

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Any materials to be presented at this meeting will be made available electronically 24 hours prior to the meeting, at the end of this agenda. The agenda reports are on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
February 28, 2017
Regular Meeting - 6:00 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council.

B. OPENING CEREMONIES

Pledge of allegiance to the flag of the United States

C. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Proclamation Designating the Month of February, 2017 as "Healthy Heart Month."
2. SUBJECT: Presentation by California Department of Parks and Recreation Deputy Director of External Affairs, Sedrick Mitchell for Oxnard's Meet Up Clean Up Program.

D. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.oxnard.org.

E. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

F. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

1. SUBJECT: Appointment of Members to Serve on City of Oxnard Citizen Advisory Groups ("CAGs") (5/10/5)

RECOMMENDATION: 1. That the City Council ratify the Mayor's appointments of:

- a. Two (2) members to the Housing Authority Board of Commissioners,
- b. Five (5) members to the Downtown Design Review Committee (DDRC),
- c. Seven (7) members to the Commission on Homelessness,
- d. Nine (9) members to the Cultural Arts Commission,
- e. Five (5) members to the Library Board,
- f. Seven (7) members to the Parks and Recreation and Community Services Commission,
- g. Four (4) members to the Planning Commission,
- h. Nine (9) members to the Senior Services Commission,
- i. One (1) adult member to the Youth Commission; and

2. That the City Council appoint seven (7) members to the Community Relations Commission.

Legislative Body: CC

Contact: Michelle Ascencion

Phone: 385-7805

2. SUBJECT: Appointment of Councilmembers to Serve on Various Boards, Commissions, and Committees (5/10/5)

RECOMMENDATION: 1. That the City Council ratify the Mayor's appointments of:

- a. Councilmember Perello to the Utilities Task Force,
- b. Mayor Flynn to the Fiscal Policy Task Force,
- c. Councilmember Madrigal to assume former Councilmember Padilla's committee assignments,
- d. Re-appoint all other current Councilmember committee assignments; and

2. That the City Council discuss the number and scope of the City's committees.

Legislative Body: CC

Contact: Michelle Ascencion

Phone: 385-7805

3. SUBJECT: Internal Audit Process (5/20/15)

RECOMMENDATION: That City Council provide direction to staff regarding the interview format and process for selecting the City's first Internal Auditor.

Legislative Body: CC

Contact: Jesus Nava

Phone: 385-7497

G. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

I. INFORMATION CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes: December 20, 2016 Regular Meeting

RECOMMENDATION: Approve the Minutes of the City Council Regular Meeting of December 20, 2016.

Legislative Body: CC

Contact: Michelle Ascencion

Phone: 385-7805

City Manager Department

2. **SUBJECT:** Agreements for City Council Review

RECOMMENDATION: That City Council, pursuant to Ordinance 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list.

Michael Baker International, Inc. {6639-14-DS} to perform services related to the Housing Element (\$28,215).

Downtown Ford Sales for the purchase of a Ford Expedition for the Fire Department (\$51,003).

Crafco, Inc. for the purchase of asphalt cold patch material for pothole repairs (\$50,000).

A complete explanation of the agreement and funding sources are attached.

Legislative Body: CC

Contact: Greg Nyhoff

Phone: 385-7430

3. SUBJECT: Approval of Resolutions Authorizing Full-Time Equivalent Positions and Approving Salary Schedule

RECOMMENDATION: That City Council: 1.) Adopt a resolution amending Resolution No. 14,949 authorizing full-time equivalent positions and setting the authorized full-time equivalent positions to include the Downtown Revitalization Manager; 2.) Adopt a resolution repealing Resolution No. 14,950 and approving changes to Section XII of the Personnel Rules and Regulations setting the classification and salary schedule for the Downtown

Revitalization Manager; and 3.) Approve a budget appropriation in the amount of \$41,000 from Downtown Improvement Fund 481 for the remainder of this fiscal year.

Legislative Body: CC

Contact: Greg Nyhoff

Phone: 385-7430

Development Services Department

4. SUBJECT: Transportation Development Act (TDA) Local Transportation Fund (LTF) Allocations for Fiscal Year 2017-18

RECOMMENDATION: That City Council authorize the Development Services Director to submit a claim to Gold Coast Transit District (GCTD) for \$787,892, which included \$520,258 of new revenues and reprogram funding of \$267,634 available from completed capital projects for Fiscal Year (FY) 2017-18 Transportation Development Act (TDA) Local Transportation Fund (LTF – Fund 213).

Legislative Body: CC

Contact: Ashley Golden

Phone: 385-7882

Police Department

5. SUBJECT: Federal and State Asset Forfeiture Funds

RECOMMENDATION: That City Council approve a special budget appropriation in the amount of \$312,929 for the use of Federal (\$282,929) and State (\$30,000) asset forfeiture funds allocated to the City of Oxnard Police Department. The funds will be used for training and equipment purchases not normally associated with general fund expenditures.

Legislative Body: CC

Contact: Scott Whitney

Phone: 385-7624

J. REPORTS

Housing Department

1. SUBJECT: Emergency Winter Warming Shelter Funding (5/20/15)

RECOMMENDATION: That the City Council receive a staff report on status of current 2016-17 Winter Warming Shelter administration, finance and operations;

That the City Council consider and approve a re-allocation of \$15,000 from Housing Department salary savings to the Winter Warming Shelter to allow for continued operations, and authorize the City Manager or designee to execute necessary agreements for this purpose.

Legislative Body: CC

Contact: Arturo Casillas

Phone: 385-8094

K. PUBLIC COMMENTS ON REPORTS

At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

L. ADJOURNMENT