisions of the Rate and Method of Apportionment for City of Oxnard Community Facilities District No. 5 (RiverPark) (the “Rate and Method”), a copy of which is attached to the Resolution of Formation as Exhibit B; and

WHEREAS, it is now necessary and appropriate that this City Council, acting as the legislative body of CFD No. 5, levy and collect the special taxes for Fiscal Year 2018-2019 for the purposes specified in the Resolution of Formation and the Ordinance, by the adoption of a resolution as specified by the Act and the Ordinance; and

WHEREAS, the assessments are in conformance with Proposition 218; and

WHEREAS, the special taxes being levied hereunder are at the same rate or at a lower rate than provided by the Ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OXNARD, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 5 (RIVERPARK), DOES HEREBY FIND, RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The foregoing recitals, and each of them, are true and correct.

SECTION 2. The special tax is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

SECTION 3. In accordance with the Act, the Ordinance, and the Rate and Method, there is hereby levied upon the parcels within CFD No. 5 that are not otherwise exempt from taxation under the Act or the Ordinance special taxes for the Fiscal Year 2018-2019 at the special tax rates set forth in the exhibit entitled “City of Oxnard Community Facilities District No. 5 (RiverPark) Fiscal Year 2018-2019 Levy”, attached hereto as Exhibit A and made a part hereof by this reference, which special tax rates do not exceed the maximum special tax rates set forth in the Ordinance and the Rate and Method. After adoption of this Resolution, the Chief Financial Officer of the City, or his or her designee, may make any necessary modifications to these special taxes to correct any errors,

omissions, or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the special tax applicable to any category of parcels and is made prior to the submission of the tax rolls to the Ventura County Auditor.

SECTION 4. All of the collections of the special tax shall be used only as provided for in the Act and the Resolution of Formation. The special tax shall be levied only so long as needed to accomplish the purposes described in the Resolution of Formation.

SECTION 5. The special tax shall be collected in the same manner as ordinary *ad valorem* taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for *ad valorem* taxes except as such procedure may be modified by law and by this City Council.

SECTION 6. The Chief Financial Officer is hereby authorized and directed to transmit a certified copy of this Resolution and Exhibit A to the Ventura County Auditor, together with other supporting documentation as may be required to place said special taxes on the secured property tax roll for the Fiscal Year 2018-2019, and to perform all other acts that are required by the Act, the Ordinance, the Rate and Method, or by law in order to accomplish the purpose of this Resolution.

SECTION 7. This Resolution shall take effect from and after its date of adoption.

APPROVED AND ADOPTED this __ day of ____, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

Stephen Fischer, City Attorney

STATE OF CALIFORNIA)
)
COUNTY OF VENTURA) ss.

I, MICHELLE ASCENCION, City Clerk of the City of Oxnard, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. _____ of the City Council of the City of Oxnard, that the same was duly and validly adopted on _____, 2018, and that the same has not been amended or repealed.

DATED: _____, 2018

Michelle Ascencion,
City Clerk of the City of Oxnard

EXHIBIT A

CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-033-095	110 RIVERPARK BLVD	\$640.96	133-0-110-165	743 NILE RIVER DR	\$2,848.38
132-0-033-105	210 RIVERPARK BLVD	3,211.96	133-0-110-175	745 NILE RIVER DR	2,513.52
132-0-110-335	700 FOREST PARK BLVD	248,539.66	133-0-110-185	747 NILE RIVER DR	2,513.52
132-0-110-535	750 CLYDE RIVER PL	84,503.48	133-0-110-195	749 NILE RIVER DR	2,848.38
132-0-131-025	3085 NIMES LN	2,848.38	133-0-110-205	751 NILE RIVER DR	2,848.38
132-0-131-035	3075 NIMES LN	2,848.38	133-0-110-215	753 NILE RIVER DR	2,848.38
132-0-131-045	3065 NIMES LN	2,513.52	133-0-110-225	755 NILE RIVER DR	2,848.38
132-0-131-055	3055 NIMES LN	2,513.52	133-0-110-235	757 NILE RIVER DR	2,513.52
132-0-131-065	3045 NIMES LN	2,848.38	133-0-110-245	759 NILE RIVER DR	2,513.52
132-0-131-075	3035 NIMES LN	2,848.38	133-0-110-255	761 NILE RIVER DR	2,848.38
132-0-131-085	423 GARONNE ST	2,848.38	133-0-110-265	763 NILE RIVER DR	2,848.38
132-0-131-095	425 GARONNE ST	2,848.38	133-0-110-275	762 OWENS RIVER DR	2,848.38
132-0-131-105	427 GARONNE ST	2,513.52	133-0-110-285	760 OWENS RIVER DR	2,848.38
132-0-131-115	429 GARONNE ST	2,513.52	133-0-110-295	758 OWENS RIVER DR	2,513.52
132-0-131-125	431 GARONNE ST	2,848.38	133-0-110-305	756 OWENS RIVER DR	2,513.52
132-0-131-135	433 GARONNE ST	2,848.38	133-0-110-315	754 OWENS RIVER DR	2,848.38
132-0-132-025	3155 NIMES LN	2,848.38	133-0-110-325	752 OWENS RIVER DR	2,848.38
132-0-132-035	3145 NIMES LN	2,848.38	133-0-110-335	750 OWENS RIVER DR	2,848.38
132-0-132-045	3135 NIMES LN	2,513.52	133-0-110-345	748 OWENS RIVER DR	2,848.38
132-0-132-055	3125 NIMES LN	2,513.52	133-0-110-355	746 OWENS RIVER DR	2,513.52
132-0-132-065	3115 NIMES LN	2,848.38	133-0-110-365	744 OWENS RIVER DR	2,513.52
132-0-132-075	3105 NIMES LN	2,848.38	133-0-110-375	742 OWENS RIVER DR	2,848.38
132-0-133-015	3154 MOSS LANDING BLVD	2,848.38	133-0-110-385	740 OWENS RIVER DR	2,848.38
132-0-133-025	3156 MOSS LANDING BLVD	3,574.84	133-0-120-015	580 OWENS RIVER DR	3,574.84
132-0-133-035	3158 MOSS LANDING BLVD	3,574.84	133-0-120-025	574 OWENS RIVER DR	3,574.84
132-0-133-045	3160 MOSS LANDING BLVD	3,574.84	133-0-120-035	570 OWENS RIVER DR	3,574.84
132-0-133-055	3162 MOSS LANDING BLVD	2,848.38	133-0-120-045	564 OWENS RIVER DR	3,574.84
132-0-133-065	3164 MOSS LANDING BLVD	3,574.84	133-0-120-055	560 OWENS RIVER DR	3,574.84
132-0-133-075	428 LAKEVIEW CT	2,848.38	133-0-120-065	544 OWENS RIVER DR	3,574.84
132-0-133-085	426 LAKEVIEW CT	3,574.84	133-0-120-075	540 OWENS RIVER DR	2,848.38
132-0-133-095	NOT AVAILABLE	3,574.84	133-0-120-085	534 OWENS RIVER DR	3,574.84
132-0-133-105	422 LAKEVIEW CT	3,574.84	133-0-120-095	530 OWENS RIVER DR	3,574.84
132-0-133-115	420 LAKEVIEW CT	2,848.38	133-0-120-105	524 OWENS RIVER DR	2,848.38
132-0-133-125	418 LAKEVIEW CT	3,574.84	133-0-120-115	520 OWENS RIVER DR	3,574.84
132-0-133-135	416 LAKEVIEW CT	3,574.84	133-0-120-125	3359 KINGS CANYON DR	2,848.38
132-0-133-145	414 LAKEVIEW CT	2,848.38	133-0-120-135	3357 KINGS CANYON DR	3,574.84
132-0-133-155	412 LAKEVIEW CT	3,574.84	133-0-120-145	3355 KINGS CANYON DR	3,574.84
132-0-133-165	410 LAKEVIEW CT	3,574.84	133-0-120-155	3353 KINGS CANYON DR	2,848.38
132-0-133-175	411 KIAWAH RIVER DR	3,574.84	133-0-120-165	3351 KINGS CANYON DR	3,574.84
132-0-133-185	413 KIAWAH RIVER DR	3,574.84	133-0-120-175	511 NILE RIVER DR	3,574.84
132-0-133-195	415 KIAWAH RIVER DR	2,848.38	133-0-120-185	515 NILE RIVER DR	2,848.38
132-0-133-205	417 KIAWAH RIVER DR	3,574.84	133-0-120-195	521 NILE RIVER DR	3,574.84
132-0-133-215	419 KIAWAH RIVER DR	3,574.84	133-0-120-205	525 NILE RIVER DR	3,574.84
132-0-133-225	421 KIAWAH RIVER DR	2,848.38	133-0-120-215	531 NILE RIVER DR	2,848.38
132-0-133-235	423 KIAWAH RIVER DR	3,574.84	133-0-120-225	535 NILE RIVER DR	2,848.38
132-0-133-245	425 KIAWAH RIVER DR	3,574.84	133-0-120-235	541 NILE RIVER DR	3,574.84
132-0-133-255	427 KIAWAH RIVER DR	3,574.84	133-0-120-245	545 NILE RIVER DR	2,848.38
132-0-133-265	429 KIAWAH RIVER DR	2,848.38	133-0-120-255	551 NILE RIVER DR	3,574.84
132-0-134-015	3104 NIMES LN	2,848.38	133-0-120-265	555 NILE RIVER DR	3,574.84
132-0-134-025	3114 NIMES LN	2,848.38	133-0-120-275	561 NILE RIVER DR	3,574.84
132-0-134-035	3124 NIMES LN	2,513.52	133-0-120-285	3400 N OXNARD BLVD	3,574.84
132-0-134-045	3134 NIMES LN	2,513.52	133-0-120-295	3410 N OXNARD BLVD	2,848.38
132-0-134-055	3144 NIMES LN	2,848.38	133-0-120-305	3420 N OXNARD BLVD	3,574.84
132-0-134-065	3154 NIMES LN	2,848.38	133-0-120-315	3430 N OXNARD BLVD	3,574.84
132-0-134-085	3163 ORLEANS LN	2,306.56	133-0-120-325	3440 N OXNARD BLVD	2,848.38
132-0-134-095	3153 ORLEANS LN	2,107.74	133-0-120-335	554 NILE RIVER DR	3,574.84
132-0-134-105	3143 ORLEANS LN	2,107.74	133-0-120-345	550 NILE RIVER DR	3,574.84
132-0-134-115	3133 ORLEANS LN	2,107.74	133-0-120-355	544 NILE RIVER DR	2,848.38
132-0-134-125	3123 ORLEANS LN	2,107.74	133-0-120-365	540 NILE RIVER DR	3,574.84
132-0-134-135	3113 ORLEANS LN	2,306.56	133-0-120-375	534 NILE RIVER DR	3,574.84
132-0-134-145	3103 ORLEANS LN	2,306.56	133-0-120-385	530 NILE RIVER DR	2,848.38
132-0-135-015	409 GARONNE ST	2,848.38	133-0-120-395	524 NILE RIVER DR	3,574.84
132-0-135-025	411 GARONNE ST	2,848.38	133-0-120-405	520 NILE RIVER DR	3,574.84

EXHIBIT A

CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-135-035	413 GARONNE ST	2,513.52	133-0-120-415	514 NILE RIVER DR	2,848.38
132-0-135-045	415 GARONNE ST	2,513.52	133-0-120-425	510 NILE RIVER DR	3,574.84
132-0-135-055	417 GARONNE ST	2,848.38	133-0-120-435	504 NILE RIVER DR	2,848.38
132-0-135-065	419 GARONNE ST	2,848.38	133-0-120-445	500 NILE RIVER DR	3,574.84
132-0-135-075	3034 NIMES LN	2,848.38	133-0-120-545	3350 MOSS LANDING BLVD	1,714.74
132-0-135-085	3044 NIMES LN	2,848.38	133-0-120-555	3352 MOSS LANDING BLVD	2,107.74
132-0-135-095	3054 NIMES LN	2,513.52	133-0-120-565	3354 MOSS LANDING BLVD	1,714.74
132-0-135-105	3064 NIMES LN	2,513.52	133-0-120-575	3356 MOSS LANDING BLVD	1,714.74
132-0-135-115	3074 NIMES LN	2,848.38	133-0-120-585	3358 MOSS LANDING BLVD	2,107.74
132-0-135-125	3084 NIMES LN	2,848.38	133-0-120-595	3360 MOSS LANDING BLVD	1,714.74
132-0-135-145	3093 ORLEANS LN	2,306.56	133-0-120-605	3362 MOSS LANDING BLVD	1,714.74
132-0-135-155	3083 ORLEANS LN	2,107.74	133-0-120-615	3364 MOSS LANDING BLVD	2,107.74
132-0-135-165	3073 ORLEANS LN	2,107.74	133-0-120-625	3366 MOSS LANDING BLVD	1,714.74
132-0-135-175	3063 ORLEANS LN	2,107.74	133-0-120-635	3368 MOSS LANDING BLVD	2,107.74
132-0-135-185	3053 ORLEANS LN	2,107.74	133-0-120-645	3370 MOSS LANDING BLVD	2,107.74
132-0-135-195	3043 ORLEANS LN	2,306.56	133-0-120-655	3372 MOSS LANDING BLVD	1,714.74
132-0-135-205	3033 ORLEANS LN	2,306.56	133-0-120-665	3374 MOSS LANDING BLVD	1,714.74
132-0-140-015	359 LAKEVIEW CT	3,574.84	133-0-120-675	3376 MOSS LANDING BLVD	2,107.74
132-0-140-025	357 LAKEVIEW CT	3,098.60	133-0-120-685	3378 MOSS LANDING BLVD	1,714.74
132-0-140-035	355 LAKEVIEW CT	3,098.60	133-0-120-695	3380 MOSS LANDING BLVD	1,714.74
132-0-140-045	353 LAKEVIEW CT	3,098.60	133-0-120-705	3382 MOSS LANDING BLVD	2,107.74
132-0-140-055	341 LAKEVIEW CT	3,098.60	133-0-120-715	3384 MOSS LANDING BLVD	1,714.74
132-0-140-065	339 LAKEVIEW CT	3,098.60	133-0-120-725	3360 OXNARD BLVD	1,714.74
132-0-140-075	337 LAKEVIEW CT	3,574.84	133-0-120-735	3362 OXNARD BLVD	2,107.74
132-0-140-085	335 LAKEVIEW CT	3,098.60	133-0-120-745	3364 OXNARD BLVD	1,714.74
132-0-140-095	331 LAKEVIEW CT	3,098.60	133-0-120-755	3366 OXNARD BLVD	1,714.74
132-0-140-105	329 LAKEVIEW CT	3,574.84	133-0-120-765	3368 OXNARD BLVD	2,107.74
132-0-140-115	327 LAKEVIEW CT	3,098.60	133-0-120-775	3370 OXNARD BLVD	1,714.74
132-0-140-125	325 LAKEVIEW CT	3,574.84	133-0-120-785	3386 MOSS LANDING BLVD	1,714.74
132-0-140-135	323 LAKEVIEW CT	3,098.60	133-0-120-795	3388 MOSS LANDING BLVD	1,714.74
132-0-140-145	321 LAKEVIEW CT	3,574.84	133-0-120-805	3390 MOSS LANDING BLVD	2,107.74
132-0-140-155	319 LAKEVIEW CT	3,098.60	133-0-130-015	3152 MOSS LANDING BLVD	2,107.74
132-0-140-165	317 LAKEVIEW CT	3,098.60	133-0-130-025	3148 MOSS LANDING BLVD	2,306.56
132-0-140-175	315 LAKEVIEW CT	3,098.60	133-0-130-035	3142 MOSS LANDING BLVD	2,306.56
132-0-140-185	313 LAKEVIEW CT	3,574.84	133-0-130-045	3130 MOSS LANDING BLVD	2,306.56
132-0-140-195	311 LAKEVIEW CT	3,574.84	133-0-130-055	3124 MOSS LANDING BLVD	2,306.56
132-0-140-215	3161 THAMES RIVER DR	2,848.38	133-0-130-065	3118 MOSS LANDING BLVD	2,306.56
132-0-140-225	3159 THAMES RIVER DR	3,574.84	133-0-130-075	3112 MOSS LANDING BLVD	2,306.56
132-0-140-235	3157 THAMES RIVER DR	3,574.84	133-0-130-085	3106 MOSS LANDING BLVD	2,107.74
132-0-140-245	3155 THAMES RIVER DR	3,574.84	133-0-130-095	3050 MOSS LANDING BLVD	2,107.74
132-0-140-255	3153 THAMES RIVER DR	2,848.38	133-0-130-105	3048 MOSS LANDING BLVD	2,306.56
132-0-140-265	3151 THAMES RIVER DR	3,574.84	133-0-130-115	3046 MOSS LANDING BLVD	2,306.56
132-0-140-275	319 KIAWAH RIVER DR	3,574.84	133-0-130-125	3044 MOSS LANDING BLVD	2,306.56
132-0-140-285	321 KIAWAH RIVER DR	2,848.38	133-0-130-135	3042 MOSS LANDING BLVD	2,306.56
132-0-140-295	323 KIAWAH RIVER DR	3,574.84	133-0-130-145	3040 MOSS LANDING BLVD	2,306.56
132-0-140-305	325 KIAWAH RIVER DR	3,574.84	133-0-130-155	3038 MOSS LANDING BLVD	2,306.56
132-0-140-315	327 KIAWAH RIVER DR	2,848.38	133-0-130-165	3036 MOSS LANDING BLVD	2,107.74
132-0-140-325	329 KIAWAH RIVER DR	3,574.84	133-0-130-175	3120 LONDON LN	1,714.74
132-0-140-345	354 LAKEVIEW CT	3,574.84	133-0-130-185	3122 LONDON LN	2,306.56
132-0-140-355	352 LAKEVIEW CT	2,848.38	133-0-130-195	3124 LONDON LN	2,306.56
132-0-140-365	350 LAKEVIEW CT	3,574.84	133-0-130-205	3126 LONDON LN	2,306.56
132-0-140-375	348 LAKEVIEW CT	3,574.84	133-0-130-215	3132 LONDON LN	2,306.56
132-0-140-385	346 LAKEVIEW CT	3,574.84	133-0-130-225	3134 LONDON LN	1,714.74
132-0-140-395	344 LAKEVIEW CT	2,848.38	133-0-130-235	3143 MOSS LANDING BLVD	1,714.74
132-0-140-405	342 LAKEVIEW CT	3,574.84	133-0-130-245	3139 MOSS LANDING BLVD	2,306.56
132-0-140-415	340 LAKEVIEW CT	3,574.84	133-0-130-255	3131 MOSS LANDING BLVD	2,306.56
132-0-140-425	338 LAKEVIEW CT	2,848.38	133-0-130-265	3127 MOSS LANDING BLVD	2,306.56
132-0-140-435	336 LAKEVIEW CT	3,574.84	133-0-130-275	3123 MOSS LANDING BLVD	2,306.56
132-0-140-445	334 LAKEVIEW CT	3,574.84	133-0-130-285	3119 MOSS LANDING BLVD	1,714.74
132-0-140-455	328 LAKEVIEW CT	3,574.84	133-0-130-295	3100 LONDON LN	2,107.74
132-0-140-465	326 LAKEVIEW CT	2,848.38	133-0-130-305	3102 LONDON LN	2,306.56
132-0-140-475	324 LAKEVIEW CT	3,574.84	133-0-130-315	3104 LONDON LN	2,306.56
132-0-140-485	322 LAKEVIEW CT	3,574.84	133-0-130-325	3106 LONDON LN	2,306.56

EXHIBIT A

CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-140-495	320 LAKEVIEW CT	2,848.38	133-0-130-335	3108 LONDON LN	2,306.56
132-0-140-505	318 LAKEVIEW CT	3,574.84	133-0-130-345	3110 LONDON LN	2,306.56
132-0-140-515	333 KIAWAH RIVER DR	2,306.56	133-0-130-355	3112 LONDON LN	2,306.56
132-0-140-525	335 KIAWAH RIVER DR	2,107.74	133-0-130-365	3114 LONDON LN	2,107.74
132-0-140-535	337 KIAWAH RIVER DR	2,107.74	133-0-130-375	3117 MOSS LANDING BLVD	2,107.74
132-0-140-545	339 KIAWAH RIVER DR	2,107.74	133-0-130-385	3115 MOSS LANDING BLVD	2,306.56
132-0-140-555	341 KIAWAH RIVER DR	2,107.74	133-0-130-395	3113 MOSS LANDING BLVD	2,306.56
132-0-140-565	343 KIAWAH RIVER DR	2,306.56	133-0-130-405	3111 MOSS LANDING BLVD	2,306.56
132-0-140-575	347 KIAWAH RIVER DR	2,306.56	133-0-130-415	3109 MOSS LANDING BLVD	2,306.56
132-0-140-585	349 KIAWAH RIVER DR	2,107.74	133-0-130-425	3107 MOSS LANDING BLVD	2,306.56
132-0-140-595	351 KIAWAH RIVER DR	2,107.74	133-0-130-435	3105 MOSS LANDING BLVD	2,306.56
132-0-140-605	353 KIAWAH RIVER DR	2,107.74	133-0-130-445	3103 MOSS LANDING BLVD	2,107.74
132-0-140-615	355 KIAWAH RIVER DR	2,107.74	133-0-130-455	3049 MOSS LANDING BLVD	2,107.74
132-0-140-625	357 KIAWAH RIVER DR	2,107.74	133-0-130-465	3047 MOSS LANDING BLVD	2,306.56
132-0-140-635	359 KIAWAH RIVER DR	2,306.56	133-0-130-475	3045 MOSS LANDING BLVD	2,306.56
132-0-150-035	344 KIAWAH RIVER DR	2,513.52	133-0-130-485	3043 MOSS LANDING BLVD	2,306.56
132-0-150-045	334 KIAWAH RIVER DR	2,848.38	133-0-130-495	3041 MOSS LANDING BLVD	2,306.56
132-0-150-055	324 KIAWAH RIVER DR	2,513.52	133-0-130-505	3039 MOSS LANDING BLVD	2,107.74
132-0-150-065	314 KIAWAH RIVER DR	2,513.52	133-0-130-515	3050 LONDON LN	2,107.74
132-0-150-075	304 KIAWAH RIVER DR	2,848.38	133-0-130-525	3048 LONDON LN	2,306.56
132-0-150-085	3111 THAMES RIVER DR	2,513.52	133-0-130-535	3046 LONDON LN	2,306.56
132-0-150-095	3109 THAMES RIVER DR	2,513.52	133-0-130-545	3044 LONDON LN	2,306.56
132-0-150-105	3107 THAMES RIVER DR	2,513.52	133-0-130-555	3042 LONDON LN	2,306.56
132-0-150-115	3105 THAMES RIVER DR	2,513.52	133-0-130-565	3040 LONDON LN	2,107.74
132-0-150-125	3103 THAMES RIVER DR	2,513.52	133-0-130-575	533 GARONNE ST	2,107.74
132-0-150-135	3101 THAMES RIVER DR	2,848.38	133-0-130-585	531 GARONNE ST	2,306.56
132-0-150-145	303 JAVA PL	2,848.38	133-0-130-595	529 GARONNE ST	2,306.56
132-0-150-155	313 JAVA PL	2,513.52	133-0-130-605	527 GARONNE ST	2,306.56
132-0-150-165	323 JAVA PL	2,848.38	133-0-130-615	525 GARONNE ST	2,306.56
132-0-150-175	333 JAVA PL	2,848.38	133-0-130-625	523 GARONNE ST	2,306.56
132-0-150-185	343 JAVA PL	2,513.52	133-0-130-635	521 GARONNE ST	2,107.74
132-0-150-205	342 JAVA PL	2,513.52	133-0-140-015	3100 VENTURA RD	2,107.74
132-0-150-215	332 JAVA PL	2,848.38	133-0-140-025	3102 VENTURA RD	2,107.74
132-0-150-225	322 JAVA PL	2,848.38	133-0-140-035	3104 VENTURA RD	2,107.74
132-0-150-235	312 JAVA PL	2,513.52	133-0-140-045	3106 VENTURA RD	2,107.74
132-0-150-245	302 JAVA PL	2,848.38	133-0-140-055	3108 VENTURA RD	1,714.74
132-0-150-255	3051 THAMES RIVER DR	2,848.38	133-0-140-065	3110 VENTURA RD	2,306.56
132-0-150-265	3049 THAMES RIVER DR	2,848.38	133-0-140-075	3112 VENTURA RD	2,306.56
132-0-150-275	3047 THAMES RIVER DR	2,513.52	133-0-140-085	3114 VENTURA RD	1,714.74
132-0-150-285	3045 THAMES RIVER DR	2,513.52	133-0-140-095	3116 VENTURA RD	2,107.74
132-0-150-295	3043 THAMES RIVER DR	2,848.38	133-0-140-105	3118 VENTURA RD	2,107.74
132-0-150-305	3041 THAMES RIVER DR	2,848.38	133-0-140-115	3121 LISBON LN	2,107.74
132-0-150-315	301 INDUS PL	2,848.38	133-0-140-125	3119 LISBON LN	2,107.74
132-0-150-325	311 INDUS PL	2,513.52	133-0-140-135	3117 LISBON LN	1,714.74
132-0-150-335	321 INDUS PL	2,848.38	133-0-140-145	3115 LISBON LN	2,306.56
132-0-150-345	331 INDUS PL	2,848.38	133-0-140-155	3113 LISBON LN	2,306.56
132-0-150-355	341 INDUS PL	2,513.52	133-0-140-165	3111 LISBON LN	1,714.74
132-0-150-365	3060 ROIA LN	2,306.56	133-0-140-175	3109 LISBON LN	2,107.74
132-0-150-375	3062 ROIA LN	2,107.74	133-0-140-185	3107 LISBON LN	2,107.74
132-0-150-385	3064 ROIA LN	2,107.74	133-0-140-195	3105 LISBON LN	2,107.74
132-0-150-395	3066 ROIA LN	2,107.74	133-0-140-205	3103 LISBON LN	2,107.74
132-0-150-405	3068 ROIA LN	2,107.74	133-0-140-215	3120 VENTURA RD	2,107.74
132-0-150-415	3070 ROIA LN	2,306.56	133-0-140-225	3122 VENTURA RD	2,107.74
132-0-150-425	3072 ROIA LN	2,306.56	133-0-140-235	3124 VENTURA RD	2,306.56
132-0-150-435	3100 ROIA LN	2,306.56	133-0-140-245	3126 VENTURA RD	1,714.74
132-0-150-445	3102 ROIA LN	2,107.74	133-0-140-255	3128 VENTURA RD	1,714.74
132-0-150-455	3104 ROIA LN	2,107.74	133-0-140-265	3130 VENTURA RD	2,306.56
132-0-150-465	3106 ROIA LN	2,107.74	133-0-140-275	3132 VENTURA RD	2,107.74
132-0-150-475	3108 ROIA LN	2,107.74	133-0-140-285	3134 VENTURA RD	2,107.74
132-0-150-485	3110 ROIA LN	2,107.74	133-0-140-295	3137 LISBON LN	2,107.74
132-0-150-495	3112 ROIA LN	2,306.56	133-0-140-305	3135 LISBON LN	2,107.74
132-0-170-125	2905 ROCKY MOUNTAIN DR	2,707.30	133-0-140-315	3133 LISBON LN	2,306.56
132-0-170-135	2903 ROCKY MOUNTAIN DR	2,707.30	133-0-140-325	3131 LISBON LN	1,714.74

EXHIBIT A

CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-170-145	2901 ROCKY MOUNTAIN DR	2,707.30	133-0-140-335	3129 LISBON LN	1,714.74
132-0-170-155	2907 ROCKY MOUNTAIN DR	2,707.30	133-0-140-345	3127 LISBON LN	2,306.56
132-0-170-165	2909 ROCKY MOUNTAIN DR	2,707.30	133-0-140-355	3125 LISBON LN	2,107.74
132-0-170-175	2911 ROCKY MOUNTAIN DR	2,707.30	133-0-140-365	3123 LISBON LN	2,107.74
132-0-170-185	2925 ROCKY MOUNTAIN DR	2,707.30	133-0-140-375	3117 VENTURA RD	2,107.74
132-0-170-195	2923 ROCKY MOUNTAIN DR	2,707.30	133-0-140-385	3119 VENTURA RD	2,107.74
132-0-170-205	2921 ROCKY MOUNTAIN DR	2,707.30	133-0-140-395	3121 VENTURA RD	2,107.74
132-0-170-215	2927 ROCKY MOUNTAIN DR	2,707.30	133-0-140-405	3123 VENTURA RD	2,107.74
132-0-170-225	2929 ROCKY MOUNTAIN DR	2,707.30	133-0-140-415	3125 VENTURA RD	1,714.74
132-0-170-235	2931 ROCKY MOUNTAIN DR	2,707.30	133-0-140-425	3127 VENTURA RD	2,306.56
132-0-170-245	313 DANVERS RIVER ST	2,107.74	133-0-140-435	3129 VENTURA RD	2,306.56
132-0-170-255	311 DANVERS RIVER ST	2,306.56	133-0-140-445	3131 VENTURA RD	1,714.74
132-0-170-265	309 DANVERS RIVER ST	2,707.30	133-0-140-455	3133 VENTURA RD	2,107.74
132-0-170-275	307 DANVERS RIVER ST	2,707.30	133-0-140-465	3135 VENTURA RD	2,107.74
132-0-170-285	305 DANVERS RIVER ST	2,306.56	133-0-140-475	3136 VENTURA RD	2,107.74
132-0-170-295	303 DANVERS RIVER ST	2,306.56	133-0-140-485	3138 VENTURA RD	2,107.74
132-0-170-305	301 DANVERS RIVER ST	2,707.30	133-0-140-495	3140 VENTURA RD	1,714.74
132-0-170-315	318 ELK RIVER ST	2,107.74	133-0-140-505	3142 VENTURA RD	2,306.56
132-0-170-325	316 ELK RIVER ST	2,306.56	133-0-140-515	3144 VENTURA RD	2,306.56
132-0-170-335	314 ELK RIVER ST	2,707.30	133-0-140-525	3146 VENTURA RD	1,714.74
132-0-170-345	312 ELK RIVER ST	2,707.30	133-0-140-535	3148 VENTURA RD	2,107.74
132-0-170-355	310 ELK RIVER ST	2,306.56	133-0-140-545	3150 VENTURA RD	2,107.74
132-0-170-365	308 ELK RIVER ST	2,107.74	133-0-140-555	3152 VENTURA RD	2,107.74
132-0-170-375	373 FEATHER RIVER PL	2,707.30	133-0-140-565	3154 VENTURA RD	2,107.74
132-0-170-385	371 FEATHER RIVER PL	2,707.30	133-0-140-575	3157 LISBON LN	2,107.74
132-0-170-395	369 FEATHER RIVER PL	2,707.30	133-0-140-585	3155 LISBON LN	2,107.74
132-0-170-405	367 FEATHER RIVER PL	2,707.30	133-0-140-595	3153 LISBON LN	2,107.74
132-0-170-415	365 FEATHER RIVER PL	2,707.30	133-0-140-605	3151 LISBON LN	2,107.74
132-0-170-425	363 FEATHER RIVER PL	2,707.30	133-0-140-615	3149 LISBON LN	1,714.74
132-0-170-435	361 FEATHER RIVER PL	2,707.30	133-0-140-625	3147 LISBON LN	2,306.56
132-0-170-445	355 FEATHER RIVER PL	2,707.30	133-0-140-635	3145 LISBON LN	2,306.56
132-0-170-455	353 FEATHER RIVER PL	2,707.30	133-0-140-645	3143 LISBON LN	1,714.74
132-0-170-465	351 FEATHER RIVER PL	2,707.30	133-0-140-655	3141 LISBON LN	2,107.74
132-0-170-475	349 FEATHER RIVER PL	2,707.30	133-0-140-665	3139 LISBON LN	2,107.74
132-0-170-485	347 FEATHER RIVER PL	2,707.30	133-0-140-675	3139 VENTURA RD	2,107.74
132-0-170-495	345 FEATHER RIVER PL	2,707.30	133-0-140-685	3137 VENTURA RD	2,107.74
132-0-170-505	343 FEATHER RIVER PL	2,707.30	133-0-140-695	3141 VENTURA RD	1,714.74
132-0-170-515	341 FEATHER RIVER PL	2,107.74	133-0-140-705	3143 VENTURA RD	2,306.56
132-0-170-525	339 FEATHER RIVER PL	2,306.56	133-0-140-715	3147 VENTURA RD	1,714.74
132-0-170-535	337 FEATHER RIVER PL	2,707.30	133-0-140-725	3145 VENTURA RD	2,306.56
132-0-170-545	335 FEATHER RIVER PL	2,707.30	133-0-140-735	3149 VENTURA RD	2,107.74
132-0-170-555	333 FEATHER RIVER PL	2,306.56	133-0-140-745	3151 VENTURA RD	2,107.74
132-0-170-565	331 FEATHER RIVER PL	2,107.74	133-0-140-755	3155 VENTURA RD	2,107.74
132-0-170-575	321 FEATHER RIVER PL	2,707.30	133-0-140-765	3153 VENTURA RD	2,107.74
132-0-170-585	319 FEATHER RIVER PL	2,707.30	133-0-140-775	735 GARRONE ST	2,107.74
132-0-170-595	317 FEATHER RIVER PL	2,707.30	133-0-140-785	737 GARRONE LN	2,306.56
132-0-170-605	315 FEATHER RIVER PL	2,707.30	133-0-140-795	739 GARONNE ST	2,306.56
132-0-170-615	316 FEATHER RIVER PL	2,707.30	133-0-140-805	741 GARONNE ST	2,306.56
132-0-170-625	318 FEATHER RIVER PL	2,707.30	133-0-140-815	743 GARONNE ST	2,306.56
132-0-170-635	320 FEATHER RIVER PL	2,707.30	133-0-140-825	745 GARONNE LN	2,306.56
132-0-170-645	319 ELK RIVER ST	2,707.30	133-0-140-835	747 GARRONE ST	2,107.74
132-0-170-655	317 ELK RIVER ST	2,707.30	133-0-150-015	3163 MOSS LANDING BLVD	2,306.56
132-0-170-665	315 ELK RIVER ST	2,707.30	133-0-150-025	3161 MOSS LANDING BLVD	2,306.56
132-0-170-675	313 ELK RIVER ST	2,707.30	133-0-150-035	3159 MOSS LANDING BLVD	1,714.74
132-0-180-175	351 FOREST PARK BLVD	2,107.74	133-0-150-045	3157 MOSS LANDING BLVD	2,306.56
132-0-180-185	349 FOREST PARK BLVD	624.28	133-0-150-055	3155 MOSS LANDING BLVD	2,306.56
132-0-180-195	347 FOREST PARK BLVD	624.28	133-0-150-065	3153 MOSS LANDING BLVD	1,714.74
132-0-180-205	345 FOREST PARK BLVD	624.28	133-0-150-075	3150 LONDON LN	1,714.74
132-0-180-215	343 FOREST PARK BLVD	624.28	133-0-150-085	3152 LONDON LN	2,306.56
132-0-180-225	341 FOREST PARK BLVD	2,107.74	133-0-150-095	3154 LONDON LN	2,306.56
132-0-180-235	335 FOREST PARK BLVD	2,107.74	133-0-150-105	3158 LONDON LN	1,714.74
132-0-180-245	333 FOREST PARK BLVD	624.28	133-0-150-115	3160 LONDON LN	2,306.56
132-0-180-255	331 FOREST PARK BLVD	624.28	133-0-150-125	3162 LONDON LN	2,306.56

EXHIBIT A

**CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY**

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-180-265	321 FOREST PARK BLVD	624.28	133-0-150-135	3169 MOSS LANDING BLVD	2,306.56
132-0-180-275	319 FOREST PARK BLVD	624.28	133-0-150-145	3167 MOSS LANDING BLVD	2,306.56
132-0-180-285	317 FOREST PARK BLVD	2,107.74	133-0-150-155	3165 MOSS LANDING BLVD	1,714.74
132-0-180-295	315 FOREST PARK BLVD	624.28	133-0-150-165	3225 MOSS LANDING BLVD	2,306.56
132-0-180-305	313 FOREST PARK BLVD	624.28	133-0-150-175	3223 MOSS LANDING BLVD	2,306.56
132-0-180-315	311 FOREST PARK BLVD	2,107.74	133-0-150-185	3221 MOSS LANDING BLVD	1,714.74
132-0-180-325	309 FOREST PARK BLVD	624.28	133-0-150-195	3164 LONDON LN	1,714.74
132-0-180-335	307 FOREST PARK BLVD	624.28	133-0-150-205	3166 LONDON LN	2,306.56
132-0-180-345	305 FOREST PARK BLVD	624.28	133-0-150-215	3168 LONDON LN	2,306.56
132-0-180-355	303 FOREST PARK BLVD	624.28	133-0-150-225	3237 MOSS LANDING BLVD	2,306.56
132-0-180-365	301 FOREST PARK BLVD	2,107.74	133-0-150-235	3235 MOSS LANDING BLVD	2,306.56
132-0-180-375	3001 THAMES RIVER DR	624.28	133-0-150-245	3233 MOSS LANDING BLVD	1,714.74
132-0-180-385	3011 THAMES RIVER DR	624.28	133-0-150-255	3231 MOSS LANDING BLVD	2,306.56
132-0-180-395	3021 THAMES RIVER DR	624.28	133-0-150-265	3229 MOSS LANDING BLVD	2,306.56
132-0-180-405	3031 THAMES RIVER DR	624.28	133-0-150-275	3227 MOSS LANDING BLVD	1,714.74
132-0-180-415	3042 SHENANDOAH DR	2,107.74	133-0-150-285	3220 LONDON LN	1,714.74
132-0-180-425	3032 SHENANDOAH DR	624.28	133-0-150-295	3222 LONDON LN	2,306.56
132-0-180-435	3022 SHENANDOAH DR	624.28	133-0-150-305	3224 LONDON LN	2,306.56
132-0-180-445	3012 SHENANDOAH DR	624.28	133-0-150-315	3234 LONDON LN	1,714.74
132-0-180-455	3002 SHENANDOAH DR	624.28	133-0-150-325	3230 LONDON LN	2,306.56
132-0-180-465	3003 SHENANDOAH DR	2,107.74	133-0-150-335	3232 LONDON LN	2,306.56
132-0-180-475	3013 SHENANDOAH DR	624.28	133-0-170-015	738 OWENS RIVER DR	3,098.60
132-0-180-485	3023 SHENANDOAH DR	624.28	133-0-170-025	736 OWENS RIVER DR	3,098.60
132-0-180-495	3033 SHENANDOAH DR	624.28	133-0-170-035	734 OWENS RIVER DR	2,848.38
132-0-180-505	3043 SHENANDOAH DR	624.28	133-0-170-045	732 OWENS RIVER DR	2,513.52
132-0-180-515	3053 SHENANDOAH DR	2,107.74	133-0-170-055	730 OWENS RIVER DR	2,513.52
132-0-180-525	3054 ROIA LN	2,107.74	133-0-170-065	728 OWENS RIVER DR	2,848.38
132-0-180-535	3044 ROIA LN	624.28	133-0-170-075	726 OWENS RIVER DR	2,848.38
132-0-180-545	3034 ROIA LN	624.28	133-0-170-085	724 OWENS RIVER DR	2,848.38
132-0-180-555	3024 ROIA LN	624.28	133-0-170-095	722 OWENS RIVER DR	2,848.38
132-0-180-565	3014 ROIA LN	624.28	133-0-170-105	720 OWENS RIVER DR	2,513.52
132-0-180-575	3004 ROIA LN	2,107.74	133-0-170-115	718 OWENS RIVER DR	2,513.52
132-0-180-585	3005 ROIA LN	2,107.74	133-0-170-125	716 OWENS RIVER DR	2,848.38
132-0-180-595	3015 ROIA LN	624.28	133-0-170-135	714 OWENS RIVER DR	2,848.38
132-0-180-605	3025 ROIA LN	624.28	133-0-170-145	712 OWENS RIVER DR	2,848.38
132-0-180-615	3035 ROIA LN	624.28	133-0-170-155	710 OWENS RIVER DR	2,848.38
132-0-180-625	3045 ROIA LN	624.28	133-0-170-165	708 OWENS RIVER DR	2,513.52
132-0-180-635	3055 ROIA LN	2,107.74	133-0-170-175	706 OWENS RIVER DR	2,513.52
132-0-180-645	3056 PALISADES PARK DR	2,107.74	133-0-170-185	704 OWENS RIVER DR	2,848.38
132-0-180-655	3046 PALISADES PARK DR	624.28	133-0-170-195	702 OWENS RIVER DR	2,848.38
132-0-180-665	3036 PALISADES PARK DR	624.28	133-0-170-205	700 OWENS RIVER DR	2,848.38
132-0-180-675	3026 PALISADES PARK DR	624.28	133-0-170-215	701 NILE RIVER DR	2,513.52
132-0-180-685	3016 PALISADES PARK DR	624.28	133-0-170-225	703 NILE RIVER DR	2,848.38
132-0-180-695	3006 PALISADES PARK DR	2,107.74	133-0-170-235	705 NILE RIVER DR	2,848.38
132-0-180-705	400 INDUS PL	2,107.74	133-0-170-245	707 NILE RIVER DR	2,513.52
132-0-180-715	410 INDUS PL	624.28	133-0-170-255	709 NILE RIVER DR	2,513.52
132-0-180-725	420 INDUS PL	624.28	133-0-170-265	711 NILE RIVER DR	2,848.38
132-0-180-735	3020 ORLEANS DR	624.28	133-0-170-275	713 NILE RIVER DR	2,848.38
132-0-180-745	3010 ORLEANS DR	624.28	133-0-170-285	715 NILE RIVER DR	2,513.52
132-0-180-755	3000 ORLEANS DR	2,107.74	133-0-170-295	717 NILE RIVER DR	2,848.38
132-0-180-765	405 GARONNE ST	2,107.74	133-0-170-305	719 NILE RIVER DR	2,848.38
132-0-180-775	403 GARONNE ST	624.28	133-0-170-315	721 NILE RIVER DR	2,513.52
132-0-180-785	401 GARONNE ST	624.28	133-0-170-325	723 NILE RIVER DR	2,513.52
132-0-190-015	321 COLORADO RIVER PL	624.28	133-0-170-335	725 NILE RIVER DR	2,848.38
132-0-190-025	331 COLORADO RIVER PL	624.28	133-0-170-345	727 NILE RIVER DR	2,848.38
132-0-190-035	341 COLORADO RIVER PL	624.28	133-0-170-355	729 NILE RIVER DR	2,848.38
132-0-190-045	351 COLORADO RIVER PL	624.28	133-0-170-365	731 NILE RIVER DR	2,848.38
132-0-190-055	391 COLORADO RIVER PL	624.28	133-0-170-375	733 NILE RIVER DR	2,513.52
132-0-190-065	381 COLORADO RIVER PL	624.28	133-0-170-385	735 NILE RIVER DR	2,513.52
132-0-190-075	371 COLORADO RIVER PL	624.28	133-0-170-395	737 NILE RIVER DR	3,098.60
132-0-190-085	361 COLORADO RIVER PL	624.28	133-0-170-405	734 NILE RIVER DR	2,848.38
132-0-190-095	2800 RIVERPARK BLVD	624.28	133-0-170-415	732 NILE RIVER DR	3,098.60
132-0-190-105	2802 RIVERPARK BLVD	624.28	133-0-170-425	730 NILE RIVER DR	2,848.38

EXHIBIT A

CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-190-115	2804 RIVERPARK BLVD	624.28	133-0-170-435	728 NILE RIVER DR	2,513.52
132-0-190-125	2820 RIVERPARK BLVD	624.28	133-0-170-445	726 NILE RIVER DR	2,513.52
132-0-190-135	2818 RIVERPARK BLVD	624.28	133-0-170-455	724 NILE RIVER DR	2,848.38
132-0-190-145	2816 RIVERPARK BLVD	624.28	133-0-170-465	722 NILE RIVER DR	3,098.60
132-0-190-155	2814 RIVERPARK BLVD	624.28	133-0-170-475	720 NILE RIVER DR	3,098.60
132-0-190-165	2812 RIVERPARK BLVD	624.28	133-0-170-485	718 NILE RIVER DR	2,848.38
132-0-190-175	2810 RIVERPARK BLVD	624.28	133-0-170-495	716 NILE RIVER DR	2,513.52
132-0-190-185	2821 SMOKY MOUNTAIN DR	2,107.74	133-0-170-505	714 NILE RIVER DR	2,513.52
132-0-190-195	2819 SMOKY MOUNTAIN DR	624.28	133-0-170-515	712 NILE RIVER DR	2,848.38
132-0-190-205	2817 SMOKY MOUNTAIN DR	624.28	133-0-170-525	710 NILE RIVER DR	2,848.38
132-0-190-215	2815 SMOKY MOUNTAIN DR	624.28	133-0-170-535	708 NILE RIVER DR	2,848.38
132-0-190-225	2813 SMOKY MOUNTAIN DR	624.28	133-0-170-545	706 NILE RIVER DR	2,848.38
132-0-190-235	2811 SMOKY MOUNTAIN DR	624.28	133-0-180-015	696 OWENS RIVER DR	3,574.84
132-0-190-245	2801 SMOKY MOUNTAIN DR	624.28	133-0-180-025	694 OWENS RIVER DR	2,848.38
132-0-190-255	2803 SMOKY MOUNTAIN DR	624.28	133-0-180-035	692 OWENS RIVER DR	3,574.84
132-0-190-265	2805 SMOKY MOUNTAIN DR	624.28	133-0-180-045	690 OWENS RIVER DR	3,574.84
132-0-190-275	2835 SMOKY MOUNTAIN DR	624.28	133-0-180-055	688 OWENS RIVER DR	3,574.84
132-0-190-285	2833 SMOKY MOUNTAIN DR	624.28	133-0-180-065	686 OWENS RIVER DR	2,848.38
132-0-190-295	2831 SMOKY MOUNTAIN DR	624.28	133-0-180-075	684 OWENS RIVER DR	3,574.84
132-0-190-305	2830 RIVERPARK BLVD	2,306.56	133-0-180-085	682 OWENS RIVER DR	3,574.84
132-0-190-315	NOT AVAILABLE	2,107.74	133-0-180-095	680 OWENS RIVER DR	2,848.38
132-0-190-325	2834 RIVER PARK BLVD	624.28	133-0-180-105	676 OWENS RIVER DR	2,848.38
132-0-190-335	392 DANVERS RIVER ST	624.28	133-0-180-115	674 OWENS RIVER DR	3,574.84
132-0-190-345	382 DANVERS RIVER ST	2,107.74	133-0-180-125	672 OWENS RIVER DR	3,574.84
132-0-190-355	372 DANVERS RIVER ST	624.28	133-0-180-135	670 OWENS RIVER DR	2,848.38
132-0-190-365	362 DANVERS RIVER ST	624.28	133-0-180-145	668 OWENS RIVER DR	3,574.84
132-0-190-375	322 DANVERS RIVER ST	624.28	133-0-180-155	664 OWENS RIVER DR	3,574.84
132-0-190-385	332 DANVERS RIVER ST	624.28	133-0-180-165	662 OWENS RIVER DR	3,574.84
132-0-190-395	342 DANVERS RIVER ST	624.28	133-0-180-175	660 OWENS RIVER DR	2,848.38
132-0-190-405	352 DANVERS RIVER ST	624.28	133-0-180-185	658 OWENS RIVER DR	3,574.84
132-0-200-015	2716 RIVERPARK BLVD	2,306.56	133-0-180-195	3441 N OXNARD BLVD	3,574.84
132-0-200-025	2714 RIVERPARK BLVD	2,107.74	133-0-180-205	3431 N OXNARD BLVD	3,574.84
132-0-200-035	2712 RIVERPARK BLVD	2,107.74	133-0-180-215	3421 N OXNARD BLVD	3,574.84
132-0-200-045	2710 RIVERPARK BLVD	2,107.74	133-0-180-225	3411 N OXNARD BLVD	2,848.38
132-0-200-055	2720 RIVERPARK BLVD	2,306.56	133-0-180-235	3401 N OXNARD BLVD	3,574.84
132-0-200-065	2722 RIVERPARK BLVD	2,107.74	133-0-180-245	665 NILE RIVER DR	3,574.84
132-0-200-075	2724 RIVERPARK BLVD	2,107.74	133-0-180-255	669 NILE RIVER DR	3,574.84
132-0-200-085	2726 RIVERPARK BLVD	2,107.74	133-0-180-265	671 NILE RIVER DR	2,848.38
132-0-200-095	2734 RIVERPARK BLVD	624.28	133-0-180-275	673 NILE RIVER DR	3,574.84
132-0-200-105	2732 RIVERPARK BLVD	624.28	133-0-180-285	675 NILE RIVER DR	3,574.84
132-0-200-115	2730 RIVERPARK BLVD	624.28	133-0-180-295	677 NILE RIVER DR	3,574.84
132-0-200-125	390 COLORADO RIVER PL	624.28	133-0-180-305	679 NILE RIVER DR	3,574.84
132-0-200-135	380 COLORADO RIVER PL	624.28	133-0-180-315	681 NILE RIVER DR	3,574.84
132-0-200-145	370 COLORADO RIVER PL	624.28	133-0-180-325	683 NILE RIVER DR	3,574.84
132-0-200-155	360 COLORADO RIVER PL	624.28	133-0-180-335	685 NILE RIVER DR	2,848.38
132-0-200-165	320 COLORADO RIVER PL	2,107.74	133-0-180-345	687 NILE RIVER DR	3,574.84
132-0-200-175	330 COLORADO RIVER PL	624.28	133-0-180-355	689 NILE RIVER DR	3,574.84
132-0-200-185	340 COLORADO RIVER PL	624.28	133-0-180-365	691 NILE RIVER DR	3,574.84
132-0-200-195	350 COLORADO RIVER PL	624.28	133-0-180-375	693 NILE RIVER DR	3,574.84
132-0-200-205	2735 SMOKY MOUNTAIN DR	624.28	133-0-180-385	695 NILE RIVER DR	2,848.38
132-0-200-215	2733 SMOKY MOUNTAIN DR	624.28	133-0-180-395	697 NILE RIVER DR	3,574.84
132-0-200-225	2731 SMOKY MOUNTAIN DR	624.28	133-0-180-405	696 NILE RIVER DR	2,848.38
132-0-200-235	2721 SMOKY MOUNTAIN DR	2,306.56	133-0-180-415	694 NILE RIVER DR	2,848.38
132-0-200-245	2723 SMOKY MOUNTAIN DR	2,107.74	133-0-180-425	692 NILE RIVER DR	2,848.38
132-0-200-255	2725 SMOKY MOUNTAIN DR	2,107.74	133-0-180-435	690 NILE RIVER DR	2,848.38
132-0-200-265	2727 SMOKY MOUNTAIN DR	2,107.74	133-0-180-445	688 NILE RIVER DR	2,513.52
132-0-200-275	2717 SMOKY MOUNTAIN DR	2,306.56	133-0-180-455	686 NILE RIVER DR	2,513.52
132-0-200-285	2715 SMOKY MOUNTAIN DR	2,107.74	133-0-180-465	684 NILE RIVER DR	2,848.38
132-0-200-295	2713 SMOKY MOUNTAIN DR	2,107.74	133-0-180-475	682 NILE RIVER DR	2,848.38
132-0-200-305	2711 SMOKY MOUNTAIN DR	2,107.74	133-0-180-485	680 NILE RIVER DR	2,848.38
132-0-200-455	2701 SMOKY MOUNTAIN DR	1,714.74	133-0-180-495	678 NILE RIVER DR	2,848.38
132-0-200-465	2703 SMOKY MOUNTAIN DR	1,714.74	133-0-180-505	676 NILE RIVER DR	2,513.52
132-0-200-475	2705 SMOKY MOUNTAIN DR	1,714.74	133-0-180-515	674 NILE RIVER DR	2,513.52

