

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Any materials to be presented at this meeting will be made available electronically 24 hours prior to the meeting, at the end of this agenda. The agenda reports are on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
December 13, 2017
Special Meeting - 6:00 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council.

B. OPENING CEREMONIES

Pledge of allegiance to the flag of the United States.

C. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

D. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

E. INFORMATION CONSENT AGENDA

City Manager Department

1. SUBJECT: Agreements for City Council Review

RECOMMENDATION: That City Council, pursuant to Ordinance No. 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the following agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000:

A. MNS Engineers, Inc. (A-8022) for on-call civil engineering services for the Public Works Department (\$250,000).

Legislative Body: CC

Contact: Greg Nyhoff

Phone: 385-7430

2. SUBJECT: 2018 Meeting Schedule for Legislative Bodies

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.oxnard.org.

RECOMMENDATION: That City Council approve the proposed meeting dates for the calendar year 2018.

Legislative Body: CC

Contact: Greg Nyhoff

Phone: 385-7430

Economic Development Department

3. SUBJECT: First Amendment to License Agreement for Plaza Park Farmers Market

RECOMMENDATION: That the City Council approves the First Amendment to the License Agreement for Plaza Park Farmers Market.

Legislative Body: CC

Contact: Kymberly Horner

Phone: 385-7407

Finance Department

4. SUBJECT: Award Two-And-A-Half Year Contract for Westport CFD #2 Landscape Maintenance Services

RECOMMENDATION: That City Council approve and authorize the City Manager to execute Agreement A-8030 with Garcia's Landscape Maintenance, Inc. for \$403,980 to provide landscape maintenance services to the Westport Community Facilities District.

Legislative Body: CC

Contact: Jim Throop

Phone: 385-7475

Human Resource Department

5. SUBJECT: Budget Appropriation from Fund Balance - Public Liability Fund

RECOMMENDATION: That City Council approve a budget appropriation in the amount of \$900,000 from the Public Liability Fund for the purpose of increasing the budget for liability claims expenses. This request is due to the increase in liability premiums and liability claims. This has no impact on the City's General Fund reserves.

Legislative Body: CC

Contact: Steve Naveau

Phone: 385-7947

Police Department

6. SUBJECT: Resolution Commending Margaret Tobin for Over Thirty-Four Years of Service.

RECOMMENDATION: That City Council adopt a resolution commending Margaret Tobin for over thirty-four years of exemplary service to the City of Oxnard.

Legislative Body: CC

Contact: Scott Whitney

Phone: 385-7624

Public Works Department

7. SUBJECT: First Amendment to Purchase Order No. 5738 with Toter, Incorporated for Supply and Delivery of Residential Waste and Recycle Containers

RECOMMENDATION: That the City Council approves and authorizes the Mayor to execute a First Amendment to Purchase Order No. 5738 with Toter Incorporated (Toter) to increase the total amount by \$65,000 from an original purchase order value of \$229,325 to \$294,325, and to extend the term to January 31, 2018, for the supply and delivery of residential waste and recycle containers. Funding is from the Environmental Resources Enterprise fund and grant-related funding.

Legislative Body: CC

Contact: Thien Ng

Phone: 432-3575

F. REPORTS**Finance Department**

1. **SUBJECT:** Budget Appropriation for Donations (5/15/5)

RECOMMENDATION: That the City Council approves the budget appropriation of \$106,955, as per the attached Budget Adjustment form, for the operational costs of the Senior Excursions, Tamale Festival and the Showmobile for FY2017-18. There is no General Fund impact from this recommendation; rather the funds being appropriated originated in the Fund 571 – Donations.

Legislative Body: CC

Contact: Jim Throop

Phone: 385-7475

2. **SUBJECT:** Approval of a Budget Appropriation from Waterways District to Remove/Replace Cypress Trees (5/5/5)

RECOMMENDATION: That the City Council:

1. Approve a budget appropriation in the amount of \$42,000 for the emergency removal of fifty (50) dead Cypress Trees along Harbor Blvd. in the Waterways Assessment District.
2. Approve a budget appropriation in the amount of \$15,000 for irrigation repairs and the replacement of trees with a similar tree and/or plant material along Harbor Boulevard.

