MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
December 10, 2019

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 9:33 a.m., Chair Flynn called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Gabriela Basua, Bert E. Perello, and Chair Tim Flynn were present.

Staff members present were Shiri Klima, Deputy City Manager; Stephen M. Fischer, City Attorney; Alexander Nguyen, City Manager; Lisa Boerner, Purchasing Manager; Eden Alomeri, Assistant City Treasurer; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the November 12, 2019 regular meeting as presented.

It was moved by Member Perello, seconded by Member Basua, to approve the minutes as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

Finance Department

1. SUBJECT: Follow-up to Committee Inquiries about Purchasing and Internal Auditor's Annual Work Plan for FY 2019/20.
   RECOMMENDATION: That the Finance and Governance Committee:
   1. Receive and file a presentation answering purchasing-related questions from the Committee meeting of October 8, 2019; and
   2. Ratify an Annual Work Plan for the Internal Auditor for FY 2019/2020 and recommend that Council likewise ratify that Annual Work Plan.

The Purchasing Manager gave a report. Public comments were received from Phillip Molina. Discussion ensued among the Committee, staff, and auditor Henry Oum of Price Paige & Company. The Committee directed the staff and auditor to include the Whistleblower Hotline, Internal Auditor Basic Services, Payroll/Overtime Analysis, and the Environmental Resources Performance Audit in the 2019-20 Annual Work Plan.

City Treasurer Department

2. SUBJECT: SB 998 Water Service Policy.
   RECOMMENDATION: That the Finance and Governance Committee recommends the City Council adopt a resolution approving a written policy on discontinuation of water service in compliance with SB 998.

The Assistant City Treasurer gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Perello, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

Chair Flynn recommended that at the next meeting, the committee prioritize items it has already requested.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Flynn adjourned the meeting at 10:54 a.m.

Michelle Ascencion

MICHELLE ASCENCION, CMC
City Clerk

Tim Flynn 12/10/19

TIM FLYNN
Chair