EXHIBIT A

CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-200-485	2700 RIVERPARK BLVD	2,107.74	133-0-180-525	672 NILE RIVER DR	2,848.38
132-0-200-495	2702 RIVERPARK BLVD	2,107.74	133-0-180-535	670 NILE RIVER DR	2,848.38
132-0-200-505	2704 RIVERPARK BLVD	2,306.56	133-0-180-555	3309 N VENTURA RD	1,714.74
132-0-200-515	341 AMERICAN RIVER CT	2,107.74	133-0-180-565	3311 N VENTURA RD	2,107.74
132-0-200-525	343 AMERICAN RIVER CT	1,714.74	133-0-180-575	3313 N VENTURA RD	2,107.74
132-0-200-535	345 AMERICAN RIVER CT	1,714.74	133-0-180-585	3315 N VENTURA RD	1,714.74
132-0-200-545	347 AMERICAN RIVER CT	1,714.74	133-0-180-595	3317 N VENTURA RD	2,107.74
132-0-200-555	357 AMERICAN RIVER CT	2,107.74	133-0-180-605	3319 N VENTURA RD	1,714.74
132-0-200-565	355 AMERICAN RIVER CT	2,107.74	133-0-180-615	3321 N VENTURA RD	1,714.74
132-0-200-575	353 AMERICAN RIVER CT	2,107.74	133-0-180-625	3323 VENTURA BLVD	2,107.74
132-0-200-585	351 AMERICAN RIVER CT	2,306.56	133-0-180-635	3325 N VENTURA RD	1,714.74
132-0-210-345	300 BIG SUR RIVER PL	1,714.74	133-0-180-645	3327 N VENTURA RD	1,714.74
132-0-210-355	302 BIG SUR RIVER PL	1,714.74	133-0-180-655	3329 N VENTURA RD	2,107.74
132-0-210-365	304 BIG SUR RIVER PL	1,714.74	133-0-180-665	3331 N VENTURA RD	1,714.74
132-0-210-375	306 BIG SUR RIVER PL	1,714.74	133-0-180-675	3333 N VENTURA RD	1,714.74
132-0-210-385	308 BIG SUR RIVER PL	1,714.74	133-0-180-685	3335 N VENTURA RD	2,107.74
132-0-210-395	310 BIG SUR RIVER PL	1,714.74	133-0-180-695	3337 N VENTURA RD	2,107.74
132-0-210-405	301 AMERICAN RIVER CT	1,714.74	133-0-180-705	3339 N VENTURA RD	1,714.74
132-0-210-415	303 AMERICAN RIVER CT	1,714.74	133-0-180-715	3341 N VENTURA RD	2,107.74
132-0-210-425	305 AMERICAN RIVER CT	1,714.74	133-0-180-725	3343 N VENTURA RD	1,714.74
132-0-210-435	307 AMERICAN RIVER CT	1,714.74	133-0-180-735	3345 N VENTURA RD	2,107.74
132-0-210-445	309 AMERICAN RIVER CT	1,714.74	133-0-180-745	3347 N VENTURA RD	1,714.74
132-0-210-455	311 AMERICAN RIVER CT	1,714.74	133-0-180-755	3349 N VENTURA RD	2,107.74
132-0-210-465	312 BIG SUR RIVER PL	1,714.74	133-0-180-765	3361 OXNARD BLVD	1,714.74
132-0-210-475	314 BIG SUR RIVER PL	1,714.74	133-0-180-775	3363 OXNARD BLVD	2,107.74
132-0-210-485	316 BIG SUR RIVER PL	1,714.74	133-0-180-785	3365 OXNARD BLVD	2,107.74
132-0-210-495	318 BIG SUR RIVER PL	2,107.74	133-0-180-795	3367 OXNARD BLVD	1,714.74
132-0-210-505	313 AMERICAN RIVER CT	1,714.74	133-0-180-805	3369 OXNARD BLVD	2,107.74
132-0-210-515	315 AMERICAN RIVER CT	1,714.74	133-0-180-815	3371 OXNARD BLVD	1,714.74
132-0-210-525	317 AMERICAN RIVER CT	1,714.74	133-0-220-015	3240 LONDON LN	2,306.56
132-0-210-535	319 AMERICAN RIVER CT	2,107.74	133-0-220-025	3242 LONDON LN	2,306.56
132-0-210-545	330 BIG SUR RIVER PL	1,714.74	133-0-220-035	3244 LONDON LN	1,714.74
132-0-210-555	328 BIG SUR RIVER PL	1,714.74	133-0-220-045	3251 MOSS LANDING BLVD	1,714.74
132-0-210-565	326 BIG SUR RIVER PL	1,714.74	133-0-220-055	3247 MOSS LANDING BLVD	2,306.56
132-0-210-575	324 BIG SUR RIVER PL	1,714.74	133-0-220-065	3245 MOSS LANDING BLVD	2,306.56
132-0-210-585	322 BIG SUR RIVER PL	1,714.74	133-0-220-075	3243 MOSS LANDING BLVD	2,306.56
132-0-210-595	320 BIG SUR RIVER PL	1,714.74	133-0-220-085	3241 MOSS LANDING BLVD	2,306.56
132-0-210-605	331 AMERICAN RIVER CT	1,714.74	133-0-220-095	3239 MOSS LANDING BLVD	1,714.74
132-0-210-615	329 AMERICAN RIVER CT	1,714.74	133-0-220-105	3230 N OXNARD BLVD	1,714.74
132-0-210-625	327 AMERICAN RIVER CT	1,714.74	133-0-220-115	3240 N OXNARD BLVD	2,306.56
132-0-210-635	325 AMERICAN RIVER CT	1,714.74	133-0-220-125	3250 N OXNARD BLVD	2,306.56
132-0-210-645	323 AMERICAN RIVER CT	1,714.74	133-0-220-135	3248 LONDON LN	2,306.56
132-0-210-655	321 AMERICAN RIVER CT	1,714.74	133-0-220-145	3250 LONDON LN	2,306.56
132-0-230-195	500 FOREST PARK BLVD	69,591.10	133-0-220-155	3246 LONDON LN	1,714.74
132-0-230-205	500 FOREST PARK BLVD	69,591.10	133-0-220-165	3253 MOSS LANDING BLVD	1,714.74
132-0-230-225	470 FOREST PARK BLVD	146,017.04	133-0-220-175	3257 MOSS LANDING BLVD	2,306.56
132-0-230-235	401 DANVERS RIVER DR	32,931.50	133-0-220-185	3255 MOSS LANDING BLVD	2,306.56
132-0-251-015	648 FLATHEAD RIVER ST	2,107.74	133-0-220-195	3252 LONDON LN	2,306.56
132-0-251-025	646 FLATHEAD RIVER ST	2,107.74	133-0-220-205	3254 LONDON LN	2,306.56
132-0-251-035	644 FLATHEAD RIVER ST	2,107.74	133-0-220-215	3256 LONDON LN	1,714.74
132-0-251-045	642 FLATHEAD RIVER ST	2,107.74	133-0-220-225	3259 MOSS LANDING BLVD	1,714.74
132-0-251-055	640 FLATHEAD RIVER ST	2,107.74	133-0-220-235	3263 MOSS LANDING BLVD	2,306.56
132-0-251-065	638 FLATHEAD RIVER ST	2,107.74	133-0-220-245	3261 MOSS LANDING BLVD	2,306.56
132-0-251-075	636 FLATHEAD RIVER ST	2,107.74	133-0-220-255	3258 LONDON LN	2,306.56
132-0-251-085	634 FLATHEAD RIVER ST	2,107.74	133-0-220-265	3260 LONDON LN	2,306.56
132-0-251-095	632 FLATHEAD RIVER ST	2,107.74	133-0-220-275	3262 LONDON LN	1,714.74
132-0-251-105	630 FLATHEAD RIVER ST	2,107.74	133-0-220-285	3265 MOSS LANDING BLVD	1,714.74
132-0-251-115	628 FLATHEAD RIVER ST	2,107.74	133-0-220-295	3269 MOSS LANDING BLVD	2,306.56
132-0-251-125	626 FLATHEAD RIVER ST	2,107.74	133-0-220-305	3267 MOSS LANDING BLVD	2,306.56
132-0-251-135	624 FLATHEAD RIVER ST	2,107.74	133-0-220-315	3264 LONDON LN	2,306.56
132-0-251-145	622 FLATHEAD RIVER ST	2,107.74	133-0-220-325	3266 LONDON LN	2,306.56
132-0-251-155	620 FLATHEAD RIVER ST	2,107.74	133-0-220-335	3268 LONDON LN	1,714.74
132-0-251-165	614 FLATHEAD RIVER ST	2,107.74	133-0-220-345	3275 MOSS LANDING BLVD	1,714.74

EXHIBIT A

CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-251-175	612 FLATHEAD RIVER ST	2,107.74	133-0-220-355	3273 MOSS LANDING BLVD	2,306.56
132-0-251-185	610 FLATHEAD RIVER ST	2,107.74	133-0-220-365	3271 MOSS LANDING BLVD	2,306.56
132-0-251-195	608 FLATHEAD RIVER ST	2,107.74	133-0-220-375	3253 LONDON LN	2,107.74
132-0-251-205	606 FLATHEAD RIVER ST	2,107.74	133-0-220-385	3251 LONDON LN	2,707.30
132-0-251-215	604 FLATHEAD RIVER ST	2,107.74	133-0-220-395	3249 LONDON LN	2,306.56
132-0-251-225	602 FLATHEAD RIVER ST	2,107.74	133-0-220-405	3245 LONDON LN	2,306.56
132-0-251-235	600 FLATHEAD RIVER ST	2,107.74	133-0-220-415	3247 LONDON LN	2,707.30
132-0-251-245	514 FLATHEAD RIVER ST	2,107.74	133-0-220-425	3243 LONDON LN	2,107.74
132-0-251-255	512 FLATHEAD RIVER ST	2,107.74	133-0-220-435	3260 N OXNARD BLVD	2,306.56
132-0-251-265	510 FLATHEAD RIVER ST	2,107.74	133-0-220-445	3270 N OXNARD BLVD	2,707.30
132-0-251-275	508 FLATHEAD RIVER ST	2,107.74	133-0-220-455	3280 N OXNARD BLVD	2,107.74
132-0-251-285	506 FLATHEAD RIVER ST	2,107.74	133-0-220-465	3241 LONDON LN	2,107.74
132-0-251-295	504 FLATHEAD RIVER ST	2,107.74	133-0-220-475	3239 LONDON LN	2,707.30
132-0-251-305	502 FLATHEAD RIVER ST	2,107.74	133-0-220-485	3237 LONDON LN	2,306.56
132-0-251-315	500 FLATHEAD RIVER ST	2,107.74	133-0-220-495	3235 LONDON LN	2,107.74
132-0-251-325	3007 MOONLIGHT PARK AVE	2,906.12	133-0-220-505	3233 LONDON LN	2,707.30
132-0-251-335	3005 MOONLIGHT PARK AVE	2,906.12	133-0-220-515	3231 LONDON LN	2,306.56
132-0-251-345	3003 MOONLIGHT PARK AVE	2,906.12	133-0-220-525	3161 LODON LN	2,306.56
132-0-251-355	3001 MOONLIGHT PARK AVE	2,906.12	133-0-220-535	3159 LONDON LN	2,707.30
132-0-251-365	639 FOREST PARK BLVD	2,707.30	133-0-220-545	3157 LONDON LN	2,107.74
132-0-251-375	637 FOREST PARK BLVD	2,306.56	133-0-220-555	3155 LONDON LN	2,306.56
132-0-251-385	635 FOREST PARK BLVD	2,306.56	133-0-220-565	3153 LONDON LN	2,707.30
132-0-251-395	633 FOREST PARK BLVD	2,707.30	133-0-220-575	3151 LONDON LN	2,107.74
132-0-251-405	631 FOREST PARK BLVD	2,306.56	133-0-220-595	3166 N OXNARD BLVD	2,306.56
132-0-251-415	629 FOREST PARK BLVD	2,306.56	133-0-220-605	3168 N OXNARD BLVD	2,707.30
132-0-251-425	627 FOREST PARK BLVD	2,707.30	133-0-220-615	3170 N OXNARD BLVD	2,107.74
132-0-251-435	625 FOREST PARK BLVD	2,707.30	133-0-220-625	3160 N OXNARD BLVD	2,107.74
132-0-251-445	623 FOREST PARK BLVD	2,306.56	133-0-220-635	3162 N OXNARD BLVD	2,707.30
132-0-251-455	621 FOREST PARK BLVD	2,707.30	133-0-220-645	3164 N OXNARD BLVD	2,306.56
132-0-251-465	519 FOREST PARK BLVD	2,707.30	133-0-230-015	601 GARONNE ST	2,107.74
132-0-251-475	517 FOREST PARK BLVD	2,306.56	133-0-230-025	611 GARONNE ST	2,306.56
132-0-251-485	515 FOREST PARK BLVD	2,707.30	133-0-230-035	621 GARONNE ST	2,306.56
132-0-251-495	513 FOREST PARK BLVD	2,707.30	133-0-230-045	631 GARONNE ST	2,306.56
132-0-251-505	511 FOREST PARK BLVD	2,306.56	133-0-230-055	641 GARONNE ST	2,306.56
132-0-251-515	509 FOREST PARK BLVD	2,306.56	133-0-230-065	651 GARONNE ST	2,306.56
132-0-251-525	507 FOREST PARK BLVD	2,707.30	133-0-230-075	661 GARONNE ST	2,107.74
132-0-251-535	505 FOREST PARK BLVD	2,707.30	133-0-230-085	3100 N OXNARD BLVD	2,906.12
132-0-251-545	503 FOREST PARK BLVD	2,306.56	133-0-230-095	3102 N OXNARD BLVD	2,707.30
132-0-251-555	501 FOREST PARK BLVD	2,707.30	133-0-230-105	3104 N OXNARD BLVD	2,707.30
132-0-251-565	617 FOREST PARK BLVD	2,707.30	133-0-230-115	3106 N OXNARD BLVD	2,707.30
132-0-251-575	615 FOREST PARK BLVD	2,306.56	133-0-230-125	3108 N OXNARD BLVD	2,707.30
132-0-251-585	613 FOREST PARK BLVD	2,707.30	133-0-230-135	3110 N OXNARD BLVD	2,906.12
132-0-251-595	611 FOREST PARK BLVD	2,707.30	133-0-230-145	3112 N OXNARD BLVD	2,906.12
132-0-251-605	609 FOREST PARK BLVD	2,306.56	133-0-230-155	3114 N OXNARD BLVD	2,707.30
132-0-251-615	607 FOREST PARK BLVD	2,306.56	133-0-230-165	3116 N OXNARD BLVD	2,707.30
132-0-251-625	605 FOREST PARK BLVD	2,707.30	133-0-230-175	3118 N OXNARD BLVD	2,906.12
132-0-251-635	603 FOREST PARK BLVD	2,707.30	133-0-230-185	3135 LONDON LN	2,107.74
132-0-251-645	601 FOREST PARK BLVD	2,707.30	133-0-230-195	3133 LONDON LN	2,306.56
132-0-251-655	3008 N OXNARD BLVD	2,707.30	133-0-230-205	3131 LONDON LN	2,306.56
132-0-251-665	3010 N OXNARD BLVD	2,707.30	133-0-230-215	3125 LONDON LN	2,306.56
132-0-251-675	3012 N OXNARD BLVD	2,707.30	133-0-230-225	3123 LONDON LN	2,306.56
132-0-251-685	3014 N OXNARD BLVD	2,707.30	133-0-230-235	3121 LONDON LN	2,107.74
132-0-252-015	614 GREEN RIVER ST	2,107.74	133-0-230-245	3115 LONDON LN	2,107.74
132-0-252-025	612 GREEN RIVER ST	2,107.74	133-0-230-255	3113 LONDON LN	2,306.56
132-0-252-035	610 GREEN RIVER ST	2,107.74	133-0-230-265	3111 LONDON LN	2,306.56
132-0-252-045	608 GREEN RIVER ST	2,107.74	133-0-230-275	3109 LONDON LN	2,306.56
132-0-252-055	606 GREEN RIVER ST	2,107.74	133-0-230-285	3107 LONDON LN	2,306.56
132-0-252-065	604 GREEN RIVER ST	2,107.74	133-0-230-295	3105 LONDON LN	2,306.56
132-0-252-075	602 GREEN RIVER ST	2,107.74	133-0-230-305	3103 LONDON LN	2,306.56

EXHIBIT A

CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-252-085	3025 MOSS LANDING BLVD	2,107.74	133-0-230-315	3101 LONDON LN	2,107.74
132-0-252-095	3023 MOSS LANDING BLVD	2,107.74	133-0-230-325	3051 LONDON LN	2,107.74
132-0-252-105	3021 MOSS LANDING BLVD	2,107.74	133-0-230-335	3049 LONDON LN	2,306.56
132-0-252-115	3019 MOSS LANDING BLVD	2,107.74	133-0-230-345	3047 LONDON LN	2,306.56
132-0-252-125	3017 MOSS LANDING BLVD	2,107.74	133-0-230-355	3045 LONDON LN	2,306.56
132-0-252-135	3015 MOSS LANDING BLVD	2,107.74	133-0-230-365	3039 LONDON LN	2,306.56
132-0-252-145	3013 MOSS LANDING BLVD	2,107.74	133-0-230-375	3037 LONDON LN	2,107.74
132-0-252-155	3011 MOSS LANDING BLVD	2,107.74	133-0-230-385	3122 N OXNARD BLVD	2,906.12
132-0-252-165	603 FLATHEAD RIVER ST	2,107.74	133-0-230-395	3124 N OXNARD BLVD	2,707.30
132-0-252-175	605 FLATHEAD RIVER ST	2,107.74	133-0-230-405	3126 N OXNARD BLVD	2,707.30
132-0-252-185	607 FLATHEAD RIVER ST	2,107.74	133-0-230-415	3128 N OXNARD BLVD	2,707.30
132-0-252-195	609 FLATHEAD RIVER ST	2,107.74	133-0-230-425	3130 N OXNARD BLVD	2,707.30
132-0-252-205	611 FLATHEAD RIVER ST	2,107.74	133-0-230-435	3132 N OXNARD BLVD	2,906.12
132-0-252-215	613 FLATHEAD RIVER ST	2,107.74	133-0-241-015	661 SEINE RIVER WAY	2,848.38
132-0-252-225	615 FLATHEAD RIVER ST	2,107.74	133-0-241-025	665 SEINE RIVER WAY	2,513.52
132-0-252-235	646 GREEN RIVER ST	2,107.74	133-0-241-035	669 SEINE RIVER WAY	2,848.38
132-0-252-245	644 GREEN RIVER ST	2,107.74	133-0-241-045	671 SEINE RIVER WAY	2,848.38
132-0-252-255	642 GREEN RIVER ST	2,107.74	133-0-241-055	675 SEINE RIVER WAY	2,513.52
132-0-252-265	640 GREEN RIVER ST	2,107.74	133-0-241-065	679 SEINE RIVER WAY	2,848.38
132-0-252-275	638 GREEN RIVER ST	2,107.74	133-0-241-075	681 SEINE RIVER WAY	2,513.52
132-0-252-285	636 GREEN RIVER ST	2,107.74	133-0-241-085	683 SEINE RIVER WAY	2,848.38
132-0-252-295	634 GREEN RIVER ST	2,107.74	133-0-241-095	685 SEINE RIVER WAY	2,848.38
132-0-252-305	630 GREEN RIVER ST	2,107.74	133-0-241-105	3560 ALBION DR	2,848.38
132-0-252-315	628 GREEN RIVER ST	2,107.74	133-0-241-115	3564 ALBION DR	2,513.52
132-0-252-325	624 GREEN RIVER ST	2,107.74	133-0-241-125	3574 ALBION DR	2,848.38
132-0-252-335	622 GREEN RIVER ST	2,107.74	133-0-241-135	3584 ALBION DR	2,513.52
132-0-252-345	620 GREEN RIVER ST	2,107.74	133-0-241-145	3594 ALBION DR	2,848.38
132-0-252-355	625 FLATHEAD RIVER ST	2,107.74	133-0-241-155	678 TIBER RIVER WAY	2,513.52
132-0-252-365	627 FLATHEAD RIVER ST	2,107.74	133-0-241-165	676 TIBER RIVER WAY	2,848.38
132-0-252-375	629 FLATHEAD RIVER ST	2,107.74	133-0-241-175	674 TIBER RIVER WAY	2,848.38
132-0-252-385	631 FLATHEAD RIVER ST	2,107.74	133-0-241-185	672 TIBER RIVER WAY	2,848.38
132-0-252-395	633 FLATHEAD RIVER ST	2,107.74	133-0-241-195	670 TIBER RIVER WAY	2,513.52
132-0-252-405	637 FLATHEAD RIVER ST	2,107.74	133-0-241-205	668 TIBER RIVER WAY	2,848.38
132-0-252-415	639 FLATHEAD RIVER ST	2,107.74	133-0-241-215	664 TIBER RIVER WAY	2,513.52
132-0-252-425	641 FLATHEAD RIVER ST	2,107.74	133-0-241-225	662 TIBER RIVER WAY	2,848.38
132-0-252-435	643 FLATHEAD RIVER ST	2,107.74	133-0-242-015	647 SEINE RIVER WAY	2,513.52
132-0-252-445	645 FLATHEAD RIVER ST	2,107.74	133-0-242-025	657 SEINE RIVER WAY	2,848.38
132-0-252-455	647 FLATHEAD RIVER ST	2,107.74	133-0-242-035	658 TIBER RIVER WAY	2,848.38
132-0-252-465	649 FLATHEAD RIVER ST	2,107.74	133-0-242-045	648 TIBER RIVER WAY	2,848.38
132-0-252-475	3020 N OXNARD BLVD	2,707.30	133-0-242-055	638 TIBER RIVER WAY	2,513.52
132-0-252-485	3022 N OXNARD BLVD	2,306.56	133-0-243-015	663 TIBER RIVER WAY	2,848.38
132-0-252-495	3024 N OXNARD BLVD	2,306.56	133-0-243-025	665 TIBER RIVER WAY	2,848.38
132-0-252-505	3026 N OXNARD BLVD	2,707.30	133-0-243-035	NOT AVAILABLE	2,513.52
132-0-252-515	3028 N OXNARD BLVD	2,707.30	133-0-243-045	669 TIBER RIVER WAY	2,848.38
132-0-252-525	3030 N OXNARD BLVD	2,306.56	133-0-243-055	671 TIBER RIVER WAY	2,513.52
132-0-252-535	3032 N OXNARD BLVD	2,707.30	133-0-243-065	673 TIBER RIVER WAY	2,513.52
132-0-260-015	416 GREEN RIVER ST	2,107.74	133-0-243-085	675 TIBER RIVER WAY	2,513.52
132-0-260-025	414 GREEN RIVER ST	2,107.74	133-0-243-095	677 TIBER RIVER WAY	2,513.52
132-0-260-035	412 GREEN RIVER ST	2,107.74	133-0-243-105	678 WHALEN WAY	3,574.84
132-0-260-045	410 GREEN RIVER ST	2,107.74	133-0-243-115	676 WHALEN WAY	3,098.60
132-0-260-055	408 GREEN RIVER ST	2,107.74	133-0-243-125	674 WHALEN WAY	2,848.38
132-0-260-065	407 FLATHEAD RIVER ST	2,107.74	133-0-243-135	672 WHALEN WAY	3,574.84
132-0-260-075	417 FLATHEAD RIVER ST	2,107.74	133-0-243-145	670 WHALEN WAY	3,098.60
132-0-260-085	427 FLATHEAD RIVER ST	2,107.74	133-0-243-155	668 WHALEN WAY	3,574.84
132-0-260-095	437 FLATHEAD RIVER ST	2,107.74	133-0-243-165	664 WHALEN WAY	2,848.38
132-0-260-105	447 FLATHEAD RIVER ST	2,107.74	133-0-244-015	619 TIBER RIVER WAY	2,848.38
132-0-260-115	457 FLATHEAD RIVER ST	2,107.74	133-0-244-025	629 TIBER RIVER WAY	3,098.60
132-0-260-125	3010 MOONLIGHT PARK AVE	2,107.74	133-0-244-035	639 TIBER RIVER WAY	3,574.84
132-0-260-135	3012 MOONLIGHT PARK AVE	2,107.74	133-0-244-045	649 TIBER RIVER WAY	2,848.38

EXHIBIT A

CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-260-145	3014 MOONLIGHT PARK AVE	2,107.74	133-0-244-055	650 WHALEN WAY	3,574.84
132-0-260-155	3016 MOONLIGHT PARK AVE	2,107.74	133-0-244-065	640 WHALEN WAY	3,098.60
132-0-260-165	3018 MOONLIGHT PARK AVE	2,107.74	133-0-244-075	630 WHALEN WAY	2,848.38
132-0-260-175	3020 MOONLIGHT PARK AVE	2,107.74	133-0-244-085	620 WHALEN WAY	3,098.60
132-0-260-185	3022 MOONLIGHT PARK AVE	2,107.74	133-0-245-015	601 WHALEN WAY	3,574.84
132-0-260-195	406 GARONNE ST	2,906.12	133-0-245-025	611 WHALEN WAY	2,848.38
132-0-260-205	404 GARONNE ST	2,906.12	133-0-245-035	621 WHALEN WAY	3,098.60
132-0-260-215	402 GARONNE ST	2,906.12	133-0-245-045	631 WHALEN WAY	3,574.84
132-0-260-225	400 GARONNE ST	2,906.12	133-0-245-055	641 WHALEN WAY	2,848.38
132-0-260-235	401 FOREST PARK BLVD	2,906.12	133-0-245-065	651 WHALEN WAY	3,098.60
132-0-260-245	403 FOREST PARK BLVD	2,906.12	133-0-245-075	665 WHALEN WAY	3,574.84
132-0-260-255	405 FOREST PARK BLVD	2,906.12	133-0-245-085	667 WHALEN WAY	3,098.60
132-0-260-265	407 FOREST PARK BLVD	2,906.12	133-0-245-095	669 WHALEN WAY	2,848.38
132-0-260-275	409 FOREST PARK BLVD	2,906.12	133-0-245-105	671 WHALEN WAY	3,098.60
132-0-260-285	411 FOREST PARK BLVD	2,906.12	133-0-245-115	673 WHALEN WAY	2,848.38
132-0-260-295	413 FOREST PARK BLVD	2,906.12	133-0-245-125	675 WHALEN WAY	3,574.84
132-0-260-305	415 FOREST PARK BLVD	2,906.12	133-0-245-135	677 WHALEN WAY	3,098.60
132-0-260-315	417 FOREST PARK BLVD	2,906.12	133-0-245-145	678 XANADU WAY	3,098.60
132-0-260-355	421 FOREST PARK BLVD	2,906.12	133-0-245-155	676 XANADU WAY	3,574.84
132-0-260-365	423 FOREST PARK BLVD	2,906.12	133-0-245-165	674 XANADU WAY	2,848.38
132-0-260-375	425 FOREST PARK BLVD	2,906.12	133-0-245-175	672 XANADU WAY	3,574.84
132-0-260-385	427 FOREST PARK BLVD	2,906.12	133-0-245-185	670 XANADU WAY	3,098.60
132-0-260-395	3006 MOONLIGHT PARK AVE	2,906.12	133-0-245-195	668 XANADU WAY	2,848.38
132-0-260-405	3004 MOONLIGHT PARK AVE	2,906.12	133-0-245-215	662 XANADU WAY	3,574.84
132-0-260-415	3002 MOONLIGHT PARK AVE	2,906.12	133-0-245-225	652 XANADU WAY	3,098.60
132-0-260-425	3000 MOONLIGHT PARK AVE	2,906.12	133-0-245-235	642 XANADU WAY	2,848.38
132-0-260-435	431 FOREST PARK BLVD	2,906.12	133-0-245-245	632 XANADU WAY	3,098.60
132-0-260-445	433 FOREST PARK BLVD	2,906.12	133-0-245-255	622 XANADU WAY	3,574.84
132-0-260-455	435 FOREST PARK BLVD	2,906.12	133-0-245-265	612 XANADU WAY	2,848.38
132-0-260-465	437 FOREST PARK BLVD	2,906.12	133-0-246-035	679 XANADU WAY	2,848.38
132-0-260-475	439 FOREST PARK BLVD	2,906.12	133-0-246-045	677 XANADU WAY	3,098.60
132-0-260-485	441 FOREST PARK BLVD	2,906.12	133-0-246-055	675 XANADU WAY	3,574.84
132-0-260-495	443 FOREST PARK BLVD	2,906.12	133-0-246-065	673 XANADU WAY	2,848.38
132-0-260-515	NOT AVAILABLE	6,858.96	133-0-246-075	669 XANADU WAY	3,574.84
132-0-260-525	NOT AVAILABLE	8,573.70	133-0-246-085	663 XANADU WAY	3,098.60
132-0-260-545	NOT AVAILABLE	1,714.74	133-0-246-095	653 XANADU WAY	2,848.38
132-0-271-015	NOT AVAILABLE	1,714.74	133-0-246-105	643 XANADU WAY	3,574.84
132-0-271-025	NOT AVAILABLE	1,714.74	133-0-246-115	633 XANADU WAY	3,098.60
132-0-271-035	NOT AVAILABLE	1,714.74	133-0-246-125	623 XANADU WAY	3,574.84
132-0-271-045	NOT AVAILABLE	1,714.74	133-0-246-135	613 XANADU WAY	2,848.38
132-0-271-055	NOT AVAILABLE	1,714.74	133-0-246-145	603 XANADU WAY	3,098.60
132-0-271-065	NOT AVAILABLE	1,714.74	133-0-251-015	515 RIO GRANDE WAY	3,098.60
132-0-271-075	NOT AVAILABLE	1,714.74	133-0-251-025	525 RIO GRANDE WAY	2,848.38
132-0-271-085	NOT AVAILABLE	1,714.74	133-0-251-035	NOT AVAILABLE	3,574.84
132-0-271-095	NOT AVAILABLE	1,714.74	133-0-251-045	545 RIO GRANDE WAY	2,848.38
132-0-271-105	NOT AVAILABLE	1,714.74	133-0-251-055	555 RIO GRANDE WAY	3,098.60
132-0-271-115	NOT AVAILABLE	1,714.74	133-0-251-065	565 RIO GRANDE WAY	3,574.84
132-0-271-125	NOT AVAILABLE	1,714.74	133-0-251-075	3500 N OXNARD BLVD	2,848.38
132-0-271-135	NOT AVAILABLE	1,714.74	133-0-251-085	3512 N OXNARD BLVD	2,848.38
132-0-271-145	NOT AVAILABLE	1,714.74	133-0-251-095	3522 N OXNARD BLVD	2,848.38
132-0-271-155	714 FLATHEAD RIVER ST	2,107.74	133-0-251-105	3532 N OXNARD BLVD	2,513.52
132-0-271-165	712 FLATHEAD RIVER ST	2,107.74	133-0-251-115	3542 N OXNARD BLVD	2,848.38
132-0-271-175	710 FLATHEAD RIVER ST	2,107.74	133-0-251-125	566 SEINE RIVER WAY	3,574.84
132-0-271-185	708 FLATHEAD RIVER ST	2,107.74	133-0-251-135	556 SEINE RIVER WAY	3,098.60
132-0-271-195	706 FLATHEAD RIVER ST	2,107.74	133-0-251-145	546 SEINE RIVER WAY	3,574.84
132-0-271-205	704 FLATHEAD RIVER ST	2,107.74	133-0-251-155	536 SEINE RIVER WAY	2,848.38
132-0-271-215	702 FLATHEAD RIVER ST	2,107.74	133-0-251-165	526 SEINE RIVER WAY	3,574.84
132-0-271-225	NOT AVAILABLE	1,714.74	133-0-251-175	516 SEINE RIVER WAY	3,098.60
132-0-271-235	NOT AVAILABLE	1,714.74	133-0-251-185	3541 KINGS CANYON DR	2,848.38

EXHIBIT A

CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-271-245	NOT AVAILABLE	1,714.74	133-0-251-195	3531 KINGS CANYON DR	2,848.38
132-0-271-255	NOT AVAILABLE	1,714.74	133-0-251-205	3521 KINGS CANYON DR	2,848.38
132-0-271-265	NOT AVAILABLE	1,714.74	133-0-251-215	3511 KINGS CANYON DR	2,513.52
132-0-271-275	NOT AVAILABLE	1,714.74	133-0-251-225	3501 KINGS CANYON DR	2,848.38
132-0-271-285	3013 N OXNARD BLVD	2,707.30	133-0-252-015	507 SEINE RIVER WAY	2,848.38
132-0-271-295	3011 N OXNARD BLVD	2,707.30	133-0-252-025	517 SEINE RIVER WAY	2,513.52
132-0-271-305	3009 N OXNARD BLVD	2,707.30	133-0-252-035	527 SEINE RIVER WAY	2,848.38
132-0-271-315	3007 N OXNARD BLVD	2,707.30	133-0-252-045	537 SEINE RIVER WAY	2,848.38
132-0-271-325	701 FOREST PARK BLVD	2,707.30	133-0-252-055	547 SEINE RIVER WAY	2,513.52
132-0-271-335	703 FOREST PARK BLVD	2,306.56	133-0-252-065	557 SEINE RIVER WAY	2,848.38
132-0-271-345	705 FOREST PARK BLVD	2,707.30	133-0-252-075	567 SEINE RIVER WAY	2,848.38
132-0-271-355	707 FOREST PARK BLVD	2,707.30	133-0-252-085	577 SEINE RIVER WAY	2,848.38
132-0-271-365	709 FOREST PARK BLVD	2,306.56	133-0-252-095	607 SEINE RIVER WAY	2,513.52
132-0-271-375	711 FOREST PARK BLVD	2,306.56	133-0-252-105	617 SEINE RIVER WAY	2,848.38
132-0-271-385	713 FOREST PARK BLVD	2,707.30	133-0-252-115	627 SEINE RIVER WAY	2,513.52
132-0-271-395	717 FOREST PARK BLVD	2,707.30	133-0-252-125	637 SEINE RIVER WAY	2,848.38
132-0-271-405	719 FOREST PARK BLVD	2,306.56	133-0-252-135	628 TIBER RIVER WAY	2,848.38
132-0-271-415	721 FOREST PARK BLVD	2,707.30	133-0-252-145	618 TIBER RIVER WAY	2,513.52
132-0-271-425	723 FOREST PARK BLVD	2,707.30	133-0-252-155	608 TIBER RIVER WAY	2,848.38
132-0-271-435	725 FOREST PARK BLVD	2,306.56	133-0-252-165	600 TIBER RIVER WAY	2,513.52
132-0-271-445	727 FOREST PARK BLVD	2,306.56	133-0-252-175	568 TIBER RIVER WAY	2,848.38
132-0-271-455	729 FOREST PARK BLVD	2,707.30	133-0-252-185	558 TIBER RIVER WAY	2,848.38
132-0-271-465	731 FOREST PARK BLVD	2,707.30	133-0-252-195	548 TIBER RIVER WAY	2,848.38
132-0-271-475	733 FOREST PARK BLVD	2,306.56	133-0-252-205	538 TIBER RIVER WAY	2,513.52
132-0-271-485	737 FOREST PARK BLVD	2,707.30	133-0-252-215	528 TIBER RIVER WAY	2,848.38
132-0-271-495	749 FOREST PARK BLVD	2,707.30	133-0-252-225	518 TIBER RIVER WAY	2,513.52
132-0-271-505	751 FOREST PARK BLVD	2,707.30	133-0-252-235	508 TIBER RIVER WAY	2,848.38
132-0-271-515	753 FOREST PARK BLVD	2,707.30	133-0-252-245	3591 KINGS CANYON DR	2,848.38
132-0-271-525	755 FOREST PARK BLVD	2,306.56	133-0-252-255	3581 KINGS CANYON DR	2,513.52
132-0-271-535	757 FOREST PARK BLVD	2,306.56	133-0-252-265	3571 KINGS CANYON DR	2,848.38
132-0-271-545	759 FOREST PARK BLVD	2,707.30	133-0-252-275	3561 KINGS CANYON DR	2,513.52
132-0-271-555	761 FOREST PARK BLVD	2,707.30	133-0-252-285	3551 KINGS CANYON DR	2,848.38
132-0-271-565	763 FOREST PARK BLVD	2,306.56	133-0-253-015	509 TIBER RIVER WAY	2,848.38
132-0-271-575	765 FOREST PARK BLVD	2,707.30	133-0-253-025	519 TIBER RIVER WAY	3,098.60
132-0-271-585	3010 VENTURA RD	2,707.30	133-0-253-035	529 TIBER RIVER WAY	3,574.84
132-0-271-595	3012 VENTURA RD	2,707.30	133-0-253-045	539 TIBER RIVER WAY	2,848.38
132-0-271-605	3014 VENTURA RD	2,707.30	133-0-253-055	549 TIBER RIVER WAY	3,574.84
132-0-271-615	3016 VENTURA RD	2,707.30	133-0-253-065	559 TIBER RIVER WAY	3,098.60
132-0-272-015	NOT AVAILABLE	1,714.74	133-0-253-075	601 TIBER RIVER WAY	2,848.38
132-0-272-025	NOT AVAILABLE	1,714.74	133-0-253-085	609 TIBER RIVER WAY	3,574.84
132-0-272-035	NOT AVAILABLE	1,714.74	133-0-253-095	610 WHALEN WAY	3,574.84
132-0-272-045	NOT AVAILABLE	1,714.74	133-0-253-105	600 WHALEN WAY	2,848.38
132-0-272-055	NOT AVAILABLE	1,714.74	133-0-253-115	550 WHALEN WAY	3,098.60
132-0-272-065	NOT AVAILABLE	1,714.74	133-0-253-125	540 WHALEN WAY	2,848.38
132-0-272-075	NOT AVAILABLE	1,714.74	133-0-253-135	530 WHALEN WAY	3,574.84
132-0-272-085	NOT AVAILABLE	1,714.74	133-0-253-145	520 WHALEN WAY	2,848.38
132-0-272-095	NOT AVAILABLE	1,714.74	133-0-253-155	510 WHALEN WAY	3,098.60
132-0-272-105	NOT AVAILABLE	1,714.74	133-0-254-015	511 WHALEN WAY	3,574.84
132-0-272-115	NOT AVAILABLE	1,714.74	133-0-254-025	521 WHALEN WAY	2,848.38
132-0-272-125	NOT AVAILABLE	1,714.74	133-0-254-035	531 WHALEN WAY	3,098.60
132-0-272-135	NOT AVAILABLE	1,714.74	133-0-254-045	541 WHALEN WAY	3,574.84
132-0-272-145	NOT AVAILABLE	1,714.74	133-0-254-055	551 WHALEN WAY	3,098.60
132-0-272-155	NOT AVAILABLE	1,714.74	133-0-254-065	561 WHALEN WAY	2,848.38
132-0-272-165	NOT AVAILABLE	1,714.74	133-0-254-075	602 XANADU WAY	3,574.84
132-0-272-175	NOT AVAILABLE	1,714.74	133-0-254-085	600 XANADU WAY	3,098.60
132-0-272-185	NOT AVAILABLE	1,714.74	133-0-254-095	552 XANADU WAY	3,574.84
132-0-272-195	NOT AVAILABLE	1,714.74	133-0-254-105	542 XANADU WAY	2,848.38
132-0-272-205	NOT AVAILABLE	1,714.74	133-0-254-115	532 XANADU WAY	3,098.60
132-0-272-215	NOT AVAILABLE	1,714.74	133-0-254-125	522 XANADU WAY	3,574.84

EXHIBIT A

**CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY**

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-272-225	NOT AVAILABLE	1,714.74	133-0-254-135	512 XANADU WAY	2,848.38
132-0-272-235	NOT AVAILABLE	1,714.74	133-0-255-015	573 XANADU WAY	3,574.84
132-0-272-245	NOT AVAILABLE	1,714.74	133-0-255-025	563 XANADU WAY	2,848.38
132-0-272-255	NOT AVAILABLE	1,714.74	133-0-255-035	543 XANADU WAY	3,098.60
132-0-272-265	NOT AVAILABLE	1,714.74	133-0-260-025	3460 N OXNARD BLVD	2,848.38
132-0-272-275	NOT AVAILABLE	1,714.74	133-0-260-035	3462 N OXNARD BLVD	2,513.52
132-0-272-285	NOT AVAILABLE	1,714.74	133-0-260-045	3472 N OXNARD BLVD	2,848.38
132-0-272-295	NOT AVAILABLE	1,714.74	133-0-260-055	3482 N OXNARD BLVD	2,513.52
132-0-272-305	NOT AVAILABLE	1,714.74	133-0-260-065	3492 N OXNARD BLVD	2,848.38
132-0-272-315	NOT AVAILABLE	1,714.74	133-0-260-075	564 RIO GRANDE WAY	3,098.60
132-0-272-325	NOT AVAILABLE	1,714.74	133-0-260-085	554 RIO GRANDE WAY	3,574.84
132-0-272-335	NOT AVAILABLE	1,714.74	133-0-260-095	544 RIO GRANDE WAY	2,848.38
132-0-272-345	NOT AVAILABLE	1,714.74	133-0-260-105	534 RIO GRANDE WAY	3,098.60
132-0-272-355	NOT AVAILABLE	13,717.92	133-0-260-115	524 RIO GRANDE WAY	2,848.38
132-0-272-375	3033 N OXNARD BLVD	2,707.30	133-0-260-125	514 RIO GRANDE WAY	3,574.84
132-0-272-385	3031 N OXNARD BLVD	2,306.56	133-0-260-135	3491 KINGS CANYON DR	2,848.38
132-0-272-395	3029 N OXNARD BLVD	2,707.30	133-0-260-145	3481 KINGS CANYON DR	2,513.52
132-0-272-405	3027 N OXNARD BLVD	2,707.30	133-0-260-155	3471 KINGS CANYON DR	2,848.38
132-0-272-415	3025 N OXNARD BLVD	2,306.56	133-0-260-165	3461 KINGS CANYON DR	2,513.52
132-0-272-425	3023 N OXNARD BLVD	2,306.56	133-0-260-175	3451 KINGS CANYON DR	2,848.38
132-0-272-435	3021 N OXNARD BLVD	2,707.30	133-0-260-185	513 PLATTE WAY	3,574.84
132-0-272-445	NOT AVAILABLE	8,573.70	133-0-260-195	523 PLATTE WAY	2,848.38
132-0-272-455	NOT AVAILABLE	12,003.18	133-0-260-205	533 PLATTE WAY	3,098.60
132-0-280-015	470 GARONNE ST	2,107.74	133-0-260-215	543 PLATTE WAY	2,848.38
132-0-280-025	468 GARONNE ST	2,107.74	133-0-260-225	553 PLATTE WAY	3,098.60
132-0-280-035	466 GARONNE ST	1,714.74	133-0-260-235	563 PLATTE WAY	3,574.84
132-0-280-045	464 GARONNE ST	1,714.74	133-0-260-245	3459 N OXNARD BLVD	2,848.38
132-0-280-055	462 GARONNE ST	2,107.74	133-0-260-255	3457 OXNARD BLVD	2,513.52
132-0-280-065	460 GARONNE ST	2,107.74	133-0-260-265	3455 OXNARD BLVD	2,848.38
132-0-280-075	430 GARONNE ST	2,107.74	133-0-260-275	3453 OXNARD BLVD	2,848.38
132-0-280-085	428 GARONNE ST	2,107.74	133-0-260-285	3451 OXNARD BLVD	2,513.52
132-0-280-095	426 GARONNE ST	1,714.74	133-0-260-295	3450 N OXNARD BLVD	2,848.38
132-0-280-105	424 GARONNE ST	1,714.74	133-0-260-305	3452 N OXNARD BLVD	2,513.52
132-0-280-115	422 GARONNE ST	2,107.74	133-0-260-315	3454 N OXNARD BLVD	2,848.38
132-0-280-125	420 GARONNE ST	2,107.74	133-0-260-325	3456 N OXNARD BLVD	2,513.52
132-0-280-135	421 GREEN RIVER ST	2,107.74	133-0-260-335	3458 N OXNARD BLVD	2,848.38
132-0-280-145	423 GREEN RIVER ST	2,107.74	133-0-260-345	NOT AVAILABLE	3,098.60
132-0-280-155	425 GREEN RIVER ST	1,714.74	133-0-260-355	NOT AVAILABLE	3,574.84
132-0-280-165	427 GREEN RIVER ST	1,714.74	133-0-260-365	NOT AVAILABLE	2,848.38
132-0-280-175	429 GREEN RIVER ST	2,107.74	133-0-260-375	NOT AVAILABLE	3,098.60
132-0-280-185	431 GREEN RIVER ST	2,107.74	133-0-260-385	552 PLATTE WAY	3,574.84
132-0-280-195	NOT AVAILABLE	2,107.74	133-0-260-395	542 PLATTE WAY	3,098.60
132-0-280-205	463 GREEN RIVER ST	2,107.74	133-0-260-405	532 PLATTE WAY	2,848.38
132-0-280-215	465 GREEN RIVER ST	1,714.74	133-0-260-415	522 PLATTE WAY	3,098.60
132-0-280-225	467 GREEN RIVER ST	1,714.74	133-0-260-425	512 PLATTE WAY	3,574.84
132-0-280-235	469 GREEN RIVER ST	2,107.74	133-0-260-435	3441 KINGS CANYON DR	2,848.38
132-0-280-245	471 GREEN RIVER ST	2,107.74	133-0-260-445	3431 KINGS CANYON DR	2,513.52
132-0-280-275	NOT AVAILABLE	7,644.96	133-0-260-455	3421 KINGS CANYON DR	2,848.38
132-0-280-305	NOT AVAILABLE	5,537.22	133-0-260-465	3411 KINGS CANYON DR	2,848.38
132-0-280-315	NOT AVAILABLE	5,537.22	133-0-260-475	3401 KINGS CANYON DR	2,513.52
132-0-280-325	NOT AVAILABLE	5,537.22	133-0-260-485	NOT AVAILABLE	3,574.84
132-0-280-335	NOT AVAILABLE	5,537.22	133-0-260-495	NOT AVAILABLE	3,098.60
132-0-290-015	550 GARONNE ST	2,107.74	133-0-260-505	NOT AVAILABLE	3,574.84
132-0-290-025	548 GARONNE ST	1,714.74	133-0-260-515	NOT AVAILABLE	2,848.38
132-0-290-035	546 GARONNE ST	1,714.74	133-0-260-525	551 OWENS RIVER DR	3,574.84
132-0-290-045	544 GARONNE ST	1,714.74	133-0-260-535	561 OWENS RIVER DR	3,098.60
132-0-290-055	542 GARONNE ST	1,714.74	133-0-260-545	571 OWENS RIVER DR	2,848.38
132-0-290-065	540 GARONNE ST	2,107.74	133-0-260-555	NOT AVAILABLE	3,098.60
132-0-290-075	530 GARONNE ST	2,107.74	133-0-271-015	NOT AVAILABLE	3,098.60

EXHIBIT A

**CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY**

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-290-085	528 GARONNE ST	2,107.74	133-0-271-025	NOT AVAILABLE	3,574.84
132-0-290-095	526 GARONNE ST	1,714.74	133-0-271-035	NOT AVAILABLE	2,848.38
132-0-290-105	524 GARONNE ST	1,714.74	133-0-271-045	NOT AVAILABLE	3,574.84
132-0-290-115	522 GARONNE ST	2,107.74	133-0-271-055	NOT AVAILABLE	3,098.60
132-0-290-125	520 GARONNE ST	2,107.74	133-0-271-065	NOT AVAILABLE	3,574.84
132-0-290-135	521 GREEN RIVER ST	2,107.74	133-0-271-075	NOT AVAILABLE	2,848.38
132-0-290-145	523 GREEN RIVER ST	2,107.74	133-0-271-085	NOT AVAILABLE	3,574.84
132-0-290-155	525 GREEN RIVER ST	1,714.74	133-0-271-095	NOT AVAILABLE	2,848.38
132-0-290-165	527 GREEN RIVER ST	1,714.74	133-0-271-105	NOT AVAILABLE	3,574.84
132-0-290-175	529 GREEN RIVER ST	2,107.74	133-0-271-115	NOT AVAILABLE	2,848.38
132-0-290-185	531 GREEN RIVER ST	2,107.74	133-0-271-125	NOT AVAILABLE	3,574.84
132-0-290-195	601 GREEN RIVER ST	2,107.74	133-0-271-135	NOT AVAILABLE	3,098.60
132-0-290-205	603 GREEN RIVER ST	1,714.74	133-0-271-145	NOT AVAILABLE	3,574.84
132-0-290-215	605 GREEN RIVER ST	1,714.74	133-0-271-155	NOT AVAILABLE	2,848.38
132-0-290-225	607 GREEN RIVER ST	1,714.74	133-0-271-165	NOT AVAILABLE	3,098.60
132-0-290-235	609 GREEN RIVER ST	1,714.74	133-0-271-175	NOT AVAILABLE	3,574.84
132-0-290-245	611 GREEN RIVER ST	2,107.74	133-0-271-195	NOT AVAILABLE	3,574.84
132-0-290-275	NOT AVAILABLE	11,074.44	133-0-271-205	NOT AVAILABLE	2,848.38
132-0-290-285	NOT AVAILABLE	3,822.48	133-0-271-215	NOT AVAILABLE	3,098.60
132-0-290-295	NOT AVAILABLE	7,644.96	133-0-271-225	NOT AVAILABLE	2,848.38
132-0-290-305	NOT AVAILABLE	7,251.96	133-0-271-235	NOT AVAILABLE	3,574.84
132-0-300-015	NOT AVAILABLE	22,148.88	133-0-271-295	NOT AVAILABLE	3,574.84
132-0-300-025	NOT AVAILABLE	11,074.44	133-0-271-305	NOT AVAILABLE	3,098.60
132-0-300-045	NOT AVAILABLE	18,719.38	133-0-271-315	NOT AVAILABLE	3,574.84
132-0-300-055	NOT AVAILABLE	15,289.90	133-0-271-325	NOT AVAILABLE	2,848.38
132-0-311-025	2850 N OXNARD BLVD	26,609.26	133-0-271-335	NOT AVAILABLE	3,098.60
132-0-311-055	2766 SEAGLASS WAY	12,139.26	133-0-271-345	NOT AVAILABLE	3,574.84
132-0-311-105	400 TOWN CENTER DR	12,250.84	133-0-272-015	NOT AVAILABLE	3,098.60
132-0-311-115	681 TOWN CENTER DR	1,033.64	133-0-272-025	NOT AVAILABLE	3,574.84
132-0-311-125	691 TOWN CENTER DR	615.80	133-0-272-035	NOT AVAILABLE	2,848.38
132-0-311-135	598 TOWN CENTER DR	1,427.96	133-0-272-085	3414 ALBION DR	2,848.38
132-0-311-175	NOT AVAILABLE	118,290.52	133-0-272-095	3424 ALBION DR	2,848.38
132-0-311-185	656 TOWN CENTER WAY	9,182.16	133-0-272-105	3434 ALBION DR	2,513.52
132-0-311-195	670 TOWN CENTER WAY	669.94	133-0-272-115	3444 ALBION DR	2,848.38
132-0-320-035	295 RIVERPARK BLVD	33,552.86	133-0-272-125	3454 ALBION DR	2,848.38
132-0-320-045	287 RIVERPARK BLVD	41,009.04	133-0-272-135	3464 ALBION DR	2,513.52
132-0-320-055	287 RIVERPARK BLVD	12,426.98	133-0-272-145	3474 ALBION DR	2,848.38
132-0-330-015	361 RIVERPARK BLVD	624.28	133-0-272-155	680 RIO GRANDE WAY	3,574.84
132-0-330-025	361 RIVERPARK BLVD	624.28	133-0-272-165	678 RIO GRANDE WAY	3,098.60
132-0-330-035	361 RIVERPARK BLVD	624.28	133-0-272-175	676 RIO GRANDE WAY	2,848.38
132-0-330-045	361 RIVERPARK BLVD	624.28	133-0-272-185	674 RIO GRANDE WAY	3,098.60
132-0-330-055	361 RIVERPARK BLVD	624.28	133-0-272-195	672 RIO GRANDE WAY	2,848.38
132-0-330-065	361 RIVERPARK BLVD	624.28	133-0-272-205	NOT AVAILABLE	3,098.60
132-0-330-075	361 RIVERPARK BLVD	624.28	133-0-272-215	3495 N OXNARD BLVD	2,848.38
132-0-330-085	361 RIVERPARK BLVD	624.28	133-0-272-225	3493 N OXNARD BLVD	2,513.52
132-0-330-095	361 RIVERPARK BLVD	624.28	133-0-272-235	3483 N OXNARD BLVD	2,848.38
132-0-330-105	361 RIVERPARK BLVD	624.28	133-0-272-245	3473 N OXNARD BLVD	2,513.52
132-0-330-115	361 RIVERPARK BLVD	624.28	133-0-272-255	3463 N OXNARD BLVD	2,848.38
132-0-330-125	361 RIVERPARK BLVD	624.28	133-0-273-015	NOT AVAILABLE	3,574.84
132-0-340-015	359 RIVERPARK BLVD	624.28	133-0-273-025	673 RIO GRANDE WAY	2,848.38
132-0-340-025	359 RIVERPARK BLVD	624.28	133-0-273-035	675 RIO GRANDE WAY	3,098.60
132-0-340-035	359 RIVERPARK BLVD	624.28	133-0-273-045	677 RIO GRANDE WAY	3,574.84
132-0-340-045	359 RIVERPARK BLVD	624.28	133-0-273-055	3500 ALBION DR	2,848.38
132-0-340-055	359 RIVERPARK BLVD	624.28	133-0-273-065	3514 ALBION DR	2,513.52
132-0-340-065	359 RIVERPARK BLVD	624.28	133-0-273-075	3524 ALBION DR	2,848.38
132-0-340-075	359 RIVERPARK BLVD	624.28	133-0-273-085	3534 ALBION DR	2,513.52
132-0-340-085	359 RIVERPARK BLVD	624.28	133-0-273-095	3544 ALBION DR	2,848.38
132-0-340-095	359 RIVERPARK BLVD	624.28	133-0-273-105	3554 ALBION DR	2,848.38
132-0-340-105	359 RIVERPARK BLVD	624.28	133-0-273-115	684 SEINE RIVER WAY	3,574.84

