

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Any materials to be presented at this meeting will be made available electronically 24 hours prior to the meeting, at the end of this agenda. The agenda reports are on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
June 12, 2018
Regular Meeting - 5:00 PM
Closed Session - 4:30 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes

C. CLOSED SESSION (4:30 PM)

1. Conference with Legal Counsel – Potential Litigation

CC On the advice of the City Attorney, pursuant to Government Code section 54956.9(d)(2), based on existing facts and circumstances, there is significant exposure to litigation against the City in one potential case.

The City Attorney requested that this item be discussed in closed session under the Brown Act exception of Conference with Legal Counsel – Anticipated Litigation.

2. Conference with Labor Negotiators

CC Agency designated representatives: Steve Naveau, Director of Human Resources.

Employee organizations: International Association of Firefighters, AFL-CIO (IAFF), and Local No. 1684; Oxnard Peace Officers' Association (OPOA).

The Human Resources Director requested that this item be discussed in closed session pursuant to Government Code section 54957.6(a). The purpose of the closed session is for the City Council to review the status of negotiations and to provide instructions to the City's negotiators regarding salaries, salary schedules and compensation paid in form of fringe benefits for employees represented by the employee organizations identified above and for employees unrepresented, and other matters within the scope of representation for represented employees.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.oxnard.org.

D. OPENING CEREMONIES (5:00 PM)

Pledge of allegiance to the flag of the United States.

E. PUBLIC HEARING

Development Services Department

1. SUBJECT: Recovery of Civil Citation Fines (5/10/15)

RECOMMENDATION: That City Council: 1) conduct a public hearing to consider objections to the cost report of property owners whose property is to be assessed for civil citation fines, 2) approve the cost report, and 3) direct the City Manager or designee to file a certified copy of the cost report with the Ventura County Auditor-Controller.

Legislative Body: CC

Contact: Ashley Golden

Phone: (805) 385-7882

F. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Proclamation Designating June 16, 2018 as the "28th Annual Juneteenth Celebration."

G. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

H. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

I. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter

into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

City Attorney Department

1. SUBJECT: Appointment of Interim City Manager. (5/5/5)

RECOMMENDATION: That City Council adopt a resolution appointing Jesús Nava to serve as Interim City Manager, effective close of business June 22, 2018, for a temporary period until a new City Manager appointed by the City Council commences City service, and during which period Mr. Nava shall receive a 10% temporary pay upgrade.

Legislative Body: CC

Contact: Stephen M. Fischer

Phone: (805) 385-7483

City Manager Department

2. SUBJECT: Establish an Ad Hoc Committee Related to Education, Water, Wastewater and Port of Hueneme. (5/5/5)

RECOMMENDATION: That City Council:

1. Consider formation of an ad hoc committee of two Councilmembers to identify agenda topics for joint meetings with outside elected bodies, including:

- a. Oxnard School District,
- b. Oxnard Union High School District,
- c. Oxnard Harbor District,
- d. City of Port Hueneme, and
- e. United Water Conservation District; and

2. If such committee is formed, that the Mayor, with the approval of City Council, appoint two Councilmembers to constitute the committee.

Legislative Body: CC

Contact: Scott Whitney

Phone: (805) 385-7624

3. SUBJECT: Rating Agency Conference Call. (5/10/5)

RECOMMENDATION: That City Council discuss an upcoming Standard & Poor's conference call scheduled for June 13, 2018, and determine whether individual Councilmembers should attend.

Legislative Body: CC

Contact: Scott Whitney

Phone: (805) 385-7624

J. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

K. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

L. INFORMATION CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the April 3, 2018 and April 10, 2018 Regular Meetings as presented.

Legislative Body: CC

Contact: Michelle Ascencion

Phone: (805) 385-7805

2. SUBJECT: Resolutions to Call November 6, 2018 Municipal Election, and Calling of Election for Initiative Measures for CFD No. 3 and CFD No. 4 (Seabridge at Mandalay Bay).

RECOMMENDATION: That the City Council:

1. Adopt a resolution calling and giving notice of a municipal general election to be held on November 6, 2018, for the election of certain officers; consenting to and requesting election consolidation with the County of Ventura; requesting the County Clerk to render services and supplies; and authorizing the Board of Supervisors to canvass the returns;
2. Adopt a resolution establishing rules to govern submission by candidates of Candidate Statements;
3. Acting as the legislative body of City of Oxnard Community Facilities District Nos. 3 and 4 (Seabridge at Mandalay Bay), adopt resolutions ordering an election for ballot measures to consider adoption of Ordinances to reduce the amount of special taxes used to pay for overhead charges for CFD-3, and to reduce the portion of the special tax utilized for Harbor Patrol costs in CFD-4; and requesting the County Clerk to conduct the election and authorizing the Board of Supervisors to canvass the returns.

Legislative Body: CC

Contact: Michelle Ascencion

Phone: (805) 385-7805

City Manager Department

3. SUBJECT: Agreements for City Council Review.

RECOMMENDATION: That City Council, pursuant to Ordinance No. 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the following agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000:

A. LexisNexis Risk Solutions (8233-18-PO) for analytical software license for the Oxnard Police Department to implement the Intelligence-led Policing (\$109,782).

B. Safety-Kleen Systems, Inc. (A-7988) for transportation and recycling of household hazardous waste material (\$100,000).

