

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Any materials to be presented at this meeting will be made available electronically 24 hours prior to the meeting, at the end of this agenda. The agenda reports are on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
November 28, 2017
Regular Meeting - 6:00 PM
Closed Session - 5:00 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Housing Authority.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes

C. CLOSED SESSION (5:00 PM)

1. Conference with Legal Counsel – Existing Litigation

CC (Government Code section 54956.9 (d)(1))

Name of case: LouAnn Christie v. City of Oxnard; et al.

Ventura County Superior Court, Case No. 56-2016-00483668-CU-PO-VTA

The City Attorney requested that this item be discussed in closed session under the Brown Act authorization for the City Council to confer with its legal counsel regarding pending litigation.

2. Conference with Legal Counsel – Potential Litigation

CC On the advice of the City Attorney, pursuant to Government Code section 54956.9(d)(4), based on existing facts and circumstances, the City Council shall decide whether to initiate litigation in one potential case.

The City Attorney requested that this item be discussed in closed session under the Brown Act authorization for the City Council to confer with its legal counsel regarding potential litigation.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.oxnard.org.

D. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Resolution to Margaret Tobin for Thirty-Four Years of Outstanding Service to the City of Oxnard.
2. SUBJECT: Presentation of a Commendation to Samuel Foster and Officer Hayley Bracken for Their Selfless Act of Heroism.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

G. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

H. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

I. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

K. INFORMATION CONSENT AGENDA**City Clerk Department**

1. **SUBJECT:** Minutes of the October 3, 2017, October 10, 2017, and October 17, 2017 Regular Meetings.

RECOMMENDATION: That the City Council approve the Minutes as presented.

Legislative Body: CC

Contact: Michelle Ascencion

Phone: 385-7805

City Manager Department

2. **SUBJECT:** Agreements for City Council Review

RECOMMENDATION: That City Council, pursuant to Ordinance No. 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the following agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000:

A. Aqua Tech Services, Inc. (8110-17-PW) for on-call backflow assemblies testing, maintenance, repair and replacement services (\$180,000).

B. Brownstein Hyatt Farber Schreck, LLP. (5373-11-CA) for legal services in connection with the GREAT Program, participation in Regional Water Policy meetings and other development related water issues (\$125,000).

C. Ephonomation.com, Inc. dba Ansafone Contact Centers (7870-17-PW) for telephone answering services for the Public Works Department until a new agreement is awarded (\$35,000).

D. All American Asphalt (7949-14-PW) to repair and replace all unsafe sidewalks, spandrels and curb and gutters (\$40,211).

E. Sam Hill & Sons, Inc. (A-7721) to repair damage breaker in the main switchgear building located at the Wastewater Treatment Plant (\$38,159).

F. Sam Hill & Sons, Inc. (A-7721) to repair a street subsidence developed near an abandoned City sewer line on Pleasant Valley Road (\$29,835).

G. Summit Air Conditioning (Purchase Order No. 6587) to purchase five HVAC units for the Wastewater Treatment Plant.

Legislative Body: CC

Contact: Greg Nyhoff

Phone: 385-7430

Cultural and Community Service Department

3. **SUBJECT:** Senior Services Contribution Awards to Agencies

RECOMMENDATION: That City Council:

1. Approve the Senior Services Commission's (SSC) recommended distribution of \$44,600 from the General Fund for Senior Services Contribution Awards to eleven agencies providing

services to seniors. These funds were previously appropriated in the FY2017-18 General Fund Operations budget.

2. Direct the Recreation Supervisor to notify recipients of Senior Services Contribution Awards.
3. Authorize the Recreation Supervisor to execute a letter of agreement for each recipient.
4. Authorize the Chief Financial Officer to make disbursements in accordance with the letter of agreement.

Legislative Body: CC

Contact: Ingrid Hardy

Phone: 385-7993

Housing Department

4. SUBJECT: Award of Contract for Wall Insulation Improvement for 74 Public Housing Units.

RECOMMENDATION: That the City of Oxnard Housing Authority Board of Commissioners approve and authorize the Chairman to execute a firm-fixed price contract in the amount of \$262,100 with A. Bates G.C. Inc. (Agreement number A-8023), using funds previously appropriated from the 2016 Capital Fund grants, for the insulation improvement in the walls of 74 public housing units at Pleasant Valley Village located at Squires Drive and Trevino Terrace in Oxnard. No General Fund monies are being used for this project.

Legislative Body: HA

Contact: Arturo Casillas

Phone: 385-8094

5. SUBJECT: Appropriation for Winter Warming Shelter

RECOMMENDATION: That the City Council:

1. Approve a budget appropriation of \$56,673 from General Funds Reserve for the 2017–2018 Western Ventura County Winter Warming Shelter for the Homeless; and authorize the Housing Director to execute the necessary agreements with the City of San Buenaventura and the Downtown Ventura Organization to fund the operation of the Shelter.
2. Authorize that 90% of these resources be made available in advance to cover start-up and operations costs at the Winter Warming Shelter.
3. Authorize the City Manager or designee to execute any additional agreements and carry out all authorized expenditures related to implementation of the Winter Warming Shelter.