EXHIBIT A

**CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY**

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-340-115	359 RIVERPARK BLVD	624.28	133-0-273-125	682 SEINE RIVER WAY	3,098.60
132-0-340-125	359 RIVERPARK BLVD	624.28	133-0-273-135	680 SEINE RIVER WAY	3,098.60
132-0-350-015	357 RIVERPARK BLVD	624.28	133-0-273-145	3533 N OXNARD BLVD	2,848.38
132-0-350-025	357 RIVERPARK BLVD	624.28	133-0-273-155	3523 N OXNARD BLVD	2,513.52
132-0-350-035	357 RIVERPARK BLVD	624.28	133-0-273-165	3513 N OXNARD BLVD	2,848.38
132-0-350-045	357 RIVERPARK BLVD	624.28	133-0-273-175	3503 N OXNARD BLVD	2,848.38
132-0-350-055	357 RIVERPARK BLVD	624.28	133-0-273-185	3501 N OXNARD BLVD	2,513.52
132-0-350-065	357 RIVERPARK BLVD	624.28	133-0-280-015	3243 LISBON LN	1,714.74
132-0-350-075	357 RIVERPARK BLVD	624.28	133-0-280-025	3241 LISBON LN	2,306.56
132-0-350-085	357 RIVERPARK BLVD	624.28	133-0-280-035	3239 LISBON LN	2,306.56
132-0-350-095	357 RIVERPARK BLVD	624.28	133-0-280-045	3246 N VENTURA RD	2,306.56
132-0-350-105	357 RIVERPARK BLVD	624.28	133-0-280-055	3248 N VENTURA RD	2,306.56
132-0-350-115	357 RIVERPARK BLVD	624.28	133-0-280-065	3250 N VENTURA RD	1,714.74
132-0-350-125	357 RIVERPARK BLVD	624.28	133-0-280-075	3237 LISBON LN	1,714.74
132-0-360-015	355 RIVERPARK BLVD	624.28	133-0-280-085	3235 LISBON LN	2,306.56
132-0-360-025	355 RIVERPARK BLVD	624.28	133-0-280-095	3233 LISBON LN	2,306.56
132-0-360-035	355 RIVERPARK BLVD	624.28	133-0-280-105	3240 N VENTURA RD	1,714.74
132-0-360-045	355 RIVERPARK BLVD	624.28	133-0-280-115	3242 N VENTURA RD	2,306.56
132-0-360-055	355 RIVERPARK BLVD	624.28	133-0-280-125	3244 N VENTURA RD	2,306.56
132-0-360-065	355 RIVERPARK BLVD	624.28	133-0-280-135	3231 LISBON LN	1,714.74
132-0-360-075	355 RIVERPARK BLVD	624.28	133-0-280-145	3229 LISBON LN	2,306.56
132-0-360-085	355 RIVERPARK BLVD	624.28	133-0-280-155	3227 LISBON LN	2,306.56
132-0-360-095	355 RIVERPARK BLVD	624.28	133-0-280-165	3234 N VENTURA RD	1,714.74
132-0-360-105	355 RIVERPARK BLVD	624.28	133-0-280-175	3236 N VENTURA RD	2,306.56
132-0-360-115	355 RIVERPARK BLVD	624.28	133-0-280-185	3238 N VENTURA RD	2,306.56
132-0-360-125	355 RIVERPARK BLVD	624.28	133-0-280-195	3225 LISBON LN	2,306.56
132-0-370-015	353 RIVERPARK BLVD	624.28	133-0-280-205	3223 LISBON LN	2,306.56
132-0-370-025	353 RIVERPARK BLVD	624.28	133-0-280-215	3221 LISBON LN	1,714.74
132-0-370-035	353 RIVERPARK BLVD	624.28	133-0-280-225	3228 N VENTURA RD	1,714.74
132-0-370-045	353 RIVERPARK BLVD	624.28	133-0-280-235	3230 N VENTURA RD	2,306.56
132-0-370-055	353 RIVERPARK BLVD	624.28	133-0-280-245	3232 N VENTURA RD	2,306.56
132-0-370-065	353 RIVERPARK BLVD	624.28	133-0-280-255	3221 N OXNARD BLVD	2,306.56
132-0-370-075	353 RIVERPARK BLVD	624.28	133-0-280-265	3211 N OXNARD BLVD	2,707.30
132-0-370-085	353 RIVERPARK BLVD	624.28	133-0-280-275	3201 N OXNARD BLVD	2,107.74
132-0-370-095	353 RIVERPARK BLVD	624.28	133-0-280-285	3202 LISBON LN	2,107.74
132-0-370-105	353 RIVERPARK BLVD	624.28	133-0-280-295	3204 LISBON LN	2,707.30
132-0-370-115	353 RIVERPARK BLVD	624.28	133-0-280-305	3206 LISBON LN	2,306.56
132-0-370-125	353 RIVERPARK BLVD	624.28	133-0-280-315	3208 LISBON LN	2,306.56
132-0-380-015	351 RIVERPARK BLVD	624.28	133-0-280-325	3210 LISBON LN	2,707.30
132-0-380-025	351 RIVERPARK BLVD	624.28	133-0-280-335	3212 LISBON LN	2,107.74
132-0-380-035	351 RIVERPARK BLVD	624.28	133-0-280-345	3251 N OXNARD BLVD	2,107.74
132-0-380-045	351 RIVERPARK BLVD	624.28	133-0-280-355	3241 N OXNARD BLVD	2,707.30
132-0-380-055	351 RIVERPARK BLVD	624.28	133-0-280-365	3231 N OXNARD BLVD	2,306.56
132-0-380-065	351 RIVERPARK BLVD	624.28	133-0-280-375	3214 LISBON LN	2,107.74
132-0-380-075	351 RIVERPARK BLVD	624.28	133-0-280-385	3216 LISBON LN	2,707.30
132-0-380-085	351 RIVERPARK BLVD	624.28	133-0-280-395	3218 LISBON LN	2,306.56
132-0-380-095	351 RIVERPARK BLVD	624.28	133-0-280-405	3220 LISBON LN	2,306.56
132-0-380-105	351 RIVERPARK BLVD	624.28	133-0-280-415	3222 LISBON LN	2,707.30
132-0-380-115	351 RIVERPARK BLVD	624.28	133-0-280-425	3224 LISBON LN	2,107.74
132-0-380-125	351 RIVERPARK BLVD	624.28	133-0-290-015	3215 N VENTURA RD	1,714.74
132-0-390-015	323 RIVERPARK BLVD	624.28	133-0-290-025	3213 N VENTURA RD	2,107.74
132-0-390-025	323 RIVERPARK BLVD	624.28	133-0-290-035	3211 N VENTURA RD	1,714.74
132-0-390-035	323 RIVERPARK BLVD	624.28	133-0-290-045	3209 N VENTURA RD	2,107.74
132-0-390-045	323 RIVERPARK BLVD	624.28	133-0-290-055	3207 N VENTURA RD	2,107.74
132-0-390-055	323 RIVERPARK BLVD	624.28	133-0-290-065	3205 N VENTURA RD	1,714.74
132-0-390-065	323 RIVERPARK BLVD	624.28	133-0-290-075	3227 N VENTURA RD	1,714.74
132-0-390-075	323 RIVERPARK BLVD	624.28	133-0-290-085	3225 N VENTURA RD	2,107.74
132-0-390-085	323 RIVERPARK BLVD	624.28	133-0-290-095	3223 N VENTURA RD	1,714.74
132-0-390-095	323 RIVERPARK BLVD	624.28	133-0-290-105	3221 N VENTURA RD	1,714.74

EXHIBIT A

CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-390-105	323 RIVERPARK BLVD	624.28	133-0-290-115	3219 N VENTURA RD	2,107.74
132-0-390-115	323 RIVERPARK BLVD	624.28	133-0-290-125	3217 N VENTURA RD	1,714.74
132-0-390-125	323 RIVERPARK BLVD	624.28	133-0-290-135	3239 N VENTURA RD	1,714.74
132-0-400-015	321 RIVERPARK BLVD	624.28	133-0-290-145	3237 N VENTURA RD	2,107.74
132-0-400-025	321 RIVERPARK BLVD	624.28	133-0-290-155	3235 N VENTURA RD	1,714.74
132-0-400-035	321 RIVERPARK BLVD	624.28	133-0-290-165	3233 N VENTURA RD	2,107.74
132-0-400-045	321 RIVERPARK BLVD	624.28	133-0-290-175	3231 N VENTURA RD	2,107.74
132-0-400-055	321 RIVERPARK BLVD	624.28	133-0-290-185	3229 N VENTURA RD	1,714.74
132-0-400-065	321 RIVERPARK BLVD	624.28	133-0-290-195	3251 N VENTURA RD	1,714.74
132-0-400-075	321 RIVERPARK BLVD	624.28	133-0-290-205	3249 N VENTURA RD	2,107.74
132-0-400-085	321 RIVERPARK BLVD	624.28	133-0-290-215	3247 N VENTURA RD	1,714.74
132-0-400-095	321 RIVERPARK BLVD	624.28	133-0-290-225	3245 N VENTURA RD	1,714.74
132-0-400-105	321 RIVERPARK BLVD	624.28	133-0-290-235	3243 N VENTURA RD	2,107.74
132-0-400-115	321 RIVERPARK BLVD	624.28	133-0-290-245	3241 N VENTURA RD	1,714.74
132-0-400-125	321 RIVERPARK BLVD	624.28	133-0-290-255	3219 LISBON LN	2,107.74
132-0-410-015	319 RIVERPARK BLVD	624.28	133-0-290-265	3217 LISBON LN	2,707.30
132-0-410-025	319 RIVERPARK BLVD	624.28	133-0-290-275	3215 LISBON LN	2,306.56
132-0-410-035	319 RIVERPARK BLVD	624.28	133-0-290-285	3222 N VENTURA RD	2,306.56
132-0-410-045	319 RIVERPARK BLVD	624.28	133-0-290-295	3224 N VENTURA RD	2,707.30
132-0-410-055	319 RIVERPARK BLVD	624.28	133-0-290-305	3226 N VENTURA RD	2,107.74
132-0-410-065	319 RIVERPARK BLVD	624.28	133-0-290-315	3213 LISBON LN	2,306.56
132-0-410-075	319 RIVERPARK BLVD	624.28	133-0-290-325	3211 LISBON LN	2,707.30
132-0-410-085	319 RIVERPARK BLVD	624.28	133-0-290-335	3209 LISBON LN	2,107.74
132-0-410-095	319 RIVERPARK BLVD	624.28	133-0-290-345	3210 N VENTURA RD	2,306.56
132-0-410-105	319 RIVERPARK BLVD	624.28	133-0-290-355	3212 N VENTURA RD	2,707.30
132-0-410-115	319 RIVERPARK BLVD	624.28	133-0-290-365	3214 N VENTURA RD	2,107.74
132-0-410-125	319 RIVERPARK BLVD	624.28	133-0-290-375	3216 N VENTURA RD	2,306.56
132-0-430-015	317 RIVERPARK BLVD	624.28	133-0-290-385	3218 N VENTURA RD	2,707.30
132-0-430-025	317 RIVERPARK BLVD	624.28	133-0-290-395	3220 N VENTURA RD	2,107.74
132-0-430-035	317 RIVERPARK BLVD	624.28	133-0-290-405	3207 LISBON LN	2,306.56
132-0-430-045	317 RIVERPARK BLVD	624.28	133-0-290-415	3205 LISBON LN	2,707.30
132-0-430-055	317 RIVERPARK BLVD	624.28	133-0-290-425	3203 LISBON LN	2,107.74
132-0-430-065	317 RIVERPARK BLVD	624.28	133-0-290-435	3204 N VENTURA RD	2,107.74
132-0-430-075	317 RIVERPARK BLVD	624.28	133-0-290-445	3206 N VENTURA RD	2,707.30
132-0-430-085	317 RIVERPARK BLVD	624.28	133-0-290-455	3208 N VENTURA RD	2,306.56
132-0-430-095	317 RIVERPARK BLVD	624.28	133-0-300-015	3121 N OXNARD BLVD	2,906.12
132-0-430-105	317 RIVERPARK BLVD	624.28	133-0-300-025	3123 N OXNARD BLVD	2,707.30
132-0-430-115	317 RIVERPARK BLVD	624.28	133-0-300-035	3125 N OXNARD BLVD	2,707.30
132-0-430-125	317 RIVERPARK BLVD	624.28	133-0-300-045	3127 N OXNARD BLVD	2,906.12
132-0-440-015	315 RIVERPARK BLVD	624.28	133-0-300-055	3131 N OXNARD BLVD	2,906.12
132-0-440-025	315 RIVERPARK BLVD	624.28	133-0-300-065	3133 N OXNARD BLVD	2,707.30
132-0-440-035	315 RIVERPARK BLVD	624.28	133-0-300-075	3141 N OXNARD BLVD	2,707.30
132-0-440-045	315 RIVERPARK BLVD	624.28	133-0-300-085	3151 N OXNARD BLVD	2,906.12
132-0-440-055	315 RIVERPARK BLVD	624.28	133-0-300-095	3156 LISBON LN	2,107.74
132-0-440-065	315 RIVERPARK BLVD	624.28	133-0-300-105	3154 LISBON LN	2,107.74
132-0-440-075	315 RIVERPARK BLVD	624.28	133-0-300-115	3152 LISBON LN	2,107.74
132-0-440-085	315 RIVERPARK BLVD	624.28	133-0-300-125	3150 LISBON LN	2,107.74
132-0-440-095	315 RIVERPARK BLVD	624.28	133-0-300-135	3148 LISBON LN	1,714.74
132-0-440-105	315 RIVERPARK BLVD	624.28	133-0-300-145	3146 LISBON LN	2,306.56
132-0-440-115	315 RIVERPARK BLVD	624.28	133-0-300-155	3144 LISBON LN	2,306.56
132-0-440-125	315 RIVERPARK BLVD	624.28	133-0-300-165	3142 LISBON LN	1,714.74
132-0-450-015	313 RIVERPARK BLVD	624.28	133-0-300-175	3140 LISBON LN	2,107.74
132-0-450-025	313 RIVERPARK BLVD	624.28	133-0-300-185	3138 LISBON LN	2,107.74
132-0-450-035	313 RIVERPARK BLVD	624.28	133-0-300-195	3128 LISBON LN	1,714.74
132-0-450-045	313 RIVERPARK BLVD	624.28	133-0-300-205	3126 LISBON LN	2,306.56
132-0-450-055	313 RIVERPARK BLVD	624.28	133-0-300-215	3124 LISBON LN	2,107.74
132-0-450-065	313 RIVERPARK BLVD	624.28	133-0-300-225	3122 LISBON LN	2,107.74
132-0-450-075	313 RIVERPARK BLVD	624.28	133-0-300-235	701 GARRONE ST	2,107.74
132-0-450-085	313 RIVERPARK BLVD	624.28	133-0-300-245	703 GARONNE LN	2,306.56

EXHIBIT A

**CITY OF OXNARD
COMMUNITY FACILITIES DISTRICT NO. 5
(RIVERPARK)
FISCAL YEAR 2018-2019 LEVY**

Parcel No.	Site Address	Levy Amount	Parcel No.	Site Address	Levy Amount
132-0-450-095	313 RIVERPARK BLVD	624.28	133-0-300-255	705 GARONNE ST	2,306.56
132-0-450-105	313 RIVERPARK BLVD	624.28	133-0-300-265	709 GARONNE ST	2,306.56
132-0-450-115	313 RIVERPARK BLVD	624.28	133-0-300-275	711 GARONNE ST	2,306.56
132-0-450-125	313 RIVERPARK BLVD	624.28	133-0-300-285	713 GARONNE LN	2,306.56
132-0-460-015	311 RIVERPARK BLVD	624.28	133-0-300-295	715 GARONNE ST	2,107.74
132-0-460-025	311 RIVERPARK BLVD	624.28	133-0-300-305	3120 LISBON LN	2,107.74
132-0-460-035	311 RIVERPARK BLVD	624.28	133-0-300-315	3118 LISBON LN	2,107.74
132-0-460-045	311 RIVERPARK BLVD	624.28	133-0-300-325	3116 LISBON LN	1,714.74
132-0-460-055	311 RIVERPARK BLVD	624.28	133-0-300-335	3114 LISBON LN	2,306.56
132-0-460-065	311 RIVERPARK BLVD	624.28	133-0-300-345	3112 LISBON LN	2,306.56
132-0-460-075	311 RIVERPARK BLVD	624.28	133-0-300-355	3110 LISBON LN	1,714.74
132-0-460-085	311 RIVERPARK BLVD	624.28	133-0-300-365	3108 LISBON LN	2,107.74
132-0-460-095	311 RIVERPARK BLVD	624.28	133-0-300-375	3106 LISBON LN	2,107.74
132-0-460-105	311 RIVERPARK BLVD	624.28	133-0-300-385	3104 LISBON LN	2,107.74
132-0-460-115	311 RIVERPARK BLVD	624.28	133-0-300-395	3102 LISBON LN	2,107.74
132-0-460-125	311 RIVERPARK BLVD	624.28	133-0-300-405	3136 LISBON LN	2,107.74
133-0-110-035	764 NILE RIVER DR	2,848.38	133-0-300-415	3134 LISBON LN	2,107.74
133-0-110-045	762 NILE RIVER DR	2,848.38	133-0-300-425	3132 LISBON LN	2,306.56
133-0-110-055	760 NILE RIVER DR	2,513.52	133-0-300-435	3130 LISBON LN	1,714.74
133-0-110-065	758 NILE RIVER DR	2,513.52	133-0-300-445	3101 N OXNARD BLVD	2,906.12
133-0-110-075	756 NILE RIVER DR	2,848.38	133-0-300-455	3103 N OXNARD BLVD	2,707.30
133-0-110-085	754 NILE RIVER DR	2,848.38	133-0-300-465	3105 N OXNARD BLVD	2,707.30
133-0-110-095	752 NILE RIVER DR	2,848.38	133-0-300-475	3107 N OXNARD BLVD	2,906.12
133-0-110-105	750 NILE RIVER DR	2,848.38	133-0-300-485	3111 N OXNARD BLVD	2,906.12
133-0-110-115	748 NILE RIVER DR	2,513.52	133-0-300-495	3113 N OXNARD BLVD	2,707.30
133-0-110-125	746 NILE RIVER DR	2,513.52	133-0-300-505	3115 N OXNARD BLVD	2,707.30
133-0-110-135	744 NILE RIVER DR	2,848.38	133-0-300-515	3117 N OXNARD BLVD	2,906.12
133-0-110-145	742 NILE RIVER DR	2,848.38	Totals:	1,882	\$5,260,618.04
133-0-110-155	741 NILE RIVER DR	2,848.38			

Special Districts Division

300 West Third Street, 2nd Floor
Oxnard, CA 93030
(805) 385-7578



AGREEMENT FOR BILLING OF DIRECT ASSESSMENTS

This Agreement For Billing of Direct Assessments ("Agreement") is made and entered into between the *Ventura County Auditor-Controller* and **the City of Oxnard** ("Agency") to provide the service of placement of direct assessments on the Secured Tax Roll and distribution of collections to the Agency.

I. PROPERTY TAX SERVICES

Ventura County will place direct assessments on the Secured Tax Roll and distribute collections to the **Agency** at the same time and in the same manner as Ventura County property taxes are collected and distributed, and as authorized by law. The **Agency** will adhere to the policies and procedures established by the Ventura County Auditor-Controller as outlined in the Direct Assessment Submission Letter.

II. FEES FOR SERVICES

For billing, collection, correction and administration of direct assessments, the Ventura

County Auditor-Controller shall collect the following charges:

- A. A Direct Assessment Line Fee for the original submission will be charged in the amount of \$0.19 per assessment per parcel.
- B. For correction or removal of direct assessments requested by the **Agency** after extension of the tax roll, the Ventura County Auditor-Controller will collect \$19.00 per correction or removal. All corrections and removals must be submitted by the third Friday in February.
- C. An administration and collection fee shall be charged in an amount not to exceed one-fourth of 1 percent of amounts collected.
- D. Collection fees and charges herein provided are subject to adjustment by the County via resolution of the Board of Supervisors at its annual Countywide Rates and Fees public hearing. The Ventura County Auditor-Controller reserves the right to increase or decrease

Agreement for billing of direct assessments
Attachment B
Page 1

any charges herein provided, in proportion to any changes in costs incurred by the Auditor-Controller in providing the services described herein, provided that written notice of any increase or decrease in charges is given to the **Agency**.

III. COLLECTION OF AUDITOR-CONTROLLER FEES

Direct Assessment billing, correction and removal charges are deducted once a year, in the April Secured Apportionment. Collection and administrative fees are deducted from each Apportionment distribution.

IV. REQUESTS FOR INFORMATION AND ACCOUNTING SERVICES

The Ventura County Auditor-Controller publishes a report of direct assessments levied for the tax year by parcel to the Auditor-Controller's website in January, May and July. Requests for information and accounting services beyond what is posted to the Website will be considered extended services and will be subject to additional charges and fees.

V. AUTHORITY FOR LEVY AND COMPLIANCE WITH LAW

The authority for any levy, (i.e. resolution, ordinance or election), shall accompany requests for the levy of direct assessments. The **Agency** warrants that the taxes, fees, or assessments imposed by the **Agency** and collected pursuant to this Agreement comply with all requirements of state law, including but not limited to Articles XIIIC and XIID of the California Constitution (Proposition 218).

The **Agency** hereby releases and forever discharges Ventura County and its officials, officers, agents, representatives and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the **Agency's** responsibilities and representations under this Agreement or other action taken by the **Agency** in establishing a special tax, fee, or assessment and implementing collection of special taxes, fees, or assessments as contemplated in and/or pursuant to this Agreement, including disputes related to lien priority.

The **Agency** further agrees to and shall defend, indemnify and hold harmless Ventura County and its officials, officers, agents, representatives and employees ("indemnified parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action and judgments, in any manner arising out of any of the **Agency's** responsibilities and representations under this Agreement, or other action taken by the **Agency** in establishing a special tax, fee, or assessment and implementing collection of special taxes, fees, or assessments as contemplated in and/or pursuant to this Agreement, including disputes related to lien priority.

If any judgment is entered against any indemnified party as a result of action taken to implement this Agreement, the **Agency** agrees that Ventura County may offset the amount of any judgment paid by any indemnified party from any monies collected by Ventura County on the **Agency's** behalf, including property taxes, special taxes, fees, or assessments. Ventura County may, but is not required to, notify the **Agency** of its intent to implement any offset authorized by this paragraph.

VI. TERMS OF AGREEMENT

Upon execution, this Agreement terminates, supersedes and replaces all prior agreements between Ventura County Auditor-Controller and the **Agency** pertaining to the collection of direct assessments. This Agreement shall continue from year to year and shall be subject to cancellation by either party by giving a thirty-day written notice of cancellation to the other party.

VII. AUTHORITY

The above terms are accepted by the **Agency** and the undersigned further certifies that he/she is authorized to sign this Agreement and bind the **Agency** to its terms.

Authorized Signature: _____ Date: _____

Authorized Name: Sandra Burkhart
(PRINT)

Title: Special Districts Manager
(PRINT TITLE)

For Auditor-Controller Use Only

Approved Signature: _____ Date: _____

SECTION MANAGER

Approved Name: _____



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 5

DATE: June 19, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

A handwritten signature in dark ink, appearing to read "S. Whitney".

FROM: Jim Throop
Chief Financial Officer

Jim Throop

SUBJECT: Adoption of the New Purchasing Ordinance No. 2943.

CONTACT: Jim Throop, Chief Financial Officer
Jim.Throop@oxnard.org, (805) 385-7475

RECOMMENDATION:

That City Council adopt Ordinance No. 2943 (read by title only, waiving further reading) amending Oxnard City Code Chapter 4, the Purchasing Manual, the Administrative Manual, and a variety of purchasing resolutions and policies.

BACKGROUND

This Ordinance was introduced at the June 12, 2018 at the City Council meeting. If the Ordinance is adopted on June 19, 2018, it will take effect after 30 days.

This agenda item is for the adoption of Ordinance No. 2943 amending City Code Chapter 4, the Purchasing Manual, the Administrative Manual, and a variety of purchasing resolutions and policies.

This update of the purchasing ordinance will also complete another of the 128 operational findings.

STRATEGIC PRIORITIES

Adopt Purchasing Ordinance #2943

June 19, 2018

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This agenda item supports the Organizational Effectiveness strategy. The purpose of the Organizational Effectiveness strategy is to strengthen and stabilize the organizational foundation of the City in the areas of Finance and to the procurement activities while increasing transparency to the public. This item supports the following goals and objectives:

Goal 1. To help foster a healthy and accountable corporate foundation by strengthening the support functions of the Finance organization.

Goal 2. Increase transparency with Council, community and staff related to the City's budget and financial management processes.

FINANCIAL IMPACT

None.

ATTACHMENTS:

Attachment A: Proposed Purchasing Ordinance

CITY COUNCIL OF THE CITY OF OXNARD

ORDINANCE NO. _____

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
OXNARD AMENDING THE CHAPTER IN THE CITY
CODE REGARDING PROCUREMENT, SALES AND
RELATED CONTRACTING**

WHEREAS, the City Council wishes to update the City's procurement, surplus sales and related contracting system.

NOW, THEREFORE, the City Council of the City of Oxnard does ordain as follows:

Part 1: Oxnard City Code Chapter 4 is hereby repealed in its entirety and replaced as follows:

“CHAPTER 4: PUBLIC PROJECTS; PURCHASING AND CONTRACTING

ARTICLE I. GENERAL PROVISIONS

- 4-1. Definitions
- 4-2. Purpose
- 4-3. Purchasing Agent
- 4-4. Conflict
- 4-5. Exemptions
- 4-6. No obligation to contract

ARTICLE II. PUBLIC PROJECTS

- 4-10. Uniform Public Construction Cost Accounting Act
- 4-11. Tier 1 public projects
- 4-12. Tier 2 public projects
- 4-13. Tier 3 public projects
- 4-14. Rejecting all bids
- 4-15. Bonds
- 4-16. Contracts
- 4-17. Task orders
- 4-18. Change orders
- 4-19. Emergencies

ARTICLE III. SUPPLIES AND EQUIPMENT

- 4-30. Applicability
- 4-31. Bids required
- 4-32. Brand and trade names
- 4-33. Informal solicitation
- 4-34. Formal solicitation
- 4-35. Publication
- 4-36. No responsive bids
- 4-37. Receipt or rejection of bids
- 4-38. Purchase orders and contracts

4-39. Purchase orders pursuant to contract

4-40. Change orders

4-41. Urgency

ARTICLE IV. TRADE AND PROFESSIONAL SERVICES

4-50. Applicability

4-51. (Reserved for living wage policy)

4-52. Bids or proposals

4-53. Brand and trade names

4-54. Informal solicitation

4-55. Formal solicitation

4-56. Publication

4-57. Receipt or rejection of bids or proposals

4-58. Contracts

4-59. Task orders

4-60. Change Orders

4-61. Urgency

ARTICLE V. ADDITIONAL PROCEDURES

4-70. Regular reporting

4-71. Small local business purchasing preference program

4-72. Annual authorization

4-73. Approval as to form

4-74. Contract term

4-75. Immediate need

4-76. Real property

4-77. Credit cards

ARTICLE VI. SALE OF SUPPLIES, EQUIPMENT AND SERVICES

4-80. Sale of supplies, equipment and services

ARTICLE I. GENERAL PROVISIONS

SEC. 4-1. DEFINITIONS.

For the purposes of Chapter 4, the following definitions and rules shall be observed, unless such would be inconsistent with the manifest intent of the City Council:

A. ANNUAL AUTHORIZATION – The maximum annual value that the City Council delegates to an individual to award and execute a purchase order or contract per vendor or consultant.

B. ANNUAL VALUE – The value of the contract per year, or if the contract does not list an annual amount, the total value of the contract divided by the number of years in the term of that contract.

C. BEST VALUE – The expected outcome of a solicitation that in the City's estimation will provide the greatest overall benefit in response to the requirement, where price, quality, durability, servicing, delivery time, standardization, and/or other factors outlined in the

Purchasing Manual are considered in the evaluation and selection process to minimize negative impacts and enhance the long-term performance and value of a solicitation submission.

D. EMERGENCY –

1. Regarding public projects, as defined in this Chapter, the meaning provided in California Public Contract Code Section 22050.

2. Regarding all procurement unrelated to public projects, a condition or possible safety situation which makes bidding procedures, either formal or informal, impractical or not in the best interests of the City.

E. FORCE ACCOUNT – Work performed on public projects using internal City resources, including but not limited to labor, equipment, materials, supplies and subcontracts of the City.

F. FORMAL SOLICITATION – A bid or proposal that must be submitted in a sealed envelope by mail, hand delivery or email or other electronic means, and in conformance with a prescribed format to be opened in public at a specified date and time or evaluated as delineated in the solicitation released, as established in the Purchasing Manual.

G. INFORMAL SOLICITATION – A competitive bid, price quotation, or proposal for any procurement other than a public project that is conveyed by mail, fax, email or other electronic means, or other written manner that does not require a sealed bid or proposal, public opening or other formalities.

H. MAINTENANCE or MAINTENANCE WORK – The meaning provided in California Public Contract Code Section 22002(d) and 8 CCR 16000.

I. NEGOTIATED CONTRACT – A contract in an amount up to \$100,000 that is awarded on the basis of a direct contract with a contractor, vendor or consultant without going through the competitive bidding process.

J. PRINCIPAL BUSINESS OFFICE – The place where the principal officers or owners generally transact business, where reports are prepared, from which orders and payments are made, and which the business represents to government authorities as its principal office or principal place of business.

K. PROFESSIONAL SERVICES – All services performed by persons or firms in a professional occupation, including, but not limited to, consulting and performance services for accounting, financial, economic, auditing, redevelopment, computer hardware and software support, engineering, architectural, landscape architectural, planning, environmental, land surveying, construction project management, personnel, social services, animal control, lobbying, grant-writing, legal, management, communication and other similar professional functions.

L. PURCHASING AGENT – An employee whose responsibility it is to procure all supplies, equipment, public projects and services for the City, or that employee's designee(s).

M. PURCHASING MANUAL – The purchasing policies and procedures manual for the purpose of implementation of this Chapter, as drafted, amended and adopted by the Purchasing Agent.

N. PUBLIC PROJECT – The meaning provided in California Public Contract Code Section 22002(c).

O. SMALL LOCAL BUSINESS – A business entity that has for at least 36 months immediately preceding submittal of its bid held a current business license issued by the City and

maintained its principal business office within the City's geographic boundaries, has average annual gross receipts of \$20,000,000 or less over the 36 months immediately preceding submittal of its bid, and employs fewer than 100 employees, at least 50% of whom are Oxnard residents and have been Oxnard residents for at least 90 days prior to submission of the bid.

P. **TRADE SERVICE** – A service that is not affiliated with a public project and either:

1. Does not require specialized skill or certification, including but not limited to janitorial or maintenance work; or
2. Requires manual skills and special training but not particular education or degrees, including but not limited to mechanical or plumbing services.

SEC. 4-2. PURPOSE.

A. The purpose of this Chapter is to ensure that the City establishes an efficient centralized procurement system and that goods, materials, public projects and services are procured at fair and competitive prices.

B. This Chapter provides procedures for the performance of public projects, the purchase of supplies and equipment, and contracting for services.

C. This Chapter shall be interpreted and construed to be consistent with state law.

SEC. 4-3. PURCHASING AGENT.

Except as otherwise ordered by City Council, the Purchasing Agent shall provide the services stated in this Chapter on behalf of all City departments. In the performance of his or her duties, the Purchasing Agent shall comply with applicable law and City Council orders, including limitations on purchasing procedures. The Purchasing Agent may:

- A. Prepare and issue all solicitations.
- B. Issue a purchase order or award and execute a contract for procurement required by any City department in accordance with procedures prescribed by this Chapter up to the Purchasing Agent's annual authorization.
- C. Amend any contract for supplies, equipment and services in any way that does not change the annual value, including but not limited to amendments extending the contract term, changing a vendor, contractor or consultant's legal name, or authorizing higher costs and rates.
- D. Negotiate and recommend award of contracts for the purchase of supplies, equipment and services.
- E. Act to procure for the City the needed quality in supplies, equipment, and services at the best value to the City.
- F. Discourage uniform bidding and endeavor to obtain as full and open competition as possible on all purchases.
- G. Prepare and maintain for the City Manager the Purchasing Manual, Procurement Card Manual, and recommend revisions to both of these documents.
- H. Keep informed of current developments in the field of purchasing, prices, market conditions and new products.
- I. Maintain such forms as reasonably necessary to the operation of this Chapter and other rules and regulations.

J. Recommend to the City Manager the transfer of surplus or unused supplies and equipment between departments as needed and the sale of all supplies and equipment which cannot be used by any department or which have become unsuitable for City use.

K. Use cooperative purchasing, whereby multiple government agencies, cooperative entities, or jurisdictions enter into a contract to procure from each other or to collectively procure a vendor, contractor or consultant.

L. “Piggyback,” whereby the City utilizes another agency or jurisdiction’s solicitation results but enters into a separate contract or issues a separate purchase order with the vendor.

M. Award a negotiated contract when the Purchasing Agent determines that obtaining bids, quotations and proposals is not in the City’s best interest.

N. Develop and maintain a list of contractors, vendors and professionals identified according to categories of work.

O. Prequalify or prescreen contractors, vendors and consultants.

P. Maintain a list of the construction trade journals, as determined for the County by the California Uniform Construction Cost Accounting Commission, to which the City must deliver notice of all informal and formal construction contracts being bid for work within the County.

SEC. 4-4. CONFLICT.

A. The provisions of this Chapter shall not apply to the extent that they conflict, and shall be interpreted and construed to be consistent, with any applicable State or federal laws or regulations or the terms and conditions of any grant, contract, gift or bequest otherwise consistent with law.

B. Any evaluation or selection practice under this Chapter that would result in unlawful activity including, but not limited to, any rebate, kickback or unlawful consideration is expressly prohibited. Any award of a contract where a public official has used his or her official position to influence a governmental decision in which he or she knows or has reason to know that he or she has a financial interest in any person or entity who seeks such a contract or in the outcome of the selection process in any way, is expressly prohibited.

C. Prior to participating in any procurement, a staff member will have to state the nature and length of his or her relationship, if any, to all bidders or proposers as well as any other personal interest in the outcome of the solicitation. A staff member must immediately notify the Purchasing Agent and not review any materials or attend any meetings regarding the procurement until further instruction from the Purchasing Agent if that staff member has, or reasonably should know that he or she has, a prior relationship or personal interest in the outcome of the solicitation

SEC. 4-5. EXEMPTIONS.

A. The City Manager may authorize, in writing, any department to procure specified supplies, equipment, public projects and services independently of the Purchasing Agent.

B. The following are exempted from obtaining competitive bids and proposals:

1. Contracts unrelated to the procurement of goods, materials, public projects or services
2. Advertising (e.g., air time and newspaper and magazine advertising space, but not including advertising agencies or design services)

3. Bank service fees
4. Government printed publications
5. Common carrier transportation
6. Travel payments directly to a hotel, motel, airline or other transportation (but not a conference or meeting room rental)
7. Insurance
8. Memberships to professional organizations
9. Credit card payments to a bank
10. Contracts with other governmental entities
11. Permit fees including but not limited to those to another governmental agency for operation of a City utility
12. Postage and United States Postal Service post office box fees (not private mail companies)
13. Real property purchases, escrow fees and lease payments
14. Subscriptions to publications
15. Any utilities the City uses, including but not limited to payments for electricity or gas
16. Voting materials
17. Any other procurement exempted from bids or proposals in State or federal law
18. Legal brief printing and transcription
19. Legal services and services relating to legal matters
20. Anything relating to a confidential ongoing police investigation and to other confidential police business

C. A purchase order, contract, or task order for legal services or services relating to legal matters may be awarded and executed by the City Attorney up to an annual authorization in the amount listed in California Public Contract Code Section 22032(b), as may be changed from time to time, or may be awarded and executed jointly by the City Attorney and the most senior available member of the City Council if over that amount.

D. A purchase order, contract, or task order relating to a confidential ongoing police investigation or other confidential police business may be awarded and executed jointly by the Police Chief and City Manager up to an annual authorization in the amount listed in California Public Contract Code Section 22032(b), as may be changed from time to time, or may be awarded and executed jointly by the City Manager and the most senior available member of the City Council if over that amount.

SEC. 4-6. NO OBLIGATION TO CONTRACT

Nothing in this Chapter shall require the City to authorize any purchase order or enter into any contract with any person or firm.

ARTICLE II. PUBLIC PROJECTS

SEC. 4-10. UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT.

The City Council has elected to subject the City to the Uniform Public Construction Cost Accounting Act (California Public Contract Code Sections 22000 *et seq.*) in the performance of

public projects. The procedures contained in this Chapter are intended to implement and be consistent with such Act.

SEC. 4-11. BIDS REQUIRED.

A. Other than for public projects in the amount listed in California Public Contract Code Section 22032(a), as may be changed from time to time, that are performed by force account, price quotations or bids shall be obtained for all public projects that cost over \$5,000.

B. The Purchasing Agent, Public Works Director and City Manager each may procure, without public bidding, public projects that cost up to \$5,000.

SEC. 4-12. TIER 1 PUBLIC PROJECTS.

A. A public project in the amount listed in California Public Contract Code Section 22032(a), as may be changed from time to time, and costing over \$5,000 that is not performed by force account requires at least three written bids. The Purchasing Agent shall use his or her discretion if three written bids cannot be obtained.

B. The Purchasing Agent, Public Works Director and City Manager each may each award and execute such a contract.

SEC. 4-13. TIER 2 PUBLIC PROJECTS.

A. A public project in the amount listed in California Public Contract Code Section 22032(b), as may be changed from time to time, shall be bid out using the informal bidding procedures contained in California Public Contract Code Section 22034. Notice shall be provided in accordance with California Public Contract Code Section 22034(a)(2). The Purchasing Agent and Public Works Director may award and execute Tier 2 public project contracts up to \$100,000; the City Manager may award and execute any Tier 2 public project contracts.

B. If all bids received are in excess of the amount listed in California Public Contract Code Section 22032(b), as may be changed from time to time, the City Council may, by adoption of a resolution by a four-fifths vote, award the contract up to the higher amount listed in California Public Contract Code Section 22034(d) to the lowest responsible bidder if the Council determines the City's cost estimate was reasonable.

SEC. 4-14. TIER 3 PUBLIC PROJECTS.

A. A public project in the amount listed in California Public Contract Code Section 22032(c), as may be changed from time to time, shall be bid out using the formal bidding procedures contained in California Public Contract Code Section 22037.

B. The City Engineer shall adopt plans, specifications and working details for all Tier 3 public projects.

SEC. 4-15. REJECTING ALL BIDS.

The Purchasing Agent may at any time reject all bids.

SEC. 4-16. BONDS.

In awarding a contract involving an expenditure in excess of the amount listed in California Civil Code Section 9550, the City shall require both faithful performance and payment bonds, each in the amount required by California Civil Code Section 9554. Such bonds shall be issued by an admitted surety insurer.

SEC. 4-17. CONTRACTS.

Any public project over the amount listed in California Labor Code Section 1771, as may be amended from time to time, per contractor shall be made by contract.

SEC. 4-18. TASK ORDERS.

The Purchasing Agent, Public Works Director and City Manager each may approve and execute any task order thereto that, collectively with all other task orders on the project, does not exceed the total contract value previously approved for the project.

SEC. 4-19. CHANGE ORDERS.

The Purchasing Agent, Public Works Director and City Manager each may award and execute any change order to a contract that, collectively with all other change orders on the project, does not exceed the contract plus contingency amount, if any, previously approved for the project.

SEC. 4-20. EMERGENCIES.

A. In cases of emergency, including but not limited to states of emergency defined in California Government Code Section 8558, when repair or replacements are necessary, the City Council may proceed at once to replace or repair any public facility without adopting plans, specifications or working details, or giving notice for bids to let contracts. The work may be done by day labor under the direction of the City Council, by contractor, or by a combination of the two. California Public Contract Code Section 22050 shall apply when a notice for bids to let contracts is not given.

B. The City Manager and Purchasing Agent each may order any action pursuant to California Public Contract Code Section 22050.

ARTICLE III. SUPPLIES AND EQUIPMENT**SEC. 4-30. APPLICABILITY.**

This Article shall not apply to supplies or equipment associated with a public project.

SEC. 4-31. BIDS REQUIRED.

A. Except when the supplies or equipment can be obtained from only one source or when the Purchasing Agent determines that obtaining bids and price quotations is not in the City's best interest, at least three written price quotations or bids shall be obtained for all purchases or leases of supplies or equipment that collectively cost over \$5,000 per vendor or consultant, per fiscal year. The Purchasing Agent shall use his or her discretion if quotes and bids should not or cannot be obtained.

B. The Purchasing Agent and the director of each department may procure, without public bidding, purchases or leases of supplies or equipment that collectively cost up to \$5,000 per vendor or consultant, per fiscal year.

SEC. 4-32. BRAND AND TRADE NAMES.

A. A request for quotations or bids shall not be drafted calling for designated supplies and equipment by specific brand or trade names unless immediately followed by the words “or equal” so that bidders may furnish any equal supplies or equipment. A request to substitute equivalent supplies or equipment must be in writing and submitted by the time listed in the request for quotations or bids, or if no such time is written therein, with the quotation or bid submission. A request to substitute equivalent supplies or equipment must include all data necessary to demonstrate acceptability. The burden of proof as to the comparative quality and suitability of the alternative supplies or equipment shall be upon the bidder, and the bidder shall furnish, at his, her or its own expense, all information necessary or related thereto as required by the Purchasing Agent.

B. Subsection (A) is not applicable if:

1. The Purchasing Agent makes a written finding in the request for quotations or bids that particular supplies or equipment are designated by specific brand or trade names for any of the following purposes:

a. In order that a field test or experiment may be made to determine the supply or equipment’s suitability for future use.

b. In order to match other supplies or equipment in use on a particular project either completed or in the course of completion or on a service already provided or being provided.

c. In order to obtain necessary supplies or equipment that are only available from one source.

d. In order to respond to an emergency declared by the City, the State, a State agency, a political subdivision of the State or the federal government.

2. The individual or entity with the authority to award a purchase order or contract determines that the purchase of supplies or equipment of a particular brand or trade name are for a valid purpose.

SEC. 4-33. INFORMAL SOLICITATION.

The Purchasing Agent shall perform informal solicitations for the purchases of supplies and equipment (unrelated to a public project) up to \$100,000.

SEC. 4-34. FORMAL SOLICITATION.

The Purchasing Agent shall perform formal solicitations for the purchases of supplies and equipment (unrelated to a public project) over \$100,000.

SEC. 4-35. PUBLICATION.

Notice inviting bids shall be published either in a newspaper of general circulation, an e-procurement website, and/or by any other method of advertising that is recognized and accepted for public agency purchasing and is consistent with applicable State law. It shall be the

responsibility of the Purchasing Agent to encourage as wide a response as possible from prospective vendors.

SEC. 4-36. NO RESPONSIVE BIDS.

When no responsive bids are received, the Purchasing Agent may elect to award and execute a negotiated contract. The Purchasing Agent is authorized to negotiate for a written bid, and if the bid is for an amount over the City Manager's annual authorization, this contract shall be presented to the City Council for award and to the most senior available member of the City Council for execution.

SEC. 4-37. RECEIPT OR REJECTION OF BIDS.

- A. The City may accept a bid or proposal on the basis of the lowest bid or the best value.
- B. If two or more bids received are for the same total amount or unit price, the City may accept the one it chooses on the basis of the lowest bid made by negotiation or the best value.
- C. The Purchasing Agent may at any time reject all bids.

SEC. 4-38. PURCHASE ORDERS AND CONTRACTS.

- A. Any supplies and equipment over \$5,000 per vendor per fiscal year shall be made only by a purchase order or contract.
- B. Every purchase order or contract shall be awarded either to the most responsive, responsible bidder, or to the bidder offering the best value.

SEC. 4-39. PURCHASE ORDERS PURSUANT TO CONTRACT.

Where a contract has been awarded, the Purchasing Agent and City Manager each may award and execute any purchase order thereto that, collectively with all other purchase orders, does not exceed the total contract value.

SEC. 4-40. CHANGE ORDERS.

The Purchasing Agent and City Manager each may approve and execute any change order to a purchase order or contract that, collectively with all other change orders on the project, does not exceed the contract plus contingency amount, if any, previously approved for the purchase or lease of supplies or equipment.

SEC. 4-41. URGENCY.

Sections 4-31 through 4-37 shall not apply to a situation that, at the City Manager's discretion:

- A. Does not permit obtaining price quotations or bids; and
- B. Public interest and necessity demand the immediate expenditure of public money to avoid harm to or to safeguard life, health or property or to mitigate severe economic expenses.

ARTICLE IV. TRADE AND PROFESSIONAL SERVICES

SEC. 4-50. APPLICABILITY.

This Article shall not apply to trade or professional services associated with a public project.

SEC. 4-51. (RESERVED FOR LIVING WAGE POLICY)

SEC. 4-52. BIDS OR PROPOSALS REQUIRED.

A. Except when the service can be obtained from only one source or when the Purchasing Agent determines that obtaining price quotations, bids and proposals is not in the City's best interest, at least three written price quotations, bids or proposals shall be obtained for all trade or professional services that collectively cost over \$5,000 per vendor or consultant, per fiscal year. The Purchasing Agent shall use his or her discretion if price quotations, bids and proposals should not or cannot be obtained.

B. The Purchasing Agent and the director of each department each may procure, without public bidding, trade or professional services that collectively cost up to \$5,000 per vendor or consultant, per fiscal year.

SEC. 4-53. BRAND AND TRADE NAMES.

A. A request for quotations, bids or proposals regarding a service shall not be drafted calling for designated supplies and equipment by specific brand or trade names to be used in providing that service unless immediately followed by the words "or equal" so that bidders or proposers may furnish any equal supplies or equipment in providing that service. A request to substitute equivalent supplies or equipment must follow the process outlined in Section 4-22, and the burden of proof is likewise on the bidder or proposer as explained in that Section.

B. Subsection (A) is not applicable if any exemption listed in Section 4-22 applies.

SEC. 4-54. INFORMAL SOLICITATION.

The Purchasing Agent shall perform informal solicitations for the purchases of trade and professional services (unrelated to a public project) up to \$100,000.

SEC. 4-55. FORMAL SOLICITATION.

The Purchasing Agent shall perform formal solicitations for the purchases of supplies and equipment (unrelated to a public project) over \$100,000.

SEC. 4-56. PUBLICATION.

Notice inviting bids or proposals shall be published either in a newspaper of general circulation, an e-procurement website, and/or by any other method of advertising that is recognized and accepted for public agency purchasing and is consistent with applicable State law. It shall be the responsibility of the Purchasing Agent to encourage as wide a response as possible from prospective vendors or consultants.

SEC. 4-57. RECEIPT OR REJECTION OF BIDS OR PROPOSALS.

- A. The City may accept a bid or proposal on the basis of the lowest bid or the best value.
- B. In the case of bids for price only, if two or more bids received are for the same total amount or unit price, the City may accept the one it chooses on the basis of the lowest bid made by negotiation or the best value.
- C. The Purchasing Agent may reject all bids or proposals.

SEC. 4-58. CONTRACTS.

- A. Any trade services over the amount listed in California Labor Code Section 1771, as may be amended from time to time, per vendor per fiscal year shall be made only by contract. Every contract shall be awarded either to the most responsive, responsible bidder or on the basis of demonstrated competence and on the qualifications necessary for the satisfactory performance of the services.
- B. Any professional services over \$5,000 per consultant per fiscal year shall be made only by contract. Every contract shall be awarded on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services.

SEC. 4-59. TASK ORDERS.

The Purchasing Agent and City Manager each may approve and execute any task order that, collectively with all other task orders, does not exceed the total contract value previously approved for the trade or professional service.

SEC. 4-60. CHANGE ORDERS.

The Purchasing Agent and City Manager each may approve and execute any change order to a contract that, collectively with all other change orders related to that contract, does not exceed the contract plus contingency amount, if any, previously approved for this procurement. Once the contract plus contingency amount is met, any further change orders shall be submitted for approval by the City Council.

SEC. 4-61. URGENCY.

Unless otherwise required by law, Sections 4-52 through 4-57 shall not apply in a situation in which, at the City Manager's discretion:

- A. Does not permit obtaining price quotations, bids or proposals; and
- B. Public interest and necessity demand the immediate expenditure of public money to avoid harm to or to safeguard life, health or property or to mitigate severe economic expenses.

ARTICLE V. ADDITIONAL PROCEDURES**SEC. 4-70. REGULAR REPORTING**

Each department shall provide the Purchasing Agent with an annual report listing all procurements awarded and/or executed by that department within that reporting period.

SEC. 4-71. SMALL LOCAL BUSINESS PURCHASING PREFERENCE PROGRAM.

A. In cases where the City Code requires a written competitive bid for the purchase of goods or services, in determining the lowest responsible bidder when responsibility and quality are equal, a credit in a percentage of the bid submitted by the lowest responsible bidder meeting specifications shall be given to a bidder that meets the definition of a "small local business" in this Chapter as follows: 5% of the amount up to \$500,000; 4% of the amount between \$500,001 and \$750,000; 3% of the amount between \$750,001 and \$1,000,000; 2% of the amount between \$1,000,001 and \$1,250,000 and 1% of the amount between \$1,250,001 and \$1,500,000. For example, if the lowest responsible bid is \$1,000,000, the preference would be \$42,500 ($\$500,000 \times .05 + \$250,000 \times .04 + \$250,000 \times .03$). The preference applies to all contracts, including contracts over \$1,500,000, but the amount of the preference is limited as provided herein, so that the maximum preference is \$50,000.

B. As an alternative to the employment requirements described in the definition of a "small local business," and only with respect to trade services or construction contracts to perform which the contractor intends to hire employees or to subcontract, a contractor submitting a bid shall satisfy the resident employment requirements for obtaining preference as follows. With the submission of its bid, the contractor shall submit a certification under penalty of perjury that it has verified its own proposed employee base for performance of the contract and confirmed with all subcontractors providing bids used to formulate the contractor's bid, all of whom have subcontracted with or will subcontract with the contractor, that at least 50% of the labor hours devoted to performance of the contract will be provided by residents of the City. During, or within one year after performance of the contract, the City Manager shall have the right to audit all the contractor's records to confirm the accuracy of the contractor's certification and the contractor shall provide to the City all documents (including subcontractors' records) appropriate to perform such an audit. Should it be determined after such audit by the City Manager that the requirements of this subsection have not been met or should the contractor not upon request provide documents sufficient for the audit required by this subsection to be performed, the contractor shall be required to pay upon demand to the City the entire amount of any preference granted, which amount may be withheld from any payment otherwise due the contractor. The foregoing is in addition to any other consequences which may be imposed upon the contractor for violation of the provisions of a City ordinance. The City Manager's determination under this subsection may be reviewed pursuant to Sections 1-55 *et seq.* of the City Code.

