

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Any materials to be presented at this meeting will be made available electronically 24 hours prior to the meeting, at the end of this agenda. The agenda reports are on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
June 20, 2017
Regular Meeting - 5:30 PM
Closed Session - 4:30 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Housing Authority.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes

C. CLOSED SESSION (4:30 PM)

1. Conference with Legal Counsel – Potential Litigation

CC On the advice of the City Attorney, pursuant to Government Code section 54956.9(d)(4), based on existing facts and circumstances, the City Council shall decide whether to initiate litigation in one potential case.

The City Attorney requested that this item be discussed in closed session under the Brown Act authorization for the City Council to confer with its legal counsel regarding potential litigation.

2. Public Employee Performance Evaluation

CC Title: City Attorney

The City Attorney requested that this item be discussed in closed session under the Brown Act exception of Government Code section 54957(b)(1) (public employee performance evaluation).

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.oxnard.org.

D. OPENING CEREMONIES (5:30 PM)

Pledge of allegiance to the flag of the United States.

E. APPOINTMENT ITEMS

1. SUBJECT: Oxnard Downtown Management District Annual Update(10/10/10)

RECOMMENDATION: That the City Council adopt a resolution ordering the levy and collection of assessments within the Oxnard Downtown Management District (“ODMD”) for Fiscal Year (“FY”) 2017-18.

Legislative Body: CC

Contact: Kymberly Horner

Phone: 385-7407

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

G. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

H. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

I. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

K. INFORMATION CONSENT AGENDA**City Attorney Department**

1. **SUBJECT:** Adoption of Updated Code Compliance and Nuisance Abatement Provisions
RECOMMENDATION: That City Council waive the second reading and adopt Ordinance No. 2919 adding Article XIX to Chapter 7 of the Oxnard City Code relating to recording of notices of violation for property related violations, and Section 7-160 relating to authorizing judicial remedies and attorney's fees for nuisance actions.
Legislative Body: CC Contact: Stephen M. Fischer Phone: 385-7483

City Manager Department

2. **SUBJECT:** Agreements for City Council Review
RECOMMENDATION: That City Council, pursuant to Ordinance No. 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the following agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000:
 - A. NBS Government Finance Group (7934-17-FN) for consulting support for the waterways district (\$39,895).
 - B. Landscape Development, Inc. (7848-17-FN) maintenance services for Westport CFD No. 2 (\$37,000).
 - C. Landscape Development, Inc. (7849-17-FN) maintenance services for Seabridge CFD No. 4 (\$48,600).
 - D. Green Gardens Group, LLC. (5406-11-PW) for water conservation landscaping classes, development and support.
 - E. ProUsys, Inc. (A-7612) for SCADA services for Water Resources (\$150,000).
 - F. Compuwave for purchase of computer hardware and software (\$75,000).Legislative Body: CC Contact: Greg Nyhoff Phone: 385-7430

Fire Department

3. **SUBJECT:** Authorization to Submit Assistance to Firefighters Grant for Smoke Detectors
RECOMMENDATION: That City Council adopt a resolution authorizing:
 1. The Fire Chief to submit an application to the Federal Emergency Management Agency (FEMA) Assistance to Firefighters grant in the amount of \$166,550;
 2. The City Manager to execute the grant agreement if grants funds are awarded to the City;
 3. The Chief Financial Officer to appropriate the funds and perform all other required

financial actions;

4. The Fire Chief or designee to submit non-financial reports.

Legislative Body: CC

Contact: Darwin Base

Phone: 385-7700

Police Department

4. SUBJECT: Updated Procedures for the City's Emergency Cost Recovery Program

RECOMMENDATION: That City Council adopt a resolution updating procedures for emergency response cost recovery.

Legislative Body: CC

Contact: Scott Whitney

Phone: 385-7624

Public Works Department

5. SUBJECT: Acceptance of the California Green Business Network Grant

RECOMMENDATION: That City Council approves and authorizes the City Manager to execute a grant agreement with Ecology Action of Santa Cruz, Inc., as an award under the California Air Resources Board Pollution Prevention Grant, to initiate the City of Oxnard Green Business Certification Program.

Legislative Body: CC

Contact: Daniel Rydberg

Phone: 385-8055

L. PUBLIC HEARINGS

Finance Department

1. SUBJECT: Adoption of Resolution Approving Engineer's Report and Ordering the Levy and Collection of Assessments for the Fiscal Year 2017-18 Within the City's Landscape Maintenance Districts (5/5/5)

RECOMMENDATION: That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2017-2018 assessments in the City's Landscape Maintenance Districts, and
2. Adopt a resolution approving the Fiscal Year 2017-2018 Consolidated Engineer's Report and ordering the levy and collection of assessments for Fiscal Year 2017-2018 within the City's Landscape Maintenance Districts pursuant to the Landscaping and Lighting Act of 1972.