Legislative Body: CC

Contact: Scott Whitney

Phone: (805) 385-7624

City Treasurer Department

4. SUBJECT: First Amendment to Agreement for Utility Bill and Business Tax Form Printing, Inserting and Mailing Services.

RECOMMENDATION: That City Council:

Adopt a resolution permitting extension of Agreement No. A-7828 beyond (3) years.

Approve and authorize the Mayor to execute an amendment to the agreement with InfoSend, Inc. for printing, inserting and mailing services (Agreement No. A-7828) to increase the amount by \$597,000, resulting in a total contract amount of \$1,523,923, extend the expiration date to June 30, 2020, and allow for change in the equipment used to produce utility bills and business tax renewals.

Legislative Body: CC

Contact: Phillip S. Molina

Phone: (805) 385-7808

Cultural and Community Service Department

5. SUBJECT: Acceptance of Senior Nutrition Grant Funds from the Ventura County Area Agency on Aging (VCAAA)

RECOMMENDATION: That the City Council:

1. Authorize the City Manager or designee to execute Ventura County Area Agency on Aging Grant Contract No. for the Provision of Services (Senior Nutrition Program) ("Senior Nutrition Program Grant Agreement") and any other document or instrument necessary to carry out the purposes of Senior Nutrition grant; the Chief Financial Officer or designee to submit financial reports, grant claims and approve budget adjustments for the use of Senior Nutrition grant funds; and
2. Approve a budget appropriation to recognize the Senior Nutrition grant award in the amount of \$103,550 and program donations in the amount of \$15,000 for the FY 2018-2019 Senior Nutrition Program.

Legislative Body: CC

Contact: Ingrid Hardy

Phone: (805) 385-7993

6. SUBJECT: Performing Arts Center Agreement Extension.

RECOMMENDATION: That City Council approves and authorizes the Mayor to execute an extension of the Agreement between the City and the Oxnard Performing Arts Center Corporation (A-5904) for the operation, maintenance and management of the Performing Arts and Convention Center through June 30, 2019.

Legislative Body: CC

Contact: Ingrid Hardy

Phone: (805) 385-7993

Public Works Department

7. SUBJECT: Second Amendment to Agreement No. 6552-14-PW with the Groundskeeper, Inc. for Landscape Maintenance Services to Public Works Facilities.

RECOMMENDATION: That the City Council:

1. Approve and authorize the Mayor to execute the Second Amendment to the agreement with the Groundskeeper, Inc. for the period of April 13, 2018, through December 31, 2018 and increase the amount by \$43,960 for an amount not-to-exceed \$347,295; and
2. Adopt a resolution creating a one-time exemption from Resolution Number 13,932's requirement to not extend the expiration date of a contract for trade services for more than three years.

Legislative Body: CC

Contact: Rosemarie Gaglione

Phone: (805) 385-8055

8. SUBJECT: Fourth Amendment to Agreement No. 7592-16-PW with Kelly Cleaning & Supplies, Inc.

RECOMMENDATION: That City Council approve and authorize the Mayor to execute a Fourth Amendment to the Kelly Cleaning & Supplies, Inc. Agreement No. 7592-16-PW for Janitorial Services at Public Works Facilities, extending the contract termination date to November 26, 2018 and increasing the contract by \$95,000 for a new total not to exceed of \$339,400.

Legislative Body: CC

Contact: Rosemarie Gaglione

Phone: (805) 385-8055

M. REPORTS

Cultural and Community Service Department

1. SUBJECT: Hueneme Elementary and Oxnard School District After School Education and Safety Grant. (10/10/5)

RECOMMENDATION: That City Council:

1. Approve and authorize the Mayor to execute the Memorandum of Understanding (A-8068) and Partnership Agreement (A-8069) with the Hueneme Elementary School District (HESD) for the City of Oxnard to receive the total amount of \$2,526,870 to provide services under the California After School Education and Safety (ASES) program at ten (10) HESD schools during FY 18-19, FY 19-20 and FY 20-21; and

2. That the City Council approve and authorize the Mayor to execute an agreement with the Oxnard School District (OSD) (A-8071) for the City to receive an amount not to exceed \$2,425,000. Primary Services shall not exceed \$2,120,000 and "Additional Services" for summer school not to exceed \$105,000, and Intercession not to exceed \$200,000.

Legislative Body: CC

Contact: Ingrid Hardy

Phone: (805) 385-7993

Finance Department

2. SUBJECT: Purchasing Ordinance Amendment (5/10/10)

RECOMMENDATION: That the City Council:

1. Approve the introduction and first reading by title only and waive further reading of an ordinance amending Chapter 4 of the City Code regarding the performance of public projects, the purchase of supplies and equipment, contracting for services, and the leasing of real property;

2. Adopt a resolution repealing former purchasing and procurement resolutions; and

3. Repeal the City's current Purchasing Manual.

Legislative Body: CC

Contact: Jim Throop

Phone: (805) 385-7475

Information Technology Department

3. SUBJECT: Oxnard 311 - Second Anniversary Performance Update. (10/10/10)

RECOMMENDATION: That City Council receive an update on the second year performance of the Oxnard 311 App.

Legislative Body: CC

Contact: Keith Brooks

Phone: 385-7597

N. ADJOURNMENT