C. Subject to review by the City Manager, the requirements to obtain a small local business preference may be established by submission with the bid of certification under penalty of perjury that the business meets such requirement, including a list showing all employee addresses and affirming that the employees have granted permission for the use of their addresses.

D. The City Manager shall determine whether a business is a small local business under this Section, including whether the principal office of the business is in the City, and whether employees are residents of the City. The City Manager's determination shall be final and not appealable under any provision of the City Code, except for the determination described in subsection (B) of this Section.

E. The City Manager may adopt or instruct the Purchasing Agent to adopt such regulations, applications and forms as the City Manager determines are appropriate to implement the provisions of this Section.

F. The provisions of this Section shall not apply when the small local business preference described herein is contrary to or precluded by requirements of State or federal law or contrary to or precluded by requirements of a State or federal funding source or program providing assistance to the City for the particular project.

G. In addition to any other consequence which may be imposed for violation of a City ordinance, the City Manager may prohibit a business entity which he or she determines has falsely claimed to be a small local business from bidding on City contracts for a period of up to five years. The City Manager's determination may be reviewed pursuant to sections 1-55 *et seq.* of the City Code.

SEC. 4-72. ANNUAL AUTHORIZATION.

A. Other than for the rental, lease or license of real property or a contract related to an exemption listed in Section 4-5, the Purchasing Agent may award and execute any procurement contract or purchase order up to an annual authorization in the amount of \$100,000.

B. Other than for the rental, lease or license of real property or a contract related to an exemption listed in Section 4-5, the City Manager may award and execute any procurement contract or purchase order up to an annual authorization in the amount listed in California Public Contract Code Section 22032(b), as may be changed from time to time.

C. Any amendment that, collectively with the original purchase order or contract and all amendments thereto, does not exceed an individual's annual authorization may be approved and executed by him or her.

D. If an individual has authority to award a purchase order or contract, he or she has the authority to amend such purchase order or contract, provided the total amount of that purchase order or contract and all amendments thereto does not exceed his or her annual authorization.

E. The Purchasing Agent may terminate any purchase order or contract for procurement.

F. It shall be unlawful to split or separate into smaller purchase orders or contracts any procurement for the purpose of evading the provisions of this Chapter.

SEC. 4-73. APPROVAL AS TO FORM.

All purchase orders, contracts, amendments, task orders, change orders and terminations shall be approved as to form by the City Attorney.

SEC. 4-74. CONTRACT TERM.

The City may enter into a contract for a term consistent with the industry standard term for that particular supply, equipment or service.

SEC. 4-75. IMMEDIATE NEED.

Other than for public projects, if the City Council is not in session, or if there exists in the view of the Purchasing Agent an immediate need to do so, a purchase order, contract (including but not limited to a lease or license), change order or task order that otherwise would be submitted to

the City Council may be approved jointly by the City Manager and the most senior available member of the City Council. The City Manager shall place the jointly executed document on the agenda for ratification at one of the next three regular City Council meetings. Any document that is jointly approved in this way shall contain a provision that the authority to perform work under that document will automatically terminate on the date that ratification is denied, if it is.

SEC. 4-76. REAL PROPERTY.

The Purchasing Agent may award and execute up to an annual authorization of \$50,000, and the City Manager may award and execute up to an annual authorization of \$100,000, any contract for the rental, lease or license of real property for periods of time not to exceed three years.

SEC. 4-77. CREDIT CARDS.

City staff may use City-issued credit cards to pay for supplies and equipment purchased for the City and for City-related training and travel. The Purchasing Agent shall develop and maintain a Procurement Card Manual for the issuance, oversight, and use of such credit cards.

ARTICLE VI. SALE OF SUPPLIES, EQUIPMENT AND SERVICES

SEC. 4-80. SALE OF SUPPLIES, EQUIPMENT AND SERVICES.

- A. The Purchasing Agent may sell, trade or otherwise dispose of supplies and equipment that are no longer used or have become obsolete or worn out, including awarding and executing contracts to sell, trade in or otherwise dispose of such supplies and equipment.
- B. The City Manager may award and execute contracts to provide City staff's trade or professional services to another entity."

Part 2: If for any reason any part of this ordinance is held invalid or unenforceable, the Council intends that the remaining parts of this ordinance remain in effect.

Part 3: Pursuant to California Government Code Section 36933(c)(1), the City Attorney was designated to prepare, and the City Clerk published, a summary of this ordinance, and a certified copy of the ordinance was posted in the Office of the City Clerk a minimum of five days before the City Council's adoption of the ordinance.

Part 4: The City Clerk shall certify as to the adoption of this ordinance and shall cause the summary thereof to be published within 15 calendar days of the adoption and shall post a certified copy of this ordinance, including the vote for and against the same, in the office of the City Clerk, in accordance with California Government Code Section 36933. Ordinance No. _____ was first read on _____, 2018, finally adopted on _____, 2018, and will become effective 30 days after final adoption.

APPROVED and ADOPTED this ____ day of _____, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Tim Flynn, Mayor

ATTEST:

APPROVED AS TO FORM:

Michelle Ascencion, City Clerk

Stephen M. Fischer, City Attorney



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 6

DATE: June 19, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

FROM: Jim Throop
Chief Financial Officer

Jim Throop

SUBJECT: Budget Appropriation Adjustment for External Auditors.

CONTACT: Jim Throop, Chief Financial Officer
Jim.Throop@oxnard.org, (805) 385-7475

RECOMMENDATION:

For the City Council to approve a total appropriation of \$102,785 from General Fund Reserves to General Fund General Accounting Audit (Account No. 101-1601-801-8203) and Finance Legal Services (Account No. 101-1600-801-8204) for the additional out of scope work and the additional costs due to existing City litigation concerning the City's prior external auditors. The contract amendment (agreement A-7819) was approved on May 22, 2018; however, the staff report omitted a budget recommendation to appropriate the funding.

BACKGROUND

The City Council approved the sixth amendment to the external auditors' agreement on May 22, 2018. This included language for the additional need of \$102,785 from General Fund Reserves, however, the necessary budget recommendation was not included in the staff report. This agenda item seeks Council's authorization to appropriate necessary funding for the 6th amendment of the contract.

As a reminder, from the previous agenda item, since the initial agreement, the audit firm has conducted annual audits for FY2015, FY2016, FY2017, and work is now to begin on FY2018. The increase in scope for FY2017 audit was due to additional assistance needed with the year-close, and due to existing litigation costs with which Eadie & Payne assisted the City in

Budget Appropriation Adjustment for External Auditors

June 19, 2018

Page 2

providing supplemental information required by the City's litigation counsel. The firm has worked hard to assist the City in mending its financial issues, with some of the financial issues going back decades.

FINANCIAL IMPACT

This request will use \$102,785 from General Fund Reserves and will appropriate funding to General Fund General Accounting Audit and Legal Accounts (Account Nos. 101-1601-801-8203 and 101-1600-801-8204). The estimated year-end General Fund Reserves, including this request, will be \$16.8 million, or 12.5%.

ATTACHMENTS:

Attachment A: BA - Eadie Payne 6-19-18

REQUEST FOR BUDGET APPROPRIATION

Department: Finance
Project/Program
Manager: Jim Throop

Date: June 8, 2018
Phone: (805) 385-7461

Reason for Appropriation:

Budget appropriation for additional Eadie + Payne out of scope work and work in relation to legal to be paid in FY 17/18

Accounts and Descriptions

AMOUNT

Fund:

Expenditures/Transfers Out

GENERAL ACCOUNTING (1601)

101-1601-801-8203	Contracts & Services/Services Audit	77,785.00
101-1600-801-8204	Contracts & Services/Services - Legal	<u>25,000.00</u>
	Sub-total Expenditures	<u>102,785</u>

Net Change to Fund Balance

(102,785)

Approvals

Department Director _____

Chief Financial Officer _____

City Manager _____

REQUIRES CITY COUNCIL AUTHORIZATION

BA# (Finance Use Only) _____

BA Doc# (Finance Use Only) _____

Rev# _____

Packet Pg. 127

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 7

DATE: June 19, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

A handwritten signature in blue ink, appearing to read "S. Whitney".

FROM: Keith Brooks
IT Director

A handwritten signature in blue ink, appearing to read "Keith Brooks".

SUBJECT: Extension of Compuwave Blanket Purchase Order for Computer Upgrade.

CONTACT: Keith Brooks, IT Director
Keith.Brooks@Oxnard.org, 385-7597

RECOMMENDATION:

That City Council authorize a request to raise the not-to-exceed amount of Compuwave Purchase Order #6668 from \$225,000 to \$350,000. This purchase order was approved on February 6, 2018 and issued for the purchase of computers, network hardware and software.

BACKGROUND

During the current fiscal year, the IT Department has been replacing outdated computer hardware throughout City facilities. These end-of-life computers create security issues and cause decreased staff productivity. Using the joint purchase agreement between Compuwave and the County of Ventura Master Agreement Number COMPUWAVE000FYT17MA01, Contract number 6500, Amendment #3 which expires January 1, 2019, Purchase Order 6668 was approved by Council on February 6, 2018 in the amount of \$225,000. Due to Compuwave's ability to consistently offer lower prices, the Department would like to continue using this vendor for additional purchases and is requesting the amount of the blanket purchase order be lifted to \$350,000.

STRATEGIC PRIORITIES

This agenda item supports the Organizational Effectiveness strategy. The purpose of the

Compuwave Purchase Order Extension

June 19, 2018

Page 2

Organizational Effectiveness strategy is to strengthen and stabilize the organizational foundation of the City in the areas of Finance, Information Technology, and Human Resources, and to improve workforce quality while increasing transparency to the public. This item supports the following goals and objectives:

Goal 1. To help foster a healthy and accountable corporate foundation by strengthening the support functions of the organization, which include Finance, Information Technology and Human Resources.

Objective 1a. Ensure the 128 recommendations outlined in the organizational assessment are implemented through the 3 phased implementation action plans adopted by Council in July, 2015 and provide periodic reports to Council on the status of the implementation plans.

FINANCIAL IMPACT

The extension of this blanket purchase order will not require additional appropriation for equipment replacement as the IT Department's current operating budget of capital outlay is sufficient to cover the anticipated purchases.

ATTACHMENTS:

Attachment A: Compuwave 6668 renewal



BLANKET ORDER
 CITY OF OXNARD
 300 WEST 3RD STREET
 OXNARD, CA 93030

**PURCHASE
 ORDER NO.
 006668**

DATE: 6/11/2018

VENDOR PHONE: (805)650-8808

VENDOR FAX: (805)650-9644

VENDOR #: 1214

VENDOR ADDRESS: COMPUWAVE
 1839 KNOLL DRIVE
 VENTURA, CA 93003

SHIP TO: INFORMATION SYSTEMS
 300 W. THIRD ST,
 SUITE 200
 OXNARD, CA 93030

Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
01/08/2018		0000003690	01/08/2018	BOB LANDMAN, GENERAL MANA	
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
				MARISELA HART	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

CHANGE ORDER
 COMPUWAVE BLANKET PO
 Effective date: 01/08/2018
 Expiration date: 01/01/2019
 Not to exceed: 350,000.00

NOT TO EXCEED:\$225,000, CITY COUNCIL APPROVED
 2/6/18, ITEM K1 (C)
 EXPIRES: 1/1/2019

TOTAL PURCHASE AMOUNT

\$0.00

In order to receive payment, email all invoices to:
invoices@oxnard.org

In the subject line, reference the Purchase
 Order number above.

AUTHORIZED SIGNATURE. _____

See to the attached terms and conditions of the City of Oxnard

BLANKET ORDER
CITY OF OXNARD
300 WEST 3RD STREET
OXNARD, CA 93030

**PURCHASE
ORDER NO.
006668**

DATE: 6/11/2018

VENDOR PHONE: (805)650-8808

VENDOR FAX: (805)650-9644

VENDOR #: 1214

VENDOR ADDRESS: COMPUWAVE
1839 KNOLL DRIVE
VENTURA, CA 93003

SHIP TO: INFORMATION SYSTEMS
300 W. THIRD ST,
SUITE 200
OXNARD, CA 93030

Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
01/08/2018		0000003690	01/08/2018	BOB LANDMAN, GENERAL MANA	
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
				MARISELA HART	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

By acceptance of this purchase order, you agree to the attached terms and conditions of the City of Oxnard

PURCHASE ORDERS
TERMS AND CONDITIONS

The City Purchasing Officer and the Vendor agree as follows:

1. Vendor shall furnish to City the labor, materials, equipment, supplies and/or services described in the Purchase Order preceding this page.
2. City shall pay to Vendor the price, or prices, specified in the Purchase Order upon delivery of the labor, materials, equipment, supplies and/or services, and acceptance thereof by the City Purchasing Officer, or upon the completion of the services to be performed and acceptance thereof.
3. If the Purchase Order is continuing in nature, City shall pay to Vendor the amount due Vendor for labor, materials, equipment or supplies furnished, or services completed and accepted.
4. Vendor shall deliver the labor, materials, equipment or supplies, or cause the services to be performed, within the time and in the manner specified in the Purchase Order. Vendor shall be excused in performance for delays resulting from causes beyond the control of Vendor.
5. If services are performed or labor furnished to City under the Purchase Order, Vendor agrees to indemnify, hold harmless and defend City, its City Council, and each member thereof, and every officer, employee, representative or agent of City, from any and all liability claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Agreement performed by Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf would be held strictly liable. Vendor's obligation to defend shall arise when a claim, demand or action is made or filed, whether or not such claim, demand or action results in a determination of liability or damages as to which Vendor is obligated to indemnify and hold harmless.
6. Insurance
 - a) Vendor shall obtain and maintain during the performance of any services under this Agreement the following insurance coverage issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Vendor obtain and maintain such insurance coverage.
 - i. Commercial general liability insurance, including a contractual liability endorsement, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability coverage (Occurrence Form CG0001ED, November 1988);
 - ii. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Auto Liability Insurance Services Office coverage (Occurrence Form CA000TED, June 1992) covering Code No. 1, "any auto";
 - iii. Workers' compensation insurance in compliance with the laws of the State of California, including employer's liability insurance in an amount not less than \$1,000,000 per claimant.
7. Vendor, in the performance of any services or the furnishing of any labor under this Purchase Order, shall be considered an independent contractor, and Vendor and Vendor's agents and employees shall not be considered officers or employees of the City.
8. Vendor, without the written consent of the City Purchasing Officer, shall not:
 - a) Assign the Purchase Order, or any interest therein, or any money due thereunder; or
 - b) Make any changes, alterations or variations in the terms of the Purchase Order.
9. The cost of inspection on deliveries, or offers to make deliveries that do not meet specifications, will be paid by Vendor or deducted by City from amounts due Vendor.
10. Vendor shall indemnify and hold harmless City, its officers and employees, from liability, claims, loss or expense of any kind or nature on account of any copyrighted or uncopyrighted composition, patented or unpatented process or invention, article or appliance furnished or used under this Purchase Order.
11. Vendor shall comply with all applicable federal, state and local ordinance, laws and regulations and shall obtain and pay for all required licenses and permits, including a City of Oxnard business license.
12. Return or exchange of materials, equipment or supplies will not be permitted without written approval by the City Purchasing Officer.
13. All materials, supplies and equipment furnished under the Purchase Order shall, where applicable, be in full compliance with the Safety Orders and Regulations of the Division of Industrial Safety of the State of California and the Williams-Steiger Federal Occupational Health and Safety Act of 1970.
14. City may terminate this Purchase Order at any time by giving written notice of termination to Vendor. If termination is for cause, termination shall become effective on the date of the notice or at a later date, specified in the notice. If termination is without cause, termination shall become effective five days after the date of the notice or at a later date specified in the notice.
15. Vendor shall comply with all applicable equal employment opportunity requirements of the California Department of Fair Employment and Housing in performing or contracting for any services under this Purchase Order.
16. For public projects, Vendor shall pay prevailing wages in accordance with Labor Code Sections 1720 et seq.

ADDITIONAL REQUIREMENTS FOR GRANT-FUNDED PROJECTS

17. The following requirements apply to any Purchase Order funded in whole or in part by federal grant funds.
 - a) Upon expiration of the time specified on the reverse side, this Purchase Order shall terminate unless City and Vendor have mutually agreed in writing to an extension of time.
 - b) If legal action is brought by either party because the other has failed to comply with terms or conditions of this Purchase Order, the prevailing party shall be awarded its attorney's fees and costs in addition to its damages and/or equitable relief.
 - c) Vendor shall comply with all applicable requirements of Executive Order 11246 as amended by Executive Order 11375 and the regulations adopted pursuant thereto (41 CFR Chapter 60), which provide that no person shall be discriminated against on the basis of race, color, religion, sex or national origin.
 - d) Vendor shall insure that the grantee (City), the Federal Grantor Agency, the Comptroller General of the United States, or any duly authorized representative, shall have access to any books, records, documents and papers, specifically relating to this Purchase Order, for the purpose of making audit, examination, excerpts and transcriptions for not less than three years after completion of the project and/or until the completion of the final project audit as required by the Federal Grants Agency.

AMENDMENT #3 TO VENTURA COUNTY

CONTRACT #6500

for

Desktop Computers

The County of Ventura (County) and SMAK dba Compuwave hereby agree that the agreement identified as Ventura County Contract No. 6500, previously entered into by the parties is amended as follows:

1. The term of the contract has been extended from January 2, 2018 through January 1, 2019.

All other terms and conditions remain the same.

COUNTY OF VENTURA

Maria Moreno
Signature

Maria Moreno
Printed name

Buyer
Title

January 2, 2018
Date

SMAK INC. DBA COMPUWAVE

[Signature]
Authorized signature

David Herzog
Printed name

Vice President
Title

January 11, 2018
Date

SMAK INC. DBA COMPUWAVE

Mohan Aswani
Authorized Signature

Mohan Aswani
Printed Name

CEO
Title

1/11/18
Date

* If a corporation, this Contract must be signed by two specific corporate officers.

The first signature must be either the (1) Chief Executive Officer, (2) Chairman of the Board, (3) President, or any (4) Vice President.

The second signature must be the (a) Secretary, or (b) Assistant Secretary, the (c) Chief Financial Officer, or any (d) Assistant Treasurer.

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company.

AMENDMENT #2 TO VENTURA COUNTY**CONTRACT #6500****for****Desktop Computers**

The County of Ventura (County) and BMAK dba Compuwave hereby agree that the agreement identified as Ventura County Contract No. 6500, previously entered into by the parties is amended as follows:

1. The term of the contract has been extended from January 2, 2017 through January 1, 2018.

All other terms and conditions remain the same.

COUNTY OF VENTURA

Maria Moreno
Signature

Maria Moreno
Printed Name

Buyer
Title

January 10, 2017
Date

c: 6500

BMAK dba Compuwave

David Herzog
Authorized Signature

David Herzog
Printed Name

Vice President
Title

1/11/17
Date

PROCUREMENT SERVICES

800 SOUTH VICTORIA AVENUE
VENTURA, CA 93009-1080
(805) 654-3750 FAX (805) 654-3754

<http://gsa.countyofventura.org/procurement>

COUNTY OF VENTURA

GENERAL SERVICES AGENCY

MASTER AGREEMENT

MASTER AGREEMENT NUMBER COMPUWAVE000FY17MA01		PRINT DATE 12/30/16	FUNCTION/TYPE Modification	NOT TO EXCEED \$8,200,000.00	PAGE 1 of 3
VENDOR NAME AND ADDRESS BMAK INC 1839 KNOLL DR VENTURA CA 93003		VENDOR PHONE NUMBER 805-650-8808		TERMS 0% 30 Days % Days	
REFER INQUIRIES TO BUYER MARIA MORENO		TELEPHONE NUMBER 805.645.1322	EMAIL ADDRESS Maria.Moreno@ventura.org		
FOB Destination		START DATE 01/02/16	END DATE 01/01/17	PROCUREMENT FOLDER 71708	
REASON FOR MODIFICATION INCREASE THRESHOLDS AMOUNT BY \$200,000.00					
MASTER AGREEMENT DESCRIPTION IN ACCORDANCE WITH COUNTY OF VENTURA CONTRACT #6500, VENDOR SHALL FURNISH STANDARD PERSONAL COMPUTERS AND RELATED PRODUCTS, IN THE CATEGORIES SHOWN BELOW AS REQUESTED BY COUNTY OF VENTURA DEPARTMENTS/AGENCIES. DELIVERY ORDERS ARE REQUIRED - DO NOT ACCEPT ORDERS WITHOUT PRINTED DOCUMENT. PROCUREMENT SERVICES MUST APPROVE ANY EXCEPTIONS. DEPARTMENTS ARE RESPONSIBLE FOR ENSURING THAT PURCHASES UNDER THIS PRICE AGREEMENT CONFORM WITH COUNTY OF VENTURA TECHNOLOGY/INFORMATION SYSTEMS POLICIES. HARDWARE/SOFTWARE THAT REQUIRES CONNECTIVITY TO OTHER PERSONAL COMPUTERS OR MAINFRAME COMPUTERS ARE SPECIFICALLY NOT ALLOWED HEREUNDER.					
LINE NO.	COMMODITY DESCRIPTION	UNIT	LINE AMOUNT		
1	MICROCOMPUTERS, DESKTOP	EA			
2	CABLE, COMPUTER	EA			
3	MICROCOMPUTERS, LAPTOP	EA			
4	SERVERS, MICROCOMPUTER, 64 BIT PROCESSOR	EA			
5	COMMUNICATION BOARDS: FAX MODEL (INTERNAL), ETC.	EA			
6	DRIVES, HARD/FIXED DISK	EA			
7	MONITORS, COLOR, AND MONOCHROME (CGA, VGSA, SVGA, ETC).	EA			
8	NETWORK COMPONENTS: ADAPTER CARDS, BRIDGES, CONNECTORS, XPA	EA			
9	PRINTERS, LASER, ETC.	EA			
10	PERIPHEHRALS, MISCELLANEOUS: GRAPHIC DIGITIZERS, JOY STICKS	EA			
11	POWER SUPPLIES: SURGE PROTECTORS, UNINTERRUPTIBLE POWER STR	EA			
12	SOFTWARE, ACCOUNTING/FINANCIAL: BOOKEEPING, BILLING	EA			
13	INSTALLATION OF COMPUTERS, PERIPHERALS, AND RELATIONED EQUIP	EA			
14	COMPUTERS, DATA PROCESSING EQUIPMENT MAINT AND REPAIR	EA			
15	HEADSETS AND HEADSET ACCESSORIES	EA			

MASTER AGREEMENT TERMS:

INDEMNITY AND INSURANCE REQUIREMENTS:

Continued

MASTER AGREEMENT

J.7.a

MASTER AGREEMENT NUMBER	PRINT DATE	FUNCTION/TYPE	NOT TO EXCEED	PAGE
COMPUWAVE000FY17MA01	12/30/16	Modification	\$8,200,000.00	2 of 3

MASTER AGREEMENT TERMS:

POLICY LIMITS AND ENDORSEMENTS VARY, AND ARE SPECIFIC TO THE SERVICES BEING PROVIDED. REQUIREMENTS ARE PROVIDED AND REVIEWED WITH EACH VENDOR PRIOR TO RELEASE OF THE PURCHASE ORDER. REQUIREMENTS INCLUDE, BUT ARE NOT LIMITED TO, PUBLIC LIABILITY, PROPERTY DAMAGE, AUTO, WORKERS COMPENSATION, ADDITIONAL INSURED, ETC.

VENDORS ARE REQUIRED TO MAINTAIN CURRENT CERTIFICATES OF INSURANCE ON FILE WITH THE COUNTY OF VENTURA/PROCUREMENT SERVICES.

FAILURE TO MAINTAIN AND PROVIDE NEW CERTIFICATES FOR REQUIRED INSURANCE COVERAGES, WITHIN 30 DAYS OF EXPIRATION, WILL RESULT IN CANCELATION OF PURCHASE ORDER.

VENDOR IS HEREBY ADVISED NOT TO PROVIDE SERVICES TO THE COUNTY IF INSURANCE COVERAGE HAS EXPIRED.

RECYCLED/NON-RECYCLED REPORTING REQUIREMENTS:

THE SUPPLIER SHALL REPORT THE TOTAL DOLLAR AND UNIT VOLUME OF RECYCLED AND NON-RECYCLED PRODUCTS SUPPLIED TO EACH COUNTY DEPARTMENT DURING THE FISCAL YEAR. THIS REPORT SHALL BE SUBMITTED BY SEPTEMBER 30TH, EACH YEAR, FOR THE PREVIOUS FISCAL YEAR ENDING JUNE 30TH. REPORTING FORMAT AND CONTENT REQUIREMENTS ARE ATTACHED.

LINE ITEM TOTAL:

VENDOR - READ IMPORTANT - THE TERMS INCLUDED WITH THIS MASTER AGREEMENT AND THOSE SET FORTH IN OUR BID OR QUOTATION, AND/OR INCORPORATED HEREIN, BY REFERENCE, BECOME PART OF THIS ORDER

Rosa Cenicerros, CPPO
Procurement Services Manager



COUNTY OF VENTURA MASTER AGREEMENT General Conditions

1. **INVOICING.** Upon submission of itemized invoices, payment shall be made at the prices stipulated herein for supplies delivered and accepted or services rendered and accepted (less deductions, if any) as herein provided. Payment on partial deliveries may be made whenever amounts due so warrant or when requested by the vendor and approved by the Purchasing Agent/Procurement Services Manager.
2. **SUBSTITUTIONS.** Substitutions, changes, and articles other than specified, must be authorized in writing by the Purchasing Agent/Procurement Services Manager.
3. **COMPLIANCE.** All items supplied shall comply with all applicable Federal and State Occupational Safety and Health Laws, Standards, and Regulations.
4. **PRODUCT LIABILITY.** The vendor certifies to having insurance covering product liability should malfunction occur causing injury.
5. **F.E.T. EXEMPTION.** Ventura County is exempted from payment of Federal Excise Tax. No federal tax shall be included in price.
6. **SALES TAX NOT INCLUDED.** Unless otherwise definitely specified, the prices stated herein do not include California sales and use tax. The County of Ventura is subject to California State sales and use tax. If you are licensed to collect this tax, include it on your invoice.
7. **DEFAULT BY VENDOR.** The County reserves the right to cancel an order if goods are not delivered as directed and within the time specified. In case of default by the vendor, the County of Ventura may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or Master Agreement and actual cost thereof to the County of Ventura. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Agent/Procurement Services Manager.
8. **CHARGES NOT INCLUDED ON FACE NOT ACCEPTABLE.** No charge will be accepted for packing, boxing, or cartage, except as specified on the face of this Master Agreement. Freight collect shipments will not be accepted. Merchandise will not be accepted if payment is to be made at the time of delivery.
9. **TITLE.** Except as otherwise expressly provided herein, title to and risk of loss on all items shipped by seller to buyer shall pass to the buyer upon buyer's inspection and acceptance of such items at buyer's building.
10. **CHANGES WITHOUT NOTICE PROHIBITED.** No changes in price, quantity or merchandise will be recognized or accepted by the County of Ventura without written notice of acceptance by the Purchasing Agent/Procurement Services Manager.
11. **PATENT AND COPYRIGHT PROTECTION.** The vendor shall hold the County of Ventura, its officers, agents, servants and employees harmless and indemnify it from liability of any nature or kind because of use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this MA, and agrees to defend, at vendor's own expense, any and all actions brought against the County of Ventura or vendor because of the unauthorized use of such articles.
12. **FAILURE TO PERFORM.** In the event the vendor fails to perform within the time specified, if any, or if no time is specified, within a reasonable time after placement of an order as determined by the Purchasing Agent/Procurement Services Manager, he may, by written notice, cancel the order or accept the goods and, in either event, may hold the vendor liable for any damages or detriment caused County by reason of failure to perform in accordance with these conditions. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Agent/Procurement Services Manager.
13. **ASSIGNMENT.** This contract is not assignable by contractor, either in whole or in part, without the prior written approval of the Purchasing Agent/Procurement Services Manager of the County of Ventura.
14. **APPLICABILITY TO HEIRS.** Time is of the essence of each and all the provisions of this agreement, and subject to the limitations of Paragraph 9, the provisions of this Master Agreement shall extend to and be binding upon and insure to the benefits of the heirs, executors, administrators, successors, and assigns of the respective parties hereto.
15. **ALL UNDERSTANDINGS IN WRITING.** It is mutually understood and agreed that no alteration or variation of terms of this MA shall be valid unless made in writing and signed by the parties hereto, and that no oral understandings or agreements not incorporated herein, and no alterations or variations of the terms hereof unless made in writing between the parties hereto shall be binding on any of the parties hereto.
16. **FORCE MAJEURE.** The vendor will not be held liable for failure or delay in the fulfillment of conditions of Master Agreement if hindered or prevented by fire, strikes, or Acts of God.
17. **CASH DISCOUNTS.** In connection with any cash discount specified on this MA, time will be computed from the date of complete delivery of the supplies or equipment as specified, or from date correct invoices are received by the ordering agency if the latter date is later than the date of delivery. For the purpose of earning the discount, payment is deemed to be made on the date of mailing of the County warrant or check.
18. **INDEMNIFICATION AND HOLD HARMLESS.** All activities and/or work covered by this MA shall be at the risk of VENDOR alone. VENDOR agrees to defend, indemnify and save harmless the COUNTY of Ventura, including all of its boards, agencies, departments, officers, employees, agents and volunteers, against any and all claims, lawsuits (whether against VENDOR, COUNTY of Ventura or others), judgements, debts, demands and liability, including those arising from injuries or death of persons and for damages to property, arising directly or indirectly out of the obligations of this MA or undertaken or out of operations conducted or subsidized in whole or in part by VENDOR, save and except claims or litigations arising through the sole negligence or wrongdoing and/or sole willful misconduct of COUNTY of Ventura.

CITY OF OXNARD RFP FIRE SERVICE PROMOTIONAL SERVICES PRICING PROPOSAL OF MORRIS & McDANIEL, INC.		
ENTRY LEVEL FIREFIGHTER		
One	Conduct Job Analysis	\$ 2,250.00
Two	Conduct Candidate Orientation Sessions	\$ 1,250.00
Three	Develop Multiple Choice Test	\$ 1,750.00
Four	Develop Oral Component	\$ 2,250.00
Five	Administer Written Test - 3 occasions/locations	\$ 1,500.00
Six	Administer Oral Component - 3 occasions/locations	\$ 1,500.00
Seven	Score Written Test	\$ 500.00
Eight	Recruit and Train Assessors/Evaluators	\$ 1,000.00
Nine	Oversee and supervise Oral Component Scoring	\$ 1,500.00
Ten	Provide Feedback on Test Results	\$ 500.00
Eleven	Assist with Any Appeals/Rescore As Necessary	INCLUDED
Twelve	Report Final Standing of Candidates Combined Scores	\$ 500.00
Thirteen	Assemble and Preserve Documentation of Results	\$ 500.00
	SUB-TOTAL ENTRY LEVEL	\$ 15,000.00
FIRE BATTALION CHIEF		
One	Conduct Job Analysis	\$ 8,500.00
Two	Conduct Candidate Orientation Sessions	\$ 3,500.00
Three	Develop Oral Assessment Process Exercises	\$ 8,500.00
Four	Administer Oral Assessment Exercises	\$ 6,500.00
Five	Recruit and Train Assessors/Evaluators	\$ 3,500.00
Six	Oversee and supervise Oral Component Scoring	\$ 9,000.00
Seven	Provide Feedback on Test Results	\$ 2,500.00
Eight	Assist with Any Appeals/Rescore As Necessary	INCLUDED
Nine	Report Final Standing of Candidates Combined Scores	\$ 1,500.00
Ten	Assemble and Preserve Documentation of Results	\$ 1,500.00
	SUB-TOTAL BATTALION CHIEF	\$ 45,000.00
	OVERALL TOTAL PRICE FOR RFP	\$ 60,000.00
SEE ATTACHED STATEMENT RE PROVISION OF EXPERT TESTIMONY COSTS		

Attachment 8

Project Investment

Oxnard, CA Entry-Level Fire and Promotional Battalion Chief Processes					
Entry-Level Firefighter (Estimate 2000 candidates)					
Project Step	Consultant Hrs.	Consulting Assoc. Hrs.	Tech. Wrtr. Hrs	Admin. Hrs.	Cost
Job Analysis	20	30	0	4	\$6,090
Incumbent interviews/observations.	10	10			
Job analysis questionnaire development and admin.	4	8		1	
Analysis and technical reporting.	6	12		3	
Transportability Study	6	10	0	0	\$1,860
Conduct validity transportability study.	6	10			
Written Job Knowledge Examination	12	0	0	0	\$38,220
Provision of NFSI examination (\$18/exam, estimated 2000 exams).	\$36,000				
Administer exam on-site (3 administrations).	12				
Oral Interview Development	50	56	0	10	\$13,800
Design eight oral interview questions based on input from SMEs, including candidate preparation materials, scripts, and rating criteria/guidelines.	26				
Review questions with SMEs to refine details and ensure accuracy of criteria and create final interview document.	5				
Conduct assessor training.	8				
Administration of oral interview (onsite for an estimated 4 days).		40			
Data entry, standardization and compilation of final scores.	6	8		10	
Project report.	5	8			
Project Expenses					\$7,675
Consultant travel-related costs	\$6,925				
Administrative costs (shipping, freight, printing)	\$750				
TOTAL PROJECT INVESTMENT					\$67,645
Project Notes					
Client will be responsible for providing a suitable site at which to conduct exams and assessments.					
Client will be responsible for providing assessors for the oral interview component and for all costs associated with assessors.					

Oxnard, CA Entry-Level Fire and Promotional Battalion Chief Processes

Fire Battalion Chief (Estimate 7 candidates)

Project Step	Consultant Hrs.	Consulting Assoc. Hrs.	Tech. Wrtr. Hrs	Admin. Hrs.	Cost
Job Analysis	15	14	0	4	\$3,965
Incumbent interviews/observations.	8				
Job analysis questionnaire development and admin.	2	6		1	
Analysis and technical reporting.	5	8		3	
Assessment Center Development	54	30	0	1	\$12,275
Design three assessment center exercises (one situational assessment exercise, one tactical exercise and professional history/resume review) based on input from SMEs, including candidate preparation materials, scripts, and rating criteria/guidelines.	32				
Review exercises with SMEs to refine exercise details and ensure accuracy of criteria.	4				
Develop efficient assessment schedule and coordinate needs for assessment site.	1				
Recruit assessors and coordinate travel logistics (estimated 10 assessors to create 3 panels)	1	9			
Administer the assessment center (estimated 7 candidates: 2 days, 2 staff)	14	14			
Compile assessment scores and conduct quality controls.	1	2		1	
Develop candidate feedback reports.	1	5			
Candidate Orientation Presentation	4	0	0	0	\$740
Prepare and deliver a candidate preparation/orientation presentation.	4				
Technical Report	4	8	1	0	\$1,410
Draft report to document test development, validation and results.	4	8	1		
Project Expenses					\$4,660
Consultant travel-related costs		\$4,460			
Administrative costs (shipping, freight, printing)		\$200			
TOTAL PROJECT INVESTMENT					\$23,050
Project Notes					
Client will be responsible for providing a suitable site at which to the assessment.					
Client will be responsible for providing lunch and refreshments during assessment center and for all other assessor-related costs.					

Schedule of Hourly Rates - IOS 2018

Category	Rate
Consultant/Industrial Psychologist	\$185/hour
Consulting Associate	\$75/hour
Technical Writer	\$70/hour
Administrative Assistant	\$35/hour

COUNTY OF VENTURA CONTRACT #6500

This contract entered into this 2nd day of January, 2012, by and between the COUNTY OF VENTURA, a political subdivision of the State of California, hereinafter called "County" and CompuWave, hereinafter called "Contractor."

WITNESSETH

WHEREAS, pursuant to Section 3 item f of the County of Ventura Ordinance Code 4084, the Purchasing Agent of the County has the authority to engage independent contractors to perform services for the County, with or without the furnishing of material; and

WHEREAS, the County issued the County-Wide Computer Hardware and Related Services (Desktop Printers) Request for Proposal #5500 on June 24, 2011 for providing various desktop printers, peripherals, accessories and related services throughout County facilities; and

WHEREAS, The Contractor presented a proposal dated July 2011 (hereinafter also "Company's Proposal") and a best and final offer dated December 14, 2011, to supply computer hardware, peripherals, accessories and related services;

WHEREAS, it is necessary and desirable that Contractor be engaged by County for the purpose of supplying Micro Computer, Peripherals and related services hereinafter described: and

WHEREAS, the County and the Contractor are willing to enter into a Supply and Service Contract in accordance with the RFP, the Contractor's response thereto, and Contractor's Best and Final Offer which by this reference are incorporated, though not attached, and the terms and conditions contained herein:

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. **SERVICES TO BE PERFORMED BY CONTRACTOR**

In consideration of the payments hereinafter set forth, Contractor will provide parts and equipment and perform services for County in accordance with the terms, conditions and specifications set forth herein and in Exhibit A attached hereto, County of Ventura Request for Proposal #5500, Contractor's response dated July 2011, Contractor's Best and Final Offer dated December 14, 2011 which by this reference, although not attached, made a part hereof.

2. **PAYMENTS**

In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in Exhibit A, County will make payment to Contractor in the manner specified in Exhibit A. Payments shall be made Net 30 days.

3. **TERM**

This Contract will be in effect from January 1, 2012, through December 31, 2015 subject to all the terms and conditions set forth herein.

Time is of the essence in the performance of this contract.

Continuation of the contract is subject to the appropriation of funds for such purpose by the Board of Supervisors. If funds to effect such continued payment are not appropriated, County may terminate this project as thereby affected and Contractor will relieve the County of any further obligation therefore.

4. **RESPONSIBILITY OF CONTRACTOR**

The Contractor shall, prior to start of any work awarded hereby, secure at Contractor's own expense all persons, employees and equipment required to perform the contract requirements.

Contractor will be held fully responsible for performance of any subcontractors.

5. **WARRANTIES**

Contractor shall warrant and represent that:

- a. it's work hereunder shall be of professional quality and performed consistent with generally accepted industry standards.
- b. there exists no actual or potential conflict of interest concerning the services to be performed under this agreement. Contractor represents that performance under this agreement does not require the breach of any agreement or obligation to keep in confidence the proprietary information of another party.

6. **INDEPENDENT CONTRACTOR**

No relationship of employer and employee is created by this contract, it being understood that Contractor is an independent contractor, and neither Contractor nor any of the persons performing services for Contractor pursuant to this contract, whether said person be member, partner, employee, subcontractor, or otherwise, will have any claim under this contract or otherwise against County for sick leave, vacation pay, retirement benefits, social security, workers' compensation, disability, unemployment insurance benefits, or employee benefits of any kind.

It is further understood and agreed by the parties hereto that, except as provided in this contract, Contractor in the performance of its obligation hereunder is subject to the control or direction of County merely as to the result to be accomplished by the services hereunder agreed to be rendered and performed and not as to the means and methods for accomplishing the results.

If, in the performance of this contract, any third persons are employed by Contractor, such persons will be entirely and exclusively under direction, supervision and control of Contractor. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging or any other terms of employment or requirements of law, will be determined by Contractor, and County will have no right or authority over such persons or the terms of such employment, except as provided in this contract.

The Contractor will comply with all of the provisions of the Worker's Compensation Insurance and Safety Acts of the State of California, the applicable provisions of Division 4 and 5 of the California Labor Code and all

amendments, thereto; and all similar State and Federal acts or laws applicable; and will indemnify and hold harmless the County of Ventura from and against all claims, demands, payments, suits, actions, proceedings and judgments of every nature and description, including attorney's fees and costs, presented, brought or recovered against the County of Ventura, for or on account of any liability under any of said Acts which may be incurred by reasons of any work to be performed under this Contract.

7. NON-ASSIGNABILITY

Contractor will not assign this Contract or any portion thereof, to a third party without the prior written consent of County, and any attempted assignment without such prior written consent will be null and void and will be cause, at County's sole and absolute discretion, for immediate termination of this Contract.

8. TERMINATION

The County shall be able to cancel the contract, without penalty to the County, as follows:

- a. County's obligation hereunder will be limited to the funds appropriated by the Board of Supervisors for this purpose for each fiscal year in which this contract is in effect. In the event that the Board of Supervisors fails to so appropriate said funds; County's obligation hereunder will terminate at the end of the fiscal year for which funds were appropriated or at the end of the contract term, whichever occurs first.
- b. The County may terminate this contract under the provisions of, "Rights and Remedies of County for Default" paragraph for cause.
- c. The County at its sole option may terminate this agreement upon thirty (30) days written notice with or without cause. In the event of termination under this paragraph, Contractor shall be paid for all work provided to the date of termination, as long as such work meets the terms and conditions of this agreement. On completion or termination of this agreement, County shall be entitled to immediate possession of and Contractor shall furnish all computations, correspondence and

other pertinent data gathered or computed by Contractor specifically for the services required hereunder prior to such termination.

Contractor hereby expressly waives any and all claims for damages or compensation arising under this Agreement except as set forth in this paragraph in the event of such termination.

This right of termination belonging to the County of Ventura may be exercised without prejudice to any other remedy, which it may be entitled at law or under this agreement.

Upon termination or other expiration of this contract, each party will assist the other party in the orderly termination of the contract and the transfer of all assets, tangible and intangible, as may facilitate the orderly, non-disrupted business continuation of each party.

9. **DEFAULT**

If Contractor defaults in the performance of any term or condition of this contract, Contractor must cure that default by a satisfactory performance within 10 days after service upon Contractor of written notice of the default. If Contractor fails to cure the default within that time, then County may terminate this contract without further notice.

The foregoing requirement for written notice and opportunity to cure does not apply with respect to paragraph 7 above.

10. **INDEMNIFICATION, HOLD HARMLESS AND WAIVER OF SUBROGATION**

All activities and/or work covered by this contract will be at the risk of Contractor alone. Contractor agrees to defend, indemnify, and save harmless the County of Ventura, including all of its boards, agencies, departments, officers, employees, agents and volunteers, against any and all claims, lawsuits, whether against Contractor, County or others, judgments, debts, demands and liability, including without limitation, those arising from injuries or death of persons and/or for damages to property, arising directly or indirectly out of the obligations herein described or undertaken or out of operations conducted or subsidized in whole or in part by Contractor, save and except claims or litigation arising through the sole negligence or wrongdoing and/or sole willful misconduct of County. Contractor agrees to waive all rights of subrogation against County for losses arising directly or indirectly from the activities and/or work covered by this contract.

11. **INSURANCE PROVISIONS**

A) CONTRACTOR, at its sole cost and expense, will obtain and maintain in full force during the term of this contract the following types of insurance:

- 1) Commercial General Liability "occurrence" coverage in the minimum amount of \$1,000,000 combined single limit (CSL) bodily injury & property damage each occurrence and \$2,000,000 aggregate, including personal injury, broad form property

damage, products/completed operations, broad form blanket contractual and \$100,000 fire legal liability.

- 2) Commercial Automobile Liability coverage in the minimum amount of \$500,000 CSL bodily injury & property damage, including owned, non-owned, and hired automobiles. Also to include Uninsured/Underinsured Motorists coverage in the minimum amount of \$100,000 when there are owned vehicles.

Personal Automobile Liability coverage, in the minimum amounts of \$100,000 per Person and \$300,000 each accident Bodily Injury and \$50,000 each Accident Property Damage for each vehicle to be operated in association with this contract that is not covered under Commercial Automobile Liability.

- 3) Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of CONTRACTOR and Employer's Liability in the minimum amount of \$1,000,000.
- B) All insurance required will be primary coverage as respects COUNTY and any insurance or self-insurance maintained by COUNTY will be excess of CONTRACTOR'S insurance coverage and will not contribute to it.
 - C) COUNTY is to be notified immediately if any aggregate insurance limit is exceeded. Additional coverage must be purchased to meet requirements.
 - D) The County of Ventura, Its Boards, Agencies, Departments, Offices, Employees, Agents, and Volunteers are to be named as Additional Insured as respects work done by CONTRACTOR under the terms of this contract on all policies required (except Workers' Compensation).
 - E) Contractor agrees to waive all rights of subrogation against the County of Ventura, Its Boards, Agencies, Departments, Officers, Employees, Agents and Volunteers for losses arising from work performed by Contractor under the terms of this contract.
 - F) Policies will not be canceled, non-renewed or reduced in scope of coverage until after sixty (60) days written notice has been given to the County of Ventura, Risk Management Division.
 - G) CONTRACTOR agrees to provide COUNTY with the following insurance documents on or before the effective date of this contract:
 1. Certificates of Insurance for all required coverage.
 2. Additional Insured endorsements.

3. Waiver of Subrogation endorsements (a.k.a.: Waiver of Transfer Rights of Recovery Against Others, Waiver of Our Right to Recover from Others)

Failure to provide these documents will be grounds for immediate termination or suspension of this contract.

12. **NON-DISCRIMINATION**

A. General.

No person will on the grounds of race, color, national origin, religious affiliation or non-affiliation, sex, age, handicap, disability, or political affiliation, be excluded from participation in, be denied the benefits, or be subjected to discrimination under this Contract.

B. Employment.

Contractor will insure equal employment opportunity based on objective standards of recruitment, selection, promotion, classification, compensation, performance evaluations, and management relations, for all employees under this Contract. Contractor's personnel policies will be made available to County upon request.

13. **SUBSTITUTION**

If particular people are identified in Exhibit A as working under this Contract, the Contractor will not assign others to work in their place without written permission from the County Purchasing Agent. Any substitution will be with a person of commensurate experience and knowledge.

14. **INVESTIGATION AND RESEARCH**

Contractor by investigation and research has acquired reasonable knowledge of all conditions affecting the work to be done and labor and material needed, and the execution of this Contract is to be based upon such investigation and research, and not upon any representation made by the County or any of its officers, agents or employees, except as provided herein.

15. **CONTRACT MONITORING**

The County will have the right to review the work being performed by the Contractor under this Contract at any time during Contractor's usual working hours. Review, checking, approval or other action by the County will not relieve Contractor of Contractor's responsibility for the thoroughness of the services to be provided hereunder. This Contract will be administered by Glenna Streed or her authorized representative.

16. **ADDENDA**

County may from time to time require changes in the scope of the services required hereunder. Such changes, including any increase or decrease in

the amount of Contractor's compensation which are mutually agreed upon by and between County and Contractor will be effective when incorporated in written amendments to this Contract.

17. **CONFLICT OF INTEREST**

Contractor covenants that Contractor presently has no interest, including, but not limited to, other projects or independent contracts, and will not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. Contractor further covenants that in the performance of this Contract no person having such interest will be employed or retained by Contractor under this contract.

18. **FORCE MAJEURE**

Except for defaults of subcontractors, neither party shall be responsible for delays or failures in performance resulting from acts beyond the control of the offending party.

Such acts shall include but shall not be limited to acts of God, fire, flood, earthquake, other natural disaster, nuclear accident, strike, lockout, riot, freight embargo, public regulated utility, or governmental statutes or regulations superimposed after the fact.

If a delay or failure in performance by the Contractor arises out of a default of its subcontractor, and if such default arises out of causes beyond the control of both the Contractor and subcontractor, and without the fault or negligence of either of them, the Contractor shall not be liable for damages of such delay or failure, unless the supplies or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Contractor to meet the required performance schedule.

19. **NON-EXCLUSIVITY**

The County reserves the right to contract with providers of similar services and/or equipment other than the Contractor when it is reasonably determined to be in the best interest of the County.

20. **CONFIDENTIALITY**

Any reports, information, data, statistics, forms, procedures, systems, studies and any other communication or form of knowledge given to or prepared or assembled by Contractor under this Contract which County requests in writing to be kept confidential, will not be made available to any individual or organization by Contractor without the prior written approval of the County except as authorized by law.

21. **NOTICES**

All notices required under this Contract will be made in writing and addressed or delivered as follows:

TO COUNTY: COUNTY OF VENTURA
 GENERAL SERVICES AGENCY
 PROCUREMENT SERVICES
 800 SOUTH VICTORIA AVENUE
 VENTURA, CALIFORNIA 93009-1080

TO CONTRACTOR-
 COMPUWAVE
 ATTN: BOB LANDMAN – GENERAL MANAGER
 1839 KNOLL DRIVE
 VENTURA, CA 93003

Either party may, by giving written notice in accordance with this paragraph, change the names or addresses of the persons of departments designated for receipt of future notices. When addressed in accordance with this paragraph and deposited in the United States mail, postage prepaid, notices will be deemed given on the third day following such deposit in the United States mail. In all other instances, notices will be deemed given at the time of actual delivery.

22. **MERGER CLAUSE**

This Contract along with the following documents, which are incorporated into this agreement by reference, hereto constitute the final expression of the agreement of the parties and supersedes any and all other contracts, either oral or written, between Contractor and the County of Ventura, with respect to the subject of this contract.

This contract contains all of the covenants and contracts between the parties with respect to the services required hereunder. Contractor acknowledges that no representations, inducements, promises or contracts have been made by or on behalf of County except those covenants and contracts embodied in this contract. No contract, statement, or promise not contained in this contract will be valid or binding.

This Agreement may not be altered, amended, or modified except by written instrument signed by the duly authorized representatives of both parties. In the event of an inconsistency in this Agreement, the inconsistency shall be resolved in the following order:

In the event of an inconsistency in this Agreement, the inconsistency shall be resolved in the following order:

1. This Agreement;
2. County of Ventura RFP #5500
3. Contractor's proposal dated July 2011

23. **GOVERNING LAW**

The validity of this contract and any of its terms or provisions, as well as the rights and duties of the parties under this contract, will be construed pursuant to and in accordance with the laws of the State of California.

24. **SEVERABILITY OF CONTRACT**

If any term of this contract is held by a court of competent jurisdiction to be void or unenforceable, the remainder of the contract terms will remain in full force and effect and will not be affected.

25. **CUMULATIVE REMEDIES**

The exercise or failure to exercise of legal rights and remedies by the County of Ventura in the event of any default or breach hereunder will not constitute a waiver or forfeiture of any other rights and remedies, and will be without prejudice to the enforcement of any other right or remedy available by law or authorized by this contract.

26. **COMPLIANCE WITH LAWS**

Each party to this contract will comply with all applicable laws.

27. **CONSTRUCTION OF COVENANTS AND CONDITIONS**

Each term and each provision of this contract will be construed to be both a covenant and a condition.

IN WITNESS WHEREOF the parties hereto have executed this Contract.

COUNTY OF VENTURA

Glenna Streed

Authorized Signature

Glenna Streed

Printed Name

Sr. Buyer

Title

12-30-11

Date

COMPUWAVE*

Bob Lanson

Authorized Signature

Bob Lanson

Printed Name

GENERAL MANAGER

Title

9/03/2012

Date

80-0068053

Tax Identification Number

COMPUWAVE*

Mohan Asnani

Authorized Signature

MOHAN ASNANI

Printed Name

CEO

Title

1/3/12

Date

* If a corporation, this Contract must be signed by two specific corporate officers.

The first signature must be either the (1) Chief Executive Officer, (2) Chairman of the Board, (3) President, or any (4) Vice President.

The second signature must be the (a) Secretary, an (b) Assistant Secretary, the (c) Chief Financial Officer, or any (d) Assistant Treasurer.

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company.

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 8

DATE: June 19, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

FROM: Rosemarie Gaglione
Public Works Director

Rosemarie Gaglione

SUBJECT: Approve Funding for Street Project Design.

CONTACT: Rosemarie Gaglione, Public Works Director
rosemarie.gaglione@oxnard.org, (805) 385-8055

RECOMMENDATION:

That City Council approve a budget appropriation for project design funding for residential and arterial street resurfacing projects and preventative maintenance projects in the amount of \$3,383,972.

BACKGROUND

On July 18, 2017, City Council received the recommendations included in the Street Maintenance Plan, which included the resurfacing schedule for arterial and residential streets and thin maintenance overlay (TMO) for residential neighborhoods that have water lines scheduled to be replaced. This work has been completed or is in process as shown on the attached 2017/2018 Street Resurfacing Schedule. On April 17, 2018, City Council approved the Fiscal Year 2018/2019 project list for Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account (RMRA) funding, including Rice Avenue that has a sewer line that needs to be replaced.