Legislative Body: CC

Contact: Jim Throop

Phone: 385-7475

2. SUBJECT: Resolution to Levy the Fiscal Year 2017-2018 Assessments in Mandalay Beach Maintenance District (5/5/5)

RECOMMENDATION: That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2017-2018 assessments for the Mandalay Beach Maintenance District.
2. Adopt a resolution fixing the special assessments in the Mandalay Beach Maintenance District for Fiscal Year 2017-2018.

Legislative Body: CC

Contact: Jim Throop

Phone: 385-7475

3. SUBJECT: Resolution to Levy Waterway Maintenance District Assessments - Fiscal Year 2017-2018 (5/5/5)

RECOMMENDATION: That City Council:

1. Hold a public hearing regarding proposed assessments for the Waterway Maintenance District for Fiscal Year 2017-2018, and
2. Adopt a resolution for Fiscal Year 2017-2018 fixing assessments for the Waterway Maintenance District.

Legislative Body: CC

Contact: Jim Throop

Phone: 385-7475

4. SUBJECT: Ordering the Dissolution of Eighteen Landscape Maintenance Districts (5/5/5)
RECOMMENDATION: That City Council hold a public hearing to receive public testimony regarding the dissolution of eighteen (18) of the City's Landscape Maintenance Districts for Fiscal Year 2017-2018 pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highway Code (commencing with Section 22500).
Legislative Body: CC Contact: Jim Throop Phone: 385-7475

Development Services Department

5. SUBJECT: Planning and Zoning Permit Nos. 16-500-08 (Special Use Permit), 16-535-02 (Density Bonus), and 15-300-09 (Tentative Tract Map), "First and Hayes". Steven J Dwyer, Habitat for Humanity of Ventura County, 1850 Eastman Avenue, Oxnard, CA 93030. (5/5/10)

RECOMMENDATION: That the City Council:

- a) Approve Planning and Zoning Permit No. 16-500-08 (Special Use Permit), subject to certain findings and conditions;
- b) Approve Planning and Zoning Permit No. 16-535-02 (Density Bonus), subject to certain findings and conditions; and
- c) Approve Planning and Zoning Permit No. 16-300-09 (Tentative Subdivision Map for Tract No. 5597), subject to certain findings and conditions.

Legislative Body: CC

Contact: Ashley Golden

Phone: 385-7882

M. REPORTS

Economic Development Department

1. SUBJECT: Agreement Between Oxnard Convention & Visitors Bureau & City of Oxnard (10/10/25)

RECOMMENDATION: Staff requests approval to enter into a one-year agreement beginning July 1, 2017 through June 30, 2018 between the City of Oxnard ("City") and the Oxnard Convention and Visitors Bureau ("OCVB") to provide services in the promotion of the City and area in order to attract more visitors and generate economic benefits. For these services, the City will compensate the OCVB in the amount of \$712,360 which is an increase of \$77,124 over the current amount of City funding for OCVB.

Legislative Body: CC

Contact: Kymberly Horner

Phone: 385-7407

Finance Department

2. **SUBJECT:** Adoption of Fiscal Year 2017-18 Operating Budget and Capital Improvement Projects (10/20/10)

RECOMMENDATION: 1. That City Council adopt the following resolutions:

(a) A Resolution of the City Council of the City of Oxnard Approving the City Operating Budget for the Fiscal Year 2017-2018; and

(b) A Resolution of the City Council of the City of Oxnard Establishing An Appropriation Limit for the Fiscal Year 2017-2018; and

(c) A Resolution of the City Council of the City of Oxnard Authorizing Full-Time Equivalent Positions in the City Service Effective July 1, 2017 in accordance with the Operating Budget for the 2017-2018 Fiscal Year; and

(d) A Resolution of the City Council of the City of Oxnard Authorizing Classification and Salary Schedules Resolutions and Approving the attached Classification and Salary Schedule; and

(e) A Resolution of the City Council of the City of Oxnard Establishing Financial Management Policies.

2. That City Council authorizes the City Manager to transfer and make adjustment of inter-fund transfers on June 30, 2017 to eliminate cash deficits in funds when necessary including: Utilities Funds, Capital Improvements, Impact Fee Funds, Assessment District Funds, Grants Funds, Debt Service Fund, and all other funds that may need such adjustments.

3. That the Housing Commissioners adopt a resolution approving the Housing Authority's Fiscal Year 2017-18 Operating and Capital Budget.

Legislative Body: CC, HA

Contact: Jim Throop

Phone: 385-7475

Public Works Department

3. **SUBJECT:** Fourth Amendment to Agreement No. A-7620 with Aquatic Bioassay Consulting Laboratories, Inc (5/5/5)

RECOMMENDATION: That City Council approve and authorize the Mayor to execute a Fourth Amendment to Agreement No. A-7620 with Aquatic Bioassay and Consulting Laboratories, Inc. for water monitoring services, adding an amount of \$449,111 for a total agreement amount of \$1,995,074 and extending the termination date to July 1, 2018.

Legislative Body: CC

Contact: Daniel Rydberg

Phone: 385-8055

N. PUBLIC COMMENTS ON REPORTS

At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

O. ADJOURNMENT