

MINUTES
OXNARD CITY COUNCIL
HOUSING AND ECONOMIC DEVELOPMENT COMMITTEE
Regular Meeting
May 14, 2019

A. ROLL CALL / POSTING OF AGENDA

At 4:30 p.m., Chair Madrigal called to order the regular meeting of the Oxnard City Council Housing and Economic Development Committee in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Tim Flynn, Vianey Lopez, and Chair Oscar Madrigal were present.

Staff members present were Alexander Nguyen, City Manager; Ashley Golden, Assistant City Manager; Kenneth Rozell, Assistant City Attorney; Kathleen Mallory, Planning and Environmental Services Manager; Jeffrey Lambert, Community Development Director; Juan Martinez, Associate Planner; and Elizabeth Rubalcava, Assistant City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Housing and Economic Development Committee approve the minutes of the April 23, 2019 Regular Meeting as presented.

It was moved by Member Flynn, seconded by Member Lopez, to approve the minutes as presented. VOTE: Flynn, Lopez, and Madrigal voted in favor; the motion carried 3-0.

D. REPORTS

City Manager Department

1. SUBJECT: Oxnard Convention & Visitors Bureau (OCVB) Annual Report and Five-Year Agreement (2019-2024).

RECOMMENDATION: That the Housing and Economic Development Committee receive and forward the OCVB Annual Report to City Council and recommend City Council approval of the new five-year contract between the City and OCVB for marketing activities.

Julie Mino of the Oxnard Convention and Visitors Bureau and the Assistant City Manager gave reports. Discussion ensued among the Committee, staff, and Ms. Mino.

It was moved by Member Flynn, seconded by Member Lopez, to approve the recommended action as presented. VOTE: Flynn, Lopez, and Madrigal voted in favor; the motion carried 3-0.

Community Development Department

2. SUBJECT: 2013-2021 Mid-Cycle Housing Element 2018 Annual Progress Report.
RECOMMENDATION: That the Housing and Economic Development Committee receive and file a report summarizing the 2018 Annual Progress Report (APR) filed with the Department of Housing and Community Development (HCD) on April 1, 2019.

The Planning and Environmental Services Manager gave a report. Public comments were received from Pat Brown. Discussion ensued among the Committee and staff. No action was required.

3. SUBJECT: Planning and Zoning Permit No. 18-680-02 (Mills Act Agreement-Henry T. Oxnard Landmark No. 161), Barbara A. Grant House at 225 South F Street. Filed by Barbara Anne Grant, Trustee on behalf of 225 S. F St Revocable Trust.
RECOMMENDATION: That the Housing and Economic Development Committee recommend the City Council authorize the Mayor to execute a Mills Act Contract (Agreement No. A-8139) with Barbara Anne Grant, Trustee on behalf of Property Owner (225 S. F St Revocable Trust) to maintain and preserve a historic property located at 225 S. F Street (Oxnard-Landmark No. 161).

(Member Flynn recused himself from this item due to a potential real property conflict of interest.)

The Community Development Director gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Lopez, seconded by Chair Madrigal, to approve the recommended action as presented. VOTE: Lopez and Madrigal voted in favor (Flynn recused). The motion carried 2-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Madrigal adjourned the meeting at 5:44 p.m.


MICHELLE ASCENCION, CMC
City Clerk


OSCAR MADRIGAL
Chair