To continue moving forward, Council will need to approve the costs associated with the design and plan preparations for each of the upcoming projects. Once funding is approved, project numbers will be assigned and work will commence. The design process includes staff and consultant engineering services. The estimated design costs are shown below:

Approve Funding for Street Project Design

June 19, 2018

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<u>Residential Streets</u>	<u>Funding Source</u>	<u>Design Estimate</u>
Colonia Road	Lease Revenue Bond (314) & Water Operating (601)	\$99,000 \$66,000
La Colonia Phase II	Street Maintenance (105) & Water Operating (601)	\$306,000 \$204,000
Bryce Canyon South	Lease Revenue Bond (314) & Water Operating (601)	\$240,600 \$160,400
Cooper Road	State Gas Tax (SB1- 181) & Water Operating (601)	\$204,000 * \$136,000
Residential Resurfacing	Street Maintenance (105) & Water Operating (601)	\$224,400 * <u>\$149,600</u>
	Total:	\$1,790,000
<u>Arterial Streets</u>	<u>Funding Source</u>	<u>Design Estimate</u>
Channel Islands Blvd.	Street Maintenance (105)	\$481,000
Vineyard Avenue Phase II	Street Maintenance (105)	\$ 94,250
Rice Avenue	State Gas Tax (SB1- 181) & Wastewater Operating (611)	\$390,000 \$260,000
<u>Thin Maintenance Overlay</u>	<u>Funding Source</u>	<u>Design Estimate</u>
Phase II	Street Maintenance (105)	<u>\$ 123,500</u>
	Total:	\$1,348,750

In addition to the items mentioned above in the Street Maintenance Plan, there are additional Preventative Maintenance Projects which require design and plan preparation work. These projects include:

<u>Preventative Maintenance</u>	<u>Funding Source</u>	<u>Design Estimate</u>
Rose Avenue from Fifth Street to Pleasant Valley Road	Street Maintenance (105)	\$123,500 *
Five Points Northeast Neighborhood	Street Maintenance (105)	<u>\$121,722 *</u>
	Total:	\$245,222

* Projects to go into construction in FY 2019.

After the project designs are completed and plans are prepared, staff will determine how the projects will be grouped for advertisement and bidding. Staff will then return to Council with a recommendation to award a paving contract and for a funding appropriation.

STRATEGIC PRIORITIES

This item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to establish, preserve and improve the City's

Approve Funding for Street Project Design

June 19, 2018

Page 3

infrastructure and natural resources through effective planning, prioritization, and efficient use of available funding. This item supports the following goals and objectives:

Goal 4. Ensure proper construction and maintenance of infrastructure to provide maximum benefit with lowest life cycle cost following CIP plans.

Objective 4a. Implement CIP plans.

FINANCIAL IMPACT

Approval of this action would require a total appropriation of \$3,383,972 for design of the various projects in the breakout provided. These monies will be appropriated from the funds listed in the table below:

Project	Fund 105	Fund 181	Fund 314	Fund 601	Fund 611
Colonia Road – Project#183106			\$99,000	\$66,000	
La Colonia Phase II Project#183107	\$306,000			\$204,000	
Bryce Canyon South Project#183108			\$240,600	\$160,400	
Cooper Road Project#183109		\$204,000		\$136,000	
Residential Resurfacing Project#183110	\$224,400			\$149,600	
Channel Islands Blvd. Project#183111	\$481,000				
Vineyard Avenue Phase II Project#183112	\$94,250				
Rice Avenue Project#183113		\$390,000			\$260,000
Thin Maintenance Overlay Phase II Project#18IN06	\$123,500				
Rose Ave. from 5 th to Pleasant Valley Project#18IN02	\$123,500				
Five Points Northeast Neighborhood Project#18IN08	\$121,722				
Totals:	\$1,474,372	\$594,000	\$339,600	\$716,000	\$260,000

Fund 105 Street Maintenance Fund in the amount of:	\$1,474,372
181 State Gas Tax (SB1 funds) in the amount of:	\$ 594,000
Fund 314 Lease Revenue Bond Fund in the amount of:	\$ 339,600
Fund 601 Water Operating Fund in the amount of:	\$ 716,000
Fund 611 Wastewater Operating Fund in the amount of:	\$ 260,000

Total: \$3,383,972

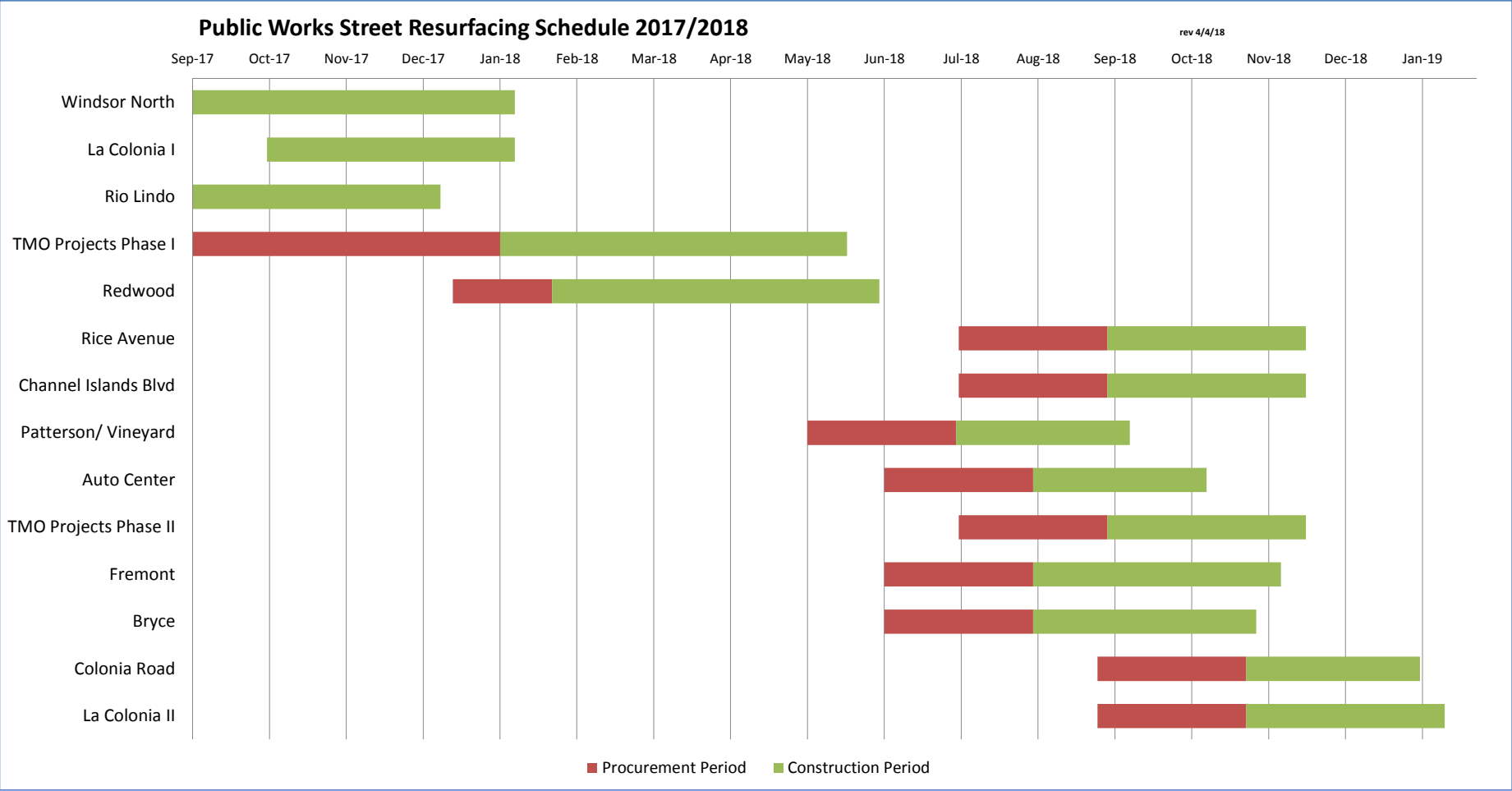
The estimated, unaudited fund balance for FY2018 is \$1.6 million for Fund 105 Street Maintenance, \$2.7 million for Fund 314 Lease Revenue Bond, \$25 million for Fund 601 Water Operating and \$21.2 million for Wastewater Operating. An estimated \$3.5 million is earmarked SB1 revenue will be appropriated in FY19 to Fund 181 State Gas Tax for the Rice Avenue and Cooper Road resurfacing projects.

Approve Funding for Street Project Design
June 19, 2018
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ATTACHMENTS:

Attachment A - Public Works 2017/2018 Street Projects Schedule

Attachment B- Budget Appropriation



REQUEST FOR BUDGET APPROPRIATION

Department: Public Works

Date: June 19, 2018

Project/Program

Manager: Rosemarie Gaglione

Phone: x5343 (Ashley)

Reason for Appropriation:

Appropriate funding for in-house design and consulting engineering services for various street resurfacing and preventative maintenance projects following the Street Maintenance Plan approved by Council in July 2017 and projects approved for Gas Tax SB1 funds approved by Council in April 2018.

Accounts and Descriptions

AMOUNT

Fund: Street Maintenance Fund (105)

Expenditures/Transfers Out

Project #183107 La Colonia PhII Street Resurf

105-3015-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	76,500
105-3015-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	229,500

Project #183110 Residential Street Resurf- Various

105-3015-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	56,100
105-3015-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	168,300

Project #183111 Channel Islands Blvd Street Resurf

105-3015-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	111,000
105-3015-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	370,000

Project #183112 Vineyard Ave PhII Street Resurf

105-3015-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	21,750
105-3015-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	72,500

Project #18IN06 Thin Maint. Overlay PhII

105-3015-803.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	28,500
105-3015-803.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	95,000

Project #18IN02 Rose Ave Fr 5th to Pleasant Valley Resurf

105-3015-803.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	28,500
105-3015-803.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	95,000

Project #18IN08 Vineyard Ave PhII Street Resurf

105-3015-803.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	28,090
105-3015-803.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	93,632

Sub-total Expenditures	1,474,372
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Net Change to Fund Balance	(1,474,372)
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Fund: State Gas Tax Fund (181)

Expenditures/Transfers Out

Project #183109 Cooper Road Street Resurf

181-3015-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	51,000
181-3015-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	153,000

Project #183113 Rice Avenue Street Resurf

181-3015-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	97,500
181-3015-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	292,500

Sub-total Expenditures	594,000
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BA# (Finance Use Only)

BA DOC.# (Finance)

Rev

DOES NOT REQUIRES CITY COUNCIL AUTHORIZATION

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Net Change to Fund Balance (594,000)

Fund: Lease Revenue Bond Fund (314)

Expenditures/Transfers Out

Project #183106 Colonia Road Street Resurf

314-3015-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	24,750
314-3015-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	74,250

Project #183108 Bryce Canyon South Street Resurf

314-3015-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	60,150
314-3015-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	180,450

Sub-total Expenditures	339,600
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Net Change to Fund Balance (339,600)

Fund: Water Operating Fund (601)

Expenditures/Transfers Out

Project #183106 Colonia Road Street Resurf

601-6551-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	16,500
601-6551-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	49,500

Project #183107 La Colonia PhII Street Resurf

601-6551-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	51,000
601-6551-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	153,000

Project #183108 Bryce Canyon South Street Resurf

601-6551-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	40,100
601-6551-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	120,300

Project #183109 Cooper Road Street Resurf

601-6551-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	34,000
601-6551-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	102,000

Project #183110 Residential Street Resurf- Various

601-6551-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	37,400
601-6551-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	112,200

Sub-total Expenditures	716,000
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Net Change to Fund Balance (716,000)

Fund: Wastewater Operating Fund- Collection (611)

Expenditures/Transfers Out

Project #183113 Rice Avenue Street Resurf

611-6631-826.82-09	CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONTRA	65,000
611-6631-826.84-51	OTHER SERVICES / SERVICES FROM OTHER PROG	195,000

Sub-total Expenditures	260,000
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Net Change to Fund Balance (260,000)

Net Appropriation Change 3,383,972

Approvals

Department Director _____

BA# (Finance Use Only) _____

BA DOC.# (Finance) _____

Rev _____

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Chief Financial Officer _____

City Manager _____

BA# (Finance Use Only) _____

BA DOC.# (Finance) _____

Rev# _____

DOES NOT REQUIRES CITY COUNCIL AUTHORIZATION



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Public Hearing

AGENDA ITEM NO.: 1

DATE: June 19, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

FROM: Jim Throop
Chief Financial Officer

Jim Throop

SUBJECT: Levy of Fiscal Year 2018-19 Assessments in Mandalay Beach Maintenance District (MAD 4). (5/5/5)

CONTACT: Jim Throop, Chief Financial Officer
Jim.Throop@oxnard.org, (805) 385-7475

RECOMMENDATION:

That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2018-2019 assessments for the Mandalay Beach Maintenance District.
2. Adopt a resolution fixing the special assessments in the Mandalay Beach Maintenance District for Fiscal Year 2018-2019.

BACKGROUND

On November 22, 1983, the Mandalay Beach Maintenance District ("District") was formed pursuant to the Improvement Act of 1911, in order to recover the cost of the City's maintenance of a 36-acre beach area, plus landscaping on public rights-of-way within Tract No. 2923. The formation of the District was required as a condition to development imposed by the Coastal Commission and as a provision of a development agreement with the City. The assessments are exempt from Article XIII D of the California Constitution by reason of Section 5 thereof. The City's responsibility to maintain the above-mentioned areas became effective on July 1, 1986. On July 5, 1988, City Council adopted Resolution No. 9,500, which shifted the bulk of the District's beach maintenance costs from residents of The Colony to the Mandalay Beach Resort Hotel. The total assessment levy for Fiscal Year 2018-2019 is unchanged from Fiscal Year 2017-

Resolution to Levy the Fiscal Year 2018-19 Assessments in Mandalay Beach MAD 4 (5/5/5)

June 19, 2018

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2018 at \$39,446, and is computed as follows:

1. LANDSCAPE MAINTENANCE

The District maintains 66,660 square feet of public landscaping. This includes landscape areas along Falkirk Avenue, Harbor Boulevard, Mandalay Beach Road, Costa del Oro, and the bikeway/greenbelt along the southerly property line. The City's recommended budget for landscaping maintenance costs for Fiscal Year 2018-2019 is \$21,346. Based on an agreement between the residential developers and the Mandalay Beach Resort Hotel executed in February 1984, 75.4 percent of the \$21,346 cost is allocated to The Colony residential development (\$16,095), and 24.6 percent to the Hotel (\$5,251).

2. BEACH MAINTENANCE

Prior agreements between the City and the developers, based on the relative length of beach area fronting the hotel and the public beach park property, call for the District to bear 60 percent of the beach maintenance cost. Of this cost, based on Resolution 9,500, 75.4 percent is paid by the Hotel and 24.6 percent is paid by The Colony. The remaining 40 percent is borne by the City as part of the total operating cost of the Oxnard Beach Park. The annual beach maintenance cost is as follows:

	<u>District</u>	<u>City</u>
Annual Cleaning Costs	\$30,092	\$30,092
Percent Share	<u>x 60%</u>	<u>x40%</u>
FY 17-18 District and City Costs	\$18,055	<u>\$12,037</u>
County Collection Fee	\$45	
Districts Total Beach Maintenance Cost	<u>\$18,100</u>	
Hotel's portion (75.4%)	\$13,647	
Colony's portion (24.6%)	<u>\$4,453</u>	
District's Total Beach Maintenance Cost	\$18,100	

The cost to the District for both landscaping (\$21,346) and beach maintenance (\$18,100) is \$39,446.

3. CONCLUSION

The Hotel property owner, which occupies assessor's parcel number 191-0-380-105, will be assessed \$18,898 (24.6%, or \$5,251, for landscape maintenance and 75.4%, or \$13,647, for beach maintenance).

The Colony, whose individual parcel numbers are shown in Attachment B, will be assessed \$20,548 (75.4%, or \$16,095, for landscape maintenance and 24.6%, or \$4,453, for beach maintenance). The 440 individual property owners within The Colony will each be assessed \$46.70 for Fiscal Year 2018-2019, which is equal to the assessments for Fiscal Year 2017-2018.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

The City will assess property owners in Fiscal Year 2018-2019 to pay landscape maintenance costs and 60 percent of beach maintenance costs for the Mandalay Beach Maintenance District Fund 125. The City's portion of the beach maintenance, 40 percent equaling \$12,037, is included in the Fiscal Year 2018-2019 budget.

ATTACHMENTS:

Attachment A: Resolution Approving Levy of MAD 4

Attachment B: MAD 4 Assessment Roll

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
LEVYING A SPECIAL ASSESSMENT TAX FOR FISCAL YEAR 2018-2019
WITHIN THE MANDALAY BEACH MAINTENANCES DISTRICT

WHEREAS, by Resolution No. 8586, adopted November 22, 1983, the City Council formed the Mandalay Beach Maintenance District ("the District") pursuant to the maintenance district provisions of the Improvement Act of 1911 (Streets and Highways Code section 5820 et. seq.); and;

WHEREAS, formation of the District was required as a condition to development imposed by the California Coastal Commission and also as part of a development agreement between the City and the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, the City Council is required by Streets and Highways Code section 5830 to estimate the cost of maintaining and operating the improvements within the District, to decide whether the cost of such maintenance and operation shall be borne wholly or partially by the District, and to levy a special assessment tax within the District sufficient to raise the money to pay for such cost; and

WHEREAS, the City Council wishes to levy such assessments for FY 2018-2019 in an amount sufficient to cover all of the expense of maintaining the landscaping and to cover 60% of the expense of maintaining the beach area, with the City paying the remaining 40% of the latter expense; and

WHEREAS, assessments were levied in the District in Fiscal Year 2017-2018, and such assessments are not proposed to increase in Fiscal Year 2018-2019; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water, flood control, drainage systems and vector control, inasmuch as the beach is public right of way that serves much as a street, manages water and is part of the flood control and drainage systems in the District, and the landscaping is located in or adjacent to sidewalks, streets and other public rights of way and maintenance of the landscaping involves irrigation and vector control; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof; and

WHEREAS, a description of the improvements and the proposed special assessment taxes on real property in the district is contained in the agenda report dated June 5, 2018 on file with the City Clerk ("the agenda report").

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council estimates the cost of maintaining and operating the improvements within the District for Fiscal Year 2018-2019 at \$51,483, with \$39,446 to be paid from

assessments and \$12,037 to be paid by the City, as more particularly set out in the agenda report. The \$39,446 is allocated as follows:

100% of landscape maintenance costs	\$21,346
60% of beach maintenance costs	<u>18,100</u>
Total	\$39,446

2. The \$39,446 is apportioned among the property owners within the District, as follows:

- 24.6% of landscape maintenance costs to hotel parcel (APN #191-0-380-105)
- 75.4% of landscape maintenance costs to Colony condominium parcels (440 APNs)
- 24.6% of beach maintenance costs to Colony condominium parcels (440 APNs)
- 75.4% of beach maintenance costs to hotel parcel (APN #191-0-380-105)

3. The City Council levies a special assessment tax for FY 2018-2019 on the real property in the District as follows and attached herein:

APN #191-0-380-105	\$18,898
\$46.70 on each of 440 Colony APNs	\$20,548

4. In accordance with Government Code section 36936.1, the City Clerk is instructed to cause this resolution to be published one time in a newspaper of general circulation within the City within 15 days after adoption.

5. In accordance with Government Code section 53901, the City Clerk is instructed to file with the Ventura County Auditor within 60 days from July 1, 2018 a certified copy of this resolution.

PASSED AND ADOPTED THIS 19th day of June 2018, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Tim Flynn, Mayor

ATTEST:

APPROVED AS TO FORM:

Michelle Ascencion, City Clerk

Stephen M. Fischer, City Attorney

CITY OF OXNARD
MANDALAY BEACH MAINTENANCE DISTRICT
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
191-0-380-105	2101 MANDALAY BEACH RD	\$18,898.00
191-0-390-015	2202 MARTINIQUE LN	46.70
191-0-390-025	2200 MARTINIQUE LN	46.70
191-0-390-035	2216 MARTINIQUE LN	46.70
191-0-390-045	2214 MARTINIQUE LN	46.70
191-0-390-055	2212 MARTINIQUE LN	46.70
191-0-390-065	2210 MARTINIQUE LN	46.70
191-0-390-075	2206 MARTINIQUE LN	46.70
191-0-390-085	2204 MARTINIQUE LN	46.70
191-0-390-095	2270 MARTINIQUE LN	46.70
191-0-390-105	2272 MARTINIQUE LN	46.70
191-0-390-115	2274 MARTINIQUE LN	46.70
191-0-390-125	2276 MARTINIQUE LN	46.70
191-0-390-135	2260 MARTINIQUE LN	46.70
191-0-390-145	2262 MARTINIQUE LN	46.70
191-0-390-155	2264 MARTINIQUE LN	46.70
191-0-390-165	2266 MARTINIQUE LN	46.70
191-0-390-175	2244 MARTINIQUE LN	46.70
191-0-390-185	2246 MARTINIQUE LN	46.70
191-0-390-195	2250 MARTINIQUE LN	46.70
191-0-390-205	2252 MARTINIQUE LN	46.70
191-0-390-215	2254 MARTINIQUE LN	46.70
191-0-390-225	2256 MARTINIQUE LN	46.70
191-0-390-235	2240 MARTINIQUE LN	46.70
191-0-390-245	2242 MARTINIQUE LN	46.70
191-0-390-255	2220 MARTINIQUE LN	46.70
191-0-390-265	2222 MARTINIQUE LN	46.70
191-0-390-275	2224 MARTINIQUE LN	46.70
191-0-390-285	2226 MARTINIQUE LN	46.70
191-0-390-295	2230 MARTINIQUE LN	46.70
191-0-390-305	2232 MARTINIQUE LN	46.70
191-0-390-315	2234 MARTINIQUE LN	46.70
191-0-390-325	2236 MARTINIQUE LN	46.70
191-0-390-335	2327 MARTINIQUE LN	46.70
191-0-390-345	2325 MARTINIQUE LN	46.70
191-0-390-355	2321 MARTINIQUE LN	46.70
191-0-390-365	2323 MARTINIQUE LN	46.70
191-0-390-375	2341 MARTINIQUE LN	46.70
191-0-390-385	2343 MARTINIQUE LN	46.70
191-0-390-395	2347 MARTINIQUE LN	46.70
191-0-390-405	2345 MARTINIQUE LN	46.70

CITY OF OXNARD
MANDALAY BEACH MAINTENANCE DISTRICT
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
191-0-390-415	2357 MARTINIQUE LN	46.70
191-0-390-425	2355 MARTINIQUE LN	46.70
191-0-390-435	2353 MARTINIQUE LN	46.70
191-0-390-445	2351 MARTINIQUE LN	46.70
191-0-390-455	2367 MARTINIQUE LN	46.70
191-0-390-465	2365 MARTINIQUE LN	46.70
191-0-390-475	2363 MARTINIQUE LN	46.70
191-0-390-485	2361 MARTINIQUE LN	46.70
191-0-390-495	2377 MARTINIQUE LN	46.70
191-0-390-505	2375 MARTINIQUE LN	46.70
191-0-390-515	2373 MARTINIQUE LN	46.70
191-0-390-525	2371 MARTINIQUE LN	46.70
191-0-390-535	2387 MARTINIQUE LN	46.70
191-0-390-545	2385 MARTINIQUE LN	46.70
191-0-390-555	2383 MARTINIQUE LN	46.70
191-0-390-565	2381 MARTINIQUE LN	46.70
191-0-390-575	2382 VINA DEL MAR	46.70
191-0-390-585	2380 VINA DEL MAR	46.70
191-0-390-595	2376 VINA DEL MAR	46.70
191-0-390-605	2374 VINA DEL MAR	46.70
191-0-390-615	2372 VINA DEL MAR	46.70
191-0-390-625	2370 VINA DEL MAR	46.70
191-0-390-635	2386 MARTINIQUE LN	46.70
191-0-390-645	2384 MARTINIQUE LN	46.70
191-0-390-655	2275 MARTINIQUE LN	46.70
191-0-390-665	2277 MARTINIQUE LN	46.70
191-0-390-675	2281 MARTINIQUE LN	46.70
191-0-390-685	2283 MARTINIQUE LN	46.70
191-0-390-695	2285 MARTINIQUE LN	46.70
191-0-390-705	2287 MARTINIQUE LN	46.70
191-0-390-715	2271 MARTINIQUE LN	46.70
191-0-390-725	2273 MARTINIQUE LN	46.70
191-0-390-735	2317 MARTINIQUE LN	46.70
191-0-390-745	2315 MARTINIQUE LN	46.70
191-0-390-755	2313 MARTINIQUE LN	46.70
191-0-390-765	2311 MARTINIQUE LN	46.70
191-0-390-775	2307 MARTINIQUE LN	46.70
191-0-390-785	2305 MARTINIQUE LN	46.70
191-0-390-795	2303 MARTINIQUE LN	46.70
191-0-390-805	2301 MARTINIQUE LN	46.70
191-0-390-815	2221 MARTINIQUE LN	46.70

CITY OF OXNARD
MANDALAY BEACH MAINTENANCE DISTRICT
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
191-0-390-825	2223 MARTINIQUE LN	46.70
191-0-390-835	2225 MARTINIQUE LN	46.70
191-0-390-845	2227 MARTINIQUE LN	46.70
191-0-390-855	2231 MARTINIQUE LN	46.70
191-0-390-865	2233 MARTINIQUE LN	46.70
191-0-390-875	2235 MARTINIQUE LN	46.70
191-0-390-885	2237 MARTINIQUE LN	46.70
191-0-390-895	2243 MARTINIQUE LN	46.70
191-0-390-905	2241 MARTINIQUE LN	46.70
191-0-390-915	2257 MARTINIQUE LN	46.70
191-0-390-925	2255 MARTINIQUE LN	46.70
191-0-390-935	2261 MARTINIQUE LN	46.70
191-0-390-945	2263 MARTINIQUE LN	46.70
191-0-390-955	2267 MARTINIQUE LN	46.70
191-0-390-965	2265 MARTINIQUE LN	46.70
191-0-390-975	2355 VINA DEL MAR	46.70
191-0-390-985	2353 VINA DEL MAR	46.70
191-0-400-015	2351 VINA DEL MAR	46.70
191-0-400-025	2345 VINA DEL MAR	46.70
191-0-400-035	2343 VINA DEL MAR	46.70
191-0-400-045	2341 VINA DEL MAR	46.70
191-0-400-055	2339 VINA DEL MAR	46.70
191-0-400-065	2337 VINA DEL MAR	46.70
191-0-400-075	2335 VINA DEL MAR	46.70
191-0-400-085	2333 VINA DEL MAR	46.70
191-0-400-095	2331 VINA DEL MAR	46.70
191-0-400-105	2325 VINA DEL MAR	46.70
191-0-400-115	2323 VINA DEL MAR	46.70
191-0-400-125	2321 VINA DEL MAR	46.70
191-0-400-135	2317 VINA DEL MAR	46.70
191-0-400-145	2315 VINA DEL MAR	46.70
191-0-400-155	2313 VINA DEL MAR	46.70
191-0-400-165	2311 VINA DEL MAR	46.70
191-0-400-175	2305 VINA DEL MAR	46.70
191-0-400-185	2303 VINA DEL MAR	46.70
191-0-400-195	2301 VINA DEL MAR	46.70
191-0-400-205	2227 VINA DEL MAR	46.70
191-0-400-215	2225 VINA DEL MAR	46.70
191-0-400-225	2223 VINA DEL MAR	46.70
191-0-400-235	2221 VINA DEL MAR	46.70
191-0-400-245	2215 VINA DEL MAR	46.70

CITY OF OXNARD
MANDALAY BEACH MAINTENANCE DISTRICT
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
191-0-400-255	2213 VINA DEL MAR	46.70
191-0-400-265	2211 VINA DEL MAR	46.70
191-0-400-275	2205 VINA DEL MAR	46.70
191-0-400-285	2203 VINA DEL MAR	46.70
191-0-400-295	2200 VINA DEL MAR	46.70
191-0-400-305	2202 VINA DEL MAR	46.70
191-0-400-315	2204 VINA DEL MAR	46.70
191-0-400-325	2206 VINA DEL MAR	46.70
191-0-400-335	2208 VINA DEL MAR	46.70
191-0-400-345	2220 CANNES SQ	46.70
191-0-400-355	2222 CANNES SQ	46.70
191-0-400-365	2224 CANNES SQ	46.70
191-0-400-375	2226 CANNES SQ	46.70
191-0-400-385	2230 CANNES SQ	46.70
191-0-400-395	2232 CANNES SQ	46.70
191-0-400-405	2234 CANNES SQ	46.70
191-0-400-415	2236 CANNES SQ	46.70
191-0-400-425	2364 VINA DEL MAR	46.70
191-0-400-435	2362 VINA DEL MAR	46.70
191-0-400-445	2360 VINA DEL MAR	46.70
191-0-400-455	2354 VINA DEL MAR	46.70
191-0-400-465	2352 VINA DEL MAR	46.70
191-0-400-475	2350 VINA DEL MAR	46.70
191-0-400-485	2336 VINA DEL MAR	46.70
191-0-400-495	2334 VINA DEL MAR	46.70
191-0-400-505	2332 VINA DEL MAR	46.70
191-0-400-515	2330 VINA DEL MAR	46.70
191-0-400-525	2246 CANNES SQ	46.70
191-0-400-535	2244 CANNES SQ	46.70
191-0-400-545	2242 CANNES SQ	46.70
191-0-400-555	2240 CANNES SQ	46.70
191-0-400-565	2214 CANNES SQ	46.70
191-0-400-575	2212 CANNES SQ	46.70
191-0-400-585	2210 CANNES SQ	46.70
191-0-400-595	2245 MARTINIQUE LN	46.70
191-0-400-605	2247 MARTINIQUE LN	46.70
191-0-400-615	2251 MARTINIQUE LN	46.70
191-0-400-625	2253 MARTINIQUE LN	46.70
191-0-410-015	2121 VINA DEL MAR	46.70
191-0-410-025	2123 VINA DEL MAR	46.70
191-0-410-035	2125 VINA DEL MAR	46.70

**CITY OF OXNARD
MANDALAY BEACH MAINTENANCE DISTRICT
FISCAL YEAR 2018/19 ASSESSMENT ROLL**

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
191-0-410-045	2127 VINA DEL MAR	46.70
191-0-410-055	2201 VINA DEL MAR	46.70
191-0-410-065	2183 MARTINIQUE LN	46.70
191-0-410-075	2181 MARTINIQUE LN	46.70
191-0-410-085	2187 MARTINIQUE LN	46.70
191-0-410-095	2185 MARTINIQUE LN	46.70
191-0-410-105	2175 MARTINIQUE LN	46.70
191-0-410-115	2177 MARTINIQUE LN	46.70
191-0-410-125	2173 MARTINIQUE LN	46.70
191-0-410-135	2171 MARTINIQUE LN	46.70
191-0-410-145	2121 MARTINIQUE LN	46.70
191-0-410-155	2123 MARTINIQUE LN	46.70
191-0-410-165	2127 MARTINIQUE LN	46.70
191-0-410-175	2125 MARTINIQUE LN	46.70
191-0-410-185	2131 MARTINIQUE LN	46.70
191-0-410-195	2133 MARTINIQUE LN	46.70
191-0-410-205	2135 MARTINIQUE LN	46.70
191-0-410-215	2137 MARTINIQUE LN	46.70
191-0-410-225	2141 MARTINIQUE LN	46.70
191-0-410-235	2143 MARTINIQUE LN	46.70
191-0-410-245	2145 MARTINIQUE LN	46.70
191-0-410-255	2147 MARTINIQUE LN	46.70
191-0-410-265	2165 MARTINIQUE LN	46.70
191-0-410-275	2167 MARTINIQUE LN	46.70
191-0-410-285	2151 MARTINIQUE LN	46.70
191-0-410-295	2153 MARTINIQUE LN	46.70
191-0-410-305	2155 MARTINIQUE LN	46.70
191-0-410-315	2157 MARTINIQUE LN	46.70
191-0-410-325	2161 MARTINIQUE LN	46.70
191-0-410-335	2163 MARTINIQUE LN	46.70
191-0-410-345	2101 MARTINIQUE ST	46.70
191-0-410-355	2103 MARTINIQUE LN	46.70
191-0-410-365	2105 MARTINIQUE ST	46.70
191-0-410-375	2107 MARTINIQUE ST	46.70
191-0-410-385	2111 MARTINIQUE ST	46.70
191-0-410-395	2113 MARTINIQUE ST	46.70
191-0-410-405	2115 MARTINIQUE LN	46.70
191-0-410-415	2117 MARTINIQUE LN	46.70
191-0-410-425	2110 VINA DEL MAR ST	46.70
191-0-410-435	2112 VINA DEL MAR ST	46.70
191-0-410-445	2114 VINA DEL MAR ST	46.70

**CITY OF OXNARD
MANDALAY BEACH MAINTENANCE DISTRICT
FISCAL YEAR 2018/19 ASSESSMENT ROLL**

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
191-0-410-455	2116 VINA DEL MAR ST	46.70
191-0-410-465	2120 VINA DEL MAR ST	46.70
191-0-410-475	2122 VINA DEL MAR ST	46.70
191-0-410-485	2124 VINA DEL MAR ST	46.70
191-0-430-015	4504 ANTIGUA WAY	46.70
191-0-430-025	4506 ANTIGUA WAY	46.70
191-0-430-035	4510 ANTIGUA WAY	46.70
191-0-430-045	4512 ANTIGUA WAY	46.70
191-0-430-055	4514 ANTIGUA WAY	46.70
191-0-430-065	4516 ANTIGUA WAY	46.70
191-0-430-075	4500 ANTIGUA WAY	46.70
191-0-430-085	4502 ANTIGUA WAY	46.70
191-0-430-095	4496 ANTIGUA WAY	46.70
191-0-430-105	4494 ANTIGUA WAY	46.70
191-0-430-115	4492 ANTIGUA WAY	46.70
191-0-430-125	4490 ANTIGUA WAY	46.70
191-0-430-135	4486 ANTIGUA WAY	46.70
191-0-430-145	4484 ANTIGUA WAY	46.70
191-0-430-155	4482 ANTIGUA WAY	46.70
191-0-430-165	4480 ANTIGUA WAY	46.70
191-0-430-175	4475 ANTIGUA WAY	46.70
191-0-430-185	4477 ANTIGUA WAY	46.70
191-0-430-195	4471 ANTIGUA WAY	46.70
191-0-430-205	4473 ANTIGUA WAY	46.70
191-0-430-215	4476 ANTIGUA WAY	46.70
191-0-430-225	4474 ANTIGUA WAY	46.70
191-0-430-235	4472 ANTIGUA WAY	46.70
191-0-430-245	4470 ANTIGUA WAY	46.70
191-0-430-255	4466 ANTIGUA WAY	46.70
191-0-430-265	4464 ANTIGUA WAY	46.70
191-0-430-275	4462 ANTIGUA WAY	46.70
191-0-430-285	4460 ANTIGUA WAY	46.70
191-0-430-295	4444 ANTIGUA WAY	46.70
191-0-430-305	4446 ANTIGUA WAY	46.70
191-0-430-315	4450 ANTIGUA WAY	46.70
191-0-430-325	4452 ANTIGUA WAY	46.70
191-0-430-335	4454 ANTIGUA WAY	46.70
191-0-430-345	4456 ANTIGUA WAY	46.70
191-0-430-355	4440 ANTIGUA WAY	46.70
191-0-430-365	4442 ANTIGUA WAY	46.70
191-0-430-375	4434 ANTIGUA WAY	46.70

**CITY OF OXNARD
MANDALAY BEACH MAINTENANCE DISTRICT
FISCAL YEAR 2018/19 ASSESSMENT ROLL**

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
191-0-430-385	4436 ANTIGUA WAY	46.70
191-0-430-395	4432 ANTIGUA WAY	46.70
191-0-430-405	4430 ANTIGUA WAY	46.70
191-0-430-415	4455 ANTIGUA WAY	46.70
191-0-430-425	4457 ANTIGUA WAY	46.70
191-0-430-435	4461 ANTIGUA WAY	46.70
191-0-430-445	4463 ANTIGUA WAY	46.70
191-0-430-455	4465 ANTIGUA WAY	46.70
191-0-430-465	4467 ANTIGUA WAY	46.70
191-0-430-475	4451 ANTIGUA WAY	46.70
191-0-430-485	4453 ANTIGUA WAY	46.70
191-0-430-495	4445 ANTIGUA WAY	46.70
191-0-430-505	4447 ANTIGUA WAY	46.70
191-0-430-515	4443 ANTIGUA WAY	46.70
191-0-430-525	4441 ANTIGUA WAY	46.70
191-0-430-535	4433 ANTIGUA WAY	46.70
191-0-430-545	4431 ANTIGUA WAY	46.70
191-0-430-555	4427 ANTIGUA WAY	46.70
191-0-430-565	4425 ANTIGUA WAY	46.70
191-0-430-575	4423 ANTIGUA WAY	46.70
191-0-430-585	4421 ANTIGUA WAY	46.70
191-0-430-595	4437 ANTIGUA WAY	46.70
191-0-430-605	4435 ANTIGUA WAY	46.70
191-0-430-615	4413 ANTIGUA WAY	46.70
191-0-430-625	4411 ANTIGUA WAY	46.70
191-0-430-635	4407 ANTIGUA WAY	46.70
191-0-430-645	4405 ANTIGUA WAY	46.70
191-0-430-655	4403 ANTIGUA WAY	46.70
191-0-430-665	4401 ANTIGUA WAY	46.70
191-0-430-675	4417 ANTIGUA WAY	46.70
191-0-430-685	4415 ANTIGUA WAY	46.70
191-0-430-695	4481 ANTIGUA WAY	46.70
191-0-430-705	4487 ANTIGUA WAY	46.70
191-0-430-715	4483 ANTIGUA WAY	46.70
191-0-430-725	4485 ANTIGUA WAY	46.70
191-0-440-015	2065 MAJORCA DR	46.70
191-0-440-025	2067 MAJORCA DR	46.70
191-0-440-035	2063 MAJORCA DR	46.70
191-0-440-045	2061 MAJORCA DR	46.70
191-0-440-055	2055 MAJORCA DR	46.70
191-0-440-065	2057 MAJORCA DR	46.70

**CITY OF OXNARD
MANDALAY BEACH MAINTENANCE DISTRICT
FISCAL YEAR 2018/19 ASSESSMENT ROLL**

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
191-0-440-075	2053 MAJORCA DR	46.70
191-0-440-085	2051 MAJORCA DR	46.70
191-0-440-095	2013 MAJORCA DR	46.70
191-0-440-105	2011 MAJORCA DR	46.70
191-0-440-115	2005 MAJORCA DR	46.70
191-0-440-125	2007 MAJORCA DR	46.70
191-0-440-135	2003 MAJORCA DR	46.70
191-0-440-145	2001 MAJORCA DR	46.70
191-0-440-155	2015 MAJORCA DR	46.70
191-0-440-165	2017 MAJORCA DR	46.70
191-0-440-175	2023 MAJORCA DR	46.70
191-0-440-185	2021 MAJORCA DR	46.70
191-0-440-195	2025 MAJORCA DR	46.70
191-0-440-205	2027 MAJORCA DR	46.70
191-0-440-215	2033 MAJORCA DR	46.70
191-0-440-225	2031 MAJORCA DR	46.70
191-0-440-235	2035 MAJORCA DR	46.70
191-0-440-245	2037 MAJORCA DR	46.70
191-0-440-255	2043 MAJORCA DR	46.70
191-0-440-265	2041 MAJORCA DR	46.70
191-0-440-275	2047 MAJORCA DR	46.70
191-0-440-285	2045 MAJORCA DR	46.70
191-0-440-295	1965 MAJORCA DR	46.70
191-0-440-305	1967 MAJORCA DR	46.70
191-0-440-315	1973 MAJORCA DR	46.70
191-0-440-325	1971 MAJORCA DR	46.70
191-0-440-335	1975 MAJORCA DR	46.70
191-0-440-345	1977 MAJORCA DR	46.70
191-0-440-355	1963 MAJORCA DR	46.70
191-0-440-365	1961 MAJORCA DR	46.70
191-0-440-375	1955 MAJORCA DR	46.70
191-0-440-385	1957 MAJORCA DR	46.70
191-0-440-395	1953 MAJORCA DR	46.70
191-0-440-405	1951 MAJORCA DR	46.70
191-0-440-415	1945 MAJORCA DR	46.70
191-0-440-425	1947 MAJORCA DR	46.70
191-0-440-435	1943 MAJORCA DR	46.70
191-0-440-445	1941 MAJORCA DR	46.70
191-0-440-455	1933 MAJORCA DR	46.70
191-0-440-465	1931 MAJORCA DR	46.70
191-0-440-475	1937 MAJORCA DR	46.70

**CITY OF OXNARD
MANDALAY BEACH MAINTENANCE DISTRICT
FISCAL YEAR 2018/19 ASSESSMENT ROLL**

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
191-0-440-485	1935 MAJORCA DR	46.70
191-0-440-495	1923 MAJORCA DR	46.70
191-0-440-505	1921 MAJORCA DR	46.70
191-0-440-515	1927 MAJORCA DR	46.70
191-0-440-525	1925 MAJORCA DR	46.70
191-0-440-535	1913 MAJORCA DR	46.70
191-0-440-545	1911 MAJORCA DR	46.70
191-0-440-555	1915 MAJORCA DR	46.70
191-0-440-565	1917 MAJORCA DR	46.70
191-0-440-575	1903 MAJORCA DR	46.70
191-0-440-585	1901 MAJORCA DR	46.70
191-0-440-595	1905 MAJORCA DR	46.70
191-0-440-605	1907 MAJORCA DR	46.70
191-0-440-615	1902 MAJORCA DR	46.70
191-0-440-625	1906 MAJORCA DR	46.70
191-0-440-635	1912 MAJORCA DR	46.70
191-0-440-645	1900 MAJORCA DR	46.70
191-0-440-655	1904 MAJORCA DR	46.70
191-0-440-665	1910 MAJORCA DR	46.70
191-0-440-675	1914 MAJORCA DR	46.70
191-0-440-685	1916 MAJORCA DR	46.70
191-0-450-015	1983 SAN SEBASTIAN DR	46.70
191-0-450-025	1981 SAN SEBASTIAN DR	46.70
191-0-450-035	1985 SAN SEBASTIAN DR	46.70
191-0-450-045	1987 SAN SEBASTIAN DR	46.70
191-0-450-055	2013 SAN SEBASTIAN DR	46.70
191-0-450-065	2011 SAN SEBASTIAN DR	46.70
191-0-450-075	2015 SAN SEBASTIAN DR	46.70
191-0-450-085	2017 SAN SEBASTIAN DR	46.70
191-0-450-095	2023 SAN SEBASTIAN DR	46.70
191-0-450-105	2021 SAN SEBASTIAN DR	46.70
191-0-450-115	2025 SAN SEBASTIAN DR	46.70
191-0-450-125	2027 SAN SEBASTIAN DR	46.70
191-0-450-135	2043 SAN SEBASTIAN DR	46.70
191-0-450-145	2041 SAN SEBASTIAN DR	46.70
191-0-450-155	2045 SAN SEBASTIAN DR	46.70
191-0-450-165	2047 SAN SEBASTIAN DR	46.70
191-0-450-175	2063 SAN SEBASTIAN DR	46.70
191-0-450-185	2061 SAN SEBASTIAN DR	46.70
191-0-450-195	2065 SAN SEBASTIAN DR	46.70
191-0-450-205	2067 SAN SEBASTIAN DR	46.70

**CITY OF OXNARD
MANDALAY BEACH MAINTENANCE DISTRICT
FISCAL YEAR 2018/19 ASSESSMENT ROLL**

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
191-0-460-015	1967 SAN SEBASTIAN DR	46.70
191-0-460-025	1965 SAN SEBASTIAN DR	46.70
191-0-460-035	1961 SAN SEBASTIAN DR	46.70
191-0-460-045	1963 SAN SEBASTIAN DR	46.70
191-0-460-055	4766 SAN SEBASTIAN DR	46.70
191-0-460-065	4764 SAN SEBASTIAN DR	46.70
191-0-460-075	4760 SAN SEBASTIAN DR	46.70
191-0-460-085	4762 SAN SEBASTIAN DR	46.70
191-0-460-095	4746 SAN SEBASTIAN DR	46.70
191-0-460-105	4744 SAN SEBASTIAN DR	46.70
191-0-460-115	4740 SAN SEBASTIAN DR	46.70
191-0-460-125	4742 SAN SEBASTIAN DR	46.70
191-0-460-135	4726 SAN SEBASTIAN DR	46.70
191-0-460-145	4724 SAN SEBASTIAN DR	46.70
191-0-460-155	4720 SAN SEBASTIAN DR	46.70
191-0-460-165	4722 SAN SEBASTIAN DR	46.70
191-0-460-175	4706 SAN SEBASTIAN DR	46.70
191-0-460-185	4704 SAN SEBASTIAN DR	46.70
191-0-460-195	4700 SAN SEBASTIAN DR	46.70
191-0-460-205	4702 SAN SEBASTIAN DR	46.70
191-0-460-215	4676 SAN SEBASTIAN DR	46.70
191-0-460-225	4674 SAN SEBASTIAN DR	46.70
191-0-460-235	4670 SAN SEBASTIAN DR	46.70
191-0-460-245	4672 SAN SEBASTIAN DR	46.70
191-0-460-265	1932 SAN TROPEZ CIR	46.70
191-0-460-275	1930 SAN TROPEZ CIR	46.70
191-0-460-285	1934 SAN TROPEZ CIR	46.70
191-0-460-295	1936 SAN TROPEZ CIR	46.70
191-0-460-305	1952 SAN TROPEZ CIR	46.70
191-0-460-315	1950 SAN TROPEZ CIR	46.70
191-0-460-325	1954 SAN TROPEZ CIR	46.70
191-0-460-335	1956 SAN TROPEZ CIR	46.70
191-0-460-345	1960 SAN TROPEZ CIR	46.70
191-0-460-355	1962 SAN TROPEZ CIR	46.70
191-0-460-365	1964 SAN TROPEZ CIR	46.70
191-0-460-375	1966 SAN TROPEZ CIR	46.70
191-0-460-385	1970 SAN TROPEZ CIR	46.70
191-0-460-395	1972 SAN TROPEZ CIR	46.70
191-0-460-405	1974 SAN TROPEZ CIR	46.70
191-0-460-415	1976 SAN TROPEZ CIR	46.70
191-0-460-425	1982 SAN TROPEZ CIR	46.70

**CITY OF OXNARD
MANDALAY BEACH MAINTENANCE DISTRICT
FISCAL YEAR 2018/19 ASSESSMENT ROLL**

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
191-0-460-435	1980 SAN TROPEZ CIR	46.70
191-0-460-445	1984 SAN TROPEZ CIR	46.70
191-0-460-455	1986 SAN TROPEZ CIR	46.70
191-0-460-465	2007 SAN TROPEZ CIR	46.70
191-0-460-475	2005 SAN TROPEZ CIR	46.70
191-0-460-485	2001 SAN TROPEZ CIR	46.70
191-0-460-495	2003 SAN TROPEZ CIR	46.70
191-0-460-505	4737 SAN SEBASTIAN DR	46.70
191-0-460-515	4735 SAN SEBASTIAN DR	46.70
191-0-460-525	4731 SAN SEBASTIAN DR	46.70
191-0-460-535	4733 SAN SEBASTIAN DR	46.70
191-0-460-545	4717 SAN SEBASTIAN DR	46.70
191-0-460-555	4715 SAN SEBASTIAN DR	46.70
191-0-460-565	4711 SAN SEBASTIAN DR	46.70
191-0-460-575	4713 SAN SEBASTIAN DR	46.70
191-0-460-585	4691 SAN SEBASTIAN DR	46.70
191-0-460-595	4693 SAN SEBASTIAN DR	46.70
191-0-460-605	4695 SAN SEBASTIAN DR	46.70
191-0-460-615	4697 SAN SEBASTIAN DR	46.70
191-0-460-625	4681 SAN SEBASTIAN DR	46.70
191-0-460-635	4683 SAN SEBASTIAN DR	46.70
191-0-460-645	4685 SAN SEBASTIAN DR	46.70
191-0-460-655	4687 SAN SEBASTIAN DR	46.70
191-0-460-665	1943 SAN TROPEZ CIR	46.70
191-0-460-675	1941 SAN TROPEZ CIR	46.70
191-0-460-685	1945 SAN TROPEZ CIR	46.70
191-0-460-695	1947 SAN TROPEZ CIR	46.70
191-0-460-705	1990 SAN TROPEZ CIR	46.70
191-0-460-715	1992 SAN TROPEZ CIR	46.70
191-0-460-725	1996 SAN TROPEZ CIR	46.70
191-0-460-735	1994 SAN TROPEZ CIR	46.70
TOTAL	441 Parcels	\$39,446.00



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Public Hearing

AGENDA ITEM NO.: 2

DATE: June 19, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

FROM: Jim Throop
Chief Financial Officer

Jim Throop

SUBJECT: Levy of Waterway Maintenance District Assessments Fiscal Year 2018-19 (5/5/5)

CONTACT: Jim Throop, Chief Financial Officer
Jim.Throop@oxnard.org, (805) 385-7475

RECOMMENDATION:

That City Council:

1. Hold a public hearing regarding proposed assessments for the Waterway Maintenance District for Fiscal Year 2018-2019.
2. Adopt a resolution for Fiscal Year 2018-2019 fixing assessments for the Waterway Maintenance District.

BACKGROUND

The assessment district for the maintenance of the waterways and landscaping on public rights-of-way within Mandalay Bay was established on June 16, 1970 by Resolution No. 5,144. In contrast to the City's landscape maintenance districts formed under the 1972 Landscaping and Lighting Act, this waterways district was formed pursuant to the Improvement Act of 1911 in order to recover the City's cost of maintenance of waterways and landscaping on public rights-of-way within Mandalay Bay. Assessments are levied according to the procedures set out in section 5820 et seq. of the Streets and Highways Code (the Improvement Act of 1911). The assessments are exempt from Article XIID of the California Constitution by reason of section 5 thereof.

The recommended resolution fixes the assessments to be collected for Fiscal Year 2018-2019.

Resolution to Levy Waterway Maintenance District Assessments FY 2018-19 (5/5/5)

June 19, 2018

Page 2

After City Council adopts the resolution, assessment data will be delivered to the County Auditor-Controller's Office for processing and collection of Fiscal Year 2018-2019 assessments.

The proposed rates and methodology for Fiscal Year 2018-2019 remain as they were for Fiscal Year 2017-2018, with a total assessment levy of \$491,835. Maintenance costs for Fiscal Year 2018-2019 are projected to be apportioned as follows:

LANDSCAPE MAINTENANCE

The estimated landscaping maintenance costs for Fiscal Year 2018-2019 is \$379,167.

WATERWAY MAINTENANCE

The estimated waterway maintenance costs for Fiscal Year 2018-2019 is \$90,000.

OVERHEAD, CITY STAFF AND CONSULTING SERVICES

The anticipated staff and non-personnel operational costs (including consulting and internal charges) for Fiscal Year 2018-2019 is \$47,682.

COUNTY FEE

The anticipated County fees for Fiscal Year 2018-2019 is \$1,395.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

The estimated cost of maintenance in Fiscal Year 2018-2019 for the Waterway Maintenance District is \$518,244, exceeding the total assessment levy of \$491,835 by \$26,409. \$491,835 will be assessed to the property owners in the district (Attachment B) and will be placed on the Ventura County tax roll in Fiscal Year 2018-2019, the same as in prior years. The additional \$26,409 will be taken from the surplus fund balance.