Legislative Body: CC

Contact: Arturo Casillas

Phone: 385-8094

Public Works Department

6. SUBJECT: Wastewater Treatment Plant (OWTP) Flow Equalization Basin Pump Replacement (Purchase Order No. 6519)

RECOMMENDATION: That City Council:

1. Approve and authorize the City Manager to execute Purchase Order No. 6519 in the

amount of \$90,309.12 to replace in the Wastewater Treatment Plant (OWTP) an existing Flow Equalization Basin (FEB) pump.

2. Approve a Budget Appropriation in the amount of \$90,309.12 for the purchase of the FEB pump in Wastewater Operations Fund account number 621-6205-891.86-06.

Legislative Body: CC

Contact: Thien Ng

Phone: 432-3575

7. SUBJECT: Elm Street School Sewer Connection Project

RECOMMENDATION: That the City Council:

1. Authorizes the City Manager to execute Agreement A-8021 (at no cost to the City) with the Oxnard School District for the Elm Street School Sewer Connection Project.

2. Approve a Budget Appropriation in the amount of \$124,525 to Project No. 18IN01 Elm Street School Sewer Connection Project. This amount to be from the Wastewater Capital Improvement Fund.

Legislative Body: CC

Contact: Thien Ng

Phone: 432-3575

8. SUBJECT: Green Business Program Budget Appropriation

RECOMMENDATION: That City Council authorizes the recognition and appropriation of grant award in the total amount of \$20,000 to initiate the City of Oxnard Green Business Certification Program. An in-kind match of \$22,873 is already part of the FY2017-18 budget.

Legislative Body: CC

Contact: Thien Ng

Phone: 432-3575

9. SUBJECT: Clean Harbors Household Hazardous Waste Management Services

RECOMMENDATION: That City Council approve the Third Amendment between the City of Oxnard, the City of Port Hueneme and Clean Harbors Environmental Services, Inc. in an amount not-to-exceed \$80,000 for a total contract amount of \$400,000 to provide permitted disposal of non-recyclable and Class II Household Hazardous Waste (HHW) program drop-off services, thereby extending the term from October 4, 2017, to June 30, 2019. Funds will be from the Environmental Resources Enterprise fund.

Legislative Body: CC

Contact: Thien Ng

Phone: 432-3575

L. PUBLIC HEARINGS

Development Services Department

1. SUBJECT: Planning and Zoning Permit No. 17-550-03 (Major Modification to a Special Use Permit), for Property Located at 161 West Stroube Street (Vineyard Gardens Apartments). (10/5/5)

RECOMMENDATION: That the City Council:

1. Approve the first reading by title only and waive further reading of an amendment to Ordinance No. 2481 to delete the requirement that the existing 62 affordable housing units be converted to condominium or cooperative ownership; and

2. Adopt a resolution modifying City Council Resolutions No. 11,490 and 11,491 to delete

the requirement that the existing 62 affordable housing units be converted to condominium or cooperative ownership.

Legislative Body: CC

Contact: Ashley Golden

Phone: 385-7882

Housing Department

2. SUBJECT: Tax Equity and Fiscal Responsibility Act (TEFRA) Hearing for Many Mansions (5/15/5)

RECOMMENDATION: That the City Council:

1. Hold a public hearing regarding the issuance of up to \$15,000,000 of multifamily housing revenue bonds by the California Municipal Finance Authority to finance acquisition and construction of Vista Pacifica (also known as Ormond Beach Villas), a 40-unit multi-family rental housing project located at 5527 and 5557 S. Saviers Road, of which no General Fund monies will be used; and

2. Adopt a resolution approving the issuance of bonds.

Legislative Body: CC

Contact: Arturo Casillas

Phone: 385-8094

M. REPORTS

City Manager Department

1. SUBJECT: Halaco Property (5/5/5)

RECOMMENDATION: That the City Council:

1. Authorize the City Manager to approve a budget appropriation of \$400,000 to abate the Halaco property site to be funded by the General Fund Undesignated Reserve Fund Balance;

2. Approve the cost of abating the Halaco property in the amount of up to \$200,000;

3. Authorize the City Manager to execute an agreement in an amount not to exceed \$100,000 with the winning bidder of the Request for Bids (RFB) process for the proposed abatement work on the Halaco site in standard city form contingent upon final review and approval of the City Attorney; and

4. Ratify the City Manager's approval of an amendment to the existing agreement with Professional Security Consultants (PSC) in an amount not to exceed \$100,000 to provide security services at the Halaco site. This amendment will increase the contract with PSC to \$315,000.

Legislative Body: CC

Contact: Ruth Osuna

Phone: 805-385-7478

N. ADJOURNMENT