

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Any materials to be presented at this meeting will be made available electronically 24 hours prior to the meeting, at the end of this agenda. The agenda reports are on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
April 3, 2018
Regular Meeting - 6:00 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Housing Authority.

B. OPENING CEREMONIES

Pledge of allegiance to the flag of the United States.

C. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Proclamation Designating the Month of April 2018 as "Fair Housing Month."
2. SUBJECT: Presentation of a Proclamation Designating the Week of April 8-14, 2018 as "Library Week."

D. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.oxnard.org.

E. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

F. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

City Attorney Department

1. **SUBJECT:** City Manager Recruitment Announcement and Local Applicants. (5/10/10)

RECOMMENDATION: That City Council:

1. Review the draft City Manager recruitment job announcement and provide direction.
2. Discuss and determine whether to limit the City Manager candidate pool to local applicants.

Legislative Body: CC

Contact: Stephen M. Fischer

Phone: 385-7483

G. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

I. INFORMATION CONSENT AGENDA**City Clerk Department**

1. **SUBJECT:** Calling of Election for Initiative Measure for CFD No. 4 (Seabridge at Mandalay Bay).

RECOMMENDATION: That the City Council (acting as the legislative body of Community Facilities District No. 4 (Seabridge at Mandalay Bay) of the City of Oxnard) adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD ACTING AS
THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 4
(SEABRIDGE AT MANDALAY BAY) OF THE CITY OF OXNARD ORDERING AN

ELECTION TO BE HELD ON NOVEMBER 6, 2018 TO CONSIDER THE ADOPTION OF A MEASURE ENTITLED "ORDINANCE REDUCING SPECIAL TAX IN COMMUNITY FACILITIES DISTRICT NO. 4 (SEABRIDGE AT MANDALAY BAY)", REQUESTING THE COUNTY CLERK TO CONDUCT THE ELECTION, AND AUTHORIZING THE BOARD OF SUPERVISORS TO CANVASS THE RETURNS.

Legislative Body: CC

Contact: Michelle Ascencion

Phone: 385-7805

City Manager Department

2. SUBJECT: Agreements for City Council Review.

RECOMMENDATION: That City Council, pursuant to Ordinance No. 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the following agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000:

A. RRM Design Group, Inc. (8184-18-DS) for contract planning services for the Fisherman's Wharf project (\$240,638).

B. Bartel & Associates, LLC. (A-8060) to provide actuarial services for the PARS Retirement Enhancement Plan; CalPERS, calculations of GASB 68 for safety plans and applicability of the Pension Override Tax for fiscal year 2018-19 (\$50,000).

Legislative Body: CC

Contact: Scott Whitney

Phone: 385-7624

Cultural and Community Service Department

3. SUBJECT: Authorization to Disburse and Appropriate Revenue from the Public Art Fund.

RECOMMENDATION: That City Council:

1. Authorize the disbursement of Public Art Fund revenues in the amount of \$170,000 for the purpose of providing funding for a range of cultural activities by various cultural arts organizations and artists; and

2. Approve a one-time appropriation of revenue in the amount of \$170,000 from the Public Art Fund.

Legislative Body: CC

Contact: Ingrid Hardy

Phone: 385-7993

Development Services Department

4. SUBJECT: Adoption of Ordinance No. 2936.

RECOMMENDATION: That the City Council adopts Ordinance No. 2936 (read by title only, waiving further reading) approving a two-year pilot program for the installation of parklets within the public right-of-way in the Central Business District zone; authorizing the Development Services Director the authority to approve licensing agreements associated with the installation of parklets within the public right-of-way; and waiving the collection of traffic impact fees associated with the installation of parklets within the public right-of-way.

Legislative Body: CC

Contact: Ashley Golden

Phone: 385-7882

Finance Department

5. SUBJECT: Update to Debt Management Policy to Comply with State Requirements.
RECOMMENDATION: That City Council adopts a resolution of the City Council of the City of Oxnard adopting a local debt management policy and taking actions related to the policy.
- | | | |
|----------------------|---------------------|-----------------|
| Legislative Body: CC | Contact: Jim Throop | Phone: 385-7475 |
|----------------------|---------------------|-----------------|

Housing Department

6. SUBJECT: Housing Authority Investment Policy.
RECOMMENDATION: That the Board of Commissioners of the Housing Authority of the City of Oxnard (“Authority”) adopt a resolution approving an investment policy for the Housing Authority of the City of Oxnard for FY 2018-2019.
 Legislative Body: HA Contact: Arturo Casillas Phone: 385-8094

Human Resources Department

7. SUBJECT: First Amendment to Agreement with Kelly Services, Inc.
RECOMMENDATION: That City Council approve a First Amendment to Agreement No. 7770-17-HR with Kelly Services, Inc. in the amount of \$10,113.02 for temporary labor services.
- | | | |
|----------------------|-----------------------|-----------------|
| Legislative Body: CC | Contact: Steve Naveau | Phone: 385-7947 |
|----------------------|-----------------------|-----------------|

J. REPORTS

City Attorney Department

1. SUBJECT: Medical Cannabis Delivery Ordinance Introduction. (10/10/10)
RECOMMENDATION: That City Council approve the first reading by title only and waive further reading of an ordinance entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING ARTICLE XVI OF CHAPTER 7 OF THE OXNARD CITY CODE REGARDING PROHIBITED CANNABIS ACTIVITIES, REPEALING UNCODIFIED ORDINANCE NO. 2756 REGARDING MEDICAL MARIJUANA, AND ADDING ARTICLE XV TO CHAPTER 11 OF THE OXNARD CITY CODE REGARDING MEDICAL CANNABIS DELIVERIES

- Legislative Body: CC Contact: Stephen M. Fischer Phone: 385-7483
2. SUBJECT: Fireworks Social Host Liability Ordinance Introduction. (10/5/5)
RECOMMENDATION: That City Council approve the first reading by title only and subsequent adoption of an ordinance amending section 7-147.1 of the Oxnard City Code concerning fireworks.
- Legislative Body: CC Contact: Stephen M. Fischer Phone: 385-7483

Finance Department3. SUBJECT: Remodel of Third Floor - City Hall (5/5/5)RECOMMENDATION: That City Council:

1. Award and authorize the Mayor to execute an agreement in the amount of \$719,000 for the 300 W. Third Street, 3rd Floor Renovation Project (Rebid) PW 17-24R with Y.Ko.Construction Co, Inc.;
2. Approve \$72,000 for Project contingency for the 300 W. Third Street, 3rd Floor Renovation Project (Rebid);
3. Approve \$72,000 for consultant and staff engineering, inspection, surveying, and Project management for the 300 W. Third Street, 3rd Floor Renovation Project (Rebid); and
4. Approve a project cost of \$1,066,000, for the 300 W. Third Street, 3rd Floor Renovation Project No. 171601, (Rebid) No. PW17-24. Of this amount, \$650,000 has already been appropriated, with the remaining \$416,000 to be appropriated in the FY2018-19 budget. Of this amount, \$863,000 will be for construction related costs, and \$203,000 is related to furniture and IT cabling costs.

Legislative Body: CC

Contact: Jim Throop

Phone: 385-7475

K. ADJOURNMENT