ATTACHMENTS:

Attachment A: Resolution Approving Levy Waterways

Attachment B: Waterways Assessment Roll

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD FIXING ASSESSMENTS ON PROPERTY IN THE WATERWAY MAINTENANCE DISTRICT FOR FISCAL YEAR 2018-2019

WHEREAS, by Resolution No. 5144, adopted June 16, 1970, the City Council formed the Waterway Maintenance District ("the District") pursuant to the maintenance district provisions of the Improvement Act of 1911 (Streets and Highways Code Section 5820 et seq.); and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to the assessment at the time assessments were initially imposed; and

WHEREAS, the City Council is required by Streets and Highways Code Section 5830 to estimate the costs of maintaining and operating the improvements within the District, to decide whether the costs of such maintenance and operations shall be borne wholly or partially by the District, and to fix assessments within the District sufficient to raise the money to pay for such costs; and

WHEREAS, assessments were levied in the District in Fiscal Year 2017-2018, and such assessments are not proposed to increase in Fiscal Year 2018-2019; and,

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for the sidewalks, streets, water, flood control, drainage systems and vector control, inasmuch as the waterway serves much as a street, manages water and is part of the flood control and drainage systems in the District; the landscaping is located in or adjacent to sidewalks, streets and other public rights of way and maintenance of the landscaping involves irrigation and vector control; and the other improvements maintained with assessments, such as parking areas and fences, are located in or adjacent to sidewalks, streets and the waterways; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIID of the California Constitution, by reason of Section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The budget for Fiscal Year 2018-2019 for the Waterway Maintenance Assessment District is hereby approved as follows:

Landscape Maintenance	\$379,167
Waterway Maintenance	90,000
Overhead, City Staff and Consulting Services	47,682
County Collection Fee	<u>1,395</u>
	\$518,244
 Total Budget Requirements	 \$518,244
Less Max Assessment Levy	<u>(491,835)</u>
Net	(26,109)
 Required Surplus Fund Balance Transfer	 26,109
County Assessment Roll	\$491,835

2. The cost of \$518,244 for maintaining and operating channels, parking and landscaping shall be borne by the District.
3. Assessments for the purpose of raising budgeted funds of \$491,835 for the District for the fiscal year beginning July 1, 2018, as shown in paragraph 1 of the line entitled, "Assessment Required," are hereby fixed and as set forth in the assessment roll attached hereto and made a part hereof (Exhibit A), showing the assessment for each parcel according to the benefit received by each parcel, as determined by the engineer's report approved by the City Council on May 10, 1988.
4. In accordance with Government Code section 36936.1, the City Clerk is instructed to cause this resolution to be published one time in a newspaper of general circulation within the City within 15 days after adoption.
5. In accordance with Government Code section 53901, the City Clerk is instructed to file with the Ventura County Auditor within 60 days from July 1, 2018 a certified copy of this resolution.

PASSED AND ADOPTED THIS 19th day of June, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Tim Flynn, Mayor

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

EXHIBIT A

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-011-015	3900 W HEMLOCK ST	\$657.32
188-0-011-025	3904 W HEMLOCK AVE	634.64
188-0-011-035	3910 W HEMLOCK ST	634.64
188-0-011-045	3920 W HEMLOCK ST	679.98
188-0-011-055	3930 W HEMLOCK ST	679.98
188-0-012-015	3866 W HEMLOCK ST	657.32
188-0-012-025	3860 W HEMLOCK ST	634.64
188-0-012-035		657.32
188-0-012-045	3840 W HEMLOCK ST	679.98
188-0-012-055	3830 W HEMLOCK ST	679.98
188-0-012-065	3820 W HEMLOCK AVE	679.98
188-0-012-075	3810 W HEMLOCK ST	657.32
188-0-012-085	3804 W HEMLOCK ST	657.32
188-0-013-015	2015 VICTORIA AVE	725.30
188-0-013-025	2025 S VICTORIA AVE	679.98
188-0-013-035	2035 S VICTORIA AVE	679.98
188-0-013-045	2045 S VICTORIA AVE	679.98
188-0-013-055	2051 S VICTORIA AVE	679.98
188-0-013-065	2055 S VICTORIA AVE	679.98
188-0-013-115	2141 VICTORIA AVE	725.30
188-0-013-125		725.30
188-0-013-135	2161 S VICTORIA AVE	725.30
188-0-013-145	2201 S VICTORIA AVE	725.30
188-0-013-155	2205 S VICTORIA AVE	725.30
188-0-013-205	2101 S VICTORIA AVE	679.98
188-0-013-215	2111 S VICTORIA AVE	679.98
188-0-013-225	2121 S VICTORIA AVE	679.98
188-0-013-235	2131 VICTORIA AVE	679.98
188-0-013-245	2211 S VICTORIA AVE	679.98
188-0-013-255	2221 S VICTORIA AVE	679.98
188-0-013-265	2231 S VICTORIA AVE	679.98
188-0-013-275	2241 S VICTORIA AVE	679.98
188-0-014-015		770.64
188-0-014-025	2221 MONACO DR	1,014.50
188-0-014-035	2215 MONACO DR	815.98
188-0-014-045	2211 MONACO DR	793.30
188-0-014-055	2204 MONACO DR	793.30
188-0-014-065	2214 MONACO DR	793.30
188-0-014-075	2220 MONACO DR	1,019.96

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-014-085	2230 MONACO DR	725.30
188-0-015-015	2015 NAPOLI DR	725.30
188-0-015-025	2025 NAPOLI DR	679.98
188-0-015-035	2035 NAPOLI DR	679.98
188-0-015-045	2045 NAPOLI DR	679.98
188-0-015-055	2101 NAPOLI DR	679.98
188-0-015-065	2111 NAPOLI DR	679.98
188-0-015-075		725.30
188-0-015-085		1,019.96
188-0-015-095	2135 NAPOLI DR	793.30
188-0-015-105	2141 NAPOLI DR	815.98
188-0-015-115	2150 NAPOLI DR	793.30
188-0-015-125	2140 NAPOLI DR	793.30
188-0-015-135	2130 NAPOLI DR	1,019.96
188-0-015-145	2120 NAPOLI DR	725.30
188-0-015-155	2110 NAPOLI DR	679.98
188-0-015-165	2100 NAPOLI DR	679.98
188-0-015-175	2044 NAPOLI DR	679.98
188-0-015-185	2034 NAPOLI DR	679.98
188-0-015-195		679.98
188-0-015-205	2014 NAPOLI DR	725.30
188-0-021-015	2241 MONACO DR	702.64
188-0-021-025	2251 MONACO DR	702.64
188-0-021-035	2261 MONACO DR	702.64
188-0-021-045	2301 MONACO DR	702.64
188-0-021-105	2351 MONACO DR	702.64
188-0-021-115	2361 MONACO DR	725.30
188-0-021-125	2401 MONACO DR	702.64
188-0-021-135	2411 MONACO DR	702.64
188-0-021-145	2421 MONACO DR	702.64
188-0-021-155	2431 MONACO DR	702.64
188-0-021-165	2441 MONACO DR	702.64
188-0-021-175	2451 MONACO DR	702.64
188-0-021-185	2501 MONACO DR	702.64
188-0-021-195	2511 MONACO DR	725.30
188-0-021-205	2521 MONACO DR	793.30
188-0-021-245	2544 MONACO DR	702.64
188-0-021-255	2534 MONACO DR	929.30
188-0-021-265	2524 MONACO DR	725.30
188-0-021-275	2514 MONACO DR	702.64
188-0-021-285	2504 MONACO DR	702.64

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-021-295	2454 MONACO DR	679.98
188-0-021-305	2444 MONACO DR	702.64
188-0-021-315	2434 MONACO DR	679.98
188-0-021-325	2424 MONACO DR	770.64
188-0-021-335	2414 MONACO DR	770.64
188-0-021-345	2404 MONACO DR	679.98
188-0-021-355	2531 MONACO DR	272.00
188-0-021-365	2531 MONACO DR	634.64
188-0-021-375	2541 MONACO DR	272.00
188-0-021-385	2541 MONACO DR	430.66
188-0-021-395	2550 MONACO DR	611.98
188-0-021-405	2550 MONACO DR	90.66
188-0-021-435	2305 MONACO DR	861.30
188-0-021-475	2341 MONACO DR	702.64
188-0-021-485	2321 MONACO DR	1,019.96
188-0-022-015	2240 MONACO DR	702.64
188-0-022-025	2250 MONACO DR	679.98
188-0-022-035	2260 MONACO DR	679.98
188-0-022-045	2300 MONACO DR	679.98
188-0-022-055	2304 MONACO DR	679.98
188-0-022-065	2310 MONACO DR	679.98
188-0-022-075	2320 MONACO DR	679.98
188-0-022-085	2330 MONACO DR	679.98
188-0-022-095	2340 MONACO DR	679.98
188-0-022-105	2350 MONACO DR	702.64
188-0-023-015	2251 VICTORIA AVE	679.98
188-0-023-025	2255 S VICTORIA AVE	702.64
188-0-023-035	2261 VICTORIA AVE	679.98
188-0-023-045	2301 S VICTORIA AVE	702.64
188-0-023-055	2305 VICTORIA AVE	679.98
188-0-023-065	2311 VICTORIA AVE	679.98
188-0-023-075	2321 S VICTORIA AVE	679.98
188-0-023-085	2331 S VICTORIA AVE	702.64
188-0-023-095	2341 S VICTORIA AVE	702.64
188-0-023-105	2351 S VICTORIA AVE	702.64
188-0-024-015	2401 VICTORIA AVE	679.98
188-0-024-025	2411 VICTORIA AVE	702.64
188-0-024-035	2421 VICTORIA AVE	679.98
188-0-024-045	2431 VICTORIA AVE	702.64
188-0-024-055	2441 VICTORIA AVE	679.98
188-0-024-065	2451 VICTORIA AVE	702.64

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-024-075	2501 VICTORIA AVE	702.64
188-0-024-085	2511 VICTORIA AVE	702.64
188-0-024-095	2521 VICTORIA AVE	702.64
188-0-024-105	2531 VICTORIA AVE	702.64
188-0-024-115	2541 VICTORIA AVE	679.98
188-0-024-125	2551 VICTORIA AVE	702.64
188-0-024-135	2561 VICTORIA AVE	702.64
188-0-031-025	2320 PENINSULA RD	697.98
188-0-031-035	2330 PENINSULA RD	634.64
188-0-031-045	2340 PENINSULA RD	634.64
188-0-031-055		634.64
188-0-032-015	4045 ISCHIA DR	725.30
188-0-032-025	4041 ISCHIA DR	679.98
188-0-032-035	4035 ISCHIA DR	679.98
188-0-032-045	4031 ISCHIA DR	679.98
188-0-032-055	4025 ISCHIA DR	702.64
188-0-032-065	4021 ISCHIA DR	725.30
188-0-032-075		951.96
188-0-032-085	4005 ISCHIA DR	725.30
188-0-032-095	4000 ISCHIA DR	725.30
188-0-032-105	4010 ISCHIA DR	725.30
188-0-032-115	4014 ISCHIA DR	951.96
188-0-032-125	4020 ISCHIA DR	725.30
188-0-032-135	4024 ISCHIA DR	725.30
188-0-032-145	4030 ISCHIA DR	679.98
188-0-032-155	4034 ISCHIA DR	679.98
188-0-032-165	4040 ISCHIA DR	679.98
188-0-032-175	4044 ISCHIA DR	725.30
188-0-033-015	2400 PENINSULA RD	634.64
188-0-033-025	2410 PENINSULA RD	634.64
188-0-033-035	2420 PENINSULA RD	634.64
188-0-033-045	2430 PENINSULA RD	679.98
188-0-033-055	2440 PENINSULA RD	679.98
188-0-033-065	2500 PENINSULA RD	679.98
188-0-033-075	2510 PENINSULA RD	679.98
188-0-033-085	2520 PENINSULA RD	679.98
188-0-033-095	4047 NICE CT	679.98
188-0-034-015	2331 PENINSULA RD	702.64
188-0-034-025	2341 PENINSULA RD	702.64
188-0-034-035	2355 PENINSULA RD	702.64
188-0-034-045	2401 PENINSULA RD	702.64

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-034-055	2411 PENINSULA RD	702.64
188-0-034-065	2421 PENINSULA RD	725.30
188-0-034-075	2431 PENINSULA RD	725.30
188-0-034-085	2441 PENINSULA RD	747.98
188-0-034-095	2501 PENINSULA RD	725.30
188-0-034-105	2511 PENINSULA RD	725.30
188-0-034-115	2521 PENINSULA RD	702.64
188-0-034-125	2525 PENINSULA DR	770.64
188-0-035-015	4101 W CHANNEL ISLANDS BLVD	453.32
188-0-035-025	4105 W CHANNEL ISLANDS BLVD	453.32
188-0-035-035	4111 W CHANNEL ISLANDS BLVD	453.32
188-0-035-055	4121 W CHANNEL ISLANDS BLVD	453.32
188-0-035-065	4125 W CHANNEL ISLANDS BLVD	453.32
188-0-035-075	4131 W CHANNEL ISLANDS BLVD	453.32
188-0-035-085	4135 W CHANNEL ISLANDS BLVD	453.32
188-0-035-095	4141 W CHANNEL ISLANDS BLVD	521.32
188-0-036-015	4041 NICE CT	725.30
188-0-036-025	4035 NICE CT	679.98
188-0-036-035		679.98
188-0-036-045		702.64
188-0-036-055	4021 NICE CT	725.30
188-0-036-065	4015 NICE CT	951.96
188-0-036-075	4005 NICE CT	725.30
188-0-036-085		725.30
188-0-036-095		725.30
188-0-036-105		294.66
188-0-036-115		657.32
188-0-036-125	4020 NICE CT	362.66
188-0-036-135	4020 NICE CT	362.66
188-0-036-145	4024 NICE CT	339.98
188-0-036-155	4024 NICE CT	362.66
188-0-036-165	4030 NICE CT	362.66
188-0-036-175		362.66
188-0-037-015	2540 PENINSULA RD	566.64
188-0-037-025	2540 PENINSULA RD	136.00
188-0-037-035	2544 PENINSULA RD	702.64
188-0-037-045	2550 PENINSULA RD	702.64
188-0-037-055	2560 PENINSULA RD	702.64
188-0-041-015	2000 PENINSULA RD	634.64
188-0-041-025	4050 W HEMLOCK ST	634.64
188-0-041-035	4040 W HEMLOCK ST	634.64

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-041-045	4030 W HEMLOCK ST	679.98
188-0-041-055	4020 W HEMLOCK ST	679.98
188-0-041-065	4010 W HEMLOCK ST	634.64
188-0-041-075	4004 W HEMLOCK DR	634.64
188-0-041-085	4000 W HEMLOCK ST	634.64
188-0-042-015	3966 W HEMLOCK ST	634.64
188-0-042-025	3960 W HEMLOCK ST	634.64
188-0-042-035	3950 W HEMLOCK ST	634.64
188-0-042-045	3940 W HEMLOCK ST	679.98
188-0-043-015	2015 RAVOLI DR	725.30
188-0-043-025	2025 RAVOLI DR	679.98
188-0-043-035	2035 RAVOLI DR	679.98
188-0-043-045	2045 RAVOLI DR	679.98
188-0-043-055	2101 RAVOLI DR	679.98
188-0-043-065	2111 RAVOLI DR	679.98
188-0-043-075	2121 RAVOLI DR	725.30
188-0-043-085	2131 RAVOLI DR	1,019.96
188-0-043-095	2135 RAVOLI DR	793.30
188-0-043-105	2141 RAVOLI DR	793.30
188-0-043-115	2150 RAVOLI DR	793.30
188-0-043-125	2140 RAVOLI DR	815.98
188-0-043-135	2130 RAVOLI DR	1,019.96
188-0-043-145	2120 RAVOLI DR	725.30
188-0-043-155	2110 RAVOLI DR	679.98
188-0-043-165		679.98
188-0-043-175		679.98
188-0-043-185	2034 RAVOLI DR	679.98
188-0-043-195	2024 RAVOLI DR	679.98
188-0-043-205	2014 RAVOLI DR	725.30
188-0-044-015	2014 PENINSULA RD	725.30
188-0-044-025	2024 PENINSULA RD	679.98
188-0-044-035	2034 PENINSULA RD	679.98
188-0-044-045	2044 PENINSULA RD	679.98
188-0-044-055	2100 PENINSULA RD	679.98
188-0-044-065	2110 PENINSULA RD	679.98
188-0-044-075	2120 PENINSULA RD	725.30
188-0-044-085	2130 PENINSULA RD	1,019.96
188-0-044-095	2140 PENINSULA RD	725.30
188-0-044-105	2150 PENINSULA RD	725.30
188-0-044-115	2155 PENINSULA RD	725.30
188-0-044-125	2141 PENINSULA RD	725.30

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-044-135	2141 PENINSULA RD	1,019.96
188-0-044-145		770.64
188-0-044-155	2111 PENINSULA RD	702.64
188-0-044-165	2101 PENINSULA RD	702.64
188-0-044-175	2061 PENINSULA RD	702.64
188-0-044-185	2051 PENINSULA RD	702.64
188-0-044-195	2041 PENINSULA RD	702.64
188-0-044-205	2031 PENINSULA RD	725.30
188-0-044-215	2021 PENINSULA RD	634.64
188-0-044-225	2011 PENINSULA RD	634.64
188-0-044-235		634.64
188-0-045-015	4101 ROMANY DR	725.30
188-0-045-025	4065 ROMANY DR	725.30
188-0-045-035	4061 ROMANY DR	725.30
188-0-045-045	4051 ROMANY DR	725.30
188-0-045-055	4045 ROMANY DR	747.98
188-0-045-065	4041 ROMANY DR	725.30
188-0-045-075	4035 ROMANY DR	725.30
188-0-045-085	4031 ROMANY DR	725.30
188-0-045-095		838.64
188-0-045-105	4021 ROMANY DR	1,019.96
188-0-045-115	4011 ROMANY DR	725.30
188-0-045-125	4005 ROMANY DR	725.30
188-0-045-135	4000 ROMANY DR	747.98
188-0-045-145	4010 ROMANY DR	725.30
188-0-045-155	4020 ROMANY DR	951.96
188-0-045-165	4024 ROMANY DR	725.30
188-0-045-175	4030 ROMANY DR	679.98
188-0-045-185	4034 ROMANY DR	679.98
188-0-045-195	4040 ROMANY DR	679.98
188-0-045-205	4044 ROMANY DR	725.30
188-0-045-215		725.30
188-0-045-225	4111 ROMANY DR	725.30
188-0-045-235	4121 ROMANY DR	725.30
188-0-045-245	4131 ROMANY DR	725.30
188-0-045-255	4141 ROMANY DR	747.98
188-0-045-265	4151 ROMANY DR	747.98
188-0-046-015	2230 PENINSULA RD	634.64
188-0-046-025		634.64
188-0-046-035	2250 PENINSULA RD	634.64
188-0-046-045	2300 PENINSULA RD	679.98

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-047-015	2231 PENINSULA RD	725.30
188-0-047-025	2241 PENINSULA RD	702.64
188-0-047-035	2251 PENINSULA RD	702.64
188-0-047-045	2301 PENINSULA RD	702.64
188-0-047-055		702.64
188-0-047-065	2321 PENINSULA RD	702.64
188-0-051-015	2000 KINGSBRIDGE WAY	498.64
188-0-051-025	2010 KINGSBRIDGE WAY	453.32
188-0-051-035	2020 KINGSBRIDGE WAY	453.32
188-0-051-045	2030 KINGSBRIDGE WAY	453.32
188-0-051-055	2040 KINGSBRIDGE WAY	453.32
188-0-051-065	2050 KINGSBRIDGE WAY	498.64
188-0-051-085	2100 KINGSBRIDGE WAY	498.64
188-0-051-095	2110 KINGSBRIDGE WAY	453.32
188-0-051-105	2120 KINGSBRIDGE WAY	453.32
188-0-051-115	2130 KINGSBRIDGE WAY	453.32
188-0-051-125	2140 KINGSBRIDGE WAY	453.32
188-0-051-135	2144 KINGSBRIDGE WAY	498.64
188-0-052-015	2005 JAMESTOWN WAY	498.64
188-0-052-025	2011 JAMESTOWN WAY	453.32
188-0-052-035	2015 JAMESTOWN WAY	453.32
188-0-052-045	2021 JAMESTOWN WAY	453.32
188-0-052-055	2025 JAMESTOWN WAY	453.32
188-0-052-065	2031 JAMESTOWN WAY	498.64
188-0-052-085	2041 JAMESTOWN WAY	498.64
188-0-052-095	2045 JAMESTOWN WAY	453.32
188-0-052-105	2051 JAMESTOWN WAY	453.32
188-0-052-115	2055 JAMESTOWN WAY	453.32
188-0-052-125	2061 JAMESTOWN WAY	498.64
188-0-052-145	2101 JAMESTOWN WAY	498.64
188-0-052-155	2111 JAMESTOWN WAY	453.32
188-0-052-165	2121 JAMESTOWN WAY	453.32
188-0-052-175	2131 JAMESTOWN WAY	453.32
188-0-052-185	2141 JAMESTOWN WAY	498.64
188-0-053-015	2000 JAMESTOWN WAY	453.32
188-0-053-025	2004 JAMESTOWN WAY	453.32
188-0-053-035	2010 JAMESTOWN WAY	453.32
188-0-053-045	2014 JAMESTOWN WAY	453.32
188-0-053-055	2020 JAMESTOWN WAY	453.32
188-0-053-065	2024 JAMESTOWN WAY	498.64
188-0-053-085	2034 JAMESTOWN WAY	498.64

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-053-095	2040 JAMESTOWN WAY	453.32
188-0-053-105	2044 JAMESTOWN WAY	453.32
188-0-053-115	2050 JAMESTOWN WAY	453.32
188-0-053-125	2054 JAMESTOWN WAY	453.32
188-0-053-135	2060 JAMESTOWN WAY	498.64
188-0-053-155	2100 JAMESTOWN WAY	498.64
188-0-053-165	2110 JAMESTOWN WAY	453.32
188-0-053-175	2120 JAMESTOWN WAY	453.32
188-0-053-185	2130 JAMESTOWN WAY	453.32
188-0-053-195	2140 JAMESTOWN WAY	453.32
188-0-053-205	2144 JAMESTOWN WAY	566.64
188-0-054-115	4150 W HEMLOCK ST	725.30
188-0-054-125	2000 GREENCASTLE WAY	634.64
188-0-054-135	4210 W HEMLOCK ST	634.64
188-0-054-145	4200 W HEMLOCK ST	634.64
188-0-054-155	4144 W HEMLOCK ST	725.30
188-0-054-165		702.64
188-0-054-175	4132 W HEMLOCK ST	770.64
188-0-055-015	2001 GREENCASTLE WAY	815.98
188-0-055-045	2021 GREENCASTLE WAY	815.98
188-0-055-055	120 GREENCASTLE WAY	815.98
188-0-055-065	2041 GREENCASTLE WAY	815.98
188-0-055-075	2051 GREENCASTLE WAY	838.64
188-0-055-085	2061 GREENCASTLE WAY	838.64
188-0-055-095	2065 GREENCASTLE WAY	838.64
188-0-055-105		838.64
188-0-055-115	2115 GREENCASTLE WAY	838.64
188-0-055-145	2145 GREENCASTLE WAY	815.98
188-0-055-155	2155 GREENCASTLE WAY	815.98
188-0-055-165	2150 GREENCASTLE WAY	815.98
188-0-055-175	2144 GREENCASTLE WAY	1,042.64
188-0-055-185	2140 GREENCASTLE WAY	793.30
188-0-055-195	2130 GREENCASTLE WAY	747.98
188-0-055-205		725.30
188-0-055-215	2110 GREENCASTLE WAY	725.30
188-0-055-225	2100 GREENCASTLE WAY	725.30
188-0-055-235	2060 GREENCASTLE WAY	770.64
188-0-055-245	2135 GREENCASTLE WAY	1,586.62
188-0-055-255	2005 GREENCASTLE WAY	1,631.96
188-0-056-015	2151 JAMESTOWN WAY	589.32
188-0-056-025	2155 JAMESTOWN WAY	453.32

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-056-035	2161 JAMESTOWN WAY	453.32
188-0-056-045	2167 JAMESTOWN WAY	543.98
188-0-056-055	2164 JAMESTOWN WAY	543.98
188-0-056-065	2160 JAMESTOWN WAY	453.32
188-0-056-075	2154 JAMESTOWN WAY	453.32
188-0-056-085	2150 JAMESTOWN WAY	657.32
188-0-057-015	2164 KINGSBRIDGE WAY	475.98
188-0-057-025	2160 KINGSBRIDGE WAY	453.32
188-0-057-035	2154 KINGSBRIDGE WAY	453.32
188-0-057-045	2150 KINGSBRIDGE WAY	589.32
188-0-061-015	2200 KINGSBRIDGE LN	475.98
188-0-061-025	2204 KINGSBRIDGE LN	453.32
188-0-061-035	2210 KINGSBRIDGE LN	453.32
188-0-061-045	2214 KINGSBRIDGE LN	589.32
188-0-062-015	2221 JAMESTOWN LN	589.32
188-0-062-025	2215 JAMESTOWN LN	453.32
188-0-062-035	2211 JAMESTOWN LN	453.22
188-0-062-045	2205 JAMESTOWN LN	543.98
188-0-062-055	2200 JAMESTOWN LN	543.98
188-0-062-065	2204 JAMESTOWN LN	453.32
188-0-062-075	2210 JAMESTOWN LN	453.32
188-0-062-085	2214 JAMESTOWN LN	634.64
188-0-063-015	2230 GREENCASTLE LN	725.30
188-0-063-025	2240 GREENCASTLE LN	702.64
188-0-063-035	2250 GREENCASTLE LN	702.64
188-0-063-045	2300 GREENCASTLE LN	725.30
188-0-063-055	2310 GREENCASTLE LN	702.64
188-0-063-065		702.64
188-0-063-075	2324 GREENCASTLE LN	725.30
188-0-063-085	2330 GREENCASTLE WAY	702.64
188-0-063-095	2346 GREENCASTLE LN	725.30
188-0-063-105	2350 GREENCASTLE LN	770.64
188-0-063-115	2354 GREENCASTLE LN	1,019.96
188-0-063-125	2360 GREENCASTLE LN	793.30
188-0-063-135	2365 GREENCASTLE LN	815.98
188-0-063-145	2361 GREENCASTLE CT	793.30
188-0-063-155	2355 GREENCASTLE LN	1,110.62
188-0-063-165	2351 GREENCASTLE LN	929.30
188-0-063-175		861.30
188-0-063-185	2331 GREENCASTLE LN	815.98
188-0-063-195	2325 GREENCASTLE LN	815.98

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-063-205	2321 GREENCASTLE LN	815.98
188-0-063-215	2311 GREENCASTLE LN	815.98
188-0-063-225	2301 GREENCASTLE LN	815.98
188-0-063-235	2251 GREENCASTLE LN	815.98
188-0-063-245	2241 GREENCASTLE LN	815.98
188-0-063-255	2231 GREENCASTLE LN	815.98
188-0-063-265	2221 GREENCASTLE LN	815.98
188-0-063-275	4221 ROMANY DR	815.98
188-0-063-285	4215 ROMANY DR	1,133.30
188-0-063-295	4211 ROMANY DR	861.30
188-0-063-305	4205 ROMANY DR	747.98
188-0-063-315	4201 ROMANY DR	725.30
188-0-064-015	2230 JAMESTOWN LN	815.98
188-0-064-025	2240 JAMESTOWN LN	838.64
188-0-064-035	2250 JAMESTOWN LN	838.64
188-0-064-045	2260 JAMESTOWN LN	838.64
188-0-064-055	2310 JAMESTOWN LN	838.64
188-0-064-065	2320 JAMESTOWN LN	815.98
188-0-064-075	2330 JAMESTOWN WAY	838.64
188-0-065-015	2231 JAMESTOWN LN	498.64
188-0-065-025	2235 JAMESTOWN LN	453.32
188-0-065-035	2241 JAMESTOWN LN	453.32
188-0-065-045	2251 JAMESTOWN LN	453.32
188-0-065-055	2255 JAMESTOWN LN	453.32
188-0-065-075	2301 JAMESTOWN LN	453.32
188-0-065-085	2311 JAMESTOWN LN	453.32
188-0-065-095	2315 JAMESTOWN LN	453.32
188-0-065-105	2325 JAMESTOWN LN	453.32
188-0-065-115	2335 JAMESTOWN LN	475.98
188-0-066-015	4400 MERIDIAN AVE	453.32
188-0-066-025	4354 MERIDIAN AVE	453.32
188-0-066-035	4350 MERIDIAN AVE	453.32
188-0-066-045	4344 MERIDIAN AVE	453.32
188-0-066-055	4340 MERIDIAN AVE	498.64
188-0-066-075	4334 MERIDIAN AVE	498.64
188-0-066-085	4330 MERIDIAN AVE	453.32
188-0-066-095	4324 MERIDIAN AVE	453.32
188-0-066-105	4320 MERIDIAN AVE	453.32
188-0-066-115	4314 MERIDIAN AVE	453.32
188-0-066-125	4310 MERIDIAN AVE	498.64
188-0-066-145	4304 MERIDIAN AVE	498.64

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-066-155	4300 MERIDIAN AVE	453.32
188-0-066-165	4254 MERIDIAN AVE	453.32
188-0-066-175	4250 MERIDIAN AVE	453.32
188-0-066-185	4244 MERIDIAN AVE	453.32
188-0-066-195	4240 MERIDIAN AVE	634.64
188-0-067-015	2230 KINGSBRIDGE LN	498.64
188-0-067-025	2234 KINGSBRIDGE LN	453.32
188-0-067-035	2240 KINGSBRIDGE LN	453.32
188-0-067-045	2250 KINGSBRIDGE LN	453.32
188-0-067-055	2260 KINGSBRIDGE LN	498.64
188-0-067-075	2300 KINGSBRIDGE LN	498.64
188-0-067-085	2310 KINGSBRIDGE LN	453.32
188-0-067-095	2320 KINGSBRIDGE LN	453.32
188-0-067-105	2330 KINGSBRIDGE LN	453.32
188-0-067-115	2340 KINGSBRIDGE LN	498.64
188-0-071-015	2421 OLDHAM CIR	498.64
188-0-071-025	2425 OLDHAM CIR	453.32
188-0-071-035	2431 OLDHAM CIR	453.32
188-0-071-045	2435 OLDHAM CIR	498.64
188-0-071-065	2441 OLDHAM CIR	498.64
188-0-071-075	2445 OLDHAM CIR	453.32
188-0-071-085	2450 OLDHAM CIR	453.32
188-0-071-095	2454 OLDHAM CIR	453.32
188-0-071-105	2460 OLDHAM CIR	453.32
188-0-071-115	2464 OLDHAM CIR	589.32
188-0-072-015	2461 JAMESTOWN CT	589.32
188-0-072-025	2455 JAMESTOWN CT	453.32
188-0-072-035	2451 JAMESTOWN CT	453.32
188-0-072-045	2445 JAMESTOWN CT	543.98
188-0-072-055	2440 JAMESTOWN CT	543.98
188-0-072-065	2444 JAMESTOWN CT	453.32
188-0-072-075	2450 JAMESTOWN CT	453.32
188-0-072-085	2454 JAMESTOWN CT	634.64
188-0-073-011	2521 GREENCASTLE CT	317.32
188-0-073-012	2521 GREENCASTLE CT	317.32
188-0-073-021	2515 GREENCASTLE CT	226.66
188-0-073-022	2515 GREENCASTLE CT	222.66
188-0-073-035	2511 GREENCASTLE CT	453.32
188-0-073-045	2505 GREENCASTLE CT	543.98
188-0-073-055	2500 GREENCASTLE CT	543.98
188-0-073-065	2504 GREENCASTLE CT	453.32

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-073-075	2510 GREENCASTLE CT	453.32
188-0-073-085	2514 GREENCASTLE CT	589.32
188-0-074-011	2530 GREENCASTLE CT	249.32
188-0-074-012	2530 GREENCASTLE CT	249.32
188-0-074-025	2540 GREENCASTLE CT	453.32
188-0-074-035		453.32
188-0-074-045	2560 GREENCASTLE CT	498.64
188-0-075-015	2531 GREENCASTLE CT	543.98
188-0-075-025	2541 GREENCASTLE CT	498.64
188-0-075-035	2551 GREENCASTLE CT	498.64
188-0-075-045	2561 GREENCASTLE CT	498.64
188-0-075-055	2565 GREENCASTLE CT	543.98
188-0-076-015	2500 JAMESTOWN CT	543.98
188-0-076-025	2504 JAMESTOWN CT	498.64
188-0-076-035	2510 JAMESTOWN CT	498.64
188-0-076-045	2520 JAMESTOWN CT	543.98
188-0-076-065	2540 JAMESTOWN CT	543.98
188-0-076-075	2550 JAMESTOWN CT	498.64
188-0-076-085	2560 JAMESTOWN CT	498.64
188-0-076-095	2564 JAMESTOWN CT	543.98
188-0-077-015	2501 JAMESTOWN CT	498.64
188-0-077-025	2505 JAMESTOWN CT	453.32
188-0-077-035	2511 JAMESTOWN CT	453.32
188-0-077-045	2521 JAMESTOWN CT	498.64
188-0-077-065	2541 JAMESTOWN CT	498.64
188-0-077-075	2551 JAMESTOWN CT	453.32
188-0-077-085	2561 JAMESTOWN CT	498.64
188-0-078-015	2500 OLDHAM CIR	498.64
188-0-078-025	2510 OLDHAM CIR	453.32
188-0-078-035	2520 OLDHAM CIR	453.32
188-0-078-045	2530 OLDHAM CIR	453.32
188-0-078-055	2540 OLDHAM CIR	453.32
188-0-078-065	2550 OLDHAM CIR	543.98
188-0-081-015	4460 MERIDIAN WAY	498.64
188-0-081-025	4450 MERIDIAN WAY	453.32
188-0-081-035	4440 MERIDIAN WAY	453.32
188-0-081-045	4430 MERIDIAN WAY	453.32
188-0-081-055	4420 MERIDIAN AVE	453.32
188-0-081-065	4414 MERIDIAN WAY	498.64
188-0-081-085	4404 MERIDIAN WAY	498.64
188-0-082-015	4461 MERIDIAN WAY	498.64

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-082-025	4445 MERIDIAN AVE	453.32
188-0-082-035	4431 MERIDIAN WAY	566.64
188-0-083-015	2240 HARBOR BLVD	566.64
188-0-083-025	2250 HARBOR BLVD	453.32
188-0-083-035	2260 HARBOR BLVD	453.32
188-0-083-045	2300 HARBOR BLVD	453.32
188-0-083-055	2310 HARBOR BLVD	566.64
188-0-084-015	4544 LYME BAY	543.98
188-0-084-025	4540 LYME BAY	453.32
188-0-084-035	4534 LYME BAY	453.32
188-0-084-045	4530 LYME BAY	498.64
188-0-085-015	4525 LYME BAY	589.32
188-0-085-025	4521 LYME BAY	453.32
188-0-085-035	4511 LYME BAY	453.32
188-0-085-045	4505 LYME BAY	475.98
188-0-085-055	4500 LYME BAY	475.98
188-0-085-065	4510 LYME BAY	453.32
188-0-085-075	4514 LYME BAY	453.32
188-0-085-085	4520 LYME BAY	589.32
188-0-086-015	4545 LYME BAY	498.64
188-0-086-025	4541 LYME BAY	453.32
188-0-086-035	4535 LYME BAY	453.32
188-0-086-045	4531 LYME BAY	498.64
188-0-087-015	4560 COSTA DE ORO AVE	498.64
188-0-087-025	4554 COSTA DE ORO	453.32
188-0-087-035	4550 COSTA DE ORO AVE	453.32
188-0-087-045	4544 COSTA DE ORO AVE	498.64
188-0-087-065	4540 COSTA DE ORO	498.64
188-0-087-075	4536 COSTA DE ORO	453.32
188-0-087-085	4532 COSTA DE ORO AVE	453.32
188-0-087-095	4528 COSTA DE ORO AVE	566.64
188-0-088-015	2001 KINGSBRIDGE WAY	498.64
188-0-088-025	2005 KINGSBRIDGE WAY	453.32
188-0-088-035	2011 KINGSBRIDGE WAY	453.32
188-0-088-045	2021 KINGSBRIDGE WAY	453.32
188-0-088-055	2031 KINGSBRIDGE WAY	453.32
188-0-088-065	2041 KINGSBRIDGE WAY	498.64
188-0-088-085	2101 KINGSBRIDGE WAY	498.64
188-0-088-095	2105 KINGSBRIDGE WAY	453.32
188-0-088-105	2111 KINGSBRIDGE WAY	453.32
188-0-088-115	2121 KINGSBRIDGE WAY	453.32

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-088-125	2131 KINGSBRIDGE WAY	498.64
188-0-088-135	2141 KINGSBRIDGE WAY	589.32
188-0-088-145	2145 KINGSBRIDGE WAY	453.32
188-0-088-155	2151 KINGSBRIDGE WAY	453.32
188-0-088-165	2155 KINGSBRIDGE WAY	475.98
188-0-089-015	2205 KINGSBRIDGE LN	475.98
188-0-089-025	2211 KINGSBRIDGE LN	453.32
188-0-089-035	2215 KINGSBRIDGE LN	453.32
188-0-089-045	2221 KINGSBRIDGE LN	589.32
188-0-089-055	2231 KINGSBRIDGE LN	498.64
188-0-089-065	2241 KINGSBRIDGE LN	453.32
188-0-089-075	2251 KINGSBRIDGE LN	498.64
188-0-089-095	2301 KINGSBRIDGE LN	498.64
188-0-089-105	2311 KINGSBRIDGE LN	453.32
188-0-089-115	2325 KINGSBRIDGE LN	453.32
188-0-089-125	2341 KINGSBRIDGE LN	498.64
188-0-091-015	4640 EASTBOURNE BAY	453.32
188-0-091-025	4630 EASTBOURNE BAY	453.32
188-0-091-035	4624 EASTBOURNE BAY	453.32
188-0-091-045	4620 EASTBOURNE BAY	453.32
188-0-091-065	4614 EASTBOURNE BAY	453.32
188-0-091-075	4610 EASTBOURNE BAY	453.32
188-0-091-085	4604 EASTBOURNE BAY	453.32
188-0-091-095	4600 EASTBOURNE BAY	453.32
188-0-091-115	4570 EASTBOURNE BAY	453.32
188-0-091-125	4566 EASTBOURNE BAY	453.32
188-0-091-135	4562 EASTBOURNE BAY	453.32
188-0-091-145	4558 EASTBOURNE BAY	453.32
188-0-091-155	4554 EASTBOURNE BAY	453.32
188-0-091-165	4550 EASTBOURNE BAY	453.32
188-0-091-185	4544 EASTBOURNE BAY	453.32
188-0-091-195	4540 EASTBOURNE BAY	453.32
188-0-091-205	4625 FALKIRK BAY	453.32
188-0-091-215	4621 FALKIRK BAY	453.32
188-0-091-225	4615 FALKIRK BAY	453.32
188-0-091-235	4611 FALKIRK BAY	453.32
188-0-091-245	4605 FALKIRK BAY	453.32
188-0-091-255	4601 FALKIRK BAY	453.32
188-0-091-275	4575 FALKIRK BAY	453.32
188-0-091-285	4571 FALKIRK BAY	453.32
188-0-091-295	4565 FALKIRK BAY	453.32

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-091-305	4561 FALKIRK BAY	453.32
188-0-091-315	4555 FALKIRK BAY	453.32
188-0-091-325	4551 FALKIRK BAY	453.32
188-0-091-345	4541 FALKIRK BAY	453.32
188-0-091-355	4535 FALKIRK BAY	453.32
188-0-091-365	4531 FALKIRK BAY	453.32
188-0-091-375	4525 FALKIRK BAY	453.32
188-0-091-395	4521 FALKIRK BAY	453.32
188-0-092-015	4624 FALKIRK BAY	453.32
188-0-092-025	4620 FALKIRK BAY	453.32
188-0-092-035	4616 FALKIRK BAY	453.32
188-0-092-045	4612 FALKIRK BAY	453.32
188-0-092-055	4608 FALKIRK BAY	453.32
188-0-092-065	4604 FALKIRK BAY	453.32
188-0-092-085	4574 FALKIRK BAY	453.32
188-0-092-095	4570 FALKIRK BAY	453.32
188-0-092-105	4564 FALKIRK BAY	453.32
188-0-092-115	4560 FALKIRK BAY	453.32
188-0-092-135	4550 FALKIRK BAY	453.32
188-0-092-145	4544 FALKIRK BAY	453.32
188-0-092-155	4540 FALKIRK BAY	453.32
188-0-092-165	4536 FALKIRK BAY	453.32
188-0-092-175	4532 FALKIRK BAY	453.32
188-0-092-185	4528 FALKIRK BAY	453.32
188-0-092-205	4520 FALKIRK BAY	453.32
188-0-092-275	4567 GATESHEAD BAY	453.32
188-0-092-285	4565 GATESHEAD BAY	453.32
188-0-092-295	4563 GATESHEAD BAY	634.64
188-0-092-315	4555 GATESHEAD BAY	643.64
188-0-092-325	4551 GATESHEAD BAY	453.32
188-0-092-335	4545 GATESHEAD BAY	453.32
188-0-092-345	4541 GATESHEAD BAY	453.32
188-0-092-355	4535 GATESHEAD BAY	453.32
188-0-092-365	4531 GATESHEAD BAY	543.98
188-0-092-385	4521 GATESHEAD BAY	543.98
188-0-092-395	4515 GATESHEAD BAY	453.32
188-0-092-405	4511 GATESHEAD BAY	453.32
188-0-092-415	4505 GATESHEAD BAY	453.32
188-0-092-425	4501 GATESHEAD BAY	634.64
188-0-092-445	4455 GATESHEAD BAY	634.64
188-0-092-455	4577 GATESHEAD BAY	453.32

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-092-465	4575 GATESHEAD BAY	453.32
188-0-092-475	4571 GATESHEAD BAY	453.32
188-0-093-015	4578 GATESHEAD BAY	453.32
188-0-093-025	4574 GATESHEAD BAY	453.32
188-0-093-035	4570 GATESHEAD BAY	453.32
188-0-093-045	4568 GATESHEAD BAY	453.32
188-0-093-055	4564 GATESHEAD BAY	453.32
188-0-093-065	4562 GATESHEAD BAY	634.64
188-0-093-195	4524 GATESHEAD BAY	543.98
188-0-093-205	4520 GATESHEAD BAY	453.32
188-0-093-215	4514 GATESHEAD BAY	453.32
188-0-093-225	4510 GATESHEAD BAY	453.32
188-0-093-235	4504 GATESHEAD BAY	453.32
188-0-093-245	4500 GATESHEAD BAY	589.32
188-0-093-265	4454 GATESHEAD BAY	589.32
188-0-093-275	4565 COSTA DE ORO AVE	453.32
188-0-093-285	4561 COSTA DE ORO AVE	453.32
188-0-093-295	4555 COSTA DE ORO AVE	453.32
188-0-093-305	4551 COSTA DE ORO AVE	453.32
188-0-093-315	4545 COSTA DE ORO AVE	543.98
188-0-093-335	4541 COSTA DE ORO AVE	543.98
188-0-093-345	4535 COSTA DE ORO	453.32
188-0-093-355	4531 COSTA DE ORO AVE	453.32
188-0-093-365	4525 COSTA DE ORO AVE	453.32
188-0-093-375	4521 COSTA DE ORO AVE	453.32
188-0-093-385	4515 COSTA DE ORO AVE	634.64
188-0-093-405	4505 COSTA DE ORO AVE	634.64
188-0-093-415	4501 COSTA DE ORO AVE	453.32
188-0-093-425	4451 COSTA DE ORO AVE	453.32
188-0-093-435	4445 COSTA DE ORO AVE	453.32
188-0-093-445	4441 COSTA DE ORO	453.32
188-0-093-455	4435 COSTA DE ORO AVE	589.32
188-0-093-495	4554 GATESHEAD BAY	634.64
188-0-093-505	4550 GATESHEAD BAY	453.32
188-0-093-515	4544 GATESHEAD BAY	453.32
188-0-093-525	4540 GATESHEAD BAY	453.32
188-0-093-535	4534 GATESHEAD BAY	532.64
188-0-093-545	4425 COSTA DE ORO AVE	589.32
188-0-100-015	4500 EASTBOURNE BAY	453.32
188-0-100-025	4504 EASTBOURNE BAY	453.32
188-0-100-035	4510 EASTBOURNE BAY	453.32

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-100-045	4514 EASTBOURNE BAY	679.98
188-0-100-055	4520 EASTBOURNE BAY	453.32
188-0-100-065	4524 EASTBOURNE BAY	453.32
188-0-100-075	4530 EASTBOURNE BAY	453.32
188-0-100-085	4534 EASTBOURNE BAY	453.32
188-0-100-105	4515 FALKIRK BAY	453.32
188-0-100-115	4511 FALKIRK BAY	453.32
188-0-100-125	4509 FALKIRK BAY	453.32
188-0-100-135	4505 FALKIRK BAY	453.32
188-0-100-145	4501 FALKIRK BAY	453.32
188-0-100-155	4445 FALKIRK BAY	679.98
188-0-100-165	4441 FALKIRK BAY	453.32
188-0-100-175	4435 FALKIRK BAY	453.32
188-0-100-185	4431 FALKIRK BAY	543.98
188-0-100-195	4424 FALKIRK BAY	543.98
188-0-100-205	4430 FALKIRK BAY	453.32
188-0-100-215	4440 FALKIRK BAY	430.66
188-0-100-225	4450 FALKIRK BAY	679.98
188-0-100-235	4500 FALKIRK BAY	453.32
188-0-100-245	4504 FALKIRK BAY	453.32
188-0-100-255	4508 FALKIRK BAY	453.32
188-0-100-265	4512 FALKIRK BAY	453.32
188-0-100-275	4516 FALKIRK BAY	453.32
188-0-100-285	4451 GATESHEAD BAY	453.32
188-0-100-295	4445 GATESHEAD BAY	453.32
188-0-100-305	4441 GATESHEAD BAY	453.32
188-0-100-315	4435 GATESHEAD BAY	453.32
188-0-100-325	4431 GATESHEAD BAY	498.64
188-0-100-335	4421 GATESHEAD BAY	679.98
188-0-100-345	4415 GATESHEAD BAY	498.64
188-0-100-355	4411 GATESHEAD BAY	498.64
188-0-100-365	4405 GATESHEAD BAY	543.98
188-0-100-375	4400 GATESHEAD BAY	543.98
188-0-100-385	4410 GATESHEAD BAY	498.64
188-0-100-395	4414 GATESHEAD BAY	498.64
188-0-100-405	4420 GATESHEAD BAY	679.98
188-0-100-415	4430 GATESHEAD BAY	498.64
188-0-100-425	4434 GATESHEAD BAY	453.32
188-0-100-435	4440 GATESHEAD BAY	453.32
188-0-100-445	4444 GATESHEAD BAY	453.32
188-0-100-455	4450 GATESHEAD BAY	453.32

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-100-565	1950 JAMESTOWN WAY	679.98
188-0-100-575	1954 JAMESTOWN WAY	498.64
188-0-100-585	1960 JAMESTOWN WAY	589.32
188-0-100-605	4421 COSTA DE ORO	453.32
188-0-100-615	4415 COSTA DE ORO AVE	453.32
188-0-100-625	4411 COSTA DE ORO AVE	453.32
188-0-100-635	4405 COSTA DE ORO AVE	453.32
188-0-100-645	4401 COSTA DE ORO ST	498.64
188-0-120-085	4221 W HEMLOCK ST	1,349.46
188-0-120-095	4211 W HEMLOCK ST	940.42
188-0-130-015	4200 HARBOUR ISLAND LN	371.70
188-0-130-025	4202 HARBOUR ISLAND LN	371.70
188-0-130-035	4204 HARBOUR ISLAND LN	371.70
188-0-130-045	4206 HARBOUR ISLAND LN	371.70
188-0-130-055	4208 HARBOUR ISLAND LN	371.70
188-0-130-065	4210 HARBOUR ISLAND LN	371.70
188-0-130-075	4212 HARBOUR ISLAND LN	371.70
188-0-130-085	4214 HARBOUR ISLAND LN	371.70
188-0-130-095	4216 HARBOUR ISLAND LN	371.70
188-0-130-105	4220 HARBOUR ISLAND LN	371.70
188-0-130-115	4222 HARBOUR ISLAND LN	371.70
188-0-130-125	4224 HARBOUR ISLAND LN	371.70
188-0-130-135	4226 HARBOUR ISLAND LN	371.70
188-0-130-145	4228 HARBOUR ISLAND LN	371.70
188-0-130-155	4230 HARBOUR ISLAND LN	371.70
188-0-130-165	4240 HARBOUR ISLAND LN	371.70
188-0-130-175	4242 HARBOUR ISLAND LN	371.70
188-0-130-185	4244 HARBOUR ISLAND LN	371.70
188-0-130-195	4246 HARBOUR ISLAND LN	371.70
188-0-130-205	4248 HARBOUR ISLAND LN	371.70
188-0-130-215	4250 HARBOUR ISLAND LN	371.70
188-0-130-225	4252 HARBOUR ISLAND LN	371.70
188-0-130-235	4254 HARBOUR ISLAND LN	371.70
188-0-130-245	4245 HARBOUR ISLAND LN	371.70
188-0-130-255	4243 HARBOUR ISLAND LN	371.70
188-0-130-265	4241 HARBOUR ISLAND LN	371.70
188-0-130-275	4251 HARBOUR ISLAND LN	371.70
188-0-130-285	4249 HARBOUR ISLAND LN	371.70
188-0-130-295	4247 HARBOUR ISLAND LN	371.70
188-0-130-305	4255 HARBOUR ISLAND LN	371.70
188-0-130-315	4253 HARBOUR ISLAND LN	371.70

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-130-325	4225 HARBOUR ISLAND LN	371.70
188-0-130-335	4223 HARBOUR ISLAND LN	371.70
188-0-130-345	4221 HARBOUR ISLAND LN	371.70
188-0-130-355	4231 HARBOUR ISLAND LN	371.70
188-0-130-365	4229 HARBOUR ISLAND LN	371.70
188-0-130-375	4227 HARBOUR ISLAND LN	371.70
188-0-130-385	4237 HARBOUR ISLAND LN	371.70
188-0-130-395	4235 HARBOUR ISLAND LN	371.70
188-0-130-405	4233 HARBOUR ISLAND LN	371.70
188-0-130-415	1745 EMERALD ISLE WAY	371.70
188-0-130-425	1743 EMERALD ISLE WAY	371.70
188-0-130-435	1741 EMERALD ISLE WAY	371.70
188-0-130-445	1751 EMERALD ISLE WAY	371.70
188-0-130-455	1749 EMERALD ISLE WAY	371.70
188-0-130-465	1747 EMERALD ISLE WAY	371.70
188-0-130-475	1755 EMERALD ISLE WAY	371.70
188-0-130-485	1753 EMERALD ISLE WAY	371.70
188-0-140-015	1725 EMERALD ISLE WAY	371.70
188-0-140-025	1723 EMERALD ISLE WAY	371.70
188-0-140-035	1721 EMERALD ISLE WAY	371.70
188-0-140-045	1731 EMERALD ISLE WAY	371.70
188-0-140-055	1729 EMERALD ISLE WAY	371.70
188-0-140-065	1727 EMERALD ISLE WAY	371.70
188-0-140-075	1737 EMERALD ISLE WAY	371.70
188-0-140-085	1735 EMERALD ISLE WAY	371.70
188-0-140-095	1733 EMERALD ISLE WAY	371.70
188-0-140-105	1705 EMERALD ISLE WAY	371.70
188-0-140-115	1703 EMERALD ISLE WAY	371.70
188-0-140-125	1701 EMERALD ISLE WAY	371.70
188-0-140-135	1711 EMERALD ISLE WAY	371.70
188-0-140-145	1709 EMERALD ISLE WAY	371.70
188-0-140-155	1707 EMERALD ISLE WAY	371.70
188-0-140-165	1715 EMERALD ISLE WAY	371.70
188-0-140-175	1713 EMERALD ISLE WAY	371.70
188-0-140-185	1700 EMERALD ISLE WAY	371.70
188-0-140-195	1702 EMERALD ISLE WAY	371.70
188-0-140-205	1704 EMERALD ISLE WAY	371.70
188-0-140-215	1706 EMERALD ISLE WAY	371.70
188-0-140-225	1708 EMERALD ISLE WAY	371.70
188-0-140-235	1710 EMERALD ISLE WAY	371.70
188-0-140-245	1712 EMERALD ISLE WAY	371.70

CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-140-255	1714 EMERALD ISLE WAY	371.70
188-0-140-265	1720 EMERALD ISLE WAY	371.70
188-0-140-275	1722 EMERALD ISLE WAY	371.70
188-0-140-285	1724 EMERALD ISLE WAY	371.70
188-0-140-295	1726 EMERALD ISLE WAY	371.70
188-0-140-305	1728 EMERALD ISLE WAY	371.70
188-0-140-315	1730 EMERALD ISLE WAY	371.70
188-0-140-325	1732 EMERALD ISLE WAY	371.70
188-0-140-335	1734 EMERALD ISLE WAY	371.70
188-0-140-345	1736 EMERALD ISLE WAY	371.70
188-0-140-355	1738 EMERALD ISLE WAY	371.70
188-0-140-365	1740 EMERALD ISLE WAY	371.70
188-0-140-375	1742 EMERALD ISLE WAY	371.70
188-0-140-385	1746 EMERALD ISLE WAY	371.70
188-0-140-395	1748 EMERALD ISLE WAY	371.70
188-0-140-405	1750 EMERALD ISLE WAY	371.70
188-0-140-415	1752 EMERALD ISLE WAY	371.70
188-0-140-425	1754 EMERALD ISLE WAY	371.70
188-0-140-435	1756 EMERALD ISLE WAY	371.70
188-0-140-445	1758 EMERALD ISLE WAY	371.70
188-0-140-455	1760 EMERALD ISLE WAY	371.70
188-0-150-015	1800 EMERALD ISLE WAY	371.70
188-0-150-025	1802 EMERALD ISLE WAY	371.70
188-0-150-035	4203 HARBOUR ISLAND LN	371.70
188-0-150-045	4201 HARBOUR ISLAND LN	371.70
188-0-150-055	1743 PEARL WAY	371.70
188-0-150-065	1741 PEARL WAY	371.70
188-0-150-075	1725 PEARL WAY	371.70
188-0-150-085	1723 PEARL WAY	371.70
188-0-150-095	1721 PEARL WAY	371.70
188-0-150-105	1705 PEARL WAY	371.70
188-0-150-115	1703 PEARL WAY	371.70
188-0-150-125	1701 PEARL WAY	371.70
188-0-150-135	1804 EMERALD ISLE WAY	371.70
188-0-150-145	1806 EMERALD ISLE WAY	371.70
188-0-150-155	4207 HARBOUR ISLAND LN	371.70
188-0-150-165	4205 HARBOUR ISLAND LN	371.70
188-0-150-175	1747 PEARL WAY	371.70
188-0-150-185	1745 PEARL WAY	371.70
188-0-150-195	1731 PEARL WAY	371.70
188-0-150-205	1729 PEARL WAY	371.70

**CITY OF OXNARD
WATERWAYS ASSESSMENT DISTRICT (MANDALAY BAY)
FISCAL YEAR 2018/19 ASSESSMENT ROLL**

Assessor's Parcel Number	Property Address	Fiscal Year 2018/19 Levy
188-0-150-215	1727 PEARL WAY	371.70
188-0-150-225	1711 PEARL WAY	371.70
188-0-150-235	1709 PEARL WAY	371.70
188-0-150-245	1707 PEARL WAY	371.70
188-0-150-255	1808 EMERALD ISLE WAY	371.70
188-0-150-265	1810 EMERALD ISLE WAY	371.70
188-0-150-275	4211 HARBOUR ISLAND LN	371.70
188-0-150-285	4209 HARBOUR ISLAND LN	371.70
188-0-150-295	1751 PEARL WAY	371.70
188-0-150-305	1749 PEARL WAY	371.70
188-0-150-315	1737 PEARL WAY	371.70
188-0-150-325	1735 PEARL WAY	371.70
188-0-150-335	1733 PEARL WAY	371.70
188-0-150-345	1717 PEARL WAY	371.70
188-0-150-355	1715 PEARL WAY	371.70
TOTAL	874 Parcels	\$491,835.28

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CITY COUNCIL
AGENDA REPORT

TYPE OF ITEM: Public Hearing

AGENDA ITEM NO.: 3

DATE: June 19, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

A handwritten signature in dark ink, appearing to read "S. Whitney".