Legislative Body: CC

Contact: Jim Throop

Phone: 385-7475

3. **SUBJECT:** Urgent Request for Assessment District and Other Contract Amendments (5/10/5)

RECOMMENDATION: That City Council:

1. Authorize the City Manager to immediately terminate all City agreements with Kaneko Landscaping, Inc. (Kaneko);
2. Authorize the City Manager to award and execute an amendment to the agreement with Garcia's Landscape Maintenance (Garcia's) in order to:
 - a) Add new districts/projects to Garcia's agreement;
 - b) Adjust the levels of service based upon negotiated rates; and
 - c) Amend the rates per district/project in accordance with, at most, Garcia's bid rates.
3. Approve a resolution creating a one-time exemption from Resolution No. 13,932's requirement to obtain three (3) price quotations for trade services and authorizing the City Manager to award—for the purposes of providing a) landscape maintenance services to the Waterways Assessment District and b) any other services under any other Kaneko agreement(s) in which no bidding information is available—an agreement or amendment to an existing agreement for up to six (6) months to any licensed company.
4. Approve a budget appropriation in the amount of \$13,827 for the current Fiscal Year 2017-18 from fund balance of two Landscape Maintenance Districts for landscape maintenance costs exceeding the current approved budget amount.

Legislative Body: CC

Contact: Jim Throop

Phone: 385-7475

Housing Department

4. **SUBJECT:** Authorization for Reuse of CalHome & BEGIN Program Income (5/5/5)

RECOMMENDATION: That the City Council:

1. Approve a budget appropriation of \$272,745 from CalHome program income previously received for Cal Home Reuse 2015, of which \$13,637 will be used for administration (5%), and \$259,108 will be used for homeowner rehabilitation loans or for housing assistance loans for first-time homebuyers;
2. Approve budget appropriation for \$295,977 from BEGIN grant program income previously received for BEGIN Reuse Program, of which \$14,799 will be used for administration (5%), and \$281,178 will be used for homeowner rehabilitation loans or for housing assistance loans for first-time homebuyers; and
3. Authorize future CalHome grant or BEGIN grant program income to be used for homeowner rehabilitation loans or downpayment assistance and allowable administration expenditures, and authorize the City Manager or designee to execute documents related to implementation of these grant programs.

Legislative Body: CC

Contact: Arturo Casillas

Phone: 385-8094

Public Works Department

5. SUBJECT: Award Contract for Redwood Neighborhood Street Resurfacing and Water Improvement Project PW 16-14 (5/5/5)

RECOMMENDATION: That City Council:

1. Award and authorize the Mayor to execute Agreement A-8031 with Granite Construction Company in the amount of \$3,241,339.50 for the Redwood Neighborhood Street Resurfacing and Water Improvement Project PW 16-14; and
2. Approve an appropriation of \$3,570,000 for Redwood Neighborhood Street Resurfacing and Water Project No. 183103.

Legislative Body: CC

Contact: Thien Ng

Phone: 432-3575

6. SUBJECT: Carollo Agreement A-8032 for Public Works Engineering (5/10/10)

RECOMMENDATION: That the City Council award and authorize the Mayor to execute Agreement No. A-8032 with Carollo Engineers, Inc. for engineering, regulatory and financial support for the Public Works Department in the amount of \$831,600.

Legislative Body: CC

Contact: Thien Ng

Phone: 432-3575

7. SUBJECT: Second Amendment to Agreement with AECOM Technical Services, Inc. (Agreement No. A-7815) (5/10/10)

RECOMMENDATION: That City Council:

1. Authorize the City Manager to terminate Agreement No. A-7700;
2. Approve and authorize the Mayor to execute the Second Amendment to the Agreement with AECOM Technical Services, Inc. (Agreement No. A-7815) for a new total agreement amount not to exceed \$13,429,858 to:
 - a) merge and move \$4,263,693 in Water Projects from the terminated Agreement No. A-7700 to Agreement No. A-7815, also increase Agreement No. A-7815 by \$8,916,165 for the Wastewater design services;
 - b) add \$250,000 for public works on-call engineering services to Agreement No. 7815; and
 - c) extend the expiration date to 2020 for Agreement No 7815;
3. Approve an additional appropriation of \$1,445,000 for various projects in the Wastewater

Treatment Operating Fund; and an Operating Transfer from Wastewater Collection
Operating Fund to Wastewater Treatment Operating Fund for \$1,295,000.

Legislative Body: CC

Contact: Thien Ng

Phone: 432-3575

G. ADJOURNMENT