FROM: Jim Throop
Chief Financial Officer

Jim Throop

SUBJECT: Adoption of Resolution Ordering the Dissolution of Two Landscape Maintenance Districts: LMD 9 – Strawberry Fields and LMD 15 – Pelican Pointe. (5/5/5)

CONTACT: Jim Throop, Chief Financial Officer
Jim.Throop@oxnard.org, (805) 385-7475

RECOMMENDATION:

That City Council:

1. Hold a public hearing to receive public testimony regarding the dissolution of two (2) of the City's Landscape Maintenance Districts for Fiscal Year 2018-2019 pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500).
2. Adopt a resolution approving the dissolution (Attachment A) of two (2) of the City's Landscape Maintenance Districts for Fiscal Year 2018-2019 pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500).

BACKGROUND

On May 20, 2015, the City contracted with NBS Government Finance Group, a firm specializing in the administration of California special financing districts to conduct an in-depth review and analysis of the City's Landscape Maintenance Districts ("Districts"). The NBS review found that improvements within eighteen (18) of the Districts were located entirely along major traffic corridors. Additionally, another thirty (30) of the Districts had a portion of their improvements located along major traffic corridors. In order to reduce the burden on the Districts, on March 7,

Resolution Ordering the Dissolution of Two Landscape Maintenance Districts (5/5/5)

June 19, 2018

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2017 by Resolution No. 14,998, the City Council voted to remove the improvements along these major traffic corridors from the responsibility of the Districts and return them to the responsibility of the City, effective July 1, 2017.

On June 5, 2018, the City Council adopted Resolution No. 15,127 declaring its intention to dissolve the two (2) Districts, and set the public hearing for June 19, 2018.

As a result of the removal of the exterior improvements, two Districts were identified as having only traffic circles requiring ongoing maintenance services. LMD 9 – Strawberry Fields and LMD 15 – Pelican Pointe were formed prior to 1996/1997 and therefore there is not an inflator to increase the assessment over time as costs increase. Therefore these districts are maxed on the amount that can be collected in annual assessments to pay for ongoing maintenance services. The City has subsidized both Districts in prior years due to the inability to collect enough funds to cover ongoing maintenance costs.

In consultation with NBS, it was determined both Districts have maintenance areas that can be eliminated and thus, the Districts can be dissolved. On May 29, 2018, City staff hosted a town hall meeting with affected property owners in both districts to discuss options relating to the final disposition of the traffic circles. Multiple options were listed, including decorative concrete and various dry water beds utilizing colored rocks.

Following the City Council's action at the public hearing on June 19, 2018, the City will cease to levy and collect assessments in those Districts.

STRATEGIC PRIORITIES

This agenda item supports the Organizational Effectiveness strategy. The purpose of the Organizational Effectiveness strategy is to strengthen and stabilize the organizational foundation of the City in the areas of Finance, Information Technology, and Human Resources, and to improve workforce quality while increasing transparency to the public. This item supports the following goals and objectives:

Goal 2. Increase transparency with Council, community and staff related to the City's budget and financial management processes.

FINANCIAL IMPACT

With the dissolution of the districts, there is no financial impact.

ATTACHMENTS:

Resolution Ordering the Dissolution of Two Landscape Maintenance Districts (5/5/5)

June 19, 2018

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Attachment A - Resolution Ordering the Dissolution

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
ORDERING THE DISSOLUTION OF TWO (2) OF THE CITY'S LANDSCAPE
MAINTENANCE DISTRICTS

WHEREAS, the City Council of the City of Oxnard (the "City Council") has by previous Resolutions formed landscape maintenance districts pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* (the "Act"); and

WHEREAS, the City Council has, by previous Resolutions approved or amended Final Engineer's Formation and/or Annual Levy Reports (hereafter referred to as the "Reports"); and,

WHEREAS, by Resolution No. 14,998, the City Council approved the removal of all improvements from two (2) landscape maintenance districts, LMD No. 9 (Strawberry Fields) and LMD NO. 15 (Pelican Pointe) (collectively referred to as the "Districts"); and

WHEREAS, the City has transferred the maintenance responsibility of the improvements to the City to provide for the maintenance and servicing of the improvements which have previously been maintained via the Districts; and

WHEREAS, on June 5, 2018 by Resolution No. 15,127, the City Council declared its intent to dissolve the Districts and cease the levy and collection of assessments against parcels of land within the Districts.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF OXNARD RESOLVES:

1. **Recitals:** The recitals set forth above are true and correct, and incorporates these recitals herein by reference.
2. **Public Hearing:** Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution Declaring the Intention to Order the Dissolution of Two (2) of the City's Landscape Maintenance Districts and considered all oral and written statements, protests and communications made or filed by interested persons.
3. **Boundaries:** The boundaries of the Districts to be dissolved are the boundaries which the legislative body previously declared to benefited by said improvements, found in the assessment diagram previously approved by this legislative body, a copy of which is on file in the Office of the City Clerk and designated by the name of these Districts.

4. **Levy of Assessment:** The annual levy of assessments for the maintenance of the above work of improvements as set forth and described in the Reports shall cease, beginning in Fiscal Year 2018/19.
5. **Dissolution:** The City Council does hereby dissolve the two (2) Districts, the listing which is included in this Resolution as Exhibit A, effective as of July 1, 2018.

PASSED AND ADOPTED THIS 19th day of June, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

Exhibit A
LANDSCAPE MAINTENANCE DISTRICT LIST – DISSOLUTION

Note: The following is the list of Districts proposed to be dissolved, and is not inclusive of all City landscape maintenance districts.

District Name	Formation Date⁽¹⁾	Formation Resolution No.⁽¹⁾
Landscape Maintenance District Nos. 9 (Strawberry Fields)	June 2, 1987	9227
Landscape Maintenance District No. 15 (Pelican Pointe)	June 21, 1994	10752

(1) Source: City of Oxnard Resolution Initiating Proceedings for Fiscal Year 2017-18.



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Public Hearing

AGENDA ITEM NO.: 4

DATE: June 19, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

A handwritten signature in cursive script, likely belonging to Scott Whitney.

FROM: Jim Throop
Chief Financial Officer

Jim Throop

SUBJECT: Adoption of Resolution Approving Engineer's Report and Ordering the Levy and Collection of Assessments for the Fiscal Year 2018-19 Within the City's Landscape Maintenance Districts. (5/5/5)

CONTACT: Jim Throop, Chief Financial Officer
Jim.Throop@oxnard.org, (805) 385-7475

RECOMMENDATION:

That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2018-2019 assessments in the City's Landscape Maintenance Districts, and
2. Adopt a resolution approving the Fiscal Year 2018-2019 Consolidated Engineer's Report and ordering the levy and collection of assessments (Attachment A) for Fiscal Year 2018-2019 within the City's Landscape Maintenance Districts pursuant to the Landscaping and Lighting Act of 1972.

BACKGROUND

On June 5, 2018, City Council adopted Resolution No. 15,125 which initiated proceedings and Resolution No. 15,126 declaring intention to levy assessments for Fiscal Year 2018-2019, preliminarily approved the Consolidated Engineer's Report for the thirty six (36) districts, and set a public hearing for June 19, 2018.

Adoption of Resolution Approving Engineer's Report and Ordering Levy (5/5/5)

June 19, 2018

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With the assistance of NBS, staff has calculated assessment rates and expenditures for maintenance of public landscaping in the thirty six (36) landscape maintenance districts. Following the City Council's action at the public hearing on June 19, 2018 the assessment data will be delivered to the County Auditor-Controller's Office and processed for the collection of assessments in Fiscal Year 2018-2019. This action must take place prior to July 1, 2018.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

The general benefit contribution based on the budgeted expenses for the districts totals \$93,103 and an additional \$169,565 is being proposed to offset the estimated utility overage. The total Fiscal Year 2018-19 General Fund contribution is estimated to be approximately \$262,668, which includes \$12,037 for Mandalay Beach/Main (MAD #4).

ATTACHMENTS:

Attachment A - Resolution Approving the Engineers Report and Levys

Attachment B - Exhibit B of the Resolution

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING THE ENGINEER'S REPORT AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2018-2019 WITHIN THE CITY'S LANDSCAPE MAINTENANCE DISTRICTS PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on June 5, 2018, City Council adopted Resolution No. 15,126, declaring its intention to levy and collect assessments for Fiscal Year 2018-2019 within the City's Landscape Maintenance Districts (the "Districts"), the listing of which are included in this Resolution as Exhibit A, pursuant to the provision of the *Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code*, in order to pay the costs of maintaining the improvements therein; and

WHEREAS, Resolution No. 15,126 set a public hearing for June 19, 2018, on the levy of the proposed assessments; and

WHEREAS, NBS has filed with the City Clerk the Annual Engineer's Report (the "Engineer's Report") concerning the cost of maintaining the improvements in such Districts for Fiscal Year 2018-2019 and this City Council is satisfied with all matters as contained in the Engineer's Report as now submitted for final consideration and approval; and

WHEREAS, notice of said hearing was given pursuant to Section 22626 and duly published as required by Sections 22552 and 22553 of said Code; and

WHEREAS, said Public Hearing was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. A full and detailed description of the improvements, the boundaries of the Districts and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the Districts are contained in the Engineer's Report on file with the City Clerk which is made a part by reference. The assessment proposed in the Engineer's Report and its accompanying diagram, on file with the City Clerk, are confirmed.

3. The City Council hereby orders the improvements, maintenance and services to be performed as described in the Engineer's Report.
4. The adoption of this resolution shall constitute the levy of assessments for Fiscal Year 2018-2019 within the Districts.
5. The City Clerk or their designee is hereby authorized and directed to file the assessments with the Ventura County Auditor upon adoption of this resolution.

PASSED AND ADOPTED this 19th day of June 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

EXHIBIT A
CITY OF OXNARD
LANDSCAPE MAINTENANCE DISTRICT LISTING

District Name	Formation Date⁽¹⁾	Formation Resolution No.⁽¹⁾
Landscape Maintenance District No. 3 (River Ridge)	March 18, 1986	8983
Landscape Maintenance District No. 10 (Country Club Estates)	December 13, 1988	9587
Landscape Maintenance District No. 11 (St. Tropez)	January 3, 1989	9603
Landscape Maintenance District No. 12 (Standard Pacific)	March 28, 1989	9665
Landscape Maintenance District No. 13 (Le Village)	March 20, 1990	9894
Landscape Maintenance District No. 14 (California Cove)	June 5, 1990	9972
Landscape Maintenance District No. 16 (California Lighthouse)	July 9, 1991	10206
Landscape Maintenance District No. 23 (Greystone)	June 18, 1996	11071
Landscape Maintenance District No. 24 (Vineyards)	June 18, 1996	11072
Landscape Maintenance District No. 25 (The Pointe)	June 18, 1996	11073
Landscape Maintenance District No. 27 (Rose Island)	June 24, 1997	11259
Landscape Maintenance District No. 28 (Harborside)	June 24, 1997	11260
Landscape Maintenance District No. 30 (Haas Automation)	June 24, 1997	11261
Landscape Maintenance District No. 31 (Rancho De La Rosa)	June 23, 1998	11415
Landscape Maintenance District No. 32 (Oak Park)	February 23, 1999	11505
Landscape Maintenance District No. 33 (El Paseo)	October 19, 1999	11653
Landscape Maintenance District No. 34 (Sunrise Pointe & Sunset Cove)	October 19, 1999	11654
Landscape Maintenance District No. 36 (Villa Santa Cruz & Villa Carmel)	January 25, 2000	11684
Landscape Maintenance District No. 37 (Pacific Breeze)	January 25, 2000	11685
Landscape Maintenance District No. 38 (Aldea Del Mar)	November 28, 2000	11863
Landscape Maintenance District No. 39 (Promesa/Sueno & DR Horton/Seawinds)	March 6, 2001	11905
Landscape Maintenance District No. 40 (Cantada)	January 8, 2002	12078
Landscape Maintenance District No. 41 (Pacific Cove)	January 8, 2002	12079
Landscape Maintenance District No. 42 (Cantabria & Coronado)	May 14, 2002	12144
Landscape Maintenance District No. 43 (Greenbelt)	January 7, 2003	12295
Landscape Maintenance District No. 46 (Daily Ranch)	June 24, 2003	12440
Landscape Maintenance District No. 47 (Sycamore Place)	April 22, 2003	12355
Landscape Maintenance District No. 49 (Cameron Ranch)	June 3, 2003	12394
Landscape Maintenance District No. 50 (Pleasant Valley Senior Housing)	June 10, 2003	12404

District Name	Formation Date⁽¹⁾	Formation Resolution No.⁽¹⁾
Landscape Maintenance District No. 51 (Pfeiler)	April 19, 2005	12799
Landscape Maintenance District No. 52 (Wingfield)	February 1, 2005	12768
Landscape Maintenance District No. 53 (Huff Court)	June 7, 2005	12879
Landscape Maintenance District No. 54 (Meadowcrest)	March 28, 2006	13024
Landscape Maintenance District No. 55 (Wingfield West)	March 28, 2006	13025
Landscape Maintenance District No. 58 (Westwind)	June 6, 2006	13069
Landscape Maintenance District No. 60 (Artisan)	March 3, 2009	13604

(1) Source: City of Oxnard Resolution Initiating Proceedings for Fiscal Year 2017-18.

EXHIBIT B**CITY OF OXNARD
CONSOLIDATED ENGINEER'S REPORT**

DUE TO FILE SIZE, THE ENGINEER'S REPORT IS NOT BEING REPRODUCED FOR THE AGENDA PACKET, BUT IT IS AVAILABLE ONLINE AT WWW.OXNARD.ORG/CITY-MEETING AS WELL AS THE CITY CLERK'S OFFICE.

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Public Hearing

AGENDA ITEM NO.: 5

DATE: June 19, 2018

TO: City Council
Housing Authority

THROUGH: Scott Whitney
Interim City Manager

FROM: Scott Whitney
Interim City Manager/Police Chief

SUBJECT: Public Hearing on the Fiscal Year 2018-19 Operating Budget (15/15/15)

CONTACT: Scott Whitney, Interim City Manager/Police Chief
Scott.Whitney@OxnardPD.org, (805) 385-7624

RECOMMENDATION:

That the City Council and Housing Authority, for the City of Oxnard, conduct a public hearing on the Fiscal Year 2018-19 operating budget for the City of Oxnard and Oxnard Housing Authority; and provide staff direction regarding any adjustments to the proposed budgets, in preparation for final budget adoption on June 26, 2018.

BACKGROUND

On June 5th, the City Council conducted a study session on the budget for FY2018-19, including receiving the City Manager's budget recommendations. At the meeting, the City Council discussed many aspects of the budget, including understanding requested City program adjustments due to necessary budget reductions, which were needed in order to balance the General Fund budget. The budget adoption is scheduled for June 26, 2018,

The citywide FY2018-19 proposed budget is \$427,643,193 and attached is the City Manager's message, and the adjustments recommended by the City Council at the June 5, 2018 budget workshop.

The following items from the budget workshop were adjusted in the proposed budget:

Public Hearing on the Fiscal Year 2018-19 Operating Budget (15/15/15)

June 19, 2018

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1. Restored OCVB budget to \$641,124
2. Restored Carnegie budget to \$522,708
3. Restored the Downtown security to prior level - \$90,000
4. Reduced PACC subsidy due to increased revenue – (\$160,000)
5. Reduced IT Internal Service Fund – (\$247,598)

These adjustments to the final budget document will be made after the actual adoption due to time limitations. The final budget totals will coincide with these corrections.

FINANCIAL IMPACT

Conducting this public hearing on the budget does not have a financial impact until such time as the City Council approves the final FY2018-19 budget. This is scheduled for June 26, 2018.

ATTACHMENTS:

Attachment A: Revised FY18-19 Operating Budget - City & Housing Authority 6.19.18

Attachment B: FY19 Budget Message

Funds	FY2018-19	
	Proposed Budget (June 5, 2018)	FY2018-19 Revised Proposed Budget

General Funds Group

101-GENERAL FUND	134,439,316	134,191,718
103-GENERAL FUND-OPD TRAINING	102,143	102,143
104-HALF CENT SALES TAX	18,097,343	17,849,745
105-STREET MAINTENANCE	221,682	221,682
114-STORM WATER MANAGEMENT	1,689,621	1,689,621
641-PERFORMING ARTS CNTR FUND	1,981,693	1,981,693
651-GOLF COURSE OPERATING	922,418	922,418
General Funds Group	157,454,216	156,959,020

Landscape & Community Facility Maintenance Districts

121-WATERWAYS ASSESSMENT DIST	518,624	518,624
124-LMD #3-RIVER RIDGE	110,226	110,226
125-LMD #4-BEACH MAIN COL/HOT	56,483	56,483
128-LMD #10-COUNTRY CLUB	24,486	24,486
129-LMD #11-ST. TROPAZ	7,998	7,998
131-LMD #12-STANDARD PACIFIC	22,540	22,540
132-LMD #14-CALIFORNIA COVE	38,542	38,542
133-LMD #16-LIGHTHOUSE	23,652	23,652
134-LMD #13-FD562-LE VILLAGE	19,993	19,993
143-LMD #23- GREYSTONE	11,486	11,486
144-LMD #24- VINEYARDS	20,145	20,145
145-LMD #25-THE POINTE	24,021	24,021
147-LMD #27- ROSE ISLAND	25,929	25,929
148-LMD #28- HARBORSIDE	80,598	80,598
151-LMD #30- HAAS AUTOMATION	59,001	59,001
152-LMD #31-RANCHO DE LA ROSA	107,458	107,458
153-LMD #32-OAK PARK	26,121	26,121
154-LMD #33-RIO DEL SOL	38,958	38,958
156-LMD. #34-SUNRISE POINTE	90,598	90,598
157-LMD #36-VILLA SANTA CRUZ	241,482	241,482
158-LMD #37-PACIFIC BREEZE	23,427	23,427
159-LMD #38-ALDEA DEL MAR	146,092	146,092
160-LMD #39-EL SUENO/PROMESA	195,578	195,578
161-LMD #39-D.R. HORTON	77,758	77,758
162-LMD #40-CANTADA	100,663	100,663
163-LMD #41-PACIFIC COVE	31,266	31,266
164-LMD #42-CANTABRIA/CORONAD	227,874	227,874
165-LMD #43-GREENBELT(PARCRO)	207,106	207,106
170-L/M DIST.-COMBINING FUNDS	880,715	880,715
172-LMD ADMINISTRATION	887,647	887,647

Funds	FY2018-19	
	Proposed Budget (June 5, 2018)	FY2018-19 Revised Proposed Budget
173-CFD #4-SEABRIDGE MAINT	1,785,682	1,785,682
174-CFD #5-RIVERPARK MAINT	5,618,081	5,618,081
175-CFD #2-WESTPORT MAINT	744,668	744,668
176-CFD #6-NORTHSHORE MAINT	3,241	3,241
177-WATERWAYS AD ZONE #2	108,488	108,488
Landscape & Community Facility Maintenance Districts	12,586,627	12,586,627

Special Revenue Funds

117-CALHOME PROGRAM-STATE GRT	2,804	2,804
118-AIR POLLUTION BUYDOWN FEE	8,535	8,535
119-PUBLIC SAFETY RETIREMENT	13,253,323	13,253,323
181-STATE GAS TAX	6,423,078	6,423,078
182-TRAFFIC SAFETY FUND	454,192	454,192
195-STATE COPS GRANT	16,747	16,747
213-TDA/LTF4-TRANS.FND-99400c	613,050	613,050
214-TDA/LTF3-BI/PED FND-99234	842	842
217-STATE TERM GRANTS FUND	156,826	156,826
218-GANG VIOLENCE SUPR GRANT	27,924	27,924
219-STATE/LOCAL-MY GRANTS	125,438	125,438
238-HOMELAND SECURITY GRANT	233,100	233,100
243-EMERGENCY SHELTER GRANT	198,141	198,141
261-FEDERAL TERM GRANTS FUND	50,156	50,156
263-RSVP	157,440	157,440
272-21ST CENTURY CLCP-ASESP	3,163,796	3,163,796
285-CDBG ENTITLEMENT	3,207,081	3,207,081
295-HUD HOME	631,854	631,854
314-2014 LEASE REVENUE BOND	808	808
351-PARK FEES-QUIMBY RESERVE	9,748	9,748
352-PARK ACQ & DEVELOP FEES	683	683
353-STORM DRAIN FACILITY FEE	16,644	16,644
354-CIRCULATION SYS.IMPR.FEES	305,171	305,171
355-CAPITAL GROWTH FEES-RESID	512,555	512,555
356-CAP GROWTH FEES-NONRESID	164,602	164,602
370-CUPA OPERATING FUND	893,683	893,683
371-HOUSING-IN-LIEU FEES	84,000	84,000
481-CITY-DOWNTOWN IMPROVEMENT	256,468	256,468
547-ART IN PUBLIC PLACE TRUST	14,977	14,977
Special Revenue Funds	30,983,666	30,983,666

Assessment Districts Funds

513-ASSESSMENT DIST. 2000-1	179,767	179,767
514-RICE/101 INTER.ASSES.DIST	918,866	918,866

Funds	FY2018-19	
	Proposed Budget (June 5, 2018)	FY2018-19 Revised Proposed Budget
520-CFD #3-SEABRIDGE/MANDALAY	1,777,054	1,777,054
537-COMM.FAC.DIST. 2000-3	589,444	589,444
538-CFD #1-WESTPORT	636,215	636,215
Assessment Districts Funds	4,101,346	4,101,346
Enterprise Funds		
601-WATER OPERATING FUND	56,818,326	56,818,326
603-RESOURCE DEVELOPMENT FEE	18,628	18,628
605-WATER CAP. FACILITY FUND	594,372	594,372
606-WATER RESOURCE FEE	1,225	1,225
608-SECURITY-CONTAM.PREV.FUND	1,640,538	1,640,538
611-W/W COLLECTION OPERATING	36,568,825	36,568,825
613-W/W COLL CONNECTION FEE	100,077	100,077
621-W/W TREATMENT OPRNS	22,801,209	22,801,209
623-W/W TREATMENT CONNECT FEE	8,519	8,519
631-SOLID WASTE OPERATING	44,542,253	44,542,253
638-ER SEC & CONTAMINATION	160,000	160,000
Enterprise Funds	163,253,972	163,253,972
Internal Services Funds		
701-PUBL LIAB & PROP DAMAGE	4,993,984	4,993,984
702-WORKERS COMPENSATION FUND	6,653,466	6,653,466
725-CUSTOMER BILLING OPR FUND	1,845,536	1,845,536
731-INFORMATION TECHNOLOGY	5,033,043	4,785,445
735-FACILITIES MAINTENANCE	3,846,990	3,846,990
741-FLEET SERVICES FUND	9,602,205	9,602,205
Internal Services Funds	31,975,224	31,727,626
Total of All Funds	400,355,051	399,612,257
Less: Internal Service Funds	31,975,224	31,727,626
Net Adjusted Appropriations	368,379,827	367,884,631
Housing Authority (Non-City)		
Public Housing	7,500,000	7,291,752
Section 8	20,600,000	20,739,184
Housing Authority (Non-City)	28,100,000	28,030,936
Total Funds	428,455,051	427,643,193

Date: May 30, 2018

To: The Honorable Tim Flynn, Mayor and Members of the Oxnard City Council, Housing Authority Commissioners and Successor Agency to the Community Development Corporation

From: Scott Whitney, Interim City Manager and Chief of Police

Subject: City Manager's Recommended Budget for Fiscal Year 2018-19

It is my honor to present the recommended budget for the ensuing Fiscal Year 2018-19. During the past five months, one of my primary goals has been to focus on the long-term financial stability of the services that we provide. The recommended budget represents the City's spending plan for the next 12 months for all funds under its control. It is a balanced budget. The budget also represents fiscal responsibility.

The City is facing some challenging times, with significant increases in pension costs over the next several years. The proposed budget includes the elimination of 13 full-time positions. All department directors were tasked with identifying additional cost-cutting measures. Those that have the least impact on service levels are presented. New revenue sources are also identified.

While the City has made much progress over the past few years on rebuilding our Finance and Human Resources Departments, the two departments are still recovering from years of low staffing levels; underfunding; limited training; antiquated software and technology systems; and leadership turnover. There is more work to be done. While our most recent Comprehensive Annual Financial Report eliminated the "qualified" findings and was "unmodified" and "unqualified," our most recent Single Audit still reported significant "material weaknesses."

For years, the City's unofficial motto was, "we do more with less." In reality, this eventually translates not only to gaps in the Human Resources and Finance Departments, but also gaps in other services, and gaps in capital investment and capital outlay. Eventually, these gaps and unfunded needs lead to an inability to provide the level of service that our residents expect.

The lack of current funding for the City's unmet needs and the anticipated increases in expenses over the next few years create an environment where tough decisions will have to be made. Without additional sources of revenue, more cuts in services are anticipated in the coming years. Additional service cuts get incrementally closer to the City's core services. The first 5 percent in cuts is much easier than the second 5 percent of cuts.

Oxnard has more than 1,300 dedicated employees. We enjoy working with, and for, our community. We should all be proud of our accomplishments over the past year. No matter the level of resources, we will all pull together and work toward many more successes in the upcoming fiscal year. I see that spirit of public service demonstrated every single day in our City.

ALL FUNDS TOTAL

The recommended budget for Fiscal Year 2018-19 totals \$428.4 million. This is an increase of \$14.2 million, 3 percent, over the current Fiscal Year 2017-18 budget of \$414.2 million. A comparative summary of the FY2018-19 recommended budget compared to the FY2017-18 Adopted Budget by major fund is presented below.

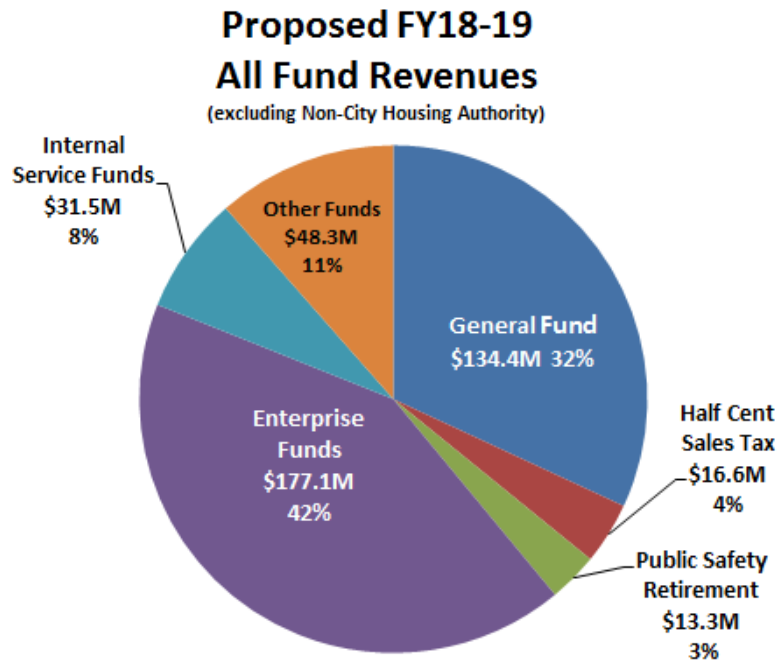
Fund	FY 17-18 Adopted	FY 18-19 Proposed	\$ Changes	% Change
General Fund	125,484,375	134,439,316	8,954,941	7%
Half Cent Sales Tax	12,985,871	18,097,343	5,111,472	39%
Public Safety Retirement	13,891,720	13,253,323	(638,397)	-5%
Storm Water Management	1,287,385	1,689,621	402,236	31%
Street Maintenance Fund	221,504	221,682	178	0%
Performing Arts and Convention Center	2,072,128	1,981,693	(90,435)	-4%
Golf Course Enterprise	895,178	922,418	27,240	3%
State Gas Tax	7,159,287	6,423,078	(736,209)	-10%
Special Revenue Funds	9,866,677	11,409,408	1,542,731	16%
Landscape & Community Facility Maintenance Districts	12,027,135	12,586,627	559,492	5%
Assessment Districts Funds	4,228,459	4,101,346	(127,113)	-3%
Enterprise Funds:				
Water Enterprise	58,871,273	59,073,089	201,816	0%
Wastewater Enterprise	62,024,032	59,478,630	(2,545,402)	-4%
Environmental Resources Enterprise	45,889,239	44,702,253	(1,186,986)	-3%
Total Enterprise Funds	166,784,544	163,253,972	(3,530,572)	-2%
Internal Service Funds:				
Workers Compensation Fund	2,988,144	4,993,984	2,005,840	67%
Public Liability & Property Damage Fund	5,576,787	6,653,466	1,076,679	19%
Customer Billing Operating Fund	1,318,715	1,845,536	526,821	40%
Information Technology Fund	5,334,513	5,033,043	(301,470)	-6%
Facilities Maintenance Fund	3,895,699	3,846,990	(48,709)	-1%
Fleet Services Fund	10,379,809	9,602,205	(777,604)	-7%
Total Internal Service Funds	29,493,667	31,975,224	2,481,557	8%
Housing Authority (Non-City)	27,842,043	28,100,000	257,957	1%
Total All Funds	414,239,973	428,455,051	14,215,078	3%

MAJOR BUDGET ISSUES

Limited revenue growth

The City's ability to increase revenues is limited. Major General Fund revenues such as property, sales and transient occupancy tax rates can only be increased by voter approval. Water, sewer and solid waste rates can be adjusted by the City Council using the Proposition 218 process.

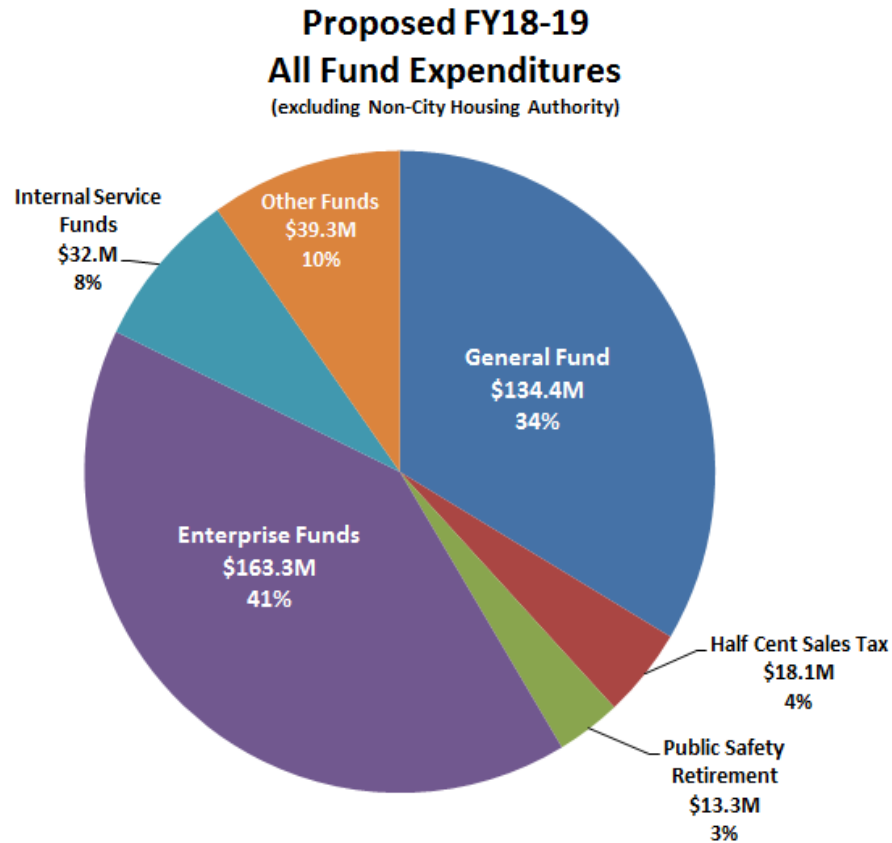
Overall, total City revenues for FY18-19 are projected to be \$421 million. General fund revenues are expected to grow by \$9.5 million, or 7.6 percent, in the new budget year. Water revenue is anticipated to be \$62.9 million, an increase of \$2.6 million. Wastewater revenue is projected to be \$68.3 million (including operating transfers between Wastewater Collection and Treatment funds), an increase of \$5.2 million. The revenues of the Environmental Resources Department will increase by 3 percent, from \$44.3 million to \$45.8 million in the proposed FY19 Budget.



Growth in expenditures

City expenditures continue to grow, due mostly to personnel costs. A total of 138 former limited-benefitted positions were converted to full-time employees in FY17-18. The conversion eliminated the official use of the limited-benefitted employment (LBE) designation. LBE employees who became full-time were matched to the closest fitting classifications. Those paid below their new classification range were brought up to step one of the pay range. Now the City only has full-time equivalents (FTEs) or temporary employees.

Salary and benefit adjustments based on existing collective bargaining agreements are included in the new budget as required by City-approved contracts.



Recommended Budget Reductions

The growth in General Fund expenditures required City departments to offset increases in costs. All departments were tasked with presenting reductions of 5 percent. The proposals were reviewed by city management and are recommended in the new budget. Following is a summary of net proposed savings by department.

Departments	Proposed Savings
Carnegie Art Museum	27,510
City Attorney	100,000
City Clerk	69,728
City Council	(41,000)
City Manager	232,164
City Treasurer	29,708
Development Services	1,331,358
Economic Development	477,124
Finance	227,951
Fire	187,923
Human Resources	210,115
Internal Services	1,076,970
Library	197,184
Non-Departmental	181,917
Police	1,394,187
PACC	105,350
Public Works	(259,703)
Recreation	293,296
Golf subsidy	493,909
Traffic Safety Fund Subsidy	150,000
Increase Vacancy Rate (from \$3.9M or 4.85% to \$4.7M or 5.86%)	838,026
Total Net Savings	7,323,717

Pension Cost Increases

The City will experience a sharp increase in the required employer contributions to the California Public Employees Retirement System (CalPERS) over the next five years. Two main factors contribute to the increase: reductions by CalPERS in their expected rate of return - the discount rate - and the increasing unfunded liability.

CalPERS has implemented three discount rate reductions over the years. In 2003 they dropped the rate from 8.25 percent to 7.75 percent. In 2013 they reduced the rate again from 7.75 percent to 7.5 percent. This is the current discount rate. The expectation is that the rate will be further reduced to 7 percent by 2020. Historically, CalPERS has achieved a 20-year rate of return of 6.6 percent. Lowering the rate is prudent, and it better represents the costs of the benefits. However, the lower rate increases the City's normal pension costs as well as the unfunded liability.

The City's most current CalPERS obligations (as of June 30, 2016) total \$913 million for both current and future retirees. The City has approximately \$644 million, or 71 percent, of the plan funded. The City's unfunded accrued liability totals \$269 million.

Pension costs as a percentage of the annual City budget will have grown from about 5 percent of the City's general fund in 2003 to more than 20 percent by 2019. Pension costs as a percentage of payroll also will have grown from 14 percent in 2003 to 50 percent in 2019 for public safety employees. For miscellaneous (non-public safety) employees, the cost will grow from zero in 2003 to 22 percent of payroll in 2019.

The rising cost of public employee pensions is by far the most significant cost affecting the City budget. Expenditures will squeeze out other essential services and capital needs. It is estimated that the General Fund costs for pensions will increase from \$22 million in 2018 to \$35 million over the next decade.

The City is required to perform a biennial actuarial study of its CalPERS pension costs and report the results to the public. This is done in the comprehensive annual financial report.

The City Council received a special presentation on potential CalPERS payment projections on March 27, 2018. The presentation provided an overview of current and future CalPERS obligations and an estimate of the increase over the term of the liability.

Carman Public Safety Override Tax

The City is fortunate to have had its citizens approve a special property tax override to help pay for public safety pension costs. Known as the Carman Public Safety Override Tax, the tax allows the City to cover a portion of the pension costs for police and fire personnel.

The City of Oxnard sorts out the amounts charged to the Carman Public Safety Override Tax using an actuarially-accepted methodology that takes the original benefits in effect on July 1, 1978 and projects them forward to present day values for payment from the tax. Benefits approved after July 1, 1978 are separated from the calculation and are ineligible for payment.

This year the amount funded by the Carman tax for the PERS Unfunded Accrued Liability (UAL) is approximately \$2.5 million less than in the prior year. The general fund is paying for the additional amount.

Collective Bargaining Agreements

The current agreements with Local 1684, International Association of Firefighters AFL-CIO and the Oxnard Peace Officers' Association expire on August 31, 2018. The current agreement with the public safety employees has them paying 5 percent of the 9 percent employee contribution to CalPERS. The City currently picks up the remaining 4 percent employee contribution on behalf of the employee.

Last year the City Council approved two labor agreements: One with the Oxnard Mid-Managers Association (OMMA) and one with the International Union of Operating Engineers Local 501 (IUOE). The new agreements require all non-safety miscellaneous employees to pay their full contribution of 7 percent to CalPERS by July 2019 when those agreements expire. The City will no longer be paying any portion of employee costs for miscellaneous employees.

Aging Infrastructure and Technology

Increases in operating and maintenance costs have prevented the City from meeting all of its infrastructure needs. The City completed a full accounting of its fixed assets in 2017 and added those valuations to the City's financial statements.

The City's average pavement condition index (PCI) of streets is 59.5 (on a scale of 0 to 100 with 100 being a new street). This means the City's streets and roads are in need of repair and replacement. The City did make significant progress in road improvements over the last year. A total of \$24.8 million was approved for road work by the Council.

Numerous buildings and facilities are in need of rehabilitation and repairs. The list includes the second and third floors of the city hall building, which are closed as uninhabitable; the ancillary buildings at the Performing Arts and Convention Center (PACC); the former City building at the corner of Second and B Street; the Gull Wings Building; the former high school located at Campus Park; as well as several fire stations that need new roofs.

The City building at 300 W. Third Street has space design issues. The long-planned remodel of the Finance Department's third floor space has been put on hold pending a reassessment of the needs and the costs of the construction work. However the work space is less than favorable and un conducive to the teamwork that is needed to collaborate on solutions to the City's financial challenges.

The City's Information Technology (IT) is in need of replacement and modernization. The inventory of personal computers and equipment is dated, creating software compatibility issues due to differing

versions of basic operating software. The City's IT network also requires a major investment in new equipment and technology in order to keep it modern and functioning.

Security of buildings and public spaces has recently become an issue. The need to retire old, obsolete video surveillance systems and install an integrated city-wide security network is essential to the safety and protection of residents and employees.

Deferred Maintenance

The rehabilitation, renovation and replacement of the public's assets are essential to preserving their economic value and service life. The fiduciary responsibility is to properly maintain them and increase and lengthen their service capacity to avoid significant replacement costs.

Unfortunately numerous buildings and facilities are in need of repair, so a plan needs to be developed and funded to rehabilitate our buildings. The budget does not contain any resources for major renovations or repairs to City facilities but staff will work to prepare a five-year capital improvements plan that addresses the needs and recommends financial options.

There is also a long list of vehicles and rolling equipment that have outlived their useful life and are in need of replacement. In March 2017, the Council approved \$672,000 for the purchase of 11 police cars, six light-duty police trucks and one patrol utility truck. In February 2018, the Council approved \$793,000 for 13 patrol cars, four motorcycles and three pickup trucks.

The replacement of two fire engines was also approved by the City Council. Measure O funds were designated for the purchase of the engines using lease-purchase financing.

As with City buildings, the City needs to prepare a plan for addressing the needs of the City fleet and rolling stock. The needs will be addressed in the five-year capital plan. The plan will identify options for renewing the fleet at the lowest cost to the taxpayer.

ECONOMIC CLIMATE AND FINANCIAL FORECAST

The national economy continues to expand. According to the most recent forecast of the Federal Open Market Committee (March 2018), U.S. gross domestic product growth will rise to 2.7 percent in 2018, 2.4 percent in 2019 and 2.0 percent in 2020. The unemployment rate is expected to drop to 3.8 percent in 2018 and 3.6 percent in 2019; all signs of a positive market.

Interest rates are expected to increase in the short term. The Federal Open Market Committee increased the federal funds rate to 1.5 percent in December 2017 and is expected to increase the rate to 2.1 in 2018 and 2.7 percent in 2019.

The California state economy is now the world's fifth largest economy, surpassing the United Kingdom. The state's gross domestic product rose by \$127 billion from 2016 to 2017. The state has 12 percent of the total U.S. population but contributed 16 percent of the nation's job growth.

The local economy is good. The unemployment rate as reported by the U.S. Bureau of Labor Statistics for the Oxnard-Thousand Oaks-Ventura Metropolitan Statistical Area (MSA) is 3.6 percent as of March 2018, a drop of 1.1 percent from March 2017. The highest unemployment rate reported in the last 10 years was in August 2010 when the jobless rate hit 11.3 percent.

The real estate market is solid. According to the Zillow Home Value Index, the median value for a home in Oxnard is \$486,594. This is a 7.6 percent increase over last year. The Zillow forecast for next year is a 5 percent increase in value. Zillow reports the median listing price at \$525,000 and the median sale price at \$488,800.

In the current fiscal year or FY18, there are 389 residential units under construction. In FY18-19, the City anticipates another 385 of proposed units permitted for construction along with another 183 units under plan check.

Tourism is expected to boost the local economy. Oxnard has 11 miles of beach, excellent weather and a calm, laid-back atmosphere that is ideal for family vacations. It is also centrally located to many regional attractions, such as Ojai and the Premium Outlets in Camarillo. The City works in tandem with the Oxnard Convention and Visitors Bureau to promote Oxnard as a tourist and visitor destination.

In 2016, total direct travel spending in California was \$126.3 billion. In 2017 Oxnard had year-to-date hotel and motel occupancies of 78.1 percent, an increase of 1.8 percent from 2016. The average daily room rate in Oxnard was \$143.90, the highest in Ventura County.

Local Economic Indicators

Sales taxes have grown by 2 percent year over year. Growth over the last five years has averaged 4 percent. Over the last two quarters the largest generators of sales taxes have been auto/transportation and general consumer goods. The expectation for the short term is for a contraction in the economy given the historic growth that has occurred since the recession of 2008

Transient occupancy taxes (TOT) have shown strong growth year over year. The five-year trend has been 8 percent average growth annually. Room occupancy rates are reported to be in the 79 percent level, with average room rates of \$144.

TOT collections are limited by the number of available hotel and motel rooms within the City. There are currently 32 hotels and motels within the City. There are two hotels in the development stage that will add more rooms to the local inventory. There are also many private residences along our beaches that are rented out as short-term rentals. The City does not currently collect TOT on the majority of these rentals.

Business licenses have grown to more than 11,000 applicants with an average growth of 2 percent over the past 10 years. Growth in business licenses is a positive indicator of the local economy.

THE MID- AND LONG-TERM FINANCIAL FORECAST

The City contracts with Management Partners consultants for financial forecasting services. The City conducts a 10-year financial forecast to identify General Fund revenue and expenditure trends and predict potential impacts on future budgets. The 10-year model uses revenue and expenditure assumptions to predict future budgets and incorporates known cost escalators such as salaries adjustments and pensions.

Using projected property and sales tax estimates from HdL (the City's tax consultant), the City's financial forecast for the next five years includes a 2 percent growth escalator per annum. Based on this assumption, General Fund revenues are expected to grow at an average of 2.8 percent over the next five years. This is a conservative estimate.

City expenditures are also predicated on assumptions built into the forecast model. The expenditure escalator assumes a 2 percent growth rate, and future budgets will likely increase by an average of 2.6 percent over the next five years. Of course there are always unknowns and unexpected occurrences that cannot be predicted. However, the forecast provides sound information on which to make prudent and conservative decisions.

Economic Opportunities

There are tremendous opportunities for economic growth in Oxnard. Oxnard's close proximity to the Los Angeles metropolitan area is an asset and a competitive advantage. The cities are well-connected by highways and rail, making the transport of goods and services easy to accomplish. Oxnard also is home to several regional economic drivers such as the Port of Hueneme and Naval Base Ventura County. Educational opportunities are presented by Oxnard College, Ventura College and California State University Channel Islands.

The expectation is that the City will commit resources to ensure the success of its economic development efforts. The new budget includes \$100,000 to fund an economic development plan for the City. The plan will identify businesses and industries that are well-suited for location in Oxnard and can be served by the local population.

The development of the downtown will continue to be a priority. The plan is to sell the successor agency properties before June 30, 2018, with an eye toward the eventual development of the different sites as identified in the Council-approved Downtown Master Plan. The City reserves the right to purchase the properties in order to maintain control over the development of the sites.

THE GENERAL FUND

The General Fund is the City's largest fund and is used to account for all the financial resources traditionally associated with government activities, which are not legally required to be accounted for in another fund. Principal sources of revenue are property taxes, sales taxes, business licenses, TOT, franchise fees, state shared revenues and billings for services. Primary expenditures in the General Fund are public safety, parks, street maintenance, recreation, development services and general city administration.

Estimated Revenues

General Fund revenues for the new fiscal year are projected to be \$134.4 million. This is an increase of \$8.2 million from the current budget of \$126.2 million. The major factors impacting General Fund revenues are growth in property and sales taxes and the loss of the Infrastructure Use Fee for public safety and City facilities.

Property taxes represent the largest revenue source of the General Fund. Total property tax collections in the new year are estimated to be \$56.6 million. There are a total of 45,250 parcels within the Oxnard City limits. Residential properties total 41,485 parcels or 58 percent of the assessment roll. Commercial properties total 1,057 or 15 percent of the roll. Industrial properties number 888 or 17 percent of the property tax roll and all other properties total 1,820 parcels or 10 percent of the roll. Overall, property taxes are expected to grow by 4.5 percent for additional collections of \$2.4 million.

Property valuations are established by the Assessor of Ventura County for the secured and unsecured property tax rolls. Under the provisions of Article XIII A of the State of California Constitution, properties are assessed at 100 percent of full value. From this base assessment, subsequent annual increases in valuation are limited to a maximum of 2 percent.

Sales taxes account for 23 percent of total General Fund revenues and are projected to total \$31 million in the new year. The County currently imposes a 7.25 percent sale tax rate. Of this amount, only 1 percent (the Bradley-Burns) is received by the City. The State of California retains 3.93 percent for state purposes and the County retains 2.32 percent for their use. The City has an additional 0.5 percent sales tax, approved by the voters of Oxnard as Measure O, which raises the City's sales tax to 7.75 percent.

A comparison of existing sales tax rates among California's largest 25 cities shows that Oxnard has one of the lowest sales tax rates. Only the City of Bakersfield has a lower tax rate of 7.25 percent while 15 other cities have higher sales tax rates. The City of Long Beach has the highest sales tax rate in the state at 10.25 percent.

Transient occupancy taxes are expected to produce \$5.5 million in the new budget. This is an increase of 5.7 percent from the current year collections of \$5.2 million. City staff will present an option to Council to expand the collection of TOT taxes on short-term rentals within the city limits.

Estimated Expenditures

General fund expenditures total \$134.4 million in the new budget compared to the current year original budget of \$125.5 million adopted in June 2017. This is an increase of \$8.9 million or 7 percent. Numerous budget amendments were approved during FY2017-18, which also increased general fund expenditures from \$125.5 million to \$128.4 million.

A mid-year budget amendment was approved by the City Council in February that increased overall General Fund expenditures in FY17-18 by an additional \$4.22 million. Total appropriations for FY17-18 are now \$132.6 million.

As indicated earlier, reductions in General Fund expenditures were necessary to balance the budget. The inability to fully use the Carman Override Tax for public safety pensions added \$2.5 million to the General Fund gap. In addition, the public liability insurance fund and the workers compensation fund required additional contributions totaling \$2.6 million to fully fund the program. These three items alone created a \$5.1 million shortfall in the general fund.

In total, the initial General Fund base budget expenditures were \$7.32 million more than the estimated revenue. A combination of revenue and expenditure proposals resolved the funding gap and produced a balanced budget for the year. Included in the expenditure proposals is a reduction of \$.6 million from the original proposed \$2.6 million fully funded public liability insurance and workers compensation to \$2 million, reflecting a 70% confidence interval, which is common practice.

Projected Ending Fund Balance

The ending fund balance for the General Fund is estimated to be \$16.9 million on June 30, 2018.

Major Issues Impacting the General Fund

Infrastructure Use Fees Litigation – The City has been sued for the use of approximately \$7 million annually from its enterprise funds (water, wastewater and solid waste) to pay for public safety, street repairs and facility (buildings) services used by the public utilities. In 2014, consultants HF&H reviewed the services required by the utilities and determined that the infrastructure use fees were justified and could be paid to the General Fund.

In FY16-17, the City transferred \$3 million from the utility funds to the general fund as part of Infrastructure Use Fee. That amount was eliminated in FY17-18. The new budget contains \$4.1 million in IUF fees for street repairs only.

CalPERS Pensions - As stated earlier, the increases in the cost of employee pensions will have a dramatic impact on general fund expenditures. The costs associated with the pensions were discussed earlier given their impact on the entire City budget.

Aging Infrastructure – The City will present a five-year capital improvements plan for Council review and approval in September after the City Council recess. The five-year plan will document the known capital needs of the City, including building and facilities, roads, streets and bridges, parks and open space, water, wastewater, solid waste, IT and the City fleet.

The General Fund currently has very little capacity to finance capital improvements. Other special revenues, such as gas taxes and the Street Maintenance Fund, finance most street improvements, and Measure O has been instrumental in providing one-time funds for building improvements such as roof replacements.

Development impact fees are being reviewed and updated to produce more current fees than have previously been collected by the City. The work is being performed by Harris & Associates. It is anticipated that development impact fees will help fund the planned improvements required by new development.

Council Policy on General Fund Balance – The City Council has an established policy of maintaining a General Fund balance of 18 percent of budgeted expenditures. This does not include Measure O funds which are technically part of the General Fund but are accounted for separately in Oxnard.

MEASURE O SALES TAX

The Measure O Half Cent Sales Tax was approved by Oxnard voters on November 4, 2008. The general purpose sales tax of 0.5 percent expires in 2028. The approved ballot language was “To protect, maintain and enhance vital services including police, fire, emergency response, expanding youth recreation, after-school and anti-gang prevention programs, acquiring property for parks/open space preservation, upgrading stormwater drains, improving senior services, increasing code compliance, and other general services - Shall the sales tax be increased by one half cent for twenty years only, with citizen oversight and independent financials audits?”

The Measure O tax revenue has been a lifeline for public safety; funding 21 firefighter and 16 police officer positions. In 2015, the City also borrowed \$16 million from the Measure O fund to stabilize the General Fund with a commitment to repay the amount that was borrowed.

The Measure O Citizen Oversight Committee is charged with ensuring that funds are spent as approved by the voters. There are nine committee members appointed by the City Council to serve two-year terms. Meetings are held quarterly.

Estimated Revenues

Measure O revenues for the new fiscal year are projected to be \$16.6 million. This is an increase of \$0.7 million from the current budget of \$15.9 million.

Estimated Expenditures

Measure O proposed appropriations total \$18.1 million in the new budget. This includes new programs, such as Safe Home & Safe Families, Acquisition of a Homeless Shelter, Annual Homeless Program, Downtown Art Hub and Market Study, Financing of new ERP, Fire Advanced Life Support, Economic Development Strategy, Tenant Relocation Assistance, and Development Services CivicSpark Intern. This is an increase of \$5.1 million when compared to the current year Adopted FY18 Budget of \$13 million.

Projected Ending Fund Balance

The Measure O estimated fund balance is \$12.7 million at June 30, 2018. With an estimated year-end carryover of approx. \$1.9 million, the anticipated ending-fund balance for Measure O on June 30, 2019 would be \$9.3 million.

Major Issues Impacting Measure O

Measure O is scheduled to sunset in 2028, twenty years after its approval in 2008. The City should not wait until 2028 to determine whether to renew the sales tax. Future discussions should not only include whether, and when, it should be renewed, but whether the current rate is sufficient.

THE WATER FUND

The Water Fund accounts for all activities of the City's water distribution and treatment system. Revenues are derived from the sale of metered water service, water connection fees and installation charges. These revenues are used to pay for operating expenditures, capital improvements, debt service payments and machinery and equipment.

Estimated Revenues

Revenue for the water fund is estimated at \$62.9 million, an increase of \$2.6 million from the FY17-18 budget of \$60.3 million. The City increased water rates in September 2017 with the expectation that the next potential rate adjustment would become effective in early 2019. Rates were adjusted by \$3.60 per month for an average single family residential customer.

Estimated Expenditures

Expenditures in the water fund are estimated at \$59.1 million in the new budget year. Major items include wholesale water purchases from Calleguas Municipal Water District and United Water Conservation District as well as electricity costs.

Projected Ending Fund Balance (Cash)

The Water Operating Fund is expected to have an ending cash balance of \$25.0 million on June 30, 2018. The estimated fund balance, which includes asset reclassification and other restricted water fund, is \$36.1 million. The City Council policy is to maintain 25 percent of annual operating expenses in reserve.

Major Issues Impacting the Water Fund

Rate Adjustments – The most recent water rate adjustment was effective as of September 1, 2017. The next cost of service review and potential rate adjustment is scheduled for January 2019. Council will need to discuss the process for reviewing rate proposals and the plan for engaging the public.

Groundwater Management – The State of California has designated the Fox Canyon Groundwater Management Agency with the task of preserving and managing groundwater resources within the areas or lands overlying the Fox Canyon aquifer for the common benefit of the public and all agricultural, domestic and municipal and industrial users. The expectation is that groundwater pumping will be curtailed given the impacts of drawing down the aquifer and that future allocations of groundwater will be very limited.

Reclaimed Water (Advanced Water Purification Facility) – The City is currently producing 950 million gallons of purified reclaimed water. The water is being sold as a commodity to agricultural interests. The

value of the water purification facility will greatly increase as groundwater pumping is restricted, providing the citizens of Oxnard with a valuable asset that increases the sustainability and reliability of water in the City.

THE WASTEWATER FUND

The Wastewater Fund accounts for the City's sanitary sewer activities related to conveyance system maintenance and services. Revenues are derived mainly from sewer charges, connection fees and treatment plant charges. These revenues are used to pay for operating expenditures, capital improvements, acquisition of equipment and machinery and annual debt service payments.

Estimated Revenues

Wastewater revenue is estimated to be \$68.3 million in the new budget year (including operating transfers between Wastewater Collection and Treatment funds). The City Council unanimously adopted a new wastewater rate for five consecutive years on May 23, 2017. A Utility Ratepayers Advisory Panel (URAP) met to review staff proposals for rate adjustments and voted 5 to 2 to recommend annual adjustments of 5.25 percent. The monthly increase in the first year for a typical household was \$2.22. The next rate adjustment is scheduled to take effect on January 1, 2019.

Estimated Expenditures

Wastewater costs are estimated to be \$59.5 million in the new budget year (including operating transfers between Wastewater Collection and Treatment funds). Major expenditures in the new year include electricity, treatment chemicals, biosolids hauling and disposal costs.

Projected Ending Fund Balance (Cash)

The Wastewater Operating Fund is expected to have an ending cash balance of \$21.2 million June 30, 2018. Of the \$21.2 million available, \$5.8 million is the estimated outstanding commitment of encumbrances and CIPs. The estimated fund balance, which includes asset reclassification and other restricted Wastewater Funds, is \$27.7 million. The City Council policy is to maintain 25 percent of annual operating expenses in reserve.

Major Issues Impacting the Wastewater Fund

Measure M Litigation – The City of Oxnard filed a lawsuit on March 23, 2016 in response to the 2016 Measure M ballot initiative that sought to overturn the Council-approved wastewater rates. The trial was held in December 2017. A tentative decision and proposed statement of decision ruling was issued on May 23, 2018 by the Judge of the Superior Court stating that Measure M was a valid exercise of the right of the citizens of Oxnard to decide what type of wastewater system would best serve the overall needs of the community. The tentative decisions denies Oxnard's request to invalidate Measure M.

The City will ascertain the impacts of the ruling on the finances and operations of the Wastewater Fund and work on a legal and financial strategy for resolving this matter.

Capital Improvements – The capital improvement needs of the wastewater system continue to be a priority for the fund. The wastewater treatment plant in particular is in need of major repairs and renovations. A formal capital program was adopted as part of the new rate structure. The expectation is that borrowing will be required to finance some of the more expensive projects. The City will secure the lowest cost financing given the need to save funds.

Service Agreements – The City has a number of wastewater service agreements with other entities that need a formal review to ensure that the interests of the City are being promoted.

THE ENVIRONMENTAL RESOURCES FUND

This fund accounts for the City's solid waste activities related to the collection, recycling and disposal of refuse. Revenues are derived from refuse disposal charges, developer fees and other services.

Revenues are used to pay for operating expenditures, capital improvements, machinery and equipment and lease-purchase payments.

Estimated Revenues

The revenues for Environmental Resources are estimated to be \$45.8 million in FY18-19. There is no need to adjust rates in FY18-19, with the exception of annual pass-through rates, which will be available by the beginning of the new fiscal year.

Estimated Expenditures

The expenditures for Environmental Resources are projected to be \$44.7 million in the new year. Major expenditures include labor, landfill fees, repairs and maintenance, contractual services and operating supplies.

Projected Ending Fund Balance (Cash)

The Environmental Resources Operating Fund is expected to have an ending cash balance of \$16.0 million at June 30, 2018. The estimated fund balance, which includes asset reclassification and other restricted funds, is \$19.9 million. The City Council policy is to maintain 9 percent of annual operating expenses in reserve.

Major Issues Impacting the Environmental Resources Fund

Capital Improvements – Environmental Resources is proposing several capital improvement projects to upgrade its infrastructure and equipment at the Del Norte Regional Recycling and Transfer Station to include resurfacing the waste tipping floor, roof repair, replacement of baler machine, weigh scales, and tractor-trailers. A compressed natural gas (CNG) fueling station is needed to fuel the new fleet of refuse trucks operating on CNG. New recycling bins are needed to meet state mandates in commercial recycling.

Illegal Dumping and Clean-Up – By fiscal year end, Environmental Resources will have responded to approximately 5,500, Oxnard-311 calls for illegal dumping with the clean-up of approximately 550 tons of trash. Environmental Resources will have completed 40 neighborhood clean-ups by fiscal year end, resulting in the collection of 800 tons of trash and recyclable material.

Commercial Recycling Mandates - AB 341 Mandatory Commercial Recycling and AB 1826 Mandatory Commercial Organics Recycling requires the City to implement recycling programs for commercial enterprises. Resources will be needed such as trucks and operators, recycling bins, and promotional materials to implement the programs.

CITY OF OXNARD FINANCING AUTHORITY

In 2003, the City of Oxnard Financing Authority issued Variable Rate Demand Lease Revenue Bonds, 2003 Series B to finance the construction of a parking structure and library. In 2006, the Authority issued additional Variable Rate Demand Lease Revenue Bonds, Series 2006 (Civic Center Phase 2 Project) to finance the second phase of civic center improvements. Both the 2003 and 2006 variable rate bonds required weekly interest rate resets with a letter of credit provided by MUFG Union Bank, N.A (“MUFG”).

City staff worked with its financial advisor, bond counsel, and underwriter to replace the variable rate demand bonds, with fixed-interest rate bonds. The March 2018 refinancing will save the City approximately \$1 million over the remaining life of the bonds and eliminate the need for letters of credit. An interest rate swap agreement was also eliminated as part of the new permanent financing structure.

The City still maintains one last variable rate demand bond issue - the 2004 Wastewater Series B. The plan is to refinance this issue using fixed-interest rate debt and eliminate the associated letter of credit and interest rate swap that currently exist.

BUDGET REVIEW AND APPROVAL SCHEDULE

The following outlines the Budget Workshop sessions to review and approve the recommended budget.

Topic	Date & Time
City Council - FY18-19 Budget Workshop	June 5, 2018 - 4:30 p.m.
City Council - FY18-19 Budget Public Hearing	June 19, 2018 - 5 p.m.
City Council - FY18-19 Budget Adoption	June 26, 2018 - 6 p.m.
City Council - 5-Year CIP Budget Presentation	Fall 2018

ACKNOWLEDGEMENTS

On behalf of the Senior Leadership Team, I want to note and acknowledge the hard work and effort of the City staff during this past fiscal year. As mentioned in my opening comments, this hard work has paid off with many successes. There is also much more work to be done. We are still on our path toward good government in regards to our Finance Department capacities.

The year was made more challenging by the departure of the city manager at mid-year. However, our entire senior leadership team responded by carrying extra workloads. They rose to the challenge. I have a new appreciation for the technical expertise, skills and talents of our management staff. It has been my honor to serve the City in the capacity of interim city manager. The recruitment for the new city manager will likely be completed by the end of June. I am confident that our City will hire a very capable city manager to lead us through the upcoming challenges, and aggressively pursue our many opportunities.

Finally, I must thank the team that was instrumental in developing this budget. All department directors added value in the process. All directors worked together as a team and took cuts to their department budgets. Most of the heavy lifting was performed by our budget staff who worked tirelessly, with old software and technology systems to ensure that this plan and document were completed in a timely manner. To Beth Vo and Tanya Williams, I provide a very special thank you for your dedication, commitment and hard work. We appreciate all that you do!

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CITY COUNCIL
AGENDA REPORT

TYPE OF ITEM: Report
AGENDA ITEM NO.: 1

DATE: June 19, 2018

TO: Housing Authority

THROUGH: Scott Whitney
Interim City Manager

FROM: Arturo Casillas
Housing Director

SUBJECT: Section 8 Housing Choice Voucher Program Budget for Fiscal Year 2019. (5/5/5)

CONTACT: Arturo Casillas, Housing Director
Arturo.Casillas@oxnard.org, (805) 385-8094

RECOMMENDATION:

That the Board of Commissioners of the Housing Authority of the City of Oxnard (1) adopt a resolution approving and adopting the recommended \$20,739,184 operating budget for the Section 8 Housing Choice Voucher Program (“Section 8”) for fiscal year 2019 and (2) approve and authorize the use of \$277,256 of unrestricted cash/investments to fund the projected deficit.

BACKGROUND

This recommended budget pertains exclusively to the 1,825 Housing Choice Vouchers administered by the City of Oxnard Housing Authority (“OHA”). The recommended operating budget of \$20,739,184 is comprised of two parts, the housing assistance payments (“HAP”) paid to property owners to subsidize rent and the administrative fees used to operate the administration of the Section 8 program. The HAP portion of the program is anticipated to be approximately \$18,388,307 for rental subsidies passed directly through the OHA from the Department of Housing and Urban Development (“HUD”) to the private landlords in the community. The administrative operations are estimated to be \$2,350,877, which will result in a deficit of \$277,256.

The process of developing the budget is always difficult for several reasons. Congress and HUD

Section 8 Program Budget for Fiscal Year 2018 (5/5/5)

June 19, 2018

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allocate funding based upon a calendar year, as opposed to the Housing Authority fiscal year. Since the Congressional appropriations process for calendar year 2019 is unknown at this time, and 2018 funding levels are still not finalized, we have estimated revenues for the entire fiscal year for budget purposes. Funding in 2018 continues to be at reduced levels. HAP funding has been prorated to 98-99% and administrative funding prorated to 76% of what the OHA is eligible to receive.

The administration of the program will continue to prove difficult during the year with the diminishing resources available to run the program. Staff has been diligent over the years; however, with increasing staffing expenses and operational costs, a deficit position remains.

The proposed administrative budget results in a deficit of \$277,256 and the HAP budget shows a breakeven position.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 2. Address homelessness through the development and implementation of a multi-tiered strategy.

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

FINANCIAL IMPACT

As of April 30, 2018, the OHA's Section 8 Program's Unrestricted Cash and Investments are \$1,060,785 or 45% of annual administrative operating costs. It is anticipated that the OHA will require the use of approximately \$277,256 of these funds in fiscal year 2019. This will leave a balance of \$783,529 in the Unrestricted Cash and Investments funds. This amount represents 33% of the Section 8 Program annual operating administrative costs. While HUD has no requirement for a specific reserve fund, staff estimates that a minimum of 20% of annual operating costs is an appropriate reserve level.

ATTACHMENTS:

Attachment A: Section 8 FY 2019 Budget Resolution

Section 8 Program Budget for Fiscal Year 2018 (5/5/5)

June 19, 2018

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Attachment B: FY19_S8 Budget Proposed

RESOLUTION NO. _____

RESOLUTION OF THE HOUSING AUTHORITY OF THE
CITY OF OXNARD APPROVING AND ADOPTING THE
SECTION 8 HOUSING CHOICE VOUCHER PROGRAM
OPERATING BUDGET FOR FISCAL YEAR 2019

WHEREAS, the Housing Authority of the City of Oxnard (Authority) has prepared a Section 8 Housing Choice Voucher Program Operating Budget of \$20,739,184 for the fiscal year 2019; and

WHEREAS, the budgeted expenditures are necessary for the efficient and economical operation of the Authority for the purpose of serving low-income families; and

WHEREAS, the budget for the fiscal year 2019 indicates a source of funding adequate to cover all proposed expenditures; and

WHEREAS, the budgeted expenditures will be consistent with the provisions of law and the Annual Contribution Contract; and

WHEREAS, the United States Department of Housing and Urban Development (HUD) requires the Authority to certify that no Authority employee is serving in a variety of positions which will exceed a 100% allocation of his/her time.

NOW THEREFORE, the Board of Commissioners of the Housing Authority of the City of Oxnard hereby resolves:

1. That the Section 8 Housing Choice Voucher Program Operating Budget (Operating Budget) for the fiscal year 2019 totaling \$20,739,184 available on file at the Housing Department and incorporated in full herein by this reference is approved and adopted.
2. That no Authority employee reflected in the Operating Budget is serving in a variety of positions which will exceed 100% allocation of his/her time.

APPROVED AND ADOPTED this 19th day of June 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Chairman

ATTEST:

APPROVED AS TO FORM:

Michelle Ascencion, Secretary Designate

Stephen M. Fischer, General Counsel

**OXNARD HOUSING AUTHORITY
SECTION 8 HOUSING CHOICE VOUCHER
PROPOSED FY 2019 BUDGET**

	Administrative Budget	Housing Asst Payment Budget	Total Budget
INCOME			
GRANT INCOME			
HAP Income		18,374,520	18,374,520
Admin Fee Income	1,717,946		1,717,946
Port-In Adm Fee	19,691		19,691
Port-In HAP	313,197		313,197
TOTAL GRANT INCOME	2,050,834	18,374,520	20,425,354
OTHER INCOME			
Investment Income - Unrestricted	9,000		9,000
Fraud Recovery-Adm Fee	13,787		13,787
Fraud Recovery-HAP		13,787	13,787
TOTAL OTHER INCOME	22,787	13,787	36,574
TOTAL INCOME	2,073,621	18,388,307	20,461,928
EXPENSES			
ADMINISTRATIVE			
Administrative Salaries			
Administrative Salaries	1,021,629		1,021,629
Employee Benefit Contribution-Admin	613,120		613,120
Total Administrative Salaries	1,634,749		1,634,749
Other Admin Expenses			
General Legal	1,640		1,640
Staff Training	5,134		5,134
Travel	3,899		3,899
Auditing Fees	31,569		31,569
Port Out Admin Fee Paid	25,722		25,722
Consultants	268		268
Total Other Admin Expenses	68,232		68,232
Miscellaneous Admin Expenses			
Membership and Fees	2,951		2,951
Publications	413		413
Advertising	1,765		1,765
Office Supplies	4,347		4,347
Fuel-Administrative	1,149		1,149
City Overhead	105,149		105,149
Telephone	9,276		9,276
Postage	15,915		15,915
Paper	3,067		3,067
Copiers	6,282		6,282
Printer Supplies/Services	4,002		4,002
Misc Computer Equipment	1,430		1,430

**OXNARD HOUSING AUTHORITY
SECTION 8 HOUSING CHOICE VOUCHER
PROPOSED FY 2019 BUDGET**

		Housing Asst	
	Administrative	Payment	Total
	Budget	Budget	Budget
Internet	2,844		2,844
Software Fees	56,961		56,961
Cell Phones/Pagers	1,869		1,869
Small Office Equipment	1,768		1,768
Bank Fees	2,959		2,959
Other Misc Admin Expenses	1,041		1,041
Storage	9,484		9,484
Total Miscellaneous Admin Expenses	232,672		232,672
TOTAL ADMINISTRATIVE EXPENSES	1,935,653		1,935,653
TENANT SERVICES			
Tenant Services Contract Costs	568		568
TOTAL TENANT SERVICES EXPENSES	568		568
UTILITIES			
Water	610		610
Electricity	12,262		12,262
Gas	820		820
Garbage/Trash Removal	777		777
Sewer	242		242
TOTAL UTILITY EXPENSES	14,711		14,711
MAINTENANCE AND OPERATIONS			
General Maint Expense			
Maintenance Labor-Grounds	3,464		3,464
Employee Benefits Contribution-Maint.	1,458		1,458
Maintenance Uniforms	138		138
Total General Maint Expense	5,060		5,060
Materials			
Supplies-Paint	30		30
Supplies-Appliance	58		58
Supplies-Plumbing	365		365
Supplies-Electrical	274		274
Supplies-Building Repairs	572		572
Supplies-Locks	1,500		1,500
Supplies-Janitorial/Cleaning	1,976		1,976
Supplies-Safety	1,869		1,869
Tools & Equipment	37		37
Total Materials	6,681		6,681
Contract Costs			
Contract-Appliance Repair	37		37
Contract-Building Repairs-Misc FFS	4,653		4,653
Contract-Painting	341		341
Contract-Electrical	737		737
Contract-Pest Control	1,170		1,170

**OXNARD HOUSING AUTHORITY
SECTION 8 HOUSING CHOICE VOUCHER
PROPOSED FY 2019 BUDGET**

		Housing Asst	
	Administrative	Payment	Total
	Budget	Budget	Budget
Contract-Floor Covering	423		423
Contract-Janitorial/Cleaning	7,520		7,520
Contract-Plumbing	4,074		4,074
Contract-HVAC	2,167		2,167
Contract-Vehicle Maintenance	1,901		1,901
Contract-Equipment Repair	207		207
Contract-Alarm Monitoring	919		919
Contract-Tree Trimming	217		217
Contract-Inspections	23,040		23,040
Total Contract Costs	47,406		47,406
TOTAL MAINTENANCE EXPENSE	59,147		59,147
GENERAL EXPENSES			
WC Insurance	10,068		10,068
Auto Insurance	1,331		1,331
Property Insurance	1,197		1,197
General Liability Insurance	7,915		7,915
Fidelity	128		128
City-Umbrella Policy	0		0
Broker Fees	1,337		1,337
Cyber Liability Insurance	5,625		5,625
Port-In HAP Expense	313,197		313,197
TOTAL GENERAL EXPENSES	340,798		340,798
Asset Purchases	0		0
HOUSING ASSISTANCE PAYMENTS			
Housing Assistance Payments		17,792,233	17,792,233
Tenant Utility Payments		28,244	28,244
Portable Out HAP Payments		487,963	487,963
FSS Escrow Payments		79,867	79,867
TOTAL HOUSING ASSISTANCE PAYMENTS		18,388,307	18,388,307
NON-OPERATING ITEMS			
Gain/Loss on Sale of Fixed Assets			
TOTAL NON-OPERATING ITEMS			
TOTAL EXPENSES	2,350,877	18,388,307	20,739,184
NET INCOME	(277,256)	0	(277,256)

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Report
AGENDA ITEM NO.: 2

DATE: June 19, 2018

TO: Housing Authority

THROUGH: Scott Whitney
Interim City Manager

FROM: Arturo Casillas
Housing Director

SUBJECT: Low Rent Public Housing Budget for Fiscal Year 2019. (5/5/5)

CONTACT: Arturo Casillas, Housing Director
Arturo.Casillas@oxnard.org, (805) 385-8094

RECOMMENDATION:

That the Board of Commissioners of the Housing Authority of the City of Oxnard (1) adopt a resolution approving and adopting the recommended \$7,291,752 operating budget for the Low Rent Public Housing program (“LRPH”) for fiscal year 2019, as presented for each project area and (2) approve and authorize the use of \$428,224 of unrestricted cash/investments to fund the projected deficit.

BACKGROUND

This recommended budget pertains exclusively to the 664 units of LRPH owned and operated by the City of Oxnard Housing Authority (“OHA”). The recommended operating budget for all projects and management administrative costs is \$7,291,752. Of this amount, \$1,987,360 consists of administrative costs. The U.S. Department of Housing and Urban Development (“HUD”) categorizes administrative costs as the Central Office Cost Center (“COCC”). The operating budgets, if adopted as recommended, would result in a collective deficit of \$388,299. The reason for this is that, even though the administrative costs have a deficit of \$428,224, the combined project sites have a surplus of \$39,925. Subtracting this amount from the administrative deficit amount results in the lower collective deficit figure.

Public Housing Budget for 2018 (5/5/5)

June 19, 2018

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The public housing program continues to be subject to asset management regulations in fiscal year 2019 and therefore each public housing project, as determined in previous years (i.e. 31-1 Colonia Village, 31-4 Pleasant Valley Village, etc.), is funded and budgeted for independently, as is the COCC.

The Low Rent Public Housing program (“LRPH”) is funded primarily with two sources of income: tenant rental income and operating subsidy from the U.S. Department of Housing and Urban Development (“HUD”). The amount of operating subsidy received is based upon a HUD determined formula, which considers the estimated costs to run each Public Housing development and reduces that by the amount of tenant rental income received by each development. So, as tenant rental income goes up, operating subsidy decreases and vice versa. An additional consideration in estimating the amount of operating subsidy each development may receive is based on the level of funding appropriated by Congress each year for the overall program. Operating subsidy for each year is appropriated on a calendar year basis. HUD subsidy for 2018 is estimated to be prorated at 93.28% of eligibility. The proration is higher due to a decrease in formula eligibility. Subsidy for 2019 is unknown as no federal budget has been adopted, so for purposes of the budgets, the proration of funding is estimated to be 93% with the exception of 31-1 which is estimated at 84% based on the projected demolition of all remaining units. We are projecting a minor decrease in operating subsidies, and a decrease in tenant rent of \$481,000. Staff continues to work extremely hard to maximize tenant rent through rent ranging and placing tenants in properly sized units.

The COCC operates on HUD determined fee revenue generated from the projects including a management fee, a bookkeeping fee, and an asset management fee. Also included in the fee revenue to the COCC is a concept termed “fee-for-service” which is guided by HUD regulation. Under this arrangement, for certain specialized services where providing dedicated staff to each project is not practical, a centralized service is available to the projects, charged only as they are used (i.e. higher level carpentry, electrical, plumbing, etc.). Since these fees are classified as expenses to the projects and income to the COCC, on audited financial statements the income and expense for these items would be zeroed out so as not to be double counted. On this budget document, however, they are shown both places to clearly present the entire budget for each project and the COCC.

On the expense side, the majority of line items have decreased from prior year’s budget, adjusted to bring the budget closer to anticipated actual expenses and based upon actual experience over the past three years. Expenses have decreased due to lower expected expenses for Colonia Village. Staff will continue to closely monitor the budgets of all project areas and the COCC to try to achieve additional cost savings.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and

vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 2. Address homelessness through the development and implementation of a multi-tiered strategy.

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

FINANCIAL IMPACT

As of April 30, 2018, the Authority's COCC Unrestricted Cash and Investments are approximately \$1,456,000 or 73% of annual administrative operating costs. In project areas that are expected to result in a deficit position, residual receipts from other project areas can be transferred to cover those losses at year-end. However, residual receipts from project areas cannot be used to fund administrative COCC deficits. Therefore, it is anticipated that the Housing Authority will require the use of approximately \$428,224 in COCC cash reserves in fiscal year 2019. This will leave a balance of \$1,027,776 in the Unrestricted Cash and Investments funds. This amount represents 52% of the Public Housing Program annual operating administrative costs. While HUD has no requirement for a specific reserve fund, staff estimates that a minimum of 20% of annual operating costs is an appropriate reserve level.

ATTACHMENTS:

Attachment A: LRPH FY 19 Budget Resolution

Attachment B: LRPH Proposed Budget

Attachment C: 52574

RESOLUTION NO. _____

RESOLUTION OF THE HOUSING AUTHORITY OF THE
CITY OF OXNARD APPROVING AND ADOPTING THE LOW
RENT PUBLIC HOUSING PROGRAM OPERATING BUDGET
FOR FISCAL YEAR 2019

WHEREAS, the Housing Authority of the City of Oxnard (Authority) has prepared the Low Rent Public Housing Program Operating Budgets now totaling \$7,291,752 for the fiscal year 2019; and

WHEREAS, the budgeted expenditures are necessary for the efficient and economical operation of the Authority for the purpose of serving low-income families; and

WHEREAS, the budget for the fiscal year 2019 indicates a source of funding adequate to cover all proposed expenditures; and

WHEREAS, the budgeted rental charges and expenditures will be consistent with the provisions of law and the Annual Contribution Contract; and

WHEREAS, the United States Department of Housing and Urban Development (HUD) requires the Authority to certify that no Authority employee is serving in a variety of positions which will exceed a 100% allocation of his/her time.

NOW THEREFORE, the Board of Commissioners of the Housing Authority of the City of Oxnard hereby resolves:

1. That the Low Rent Public Housing Program Operating Budgets (Operating Budgets) for the fiscal year 2019 totaling \$7,291,752 available on file at the Housing Department and incorporated in full herein by this reference is approved and adopted.
2. That no Authority employee reflected in the Operating Budgets is serving in a variety of positions which will exceed 100% allocation of his/her time.

APPROVED AND ADOPTED this 19th day of June 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Chairman

ATTEST:

APPROVED AS TO FORM:

Michelle Ascencion, Secretary Designate

Stephen M. Fischer, General Counsel

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Oxnard Housing Authority
Low Rent Public Housing
PROPOSED BUDGET 2018-2019

		311	312	313	314	315	317	318	cocc	Total
		Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
2999-99-999	Revenue & Expenses									
3000-00-000	INCOME									
3100-00-000	TENANT INCOME									
3101-00-000	Rental Income									
3111-00-000	Tenant Rent	549,167.00	918,800.00	703,000.00	776,800.00	171,000.00	980,821.00	401,000.00	0.00	4,500,588.00
3119-00-000	Total Rental Income	549,167.00	918,800.00	703,000.00	776,800.00	171,000.00	980,821.00	401,000.00	0.00	4,500,588.00
3120-00-000	Other Tenant Income									
3120-01-000	Laundry and Vending	0.00	0.00	0.00	0.00	2,412.00	0.00	6,605.00	0.00	9,017.00
3120-02-000	Maintenance Charge	0.00	4,442.00	2,162.00	3,518.00	1,832.00	8,120.00	3,677.00	0.00	23,751.00
3120-04-000	Late Charges	0.00	192.00	125.00	367.00	58.00	241.00	92.00	0.00	1,075.00
3120-06-000	NSF Charges	0.00	28.00	28.00	82.00	0.00	40.00	28.00	0.00	206.00
3120-08-000	Cable Charges	7,318.00	11,560.00	8,092.00	11,560.00	5,780.00	11,559.00	11,560.00	0.00	67,429.00
3129-00-000	Total Other Tenant Income	7,318.00	16,222.00	10,407.00	15,527.00	10,082.00	19,960.00	21,962.00	0.00	101,478.00
3199-00-000	NET TENANT INCOME	556,485.00	935,022.00	713,407.00	792,327.00	181,082.00	1,000,781.00	422,962.00	0.00	4,602,066.00
3400-00-000	GRANT INCOME									
3401-00-000	HUD PHA Operating Grants/Subsidy	150,304.00	50,148.00	1,142.00	87,024.00	120,315.00	1,630.00	188,151.00	0.00	598,714.00
3499-00-000	TOTAL GRANT INCOME	150,304.00	50,148.00	1,142.00	87,024.00	120,315.00	1,630.00	188,151.00	0.00	598,714.00
3600-00-000	OTHER INCOME									
3610-00-000	Investment Income-Unrestricted	21,325.00	14,180.00	12,975.00	13,710.00	3,690.00	10,466.00	6,674.00	8,543.00	91,563.00
3620-00-000	Management Fee Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	725,477.00	725,477.00
3621-00-000	Asset Mgmt Fee Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71,040.00	71,040.00
3622-00-000	Bookkeeping Fee Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,208.00	52,208.00
3623-00-000	Fee for Service Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	615,309.00	615,309.00
3624-00-000	IT Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,698.00	12,698.00
3625-00-000	FFS income - outside party	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,468.00	28,468.00
3626-00-000	IT Fees - outside party	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,267.00	1,267.00
3640-00-000	Fraud Recovery-Adm Fee	2,880.00	1,008.00	0.00	1,054.00	0.00	0.00	0.00	0.00	4,942.00
3650-00-000	Non-Dwelling Rental Income	0.00	0.00	0.00	55,575.00	0.00	0.00	0.00	44,089.00	99,664.00
3670-00-000	Misc Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.00	37.00
3699-00-000	TOTAL OTHER INCOME	24,205.00	15,188.00	12,975.00	70,339.00	3,690.00	10,466.00	6,674.00	1,559,136.00	1,702,673.00
3999-00-000	TOTAL INCOME	730,994.00	1,000,358.00	727,524.00	949,690.00	305,087.00	1,012,877.00	617,787.00	1,559,136.00	6,903,453.00
4000-00-000	EXPENSES									
4100-00-000	ADMINISTRATIVE									

**Oxnard Housing Authority
Low Rent Public Housing
PROPOSED BUDGET 2018-2019**

	311	312	313	314	315	317	318	cocc	Total
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
4100-99-000 Administrative Salaries									
4110-00-000 Administrative Salaries	73,022.00	101,419.00	70,993.00	104,125.00	47,405.00	114,637.00	117,554.00	746,141.00	1,375,296.00
4110-01-000 Administrative Temp Help	12,480.00	17,056.00	12,064.00	20,800.00	0.00	20,800.00	0.00	0.00	83,200.00
4110-04-000 Employee Benefit Contribution-Admin	42,843.00	63,124.00	41,664.00	67,407.00	31,248.00	73,708.00	77,534.00	423,508.00	821,036.00
4110-99-000 Total Administrative Salaries	128,345.00	181,599.00	124,721.00	192,332.00	78,653.00	209,145.00	195,088.00	1,169,649.00	2,279,532.00
4130-00-000 Legal Expense									
4130-01-000 Court Costs	0.00	1,593.00	0.00	53.00	1,057.00	0.00	42.00	0.00	2,745.00
4130-03-000 Tenant Screening	0.00	99.00	70.00	99.00	50.00	100.00	99.00	0.00	517.00
4130-04-000 General Legal Expense	275.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	275.00
4131-00-000 Total Legal Expense	275.00	1,692.00	70.00	152.00	1,107.00	100.00	141.00	0.00	3,537.00
4139-00-000 Other Admin Expenses									
4140-00-000 Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,037.00	4,037.00
4150-00-000 Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,410.00	2,410.00
4171-00-000 Auditing Fees	2,945.00	2,017.00	1,412.00	2,017.00	1,009.00	2,016.00	2,017.00	1,681.00	15,114.00
4173-01-000 Management Fee	108,968.00	98,878.00	69,215.00	98,878.00	49,439.00	98,878.00	98,878.00	0.00	623,134.00
4173-02-000 Asset Management Fees	8,640.00	12,000.00	8,400.00	12,000.00	6,000.00	12,000.00	12,000.00	0.00	71,040.00
4173-03-000 Bookkeeping Fees	6,345.00	8,820.00	6,174.00	8,820.00	4,410.00	8,819.00	8,820.00	0.00	52,208.00
4182-00-000 Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	271.00	271.00
4189-00-000 Total Other Admin Expenses	126,898.00	121,715.00	85,201.00	121,715.00	60,858.00	121,713.00	121,715.00	8,399.00	768,214.00
4190-00-000 Miscellaneous Admin Expenses									
4190-01-000 Membership and Fees	133.00	92.00	65.00	92.00	46.00	91.00	92.00	1,603.00	2,214.00
4190-02-000 Publications	76.00	68.00	47.00	68.00	34.00	68.00	68.00	272.00	701.00
4190-03-000 Advertising	51.00	279.00	195.00	279.00	139.00	278.00	279.00	0.00	1,500.00
4190-04-000 Office Supplies	318.00	432.00	298.00	364.00	207.00	392.00	447.00	1,703.00	4,161.00
4190-05-000 Fuel-Administrative	195.00	133.00	125.00	235.00	134.00	353.00	213.00	1,538.00	2,926.00
4190-06-000 City Overhead	11,496.00	17,613.00	11,468.00	19,526.00	7,605.00	19,346.00	17,819.00	100,435.00	205,308.00
4190-07-000 Telephone	2,845.00	1,520.00	1,142.00	2,478.00	3,579.00	2,430.00	4,569.00	9,990.00	28,553.00
4190-08-000 Postage	1,077.00	1,187.00	757.00	1,007.00	186.00	971.00	366.00	2,592.00	8,143.00
4190-09-000 Paper	227.00	243.00	170.00	251.00	53.00	263.00	104.00	1,027.00	2,338.00
4190-10-000 Copiers	545.00	556.00	0.00	0.00	187.00	0.00	381.00	75.00	1,744.00
4190-11-000 Printer Supplies/Services	458.00	730.00	460.00	492.00	318.00	557.00	643.00	2,336.00	5,994.00
4190-12-000 Misc Computer Equipment	100.00	106.00	74.00	167.00	901.00	174.00	167.00	3,616.00	5,305.00
4190-13-000 Internet	992.00	906.00	634.00	1,256.00	1,584.00	1,248.00	1,584.00	3,188.00	11,392.00
4190-14-000 Software/Maintenance Fees	5,658.00	5,860.00	4,181.00	4,559.00	4,408.00	4,534.00	6,670.00	17,735.00	53,605.00
4190-15-000 Cell Phones/Pagers	373.00	285.00	177.00	431.00	174.00	466.00	279.00	4,387.00	6,572.00
4190-18-000 Small Office Equipment	88.00	283.00	81.00	182.00	172.00	143.00	1,261.00	110.00	2,320.00
4190-20-000 Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,519.00	3,519.00
4190-21-000 Cable Charges	7,318.00	11,560.00	8,092.00	11,560.00	5,780.00	11,559.00	11,560.00	0.00	67,429.00
4190-22-000 Other Misc Admin Expenses	175.00	113.00	81.00	125.00	17.00	125.00	34.00	879.00	1,549.00
4190-23-000 Storage	272.00	121.00	85.00	257.00	46.00	189.00	64.00	511.00	1,545.00

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Oxnard Housing Authority
Low Rent Public Housing
PROPOSED BUDGET 2018-2019

		311	312	313	314	315	317	318	cocc	Total
		Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
4190-24-000	Special Events Exp	0.00	4.00	3.00	4.00	2.00	3.00	4.00	0.00	20.00
4191-00-000	Total Miscellaneous Admin Expenses	32,397.00	42,091.00	28,135.00	43,333.00	25,572.00	43,190.00	46,604.00	155,516.00	416,838.00
4199-00-000	TOTAL ADMINISTRATIVE EXPENSES	287,915.00	347,097.00	238,127.00	357,532.00	166,190.00	374,148.00	363,548.00	1,333,564.00	3,468,121.00
4200-00-000	TENANT SERVICES									
4220-00-000	Resident Council	1,199.00	1,665.00	1,166.00	1,318.00	662.00	1,429.00	1,336.00	0.00	8,775.00
4220-01-000	Other Tenant Svcs.-OHA	799.00	1,110.00	777.00	879.00	441.00	952.00	891.00	0.00	5,849.00
4230-00-000	Tenant Services Contract Costs	600.00	706.00	494.00	3,600.00	2,400.00	4,219.00	2,400.00	0.00	13,467.00
4299-00-000	TOTAL TENANT SERVICES EXPENSES	2,598.00	3,481.00	2,437.00	5,797.00	3,503.00	5,648.00	4,627.00	0.00	28,091.00
4300-00-000	UTILITIES									
4310-00-000	Water	66,280.00	50,802.00	49,637.00	61,779.00	11,918.00	73,283.00	23,541.00	1,822.00	339,062.00
4320-00-000	Electricity	10,184.00	9,387.00	5,866.00	17,754.00	32,621.00	19,594.00	53,864.00	18,407.00	167,677.00
4320-01-000	Electricity-Vacant Units	260.00	119.00	82.00	188.00	0.00	372.00	0.00	0.00	1,021.00
4330-00-000	Gas	212.00	134.00	94.00	1,302.00	10,281.00	615.00	21,912.00	593.00	35,143.00
4330-01-000	Gas-Vacant Units	1,131.00	162.00	66.00	143.00	0.00	369.00	0.00	0.00	1,871.00
4340-00-000	Garbage/Trash Removal	42,262.00	36,861.00	45,438.00	49,183.00	5,703.00	54,627.00	11,740.00	2,407.00	248,221.00
4340-01-000	Dump Expense	654.00	892.00	980.00	1,057.00	78.00	1,308.00	388.00	0.00	5,357.00
4390-00-000	Sewer	58,436.00	43,552.00	34,462.00	41,646.00	10,509.00	43,659.00	21,175.00	704.00	254,143.00
4399-00-000	TOTAL UTILITY EXPENSES	179,419.00	141,909.00	136,625.00	173,052.00	71,110.00	193,827.00	132,620.00	23,933.00	1,052,495.00
4400-00-000	MAINTENANCE AND OPERATIONS									
4400-99-000	General Maint Expense									
4410-00-000	Maintenance Salaries	24,428.00	33,927.00	23,749.00	33,927.00	16,964.00	33,928.00	33,927.00	213,668.00	414,518.00
4410-01-000	Maintenance Labor-Grounds	14,243.00	9,766.00	16,684.00	51,662.00	9,524.00	39,395.00	21,645.00	16,017.00	178,936.00
4410-02-000	Maint-On Call Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,028.00	7,028.00
4410-03-000	Maintenance - Temporary Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47,112.00	47,112.00
4410-04-000	Maintenance OT	489.00	297.00	186.00	0.00	12.00	522.00	125.00	43,753.00	45,384.00
4410-05-000	Grounds - OT	3,130.00	3,276.00	4,148.00	8,179.00	1,512.00	13,326.00	5,581.00	1,587.00	40,739.00
4410-06-000	Employee Benefits Contribution-Maint.	21,442.00	24,273.00	21,599.00	51,930.00	14,310.00	39,616.00	29,788.00	130,912.00	333,870.00
4411-00-000	Maintenance Uniforms	300.00	200.00	220.00	400.00	170.00	400.00	250.00	2,236.00	4,176.00
4413-00-000	Vehicle Gas, Oil, Grease	2,367.00	1,516.00	1,372.00	2,252.00	519.00	2,659.00	1,099.00	8,435.00	20,219.00
4419-00-000	Total General Maint Expense	66,399.00	73,255.00	67,958.00	148,350.00	43,011.00	129,846.00	92,415.00	470,748.00	1,091,982.00
4420-00-000	Materials									
4420-01-000	Supplies-Paint	2,925.00	2,838.00	1,680.00	3,503.00	1,083.00	5,468.00	591.00	384.00	18,472.00
4420-02-000	Supplies-Grounds	433.00	537.00	213.00	1,391.00	444.00	2,066.00	124.00	596.00	5,804.00
4420-03-000	Supplies-Appliance	2,895.00	3,697.00	2,068.00	6,545.00	4,083.00	1,406.00	2,789.00	32.00	23,515.00
4420-04-000	Supplies-Plumbing	4,853.00	6,650.00	7,387.00	10,702.00	2,537.00	7,248.00	4,870.00	235.00	44,482.00
4420-05-000	Supplies-Electrical	2,000.00	3,834.00	3,044.00	7,335.00	2,293.00	2,962.00	6,577.00	318.00	28,363.00
4420-06-000	Supplies-Building Repairs	4,470.00	4,798.00	2,508.00	4,214.00	1,758.00	8,774.00	2,650.00	219.00	29,391.00

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**Oxnard Housing Authority
Low Rent Public Housing
PROPOSED BUDGET 2018-2019**

		311	312	313	314	315	317	318	cocc	Total
		Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
4420-07-000	Supplies-Windows	311.00	946.00	395.00	2,249.00	562.00	1,817.00	502.00	473.00	7,255.00
4420-08-000	Supplies-Locks	640.00	884.00	1,658.00	456.00	563.00	268.00	3,288.00	336.00	8,093.00
4420-09-000	Supplies-Janitorial/Cleaning	2,543.00	1,398.00	767.00	3,271.00	1,478.00	1,417.00	2,519.00	2,643.00	16,036.00
4420-10-000	Supplies-Safety	526.00	594.00	430.00	1,103.00	466.00	779.00	1,130.00	1,752.00	6,780.00
4420-11-000	Tools and Equipment	438.00	629.00	520.00	821.00	271.00	234.00	959.00	3,626.00	7,498.00
4420-12-000	Grounds Tools and Equipment	280.00	167.00	117.00	2,970.00	72.00	720.00	166.00	93.00	4,585.00
4429-00-000	Total Materials	22,314.00	26,972.00	20,787.00	44,560.00	15,610.00	33,159.00	26,165.00	10,707.00	200,274.00
4430-00-000	Contract Costs									
4430-01-000	Contract-Fire Alarm/Extinguisher	1,000.00	1,518.00	697.00	5,241.00	4,090.00	1,056.00	7,891.00	0.00	22,230.00
4430-02-000	Contract-Appliance Repair	1,611.00	2,622.00	1,279.00	1,649.00	1,037.00	1,762.00	2,691.00	0.00	12,675.00
4430-03-000	Contract-Building Repairs-Misc	7,430.00	5,156.00	3,633.00	19,225.00	7,329.00	9,939.00	7,851.00	0.00	64,384.00
4430-04-000	Contract-Unit Turnaround	27,849.00	50,782.00	21,781.00	34,235.00	20,276.00	47,878.00	32,930.00	0.00	235,731.00
4430-05-000	Contract-Painting	4,923.00	4,226.00	3,050.00	8,943.00	1,857.00	46,403.00	18,075.00	0.00	91,418.00
4430-06-000	Contract-Electrical	3,715.00	5,415.00	2,602.00	3,404.00	1,482.00	6,413.00	9,876.00	0.00	33,733.00
4430-07-000	Contract-Pest Control	560.00	1,362.00	26.00	603.00	10,000.00	4,002.00	35,230.00	0.00	51,783.00
4430-08-000	Contract-Floor Covering	0.00	87.00	1,226.00	398.00	0.00	353.00	1,398.00	0.00	5,309.00
4430-09-000	Contract-Grounds	1,260.00	94.00	424.00	7,729.00	0.00	1,796.00	22.00	0.00	11,325.00
4430-10-000	Contract-Janitorial/Cleaning	3,586.00	2,724.00	1,743.00	8,820.00	8,320.00	2,859.00	9,226.00	0.00	60,491.00
4430-11-000	Contract-Plumbing	26,165.00	26,649.00	14,747.00	22,393.00	10,238.00	46,019.00	25,609.00	0.00	173,568.00
4430-12-000	Contract-Window Covering	0.00	0.00	0.00	2.00	1,095.00	0.00	1,527.00	0.00	2,821.00
4430-13-000	Contract-HVAC	979.00	529.00	370.00	1,723.00	3,802.00	450.00	3,647.00	0.00	17,935.00
4430-14-000	Contract-Vehicle Maintenance	1,151.00	859.00	663.00	1,676.00	381.00	1,004.00	727.00	0.00	9,966.00
4430-15-000	Contract-Equipment Rental	0.00	156.00	122.00	242.00	35.00	211.00	75.00	0.00	843.00
4430-16-000	Contract-Equipment Repair	356.00	498.00	342.00	747.00	1,679.00	813.00	1,657.00	0.00	6,135.00
4430-17-000	Contract-Elevator Maintenance	0.00	0.00	0.00	0.00	2,942.00	0.00	13,291.00	0.00	18,441.00
4430-18-000	Contract-Alarm Monitoring	3,388.00	1,887.00	1,321.00	3,085.00	2,724.00	2,074.00	1,934.00	0.00	21,895.00
4430-19-000	Contract-Tree Trimming	1,667.00	1,667.00	608.00	7,015.00	1,500.00	2,333.00	1,133.00	0.00	15,923.00
4430-22-000	Contract-IT Contracts	1,273.00	1,149.00	679.00	1,952.00	3,155.00	1,117.00	3,373.00	0.00	12,698.00
4430-23-000	Contract-Lock Outs	135.00	135.00	34.00	56.00	326.00	177.00	1,215.00	0.00	2,078.00
4430-24-000	Contract-Inspections	1,540.00	1,916.00	1,137.00	2,523.00	775.00	3,731.00	1,296.00	0.00	12,918.00
4430-99-000	Contract Costs-Other	2,212.00	1,536.00	1,075.00	1,536.00	768.00	1,534.00	1,537.00	0.00	10,198.00
4439-00-000	Total Contract Costs	90,800.00	110,967.00	57,559.00	133,197.00	83,811.00	181,924.00	182,211.00	0.00	894,498.00
4499-00-000	TOTAL MAINTENANCE EXPENSE	179,513.00	211,194.00	146,304.00	326,107.00	142,432.00	344,929.00	300,791.00	0.00	2,186,754.00
4500-00-000	GENERAL EXPENSES									
4510-00-000	WC Insurance	6,973.00	8,068.00	7,237.00	14,854.00	4,730.00	12,968.00	10,085.00	72,167.00	137,082.00
4510-10-000	Auto Insurance	2,956.00	2,168.00	1,860.00	3,669.00	1,644.00	3,429.00	3,347.00	15,447.00	34,520.00
4510-11-000	Property Insurance	29,694.00	14,327.00	24,277.00	29,280.00	3,347.00	31,116.00	8,633.00	4,137.00	144,811.00
4510-12-000	General Liability Insurance	6,786.00	4,037.00	2,829.00	4,547.00	1,555.00	4,157.00	3,110.00	756.00	27,777.00
4510-13-000	Fidelity Insurance	338.00	233.00	163.00	233.00	116.00	234.00	233.00	96.00	1,646.00

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**Oxnard Housing Authority
Low Rent Public Housing
PROPOSED BUDGET 2018-2019**

		311	312	313	314	315	317	318	cocc	Total
		Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
4510-15-000	Broker Fees	3,475.00	1,818.00	2,541.00	3,292.00	586.00	3,397.00	1,345.00	1,776.00	18,230.00
4510-16-000	Cyber Liability Insurance	334.00	231.00	162.00	231.00	116.00	231.00	231.00	0.00	1,536.00
4520-00-000	Payments in Lieu of Taxes	10,896.00	9,215.00	7,353.00	11,400.00	3,028.00	7,241.00	27,176.00	0.00	76,309.00
4570-00-000	Bad Debt-Tenant Rents	3,300.00	2,300.00	1,000.00	5,300.00	1,400.00	13,600.00	2,700.00	0.00	29,600.00
4599-00-000	TOTAL GENERAL EXPENSES	64,752.00	42,397.00	47,422.00	72,806.00	16,522.00	76,373.00	56,860.00	94,379.00	471,511.00
4700-00-000	HOUSING ASSISTANCE PAYMENTS									
4715-04-000	PH Tenant URP	0.00	90.00	0.00	72.00	0.00	12.00	0.00	0.00	174.00
4715-06-000	PH FSS Escrow Payments	13,830.00	14,448.00	17,280.00	19,584.00	0.00	19,464.00	0.00	0.00	84,606.00
4799-00-000	TOTAL HOUSING ASSISTANCE PAYMENTS	13,830.00	14,538.00	17,280.00	19,656.00	0.00	19,476.00	0.00	0.00	84,780.00
8000-00-000	TOTAL EXPENSES	728,027.00	760,616.00	588,195.00	954,950.00	399,757.00	1,014,401.00	858,446.00	1,987,360.00	7,291,752.00
9000-00-000	NET INCOME	2,967.00	239,742.00	139,329.00	-5,260.00	-94,670.00	-1,524.00	-240,659.00	-428,224.00	-388,299.00

PHA Board Resolution
Approving Operating Budget

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing -
Real Estate Assessment Center (PIH-REAC)

OMB No. 2577-0026
(exp. 07/31/2019)

Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name:

PHA Code:

PHA Fiscal Year Beginning:

Board Resolution Number:

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

- ☐ Operating Budget approved by Board resolution on:
- ☐ Operating Budget submitted to HUD, if applicable, on:
- ☐ Operating Budget revision approved by Board resolution on:
- ☐ Operating Budget revision submitted to HUD, if applicable, on:

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairperson's Name:	Signature:	Date: