

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Any materials to be presented at this meeting will be made available electronically 24 hours prior to the meeting, at the end of this agenda. The agenda reports are on the City of Oxnard web site at www.oxnard.org.



AMENDED AGENDA

AGENDA

OXNARD CITY COUNCIL

OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

OXNARD FINANCING AUTHORITY

OXNARD HOUSING AUTHORITY

Council Chambers, 305 West Third Street

July 25, 2017

Regular Meeting - 6:00 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council.

B. OPENING CEREMONIES

Pledge of allegiance to the flag of the United States.

C. CEREMONIAL CALENDAR

1. SUBJECT: Update by Oxnard-Ocotlan Sister Cities Committee Visitation.

D. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.oxnard.org.

E. REPORTS

City Manager Department

1. SUBJECT: 2016 Community Relations Commission Report, Bylaws Amendment, Safe City Resolution (15/20/30)

RECOMMENDATION: That City Council:

1. Receive and file the Community Relations Commission Annual Report for 2016;
2. Adopt a resolution approving amended bylaws for the Community Relations Commission regarding the procedure for motions from the floor for future agenda items;
3. Receive a Resolution of the Community Relations Commission (CRC) of the City of Oxnard Deeming The City of Oxnard a Sanctuary City;
4. Consider adoption of one of the following two proposed resolutions:
 - a. A Resolution of the City of Council of the City of Oxnard Reaffirming the Public Safety Function of the Oxnard Police Department and the Importance of Immigrants to the City; or
 - b. A Resolution of the City Council of the City of Oxnard Deeming the City of Oxnard a Sanctuary City.

Legislative Body: CC

Contact: Jesus Nava

Phone: 385-7497

F. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

H. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

I. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

J. INFORMATION CONSENT AGENDA

City Manager Department

1. SUBJECT: Agreements for City Council Review

RECOMMENDATION: That City Council, pursuant to Ordinance No. 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the following agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000:

A. Oxnard Housing Authority (A-7727) for use of property at 1500 Camino Del Sol (\$72,000).

B. Stericycle Environmental Solutions, Inc. (A-7888) for transportation and recycling of household hazardous waste material (\$75,000).

C. Kelly Cleaning & Supplies, Inc. (7592-16-PW) for janitorial services for water, wastewater and environmental resources (\$90,000).

D. Granite Construction for hot asphalt material for street pavement repair (\$200,000).

E. Vulcan Materials for hot asphalt material for street pavement repair (\$50,000).

F. Diversified Minerals to purchase concrete material (\$30,000).

G. Sam Hill & Sons, Inc. (A-7721) for non-scheduled repairs to wastewater and storm drain systems (groundwater infiltration) (\$92,517).

H. Sam Hill & Sons, Inc. (A-7721) for non-scheduled repairs to wastewater and storm water drain systems (manhole repair at Rose Avenue and La Puerta Avenue with severe structural defects) (\$46,144).

Legislative Body: CC

Contact: Greg Nyhoff

Phone: 385-7430

2. SUBJECT: Amending Classification and Salary Schedule for Downtown Revitalization Manager

RECOMMENDATION: That City Council: 1.) Adopt a resolution amending Resolution No. 15,029 authorizing changes in Classification and Salary Schedule to set a revised salary range for the Downtown Revitalization Manager; and 2.) Approve a budget appropriation in the amount of \$46,500 from Downtown Improvement Fund 481.

Legislative Body: CC

Contact: Greg Nyhoff

Phone: 385-7430

Development Services Department

3. SUBJECT: Deferred Impact Fee Agreement

(AMENDED RECOMMENDATION): That Council authorize the City Manager or designee be given authority to finalize the negotiations with Oxnard Pacific Associates II, a California Limited Partnership, the developer of the 240-unit Gateway Station project (PZ 15-200-02) on the former Skyview Drive-In theater site located at 1250 S. Oxnard Boulevard, regarding the terms of the agreement and authorize the execution of the final agreement to defer and secure payment of \$2,053,740.74 of impact fees on the project.

Legislative Body: CC

Contact: Ashley Golden

Phone: 385-7882

4. SUBJECT: Letter to the Ventura County Planning Commission Concerning the Appeal of the Cabrillo Oil Field Expansion Project

RECOMMENDATION: That the City Council send a Letter to the Ventura County Planning Commission regarding the Citizens for Responsible Oil and Gas' ("CFROG") appeal of the Ventura County Planning Director's determination regarding the Renaissance Petroleum, LLC Oil and Gas Facility (Case No. PL 14-0103)

Legislative Body: CC

Contact: Ashley Golden

Phone: 385-7882

Housing Department

5. SUBJECT: CDBG Appropriation to Southwinds Park

RECOMMENDATION: That the City Council:

1. Approve the appropriation of \$83,008 in Community Development Block (CDBG) Grant funding for the Southwinds Park Improvements Phase I and II from the FY 2017-18 Annual Action Plan allocation.

2. Authorize the Chief Financial Officer to approve the special budget appropriation of \$83,008 from Fund 285 (CDBG Entitlement) and encumber these funds for the Southwinds Park Phase I & II Project.

Legislative Body: CC

Contact: Arturo Casillas

Phone: 385-8094

Human Resources Department

6. SUBJECT: First Amendment - York Insurance Services

RECOMMENDATION: That City Council approve and authorize the Mayor to execute a First Amendment to Agreement No. 7494-16-FN with York Insurance Services Group, Inc. in the amount of \$195,000 to increase the amount from \$195,000 to a total amount of \$390,000 for liability claims administration and adjustment services.

Legislative Body: CC

Contact: Steve Naveau

Phone: 385-7947

Public Works Department

7. SUBJECT: Granite Construction Change Order No. 1 for Project Specification No. DS15-43, Move Bus Stop on Victoria Ave

RECOMMENDATION: That City Council:

1. Approve and authorize the City Manager to execute Change Order No. 1 for Project Specification No. DS15-43 with Granite Construction Company to increase the amount by \$64,595 (a total of \$978,693.60) to relocate a bus stop on southbound Victoria Avenue south of Gonzales Road (Agreement No. A-7873).

2. Approve a budget appropriation for \$64,595 from the Transportation Development Act/Local Transportation Fund (TDA/LTF) Article 4-99400c to the Victoria Avenue from Fifth St. to Gonzales Road Project No. 143102.

Legislative Body: CC

Contact: Daniel Rydberg

Phone: 385-8055

8. SUBJECT: Approve Plans and Specifications for Recycled Water Pipeline Phase II Project PW17-42

RECOMMENDATION: That City Council approves project plans and specifications and authorizes staff to solicit bids for the Recycled Water Pipeline Phase II Project PW17-42.
Legislative Body: CC Contact: Daniel Rydberg Phone: 385-8055

9. SUBJECT: Fourth Amendment to Agreement with Genuine Parts Company

RECOMMENDATION: That City Council approve and authorize the Mayor to execute the Fourth Amendment to the Agreement (6212-13-CM) with Genuine Parts Company dba NAPA Auto Parts for \$115,000, for a total contract amount of \$8,115,000, for a three-month period for vendor to provide on-site repair parts and tires to City until staff finalizes a new agreement for this service.

Legislative Body: CC Contact: Daniel Rydberg Phone: 385-8055

10. SUBJECT: Approve Plans and Specifications for ASR Pipeline Phase I PW 17-28

RECOMMENDATION: That City Council adopts plans and specifications and authorizes staff to solicit bids for the ASR Pipeline Phase 1 on Fifth Street from Ventura Road to the Well Site.

Legislative Body: CC Contact: Daniel Rydberg Phone: 385-8055

11. SUBJECT: Award Contract for Windrow Dog Park Riverpark Community Facilities District No.5 GS 15-15

RECOMMENDATION: That City Council:

1. Award and authorize the Mayor to execute Agreement A-7995 to the lowest bidder, C.S. Legacy Construction, in the amount of \$320,181 for the Windrow Dog Park River Park Community Facilities District No. 5 GS 15-15.

2. Approve an additional \$32,000 for this project for engineering, inspection, survey, and project management.

3. Approve just under a ten percent (\$32,000) contingency for this project.

4. Approve a budget appropriation in the amount of \$221,920 for the current Fiscal Year 2017-18 from fund balance of CFD No. 5 Riverpark and a transfer within the project from design to construction in the amount of \$162,261 for a total budget of \$384,181.

Legislative Body: CC Contact: Daniel Rydberg Phone: 385-8055

K. REPORTS

City Council Business

1. SUBJECT: League of California Cities Annual Conference Voting Delegate/Alternate 2017 (5/5/5)

RECOMMENDATION: That City Council designate a voting delegate and a voting alternate to the League of California Cities Annual Conference.

Legislative Body: CC Contact: Greg Nyhoff Phone: 385-7430

City Treasurer Department

2. SUBJECT: FY 16-17 4Th Quarterly Investment Report (5/10/5)

RECOMMENDATION: That the City Council receive, accept and file the 4th Quarterly Report from the Oxnard City Treasurer.

Legislative Body: CC

Contact: Phillip S. Molina

Phone: 385-7808

Public Works Department

3. SUBJECT: Change Order Nos. 1 – 12 to Aegis ITS, Inc. Contract A-7755 for the Oxnard Blvd Intelligent Transportation System (ITS) Extension Project (5/10/10)

RECOMMENDATION: That City Council approve and authorize the City Manager to execute Change Orders No. 1 through 12 to the Aegis ITS, Inc. agreement number A-7755, for the Oxnard Boulevard Intelligent Transportation System (ITS) Extension Project.

Legislative Body: CC

Contact: Daniel Rydberg

Phone: 385-8055

City Manager Department

4. SUBJECT: Public Works Department Reorganization (10/15/10)

RECOMMENDATION: That City Council:

1. Receive a report regarding the Public Works Department.
2. Adopt a resolution amending Resolution No. 15,029 to authorize changes to the Classification and Salary Schedule to reorganize the Public Works Department into 477 regular full-time positions including the creation of new full-time positions within this reorganization of the Public Works Department.
3. Adopt a resolution amending Resolution No. 15,028 to amend the list of full-time equivalent positions within the Public Works Department.
4. Authorize the City Manager to make the necessary budgetary adjustments.

Legislative Body: CC

Contact: Ruth Osuna

Phone: 805-385-7478

Finance Department

5. SUBJECT: Urgent Finance Department Agreements (10/20/10)

RECOMMENDATION: 1. That City Council award and authorize the City Manager to execute the following agreements contingent upon final review and approval of the City Attorney and Risk Manager:

- a. An agreement with HCA Consulting in an amount of \$210,450 plus a 10% contingency for a total not to exceed amount of \$231,000 for capital assets inventory and valuation.
- b. A second amendment to the Agreement with Management Partners (A-7952) in an amount not to exceed \$150,000 for a total not to exceed amount of \$238,000 for assistance on the

correction of the FY2014-15 111 audit findings. This appropriation is part of the FY2017-18 adopted budget.

c. A third amendment to the Agreement with MV Cheng (A-7867) in an amount not to exceed \$165,000 for a total not to exceed amount of \$385,000 for accounting services.

2. That the City Council approve a budget appropriation for the HCA Agreement in the amount of \$231,000 from multiple fund reserves, General Fund – 65%, or \$150,000, Water Fund – 10%, or \$23,000, Wastewater Fund – 10%, or \$23,000, Environmental Resources – 10%, or \$23,000, and other funds – 5%, or \$12,000, for the capital assets inventory and valuation project

3. That the City Council approve a budget appropriation for the MV Cheng Amendment in the amount of \$165,000 from the General Fund reserves. Approximately \$35,000 will be covered by salary savings in Finance, and the remaining \$130,000 will be allocated to all funds via the City's cost allocation plan. Total approximate cost to General Fund reserves is \$65,000, with remaining amount being allocated to other funds.

Legislative Body: CC

Contact: Jim Throop

Phone: 385-7475

L. PUBLIC COMMENTS ON REPORTS

At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

M. ADJOURNMENT

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Council Business
AGENDA ITEM NO.: 1

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

A handwritten signature in blue ink, appearing to read "Greg Nyhoff".

FROM: Jesus Nava
Assistant City Mgr

A handwritten signature in black ink, appearing to read "Jesus Nava".

SUBJECT: 2016 Community Relations Commission Report, Bylaws Amendment, Safe City Resolution (15/20/30)

CONTACT: Jesus Nava, Assistant City Mgr
Jesus.Nava@oxnard.org, 385-7497

RECOMMENDATION:

That City Council:

1. Receive and file the Community Relations Commission Annual Report for 2016;
2. Adopt a resolution approving amended bylaws for the Community Relations Commission regarding the procedure for motions from the floor for future agenda items;
3. Receive a Resolution of the Community Relations Commission (CRC) of the City of Oxnard Deeming The City of Oxnard a Sanctuary City;
4. Consider adoption of one of the following two proposed resolutions:
 - a. A Resolution of the City of Council of the City of Oxnard Reaffirming the Public Safety Function of the Oxnard Police Department and the Importance of Immigrants to the City; or
 - b. A Resolution of the City Council of the City of Oxnard Deeming the City of Oxnard a Sanctuary City.

BACKGROUND

The Community Relations Commission ("CRC") is a seven-member body appointed to identify and advise the City Council on problems of discrimination in the community and to promote better human relations among all City residents. The Commissioners analyze, define and investigate community relations issues and needs in the City and advise Council on matters

2016 Community Relations Commission Report, Bylaws Amendment, Safe City/Sanctuary City Resolution
 July 25, 2017
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involving group prejudices, racial tension, intolerance or differences in treatment or favoritism of persons on a basis other than merit. The term of a member of the CRC is two years, begins in January and coincides with the term of the Mayor. The Commission meets the third Monday of every month except January and February when meetings take place on the fourth Monday due to holidays. Meetings are held at Council Chambers and commence at 6:00 pm.

Receipt of 2016 Annual Report

The Oxnard Municipal Code delineates the powers and duties of the CRC (Chapter 2. Administration; Article II. Commissions/Committees; Division 4. Community Relations Commission; Section 2-59.). One of the duties is to “prepare and submit an annual report of activities to the city council and make such other reports and recommendations to the city council from time to time as the community relations commission may determine necessary to improve community relations in the city.”

The 2016 Annual Report of activities is presented as Attachment I.

Approval of Resolution Amending By-Laws

On February 22, 2016, the CRC considered a resolution presented by its Bylaws Subcommittee to allow all seven CRC Commissioners to contribute to the preparation and approval of its monthly meeting agendas.

The proposed revisions (Exhibit 1, to Attachment II) were unanimously approved by a vote of the CRC. The CRC has requested that the City Council approve these revisions.

Staff has prepared amendments to the CRC bylaws to accomplish the CRC’s request. A resolution adopting the bylaw amendment is attached for City Council approval as Attachment II along with the approved Commission resolution as Attachment III and the minutes of the Commission meeting of February 22, 2016 as Attachment IV.

Consideration of Sanctuary City and Safe City Resolutions

On May 15, 2017, the CRC heard a presentation from Police Chief Scott Whitney regarding a proposed resolution entitled: “A Resolution Reaffirming the Public Safety Function of the Oxnard Police Department and the Importance of Immigrants to the City.” Staff recommended that the Commission “discuss, [and] provide the Police Chief with feedback regarding proposed resolution, and send the item to the City Council for adoption.”

On June 12, 2017, the CRC heard a presentation from Mayor Tim Flynn regarding “reaching out to the community to define Oxnard’s core values.” The staff recommended that “(1) the CRC receive the presentation and (2) that the CRC prepare an action plan for reaching out to the

2016 Community Relations Commission Report, Bylaws Amendment, Safe City/Sanctuary City Resolution
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community to define Oxnard's core values and drafting a document memorializing those core values."

On June 19, 2017, the CRC considered the Resolution Reaffirming the Public Safety Function of the Oxnard Police Department and the Importance of Immigrants to the City. After considerable discussion, the CRC approved an alternative resolution titled: "A Resolution of the Community Relations Commission (CRC) of the City of Oxnard Deeming the City of Oxnard a Sanctuary City."

The Commission is now requesting City Council consideration of passing a similar resolution.

Both resolutions are presented as attachments. The resolution approved by the CRC and recommended to the City Council is enclosed as Attachment V. The resolution presented by the Oxnard Police Chief is enclosed as Attachment VI.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 1. Improve community safety and quality of life through a combination of prevention, intervention, and suppression efforts that address crime and underlying issues.

Objective 1a. Create a renewed focus on police/community relations with underserved communities and youth population.

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

Objective 3d. Discuss CAG goals at respective CAG meetings and develop an action plan for annual implementation.

FINANCIAL IMPACT

There are no anticipated financial impacts associated with the approval of one of the resolutions. The potential loss of certain federal funds is always a possibility given the constant changes in federal policy.

2016 Community Relations Commission Report, Bylaws Amendment, Safe City/Sanctuary City
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ATTACHMENTS:

Attachment I. CRC 2016 Annual Report

Attachment II. Resolution Approving CRC Bylaws Amendments

Attachment III. CRC Resolution Recommending City Council Approval of Bylaws Amendment

Attachment IV. CRC Mtg Minutes - February 22, 2016

Attachment V. Resolution of the CRC Deeming Oxnard a Sanctuary City

Attachment VI. Resolution Reaffirming the Public Safety... (Chief Whitney's Version)

Attachment VII. Resolution Deeming Oxnard a Sanctuary City--CITY COUNCIL VERSION

Community Relations Commission (CRC)
Annual Report for 2016
Written by Commissioner George Sorkin

The following are highlights of some the reports, commission business and presentations made at the monthly CRC meetings held between January-December of 2016.

PRESENTATIONS

In January 2016, Police Chief Williams made a report to the CRC regarding the in-custody death of Robert Ramirez. Apart from the findings of the case and cause of death, it was particularly interesting to note that the Oxnard Police Department (OPD) took note of some of the procedures that took place during the taking of Mr. Ramirez into custody and the gathering of evidence that followed.

Though this was a tragic event, if we can learn to make corrections based on past events, we can perhaps move toward better policing and better practices. From this report, the investigator made several suggestions and several new practices will become the standard, including follow up investigations. Michael Gennaco, a representative of the ORI GROUP from Playa del Ray, California, made this investigation. At the presentation, Chief Williams said that these follow up investigations by an independent firm would be made for all future police actions which ended in a death related to an Oxnard Police action.

It was expressed to the CRC that future reports such as this would be presented to the CRC to provide transparency to the community, and to improve relations and trust between the Oxnard Police and the public.

Roman Pinal, United Farm Workers (UFW) local Oxnard chapter, provided information on this year's Cesar Chavez Day celebration scheduled for Sunday, April 10, 2016. Pinal has been with the UFW for 22 years. This Chavez march/celebration has been around since 1994. There will be dozens of marches in various cities between now and the end of April. This year, they will continue to march for the rights of farm workers. And, in 2016, they will march to end another discriminatory practice under the law. Farm workers do not receive overtime pay after 8 hours of work. This will be the main focus of the march. The UFW will also march to create a farm workers bill of rights and the Deferred Action for Parents (DAPA) put forth and signed by President Obama. The march will begin and end in front of the Cesar Chavez School in La Colonia. Pinal also talked about the difference between DAPA and DACA (Deferred Action for Children).

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Pinal asked if the CRC could help spread the word about the upcoming Cesar Chavez march/event. Volunteers are also needed to help with the UFW organized food drive. For more information, contact Roman Pinal at the UFW office in Oxnard at (805) 486-9674.

Miguel Lopez, Oxnard Police Department (OPD), shared details on upcoming OPD community events and community affairs priorities. Lopez used a PowerPoint presentation. He provided an overview of the OPD Community Affairs Office. Some of the current projects and collaborations included the following: community outreach with neighborhood councils, neighborhood watch, crime prevention for businesses, bike safety, Kids Day, parent classes, and strong social media outreach efforts using Twitter, Facebook and NextDoor.com. For more information, contact the Oxnard Police Department at (805) 385-7600.

COMMISSION BUSINESS

SUBJECT: Receive written report from Karl Lawson, Fair Housing Officer, City of Oxnard, regarding a follow-up to his presentation at the November 16, 2015 CRC meeting.

ACTION: Copies of the report were provided to the Commissioners. Karl spoke about community development funds that will allocate to non-profits and other entities. There will be a public hearing scheduled during the City Council meeting on February 19, 2016. Karl reported that he needed additional resources to update newly required reporting requirements by the department of Housing and Urban Development (HUD). These additional resources were for an additional city development person who could manage and assess where low-income housing was located and to develop planned disbursement of low income housing throughout the city and not just in localized pockets. Also, HUD is now requiring housing of all income groups to be inter-disbursed throughout the city in order to qualify for Community Development Block Grant (CDBG) funding.

SUBJECT: Discuss and vote on a one-to-two-year hiatus of the Multicultural Festival (MCF) beginning in 2016. The hiatus will allow the CRC to regroup and refocus its efforts with the event and allow more time to create and develop new community-based collaborations.

ACTION: CRC Commissioners discussed the pros and cons of the festival and the importance of keeping the festival going. Commissioner Sorkin said the CRC needs to find a new organization to take it over because it takes too much staff time to organize. He wants it to move forward towards privatizing the event.

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Commissioner Quintana said the festival is an important event and that the community relies on it. Commissioner Moreno does not want to see it end. He's not interested in turning the event into a money making machine. It should be more community based. Commissioner Reynoso said the MCF Subcommittee met with the City Manager to see what kind of commitment there was from his office towards the CRC and MCF. Reynoso said the City Manager wants to see the MCF continue and that the CRC needs to work more closely with other cultural groups and Commissions to make it happen. Chairman Kelly said he is fully committed to continue the festival. He wants to have more community involvement to help with the logistics of organizing the event. He also wants to change the dynamic of how it's organized.

Abel Magaña from Oxnard Downtown Management District (ODMD) said he would like to see the festival return to downtown. A vote was taken for the CRC to put the MCF on hiatus beginning this year in 2016. All CRC Commissioners voted against a hiatus and in the process will keep the MCF going, including in 2016. Martha Guillen, the MCF's director and City staff member for the Public Information Office, had previously stated she would not continue as director of the festival. Martha has directed the festival for the past 10 years. CRC Commissioners will take on more responsibility in the organizing of the festival beginning in 2016. It was noted that the CRC would like the festival to return to Plaza Park in downtown Oxnard. Staff will plan a meeting ASAP to discuss the planning of the event. The MCF is always scheduled on the first Saturday of October. This means the event will take place on October 1, 2016.

SUBJECT: Consideration of changes to the CRC Community Recognition Awards program. Discuss outreach efforts and deadline for 2016 program.

ACTION: Staff was directed to get all CRC Commissioners to vote on last year's submissions and choose the winners even if not enough applications were returned. Staff will also prepare the applications for the 2016 program and provide copies at the next CRC meeting in February. Commissioner Moreno asked for a list of past winners. Chairman Kelly asked for a list of meeting dates/times of all the other City Commissions so that the CRC can do outreach and promote the community awards program. The deadline for the 2016 awards will be on June 23. Winners will be announced at the July 18 CRC meeting and presented at the July 19 City Council meeting.

Update: Due the sudden illness of Chairman Kelly, some CRC programs did not receive follow through. This is one such Commission program that was not completed this year. We hope to reinstate this program for the new Commission session for 2017.

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SUBJECT: Review staff prepared resolution with the proposed changes to the CRC bylaws as requested by the CRC members and the Bylaws Subcommittee. The changes being recommended involve CRC procedural changes regarding motions from the floor for future agenda items. If adopted, a copy of the resolution will be forwarded to the City Manager with a request to agendize the item for Council review and consideration.

ACTION: Motion by Commissioner Sorkin to accept draft with changes recommended by Interim City Attorney, Seconded by Commissioner Quintana. A vote was taken, 5 Yays, 0 Nays

SUB-COMMITTEE BUSINESS

The Public Safety Sub-Committee investigated sub-standard housing. Commissioners Sorkin & Reynoso met with Senior Officer Roger Brooks to discuss garage living and sub-standard housing, and implications for needing additional housing units for people with limited financial resources, and stable housing needed for day workers and migrant workers. We are facing a rather large population of individuals living in overcrowded conditions, and or unsafe housing. There are approximately 15,000 to 20,000 people who are living under these conditions. It seems that this is a problem too large to ignore, and simply shutting down these unsafe conditions is not the answer to unsafe housing. We need to study the reasons behind the conditions and move toward finding housing to fulfill the needs of the community.

EVENTS

In April, the CRC continued its support of the annual Dia del Niño/Kids Day event held in La Colonia neighborhood. This year's event took place at Cesar Chavez School on Saturday, April 30 from 11 AM – 3 PM. Staff and CRC Commissioners volunteered their time to help organize and run the event. A CRC booth was setup to provide information about the Commission and the 2016 MCF. Coloring activities were provided to youth and their families.

In October, the CRC hosted the 21st Annual Multicultural Festival at downtown Plaza Park, from 11 AM – 4 PM. The event featured plenty of vendors, food trucks, and performers. The event is organized year-round and requires plenty of staff and Commissioner time to search for sponsors, organize vendors, recruit volunteers, review performer applications, conduct media outreach and work with City departments such as fire, police, planning and City Corps.

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WRAP-UP

The CRC Commissioners, along with city staff, work together year-round to plan monthly meetings, conduct community outreach efforts and to organize the annual Multicultural Festival. The work and efforts invested into the CRC are done to make Oxnard a special place to live. With so many refugees around the world, we are very proud of our community where we are not only a true melting pot, but also a place where we live and work in harmony. Here in Oxnard, we celebrate our common humanity, as well as our freedom to express our unique cultures and diversity. The Multicultural Festival brings Oxnardians together each year and reminds us all how fortunate we are to live in a truly united community with vast cultural richness.

The Community Relations Commission of 2016 included the following Commissioners: Travis Kelly, Juan Reynoso, George Sorkin, Mario Quintana, Tiffany Lopez, Theadora Davitt-Cornyn, Jaime Moreno, & Helaine Stallion. I'd like to give a very special thanks to Luis Güereca, CRC Secretary, and Martha Guillen, MCF Coordinator. Additional thank you to City Corps, and Oxnard city staff, without whom the MCF would not be possible.

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
 APPROVING AMENDMENTS TO THE COMMUNITY RELATIONS
 COMMISSION BYLAWS REGARDING THE PROCEDURE FOR MOTIONS
 FROM THE FLOOR FOR FUTURE AGENDA ITEMS

WHEREAS, on February 22, 2016 the Community Relations Commission ("CRC") voted to recommend to the City Council that the CRC bylaws be modified to allow all seven CRC Commissioners to contribute to the preparation and approval of its meeting agendas; and

WHEREAS, the City Council wishes to adopt the proposed changes to the CRC bylaws.

NOW, THEREFORE, the City Council of the City of Oxnard resolves that the amended CRC bylaws, attached hereto as Exhibit 1 and incorporated herein by reference, are adopted.

PASSED AND ADOPTED THIS _____ day of _____, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

 Tim Flynn, Mayor

ATTEST:

 Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

 Stephen M. Fischer, City Attorney

EXHIBIT 1
Revised Community Relations Commission Bylaws

BYLAWS
FOR THE
COMMISSION ON COMMUNITY RELATIONS

Article I
Organization

The name of this legislative body shall be the Commission on Community Relations (“Commission”).

Article II
Powers and Duties

The powers and duties of the Commission on Community Relations shall be as follows:

- A. Analyze, define, and investigate community relations issues and needs in the city and advise the city Council on matters involving group prejudices, racial tension, intolerance or differences in treatment or favoritism of persons on a basis other than individual merit.
- B. Promote mutual understanding and respect among all residents of the city and work to discourage and prevent practices involving group prejudices, racial tension, intolerance or differences in treatment or favoritism of persons on a basis other than individual merit.
- C. Disseminate information and educational materials and reports that will assist in the elimination of practices involving group prejudices, racial tension, intolerance or differences in treatment or favoritism of persons on a basis other than individual merit.
- D. Investigate and study complaints of violations of state statutes relating to practices involving group prejudices, racial tension, intolerance or differences in treatment or favoritism of persons on a basis other than individual merit in publicly assisted housing accommodations.
- E. Assist various groups and agencies within the city to cooperate in educational campaigns devoted to the elimination of practices involving group prejudices, racial tension, intolerance or differences in treatment or favoritism of persons on a basis other than individual merit.
- F. Cooperate with enforcement agencies to ensure that no person in the city is deprived of equal services furnished in the city by reason of violation of any state law prohibiting differences in treatment or favoritism of persons on a basis other than individual merit.

- G. Cooperate with city, state, federal and other agencies in order to promote better community relations.
- H. Review the current equal employment opportunity status of the city.
- I. Serve as an information resource between the City Council and community in matters concerning equal employment opportunity.
- J. With the prior written consent of the City Manager, conduct fund raising activities that improve community relations in the city and are consistent with the duties of the Commission on Community Relations.
- K. Endorse community events, by resolution or proclamation approved by a majority of the members present, that improve community relations in the city and are consistent with the duties of the Commission on Community Relations.
- L. Prepare and submit an annual report of activities to the City Council and make such other reports and recommendations to the City Council from time to time as the Commission on Community Relations may determine necessary to improve community relations in the city.

Article III Membership

- A. The Commission shall consist of seven members appointed by the City Council and such members shall broadly represent the religious, racial and ethnic groups of the city.
- B. The term of a member of the Commission shall be two years and shall begin in January.
- C. In the event of a vacancy, the City Council shall appoint a replacement to complete the term of the member creating the vacancy.

Article IV Officers

- A. The officers of the Commission shall be a Chairperson and Vice-Chairperson.
- B. At the annual meeting, the officers shall be elected by a majority of Commission members present. These officers shall serve a one-year term. The annual meeting shall be scheduled in January of each year.
- C. The duties of the officers shall be as follows:

1. Chairperson – (a) To preside at all meetings; (b) To call special meetings as may be necessary; and (c) To prepare agendas, along with the remaining 6 commissioners, who will contribute to the preparation and approval of agendas, with the assistance of city staff.
2. Vice-Chairperson – To perform the duties of the Chairperson in the event of his/her absence, resignation or inability to perform the duties of office.

D. Secretary.

1. Pursuant to the Oxnard City Code, the Commission shall have a secretary.
2. The Secretary shall have the following duties: (a) Keep minutes of all meetings; (b) Provide advance and proper notice of all meetings; (c) Assist the Chairperson and the 6 remaining Commissioners to prepare agendas; and (d) Attend all meetings of the Commission.

Article V
Meetings/Quorum

- A. The Commission shall conduct regular meetings at least once each month. The exact dates, time and location of the meetings shall be determined by resolution of the Commission at the annual meeting.
- B. Special meetings may be called by the Chairperson or upon the request of at least four members.
- C. Meetings shall be public and shall be conducted in a publicly owned building with adequate space for members of the public to attend the meetings.
- D. Four members of the Commission shall constitute a quorum for the transaction of business.

Article VI
Absences

- A. Should any member be absent without good cause for more than three consecutive meetings, the Secretary shall immediately inform the City Clerk of such fact. Effective

on the date of receipt of such notice by the City Clerk, such member shall be deemed to have resigned from the Commission.

- B. The Chairperson shall determine whether a member's absence is with good cause. An absence due to illness shall be considered an absence with good cause; provided, that notice of such absence is given to the Chairperson as much in advance as possible.

Article VII

Coordination with City Council

The Chairperson shall as soon as possible inform the City Council, through the City Manager, of policy recommendations made by the Commission. A copy of the minutes of meetings and resolutions of the Commission shall be delivered to the City Manager by the Secretary following each meeting.

Article VIII

Rules of Order

Except as otherwise provided herein, or by vote of two-thirds of the members present, Robert's Rules of Order (Revised) shall constitute the parliamentary authority for the meetings.

Article IX

Amendments

The bylaws may be amended upon presentation to the City Council for approval.

Article X

Effective Date

These bylaws shall go into effect upon approval by City Council.

Redlined Community Relations Commission Bylaws

BYLAWS
FOR THE
COMMISSION ON COMMUNITY RELATIONS

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Article IX

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The bylaws may be amended upon presentation to the City Council for approval.

Article X

Effective Date

These bylaws shall go into effect upon approval by City Council.

COMMUNITY RELATIONS COMMISSISON (CRC)

RESOLUTION NO.

A RESOLUTION OF THE COMMUNITY RELATIONS COMMISSION (CRC)
OF THE CITY OF OXNARD RECOMMENDING CITY COUNCIL APPROVAL OF AN
AMENDMENT OF THE CRC BYLAWS REGARDING THE PROCEDURE FOR
MOTIONS FROM THE FLOOR FOR FUTURE AGENDA ITEMS.

WHEREAS, Article IV, Section C, Paragraph 1 (c) of the bylaws for the Community Relations Commission states that one of the duties of the Chairperson is to prepare agendas, with the assistance of City staff;

WHEREAS, Article IV, Section D, Paragraph 2 (c) of the bylaws for the Community Relations Commission states that The Secretary shall assist the Chairperson to prepare agendas;

WHEREAS, the Community Relations Commission Bylaws Subcommittee has brought forward recommendations that call for changes to the current CRC bylaws to allow all seven CRC Commissioners to contribute to the preparation and approval of its monthly meeting agendas, and not just the Chairperson;

WHEREAS, the Community Relations Commission Bylaws Subcommittee stated that amending the bylaws to reflect this change gives the CRC body more voice in matters to override the Chairperson if necessary and make the process of preparing agendas more democratic.

NOW, THEREFORE, the Community Relations Commission hereby recommends that the City Council of the City of Oxnard adopt the following recommended changes to the Community Relations Commission bylaws:

1. Article IV, Section C, Paragraph 1 (c) of the bylaws for the Community Relations Commission is amended to read as follows: "(c) to prepare agendas, along with the remaining 6 Commissioners, who will contribute to the preparation and approval of agendas, with the assistance of City staff."

2. Article IV, Section D, Paragraph 2 (c) of the bylaws for the Community Relations Commission is amended to read as follows: "(c) Assist the Chairperson and the 6 remaining Commissioners, to prepare agendas; and"

[SIGNATURES ON FOLLOWING PAGE]

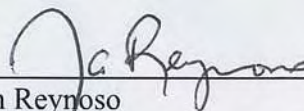
PASSED AND ADOPTED THIS 22nd day of February, 2016, by the following vote:

AYES: Davitt-Cornyn, Moreno, Quintana, Reynoso, Sorkin

NOES: None

ABSENT: Chairperson Travis Kelly

ABSTAIN: None



Juan Reynoso

Vice-Chairperson

(Originally approved on February 22, 2016.
Signed on June 21, 2017)

ATTEST:



Luis Güereca, Commission Secretary

APPROVED AS TO FORM:



Stephen Fischer, City Attorney

**MINUTES
COMMUNITY RELATIONS COMMISSION
REGULAR MEETING**

Monday, February 22, 2016, 6:00 PM

City Council Chambers, 305 West Third Street, 1st Floor, Oxnard, California 93030

- A. ROLL CALL/POSTING OF AGENDA/PLEDGE OF ALLEGIANCE**
Present at the meeting were Commissioners Davitt-Cornyn, Moreno, Quintana, Reynoso and Sorkin
Luis Güereca, Secretary and Stephen Fischer, Interim City Attorney, were also present.
- B. PUBLIC COMMENTS**
One person spoke during public comments. Please see video for public comments.
- C. APPROVAL OF MINUTES**
SUBJECT: Minutes from January 25, 2016 - Regular Meeting.
RECOMMENDATION: Motion by Commissioner Sorkin to approve the Minutes.
Seconded by Commissioner Quintana. A vote was taken 5 Yays, 0 Nays.
- D. PRESENTATIONS**
1. Michael Gennaco, Office of Independent Review, provided a presentation on the release of the report regarding the Robert Ramirez incident. Oxnard Police Chief Jeri Williams introduced Mr. Gennaco.
- E. COMMISSION NEW BUSINESS**
1. **SUBJECT:** Review staff prepared resolution with the proposed changes to the CRC bylaws as requested by the CRC members and the Bylaws Subcommittee. The changes being recommended involve CRC procedural changes regarding motions from the floor for future agenda items. If adopted, a copy of the resolution will be forwarded to the City Manager with a request to agendize the item for Council review and consideration.
ACTION: Motion by Commissioner Sorkin to accept draft with changes recommended by Interim City Attorney, Seconded by Commissioner Quintana. A vote was taken, 5 Yays, 0 Nays.
2. **SUBJECT:** Assignment of CRC subcommittees
ACTION: Commissioner Sorkin volunteered to serve on the Public Safety Subcommittee. All other Commissioners agreed to stay with the same subcommittees.
3. **SUBJECT:** Discussion of ideas to improve community outreach efforts by the CRC.
ACTION: Table until next month. This item was suggested by Chairman Kelly.
4. **SUBJECT:** Consideration of guest speakers for future CRC meetings.
ACTION: Staff will continue working on previously suggested guest speakers. Commissioner Moreno will like to invite someone from City services and permits and Code Enforcement.
5. **SUBJECT:** Consideration of future agenda items for scheduled CRC meetings.
ACTION: Discussion of awards program for CRC.
- F. REPORT OF COMMISSION SECRETARY**
Secretary reported on this year's Multicultural Festival and that Plaza Park is available and has been reserved for Saturday, October 1, 2016. Need to schedule meetings with staff and CRC subcommittee members.

Cont'd on next page.

Cont'd from previous page.

G. COMMISSIONER NON-SUBCOMMITTEE REPORTS

No reports.

H. COMMISSIONER NON-SUBCOMMITTEE REPORTS

Commissioner Sorkin would like last month's minutes amended in regards to his comments. He would like his comments regarding the City's Service Center to be corrected to clarify that discrimination against individuals needs to be looked into at the City's licensing desk as well and Building and Safety. He would like to invite Ashley Golden to present at a future CRC meeting to discuss this issue. A vote was taken to amend the February 21, 2016 CRC Minutes. 5 Yays, 0 Nays. Commissioner Moreno reported about the recent theater/arts events at Oxnard College.

I. ADJOURNMENT

The meeting adjourned at approximately 7:27 PM. The next regular Community Relations Commission meeting will be Monday, April 20, 2015, in the Oxnard City Council Chambers, 305 West 3rd Street, Oxnard, at 6 PM.

Travis Kelly, Commission Chair

Luis Güereca, Secretary

RESOLUTION NO. _____**A RESOLUTION OF THE COMMUNITY RELATIONS
COMMISSION (CRC) OF THE CITY OF OXNARD
DEEMING THE CITY OF OXNARD A SANCTUARY CITY**

WHEREAS, those without lawful status do not need to have committed a crime to be deported, as they are here without status and can be removed on that basis alone, even if they have a clean criminal record or have parents, siblings, a spouse or children that are permanent residents or citizens;

WHEREAS, a single transgression can mean a lifetime separation from home and family, and so families live in fear of exile daily;

WHEREAS, the City of Oxnard devotes resources to law enforcement for the purpose of ensuring the safety of all persons who reside in or visit our community;

WHEREAS, there is a clear line between the duties and obligations, both moral and legal, of local law enforcement and immigration enforcement;

WHEREAS, the federal government, through Immigration and Customs Enforcement (ICE) of the Department of Homeland Security, has the power to enforce immigration law;

WHEREAS, the Oxnard Police Department (OPD) and public safety officers do not enforce federal immigration law;

WHEREAS, the OPD and public safety officers do not have the training or expertise to enforce federal immigration law;

WHEREAS, the OPD and public safety officers are committed to valuing the public's trust, practicing fair and impartial policing, and enhancing its community partnerships;

WHEREAS, the OPD and public safety officers recognize that every contact with members of the community is an opportunity to invest in its community partnerships and public trust;

WHEREAS, communities that are hardest hit by crime often have vulnerable populations that are distrustful of the police;

WHEREAS, victims of crime think twice before reporting because they fear that police coming to their house to investigate a criminal matter might encounter a relative, housemate or neighbor who does not have lawful status;

WHEREAS, it is essential to public safety that every person who is a victim of or a witness to a crime is not afraid to report that crime or aid in the investigation of such, regardless of his or her immigration status; and

WHEREAS, any perception that the OPD or public safety officers are involved in the enforcement of immigration law would undermine police-community relationships and impair the ability of the police to keep the community safe.

NOW, THEREFORE, THE COMMUNITY RELATIONS COMMISSION OF THE CITY OF OXNARD FINDS:

I. That more than one-third of our community is foreign-born persons, approximately seventy-five percent (75%) of the City's population is of Latino heritage, and immigrants are vitally important to our families, schools, businesses, industry, agriculture, restaurants, health care, child care, elder care and more.

II. That a safe community needs an effective police department, and the OPD can only be as effective as the level of trust it has with the residents it is sworn to protect.

III. That a safe community requires citizen involvement and residents that are willing to cooperate with the police.

IV. That the OPD's involvement in immigration enforcement will harm community policing efforts because immigrant residents who are victims of or witnesses to crime are less likely to report crime or cooperate with law enforcement when any contact with law enforcement could result in deportation.

V. That communication and cooperation between the OPD and the Department of Homeland Security is appropriate and necessary in the furtherance of legitimate law enforcement purposes, such as in conducting criminal investigations. This includes but is not limited to investigations involving serious and violent crimes, trans-national gangs, organized crime, human trafficking, and other crimes that cross jurisdictions.

THUS, THE COMMUNITY RELATIONS COMMISSION OF THE CITY OF OXNARD DIRECTS THE OXNARD POLICE DEPARTMENT TO CONTINUE TO DO THE FOLLOWING:

I. To comply with federal and state immigration laws.

II. Not to inquire into the immigration or citizenship status of an individual, except where the inquiry relates to a legitimate law enforcement purpose or where required by federal or state law.

III. Not to authorize or engage in any surveillance of a person or group based solely or primarily upon his or her actual or perceived national origin, religion, ethnicity, race, or immigration status

IV. Not to interrogate, arrest, detain, or take other law enforcement action against an individual based solely upon that individual's perceived or actual race, national origin, religion, language, or immigration status.

V. Except as necessary for public safety as determined by the Police Chief or designee, as required by state or federal law, or for a legitimate and legal law enforcement purpose, not to undertake any law enforcement action intended for the purpose of detecting the presence of undocumented persons.

VI. Not to enter into any agreement with ICE related to Section 287(g) of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 for the purpose of permitting the OPD officers to perform immigration enforcement functions.

FURTHERMORE, THE COMMUNITY RELATIONS COMMISSION OF THE CITY OF OXNARD URGES:

I. Both the legislative and executive branches of the federal government to work towards comprehensive immigration reform, which is desperately needed by the City of Oxnard and its families and businesses.

PASSED AND ADOPTED THIS 19th day of June, 2017, by the following vote:

AYES: T. Lopez, Becerra, Moreno, Quintana, Sorkin, Stallion

NOES: none

ABSTAIN: none

ABSENT: A. Lopez

Tiffany Lopez, Chair

ATTEST:

Luis Guereca, Secretary

RESOLUTION NO. _____**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF OXNARD REAFFIRMING THE PUBLIC SAFETY
FUNCTION OF THE OXNARD POLICE DEPARTMENT
AND THE IMPORTANCE OF IMMIGRANTS TO THE CITY**

WHEREAS, the City of Oxnard devotes resources to law enforcement for the purpose of ensuring the safety of all persons who reside in or visit our community;

WHEREAS, the federal government, through Immigration and Customs Enforcement (ICE) of the Department of Homeland Security, has the power to enforce immigration law;

WHEREAS, the Oxnard Police Department (OPD) does not enforce federal immigration law;

WHEREAS, the OPD does not have the training or expertise to enforce federal immigration law;

WHEREAS, the OPD is committed to valuing the public's trust, practicing fair and impartial policing, and enhancing its community partnerships;

WHEREAS, the OPD recognizes that every contact with members of the community is an opportunity to invest in its community partnerships and public trust;

WHEREAS, communities that are hardest hit by crime often have vulnerable populations that are distrustful of the police;

WHEREAS, it is essential to public safety that every person who is a victim of or a witness to a crime is not afraid to report that crime or aid in the investigation of such, regardless of his or her immigration status; and

WHEREAS, any perception that the OPD is involved in the enforcement of immigration law would undermine police-community relationships and impair the ability of the police to keep the community safe.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OXNARD FINDS:

I. That more than one-third of our community is foreign-born persons, approximately seventy-five percent (75%) of the City's population is of Latino heritage, and immigrants are vitally important to our families, schools, businesses, industry, agriculture, restaurants, health care, child care, elder care and more.

II. That a safe community needs an effective police department, and the OPD can only be as effective as the level of trust it has with the residents it is sworn to protect.

III. That a safe community requires citizen involvement and residents that are willing to cooperate with the police.

IV. That the OPD's involvement in immigration enforcement will harm community policing efforts because immigrant residents who are victims of or witnesses to crime are less likely to report crime or cooperate with law enforcement when any contact with law enforcement could result in deportation.

V. That communication and cooperation between the OPD and the Department of Homeland Security is appropriate and necessary in the furtherance of legitimate law enforcement purposes, such as in conducting criminal investigations. This includes but is not limited to investigations involving serious and violent crimes, trans-national gangs, organized crime, human trafficking, and other crimes that cross jurisdictions.

THUS, THE CITY COUNCIL OF THE CITY OF OXNARD DIRECTS THE OXNARD POLICE DEPARTMENT TO CONTINUE TO DO THE FOLLOWING:

- I. To comply with federal and state immigration laws.
- II. Not to inquire into the immigration or citizenship status of an individual, except where the inquiry relates to a legitimate law enforcement purpose or where required by federal or state law.
- III. Not to authorize or engage in any surveillance of a person or group based solely or primarily upon his or her actual or perceived national origin, religion, ethnicity, race, or immigration status
- IV. Not to interrogate, arrest, detain, or take other law enforcement action against an individual based solely upon that individual's perceived or actual race, national origin, religion, language, or immigration status.
- V. Except as necessary for public safety as determined by the Police Chief or designee, as required by state or federal law, or for a legitimate and legal law enforcement purpose, not to undertake any law enforcement action intended for the purpose of detecting the presence of undocumented persons.
- VI. Not to enter into any agreement with ICE related to Section 287(g) of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 for the purpose of permitting the OPD officers to perform immigration enforcement functions.

FURTHERMORE, THE CITY COUNCIL OF THE CITY OF OXNARD URGES:

- I. Both the legislative and executive branches of the federal government to work towards comprehensive immigration reform, which is desperately needed by the City of Oxnard and its families and businesses.

Attachment VI. Resolution Presented By City Staff to the CRC. July 25, 2017 CC Agenda.

PASSED AND ADOPTED THIS 25th day of July, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF OXNARD DEEMING THE CITY OF OXNARD A
SANCTUARY CITY**

WHEREAS, those without lawful status do not need to have committed a crime to be deported, as they are here without status and can be removed on that basis alone, even if they have a clean criminal record or have parents, siblings, a spouse or children that are permanent residents or citizens;

WHEREAS, a single transgression can mean a lifetime separation from home and family, and so families live in fear of exile daily;

WHEREAS, the City of Oxnard devotes resources to law enforcement for the purpose of ensuring the safety of all persons who reside in or visit our community;

WHEREAS, there is a clear line between the duties and obligations, both moral and legal, of local law enforcement and immigration enforcement;

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WHEREAS, the Oxnard Police Department (OPD) and public safety officers do not enforce federal immigration law;

WHEREAS, the OPD and public safety officers do not have the training or expertise to enforce federal immigration law;

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IV. Not to interrogate, arrest, detain, or take other law enforcement action against an individual based solely upon that individual's perceived or actual race, national origin, religion, language, or immigration status.

V. Except as necessary for public safety as determined by the Police Chief or designee, as required by state or federal law, or for a legitimate and legal law enforcement purpose, not to undertake any law enforcement action intended for the purpose of detecting the presence of undocumented persons.

VI. Not to enter into any agreement with ICE related to Section 287(g) of the

Attachment VII. Resolution of Council Deeming Oxnard a Sanctuary City. July 25, 2017 CC Agenda.

Illegal Immigration Reform and Immigrant Responsibility Act of 1996 for the purpose of permitting the OPD officers to perform immigration enforcement functions.

FURTHERMORE, THE CITY COUNCIL OF THE CITY OF OXNARD URGES:

I. Both the legislative and executive branches of the federal government to work towards comprehensive immigration reform, which is desperately needed by the City of Oxnard and its families and businesses.

PASSED AND ADOPTED THIS 25th day of July, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Tiffany Lopez, Chair

ATTEST:

Luis Guereca, Secretary

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 1

DATE: July 25, 2017

TO: City Council

FROM: Greg Nyhoff
City Manager

SUBJECT: Agreements for City Council Review

CONTACT: Greg Nyhoff, City Manager
Greg.Nyhoff@oxnard.org, 385-7430

RECOMMENDATION:

That City Council, pursuant to Ordinance No. 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the following agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000:

- A. Oxnard Housing Authority (A-7727) for use of property at 1500 Camino Del Sol (\$72,000).
- B. Stericycle Environmental Solutions, Inc. (A-7888) for transportation and recycling of household hazardous waste material (\$75,000).
- C. Kelly Cleaning & Supplies, Inc. (7592-16-PW) for janitorial services for water, wastewater and environmental resources (\$90,000).
- D. Granite Construction for hot asphalt material for street pavement repair (\$200,000).
- E. Vulcan Materials for hot asphalt material for street pavement repair (\$50,000).
- F. Diversified Minerals to purchase concrete material (\$30,000).
- G. Sam Hill & Sons, Inc. (A-7721) for non-scheduled repairs to wastewater and storm drain systems (groundwater infiltration) (\$92,517).
- H. Sam Hill & Sons, Inc. (A-7721) for non-scheduled repairs to wastewater and storm water drain systems (manhole repair at Rose Avenue and La Puerta Avenue with severe structural defects) (\$46,144).

BACKGROUND

On November 16, 2010, the City Council approved changes to the City's Purchasing Procedures reducing the threshold for City agreements/contracts and change orders/amendments requiring

Agreements for City Council Review
July 25, 2017
Page 2

City Council approval to \$25,000. The agreements/contract and change orders/amendments described on the attached list involve amounts above \$25,000 and up to \$250,000.

FINANCIAL IMPACT

A complete explanation of the agreement and funding sources are attached.

NOTE: Copies of the agreement/contracts and change orders/amendments on the list are available in the City Clerk's Office prior to the Council meeting.

ATTACHMENTS:

Attachment A: City Manager Contract List for July 25, 2017

City Manager Contract List for 07/25/2017

Contracts from \$25,000 to \$250,000

A Use of Property at 1500 Camino Del Sol

Vendor:	Oxnard Housing Authority	Amount to be Approved:	\$72,000
Type:	Amendment	Current FY Amount:	\$72,000
Agreement No.:	A-7727	Total Contract Amount:	\$72,000
Amendment No.:	1	Funding Source:	101 - General Fund
Purchase Order No.:		Vendor Selection Process:	Negotiated Contract
Begin Date:		# of Bids/Proposals/Quotes:	N/A
End Date:		Project Manager:	Arturo Casillas, Housing Director
Term:		Department:	Housing Department
		Telephone:	385-8096
		Email:	arturo.casillas@oxnard.org

Purpose:

Staff is requesting authorization to enter into a First Amendment with the Oxnard Housing Authority (A-7727) for the use of property located at 1500 Camino Del Sol in the amount of \$72,000. The City's Multi-Service Center, located at 1500 Camino Del Sol (premises) was originally leased to the Oxnard Housing Authority (OHA) on July 19, 1994 to assist the Oxnard Housing Authority in obtaining a \$1 million HUD grant to implement a Family Investment Center (FIC). The FIC was a 5-year program focused on providing self-sufficiency training through supportive services for residents of public housing. When the grant term ended, the OHA continued the program at a reduced level and a new lease was initiated in July 2001.

The premises has rent paying tenants, but does not generate enough rental income to support operating cost. The City agreed to provide an operating subsidy to be used to defray reasonable/appropriate expenses of operating the premises, including direct expenses and administrative expenses. Over the years, the annual operating subsidy has continued to decrease to the most recent amount of \$72,000.

The premises represent tremendous asset to the La Colonia community and surrounding neighborhoods. For the past two decades, the premises have provided an operational base for Resident Services Programs that serve public housing residents. Tenants located at the premises include: Child Development Incorporated La Escuelita, New Dawn Counseling, Oxnard Youth Premier Soccer League, The Boys & Girls Club Youth Empowerment Program, City of Oxnard Colonia Library branch, and a computer lab. In addition, the Colonia Village Tenant Association's and the Housing Commissioners' office are located at the premises.

City Manager Contract List for 07/25/2017

Contracts from \$25,000 to \$250,000

B Transportation and Recycling of Household Hazardous Waste Material

Vendor:	Stericycle Environmental Solutions, Inc.	Amount to be Approved:	\$75,000
Type:	Amendment	Current FY Amount:	\$55,000
Agreement No.:	A-7888	Total Contract Amount:	\$175,000
Amendment No.:	First	Funding Source:	Environmental Resources Enterprise Fund 631
Purchase Order No.:	5937	Vendor Selection Process:	Request for Proposals (RFP)
Begin Date:	08/01/2016	# of Bids/Proposals/Quotes:	6
End Date:	07/31/2017	Project Manager:	Todd Vasquez-Housley
Term:	1 year	Department:	Public Works - Environmental Resources Division
		Telephone:	385-7957
		Email:	toddvhousley@oxnard.org

Purpose: Staff is requesting authorization to enter into a First Amendment with Stericycle Environmental Solutions, Inc. (A-7888) in the amount of \$75,000 for the removal, transportation, and recycling of household hazardous waste material such as antifreeze, used oil, batteries, and water based paint that is collected at the Del Norte Regional Recycling and Transfer Station.

Pursuant to the City's Purchasing Policies, on November 12, 2015 staff issued a Request for Bid and six (6) firms responded with proposals for this service. Based on the ranking and site visit, Stericycle was the lowest bidder satisfying the requirements to handle the volume of material at the Del Norte Facility. Stericycle's facility was well maintained, all safety precaution measures were in place with ample personnel to handle Del Norte's hazardous waste volume, and the operation and logistics was well managed.

The First Amendment increases the Agreement value from \$100,000 to \$175,000 for a net increase of \$75,000 to provide for regular service and for unforeseen service that may be required for the clean-up of hazardous material spills in the City.

City Manager Contract List for 07/25/2017

Contracts from \$25,000 to \$250,000

C Janitorial Services for Water, Wastewater and Environmental Resources

Vendor:	Kelly Cleaning & Supplies, Inc.	Amount to be Approved:	\$90,000
Type:	Amendment	Current FY Amount:	\$109,400
Agreement No.:	7592-16-PW	Total Contract Amount:	\$199,400
Amendment No.:	2	Funding Source:	Water Fund 601, Wastewater Funds 611 and 621, and Environmental Resources Fund 631
Purchase Order No.:	6026	Vendor Selection Process:	Request for Bids (RFB)
Begin Date:	09/12/2016	# of Bids/Proposals/Quotes:	2
End Date:	12/31/2017	Project Manager:	Todd Vasquez-Housley
Term:	1 year 3 months	Department:	Public Works Administration
		Telephone:	805-385-7957
		Email:	Todd Vasquez-Housley

Purpose:

Staff is requesting authorization to enter into a Second Amendment with Kelly Cleaning & Supplies, Inc. (7592-16-PW) to increase the contract amount from \$109,400 by an amount of \$90,000 for a total not to exceed \$199,400 and extends the contract until December 31, 2017, which will allow staff to work on a custodial contract for all City facilities.

On August 15, 2016 the staff issued a Request for Bids (RFB) for seven utilities facilities: Wastewater Treatment Plant, Advanced Water Purification Facility, Water Campus, Blending Station No. 3, Blending Station No. 4, Blending Station No. 5, and the Del Norte Regional Recycling and Transfer Station. The City sent the RFB to five (5) known companies. The closing date for the RFB was August 23, 2016. The Request for Bids also required a mandatory walk-through of all of the facilities on August 18, 2016, due to the complexity of the work involved. Three (3) vendors attended the mandatory walk-through. Of the three (3) vendors that attended the mandatory walk-through, only two (2) vendors submitted quotations. Kelly Cleaning & Supplies, Inc. provided the lowest bid and were awarded the agreement for \$24,615. The First Amendment was for an amount of \$84,785 and extended the agreement until June 30, 2017.

Funds are available in the Wastewater Treatment Operating Fund, Account Number 621-6205-842-8209; Wastewater Collection Operating Fund, Account Number 611-6103-842-8209; in the Water Treatment Operating Fund, Account Numbers 601-6010-842-8209 and 601-6012-842-8209; and in the Environmental Resources Fund, Account Numbers 631-6312-842-8209 and 631-6313-842-8209.

City Manager Contract List for 07/25/2017

Contracts from \$25,000 to \$250,000

D BPO/Street Maintenance-Hot Asphalt Material for Street Pavement Repair

Vendor:	Granite Construction	Amount to be Approved:	\$200,000
Type:	Purchase Order	Current FY Amount:	\$200,000
Agreement No.:	BPO	Total Contract Amount:	\$200,000
Amendment No.:	N/A	Funding Source:	Measure "O" & Street Maintenance Funds
Purchase Order No.:	6419	Vendor Selection Process:	Negotiated Contract
Begin Date:	07/01/2017	# of Bids/Proposals/Quotes:	N/A
End Date:	06/30/2018	Project Manager:	Raymond Williams, Streets Manager
Term:	1 Year	Department:	Public Works
		Telephone:	797-8206
		Email:	raymond.williams@oxnard.org

Purpose:

This Blanket Purchase Order is to purchase hot mix asphalt material for FY 17-18. Only two companies produce hot mix asphalt in Ventura County (Vulcan Materials & Granite Construction). The working life of hot mix is limited because paving and compaction must be performed while the asphalt is sufficiently hot. This makes the importation of this material from outside the County not practical.

Pursuant to the City's Purchasing Policies, the Streets Division requests a Blanket Purchase Orders with Granite for hot mix asphalt to repair street pavement. The City issues each company a BPO as the supply of hot mix asphalt can become unavailable from a single company from time to time. Granite is used as the primary supplier since the material is consistently better and costs less. Vulcan will be used as a backup when Granite is unable to provide hot mix-asphalt

E BPO/Street Maintenance-Hot Asphalt Material for Street Pavement Repair

Vendor:	Vulcan Materials	Amount to be Approved:	\$50,000
Type:	Purchase Order	Current FY Amount:	\$50,000
Agreement No.:	BPO	Total Contract Amount:	\$50,000
Amendment No.:	N/A	Funding Source:	Measure "O" & Street Maintenance Funds
Purchase Order No.:	6413	Vendor Selection Process:	Negotiated Contract
Begin Date:	07/01/2017	# of Bids/Proposals/Quotes:	N/A
End Date:	06/30/2018	Project Manager:	Raymond Williams, Streets Manager
Term:	1 Year	Department:	Public Works
		Telephone:	797-8206
		Email:	raymond.williams@oxnard.org

Purpose:

This Blanket Purchase Order is to purchase hot mix asphalt material for FY 17-18. Only two companies produce hot mix asphalt in Ventura County (Vulcan Materials & Granite Construction). The working life of hot mix is limited because paving and compaction must be performed while the asphalt is sufficiently hot. This makes the importation of this material from outside the County not practical.

Pursuant to the City's Purchasing Policies, the Streets Division requests a Blanket Purchase Orders with Vulcan for hot mix asphalt to repair street pavement. The City issues each company a BPO as the supply of hot mix asphalt can become unavailable from a single company from time to time. Granite is used as the primary supplier since the material is consistently better and costs less. Vulcan will be used as a backup when Granite is unable to provide hot mix-asphalt

City Manager Contract List for 07/25/2017

Contracts from \$25,000 to \$250,000

F Blanket Purchase Order for Street Maintenance-Concrete Material

Vendor:	Diversified Minerals	Amount to be Approved:	\$30,000
Type:	Purchase Order	Current FY Amount:	\$30,000
Agreement No.:	BPO	Total Contract Amount:	\$30,000
Amendment No.:	N/A	Funding Source:	Street Maintenance/104-5704-803-8104 Project #MO3102
Purchase Order No.:	6414	Vendor Selection Process:	Informal Bids
Begin Date:	07/01/2017	# of Bids/Proposals/Quotes:	4
End Date:	06/30/2018	Project Manager:	Raymond Williams, Interim Streets Manager
Term:	1 Year	Department:	Public Works
		Telephone:	797-8206
		Email:	raymond.williams@oxnard.org

Purpose:

This Blanket Purchase Order is to purchase concrete material for staff to maintain and repair sidewalks, curbs, and gutters and other concrete street infrastructure.

Pursuant to the City's Purchasing Policies, the Streets Division solicited four informal bids for the concrete material and three out of four bids were received. Diversified Minerals was selected as the lowest bidder providing the best price in concrete material.

City Manager Contract List for 07/25/2017

Contracts from \$25,000 to \$250,000

G Non-Scheduled Repairs to Wastewater and Storm Drain Systems

Vendor:	Sam Hill & Sons, Inc	Amount to be Approved:	\$92,517
Type:	Task Order	Current FY Amount:	\$1,800,000
Agreement No.:	A-7721	Total Contract Amount:	\$3,092,517
Amendment No.:	57	Funding Source:	Wastewater Collection Operating
Purchase Order No.:	5237	Vendor Selection Process:	Public Works Bid
Begin Date:	11/01/2014	# of Bids/Proposals/Quotes:	5
End Date:	10/31/2019	Project Manager:	Thien Ng
Term:	5 years	Department:	Public Works, Wastewater Division
		Telephone:	432-3575
		Email:	thien.ng@oxnard.org

Purpose:

On February 18, 2017, the City experienced over 5 inches of rainfall during a 24 hour period. This heavily impacted the capacity of the wastewater collection system due to groundwater infiltration into the system through pipe joints. City staff identified the pipe sections that were experiencing the infiltration through camera inspection of over 20,000 feet of pipe. Sam Hill and Sons was called out to seal 385 pipe joints to eliminate the groundwater infiltration from entering the sewer pipes using a trenchless sewer repair method. Sam Hill and Sons performed pre-inspection condition assessment and post-inspection after grouting was completed to ensure joints were sealed. All joints were air tested following being grouted.

On March 25, 2014, the City Council approved Non-Scheduled Repairs to Wastewater and Storm Water Systems Project Specification No. 14-12 and authorized staff to conduct a public bid. The public bid was advertised on July 18, 2014 and closed with a public opening on August 20, 2014. City Procurement received five bids. Upon department and procurement staff review of all documentation received, it was determined the bid received from Sam Hill & Sons, Inc. was a responsible and responsive lowest bid. On October 8, 2014 City Council approved Sam Hill & Sons agreement from November 1, 2014 through October 31, 2019.

City Manager Contract List for 07/25/2017

Contracts from \$25,000 to \$250,000

H Non-Scheduled Repairs to Wastewater and Storm Drain Systems

Vendor:	Sam Hill & Sons, Inc	Amount to be Approved:	\$46,144
Type:	Task Order	Current FY Amount:	\$1,800,000
Agreement No.:	A-7721	Total Contract Amount:	\$3,046,144
Amendment No.:	64	Funding Source:	Wastewater Collection Operating
Purchase Order No.:	5237	Vendor Selection Process:	Public Works Bid
Begin Date:	11/01/2014	# of Bids/Proposals/Quotes:	5
End Date:	10/31/2019	Project Manager:	Thien Ng
Term:	5 years	Department:	Public Works, Wastewater Division
		Telephone:	432-3575
		Email:	thien.ng@oxnard.org

Purpose:

During routine maintenance of the wastewater collection system, staff discovered a manhole located in the center median of Rose Ave and La Puerta Ave with severe structural defects. The manhole structure had a hole in the lower manhole shaft section 4' in diameter and 16" deep. There was no concrete remaining in this section. It was critical to repair this manhole prior to the collapse of this structure, which could have potentially resulted in a sanitary sewer overflow. Sam Hill and Sons was able to utilize a trenchless construction repair method to rebuild and restore the sewer manhole structure. A cured-in-place fiberglass structural liner was installed to protect the structure from future corrosion.

On March 25, 2014, the City Council approved Non-Scheduled Repairs to Wastewater and Storm Water Systems Project Specification No. 14-12 and authorized staff to conduct a public bid. The public bid was advertised on July 18, 2014 and closed with a public opening on August 20, 2014. City Procurement received five bids. Upon department and procurement staff review of all documentation received, it was determined the bid received from Sam Hill & Sons, Inc. was a responsible and responsive lowest bid. On October 8, 2014 City Council approved Sam Hill & Sons agreement from November 1, 2014 through October 31, 2019.

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 2

DATE: July 25, 2017

TO: City Council

FROM: Greg Nyhoff
City Manager

SUBJECT: Amending Classification and Salary Schedule for Downtown Revitalization Manager

CONTACT: Greg Nyhoff, City Manager
Greg.Nyhoff@oxnard.org, 385-7430

RECOMMENDATION:

That City Council: 1.) Adopt a resolution amending Resolution No. 15,029 authorizing changes in Classification and Salary Schedule to set a revised salary range for the Downtown Revitalization Manager; and 2.) Approve a budget appropriation in the amount of \$46,500 from Downtown Improvement Fund 481.

BACKGROUND

On December 19, 2016 and January 21, 2017, City staff presented the “Three-Year Downtown Implementation Plan” (“The Plan”). The Plan recommends that some of the Downtown Improvement Program Settlement Funds be initially invested in the Central Business District Area. On February 28, 2017, City Council approved the position of the Downtown Revitalization Manager position that will play a key role in helping to create a vibrant urban mixed-use district that will serve as a destination for the City and region. The Downtown Revitalization Manager will help coordinate the disposition of properties, update stakeholders including appropriate staff in the organization on the progress of the project.

The Downtown Revitalization Manager will be under the supervision of the Office of the City Manager. This position will oversee the implementation of the Downtown Vision and serve as the liaison with the downtown community.

Amending Classification and Salary Schedule for Downtown Revitalization Manager

July 25, 2017

Page 2

It has been determined by staff that in order to attract an individual with the qualifications needed to perform at the level required for such a position that the salary needs to be increased from the existing range of M48 (\$72,479 - \$120,000) to an M67 (\$97,950 - \$148,409).

	Salary	Salary Range		Union
Job Title	Code	Minimum	Maximum	Representation
Downtown Revitalization Manager	M67	97,950	148,409	OMMA

STRATEGIC PRIORITIES

This agenda item supports the Economic Development strategy. The purpose of the Economic Development strategy is to develop and enhance Oxnard's business climate, promote the City's fiscal health, and support economic growth in a manner consistent with the City's unique character. This item supports the following goals and objectives:

- Revitalize Oxnard's downtown and pursue economic development opportunities;
- Develop a vision and plan (with timelines) for downtown revitalization to create a vibrant center for our community, emphasizing cultural arts, diversity and historic assets.

FINANCIAL IMPACT

The Fiscal Year 2017-18 cost associated with the recommended action is based on 9-month hiring period, the estimated funding need is \$46,500 and will be funded from Downtown Improvement Fund 481. The current estimated fund balance for FY16-17 Downtown Improvement Fund is \$6 million. The ongoing annualized costs will be incorporated into the Department's Fiscal Year 2018-19 budget request.

ATTACHMENTS:

Attachment A: Resolution Classification and Salary Schedule

Attachment B: - BA - Downtown Revitalization Manager

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
AMENDING RESOLUTION NO. 15,029 AUTHORIZING CHANGES IN
CLASSIFICATION AND SALARY SCHEDULE

WHEREAS, staff recommended amendments to Resolution No. 15,029 to the Classification and Salary Schedule; and

WHEREAS, the City Council has carefully reviewed the Classification and Salary Schedule submitted by the City Manager and finds that the recommended Classification and Salary Schedule is desirable in the interest of maintaining an efficient municipal organization.

NOW, THEREFORE, the City Council of the City of Oxnard resolves that Resolution No. 15,029 shall remain in full force with the following amendment:

CLASSIFICATION TITLE	<u>FROM - M48</u>	<u>TO – M67</u>
Downtown Revitalization Manager	\$72,479 - \$120,000	\$97,950 - \$148,409

PASSED AND ADOPTED on this 25th day of July, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

REQUEST FOR BUDGET APPROPRIATION

Department: City Manager
 Project/Program _____
 Manager: Greg Nyhoff

Date: July 25, 2017
 Phone: _____

Reason for Appropriation:

To provide additional funding for reclassification of Downtown Revitalization Manager position from M48 to M63 based on 9 months hiring period

Accounts and Descriptions**AMOUNT**

Fund: CITY-DOWNTOWN IMPROVEMENT FUND (481)

Expenditures/Transfers Out**DOWNTOWN IMPROVEMENT PROG (8810)**

481-8810-804.80-01	PERSONNEL SERVICES / DIRECT LABOR	37,200
481-8810-804.80-41	PERSONNEL SERVICES / EMPLOYEE BENEFITS	<u>9,300</u>
	Sub-total Expenditures	<u>46,500</u>

Net Change to Fund Balance **(46,500)**

Approvals

Department Director _____

Chief Financial Officer _____

City Manager _____



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent
AGENDA ITEM NO.: 3

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

A handwritten signature in blue ink, appearing to read "Greg Nyhoff".

FROM: Ashley Golden
Development Services Director

A handwritten signature in black ink, appearing to read "Ashley Golden".

SUBJECT: Deferred Impact Fee Agreement

CONTACT: Ashley Golden, Development Services Director
Ashley.Golden@oxnard.org, 385-7882

RECOMMENDATION:

That Council authorize the City Manager or designee be given authority to finalize the negotiations with Oxnard Pacific Associates II, a California Limited Partnership, the developer of the 240-unit Gateway Station project (PZ 15-200-02) on the former Skyview Drive-In theater site located at 1250 S. Oxnard Boulevard, regarding the terms of the agreement and authorize the execution of the final agreement to defer and secure payment of \$2,053,740.74 of impact fees on the project.

BACKGROUND

On June 16, 2016 the Planning Commission upheld the Development Services Director's approval of the 240-unit Gateway Station project on the former Skyview Drive-In theater site located at 1250 S. Oxnard Boulevard. The project was the first approved under the City's All-Affordable Housing Opportunity Program (AAHOP), which gives fast-track approval to affordable housing projects proposed in designated locations within the City. All appeals have ended for the development project and the construction permits are ready to be issued.

Because the Gateway Station project is an affordable housing project, the developer has the right to request that the City defer payment of specific fees and charges for each of the 13 buildings that constitute the project until the date of the final inspection, or until the date the certificate of occupancy is issued for each building (whatever occurs first). State law mandates that the City

defer these fees and charges upon request. (Government Code Section 66007.) The statute, however, authorizes the City to require that the developer enter into a binding agreement that will be recorded against the property to help secure payment of the fees and charges. In addition, the City can require that the developer post a letter of credit or performance bond as additional security that the developer will pay the fees and charges.

The City and the Gateway Station developer are currently in final negotiations regarding the form of the agreement that will secure the developer's obligation to pay the deferred City fees and charges. Because the developer wishes to pull building permits in the next several weeks and the City Council will not be holding its next regular meeting until September 12, 2017, City staff are requesting that the City Manager or designee be given authority to finalize the negotiations with the developer regarding the terms of the agreement. Once negotiations are complete, City staff are also requesting that the Mayor be given authority to execute the agreement on behalf of the City. The draft agreement is attached.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

There is no net Financial Impact for this action. The fees due for the development will be paid by the developer prior to occupancy of the residential units.

ATTACHMENTS:

Attachment A. Agreement Affecting Real Property - Deferral of Impact Fees

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL
TO:

City of Oxnard
City Clerk's Office
300 West Third Street
Oxnard, California 93030

No Recording Fee Required In Accordance with
Government Code Section 6103

(Above for Recorder's Use Only)

AGREEMENT AFFECTING REAL PROPERTY Deferral of Impact Fees

THIS AGREEMENT AFFECTING REAL PROPERTY is made and entered into this ____ day of _____, 2017, by and between Oxnard Pacific Associates II, a California Limited Partnership ("Owner"), and the City of Oxnard a California Municipal Corporation ("City").

WHEREAS, Owner is the owner of that certain property located in the City of Oxnard, County of Ventura, State of California that is more fully described in Exhibit A, which is attached hereto and incorporated herein by this reference; and

WHEREAS, Owner has received approval to develop the Property pursuant to Permit No. PZ 15-200-02 (DDR), which includes multiple buildings and phases (hereafter, the "Project"); and

WHEREAS, Owner has requested that the City defer specific impact fees associated with the Project, as specified in Exhibit B, which is attached hereto and incorporated herein by this reference (hereafter, the "Fees"); and

WHEREAS, pursuant to Government Code section 66007, subd. (a), the City shall not require the payment of the Fee until the date of the final

inspection or the date the certificate of occupancy is issued, whichever occurs; and

WHEREAS, pursuant to Government Code Section 66007, subd. (c), if the Fees are not fully paid prior to issuance of a building permit for construction of any portion of the Project, the City may require the Owner to execute a contract to secure payment of the Fee;

WHEREAS, pursuant to Government Code Section 66007, subd. (b)(2)(A), if the Fees are not fully paid prior to issuance of a building permit for construction of any portion of the Project, the City also may require that the Owner post a performance bond or a letter of credit from a federally insured, recognized depository institution to guarantee payment of the Fees. NOW, THEREFORE, the parties hereto, in consideration of the mutual covenants, promises, and agreements herein contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and agreed, the parties hereto do hereby agree as follows:

1. The Recitals above are true and correct and constitute an enforceable provision of this Agreement.
2. Owner acknowledges that it owes City the sum of Two Million Fifty Three Thousand Seven Hundred Forty Dollars and Seventy Four Cents (\$2,053,740.74) for the Fees identified in Exhibit B. To secure the payment of said Fees, Owner hereby grants a lien to City in the Property.
3. In addition, prior to the issuance of any building permit for the Project, Owner shall post a letter of credit from a federally insured, recognized depository institution to guarantee payment of the Fees. At its sole discretion, City may authorize as an alternative to the letter of credit a performance bond issued by a California admitted surety.

4. Owner agrees to pay all the applicable deferred Fees identified in Exhibit B to City for each building that constitutes part of the Project on or before the date of final inspection or the date a Certificate of Occupancy is issued for that particular building that constitutes part of the Project, whichever occurs first. Deferred utility fees not associated with any specific building on the Property (such as irrigation water meters) shall be paid prior to the activation of the utility service by the City.

5. Owner acknowledges and agrees that if the fees owed to the City pursuant to this Agreement are not paid when due, then the City is authorized to foreclose on its lien against the property, call the performance bond or letter of credit and/or seek all available remedies in equity or at law. In addition, if the water and/or sewer fees payable pursuant to the terms of this Agreement are not paid when due, the Owner acknowledges and agrees that the City is authorized to disconnect water and sewer services to the specific buildings on the property identified in Exhibit B for which water and/or sewer fees have not been timely paid.

6. Owner further agrees to comply with all requirements and provisions of the Oxnard City Code.

7. If Owner fails to pay the deferred Fees when due, Owner agrees that the final inspection or issuance of the Certificate of Occupancy shall be null and void and shall have no legal force or effect.

8. This Agreement shall be governed by and construed and enforced under the Constitution and laws of the State of California. Venue for any legal actions involving this Agreement shall solely rest with the Superior Court in the County of Ventura.

9. The waiver by any party of any breach or violation of any term, covenant, or condition of this Agreement or of any provisions, ordinance or law shall not be deemed to be a waiver of such term, covenant, condition, ordinance or law or any subsequent breach or violation of the same or of any other term, covenant, condition, ordinance or law. Waiver shall not be deemed effective until and unless signed by the waiving party.

10. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

11. This Agreement shall not be amended, modified, or otherwise changed unless in writing and signed by both parties hereto.

12. If any portion of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

13. This Agreement constitutes the complete, entire, exclusive, and final agreement and understanding between the parties as to the subject matter herein, superseding all negotiations, prior discussions, and preliminary agreements or contemporaneous understandings, written or oral.

14. The person or persons executing this Agreement on behalf of the parties hereto warrants and represents that he/she/they has/have the authority to execute this Agreement on behalf of their entity and has/have the authority to bind their party to the performance of its obligations hereunder.

15. This Agreement may be executed in one or more counterparts with each counterpart being deemed an original. No counterpart shall be deemed to be an original or presumed delivered unless and until the

counterparts executed by the other parties hereto are in the physical possession of the party or parties seeking enforcement thereof.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first above written.

OWNER:

Oxnard Pacific Associates II, a
California Limited Partnership

BY: _____
(Signature)

(Typed Name)

Its: _____
(Title)

Taxpayer I.D. No. _____

ADDRESS: _____

TELEPHONE: _____

FACSIMILE: _____

E-MAIL: _____

[Signatures must be notarized]

CITY:

CITY OF OXNARD
A California Municipal Corporation

BY: _____

ATTEST:

BY: _____
City Clerk

APPROVED AS TO FORM:

BY: _____
City Attorney Date

Exhibit A
Legal Description of Property

Order No: 09191793-919-KRC-KRE

EXHIBIT "A"

All that certain real property situated in the County of Ventura, State of California, described as follows:

PARCEL A:

A PORTION OF SUBDIVISION 37 OF THE RANCHO EL RIO DE SANTA CLARA O'LA COLONIA, IN THE CITY OF OXNARD, COUNTY OF VENTURA, STATE OF CALIFORNIA, AS PER MAP THEREOF FILED IN THE OFFICE OF THE COUNTY CLERK OF SAID COUNTY IN THAT CERTAIN ACTION ENTITLED "THOMAS A. SCOTT, ET AL., PLFFS., VS. RAFAEL GONZALES, ET AL, DEFTS."; DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT IN THE SOUTH LINE OF THE LAND CONVEYED TO BAKERSFIELD AND VENTURA RAILWAY COMPANY BY DEED RECORDED IN BOOK 109, PAGE 204 OF DEEDS, SAID POINT BEING ON THE NORTHWEST CORNER OF THAT CERTAIN PARCEL OF LAND CONVEYED BY OXNARD DRIVE-IN THEATRE, INC., TO SKY VIEW DRIVE-IN THEATERS, A PARTNERSHIP, BY DEED RECORDED MARCH 9, 1956 IN BOOK 1280, PAGE 500 OF OFFICIAL RECORDS; THENCE,

1ST: SOUTH 0° 35' 43" WEST 306.11 FEET ALONG THE 4TH COURSE IN PARCEL A OF THE ABOVE-MENTIONED PROPERTY DESCRIBED IN BOOK 1280, PAGE 500 OF OFFICIAL RECORDS TO A POINT; THENCE,

2ND: SOUTH 46° 46' 52" EAST 643.15 FEET ALONG THE 3RD COURSE DESCRIBED IN SAID PARCEL A, TO THE NORTHEAST CORNER IN PARCEL B, AS DESCRIBED IN BOOK 1280, PAGE 500 OF OFFICIAL RECORDS; THENCE,

3RD: SOUTH 43° 13' 08" WEST 20 FEET ALONG THE NORTHWESTERLY LINE OF SAID PARCEL B TO A POINT; THENCE,

4TH: NORTH 46° 46' 52" WEST 651.92 FEET PARALLEL TO THE 3RD COURSE DESCRIBED IN SAID PARCEL A AND 20 FEET THEREFROM TO A POINT; THENCE,

5TH: NORTH 0° 35' 43" EAST 314.88 FEET TO A POINT ON THE SOUTH LINE OF THE SAID REAL LAND CONVEYED TO BAKERSFIELD AND VENTURA RAILWAY COMPANY; THENCE,

6TH: SOUTH 89° 24' 17" EAST 20 FEET ALONG SAID SOUTH LINE OF LAND CONVEYED TO BAKERSFIELD AND VENTURA RAILWAY COMPANY TO THE PLACE OF BEGINNING.

EXCEPTING THEREFROM ALL THE OIL, GAS, HYDROCARBONS, IN ALL FORMS AND ALL OTHER MINERALS AND MINERAL RIGHTS WHETHER METALLIC OR NON-METALLIC BELOW A DEPTH OF 500 FEET IN AND UNDER THE LAND HEREIN DESCRIBED, WITHOUT THE RIGHT OF SURFACE ENTRY UPON THE LAND FOR THE PURPOSE OF MINING, DRILLING OR EXPLORING SAID LAND FOR OIL, GAS, HYDROCARBON OR OTHER MINERALS AND REMOVING THE SAME THEREFROM AND WITHOUT THE RIGHT TO DAMAGE ANY IMPROVEMENTS PLACED ON OR UNDER SAID LAND.

PARCEL C:

A PORTION OF SUBDIVISION 37 OF THE RANCHO EL RIO DE SANTA CLARA O'LA COLONIA, IN THE CITY OF OXNARD, COUNTY OF VENTURA, STATE OF CALIFORNIA, AS PER MAP THEREOF FILED IN THE OFFICE OF THE COUNTY CLERK OF SAID COUNTY IN THAT CERTAIN ACTION ENTITLED "THOMAS A. SCOTT, ET AL., PLFFS. VS. RAFAEL GONZALES, ET AL, DEFTS." DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT IN THE SOUTH LINE OF THE LAND CONVEYED TO BAKERSFIELD AND VENTURA RAILROAD COMPANY, BY DEED RECORDED IN BOOK 109, PAGE 204 OF DEEDS, AT THE MOST NORTHERLY NORTHWEST CORNER OF THE LAND CONVEYED TO RAY GOMES AND WIFE, BY DEED RECORDED MAY 27, 1954, IN BOOK 1205, PAGE 450 OF OFFICIAL RECORDS; THENCE ALONG THE WESTERLY LINE OF SAID LAND OF GOMES,

1ST: SOUTH 0° 35' 13" WEST 864.06 FEET; THENCE ALONG A NORTHERLY LINE OF SAID LAND OF GOMES,

Order No: 09191793-919-KRC-KRE

2ND: NORTH 89° 13' 12" WEST 170.16 FEET, MORE OR LESS TO A POINT ON A LINE PARALLEL WITH THE NORTHEAST LINE OF THE CALIFORNIA STATE HIGHWAY, 100 FEET WIDE AND DISTANT NORTHEASTERLY 150 FEET MEASURED AT RIGHT ANGLES THEREFROM; THENCE ALONG SAID PARALLEL LINE,

3RD: NORTH 46° 46' 52" WEST 822.81 FEET, MORE OR LESS, TO A LINE PARALLEL WITH THE EAST LINE OF THE LAND CONVEYED TO JOHN H. MUNDELL AND WIFE, BY DEED RECORDED IN BOOK 553, PAGE 321 OF OFFICIAL RECORDS, AND DISTANT SOUTHEASTERLY 200 FEET MEASURED AT RIGHT ANGLES THEREFROM; THENCE ALONG THE PARALLEL LINE LAST REFERRED TO,

4TH: NORTH 0° 35' 43" EAST 306.11 FEET TO A POINT IN THE SOUTH LINE OF SAID LAND CONVEYED BY DEED, RECORDED IN BOOK 109, PAGE 204 OF DEEDS; THENCE ALONG SAID SOUTH LINE,

5TH: SOUTH 89° 24' 17" EAST 775.35 FEET TO THE POINT OF BEGINNING.

PARCEL C-1

A PERPETUAL BLANKET EASEMENT FOR PEDESTRIAN AND VEHICULAR ACCESS, INGRESS AND EGRESS BY AFFORDABLE HOUSING LAND CONSULTANTS, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY AND ITS LESSEES OVER, UPON AND ACROSS THE LAND REFERRED TO IN EXHIBIT "A" TO THAT CERTAIN EASEMENT DEED DATED OCTOBER 1, 2015 AND RECORDED ON OCTOBER 6, 2015 AS INSTRUMENT NO. 20151006-00148484 OF OFFICIAL RECORDS.

PARCEL C-2

A PERPETUAL NON-EXCLUSIVE EASEMENT FOR THE LIMITED PURPOSES OF PEDESTRIAN, VEHICULAR AND MULTI-MODAL INGRESS, EGRESS, PASSAGE AND TRAFFIC FOR ANY PURPOSE AS SET FORTH IN THAT CERTAIN "ACCESS EASEMENT DEED" EXECUTED BY AFFORDABLE HOUSING LAND CONSULTANTS, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY RECORDED JULY 27, 2016 AS INSTRUMENT NO. 20160727-00105199, OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, SUBJECT TO THE TERMS AND CONDITIONS CONTAINED THEREIN.

Assessor's Parcel Number 204-0-020-260 and 204-0-020-315

Exhibit B
Deferred Fees

Impact Fee Type	Phase 1					Phase 2				
	Main Tracking & Carports 16-4744	Bldg 1260 20 Units 17-3022	Bldg 1270 20 Units 17-3023	Bldg 1230 Comm. Bldg & Cabana 17-3029	Bldg 1160 20 Units 17-3024	Bldg. 1170 20 Units 17-3025	Bldg 1180 20 Units 17-3026	Bldg 1190 10 Units 17-3027	Bldg 1200 10 Units 17-3028	Total by Fee Type
Growth Development	\$17,835.00	\$36,310.32	\$36,310.32	\$3,992.40	\$36,310.32	\$36,310.32	\$36,310.32	\$21,782.48	\$21,782.48	\$246,943.96
Public Art Fee*	\$45,743.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,743.00
Quimby Fees*	\$552,196.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$552,196.58
Parks Tax	\$0.00	\$4,300.00	\$4,300.00	\$0.00	\$4,300.00	\$4,300.00	\$4,300.00	\$2,400.00	\$2,400.00	\$26,300.00
Water Capital Facilities Fee	\$3,412.00	\$1,706.00	\$1,706.00	\$1,023.00	\$1,706.00	\$1,706.00	\$1,706.00	\$1,023.00	\$1,023.00	\$15,011.00
Water Resource Development	\$27,916.00	\$13,958.00	\$13,958.00	\$8,375.00	\$13,958.00	\$13,958.00	\$13,958.00	\$8,375.00	\$8,375.00	\$122,831.00
Sewer Connection WWTP	\$0.00	\$55,243.60	\$55,243.60	\$12,236.40	\$55,243.60	\$55,243.60	\$55,243.60	\$27,621.80	\$27,621.80	\$343,698.00
Sewer Connection Conveyance	\$0.00	\$21,207.20	\$21,207.20	\$4,374.00	\$21,207.20	\$21,207.20	\$21,207.20	\$10,603.60	\$10,603.60	\$131,617.20
Traffic Impact	\$0.00	\$94,900.00	\$94,900.00	\$0.00	\$94,900.00	\$94,900.00	\$94,900.00	\$47,450.00	\$47,450.00	\$569,400.00
Total by permit	\$647,102.58	\$227,625.12	\$227,625.12	\$30,000.80	\$227,625.12	\$227,625.12	\$227,625.12	\$119,255.88	\$119,255.88	
Grand Total										\$2,053,740.74

*Public Art & Quimby Fees for Phase 1 & 2 collected under 16-4744

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 4

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

A handwritten signature in blue ink, appearing to read "Greg Nyhoff".

FROM: Ashley Golden
Development Services Director

A handwritten signature in black ink, appearing to read "Ashley Golden".

SUBJECT: Letter to the Ventura County Planning Commission Concerning the Appeal of the Cabrillo Oil Field Expansion Project

CONTACT: Ashley Golden, Development Services Director
Ashley.Golden@oxnard.org, 385-7882

RECOMMENDATION:

That the City Council send a Letter to the Ventura County Planning Commission regarding the Citizens for Responsible Oil and Gas' ("CFROG") appeal of the Ventura County Planning Director's determination regarding the Renaissance Petroleum, LLC Oil and Gas Facility (Case No. PL 14-0103)

BACKGROUND

At the June 27, 2017 and July 11, 2017 City Council meetings, Citizens for Responsible Oil and Gas (CFROG) gave presentations during the public comment portion of the agenda regarding CFROG's opposition to the proposed expansion of an existing oil and gas facility, which is located at 3214 Etting Road in unincorporated Ventura County approximately 1566 feet from the City of Oxnard's corporate boundaries (the "Project"). The CFROG representatives requested that the City Council adopt a resolution in support of CFROG's appeal of the Ventura County Planning Director's approval of the Project.

At the July 18, 2017 City Council meeting, on a 3-2 vote, Council directed staff to draft a letter to send to the Ventura County Planning Commission (Commission) regarding the CFROG Appeal. The attached letter requests the Commission to carefully consider the health and safety

Support for Appeal of the Cabrillo Oil Field Expansion in Ventura County
July 25, 2017
Page 2

of Oxnard residents in making its final decision

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 1. Improve community safety and quality of life through a combination of prevention, intervention, and suppression efforts that address crime and underlying issues.

FINANCIAL IMPACT

No impact.

ATTACHMENTS:

Attachment A Letter to VC Planning Commission (CFROG)

Attachment B Memo to City Council 7.18.17 meeting (CFROG)

July __, 2017

Honorable Chair and Members of Planning Commission
Ventura County Planning Division
800 S. Victoria Avenue #1740
Ventura, California 93009-1740

Re: Appeal of Case No. PL 14-0103 (Renaissance Petroleum Oil and Gas Facility)

Honorable Chair and Members of the Planning Commission

When the Ventura County Planning Commission (“Commission”) considers Citizens for Responsible Oil and Gas’s (CFROG) appeal of the Planning Director’s determination regarding the Renaissance Petroleum, LLC Oil and Gas Facility (Case No. PL 14-0103), the City Council of the City of Oxnard requests that the Commission carefully consider the health and safety of Oxnard residents in making its final decision.

Sensitive residential uses at Oxnard Pacific Mobile Estates within Oxnard city limits are located less than 1600 feet from the Renaissance Petroleum, LLC Oil and Gas Facility site, which is proposed to expand from one oil and gas well to five oil and gas wells. In addition, a possible truck route for the transport of the oil (on Dodge Road) is located directly adjacent to Oxnard Pacific Mobile Estates.

If the Commission is inclined to uphold the decision of the Planning Director, the City Council requests that the final conditions of approval ensure that the health and safety of Oxnard residents are fully and properly addressed. These conditions include (but are not limited to) prohibiting tanker trucks traveling on Dodge Road or the portion of Etting Road located west of the oil and gas facility, and ensuring that the facility (including drilling and ongoing operations) strictly comply with the noise and safety regulations.

Thank you for your consideration of this matter, which is very important to the residents of Oxnard.

Very truly yours,

Mayor Pro-Tem Carmen Ramirez

cc: Greg Nyhoff, City Manager
Ruth Osuna, Assistant City Manager
Stephen Fischer, City Attorney
Ashley Golden, Development Services Director
Kathleen Mallory, Planning Manager
Kenneth Rozell, Assistant City Attorney
Kim Prillhart, Planning Director, Ventura County
Brian Baca, Manager, Commercial and Industrial Permits Section, Ventura County Planning

MEMO



July 13, 2017

TO: Honorable Mayor and Members of the City Council

FROM: Kenneth Rozell, Assistant City Attorney

SUBJECT: Request from CFROG for City Council Support of Appeal of Ventura County Oil and Gas Project (Case No. PL 14-0103)

At the June 27, 2017 and July 11, 2017 City Council meetings, Citizens for Responsible Oil and Gas (CFROG) gave presentations during the public comment portion of the agenda regarding CFROG's opposition to the proposed expansion of an existing oil and gas facility, which is located at 3214 Etting Road in unincorporated Ventura County approximately 1566 feet from the City of Oxnard's corporate boundaries (the "Project").¹ The CFROG representatives requested that the City Council adopt a resolution in support of CFROG's appeal of the Ventura County Planning Director's approval of the Project.

As background, the Ventura County Planning Director held a hearing on February 23, 2017 regarding the Project. As indicated in a PowerPoint presentation from that hearing,² the proposed modification of the conditional use permit for the Project would allow (among other things) four new oil and gas wells on the site, an increase in truck trips from four to 20 one-way trips per day, and trucking on a 24/7 schedule. In the Planning Director's approval of the Project, the director imposed additional conditions, including a condition that the truck trips from the Project travel east from the site (i.e., away from the City's corporate boundaries) to help avoid impacts on the residential uses in the City along Dodge Road.

CFROG subsequently filed an appeal of the Planning Director's decision. The Ventura County Planning Commission is currently scheduled to hear the appeal during the City Council's recess in August.

¹ CFROG provided a four-page handout to the City Council at the June 27, 2017 meeting. This is attached as Exhibit A.

² The PowerPoint is attached as Exhibit B.

Honorable Mayor and Members of the City Council

July 13, 2017

Page 2

If, after consideration of this matter, the City Council wishes to oppose the approval of this Project, staff recommends that the City Council authorize staff to send a letter to the Ventura County Planning Commission commenting on the Project. While staff would generally bring this item back for further consideration prior to seeking City Council direction, this expedited consideration is the preferred approach given that there is only one additional City Council meeting before the City Council's August recess (the July 25, 2017 meeting) and the need for City staff to fully review this matter.



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 5

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

FROM: Arturo Casillas
Housing Director

SUBJECT: CDBG Appropriation to Southwinds Park

CONTACT: Arturo Casillas, Housing Director
Arturo.Casillas@oxnard.org, 385-8094

RECOMMENDATION:

That the City Council:

1. Approve the appropriation of \$83,008 in Community Development Block (CDBG) Grant funding for the Southwinds Park Improvements Phase I and II from the FY 2017-18 Annual Action Plan allocation.
2. Authorize the Chief Financial Officer to approve the special budget appropriation of \$83,008 from Fund 285 (CDBG Entitlement) and encumber these funds for the Southwards Park Phase I & II Project.

BACKGROUND

As an entitlement city which receives federal funding under the Community Development Block Grant (CDBG) program, the HOME Investments Partnership Program, and the Emergency Solutions Grant program, the City of Oxnard is required to adopt a Five-Year Consolidated Plan (ConPlan), along with an Annual Action Plan (AAP), setting forth goals and objectives to be achieved in the respective five-year and one-year periods. City Council approved the FY 2013-2018 ConPlan on June 11, 2013, and the FY 2017-18 AAP on May 2, 2017.

CDBG Appropriation to Southwinds Park

July 25, 2017

Page 2

Based on the progress on the CDBG-funded Southwinds Park Phase I and II Project, which is included in the ConPlan, staff has determined that certain goals and objectives and CDBG funding allocations were understated. The Department of Housing and Urban Development (HUD) recommends that ConPlan goals be revised to better reflect actual accomplishments, funding levels and expected outcomes during the five-year period.

The additional funds will be used for adding restroom park re-roofing, soils and concrete inspection services, playground inspection and certification, and post design service from the landscape architect. Additional irrigation modifications around the synthetic walking track are also necessary to avoid the track from getting wet.

Funding for this activity is available through additional CDBG funding made available to the City of Oxnard above initial staff projections.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

Objective 3e. Create a pilot revitalization project for Southwinds Neighborhood.

FINANCIAL IMPACT

The City received an additional \$202,296 in CDBG allocation for FY 2017-18 above the amount originally anticipated in the Adopted Budget FY17-18 of \$2,031,034. To complete the Southwind Restroom/Walking Trail Project 165702, an additional appropriation of \$83,008 is required to complete Project 165702. With this appropriation, the remaining balance of additional allocation for future appropriation is \$119,288 to CDBG.

ATTACHMENTS:

CDBG Appropriation to Southwinds Park
July 25, 2017
Page 3

cost estimate

BA

[illegible]

REQUEST FOR BUDGET APPROPRIATION

Department: Public Works

Date: July 25, 2017

Project/Program

Manager: Roel Briones

Phone: (805) 385-7959

Reason for Appropriation:

Additional appropriation to complete Southwinds Park Phase I & II Projects

Accounts and Descriptions

AMOUNT

Fund: CDBG Entitlement (285)

Revenue/Transfer In

Grants Management (5139)

2825-5139-531-7206 FEDERAL & STATE SOURCES /CDBG GRANT 83,008

Sub-total Revenues 83,008

Southwinds Restroom/Walking Track Improvements (Project 165702)

285-5750-826.86-05 Improve Not Build-Major RE (83,008)

Sub-total Expenditures (83,008)

Net Change to Fund Balance 0

Net Appropriation Change 83,008

Approvals

Department Director _____

Chief Financial Officer _____

City Manager _____

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 6

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

FROM: Steve Naveau
Director of Human Resources

SUBJECT: First Amendment - York Insurance Services

CONTACT: Steve Naveau, Director of Human Resources
Steve.Naveau@oxnard.org, 385-7947

RECOMMENDATION:

That City Council approve and authorize the Mayor to execute a First Amendment to Agreement No. 7494-16-FN with York Insurance Services Group, Inc. in the amount of \$195,000 to increase the amount from \$195,000 to a total amount of \$390,000 for liability claims administration and adjustment services.

BACKGROUND

Staff is requesting authorization to enter into a First Amendment to Agreement No. 7494-16-FN with York Insurance Services Group, Inc., to provide continuing liability claims management including investigative, adjustment, administrative and legal support services.

In April 2016, a Request for Proposal (RFP) was issued and advertised on the City's website and VIDA newspaper. The City received a total of five (5) proposals, and based upon the criteria identified in the RFP, York Insurance Services Group, Inc. was selected as the most qualified to perform the work. This First Amendment represents the second year of this agreement, with a one-year term of July 1, 2017 to June 30, 2018.

STRATEGIC PRIORITIES

First Amendment - York Insurance Services
July 25, 2017
Page 2

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

There is sufficient fund budgeted in the Public Liability Fund 701 for Fiscal Year 2017-18 to cover the cost of the agreement.

ATTACHMENTS:

Attachment No 1 - York First Amendment 7494-16-FN

Agreement No. 7494-16-FN

FIRST AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

This First Amendment ("First Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 1st day of July 2017, by and between the City of Oxnard, a municipal corporation ("City"), and York Insurance Services Group, Inc. ("Consultant"). This First Amendment amends the Agreement entered into on July 1, 2016, by City and Consultant.

City and Consultant agree as follows:

1. In Section 12 of the Agreement, the date "June 30, 2017" is deleted and replaced with the date "June 30, 2018."
2. In Section 14 of the Agreement, the amount "\$195,000" is deleted and replaced with the amount "\$390,000."
3. Section 21 of the Agreement is replaced with the new section 21, attached hereto as Attachment 1.
4. In Exhibit B, the Hourly Rate of "\$80.00/hr" is deleted and replaced with the Hourly Rate of "\$81.00/hr."
5. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONSULTANT

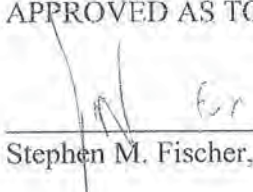
Tim Flynn, Mayor

Jody A. Moses, Senior Vice President

ATTEST:

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:



Stephen M. Fischer, City Attorney

APPROVED AS TO INSURANCE:



Michael More, Risk Manager

Agreement No. 7494-16-FN

FIRST AMENDMENT TO THE AGREEMENT FOR CONSULTING SERVICES

This First Amendment ("First Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 1st day of July 2017, by and between the City of Oxnard, a municipal corporation ("City"), and York Risk Services Group, Inc. (f/k/a York Insurance Services Group, Inc.) ("Consultant"). This First Amendment amends the Agreement entered into on July 1, 2016, by City and Consultant.

City and Consultant agree as follows:

1. In Section 12 of the Agreement, the date "June 30, 2017" is deleted and replaced with the date "June 30, 2018."
2. In Section 14 of the Agreement, the amount "\$195,000" is deleted and replaced with the amount "\$390,000."
3. Section 21 of the Agreement is replaced with the new section 21, attached hereto as Attachment 1.
4. In Exhibit B, the Hourly Rate of "\$80.00/hr" is deleted and replaced with the Hourly Rate of "\$81.00/hr."
5. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONSULTANT

Tim Flynn, Mayor

Jody A. Moses, Senior Vice President

ATTEST:

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:

Stephen M. Fischer, City Attorney

Michael More, Risk Manager

Attachment 1

21. Indemnification

a. Consultant shall indemnify, defend and hold harmless City, its City Council, each member thereof, and its directors and officers (the "Indemnified Parties") against any and all third-party claims and related costs and expenses (including, without limitation, fines, damages, liabilities, liens, losses, costs and expenses, including reasonable attorney's fees and litigation expenses) (collectively, "Losses") incurred by any Indemnified Party, to the extent attributable to (i) any breach, by Consultant, of this Agreement, (ii) a violation, by Consultant, of applicable law so long as City did not in any way participate in or consent to the action or omission that was deemed unlawful, and (iii) any negligent or willful misconduct or negligent omission of Consultant. In no event shall Consultant be liable in connection with any Loss, or any portion thereof, that would have been incurred by City absent the event described in clauses (i) through (iii).

b. In no event shall either party be liable to the other or an Indemnified Party for incidental, special, punitive, exemplary, or consequential damages (including, without limitation, any interest, fines, or penalties) arising out of the performance or breach of this Agreement, regardless of the form of action, even if such party is aware of the possibility of such damage.

c. The above defense, indemnification and hold harmless undertakings shall survive the termination of this Agreement.

d. The following is the exclusive process to obtain indemnification rights hereunder: the Indemnified Party shall promptly notify in writing Consultant of any Losses for which indemnification is sought, following actual knowledge of such Losses. Consultant shall have the right and option to undertake and control of the defense of such action with counsel of its choice, provided however that (i) the Indemnified Party at its own expense may participate and appear on an equal footing with the Consultant in the defense of any such Losses, and (ii) the Indemnified Party may undertake and control of such defense in the event of the material failure of Consultant to undertake and control the same. Notwithstanding anything herein to the contrary, neither party shall concede or settle or compromise any Losses without the prior written approval of the other party, except Consultant may enter into a concession or settlement or compromise that: (A) does not impose any financial or non-financial burden on the Indemnified Party, (B) includes a full and unconditional release of the Indemnified Party and any applicable related persons from all liabilities in respect of such Losses, (C) does not require any payment or performance by the Indemnified Party (other than execution of reasonable settlement papers and releases), and (D) does not admit liability or wrongdoing by the Indemnified Party.

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 7

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

FROM: Daniel Rydberg
Public Works Director

SUBJECT: Granite Construction Change Order No. 1 for Project Specification No. DS15-43,
Move Bus Stop on Victoria Ave

CONTACT: Daniel Rydberg, Public Works Director
Daniel.Rydberg@oxnard.org, 385-8055

RECOMMENDATION:

That City Council:

1. Approve and authorize the City Manager to execute Change Order No. 1 for Project Specification No. DS15-43 with Granite Construction Company to increase the amount by \$64,595 (a total of \$978,693.60) to relocate a bus stop on southbound Victoria Avenue south of Gonzales Road (Agreement No. A-7873).
2. Approve a budget appropriation for \$64,595 from the Transportation Development Act/Local Transportation Fund (TDA/LTF) Article 4-99400c to the Victoria Avenue from Fifth St. to Gonzales Road Project No. 143102.

BACKGROUND

The project is the installation of a median with street lights on Victoria Avenue between West Fifth Street and Gonzales Road. The Gold Coast Transit District (GCTD) closed the southbound Victoria Avenue bus stop south of Gonzales Road several months ago as a result of the median installation project. After consulting with GCTD on their needs for a bus stop at that location, staff determined it would be necessary to relocate the bus stop farther west from the current

Granite Change Order No. 1 for DS15-43, Move Bus Stop on Victoria Ave
 July 25, 2017
 Page 2

location to provide 10 feet of clearance for buses that stop at that location. The change order is for work to be performed within the existing right of way. GCTD reviewed the proposed design and recommended revisions, which were incorporated into the final plans. The change order relocates the bus stop by widening the southbound side of the street for a bus turnout, installs a concrete sidewalk, curb and gutter; and relocates the bus bench, trash receptacle, and sign.

The budget appropriation allocates \$64,595 from the fund balance of TDA/LTF Article 4c Capital Improvement Fund to an eligible transit capital improvement. There is no local match required for these funds. Expending these funds will satisfy an item identified in the Fiscal Year 2015-16 TDA/LTF audit from GCTD.

STRATEGIC PRIORITIES

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to establish, preserve and improve our infrastructure and natural resources through effective planning, prioritization, and efficient use of available funding. This item supports the following goals and objectives:

Goal 4. Ensure proper construction and maintenance of infrastructure to provide maximum benefit with lowest life cycle cost following CIP plans.

FINANCIAL IMPACT

The change order would increase the amount of Agreement No. A-7873 by \$64,595 to a total of \$978,693.60, which is 7 percent above the original award amount. Funds from the TDA/LTF Article 4-CIP Fund-99400c fund balance would be allocated to Project No. 143102 Victoria From Fifth Street to Gonzales Road Account No. 213-3125-826.86-05. Two federal grants, State Gas Tax, and Circulation System Improvement Fees currently fund the project.

ATTACHMENTS:

Attachment A - Granite Construction Company A-7873 Change Order No. 1

Attachment B - Budget Appropriation



[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.1

Contractor Name.: Granite Construction Company
Project Title: Raised Medians along Victoria Ave - Fifth St. to Gonzales Rd.
Specification No.: DS15-43 Account No.: 213-3125-826.86-05 Project No.: 143102 \$64,595.00
Contract No.: A-7873 Account No.: 354-3080-826.86-05 Project No.: 143102 \$0.00
P.O. No.: 6076 Account No.: 000-0000-000-0003 Project No.: 000003 \$0.00
Fed. Proj. No.: HSIP 5129(083) Account No.: 000-0000-000-0004 Project No.: 000004 \$0.00
(non-participating costs) Account No.: 000-0000-000-0005 Project No.: 000005 \$0.00

You are hereby directed to make the following changes in this contract:

Description:

Reconstruct bus stop turnout, relocate bus stop, construct concrete sidewalk, construct curb and gutter, relocate bus stop amenities, and install new sign, post, and hand rail in accordance with the attached plans, specifications, and bid schedule.

Reasons for Changes:

Installing the median moved traffic closer to the existing bus stop on southbound Victoria Avenue. The bus stop is closed due to concerns by the operator that traffic is too close to the bus. The change order will move the bus stop farther west to modify the bus turnout to satisfy the Gold Coast Transit District.

1. Amount of original contract	\$914,098.60
2. Sum of prior change orders (NO. <u>0</u> THRU <u>0</u>)	\$0.00
3. Sum of contract prior to this change order	\$914,098.60
4. Amount of this change order	\$64,595.00
5. Sum of contract including this change order	\$978,693.60

Contract time will be changed by 7 working days

Completion date of this change order is

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager _____ Date 7/5/17
Budget _____ Date _____

City Attorney Sh. Kei _____ Date 6/28/17

Area Manager, Granite Construction Co. Scott McArthur _____ Date 6/28/17

Chief Estimator, Granite Construction Co. Brian Garrison _____ Date 6/28/17

Assistant City Manager _____ Date _____
Director of Public Works Daniel Kelley _____ Date 6-29-17

Interim City Engineer Alfonso _____ Date 6-28-17

Project Manager SCG _____ Date 6-28-17

gadmin svcs/contracts&RFPs/Process&Admin/Construction Agreement Forms/Balancing Change Orders - Mayor Council Signature

see BA request
7/18/17
CC
per confirmed of avail.
study
fund 213

GRANITE

Victoria Avenue Bus Stop Relocation

Item

- 1 Mobilization/Demobilization
- 2 Traffic Control and Public Convenience and Safety
- 3 Concrete curb and gutter (Type A2-6) per Standard Plates 111 and 113
- 4 Asphalt Pavement (Type III B2 PG 64-10)
- 5 Concrete Sidewalk per Standard Plate 112
- 6 Install new sign and post per Standard Plates 203 and 204
- 7 Miscellaneous Work and Existing Facilities
- 8 Unclassified Imported Fill

L.S. = Lump Sum

LF = Linear Feet

EA = Each

PAYMENT REFERENCE	Unit	Quantity	Unit Cost	Total Cost
Section 1101-2	L.S.	1	\$ 5,310.00	\$ 5,310.00
Section 1505-3	L.S.	1	\$ 6,800.00	\$ 6,800.00
Section 1174-6	LF	215	\$ 36.00	\$ 7,740.00
Section 1174-6	Tons	22	\$ 450.00	\$ 9,900.00
Section 1174-6	S.F.	1425	\$ 9.00	\$ 12,825.00
Section 1530-4	EA	2	\$ 250.00	\$ 500.00
Section 1192-3	LS	1	\$ 15,700.00	\$ 15,700.00
Section 1106-2	CY	60	\$ 97.00	\$ 5,820.00
				<u>\$ 64,595.00</u>

COST BREAKDOWN				
6/5/2017				
MISC WORK & EXISTING FACILITIES				
DEMO EXISTING	\$ 3,700.00			
SAW CUTTING	\$ 900.00			
AC HAUL OFF	\$ 950.00			
INSTALL BENCH & TRASH CAN	\$ 800.00			
INSTALL METAL RAILING	\$ 7,300.00			
SUB TOTAL	\$ 13,650.00			
MARK-UP 15 %	\$ 2,048.00			
TOTAL	\$ 15,698.00		\$ 15,700.00	LS
BREAKDOWN FOR ASPHALT				
BUY ASPHALT (28 TN)	\$ 1,600.00			
HAUL ASPHALT	\$ 400.00			
BUY TACK OIL SS1H	\$ 200.00			
FINE GRADE SUB GRADE	\$ 1,200.00			
HAND PAVE ASPHALT	\$ 5,200.00			
SUB TOTAL	\$ 8,600.00			
MARK-UP 15 %	\$ 1,290.00			
TOTAL	\$ 9,890.00		\$ 450	/TN

**CITY OF OXNARD
SPECIFICATION NUMBER DS15-43**

**CONTRACTOR LICENSE CLASSIFICATION AND
SPECIAL PROVISIONS**

LICENSE CLASSIFICATION:

The City of Oxnard has determined that the work designated in this specification will require the Contractor to possess a State of California **GENERAL ENGINEERING CONTRACTOR'S LICENSE, CLASSIFICATION A**, to be considered as a prime contractor qualified for award of this project.

If traffic control in a construction zone is subcontracted, it must be performed by a State of California **CONSTRUCTION ZONE TRAFFIC CONTROL CONTRACTOR, SPECIALTY CLASSIFICATION C-31**.

Any contractor questioning the above determination of the license classification of this project will be responsible to provide the necessary documentation, from the State Contractor's License Board, to support their claim. This information must be submitted to the City of Oxnard Purchasing Agent, Public Works Contract Procurement Office, 1060 Pacific Ave., Bldg. 2, Oxnard, CA 93030 at least ten calendar days prior to the date fixed for opening of bids.

**CITY OF OXNARD
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SPECIAL PROVISIONS**

1000 GENERAL

1000-1 LOCATION AND DESCRIPTION OF WORK

The Work to be performed under this Contract is entirely within the City of Oxnard. The scope of the Work and limits are shown on the plans:

NAME OF PROJECT
DS15-43
VICTORIA AVENUE AND GONZALES ROAD BUS STOP
IMPROVEMENTS
Drawing No.
15-13A

The scope of the work consists of construction of concrete curb and gutter and sidewalk and relocation of existing bus stop amenities in order to make the bus stop accessible. The work includes removal of existing asphalt shoulder, berm and sidewalk, construction of concrete 6" curb and 24" gutter and sidewalk, grading a 2:1 slope at the back of sidewalk, relocation of a bus bench and trash receptacle and conform paving.

The work to be done consists of furnishing all materials, equipment, supplies and services, and performing all labor required to complete the proposed improvements and appurtenant work.

The Plans show conditions as they are supposed or believed by the City to exist. The City does not warrant the completeness or accuracy of such information. It is the Contractor's responsibility to ascertain the existence of any conditions affecting the cost of work.

The Contractor shall be responsible for obtaining the current City of Oxnard Plans and Specifications. Such Plans and Specifications are sold ONLY through the City's online plan room at www.cybercopyusa.com and then click City's Logo or phone 805-642-3292. City of Oxnard Standard Plates are sold at the Development Services Department, 241 South C Street, Oxnard, CA 93030.

1000-2 SURVEY CONTROL

The control for the various locations is indicated on the Plans. References are made to the right-of-way line, centerline of street, and existing utility lines.

**CITY OF OXNARD
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SPECIAL PROVISIONS**

1000-3 **TIME OF COMPLETION**

The Contractor shall diligently pursue the Work to completion within 30 calendar days from the time specified in the "Notice to Proceed". Allowance for non-working days such as Saturdays, Sundays, and holidays is made in the estimated working days necessary to complete the project. However, if the Contractor elects to conduct construction operations over the normal weekend (Saturday and Sunday) and scheduled holidays observed by the City, the Contractor shall bear the cost to the City of any overtime pay to the Public Works inspector(s) as specified in Section 1000-25 of these Special Provisions. The Contractor shall obtain prior permission from the Engineer to conduct work during non-working days. Because of some safety considerations or conflicts with other seasonal activities, the Engineer may deny the Contractor permission to work on Saturdays, Sundays or holidays. Such denial will not be grounds for a time extension to the contract.

Below is a list of all scheduled holidays observed by the City.

*New Year's Day	January 1st
Martin Luther King, Jr.	3rd Monday in January
Presidents' Day	3rd Monday in February
*Cesar Chavez Day	March 31st
Memorial Day	Last Monday in May
*Independence Day	July 4th
Labor Day	1st Monday in September
*Veterans' Day	November 11 th
Thanksgiving Day	Usually 4th Thursday in November
Day after Thanksgiving	Friday
*Christmas Day	December 25th

*When a holiday falls on Sunday, the following Monday is observed; when it falls on Saturday, the preceding Friday is observed.

1000-4 **LIQUIDATED DAMAGES**

It is impracticable or extremely difficult to fix the actual damages that may result from any delays in the completion of the work beyond the date agreed upon. It is therefore agreed that if all the Work included in the Contract is not completed on or before the date of completion as provided in Section 1000-3 of these Special Provisions, or within such extensions of time as may be granted in accordance with Section 6-6 of the Standard Specifications the Contractor shall pay to the City, fixed and liquidated damages for each calendar day of delay, in the amount of \$500, until the Contract Work is satisfactorily completed by the Contractor, or by another Contractor secured by the City to complete the Work.

**CITY OF OXNARD
SPECIFICATION NUMBER DS15-43
SPECIAL PROVISIONS**

The liquidated damages will be assessed and based strictly on calendar days including Saturdays, Sundays, scheduled and non-scheduled holidays, and days of adverse weather condition.

1000-5 MEASUREMENT AND PAYMENT

In accordance with Section 9 of the Standard Specifications, measurement and payment will be made for completed work at the unit prices or lump sums bid, extended to cover the total work completed. The respective unit prices or lump sums shall be full compensation to the Contractor for all labor, materials, supplies, transportation, equipment use, rental and expense required for or incidental to each feature of work.

The items of work for the project are shown in the Bid Schedule of Work and Prices and consists of unit price and lump sum items for payment. It is the intent of these Specifications that the cost of all work shown on the Plans and specified but not specifically included in a unit price or lump sum item, shall be considered as being included in the amounts bid for the various items in the Bid Schedule of Work and Prices.

1000-6 SEQUENCE OF WORK

The Contractor's construction schedule shall be planned so as to conform to the applicable provisions of these Specifications and the additional requirements specified herein.

The Contractor's attention is directed to the following provisions related to the sequence of work, which must be observed during the life of this Contract. These provisions are for the purpose of (1) assuring the completion of the project within the time specified, (2) maintenance of good public relations, (3) minimize inconvenience and hazard to the public, (4) prevent needless "spreading" of Contract, work, and attaining uniform progress of work.

- A. The Contractor is advised that all construction work required by the drawings and Specifications for this project shall be completed on or before the Contract time as specified in Section 1000-3.

If, in the opinion of the Engineer, a condition should arise necessitating a change in the total time allowed for the completion of the Contract, such change of time will be made upon written request from the Contractor.

**CITY OF OXNARD
SPECIFICATION NUMBER DS15-43
SPECIAL PROVISIONS**

- B. As soon as permitted by the provision of these Specifications, all backfill within paved reaches shall be immediately placed and compacted to the required relative densities.

1000-7 MATERIALS

All materials and articles used for permanent installation in the work shall be new and shall conform to the Specifications or brand names as designated on the Plans and Specifications. In the event that the materials or articles are not specified in detail in these Specifications, the materials or articles shall conform to the best standard construction practice, as determined by the City. All materials and articles furnished shall be subject to rigid inspection and no material or articles shall be used in the Work until it has been inspected by the City.

The Contractor shall furnish the City, as soon as issued, duplicate copies of all orders placed outside the Contractor's plant for materials or articles to be incorporated in the Work. All such orders shall carry a notation that the materials and articles are subject to inspection and acceptance by the City, said inspection to be both during manufacture and/or after delivery at the work site, in accordance with Section 2-10 and Section 4 of the Standard Specifications.

1000-8 INSPECTION AND TESTS OF MATERIALS

The Contractor shall furnish the City full information as to the progress of the Work and shall give the City timely notice of the Contractor's readiness for inspection. The Contractor shall furnish, without additional charge, all reasonable facilities and assistance for the safe and convenient inspection and tests required by the City, in accordance with Section 4 of the Standard Specifications.

1000-9 STORAGE OF EQUIPMENT AND MATERIALS

The Contractor shall make arrangements for storing his equipment and materials. Public streets will not be used for storage. The Contractor shall be responsible for obtaining a TEMPORARY USE PERMIT from the Development Services Department Planning Division for the area used to store his equipment, tools, and materials.

1000-10 WATER SUPPLY

The City will furnish the Contractor, at cost, a meter and an adequate supply of water for the purpose of backfill compacting, constructing, and testing all of the Work under these Specifications. The Contractor shall, however, have the responsibility for and the cost of, transporting and handling of the water furnished by the City. The location at which the water supply will be made available to the

CITY OF OXNARD
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Contractor will be a point, or points, to be designated by the City. A backflow prevention device shall be provided at the Contractor's expense.

1000-11 **PROJECT SITE MAINTENANCE**

The Contractor shall keep the site clean, control dust from construction operations, provide sanitation for workers, and control air pollution from construction operations in accordance with Section 7-8 of the Standard Specifications. Upon completion of the Work and before the final inspection, the Contractor shall at his own cost satisfactorily dispose of, or cause to be disposed of, all plant, buildings rubbish, unused materials, concrete forms, and other equipment used during the construction of the improvements. In the event that the Contractor fails to perform this final clean up, the City may remove and/or dispose of the articles or materials at the Contractor's expense.

The Contractor shall keep paved areas clean by furnishing and operating a self-loading motor sweeper at least once every day. The Contractor shall abate dust by sprinkling water daily including weekend and holiday, but the use of water resulting in mud on public streets will not be permitted.

1000-12 **SURVEY SERVICE**

The Contractor shall provide all surveying and layout of the project as required for construction. The City will provide permanent benchmark data and or a temporary benchmark if a permanent benchmark is beyond reach of normal survey control.

The Contractor shall preserve all benchmarks, monuments, survey marks and stakes. In case of their removal, or damage due to the Contractor's operations, the Contractor shall be liable for the cost of their replacement. The surveying will be performed by a Land Surveyor or Civil Engineer authorized to practice land surveying by the State of California. The Contractor shall notify the Inspector in advance for a temporary benchmark if required.

The cost of surveying and layout shall be included in the various items of the work and no additional payment will be allowed.

1000-13 **CONSTRUCTION SCHEDULE**

Seven days prior to the pre-construction conference, the Contractor shall submit to the Engineer a construction schedule in accordance with Section 6-1 of the Standard Specifications. In the event the Engineer determines that the schedule of construction as submitted is inadequate to assure completion of the Work in the time stipulated, or is not in accordance with the Plans and Specifications, the

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Engineer will require that the Contractor submit a new schedule which will assure the proper timely execution of the Contract as determined by the Engineer.

In addition to the project construction schedule, the Contractor shall provide the following submittals:

- 1 Storage Site Plan
- 2 Traffic Control Plan

1000-14 TELEPHONE COMMUNICATIONS

Telephone communications with staff are not encouraged but are permitted. The extent and nature of any telephone conversation relating to information or items left out of the Specifications/Plans/Bid Documents will determine whether an addendum will be submitted to the plan holders. An addendum will respond to these questions/omissions. Any oral communication will not be binding to the City.

1000-15 NOT USED

1000-16 CONSTRUCTION NOISE

To minimize the noise impact of construction, all construction related vehicles and equipment will be properly muffled in accordance with City ordinances.

Construction activities at the project site will be restricted to the weekday hours of 7:00 AM to 4:00 PM outside the traffic lane and 8:30 AM to 3:30 PM within traffic lane to minimize disturbances to local residences or businesses.

The Contractor shall inform the public of proposed construction time frames to minimize potential annoyance related to construction noise. This is important for homes located within a few hundred feet of construction activities.

1000-17 CERTIFIED PAYROLL RECORD

The Contractor shall submit to the City of Oxnard a copy of certified payroll records for the Contractor's as well as any Subcontractor's employees working on the project. No payment to the Contractor shall be made until the certified records and received by the Capital Projects Management, Contract Administrative Section.

1000-18 RENTAL RATES FOR TIME AND MATERIALS WORK

All time and materials and work shall be done per the rates outlined in the current edition of the Caltrans "State of California Labor Surcharge and Equipment

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Rental Rates." A free copy of this publication may be obtained from the internet at: <http://www.dot.ca.gov/hq/construc/equipmnt.html>.

1000-19 PERMITS AND LICENSES

The Contractor shall obtain an Encroachment Permit for work within the public right-of-way. This permit can be obtained following the pre-construction meeting upon payment to the City of the standard encroachment permit fee (\$41.00 plus 5% Surcharge = Total \$43.05). Prior to issuance of an Encroachment Permit, the Contractor shall submit a copy of the Traffic Control Plans to the City's Traffic Engineering Division.

The Contractor and all Subcontractors shall obtain a City of Oxnard Business License and all other necessary licenses he is required to obtain and shall bear all costs of inspection or traffic regulations required by public agencies under the conditions of the permits or licenses. All permits and licenses must be obtained prior to any work on this project.

1000-20 NOT USED

1000-21 NOTICE TO AREA RESIDENTS

The Contractor shall notify by color door hanger (in English and Spanish) all residents, businesses, and agencies that will be affected by the work specified at least 72 hours in advance of the start of the work.

The Contractor shall post all streets that are to be worked upon with temporary "No Parking Tow Away" signs at 50-foot intervals at least 24 hours before commencing work on any street. Signs will be furnished by the Contractor. The Contractor shall indicate the effective times and dates (Month – Day – Year) on the signs in the spaces provided prior to posting for the duration of time required to complete this work. The Contractor shall remove these signs immediately when they are no longer needed throughout the project schedule. Posting of signs are to be for specific work and detours only, contract duration signage will not be allowed. The Contractor shall notify the Oxnard Police Traffic Division of such postings to permit verification by them in the event that towing may be necessary to facilitate the work. The Oxnard School District, the City of Oxnard Environmental Resources Division, and emergency services such as police, fire, etc., shall be notified by the Contractor of the streets scheduled to be worked on at least 48 hours prior to construction to allow them to adjust their schedules, copies of such notifications shall be provided to the City Inspector.

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The contractor shall submit the "Notice to the Area Residents" and "No Parking Tow Away" signs to the City Engineer for approval 7 days prior to the date of notification.

If the work is delayed or rescheduled for any reason after placement of the "No Parking Tow Away" signs, the Contractor shall re-date the signs immediately and notify affected agencies, businesses, and residents in a prompt fashion.

Payment for "Notice to Area Residents" and "No Parking Tow Away" signs will be included in the prices bid for other items of work and no additional payment will be made thereof.

1000-22 NOT USED

1000-23 SUPERVISION AND SUPERINTENDENCE

The Contractor shall keep on the project site at all times during normal working hours a competent resident superintendent. The superintendent shall be available after normal working hours to respond to circumstance that arise within 30 minutes of being contacted by the project inspector. The superintendent shall not be replaced without written notice to the City, except under extraordinary circumstances. The superintendent will be the Contractor's representative at the site and shall have authority to act on behalf of the Contractor. All communications given to the superintendent shall be as binding as if given to the Contractor. Lack of supervision will be grounds for a Stop Work notice issued by the City, in which case no work will be performed unless proper supervision is provided.

1000-24 RESTORATION OF EXISTING IMPROVEMENTS

Existing improvements damaged shall be reconstructed in accordance with the applicable provisions of these Specifications, and, unless otherwise shown on the Plans or indicated in the Specifications, shall conform to the following requirements.

- A. All curbs, gutters, and sidewalks, shall be removed and replaced to the next joint or scoring beyond the actually damaged or broken sections. In the event a joint or scoring line does not exist, or in the event that said joint is six (6) feet or more from the removed or damaged section, the damaged concrete shall be removed to engineer's marks and reconstructed to neat, plane faces.
- B. A concrete saw shall be used for removal of existing concrete improvements.

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- C. All new concrete shall match, as nearly as possible, the appearance of adjacent concrete improvement. Where necessary, lampblack or other pigments shall be added to the new concrete to attain the desired results.

All costs involved in the removal and replacement of existing improvements shall be absorbed in the various items of work.

1000-25 **HOURS OF INSPECTORS**

Should the Contractor elect at any time or from time to time to conduct operations on any regular shift more than eight (8) hours in any day or more than forty (40) hours in any week, or on any Saturday, Sunday or holiday and if in the opinion of the Engineer it is necessary for any inspector or inspectors, as a consequence thereof, to work more than eight (8) hours in any day or more than forty (40) hours in any week, or on any Saturday, Sunday or holiday (minimum time 8 hours), the Contractor shall bear the costs to the City of any premium or overtime pay to the inspector or inspectors, as a consequence of such operations.

Premium or overtime pay shall be that portion which is in addition to their regular pay on a straight time basis. A statement covering such premium or overtime pay shall be submitted to the Contractor by the City and payment shall be due at the end of the project during contract completion. The payment will be deducted from the final work in place of an invoice or the release of retention by the City.

1000-26 **RIGHT-OF-WAY**

As shown on the Plans, certain portions of the work are in close proximity to improvements, such as buildings and other structures, fences, paved areas, driveways, sewers and other substructures, trees and other plantings. All said improvements shall be maintained in place and shall not be disturbed or damaged, except as indicated on the Plans.

The Contractor shall completely replace or restore to a condition immediately prior to its disturbance by his operations, any building, fence, paved area, driveway, irrigation facility, or other substructure not indicated as being relocated or reconstructed on the Plans. The Contractor shall replace or reconstruct such improvements to the same respective positions they occupied at the beginning of the work under the contract. Repair or replacement shall be completed within 48 hours after discovery of the damage.

The Contractor shall not be entitled to the exclusive use of any public street or roadway during the performance of the work under the contract, and he shall conduct his operations so as not to interfere unnecessarily with business traffic,

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pedestrians, and the authorized work of utility companies or other agencies in the street or roadway rights-of-way. Neither the Specifications nor the Plans shall be construed to entitle the Contractor to conduct operations within the rights-of-way which are in violation of any local, county, or state ordinance or regulation restricting interference with water courses and drainage channels. The Contractor shall take adequate precaution against obstructing storm water flow within the project limits. The Contractor shall not deposit excavated materials, store equipment or construction materials within the street.

1000-27 **RECORD DRAWINGS**

The Contractors shall maintain at the jobsite one set of full size contract drawings marked with red lines to show any deviation which have been made from the contract documents including buried or concealed construction and utility features which are revealed during the course of construction.

Said record drawings shall be supplemented by any detailed sketches as necessary or directed to indicate fully the work as actually constructed.

Record drawings shall be accessible to the Engineer at all times during the construction period and shall be delivered to the Engineer upon completion and prior to acceptance of the work.

Progress payment may not be accepted if the record drawings are not kept current. Request for final payment shall not be approved until completed, legible record drawings showing all variations between the "work as constructed" and as originally shown on the contract documents has been delivered to the Engineer.

1000-28 **RESPONSIBILITY FOR DAMAGES**

Neither the City of Oxnard, nor any officer or employee thereof, shall be answerable or accountable in any manner for any loss or damage to the work of the Contractor, nor any part thereof, nor for any materials or equipment used in performing the work, nor for injuries to any person or persons, nor for damage to property from any cause which might have been prevented by the Contractor or his workmen or any one employed by him. The Contractor must guard against all injuries or damages to persons and property arising out of or in connection with the Contractor's work, including damage to the Contractor's work itself, and must repair at his own cost and expense any and all damage to Contract Work and to utility, street improvement or other public or private property caused by or resulting from the Contractor's acts or property caused by or resulting from the Contractor's acts or omissions. The Contractor shall be responsible for any liability imposed by law for any damage to persons during the progress of the work and until its completion and final acceptance.

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The bidder to whom this contract is awarded covenants and agrees by execution of the Contract that the Contractor will indemnify and save harmless the City of Oxnard, and all officers and employees thereof, from all claims, rights, demands, damages, actions and causes of actions, received or sustained by or arising in favor of any person or persons by reason of or resulting from the acts or omissions of the Contractor, his agents, servants, and employees in the construction of the work, including the guarding of the same and by reason of improper or defective materials used in its construction.

1000-29 NOT USED

1000-30 GRAFFITI REMOVAL AND PAINTING

Throughout all phases of construction, including weekends, suspensions, and final acceptance, the Contractor shall remove and seal or remove, paint, and seal graffiti locations determined by the Engineer within 24 hours of discovery.

The Contractor shall provide qualified personnel having a working knowledge of removing, painting and sealing graffiti, which shall include but not be limited to power washing, sandblasting, sponge blasting, and repainting and sealing areas which have been defaced with graffiti.

The methods used to remove the graffiti shall not degrade the surface being cleaned. Paint shall be acrylic latex conforming to Federal Standard 595B matching the existing colored surface. Surfaces may include but not be limited to concrete, metal, or masonry, brick, signs, decorative block, sidewalks, or streets, which will require an accepted method of graffiti removal or application of an anti-graffiti coating or sealant.

Locations of graffiti removal may be anywhere on the construction site. Payment for "Graffiti Removal" shall be included in the prices bid for the various items of work involved and no additional payment will be made therefore.

1001 NOT USED

1002 EXISTING UTILITY FACILITY

1002-1 SCOPE

Work shall conform to the provisions of Section 5 of the Standard Specifications. The Contractor shall protect manhole covers, water valve covers, survey monuments, and grates of existing facilities. If necessary, they will be adjusted to grade by respective utility companies, unless noted on the plans and bid proposal

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as part of this contract. The Contractor shall cover grates with material suitable for preventing any paving material from passing through the grate. On covers needing grade adjustment, the Contractor shall mark the location of all existing covers by scribing a cross in the new surface course. The cross mark shall be clear and legible after final rolling.

Curb markings for referencing the location of existing water valves, manholes and survey monuments shall be limited to 100 square inches at each location. Such markings shall be made with white paint backgrounds with black lettering. Any paint markings not in conformance with the above requirement shall be completely removed by the Contractor prior to completion of the project.

The Contractor shall maintain existing survey monuments identified on the plans as well as those discovered during construction (not shown on the plans) in accordance with Section 2-9.1 of the Standard Specifications.

Although overhead utilities have not been shown on all of the project plans, the Contractor is responsible to protect and maintain poles and overhead utility facilities.

Existing surface utilities to remain are known to encroach into the construction area. The Contractor is advised to carefully evaluate the location of existing poles and water meters during bidding. These existing utility features may reduce productivity or limit the use of some construction equipment.

1002-2 MEASUREMENT AND PAYMENT

Payment for "Existing Utility Facility" shall be included in the prices bid for the various items of work involved and no additional payment will be made thereof.

1100 STREET

1101 MOBILIZATION/ DEMOBILIZATION
(Bid Item)

1101-1 SCOPE

Mobilization/Demobilization shall consist of preparatory work and operations, including, but not limited to, those necessary for the movement of personnel, equipment, supplies and incidentals to the project site; for the establishment of all offices, buildings and other facilities necessary for work on the project; and for all other work and operations which must be performed or costs incurred prior to beginning work on the various contract items on the project site. Following

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completion of all contract work, Mobilization/ Demobilization shall consist of the removal from the project site all that noted above.

1101-2 PAYMENT

The total value for this item shall not exceed 5% of the total bid not including Mobilization/Demobilization. Payments for mobilization will be made as follows:

- A. When the payment estimate of the amount earned, not including the amount earned for mobilization, is 5 percent or more of the original contract amount, 50 percent of the contract item price for mobilization or 2.5% of the original amount, whichever is the lesser, will be included in the estimate for payment.
- B. When the partial payment estimate of the amount earned, not including the amount earned for mobilization, is 10 percent or more of the original contract amount, the total amount earned for mobilization shall be 75 percent of the contract item price for mobilization or 3.75% of the original contract amount, whichever is the lesser, and that amount will be included in the estimate for payment.
- C. When the monthly partial payment estimate of the amount earned, not including the amount earned for mobilization, is 20 percent or more of the original contract amount, the total amount earned for mobilization shall be 85 percent of the contract item price for mobilization or 4.25% of the original contract amount, whichever is the lesser, and that amount will be included in the estimate for payment.
- D. When the monthly partial payment estimate of the amount earned, not including the amount earned for mobilization, is 50 percent or more of the original contract amount, the total amount earned for mobilization shall be 90 percent of the contract item price for mobilization or 4.5% of the original contract amount, whichever is the lesser, and that amount will be included in the estimate for payment.
- E. After acceptance of the contract, the amount, if any, of the contract item price for mobilization in excess of 5 percent of the original contract amount plus 10% of the item will be included for payment in the first estimate if the contractor has complied with all the legal requirements related to the scope of work as specified above.

1101 – 1104 NOT USED

1105 SUB GRADE PREPARATION
(Not a Bid Item)

1105-1 SCOPE

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Sub grade Preparation shall be performed in accordance with Section 301-1 in the Standard Specifications and the modifications described herein.

After excavation to the dimensions directed by the Engineer the existing sub-grade shall be compacted to 95% relative compaction under concrete improvements and 95% relative compaction under pavement repairs. Sub grade for sub base or base material shall not vary more than 0.05 foot from the specified grade and cross-section.

The following shall be added at the end of the first paragraph of Section 301-1.2 of the Standard Specifications: "Operation of construction equipment on prepared sub grade shall be kept to a minimum. Only equipment required for completion of the work shall be operated on the job site (e.g. motor graders, water trucks, steel drum compaction equipment, etc.)."

The first sentence of the second paragraph of Section 301-1.2 of the Standard Specifications shall be amended to read: "After rough grading has been completed, the roadbed shall be loosened to a depth of at least 12 inches unless directed by the Engineer to loosen the soil to a lesser depth."

The following shall be added to the second paragraph of Section 301-1.2 of the Standard Specifications after the second sentence: "All weeds and deleterious materials shall be removed from the loosened soil."

The following shall be added to the second paragraph of Section 301-1.3 of the Standard Specifications: "The term 'firm, hard and unyielding' shall mean that when the heaviest construction and hauling equipment and/or a fully-loaded 2,500-gallon water truck, whichever is heavier, drives over the sub grade, no visual movement or deformation shall occur either before or during the pavement construction."

The following shall be added at the beginning of the first paragraph of Section 301-1.4 of the Standard Specifications: "The soil shall be shaped to a neat and smooth surface. Where paving is to be placed adjacent to gutters, the sub grade shall be graded so that after the surfacing is placed, the top of the surfacing shall be 3/8 inch above the gutter lip."

1105-2

SOIL STERILIZATION

Soil sterilant shall be applied in all areas where cold joints are formed between asphalt; Portland cement concrete; or between asphalt and Portland cement concrete and where asphaltic concrete paving is to be placed directly on base or sub grade materials, including but not necessarily limited to the construction of curb; gutter; sidewalk; driveway; and street and alley paving.

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The base or sub grade shall be sterilized after completion of grading and compaction. The sterilant shall be Bare Spot Monobar Chlorate Granular by J. R. Simplot, or approved equal.

1105-3 **PAYMENT**

Payment for subgrade prep shall be included in the contract unit price for the item for which the subgrade is being prepared and not additional payment shall be made therefor.

1106-1 **UNCLASSIFIED IMPORTED FILL**

Attention is directed to Section 300-4, "Unclassified Fill" and 300-5.2, " Imported Borrow", of the Standard specifications and these Special Provisions.

The Soils Engineer may give a preliminary indication of the quality of the proposed import soils by testing samples take at the source. In general, proposed borrow soils shall be free from organic matter and any deleterious substances; and shall be non-expansive sandy soils. Additionally, they shall be equal to or better than site soils with a minimum 'R' Value of 32, as determined by Caltrans Test Method 301. However, final acceptance of import soils will be given only after the materials have been brought to the site in enough quantity to complete a compacted 18 inch lift.

Organic matter shall be removed from the surface upon which the fill, foundations, or pavement sections are to be placed. The surface shall then be plowed or scarified to a depth of at least eight (8) inches and until the surface is free from ruts, hummocks, or other uneven features which would tend to prevent uniform compaction by the equipment to be used. Native soil free from organic material and other deleterious material may be used as compacted fill; however, during grading operations the Geotechnical Engineer will re-examine the native soils for organic content.

The selected fill materials shall be placed in layers which, when completed shall not exceed six (6) inches in thickness. Layers shall be spread evenly and shall be thoroughly blade mixed during spreading. After each layer has been placed, thoroughly mixed so as to achieve a uniform moisture content, and spread evenly, it shall be thoroughly compacted to a relative compaction of not less than ninety-five (95) percent. The fill operation shall be continued in six (6) inch compacted layers, as specified above, until the fill has been brought to the finished slopes and graded as shown on the plan.

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Rocks larger than six(6) inches in diameter will not be permitted in the compacted fill without review as to location by the Soil Engineer.

Earth moving and working operations shall be controlled to prevent water from running into excavated areas. Excess water shall be promptly removed and the site kept dry. Fill material shall not be placed, spread, or rolled during unfavorable weather conditions. When the work is interrupted by heavy rain, fill operations shall not be resumed until field tests by the Soil Engineer indicates that the moisture content and density of the fill are as previously specified. When the moisture content of the fill material is not sufficient to achieve required compaction, water shall be added until the soils attain a moisture content so that thorough bonding is achieved during the compacting process. When the moisture content of the fill material is excessive, the fill material shall be aerated by blading or other satisfactory methods until the moisture content is reduced to an acceptable content to achieve proper compaction.

1106-2 UNCLASSIFIED IMPORTED FILL

Payment for Unclassified Fill shall be considered in the contract bid price bid per cubic yard for "Unclassified Imported Fill" and no additional compensation shall be allowed therefor.

1107 – 1109 NOT USED

1110 – 1120 NOT USED

1121 – 1129 NOT USED

1130 AGGREGATE BASE
(Not a Bid Item)

1130-1 SCOPE

Aggregate Base shall be placed in areas where unsuitable material has been excavated under AC pavement and concrete repair areas and where called for by the Plans and these Special Provisions.

1130-2 MATERIAL

Aggregate Base shall conform to the ¾" Class 2 Aggregate Base requirements of Section 26 of the Caltrans Standard Specifications or Crushed Miscellaneous Base per Section 200-2.4 of the Standard Specifications.

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1130-3 CONSTRUCTION

Aggregate base shall be installed in accordance with Section 301-2 "Untreated Base" of the Standard Specifications.

The Contractor shall use care when distributing, shaping, and compacting aggregate base to prevent damage and pumping of sub grade soils. Trucks and loaders may be operated only on previously placed base courses only.

1130-4 MEASUREMENT AND PAYMENT

Payment for Class 2 Aggregate Base, including full compensation for furnishing all labor, material, tools, and equipment necessary to complete the work including the all spreading & grading, shaping, placing, compacting or consolidating, or other work that is required under this subsection, shall be included in the unit price for the bid item for which the base is required and no additional payment shall be made therefor.

1131 - 1149 NOT USED

**1150 ASPHALT CONCRETE TYPE III (DGAC PG 64-10)
(Bid Item)**

1150-1 SCOPE

Asphalt concrete construction shall be performed in accordance with the Plans and Subsection 302-5 of the Standard Specifications and these Special Provisions.

The work consists of conform paving adjacent to new curb and gutter as shown on the Plans.

1150-2 MATERIALS

The class of aggregate grading shall be Type III (DGAC-B2 PG 64-10) for base courses, Type III (DGAC-C2 PG 64-10) for the surface course, and Type III (DGAC-D PG 64-10) for the leveling course per City Standard Plate 100.

The Contractor shall furnish to the Engineer, at least ten (10) working days prior to the start of work, a list of his sources of materials together with a Certification of Compliance, indicating that materials to be incorporated in the work fulfill the requirements of these Specifications and a job-mix-formula for the asphalt concrete. The Certification of Compliance shall be signed by the material supplier or his representative. It is the intent of these Specifications that materials to be

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incorporated in the work must meet the requirements of the Specifications after incorporation in the paved areas shown on the Plans. The Contractor shall be responsible for all costs associated with the required job-mix-formula.

The job-mix-formula shall indicate the percentage passing for each specified sieve size and the percent asphalt to be used for each asphalt concrete mixture to be incorporated on the project. The job-mix-formula, with allowable tolerance for a single test, shall be used for job control. In no event shall there be less than 2 percent passing the No. 200 sieve. The job-mix-formula shall include test results for stability and compacted unit weight for the designated oil content.

The Engineer shall have the right to obtain samples of all materials to be used in the work and to test such samples for the purpose of determining specifications compliance. The City reserves the right to obtain said samples at the point of delivery and/or at the point of manufacture. The City shall also have the right to inspect sources of materials to be used in the work to determine workmanlike procedures used for the materials supplied.

No prime coat or fog seal shall be required.

Aggregate for asphalt concrete shall conform to Section 203-6.3 of the SSPWC. The air void content shall be 4% (minimum) - 5% (maximum).

1150-3 LAYOUT

The Contractor shall layout and mark the locations of the edges of the paving passes of the surface course and stake finish grade elevations along all pavement edges (e.g. walls) where the finished surface is not controlled by header board or concrete surfaces. Pavement layouts and staking shall be reviewed and approved by the Engineer at least 24 hours prior to paving.

If the striping is to remain unchanged, the edges of the paving passes shall conform to existing lane edges.

In all cases where practical, each lane shall be paved in a single pass. In tapered transition areas, the shoulder areas shall be paved first, and then the through lane shall be hot lapped immediately after the shoulder paving.

For paving which incorporates new quarter points or grade breaks due to keycuts or other conditions, the Contractor shall provide equipment capable of adjusting to the new surface profile at the appropriate locations. The profile adjustments shall be within twelve inches of the actual quarter point or grade break.

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The Contractor shall take sufficient measurements during lay down to assure that the full design asphalt concrete layer depth is provided at each quarter point, grade break, or transition. Failure to provide the design depth at these areas will result in rejection of the work. Correction of this rejected work will include milling out the new asphalt concrete from the road edge to the gutter lip and repaving. The minimum length of the milled and corrected area shall be fifty feet.

1150-4 **DISTRIBUTION AND SPREADING**

In addition to the requirements of Subsection 302-5.5 of the Standard Specifications, the following additional provisions apply:

Asphalt concrete shall be placed with spreading equipment having fully automatic screed and grade sensing controls, which shall control the longitudinal grade of the screed. Automatic controls shall conform to and be operated in accordance with these provisions.

Unless otherwise approved by the Engineer, ski type devices, with a minimum length of 30 feet, shall be used to provide a reference for the grade sensor. Skis shall be constructed and installed in such a manner that a reference to the average elevation of the existing pavement, along with the length of the ski, is maintained at the sensor point. When placing in conformance with these provisions a joint matching shoe, of adequate size and type to properly sense the grade of the previously placed mat, may be used in the lieu of the 30-foot ski.

Automatic screed controls shall be installed in such a manner that the occasional manual adjustments necessary to maintain the attitude of the screed parallel to the underlying pavement are readily accomplished. Automatic screed controls shall be installed so that with little or no delay, use of the automatic controls can be discontinued and the screed controlled by manual methods.

Should the automatic screed controls fail to operate properly during the day's work, the Contractor may use manual control of the spreading equipment for the remainder of that day, provided the quality of the work conforms to the requirements of Subsection 302-5. The paving operations shall be temporarily discontinued and the Contractor shall make the necessary changes to the equipment, or furnish other equipment conforming to the requirements herein, before paving is resumed on another day.

If it is determined by the Engineer that the existing grade and cross slope is too irregular for the automatic controls to provide the quality of work required, the use of the automatic controls shall be discontinued and the spreading equipment adjusted by manual methods. Use of the automatic equipment shall be resumed when the Engineer has determined that it is again practical and so orders.

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For full depth asphalt concrete pavement, the base course, if greater than 4 inches in thickness, may be spread with a motor grader. If the specified asphalt concrete depth is 0.33', it shall be paved in two lifts. The leveling and surface course shall be placed with a paving machine as described in Subsection 302-5.5 of the Standard Specifications. The surface course shall not be placed until the full width of the travel way for at least 1,000 feet is ready for paving.

1150-5 **ROLLING**

In addition to the requirements of Subsection 302-5.6 of the Standard Specifications, the number of rollers required for each paving operation shall be such that all rolling for density shall be completed before the temperature of the asphalt concrete mixture drops below 260° F.

1150-6 **SAMPLING**

The Engineer may sample the asphalt concrete from the mat behind the paving machine, the delivery truck, windrow, or paving hopper. The Contractor shall facilitate the sampling process.

1150-7 **TACK COAT**

A Tack Coat of Thermoplastic Polymer Modified No Track Tack shall be applied to the areas to be surfaced in accordance with the following:

General:

This item shall consist of a Bituminous Surface Pavement Tack Coat composed of a blend of elastic polymer modified asphalts and thermoplastic resins. The material is applied at 325-425°F with a distributor truck at typical application rates of 0.08-0.15 gal/sy. The exact rate will be determined by surface conditions.

Materials:

Thermoplastic Polymer Modified No Track Tack

The Thermoplastic Polymer Modified No Track Tack shall be a blend of asphalt, elastic polymers and thermoplastic resins. The Thermoplastic Polymer Modified No Track Tack shall meet the following criteria.

Test	Method	Typical Properties	Specification
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Softening Point °F	D36	165	160-180
Penetration @ 77°F 100g, 5sec, Dmm	D-5	16	10 Minimum
Brookfield Viscosity @ 275 °F cPs	D4402	975	3000 Maximum
Brookfield Viscosity @ 350°F cPs	D4402	185	300 Maximum

General: Immediately prior to the application of the Thermoplastic Polymer Modified No Track Tack, the surface shall be cleaned in order to insure adequate adhesion of the seal to the pavement.

Weather Limitations: The Thermoplastic Polymer Modified No track Tack shall be applied only when the existing surface is dry and the atmospheric temperature is 50°F and rising. NO material shall be applied when rain is imminent.

Application: The Thermoplastic Polymer Modified High Performance Seal shall be heated slowly between 325-425°F. At no time shall the product be heated above 450°F. The product shall be applied through a distributor truck equipped with a heating unit. It shall be equipped with a full circulating spreader bar and pumping system capable of applying the TPHPS material within ± 0.05 gallons per square yard tolerance of the specified application rate and give a uniform covering of the surface to be treated. The distributor shall also include a tachometer, pressure gauge, and volume measuring device, and thermometer.

Application Rate: The application rate shall be between 0.08 to 0.15 gallons per square yard. The application rate shall be determined by the prevailing surface conditions and the Engineer. The contractor shall coordinate the tack spread rate 48 hours prior to construction to calculate the quantity required for the project.

The City Inspector shall approve all surfaces that will require tack coat to assure that they have been properly cleaned and prepared prior to the tack coat application.

Any tack material deposited on concrete surfaces not to be overlaid with asphalt concrete will be removed within five (5) working days or the City will cause the work to be done and any cost incurred shall be deducted from contract retention monies due.

1150-8

COMPACTION

The third paragraph of Section 302-5.6.2 of the Standard Specifications shall be deleted. The following requirements shall apply:

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Breakdown rolling shall commence when the asphalt concrete is placed. Rolling shall be accomplished with the drive wheel forward and with the advance and return passes in the same line.

The Contractor shall compact the asphalt concrete to an average density of 96.5 percent and a minimum density at any test location of 95.0% relative compaction. The compaction shall be computed for each lot, with a maximum lot size of 500 tons. Each street segment of less than 500 tons shall be its own unique lot.

Compaction shall be determined using a nuclear gauge in accordance with ASTM D 2950. A minimum of 10 test locations shall be taken for each 500-ton lot. Smaller lots shall be tested at the rate of one test per 50 tons with a minimum of three tests for any lot. If compaction fails by nuclear methods, then core density/nuclear gauge correlation and/or core densities shall be used to establish compaction.

When core density is used to determine compaction, cores that meet or exceed the minimum specified density of 95.0 percent and/lots that meet or exceed the 96.5 average compaction requirement shall be paid for by the owner. Failing cores (either individual or entire lots) shall be paid for by the Contractor. If the core density testing produces both passing and failing cores, the cost will be prorated between the owner and Contractor.

Compaction failing to meet the above criteria shall be subject to the following payment reductions and the payment shall apply to each 500-ton lot:

<u>Compaction Range</u>	<u>Payment Percentage</u>
96.5% and above	100%
95.5% to 96.49%	95%
94.5% to 95.49%	90%
93.5% to 94.49%	80%
93.49% and below	Remove & Replace

The Contractor shall have hand-compaction equipment immediately available for compacting all areas inaccessible to rollers. Hand-compaction shall be performed concurrently with breakdown rolling. If for any reason hand-compaction falls behind breakdown rolling, further placement of asphalt concrete shall be suspended until hand-compaction is caught up. Hand-compaction includes vibraplates and hand tampers. Hand torches shall be available for rework of areas that have cooled.

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After compaction, the surface texture of all handwork areas shall match the surface texture of the machine placed mat. Any course or segregated areas shall be corrected immediately upon discovery. Failure to immediately address these areas shall cause suspension of asphalt concrete placement until the areas are satisfactorily addressed, unless otherwise allowed by the Engineer.

1150-9 NOT USED

1150-10 MEASUREMENT AND PAYMENT

Asphalt concrete, complete and in place, shall be paid per Bid Schedule of Work and Prices, "Asphalt Concrete, Type III (DGAC-B2/C2 PG 64-10) item at the Contract Unit Price per ton (TN) as shown in the bid.

Payment shall be considered full compensation for furnishing all labor, material, tools, and equipment necessary to complete the work including removal of tree roots under pavement, remove & repair of failed areas, application of tack coat, and backfill and compaction.

1151 – 1173 NOT USED

1174 CONCRETE IMPROVEMENTS
(Bid Item)

1174-1 GENERAL

New and existing concrete facilities, including curb, curb and gutter, sidewalk, curb ramps, constructed at the locations indicated on the Plans or as directed by the Engineer. At locations where the existing curb and/or gutter do not meet the City Standards, the curb and/or gutter shall be constructed to match the existing height and gutter width. The existing concrete shall be saw cut full depth prior to excavation. In locations where the curb and gutter were cast monolithically with the sidewalk, the saw cut shall extend to the full depth required to assure complete separation of the curb from the sidewalk. Any concrete broken due to the Contractor's failure to comply with these requirements shall be removed and replaced at the Contractor's expense.

1174-2 EXCAVATION

The existing concrete to be replaced shall be removed and disposed of by the Contractor in accordance with the contract documents. The existing sub grade shall be compacted to 95% relative compaction (90% under sidewalk repairs) and trimmed to the dimensions shown on the Plans. Where applicable, aggregate base shall be placed and compacted to 95% relative compaction (90% under sidewalk

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repairs). All work shall comply with Section 300 of the Standard Specifications. Soil sterilization shall be performed in accordance with Section 1105-2 of these Special Provisions.

Where soft or unstable soils are encountered under portions of concrete to be repaired, they shall be removed to the dimensions directed by the Engineer and the void shall be backfilled with Class 2 Aggregate Base and/or pulverized AC and compacted to 95% relative compaction (90% under sidewalk repairs) per Section 1120 Unclassified Excavation.

1174-3 MATERIALS

Concrete shall conform to Section 201 of the Standard Specifications and shall be per Table 201-1.1.2(A) unless otherwise shown on the plans.

1174-4 CONSTRUCTION

Construction shall conform to Section 303 of the Standard Specifications. The line and grade of the replaced facilities shall conform to the existing facilities. In most instances, this will consist of a straight line between the existing facilities.

The Contractor shall prepare the project for marking of concrete removals by arranging a job site meeting with the project designer and/or their representative, the inspector and the Contractor's superintendent. The purpose of the meeting is to mark and measure all of the concrete and pavement removal areas as well as identify locations for PCC grinds on each street. The amount of street to be marked and measured on each day shall be approved in advance by the City. The process shall be carried on continuously after initiation until all of the streets are marked for concrete removals and PCC grinds and measured for payment.

The new concrete facilities shall be placed as shown on the Plans or as marked by the Engineer. Work shall conform to the details indicated on the Plans. The Contractor shall water test all repaired curbs and gutters, cross gutters and other repair drainage facilities in the presence of the City's Inspector.

Contractor shall protect work until the concrete has cured sufficiently to prevent damage or vandalism (graffiti inscriptions) to the finished work. All damage and vandalized concrete shall be removed and replaced to the next joint or scoring beyond damaged or broken sections at the Contractor's expense.

Where new and existing concrete facilities as defined in Subsection 1174-1 are to be installed or removed and replaced adjacent to AC pavement that is to remain in place, the asphalt concrete shall be removed at least 24 inches away from the concrete. After the concrete is placed and cured, the roadway sub grade shall be

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compacted to 95% relative compaction and the void shall be filled with asphalt concrete in lifts not to exceed 3 inches. The minimum top lift shall be 2 inches thick, or as directed by the Project Engineer.

Control Weakened Plane Joints shall be placed as follows:

10' maximum for curb; curb and gutter; sidewalks, cross gutter, spandrels, bus pads, and other concrete facilities.

Scoring Lines shall be placed as follows:

Unless otherwise detailed on the drawings, sidewalk scoring lines shall be placed a maximum of 5' o.c. each way or to match the existing sidewalk pattern.

Expansion Joints shall be placed as follows:

At a maximum of 60' increments, at curb returns (including curb, gutter and sidewalk), and at each side of commercial driveways and alley approaches. Expansion joints shall be constructed with ½' thick expansion joint material.

For concrete to be removed but not replaced, the void left shall be backfilled with native material.

After the concrete has cured a minimum of 3 calendar days and forms have been removed from the new curb and gutter or sidewalk, the void between the new concrete and the existing parkway shall be filled with native material and the entire parkway left in a clean and orderly condition.

1174-5 **SCHEDULING OF IMPROVEMENTS**

Not more than 500 lf of curb & gutter and/or 1500 sq. ft. of sidewalk/driveway shall remain unpaved or back filled with sand slurry at any time. All areas shall be repaved or sand slurried between 3 and 8 working days after completion of the concrete work.

1174-6 **MEASUREMENT AND PAYMENT**

Payment for the various types of concrete improvement work shall be paid for on a unit price basis as enumerated in the Bid Schedule of Work and Prices.

The unit cost of each item shall include all costs associated with the work including, but not limited to, saw cutting; excavating; disposal of excavated

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materials; sub grade preparation, crushed aggregate base as called for in the Standard Plans; furnishing and installing reinforcing steel or dowels; forming, placing and finishing concrete; patching of the adjacent asphalt concrete and cleanup as specified in these Special Provisions.

1175 – 1180 NOT USED

1192 MISCELLANEOUS WORK AND EXISTING FACILITIES
(Bid Item)

1192-1 SCOPE OF WORK

The work under this section shall consist of removal, disposal, coordination, relocation, salvaging, reconstruction, protection of existing facilities which interfere with, or are within, a close proximity of the proposed construction of the bus stop improvements. All such work shall be accomplished in accordance with the applicable provisions of the Standard Specifications and these Special Provisions.

1192-2 WORK TO BE ACCOMPLISHED

The work under this section includes, but is not limited to, the following:

- A. Relocation of bus stop bench and trash receptacle.
- B. Furnishing and installing metal handing railing per APWA Standard Plan 606-3.
- C. Protect in-place all utilities that are in close proximity, especially gas, telephone lines, cable TV, including sewer lateral and water service lines. The Contractor shall bear the entire cost of repairing or replacing any utilities damaged during the progression of the work. The lump sum bid price for this item shall include the compensation for all such required work and its execution shall not be viewed as grounds for extra work.
- D. Protect all private utility company's facilities and other structures.

1192-3 PAYMENT

Measurement and payment for performing the work under this section shall be made at the applicable Contract Unit Price as indicated on the Bid Schedule. The above contract price and payment shall include full compensation for furnishing all labor, materials, tools, equipment, hauling, disposal fees, transportation and

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incidentals for doing all the work involved as specified in these Special Provisions.

1500 TRAFFIC

**1505 TRAFFIC CONTROL AND PUBLIC CONVENIENCE AND SAFETY
(Bid Item)**

1505-1 SCOPE

The Contractor shall provide, for the protection of the public, all necessary barricades, traffic cones, warning signs, flagmen, lights, and other safety devices in accordance with Section 12-3 of the State Standard Specifications and the current requirements set forth in the "California Manual of Traffic Control Devices for construction and Maintenance Work Zones" 2003 edition, published by the Department of Transportation, State of California.

Contractor shall also provide traffic control for the safety of survey crew working on this project.

Additionally, the Contractor shall install temporary railing (type K) between any lanes carrying public traffic and any excavation, obstacle, or storage area when the following conditions exist:

- 1- Excavations: any excavation the near edge of which is 12 feet or less from the edge of the lane, except:**
 - a- Excavations covered with steel sheet or concrete covers of adequate thickness to prevent accidental entry by traffic or the public.
 - b- Excavations less than one foot deep.
 - c- Trenches less than one foot wide for irrigation pipe or electrical conduit or excavations less than one foot in diameter.
 - d- Excavations parallel to the lane for the purpose of pavement widening or reconstruction, and are less than one foot deep.
 - e- Excavations in side slopes, where the slope is flatter than 4:1.
 - f- Excavations protected by existing barrier or railing.

2- Temporarily unprotected permanent obstacles.

Whenever the work includes the installation of a fixed obstacle together with a protective system, such as a sign structure together with a protective railing, and the contractor elects to install the obstacle prior to installing the protective system; or whenever the Contractor, for his convenience and with permission of the Engineer, removes a portion of an

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existing protective railing at an obstacle and does not replace such railing complete in place during the same day.

3- Storage Areas:

Whenever material or equipment is stored within 12 feet of the lane and such storage is not otherwise prohibited by the specifications.

Except for installing, maintaining and removing traffic control devices, whenever work is performed or equipment is operated in the following work areas the Contractor shall close the adjacent traffic lane unless otherwise provided in the specifications.

Approach speed of public traffic (Posted Limit Miles Per Hour)	Work Areas
Over 45	Within 6 feet of the traffic lane but not on a traffic lane.
35 to 45	Within 3 feet of a traffic lane but not on a traffic lane

When traffic cones or delineators are used to delineate a temporary edge of traffic lane, the line of cones or delineators shall be considered to be the edge of traffic lane, however, the contractor shall not reduce the width of an existing lane to less than 10 feet without written approval from the Engineer. The lane closure provisions of this section shall not apply if the work area is protected by permanent or temporary railing or barrier.

When work is not in progress on a trench or other excavation that required a lane closure, the traffic cones, or portable delineators used for the lane closure shall be placed off of and adjacent to the edge of the traveled way. The spacing of the cones or delineators shall not be more than the spacing used for the lane closure.

The Contractor shall furnish the Oxnard Police Duty Officer with the written names and phone numbers of personnel to be contacted after hours for hazardous conditions to traffic that may require additional protective measures. Failure to respond to reasonable request for additional nighttime protection to traffic will result in the agency causing the work to be performed by others and costs withheld from moneys due. All traffic control devices shall meet the standards and be placed in accordance with the California State Manual of Traffic Controls for Construction and Maintenance Work Zones.

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Traffic control devices not placed in accordance with approved plans shall be cause to stop construction by a City Inspector. All warning devices used during hours of darkness shall be reflectorized. All damaged City owned traffic control devices within the vicinity shall be replaced in kind or better at the Contractor's expense.

1505-1.1 SOUND CONTROL REQUIREMENT

Sound control shall conform to the provisions in Section 7-1.011, "Sound Control Requirement" of the State Standard Specifications and these Special Provisions.

The noise level from Contractor's operations, between the hours of 9:00 p.m. and 6:00 am, shall not exceed 86 dbA at a distance of 50 feet. This requirement in no way relieves the Contractor from responsibility for complying with local ordinances regulating noise level.

Said noise level requirement shall apply to all equipment on the job or related to the job, including but not limited to trucks, transit mixers or transient equipment that may or may not be owned by the Contractor. The use of loud sound signals shall be avoided in favor of light warnings except those required by safety laws for the protection of personnel.

Full compensation for conforming to the requirements of this Section shall be considered as included in the prices paid for the various contract items of work involved and no additional compensation will be allowed therefore.

1505-2 WORK TO BE ACCOMPLISHED

The Contractor shall maintain the following requirements:

1. Contractor shall submit detour plans for approval by the City Traffic Engineer one week prior to the pre-construction meeting. Detour plan must be approved by City prior to beginning construction. Approved and stamped Traffic Control Plans are required prior to issuance of an Encroachment Permit.
2. Maintain min. of one lane in each direction at all times. Maintain access to all existing business at all times.
3. Detour plans must conform to the Standard Specifications of the State of California; Department of Transportation dated May 2006, and to the Manual of Traffic Controls published by the Department.

**CITY OF OXNARD
SPECIFICATION NUMBER DS15-43
SPECIAL PROVISIONS**

4. Working hours shall be from 8:30 AM to 3:30 PM within traffic lane and 7:00 AM to 4:00 PM outside the traffic lane. No interference with traffic at all other times.
5. No lane closure beyond the working areas.

Traffic control devices not placed in accordance with approved plans shall be cause to stop construction by a City Inspector. All warning devices used during hours of darkness shall be reflectorized. All damaged City owned traffic control devices shall be replaced in kind or better at the Contractor's expense.

1505-3 MEASUREMENT AND PAYMENT

Payment for traffic control, which includes construction signing and traffic maintenance, shall be made at the lump sum price per Bid Schedule of Work and Prices, "Traffic Control and Public Convenience and Safety". Such payment shall be considered full compensation for furnishing all materials, labor, equipment, and all incidentals necessary to complete the work in accordance with the Standard Specifications and these Special Provisions.

1530 TRAFFIC CONTROL SIGNS

1530-1 SCOPE

The work shall consist of removing, furnishing, and installing various signs as shown on the plans and in accordance with these special provisions.

1530-2 MATERIALS

New installed traffic control signs shall be per the most recent edition of the California Uniform Traffic Control Device Millennium edition and the City of Oxnard Standard Plans Plate 203 - 206.

The materials, hardware and method of pole and sign installation and mounting shall conform to City Standard Plates 203, 204, 205 and 206.

Signs shall be supplied by Zumar, 9719 Santa Fe Springs Rd., Santa Fe Springs, CA, Phone 800-654-7446.

Removed signs shall be brought to the City Yard at 1060 Pacific Ave., Building #4.

1530-3 GENERAL

CITY OF OXNARD
SPECIFICATION NUMBER DS15-43
SPECIAL PROVISIONS

If the bottom of Traffic Control Sign is less than 7ft from the finished surface, existing pole shall be replaced with new post per City Standard Plate 203 and 204. If the pole or post is not plumb, it shall be replaced.

Removing sign poles and installing sign posts shall consist of providing the designated sign, post, and accessories; disposal of the existing poles; excavation of the required hole for embedment of the sign post; placement of the concrete footing; and finishing of the surface with concrete or restoration of the landscaping where applicable.

1530-4 PAYMENT

The work shall be paid for on a unit price basis for each sign removal or installation. If an old sign is to be removed and a new sign placed, the unit price for each item shall apply. The unit price shall include all costs associated with the work.

REQUEST FOR BUDGET APPROPRIATION

Department: Public Works
 Project/Program _____
 Manager: Daniel Rydberg

Date: July 18, 2017
 Phone: 385-8281

Reason for Appropriation:

Allocate Transportation Development Act Article 4-99400c funds to Victoria Medians project Specification No. DS15-43 to relocate a Gold Coast Transit District bus stop on Victoria Avenue south of Gonzales Road.

Accounts and Descriptions**AMOUNT**

Fund: **213 - TDA/LTF4-CIP FUND-99400c**

Expenditures/Transfers Out

Project #143102 - Victoria Fr 5th to Gonzales

213-3125-826.86-05 Improvements Not Bldg-Major Repair 64,595

Sub-total Expenditures 64,595

Net Change to Fund Balance (64,595)

Net Appropriation Change 64,595

Approvals

Department Director

WM
 Daniel Rydberg

Chief Financial Officer

James Throop

City Manager

Greg Nyhoff



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 8

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

A handwritten signature in blue ink, appearing to read "Greg Nyhoff".

FROM: Daniel Rydberg
Public Works Director

A handwritten signature in black ink, appearing to read "Daniel Rydberg".

SUBJECT: Approve Plans and Specifications for Recycled Water Pipeline Phase II Project PW17-42

CONTACT: Daniel Rydberg, Public Works Director
Daniel.Rydberg@oxnard.org, 385-8055

RECOMMENDATION:

That City Council approves project plans and specifications and authorizes staff to solicit bids for the Recycled Water Pipeline Phase II Project PW17-42.

BACKGROUND

The next section of the Groundwater Recovery Enhancement and Treatment (GREAT) program's recycled water pipeline will run along Hueneme Road from the end of the first phase of the pipeline at Olds Road and terminate at Wood Road. The length of this portion of high density polyethylene (HDPE) pipe is three miles. The pipeline outside diameter is 36 inches, and the inside diameter is approximately 30 inches.

The purpose of the Phase II pipeline is to bring recycled water to the large agricultural customers on the east side of the Oxnard Plain. The City is presently using a pipeline owned by Calleguas Municipal Water District (Calleguas). Calleguas will be using its pipeline for its intended use as a brine discharge line in the near future, and the City will no longer have access to it by the end of next year.

Many agricultural customers along Hueneme Road have agreed to allow the City to install the

Approve Plans and Specs for Recycled Water Pipeline Phase II Project PW17-42

July 25, 2017

Page 2

Phase II Pipeline within their property. Installing the pipeline within private property is a substantial cost savings as opposed to constructing the pipeline within Ventura County's roadway. Traffic control for the project will be kept to a minimum by installing the pipeline outside the roadway. Easements for the pipeline will be recorded for the portions of the pipeline within private property. In the areas where the customers will not allow the pipeline to install the pipeline within their property, the pipeline will be built in the County of Ventura's right of way. County staff has indicated that the area of the proposed pipeline project is outside of the coastal zone and will not need a Coastal Commission permit.

It is anticipated that work will be completed by Spring of 2019. The bulk of the construction will take place Monday through Friday between 7:00 a.m. and 6:00 p.m. There will also be some weekend, evening and night work, which will allow construction work to be expedited, minimizing the duration of traffic impacts.

STRATEGIC PRIORITIES

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to establish, preserve and improve our infrastructure and natural resources through effective planning, prioritization, and efficient use of available funding. This item supports the following goals and objectives:

Goal 4. Ensure proper construction and maintenance of infrastructure to provide maximum benefit with lowest life cycle cost following CIP plans.

Objective 4a. Implement CIP plans.

FINANCIAL IMPACT

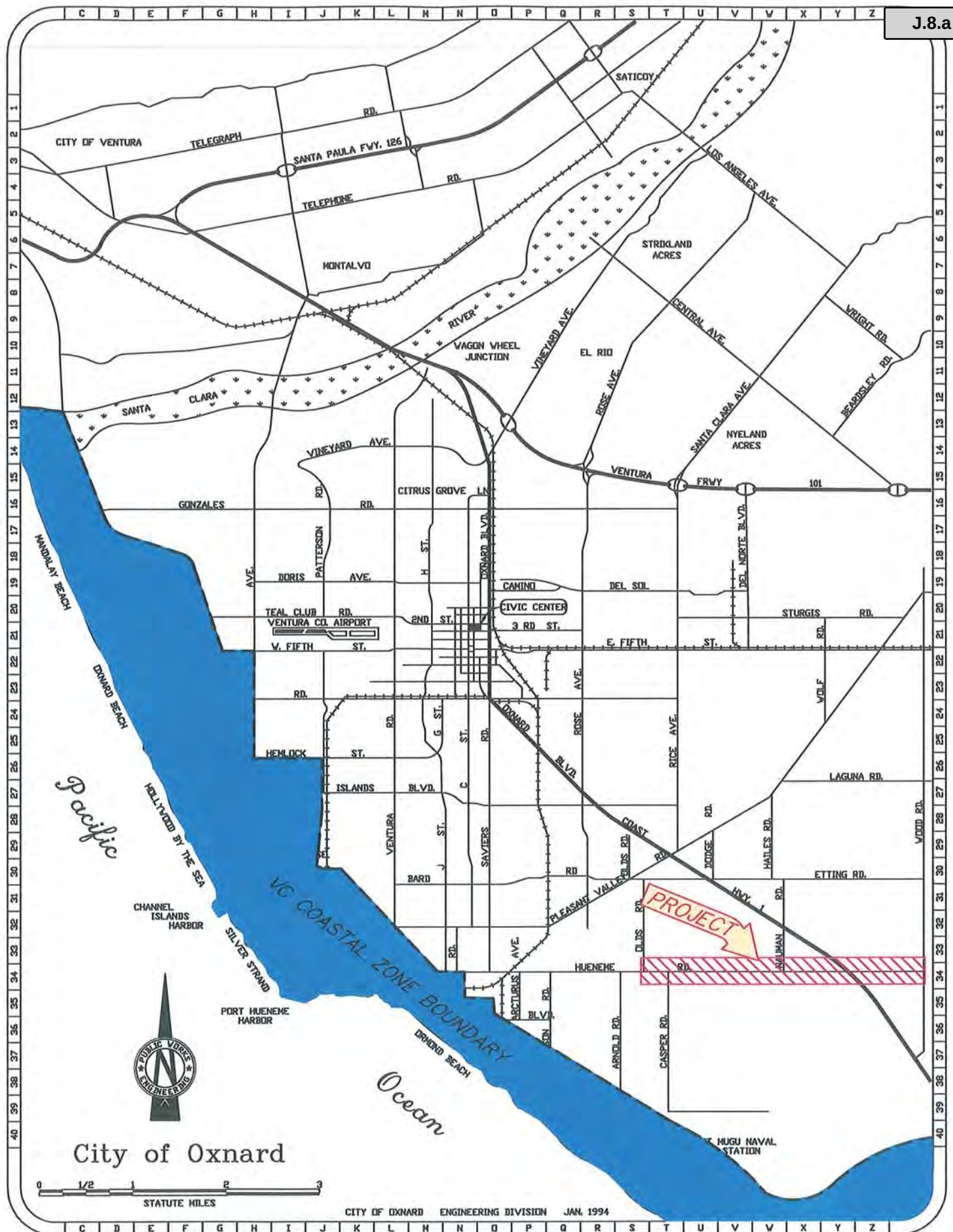
This project will be funded by Resource Development Fee fund 603. After the City receives and evaluates the bids, staff will return to the City Council to recommend funding and awarding the contract for the Project to the lowest bidder.

Plans and specifications for Recycled Water Pipeline Phase II Project PW17-42 will be available for review at the City of Oxnard Purchasing Division, 300 West Third Street, Suite 202, Oxnard, CA 93030, after 8:00 a.m. on the Thursday prior to the City Council Meeting.

ATTACHMENTS:

Attachment A: Project Site Olds Road to Wood Road and showing VC Coastal Zone Boundary

Attachment B: Hueneme Recycled Water Pipeline







**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 9

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

A handwritten signature in blue ink, appearing to read "Greg Nyhoff".

FROM: Daniel Rydberg
Public Works Director

A handwritten signature in black ink, appearing to read "Daniel Rydberg".

SUBJECT: Fourth Amendment to Agreement with Genuine Parts Company

CONTACT: Daniel Rydberg, Public Works Director
Daniel.Rydberg@oxnard.org, 385-8055

RECOMMENDATION:

That City Council approve and authorize the Mayor to execute the Fourth Amendment to the Agreement (6212-13-CM) with Genuine Parts Company dba NAPA Auto Parts for \$115,000, for a total contract amount of \$8,115,000, for a three-month period for vendor to provide on-site repair parts and tires to City until staff finalizes a new agreement for this service.

BACKGROUND

The Fleet Services Division of the Public Works Department maintains and repairs the City's vehicle and equipment fleet. As Fleet Services does not have a City-owned parts store or dedicated parts staff, this essential service has been provided, since June 1, 2007, via contract through an on-site store located at 1060 Pacific Avenue, Oxnard.

Currently, Genuine Parts Company operates a NAPA Integrated Business Solutions (IBS) store located in the City of Oxnard's Corporate Yard where the City's Fleet Services Division is located. The City benefits from the competitive parts pricing available to NAPA because of its large market presence. NAPA has over 400,000 part numbers in its extensive parts catalog available for viewing by Fleet Services personnel and, if available in the United States, can be shipped to Fleet Services through the NAPA parts distribution network in two (2) business days.

Fourth Amendment to Agreement with Genuine Parts Company

July 25, 2017

Page 2

Since July 1, 2016, Fleet Services has placed 6,812 individual parts requests with 90 percent of requested parts delivered within 24 hours.

Since Genuine Parts Company has been the City's vendor, this contract has been amended three times. Thus, on April 3, 2017, staff sent out a Request for Proposals (RFP) for an On-Site Fleet Parts Program to known parts vendors and published the RFP on the City's website and newspapers *Vida* and the *Ventura County Star*. Four vendors responded by the April 24, 2017, deadline. Staff will go before City Council to request agreement approval once negotiations with the vendor of choice have been completed.

This Fourth Amendment to the Agreement with Genuine Parts Company is being requested to allow staff sufficient time to determine the new vendor and process the new agreement. The Fourth Amendment extends the agreement another three months, from July 1, 2017, until September 30, 2017, for \$115,000. The total value of Genuine Parts Company's original agreement plus all amendments is \$8,115,000. This agreement will be backdated to accommodate when the original agreement ended on July 1, 2017.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

As an internal service fund, Fleet Services charges customer departments for services and supplies purchased on their behalf. Services provided will be based on funding available in respective departments' FY 2017/18 operating budgets.

ATTACHMENTS:

Fourth Amendment to Agreement with GPC, 06.28.17

Agreement No. 6212-13-CM**FOURTH AMENDMENT TO AGREEMENT FOR ON-SITE CONSULTING SERVICES**

This Fourth Amendment ("Fourth Amendment") to the Agreement for On-Site Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 18th day of July, 2017, by and between the City of Oxnard, a municipal corporation ("City"), and Genuine Parts Company dba NAPA Auto Parts ("Contractor"). This Fourth Amendment amends the Agreement entered into on July 1, 2013, by City and Contractor. The Agreement previously has been amended by a First Amendment on September 1, 2013, by a Second Amendment on November 1, 2013, and by a Third Amendment on July 20, 2016. Value of this Fourth Amendment is \$115,000. Value of original agreement plus amendments is \$8,115,000 for period July 1, 2013-September 30, 2017.

City and Contractor agree as follows:

1. In Section 12 of the Agreement, the date "June 30, 2017" is deleted and replaced with the date "September 30, 2017."
2. As so amended, the Agreement remains in full force and effect.

[Signatures on next page]

Agreement No. 6212-13-CM

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date first written above.

CITY OF OXNARD

☐ Tim Flynn, Mayor (if agreement is \$250,000.01 or more) _____ Date _____

ATTEST:

Michelle Ascencion, City Clerk (if agreement is \$250,000.01 or more) _____ Date _____

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney (required for any agreement amount) _____ Date _____

APPROVED AS TO CONTENT:

Joseph Rodriguez, Project Manager (required for any agreement amount) _____ Date _____

Dan Rydberg, Department Head (if agreement is \$25,000.01 or more) _____ Date _____

APPROVED AS TO AMOUNT:

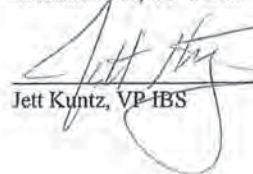
Greg Nyhoff, City Manager (if agreement is \$250,000.01 or more) _____ Date _____

APPROVED AS TO INSURANCE:

Mike More, Risk Manager (required for any agreement amount) _____ Date _____

GENUINE PART COMPANY,
CONTRACTOR

 6/20/17
Thomas Skov, VP Western Division _____ Date _____

 6-23-17
Jett Kuntz, VP-IBS _____ Date _____

The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC; or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

PLEASE DO NOT
REMOVE THIS BOX

FOURTH AMENDMENT TO AGREEMENT FOR ON-SITE CONSULTING SERVICES



CERTIFICATE OF LIABILITY INSURANCE

 DATE(MM/DD/YYYY)
01/06/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services South, Inc. Atlanta GA Office 3565 Piedmont Rd NE, Bldg 1, #700 Atlanta GA 30305 USA		CONTACT NAME: PHONE (A/C. No. Ext): 866-283-7122 FAX (A/C. No.): 800-363-0105 E-MAIL ADDRESS:															
INSURED GENUINE PARTS CO & SUBSIDIARIES - NAPA, Motion, Balkamp, Altrom, EIS Rayloc, S P Richards Co., Supply Source Enterprises, General Tool & Supply et al 2999 Wildwood Parkway Atlanta GA 30339 USA		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Old Republic Insurance Company</td> <td>24147</td> </tr> <tr> <td>INSURER B: ACE Property & Casualty Insurance Co.</td> <td>20699</td> </tr> <tr> <td>INSURER C: Safety National Casualty Corp</td> <td>15105</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Old Republic Insurance Company	24147	INSURER B: ACE Property & Casualty Insurance Co.	20699	INSURER C: Safety National Casualty Corp	15105	INSURER D:		INSURER E:		INSURER F:	
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INSURER F:																	

COVERAGES
CERTIFICATE NUMBER: 570065200899

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC ☐ OTHER:			MWZY308211	09/01/2016	09/01/2017	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			MWTB 308160	09/01/2016	09/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$100,000			X00G27888719002	09/01/2016	09/01/2017	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	LDS4049768 AOS SP4056230 Excess - OH SIR applies per policy terms & conditions	01/01/2017	01/01/2018	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Agreement No. 6212-13-CM. City of Oxnard, its City Council, officers, employees and volunteers are included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policies. Insured is Self-Insured for physical damage coverage. General Liability and Automobile Liability policies evidenced herein are Primary and Non-Contributory to other insurance available to an Additional Insured, but only in accordance with the policy's provisions. A Waiver of Subrogation is granted in favor of City of Oxnard, its City Council, officers, employees and volunteers in accordance with the policy provisions of the General Liability, Automobile Liability and Workers' Compensation policies.

CERTIFICATE HOLDER
CANCELLATION

City of Oxnard Attn: Risk Manager 300 West Third Street, Suite 302 Oxnard CA 93030-5729 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

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ACORD 25 (2016/03)

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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 26 04 13**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE**Name Of Additional Insured Person(s) Or Organization(s):**

The City of Oxnard, its City Council, officers, employees and volunteers.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

POLICY NUMBER:

COMMERCIAL AUTO
CA 20 48 10 13**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****DESIGNATED INSURED FOR
COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
 BUSINESS AUTO COVERAGE FORM
 MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured:

Endorsement Effective Date:

SCHEDULE**Name Of Person(s) Or Organization(s):**

The City of Oxnard, its City Council, officers, employees and volunteers

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** – Covered Autos Coverages of the Auto Dealers Coverage Form.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT—CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 0 % of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

Person or Organization

Job Description

Where a waiver of our right to recover from others is required by written contract, such additional entities shall be considered automatically scheduled by the Company.

Individually scheduled waivers shall not be construed to override nor negate this blanket waiver.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 01/01/2015

Policy No. LDS4049768

Endorsement No.

Insured GENUINE PARTS COMPANY

Premium \$ Included

Insurance Company Safety National Casualty Corporation

Countersigned By _____

HTE File Edit View Communication Actions Window Help

OL110I01 CITY OF OXNARD 6/22/17
License Master Inquiry 10:40:32

Business control nbr . . : 90167
 License number : 18 00090177
 Pin number : 1077
Business name & address
 NAPA AUTO PARTS
 1060 PACIFIC AVE
 OXNARD CA 93030
 Classification : 6002-31 AUTO SUPPLY STORE
 Exemption applied :
 License status, date . . : ACTIVE 5/12/17
 Appl. issue date : 5/10/17 5/22/17
 Expiration, valid thru . . : 5/31/18 5/31/18
 Date renewal printed . . :
 Date printed, reprinted . : 5/22/17
 Prior license : 17 00090177
 Municipal code reference :
 Press Enter to continue.
 F3=Exit F7=Miscellaneous information
 F8=Business inquiry F9=Additional requirements F24=More keys

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1902 - Session successfully started TOSHIBA BW on Toshiba bw

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 10

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

FROM: Daniel Rydberg
Public Works Director

SUBJECT: Approve Plans and Specifications for ASR Pipeline Phase I PW 17-28

CONTACT: Daniel Rydberg, Public Works Director
Daniel.Rydberg@oxnard.org, 385-8055

RECOMMENDATION:

That City Council adopts plans and specifications and authorizes staff to solicit bids for the ASR Pipeline Phase 1 on Fifth Street from Ventura Road to the Well Site.

BACKGROUND:

The ASR Pipeline project is a critical part of the Groundwater Recovery Enhancement and Treatment (GREAT) Program. The work includes construction of a recycled water pipeline from the existing backbone system pipeline in Ventura Road to the aquifer storage and recovery (ASR) Well site at Campus Park. The pipeline will be 1,750 linear feet of 22-inch high density polyethylene (HDPE) pipe which will be placed within the 5th Street right-of-way from Ventura Road to the ASR Well at Campus Park.

The ASR Well at Campus Park Project is currently under construction. The next phase requires recycled water for injection, testing, reporting and approval by the Regional Water Quality Control Board and the State Division of Drinking Water. The testing, data collection, reporting will take an estimated 9 to 12 months and cannot be started until this pipeline is installed.

Once regulatory approval is obtained, the next pipeline project from the ASR Well to Blending Station 1 can be completed. The ASR System will become operational when it is connected to

Approve Plans and Specifications for ASR Pipeline Phase I PW 17-28

July 25, 2017

Page 2

Blending Station 1 and can provide storage of recycled water during periods of low demand, recovery during high demand and indirect potable reuse (IPR).

It is anticipated the construction will be completed by January of 2018.

STRATEGIC PRIORITIES:

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to establish, preserve and improve our infrastructure and natural resources through effective planning, prioritization and efficient use of funding. This item supports the following goals and objectives:

Goal 4. Ensure proper construction and maintenance of infrastructure to provide maximum benefit with lowest life cycle cost following CIP plans.

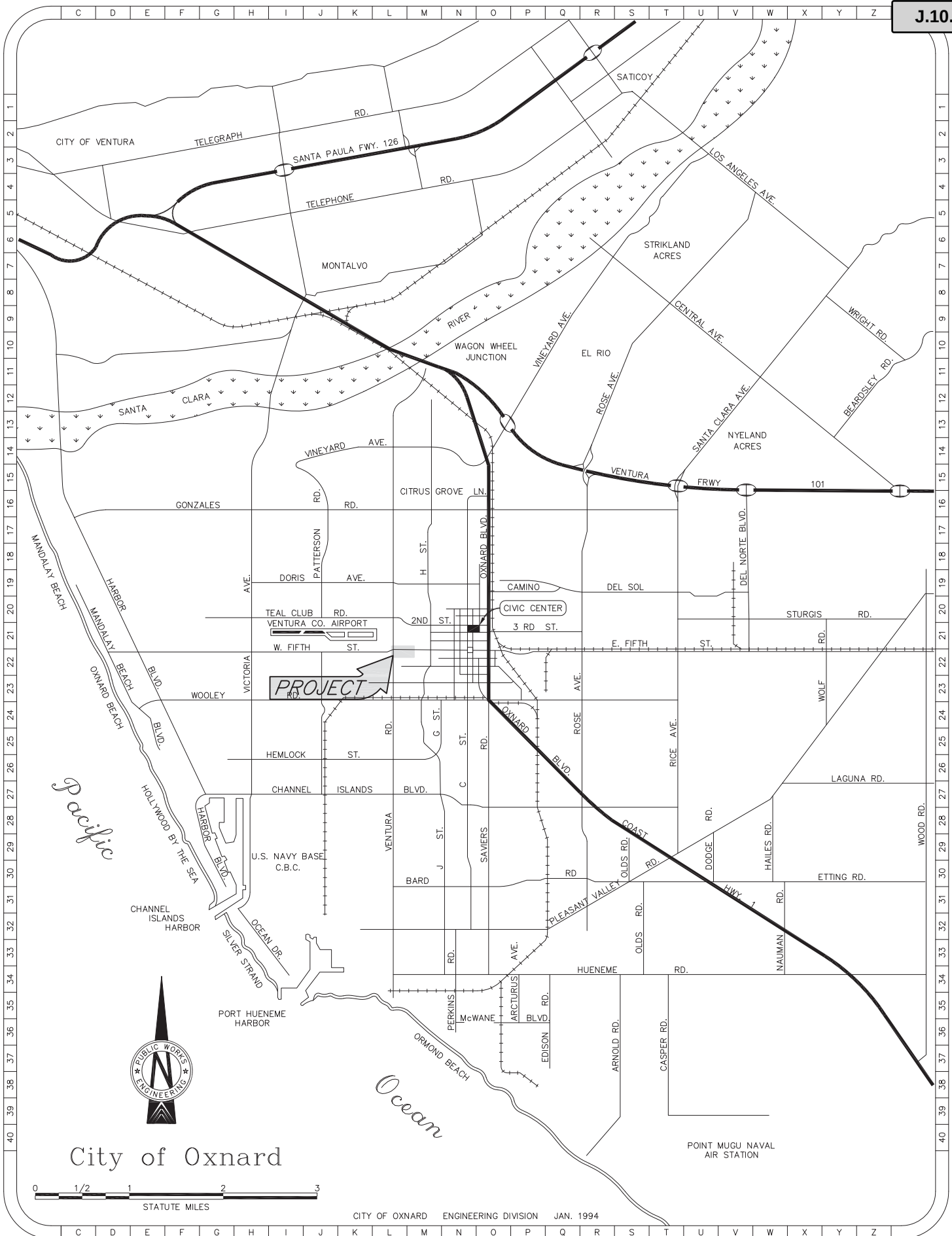
Objective 4a. Implement CIP plans.

FINANCIAL IMPACT:

After the City receives and evaluates bids for the ASR Pipeline Project, staff will return to City Council to recommend the award of a contract to the lowest bidder and appropriate funds for the from the Resource Development Fee Fund 603. After this expenditure, the fund balance of the Fund 603 will be \$14.4 million.

ATTACHMENTS:

Attachment 1 - ASR Pipeline Ph I Location Map



LOCATION MAP

FIFTH STREET RW PIPELINE FROM VENTURA RD TO CAMPUS PARK

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 11

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

FROM: Daniel Rydberg
Public Works Director

SUBJECT: Award Contract for Windrow Dog Park Riverpark Community Facilities District
No.5 GS 15-15

CONTACT: Daniel Rydberg, Public Works Director
Daniel.Rydberg@oxnard.org, 385-8055

RECOMMENDATION:

That City Council:

1. Award and authorize the Mayor to execute Agreement A-7995 to the lowest bidder, C.S. Legacy Construction, in the amount of \$320,181 for the Windrow Dog Park River Park Community Facilities District No. 5 GS 15-15.
2. Approve an additional \$32,000 for this project for engineering, inspection, survey, and project management.
3. Approve just under a ten percent (\$32,000) contingency for this project.
4. Approve a budget appropriation in the amount of \$221,920 for the current Fiscal Year 2017-18 from fund balance of CFD No. 5 Riverpark and a transfer within the project from design to construction in the amount of \$162,261 for a total budget of \$384,181.

BACKGROUND

The Project

The Riverpark Community Facilities District No. 5 Dog Park at Windrow Park project is the result of multiple meetings between the Riverpark Neighborhood Council and the community to decide upon the concept and location of a new dog park. On July 21, 2015, City Council approved the design of the proposed dog park and authorized an appropriation of funds for the development of plans and specifications for the dog park. On October 12, 2016, the City Council approved project plans and specifications and authorized staff to solicit bids for the project.

This project consists of fencing, concrete paving, light fixtures and a message/sign board. The specific work includes 865 linear feet of six-foot high welded wire fence, two doubled gated entrances with four-foot wide gates (separate entrances for large and small dogs), two sixteen-foot wide double gates for maintenance access, approximately 2,000 square feet of new concrete paving for the entrance, four additional walk way lights and a message board for dog park rules and possible advertising.

Lowest Responsive Bid.

The first advertisement of the Notice Inviting Formal Bids (NIFB) on the project was on May 25, 2017, and all bids were due on June 28, 2017. The project was also advertised in trade journals and on the City's website. The City only received one bid listed below:

C.S. Legacy Construction: \$320,181.00

The only bidder is C.S. Legacy Construction, and its bid is responsive to the City's NIFB. Following this determination, procurement staff reviewed all documentation received from C.S. Legacy Construction and its subcontractors. For the Contractor and all subcontractors, staff verified possession of required currently valid licenses, reviewed the federal Occupational Safety and Health Administration (OSHA) website for safety violations, checked that all City business licenses are current, and verified registration with the State of California Department of Industrial Relations (DIR). Contractor has worked on prior City projects and completed work in a satisfactory manner. Staff has no reason at this time to believe that the Contractor or any of its subcontractors are not legally responsible, which means trustworthy and fit and capable to satisfactorily complete the project. Thus, Staff recommends that the City Council award the contract for this project to C.S. Legacy Construction.

There were other plan holders of record for the project and Staff reached out to them to inquire why they did not bid on the project and received two responses. One contractor stated it was too busy bidding other projects at this time and decided against the dog park project, and the other contractor stated that it was a subcontractor who had submitted a bid for fencing on the project.

Additionally, funds estimated in the amount of \$32,000 are needed for the cost for City staff to perform the following activities during construction: engineering, inspection, survey, and project management. The indirect cost and expense for project procurement are also included in this

estimate. Staff requests a project contingency of just under ten percent of the agreement amount, which is likewise \$32,000. This would bring the estimated total cost of the project to \$384,181.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

Objective 3b. Empower and connect our Inter-Neighborhood Council Organizations (INCOs), Community Advisory Groups (CAGs) and Neighborhood Watch Program.

Objective 3c. Improve our methods of communicating with residents, businesses and neighborhoods (e.g. leverage social media and tools like Nextdoor).

FINANCIAL IMPACT

A budget appropriation in the amount of \$221,920 is required from CFD#5 Riverpark Maintenance Fund Balance to complete this project. With this appropriation, the estimated fund balance will be \$1.7 million for June 30, 2018. The remaining amount of \$162,261 to cover the costs of this project will come from the design budget for this project. The total project price is \$384,181.

ATTACHMENTS:

A - Bid Tabulation for GS 15-15

B - Bid Documents C.S. Legacy for GS 15-15

C - Staff Report Approving Plans and Specifications GS 15-15

D - SBA- Riverpark Dog Park

E - GS 15-15 Windrow Dog Park Site Map

GS 15-15 WINDROW DOG PARK RIVER PARK COMMUNITY FACILITIES DISTRICT NO 5

J.11.a

Owner: City of Oxnard

Bid Opening: 06/28/17

C.S. Legacy Construction			
1461 S East End Avenue Pomona, CA 91766 US Bidder Status: Valid			
#1			
Item #	Item Description	Unit of Measure	Quantity
1	Mobilization	LS	1
2	Site Preparation	LS	1
3	Concrete Footings	LS	1
4	Electrical Installations	LS	1
5	Concrete Flat Work	LS	1
6	Welded Wire Fence	LS	1
7	Dog Park Site Amenities	LS	1
Bid List Total -SUBMITTED			\$320,221.00
Total Bid Amount -VERIFIED			\$320,181.00
C.S. Legacy Construction			
Case Land Surveying, Inc. 614 N. Eckhoff Street Orange, CA 92868			
Fence Corp, Inc. 111 Main Street Riverside, CA 92501			
Taft Electric Company 1694 Eastman Avenue Ventura, CA 93003			
*Discrepancy between unit price and extended total on bid. Unit Price is applied per terms of the bid documents.			

BID PACKET

CITY OF

OXNARD

CALIFORNIA

FOR

WINDROW DOG PARK RIVERPARK COMMUNITY FACILITIES DISTRICT NO. 5

PROJECT NO. GS 15-15

Submitted by:

Contractor's Name: C.S. Legacy Construction, Inc.Address: 1461 S. East End AveCity: Pomona State: CA Zip Code: 91766Contact Person: Gregg Strumpf Phone: 909-590-2626Email: gregg@cslegacy.net Date: 6/27/17

Public Works Department

305 West Third Street, East Wing, Third Floor
 Oxnard, California 93030
 Tel 805.385.8280



Jun 26, 2017

ADDENDUM NO. 1

**Windrow Dog Park Riverpark Community Facilities District No. 5
 Project GS 15-15**

SCHEDULED BID OPENING DATE: June 28, 2017

TO ALL BIDDERS OF RECORD:

Acknowledge receipt of this addendum by enclosing one signed copy with your bid documents. Failure to do so may subject bidder to disqualification. This addendum consists of one (1) page and the revised drawings indicated. This addendum forms a part of the bid documents as follows:

1.0 Specifications:

1. Section 1002 Project Site Amenities includes the picnic tables indicated on Detail 14, Sheet 4 of 12, Wabash Valley Model number has changed to SG115D, Green Platisol top and seats with black frame. (8 food ADA table).

2.0 Drawings:

2. Sheet 2 of 12, Staking Plan – Clarification of detail call-outs. Color schedule added to Agility Course Legend.
3. Sheet 3 of 12, Staking Plan – Clarification of detail callouts.
4. Sheet 5 of 12, Landscape Construction Details – Light fixture Detail 2, Clarification of footing dimension and Concrete paving over footing call-out.
5. Sheet 9 of 12, E-2 – Clarification of detail 2 and 3.
6. Sheet 10 of 12, E-3 – Clarification of conduit call-outs and Light Fixture Manufacture and catalog number.

Addendum No. 1 Received: Date: 6/26/17

C.S. Legacy Construction, Inc.
 Contractor's Name

1461 S. East End Ave
 Address

[Signature]
 Authorized Signature

Pomona CA 91766
 City State Zip Code

Gregory Strumpf
 Name and Title

909.590.1426
 Telephone Number, Including Area Code

**BID FOR WINDROW DOG PARK RIVERPARK COMMUNITY FACILITIES DISTRICT NO. 5 –
Project No. GS 15-15**

The undersigned, as Bidder, declares that:

1. The Bidder has carefully examined the Contract Documents, all Addenda, and the Windrow Dog Park Riverpark Community Facilities District No. 5 ("Project") site and is satisfied as to the conditions, character, quality and quantities of Work to be performed, and the materials to be furnished.
2. The Bid includes all taxes, fees and costs, and as such is the total amount required for the Bidder to complete this Project in accordance with the Contract Documents.
3. The Bidder is properly licensed by the State as a contractor to perform this type of Work.

The undersigned, as Bidder, agrees to the following:

1. The submission of this Bid shall be conclusive evidence that the Bidder has examined and investigated the surface, subsurface and other conditions affecting the Work, including also the groundwater conditions, transportation, the disposal, handling and storage of materials, and the availability of labor, water, electric power, roads and the equipment and facilities needed for the Work. No information derived from an inspection of records or investigation will relieve the Bidder from its obligations under the Contract Documents nor entitle the Bidder to any additional compensation. The Bidder shall not make any claim, including for additional compensation, against the City based upon ignorance or misunderstanding of any condition of the Project site or of the Contract Documents' or any Addendum's requirements.
2. Accompanying this Bid is a permissible form of Bid security in an amount equal to at least ten percent (10%) of the total Bid price submitted. The Bid security is given as a guarantee that, if selected, the Bidder will execute the Contract in conformity with the Contract Documents, provide evidence of all required insurance, provide a copy of its City business license and furnish the Performance and Payment Bonds (as well as a photocopy of each Bond)—each in the amount of one hundred percent (100%) of the Contract Price—within fourteen (14) Calendar Days of the date of delivery of the Contract to the Bidder. If the Bidder refuses or fails to do so, the City may award the Contract to the next lowest responsible Bidder, and this Bid security may be forfeited to the City as permitted by law.
3. In the event the Contract is awarded to the Bidder, the Bidder shall execute the Contract to perform the Project in accordance with the Contract Documents and all Addenda. Should the undersigned be awarded the Contract and thereafter fail or refuse to execute the Contract and provide the required evidence of the business license, insurance and Bonds (plus photocopies) within fourteen (14) Calendar Days after the Contract award, then the cashier's check or Bid Bond shall be forfeited to the City to the extent permitted by law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 6/27/17 [date], at Pomona [city], CA [state].

Bidder's Name (Company): C.S. Legacy Construction, Inc.

Signature: [Signature]

Title: President Date: 6/27/17

Print: Gregory Strumpf

CITY OF OXNARD

**BID SHEETS FOR WINDROW DOG PARK RIVERPARK COMMUNITY FACILITIES
DISTRICT NO. 5 – PROJECT NO. GS 15-15**

Bidder's Name: C.S. Legacy Construction, Inc.

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the Project Manager at the following prices:

ITEM NO.	DESCRIPTION	UNIT OF MEASURE	ESTIMATED QUANTITY	UNIT PRICE	EXTENDED AMOUNT
1.	Mobilization	LS	1	\$ 41,736.00	\$ 41,736.00
2.	Site Preparation	LS	1	\$ 51,435.00	\$ 51,435.00
3.	Concrete Footings	LS	1	\$ 7,536.00	\$ 7,536.00
4	Electrical Installations	LS	1	\$ 76,552.00	\$ 76,552.00
5	Concrete Flat Work	LS	1	\$ 27,165.00	\$ 27,165.00
6	Welded Wire Fence	LS	1	\$ 73,536.00	\$ 73,536.00
7	Dog Park Site Amenities	LS	1	\$ 42,221.00	\$ 42,221.00
TOTAL AMOUNT:					\$ 320,221.00

Note: Several items may be adjusted or deleted. Any changes to the quantities for these items shall not classify as a substantial change as stipulated in Greenbook Section 3-2.2.1. Regardless of total actual volume compared to estimated quantities, the unit prices provided above shall be applied to the final quantity when payment is calculated for these items. No adjustment in the unit prices will be allowed. The City reserves the right to not use any of the estimated quantities, and if this right is exercised, the Contractor will not be entitled to any additional compensation. Cost of all export of material shall be included in the above unit costs; no additional compensation will be granted for such expenses.

TOTAL BID PRICE IN DIGITS: \$ 320,221.00

TOTAL BID PRICE IN WORDS: Three hundred twenty thousand two hundred Twenty-one dollars and zero cents.

Contractor must complete all Work within sixty (60) Working Days of the City's Notice to Proceed.

Signature: _____


Gregg Strumpf

Title: President Date: 6/21/17

Bidder acknowledges receipt of all addenda

Addendum: Date Received:

#01 6/28/17

#02 _____

#03 _____

#04 _____

Addendum: Date Received:

#05 _____

#06 _____

#07 _____

#08 _____

QUESTIONNAIRE FORM

Fill out all of the following information. Attach additional sheets if necessary. Do not leave any question blank. If the question does not apply, write "N/A."

(1) Bidder's Name: C.S. Legacy Construction, Inc.

(2) If the Bidder's name is a fictitious name, what is the full name of the registered owner?

NA

* If you are doing business under a fictitious name, provide a copy of the filed valid Fictitious Business Name Statement with your submitted Bid.

(3) Business Address: 1461 S. East End Ave
Pomona, CA 91766

Phone 1: 909-590-2424 Phone 2: 909-590-2626

Email: gregg@cslegacy.net

(4) Type of Firm (Partnership, LLC, Corporation, S-Corp, etc.): Corporation

Corporation or S-Corp organized under the laws of the State of: California

(5) California State Contractor's License Number and Class: 826870 A, B, C-27

Original Date Issued: 10/29/03 Expiration Date: 10/31/17

(6) DIR Contractor Registration Number: 1000002947

(7) Does the Bidder have a minimum of three (3) consecutive years of current experience in the type of Work related to the Project, and is this experience in actual operation of the Bidder with permanent employees performing a part of the Work as distinct from a firm operating entirely by subcontracting all phases of the Work? Circle one: YES NO

(8) List the names, titles, addresses and phone numbers of all individuals, members, partners, joint venturers and company officers having a principal interest in this Bid:

Gregg Strumpf - President

1461 S. East End Ave. Pomona, CA 91766

909-590-2424

(9) List all current and prior D.B.A.'s, aliases, and fictitious business names for any principal having interest in this Bid:

NA

- (10) List the dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this Bid:

NA

- (11) For all arbitrations, lawsuits, settlements and the like (in/out of court) that the Bidder or any principal with an interest in this Bid has been involved with in the past five (5) years:

- a. List the names, addresses and phone numbers of contact persons for the parties:

Long Beach Community College / Margie Padron 562-938-4947
4901 E. Carson St. Long Beach, CA 90808

- b. Briefly summarize the parties' claims and defenses:

C.S. Legacy Const. has gone thru arbitration with LBCC District on or about September 2015. Arbitration award to C.S. Legacy Const. Inc. various lawsuits from subcontractors only due to disagreements on contracts values for each one. No lawsuits from or against any owners other than LBCC which is closed.

- c. State the tribunal (e.g., Superior Court, American Arbitration Association, etc.), the matter number, and the outcome:

American Arbitration Association
C.S. Legacy Construction Inc. prevailed

- (12) If the Bidder or any principal having an interest in this Bid has ever had a contract terminated by the owner or agency, explain below:

NO

- (13) If the Bidder or any principal having an interest in this Bid ever failed to complete a project, explain below:

NO

- (14) If the Bidder or any principal having an interest in this Bid has ever been terminated for cause, even if it was converted to a "termination of convenience," explain below:

Yes, Chino Hills State Park and Valley College. C.S. Legacy Const, the state of CA, and Valley College District had a good faith dispute. The projects were terminated for conveniences.

- (15) List the dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this Bid:

NA

For the final questions, the word "you" and "your" shall refer to the Bidder and all individuals, members, partners, joint venturers and company officers having a principal interest in this Bid.

- (16) For projects that the company or any principal having an interest in this Bid has been involved with in the last five (5) years, did you have any claims or actions:

- a. By you against the owner? Circle one: ☒ Yes ☐ No
- b. By the owner against you? Circle one: ☒ Yes ☐ No
- c. By any agency or individual for labor compliance? Circle one: ☐ Yes ☒ No
- d. By Subcontractors? Circle one: ☒ Yes ☐ No
- e. Are any such claims/actions unresolved/outstanding? Circle one: ☐ Yes ☒ No

If your answer is "yes" to any part or parts of this question, explain.

A+B/ Against Long Beach CC for payment of withheld monies. College District claimed some defective work and were withholding funds from C.S. Legacy Const. C.S. Legacy Const. took action against LBCC in arbitration and was the prevailed party. Case is closed.

D/ various subcontractors who we had disagreements filed stop notices on a few various projects as well as submitted complaints to CSLB.

- (17) List the last three (3) projects, if any, you have worked on or are currently working on for the City of Oxnard:

1. Southwinds Park
2. Multi Parks
3. East Village Park

Upon request of the City, the Bidder shall furnish evidence showing a notarized financial statement, financial data, construction experience or other additional information.

The Bidder certifies under penalty of perjury under the laws of the State of California that the information provided in this Questionnaire Form is true and correct.

Signature: _____



Gregory Shumpe

Title: President Date: 6/27/17

This Questionnaire Form must be notarized below.

State of California)

County of _____) ss

City of _____)

On _____ before me, _____

(insert name and title of the officer) personally appeared _____,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

Signature _____

(Seal)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of LOS ANGELES)

On JUNE 27, 2017 before me, GLORIA MACIAS, NOTARY PUBLIC
(insert name and title of the officer)

personally appeared GREGG STRUMPF,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Gloria Macias*

(Seal)



REFERENCES FORM

For all like work that you are currently working on or have worked on for public agencies in the past two (2) years, provide the information requested below. If all such work does not fit on this page, attach another page listing all information for all other such work. You may, but are not obligated to, attach a separate page to explain why a final contract amount differed from the original contract amount (e.g., change orders, extra work, or other circumstances), or if you or the Agency filed any claims against each other, the substance and outcome of those claims.

Project 1 Description: Multi Parks Improvement

Construction Dates From: 1/2014 To: 6/2014

Agency Name: City of Oxnard

Project Manager: Ralph Alamillo Telephone: 805-385-7803

Original Contract Amount: \$ 588,097.00 Final Contract Amount: \$ 612,028.00

Did you file any claims against the Agency? Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No

Project 2 Description: HRPP Grant Parks Improvements

Construction Dates From: 2/2014 To: 6/2014

Agency Name: City of Indio

Project Manager: Mike Edger Telephone: 760-391-4000

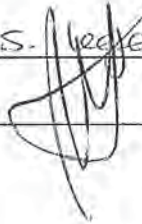
Original Contract Amount: \$ 1,069,040.00 Final Contract Amount: \$ 1,118,367.00

Did you file any claims against the Agency? Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No

Project 3 Description: Park Improvement
 Construction Dates From: 10/2014 To: 8/2015
 Agency Name: City of Cathedral City
 Project Manager: John A. Corrella Telephone: 760-770-0340
 Original Contract Amount: \$ 2,499,241.00 Final Contract Amount: \$ 3,040,261.00
 Did you file any claims against the Agency? Circle one: Yes ☐ No ☒
 Did the Agency file any claims against you? Circle one: Yes ☐ No ☒

I hereby give my permission to the City of Oxnard and its employees, representatives and agents to contact references of Contractor and/or its officers, managers, members, general partners, limited partners and other owners (collectively, the "Owners") and/or request information from other agencies in which Contractor and/or its Owners have worked. This permission includes the City reviewing any criminal records of the Owners and obtaining public records regarding the Owners, such as records of arrests, indictments, convictions, civil judicial actions, tax liens, or outstanding judgments. I have authority to waive, and I do waive, any and all rights and claims Contractor and its Owners, employees, representatives and agents may have against the City, its employees, representatives and agents, as well as any agency providing feedback or the mentioned records, and those agencies' employees, representatives and agents, regarding any actions taken pursuant to, related to or incidental to, the authorization given in this paragraph.

Bidder's Name: C.S. Hegarty Construction, Inc.
 Signature:  Title: President Date: 6/27/17



Please Reference Page B10

Southwinds Park

City of Oxnard
305 W. Third St.
Oxnard, Ca 93030
Contact: Ralph Alamillo
805-385-7821
Currently Working
\$933,120.00

East Village Park

City of Oxnard
1060 Pacific Ave
Oxnard, Ca 93030
Contact: Ralph Alamillo
805-385-7821
Completed 5/2015
Original Contract \$ 1,396,440.00

DESIGNATION OF SUBCONTRACTORS

List all Subcontractors who will perform Work or labor or render service to the Contractor in or about the construction of the Work or improvement, or a Subcontractor licensed by the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the Plans and Specifications, in an amount in excess of one-half percent (0.5%) of the Contractor's total Bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half percent (0.5%) of the Contractor's total Bid or \$10,000, whichever is greater. If all Subcontractors do not fit on this page, photocopy it onto blue paper and attach that page or those pages listing all other Subcontractors. If there is any change in this list of Subcontractors, Contractor must provide a new list to Project Manager before any unlisted Subcontractor can perform any Work.

Name under which Subcontractor is Licensed and Registered	CSLB License Number(s) and Class(es)	DIR Contractor Registration Number	Address and Phone Number	Type of Work (e.g., Electrical)	Percentage of Total Bid (e.g., 10%)
Case land Surveying, Inc	LS5411 Survey	1000001633	614 N Fekhauff st Orange, CA 92668 714 628 8948	Survey	0.02%
Fence Corp. Inc	886544 C13,13	1000000856	111 main st Riverside, CA 92501 951 686 3170	Fencing	0.21% 0.21% 63
Tax Electric Company	772245 A, B, C-10	1000000149	1194 Eastman Ave Ventura, CA 93003 805, 654, 7972	Electrical	0.19%

Bidder's Name: C.S. Legacy Construction Inc.

Signature: [Signature] Title: President Date: 6/27/17

* The percentage of the total Bid shall represent the "portion of the work" for the purposes of Public Contract Code Section 4104(b).

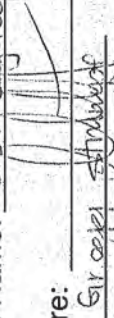
B 12

DESIGNATION OF SUBCONTRACTORS

List all Subcontractors who will perform Work or labor or render service to the Contractor in or about the construction of the Work or improvement, or a Subcontractor licensed by the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the Plans and Specifications, in an amount in excess of one-half percent (0.5%) of the Contractor's total Bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half percent (0.5%) of the Contractor's total Bid or \$10,000, whichever is greater. If all Subcontractors do not fit on this page, photocopy it onto blue paper and attach that page or those pages listing all other Subcontractors. If there is any change in this list of Subcontractors, Contractor must provide a new list to Project Manager before any unlisted Subcontractor can perform any Work.

Name under which Subcontractor is Licensed and Registered	CSLB License Number(s) and Class(es)	DIR Contractor Registration Number	Address and Phone Number	Type of Work (e.g., Electrical)	Percentage of Total Bid* (e.g., 10%)

Bidder's Name: C.S. Lobero Construction, Inc.

Signature:  Title: President Date: 6/27/17

* The percentage of the total Bid shall represent the "portion of the work" for the purposes of Public Contract Code Section 4104(b).

INDUSTRIAL SAFETY RECORD FORM

This Safety Record must include all construction work undertaken in California by the undersigned and any partnership, joint venture corporation or s-corporation that any principal of the undersigned participated in as a principal or owner for the listed years. Separate information must be submitted for each such partnership, joint venture, or corporate or individual Bidder. The undersigned may attach any additional information or explanation of data that it would like to be taken into consideration in evaluating the Safety Record. An explanation of the circumstances surrounding any and all fatalities must be attached.

	2017 (so far)	2016	2015	2014	2013	2012	Total
Number of contracts	5	17	12	21	7	12	74
Total dollar amount of contracts (in thousands)	7,000,000	20,000,000	10,000,000	28,000,000	23,000,000	24,000,000	120,000,000
Number of fatalities	0	0	0	0	0	0	0
Number of lost workday cases	0	180	187	26	25	2	420
Number of lost workday cases involving permanent transfer to another job or termination of employment	0	0	0	0	0	0	0

The above information was compiled from the records that are available to me at this time, and I declare under penalty of perjury that the information is true and accurate within the limitations of those records.

Bidder's Name: C.S. Legacy Construction, Inc.

Signature:  Title: President Date: 6/27/17

B 13



C.S. LEGACY CONSTRUCTION, INC.
MINUTES OF BOARD OF DIRECTORS MEETING

A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF C.S. LEGACY CONSTRUCTION, INC, A CALIFORNIA CORPORATION, WAS HELD AT 1461 S. EAST END AVE POMONA, CA 91766 ON FEBRUARY 17, 2017.

THE BOARD OF DIRECTORS OF THE CORPORATION:

GREGG STRUMPF DIRECTOR

CONSTITUTING ALL OF THE MEMBERS OF THE BOARD OF DIRECTORS WERE PRESENT AT THE MEETING.

THE MOTION WAS DULY MADE, SECONDED AND CARRIED THE FOLLOWING RESOLUTION WAS ADOPTED:

RESOLVED, GREGG STRUMPF, PRESIDENT, IS SOLELY VESTED FULL AUTHORITY TO SIGN ANY AND AN ALL CONTRACTUAL DOCUMENTS FOR THE CORPORATION, AND THEREFORE HAS THE FULL AUTHORITY TO OBLIGATE THE CORPORATION IN ALL CONTRACTUAL MATTERS.

THE UNDERSIGNED, RICHARD GONZALES, SECRETARY, CERTIFIED THAT GREGG STRUMPF IS THE DULY APPOINTED PRESIDENT OF C.S. LEGACY CONSTRUCTION, INC. AND THAT THE ABOVE IS A TRUE AND CORRECT COPY OF THE RESOLUTION DULY ADOPTED AT A MEETING OF BYLAWS OF SAID CORPORATION ON FEBRUARY 17, 2017.

IN WITNESS THEREOF, I HAVE AFFIXED MY NAME AS SECRETARY OF THE CORPORATION, AND HAVE ATTACHED THE SEAL OF C.S. LEGACY CONSTRUCTION, INC. TO THIS RESOLUTION.

DATE: FEBRUARY 17, 2017

RICHARD GONZALES - SECRETARY

**NONCOLLUSION DECLARATION
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID**

The undersigned declare(s):

I/we am/are the President
Gregory Strumpf of C.S. Legacy Construction, Inc.
the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, LLC, corporation or s-corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted its, his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, s-corporation, LLC, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any individual, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person(s) executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 6/27/17 [date], at Pomona [city], CA [state].

Bidder's Name: C.S. Legacy Construction, Inc.

Signature: 

Title: President Date: 6/27/17

Gregory Strumpf

This Noncollusion Declaration must be notarized on the following page.

(Continuation of Noncollusion Declaration)

State of California)

County of _____) ss

City of _____)

On _____ before me,

(insert name and title of the officer)

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

Signature _____

(Seal)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of LOS ANGELES)

On JUNE 27, 2017 before me, GLORIA MACIAS, NOTARY PUBLIC
(insert name and title of the officer)

personally appeared GREGG STRUMPF,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

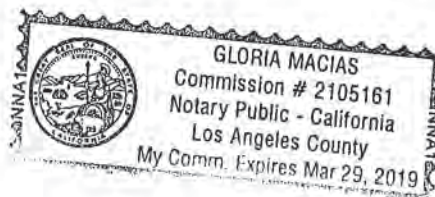
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Gloria Macias

(Seal)



**CITY OF OXNARD
WINDROW DOG PARK RIVERPARK COMMUNITY FACILITIES DISTRICT NO. 5 –
PROJECT NO. GS 15-15**

ESCROW BID DOCUMENTS COVER PAGE

ESCROW BID DOCUMENT CERTIFICATION

The undersigned hereby certifies under penalty of perjury that the bid documentation contained herein constitutes the complete, only and all documentary information used in preparation of the bid for the Main Street Slurry Seal Project, and that I have personally examined these contents and have found that this bid documentation is complete.

By: 
Title: President - Gregory Strumpf
Firm: C.S. Legacy Construction, Inc.
Date: 6/27/17

*IF PROJECT BID IS IN EXCESS OF \$500,000, IT REQUIRES SUBMITTAL OF ESCROW BID DOCUMENTS BY THE THREE LOWEST BIDDERS AND THIS DOCUMENT WILL BE INCLUDED WITH THOSE ESCROW BID DOCUMENTS. THIS DOCUMENT PACKAGE IS DUE WITHIN THREE (3) BUSINESS DAYS FOLLOWING BID OPENING:

THIS DOCUMENT PACKAGE IS TO BE SUBMITTED TO:

Public Works
305 W. 3rd Street, East Wing, 3rd floor
Oxnard, CA 93030
Attn: Renee Hatcher

[Labor Law](#)[Cal/OSHA - Safety & Health](#)[Workers' Comp](#)[Self Insurance](#)[Apprenticeship](#)[Director's Office](#)[Boards](#)[Public Works](#) | [Public Works Contractor \(PWC\) Registration Search](#)

Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

Registration Year:	Current Fiscal Year: 2016/17 ▼
PWC Registration Number:	example: 1234567890
Contractor Legal Name:	example: ABC COMPANY
License Number:	826870 Contractor License Lookup
County:	Select County ▼
Search Reset	

Export as: [Excel](#) | [PDF](#)

Search Results

One registered contractor found. 1

Details: Legal Name

	Registration Number	County	City	Registration Date	Expiration Date
View	C.S. LEGACY CONSTRUCTION, INC	1000002947	LOS ANGELES	POMONA	06/13/2016 06/30/2017

v2.20160101

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REFERENCES

- 1. Eagle Glen Corner Drainage Improvements**
 Eagle Glen Apartments LLC
 c/o Mr. Michael S. Aimola
 J & M Realty Company
 1651 E. Fourth St. Suite 250
 Santa Ana, Ca. 92701
 (714) 285-1170
 (714) 285-1178 FAX
 Completed March, 2004, \$56,000.00
- 2. Santa Ana Zoo DG**
 Howard S. Wright Construction
 Mr. Greg Ahman
 18500 Von Karman Ave. Suite 420
 Irvine, Ca. 92012
 (949) 567-1909
 (949) 567-1917 FAX
 Completed April, 2004 \$52,000.00
- 3. Canada Vista Park Parking Lot Expansion**
 City of Rancho Santa Margarita
 Jacque Niemi
 30211 Avenida de las Banderas Suite 101
 Rancho Santa Margarita, Ca. 92688
 (949) 635-1800
 (949) 635-1840 FAX
 Completed May, 2004 \$351,577.49
- 4. Crown Valley Park Synthetic Soccer Field**
 City of Laguna Niguel
 Nicholas Renn
 27911 La Paz Road
 Laguna Niguel, Ca. 92677
 (949) 362-4341
 (949) 362-4385 FAX
 Completed June 2004 \$539,217.49

5. Freeman, Bell, & Thornburg Park Playground Renovation

City of Gardena
 Dave Negrete
 P.O. Box 47003
 Gardena, Ca. 90247
 (310) 217-9500
 (310) 217-9876
 Completed June 2004 \$355,069.90

6. Delta Plant Fencing & Landscaping

City of Monterey Park
 Mr. Elias Saykali
 320 W. Newmark Ave.
 Monterey Park, Ca. 91754
 (626) 307-1320
 (626) 307-2500 FAX
 Completed July 2004 \$120,580.00

7. Eagle Glen Street Improvements

Eagle Glen Apartments, LLC
 c/o Mr. Michael S. Aimola
 J & M Realty Co.
 1651 E. Fourth St. Suite 250
 Santa Ana, Ca. 92701
 (714) 285-1170
 (714) 285-1178
 Completed July 2004 \$153,250.00

8. Ayala Park Temporary Parking Lot

City of Chino
 Carolyn Baltzer, Asst. Project Coordinator
 P.O. Box 667
 Chino, Ca. 91708
 (909) 627-7577
 (909) 464-0799 FAX
 Completed 9/04 \$95,730.00

9. Site Prep for 2 Relocatables @ New Ventures

Huntington Beach Union High School District
 Nelson M. Cayabyab Director of Facilities
 10251 Yorktown Ave.
 Huntington Beach, Ca. 92646
 (714) 964-3339
 (714) 963-7684 FAX
 Completed 9/04 \$227,455.00
 DSA Inspected

10. SR 79S Sidewalk Improvement Project

City of Temecula
 Avlin R. Odviar Asst. Engineer
 P.O. Box 9033
 Temecula, Ca. 92589
 (951) 694-6411
 (951) 693-3929 FAX
 Completed 9/04 \$147,328.00

11. Lincoln Ave. Median Landscape Improvements

City of Buena Park
 Wood Noursome Asst. Engineer
 P.O. Box 5009
 Buena Park, Ca. 90622
 (714) 562-3676
 (714) 562-3677 FAX
 Completed 6/05 \$816,000.00

12. Floe Packer Landscape Improvement

City of Lake Forest
 Steve Velasco, Engineer
 (949) 461-3480
 (949) 461-3511 FAX
 25550 Commercentre Drive
 Lake Forest, Ca. 92630
 Completed 5/05 \$91,974.32

13. Replacement of Lang Park Play Equipment

City of Laguna Beach
 Derek Wieske, Asst. City Engineer
 505 Forest Ave.
 Laguna Beach, Ca. 92651
 (949) 497-3311
 (949) 497-0771 FAX
 Completed 1/05 \$182,299.00

14. Edison High School SAC Addition**15. Huntington Beach High School Elevators**

Huntington Beach Union High School District
 10251 Yorktown
 Huntington Beach, Ca. 92646
 Nelson Cayabyab Director of Facilities
 (714) 964-3339
 (714) 963-7684 FAX
 Edison High School Completed 5/05 \$391,576.42
 Huntington Beach Elevators Completed 05/06 \$780,956.00

16. Talega Recreation Center Phase 3

Talega Partners
 951 Calle Negocio Suites D
 San Clemente, Ca. 92673
 Charlie Mallon Project Manager
 (949) 498-1366
 (949) 369-7659
 Complete 6/05 \$490,679.55

17. Rancho San Jacinto Play Areas Imp.

City of San Jacinto
 201 East Main St.
 San Jacinto, Ca. 92583
 Ray Sanchez / Pam Stull
 (951) 487-7342
 (951) 654-3728 FAX
 Completed 3/05 \$294,836.00

18. Shady Grove Park

City of Chino
 13220 Central Avenue
 Chino, CA 91708-0667
 Mike Knolling
 (909) 464-0768
 (909) 464-0799 FAX
 Completed 10/05 \$1,344,705.00

19. Pinacate Middle School

Perris Union High School District
 155 East Fourt Street
 Perris, Ca 92570
 Jeremy Chou
 (909) 987-0909
 Completed 2005 \$298,182.00
 DSA Inspected

20. Monte Vista Splashpad

City of Chino
 P.O. Box 667
 Chino, Ca 91708
 Arlene Salazar
 (909) 464-0770
 (909) 590-5581 Fax
 Completed 4/06 \$227,187.12

21. Playground Retrofit

City of Chino
 13220 Central Ave.
 Chino, CA 91708-0667
 Carolyn Baltzer
 (909) 627-7577
 (909) 464-0799 FAX
 Completed 12/05 \$285,965.00

22. Starshine Park

City of Diamond Bar
 21825 Copley Drive
 Diamond Bar, CA 91765-4177
 Ryan Wright
 (909) 839-7072
 (909) 861-3117 FAX
 Completed 06/05 \$269,337.00

23. Sycamore Canyon Park

City of Diamond Bar
 21825 Copley Drive
 Diamond Bar, CA 91765-4177
 Ryan Wright
 (909) 839-7072
 (909) 861-3117 FAX
 Est. Completion 01/06 \$462,373.52

24. Rancho San Jacinto Basins

City of San Jacinto
 201 East Main St.
 San Jacinto, Ca. 92583
 Ray Sanchez / Pam Stull
 (951) 487-7342
 (951) 654-3728 FAX
 Completed 07/05 \$868,589.12

25. Child Development Center Playground

Santa Monica-Malibu Unified School District
 1651 Sixteenth Street
 Santa Monica, CA 90404
 J. Wallance Berriman
 (310) 450-8338
 (310) 450-1667 FAX
 Completed 08/05 \$359,551.76

26. Granada Streetscape

City of San Clemente
 910 Calle Negocio Ste. 100
 San Clemente, CA 92673
 Gary Voborsky
 (949) 361-6100
 (949) 361-8316 FAX
 Completed 12/05 \$197,245.91

27. Victoria Gardens Lane Median

City of Rancho Cucamonga
 10500 Civic Center Drive
 Rancho Cucamonga, CA 91729-0807
 Jerry Dyer
 (909) 477-2700
 (909) 477-2849 FAX
 Completed 12/05 \$155,482.00

28. MM O'Neil Park

City of Mission Viejo
 200 Civic Center
 Mission Viejo, CA 92691
 Keith Rattay
 (949) 470-3000
 (949) 581-0983 FAX
 \$718,029.96

29. ATL Building Irrigation & Landscape

Chaffey College
 5885 Haven Ave.
 Rancho Cucamonga, CA 91737
 Sarah Riley
 (909) 477-8547
 (909) 477-8571 FAX
 Completed 05/06 \$286,910.61

30. YMCA Daycare Center

City of Mission Viejo
 200 Civic Center
 Mission Viejo, CA 92691
 Jerry Hill
 (949) 470-3052
 (949) 581-0983 FAX
 Completed 04/06 \$239,542.00

31.Grass Playfields

Long Beach Community College
 4901 E. Carson Street
 Long Beach, CA 90808
 Sandy Mathis
 (562) 938-4111
 (562) 938-4118 FAX
 Completed 05/06 \$520,247.88

32.La Habra Landscape & Electrical

City of La Habra
 201 E. La Habra Blvd.
 La Habra, CA 90631
 Contact: Sam Makar
 (562) 905-9720
 (562) 905-9643 FAX
 Completed 01/06 \$862,344.87

33.Yucca Park

City of Los Angeles
 200 N. Spring Street
 Los Angeles, CA 90012
 Contact: Richard Chang
 (213) 978-1912
 (213) 978-1901 Fax
 Completed 10/06 \$574,960.24

34. Fullerton High School Landscape**35.Fullerton High School Site Work**

Erickson-Hall Construction Co.
 1021 W. Bastanchury #110
 Fullerton, CA 92833
 Contact: Santosh Mhapsekar
 (714) 738-4995
 (714) 738-5194 Fax
 Fullerton High School Landscape Completed 03/06 \$113,051.00
 Fullerton High School Site Work Completed 03/06 \$239,422.00

36.Sidewalk, Curb & Gutter

City of Newport Beach
 3300 Newport Blvd.
 Newport Beach, CA 92663-3884
 Contact: Frank Tran
 (949) 644-3340
 (949) 644-3308 Fax
 Completed 05/06 \$595,341.00

37. Brea Blvd. Median Landscape

City of Brea
 1 Civic Center Circle
 Brea, CA 92821
 Contact: Raul Lising
 (714) 671-4450
 (714) 990-2258 Fax
 Completed 08/06 \$1,344,650.00

38. Villegas Park Improvements**39. Monroe Street Wall****40. Sidewalk Curb & Gutter**

City of Riverside
 3900 Main Street
 Riverside, CA 92522
 Contact: Daniel J. Simmons
 (951) 826-5591
 (951) 826-5542 Fax
 Villegas Park Imp. Completed 2006 \$306,523.00
 Monroe Street Wall Completed 10/2006 \$200,679.00
 Sidewalk Curb & Gutter Completed 10/2006 \$948,142.00

41. West Chapman Ave. Parking Lot Expansion

City of Fullerton
 303 West Commonwealth Ave.
 Fullerton, CA 92832-1775
 Contact: Mehrdad Miralaie
 (714) 738-6866
 (714) 738-3115 Fax
 Completed 2006 \$353,903.0

42. Teen Square Improvements

City of Lynwood
 11330 Bullis Road
 Lynwood, CA 90262
 Contact: Jorge Roque
 (310) 603-0220
 (310) 635-0493 Fax
 Completed 10/06 \$470,047.00

43. Harbor Hills Community Center

Community Development Commission of LA County
 4800 E. Cesar E Chavez Ave.
 Los Angeles, CA 90022
 Contact: Bill Yee
 (323) 260-3412
 (323) 266-5930 Fax
 Completed 09/06 \$209,034.00

44. Patricia Lane Park Improvements

City of Santa Ana
 20 Civic Center Plaza M-22
 Santa Ana, CA 92702
Contact: Ed Torres
 (714) 647-5018
 (714) 647-5058 Fax
 Completed: 10/06 \$456,181.00

45. La Palma Play Area Rehabilitation

City of La Palma
 7822 Walker Street
 La Palma, CA 90623-1771
 Contact: Ismile Noorbaksh
 (714) 690-3310
 (714) 523-2141 Fax
 Completed: 10/06 \$245,372.00

46. Freeway Beautification

City of Riverside
 3900 Main Street
 Riverside, CA 92522
 Contact: Daniel J. Simmons
 (951) 826-5591
 (951) 826-5542 Fax
 Completed 09/06 \$245,685.00

47. Veterans Memorial

City of Paramount
 16400 Colorado Ave.
 Paramount, CA 90723-5012
 Contact: Jack Perich
 (562) 220-2000
 (562) 630-6731 Fax
 Completed 10/06 \$995,680.77

48.Ray Moore Stadium Improvements

CAL K-12
 32598 Oak Glen Road
 Yucaipa, CA 92399
 Contact: Nolan Ballard
 (909) 795-9169
 (909) 795-9432 Fax
 Completed 09/06 \$594,464.00

49.Fountain Valley Sidewalks

City of Fountain Valley
 10200 Slater Ave.
 Fountain Valley, CA 92708
 Contact: Harry Drake
 (714) 593-4606
 (714) 593-4494 Fax
 Completed 09/06 \$150,230.00

50.Civic Center Hardscape

City of Apple Valley
 14955 Dale Evans Parkway
 Apple Valley, Ca 92307
 Contact: Gina Whiteside
 (760) 240-7000
 Completed 02/07 \$698,802.96

51.Mpower Parking Lot

City of Bellflower
 16600 Civic Center Drive
 Bellflower, Ca 90706
 Contact: Paul Zweip
 (562) 804-1424
 (562) 925-8660
 Completed 01/07 \$317,361.06

52.Loma Linda Tennis Courts

City of Loma Linda
 25541 Barton Road
 Loma Linda, Ca 92354
 Contact: Eleazar Alex Rubalcava
 (909) 799-2800
 (909) 799-2890 Fax
 Completed 12/06 \$351,278.42

53. Adelanto Road Imp.

City of Adelanto
 11600 Airbase Road
 Adelanto, Ca 92301
 Contact: Wilson So
 (760) 246-2300
 Completed 11/06 \$967,788.90

54. Perris Blvd. Median

City of Moreno Valley
 14177 Frederick Street
 Moreno Valley
 Contact: Ben Rahimian
 (951) 413-3130
 (951) 413-3170 Fax
 Completed 12/06 \$96,967.05

55. Highland Sidewalks

City of Highland
 7231 Boulder Avenue #531
 Highland, Ca 92346
 Contact: John G. Egan
 (909) 748-0010
 (909) 748-0016 Fax
 Completed 01/07 \$283,989.03

56. Lincoln St. Park

City of Lake Elsinore
 130 S Main St.
 Lake Elsinore, Ca 92530
 Dave Solomon
 (951) 674-87-61
 (951) 674-3124 Fax
 Completed 3/07 \$769,634.40

57. Shirpser Elementary School

El Monte City School District.
 3540 N. Lexington Ave.
 El Monte, Ca 91731
 Contact: Lila Hoverman
 (909) 305-2332
 (909) 305-2180
 Completed 03/07 \$160,391.68

58.Mistletoe Park Imp.

City of San Jacinto
 248 E. Street
 San Jacinto, Ca 92583
 Contact: Mike Emberton
 (951) 654-4041
 (951) 487-7382
 Completed 02/07 \$220,966.60

59.Allendale Park

City of Pasadena
 100 N. Garfield Ave.
 Pasadena, Ca 91105
 Contact: Alba Iraheta
 (626) 744-4124
 Completed 02/07 \$278,093.32

60.Ramsey Street Medians

City of Banning
 99 E. Ramsey Street
 Banning, Ca 92220
 Contact: Arturo Vela
 (951) 922-3130
 (909) 922-3141 Fax
 Completed 05/07 \$914,522.00

61.Boeing St.

City of Moreno Valley
 14177 Frederick Street
 Moreno Valley, Ca 92552
 Contact: Christopher L. Wiberg
 (951) 413-3135
 (951) 413-3170 Fax
 Completed 02/07 \$281,834.81

62.Alicia Parkway Medians

City of Laguna Hills
 24035 El Toro Road
 Laguna Hills, Ca 92653
 Contact: Kenneth Rosefield
 (949) 707-2650
 (949) 707-2633
 Completed 05/07 \$434,021.89

63.Cesar Chavez Park Imp.

City of South Gate
 8650 California Avenue
 South Gate, Ca 90280
 Contact: Adel Freij Willdan
 (323) 357-9657
 (323) 563-9572 Fax
 Completed 05/07 \$1,503,328.08

64.Chino Concrete Repair

City of Chino
 13220 Central Avenue
 Chino, Ca 91710
 Contact: Jerry Perez
 (909) 627-7577
 (909) 591-6829 Fax
 Completed 06/07 \$362,006.00

65.Chapman Ave. Streetscape

City of Stanton
 7800 Katella Ave
 Stanton, Ca 90680
 Contact: Patricia A. Simpson
 (714) 379-9222
 (714) 890-3123 Fax
 Completed July 2007 \$905,480.50

66.Imperial Highway

County of Los Angeles
 900 South Fremont Avenue
 Alhambra, Ca 91803
 Contact: Hector Hernandez
 (626) 458-5100
 Completed June 2007 \$333,355.35

67.Fairplex Park & Ride

County of Los Angeles
 900 South Fremont Avenue
 Alhambra, Ca 91803
 Contact: Jose Pou
 (626) 458-5100
 Completed 2007

68.Holifield Park

City of Norwalk
 127000 Norwalk Blvd.
 PO Box 1030
 Norwalk, Ca 90651
 Contact: Brenda L. De Jager
 (562) 929-5700
 (562) 929-5773 Fax
 \$96,987.50

69.Veterans Park Walkway

City of Yorba Linda
 4845 Casa Loma Ave.
 P.O. Box 87014
 Yorba Linda, Ca 92885
 Contact: Steve Campbell
 (714) 961-7100
 Completed 04/07 \$139,643.00

70.Foothill Blvd. Medians

Lewis Operating Corporation
 1156 North Mountain Ave.
 P.O. Box 670
 Upland, Ca 91785
 Contact: Stacy Lin
 (909) 985-0971
 Completed 05/07 \$166,373.29

71.Foothill Blvd. Perimeter

Lewis Operating Corporation
 1156 North Mountain Ave.
 P.O. Box 670
 Upland, Ca 91785
 Contact: Stacy Lin
 (909) 985-0971
 Completed 05/07 \$475,333.22

72.Chino Hills Pkwy Monument

City of Chino Hills
 2001 Grand Avenue
 Chino Hills, Ca 91709
 Contact: Anne Dutrey
 (909) 364-2760
 (909) 364-2791 Fax
 Completed 4/07 \$300,175.00

73.Civic Center Park Landscape

City of Apple Valley
 14955 Dale Evans Parkway
 Apple Valley, Ca 92307
 Contact: Gina Whiteside
 (760) 240-7000
 Completed 08/07 \$534,283.01

74.Friendship Park

City of Bellflower
 16600 Civic Center Drive
 Bellflower, Ca 90706
 Contact: Paul Zweip
 (562) 804-1424 Ext.2250
 (562) 804-4465 Fax
 Completed 11/07 \$919,500.00

75.Kessler Park

County of San Bernardino 157 W. 5th Street
 San Bernardino, Ca 92415
 Contact: Greg Bacon
 (909) 387-6076
 (909) 397-5968
 Completed 9/07 \$456,152.00

76.Barstow High School Landscape

City of Barstow
 551 South Avenue H
 Barstow, Ca 92311
 Contact: Steve Prince
 Phone: (909) 989-9979
 Completed 08/07 \$326,412.00

77.Laguna Niguel Amphitheater

City of Laguna Niguel
 27791 La Paz Road
 Laguna Niguel, Ca 92677
 Contact: Nicholas Renn
 (949) 362-43414
 Completed 5/07 \$157,900.00

78.Valley High School

PCM3
 1801 S. Greenville Street
 Santa Ana, Ca 92704
 Contact: Pamela Goodrich
 (714) 662-0227
 (714) 662-0233Fax
 Completed 10/07 \$234,830.00

79.Chapman Ave and Katella Ave Streetscape

City of Stanton
 7800 Katella Ave
 Stanton, Ca 90680
 Contact: Sean Crumby
 (714) 379-9222 Ext. 204
 (714) 890-3123 Fax
 Completed July 2007 \$905,480.50

80.Cerritos Ave Streetscape

City of Stanton
 7800 Katella Avenue
 Stanton, Ca 90680
 Contact: Sean Crumby
 (714) 379-9222 Ext.204
 Completed 9/07 \$1,059,468.62

81.Rivera Park

City of Pico Rivera
 6767 Passons Blvd.
 Pico Rivera, Ca 90660
 Contact: Jose Rico
 (562)802-4432
 Completed 8/07 \$237,592.00

82..San Gabriel Blvd

City of San Gabriel
 425 S. Mission Drive
 San Gabriel, Ca 91776
 Contact: Mark Moreno
 (714)293-0278
 (714) 973-2263 Fax
 Completed 11/08 \$228,927.00

83..Tree Removal and Sidewalk

City of Bellflower
 16600 Civic Center Drive
 Bellflower, Ca 90706
 Contact: Paul Zwiep
 (562)804-1421 Ext. 2250
 (562) 804-4465 Fax
 Completed 6/07 \$183,182.00

84.Grace Street Reconstruction

City of Barstow
 220East Mountain View Street
 Barstow, Ca 92311
 Contact:William Henderson
 (760)255-5157
 (760) 760-256-1750 Fax
 Completed 6/07 \$297,741.00

85.Recreation Trail Improvements

City of Villa Park
 17855 Santiago Blvd
 Villa Park, Ca 92861
 Contract: Blane Frandsen
 (714) 973-2230
 Completed 9/07 \$144,242.32

86.Veterans Memorial Park

City of Stanton
 7800 Katella Avenue
 Stanton, Ca 90680
 Contact: Sean Crumby
 (714) 379-9222 Ext. 204
 Completed 12/07 \$1,096,382.35

87.Santa Fe High School

Whittier Unified School District
 9401 S. Painter Ave.
 Whittier, Ca 90605
 Contact: Dan Romo
 (562) 698-8121
 (562) 693-5371
 Completed 10/07 \$349,309.00
 DSA Inspected

88.Curbs, Gutters & Sidewalks

City of El Segundo
 350 Main Street
 El Segundo, Ca 90245
 Contract: Maryam Jones
 (310)524-2361
 Completed 9/07 \$182,201.00

89.Yucca Park

City of Indio
 100 Civic Center Mall
 Indio, Ca 92201
 Contact: Connie Allen
 (760) 391-4005
 Completed 03/08 \$1,044,965.00

90.Foglesong Park

City of Barstow
 220 East Mountain View Street
 Barstow, Ca 92311
 Contact: Jeanette Hayhurst
 (760)255-5146
 (760) 760-256-5621
 Completed 02/08 \$381,825.00
 Percent Completed 100%

91.Las Flores Park

City of Malibu
 23815 Stuart Ranch Road
 Malibu, Ca 90265
 Contact: Arthur Aladjadjian
 (310) 456-2489
 (310) 456-3356 Fax
 Completed 09/08 2,040,673.00

92.Imperial Median

City of La Mirada
 13700 La Mirada Blvd.
 La Mirada, Ca 90638
 Contact: Steve Forster
 (562)902-2371
 Completed 12/07 \$990,381.00

93.Rialto Concrete

City of Rialto
 150 South Palm Ave.
 Rialto, Ca 92376
 Contact: Naddem Syes
 (909) 421-4986
 (909) 421-7210 Fax
 Completed 11/07 \$170,701.00

94.UCR Parking Lot

The Regents of The University of California
 3615A Canyon Crest Drive
 Riverside, Ca 92507
 Contact: John A. Friedrach
 (951) 781-0811
 (951) 781-8435 Fax
 Completed 12/07 \$357,924.00

95.Serrano Creek Play Structure

City of Lake Forest
 25550 Commercentre Dr.
 Lake Forest, Ca 92630
 Contact: Jesse Caballero
 (949) 855-5764
 (949) 855-7050 Fax
 Completed 12/07 \$417,545.32

96.Azusa Ave. Medians

City of West Covina
 1444 West Garvey Ave.
 West Covina, Ca 91793
 Contact: Sam Guitierrez
 (626) 939-8734
 (626)939-8660 Fax
 Completed 12/07 \$325,320.00

97.Thompson Basketball Park

City of Oxnard
 305 West Third Street
 Oxnard, Ca 93030
 Contact:Patricia C. Friend
 (805) 385-7821
 (805)805-385-8329 Fax
 Completed 11/07 \$200,462.85

98.College Park

City of Oxnard
 1060 Pacific Avenue. Building 2
 Oxnard, Ca 93030
 Contact: Patricia C. Friend
 (805) 385-7821
 (805) 385-8329 Fax
 Completed 4/08 2,343,473.50

99.Warner Basin

City of Anaheim
 200 S. Anaheim Blvd. Suite 276
 Anaheim, Ca 92805
 Contact: Caster D. Williams
 (714) 765-5176
 (714) 765-5225 Fax
 Completed 3/08 166,199.00

100.Dog Park

City of Culver City
 9770 Culver Blvd.
 Culver City, Ca 90232
 Contact: Hong Wang
 (310) 253-5604
 (310) 253-5626 Fax
 Completed 3/08 \$123,102.00

101.Maxwell Park Renovation

City of Anaheim
 200 S. Anaheim, Ca 92805
 Contact: Robert Palaeologus
 (714) 765-5175 Ext 5711
 Completed 11/08 \$1,669,901.50

102.Whittier High School Quad

Whittier Union High School District
 9401 So. Painter Ave.
 Whittier, Ca 90605
 Contact: Doug Orndorff
 (562) 698-8121 Ext 1537
 Completed 08/2008 \$1,009,783.00

103.Meadows Park

City of Lynwood
 11330 Bullis Road
 Lynwood, Ca 90262
 Contact: Arsenio Frontela
 (310) 603-0220
 (310) 635-0493
 Completed 9/08 \$1,473,593.20

104.Hesperia Civic Plaza

City of Hesperia
 9700 Seventh Ave.
 Hesperia, Ca 92345
 Contact: David R. Burkett
 (760) 947-1202
 Completed 9/2008 \$3,500,000.00

105.PCH Roadway Improvements

City of Dana Pont
 33282 Golden Lantern
 Dana Point, Ca 92629
 Contact: Todd Niemann
 (949) 213-4231
 Completed 09/2008 \$712,343.30

106.Dateland Park

City of Coachella
 1515 Sixth Street
 Coachella, Ca 92236
 Contact: Mark Chappell
 (760) 398-5744
 (760) 398-1630
 Completed 10/2008 \$1,679,765.61

107.Thornton & Windsor Parks

City of Santa Ana
 P.O. Box 1988
 Santa Ana, Ca 92702
 Contact:William Albright
 (714) 647-5029
 Completed 9/2008 \$331,240.00

108. Dotson Park

City of Stanton
 7800 Katella Avenue
 Stanton, Ca 90680
 Contact: Sean Crumby
 (714) 379-9222 Ext. 204
 Completed 12/08 \$1,866,279.00

109. Garcia Park

City of Rancho Cucamonga
 10500 Civic Center Dr.
 Rancho Cucamonga, Ca 91729
 Contact: Karen Emery Mcguire
 (909) 477-2740 Ext. 4080
 (909) 477-2746 Fax
 Completed 09/08 \$1,831,717.25

110. Estudillo Parking Lot

City of San Jacinto
 595 S. San Jacinto Ave
 San Jacinto, Ca 92583
 Contact: Holly Binkley
 (951) 654-3592
 (951) 651-3672
 Completed 8/08 \$215,783.00

111. Memorial Park Walkway & Walkway Lighting

City of Pasadena
 100 North Garfield Ave
 Pasadena, Ca 91109
 Contact: Reny Q. Quijano
 (626) 744-6741
 (626) 744-3892
 Completed 09/2008 \$130,000.00

112. Oak Glen Park Improvements

County of San Bernardino
 157 West Fifth Street
 San Bernardino, Ca 92415
 Contact: Greg Bacon
 (909) 387-5940
 (909) 387-5968
 Completed 2008
 Original Contract \$911,488.00

113. Westmister H.S. Parking Lot

Huntington Beach U.H.S.D
 5832 Bolsa Ave.,
 Huntington Beach, Ca 92646
 Contact: Celia Taylor
 (714) 903-7000
 (714) 372-8105
 Completed 01/09 \$854,832.00

114. 1000 Palms Community Park

Riverside County Redevelopment
 C/O Ian Davison Landscape Architecture, Inc.
 3744 Tenth St. Suite 200
 Riverside, Ca 92501
 Contract: Ian Davison
 (951) 683-1282
 (951) 683-4352
 Completed 12/08 \$ 775,000.00

115. Centennial H.S. Softball Park

Compton U.S.D
 C/O DelTerra
 13181 Crossroads Pkwy North Ste. 200
 City of Industry, CA 91746
 Contact: Lisa Estrada
 (626) 839-9300
 (626) 592-3595
 Completed 11/08 \$310,000.00

116. Moorpark College Walkway

Ventura Community College
 C/O Heery
 103 Durley Avenue
 Camarillo, Ca 93010
 Contact: Dick Jones
 (805) 384-8152
 (805) 384-8155
 Completed 12/08 \$359,956.00

117.Sky Water Trail Sidewalk

City of Cathedral City
 68-700 Avenida Lalo Guerrero
 Cathedral City, CA 92234
 Contact: Mitchell J. Nieman
 (760) 770-0348
 (760) 202-1460
 Completed 10/08 \$143,021.00

118.Playfield Expansion

Pomona Unified School District
 800 S. Garey Ave
 Pomona, Ca 91766
 Contact: Ava Hill
 (909) 397-4800
 (909) 397-5050
 Completed 11/2008 Original Contract \$257,205.00

119.Banning Parking Lot

City of Banning
 99 E. Ramsey Street
 Banning, Ca 92220
 Contact: Holly Stuart
 (951) 922-3138
 (951) 922-3141
 Completed 12/08 \$961,941.00

120.Ball Jr. High Concrete

Anaheim Unified School District
 501 Crescent Way
 Anaheim, Ca 92803
 Contact: Ralph Figueroa
 (714) 999-2188
 (714) 520-5741
 Completed 8/2008 \$198,698.00

121. Slauson Ave Median

Los Angeles County
 900 South Fremont Ave 8th Floor
 Alhambra, Ca 91803
 Contact: Irma V. Serna
 (626) 458-4951
 (626) 458-2197
 Completed 08/2008 \$ 698,729.00

122.Cypress St. Improvement

City of Highland

27215 Base Line

Highland, Ca 92346

Contact: Etta R. Pulce

(909) 890-1255

(909) 890-0995

Completed 09/09 Original Contract \$437,389.00

123. Huntington Beach HS Tennis Courts

Huntington Beach

Union High School District

5832 Bolsa Ave

Huntington Beach, Ca 92649

Contact: Celia Taylor

(714) 903-7000

(714) 372-8105

Completed 03/2009 \$1,475,370.00

124. Downtown Infrastructure

City of Indio

100 Civic Center Mall

Indio, Ca 92201

Contact: Mariano Aguire

(760) 541-4230

(760) 391-4021

Completed 09/2009 \$3,550,000.00

125.Soccer Field

Beverly Hills Unified School District

255 S. Lasky Drive

Beverly Hills, Ca 90212

Contact: Arturo Arce

(310) 550-8049

(310) 551-0287

Completed 05/2009\$363,935.00

126.Community Services Parking Lot

City of Westminster

8200 Westminster Boulevard

Westminster, Ca 92683

Contact: Jake Ngo

(714) 898-3311

(714) 895-4499

Completed 10/09 Original Contract \$237,314.00

127. Veterans Park Sports

City of Colton
 650 N. La Cadena Dr
 Colton, Ca 92324
 Contact: Thomas I Williams
 (909) 370-5099
 Completed 11/2009 \$3,046,000.00

128. South Laguna Streetscape

City of Laguna Beach
 505 Forest Ave
 Laguna Beach, Ca 92651
 Contact: Lisa M. Penna
 (949) 497-0792
 Completed 11/2009 \$848,282.00

129. Challenger Youth Center

County of Los Angeles
 900 South Fremont Avenue
 Alhambra, Ca 91803
 Contact: Brian Soria
 (626) 459-5100
 Completed 06/09 Original Contract \$101,294.00

130. Tierra Bonita Park

City of Lancaster
 44933 Fern Avenue
 Lancaster, Ca 93534
 Contact: Jon H Manager
 (661) 723-6000
 Completed 07/09 Original Contract \$101,294.00

131. Marina High School Courts

Huntington Beach U.H.S.D
 5832 Bolsa Ave
 Huntington Beach, Ca 92649
 Contact: Celia Taylor
 (714) 903-7000
 Completed 10/2009 \$1,268,639.00

132.Thundersky Park

City of Riverside
 3900 Main Street
 Riverside, Ca 92522
 Contact: Andy Emery
 (951) 826-5311
 Completed 10/2009 \$1,259,000.00

133.Mary Van Dyke Park

City of South El Monte
 1415 N. Santa Anita Avenue
 South El Monte, Ca 91733
 Contact: Norma Macias
 (626) 579-6540
 Completed 12/2009 \$1,259,000.00

134.Prime Desert Pavilion

City of Lancaster
 44933 Fern Ave
 Lancaster, Ca 93534
 Contact: Neal Knopik
 (661) 72-6000
 Completed 10/2009 \$145,674.00

135.Robinson Park

City of Pasadena
 100 North Garfield Avenue
 Pasadena, Ca 91109
 Contact: Steven L. Wright
 (626) 744-7389
 Completed 12/2009 \$ 2,459,699.00

136.Westminster H.S. South Parking Lot

Huntington Beach Union High School District
 5832 Bolsa Avenue
 Huntington Beach, Ca 92649
 Contact: Celia Taylor
 (714) 903-7000
 Completed 10/2009 \$ 1,065,526.00

137.Huntington Beach H.S. Fire lane

Huntington Beach Union High School District
 5832 Bolsa Ave
 Huntington Beach, Ca 92649
 Contact: Nelson Cayabyab
 (714) 903-7000
 Completed 10/2009 \$664,687.00.

138. Villa & Singer Restrooms

City of Pasadena
 100 North Garfield Avenue
 Pasadena, Ca 91109
 Contact: Steven L. Wright
 (626) 744-7389
 Completed 7/2010 \$458,855.00

139. Lake Skinner Improvements

Riverside County Regional Park & Open - Space District
 4600 Crestmore Rd
 Riverside, Ca 92509
 Contact: Jason Plotkin
 (951) 955-0169
 (951) 955-1383
 Completed 7/2010 \$4,162,378.55

140. West Downtown Pedestrian Improvement

City of Santa Barbara
 630 Garden Street
 Santa Barbara, Ca 93102
 Contact: Eric Maple
 (805) 564-5377
 (805) 897-2613
 Completed 04/2011 \$2,299,220.00

141. Fairmount Park Universal Play Area

City of Riverside
 3900 Main Street
 Riverside, Ca 92522
 (951) 826-2000
 (951) 826-2005
 Contact: Andy Emery
 Completed 06/2010 \$2,207,907.00

142. Palm Dr & Pierson Streetscape

City of Desert Hot Springs
 65-950 Pierson Blvd
 Desert Hot Springs
 (760) 329-6411
 (760) 288-0606
 Contact: Jonathan Joy
 Completed 06/2010 \$3,221,889.93

143. Eastside Box & Woodward Parks

City of Yorba Linda
 4845 Casa Loma Avenue
 Yorba Linda, Ca 92885
 Steve Campbell
 (714) 961-7168
 Completed 06/2010 \$1,067,515.41

144. Peck Park

City of Los Angeles
 1149 South Broadway
 Los Angeles, Ca 90015
 (213) 847-1922
 Contact: Mary Carter
 Completed 09/11 Original Contract \$3,636,946.00

145. Pioneer High School Sitework – Quad

Whittier Union High School District
 9401 S Painter Ave
 Whittier, Ca 90605
 (562) 698-8121
 Contact: Stephanie Rutenberg
 Completed 09/2010
 Original Contract \$1,088,487.00

146. El Toro Park Renovation

City of Lake Forest
 25550 Commercentre Dr Suite 100
 Lake Forest, Ca 92630
 (949) 461-3400
 Contact: Luis Estevez
 Completed 09/2010
 Original Contract \$ 563,681.00

147. Van Wig Courtyard Renovation

Bassett Unified School District
 904 N. Willow Ave
 La Puente, Ca 91746
 (626) 839-9300
 Contact: Wilson Vasconez
 Completed 10/2010
 Original Contract \$ 648,276.00

148. Hunter Hobby Park

City of Riverside
 3900 Main St
 Riverside, Ca 92522
 (951) 826-2012
 (951) 826-2038
 Contact: Ewina Lau
 Completed 12/2011
 Original Contract \$4,754,813.00

149. Costa Mesa High School

Newport – Mesa Unified School District
 2985 – A Bear Street
 Costa Mesa, Ca 92626
 (714) 424-5000
 Contact: James Lamond
 Completed: 09/2010
 Original Contract \$ 369,072.00

150. Sepulveda Basin Sports Complex

City of Los Angeles
 221 N. Figueroa St. Ste 1510
 Los Angeles, Ca 90012
 (213) 202-2640
 Contact: Mary E Alvarez
 Completed 01/2012
 Original Contract \$ 7,301,548.00

151. Corona Del Mar High School

Newport Mesa Unified School District
 2985 – A Bear Street
 Costa Mesa, Ca 92626
 (714) 424-5000
 Contact: Jeffery Trader
 Completed 02/2011 \$916,155.00

152. Multi-Site Track & Field Improvements

Huntington Beach Unified H.S.D.
 5832 Bolsa Ave
 Huntington Beach, CA 92649
 (714) 903-7000 x 4359
 Contact: Celia Taylor
 Completed 05/2011 3,208,884.00

153. Atwater Park

City of Los Angeles
221 N Figueroa Street
Los Angeles, Ca 90012
(213) 202-2640
Contact: Mary E Alvarez
Completed 12/2011 Original Contract: 2,170,632.00

154. Pier Bowl Lighting

City of San Clemente
910 Calle Negocio
San Clemente, Ca 92673
(949) 361-8267
Contact: Tim Shaw
Completed 07/11 Original Contract: 1,326,322.00

155. 4th Avenue Park

County of Los Angeles
4800 Cesar E Chavez Avenue
Los Angeles, Ca 90022
(323) 260-3449
Contact: Jeffrey Biben
Completed 5/12 Original Contract: 3,866,188.00

156. College Park

City of Oxnard
1060 Pacific Avenue
Oxnard, Ca 93030
(805) 385-7821
Contact: Ralph Alamillo
Completed 1/12 Original Contract: 11,056,475.00

157. Doty Trust Park

City of Riverside
3900 Main Street
Riverside, Ca 92522
(951) 826-2000
Contact: Andy Emery
Completed 5/12 Original Contract: \$3,531,462.00

158.Gibson Mariposa Park

City of El Monte
 11333 Valley Blvd
 El Monte, Ca 91731
 (626)580-2058
 Contact: James Enriquez
 Completed 01/12
 Original Contract 2,905,629.00

159.Huntington Beach High School Athletic Field Imp

Huntington Beach Union High School District
 5832 Bolsa ave
 Huntington Beach, Ca 92649
 (714) 903-7000
 Contact: Celia Taylor
 Completed 12/2011 Original Contract \$ 2,235,567.00

160.Cucamonga Elementary School Site Imp

Cucamonga School District
 8776 Archibald Ave
 Rancho Cucamonga, Ca 91730
 (909) 484-1009
 Contact: Lynn Ashton
 Completed 08/11 Original Contract: \$212,426.00

161.Costa Mesa High School Paving & Landscape

Newport – Mesa Unified School District
 2985 – A Bear Street
 Costa Mesa, Ca 92626
 (714) 424-5079
 Contact: Jeffery Trader
 Completed 09/11 Original Contract \$ 467,692.00

162.Don Julian Elementary Path of Travel

Basset Unified School District
 904 N Wilson Ave
 La Puente, Ca 91746
 (626) 931-3000
 Contact: Wilson Vasconez
 Completed 08/11 Original Contract \$ 779,654.00

163. Atlantis Splash Pad

City of Garden Grove
 11222 Acacia Parkway
 Garden Grove, Ca 92842
 (714) 741-5040
 Contact: Sandra Segawa
 Completed 03/12 Original Contract \$ 668,192.00

164. Costa Mesa H.S. Utilities

Newport – Mesa Unified School District
 2985 – A Bear Street
 Costa Mesa, Ca 92626
 (714) 424-8950
 Contact: Craig P. Scaringi
 Completed 09/11 Original Contract \$ 1,215,274.00

165. Copper Hill Park

County of Los Angeles
 900 South Fremont Ave
 Alhambra, Ca 91803
 (626) 300-2329
 Contact: Claire Chang
 Completed 5/2012 Original Contract \$ 795,555.00

166. Florence Ave. Parking Lot

County of Los Angeles Community Development Commission
 1616 E. Florence Ave
 Los Angeles, Ca 90001
 (323) 864-2574
 Contact: Chen Kao
 Completed 1/2012
 Original Contract \$364,104.00

167. Full Half Width

County of San Bernardino
 222 W. Hospitality Lane
 San Bernardino, Ca 92415
 (909)386-8775
 Contact: Arthur L Rivera
 Completed 10/2012
 Original Contract \$ 2,696,336.00

168. Tequesquite Park Imp.

City of Riverside
 3900 Main St
 Riverside, Ca 92522
 (951) 826-2000
 Contact: Andy Emery
 Completed 6/2013
 Original Contract \$7,016,220.00

169. Arlington H.S. Field Upgrades

Riverside Unified School District
 3380 14th Street
 Riverside, Ca 92501
 951-352-6729
 Contact: Chenchira (Jane) Jumnongslip
 Completed 11/2012
 Original Contract \$3,092,452.00

170. Roosevelt II Elementary School

San Bernardino City Unified School District
 777 N. F Street
 San Bernardino, Ca 92410
 909-384-1785
 Contact: Andres Ramirez
 Completed 12/12
 Original Contract \$1,088,938.00

171. Poly High School – Stadium Improvements

Riverside Unified School District
 3380 14th Street
 Riverside, Ca 92501
 951-788-7147
 Contact: Janet Dixon
 Completed 01/12
 Original Contract \$1,223,921.00

172. Monterey Ave Entrance

Desert Community College District
 43-500 Monterey Ave
 Palm Desert, Ca 92260
 760-346-8041
 Contact: Karen LeSassier
 Completed 08/2013
 Original Contract \$1,201,040.00

173. North Campus Front Quad Landscape

Long Beach Community College District

4901 East Carson Street

Long Beach, Ca 90808

562-938-4947

Contact: Margie Padron

Completed 5/2013

Original Contract \$2,271,564.25

174. Magnolia High School

Anaheim Union High School District

501 Crescent Way

Anaheim, Ca 92803

714-999-3511

Contact: Jennifer Ellmore

Completed 12/2012 Original Contact \$1,427,100.00

175. Fitness Park

City of Paramount

16400 Colorado Avenue

Paramount, Ca 90723

562-220-2000

Contact: Bill Pagett

Completed 4/2013

Original Contact \$3,767,348.23

176. Bagdouma Park

City of Coachella

1515 Sixth St

Coachella, Ca 92236

760-398-5744

Contact: Gordon Fisher

Completed 4/2013

Original Contract \$2,447,971.00

177. Hwy 18 Imp

Town of Apple Valley

14955 Dale Evans Pkwy

Apple Valley, Ca 92307

760-240-7000

Contact: Christopher Moore

Completed 4/2013

Original Contract: \$967,933.41

178.Valley College

San Bernardino Valley College District
 114 S. Del Rosa Dr
 San Bernardino, Ca 92408
 Contact: Charlie NG
 909-382-4000
 Completed 4/2013
 Original Contract: \$1,356,776.00

179.Orange Grove Park

Community Development Commission County of Los Angeles
 700 W. Main St
 Alhambra, Ca 91801
 (323) 260-3449
 Contact: Jeffrey Biben
 Completed 01/14
 Original Contract: \$1,756,889.72

180.D Street Improvements

City of Perris
 101 N D Street
 Perris, Ca 92570
 Contact: Michael Morales
 951-956-2120
 Completed 11/2013
 Original Contract: \$ 1,723,873.60

181.Chittick Field

City Of Long Beach
 333 West Ocean Blvd 10th Floor
 Long Beach, Ca 90802
 Contact: Marily Surakis
 562-570-6283
 Completed 5/2014
 Original Contract: \$7.1 MM

182.Avocado Heights Trail

County of Los Angeles
 900 S Fremont Ave
 Alhambra, Ca 91803
 Contact: Irma Vasquez
 626-458-4951
 Completed 7/2014
 Original Contract: \$4,038,400.00

183.Rimrock Road

City of Barstow
 220 E Mountain View Street
 Barstow, Ca 92311
 Contact: JoAnne V. Cousino
 760-256-3531
 Completed 2/1014
 Original Contract: \$ 7,547,936.24

184. Median Improvements

Town of Yucca Valley
 58928 Business Center Dr
 Yucca Valley, Ca 92284
 Contact: Alex Qishta
 760-369-6579
 Completes 5/2014
 Original Contract: \$2,161,147.00

185. Cedar Avenue

County of San Bernardino
 825 E. Third St
 San Bernardino, Ca 92415
 Contact: Johnny Gayman
 (909) 387-8104
 Completed 06/2014
 Original Contract: \$ 811,969.00

186. Rexford Intersection Imp.

City of Beverly Hills
 455 N. Rexford Drive
 Beverly Hills, Ca 90210
 Contact: Alan Schneider
 (310) 285-2400
 Completed 5/2014
 Original Contract: \$ 396,624.00

187.CDBG Sidewalk Imp

City of Corona
 400 S. Vicentia Avenue
 Corona, Ca 92882
 Contact: Barry Ghaemi
 (951) 739-4961
 Completed 7/2014
 Original Contract \$422,893.00

188. W. San Gabriel River

City of Lakewood
 5050 N. Clark Ave
 Lakewood, Ca 90714
 Contact: Kimberly McDowell
 562-866-9771
 Completed 11/2014
 Original Contract \$912,903.00

189. Royal High School Track & Field

Simi Valley U.S.D
 875 E. Cochran St
 Simi Valley, Ca 93065
 Contact: Pedro Avila
 805-306-4500
 Completed 11/2014
 Original Contract \$1,845,235.00

190. Curb & Sidewalk Imp

City of Rialto
 335 W. Rialto Ave
 Rialto, Ca 92376
 Contact: Marcus L. Fuller
 909-820-2525
 Completed 10/2014
 Original Contract \$ 407,827.00

191. Ballfield No.5

City of Buenaventura
 501 Poli Street
 Ventura, Ca 93002
 Contract: Melissa Yanez
 805-654-7870
 Completed 11/2014
 Original Contract \$ 610,809.62

192. Oso Parkway Widening

City of Mission Viejo
 200 Civic Center
 Mission Viejo, Ca 92691
 Contact: Kimberly Schmitt
 949-470-3052
 Completed 7/2015
 Original Contract \$ 3,481,376.71

193. East Village Park

City of Oxnard
 1060 Pacific Ave
 Oxnard, Ca 93030
 Contact: Ralph Alamillo
 805-385-7821
 Completed 5/2015
 Original Contract \$ 1,396,440.00

194. Crown Valley Community Park

City of Laguna Niguel
 30111 Crown Valley Parkway
 Laguna Niguel, Ca 92677
 Contact: Nancy Palmer
 949-362-4337
 Completed 8/2015
 Original Contract \$4,599,485.88

195. Roxbury Park

City of Beverly Hills
 345 Foothill Road
 Beverly Hills, Ca 90210
 Contact: Alan Schneider
 310-285-1188
 Completed 5/2015
 Original Contract \$996,626.00

196. Whitewater Park

City of Cathedral City
 68700 Avenida Lalo Guerrero
 Cathedral City, Ca 92234
 Contact: John A. Corella
 760-770-0340
 Completed 8/2015
 Original Contact \$ 2,499,241.00

197. Rutland & Gramercy Streets

City of Riverside
 3900 Main St.
 Riverside, Ca 92522
 Contact: Danny Cwiak
 951- 826-5341
 Completed 04/2015
 Original Contract \$368,657.00

198. D Street Imp. Phase 6

City of Perris
 101 N. D Street
 Perris, Ca 92510
 Contact: Michael Morales
 951-956-2120
 Completed 05/2015
 Original Contract: \$495,498.20

199. Grijalva Park

City of Orange
 300 E. Chapman Ave
 Orange, Ca 92866
 Contact: Don Esquitz
 714-532-6464
 Completed 04/2015
 Original Contract \$ 337,809.00

200. La Mirada Blvd Median Nose Imp.

City of La Mirada
 13700 La Mirada Blvd.
 La Mirada, Ca 90637
 Contact: Lori Wolfe
 562-943-0131
 Completed 5/2015
 Original Contact \$ 290,578.00

201. Lynwood Linear Park

City of Lynwood
 11330 Bullis Rd
 Lynwood, Ca 90262
 Contact: Elias Saikaly
 310-628-3258
 Completed 10/2015
 Original Contract \$ 4,683,273.00

202. Civic Center Conservation Park

City of Ontario
 303 East B. Street
 Ontario, Ca 91764
 Contact: Carolyn Bell
 909-395-2622
 Completed 9/2015
 Original Contract \$ 1,985,083.00

203. Orange Splash Pad Zone

City of Paramount
 16400 Colorado Ave
 Paramount, Ca 90723
 Contact: Sarah Ho
 562-220-2000
 Completed 9/2015
 Original Contract \$591,701.00

204. Perris Sound Wall

Perris Elementary School District
 143 East 1st Street
 Perris, Ca 92570
 Contact: Gloria Gonzales
 951-657-3118
 Completed 8/2015
 Original Contract \$ 558,772.00

205. Calipatria Capital Imp.

City of Calipatria
 140 West Main St
 Calipatria, Ca 92233
 Contact: Jack
 760-337-3883
 Completed 8/2015
 Original Contract \$643,784.00

206. Oxford Retention Basin

County of Los Angeles
 900 S. Fremont Ave
 Alhambra, Ca 91803
 Contact: Rick Sun
 626-458-5911
 Completed 6/2016
 Original Contract \$8,004,089.00

207. Beverly Hills Concrete, Curb & Gutter

City of Beverly Hills
 345 Foothill Rd
 Beverly Hills, Ca 90210
 Contact: Tristan D Malabanan
 310-285-2512
 Completed 3/2016
 Original Contact \$ 996,981.00

208. Ridgecrest Corp. Yard

City of Ridgecrest
 100 W. California Ave
 Ridgecrest, Ca 93555
 Contact: Mike Bustos
 760-499-5083
 Completed 5/2016
 Original Contract \$869,734.00

209. Los Feliz Dr. Sidewalk

City of Thousand Oaks
 2100 Thousand Oaks Blvd
 Thousand Oaks, Ca 91362
 Contact: Mike Tohidian
 805-449-2400
 Completed 6/2016
 Original Contract \$881,446.00

210. Via Verde Avenue

City of San Dimas
 245 East Bonita Avenue
 San Dimas, Ca 91773
 Contact: Steve M. Farmer
 909-394-6200
 Completed 7/2016
 Original Contract \$766,956.00

211. Pearbloosom Park

County of Los Angeles
 900 S. Fremont Ave
 Alhambra, Ca 91803
 Contact: David Palma
 626-458-2180
 Completed 8/2016
 Original Contract \$1,082,272.00

212. Orange Blossom Trail

City of Redlands
 35 Cajon Street
 Redlands, Ca 92373
 Contact: Gregory Brooks
 909-798-7698
 Completed 8/2016
 Original Contract \$692,783.00

213. Multi Parks

City of Oxnard
305 West Third Street
Oxnard, Ca 93030
Contact: Ralph Alamillo
805-385-7803
Completed 6/2016
Original Contract \$588,097.00

214. Paramount Blvd. Urban Renovations

City of Paramount
16400 Colorado Ave
Paramount, Ca 90723
Contact: Bill Paget
562-220-2108
Completed 8/2016
Original Contract \$3,316,409.95

215. HRPP Grant Parks

City of Indio
100 Civic Center Mall
Indio, Ca 92201
Contact: Mike Edgar
760-391-4000
Completed 6/2016
Original Contract \$1,069,040.00

216. CDBG Sidewalk Imp.

City of Corona
400 S. Vicentia Ave
Corona, Ca 92882
Contact: Barry Ghaemi
951-739-4961
Completed 7/2016
Original Contract \$746,235.00

217. Tierra Bonita Park

City of Lancaster
44933 Fern Ave
Lancaster, Ca 93534
Contact: John Loomis
661-723-6237
Completed 10/2016
Original Contract \$514,032.30

218. Richmar Park

City of San Marcos
 201 Mata Way
 San Marcos, Ca 92069
 Contact: Michael Edwards
 760-744-1050
 Completed 02/2017
 Original Contract \$1,617,252.00

219. Landmark / Mountain View R & R

Moreno Valley Unified School District
 25634 Alessandro Blvd
 Moreno Valley, Ca 92553
 Contact: Veronica Castro
 951-571-7679
 Completed 11/2016
 Original Contract \$505,303.00

220. Drake Chavez Park

City of Long Beach
 333 W. Ocean Blvd 7th Floor
 Long Beach, Ca 90802
 Contact: Teri Luce
 562-570-6200
 Completed 5/2017
 Original Contract \$2,474,478.00

221. Moreno Valley H.S. Fencing

Moreno Valley Unified School District
 25634 Alessandro Blvd
 Moreno Valley, Ca 92553
 Contact: Josie H. Ripoly
 951-571-7500
 Completed 5/2017
 Original Contract \$2,564,296.00

222. Carolyn Rosas Splash Pad

County of Los Angeles
 900 S. Fremont Ave
 Alhambra, Ca 91803
 Contact: Loydi Nguyen
 626-458-5100
 Currently Working
 Original Contract \$ 1,244,194.00

223. Los Robles Splash Pad

County of Los Angeles
 900 S. Fremont Ave
 Alhambra, Ca 91803
 Contact: Loydi Nguyen
 626-458-5100
 Currently Working
 Original Contract \$ 1,192,048.00

224. Mojave Riverwalk

Town of Apple Valley
 14955 Dale Evans Pkwy
 Apple Valley, Ca 92307
 Contact: Richard Pederson
 760-240-7000
 Completed 2/2017
 Original Contract \$750,623.25

225. Futsal Court

City of Paramount
 16400 Colorado Ave
 Paramount, Ca 90723
 Contact: Bill Pagett
 562-220-2108
 Completed 5/2017
 Original Contract \$442,709.00

226. Digiorgio Action Park

City of Arvin
 200 Campus Dr.
 Arvin, Ca 93203
 Contact: Adam Ojeda
 661-854-3134
 Completed 2/2017
 Original Contract \$454,911.00

227. Paradise Creek Educational Park

City of National City
 1243 National City Blvd
 National City, Ca 91950
 Contact: Stephen Manganiello
 619-336-4241
 Currently Working
 \$612,243.00

228. Firebaugh H.S. & Lynwood Middle School

Lynwood Unified School District

11321 Bullis Road

Lynwood, Ca 90262

Contact: Cecilia Ginoza

626-839-9300

Currently Working

\$1,812,083.00

229. Jack Bulik Courtyard

City of Fontana

16489 Orange Way

Fontana, Ca 92335

Contact: Luis Villalobos

909-350-6696

Completed 5/2017

\$566,583.00

230. Southwinds Park

City of Oxnard

305 W. Third St.

Oxnard, Ca 93030

Contact: Ralph Alamillo

805-385-7821

Currently Working

\$933,120.00

231. Main St. Lighting Imp.

City of EL Centro

1275 Main St.

EL Centro, Ca 92243

Jack Fleming

760-337-4515

Currently Working

\$1,799,971.00



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent
AGENDA ITEM NO.: 3

DATE: October 11, 2016

TO: City Council

THROUGH: Greg Nyhoff
City Manager

A handwritten signature in cursive script, appearing to read "Greg Nyhoff".

FROM: Daniel Rydberg
Public Works Director

Janis Synnes

SUBJECT: Approve Plans and Specifications No. GS15-15 for the RiverPark Community Facilities District No. 5 Dog Park at Windrow Park

CONTACT: Daniel Rydberg, Public Works Director
Daniel.Rydberg@oxnard.org, 385-8055

RECOMMENDATION:

That City Council approve the plans and specifications No. GS15-15 for the RiverPark Community facilities District No. 5 Dog Park site at Windrow Park and authorize staff to solicit bids.

BACKGROUND

The RiverPark Community Facilities District No. 5 Dog Park site at Windrow Park consists of fencing, concrete paving, light fixtures and a message/sign board. The specific work includes 865 linear feet of six-foot high welded wire fence, two double gated entrances with four-foot wide gates (separate entrances for large and small dogs), two sixteen-foot wide double gates for maintenance access, approximately 2,000 square feet of new concrete paving for the entrance, four additional walkway lights and a message board for dog park rules and possible advertising.

On October 9, 2014 the RiverPark Neighborhood Council held a meeting to discuss the possibility of establishing a dog park in the RiverPark community. The vote was 30-yes, 1-no and 1-abstained.

The Neighborhood Council designated a Dog Park Committee and City staff met with them on two occasions to discuss the process, possible locations, design elements, funding, etc. On

RiverPark Dog Park
October 11, 2016
Page 2

January 28, 2015 City staff made a presentation to the Parks, Recreation and Community Services Commission and the concept was approved to go forward to Council by a vote of 6-0. On April 14, 2015 City Council voted to approve this concept and approved the appropriation of design funding.

City staff met with the Dog Park Committee again on multiple occasions and the Neighborhood Council held a community meeting on Saturday, May 23, 2015 at the proposed dog park site at Windrow Park to enable residents that could not make the weekday evening Neighborhood Council Meetings to ask questions and give feedback. On June 23, 2015 at the RiverPark Neighborhood Council monthly meeting, the dog park was on the agenda for discussion and vote. The vote was 68 in favor and 58 against. On June 24, 2015 City Staff made a presentation to the Parks, Recreation and Community Services Commission and dog park design and construction was approved to go forward to Council by a 6-0 vote. On July 21, 2015 Council approved the design of the proposed dog park and authorized the appropriation of funds for the development of plans and specifications and the construction of the dog park.

STRATEGIC PLAN

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

Objective 3b. Empower and connect our Inter-Neighborhood Council Organizations (INCOs), Community Advisory Groups (CAGs) and Neighborhood Watch Program.

Objective 3c. Improve our methods of communicating with residents, businesses and neighborhoods (e.g. leverage social media and tools like Nextdoor).

FINANCIAL IMPACT

Funding for this construction has previously been approved by Council and \$162,261 is currently available in Project No. 155701 Account Number 174-5737-805.82-01.

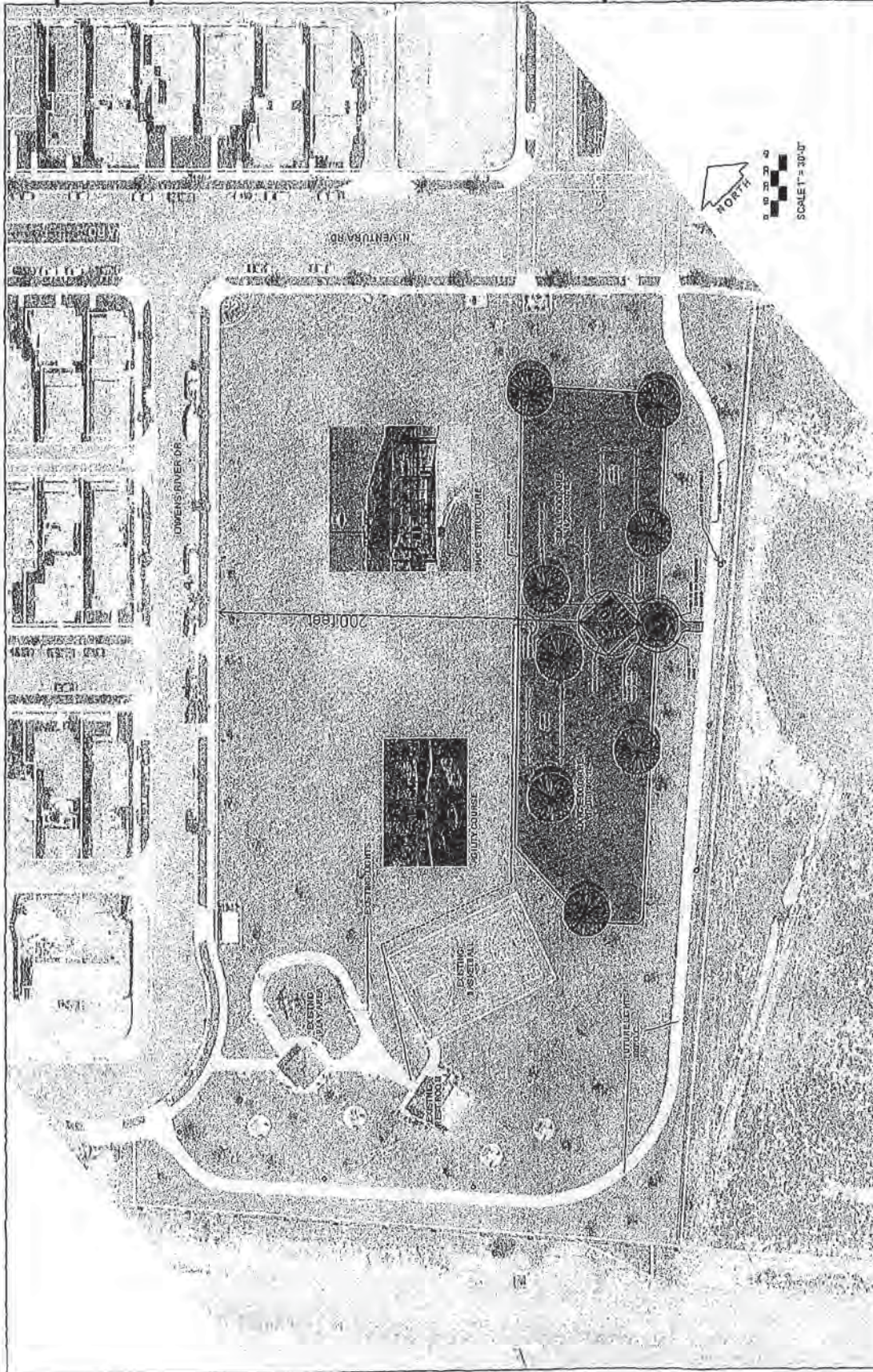
Note: The Plans and Specifications No. GS15-15 RiverPark Community Facilities District No. 5 Dog Park will be available for review at the City of Oxnard Purchasing Division, 300 West Third Street, Suite 202, after 8:00 a.m. on Thursday prior to the City Council meeting.

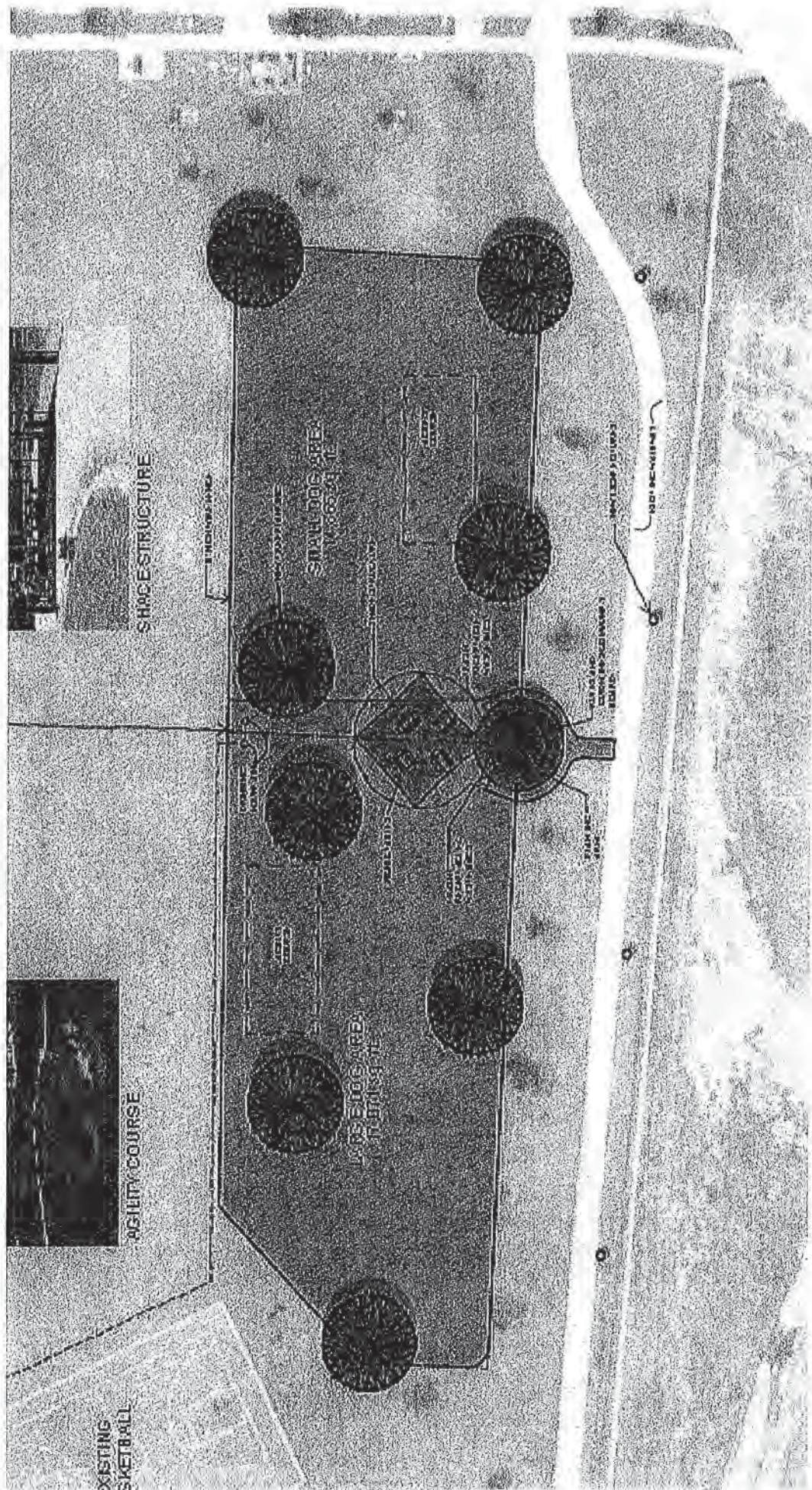
RiverPark Dog Park
October 11, 2016
Page 3

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ATTACHMENTS:

Attachment A - Riverpark Dog Park at Windrow Park Site Map





REQUEST FOR BUDGET APPROPRIATION

Department: Public Works
Project/Program
Manager: Dean Yamamoto

Date: July 25, 2017
Phone: 385-7496

Reason for Appropriation:

To fund the construction of the Dog Park at Riverpark and transfer available balance previously appropriated from design to construction of Project 155701- Riverpark Dog Park

Accounts and Descriptions

AMOUNT

Fund: 174 - Riverpark CFD #5

Expenditures/Transfers Out

Project 155701- Riverpark Dog Park

174-5737-805.82-01	CONTRACTS AND SERVICES / SVCS-ARCHITECTURE/ENGR	(162,261)
174-5737-826.82-08	CONTRACTS AND SERVICES / SERVICES - CONSTRUCTION	<u>384,181</u>
	Sub-total Expenditures	<u>221,920</u>

Net Change to Fund Balance **221,920**

Net Appropriation Change **221,920**

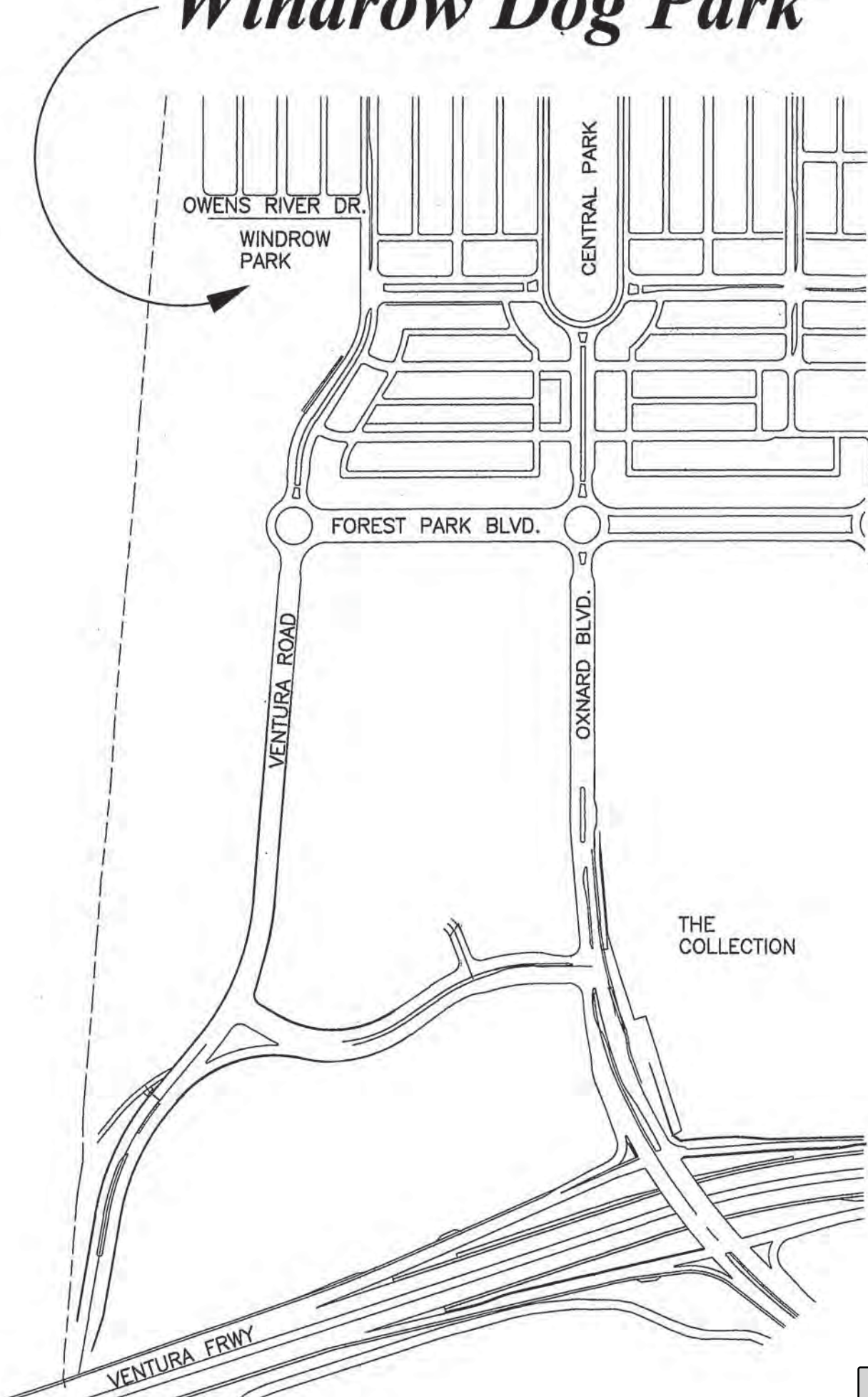
Approvals

Department Director _____

Chief Financial Officer _____

City Manager _____

Windrow Dog Park





**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Council Business

AGENDA ITEM NO.: 1

DATE: July 25, 2017

TO: City Council

FROM: Greg Nyhoff
City Manager

A handwritten signature in blue ink, appearing to read "Greg Nyhoff".

SUBJECT: League of California Cities Annual Conference Voting Delegate/Alternate 2017
(5/5/5)

CONTACT: Greg Nyhoff, City Manager
Greg.Nyhoff@oxnard.org, 385-7430

RECOMMENDATION:

That City Council designate a voting delegate and a voting alternate to the League of California Cities Annual Conference.

BACKGROUND

This year's League of California Cities Annual Conference is scheduled for Wednesday, September 13 through Friday, September 15, 2017, at the Sacramento Convention Center. An important part of the conference is the Annual Business Meeting. The League's annual business meeting will be held at 12:00 noon on Friday, September 15th. At this meeting, the League membership considers and takes action on resolutions that establish League policy. At the request of the League, and in order to expedite the conduct of business at this policy-making meeting, a City Councilmember from each City is designated as the voting delegate. Only those individuals who are voting delegates (or alternates) may sign petitions to initiate a resolution pertaining to League policy.

Each City Council is asked to designate a voting delegate and a voting alternate who will be present at the annual business meeting. This year, Mayor Pro Tem Ramirez will be attending the conference. League bylaws provide that each city is entitled to one vote in matters affecting municipal or League policy. It has been past practice for City Council to designate the Mayor as voting delegate and the Mayor Pro Tem as voting alternate; however, City Council may choose to designate the voting delegate and alternate differently.

League of California Cities Conference Voting Delegate/Alt (5/5/5)

July 25, 2017

Page 2

Resolutions for this year's annual conference were not available at this time.

STRATEGIC PRIORITIES

This agenda item does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

This action alone does not require funding.

ATTACHMENTS:

Attachment A: Annual Conference Voting Procedures

Attachment B: 2017 Annual Conference Voting Delegate

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.

CITY: OXNARD**2017 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, September 1, 2017. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail: _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, September 1, 2017

League of California Cities
ATTN: **Carly Shelby**
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: cshelby@cacities.org
(916) 658-8279



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Report

AGENDA ITEM NO.: 2

DATE: July 25, 2017

TO: City Council

FROM: Phillip Molina
City Treasurer

A handwritten signature in cursive script that reads "Phillip - Molina".

SUBJECT: FY 16-17 4Th Quarterly Investment Report (5/10/5)

CONTACT: Phillip Molina, City Treasurer
Phillip.Molina@oxnard.org, 385-7808

RECOMMENDATION:

That the City Council receive, accept and file the 4th Quarterly Report from the Oxnard City Treasurer.

BACKGROUND

The City of Oxnard's June 30, 2017 investment report though brief will include the information the State Legislature encourages to be provided pursuant to California Government Code section 53646. This report reflects the monthly investment information in the similar format that has been presented in previous months along with the amounts in the Bank statements as of June 30, 2017.

First, it is our intention to show the public, the Mayor, and City Council the amounts in each city bank account so that you can see the percentage of available cash to the amount actually invested.

Next, we will show you in a bar chart the amounts invested separated by their maturity date or year. This will allow you to see the ladder or spread of the investments in order to generate a higher return.

Third, we identify the cash flows over the last 15 months so you can judge the management of the cash and determine whether there are periods during the year when more money is available for short periods overnight investments versus 2,3,4, or 5 year maturities.

FY 16-17 4Th Quarterly Investment Report (5/10/5)

July 25, 2017

Page 2

Fourth, we will show you the daily cash position for June 30 , 2017 so that you can see how the Treasurer's department reviews our cash balances each and every day to assure that the city has sufficient liquidity to cover its obligations.

And last, we provide you and the public with the detailed list of every investment that the city currently holds as of June 30, 2017.

This information is being provided to you using both charts and graphs. The charts are presented so that the Mayor, Council and the public can begin to learn the actual amounts in the city's accounts. The graphs are created in order to show trends, and relationships that are best understood in that method of presentation.

So while this report is brief in the number of pages, we hope to respond to any questions of you may have.

FINANCIAL IMPACT

The City's total amount invested as of June 30, 2017 at par value was \$189,915,000.00 at a cost of \$189,858,287.86. Effective management and investment of these funds provide a positive financial benefit to the City as long each instrument is held until maturity.

Cash balances on June 30, 2017 in each authorized city bank account with Bank of America are:

OXNARD BANK ACCOUNTS	Ending Balance June 30, 2017	amount invested overnight
General Bank account	\$ 701,128.86	\$ 4,866,530.08
Successor Agency	\$ 11,316,216.22	\$ -
Parking	\$ 6,383.80	\$ -
AIM w/c	\$ 266,942.88	\$ -
TOTAL	\$ 12,290,671.76	\$ 4,866,530.08

(investment maturities sheet)

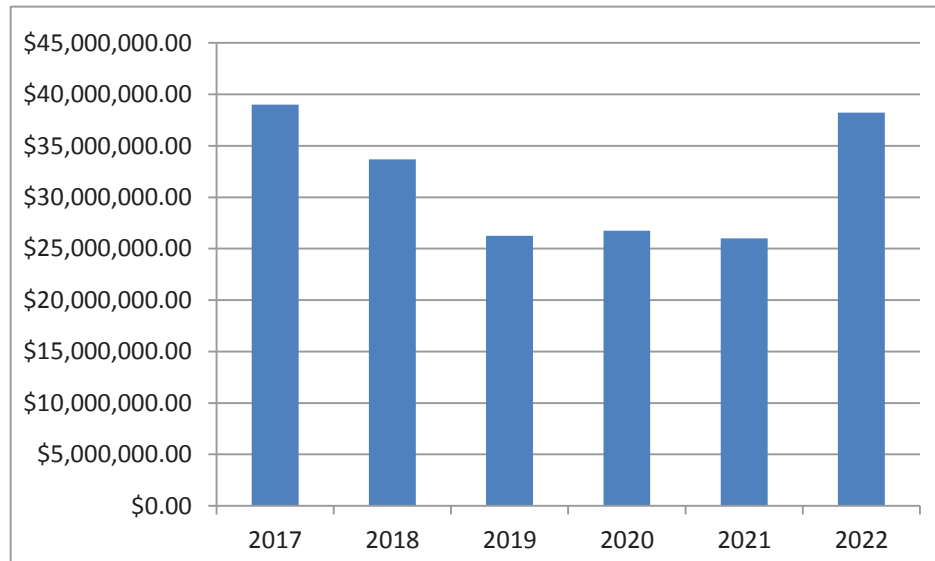
The amount in the overnight sweep account totaled \$4,866,530.08 and is the result of collected money not all of which were reflected in the ending daily balance. Notice that **none of the cash** in the Successor Agency bank account or the Parking or AIMS w/c bank accounts are invested.

The total amount investments with a par value of \$189,915,000.00 and a market value of \$189,022,887.38 were purchased in order to provide greater return by diminishing the amount in LAIF and spreading that over the 2,3,4, and 5 year terms.

FY 16-17 4Th Quarterly Investment Report (5/10/5)

July 25, 2017

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(investments as of June 30, 2017)

Next you will see the daily cash position report used to determine how much to invest each day.

DAILY CASH POSITION WORKSHEET - GENERAL ACCOUNT

DATE: 06/29/17

	CREDIT ESTIMATE	DESCRIPTION
Collected/Closing Avail Bal	\$ 500,000.00	As of 06/28/17
Sweep-Principal Credit	\$ 2,696,893.82	As of 06/28/17
1 Day Float	\$ 769,244.47	
Investment Coupon	\$ 69,500.00	
Investment Call	\$ 2,000,000.00	FNMA @2.1% due 12/29/21
Parking Citation	\$ 29,522.72	
Other		
TOTAL CREDITS	\$ 6,065,161.01	
	DEBIT ESTIMATE	
Accounts Payable to Clear	\$ 448,399.00	
Payroll to Clear	\$ 10,000.00	
Payroll Taxes	\$ 8.72	SDI
Payroll Taxes		
Other	\$ 304,785.89	Fleet
Other	\$ 397,515.81	United Water
Other	\$ 1,074,812.56	CalPERS
Other	\$ 270.62	CalPERS
Other	\$ 180,526.35	CalPERS
Other	\$ 83,370.41	VCLA
Other	\$ 1,722.95	Pending EFT's *
TOTAL DEBITS	\$ 2,501,412.31	
COMPENSATING BALANCE	\$ 3,563,748.70	

FY 16-17 4Th Quarterly Investment Report (5/10/5)

July 25, 2017

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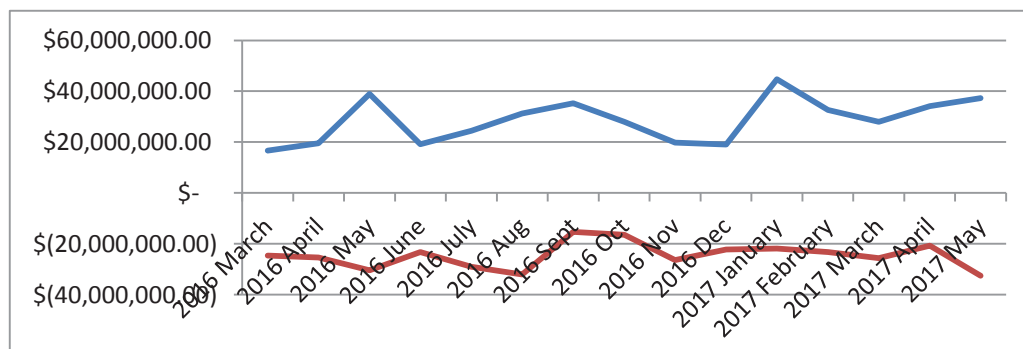
Finally the cost of the investments, the face value, and the market value as of June 30, 2017 is provided so that at a glance you can see the summary of the entire portfolio, the risk, and the growth in earnings from the previously reported quarterly yield of 1.27%.

	June 30th
Cost of investments (book value)	\$ 189,858,287.86
Par or face value	\$ 189,915,000.00
Market value as estimated	\$ 189,022,887.37
Total earnings this quarter	\$ 602,115.34
Earned interest Yield this period	1.487%
Gain/Loss if forced to sell	\$ (835,400.49)

(Cash inflows [blue line] and outflows[red line])

When we look at the monthly cash flows of over 15 months we found that the month with the highest cash outflow was August 2016 with an outflow of \$32.0 million. And the fact that we had \$53 million invested in LAIF, which can be drawn down within one day, means there should be no normal condition that would require the Treasurer to sell investments before their maturity.

(Cash inflows [blue line] and outflows[red line])

**ATTACHMENTS:**

Attachment A: Inventory by Market Value as of June 30, 2017.

FY 16-17 4Th Quarterly Investment Report (5/10/5)
July 25, 2017
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FY 16-17 4Th Quarterly Investment Report (5/10/5)

July 25, 2017

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Inventory by Market Value

As Of Date: 06/30/2017

Date Basis: Settlement

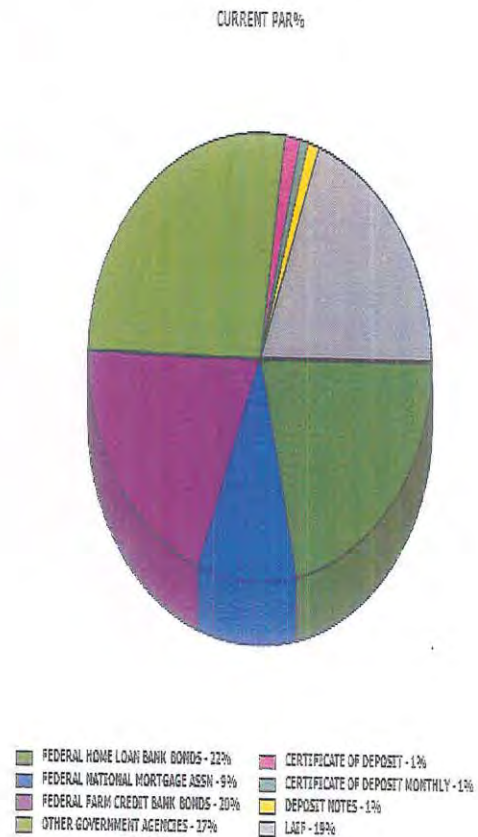
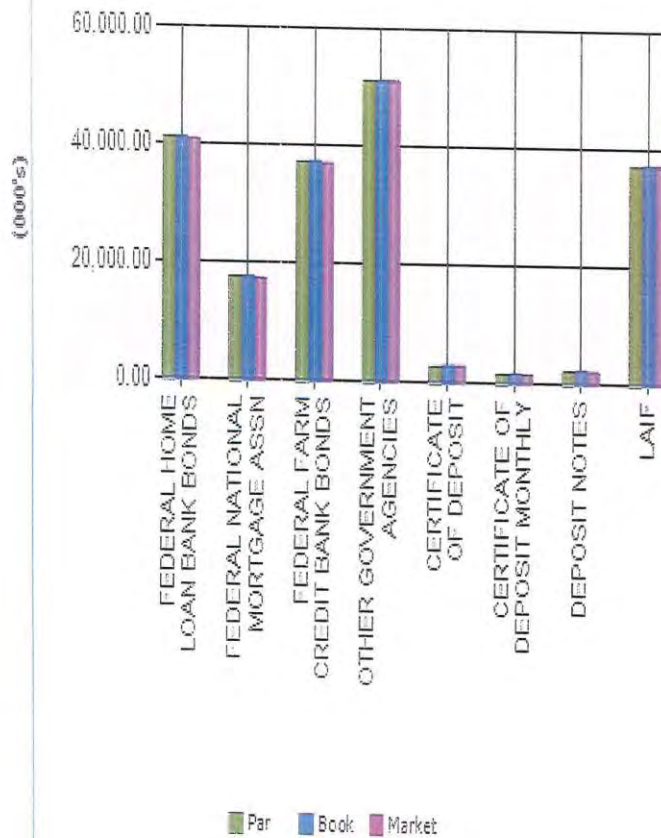
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Reporting Currency: Local

City of Oxnard - Treasurer's Office

Assets (000's)	Current Par	Current Book	Market	MKT/Book	Yield
FEDERAL HOME LOAN BANK BONDS	41,000.00	40,973.95	40,788.51	99.55%	1.53%
FEDERAL NATIONAL MORTGAGE ASSN	17,500.00	17,480.26	17,250.44	98.69%	1.35%
FEDERAL FARM CREDIT BANK BONDS	37,250.00	37,246.74	36,913.99	99.11%	1.45%
OTHER GOVERNMENT AGENCIES	51,000.00	50,992.34	50,910.54	99.84%	1.83%
CERTIFICATE OF DEPOSIT	2,695.00	2,695.00	2,692.37	99.90%	1.98%
CERTIFICATE OF DEPOSIT MONTHLY	1,470.00	1,470.00	1,470.00	100.00%	1.58%
DEPOSIT NOTES	2,000.00	2,000.00	1,997.04	99.85%	1.10%
LAIF	37,000.00	37,000.00	37,000.00	100.00%	0.88%
Totals(000's)	199,915.00	189,858.29	189,022.89	99.56%	1.45%

Asset Allocation



FY 16-17 4Th Quarterly Investment Report (5/10/5)

July 25, 2017

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Inventory by Market Value

As Of Date: 06/30/2017

Date Basis: Settlement

City of Oxnard - Treasurer's Office

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source
Inv Type: 12 FEDERAL HOME LOAN BANK BONDS							
16951	FHLB	313383AV3	06/12/2013	1.000000	2,000,000.00	1,990,240.00	1,055.56
			06/12/2018	1.000000	2,000,000.00	99.512000	SUNGARD
16952	FHLB	313383A68	06/13/2013	1.080000	2,000,000.00	1,995,480.00	1,080.00
			06/13/2018	1.080000	2,000,000.00	99.774000	SUNGARD
16954	FHLB	313383HQ7	06/27/2013	1.200000	2,000,000.00	2,000,360.00	266.67
			06/27/2018	1.200000	2,000,000.00	100.018000	SUNGARD
16955	FHLB	313383HQ7	06/27/2013	1.200000	2,000,000.00	2,000,360.00	266.67
			06/27/2018	1.200000	2,000,000.00	100.018000	SUNGARD
16978	FHLB	3130A45D0	02/20/2015	1.250000	2,000,000.00	1,995,520.00	9,097.22
			02/20/2019	1.250000	2,000,000.00	99.776000	SUNGARD
16996	FHLB	3130A6YW1	01/22/2016	1.700000	2,000,000.00	2,001,620.00	15,016.67
			01/22/2020	1.700000	2,000,000.00	100.081000	SUNGARD
17006	FHLB	3130A9NK3	10/27/2016	1.375000	2,000,000.00	1,963,080.00	6,493.06
			10/06/2020	1.377552	1,999,822.50	98.154000	SUNGARD
17007	FHLB	3130A9WK3	10/28/2016	1.400000	1,000,000.00	986,170.00	2,450.00
			10/28/2020	1.400000	1,000,000.00	98.617000	SUNGARD
17011	FHLB	3130A9MG3	11/04/2016	1.500000	2,000,000.00	1,957,720.00	7,583.33
			09/30/2021	1.521140	1,998,164.15	97.886000	SUNGARD
17012	FHLB	3130A9WN7	11/04/2016	1.600000	2,000,000.00	1,969,580.00	5,600.00
			10/28/2021	1.600000	2,000,000.00	98.479000	SUNGARD
17014	FHLB	3130A9Z61	11/09/2016	1.500000	2,000,000.00	1,982,420.00	4,333.33
			11/09/2021	1.510420	1,999,099.67	99.121000	SUNGARD
17016	FHLB	3130A9VY4	11/23/2016	1.650000	2,000,000.00	1,965,600.00	3,483.33
			11/23/2021	1.650000	2,000,000.00	98.280000	SUNGARD
17017	FHLB	3130AAGY8	12/30/2016	2.150000	2,000,000.00	2,000,800.00	238.89
			09/29/2021	2.150000	2,000,000.00	100.040000	SUNGARD
17018	FHLB	3130AABG2	12/30/2016	1.875000	2,000,000.00	2,004,200.00	3,333.33
			11/29/2021	2.003904	1,988,991.15	100.210000	SUNGARD
17019	FHLB	3130AABG2	12/30/2016	1.875000	2,000,000.00	2,004,200.00	3,333.33
			11/29/2021	2.032146	1,986,591.55	100.210000	SUNGARD
17046	FHLB	3130AAM47	04/27/2017	1.200000	2,000,000.00	1,997,300.00	4,333.34
			10/26/2018	1.200000	2,000,066.67	99.865000	SUNGARD
17053	FHLB	3130AAM47	04/27/2017	1.200000	2,000,000.00	1,997,300.00	4,333.34

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17056	FHLB	3130AAM47	10/26/2018 05/01/2017	1.200000 1.200000	2,000,066.67 2,000,000.00	99.865000 1,997,300.00	SUNGARD 4,333.33
17061	FHLB	3130ABCS3	10/26/2018 05/18/2017	1.200000 2.100000	2,000,333.33 2,000,000.00	99.865000 1,989,840.00	SUNGARD 5,016.67
17062	FHLB	3130ABCF1	05/18/2022 05/23/2017	2.100000 1.500000	2,000,000.00 2,000,000.00	99.492000 1,999,580.00	SUNGARD 3,166.67
17065	FHLB	3130ABCS3	05/23/2022 05/25/2017	1.500000 2.100000	2,000,000.00 2,000,000.00	99.979000 1,989,840.00	SUNGARD 5,016.67
			05/18/2022	2.100000	2,000,816.67	99.492000	SUNGARD
Subtotal				1.509792 1.525332	41,000,000.00 40,973,952.36	40,788,510.00 99.484171	89,831.41

Inv Type: 13 FEDERAL NATIONAL MORTGAGE ASSN

16942	FNMA	3136G1BK4	02/05/2013	1.000000	2,000,000.00	1,994,720.00	8,111.11
			02/05/2018	1.000000	2,000,000.00	99.736000	SUNGARD
16947	FNMA	3136G1LE7	05/15/2013	1.010000	1,000,000.00	998,200.00	1,290.56
			05/15/2018	1.010000	1,000,000.00	99.820000	SUNGARD
16948	FNMA	3135G0XG3	05/21/2013	1.000000	1,000,000.00	997,750.00	1,111.11
			05/21/2018	1.000000	1,000,000.00	99.775000	SUNGARD
16999	FNMA	3136G34L6	09/06/2016	1.125000	2,000,000.00	1,980,940.00	7,187.50
			09/06/2019	1.167522	1,997,915.53	99.047000	SUNGARD
17002	FNMA	3136G4BV4	09/30/2016	1.450000	2,000,000.00	1,957,700.00	7,330.56
			09/30/2020	1.450000	2,000,000.00	97.885000	SUNGARD
17003	FNMA	3136G37F6	09/30/2016	1.500000	2,000,000.00	1,939,440.00	7,583.33
			09/30/2021	1.541715	1,996,398.69	96.972000	SUNGARD
17008	FNMA	3136G4GK3	10/31/2016	1.350000	2,000,000.00	1,969,120.00	11,475.00
			07/28/2020	1.350000	2,000,000.00	98.456000	SUNGARD
17009	FNMA	3136G4FA6	10/28/2016	1.625000	2,000,000.00	1,947,600.00	5,687.50
			10/28/2021	1.625000	2,000,000.00	97.380000	SUNGARD
17013	FNMA	3136G4FW8	11/07/2016	1.300000	1,500,000.00	1,477,245.00	2,925.00
			05/07/2020	1.300000	1,500,000.00	98.483000	SUNGARD
17039	FNMA	3135G0F73	03/30/2017	1.500000	2,000,000.00	1,987,720.00	2,563.33
			11/30/2020	1.708016	1,985,941.49	99.386000	SUNGARD
Subtotal				1.317553	17,500,000.00	17,250,435.00	55,285.00

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				1.350610	17,480,255.71	98.573914	
Inv Type: 17 FEDERAL FARM CREDIT BANK BONDS							
16944	FFCB	3133ECL44	04/11/2013	1.000000	2,000,000.00	1,995,000.00	4,444.44
			04/11/2018	1.000000	2,000,000.00	99.750000	SUNGARD
16950	FFCB	3133ECRP1	06/11/2013	1.150000	1,250,000.00	1,249,750.00	798.61
			06/11/2018	1.150000	1,250,000.00	99.980000	SUNGARD
16969	FFCB	3133EDLX8	05/21/2014	1.320000	2,000,000.00	2,002,100.00	2,933.33
			05/21/2018	1.320000	2,000,000.00	100.105000	SUNGARD
16990	FFCB	3133EE2W9	07/01/2015	1.050000	2,000,000.00	1,998,500.00	7,000.00
			03/01/2018	1.050000	2,000,000.00	99.925000	SUNGARD
16994	FFCB	3133EFKY2	10/30/2015	1.360000	2,000,000.00	1,985,040.00	4,760.00
			10/28/2019	1.360000	2,000,000.00	99.252000	SUNGARD
16995	FFCB	3133EFPR2	11/19/2015	1.600000	2,000,000.00	2,001,240.00	3,733.33
			11/19/2019	1.600000	2,000,000.00	100.062000	SUNGARD
16997	FFCB	3133EF2L0	04/13/2016	1.400000	2,000,000.00	1,982,120.00	6,066.67
			04/13/2020	1.400000	2,000,000.00	99.106000	SUNGARD
17000	FFCB	3133EGTM7	09/08/2016	1.375000	2,000,000.00	1,972,860.00	8,631.94
			09/08/2020	1.375000	2,000,000.00	98.643000	SUNGARD
17001	FFCB	3133EGVK8	09/21/2016	1.350000	2,000,000.00	1,970,820.00	7,500.00
			09/21/2020	1.350000	2,000,000.00	98.541000	SUNGARD
17004	FFCB	3133EGWZ4	10/04/2016	1.420000	2,000,000.00	1,943,720.00	6,863.33
			10/04/2021	1.430398	1,999,100.22	97.186000	SUNGARD
17005	FFCB	3133EGYB5	10/14/2016	1.540000	2,000,000.00	1,944,320.00	6,758.89
			10/12/2021	1.542081	1,999,819.85	97.216000	SUNGARD
17010	FFCB	3133EGCZ9	11/02/2016	1.350000	2,000,000.00	1,970,060.00	4,425.00
			11/02/2020	1.350000	2,000,000.00	98.503000	SUNGARD
17015	FFCB	3133EGG82	11/15/2016	1.520000	2,000,000.00	1,935,920.00	3,884.44
			11/15/2021	1.520000	2,000,000.00	96.796000	SUNGARD
17044	FFCB	3133EHAV5	03/01/2017	2.280000	1,000,000.00	994,790.00	7,600.00
			03/01/2022	2.280000	1,000,000.00	99.479000	SUNGARD
17051	FFCB	3133EHGA5	04/26/2017	1.440000	2,000,000.00	1,995,860.00	5,600.00
			10/21/2019	1.448191	2,000,000.00	99.793000	SUNGARD
17052	FFCB	3133EHGA5	04/26/2017	1.440000	2,000,000.00	1,995,860.00	5,600.00

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17057	FFCB	3133EHGS6	10/21/2019	1.448191	2,000,000.00	99.793000	SUNGARD
			05/01/2017	2.030000	2,000,000.00	1,992,900.00	7,443.34
			04/25/2022	2.061792	1,997,676.67	99.645000	SUNGARD
17058	FFCB	3133EHHF3	05/03/2017	1.250000	1,000,000.00	998,250.00	2,083.33
			11/01/2018	1.256761	999,969.44	99.825000	SUNGARD
17059	FFCB	3133EHHF3	05/03/2017	1.250000	2,000,000.00	1,996,500.00	4,166.67
			11/01/2018	1.256761	1,999,938.89	99.825000	SUNGARD
17066	FFCB	3133EHJY0	05/25/2017	2.070000	2,000,000.00	1,988,380.00	4,370.00
			05/23/2022	2.070000	2,000,230.00	99.419000	SUNGARD
Subtotal				1.449566	37,250,000.00	36,913,990.00	104,663.32
				1.453365	37,246,735.07	99.097960	

Inv Type: 23 OTHER GOVERNMENT AGENCIES

17020	FHLMC	3134GAC28	12/30/2016	2.200000	2,000,000.00	2,000,540.00	244.44
			12/29/2021	2.215930	1,998,649.59	100.027000	SUNGARD
17022	FHLMC	3134GAL28	01/26/2017	2.000000	2,000,000.00	1,996,720.00	17,222.22
			01/26/2022	2.000000	2,000,000.00	99.836000	SUNGARD
17023	FHLMC	3134GAK86	01/26/2017	2.200000	2,000,000.00	1,999,620.00	18,944.44
			01/26/2022	2.200000	2,000,000.00	99.981000	SUNGARD
17024	FHLMC	3134GAK86	01/26/2017	2.200000	2,000,000.00	1,999,620.00	18,944.44
			01/26/2022	2.200000	2,000,000.00	99.981000	SUNGARD
17025	FHLMC	3134GAK86	01/26/2017	2.200000	2,000,000.00	1,999,620.00	18,944.44
			01/26/2022	2.200000	2,000,000.00	99.981000	SUNGARD
17029	FHLMC	3134GAQ49	01/27/2017	2.200000	2,000,000.00	2,000,060.00	18,822.22
			01/27/2022	2.200000	2,000,000.00	100.003000	SUNGARD
17030	FHLMC	3134GAL85	01/27/2017	2.250000	2,000,000.00	1,998,320.00	19,250.00
			01/27/2022	2.250000	2,000,000.00	99.916000	SUNGARD
17031	FHLMC	3134GAK29	02/01/2017	1.625000	2,000,000.00	1,993,620.00	13,631.95
			10/28/2019	1.625000	2,000,090.28	99.681000	SUNGARD
17032	FHLMC	3134GAK29	02/01/2017	1.625000	2,000,000.00	1,993,620.00	13,631.95
			10/28/2019	1.625000	2,000,090.28	99.681000	SUNGARD
17033	FHLMC	3134GAW75	02/17/2017	2.000000	2,000,000.00	1,999,480.00	14,888.89
			02/17/2022	2.000000	2,000,000.00	99.974000	SUNGARD
17034	FHLMC	3134GA3Y8	02/28/2017	1.000000	2,000,000.00	1,999,120.00	6,833.33

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17035	FHLMC	3134GA7F5	02/28/2022	1.000000	2,000,000.00	99.956000	SUNGARD
			03/27/2017	1.625000	2,000,000.00	1,991,860.00	361.11
			12/27/2019	1.653321	1,998,638.81	99.593000	SUNGARD
17036	FHLMC	3134GA7F5	03/27/2017	1.625000	2,000,000.00	1,991,860.00	361.11
			12/27/2019	1.653321	1,998,638.81	99.593000	SUNGARD
17037	FHLMC	3134GBCY6	03/29/2017	2.000000	1,000,000.00	99.906000	111.11
			12/29/2020	2.000000	1,000,000.00	99.906000	SUNGARD
17038	FHLMC	3134GBFM9	03/30/2017	1.570000	2,000,000.00	2,000,100.00	7,937.22
			09/27/2019	1.570000	2,000,000.00	100.005000	SUNGARD
17040	FHLMC	3134GBAA0	03/30/2017	1.750000	2,000,000.00	1,999,460.00	9,138.89
			03/27/2020	1.750000	2,000,291.67	99.973000	SUNGARD
17041	FHLMC	3134GBFM9	03/30/2017	1.570000	2,000,000.00	2,000,100.00	7,937.22
			09/27/2019	1.570000	2,000,000.00	100.005000	SUNGARD
17042	FHLMC	3134GBFM9	03/30/2017	1.570000	2,000,000.00	2,000,100.00	7,937.22
			09/27/2019	1.570000	2,000,000.00	100.005000	SUNGARD
17045	FHLMC	3134GAJQ8	04/03/2017	1.150000	2,000,000.00	1,995,040.00	6,836.11
			09/14/2018	1.192527	1,999,993.89	99.752000	SUNGARD
17047	FHLMC	3134GBHWS	04/27/2017	1.625000	1,000,000.00	997,040.00	2,888.89
			07/27/2020	1.625000	1,000,000.00	99.704000	SUNGARD
17048	FHLMC	3134GBHWS	04/27/2017	1.625000	2,000,000.00	1,994,080.00	5,777.78
			07/27/2020	1.625000	2,000,000.00	99.704000	SUNGARD
17049	FHLMC	3134GBJZ6	04/27/2017	2.100000	2,000,000.00	1,989,960.00	7,466.67
			04/27/2022	2.100000	2,000,000.00	99.498000	SUNGARD
17054	FHLMC	3134GBJA1	04/27/2017	2.100000	2,000,000.00	1,993,300.00	7,466.67
			04/27/2022	2.108471	1,999,200.00	99.665000	SUNGARD
17055	FHLMC	3134GBKY7	05/01/2017	2.125000	2,000,000.00	1,991,900.00	7,555.55
			04/27/2022	2.125000	2,000,472.22	99.595000	SUNGARD
17060	FHLMC	3134GAVW1	05/08/2017	1.050000	1,000,000.00	994,590.00	1,575.00
			11/07/2018	1.303725	996,279.17	99.459000	SUNGARD
17067	FHLMC	3134GBN07	05/25/2017	2.125000	1,000,000.00	997,470.00	2,125.00
			05/25/2022	2.125000	1,000,000.00	99.747000	SUNGARD
17071	FHLMC	3134GBPW6	05/30/2017	2.200000	1,000,000.00	997,400.00	1,894.44
			05/27/2022	2.200000	1,000,000.00	99.740000	SUNGARD

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17078	FHLMC	3134GBRW4	06/15/2017	1.500000	2,000,000.00	1,996,880.00	1,333.33
			06/15/2022	1.500000	2,000,000.00	99.844000	SUNGARD
Subtotal				1.816132	51,000,000.00	50,910,540.00	240,061.64
				1.825934	50,992,344.72	99.824588	

Inv Type: 60 CERTIFICATE OF DEPOSIT

16959	CD	17284CTY0	11/14/2013	2.150000	245,000.00	245,000.00	678.28
			11/14/2018	2.150000	245,000.00	100.000000	BOOK
16960	CD	0606247G2	11/12/2013	2.200000	245,000.00	245,000.00	723.59
			11/13/2018	2.200000	245,000.00	100.000000	BOOK
16961	CD	795450R36	11/13/2013	2.000000	245,000.00	245,000.00	644.39
			11/13/2018	2.000000	245,000.00	100.000000	BOOK
16981	CD	38148JPQ8	04/01/2015	1.900000	245,000.00	245,000.00	1,147.81
			04/01/2020	1.900000	245,000.00	100.000000	BOOK
16983	CD	29976DWE6	04/15/2015	1.100000	245,000.00	242,372.38	561.14
			04/13/2018	1.100000	245,000.00	98.927500	SUNGARD
17063	CD	1404203A6	05/24/2017	2.400000	245,000.00	245,000.00	612.16
			05/24/2022	2.400000	245,000.00	100.000000	BOOK
17064	CD	140428FW6	05/24/2017	2.400000	245,000.00	245,000.00	612.16
			05/24/2022	2.400000	245,000.00	100.000000	BOOK
17068	CD	02006L2W2	05/25/2017	1.450000	245,000.00	245,000.00	360.12
			11/26/2018	1.450000	245,000.00	100.000000	BOOK
17070	CD	87165EMK0	05/26/2017	2.400000	245,000.00	245,000.00	579.95
			05/26/2022	2.400000	245,000.00	100.000000	BOOK
17075	CD	90421MAA1	05/31/2017	1.400000	245,000.00	245,000.00	291.32
			11/30/2018	1.400000	245,000.00	100.000000	BOOK
17076	CD	38148PKJ5	05/31/2017	2.400000	245,000.00	245,000.00	499.40
			05/31/2022	2.400000	245,000.00	100.000000	BOOK
Subtotal				1.981818	2,695,000.00	2,692,372.38	6,710.32
				1.981818	2,695,000.00	99.902500	

Inv Type: 62 CERTIFICATE OF DEPOSIT MONTHLY

16980	CD	43738AFU5	03/30/2015	1.500000	245,000.00	245,000.00	292.02
			03/29/2019	1.500000	245,000.00	100.000000	BOOK
17069	CD	89388CBQ0	05/26/2017	1.400000	245,000.00	245,000.00	46.99

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17072	CD	31931TEH4	11/26/2018	1.400000	245,000.00	100.000000	BOOK
			05/31/2017	1.400000	245,000.00	245,000.00	9.40
17073	CD	20033AUB0	11/30/2018	1.400000	245,000.00	100.000000	BOOK
			05/31/2017	2.350000	245,000.00	245,000.00	15.77
17074	CD	23322GPK7	05/31/2022	2.350000	245,000.00	100.000000	BOOK
			05/31/2017	1.400000	245,000.00	245,000.00	9.40
17077	CD	58403B6P6	11/30/2018	1.400000	245,000.00	100.000000	BOOK
			06/02/2017	1.400000	245,000.00	245,000.00	272.52
			12/02/2018	1.400000	245,000.00	100.000000	BOOK
			Subtotal	1.575000	1,470,000.00	1,470,000.00	646.10
				1.575000	1,470,000.00	100.000000	
Inv Type: 85 DEPOSIT NOTES							
16943	MTN	25468PCV6	03/05/2013	1.100000	2,000,000.00	1,997,040.00	1,833.33
			12/01/2017	1.100000	2,000,000.00	99.852000	SUNGARD
			Subtotal	1.100000	2,000,000.00	1,997,040.00	1,833.33
				1.100000	2,000,000.00	99.852000	
Inv Type: 99 LAIF							
16434	LOCAL AGENCY INVEST		07/01/2002	.884000	37,000,000.00	37,000,000.00	103,084.22
			07/01/2017	.884000	37,000,000.00	100.000000	BOOK
			Subtotal	.884000	37,000,000.00	37,000,000.00	103,084.22
				.884000	37,000,000.00	100.000000	
Grand Total			Count 98	1.443487	189,915,000.00	189,022,887.38	602,115.34
				1.453281	189,858,287.86	99.530257	

*Includes Accrued Discount: \$4,572.01
 Earned Interest Yield This Period: 1.487%



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Report
AGENDA ITEM NO.: 3

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

FROM: Daniel Rydberg
Public Works Director

SUBJECT: Change Order Nos. 1 – 12 to Aegis ITS, Inc. Contract A-7755 for the Oxnard Blvd Intelligent Transportation System (ITS) Extension Project (5/10/10)

CONTACT: Daniel Rydberg, Public Works Director
Daniel.Rydberg@oxnard.org, 385-8055

RECOMMENDATION:

That City Council approve and authorize the City Manager to execute Change Orders No. 1 through 12 to the Aegis ITS, Inc. agreement number A-7755, for the Oxnard Boulevard Intelligent Transportation System (ITS) Extension Project.

BACKGROUND

On November 25, 2014, the City Council approved specifications, budget appropriation and permission to conduct a public bid process for the City's Intelligent Transportation System (ITS) Extension. The first advertisement of the project bid was January 15, 2015, and the bid process opened to the public on January 19, 2015. The public bid closed on February 18, 2015, with the City receiving three bids. Following procurement staff review of all documentation received, the City awarded Aegis ITS, Inc. an agreement in the amount of \$641,150.07 on March 24, 2015.

The City's former Traffic Engineer was the ITS project manager and approved extra work without fully executing change orders. After numerous meetings with Aegis and researching these changes, the work has been confirmed to have been completed.

Twelve change orders were executed for extra work. The extra work includes the following:

Change Orders 1-12 to Aegis ITS, A-7755 (5/10/10)

July 25, 2017

Page 2

1) Pre-installation testing of City provided fiber optic cable	\$19,820.20
2) Additional fusion splicing of designated fiber optic strands at four additional locations	\$ 8,089.33
3) Additional labor and material to install 3,000' of additional fiber optic cable to connect Oxnard/Rose and Oxnard/Statham	\$15,270.00
4) Cost for the additional fiber equipment, conduit, and installation of City furnished network switch	\$ 3,124.23
5) Controller technical support	\$ 8,022.16
6) Provide investigation and repair of existing conduits, pull boxes and structure at multiple locations	\$32,547.13
7) Furnish and install eighteen traffic bearing pull boxes from Oxnard Blvd south to Rose Ave	\$33,472.55
8) Boring delays	\$39,846.52
9) Furnish and deliver spare equipment and materials	\$15,296.46
10) Additional cost to install 1,020' of 3" conduit with cable for the installation of fiber connecting the Carnegie Museum and the Housing Building to the City's data center	\$92,783.00
11) Furnish and install pull box lids along Oxnard Blvd	\$ 1,573.30
12) Furnish and install 10' poles with traffic signal equipment at Vineyard Ave and Ventura Rd and at Oxnard Blvd and Wooley Rd	\$14,037.99
Total	\$283,882.87

Staff is putting in place more rigorous procedures to approve change orders so that this situation does not occur in the future.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

Sufficient funding has been appropriated in the following projects: Oxnard Boulevard ITS Project 153120 in the amount of \$157,068; Hi Speed Fiber Op Connect Project 147301 in the amount of \$92,783; ITS Annual Maintenance Project MO3101 in the amount of \$34,032 to cover the cost of these services.

ATTACHMENTS:

Change Orders 1-12 to Aegis ITS, A-7755 (5/10/10)

July 25, 2017

Page 3

Attachment A - Change Order No. 1

Attachment B - Change Order No. 2

Attachment C - Change Order No. 3

Attachment D - Change Order No. 4

Attachment E - Change Order No. 5

Attachment F - Change Order No. 6

Attachment G - Change Order No. 7

Attachment H - Change Order No. 8

Attachment I - Change Order No. 9

Attachment J - Change Order No. 10

Attachment K - Change Order No. 11

Attachment L - Change Order No. 12



[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.

1

Contractor Name: Aegis ITS, Inc.			
Project Title:	Oxnard Blvd. Intelligent Transportation System (ITS) Extension	Project No.:	163120
Specification No.:	UD 13-13	Account No.:	364-3410-826-8208
Contract No.:	A-7884	Project No.:	000002
P.O. No.:		Account No.:	000-0000-000-0002
Fed. Proj. No.:	N/A	Project No.:	000003
		Account No.:	000-0000-000-0003
		Project No.:	000004
		Account No.:	000-0000-000-0004
		Project No.:	000005
		Account No.:	000-0000-000-0005
		Project No.:	000006

You are hereby directed to make the following changes in this contract:

Description:

Pre-installation testing of City provided fiber optic cable (all fiber strands).

Reasons for Changes:

Additional labor needed to conduct 5 separate reel tests to ensure the cable is free of defects that would hinder cable performance prior to installation in the field as presented in RFI #13.

1. Amount of original contract	\$641,150.07
2. Sum of prior change orders (NO. <u>0</u> THRU <u>0</u>)	\$0.00
3. Sum of contract prior to this change order	\$641,150.07
4. Amount of this change order	\$19,820.20
5. Sum of contract including this change order	\$660,970.27

Contract time will be changed by _____ working days
Completion date of this change order is _____

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager, City of Oxnard	Date	<i>Daniel Kelly</i>	Date
		Director of Public Works, City of Oxnard	7-17-17
Assistant City Manager, City of Oxnard	Date	<i>Rita</i>	Date
		Interim City Engineer, City of Oxnard	7-17-17
<i>Shirley</i>	6/29/17	<i>n/a</i>	Date
City Attorney, City of Oxnard	Date	Project Manager, City of Oxnard	Date
<i>Ryan</i>	7/6/17	<i>J. Thompson</i>	7/12/17
Vice President, Aegis ITS, Inc.	Date	Budget, City of Oxnard	Date
<i>Jewell</i>	7/6/17		
Chief Financial Officer, Aegis ITS, Inc.	Date		

Brian Akerley

From: Pat Showalter
Sent: Friday, January 22, 2016 5:32 PM
To: Christopher Flores
Subject: Fwd: City of Oxnard Change Orders

Sent from my iPhone

Begin forwarded message:

From: Jason Samonte <Jason.Samonte@ci.oxnard.ca.us>
Date: January 22, 2016 at 5:28:52 PM PST
To: Pat Showalter <PShowalter@aegisits.com>
Cc: Soher Abdelmalik <Soher.Abdelmalik@ci.oxnard.ca.us>
Subject: Re: City of Oxnard Change Orders

Hi Pat,

I wanted to confirm with you that these items were discussed at our biweekly project meetings and that the work was requested and approved by me. Just to clarify the work under discussion includes:

Reel Testing for 5-reels,
 Fusion Splicing strands to connect through reel cuts,
 Fusion Splicing All remaining strands at reel cut locations,
 Connecting a new intersection at Esplanade Drive and Food For Less Driveway,
 Installation of 3,000 feet of 144 strand fiber on Oxnard Boulevard between Rose Avenue and Statham Boulevard.

Additionally I am requesting pole replacements at:

Vineyard Avenue and Ventura Road - Furnish and Install 1-A 10 ft Pole
 Ventura Road and Wooley Road – Furnish and Install Type 15 Pole
 Vineyard Avenue and Esplanade Drive – Furnish and Install Type 17 pole
 Oxnard Boulevard and Wooley Road – Furnish and Install 1-A 10 ft Pole

Pending review of the bid items the price should be very, very close. Hopefully this is sufficient to move forward with the work.

Have a Great Weekend!

Jason

Jason M. Samonte, P.E.
 City Traffic Engineer
 Traffic Engineering Division
 City of Oxnard
 214 South C Street
 Oxnard, CA 93030

(805)385-7872

>>> Pat Showalter <PShowalter@aegisits.com> 1/22/2016 9:10 AM >>>

Jason,

Thank you for meeting with me yesterday. Based on our conversation yesterday, could you draft a letter with the following items given your agreement to them:

RFI #13

Item #	Item Description	Quantity	U/M	Total
1	Reel Testing for 5-reels	1	LS	\$19,820.20
2	Fusion Splice (Necessary) Strands to connect through reel cuts	1	LS	\$8,089.33
3	Fusion Splice ALL Remaining Strands at Reel cut Locations	1	LS	\$58,708.92

Total: \$86,618.45

RFI #14

Item #	Item Description	Quantity	U/M	Total
1	New Location at Esplanade/Shopping center entrance	1	LS	\$3,124.23

Total: \$3,124.23

RFI #15

Item #	Item Description	Quantity	U/M	Total
1	Install 3000' of 144' Fiber between Oxnard/Rose & Oxnard/Statham	1	LS	\$15,270.00

Total: \$15,270.00

Summation of RFI #13,14,15 - \$105,012.68

Pole Install Change Orders (I have attached them for your reference):

Item #	Item Description	Quantity	U/M	Total
1	Vineyard and Ventura - Furnish and Install 1-A 10' Pole	1	LS	\$7,065.08
2	Ventura and Wooley - Furnish and Install Type 15 Pole	1	LS	\$8,244.51
3	Vineyard and Esplanade - Furnish and Install Type 17 Pole	1	LS	\$15,070.62
4	Oxnard and Wooley - Furnish and Install 1-A 10' Pole	1	LS	\$6,972.91

Summation of Pole Install Change Orders - \$37,353.12

Total of the listed items - \$142,365.80

If you agree to the items above, a letter documenting the items above with the agreed price and your approval would do me wonders.

I really appreciate your help.

Enclosed is:

Maintenance Operations Manager | [Aegis IT](#)
3360 E. 1st Palma Ave. Anaheim, CA 92806
Phone: 714.666-2295 x5546 | 714-287-5059 cell

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REQUEST FOR INFORMATION

RFI #	013	DESCRIPTION	Fiber Splicing Work
-------	-----	-------------	---------------------

To	Jason Samonte	From	Patrick Showalter
Address	1060 Pacific Avenue, Oxnard, CA 93030	Contact Phone	714-575-5546
		Request Date	12-16-2015
Project	OXNARD BOULEVARD ITS EXTENSION PROJECT	Job #	PROJECT NO. DS15-04
Project Name		Project Location	Oxnard

Reason for Request

- ☐ Insufficient Information
☐ Design Conflict
☐ Alternate Proposal
☒ Other: Change Order

Action Requested

- ☐ Clarification
☐ Direction
☒ Approval
☐ Other:

Per the discussion had at the bi-weekly status meeting on 12/15/2015, Aegis ITS presents the following options for the Change Order fiber work:

Item #	Item Description	Quantity	U/M	Total
1	Reel Testing for 5-reels	1	LS	\$19,820.20
2	Fusion Splice (Necessary) Strands to connect through reel cuts	1	LS	\$8,089.33
3	Fusion Splice ALL Remaining Strands at Reel cut Locations	1	LS	\$58,708.92

Item #1

Cost is for the additional reel testing for reels that were not specified in the original Bid Package.

Item #2

Cost is for the additional fusion splices at 4 locations where splicing was not to plan per the original Bid Package. Splicing only includes fibers that are necessary for network to be operational. Additional working days required: 6

Item #3

Cost is for the additional fusion splices at 4 locations where splicing was not to plan per the original Bid Package. Splicing includes all additional fibers remaining in the 144 strand fiber cable. Additional working days required: 24

Approved By:

Print Name: JASON M. SAMONTE

Date: 1-26-2016

RFI -13


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Daily Work Report and Timesheet

Employee: Brian Davis Date: 07/09/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 8.17 Status: Processed

id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	YTD	Comments	Problem Found/Work Performed/Other
Review	929784 HA00001	HA	0	06:03		06:03	0	0:00	0:00	0:00		n/a			Edit timesheet 07/08/2015	
Review	930150 16115190 88899 01	RR	190-000	06:03		10:30	4:45	4:45	0:00	0:00					[Jul 9 2015 11:08AM - Added by Brian Burt (Ref 929783)]	
Review	930075 LUNCH	HA	0	12:30		12:45	0:15	0:00	0:00	0:00					[Jul 9 2015 11:08AM - Added by Brian Burt (Ref 930151)]	
Review	930185 16115190 88899 01	RR	190-000	10:30		10:30	0	0:00	0:00	0:00					[Jul 9 2015 11:08AM - Added by Brian Burt (Ref 930153)]	
Review	930167 16115190 88899 01	RR	190-000	11:01		11:07	0:06	0:13	0:00	0:00						
Review	930193 16115190 88899 01	RR	190-000	11:07	11:08	14:44	3:02	3:45	0:17	0:00	SV148	1165011	Approved	ST		Test fiber optic cable on the reel. Testing fiber optic cables on the reel prior to install
Review	930163 HA00001	HA	0	11:07		11:07	0	0:00	0:00	0:00					Edit timesheet 07/09/2015	
Total							8.17	8.00	0.17	0.00						

☒ Show only undetected docked in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
16115190 88899 00 01	8.17	8.00	0.17	0.00	VC TST (009)	16115190 88899 01	
HA00001	0.00	0.00	0.00	0.00	N/A N/A (N/A)	162TECHN000 00	

Timesheet History

Timesheet No	Name	Hours	Status	Comments
7/9/2015 11:00:37 AM	Brian Burt	4.53	Corrected	
7/9/2015 11:07:56 AM	Brian Burt	9.00	Corrected	
7/9/2015 11:09:19 AM	Brian Burt	4.55	Corrected	
7/9/2015 11:08:22 AM	Brian Davis	9.00	Accepted	
7/9/2015 11:09:31 AM	Brian Burt	4.55	Corrected	
7/9/2015 11:08:33 AM	Brian Davis	0.00	Not Signed	(Employee C)
7/10/2015 6:58:47 AM	Brian Davis	6.17	Accepted	
7/13/2015 11:05:50 AM	Pat Showalter	8.17	Approved	
7/14/2015 10:45:08 AM	Anna Paqueth	8.17	Processed	

Comments:

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RFI-13



Daily Work Report and Timesheet

Employee: Brian Davis Date: 07/15/2015 Vehicle Number: Begin Mileage: Work Hours: 8.10 Status: Process

id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR Date/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	932279	NAC0001	N/A	0	05:50	05:50	0	0.00	0.00	0.00	N/A				Eden's sheet 07/14/2015	
Review	932281	10115190880001	RR	100-000	05:56	05:57	12:03	2.12	6.12	0.00	0.00	SV148	1167011	Approved	ST	Test fiber optic cables on the reels. Test fiber optic on the reel. Lunch break.
Review	932504	LUNCH	N/A	0	12:01	12:05	1.00	1.00	1.00	0.00	N/A					Lunch
Review	932813	10115190880001	RR	150-000	12:35	14:33	14:34	1.53	1.53	0.10	0.00	SV148	1167021	Approved	ST	Test fiber cable. Test fiber cable.
Total:								8.10	0.00	0.10	0.00					

☒ Show only undeleted docked-in items.

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes	Timestamp	User	Hours	Status
10115190880001	8.10	8.00	0.10	0.00	VC - FST (009)	10115190880001		7/16/2015 5:50:43 AM	Brian Davis	8.10	Accepted
NAC0001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	162TECNA 00000		7/21/2015 7:19:16 AM	Pat Showalter	8.10	Approved
								7/21/2015 7:45:27 AM	Anna Paquette	8.10	Approved

Comments

Approve All DRs

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Daily Work Report and Timesheet

Employee: **Brian Davis** Date: **07/27/2015** Vehicle Number: Begin Mileage: Work Hours: **8.10** Status: **Processed**

ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	Driver/PM	DR Status	WT	Comments	Problem found/Work Performed/ Open DR
Review	937088	NAD0001	N/A	0	05:58	05:58	0	0.00	0.00	0.00	N/A					Edit timesheet 07/24/2015
Review	937088	16115190 88806 01	RR	190-000	05:58	05:59	10:21	4.38	4.38	0.00	0.00	SV148	1172191	Approved	ST	Test rails of fiber optic cables prior to install. Test rails of fiber optic cables prior to install. Lunch break.
Review	937287	LUNCH	N/A	0	11:24	10:50	0.58	0.00	0.00	0.58	N/A					Lunch
Review	937307	16115190 88806 01	RR	190-000	10:56	14:39	3.72	3.62	0.10	0.00	SV148	1172191	Approved	ST		Continue testing of fiber optic cables. Continue testing of fiber optic cables. Prior to install.
Total: 8.10 8.00 0.10 0.00																

☒ Show only undocked times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number
16115190888 98 01	8.10	8.00	0.10	0.00	VC TST (009)	16115190 888 98 01
N/A0001	0.00	0.00	0.00	0.00	N/A N/A (N/A)	16115190 888 98 01

Timesheet History

Timesheet No	Date	Hours	Status
7/28/2015 01:25 AM	Brian Davis	8.10	Accepted
7/29/2015 10:21:28 AM	Pat Showalter	8.10	Approved
8/3/2015 1:54:17 PM	Anna Paguele	8.10	Processed

Comments

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RFI-13


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Daily Work Report and Timesheet

Employee: Brian Davis Date: 07/29/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 8.01 Status: Process

	ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR/PM	DR Status	WI	Comments	Problem Found/Work Performed/Other NR
Review	938154	NA00001	NA	0	08:05		08:05	0	0:00	0:00	0:00	n/a				Edit timesheet 07/28/2015	
Review	938156	16115190 88890 01	RR	180-000	06:05	06:05	10:52	4:76	4:76	0:00	0:00	SV145	117304 1	Approved	ST		Test fiber optic cables on the reel. Test fiber optic cables on the reel prior to installation. Lunch break.
Review	938370	LUNCH	NA	0	10:52		11:23	0:52	0:00	0:00	0:00	n/a					Lunch
Review	938388	16115190 88890 01	RR	190-000	11:23		14:37	3:23	3:22	0:01	0:00	SV148	117304 1	Approved	ST		Test fiber optic cables on the reel. Test fiber optic cables on the reel.
Total:									8:01	0:00	0:01	0:00					

☒ Show only undetected discrepancies

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
16115190888 98 01	8:01	8:00	0:01	0:00	VC - TST (000)	16115190888 98 01	
NA00001	0:00	0:00	0:00	0:00	NA - N/A (N/A)	162TECHNA 00000	

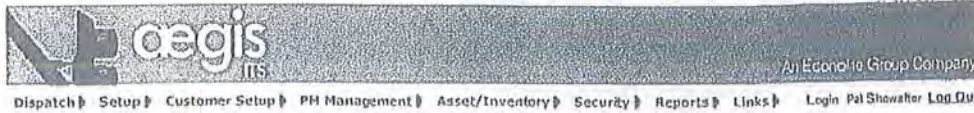
Timesheet History

Timestamp	Name	Hours	Status
7/30/2015 5:58:39 AM	Brian Davis	8:02	Accepted
8/3/2015 7:59:12 AM	Pat Showalter	8:01	Approved
8/3/2015 1:53:52 PM	Anna Paquette	8:02	Accepted

Comments:

Logging off 07/29/2015

RFF-13



Daily Work Report and Timesheet

Employee: Brian Davis Date: 07/21/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 8.01 Status: Process

	ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	PM/No-PM	OS Status	WT	Comments	Problem found? Work Performed? Open DR
Review	934715	NA00001	NA	0	06:05		06:05	0	0:00	0:00	0:00	n/a					Edit Timesheet 07/20/2015
Review	934717	16115150 88890 01	RR	100-000	06:05	06:06	12:19	6:23	6:23	0:00	0:00	SV148	116940	Submitted	ST		Drove to board to attend stat meeting then continue testing fiber optic cables. Aboard board status meeting then continue fiber optic testing. Lunch.
Review	935029	16115150 88890 01	RR	100-000	12:19		12:54	0:38	0:00	0:00	0:00	n/a					Lunch
Review	935067	16115150 88890 01	RR	100-000	12:54		14:41	1:78	1:77	0:01	0:00	SV148	116940	Submitted	ST		Test fiber optic cables on the reel prior to install. Continue testing fiber optic cables prior to installation.
Total:									8:01	8:00	0:01	0:00					

☒ Show only undeleted docked in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
16115150 888 90 01	8:01	8:00	0:01	0:00	VC - TST (009)	16115150 888 90 01	
NA00001	0:00	0:00	0:00	0:00	N/A - N/A (N/A)	162TECHA 000 00	

Timesheet History

Timestamp	Name	Hours	Status
7/22/2015 8:01:27 AM	Brian Davis	8:02	Accepted
7/24/2015 12:21:28 PM	Pat Showalter	8:01	Approved
7/27/2015 2:30:19 PM	Anna Paquette	8:02	Approved

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Comments:

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RFI-13



Daily Work Report and Timesheet

Employee: Brian Davis Date: 07/23/2015 Vehicle Number: Begin Mileage: Work Hours: 8.07 Status: Processed

	ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	Rate/PM	DR Status	WT	Comments	Problem Found/Work Performed/ Open DR
Review	935944	NA00001	NA	0	05:57		05:58	0:02	0:02	0:00	0:00	n/a				Edit timesheet 07/22/2015	
Review	935949	16115190889901	RR	190-000	05:59	05:59	10:44	4:77	4:77	0:00	0:00	SV148	1170911	Approved	ST		Continue testing fiber optic cables on the reels prior to install. Continue testing fiber optic cables on the reels prior to install. Lunch break.
Review	936134	LUNCH	NA	0	10:44		11:15	0:52	0:00	0:00	0:00	n/a				Lunch	
Review	936173	NA00001	NA	0	11:15		11:15	0	0:00	0:00	0:00	n/a				Edit timesheet 07/22/2015	
Review	936175	16115190889901	RR	190-000	11:15		14:32	3:28	3:21	0:07	0:00	SV148	1170911	Approved	ST		Continue testing fiber optic cables. Continue testing fiber optic cables prior to install.
Total:									8.07	0.00	0.07	0.00					

☒ Show only undeleted docked-in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
16115190889901	8.05	7.98	0.07	0.00	VC TST (099)	16115190889901	
NA00001	0.02	0.02	0.00	0.00	NA NA (N.A.)	162TECH/NA00000	

Timesheet History

Timestamp	Name	Hours	Status
7/24/2015 7:00:50 AM	Brian Davis	8.07	Accepted
7/27/2015 12:04:04 PM	Pat Showalter	8.07	Approved
7/27/2015 2:30:52 PM	Anna Pasquella	8.07	Processed

Comments:

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[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.

2

Contractor Name: Aegis ITS, Inc.			
Project Title: Oxnard Blvd. Intelligent Transportation System (ITS) Extension			
Specification No.: DS15-04	Account No.: 354-3410-826-8208	Project No.: 153120	\$8,089.33
Contract No.: A-7755	Account No.: 000-0000-000-0002	Project No.: 000002	\$0.00
P.O. No.: 5569	Account No.: 000-0000-000-0003	Project No.: 000003	\$0.00
Fed. Proj. No.: N/A	Account No.: 000-0000-000-0004	Project No.: 000004	\$0.00
	Account No.: 000-0000-000-0005	Project No.: 000005	\$0.00

You are hereby directed to make the following changes in this contract:

Description:

Additional fusion splicing of designated fiber optic strands at four additional locations.

Reasons for Changes:

To ensure the active and designated fiber optic strands are continuous (to provide a complete circuit) This additional work is necessary as the City provided five (5) separate reels of fiber that needed to be connected.

1. Amount of original contract	\$641,150.07
2. Sum of prior change orders (NO. 1 THRU 1)	\$19,820.20
3. Sum of contract prior to this change order	\$660,970.27
4. Amount of this change order	\$8,089.33
5. Sum of contract including this change order	\$669,059.60

Contract time will be changed by working days
Completion date of this change order is

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager, City of Oxnard

Date

Daniel Kelly
Director of Public Works, City of Oxnard

Date

7-17-17

Assistant City Manager, City of Oxnard

Date

Robert
Interim City Engineer, City of Oxnard

Date

7-18-17

City Attorney, City of Oxnard

Date

n/a
Project Manager, City of Oxnard

Date

6/29/17

Vice President, Aegis ITS, Inc.

Date

W. J. Thompson
Budget, City of Oxnard

Date

7/6/17

7/12/17

Chief Financial Officer, Aegis ITS, Inc.

Date

7/6/17

g:\city svcs\contracts&RFPs\Process&Admin\Construction Agreement Forms\Balancing Change Orders - Mayor Council Signature



REQUEST FOR INFORMATION

RFI #	013	DESCRIPTION	Fiber Splicing Work
-------	-----	-------------	---------------------

To	Jason Samonte	From	Patrick Showalter
Address	1060 Pacific Avenue, Oxnard, CA 93030	Contact Phone	714-575-5546
		Request Date	12-16-2015
Project	OXNARD BOULEVARD ITS EXTENSION PROJECT	Job #	PROJECT NO. DS15-04
Project Name		Project Location	Oxnard

Reason for Request	Action Requested
☐ Insufficient Information	☐ Clarification
☐ Design Conflict	☐ Direction
☐ Alternate Proposal	☒ Approval
☒ Other: Change Order	☐ Other:

Per the discussion had at the bi-weekly status meeting on 12/15/2015, Aegis ITS presents the following options for the Change Order fiber work:

Item #	Item Description	Quantity	U/M	Total
1	Reel Testing for 5-reels	1	LS	\$19,820.20
2	Fusion Splice (Necessary) Strands to connect through reel cuts	1	LS	\$8,089.33
3	Fusion Splice ALL Remaining Strands at Reel cut Locations	1	LS	\$58,708.92

Item #1

Cost is for the additional reel testing for reels that were not specified in the original Bid Package.

Item #2

Cost is for the additional fusion splices at 4 locations where splicing was not to plan per the original Bid Package. Splicing only includes fibers that are necessary for network to be operational. Additional working days required: 6

Item #3

Cost is for the additional fusion splices at 4 locations where splicing was not to plan per the original Bid Package. Splicing includes all additional fibers remaining in the 144 strand fiber cable. Additional working days required: 24

total: \$86,618.45

Approved By:

Print Name: JASON M. SAMONTE

Date: 1-26-2016

Brian Akerley

From: Pat Showalter
Sent: Friday, January 22, 2016 5:32 PM
To: Christopher Flores
Subject: Fwd: City of Oxnard Change Orders

Sent from my iPhone

Begin forwarded message:

From: Jason Samonte <Jason.Samonte@ci.oxnard.ca.us>
Date: January 22, 2016 at 5:28:52 PM PST
To: Pat Showalter <PShowalter@aegisits.com>
Cc: Soher Abdelmalik <Soher.Abdelmalik@ci.oxnard.ca.us>
Subject: Re: City of Oxnard Change Orders

Hi Pat,

I wanted to confirm with you that these items were discussed at our biweekly project meetings and that the work was requested and approved by me. Just to clarify the work under discussion includes:

Reel Testing for 5-reels,
 Fusion Splicing strands to connect through reel cuts,
 Fusion Splicing All remaining strands at reel cut locations,
 Connecting a new intersection at Esplanade Drive and Food For Less Driveway,
 Installation of 3,000 feet of 144 strand fiber on Oxnard Boulevard between Rose Avenue and Statham Boulevard.

Additionally I am requesting pole replacements at:

Vineyard Avenue and Ventura Road - Furnish and Install 1-A 10 ft Pole
 Ventura Road and Wooley Road – Furnish and Install Type 15 Pole
 Vineyard Avenue and Esplanade Drive – Furnish and Install Type 17 pole
 Oxnard Boulevard and Wooley Road – Furnish and Install 1-A 10 ft Pole

Pending review of the bid items the price should be very, very close. Hopefully this is sufficient to move forward with the work.

Have a Great Weekend!
 Jason

Jason M. Samonte, P.E.
 City Traffic Engineer
 Traffic Engineering Division
 City of Oxnard
 214 South C Street
 Oxnard, CA 93030

(805)385-7872

>>> Pat Showalter <PShowalter@aegisits.com> 1/22/2016 9:10 AM >>>

Jason,

Thank you for meeting with me yesterday. Based on our conversation yesterday, could you draft a letter with the following items given your agreement to them:

RFI #13

Item #	Item Description	Quantity	U/M	Total
1	Reel Testing for 5-reels	1	LS	\$19,820.20
2	Fusion Splice (Necessary) Strands to connect through reel cuts	1	LS	\$8,089.33
3	Fusion Splice ALL Remaining Strands at Reel cut Locations	1	LS	\$58,708.92

Total: \$86,618.45

RFI #14

Item #	Item Description	Quantity	U/M	Total
1	New Location at Esplanade/Shopping center entrance	1	LS	\$3,124.23

Total: \$3,124.23

RFI #15

Item #	Item Description	Quantity	U/M	Total
1	Install 3000' of 144' Fiber between Oxnard/Rose & Oxnard/Statham	1	LS	\$15,270.00

Total: \$15,270.00

Summation of RFI #13,14,15 - \$105,012.68

Pole Install Change Orders (I have attached them for your reference):

Item #	Item Description	Quantity	U/M	Total
1	Vineyard and Ventura - Furnish and Install 1-A 10' Pole	1	LS	\$7,065.08
2	Ventura and Wooley – Furnish and Install Type 15 Pole	1	LS	\$8,244.51
3	Vineyard and Esplanade – Furnish and Install Type 17 Pole	1	LS	\$15,070.62
4	Oxnard and Wooley – Furnish and Install 1-A 10' Pole	1	LS	\$6,972.91

Summation of Pole Install Change Orders - \$37,353.12

Total of the listed items - \$142,365.80

If you agree to the items above, a letter documenting the items above with the agreed price and your approval would do me wonders.

I really appreciate your help.

Patrick S. Showalter

Maintenance Operations Manager | Aegis ITS
3360 E. La Palma Ave. Anaheim, CA 92806
Phone: 714.666-2295 x5546 | 714-287-5059 cell

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[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.**3**

Contractor Name: Aegis ITS, Inc.

Project Title: Oxnard Blvd. Intelligent Transportation System (ITS) Extension

Specification No: DS15-04

Contract No.: A-7755

P.O. No.: 5559

Fed. Proj. No: N/A

Account No.: 354-3410-826-8208

Account No.: 000-0000-000-0002

Account No.: 000-0000-000-0003

Account No.: 000-0000-000-0004

Account No.: 000-0000-000-0005

Project No: 153120 \$15,270.00

Project No: 000002 \$0.00

Project No: 000003 \$0.00

Project No: 000004 \$0.00

Project No: 000005 \$0.00

You are hereby directed to make the following changes in this contract:

Description:

Additional labor and material to install 3,000' of additional fiber optic cable to connect Oxnard/Rose and Oxnard/Slattham.

Reasons for Changes:

During installation of the City supplied fiber optic cable, it was realized the reel was 300' too short. Contractor supplied an additional 3,000' reel to replace the reel that was too short as presented in RFI #15.

1. Amount of original contract	\$641,150.07
2. Sum of prior change orders (NO <u>1</u> THRU <u>2</u>)	\$27,909.53
3. Sum of contract prior to this change order	\$669,059.60
4. Amount of this change order	\$15,270.00
5. Sum of contract including this change order	\$684,329.60

Contract time will be changed by _____ working days
Completion date of this change order is _____

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager, City of Oxnard _____ Date _____

Director of Public Works, City of Oxnard
7-16-17
Date

Assistant City Manager, City of Oxnard _____ Date _____

Interim City Engineer, City of Oxnard
7-6-17
Date

City Attorney, City of Oxnard
6/29/17
Date

Project Manager, City of Oxnard

Date

Vice President, Aegis ITS, Inc.
7/6/17
Date

Budget, City of Oxnard
7/12/17
Date

Chief Financial Officer, Aegis ITS, Inc.
7/6/17
Date

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 City Traffic Engineer
 Traffic Engineering Division
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 214 South C Street
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(805)385-7872

>>> Pat Showalter <PShowalter@aegisits.com> 1/22/2016 9:10 AM >>>

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Total: \$86,618.45

RFI #14

Item #	Item Description	Quantity	U/M	Total
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Total: \$3,124.23

RFI #15

Item #	Item Description	Quantity	U/M	Total
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Total: \$15,270.00

Summation of RFI #13,14,15 - \$105,012.68

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Summation of Pole Install Change Orders - \$37,353.12

Total of the listed items - \$142,365.80

If you agree to the items above, a letter documenting the items above with the agreed price and your approval would do me wonders.

I really appreciate your help.

Patrick S. Snow/Alber

Maintenance Operations Manager | [Aegis ITS](#)

3360 E. La Palma Ave. Anaheim, CA 92806

Phone: 714.666-2295 x5546 | 714-287-5059 cell

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RFI-5



Daily Work Report and Timesheet

Employee	Michael Harlow	Date	01/25/2016	Vehicle Number	Begin Mileage	Work Hours	8.22	Status	Process						
ID	Project No	Process Type	Location Code	Time In	Arrival Time	Time Out	Total Hours	Reg. Hr	O.T.	Vehicle No	DR/ID/PA	QS Status	Wt	Sum - Units	Problem Found
1017139	NAC0001	NA	3	06:52		06:52	0:02	0:02	0:00	0:00	NA			Estimated 01/22/2016	
1017144	16115190 83865 01	RF	190 000	06:52	06:52	12:30	5:38	5:38	0:00	0:00	SV	125868	Approved	ST	Pulled in later estimated to 7:10:00 in 12:07
1017544	NAC0001	RF	2	12:31		12:05	1:37	1:35	0:22	0:00	RF				
Total							8.22	8.00	0.22	0.00					

☒ Show only unapproved work items

Project Summary

Begin/End	Total	Regular	O.T.	OT	Proj Code	System Job Number
16115190 83865 01	5:38	5:38	0:00	0:00	VC - 127-asp-Mtr (501)	16115190 265 96 01
01/25/2016	5:38	5:38	0:00	0:00	VC - 127-asp-Mtr (501)	16115190 265 96 01

Timesheet History

Begin/End	Hours	Status
1/26/2016 7:01:01 AM	8:07	Accepted
2/1/2016 7:39:37 AM	8:02	Approved
2/4/2016 12:33:12 PM	8:22	

Comments

Approve All DRs

Close

RFI - 15


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Daily Work Report and Timesheet

Employee	Rene McLaugh	Date	01/25/2016	Vehicle Number:	Begin Mileage	Work Hours	10.02	Status	Process					
ID	Project	Project Type	Asset Code	Time In	Time Out	Total Hours	Begin	End	Vehicle	DR to PM	DR Status	WT	Comments	Problem found/Work Returned/Other DR
Rene McLaugh	1017111 N400001	NA	0	04:30	04:31	0:02	0:00	0:00	NA				See timesheet 01/25/2016	
Rene McLaugh	1017116 N400001	NA	0	04:31	06:02	1:30	1:52	0:00	0:00	NA				Pick up fiber and drive to Oxnard Station To Oxnard. Put fiber pull. Pulled out existing fiber pulled in mule tape. Pulled in the fiber from Oxnard Rose to Oxnard Station. Total cable pulled 2742 ft. Re-spooled cable onto reel and returned to city yard loaded conductors and returned to shop (Anane m)
Rene McLaugh	1017146 15115190 88696 01 R5		150-000	08:53	06:53	2:00	0:00	0:00	NA	10/10/1	Approved	ST		Returned to shop and added to list
Rene McLaugh	1017542 N400001	NA	0	12:31	12:22	1:05	0:00	1:05	0:00	NA				
						Total:	10.02	6.00	2.02	0.00				

☒ Show undeleted booked entries

Project Summary

Employee	Total	Booked	QT	QT	Pay Code	System Job Number	Notes	Timestamp	Name	Entry	Status
15115190 88696 01 R5	6.61	6.48	0.17	0.00	VC-HST (001)	15115190 88696 01		1/25/2016 7:00:23 AM	Rene McLaugh	1/25	Accepted
1512000	3.35	3.34	1.85	0.00	N4-HST (001)	1512000 NA 1.00		2/1/2016 7:20:11 AM	Rick Duval		Approved
								2/1/2016 12:38:24 PM	Anna Pacualte		

Timesheet History

Employee	Total	Booked	QT	QT	Pay Code	System Job Number	Notes	Timestamp	Name	Entry	Status
15115190 88696 01 R5	6.61	6.48	0.17	0.00	VC-HST (001)	15115190 88696 01		1/25/2016 7:00:23 AM	Rene McLaugh	1/25	Accepted
1512000	3.35	3.34	1.85	0.00	N4-HST (001)	1512000 NA 1.00		2/1/2016 7:20:11 AM	Rick Duval		Approved
								2/1/2016 12:38:24 PM	Anna Pacualte		

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2F5-15


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Daily Work Report and Timesheet

Employee	<u>Hugh Proto</u>	Date	<u>01/25/2016</u>	Vehicle Number	Begin Mileage	Work Hours	<u>8.27</u>	Status	<u>Processing</u>								
	<u>ID</u>	<u>PROJECT/Job</u>	<u>Project/Job</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrival Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>Comments</u>	<u>OS Status</u>	<u>Y/N</u>	<u>Comments</u>	<u>Project/Job/Job Reflected/Order</u>
Review	1017125	11500001	115	0	08:31		06:52	00:07	0.00	0.00		115				End Timesheet 01-22-2016	
Review	1017142	11515000000001	115	150000	09:52	09:52	12:31	00:00	0.00	0.00	57131	11515000000001	Approved	57		As status on hold need to pull cable from after and pull in new cable	
Review	1017143	11500001	115	0	08:31		06:52	00:07	0.00	0.00		115				Drive Home	
							Total	8.27	0.00	0.27	0.00						

☒ Show Only Undeleted Completed Times

Project Summary

Project No	Total	Regular	OT	Pay Code	System Job Number	Comments
11515000000001	8.27	8.27	0.00	0.00	11515000000001	
11500001	8.27	8.27	0.00	0.00	11500001	

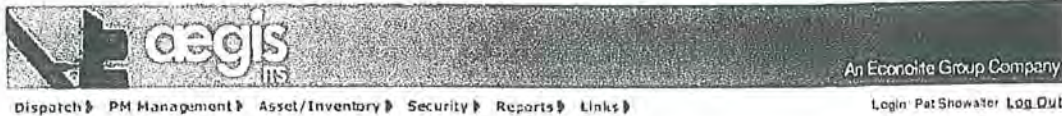
Timesheet History

Timestamp	Project	Hours	Status
1/25/2016 10:38 AM	11515000000001	8.27	Accepted
1/25/2016 10:38 PM	11515000000001	8.27	Approved
2/3/2016 12:16:00 PM	11515000000001	8.27	0

Comments

[Approve All DRs](#) [Close](#)

RFF-15



Daily Work Report and Timesheet

Employee	Emilio Romo	Date	01/25/2016	Vehicle Number	Begin Mileage	Work Hours	8.15	Status	Progress							
id	Project/Job	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	Deliveries	OT Status	W/I	Comments	Problem Log/Work Performed Open DR
Revised	1017192 101151908888 96 01	PR	100-000	07:01	07:02	12:43	7.23	7.23	0.00	0.00	SV125	1200041	Approved	ST		Need to replace fiber cable on Commandrol between station and Ross pull out front fiber optic cable and replace cable
Revised	1017192 101151908888 96 01	PR				07:03	0	1.00	0.00	0.00						Ed Timesheet: 01/22/2016
Revised	1017580 101151908888 96 01	PR				15:10	0.95	0.95	0.15	0.00						On time
							Total:	8.15	8.00	0.15	0.00					

☒ Show only undated/dated times

Project Summary

Project No	Reg	Reg	OT	OT	Pay Code	System Job Number	Notes
101151908888 96 01	7.23	7.23	0.00	0.00	VC 157 (000)	101151908888 96 01	
1017580	0.95	0.95	0.15	0.00	VC 157 (000)	1017580-000.00	

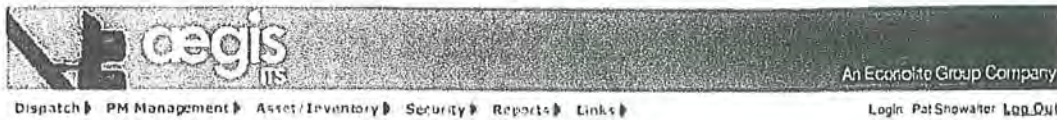
Timesheet History

Date Stamp	Name	Hours	Status
1/26/2016 7:01:43 AM	Emilio Romo	8.15	Accepted
1/26/2016 1:01:03 PM	Rex Duncan	8.15	Approved
2/1/2016 12:39:15 PM	Anna Paquette	8.15	

Approve All DRs

Close

RFI-15



Daily Work Report and Timesheet

Employee <u>Ronnie Bonilla</u>		Date <u>01/25/2016</u>		Vehicle Number:		Begin Mileage		Work Hours <u>10.00</u>		Status <u>Process</u>	
ID	Rateable	Project	Location	Job ID	Arrival Time	Time Out	Total Hours	Regular	OT	Vehicle	DR Status
<u>1017117</u>	<u>NA00001</u>	<u>NA</u>	<u>0</u>	<u>0433</u>	<u>0432</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>NA</u>	<u>Ed timesheet 01/22/2016</u>
<u>1017110</u>	<u>NA00001</u>	<u>NA</u>	<u>2</u>	<u>0433</u>	<u>0432</u>	<u>1.52</u>	<u>1.52</u>	<u>0.00</u>	<u>0.00</u>	<u>NA</u>	<u>Fixed up van hood. Dr in to Owner</u>
<u>1017143</u>	<u>18115150 RB1501</u>	<u>RB</u>	<u>180-200</u>	<u>0633</u>	<u>0632</u>	<u>13.31</u>	<u>8.63</u>	<u>0.45</u>	<u>0.00</u>	<u>SV</u>	<u>Assist with Repair. Assist with pulling in for front Struts to Road</u>
<u>1017143</u>	<u>NA00001</u>	<u>NA</u>	<u>0</u>	<u>133</u>	<u>1822</u>	<u>1.85</u>	<u>0.00</u>	<u>1.85</u>	<u>0.00</u>	<u>NA</u>	<u>Return to shop</u>
				Total		19.00	8.60	2.00	0.00		

☒ Show only uncompleted jobs in timesheet

Project Summary

Project ID	Total	Regular	OT	OT	Pay Code	System Job Number
<u>18115150 RB1501</u>	<u>3.91</u>	<u>3.46</u>	<u>0.15</u>	<u>0.00</u>	<u>VC - Worker RB1501</u>	<u>18115150 RB1501</u>
<u>NA00001</u>	<u>1.11</u>	<u>1.52</u>	<u>1.85</u>	<u>0.00</u>	<u>NA - NA NA</u>	<u>18115150 RB1501</u>

Timesheet History

Date	Time	Hours	Status
<u>1/24/2016 09:26 AM</u>	<u>Ronnie Bonilla</u>	<u>12.00</u>	<u>Accepted</u>
<u>1/24/2016 09:44 AM</u>	<u>Pat Showalter</u>	<u>10.00</u>	<u>Approved</u>
<u>1/24/2016 12:30 PM</u>	<u>Ronnie Bonilla</u>	<u>12.00</u>	<u></u>

RFI-15



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Daily Work Report and Timesheet

Employee Rodrigo Maldonado Date 01/25/2016 Vehicle Number: Begin Mileage Work Hours 8.07 Status Process

ID	Barcode	Project Type	Location Code	Time In	Time Out	Time Out	Total Hours	Regular	OT	OT	Vehicle No	Distance	GS Status	VLT	Comments	Project found via Performance Check
Barrow	1017175 05115190 690230	44	190-000	08:58	07:00	14:14	7.27	7.27	0.00	0.00	SV116	138002.1	Approved	ST		Project found via Performance Check
Barrow	1017181 0490001	44	0	09:58	09:58	0	0.00	0.00	0.00	0.00	N/A					Edw Timesheet 01/23/2016
Barrow	1017593 0490001	03	0	12:14	15:02	0.8	0.73	0.07	0.00	0.00	N/A					Drop off vehicle
Total							8.07	8.00	0.07	0.00						

☒ Show only unapproved booked time

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes	Timesheet	Name	Job	Status
1011515088393 (1)	7.27	7.27	0.00	0.00	40 - 1.27 - aspr2016	1011515088393 (1)		1/25/2016 8:57:10 AM	Rodrigo Maldonado	0.0	Accepted
1110000	0.80	0.73	0.07	0.00	1.4 - 1.27 - 1.14	1011515088393 (1)		1/31/2016 4:51:51 PM	Pat Showalter	0.0	Approved
								2/1/2016 12:31:17 PM	Anna Pauwale	0.0	

Timesheet History

[Approve All ORs](#) [Close](#)

RFI-15



An Econolite Group Company

Dispatch ▶ Setup ▶ Customer Setup ▶ PM Management ▶ Asset/Inventory ▶ Security ▶ Reports ▶ Links ▶ Login Pat Showalter Log Out

Daily Work Report and Timesheet

Employee: Brian Davis Date: 01/14/2016 Vehicle Number: Begin Mileage: Work Hours 8.08 Status: PROCESSED

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	1012713	NA00001	NA	0	07:01		07:01	0	0.00	0.00	0.00	n/a				Edit timesheet 01/13/2016	
Review	1012722	1611519088896 01	RR	190 000	07:01	07:02	15:08	8.08	8.00	0.08	0.00	SV148	125524 1	Approved	ST		Order test 144 smfio cable prior to installation. Order tested 14 smfio cable prior to installation. Test confirmed cable is ok and ready to be installed.
Total:									8.08	8.00	0.08	0.00					

☒ Show only undeleted docked-in lines

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
16115190888 96 01	8.08	8.00	0.08	0.00	VC - TST (009)	16115190888 96 01	
NA00001	0.00	0.00	0.00	0.00	N/A N/A (N/A)	162TECHN 00000	

Timesheet History

Timestamp	Name	Hours	Status
1/15/2016 6:58:43 AM	Brian Davis	8.08	Accepted
1/19/2016 1:36:57 PM	Pat Showalter	8.08	Approved
1/19/2016 1:40:33 PM	Anna Paqueta	8.08	Processed

Comments:

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ORC - RENO
990 NORTH HILLS BLVD
RENO, NV 89506

MASTER PACKING LIST

Page 1 of 1

Pat
RFI-15

CERTIFICATE OF COMPLIANCE
Supplier certifies that the materials shipped are in accordance with the quantity and item descriptions listed on this packing list.

WAREHOUSE: 333	PHONE NUMBER: (775) 677-7200	DATE: Tuesday, Jan 12, 2016 20:07:14 PM		
S AEGIS ITS O ATTN ACCTS PAYABLE(TAX EXMPT) L 3360 W LA PALMA AVE D ANAHEIM, CA 92806 T O		S AEGIS ITS H 3360 E. LA PALMA I ANAHEIM, CA 92806 P UNITED STATES T O		
CUSTOMER PO NO: 16115190.888	PAYMENT TERMS: NET30	PROJECT NO:	FREIGHT TERMS: PPD/CHARGE	SHIPPING ORDER: 89135556001 

MEMO:

LINE	Order QTY	Shipment QTY	Remaining Backorder Qty	ITEM DESCRIPTION
1	3000	3000	0	Total # of pieces for shipment: 1 PO Line #: CORNING-C 144EU4-T4701D20 372-COROS2-LTDF-144 144-F OS2 8.3 LT DUCT/AERIAL OUTDOOR GEL-FREE 0.4 /0.3 DB/KM ALTOS FAST ACCESS ***** SHIP 1 X 3000 FOOT CONT.REEL STOCK RENO PA10005746963 QTY: 3000 UOM: FT Reel LP: R10005574616 1 x 3000 Start: 3760 End: 60

Ed James

1-13-16

ANIXTER

PFF 15

Invoice

SHIPPED FROM: RENO, NV 89506
 FOR CUSTOMER SERVICE CALL: (714) 779-0500

Go Paperless
 Contact ebill@anixter.com

SOLD TO

AEGIS ITS
 ATTN ACCTS PAYABLE(TAX EXMPT)
 3360 W LA PALMA AVE
 ANAHEIM CA 92806

SHIP TO

AEGIS ITS
 3360 E. LA PALMA
 ANAHEIM CA 92806

CUSTOMER NUMBER	CUSTOMER P.O. NUMBER	SALES TAX RATE / TAX EXEMPT NUMBER	PAYMENT TERMS	PAGE	OF	INVOICE DATE	OUR INVOICE NUMBER	
135002	16115190.888	101264819	NET30	1	1	01/12/16	891-331236	
PROJECT NUMBER	CARRIER	SHIPPING TERMS	F.O.B. POINT			SHIP LOC	SALES REP	OUR SALES ORDER NUMBER
	CON WAY FREIGHT	PPD/CHARGE	SHIP.PT.			333	CS	891-35556

LINE	PART NUMBER	ORDER QTY	SHIPPED QTY	BACK ORDERED	PART NUMBER & DESCRIPTION	PRICE	AMOUNT
01	372-COROS2-LTDF-144	3,000	3,000	0	CT 1 RL 0 CO 0 WT 458 144EU4-T470 372-COROS2-LTDF-14 144-F OS2 8.3 LT DUCT/AERIAL OUTDOOR,GEL-FREE 0.4/0.3 DB/KM ALTOS FAST ACCESS ***** ***** ***** SHIP 1 X 3000 FOOT CONT.REEL STOCK RENO	1.60 PER FT	4,800.00
16115190.888 OK Bill 1-27-16 PAID JAN 23 2016 RECEIVED JAN 20 2016 Accounting Department							

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- Invoices and statements via e-mail
- E-procurement Invoicing and order entry
- Custom consolidated invoices

Contact Anixter's eBilling Shared Services Team at ebill@anixter.com

TOTAL IN CURRENCY USD						
SALES TOTAL	SALES TAX	SHIPPING CHARGES		SEND REMITTANCE TO		PLEASE PAY WITHIN TERMS
4,800.00	0.00	179.64		ANIXTER INC. P.O. BOX 847428 DALLAS, TX 75284-7428		
REEL CHARGES	OTHER CHARGES			REFERENCE 9 DIGIT INVOICE NBR		4,979.64
0.00	0.00					

PLEASE RETURN ONE COPY OF THIS INVOICE WITH YOUR REMITTANCE
 THIS INVOICE IS SUBJECT EXCLUSIVELY TO THE TERMS AND CONDITIONS ON THE BACK, INCLUDING LIMITING WARRANTIES

ORIGINAL INVOICE



[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.

4

Contractor Name: Aegis ITS, Inc. 104-3102-8035207
 Project Title: Oxnard Blvd. Intelligent Transportation System (ITS) Extension m03101
 Specification No.: DS15-04
 Contract No.: A-7755
 P.O. No.: 5559
 Fed. Proj. No.: N/A

Account No.: 104-3102-803-8209	Project No.: 000001	\$3,124.23
Account No.: 000-0000-000-0002	Project No.: 000002	\$0.00
Account No.: 000-0000-000-0003	Project No.: 000003	\$0.00
Account No.: 000-0000-000-0004	Project No.: 000004	\$0.00
Account No.: 000-0000-000-0005	Project No.: 000005	\$0.00

You are hereby directed to make the following changes in this contract:

Description:

Cost is for the additional fiber equipment, conduit, and installation of City furnished network switch

Reasons for Changes:

New intersection at Esplanada Drive and Food For Less Driveway not included in the base contract or plans as described in RFI #14

1. Amount of original contract	\$641,150.07
2. Sum of prior change orders (NO <u>1</u> THRU <u>3</u>)	\$43,179.53
3. Sum of contract prior to this change order	\$684,329.60
4. Amount of this change order	\$3,124.23
5. Sum of contract including this change order	\$687,453.83

Contract time will be changed by _____ working days
 Completion date of this change order is _____

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes

City Manager, City of Oxnard

Date

Daniel Rydberg
 Director of Public Works, City of Oxnard

Date

7-17-17

Assistant City Manager, City of Oxnard

Date

R. Hansen
 Interim City Engineer, City of Oxnard

Date

7-18-17

City Attorney, City of Oxnard

Date

N/A
 Project Manager, City of Oxnard

Date

Vice President, Aegis ITS, Inc.

Date

W. J. Felt
 Budget, City of Oxnard

Date

7/12/17

Chief Financial Officer, Aegis ITS, Inc.

Date

Brian Akerley

From: Pat Showalter
Sent: Friday, January 22, 2016 5:32 PM
To: Christopher Flores
Subject: Fwd: City of Oxnard Change Orders

Sent from my iPhone

Begin forwarded message:

From: Jason Samonte <Jason.Samonte@ci.oxnard.ca.us>
Date: January 22, 2016 at 5:28:52 PM PST
To: Pat Showalter <PShowalter@aegisits.com>
Cc: Soher Abdelmalik <Soher.Abdelmalik@ci.oxnard.ca.us>
Subject: Re: City of Oxnard Change Orders

Hi Pat,

I wanted to confirm with you that these items were discussed at our biweekly project meetings and that the work was requested and approved by me. Just to clarify the work under discussion includes:

Reel Testing for 5-reels,
 Fusion Splicing strands to connect through reel cuts,
 Fusion Splicing All remaining strands at reel cut locations,
 Connecting a new intersection at Esplanade Drive and Food For Less Driveway,
 Installation of 3,000 feet of 144 strand fiber on Oxnard Boulevard between Rose Avenue and Statham Boulevard.

Additionally I am requesting pole replacements at:

Vineyard Avenue and Ventura Road - Furnish and Install I-A 10 ft Pole
 Ventura Road and Wooley Road – Furnish and Install Type 15 Pole
 Vineyard Avenue and Esplanade Drive – Furnish and Install Type 17 pole
 Oxnard Boulevard and Wooley Road – Furnish and Install I-A 10 ft Pole

Pending review of the bid items the price should be very, very close. Hopefully this is sufficient to move forward with the work.

Have a Great Weekend!
 Jason

Jason M. Samonte, P.E.
 City Traffic Engineer
 Traffic Engineering Division
 City of Oxnard
 214 South C Street
 Oxnard, CA 93030

(805)385-7872

>>> Pat Showalter <PShowalter@acsisits.com> 1/22/2016 9:10 AM >>>

Jason,

Thank you for meeting with me yesterday. Based on our conversation yesterday, could you draft a letter with the following items given your agreement to them:

RFI #13

Item #	Item Description	Quantity	U/M	Total
1	Reel Testing for 5-reels	1	LS	\$19,820.20
2	Fusion Splice (Necessary) Strands to connect through reel cuts	1	LS	\$8,089.33
3	Fusion Splice ALL Remaining Strands at Reel cut Locations	1	LS	\$58,708.92

Total: \$86,618.45

RFI #14

Item #	Item Description	Quantity	U/M	Total
1	New Location at Esplanade/Shopping center entrance	1	LS	\$3,124.23

Total: \$3,124.23

RFI #15

Item #	Item Description	Quantity	U/M	Total
1	Install 3000' of 144' Fiber between Oxnard/Rose & Oxnard/Statham	1	LS	\$15,270.00

Total: \$15,270.00

Summation of RFI #13,14,15 - \$105,012.68

Pole Install Change Orders (I have attached them for your reference):

Item #	Item Description	Quantity	U/M	Total
1	Vineyard and Ventura - Furnish and Install 1-A 10' Pole	1	LS	\$7,065.08
2	Ventura and Wooley – Furnish and Install Type 15 Pole	1	LS	\$8,244.51
3	Vineyard and Esplanade – Furnish and Install Type 17 Pole	1	LS	\$15,070.62
4	Oxnard and Wooley – Furnish and Install 1-A 10' Pole	1	LS	\$6,972.91

Summation of Pole Install Change Orders - \$37,353.12

Total of the listed items - \$142,365.80

If you agree to the items above, a letter documenting the items above with the agreed price and your approval would do me wonders.

I really appreciate your help.

Thank you,


Maintenance Operations Manager | 408.631.5115
 3360 E. La Palma Ave. Anaheim, CA 92806
 Phone: 714.666.2295 x5546 | 714-287-5059 cell

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REQUEST FOR INFORMATION

RFI #	014	DESCRIPTION	Esplanade/Shopping Center
-------	-----	-------------	---------------------------

To	Jason Samonte	From	Patrick Showalter
Address	1060 Pacific Avenue, Oxnard, CA 93030	Contact Phone	714-575-5546
		Request Date	12-16-2015
Project	OXNARD BOULEVARD ITS EXTENSION PROJECT	Job #	PROJECT NO. DS15-04
Project Name		Project Location	Oxnard

Reason for Request	Action Requested
☐ Insufficient Information	☐ Clarification
☐ Design Conflict	☐ Direction
☐ Alternate Proposal	☒ Approval
☒ Other: Change Order	☐ Other:

References

Plan Sheet:

Specification:

Per the discussion had at the bi-weekly status meeting on 12/15/2015, Aegis ITS presents the following options for the Change Order work:

Item #	Item Description	Quantity	U/M	Total
1	New Location at Esplanade/Shopping center entrance	1	LS	\$3,124.23

Item #1

Cost is for the additional fiber equipment, conduit, and installation of city furnished network switch required for new intersection excluding 6e pull box (included on Pay Application #2).

Additional working days required: 2

Recommendation:

Approved By:

Print Name: JASON M. SAMONTE



[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.**5**

Contractor Name :	Aegis ITS, Inc.	Account No. :	354-3410-826-8208	Project No. :	153120	\$8,022.16
Project Title :	Oxnard Blvd. Intelligent Transportation System (ITS) Extension	Account No. :	000-0000-000-0002	Project No. :	000002	\$0.00
Specification No. :	DS15-04	Account No. :	000-0000-000-0003	Project No. :	000003	\$0.00
Contract No. :	A-7755	Account No. :	000-0000-000-0004	Project No. :	000004	\$0.00
P.O. No. :	5559	Account No. :	000-0000-000-0005	Project No. :	000005	\$0.00
Fed. Proj. No. :	N/A					

You are hereby directed to make the following changes in this contract:

Description:

Controller technical support

Reasons for Changes:

Some City furnished controllers were not pre-programmed with RR Preemption, pedestrian phases and/or overlaps requiring additional technical support. Fiber optic troubleshooting was also required for existing (NIC) fiber optic cables on Gonzales west of Oxnard Blvd.

1 Amount of original contract	\$641,150.07
2 Sum of prior change orders (NO. <u>1</u> THRU <u>4</u>)	\$46,303.76
3 Sum of contract prior to this change order	\$687,453.83
4 Amount of this change order	\$8,022.16
5 Sum of contract including this change order	\$695,475.99

Contract time will be changed by _____ working days
Completion date of this change order is _____

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager, City of Oxnard

Date

Daniel Hybber
Director of Public Works, City of Oxnard

Date

7-17-17

Assistant City Manager, City of Oxnard

Date

R. H. H. H.
Interim City Engineer, City of Oxnard

Date

7-18-17

City Attorney, City of Oxnard

Date

N/A
Project Manager, City of Oxnard

Date

6/29/17

Vice President, Aegis ITS, Inc.

Date

W. J. H. H.
Budget, City of Oxnard

Date

7/6/17

Chief Financial Officer, Aegis ITS, Inc.

Date

7/6/17

7/12/17

Pat Showalter

From: Pat Showalter
Sent: Thursday, February 18, 2016 3:50 PM
To: Paul M. Frislie; Ryan Shearer
Cc: jason.samonte@oxnard.org; Omid Modaghegh
Subject: RE: Oxnard Blvd - Fiber Issues

For you, of course!

Ryan, please take care of this request for Paul first thing tomorrow.

Thanks ,

Patrick S. Showalter
 Maintenance Operations Manager | [Aegis ITS](#)
 3360 E. La Palma Ave. Anaheim, CA 92806
 Phone: 714.666-2295 x5546 | 714-287-5059 cell

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From: Paul M. Frislie [<mailto:pmf@iteris.com>]
Sent: Thursday, February 18, 2016 3:49 PM
To: Pat Showalter; Ryan Shearer
Cc: jason.samonte@oxnard.org; Omid Modaghegh
Subject: Oxnard Blvd - Fiber Issues

Pat/Ryan,

Omid and I were going through the network manager and fixing some of the switches. Two fiber switches are down at A/3rd and A/4th, they went down on 2/11 and their main splice point is at A/2nd. Can Ryan check those two out and possibly see if they are disconnected in the A/2nd splice enclosure?

Thanks.

Paul Frislie, PE
 Senior Transportation Engineer
 Transportation Systems
 Iteris, Inc.
 1700 Carnegie Avenue | Suite 100
 Santa Ana | CA | 92705-5551
 tel 949.270.9597 | fax 949.270.9481

Pat Showalter

From: Pat Showalter
Sent: Tuesday, May 10, 2016 10:17 AM
To: 'Paul M. Frislie'; Samonte, Jason; Samonte, Jason
Cc: Ryan Shearer
Subject: RE: Oxnard Fiber

Thank you

Patrick S. Showalter
 Maintenance Operations Manager | [Aegis ITS](#)
 3360 E. La Palma Ave. Anaheim, CA 92806
 Phone: 714.666-2295 x5546 | 714-287-5059 cell

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From: Paul M. Frislie [mailto:pmf@iteris.com]
Sent: Tuesday, May 10, 2016 10:15 AM
To: Pat Showalter; Samonte, Jason; Samonte, Jason
Cc: Ryan Shearer
Subject: RE: Oxnard Fiber

I just talked to Ryan and we cleared it up.

Paul Frislie, PE
 Senior Transportation Engineer
 Iteris, Inc

From: Pat Showalter [mailto:PShowalter@aegisits.com]
Sent: Tuesday, May 10, 2016 10:14 AM
To: Paul M. Frislie <pmf@iteris.com>; Samonte, Jason <jason.samonte@oxnard.org>; Samonte, Jason <jason.samonte@oxnard.org>
Cc: Ryan Shearer <RShearer@aegisits.com>
Subject: Oxnard Fiber
Importance: High

Good morning, Paul please let us know which fiber is going to be used for the radio.

Ryan is waiting for the info

Thanks,.

Patrick S. Showalter
 Maintenance Operations Manager | [Aegis ITS](#)
 3360 E. La Palma Ave. Anaheim, CA 92806
 Phone: 714.666-2295 x5546 | 714-287-5059 cell

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Pat Showalter

From: Pat Showalter
Sent: Tuesday, May 10, 2016 10:16 AM
To: 'Paul M. Frislie'; Jason.Samonte@ci.oxnard.ca.us
Cc: Ryan Shearer
Subject: RE: Fiber

Ryan, here's the email I have with the radio fiber

Thanks

Patrick S. Showalter
 Maintenance Operations Manager | Aegis ITS
 3360 E. La Palma Ave. Anaheim, CA 92806
 Phone: 714.666-2295 x5546 | 714-287-5059 cell

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-----Original Message-----

From: Paul M. Frislie [mailto:pmf@iteris.com]
Sent: Thursday, February 25, 2016 3:53 PM
To: Pat Showalter; Jason.Samonte@ci.oxnard.ca.us
Cc: Ryan Shearer
Subject: RE: Fiber

Thanks Pat and Ryan,

Pat you left me a message yesterday but I was stuck in an all-day meeting. As far as our side goes for integration it's the following:

- All switches/controllers are talking south of spur
- Both new backbone rings are communicating
- Some switches still need to be mounted
- All new BBS need Cat-5 cable
- All 6 CCTVs are working and integrated

Questions/Comments:

- Wireless radio for Firestation #4 at Vineyard, has it been connected to fiber? You can use strand 5/6 from the FPP and splice it to the mainline, refer to sheets 35-36 for path back to Police Headquarters. Do the same for Firestation #7 even though the fiber isn't installed over the 101.
- FDU's at Gonzales Hub, there should be 144 ports for each FDU, currently only the first 48 are terminated.

Do we want to have a meeting next week? I can meet Wednesday and/or Thursday.

Pat Showalter

From: Pat Showalter
Sent: Friday, February 19, 2016 8:03 AM
To: jason.samonte@oxnard.org; Jason.Samonte@cl.oxnard.ca.us; Paul M. Frislie
Subject: Damaged fiber cable on Gonzales
Attachments: IMG_0552.JPG

Jason / Paul,

This is what Ryan found looking into the damaged fiber cable. It appears cable will need to be replaced and terminated.

Please let me know if you have any questions or if Ryan should look into it more

Thank you,

Patrick S. Showalter
 Maintenance Operations Manager | Aegis ITS
 3360 E. La Palma Ave. Anaheim, CA 92806
 Phone: 714.666-2295 x5546 | 714-287-5059 cell

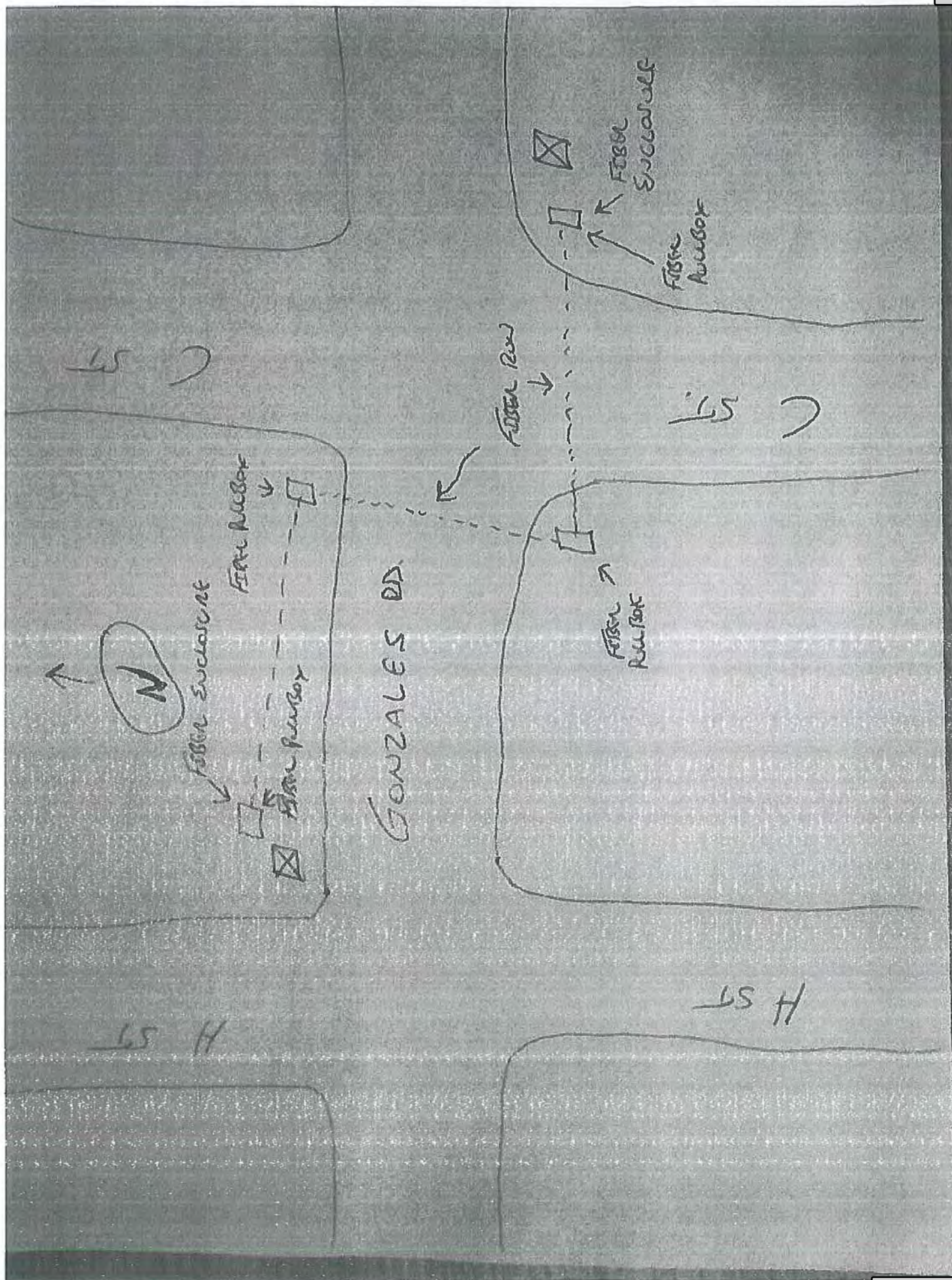
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-----Original Message-----

From: Ryan Shearer
Sent: Thursday, February 18, 2016 4:56 PM
To: Pat Showalter
Subject: Damaged fiber cable on Gonzales

Pat,
 After researching and t/shooting the westbound fiber backbone from Gonzales hub to Ventura hub it was discovered that the 144 fiber cable was damaged cutting off comm to C st. and affecting comm between the two hubs. Iteris has temped in connection between hubs but the cable will need to be replaced between C st. And H st. I didn't get a measurement but it can be provided.





Dispatch ▾ PM Management ▾ Asset/Inventory ▾ Security ▾ Reports ▾ Links ▾

Login: Pat Showalter [Log Out](#)

Daily Work Report and Timesheet

Employee: Ryan Strawser Date: 01/12/2016 Vehicle Number: 142 Begin Mileage: Work Hours: 13.75 Status: Process

	ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	1011239	NA00001	NA	0	04:14		04:14	0	0:00	0:00	0:00	n/a				Edit timesheet 01/11/2016	
Review	1012474	10115100 99899 01	RR	190-000	04:15	11:02	11:08	6:55	6:55	0:00	0:00	SV142	1254031	Approved	ST	[Jan 13 2016 1:26PM - Added by Brian Burt (Ref 1011383)]	Follow up to finish camera installs. At vineyard and Oxnard closed all necessary lanes, installed camera and finished pulling cabling into cabinet, at all camera locations followed to create and terminate power and Ethernet connections; verified at all locations power to camera verified at all locations except Oxnard and Gonzales that Ethernet communicating; rugged com not yet installed at Gonzales
Review	1011684	RR1242018-A	RR	124-038	11:08	11:59	12:03	0:55	0:55	0:00	0:00	SV142	1254101	Approved	ST		Per city request install Opticom unit and system. Began Opticom install. Will follow up to finish
Review	1013607	10115100 88899 01	RR		15:55		21:50	5:52	0:20	4:00	1:72					[Jan 15 2016 11:20AM - Added by Pat Showalter (Ref 1011999)]	
Review	1012023	NA00001	NA	0	21:50		21:52	0:03	0:00	0:00	0:03	n/a				Edit timesheet 01/12/2016	
Total:									13:75	8:00	4:00	1:72					

☒ Show only undetected docked - n times

Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
10115100 99899 01	12:77	7:05	4:00	1:72	VC - TSW(020)	10115100 88899 01	
NA00001	0:03	0:00	0:00	0:03	N/A - N/A (N/A)	10210000 000 00	
RR1242018-A	0:55	0:55	0:00	0:00	VC - TSW(020)	10115124 99920 01	

Timesheet History

Timestamp	Name	Hours	Status	Comments
1/12/2016 9:52:04 PM	Ryan Strawser	10:75	Rejected	Day started at 04:15. Did not hit star
1/13/2016 12:25 PM	Brian Burt	13:75	Corrected	
1/13/2016 1:53:41 PM	Ryan Strawser	13:75	Accepted	
1/15/2016 11:20:25 AM	Pat Showalter	13:75	Corrected	correct project
1/15/2016 11:48:09 AM	Ryan Strawser	13:75	Accepted	
1/19/2016 1:44:56 PM	Pat Showalter	13:75	Approved	
1/19/2016 1:59:32 PM	Auna Paquette	13:75	Processed	

Comments:

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*Call from Jason Hunt @ Rail Road Location
program pre Emotions*



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Daily Work Report and Timesheet

 Employee: Ryan Strawser Date: 01/12/2016 Vehicle Number: 142 Begin Mileage: Work Hours: 13.75 Status: Work

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DRNo/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Closed DR
Review	1011239	NA00001	NA	0	04:14		04:14	0	0.00	0.00	0.00	n/a				Edit timesheet 01/11/2016	
Review	1012474	16115190.88898.01	RR	190-000	04:15	11:02	11:08	6.85	6.85	0.00	0.00	SV142	125403	Submitted	ST	(Jan 13 2016 12:28PM - Added by Brian Burt (Ref: 1011383))	Follow up to finish camera installs; At vineyard and Oxnard closed all necessary lanes, installed camera and finished pulling cabling into cabinet; at all camera locations followed to create and terminate power and Ethernet connections; verified at all locations power to camera; verified at all locations except Oxnard and Gonzales that Ethernet communicating; rugged com not yet installed at Gonzales
Review	1011084	RR1242016-A	RR	124-038	11:08	11:59	12:03	0.95	0.95	0.00	0.00	SV142	125411	Submitted	ST		Per city request install Opticom unit and system. Began Opticom install. Will follow up to finish
Review	1011999	NA00001	NA	0	15:55		21:50	5.92	0.20	4.00	1.72	n/a					City of Oxnard-RR preemption issues; worked with city and RR to resolve; emailed Patrol all findings
Review	1012023	NA00001	NA	0	21:50		21:52	0.03	0.00	0.00	0.03	n/a				Edit timesheet 01/12/2016	
Total:									13.75	8.00	4.00	1.75					

☒ Show only undated/docked-in times

Project Summary

	Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
Edit	16115190.88898.01	6.85	6.85	0.00	0.00		16115190.88898.01	
Edit	NA00001	5.95	0.20	4.00	1.75		162TECNA 000.00	
Edit	RR1242016-A	0.95	0.95	0.00	0.00		16115124.88920.01	

Timesheet History

	Timestamp	Name	Hours	Status	Comments
	1/12/2016 9:52:04 PM	Ryan Strawser	10.75	Rejected	Day started at 04:15. Did not hit start
	1/13/2016 12:28:25 PM	Brian Burt	13.75	Corrected	
	1/13/2016 1:53:41 PM	Ryan Strawser	13.75	Accepted	

Comments:

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IW - 6 hours Total
 4 hours @ OT
 2 hours @ DT.


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Daily Work Report and Timesheet

Employee: Ryan Strawser Date: 01/14/2016 Vehicle Number: 142 Begin Mileage: Work Hours: 7.34 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	QRNo/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	1012763	NA00001	NA	0	07:46		07:46	0	0:00	0:00	0:00	n/a				Edit timesheet 01/13/2016	
Review	1013783	10115190.88898.01	RR		07:46		11:24	3:83	3:83	0:00	0:00					[Jan 15 2016 2:09PM - Added by Pat Showalter (Ref. 1012765)]	
Review	1012992	LURICH	NA	0	11:24		11:52	0:47	0:00	0:00	0:00	n/a					
Review	1013014	RR1242016-A	RR	124-097	11:52	13:09	13:12	1:33	1:33	0:00	0:00	SV142	125569	1	Approved	ST	Call unvented. Traveled to location, drove and monitored w/o detection. find all working well, find 08 nb detector stuck, o returned; working well, find issue with 08 detection. oops spliced incorrectly in between lanes controller programmed for det as bike loop, corrected to det notified city
Review	1013078	RR1242016-A	RR	124-085	13:12	14:08	14:09	0:55	0:55	0:00	0:00	SV142	125577	1	Approved	ST	Opticom unit install. Began installing Opticom unit; will follow up to complete
Review	1013129	RR1242016-A	RR	124-027	14:09	15:33	15:35	1:43	1:43	0:00	0:00	SV142	125587	1	Approved	ST	Troubleshooting Opticom communication. Verified all settings correct on all units, on the phone with GTT to assist in troubleshooting and ping/ping units; unable to contact city after for test, gone for the day w/o with them.
Total:									7.34	7.34	0.00	0.00					

☒ Show only undeleted docked-in times

Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
1011519088898.01	3.83	3.83	0.00	0.00	VC - IWT (001)	10115190.88898.01	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	102TECNA.000.00	
RR1242016-A	3.71	3.71	0.00	0.00	VC - TSW (020)	10115124.999.2001	

Timesheet History

Timestamp	Name	Hours	Status	C
1/15/2016 5:09:00 AM	Ryan Strawser	7.35	Accepted	
1/15/2016 2:09:59 PM	Pat Showalter	7.34	Corrected	corr
1/19/2016 8:45:19 AM	Ryan Strawser	7.35	Accepted	
1/19/2016 1:31:31 PM	Pat Showalter	7.34	Approved	
1/19/2016 1:40:29 PM	Anna Paquette	7.35	Processed	

Comments:

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Meet Jason where Reprogram 170 controllers



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Daily Work Report and Timesheet

Employee: Ryan Strawser Date: 01/14/2016 Vehicle Number: 142 Begin Mileage: Work Hours: 7.34 Status: Accepted

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ DR
Review	1012783	NA00001	NA	0	07:48		07:48	0	0.00	0.00	0.00		n/a			Edit timesheet 01/13/2016.	
Review	1012785	NA00001	NA	0	07:48		11:24	3.83	3.83	0.00	0.00		n/a				Oxnard project. Pat to correct NA billing time; with city corrected new controller timing; at vineyard programmed nb rt overlap; programmed to 08/08 Amber outputs; at Wooley and Oxnard reprogrammed 08 pad input to call 07 pad; tested; all working well
Review	1012882	LUNCH	NA	0	11:24		11:52	0.47	0.00	0.00	0.00		n/a				
Review	1013014	RR1242016-A	RR	124-097	11:52	13:09	13:12	1.33	1.33	0.00	0.00	SV142	125569	Submitted	ST		Call unverified; Traveled to location; drove and monitored w/o detection; find working well; find 08 nb detector stuck or returned; working well; find issues with 01 detection; loops spliced incorrectly in between lanes; controller programmed 1 detect 0 as bike loop; corrected to detect 5; notified city.
Review	1013078	RR1242016-A	RR	124-085	13:12	14:09	14:09	0.95	0.95	0.00	0.00	SV142	125577	Submitted	ST		Opticom unit install. Began installing Opticom unit; w/o follow up to complete.
Review	1013129	RR1242016-A	RR	124-027	14:09	15:33	15:35	1.43	1.43	0.00	0.00	SV142	125587	Submitted	ST		Troubleshooting Opticom communication. Verified all settings correct on all units; c the phone with GTT to assist in troubleshooting and pinging units; unable to contact city after for test; gone for the day; w/o with them.
Total:									7.34	7.34	0.00	0.00					

☒ Show only undeleted docked-in times

Project Summary

	Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
Edit	NA00001	3.83	3.83	0.00	0.00		182TECNA 000.00	
Edit	RR1242016-A	3.71	3.71	0.00	0.00		18115124 999 2001	

Timesheet History

	Timestamp	Name	Hours	Status
	1/15/2016 5:09:05 AM	Ryan Strawser	7.35	Accepted

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Comments:

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IW 3.75 hours



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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 01/14/2016 Vehicle Number: Begin Mileage: Work Hours: 8.28 Status: Process

id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DRNo/PM	DB Status	WT	Comments	Problem found/ Work Performance Open DR	
Review	1012033	16115190 88890 01	RR	190-000	05:04	05:04	13:21	8.28	8.00	0.28	0.00	SV165	125514	1	Approved	ST	1 Oxnard /Wooley Picked up cones and caution tape 2 Oxnard /Wooley Call-overlap not working 3 Oxnard/Wooley Call-ped push buttons not working 4 deliver all controllers to city 1 Pickup all cones and caution tape, rebooked and clean up area. 2. assisted Troubleshooting traffic Signal, reprogrammed controller And added overlaps, returned To I/S and programmed ped phase 07 and tested. 3. Reprogrammed controller And added pedphase Tested and watched cycle. 4 Picked up all controllers from city yard and delivered to city yard, unloaded all controllers near spare equipment notified Traffic tech, and visually showed All controllers accounted for
Review	1012031	NA00001	NA	0	05:04	05:04	0	0.00	0.00	0.00	n/a						Edit timesheet 01/13/2016
								Total:	8.28	8.00	0.28	0.00					

☒ Show only undeleted docket-in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
1611519088890 01	8.28	8.00	0.28	0.00	VC - IWT (001)	16115190 88890 01	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	162TECHN 000 00	

Timesheet History

Timestamp	Name	Hours	Status
1/15/2016 5:05:01 AM	Rene McGaugh	8.28	Accepted
1/19/2016 9:02:45 AM	Pat Showalter	8.28	Approved
1/19/2016 1:41:18 PM	Anne Paquetis	8.28	Processed

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Comments:

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Reprogram controllers w/ Jaysen


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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 01/14/2016 Vehicle Number: Begin Mileage: Work Hours: 8.28 Status: Accepted

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>W/F</u>	<u>Comments</u>	<u>Problem found/ Work Performed</u> <u>Open DR</u>
Review	1012631	NA00001	NA	0	05.04		05.04	0	0.00	0.00	0.00	n/a				Edit Timesheet 01/13/2016	1. Oxnard Mobility Picked up cones and caution tape 2. Oxnard Mobility Call-overlap not working 3. Oxnard Mobility Call-ped push buttons not working 4. deliver all controllers to city 1. Pickup all cones and caution tape, reprogram and clean up area. 2. assisted Troubleshooting traffic Signal, reprogrammed controller And added overlaps, returned To I/S and programmed ped phase 07 and tested. 3. Reprogrammed controller And added ped phase. Tested and watched cycle 4. Picked up all controllers from city yard and delivered to city yard, unloaded all controllers near spare equipment notified Traffic tech, and visually showed All controllers accounted for.
Review	1012633	16115190.888.9501	RR	190-000	05.04	05.04	13.21	8.28	8.00	0.28	0.00	SV165	125514	Submitted	ST		

Total: 8.28 8.00 0.28 0.00

☒ Show only Undeleted docked-in times

Project Summary

	<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
Edit	16115190.888.9501	8.28	8.00	0.28	0.00		16115190.888.9501	
Edit	NA00001	0.00	0.00	0.00	0.00		162TECNA.000.00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
1/15/2016 5:05:01 AM	Rene McGaugh	8.28	Accepted

Comments:

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IW - 6 hours



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Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 01/14/2016 Vehicle Number: Begin Mileage: Work Hours: 8.28 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performed/ Open DR</u>
Review	1012636	16115190 60896 01	RR	190-000	05 05	05 06	13 22	8.28	8.00	0.28	0.00	SV	1255151	Approved	ST		Oxnard/Wooley picked up cones and caution tape. Oxnard/Vineyard Call-overlap not working. Oxnard/Wooley: Call-ped push buttons not working. Pick up all cones and caution taped from par that was repoured yesterday. Also assisted in troubleshooting push buttons at Wooley Return controllers back to the Oxnard city yard. All controllers accounted for
Review	1012634	NA00001	NA	0	05 05		05 05	0	0.00	0.00	0.00	na					Edit timesheet 01/13/2016
Total: 8.28									8.00	0.28	0.00						

☒ Show only undeleted docked-in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
16115190888 96 01	8.28	8.00	0.28	0.00	VC - IWT appx RB (501)	16115190 888 9601	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	162TECNA 000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
1/10/2016 8:58:13 AM	Ronnie Bonilla	8.28	Accepted
1/10/2016 1:40:13 PM	Pat Showalter	8.28	Approved
1/10/2016 1:40:28 PM	Anna Paquette	8.28	Processed

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Daily Work Report and Timesheet

Employee: Ryan Strawser Date: 02/02/2016 Vehicle Number: 142 Begin Mileage: Work Hours: 12.53 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performed/ Open DR</u>
<u>Review</u>	1020992	RR1242016-A	RR	124-053	06:26	07:15	07:17	0.85	0.85	0.00	0.00	SV142	126456.1	Approved	ST		Follow up; SWC red arrow very dim; needs replaced. Replaced with city provided material all working well. Also, realigned w/ overhead pv signal head, raised and adjusted, all working well
<u>Review</u>	1020988	NA00001	NA	D	06:26		06:26	0	0.00	0.00	0.00	n/a					Edi timesheet 02/01/2016
<u>Review</u>	1021077	RR1242016-A	RR	124-054	07:17	08:03	08:05	0.8	0.80	0.00	0.00	SV142	126458.1	Approved	ST		Per: all safety lights blocked out. Verified, find breaker tripped at service, trouble shot wiring, isolated to sec pole as tripping point, called away to other call w/ to finish repair, Wfu
<u>Review</u>	1021137	181151906085501	RR	190-000	08:05	08:43	09:47	1.7	1.70	0.00	0.00	SV142	126470.1	Approved	ST		Per: no overlaps working at Oxnard and Towncenter. Met with city find overlaps not programmed in controller at all designed overlap 1 (03/02) an overlap 2 (04/05) programme parent and negative phases, find overlaps wired to all ped yellows, reassigned ped yellow c1 outputs to appropriate overlap indications; walked and monitored, all working well
<u>Review</u>	1021278	NA00001	NA	D	09:47		10:07	0.33	0.33	0.00	0.00	n/a					Met with bell, travel back to TO
<u>Review</u>	1021297	RR1242016-A	RR	124-054	10:07		11:53	1.77	1.77	0.00	0.00	SV142	126458.1	Approved	ST		Follow up to finish troubleshooting wire and sec safety light. Picked up additional safety light fixture and wiring from city yard as precaution, reconnected to location began troubleshooting, find issue inside fixture wire insulation missing, grounded out; repaired, all working well service, repaired service box, redrilled and installed 1/4 20 security screws, all working well. Also, replaced nvc ped cd wit city provided material
<u>Review</u>	1021427	LUNCH	NA	124-054	11:53		12:26	0.55	0.00	0.00	0.00	n/a					Per: green overhead blocked out for sb 04. Traveled to location, verified call, replaced green with city provided material, all working well
<u>Review</u>	1021486	RR1242016-A	RR	124-032	12:33	13:04	13:08	0.55	0.55	0.00	0.00	SV142	126483.1	Approved	ST		Oil change for truck 142
<u>Review</u>	1021526	NA00001	NA	D	13:05		13:43	0.82	0.82	0.00	0.00	n/a					
<u>Review</u>	1021918	PM1632016	PM	163-011	13:43	13:44	14:02	0.32	0.32	0.00	0.00	Monthly PM (02/01/2016)					[Feb 3 2016 7:52AM - Added by Brian Burt (Ref: 1021577)]
<u>Review</u>	1021920	RR1632016	RR	163-011	14:02	14:11	14:18	0.27	0.27	0.00	0.00	SV142	126485.1	Approved	ST		[Feb 3 2016 7:52AM - Added by Brian Burt (Ref: 1021602)]
<u>Review</u>	1021614	PM1632016	PM	163-008	14:18	14:34	14:35	0.28	0.28	0.00	0.00	Monthly PM (02/01/2016)					Find; pd lock broken. Opened pd door; able to remove broken lock; replaced with new eagle supplied material, 530-50 not listed on truck, please add 1 p to DR
<u>Review</u>	1021628	PM1632016	PM	163-012	14:35	14:55	14:56	0.35	0.35	0.00	0.00	Monthly PM (02/01/2016)					
<u>Review</u>	1021916	RR1242016-A	RR	124-009	18:38	23:09	23:08	4.53	0.16	4.00	0.37	SV142	126505.1	Approved	ST		[Feb 3 2016 7:51AM - Added by Brian Burt (Ref: 1021914)]
<u>Review</u>	1021910	RR1242016-A	RR	124-011	18:36		18:36	0	0.00	0.00	0.00						[Feb 3 2016 7:50AM - Added by Brian Burt (Ref: 1021702)]
<u>Review</u>	1021713	RR1242016-A	RR	124-009	23:09	23:09	23:14	0.08	0.00	0.00	0.08	SV142	126505.1	Approved	ST		Call; po e down, verified, find nec sb ta to 11 10 ft pole hit. Temp secured all wiring removed signal and debris

traveled to city yard, picked up city supplied signal head and equipment; returned to location repaired, all working well User begins supplied by framework

[Review](#) 1023743 RR1242016-A RR 124-009 23 09 23 09 0 0.00 0.00 0.00

[Review](#) 1021715 NA00001 NA 0 23 15 23 20 0 0.00 0.00 0.00 n/a

Total: 12.53 8.00 4.00 0.53

☒ Show only undeleted docked-in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number
16115190888 9601	1 70	1 70	0 00	0 00	VC - IWT (001)	16115190888 9601
NA00001	1 03	0 95	0 00	0 08	N/A - N/A (N/A)	162TECHN 00000
PM1632016	0 95	0 95	0 00	0 00	VC - TST (009)	16108163999 1001
RR1242016-A	8 58	4 13	4 00	0 45	VC - TSW (020)	16115124999 2001
RR1632016	0 27	0 27	0 00	0 00	VC - TSW (020)	16108163999 2001

Timesheet History

Timestamp	Name	Hours	Status	Comments
2/3/2016 5:22:59 AM	Ryan Strawser	12.55	Rejected	Dr at 124-009 from 18:36-23:14 Dr at 163-011 from
2/3/2016 7:50:04 AM	Brian Burt	11.62	Corrected	
2/3/2016 7:50:25 AM	Brian Burt	11.80	Corrected	
2/3/2016 7:51:35 AM	Brian Burt	12.53	Corrected	
2/3/2016 7:52:34 AM	Brian Burt	12.38	Corrected	
2/3/2016 7:52:52 AM	Brian Burt	12.53	Corrected	
2/3/2016 8:21:52 AM	Ryan Strawser	12.53	Rejected	All details of knockdown at 124-009 were on the dr 11:14. Please use that DR.
2/5/2016 9:29:16 AM	Pat Showalter	12.53	Corrected	
2/5/2016 9:42:09 AM	Ryan Strawser	12.53	Accepted	
2/8/2016 10:08:57 AM	Pat Showalter	12.53	Approved	
2/8/2016 1:35:56 PM	Anna Paquette	12.53	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Ryan Shearer Date: 02/17/2016 Vehicle Number: 141 Begin Mileage: 73414 Work Hours: 7.15 Status: Proce

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/Work Performed Open DR
Review	1028856	NA00001	NA	0	06:27	06:28	0:02	0:02	0:00	0:00		N/A				Edit timesheet 02/18/2016	No comm from Gonzales hub to Ventura rd hub. Dr#127203 PCR. I/shoot fiber. Inspected enclosure and pullboxes between hubs. Fib cable is free in conduit. Connected test laser from Gonzales hub and find signal good from Gonzales hub to C st. From C st to H st laser signal is lost. Need to replace fiber cable from C st east to H st. Left message with findings with Jason Samonte.
Review	1028858	16115190 88898 01	RR	190-000	08:28	08:28	5:28	5:53	5:53	0:00	0:00	SV141	127203.1	Approved	ST		Sidemount 3-section knockdown on SWC/SB. Dr#127155 PCR. Realigned signal head. Inspected housing. Ver op's
Review	1029344	RR1632016	RR	163-008	12:08	12:47	1:13	1:50	1:50	0:00	0:00	SV441	127255.1	Approved	CT		
Total: 7.15									7.15	0.00	0.00						

☒ Show only undeleted/docked-in times

Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number
1611519088898 01	5.63	5.63	0.00	0.00	VC - IWT (001)	16115190 888 9801
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	162TECNA 000.00
RR1632016	1.50	1.50	0.00	0.00	VC - TSW(020)	16108163 999 2001

Timesheet History

Timestamp	Name	Hours	Status
2/18/2016 8:31:22 AM	Ryan Shearer	7.15	Accepted
2/19/2016 2:14:09 PM	Pat Showalter	7.15	Approved
2/22/2016 2:39:23 PM	Anna Paqueta	7.15	Processed

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Comments:

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C/O Trouble shoot existing fiber
Per Jayson



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Daily Work Report and Timesheet

Employee: Ryan Shearer Date: 02/19/2016 Vehicle Number: 141 Begin Mileage: 73515 Work Hours: 8.45 Status: Proce

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DRNo/PM	DR Status	WT	Comments	Problem found/Work Performed/ Open DR
Review	1030390	NA00001	NA	0	08:43		08:44	0:02	0:02	0:00	0:00	n/a				Edit timesheet 02/18/2016	
Review	1030392	16115190 88898 01	RR	190-000	08:44	08:44	11:28	4:7	4:70	0:00	0:00	SV141	127385.1	Approved	ST		I/S in normal op's. Dr#127388 WO-Mounted modems at cabinets & installed BBS mounting bolts on Oxnard Blvd. Wire tied modem wiring.
Review	1030703	LUNCH	NA	0	11:28		12:08	0:57	0:00	0:00	0:00	n/a					Lunch
Review	1031404	16115190 88898 01	RR	190-000	12:08	12:07	12:50	0:73	0:73	0:00	0:00	SV141	127420.1	Approved	ST	[Feb 22 2016 11:00AM - Added by Brian Burt (Ref. 1030739)]	No comm to A st/3rd & A st/4th. Dr#127420PCR Per Paul with Ileris I/shook fiber. Tested with OTDR at TMC hub and found G strand for A st/3rd has damage and state strand for A st/4th st has damage. Will flip on repair connection on A st/2nd st enclosure.
Review	1031406	16115190 88898 01	RR	190-000	12:30	15:14	15:30	3	2:55	0:45	0:00	SV141	127433.1	Approved	ST	[Feb 22 2016 11:00AM - Added by Brian Burt (Ref. 1030888)]	I/S in normal op's. Dr#127433WO-installed fiber enclosure at Oxnard/Towncenter
Total:									8.45	8.00	0.45	0.00					

☒ Show only undelisted docked-in times

Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
1611519088898 01	8.43	7.98	0.45	0.00	VC - IWT (001)	1611519088898 01	
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	162TECNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status	Comments
2/22/2016 3:56:50 AM	Ryan Shearer	8:12	Rejected	190-000 12:06-15:14 needs to be changed to 12:00-12:15:14-15:30 needs to be changed to 12:50-15:30.
2/22/2016 11:00:12 AM	Brian Burt	3:72	Corrected	
2/22/2016 11:00:35 AM	Brian Burt	8:45	Corrected	
2/22/2016 11:52:09 AM	Ryan Shearer	8:45	Accepted	
2/22/2016 2:35:04 PM	Pat Showalter	8:45	Approved	
2/22/2016 2:37:08 PM	Anna Paquette	8:45	Processed	

Comments

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(H)

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Daily Work Report and Timesheet

Employee: Ryan Shearer Date: 03/02/2016 Vehicle Number: 141 Begin Mileage: 74032 Work Hours: 7.98 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/Work Performed</u>
Review	1038175	NA00001	NA	0	06:26		06:27	0:02	0:02	0:00	0:00	n/a				Edit timesheet 03/01/2016	
Review	1038177	16115190 88898 01	RR	190-000	06:27	06:28	13:29	7:03	7:03	0:00	0:00	SV141	1261131	Approved	ST		IS in normal op's. Dr#1261173 WK (change order) FND-Radio at Forest Park/Thames is the wrong location on plans. Actual location is Forest Park/River Park. Location will need to be re-run spliced. Fusion splicing at Oxnard/Vineyard wrong on plans. Corrected splicing from B1 to B8 per Paul with Hens completed B9 fusion splicing of all strands. Met with Paul & Jason to go over corrections
Review	1038903	16115190 88898 01	RR	190-000	13:29	13:29	14:25	0:93	0:93	0:00	0:00	SV141	1262431	Approved	ST		IS in normal op's. Dr#126243 WK installed BBS CAT-5 cables from Oxnard/Spurto Oxnard/Roberts
Total:									7.98	7.98	0.00	0.00					

☒ Show only undeleted docked-in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
1611519088898 01	7.98	7.98	0.00	0.00	VC - WT (001)	16115190 88898 01	
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	162TECNA000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
3/3/2016 8:29:07 AM	Ryan Shearer	7.98	Accepted
3/3/2016 2:47:39 PM	Pat Showalter	7.98	Approved
3/7/2016 2:43:09 PM	Anna Paquette	7.98	Processed

Comments:

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C/o Due to Plans Not correct



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Login: Pat Showalter Log Out

Daily Work Report and Timesheet

Employee: Ryan Shearer Date: 03/03/2016 Vehicle Number: 141 Begin Mileage: 74100 Work Hours: 8.04 Status: Proce

	ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	1037093	NA00001	NA	0	08:28	08:29	00:02	0.02	0.02	0.00	0.00	n/a				Edit timesheet 03/02/2016.	
Review	1037099	1011519088898.01	RR	190-000	08:29	08:29	11:20	4.85	4.85	0.00	0.00	SV141	128265 1	Approved	ST		
Review	1037525	LUNCH	NA	0	11:20	11:51	0:52	0.00	0.00	0.00	0.00	n/a				Lunch	
Review	1037584	1011519088898.01	RR	190-000	11:51	11:54	0:05	0.05	0.00	0.00	0.00	SV141	128265 1	Approved	ST		US in normal op's. Dr#128265 Change Order-made fusion splice changes at enclosure and FDU 1 River Park/Forest Park for radio Radio location incorrect on plans
Review	1037573	1011519088898.01	RR	190-000	11:54	11:55	15:01	3.12	3.08	0.04	0.00	SV141	128314 1	Approved	ST		US in normal op's. Dr#128314 WO-Installed CAT-5 cabling for BBS from Oxnard/Colonia to Oxnard/Rosa. installed CAT-5 cabling for BBS from Ventura/Wagonwheel to Forest Park/Thames
Total:									8.04	8.00	0.04	0.00					

☒ Show only undeleted docked-in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number
1011519088898.01	8.02	7.98	0.04	0.00	VC - IWT (001)	1011519088898.01
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	102YECNA 000 00

Timesheet History

Notes	Timestamp	Name	Hours	Status
	3/4/2016 6:38:43 AM	Ryan Shearer	8.03	Accepted
	3/4/2016 2:04:56 PM	Pat Showalter	8.04	Approved
	3/7/2016 2:42:47 PM	Anna Paquette	8.03	Processed

Comments:

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Ryan Shearer 4.85



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Login: Pat Showalter Log Out

Daily Work Report and Timesheet

Employee: Ryan Shearer Date: 05/10/2016 Vehicle Number: 141 Begin Mileage: 789832 Work Hours: 7.42 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performed</u>	<u>Open DR</u>
<u>Review</u>	1069903	NA00001	NA	0	08:08		08:07	0:02	0:02	0:00	0:00	n/a				Edit timesheet 05/09/2016		
<u>Review</u>	1039905	16115190 88898 01	RR	190-000	08:07	08:09	12:25	8:3	8:30	0:00	0:00	SV141	132105.1	Approved	ST			
<u>Review</u>	1070319	LUNCH	NA	0	12:25		12:58	0:55	0:00	0:00	0:00	n/a				Lunch		
																I/S in normal op's. Drift 132105 W -changed fiber connectors for radio at Oxnard/Vinayard & Forest Park/River Park. Connected radio to fiber. Fusion spliced fiber at A st/2nd st for radios. Tested fiber in fire station radios from police center. Find that the fiber needs to be fusion spliced at city hall fiber enclosure. Flap on fusion splicing.		
<u>Review</u>	1070357	16115190 88898 01	RR	190-000	12:58		14:04	1:1	1:10	0:00	0:00	SV141	132105.1	Approved	ST			
Total:									7.42	7.42	0.00	0.00						

☒ Show only undeleted docked-in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
1611519088898 01	7.40	7.40	0.00	0.00	VC - IWT (001)	1611519088898 01	
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	162TECNA 00000	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
5/11/2016 5:53:38 AM	Ryan Shearer	7.42	Accepted
5/16/2016 2:24:58 PM	Pat Showalter	7.42	Approved
5/17/2016 6:01:39 AM	Anna Paqueta	7.42	Processed

Comments:



[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.6

Contractor Name: Aegis ITS, Inc.

Project Title: Oxnard Blvd. Intelligent Transportation System (ITS) Extension

Specification No.: DS15-04

Contract No.: A-7755

P.O. No.: 5559

Fed. Proj. No.: N/A

Account No.: 354-3410-826-8208

Account No.: 000-0000-000-0002

Account No.: 000-0000-000-0003

Account No.: 000-0000-000-0004

Account No.: 000-0000-000-0005

Project No.: 153120 \$32,547.13

Project No.: 000002 \$0.00

Project No.: 000003 \$0.00

Project No.: 000004 \$0.00

Project No.: 000005 \$0.00

You are hereby directed to make the following changes in this contract:

Description:

Provide investigation and repair of existing conduits, pull boxes and structure at multiple locations.

Reasons for Changes:

The existing conduits, pull boxes and structure needed to support the installation of the fiber optic cable were found to be damaged.

1. Amount of original contract	\$641,150.07
2. Sum of prior change orders (NO. <u>1</u> THRU <u>5</u>)	\$54,325.92
3. Sum of contract prior to this change order	\$695,475.99
4. Amount of this change order	\$32,547.13
5. Sum of contract including this change order	\$728,023.12

Contract time will be changed by _____ working days
Completion date of this change order is _____

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager, City of Oxnard _____ Date _____

 Director of Public Works, City of Oxnard _____ Date 7-17-17

Assistant City Manager, City of Oxnard _____ Date _____

 Interim City Engineer, City of Oxnard _____ Date 7-6-17

 City Attorney, City of Oxnard _____ Date 6/29/17

 Project Manager, City of Oxnard _____ Date _____

 Vice President, Aegis ITS, Inc. _____ Date 7/6/17

 Budget, City of Oxnard _____ Date 7/12/17

 Chief Financial Officer, Aegis ITS, Inc. _____ Date 7/6/17

gadmwin1\ecs\contracts&RFPs\Process&Admin\Construction Agreement\Forms\Balancing Change Orders - Mayor Council Signatures

Pat Showalter

From: Soher Abdelmalik <Soher.Abdelmalik@ci.oxnard.ca.us>
Sent: Tuesday, January 19, 2016 8:34 AM
To: Pat Showalter
Cc: Christopher Flores; Jason Samonte; pmf@iteris.com
Subject: Re: change order work and agreed rates on RFI #7

Good Morning,

Change order based on time and material never had a rate for labor other than the rate in the specifications. We agreed to do the work on time and material according to the procedures and policies of the cities and the inspector has to agree about the labor hours and rate of payment, material quantities and rate of the rental for the equipment.

Soher Abdelmalik
 Associate Traffic Design Engineer
 Traffic Engineering Division
 214 South C Street
 Oxnard, CA 93030
 (805)385-7873

>>> Pat Showalter <PShowalter@aegisits.com> 1/15/2016 3:11 PM >>>

Good afternoon, Sorry for the delays getting back to you about the pay rates, I was in the field yesterday

On RFI number 7 it was discussed and agree that change order work would be performed at the rate provided.

Attached is the RFI #7 for reference.

Please let us know if you have any questions

Thank you,

Maintenance Operations Manager | [Aegis ITS](#)
 3360 E. La Palma Ave., Anaheim, CA 92806
 Phone: 714.666.2295 x 546 | 714-287-5059 cell

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From: Soher Abdelmalik [mailto:Soher.Abdelmalik@ci.oxnard.ca.us]
Sent: Thursday, January 14, 2016 4:45 PM
To: Pat Showalter <PShowalter@aegisits.com>
Cc: Christopher Flores <CFlores@aegisits.com>; Jason Samonte <Jason.Samonte@ci.oxnard.ca.us>; pmf@iteris.com
Subject: RE: RFI #16

Hello,

The pay rate used is not per our specifications prevailing wages. We need to have a meeting to discuss the change order and clarify the work done since there are no inspector review for it.

Soher Abdelmalik
 Associate Traffic Design Engineer
 Traffic Engineering Division
 214 South C Street
 Oxnard, CA 93030
 (805)385-7873

>>> Pat Showalter <PShowalter@aegisits.com> 1/14/2016 11:52 AM >>>
 Good morning, here are the classification for the employee numbers

4146-IW
 4044-IW
 0138-IW
 4093-IW
 4165 APPRENTISE
 4167-APPRENTISE

Thank you

Patrick S. Showalter
 Maintenance Operations Manager | [Aegis 115](#)
 1360 E. La Palma Ave. Anaheim, CA 92806
 Direct: 714.556-2395 #5546 | 714.287-5039 Cell

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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 09/24/2015 Vehicle Number: Begin Mileage: Work Hours: 8.02 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DI	Vehicle No	DBHs/PM	DR Status	WT	Comments	Problem found/Work Performed
<u>Rene</u>	<u>001012</u>	<u>NA00001</u>	<u>NA</u>	<u>0</u>	<u>05:13</u>		<u>05:14</u>	<u>0.02</u>	<u>0.02</u>	<u>0.00</u>	<u>0.00</u>	<u>n/a</u>				<u>Edit timesheet 09/23/2015</u>	
																<u>[Sep 27 2015 7:07 PM - Added by Pat Shawalter (Ref 001014)]</u>	<u>Brian Carter/Stalham Set #8 pulldown Chard/Rose Pull in mule tape, pull out cable. Brian Carter/Stalham excavated Asphalt, pulled out old #3, found buried and broken. Set new #8 pulldown and id. Chard/Rose excavated down 30" and found broken conduit. Tied off Mule tape and pulled out cable/pulldown in mule tape</u>
<u>Rene</u>	<u>003023</u>	<u>10115190</u>	<u>88800</u>	<u>01</u>	<u>RR</u>	<u>190-000</u>	<u>05:14</u>	<u>05:14</u>	<u>13:14</u>	<u>8</u>	<u>7.98</u>	<u>0.02</u>	<u>0.00</u>	<u>5V120</u>	<u>119000.1</u>	<u>Approved</u>	<u>BT</u>

Total: 8.02 8.00 0.02 0.00

☒ Show only undeleted docket in times

Project Summary

Project No	Total	Regular	OT	DI	Pay Code	System Job Number	Notes
<u>1011519088000</u>	<u>0.02</u>	<u>7.98</u>	<u>0.02</u>	<u>0.00</u>	<u>VC - IWT (001)</u>	<u>1011519088000</u>	<u>01</u>
<u>NA00001</u>	<u>0.02</u>	<u>0.02</u>	<u>0.00</u>	<u>0.00</u>	<u>N/A - N/A (N/A)</u>	<u>102TECHNA</u>	<u>000</u>

Timesheet History

Time Stamp	Name	Hours	Status
<u>0/25/2015 00:30 AM</u>	<u>Rene McGaugh</u>	<u>0.23</u>	<u>Accepted</u>
<u>0/27/2015 07:08 PM</u>	<u>Pat Shawalter</u>	<u>0.02</u>	<u>Corrected</u>
<u>0/28/2015 1:47 PM</u>	<u>Rene McGaugh</u>	<u>0.02</u>	<u>Accepted</u>
<u>0/29/2015 11:02 AM</u>	<u>Anna Pasquella</u>	<u>0.02</u>	<u>Approved</u>
<u>0/29/2015 14:03 AM</u>	<u>Anna Pasquella</u>	<u>0.02</u>	<u>Approved</u>
<u>0/29/2015 15:14 AM</u>	<u>Anna Pasquella</u>	<u>0.02</u>	<u>Processed</u>

Comments:

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Login: Brian Burt Low Out

Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 09/24/2015 Vehicle Number: Begin Mileage: Work Hours: 7.75 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	QB Hr/PM	DB Status	WT	Comments	Problem found/Work Performed
<u>Review</u>	981617	HA00001	N/A		05:39		05:32	0	0.00	0.00	0.00	N/A				Edt timesheet 09/23/2015	
<u>Review</u>	981619	16115190889001	RR	190-000	05:39	05:40	13:24	7.75	7.75	0.00	0.00	SV	119987.1	Approved	ST		Ben Date/Statement: set in pull box. Chandra/Rose: pull in male tape or pull out cable. Ben Date/Statement: established Rana find old pull box, dug out old pull box and set in new one. Chandra/Rose dug down 36 in to find broken conduit. Pull male tape through so pull out old cable.
Total: 7.75 7.75 0.00 0.00																	

☒ Show only undated/docked-in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number
16115190889001	7.75	7.75	0.00	0.00	VC - (Wt-Appr) (201)	16115190889001
HA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	162TECNA00000

Timesheet History

Timestamp	Name	Hours	Status
9/25/2015 01:04 AM	Ronnie Bonilla	7.75	Accepted
9/27/2015 49:17 PM	Pat Showalter	7.75	Approved
9/27/2015 49:20 PM	Pat Showalter	7.75	Approved
9/28/2015 7:11 AM	Anna Parquetta	7.75	Processed

Comments:

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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 10/08/2015 Vehicle Number: Begin Mileage: Work Hours 8.00 Status Process

	id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Remainder	OT	DI	Vehicle No	DRIVEN	OS Status	WT	Comments	Problem Found/Work Performed/Seen DB
<u>Review</u>	008743	1811519088896 01	RR	100-000	05:30	05:31	11:30	8	0.00	0.00	0.00	SV126	120054.1	Approved	ST	[Oct 9 2015 8:42AM - Added by Brian Burt (Ref: 007600)]	Poor ribbons around pullboxes for change orders. Consider issue of Date. Escorted area for to ribbon. Set and poured by ribbons south of date on Carter bld used concrete saw to cut asphalt. Used 10 bags of concrete.
<u>Review</u>	008745	LUHCH	HA	0	11:33		12:00	0.5	0.00	0.00	0.00	n/a				[Oct 9 2015 8:42AM - Added by Brian Burt (Ref: 007601)]	
<u>Review</u>	008747	1811519088896 01	RR	100-000	12:00		14:00	2	2.00	0.00	0.00		120054.1	Approved	ST	[Oct 9 2015 8:43AM - Added by Brian Burt (Ref: 008741)]	
<u>Review</u>	008371	HA00001	HA	0	14:05		14:05	0	0.00	0.00	0.00	n/a				Edt timesheet 10/07/2015	
Total:								8.00	8.00	0.00	0.00						

☒ Show only undeleted docked-in times

Project Summary

Project No	Total	Remainder	OT	DI	Pay Code	System Job Number	Notes	Timestamp	Name	Hours	Status	Comments
18115190888 00 01	8.00	8.00	0.00	0.00	VC - IWT (001)	18115190888 9801		10/9/2015 5:28:41 AM	Rene McGaugh	8.00	Rejected	Take out for lunch 8 hrs on work order 11:30 break
HA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	102TECNA 00000		10/9/2015 8:42:09 AM	Brian Burt	10.00	Corrected	
								10/9/2015 8:42:26 AM	Brian Burt	0.11	Corrected	
								10/9/2015 8:42:52 AM	Brian Burt	0.08	Corrected	
								10/9/2015 8:43:32 AM	Brian Burt	0.00	Corrected	
								10/9/2015 2:40:38 PM	Rene McGaugh	0.00	Accepted	
								10/11/2015 8:37:38 PM	Pat Showalter	0.00	Approved	
								10/13/2015 7:37:03 AM	Anna Paquette	0.00	Processed	

Approve Head Process

Comments

Approve All DRs Close

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Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 10/08/2015 Vehicle Number: Begin Mileage: Work Hours: 8.00 Status: Process

	ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Clean DR	
<u>Review</u>	968797	16115190 86896 01	RR	190-000	05:30	05:31	11:30	8	0.00	0.00	0.00	SV	120453	1	Approved	ST	[Oct 9 2015 10:24AM - Added by Brian Burt (Ref: 9687884)]	Onward south of date pour ribbons around pull boxes. Assisted in pouring ribbons around pullboxes. Also help raise box to street level. Mix concrete and shoveled dirt into truck. Drove truck 124 back to city yard
<u>Review</u>	968801	LUNCH	NA	5	11:30		12:00	0.5	0.00	0.00	0.00	na					[Oct 9 2015 10:25AM - Added by Brian Burt (Ref: 9687899)]	
<u>Review</u>	968803	16115190 86896 01	RR	190-000	12:00	14:07	14:00	2	2.00	0.00	0.00	SV	120720	1	Approved	ST	[Oct 9 2015 10:25AM - Added by Brian Burt (Ref: 968374)]	No work performed No work performed
Total:								8.00	8.00	0.00	0.00							

☒ Show only undated docked in lines

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number
1611519086896 01	8.00	8.00	0.00	0.00	VC IWT-appx RB (501)	16115190 86896 01

Timesheet History

Timestamp	Name	Hours	Status	Comments
10/9/2015 5:29:29 AM	Ronnie Bonilla	6.05	Rejected	Take out for lunch 8 hrs on work on 12:00
10/9/2015 10:24:53 AM	Brian Burt	0.05	Corrected	
10/9/2015 10:25:07 AM	Brian Burt	0.53	Corrected	
10/9/2015 10:25:16 AM	Brian Burt	0.03	Corrected	
10/9/2015 10:25:34 AM	Brian Burt	0.00	Corrected	
10/12/2015 5:31:45 AM	Ronnie Bonilla	0.00	Accepted	
10/12/2015 9:12:54 AM	Pat Showalter	8.00	Approved	
10/13/2015 7:34:45 AM	Arma Paquete	8.00	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Ryan Shearer Date: 10/08/2015 Vehicle Number: 141 Begin Mileage: 66781 Work Hours: 8.67 Status: Proce

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/Work Performed/Open DR
Review	967687	NA00001	HA	0	05:42	05:43	0:02	0:02	0:00	0:00		n/a				Edt timesheet 10/07/2015	
Review	967689	16115190 88890 01	RR	190-000	05:43	05:43	12:37	8:9	8:90	0:00	0:00	SV141	120655 1	Approved	5T		
Review	968299	LUNCH	HA	0	12:37		13:15	0:03	0:00	0:00	0:00	n/a				Lunch	
Review	968333	16115190 88890 01	RR	190-000	13:15		14:09	0:9	0:00	0:00	0:00	SV141	120655 1	Approved	5T		DR#120185 WO-Raised pull boxes along Oxford Blvd and poured cement ribbons around pull boxes. DR#120185 WO-Raised pull boxes along Oxford Blvd and poured cement ribbons around pull boxes.
Review	969377	RR1242015-A	RR	124-120	14:09	14:29	15:00	0:15	0:15	0:00	0:00	SV141	120723 1	Approved	5T		US BO from Edison outage DR#120723 PCR changed out batteries with city spares. Reset US & ver op's. Contacted Edison & pwr will be restored in 2 hrs
Total:									8.67	0.00	0.67	0.00					

☒ Show only undetected docked-in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number
16115190888 98 01	7.60	7.60	0.00	0.00	VC - TST (009)	16115190 88890 01
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	162TECHN.000 00
RR1242015-A	0.05	0.15	0.07	0.00	VC - TSW (020)	16115124 99920 01

Timesheet History

Timestamp	Name	Hours	Status
10/9/2015 5:31:08 AM	Ryan Shearer	8.67	Accepted
10/12/2015 9:03:38 AM	Pat Showalter	8.67	Approved
10/13/2015 7:35:32 AM	Anna Paquette	8.67	Processed

Comments:

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Dispatch > Setup > Customer Setup > Asset/Inventory > Security > Reports > Links >

Daily Work Report and Timesheet

 Employee: Rene McGaugh Date: 10/14/2015 Vehicle Number: Begin Mileage: Work Hours: 8.40 Status: Process

Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/Work Performed/Other DR
Review	970992	10115190 88890 01 RR	190-000	05:35	05:35	10:30	4.92	4.92	0.00	0.00	SV128	120821 1	Approved	ST	[Oct 15 2015 9:18AM - Added by Brian Burt (Ref 970237)]	Inspected all pullboxes for water Job Set and found pullboxes in concrete ribbons. Inspected all pullboxes and took count of sizes and quantities. Onward/ Station south bound Set and formed 3 ribbons, poured concrete on one ribbon, used bags of concrete and 6 bags of gravel.
Review	970984	LUNCH	NA	0	10:30	11:00	0.3	0.00	0.00	0.00	NA				[Oct 15 2015 9:17AM - Added by Brian Burt (Ref 970234)]	
Review	972004	10115190 88890 01 RR	190-000	11:00		14:29	3.48	3.08	0.40	0.00		120821 1	Approved	ST	[Oct 18 2015 6:57PM - Added by Pat Showalter (Ref 972000)]	
							Total:	8.40	8.00	0.40	0.00					

☒ Show only undetected checked in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
10115190 888 98 01	8.40	8.00	0.40	0.00	VC - IWT (001)	10115190 888 98 01	

Timesheet History

Timestamp	Name	Hours	Status	Comments
10/15/2015 5:27:22 AM	Rene McGaugh	8.22	Rejected	Take out for lunch 11
10/15/2015 9:17:40 AM	Brian Burt	16.40	Corrected	
10/15/2015 9:18:03 AM	Brian Burt	10.98	Corrected	
10/15/2015 9:18:16 AM	Brian Burt	7.70	Corrected	
10/15/2015 5:05:06 PM	Rene McGaugh	7.70	Accepted	
10/18/2015 5:54:36 PM	Pat Showalter	11.40	Corrected	correct time
10/18/2015 5:57:20 PM	Pat Showalter	8.40	Corrected	wrong day to correct
10/19/2015 3:30:58 AM	Rene McGaugh	8.40	Accepted	
10/19/2015 10:21:08 AM	Pat Showalter	8.40	Approved	
10/20/2015 7:45:22 AM	Anna Pasquale	8.40	Processed	

Comments

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Daily Work Report and Timesheet

Employee Ronnie Bonilla Date 10/14/2015 Vehicle Number: Begin Mileage Work Hours: 8.30 Status: Process

	<u>ID</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle</u>	<u>DR No</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/Work Performed</u>
<u>Review</u>	970232	NA00001	NA	0	05:34		05:35	0:02	0:02	0:00	0:00	N/A				Edt timesheet 10/13/2015	
<u>Review</u>	970239	10115100 00000 01	RR	100-000	05:35	05:35	13:52	8:28	7:00	0:30	0:00	SV	120922 1	Approved	ST		Onward S of Satham dug out around pullboxes for ribbons. Assisted with digging and setting forms for ribbons. Unloaded rock and concrete. Return truck and trash to city yard.
Total: 8.30 0.00 0.30 0.00																	

☒ Show only undeleted docked in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
10115100000 00 01	8.28	7.00	0.30	0.00	VC - RWT.spcr RB (501)	10115100 00000 01	
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	102TECNA 000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>	<u>Comm</u>
10/15/2015 5:20 10 AM	Ronnie Bonilla	8.30	Accepted	Lunch taken 1
10/16/2015 0:43 05 PM	Pat Showalter	8.30	Approved	
10/20/2015 7:44 42 AM	Anna Paquette	8.30	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 10/14/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 8.03 Status: Process

ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR Number	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
<u>Review</u>	971141	10115190 88895 01	RR	190-000	05:34	05:35	10:30	4.93	0.00	0.00	SV	1209231	Approved	ST	[Oct 15 2015 11:21AM - Added by Brian Burt (Ref 970235)]	Assisted on onroad blvd for setting ribbon boxes. Assisted with digging holes cutting and installing frames, leveling of frames. Mixed and poured concrete
<u>Review</u>	971148	LLNCH	NA	0	10:33		11:00	0.5	0.00	0.00	n/a				[Oct 15 2015 11:22AM - Added by Brian Burt (Ref 970231)]	
<u>Review</u>	972006	10115190 88895 01	RR	190-000	11:00		14:08	3.1	3.07	0.03	0.00	1209231	Approved	ST	[Oct 16 2015 8:59PM - Added by Pat Showalter (Ref 972002)]	
Total: 8.03								8.00	0.03	0.00						

☒ Show only undated docked-in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
101151908895 90 01	8.03	8.00	0.03	0.00	VC - IWT appl MG (701)	10115190 88895 01	

Timesheet History

Timestamp	Name	Hours	Status	Comments
10/15/2015 27 11 AM	Mario Gonzalez	8.33	Accepted	Take out for lunch
10/15/2015 11 21:32 AM	Brian Burt	11.15	Corrected	
10/15/2015 11 21:47 AM	Brian Burt	7.53	Corrected	
10/15/2015 11 22:14 AM	Brian Burt	7.75	Corrected	
10/15/2015 4 53:48 PM	Mario Gonzalez	7.75	Accepted	
10/16/2015 6 55:20 PM	Pat Showalter	10.93	Corrected	correct time
10/16/2015 6 59:34 PM	Pat Showalter	8.03	Corrected	correct time, wrong
10/16/2015 5 33:36 AM	Mario Gonzalez	8.03	Accepted	
10/19/2015 10 21:27 AM	Pat Showalter	8.03	Approved	
10/20/2015 7 44:56 AM	Anna Paquette	8.03	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Ryan Shearer Date: 10/14/2015 Vehicle Number: 141 Begin Mileage: 68921 Work Hours: 7.95 Status: Proce

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	Yr	Comments	Problem found/ Work Performed/ Open DR
Review	970226	NA00001	NA	0	04:02		04:05	0:03	0:05	0:00	0:00	n/a				Edit timesheet 10/13/2015	
Review	970228	PM1242015-A	PM	124-071	04:05	04:06	07:11	3:11	3:10	0:00	0:00	Monthly PM (10/01/2015)					Biannual
Review	970312	PM1242015-A	PM	124-016	07:11	07:11	10:09	2:58	2:58	0:00	0:00	Monthly PM (10/01/2015)					Biannual
Review	970401	LUNCH	NA	0	10:06		10:54	0:77	0:00	0:00	0:00	n/a					Lunch
Review	970505	RR1242015-A	RR	124-112	10:54	11:06	11:32	0:63	0:63	0:00	0:00	SV141	120950 1	Approved	ST		GRN ball on SVC/ SB BO Dr 120950 PCR Replaced Grn ball with city material
Review	970533	PM1242015-A	PM	124-112	11:32	11:32	11:57	0:42	0:42	0:00	0:00	Monthly PM (10/01/2015)					
Review	970547	RR1242015-A	RR	124-078	11:57	12:12	12:45	0:51	0:50	0:00	0:00	SV141	120954 1	Approved	ST		IS in normal op's. Dr 120954 PCR inspected cabinet for Bushing Yel retrofit per Robert. Cabinet needs to be upgraded to be retrofitted
Total:									7.95	7.95	0.00	0.00					

☒ Show only undeleted clocked in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
NA00001	0:05	0:05	0:00	0:00	NA - NA (NA)	162TECHNA 00000	
PM1242015-A	8:47	8:47	0:00	0:00	VC - TST (009)	16115124999 1001	
RR1242015-A	1:43	1:43	0:00	0:00	VC - TSW (070)	16115124999 2001	

Timesheet History

Timestamp	Name	Hours	Status
10/15/2015 5:30:54 AM	Ryan Shearer	7.95	Accepted
10/18/2015 6:50:18 PM	Pat Shoveller	7.95	Approved
10/20/2015 7:44:45 AM	Anne Paquette	7.95	Processed

Comments:



Daily Work Report and Timesheet

Employee: Ryan Shearer Date: 10/16/2015 Vehicle Number: 141 Begin Mileage: 88978 Work Hours: 6.32 Status: Proce

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR/No PM	DR Status	WT	Comments	Problem found/ Work Performed/ Clean DR
Review	971449	NA00001	NA	0	04:24		04:24	0	0.00	0.00	0.00	n/a				Edit timesheet 10/15/2015	
Review	971451	PM1242015-A	PM	124-034	04:24	04:28	07:33	3.15	3.15	0.00	0.00	Monthly PM (10/01/2015)					Biannual
Review	972364	PM1242015-A	PM	124-021	07:33	07:30	09:45	2.2	2.20	0.00	0.00	Monthly PM (10/01/2015)				[Oct 19 2015 11:06AM - Added by Brian Burt (Ref: 071550)]	Biannual
Review	971870	PM1242015-A	PM	124-109	09:45	09:45	10:18	0.52	0.52	0.00	0.00	Monthly PM (10/01/2015)					
Review	971897	PM1242015-A	PM	124-104	10:18	10:16	10:35	0.32	0.32	0.00	0.00	Monthly PM (10/01/2015)					
Review	971718	PM1242015-A	PM	124-104	10:35	10:16	10:38	0.05	0.05	0.00	0.00	Monthly PM (10/01/2015)					
Review	971721	NA00001	NA	0	10:38		10:44	0.08	0.08	0.00	0.00	n/a				Edit timesheet 10/16/2015	
								Total:	6.32	6.32	0.00	0.00					

☒ Show only undeleted docked in Times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
NA00001	0.08	0.08	0.00	0.00	NA - 1/A (NA)	182TECHNA 00000	
PM1242015-A	6.24	6.24	0.00	0.00	VC - TST (009)	18115124999 1001	

Timesheet History

Timestamp	Name	Hours	Status	Comments
10/19/2015 3:58:41 AM	Ryan Shearer	4.23	Rejected	Time for 124-021 needs to be :
10/18/2015 11:04:55 AM	Brian Burt	6.32	Corrected	
10/19/2015 11:32:48 AM	Ryan Shearer	6.32	Accepted	
10/19/2015 11:48:48 AM	Pat Showalter	6.32	Approved	
10/20/2015 7:43:51 AM	Anna Paquette	6.32	Processed	

Comments:



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Login: Brian But Log Out

Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 10/16/2015 Vehicle Number: Begin Mileage: Work Hours: 8.05 Status: Process

	ID	Project/Job	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DB/MPH	DB Status	WT	Comments	Problem found/Work Performed/Clean DB
<u>Review</u>	071454	NA00001	NA	0	05:32		05:32	0	0.00	0.00	0.00	n/a				Edit timesheet 10/15/2015	
<u>Review</u>	071407	NA00001	NA	0	05:32		05:32	0	0.00	0.00	0.00	n/a				Edit timesheet 10/15/2015	
<u>Review</u>	071459	10115190 88896 01	HR	150-000	05:32	05:33	13:35	8.05	8.00	0.05	0.00	SV185	1210511	Approved	ST	Onward/Stations Pull box ribbon Set and level pulboxes, mixed and poured cement, finished concrete and broomed. Picked up all trash and returned to city yard and parked equipment	
Total: 8.05 8.00 0.05 0.00																	

☒ Show only undeleted docked in times

Project Summary

Project/Job	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
10115190 888 96 01	8.05	8.00	0.05	0.00	VC - LWT (001)	10115190 88896 01	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	102TECNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status
10/19/2015 3:00:01 AM	Rene McGaugh	8.05	Accepted
10/18/2015 11:43:16 AM	Pat Showalter	8.05	Approved
10/20/2015 7:44:13 AM	Anna Paquette	8.05	Processed

Approve Reject Process

Comments

Approve All DRs Close

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Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 10/16/2015 Vehicle Number: Begin Mileage: Work Hours: 7.58 Status: Process

Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	Wt	Comments	Problem found/ Work Performed/ Open DR	
Review	072330	18115190 88896 01	RR	100-000	05:30	05:32	11:30	8	6.00	0.00	0.00	SV	121050.1	Approved	ST	[Oct 19 2015 10:28AM - Added by Brian Burt (Ref: 071485)]	Onward/Station: pour cement ribbons for pullboxes. Dug out dirt for wooden frame. Mixed cement, poured cement. Dropp off air compressor at city yard, picked up arrow board and returned it to the owners and drove back to yard
Review	072332	LUNCH	HA	0	11:33	12:00	0.5	0.00	0.00	0.00	wa				[Oct 16 2015 10:30AM - Added by Brian Burt (Ref: 071481)]		
Enter	072338	18115190 88896 01	RR	100-000	12:00		13:35	1.58	1.58	0.00	0.00		121050.1	Approved	ST	[Oct 19 2015 10:28AM - Added by Brian Burt (Ref: 072328)]	
Total:								7.58	7.58	0.00	0.00						

☒ Show only undeleted docked-in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
181151908889601	7.58	7.58	0.00	0.00	VC RWT oppr RB (501)	18115190 88896 01	

Timesheet History

Timestamp	Name	Hours	Status	Comment
10/18/2015 5:32:20 AM	Ronnie Bonilla	8.00	Rejected	Take out for lunch
10/18/2015 10:29:35 AM	Brian Burt	9.87	Corrected	
10/19/2015 10:29:52 AM	Brian Burt	7.60	Corrected	
10/18/2015 10:30:15 AM	Brian Burt	7.58	Corrected	
10/19/2015 2:23:13 PM	Ronnie Bonilla	7.58	Accepted	
10/20/2015 7:53:57 AM	Pat Showalter	7.58	Approved	
10/20/2015 8:23:18 AM	Anna Paquette	7.58	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 10/19/2015 Vehicle Number: Begin Mileage: Work Hours: 8.00 Status: Process

	ID	Project/Job	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle Use	DR/NO/PM	DR Status	WT	Comments	Problem found/Work Performed/Other DR
Review	972044	NA00001	NA	C	05:30	05:30	0	0.00	0.00	0.00		n/a				Edit timesheet 10/15/2015	
Review	972048	NA00001	NA	D	05:30	05:30	0	0.00	0.00	0.00		n/a				Edit timesheet 10/14/2015	
Review	972908	16115190 88898 01	RR	100-000	05:30	05:31	11:30	8	8.00	0.00	0.00	SV105	1211211	Approved	ST	(Oct 20 2015 10:37AM - Added by Brian Burt (Ref: 972048))	Onward/Statham Box ribbons, Set number 86 pulbos, Pour concrete, used 4 90 lbs bags of cement, 2-50lbs bags of gravel Set set up two pulbos ribbons for cement, leveled out and formed with 1x4 boards
Review	972912	LUNCH	NA	D	11:30		12:00	0.5	0.00	0.00	0.00	n/a				(Oct 20 2015 10:37AM - Added by Brian Burt (Ref: 972041))	
Review	972914	16115190 88898 01	RR	100-000	12:00		14:00	2	2.00	0.00	0.00		1211211	Approved	ST	(Oct 20 2015 10:37AM - Added by Brian Burt (Ref: 972905))	
Total: 8.00									8.00	0.00	0.00						

☒ Show only undated docked-in times

Project Summary

Project/Job	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
16115190888 08 01	8.00	8.00	0.00	0.00	VC - NWT (001)	16115190 88898 01	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	162TECNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status	Comments
10/20/2015 5:38:51 AM	Rene McGaugh	8.00	Rejected	Take out for lunch 8hrs on
10/20/2015 10:37:01 AM	Brian Burt	14.89	Corrected	
10/20/2015 10:37:26 AM	Brian Burt	14.97	Corrected	
10/20/2015 10:37:43 AM	Brian Burt	8.00	Corrected	
10/20/2015 1:49:01 PM	Rene McGaugh	8.00	Accepted	
10/25/2015 8:15:45 PM	Pat Showalter	8.00	Approved	
10/27/2015 8:03:20 AM	Anna Paquette	8.00	Processed	

Comments:

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Login: Brian Burt Log Out

Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 10/19/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 8.00 Status: Process

	<u>ID</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Hourly</u>	<u>OT</u>	<u>DI</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/Work Performed/Over CR</u>
<u>Review</u>	973002	18115190 88896 01	RR	190-000	05:30	05:33	11:33	6	6.00	0.00	0.00	SV	1211231	Approved	ST	[Oct 20 2015 11:32AM - Added by Brian Burt (Ref: 972055)]	Box ribbons found and station. Assisted with #6 pull box, mixed and poured concrete, dug dirt, cleaned up area. Used two bags of rock two bags of concrete. Set up pull box ribbons for cement.
<u>Review</u>	972994	NA00001	NA	0	05:33		05:33	0	0.00	0.00	0.00	n/a				[Oct 20 2015 11:31AM - Added by Brian Burt (Ref: 972049)]	
<u>Review</u>	973010	LUNCH	NA	0	11:30		12:00	0.5	0.00	0.00	0.00	n/a				[Oct 20 2015 11:33AM - Added by Brian Burt (Ref: 972053)]	
<u>Review</u>	973004	18115190 88896 01	RR	190-000	12:00		14:00	2	2.00	0.00	0.00		1211231	Approved	ST	[Oct 20 2015 11:32AM - Added by Brian Burt (Ref: 972999)]	
<u>Review</u>	973008	18115190 88896 01	RR	190-000	14:00		14:00	0	0.00	0.00	0.00		1211231	Approved	ST	[Oct 20 2015 11:33AM - Added by Brian Burt (Ref: 973006)]	
<u>Review</u>	972997	NA00001	NA	0	14:24		14:24	0	0.00	0.00	0.00	n/a				[Oct 20 2015 11:31AM - Added by Brian Burt (Ref: 972547)]	
Total:									8.00	8.00	0.00	8.00					

☒ Show only undeleted docked-in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Hourly</u>	<u>OT</u>	<u>DI</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
1811519088896 01	8.00	8.00	0.00	0.00	VC 1W7-appx MG (701)	18115190 88896 01	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	182TECHN 000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>	<u>Comments</u>
10/20/2015 3:57 AM	Mario Gonzalez	8.00	Rejected	Take out for lunch 8 hours
10/20/2015 11:31:48 AM	Brian Burt	8.00	Corrected	
10/20/2015 11:31:57 AM	Brian Burt	8.00	Corrected	
10/20/2015 11:32:25 AM	Brian Burt	14.00	Corrected	
10/20/2015 11:32:50 AM	Brian Burt	8.00	Corrected	
10/20/2015 11:32:52 AM	Brian Burt	10.00	Corrected	
10/20/2015 11:33:12 AM	Brian Burt	8.00	Corrected	
10/20/2015 11:33:38 AM	Brian Burt	8.00	Corrected	
10/20/2015 1:47:52 PM	Mario Gonzalez	0.00	Accepted	
10/25/2015 8:20:29 PM	Pet Showalter	8.00	Approved	
10/27/2015 8:03:25 AM	Anna Paquette	8.00	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Brian Davis Date: 10/19/2015 Vehicle Number Begin Mileage Work Hours: 9.09 Status: Processe

	ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Result	OT	OT	Vehicle No	DRNo/PM	DR Status	WT	Comments	Problem found/Work Performed/Owner/DR
Review	972056	NA000001	NA	0	05:35		05:36	0:02	0:02	0:00	0:00		n/a			Edt timesheet 10/18/2015	
Review	972058	NA000001	NA	0	08:38		05:39	0	0:00	0:00	0:00		n/a			Edt timesheet 10/12/2015	
Review	972060	10115190 68890 01	RR	190-000	05:36	05:36	14:10	8:57	7:98	0:59	0:00	SV148	121124 1	Approved	ST		Set pull box at onrard and woolery on ne corner. Set pl. box at onrard and woolery or ne corner flo lunch.
Review	972918	RR1352015	RR	135-046	10:49		17:19	6:5	0:00	0:50	0:00	SV148	121172 1	Approved	ST		
							Total	9:09	8:00	1:09	0:00						

☒ Show only undeleted clocked-in times

Project Summary

Project No	Total	Revised	QT	QT	Pay Code	System Job Number
10115100000 95.01	8.57	7.08	0.59	0.00	VC TST (009)	10115100 00000 01
NA0000	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	102TECNA 000 00
RR1352015	0.50	0.00	0.50	0.00	OCN - TSE (009)	10117135 99920 01

Timesheet History

Index	Timestamp	Name	Hours	Status
1	10/20/2015 30:50AM	Brian Davis	9:08	Accepted
2	10/20/2015 11:08:14AM	Pat Showalter	9:09	Approved
3	10/27/2015 8:02:58AM	Anna Parquete	9:08	Processing

$$\left[\begin{array}{c} \text{H}_2\text{O} \\ \text{H}_2\text{O} + \text{H}_2\text{O} \end{array} \right] \left[\begin{array}{c} \text{H}_2\text{O} \\ \text{H}_2\text{O} + \text{H}_2\text{O} \end{array} \right] = \text{H}_2\text{O} + \text{H}_2\text{O}$$

Comments:

Approve All DRs Close

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Daily Work Report and Timesheet

Employee: **Rene McGaugh** Date: **10/20/2015** Vehicle Number: Begin Mileage: Work Hours: **8.21** Status: **Process**

	<u>ID</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Revised</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DRNo/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/Work Performed</u>
Edit	972639	NA00001	NA	0	05:28		05:38	0	0:00	0:00	0:00	N/A				Edit timesheet 10/18/2015	
Review	972642	1011519088890 01	RR	190-000	05:38	05:39	13:48	8:17	8:00	0:17	0:00	SV165	121176 1	Approved	ST		Owner/ Stephen To Owardese Pulbox ribbons Excavated pulboxe and raised up to grade used gravel inside pulbox. Made form and leveled to the box. Misc and poured concrete. Finished concrete. Materials used: 12 - 50lb bags cement 3- 50 lb bags gravel #0 pulbox 1- #0 pulbox id
Review	973152	NA00001	NA	0	13:48		13:49	0:02	0:00	0:02	0:00	N/A				Edit timesheet 10/19/2015	
Review	973154	1011519088890 01	RR	190-000	13:49	13:49	13:50	0:02	0:00	0:02	0:00	SV165	121220 1	Approved	ST		Owner/ Stephen To Owardese Pulbox ribbons Excavated pulboxe and raised up to grade used gravel inside pulbox. Made form and leveled to the box. Misc and poured concrete. Finished concrete. Materials used: 12 - 50lb bags cement 3- 50 lb bags gravel #0 pulbox 1- #0 pulbox id
Total:									8.21	8.00	0.21	0.00					

☐ Show only undeleted docket-in time

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Revised</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
1011519088890 01	8:19	8:00	0:19	0:00	VC - (WT) (001)	1011519088890 01	
NA00001	0:02	0:00	0:02	0:00	N/A - N/A (N/A)	102TECHN 000 00	

Timesheet History

<u>Time Stamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
10/21/2015 5:31:38 AM	Rene McGaugh	8:20	Accepted
10/25/2015 8:14:40 PM	Pat Showalter	8:21	Approved
10/27/2015 8:03:08 AM	Anna Pasquale	8:20	Processed

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[Comments](#)

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Daily Work Report and Timesheet

 Employee: Ronnie Bonilla Date: 10/20/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 8.15 Status: Process

	ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DRN/PM	DR Status	VIT	Comments	Problem Found/Work Performed/Other DR
<u>Review</u>	972644	NA00001	NA	0	05:42		05:43	0:02	0:02	0:00	0:00	n/a				Edit timesheet 10/19/2015	
<u>Review</u>	975048	1611519088896 01	RR	190-000	05:43	05:43	13:51	8:13	7:58	0:15	0:00	SV	121177 1	Approved	ST	[Oct 20 2015 2:18 PM - Added by Pat Showalter (Ref 972648)]	Onward/S of Station. Install ribbons around existing pullboxes. Dug out around existing pull boxes. Assisted in raising pull box to street grade they had sunk. Mix cement, pour cement and help clean up trash. Drove truck 125 back to city yard.
<u>Review</u>	973158	NA00001	NA	0	13:51		13:51	0	0:00	0:00	0:00	n/a				Edit timesheet 10/19/2015	
									Total:	8.15	8.00	0.15	0.00				

☒ Show only undated clocked-in times

Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
16115190888 00 01	8:13	7:58	0:15	0:00	VC - IWT-appr RD (501)	1611519088896 01	
NA00001	0:02	0:02	0:00	0:00	N/A - N/A (N/A)	162TECHNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status	Comments
10/21/2015 5:33:12 AM	Ronnie Bonilla	8:15	Rejected	Take out for lunch
10/26/2015 2:18:45 PM	Pat Showalter	8:15	Corrected	no correction needed
10/27/2015 5:39:25 AM	Ronnie Bonilla	8:15	Accepted	
10/27/2015 8:03:48 AM	Pat Showalter	8:15	Approved	
10/27/2015 9:11:08 AM	Anita Pasquale	8:15	Processed	

 Comments:

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Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 10/20/2015 Vehicle Number: Begin Mileage: Work Hours: 8.17 Status: Process

	<u>ID</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performed/ Equip. DB</u>
Back	972638	NA00001	NA	0	05:37		05:38	0:02	0:02	0:00	0:00	n/a				Edt timesheet 10/19/2015	
Back	972643	10115190 88895 01	RR	100-000	05:38	13:40	13:47	8:15	7:98	0:17	0:00	SV	121225 1	Approved	ST		Onard and south station pull ribbons. Assisted with putbox ribbons, digging, mixing concrete pouring concrete, leveling frame area cleanup and returning trucks, compressor, arrow board and tools to yard
Back	973149	NA00001	NA	0	13:47		13:47	0	0:00	0:00	0:00	n/a				Edt timesheet 10/19/2015	
Total: 8.17									8:00	0:17	0:00						

☒ Show only undetected checked in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>
10115190888 98 01	8:15	7:98	0:17	0:00	VC - IWT-appr MG (701)	10115190 88895 01
NA00001	0:02	0:02	0:00	0:00	N/A - N/A (N/A)	102TECNA 000 00

Timesheet History

<u>Timesheet</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
10/21/2015 4:30 AM	Mario Gonzalez	8:17	Accepted
10/25/2015 10:49 PM	Pat Showalter	8:17	Approved
10/27/2015 03:00 AM	Anna Paquero	8:17	Processed

Comments:

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Daily Work Report and Timesheet

Employee: Brian Davis Date: 10/20/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 8.15 Status: Process

	<u>ID</u>	<u>Project/Profile</u>	<u>Project Line</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle ID</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WTR</u>	<u>Comments</u>	<u>Problem found/Work Performed/DR No</u>
<u>Record</u>	973594	10115100 80806 01	RR	100-000	05:30	05:31	11:30	8	8.00	0.00	0.00	SV148	121175.1	Approved	ST	(Oct 21 2015 10:12AM - Added by Brian Burt (Ref: 972637))	Raised pull boxes and poured ribbons around pull boxes along oxnard byrd near rose. Raised pull boxes and poured ribbons around pull boxes along oxnard byrd near rose. Lunch from 12:00 to 12:30
<u>Record</u>	973596	LUNCH	NA	U	12:30		12:00	0.5	0.00	0.00	0.00	n/a				(Oct 21 2015 10:13AM - Added by Brian Burt (Ref: 972635))	
<u>Record</u>	973592	10115100 80806 01	RR	100-000	12:00		14:09	2.15	2.00	0.15	0.00		121175.1	Approved	ST	(Oct 21 2015 10:12AM - Added by Brian Burt (Ref: 973549))	
Total:									8.15	8.00	0.15	0.00					

☒ Show only undetected docked in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
10115100806 00 01	8.15	8.00	0.15	0.00	VC - TST (009)	10115100 80806 01	

Timesheet History

<u>Time Stamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>	<u>Comments</u>
10/21/2015 5:33:28 AM	Brian Davis	8.65	Rejected	Need to add .501
10/21/2015 10:12:41 AM	Brian Burt	10.60	Corrected	
10/21/2015 10:12:58 AM	Brian Burt	8.15	Corrected	
10/21/2015 10:13:16 AM	Brian Burt	8.15	Corrected	
10/21/2015 3:13:05 PM	Brian Davis	8.15	Accepted	
10/20/2015 10:48:30 AM	Pat Showalter	8.15	Approved	
10/27/2015 8:03:07 AM	Anna Paquette	8.15	Processed	

Comments:

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01/09/17 03:30 PM S via VSI-FAX

Page 1 of 1 #379587 05

*** INVOICE ***
*****PAGE INVOICE #

1 588181 00FAX SENT

15:26:53 01/09/17WALTERS WHOLESALE - ANAHEIM
PO BOX 91929

LONG BEACH CA 90809-1929

SOLD TO:

AEGIS ITS
3360 E LA PALMA AVE

ANAHEIM CA 92806

SHIP VIA : WILL CALL

CUST ORD#: OXNARD

SHIP TO:

AEGIS ITS
3360 E LA PALMA AVE

ANAHEIM CA 92806

WH	TAX	SLM	TYPE	CUST	INV-DATE	TERMS
5	9418	500	1	126404	10/21/15	VENDOR TERMS

LINE	ORDQTY	SHQTY	BOQTY	DESCRIPTION	U/M	PRICE	EXTENDED
1	2	2		GIVEN : VBL PAT APPNTCC200 CCHC CPR26 2-IN NO-THRD CPLG	C	5215.625	104.31

See our website for exciting
news on our system upgrade.
We will be closing at 10am on
7/15 reopening Monday at 6am.

IF PAID BY 11/10/15 DEDUCT 2.09

SUB TOTAL	104.31
TAX	.00
GRAND TOTAL	104.31



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Login: Brian Burt [Log Out](#)

Daily Work Report and Timesheet

Employee: Bonnie Bonilla Date: 10/19/2015 Vehicle Number: Begin Mileage: Work Hours: 8.00 Status: Process

	ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/Work Performed/Open DR
Review	973140	10115190888.00.01	RR	190-000	05:30	05:32	11:30	0	6.00	0.00	0.00	SV	121122.1	Approved	ST	[Oct 20 2015 1:38PM - Added by Brian Burt (Ref. 972051)]	Oxnard/Five Points: install 6 pull box. Jack hammered concrete loose, dug out dirt make hole for pulbox, assisted install new 6 pulbox. Cleaned up trash and picked up remaining dirt.
Review	973142	NA00001	NA	0	05:32		05:32	0	0.00	0.00	0.00	n/a				[Oct 20 2015 1:38PM - Added by Brian Burt (Ref. 972042)]	
Review	973138	LUNCH	NA	0	11:30		12:00	0.5	0.00	0.00	0.00	n/a				[Oct 20 2015 1:38PM - Added by Brian Burt (Ref. 972540)]	
Review	973135	10115190888.96.01	RR	190-000	12:00		14:00	2	2.00	0.00	0.00	121122.1	Approved	ST		[Oct 20 2015 1:38PM - Added by Brian Burt (Ref. 973132)]	
Review	972543	NA00001	NA	0	14:23		14:23	0	0.00	0.00	0.00	n/a				Edit timesheet 10/15/2015	
Total:									8.00	8.00	0.00	0.00					

☒ Show only undeleted clocked in times

Review Detail

Damage Report Detail:

DR No.
 DR Status: Approved
 Reason for DR: Work Order
 ETA:
 Carrier: n/a
 Arrived Date: 10/19/2015 5:32:48 AM
 Direction: n/a
 Result Of: n/a
 Call Ticket #:
 Call Ticket Details:
 Vehicle:

Activity History:

Tech: 4185-Ronnie Bonilla
 - Clocked In Oct 19 2015 3:00AM
 - Started Oct 19 2015 5:32AM
 - Arrived Oct 19 2015 5:32AM
 - Problem Found: Oxnard/Five Points: install 6 pull box
 - Work Performed: Jack hammered concrete loose, dug out dirt to make hole for pulbox, assisted install new 6 pulbox. Cleaned up trash and picked up remaining dirt.
 - Completed Oct 19 2015 2:21PM
 - Clocked Out Oct 19 2015 11:30AM
 Tech: 4185-Ronnie Bonilla
 - Clocked In Oct 19 2015 12:00PM
 - Clocked Out Oct 19 2015 2:00PM

Found upon Arrival:
 Work Performed:
 Open DR Information:

Complete Date: 10/19/2015 2:21:53 PM
 DR Reference #:
 Billing: Charge
 PM:
 Comments:

[Re-open DR](#)

Combine with another DR: or [Select DR from List](#)
 (WARNING: All this DR's data, such as clocked in times, work performed, comments, inventory, asset, etc., will be moved to the another DR. Therefore, the old DR is closed and cannot be used anymore)

Inventory Used

(Qty)
 Location Inventory:
 Filter: Set Clear

In Number	Description	Unit/Measure
1	Pole 10' 1A Spun Aluminum	EA

☐	2	100-01	Pole 10' 1D Galv 2002 Spec w/ Break Away Base	EA
☐	3	100-02	Pole 7' 1D	EA
☐	4	100-03	Pole 4' 7" w/ Break Away Base	EA
☐	5	100-05	Pole 10' 1A Galvanized	EA
☐	8	100-13	Flange for Pole 10' 1B - 2002 Spec	EA
☐	7	100-14	Pole 10' 1B	EA
☐	11	100-15	Pole 7' 1A	EA
☐	9	100-18	Flange for 10' 1B Pole - 2002 Spec	EA
☐	10	100-17	Type 15 with 12' LMA	EA

12345678910

Clock in Time Detail:

9/7/2015

QR No.

Date

Employee: A. J. Thompson

Area/Region: 1000 Johnson Road, Room 10

Location: 10105 Johnson Road

Project: 16115150 688 56.01 - Oxnard Blvd - Intelligent Transportation System

Time in: 1 hr 10 min

Time Out: 14 hr 10 min

Work Type: ST

Comments:

Cancel

Project Summary

Project No	Total	Regular	QT	QT	Pay Code	System Job Number	Notes
10115190888999 Q1	8.00	8.00	0.00	0.00	VC1 - WT-appr RB (501)	18115190 888888 Q1	
HA000001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	162TECNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status	Comment
10/20/2015 5:43:39 AM	Ronnie Bonilla	8:30	Rejected	Take out for lunch
10/20/2015 1:35:40 PM	Brian Burt	10:00	Corrected	
10/20/2015 1:38:04 PM	Brian Burt	10:07	Corrected	
10/20/2015 1:38:30 PM	Brian Burt	8:05	Corrected	
10/20/2015 1:38:38 PM	Brian Burt	8:00	Corrected	
10/20/2015 1:51:51 PM	Ronnie Bonilla	8:00	Accepted	
10/25/2015 8:18:19 PM	Pat Showalter	6:00	Approved	
10/27/2015 8:03:18 AM	Anna Paquette	8:00	Processed	

Comments:

Approve All DRs Close


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Daily Work Report and Timesheet

 Employee: Rene McLaugh Date: 10/21/2015 Vehicle Number: Begin Mileage: Work Hours: 9.93 Status: Process

	<u>ID</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DR No/PA</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/Work Performed Open DR</u>
Review	973292	NA00001	NA	0	05:31		05:31	0	0:00	0:00	0:00	n/a				Edt timesheet 10/20/2015	
Review	973295	10115190 88896 01	RR	100-000	05:31	05:31	15:27	9.93	8.00	1.93	0.00	SV165	121244 1	Approved	ST		Overd north of Stadium Ribbon installed (2) Overd north of rose Ribbon installed Conduits repair Excavated around putdowns and leveled Formed up and poured concrete. Finished and broomed Used 11 bags of concrete two bags of rock. Conduit repair north of rose Excavated around repair down 30" from grade Exposed. Tolen condu installed compression couplings and end bushings. Pulled out DLC back pulled box, to slip on Sweeps with damaging DLC. Pulled back after repair was inspected by inspector compacted dirt using rock and cement picked up all trash and returned all equipment.
Total									8.83	8.00	1.93	0.00					

☒ Show only undeleted docked in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
10115190888 98 01	9.93	8.00	1.93	0.00	VC - RWT (001)	10115190 88896 01	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	102TECHA 000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
10/22/2015 5:32 10 AM	Rene McLaugh	9.93	Accepted
10/23/2015 8:44 17 AM	Pat Showalter	8.93	Approved
10/27/2015 6:02 28 AM	Anna Paquette	9.93	Processed

 Comments:

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Login: Brian But Logout

Daily Work Report and Timesheet

 Employee: Ronnie Bonilla Date: 10/21/2015 Vehicle Number: Begin Mileage: Work Hours: 9.93 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Revised	OT	OT	Vehicle No	DR/MS/PM	DR Status	WT	Comments	Problem found/Work Performance
Review	973293	NA00001	HA	0	05:31		05:33	0:03	0:03	0:00	0:00		n/a			Edt timesheet 10/20/2015	
Review	973298	161151908889801	RR	190-000	05:33	05:33	15:27	9:9	7:97	1:93	0:00	SV	121248.1	Approved	ST		Conard/N of Satham, pour ribbon around pullboxes Conard/N of Rose pour ribbon and assist in conduit repair Conard/N of Satham mix cement, pour cement assist raising pull box to grade. Pick up debris. Conard/N of Rose assisted in pouring ribbon around remaining pull box. Assisted in conduit repair just North of Rose. Cleaned up debris. Picked up lane closure. Drove truck 120 back to d yard.
Total 9.93 8.00 1.93 0.00																	

☒ Show only undeleted docketed-in times

Project Summary

Project No	Total	Revised	OT	OT	Pay Code	System Job Number
161151908889801	9.90	7.97	1.93	0.00	VC - IWT-super RB (501)	161151908889801
NA00001	0.03	0.03	0.00	0.00	N/A - N/A (N/A)	162TECNA 00000

Timesheet History

Timestamp	Name	Hours	Status
10/22/2015 5:32:33 AM	Ronnie Bonilla	9.93	Accepted
10/25/2015 8:17:40 PM	Pat Showalter	9.93	Approved
10/27/2015 8:02:31 AM	Anna Paquette	9.93	Processed

 Comments:

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Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 10/21/2015 Vehicle Number: Begin Mileage: Work Hours 7.17 Status Process

	<u>ID</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrival Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>W/T</u>	<u>Comments</u>	<u>Problem Found/ Work Performed/ Open DR</u>
<u>Review</u>	973304	HA00001	HA	0	05:43		05:43	0	0:00	0:00	0:00	n/a					<u>Edit Timesheet 10/20/2015</u>
<u>Review</u>	973305	1611519088806 01	RR	180-000	05:43	12:50	12:53	7:17	7:17	0:00	0:00	SV	121299	Approved	ST		Onard between station and rose ribbons on pull boxes. Assisted with trench digging, mixing and pouring concrete form setup, area cleanup and returning vehicle and dump trail to yard.
Total:									7:17	7:17	0:00	0:00					

☒ Show only undeleted docked-in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>
16115190888 96 01	7:17	7:17	0:00	0:00	VC - IWT-opp MG (701)	1611519088806 01
HA00001	0:00	0:00	0:00	0:00	N/A - N/A (N/A)	162TECNA 000 00

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
10/22/2015 3:23 AM	Mario Gonzalez	7:17	Accepted
10/25/2015 19:19 PM	Pat Showalter	7:17	Approved
10/27/2015 02:27 AM	Anna Pasquib	7:17	Processed

Comments:

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Dispatch Setup Customer Setup Asset/Inventory Security Reports Links

Login: Brian Davi Log Out

Daily Work Report and Timesheet

Employee: Brian Davi Date: 10/21/2015 Vehicle Number: Begin Mileage Work Hours: 9.69 Status: Processed

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle Use	DR/No/PM	DR Status	VT	Comments	Problem/Incident/Work Performed
Review	973295	NAD0001	NA	0	01:32		05:33	0:02	0:02	0:00	0:00	n/a				Edt timesheet 10/20/2015	
Review	973300	16115190 69898 01	RR	190-000	05:33	05:33	15:12	9:05	7:08	1:67	0:00	SV148	1212451	Approved	ST		Raise pull boxes along curbed bld and rose. Pour concrete ribbons around boxes. Raised pull boxes along curbed bld and rose. Pour concrete ribbons around boxes. Assist in repairs to damaged conduit by rose. Set double stack boxes pulled out and complete conduit repair then pull die back and replaced loops. No lunch.
Review	973864	NAD0001	NA	0	15:12		15:13	0:02	0:00	0:02	0:00	n/a				Edt timesheet 10/20/2015	
Total:									9.69	8.00	1.69	0.00					

☐ Show only undetected docked in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
16115190 69898 01	9:05	7:08	1:67	0:00	VC - TST (009)	16115190 69898 01	
NAD0001	0:04	0:02	0:02	0:00	N/A - N/A (N/A)	162TECNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status
10/22/2015 01:55 AM	Brian Davi	9:08	Accepted
10/28/2015 10:17:29 AM	Pat Showalter	9:09	Approved
10/27/2015 02:38 AM	Anna Paquette	9:08	Processed

Approve Project Edit

Comments

Approve All DRs Close

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More saving.
More doing.SM

STORE MGR RAMON MONTES 805-983-0653
RAMON.MONTES@HOMEDEPOT.COM

1040 00002 94710 10/22/15 09:38 AM
CASHIER BARBARA - BAM062

088700060074 SCH40 2.50 <A>	
2 1/2 SCHEDULE 40 X 10FT	
8910.39	83.12
088700011946 2 1/2" 90DG <A>	
ELBOW 2 1/2" SCH40 90DEG BELL END	
207.32	14.64
039645170144 BLKTP PTCH50 <A>	
50LB COMMERCIAL GRADE BLACKTOP PATCH	
4011.39	45.56
039645905517 GRAVEL <A>	
3/4IN GRAVEL	
403.15	12.60

SUBTOTAL 155.92

SALES TAX 12.47

TOTAL \$168.39

XXXXXXXXXXXX1692 HOME DEPOT 168.39
AUTH CODE 022858/9024282 TA

ECONOLITE CONTROL PRODUCT
MCGAUGH RENE

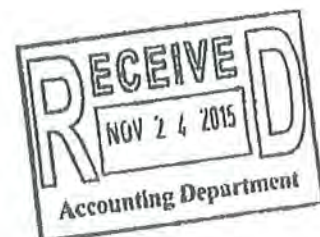
P.O.#/JOB NAME: 161151908889601



1040 02 94710 10/22/2015 5291

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 01/20/2016
THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

POSTED
DEC 2015





Daily Work Report and Timesheet

Employee: Rene McGeugh Date: 10/22/2015 Vehicle Number: Begin Mileage: Work Hours: 10.63 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/Work Performed/Start DR
Review	973923	1611519088598 01	RR	190-000	05:32	03:32	14:10	8.63	8.00	0.63	0.00	SV185	121317 1	Approved	ET		Onward/Vineyard Set pullboxes and splice box Enclosure Removed 4 pullboxes and install upgraded 46 pullboxes Set 3-1/4 in boxes on Onward. Excavated 1 the splice enclosure leveled and set. Used 2 bags of gravel for splice enclosure. Excavated 24" deep, 50ft to Edwards and set 45ft of 2" 1/2 pvc conduit Buried and compacted. Returned to yard and parked trucks
Review	974707	NA00001	NA	0	14:10		16:10	2	0.00	2.00	0.00	N/A					(Oct 23 2015 8:43AM - Added by Brian Burt (Ref 973920))
Total 10.63 8.00 2.63 0.00																	

☒ Show only undetected docked vehicles

Project Summary

Project No	Total	Reg Hrs	OT	OT	Pay Code	System Job Number	Notes
1611519088598 01	8.63	8.00	0.63	0.00	VC - RWT (001)	1611519088598 01	
NA00001	2.00	0.00	2.00	0.00	N/A - N/A (N/A)	162TECHNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status
10/23/2015 5:12:15 AM	Rene McGeugh	8.63	Accepted
10/23/2015 8:43:23 AM	Brian Burt	10.63	Corrected
10/23/2015 2:41:24 PM	Rene McGeugh	10.63	Accepted
10/25/2015 8:13:52 PM	Pat Showalter	10.63	Approved
10/27/2015 8:02:12 AM	Anna Paquette	10.63	Processed

App: | Project: | Pre: Comments:

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Login: Brian Burt Log Out

Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 10/22/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 8.10 Status: Process

ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem Found/Work Performed/ Open DR
[Edit]	974947	1011519088890 01 RR	100-000	05:32	05:32	11:00	5:47	5:47	0:00	0:00	SV	121318 1	Approved	ST	[Oct 23 2015 11:45AM - Added by Brian Burt (Ref 974949)]	Vineyard/Onward, assisted in setting new number 6 pull boxes. Assisted in digging out old pull boxes. Assisted installing new number 6 pull boxes. Also dug a trench and assisted Rensley in new conduit. Shoveled dirt back trench. Cleaned up debris and drove truck 120 back to city yard.
[Edit]	974953	LUNCH	NA	0	11:00	11:32	0:5	0:00	0:00	0:00	n/a				[Oct 23 2015 11:45AM - Added by Brian Burt (Ref 974949)]	
[Edit]	974943	1011519088890 01 RR	100-000	11:30		14:05	2:33	2:53	0:10	0:00		121318 1	Approved	ST	[Oct 23 2015 11:44AM - Added by Brian Burt (Ref 974949)]	
Total: 8.10 8.00 0.10 0.00																

☒ Show only undeleted docked v times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
10115190888 00 01	8.10	8.00	0.10	0.00	VC - IWT - appl RB (501)	10115190888 00 01	

Timesheet History

Timestamp	Name	Hours	Status	Comments
10/23/2015 3:45 AM	Ronnie Bonilla	8.02	Rejected	Take out for lunch
10/23/2015 11:44:50 AM	Brian Burt	11.25	Corrected	
10/23/2015 11:45:09 AM	Brian Burt	8.12	Corrected	
10/23/2015 11:45:29 AM	Brian Burt	8.80	Corrected	
10/23/2015 11:45:50 AM	Brian Burt	8.10	Corrected	
10/23/2015 2:39:03 PM	Ronnie Bonilla	8.10	Accepted	
10/25/2015 8:10:06 PM	Pat Showalter	8.10	Approved	
10/27/2015 8:02:10 AM	Anna Paquette	8.10	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 10/22/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 8.04 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Clean Up
Estimate	974919	1011519088896 01	RR	190-000	05:32	05:33	11:00	5.47	5.47	0.00	0.00	SV	121319.1	Approved	ST	(Oct 23 2015 11:30AM - Added by Brian Burt (Ref 973914))	Onward and vineyard pull boxes. Assisted in removed old pull boxes and upgraded to 88 pull boxes. Assisted in digging around pull boxes in trench, area cleanup and covering trench.
Expense	974921	LUNCH	NA	Q	11:00		11:30	0.5	0.00	0.00	0.00	n/a				(Oct 23 2015 11:30AM - Added by Brian Burt (Ref 973916))	
Estimate	974917	1011519088896 01	RR	190-000	11:30		14:04	2.57	2.53	0.04	0.00		121319.1	Approved	ST	(Oct 23 2015 11:29AM - Added by Brian Burt (Ref 974914))	
Total:									6.04	8.00	0.04	0.00					

☒ Show only undeleted docked in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
1011519088896 01	8.04	8.00	0.04	0.00	VC - NYT-appr MG (701)	1011519088896 01	

Timesheet History

Timestamp	Name	Hours	Status	Comments
10/23/2015 5:31:18 AM	Mario Gonzalez	8.55	Rejected	11-1130 take o
10/23/2015 11:29:58 AM	Brian Burt	11.12	Corrected	
10/23/2015 11:30:10 AM	Brian Burt	8.06	Corrected	
10/23/2015 11:30:40 AM	Brian Burt	8.04	Corrected	
10/23/2015 2:39:21 PM	Mario Gonzalez	8.03	Accepted	
10/23/2015 6:18:49 PM	Pat Showstar	8.04	Approved	
10/27/2015 6:02:06 AM	Anna Paqueta	8.03	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 10/23/2015 Vehicle Number: Begin Mileage: Work Hours: 9.48 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem Found/Work Performed
<u>Review</u>	974485	HA00001	HA	0	05:12		05:12	0	0:00	0:00	0:00	n/a				Edt timesheet 10/22/2015	
<u>Review</u>	974487	10115190 68890 01	RR	190-000	05:12	05:12	14:41	9.48	8.00	1.48	0.00	5V105	121389 1	Approved	ST		Ornard/Vineyard Trench conduit as pulbox Ornard / Station south of 1 install pulbox Ornard/Vineyard. Excavated and dug out for trench 5 down 24" inches deep. Installed 40 of conduit 2" 1/2 into pull box near sidewalk on Vineyard. Buried trench and set up pulbox. Used asphalt to temp sidewalk, picked up all tools and moved to next location. Ornard/Station south of 1/S. Excavated around pulbox and formed with 1x4, poured concrete used 6 bags of 90m cement. Finish and broomed.
<u>Review</u>	975147	HA00001	HA	0	14:41		14:41	0	0:00	0:00	0:00	n/a				Edt timesheet 10/22/2015	
Total:									9.48	8.00	1.48	0.00					

☐ Show only undeleted docked in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
10115190888 68 01	9.48	8.00	1.48	0.00	VC - IVT (00:1)	10115190 68890 01	
HA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	102TECHA 000 00	

Timesheet History

Timesheet	Name	Hours	Status
10/28/2015 5:42:37 AM	Rene McGaugh	9.48	Accepted
10/26/2015 1:50:34 PM	Pat Showalter	9.48	Approved
10/27/2015 6:01:41 AM	Anna Paquette	9.48	Processed

Comments:

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Login: Brian Burt Log Out

Daily Work Report and Timesheet

 Employee: Rennie Bonilla Date: 10/23/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 9.07 Status: Process

	ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performance
Review	974494	NA00001	NA	C	05:35		05:35	0	0:00	0:00	0:00	n/a				Edit timesheet 10/22/2015	
Review	974498	181151908889801	RR	190-000	05:35	05:35	14:38	9:05	8:00	1:05	0:00	SV	121381	Approved	5T		Vineyard Orchard, trench conduit set pullbox Oxford/Sturtevant, set ribbon. Dug out trench, installed & laying conduit in trench, set number 8 pull boxes. Assist with mixing concrete, pour concrete & pick up trash and debris.
Review	975141	NA00001	NA	C	14:38		14:39	0:02	0:00	0:02	0:00	n/a				Edit timesheet 10/22/2015	
Total:									9.07	8.00	1.07	0.00					

☒ Show only undeleted docked in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number
181151908889801	9:05	8:00	1:05	0:00	VC - IWT-appr RB (501)	181151908889801
NA00001	0:02	0:00	0:02	0:00	NA - IWA (IWA)	182TECHA 00000

Timesheet History

Notes	Timestamp	Name	Hours	Status
	10/28/2015 5:43:19 AM	Rennie Bonilla	9:07	Accepted
	10/28/2015 1:47:05 PM	Pat Showalter	9:07	Approved
	10/27/2015 8:02:17 AM	Anna Paquette	9:07	Processed

 Comments:

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Login, Brian But Log Out

Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 10/23/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 9.16 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrival Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DB No/PM	DB Status	WT	Comments	Problem found/ Work Performance
Review	074493	NAD0001	NA	0	05:30		05:31	0:02	0:02	0:00	0:00	n/a				Edit timesheet 10/22/2015	
Review	074493	10115190 0000 01 RR		100-000	05:31	05:31	14:38	8:12	7:08	1:14	0:00	SV	121320 1	Approved	BT		Overhead and vineyard trench conduit. Overhead and stream set ribbon. Assisted with trench digging and laying conduit in trench and setting 80 pull boxes. Assisted with concrete mixing digging and setting up form for ribbon and on cleanup and returning trucks and equipment to city yard.
Review	075143	NAD0001	NA	0	14:38		14:39	0:02	0:00	0:02	0:00	n/a				Edit timesheet 10/22/2015	
Total:									9.16	8.00	1.16	0.00					

☒ Show only undeleted docked-in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
10115190 0000 01	9:12	7:08	1:14	0:00	VC - IWT appt MG (701)	10115190 0000 01	
NAD0001	0:04	0:02	0:02	0:00	NA - N/A (N/A)	1027ECNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status
10/27/2015 3:42 AM	Mario Gonzalez	9:15	Accepted
10/27/2015 4:21 AM	Pat Showalter	9:10	Approved
10/27/2015 11:07 AM	Anna Paquette	9:15	Processed

Approve Rejected Process

Comments: _____

Approve All DRs Close

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 Login: Eden But [Log Out](#)

Daily Work Report and Timesheet

 Employee: Mario Gonzalez Date: 10/23/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 9.16 Status: Process

ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle Use	DR No/PM	DR Status	WT	Comments	Problem found/Work Performed/Seen DR
Ratify	974491	HA00001	HA	0	05:30	05:31	0.02	0.02	0.00	0.00	n/a				Edit timesheet 10/22/2015	
Ratify	974493	18115190 88898 01	RR	190-000	05:31	05:31	14:38	9.12	7.98	1.14	0.00	SV	1213901	Approved	ST	Onward and onward trench conduit, Onward and station set ribbon. Assisted with trench digging and laying conduit in trench and setting 80 pull boxes. Assisted with concrete mixing digging and setting up form for ribbon and in cleanup and returning trucks and equipment to city yard.
Ratify	975143	HA00001	HA	0	14:30	14:39	0.02	0.00	0.02	0.00	n/a				Edit timesheet 10/22/2015	
Total:								8.18	8.00	1.16	0.00					

☒ Show only undeleted docked-in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
181151908889801	9.12	7.98	1.14	0.00	VC - IWT appr MG (701)	181151908889801	
HA00001	0.04	0.02	0.02	0.00	N/A - N/A (N/A)	182TECHA00000	

Timesheet History

Timestamp	Name	Hours	Status
10/27/2015 3:42 AM	Mario Gonzalez	9.15	Accepted
10/27/2015 4:21 AM	Pat Showalter	9.16	Approved
10/27/2015 11:07 AM	Anne Paquette	9.15	Processed

 Comments:

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Dispatch > Setup > Customer Setup > Asset/Inventory > Security > Reports > Links >

Login: Brian But Log Out

Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 10/23/2015 Vehicle Number: Begin Mileage Work Hours: 9.48 Status: Process

	ID	Project No	Project Type	Location Code	Time In	Arrival Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/Work Performed
Review	974485	HA00001	HA	0	05:12		05:12	0	0:00	0:00	0:00	n/a				Edit timesheet 10/22/2015	
Review	974487	1011519068898 01	RR	190-000	05:12	05:12	14:41	9:48	0:00	1:48	0:00	SV185	121309.1	Approved	57		Omard/Vineyard Trench conduit, 14 pullbox Omard / Slisham south of I install ribbon Omard/Vineyard Excavated and dug out for trench 5 down 24" inches deep. Installed 40 of conduit 2" 1/2 into pull box near sidewalk on Vineyard. Buried trench and set #6 pullbox. Used asphalt to tarp sidewalk picked up all tools as moved to next location. Omard/Slisham south of I/S. Excavated around pullbox and formed with 1x4 poured concrete used 8 bags of 90lb cement. Finish and broomed.
Review	975147	HA00001	HA	0	14:41		14:41	0	0:00	0:00	0:00	n/a				Edit timesheet 10/22/2015	
Total: 9.48									8.00	1.48	0:00						

☒ Show only undelivered docked in lines

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
1011519068898 01	9.48	8.00	1.48	0:00	VC - IVT (001)	1011519068898 01	
HA00001	0.00	0.00	0.00	0:00	N/A - T/A (N/A)	102TECHN 000 00	

Timesheet History

Timesheet No	Name	Hours	Status
10/28/2015 5:42:37 AM	Rene McGaugh	9.48	Accepted
10/28/2015 1:50:34 PM	Pat Showalter	9.48	Approved
10/27/2015 8:01:41 AM	Anna Paquette	9.48	Processed

Comments:

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[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.

7

Contractor Name: Aegis ITS, Inc.			
Project Title:	Oxnard Blvd. Intelligent Transportation System (ITS) Extension	Project No.:	153120
Specification No.:	DS15-04	Account No.:	354-3410-826-8208
Contract No.:	A-7755	Project No.:	000002
P.O. No.:	5559	Account No.:	000-0000-000-0002
Fed. Proj. No.:	N/A	Project No.:	000003
		Account No.:	000-0000-000-0003
		Project No.:	000004
		Account No.:	000-0000-000-0004
		Project No.:	000005
		Account No.:	000-0000-000-0005
		Project No.:	000005

You are hereby directed to make the following changes in this contract:

Description:

Furnish and install eighteen (18) traffic bearing pull boxes from Oxnard Blvd south to Rose Ave.

Reasons for Changes:

The existing non-traffic rated pull boxes needed to be replaced with traffic rated pull boxes. The existing non-traffic rated pull boxes were continuously being damaged by tractor trailer trucks driving over them in the dirt shoulder.

1. Amount of original contract	\$641,150.07
2. Sum of prior change orders (NO. 1 THRU 6)	\$86,873.05
3. Sum of contract prior to this change order	\$728,023.12
4. Amount of this change order	\$33,472.55
5. Sum of contract including this change order	\$761,495.67

Contract time will be changed by working days
Completion date of this change order is

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager, City of Oxnard	Date	<i>Daniel H. Hsu</i>	Date
		Director of Public Works, City of Oxnard	7-17-17
Assistant City Manager, City of Oxnard	Date	<i>R. Hsu</i>	Date
		Interim City Engineer, City of Oxnard	7-18-17
<i>S. Keim</i>	6/29/17	<i>na</i>	Date
City Attorney, City of Oxnard	Date	Project Manager, City of Oxnard	Date
<i>R. Hsu</i>	7/6/17	<i>J. Hsu</i>	7/12/17
Vice President, Aegis ITS, Inc.	Date	Budget, City of Oxnard	Date
<i>J. Hsu</i>	7/4/17		
Chief Financial Officer, Aegis ITS, Inc.	Date		

Would You Recommend Us? feedback.aegisis.com

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From: Pat Showalter
Sent: Thursday, January 07, 2016 2:10 PM
To: Christopher Flores <CFlores@aegisis.com>
Subject: FW: RFI # 13, 14 and 15

Patrick S. Showalter
 Maintenance Operations Manager | Aegis.IT5
 3360 E. La Palma Ave., Anaheim, CA 92806
 Phone: 714.666-2295 x5546 | 714-287-5059 cell

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From: Jason Samonte [<mailto:Jason.Samonte@ci.oxnard.ca.us>]
Sent: Thursday, January 07, 2016 2:10 PM
To: Pat Showalter <PShowalter@aegisis.com>
Cc: Soher Abdelmalik <Soher.Abdelmalik@ci.oxnard.ca.us>
Subject: RE: RFI # 13, 14 and 15

Hi Pat,

The change order work for installation of traffic rated pull boxes and for installation of conduit at Vineyard Avenue and Oxnard Boulevard was discussed and approved in our project meeting.

Thanks,
 Jason

Jason M. Samonte, P.E.
 City Traffic Engineer
 Traffic Engineering Division
 City of Oxnard
 214 South C Street
 Oxnard, CA 93030
 (805)385-7872

>>> Pat Showalter <PShowalter@aegisis.com> 1/7/2016 11:06 AM >>>

Hi Jason, here's what goes on. I had a meeting with my big boss yesterday and let's say it didn't good well.

He asked about the change order work we have already done (ribbons around the pull boxes south of 5 points and the conduit at Oxnard / Vineyard) We had the approvals at the meeting and documented them in our recap but, we have not receive a written reply from Patricia Friend prior to her leaving.

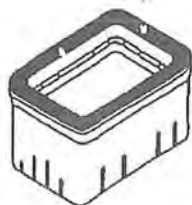
Remove existing pull boxes with concrete ribbons at various locations on south bound Oxnard Blvd. from Rose Ave north towards Statham in dirt areas.
Furnish and install new #5 traffic rated pull boxes with steel lids including concrete and rock

date	employee number	title	hours worked	IW reg	IW OT	Apprentice	Apprentices OT	total
2/9/2016	4146- Rene Mc Gagh	IW	8.3					
	4168- Michael Harlow	Apprentice	8.3					
	4164- Marco Soto	Apprentice	8.83					
	concrete rock traffic bearing box with lid Service vehicle pick up							
				\$ 134.88	\$ 188.83	\$ 57.46	\$ 80.44	
				\$ 1,079.04	\$ 56.65	\$ 459.68	\$ 24.13	\$ 1,135.69
						\$ 459.68	\$ 66.77	\$ 483.81
								\$ 526.45
						\$32 per hour		\$ 265.60
						\$10 per hour		\$ 83.00
2/10/2016	4146- Rene Gagh	IW	9.17					
	4056-Hugh Proto	IW	8.7					
	4168- Michael Harlow	Apprentice	8.95					
	concrete rock traffic bearing box with lid Service vehicle Cement mixer							
				\$ 1,079.04	\$ 220.93			\$ 1,299.97
				\$ 1,079.04	\$ 132.18	\$ 459.68	\$ 76.42	\$ 1,711.22
								\$ 536.10
						\$32 per hour		\$ 293.44
						\$32 per hour		\$ 278.4
2/11/2016	4146- Rene Gagh	IW	8.72					
	4056-Hugh Proto	IW	8.1					
	4164- Marco Soto	Apprentice	8.12					
	concrete rock traffic bearing box with lid Service vehicle pick up Cement mixer							
				\$ 1,079.04	\$ 135.95			\$ 1,215.00
				\$ 1,079.04	\$ 18.88	\$ 459.68	\$ 9.65	\$ 1,097.92
						\$ 459.68	\$ 64.36	\$ 469.33
								\$ 524.04
						\$52 per hour		\$ 279.04
						\$92 per hour		\$ 259.20
						\$10 per hour		\$ 81.20
2/12/2016	4146- Rene Gagh	IW	n/c					
	pick up cement mixer at rental yard							

2/16/2016	4146- Rene Gagh	IW	8.83	\$ 1,079.04	\$ 156.73	\$	1,235.77
2/16/2016	0702-Emilio Romo	IW	8	\$ 1,079.04		\$	1,079.04
2/16/2016	4175- John Adams	Apprentice	8.2			\$	475.77
2/16/2016	4155- Cameren Gonzales	labor	5.15	\$ 694.63	\$ 16.09	\$	694.63
2/16/2016	4165- Ronnie Bonilla	Apprentice	8	\$	\$ 459.68	\$	459.68
	Cement mixer						
	concrete						
	rock						
	traffic bearing box with lid						
	Service vehicle				\$32 per hour	\$	282.56
	Service vehicle				\$32 per hour	\$	256.00
	pick up				\$10 per hour	\$	82.00
2/17/2016	4146- Rene Gagh	IW	8	\$ 1,079.04		\$	1,079.04
2/17/2016	4165- Ronnie Bonilla	Apprentice	8		\$ 8.00	\$	8.00
	Cement mixer						
	concrete						
	rock						
	traffic bearing box with lid						
	Service vehicle				\$32 per hour	\$	256.00
	SV						
	SV						
2/25/2016	4146- Rene Gagh	IW	9	\$ 1,213.92	\$ 188.63	\$	1,402.75
2/25/2016	4056-Hugh Proto	IW	8.7	\$ 1,079.04	\$ 132.18	\$	1,211.22
2/25/2016	0081- Marco Proto	IW	6.38	\$ 860.53		\$	860.53
2/25/2016	4163- Joey Aguilar	IW	8.28	\$ 1,079.04	\$ 52.87	\$	1,131.91
2/25/2016	4168- Michael Harlow	Apprentice	6.4			\$	409.69
2/25/2016	4164- Marco Soto	Apprentice	8.82	\$ 252.82	\$ 156.87	\$	525.64
2/25/2016	4165- Ronnie Bonilla	Apprentice	8	\$ 459.68	\$ 65.96	\$	459.68
2/25/2016	4167- Mario Gonzales	Apprentice	8	\$	\$ 459.68	\$	459.68
	Cement mixer						
	concrete						
	rock						
	traffic bearing box with lid						
	Service vehicle				\$32 per hour	\$	288.00

2/26/2016	Service vehicle pick up				\$32 per hour \$10 per hour	\$ 278.40 \$ 82.80
2/26/2016	4146- Rene Gagh 4165- Ronnie Bonilla	IW Apprentice	1.9 1	\$ 256.27	\$ 57.46	\$ 256.27 \$ 57.46
	Service vehicle mbier				\$32 per hour	\$ 50.00
					mark up 10%	\$ 25,432.75 \$ 2,343.27 \$ 25,776.02
<u>Rental equipment</u>						
	United rental-Air compressor with tools - two weeks rental					\$ 485.56
	United rentals-cement mixer					\$ 465.46
	Home Depot- Cement mixer 1 day rental					\$ 107.38
					mark up 10%	\$ 1,059.40 \$ 105.94 \$ 1,165.34
<u>Materials</u>						
	BL Wallace #5 traffic related pull boxes with steel lids			\$ 1,977.76		\$ 2,150.81
	BL Wallace #5 traffic related pull boxes with steel lids			\$ 2,472.20		\$ 2,668.52
	Home Depot - form materials for traffic boxes					\$ 43.45
	Home depot- cement for traffic boxes					\$ 194.96
	Home depot- cement for traffic boxes					\$ 202.45
	Home depot- cement for traffic boxes					\$ 171.77
	Home depot- pallet return fee					\$ (16.21)
	Home depot- gravel and cement for traffic boxes					\$ 60.75
	home depot-cement and gravel for traffic boxes					\$ 240.16
	less water					\$ (4.68)
	Home depot-gravel, cement and form materials form traffic boxes					\$ 221.67
	Home depot- pallet return fee					\$ (16.21)
					mark up 10%	\$ 5,937.44 \$ 593.74 \$ 6,531.19

\$ 33,472.55

**B.L. WALLACE DISTRIBUTOR, INC.**

8542 La Salle Street
Cypress, CA 90630
(714) 761-2071 Fax (714) 761-0460
email: sales@bwallace.com

INVOICE

DATE	INVOICE NO.	PAGE
01/15/16	00160000	1
ACCOUNT NO.	SALESMAN NO.	
00000000	00000000	

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Regis ITS
Attn: Accounts Payable
3300 E. La Palma Ave
Anaheim, CA 92806

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Regis ITS
Will Call

PURCHASE ORDER NO.	ORDER DATE	SALES ORDER NO.	SHIPPING INSTRUCTIONS
1G115190.888 Dxnard	12/18/15	54071	will call

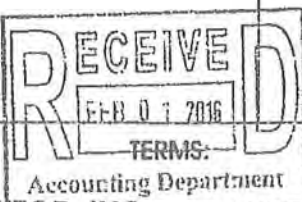
QTY	U/M	PART #	DESCRIPTION	PRICE	AMOUNT
10.00	Ea	01324B	01324 Box	99.25	992.50
10.00	Ea	01324-51JH15G	01324-51JH cwr "Fiber Optics"	147.97	1,479.70

RECEIVED
FEB 01 2016

REMIT PAYMENT TO:

B.L. WALLACE DISTRIBUTOR, INC.

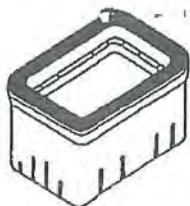
8542 La Salle Street
Cypress, CA 90630



TERMS:

Accounting Department

SALE AMOUNT	\$2,472.20
TAX	0.00
FREIGHT	0.00
SUBTOTAL	\$2,472.20
DEPOSIT	0.00
TOTAL DUE	\$2,472.20

**B.L. WALLACE DISTRIBUTOR, INC.**

8542 La Salle Street
Cypress, CA 90630
(714) 761-2071 Fax (714) 761-0460
email: sales@blwallace.com

INVOICE

DATE	INVOICE NO.	PAGE
02/05/16	1000000000	1
ACCOUNT NO.	SALESMAN NO.	
0000000000	0000000000	

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Invoice # 1000000000
B.L. Wallace Distributor, Inc.
8542 La Salle Street
Cypress, CA 90630

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02/05/16
1000000000

PURCHASE ORDER NO.	ORDER DATE	SALES ORDER NO.	SHIPPING INSTRUCTIONS
0000000000	02/05/16	1000000000	info arrive complete

QTY	U/M	PART #	DESCRIPTION	PRICE	AMOUNT
5.00	EA	0000000000	0000000000	35.00	175.00
5.00	EA	0000000000	0000000000	147.97	739.85



REMIT PAYMENT TO:

TERMS:

B.L. WALLACE DISTRIBUTOR, INC.

8542 La Salle Street
Cypress, CA 90630

SALE AMOUNT	1014.85
TAX	0.00
FREIGHT	0.00
SUBTOTAL	1014.85
DEPOSIT	0.00
TOTAL DUE	1014.85



[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.

8

Contractor Name:	Aegis ITS, Inc.		
Project Title:	Oxnard Blvd. Intelligent Transportation System (ITS) Extension		
Specification No.:	DS15-04	Account No.:	364-3410-826-8208
Contract No.:	A-7755	Account No.:	000-0000-000-0002
P.O. No.:	5569	Account No.:	000-0000-000-0003
Fed Proj No.:	N/A	Account No.:	000-0000-000-0004
		Account No.:	000-0000-000-0005

Project No.:	163120	\$39,846.52
Project No.:	000002	\$0.00
Project No.:	000003	\$0.00
Project No.:	000004	\$0.00
Project No.:	000005	\$0.00

You are hereby directed to make the following changes in this contract:

Description:
Boring Delays

Reasons for Changes:

Unforeseen ground conditions and unmarked utilities required eight (8) extra days to perform this work.

1. Amount of original contract	\$641,150.07
2. Sum of prior change orders (NO. <u>1</u> THRU <u>7</u>)	\$120,345.60
3. Sum of contract prior to this change order	\$761,495.67
4. Amount of this change order	\$39,846.52
5. Sum of contract including this change order	\$801,342.19

Contract time will be changed by _____ working days
Completion date of this change order is _____

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager, City of Oxnard

Date

Director of Public Works, City of Oxnard

Date

Assistant City Manager, City of Oxnard

Date

Interim City Engineer, City of Oxnard

Date

City Attorney, City of Oxnard

Date

Project Manager, City of Oxnard

Date

Vice President, Aegis ITS, Inc.

Date

Budget, City of Oxnard

Date

Chief Financial Officer, Aegis ITS, Inc.

Date

Spur/Gasard
delays caused by city
inspector stopping work due
to underground water lines.
Waterline located at 3pm the
work continued. Boring crew
stay until 6pm to complete
boring conduit

Diamond / Gonzales / Citrus

Ormond/Condules/Citrus
ground conditions and extra
thick buried concrete.
Three hours to break thru
concrete

[illegible]

Ormond / Gentiles / Citrus
City stopped work to locate
SCE lines. Two hours down
drive

Disord / Contrace / Citrus

Date	employee name and number	title	Total hours worked	Additional hours worked over 8	Vehicle	OT hours	OT hours	NW reg	NW OT	NW OT	Apprentice	Apprentice OT	Apprentice UT	Total
11/20/2015	Onsard / Consoles to Clump-buried extra thick concrete. City Inspector. Issue location SCT line													
	Approved rates per type of work for roadway, over time and double time													
	2166- Kent Gash	NW	7			n/c		\$ 134.68	\$ 181.83	\$ 236.04	\$ 57.46	\$ 82.44	\$ 100.56	\$
								\$ 944.16						\$ 944.16
	0136- Ryan Shearer	NW				n/c								\$
	4044- Brian Davis	NW				n/c								\$
	4165- Ronnie Bonilla	Appr	7			n/c		\$ 402.22		\$ 402.22				\$ 402.22
	4167- Mario Gontales	Appr	7			n/c		\$ 402.22		\$ 402.22				\$ 402.22
	4171- Fernando Carredano	Appr				n/c								\$
	Service Vehicle										\$ 32.00	per Hour	\$	224.00
	Service Vehicle										\$	per Hour	\$	n/c
	Arrow board										n/c			n/c
	pick up										\$	10.00	per Hour	\$ 70.00
												TOTAL	\$	2,042.50

Exploitation / Vineyard

[illegible]

Explains / Vineyard power lines verified city inspector

Date	employee name and number	title	Total hours worked	Additional hours worked over 8	Vehicle	OT hours	DT hours	NW reg	NW OT	NW DT	Apprentices	Apprentice OT	Apprentice DT	Total
<i>Approved rates per type of work for regular, over time and double time</i>														
11/24/2015	4146- Rene Gogh	NW	10.91	2.93	2.93				\$ 755.32	\$ 188.43	\$ 57.46	\$ 80.44	\$ 100.56	\$ 755.32
	0138- Ryan Shearer	NW				4			\$ -	\$ -				\$ -
	4044- Brian Davis	NW							\$ -	\$ -				\$ -
	4165- Ronnie Bonilla	Appr	8.78	0.78	0.78	0.78			\$ -	\$ -	\$ 62.73	\$ -	\$ -	\$ 62.73
	4167- Mario Gonzalez	Appr	8.82	0.82	0.82	0.82			\$ -	\$ -	\$ 65.96	\$ -	\$ -	\$ 65.96
	4171- Fernando Carradano	Appr							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Service Vehicle								\$ 32.00	per Hour	\$ -	\$ 32.00	per Hour	\$ 32.00
	Service Vehicle								\$ 32.00	per Hour	\$ -	\$ 32.00	per Hour	\$ 32.00
	Arrow board								n/c		\$ -	\$ -	\$ -	\$ -
	pick up								\$ 10.00	per Hour	\$ -	\$ 10.00	per Hour	\$ 10.00
														\$ 8.10
														\$ 945.92

Explains / Vineyard
Water and TELCO (fiber lines)
had to be located per City
Inspector

Explains / Vineyard
extra day required to
complete location due to
depth from previous days and
city inspector

Explains / Vineyard City Inspector stopped work, waiting for fiber line to be relocated

Date	employee name and number	title	Total hours worked	Additional hours worked over 8	Vehicle	OT hours	DT hours	NW reg	NW OT	NW DT	Apprentices	Apprentice OT	Apprentice DT	Total
<i>Approved rates per type of work for regular, over time and double time</i>														
11/25/2015	4146- Rene Gogh	NW	10.6	2.6	2.6			\$ 1,079.04	\$ 490.96	\$ 216.04	\$ 57.46	\$ 80.44	\$ 100.56	\$ 1,570.00
	0138- Ryan Shearer	NW							\$ -	\$ -				\$ -
	4044- Brian Davis	NW	5.42	3.42	3.42			\$ 269.76	\$ 645.80	\$ -	\$ 459.68	\$ 237.31	\$ -	\$ 915.56
	4165- Ronnie Bonilla	Appr	10.95	2.95	2.95				\$ -	\$ -	\$ 246.96	\$ -	\$ -	\$ 246.96
	4167- Mario Gonzalez	Appr	11.07	3.07	3.07				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	4171- Fernando Carradano	Appr							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Service Vehicle								\$ 32.00	per Hour	\$ -	\$ 32.00	per Hour	\$ 32.00
	Service Vehicle								\$ 32.00	per Hour	\$ -	\$ 32.00	per Hour	\$ 32.00
	Arrow board								n/c		\$ -	\$ -	\$ -	\$ -
	pick up								\$ 10.00	per Hour	\$ -	\$ 10.00	per Hour	\$ 10.00
														\$ 110.70
														\$ 4,685.97

Explains / Vineyard City Inspector stopped work, waiting for fiber line to be relocated

Total \$ 10,551.61
Mark up 10% \$ 1,855.16
Self Perform Subtotal (Labor & Vehicles) \$ 20,406.77

Ventura Drilling
Original bid amount
invoiced amount after work completed

\$ 31,880.00
\$ 49,552.50
\$ 17,672.50

Invoice Total \$ 39,846.52

Total \$ 17,672.50
Mark up 10% \$ 1,767.25
Subcontract Subtotal \$ 19,439.75

INVOICE



Directional Drilling, Inc.

4115 Transport Street
Ventura, CA 93003

Ca. Lic. # 831782

Bill To		Job location	Date	Invoice #
Aegis ITS 3360 East La Palma Avenue Anaheim, CA 92806		Oxnard ITS project Oxnard Ca.	11/24/2015	23813
			Due Date	Terms
			12/24/2015	Net 30
Quantity	Rate	Description	Amount	
0.5	3,100.00	Monday Nov 9th Staham Blvd and Oxnard Blvd Bore and install customer supplied 1-3" Poly at a day rate approximately	1,550.00	
0.5	1,895.00	Monday Nov 9th Staham Blvd and Oxnard Blvd pothole Utilities, backfill with sand and no restoration	947.50	
1	3,100.00	Tuesday Nov 10th Second St and Oxnard Blvd and Seventh St and Oxnard Blvd, Bore and install customer supplied 1-3" Poly at a day rate approximately	3,100.00	
1	1,895.00	Tuesday Nov 10th Second St and Oxnard Blvd and Seventh St and Oxnard Blvd pothole utilities, backfill with sand and no restoration	1,895.00	
1	0.00	Thursday Nov 12 showed up no traffic control due to pulling fiber elsewhere available left job site no prior notification.	0.00	
	0.00	Friday Nov 13 no work	0.00	
1	3,100.00	Monday Nov 16 Spur Dr. and Oxnard Blvd Bore and install customer supplied 1-3" Poly at a day rate approximately could not find water line, we stayed until 6 PM no overtime charged	3,100.00	
1	1,895.00	Monday Nov 16 Spur Dr. and Oxnard Blvd pothole utilities, backfill with sand and no restoration	1,895.00	
1	3,100.00	Tuesday Nov 17 Citrus Dr and Oxnard Blvd Bore and install customer supplied 1-3" Poly at a day rate	3,100.00	
1	1,895.00	Tuesday Nov 17 Citrus Dr. and Oxnard Blvd pothole utilities, backfill with sand and no restoration	1,895.00	
1	3,100.00	Wed Nov 18 Citrus Dr. and Oxnard Blvd Bore and install customer supplied 1-3" Poly at a day rate	3,100.00	
1	1,895.00	Wed Nov 18 Citrus Dr. and Oxnard Blvd pothole utilities, backfill with sand and no restoration 3 HRS to break out extra thick concrete	1,895.00	
1	3,100.00	Thurs Nov 19 Citrus Dr. and Oxnard Blvd Bore and install customer supplied 1-3" Poly at a day rate could not find SCE 2 hrs down time	3,100.00	
1	1,895.00	Thurs Nov 19 Citrus Dr. and Oxnard Blvd pothole utilities, backfill with sand and no restoration	1,895.00	
1	3,100.00	Friday Nov 20 Citrus Dr. and Oxnard Blvd Bore and install customer supplied 1-3" Poly at a day rate	3,100.00	
1	1,895.00	Friday Nov 20 Citrus Dr. and Oxnard Blvd pothole utilities, backfill with sand and no restoration	1,895.00	
1	1,895.00	Monday Nov 23 Esplanade and Vineyard pothole utilities, backfill with sand and no restoration	1,895.00	
1	3,100.00	Tuesday Nov 24 Esplanade and Vineyard Bore and install customer supplied 1-3" Poly at a day rate	3,100.00	
1	1,895.00	Tuesday Nov 24 Esplanade and Vineyard pothole utilities, backfill with sand and no restoration could not find water and TELCO conduits	1,895.00	
1	3,100.00	Wednesday Nov 25 Esplanade and Vineyard Bore and install customer supplied 1-3" Poly at a day rate	3,100.00	
1	1,895.00	Wednesday Nov 25 Esplanade and Vineyard Bore backfill with sand and no restoration	1,895.00	
12	850.00	Excavate entry and exit pit haul off concrete and temporary patch	10,200.00	
1	-5,000.00	Discount	-5,000.00	
			Total	

INVOICE

**Directional Drilling, Inc.**

4115 Transport Street
Ventura, CA 93003

Ca. Lic. # 831782

Bill To		Job location	Date	Invoice #
Aegis ITS 3360 East La Palma Avenue Anaheim, CA 92806		Oxnard ITS project Oxnard Ca.	11/24/2015	23813
			Due Date	Terms
			12/24/2015	Net 30
Quantity	Rate	Description		Amount
	0.00	Day rate to include 8 hours on site, one vacuum or less of drill mud, over time will be billed at a rate of \$400.00 per hour.		0.00
	0.00	Traffic control		0.00
	0.00	GENERAL EXCLUSIONS, QUALIFICATIONS AND REMARKS (EXCEPT AS NOTED IN ESTIMATE)		0.00
		This estimate is based upon information provided by the Customer relating to project soil conditions. In the event of conditions being present that were not anticipated, such as: rock, cobble, trash, unidentified objects, toxic waste, debris etc, Ventura Directional Drilling, Inc reserves the right to increase the price of the project accordingly. Customer to locate all underground substructures, pipeline and utilities prior to our arrival onsite and agrees to hold Ventura Directional Drilling and our insurance company harmless for any cost or damage incurred due to a failure to properly locate any and all such sub structures. Any delays caused by a failure to complete the preceding item shall be charged on a time and material basis, and any damages shall be reimbursed to Ventura Directional Drilling, Inc This estimate DOES NOT include the following unless specifically detailed in the estimate: 1. Engineering, survey, soils testing, special bedding, de-watering, drilling and blasting 2. Storm water runoff and erosion control 3. Construction water and meter 4. Traffic control, permits, plans or equipment 5. Bid is based on package prices and separation of items or phases must be approved 6. Bid excludes any restoration of asphalt, concrete or landscaping unless otherwise noted. 7. After conduit is installed and verified clean, any additional cleaning will be done at T&M rates 8. Excavation, haul off, backfill or restoration to any/ all work or access areas. 9. Utility or substructures relocation, support or rerouting, including tunneling shoring. 10. Hazardous or contaminated materials handling or disposal In the event that the project cannot be completed due to circumstances outside of the control of Ventura Directional Drilling, Inc, any incurred costs will be charged to the Customer on a time and material basis.		
			Total	\$49,552.50

Estimate



Directional Drilling, Inc.

4115 Transport Street, Ventura, CA 93003 Phone: (805) 642-5000 Fax: (805) 642-5007
CA License No. 831782 DIR #1000004605 estimating@venturadrilling.com

Bill To		P.O. No.	Date	Estimate #
Aegis ITS 3360 East La Palma Avenue Anaheim, CA 92806			11/12/2015	3572
		Project	Terms	
		ITS Extention Oxnard	Net 30	
Quantity	Description	Rate	Total	
4	(Estimated 4 days) Bore and install customer supplied 1-3" Poly at a day rate approximately 1500' we propose 4 days of drilling	3,100.00	12,400.00	
4	(estimated 4 days)P pothole Utilities, backfill with sand and no restoration approximate 4 days	1,895.00	7,580.00	
	Day rate to include 8 hours on site, one vacuum or less of drill mud, over time will be billed at a rate of \$400.00 per hour.	0.00	0.00	
14	Per entry and Exit excavate entry and exit pit, haul off concrete and temporary patch only	850.00	11,900.00	
	Contractor to provide: Bore Guard conduit and or HDPE handling and assembly Potholing and positive ID of all utilities crossed Construction water Excavation and backfill of entry and exit pits Traffic control	0.00	0.00	
Visit us online at www.venturadrilling.com			Total	

Estimate



Directional Drilling, Inc.

4115 Transport Street, Ventura, CA 93003 Phone: (805) 642-5000 Fax: (805) 642-5007
CA License No. 831782 DIR #1000004605 estimating@venturadrilling.com

Bill To		P.O. No.	Date	Estimate #
Aegis ITS 3360 East La Palma Avenue Anaheim, CA 92806			11/12/2015	3572
		Project	Terms	
		ITS Extension Oxnard	Net 30	
Quantity	Description	Rate	Total	
	GENERAL EXCLUSIONS, QUALIFICATIONS AND REMARKS (EXCEPT AS NOTED IN ESTIMATE) This estimate is based upon information provided by the Customer relating to project soil conditions. In the event of conditions being present that were not anticipated, such as: rock, cobble, trash, unidentified objects, toxic waste, debris etc, Ventura Directional Drilling, Inc reserves the right to increase the price of the project accordingly. Customer to locate all underground substructures, pipeline and utilities prior to our arrival onsite and agrees to hold Ventura Directional Drilling and our insurance company harmless for any cost or damage incurred due to a failure to properly locate any and all such sub structures. Any delays caused by a failure to complete the preceding item shall be charged on a time and material basis, and any damages shall be reimbursed to Ventura Directional Drilling, Inc This estimate DOES NOT include the following unless specifically detailed in the estimate: 1. Engineering, survey, soils testing, special bedding, de-watering, drilling and blasting 2. Storm water runoff and erosion control 3. Construction water and meter 4. Traffic control, permits, plans or equipment. 5. Bid is based on package prices and separation of items or phases must be approved 6. Bid excludes any restoration of asphalt, concrete or landscaping unless otherwise noted. 7. After conduit is installed and verified clean, any additional cleaning will be done at T&M rates 8. Excavation, haul off, backfill or restoration to any/ all work or access areas. 9. Utility or substructures relocation, support or rerouting, including tunneling shoring. 10. Hazardous or contaminated materials handling or disposal In the event that the project cannot be completed due to circumstances outside of the control of Ventura Directional Drilling, Inc, any incurred costs will be charged to the Customer on a time and material basis.	0.00	0.00	
Visit us online at www.venturadrilling.com			Total	\$31,880.00

A signed copy must be returned to our office prior to starting work.
Your signature constitutes acceptance of this proposal. You may fax a signed copy to (805) 642-5007.

Page 2 Signature _____



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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 11/16/2015 Vehicle Number: Begin Mileage: Work Hours: 13.79 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DRNet/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem Found/Work Performed</u>	<u>Open DR</u>
Review	985320	NA00001	NA	0	08:30		08:31	0.02	0.02	0.00	0.00	n/a				Edit timesheet 11/13/2015		
Review	985323	NA00001	NA	0	08:31		08:31	0	0.00	0.00	0.00	n/a				Edit timesheet 11/12/2015		
Review	985327	1811519088898.01	RR	190-000	08:31	08:31	20:17	13.77	7.98	4.00	1.79	SV165	122871	1	Approved	ST	Contractor installed conduit. Directional bore. Installed conduit sweeps into pullbox and glued all couplings. Material used: 6 bags of concrete, 4 bags of asphalt, 1 bag of gravel, 3 and caps 2 45 degree elbows, 1 90 degree elbow. Unable to complete job until Water district identified water main. Conduit installed after pipe was located at 3:00 pm. returned all equipment to city yard.	
Review	985981	NA00001	NA	0	20:17		20:17	0	0.00	0.00	0.00	n/a				Edit timesheet 11/13/2015		
Total:									13.79	8.00	4.00	1.79						

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Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
18115190888.98.01	13.77	7.98	4.00	1.79	VC - WT (001)	1811519088898.01	
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	182TECNA 000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
11/17/2015 8:30:41 AM	Rene McGaugh	13.78	Accepted
11/22/2015 4:34:16 PM	Pat Showalter	13.79	Approved
11/23/2015 12:19:25 PM	Anna Paquette	13.78	Processed

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Daily Work Report and Timesheet

Employee: Ryan Strawser Date: 11/16/2015 Vehicle Number: 142 Begin Mileage: Work Hours: 13.00 Status: Appro

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	988554	1611519088898 01	RR	190-000	06:30	15:58	11:30	5	5.00	0.00	0.00	SV142	1227401	Approved	ST	[Nov 17 2015 2:36PM - Added by Brian Burt (Ref: 988548)]	Oxnard project. Assisted in conduit bore at Oxnard and spur provided traffic control, installed stub outs, ect.
Review	988546	LUNCH	N/A		11:30		12:30	0.5	0.00	0.00	0.00					[Nov 17 2015 2:35PM - Added by Brian Burt (Ref: 988548)]	
Review	988605	1611519088898 01	RR	190-000	12:00		20:00	8	3.00	4.00	1.00		1227401	Approved	ST	[Nov 23 2015 1:32PM - Added by Pat Showalter (Ref: 988552)]	
Total:									13.00	8.00	4.00	1.00					

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Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
1611519088898 01	13.00	8.00	4.00	1.00	VC - IWT (001)	1611519088898 01	

Timesheet History

Timestamp	Name	Hours	Status	Comments
11/17/2015 9:43:11 AM	Ryan Strawser	13.57	Rejected	Please remove 30 min for lunch and correct to 8.0 h take 5 hrs on Friday if ok.
11/17/2015 2:35:53 PM	Brian Burt	18.85	Corrected	
11/17/2015 2:36:29 PM	Brian Burt	8.60	Corrected	
11/17/2015 2:36:47 PM	Brian Burt	8.10	Corrected	
11/17/2015 2:37:00 PM	Brian Burt	8.00	Corrected	
11/17/2015 3:02:14 PM	Ryan Strawser	8.50	Rejected	Pat rejected this doc. I thought it was a win win P
11/23/2015 1:32:30 PM	Pat Showalter	13.00	Corrected	correct time to original
11/23/2015 2:01:29 PM	Ryan Strawser	13.00	Accepted	
11/23/2015 4:13:34 PM	Pat Showalter	13.00	Approved	

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Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 11/16/2015 Vehicle Number: Begin Mileage: Work Hours: 13.22 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Vehicle No</u>	<u>DRNo/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performed/ Open DR</u>
Review	985321	NA00001	NA	0	08:30		08:31	0:02	0:02	0:00	0:00	n/a				Edit timesheet 11/13/2015.	
Review	985325	NA00001	NA	0	08:31		08:31	0	0:00	0:00	0:00	n/a				Edit timesheet 11/12/2015	
Review	986532	1811519088898 01	RR	190-000	08:31	08:31	11:30	4:98	4:98	0:00	0:00	SV	122872.1	Approved	ST	[Nov 17 2015 2:21PM - Added by Brian Burt (Ref. 985329)]	Onward/pur assist with directional bore. Assist with sweeping in conduit into pull boxes. Assist with back filling jackpits. Assist with taking down lane closure. Clean up dirt/debris.
Review	986537	LUNCH	NA	0	11:30		12:00	0:5	0:00	0:00	0:00	n/a				[Nov 17 2015 2:21PM - Added by Brian Burt (Ref. 985329)]	
Review	986530	1811519088898 01	RR	190-000	12:00		20:13	8:22	3:00	4:00	1:22		122872.1	Approved	ST	[Nov 17 2015 2:21PM - Added by Brian Burt (Ref. 985329)]	
Total:									13.22	8.00	4.00	1.22					

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Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
18115190888 98 01	13.20	7.98	4.00	1.22	VC - IWT-appr RB (501)	1811519088898 01	
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	182TECNA 000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>	<u>Comm</u>
11/17/2015 6:35:59 AM	Ronnie Bonilla	13.72	Rejected	Take out for lunch
11/17/2015 2:21:32 PM	Brian Burt	21.94	Corrected	
11/17/2015 2:21:46 PM	Brian Burt	13.22	Corrected	
11/17/2015 2:22:09 PM	Brian Burt	13.22	Corrected	
11/17/2015 3:44:04 PM	Ronnie Bonilla	13.22	Accepted	
11/22/2015 4:34:58 PM	Pat Showalter	13.22	Approved	
11/23/2015 12:19:27 PM	Anne Paquette	13.22	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 11/16/2015 Vehicle Number: Begin Mileage: Work Hours: 13.68 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrival Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem Found/ Work Performed/ Open DR</u>
Review	985330	NA00001	NA	0	06:31		06:32	0:02	0:02	0:00	0:00	n/a				Edit timesheet 11/13/2015	
Review	985332	NA00001	NA	0	06:32		06:33	0:02	0:02	0:00	0:00	n/a				Edit timesheet 11/12/2015	
Review	985334	NA00001	NA	0	06:33		06:33	0	0:00	0:00	0:00	n/a				Edit timesheet 11/10/2015	
Review	985336	1611519088896 01	RR	190-000	06:33	06:33	20:10	13:62	7:94	4:00	1:68	CP200	122673 1	Approved	ST	Oxnard and expanse assist with boring for conduit. Assist with traffic control setup and connecting conduit to pull boxes and returning next tools and work trucks to city yard	
Review	985975	NA00001	NA	0	20:10		20:11	0:02	0:02	0:00	0:00	n/a				Edit timesheet 11/13/2015	
Total:									13.68	8.00	4.00	1.68					

☒ Show only undelated docket-in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
1611519088896 01	13.62	7:94	4:00	1:68	VC - IWT-appr MG (701)	1611519088896 01	
NA00001	0:00	0:00	0:00	0:00	N/A - N/A (N/A)	162TECNA 000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
11/17/2015 8:33 09 AM	Mario Gonzalez	13.67	Accepted
11/22/2015 4:35 21 PM	Pat Showalter	13.68	Approved
11/23/2015 12:19 20 PM	Anna Paqueta	13.67	Processed

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Daily Work Report and Timesheet

 Employee: Fernando Carredano Date: 11/16/2015 Vehicle Number: Begin Mileage: Work Hours: 13.53 Status: Process

	ID	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DB
Review	985310	NA00001	NA	0	08:24		08:24	0	0:00	0:00	0:00	n/a				Edit timesheet 11/13/2015	
Review	985312	NA00001	NA	0	08:24		08:24	0	0:00	0:00	0:00	n/a				Edit timesheet 11/12/2015	
Review	985317	1611519088888 01	RR	190-000	08:24	08:25	19:56	13:53	8:00	4:00	1:53	122888 1	Approved	ST		Normal ops. Assisted with conduit bore	
Review	985971	NA00001	NA	0	19:56		19:56	0	0:00	0:00	0:00	n/a				Edit timesheet 11/13/2015	
Total:									13.53	8.00	4.00	1.53					

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Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
16115190888 96 01	13.53	8.00	4.00	1.53	VC - IWT-appr FC (601)	16115190888 96 01	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	162TECNA 00000	

Timesheet History

Timestamp	Name	Hours	Status
11/17/2015 8:30:12 AM	Fernando Carredano	13.53	Accepted
11/22/2015 4:38:00 PM	Pat Showalter	13.53	Approved
11/23/2015 12:19:22 PM	Anna Paquette	13.53	Processed

 Comments

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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 11/17/2015 Vehicle Number: Begin Mileage: Work Hours: 11.22 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	988013	NA00001	NA	0	06:30		06:30	0	0:00	0:00	0:00	n/a				Edit Timesheet 11/18/2015	
Review	988015	16115190 88898 01	RR	190-000	06:30	06:30	17:43	11:22	8:00	3:22	0:00	SV165	122749.1	Approved	ST		Oxnard/Gonzalez Directional bore. Open street and installed conduit. Used asphalt to cover exposed pot. Returned all equipment to city yard.
Total:									11.22	8.00	3.22	0.00					

☒ Show only undetected docked-in times

Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
16115190 88898 01	11.22	8.00	3.22	0.00	VC - IWT (001)	16115190 88898 01	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	162TECNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status
11/18/2015 8:39:02 AM	Rene McGaugh	11.22	Accepted
11/22/2015 5:30:34 PM	Pat Showalter	11.22	Approved
11/23/2015 12:17:42 PM	Anna Paquette	11.22	Processed

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Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 11/17/2015 Vehicle Number: Begin Mileage: Work Hours: 9.15 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	986028	NA00001	NA	0	08:35		08:35	0	0:00	0:00	0:00	n/a				Edit timesheet 11/16/2015	
Review	986031	161151908889801	RR	190-000	08:35	08:36	15:43	9.13	7.98	1.15	0:00	SV	122753.1	Approved	ST		Oxnard/Gonzales: assist sweep into pullboxes Ass at with traffic control. Assisted in setting up traffic control. Help dig up jacket and lay in new conduit into box. Assisted in trenching
Review	986032	NA00001	NA	0	15:43		15:44	0:02	0:02	0:00	0:00	n/a				Edit timesheet 11/16/2015	
Total: 9.15									8.00	1.15	0.00						

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Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
161151908889801	9.13	8.00	1.13	0.00	VC - IWT-appr RB (501)	16115160 888.9801	
NA00001	0.02	0.00	0.02	0.00	N/A - N/A (N/A)	182TECNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status
11/18/2015 8:51:35 AM	Ronnie Bonilla	9.15	Accepted
11/22/2015 3:37:51 PM	Pat Showalter	9.15	Approved
11/23/2015 12:17:41 PM	Anna Paqueto	9.15	Processed

Comments

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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 11/18/2015 Vehicle Number: Begin Mileage: Work Hours: 15.78 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrival Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DR No/PM	DR Status	W/T	Comments	Problem found/ Work Performed/ Open DR
Review	987910	1611519088898 01	RR	190-000	08:39	08:39	12:00	5.35	5.35	0.00	0.00	SV185	122833 1	Approved	ST	(Nov 19 2015 11:29AM - Added by Brian Burt (Ref: 986749))	Oxnard/Gonzalez. Directional box Oxnard/2cd to Gonzalez Fiber pt. Oxnard/Gonzalez Directional box 400 ft Set up full traffic control pt traffic plan. Took down all traffic control after completed. Ended at 15:30 and moved to help pull fiber Oxnard/2cd to Oxnard/Gonzalez Pulled fiber from 2cd to Gonzalez
Review	987912	LUNCH	NA	0	12:00		12:30	0.5	0.00	0.00	0.00	n/a				(Nov 19 2015 11:30AM - Added by Brian Burt (Ref: 986747))	
Review	987908	1611519088898 01	RR	190-000	12:30		22:56	10.43	2.65	4.00	3.78		122833 1	Approved	ST	(Nov 19 2015 11:29AM - Added by Brian Burt (Ref: 987908))	
Total:									15.78	8.00	4.00	3.78					

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Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
1611519088898 01	15.78	8.00	4.00	3.78	VC - IWT (001)	1611519088898 01	

Timesheet History

Timestamp	Name	Hours	Status	Comments
11/19/2015 7:30:05 AM	Rene McGaugh	16.30	Accepted	Take 30 minutes out
11/19/2015 11:29:47 AM	Brian Burt	15.80	Corrected	
11/19/2015 11:30:12 AM	Brian Burt	15.78	Corrected	
11/19/2015 4:29:50 PM	Rene McGaugh	15.78	Accepted	
11/22/2015 6:03:38 PM	Pat Showalter	15.78	Approved	
11/23/2015 12:17:20 PM	Anna Paquette	15.78	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 11/19/2015 Vehicle Number: Begin Mileage Work Hours: 15.63 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performed/ Open DR</u>
<u>Review</u>	988178	1611519088898 01	RR	190-000	08:51	08:53	12:00	5.15	5.15	0.00	0.00	SV	122838.1	Approved	ST	[Nov 19 2015 2:31 PM - Added by Brian Burt (Ref: 988769)]	Oxnard/Gonzales, assist with bore. Assist in fiber pull. Oxnard/Gonzales, assist with directional bore. Assist with fiber pull to Gonzales
<u>Review</u>	988183	LUNCH	NA	0	12:00		12:30	0.5	0.00	0.00	0.00	n/a				[Nov 19 2015 2:32 PM - Added by Brian Burt (Ref: 988180)]	
<u>Review</u>	988178	1611519088898 01	RR	190-000	12:30		22:59	10.48	2.85	4.00	3.63		122838.1	Approved	ST	[Nov 19 2015 2:30 PM - Added by Brian Burt (Ref: 988174)]	
Total:									15.63	8.00	4.00	3.63					

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Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
16115190888 98 01	15.63	8.00	4.00	3.63	VC - IWT app RB (501)	16115190888 98 01	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>	<u>Comments</u>
11/19/2015 7:29:50 AM	Ronnie Bonilla	16.13	Rejected	Take 30 minutes off
11/19/2015 2:31:20 PM	Brian Burt	15.63	Corrected	
11/19/2015 2:31:49 PM	Brian Burt	16.13	Corrected	
11/19/2015 2:32:05 PM	Brian Burt	15.63	Corrected	
11/19/2015 4:29:27 PM	Ronnie Bonilla	15.63	Accepted	
11/22/2015 6:01:50 PM	Pat Showalter	15.63	Approved	
11/23/2015 12:18:45 PM	Anna Paquette	15.63	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 11/19/2015 Vehicle Number: Begin Mileage: Work Hours: 9.00 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Vehicle No</u>	<u>DRNo/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/Work Performed</u>
<u>Review</u>	987634	NA00001	NA	0	07:29		07:30	0:02	0:02	0:00	0:00	n/a				Edit timesheet 11/19/2015	
<u>Review</u>	987641	1811519088898 01	RR	150 050	07:30	07:30	10:29	8:58	7:58	1:00	0:00	SV195	122530 1	Approved	ST		Oxnard/Citrus Grove Directional bore Excavated for install of 3" conduit sweep into pull box NWC next to cabinet. Covered all open pits with asphalt, concrete and rock. Took down all traffic control and returned all equipment to it's yard
<u>Review</u>	988273	NA00001	NA	0	10:29		10:29	0	0:00	0:00	0:00	n/a				Edit timesheet 11/19/2015	
Total:									9.00	8.00	1.00	0.00					

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Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
1811519088898 01	8:58	7:58	1:00	0:00	VC - IWT (001)	1811519088898 01	
NA00001	0:02	0:02	0:00	0:00	N/A - N/A (N/A)	182TECNA 000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
11/20/2015 7:22:08 AM	Rene McGaugh	9:00	Accepted
11/22/2015 11:08:04 PM	Pat Showalter	9:00	Approved
11/23/2015 12:17:27 PM	Anna Paquete	9:00	Processed

 Comments

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Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 11/19/2015 Vehicle Number: Begin Mileage: Work Hours: 9.05 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performed</u>
Review	987642	NA00001	NA	0	07:30		07:30	0	0:00	0:00	0:00	n/a				Edit timesheet 11/19/2015	
Review	997645	16115190 88899 01	RR	190-000	07:30	07:30	16:32	9:03	7:98	1:05	0:00	CP200	122931	I	Approved	ST	Oxnard and citrus grove. Assisted with full traffic control setup per plan, flag trees barricade lane closure signs, cones with taper delineation 1100 ft. and takedown open up jackpot, digging, filling bottom, tamping and area cleanup. Returned tools and work truck and conduit reel to city yard.
Review	988276	NA00001	NA	0	16:32		16:33	0:02	0:02	0:00	0:00	n/a				Edit timesheet 11/19/2015	
								Total:	9.05	8.00	1.05	0.00					

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Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
1611519088899 01	9:03	8:00	1:03	0:00	VC - IWT-appr MG (701)	16115190888 99 01	
NA00001	0:02	0:00	0:02	0:00	N/A - N/A (N/A)	162TECNA 000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
11/20/2015 7:26:09 AM	Mario Gonzalez	9:05	Accepted
11/22/2015 6:14:58 PM	Pat Showalter	9:05	Approved
11/23/2015 12:17:22 PM	Anna Paquet	9:05	Processed

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Comments:

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Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 11/19/2015 Vehicle Number: Begin Mileage: Work Hours: 9.00 Status: Process

Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	987633	NA00001	NA	0	07:29	07:29	0	0.00	0.00	0.00	n/a				Edit timesheet 11/18/2015	
Review	987639	16115190.88896.01	RR	160-000	07:29	07:30	16:29	9	8.00	1.00	0.00	SV	122929.1	Approved	ST	Oxnard/Citrus Grove Directional bore Assist setting up traffic control per plan. Full lane closure including flag trees, advanced warning signs, cones, barricades, arrow board. Assisted in opening jack pits and backfilling. Pick trash/debris. Pick up and closure
Review	988270	NA00001	NA	0	16:29	16:29	0	0.00	0.00	0.00	n/a				Edit timesheet 11/18/2015	
Total: 9.00								8.00	1.00	0.00						

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Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
1611519088896.01	9.00	8.00	1.00	0.00	VC - IWT-appr RB (501)	16115190.888.9601	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	162TECNA.000.00	

Timesheet History

Timestamp	Name	Hours	Status
11/20/2015 7:24:07 AM	Ronnie Bonilla	9.00	Accepted
11/22/2015 6:12:47 PM	Pat Showalter	9.00	Approved
11/23/2015 12:17:21 PM	Anna Paquette	9.00	Processed

Comments:

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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 11/20/2015 Vehicle Number: Begin Mileage: Work Hours: 7.05 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performed</u> <u>Open DR</u>
<u>Review</u>	988444	NA00001	NA	0	07:21		07:22	0:02	0:02	0:00	0:00	n/a				Edit timesheet 11/19/2015.	
<u>Review</u>	988448	1611519088898 01	RR	190-000	07:22	07:22	14:24	7:03	7:03	0:00	0:00	SV165	1230051	Approved	ST		Onard/Citrus Grove Directional bore E/B crossing Onard Blvd. 5 full lane closure per plan 700 ft of delineation, advanced Warning signs, and arrow board. Excavation around pullbox and installed conduit on the east side. Need to finish excavating on the west side finish conduit work. Took down lane closure and returned all equipment to city yard.
Total: 7.05									7.05	0.00	0.00						

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Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
1611519088898 01	7.03	7.03	0.00	0.00	VC - IWT (001)	1611519088898 01	
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	162TECNA 000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
11/23/2015 00:13 AM	Rene McGaugh	7.05	Accepted
11/23/2015 11:02:13 AM	Pat Showalter	7.05	Approved
11/23/2015 12:18:55 PM	Anna Paqueta	7.05	Processed

Comments:

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Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 11/20/2015 Vehicle Number: Begin Mileage: Work Hours: 7.02 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DRN/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	988448	NA00001	NA	0	07:23		07:24	0.02	0.02	0.00	0.00		n/a			Edi timesheet 11/19/2015.	
Review	988450	16115190 88896 01	RR	180-000	07:24	07:24	14:24	7	7.00	0.00	0.00	SV	123008 1	Approved	ST		Oxnard/Citrus Grove: assist with directional bore and traffic control. Assist with set up of full lane closure including flag trees, arrow board, and barricades. Lane closure of about 700ft. Assist with digging up jack pits and sweeping into pulldown.
Total: 7.02									7.02	0.00	0.00						

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Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
1611519088896 01	7.00	7.00	0.00	0.00	VC - IWT- app RB (501)	16115190 888 9601	
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	102TECNA 000.00	

Timesheet History

Timestamp	Name	Hours	Status
11/23/2015 6:36:53 AM	Ronnie Bonilla	7.02	Accepted
11/23/2015 10:51:37 AM	Pat Showalter	7.02	Approved
11/23/2015 12:18:55 PM	Anna Paquette	7.02	Processed

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Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 11/20/2015 Vehicle Number: Begin Mileage: Work Hours: 7.00 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DRNo/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
<u>Review</u>	988451	NA00001	NA	0	07:25		07:26	0:02	0:02	0:00	0:00		n/a			Edit timesheet 11/19/2015	
<u>Review</u>	988453	1611519088696.01	RR	190-000	07:26	07:26	14:25	6:98	6:98	0:00	0:00	CP200	123007	1	Approved	ST	Oxnard and citrus grove. Ass site with traffic control setup 700 ft cone delineation, flag trees, traffic barricades, arrow board, large far closure. Bore pit digging, connecting conduit. Take down of traffic control setup, area cleanup, and returning tools and truck to yard.
Total: 7.00									7.00	0.00	0.00						

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Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number
1611519088696.01	6.98	6.98	0.00	0.00	VC - IWT-appr MG (701)	1611519088696.01
NA00001	0.02	0.02	0.00	0.00	N/A - N/A (N/A)	162TECNA 00000

Timesheet History

Timestamp	Name	Hours	Status
11/23/2015 8:38:08 AM	Mario Gonzalez	7.00	Accepted
11/23/2015 11:02:27 AM	Pat Showalter	7.00	Approved
11/23/2015 12:19:04 PM	Anna Paqueta	7.00	Processed

Comments:

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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 11/23/2015 Vehicle Number: Begin Mileage: Work Hours: 9.50 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DR No/PM	DR Status	VLT	Comments	Problem found/ Work Performed/ Open DR
Review	990151	1811519088898 01	RR	190-000	08:00	06:01	12:30	8.5	8.50	0.00	0.00	SV165	123081.1	Approved	ST	(Nov 24 2015 9:28AM - Added by Brian Burt (Ref: 989092))	Vineyard/Esplanade Directional bore. Set up traffic control per plan, and as needed. Excavated for jack pit and receiving pit on vineyard. Assisted with the preparation for all pipe install. Installed #8 pullbox. Used 1 bag asphalt, 3-bags gravel. Returned all equipment to city yard.
Review	990153	LUNCH	N/A		12:30		13:26	0.5	0.00	0.00	0.00		N/A			(Nov 24 2015 9:27AM - Added by Brian Burt (Ref: 989090))	
Review	990149	1811519088898 01	RR	190-000	13:00		16:00	3	1.50	1.50	0.00		123081.1	Approved	ST	(Nov 24 2015 9:28AM - Added by Brian Burt (Ref: 990147))	
Total:								9.50	8.00	1.50	0.00						

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Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
1811519088898 01	9.50	8.00	1.50	0.00	VC - IWT (001)	181151908889801	

Timesheet History

Timestamp	Name	Hours	Status	Comment
11/24/2015 4:42:48 AM	Rene McGaugh	10.00	Rejected	Take out for lunch 1;
11/24/2015 9:26:48 AM	Brian Burt	13.00	Corrected	
11/24/2015 9:26:59 AM	Brian Burt	9.50	Corrected	
11/24/2015 9:27:18 AM	Brian Burt	9.50	Corrected	
11/24/2015 9:08:45 PM	Rene McGaugh	9.50	Accepted	
11/29/2015 10:55:39 AM	Pat Showalter	9.50	Approved	
11/30/2015 2:57:38 PM	Anna Paquette	9.50	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 11/23/2015 Vehicle Number: Begin Mileage: Work Hours: 8.88 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performs Open DR
Review	990338	1611519088898 01	RR	190-000	08:36	08:38	12:00	5.4	5.40	0.00	0.00	SV	1230871	Approved	ST	(Nov 24 2015 11:53AM - Added by Brian Burt (Ref 989115))	Vineyard/Esplanade: assist with traffic control, assisted with jackpot receiving pit. Prep for directional bore. Assist in setting up traffic control including flag trees, cones arrow board, and barricades. Approx. 900 ft traffic control. Assist digging jackpot, receiving pit. Pick up trash and traffic control.
Review	990340	LUNCH	NA	D	12:00		12:35	0.5	0.00	0.00	0.00		NA			(Nov 24 2015 11:54AM - Added by Brian Burt (Ref 989112))	
Review	990338	1611519088898 01	RR	190-000	12:30		15:59	3.48	2.60	0.88	0.00		1230871	Approved	ST	(Nov 24 2015 11:53AM - Added by Brian Burt (Ref 990333))	
Total:								8.88	6.00	0.88	0.00						

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Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
1611519088898 01	8.88	6.00	0.88	0.00	VC - WT appr RB (501)	1611519088898 01	

Timesheet History

Timestamp	Name	Hours	Status	Comments
11/24/2015 8:35:44 AM	Ronnie Bonilla	0.38	Rejected	Take out for lun
11/24/2015 11:53:34 AM	Brian Burt	12.88	Corrected	
11/24/2015 11:53:48 AM	Brian Burt	8.88	Corrected	
11/24/2015 11:54:30 AM	Brian Burt	8.88	Corrected	
11/24/2015 3:52:10 PM	Ronnie Bonilla	8.88	Accepted	
11/29/2015 10:53:54 AM	Pat Showalter	6.88	Approved	
11/30/2015 2:56:47 PM	Anna Paquels	8.88	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 11/23/2015 Vehicle Number: Begin Mileage: Work Hours: 8.67 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Vehicle No</u>	<u>DRNs/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performed/ Open DR</u>
Review	990284	1611519088896 01	RR	190-000	06:38	06:38	12:00	5:37	5:37	0:00	0:00	SV124	123068 1	Approved	ST	[Nov 24 2015 11:22AM - Added by Brian Burt (Ref: 999117)].	Vineyard and esplanade. Assisted with traffic control setup 750ft of cones, flag trees barricades. Assisted with jack digging, concrete breaking, receiving pit, prep for direction bore, area cleanup and return tools, traffic control, and work truck to city yard
Review	990288	LUNCH	NA	0	12:00		12:30	0:5	0:00	0:00	0:00		1/2			[Nov 24 2015 11:23AM - Added by Brian Burt (Ref: 985114)].	
Review	990282	1611519088896 01	RR	190-000	12:30		16:00	3:5	2:63	0:87	0:00		123068 1	Approved	ST	[Nov 24 2015 11:22AM - Added by Brian Burt (Ref: 990280)].	
Total:									8.67	8.00	0.67	0.00					

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Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
1611519088896 01	8.67	8.00	0.67	0.00	VC - IWT-appr MG (701)	1611519088896 01	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>	<u>Comments</u>
11/24/2015 6:34:00 AM	Mario Gonzalez	9.38	Accepted	Takeout for lunch
11/24/2015 11:22:27 AM	Brian Burt	12.89	Corrected	
11/24/2015 11:22:39 AM	Brian Burt	8.89	Corrected	
11/24/2015 11:23:08 AM	Brian Burt	8.67	Corrected	
11/24/2015 3:53:55 PM	Mario Gonzalez	8.67	Accepted	
11/29/2015 10:55:01 AM	Pat Showalter	8.87	Approved	
11/30/2015 2:50:45 PM	Anna Papeete	5.87	Processed	

Comments

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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 11/24/2015 Vehicle Number: Begin Mileage: Work Hours: 13.87 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrives Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performance</u> <u>Open DR</u>
<u>Review</u>	990984	1611519088896.01	RR	190-000	05:42	05:43	12:00	6.3	5.06	1.24	0.00	SV165	123134.1	Approved	ST	[Nov 25 2015 9:05AM - Added by Brian Burt (Ref: 9909828)]	Vineyard/Esplanade Directional bore Traffic control. Set up multiple lane closures per traffic plan. Opened all potholes and identified utility lines. Directional bore E/B o vineyard towards cabinet. Installed 360ft of 3" inch conduit. Closed 4 open trenches. Used barricades and cones. Picked up all traffic control and returned all equipment to city yard.
<u>Review</u>	990987	LUNCH	N/A	0	12:00		12:30	0.5	0.00	0.00	0.00		N/A			[Nov 25 2015 9:05AM - Added by Brian Burt (Ref: 9909825)]	
<u>Review</u>	990982	1611519088896.01	RR	190-000	12:30		17:08	4.63	0.00	2.78	1.87		123134.1	Approved	ST	[Nov 25 2015 9:05AM - Added by Brian Burt (Ref: 990978)].	
<u>Review</u>	990679	NA00001	NA	0	17:08		17:08	0	0.00	0.00	0.00		N/A			Edit timesheet 11/23/2015	
<u>Review</u>	990687	NA00001	NA	0	17:33		20:28	2.92	2.92	0.00	0.00		N/A				Returned to shop, drove from Oxnard to Anaheim
<u>Review</u>	990693	NA00001	NA	0	20:28		20:29	0.02	0.02	0.00	0.00		N/A				Returned to shop, drive from Oxnard to Anaheim
							Total	13.87	8.00	4.00	1.87						

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Project Summary

Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
1611519088896.01	10.93	5.08	3.96	1.87	VC - IWT (001)	1611519088896.01	
NA00001	2.94	2.92	0.02	0.00	N/A N/A (N/A)	162TECNA.006.00	

Timesheet History

Timestamp	Name	Hours	Status	Co.
11/25/2015 6:10 03 AM	Rene McGaugh	14.40	Rejected	Lunch 12
11/25/2015 9:05 10 AM	Brian Burt	10.03	Corrected	
11/25/2015 9:05 23 AM	Brian Burt	13.90	Corrected	
11/25/2015 9:05 47 AM	Brian Burt	13.87	Corrected	
11/25/2015 5:18 32 PM	Rene McGaugh	13.87	Accepted	
11/26/2015 10:58 20 AM	Pat Showalter	13.87	Approved	
11/20/2015 2:51 58 PM	Anna Paquette	13.87	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 11/24/2015 Vehicle Number: Begin Mileage: Work Hours: 8.79 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/Work Performed/ Open DB
Review	991202	1611519088896.01	RR	190-000	06:35	06:36	12:00	5.42	5.42	0.00	0.00	SV	123141.1	Approved	ST	[Nov 25 2015 11:49AM - Added by Brian Burt (Ref. 989877)].	Vineyard/Esplanade, assist with traffic control and directional control of about 900 ft. Including cones, arrow board, barricades, and flags. Assist with receiving pits and digging. Pick up trash, debris and lane closure.
Review	991205	LUNCH	NA	0	12:00		12:30	0.5	0.00	0.00	0.00	n/a				[Nov 25 2015 11:49AM - Added by Brian Burt (Ref. 989879)].	
Review	991199	1611519088896.01	RR	190-000	12:30		15:52	3.37	2.58	0.79	0.00	123141.1	Approved	ST		[Nov 25 2015 11:48AM - Added by Brian Burt (Ref. 991197)].	
Review	990864	NA00001	NA	0	15:52		15:52	0	0.00	0.00	0.00	n/a				Edit timesheet 11/23/2015.	
Total:									8.79	8.00	0.79	0.00					

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Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
1611519088896.01	8.79	8.00	0.79	0.00	VC - IWT- appr RB (501)	1611519088896.01	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	162TECNA 000.00	

Timesheet History

Timestamp	Name	Hours	Status	Comments
11/25/2015 8:16:19 AM	Ronnie Bonilla	9.30	Rejected	City yard parking lot, moving vehicle 128 and hit doc 124. Some damage to door has occurred. Lunch 12
11/25/2015 11:48:54 AM	Brian Burt	12.87	Corrected	
11/25/2015 11:49:13 AM	Brian Burt	8.91	Corrected	
11/25/2015 11:49:34 AM	Brian Burt	8.79	Corrected	
11/25/2015 5:15:40 PM	Ronnie Bonilla	8.79	Accepted	
11/29/2015 10:53:15 AM	Pat Showalter	8.79	Approved	
11/30/2015 2:57:03 PM	Anna Paquette	8.78	Processing	

Comments:

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Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 11/24/2015 Vehicle Number: Begin Mileage: Work Hours: 8.81 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Vehicle No</u>	<u>DRNo/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performed/ Open DR</u>
<u>Review</u>	991187	1811519088896.01	RR	190-000	08:34	08:34	12:00	5.43	5.43	0.00	0.00	SV124	123140.1	Approved	ST	[Nov 25 2015 11:23AM - Added by Brian Burt (Ref: 999974)]	Esplanade and vineyard. Assisted with traffic control setup, 750 ft of cones, barricades, and flags, jack pit opening, breaking concrete, digging, retrieving dump trailer and conduit reel and delivering to work site. Area cleanup dropping off reel trailer and woi truck to city yard.
<u>Review</u>	991189	LUNCH	N/A	0	12:00		12:36	0.36	0.00	0.00	0.00	N/A				[Nov 25 2015 11:23AM - Added by Brian Burt (Ref: 999970)]	
<u>Review</u>	991185	1811519088896.01	RR	190-000	12:30		15:53	3.38	2.57	0.81	0.00		123140.1	Approved	ST	[Nov 25 2015 11:22AM - Added by Brian Burt (Ref: 991183)]	
<u>Review</u>	990673	NA00001	NA	0	15:53		15:53	0	0.00	0.00	0.00	N/A				Edit timesheet 11/23/2015	
Total:									8.81	8.00	0.81	0.00					

☒ Show only undeleted docked-in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
1811519088896.01	8.81	8.00	0.81	0.00	VC - IWT-appr MG (701)	1811519088896.01	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	182TECNA 000 00	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>	<u>Comments</u>
11/25/2015 8:14:33 AM	Mario Gonzalez	9.33	Accepted	City yard parking lot driver of 128 hit 124 dr took lunch 1200-1230
11/25/2015 11:22:58 AM	Brian Burt	12.72	Corrected	
11/25/2015 11:23:07 AM	Brian Burt	8.83	Corrected	
11/25/2015 11:23:29 AM	Brian Burt	8.81	Corrected	
11/25/2015 5:18:27 PM	Mario Gonzalez	8.82	Accepted	
11/29/2015 10:54:27 AM	Pat Showalter	8.81	Approved	
11/30/2015 2:58:54 PM	Anna Paquette	8.82	Processed	

Comments:

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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 11/25/2015 Vehicle Number: Begin Mileage: Work Hours: 14.05 Status: Accept

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DB Status	WT	Comments	Problem found/Work Performed/ Open DR
Review	990710	NA00001	NA	0	08:00		08:05	0.08	0.08	0.00	0.00	n/a				Edit timesheet 11/24/2015	
Review	990722	NA00001	NA	0	08:05		08:10	0.05	0.05	0.00	0.00	n/a				Arrived Oxnard	
Review	991930	1811519088898.01	RR	190-000	08:10	08:11	12:00	5.83	4.55	1.28	0.00	SV165	123211.1	Approved	ST	[Nov 30 2015 9:01AM - Added by Brian Burt (Ref: 990725)]	Vineyard/esplanade Directional bore Set pullboxes - Set up traffic control for construction work to be completed finished directional bore 140' ft. Completed pullbox work for BE and all upgrades 7 boxes completed 15 bags of asphalt use 16 bags of gravel used 6- 90' sweeps used
Review	991932	LUNCH	NA	0	12:00		12:30	0.5	0.00	0.00	0.00	n/a				[Nov 30 2015 9:02AM - Added by Brian Burt (Ref: 991513)]	
Review	991928	1811519088898.01	RR	190-000	12:30	08:11	17:16	4.77	0.00	2.72	2.05	SV165	123211.1	Approved	ST	[Nov 30 2015 9:01AM - Added by Brian Burt (Ref: 991926)]	
Review	991516	NA00001	NA	0	17:16		20:29	3.22	3.22	0.00	0.00	n/a				Drove back to shop	
Review	991531	NA00001	NA	0	20:29		20:33	0.07	0.07	0.00	0.00	n/a				Drove back to shop 18:00- 20:30	
								Total:	14.05	8.00	4.00	2.05					

☒ Show only undated docked-in times

Project Summary

	Project No	Total	Regular	OT	OT	Pay Code	System Job Number	Notes
Edit	1811519088898.01	10.60	4.77	3.68	1.97		1811519088898.01	
Edit	NA00001	3.45	3.23	0.14	0.08		182TECNA 000 00	

Timesheet History

	Timestamp	Name	Hours	Status	Co
	11/30/2015 5:53:58 AM	Rene McGaugh	14.55	Rejected	Lunch 12
	11/30/2015 9:01:31 AM	Brian Burt	19.32	Corrected	
	11/30/2015 9:01:52 AM	Brian Burt	14.05	Corrected	
	11/30/2015 9:02:21 AM	Brian Burt	14.05	Corrected	
	11/30/2015 5:45:17 PM	Rene McGaugh	14.05	Accepted	

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Comments:

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Daily Work Report and Timesheet

Employee: Brian Davis Date: 11/25/2015 Vehicle Number: Begin Mileage: Work Hours: 14.05 Status: Process

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/Work Performed/ Open DR</u>
<u>Review</u>	990707	NA00001	NA	0	05:59		05:59	0	0:00	0:00	0:00	n/a				Edit timesheet 11/24/2015	
<u>Review</u>	990709	161151908889801	RR	190-000	05:59	05:59	14:08	8:15	5:37	2:78	0:00	SV148	1232091	Approved	ST		Oldr Test fiber optic cable at oxnard blvd to wagon wheel. On Test fiber optic cable at oxnard blvd to wagon wheel. Return to complete cable testing no lunch
<u>Review</u>	991379	161151908889801	RR	190-000	14:08	14:10	17:24	3:27	0:00	1:22	2:05	SV148	1232031	Approved	ST		Assist the crew with pull box installs and conduit install at vinyard/esplanade. Assisted the crew with pull box installs and conduit install at vinyard/esplanade.
<u>Review</u>	991519	NA00001	NA	999-001	17:24		20:02	2:63	2:63	0:00	0:00	n/a					Drive back to anaheim.
Total:									14.05	8.00	4.00	2.05					

☒ Show only undeleted docket-in times

Project Summary

<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>OT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
161151908889801	11:42	8:00	3:42	0:00	VC - IWT (001)	161151908889801	
NA00001	2:63	0:00	0:58	2:05	N/A - N/A (N/A)	162TECNA00000	

Timesheet History

<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>
11/30/2015 8:31:12 AM	Brian Davis	14:05	Accepted
11/30/2015 1:10:39 PM	Pat Showalter	14:05	Approved
11/30/2015 2:57:15 PM	Anna Paqueta	14:05	Processed

Comments:

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Daily Work Report and Timesheet

Employee: Ronnie Bonilla Date: 11/25/2015 Vehicle Number: Begin Mileage: Work Hours: 11.00 Status: Accept

	<u>Id</u>	<u>Project No</u>	<u>Project Type</u>	<u>Location Code</u>	<u>Time In</u>	<u>Arrived Time</u>	<u>Time Out</u>	<u>Total Hours</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Vehicle No</u>	<u>DR No/PM</u>	<u>DR Status</u>	<u>WT</u>	<u>Comments</u>	<u>Problem found/ Work Performance</u>
Review	990729	NAD0001	NA	0	08 15		08 18	0 05	0 05	0 00	0 00	n/a				Edit timesheet 11/24/2015	
Review	990732	18115190 88896 01	RR	190-000	08 18	08 18	17 15	10 95	7 95	3 00	0 00	1232131		Approved	ST	Vineyard/Esplanade. assist with set up of traffic control. Assist with pull boxes. Assist with set up of lane closure consisting of cones, arrow board, flag trees, and barricades. Approx. 800 ft. Assisted in setting pullboxes. Also help sweep in to pullboxes. Pick up lane closure. Drive truck 128 back to yard.	
Review	991508	NAD0001	NA	0	17 15		17 15	0	0 00	0 00	0 00	n/a				Edit timesheet 11/24/2015	
Total:									8.00	3.00	0.00						

☒ Show only undeleted docket-in times

Project Summary

	<u>Project No</u>	<u>Total</u>	<u>Regular</u>	<u>OT</u>	<u>DT</u>	<u>Pay Code</u>	<u>System Job Number</u>	<u>Notes</u>
Edit	18115190 888 96 01	10.95	7.95	3.00	0.00		18115190 888 96 01	
Edit	NA00001	0.05	0.05	0.00	0.00		182TECNA 000 00	

Timesheet History

	<u>Timestamp</u>	<u>Name</u>	<u>Hours</u>	<u>Status</u>	<u>Comments</u>
	11/30/2015 3:59:09 PM	Ronnie Bonilla	11.00	Rejected	Take out for lunch. 30minute:
	11/30/2015 3:59:19 PM	Ronnie Bonilla	11.00	Accepted	Take out for lunch. 30minute:

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Comments:

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Daily Work Report and Timesheet

Employee: Mario Gonzalez Date: 11/25/2015 Vehicle Number: Begin Mileage: Work Hours: 11.06 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DRN/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	990726	NA00001	NA	0	06:12		06:14	0:03	0:03	0:00	0:00		N/A			Edit timesheet 11/24/2015	
Review	990726	161151908896 01	RR	160-000	06:14	06:15	17:16	11:03	7:97	3:06	0:00	SV124	123212 1	Approved	ST		Exploded and vineyard. Assistee with traffic control setup. 750 ft of cones, barricades and flags, breaking concrete, digging, installing #6 pull boxes, installing temp ac, connecting conduit to boxes. Area cleanup and dropping off work truck to city yard
Review	991511	NA00001	NA	0	17:16		17:16	0	0:00	0:00	0:00		N/A			Edit timesheet 11/24/2015	
Total: 11.06									8.00	3.06	0.00						

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Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
161151908896 01	11:03	8:00	3:03	0:00	VC - N/A - appr MG (701)	161151908896 01	
NA00001	0:03	0:00	0:03	0:00	N/A - N/A (N/A)	162TECNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status	C:
11/30/2015 654:31 AM	Mario Gonzalez	11:07	Accepted	Lunch
11/30/2015 113:31 PM	Pet Showalter	11:06	Approved	
11/30/2015 257:16 PM	Anna Paquete	11:07	Processed	

Comments:

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Sandoval, Connie <connie.sandoval@oxnard.org>

CCO #8 Oxnard Boring Delay breakout

1 message

Brian Akerley <BAkerley@aegisits.com>

Mon, May 15, 2017 at 9:14 AM

To: "Sandoval, Connie" <connie.sandoval@oxnard.org>, "Hearne, Robert" <robert.hearne@oxnard.org>

Cc: Pat Showalter <PShowalter@aegisits.com>

Hi Connie,

I apologize for getting this to you later than we had hoped. The delays associated with change order #8 amount to (8) days of additional Labor and subcontractor cost that were outside of Aegis' control. We've broken out the labor and boring subcontractor costs per day as illustrated below. I hope this is what you were looking for and if not, please let me know what else you need and we'll try to get it to you ASAP.

Additional Aegis Labor per day: \$2,550.85 * (8) Days = **\$20,406.77****Additional Subcontractor Cost:** \$2,429.97 * (8) Days = **\$19,439.75****GRAND TOTAL = \$39,846.52**

Thanks,

Brian Akerley

Regional Manager | Aegis ITS

3360 East La Palina Avenue

Anaheim, CA 92806

Phone: 714.575.5734 | Mobile: 714.878.9337

www.aegisits.comWould You Recommend Us? feedback.aegisits.com

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[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.

9

Contractor Name: Aegis ITS, Inc.
Project Title: Oxnard Blvd. Intelligent Transportation System (ITS) Extension
Specification No.: DS15-04
Contract No.: A-7755
P.O. No.: 5559
Fed. Proj. No.: N/A

Account No.: ~~481-3102-803-8104~~
Account No.: 000-0000-000-0002
Account No.: 000-0000-000-0003
Account No.: 000-0000-000-0004
Account No.: 000-0000-000-0005

Project No.: 000001
Project No.: 000002
Project No.: 000003
Project No.: 000004
Project No.: 000005

\$15,296.46
\$0.00
\$0.00
\$0.00
\$0.00

You are hereby directed to make the following changes in this contract:

Description:

Furnish and deliver spare equipment and materials, UPS 332 cabinet, 10' poles and traffic signals.

Reasons for Changes:

Due to the age of the existing equipment currently in operation, a new spare cabinet and UPS were furnished to have on hand for emergency. The 10' poles and traffic signals were furnished to replace damaged knocked down poles.

1. Amount of original contract	\$641,150.07
2. Sum of prior change orders (NO. 1 THRU 8)	\$160,192.12
3. Sum of contract prior to this change order	\$801,342.19
4. Amount of this change order	\$15,296.46
5. Sum of contract including this change order	\$816,638.65

Contract time will be changed by _____ working days
Completion date of this change order is _____

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included.

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager, City of Oxnard _____ Date _____

Director of Public Works, City of Oxnard _____ Date _____

Assistant City Manager, City of Oxnard _____ Date _____

Interim City Engineer, City of Oxnard _____ Date _____

City Attorney, City of Oxnard _____ Date _____

Project Manager, City of Oxnard _____ Date _____

Vice President, Aegis ITS, Inc. _____ Date _____

Budget, City of Oxnard _____ Date _____

Chief Financial Officer, Aegis ITS, Inc. _____ Date _____

Pat Showalter

From: Mark Huff <Mark.Huff@ci.oxnard.ca.us>
Sent: Tuesday, January 26, 2016 10:30 AM
To: Pat Showalter; Jason Samonte
Subject: Pleasant Valley and Beaumont

(2) 1-a 10d poles
 (2) 12" McCain poly 4 section heads complete w/ poly b/p and visors
 (2) 12" red ball
 (2) 12" yellow ball
 (2) 12" green ball
 (2) 12" green arrow
 (1) 12" McCain poly 5 section head complete w/ poly b/p and visors.
 (1) 12" red ball
 (1) 12" yellow ball
 (1) 12" green ball
 (1) 12" yellow arrow
 (1) 12" green arrow
 (1) TV1T LOD for 4 section head
 (1) TV2T ROD for 4 section
 LOD FOR A6 flange for 5 section

Thank you , please call with any questions
 Mark Huff

Sent from my iPhone

On Jan 26, 2016, at 10:03 AM, Jason Samonte <Jason.Samonte@ci.oxnard.ca.us> wrote:

Mark, here is the list I sent to Aegis...

>>> Jason Samonte 12/23/2015 12:14 PM >>>
 Hi Chris,

Can you please provide me with a quote for:

- 2 (two) 1-A 10 foot poles
- 2 (two) 4 section 12 inch heads complete with visors & backplates
- 1 (one) 5 section 12 inch head complete with visors & backplate
- 3 (three) 12 inch red LED bulbs
- 3 (three) 12 inch yellow LED bulbs
- 1 (one) 12 inch green LED bulb
- 3 (three) 12 inch green arrow LED bulbs
- 1 (one) 12 inch yellow arrow LED bulb
- 2 (two) TV1T top mounted traffic signal framework for one 4 section signal
- 1 (one) TV2T top mounted traffic signal framework for two 5 section signals with A-6 flange
- 1000 feet of #14 wire

101590.888.96

McCain®

2365 OAK RIDGE WAY • VISTA • CA 92081-8945
(760) 727-8100 • FAX (760) 727-8264

INVOICE

INVOICE NO: INV0203248
INVOICE DATE: 3/31/2016
CUSTOMER NO: 2110

B I L L T O

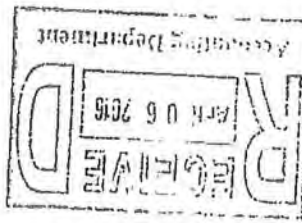
Aegis ITS Anaheim
Engineering & Maintenance
3360 E. La Palma Ave.
Anaheim, CA 92806

S H I P T O

Aegis ITS Anaheim
Pat Munoz
Engineering & Maintenance
3360 E La Palma Ave.
Anaheim, CA 92806

S O L D T O

Aegis ITS Anaheim
Engineering & Maintenance
3360 E. La Palma Ave.
Anaheim, CA 92806



OUR ORDER NO		CUSTOMER PO NO		F.O.B.		RESALE NUMBER		SHIP VIA	
ORD001164207		AM60000262		Destination, Prepaid		101264819		MCCAIN 01	
TERMS		DATE SHIPPED		CUST. JOB NO.		SALES REPRESENTATIVE			
Net 30		03/28/16		Maint		Dave Weir			
ITEM NUM	LOC	QUANTITY SHIPPED BACK ORDER	PRODUCT / DESCRIPTION COMMENTS		DATE SHIPPED	UNIT PRICE	TAX	EXTENSION	
1	FG	1.00	0.00 M11451 / 332, CALTRANS, ANODIZED		03/28/16		R		
			ADDITIONAL WELDING TO OUTSIDE BOTTOM OF CABINET REQUIRED PER CITY OF OXNARD SPECIFICATION, SEAMS TO BE CONTINUOUSLY WELDED						
			425633						
2	FG	1.00	0.00 M13256 / PANEL DUAL FAN MOUNT, 332		03/28/16		R		
3	FG	1.00	0.00 M13555 / FAN PANEL CAP, P CAB, NAT		03/28/16		R		
4	FG	1.00	0.00 M35181 / FILTER, AIR, POLYPROP MEDIA W/GALVANIZED FRAME, 12" X 16" X 1" EXACT, MODEL "IN"		03/28/16		R		
5	FG	2.00	0.00 M61216 / LOCK MT ASSY, BEST, 332/4/6 LEFT/RIGHT (UNIVERSAL MT), STD		03/28/16		R		
6	FG	1.00	0.00 M11385 / CMU, 210, EDI, CALTRANS APPROVED, NO P20 CONN		03/28/16		R		
7	FG	2.00	0.00 M11373 / FL, 204, PDC, SSF-88 DISCRETE, CALTRANS		03/28/16		R		
8	FG	3.00	0.00 M67330 / ISO, DC, 242, EDI 242		03/28/16		R		
9	FG	4.00	0.00 M11556 / RELAY, 430 FLASH TRANSFER, STRUTHERS-DUNN #21ACPX-221XBXP		03/28/16		R		
10	FG	12.00	0.00 M11367 / LS, 200, PDC SSS-88		03/28/16		R		
11	FG	20.00	0.00 M11407 / DIET, 222, EDI LM-222 (CAL TRANS APPROVED)		03/28/16		R		
12	FG	1.00	0.00 M32359 / LAMP KIT, 2-13.5" 2-SW, F&R		03/28/16		R		
SUB TOTAL		7,176.00	MISCELLANEOUS						
			SALES TAX						
			FREIGHT						
			PLEASE PAY THIS AMOUNT						
									7,176.00

POSTED
APR 27 2016

DDL TRAFFIC INC.

14658 CENTRAL AVE
CHINO, CA 91710
PH # 714-321-7513
FX # 909-614-7255

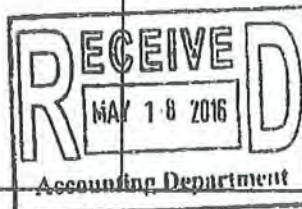
Invoice

Date	Invoice #
1/20/2016	4375

Bill To
AEGIS ITS 3360 E LAPALMA AVE ANAHEIM, CA 92806 PH # 714-666-2295 FX #

Ship To

P.O. No.	Terms	Due Date	Rep	Ship Date	Ship Via	Project
AM60000261	Net 30	2/19/2016	JR	1/20/2016	Hand Delivered	
Description		Qty	Rate	Amount		
SENSA 24 M11-WBE		1	1,950.00	1,950.00T		
SENSATA W SERIES OPEN BACK BYPASS SWITCH		1	275.00	275.00T		
PO # AM60000261						
THANKS						
DAN						
16115190.888.96.02						
Please call if you have any questions @ 714-321-7513						



POSTED
MAY 23 2016

E-mail
dan@ddltraffic.com

Subtotal	\$2,225.00
Sales Tax	\$0.00
Total	\$2,225.00
Payments/Credits	\$0.00
Balance Due	\$2,225.00

Pat Showalter

From: Pat Showalter
Sent: Tuesday, January 26, 2016 8:05 AM
To: Mark.Huff@ci.oxnard.ca.us
Cc: Jason.Samonte@ci.oxnard.ca.us; Soher.Abdelmalik@ci.oxnard.ca.us; Christopher Flores
Subject: 10' poles
Attachments: FullSizeRender.jpg; ATT00001.txt

I dropped off four 10' 1D poles with hand hole covers at the door of the signal shop.

Thanks
Pat



Pat Showalter

From: Pat Showalter
Sent: Wednesday, April 6, 2016 7:28 AM
To: Jason.Samonte@ci.oxnard.ca.us; Samonte, Jason; Mark Huff
Cc: Ronnie Bonilla
Subject: spare equipment

Good morning, we'll be delivery the spare McCain 332 cabinet and Dimension UPS unit today to the City yard.

Please let me now if you any questions

Thanks ,

Patrick S. Showalter
Maintenance Operations Manager | [Aegis ITS](#)
3360 E. La Palma Ave. Anaheim, CA 92806
Phone: 714-666-2295 x5546 | 714-287-5059 cell

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Pat Showalter

From: Pat Showalter
Sent: Wednesday, April 6, 2016 12:01 PM
To: Mark.Huff@ci.oxnard.ca.us; Jason.Samonte@ci.oxnard.ca.us; jason.samonte@oxnard.org
Cc: Ronnie Bonilla
Subject: Traffic signal shop delivery

Good morning,
My driver is at the yard and needs to make the delivery the equipment

Please call me at 714-287-5059

Thank you

Pat

Sent from my iPhone



[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO. 10

Contractor Name.: Aegis ITS, Inc.		Account No.: 731-7364-892-8610	Project No.: 147301	\$92,783.00
Project Title: Oxnard Blvd. Intelligent Transportation System (ITS) Extension		Account No.: 000-0000-000-0002	Project No.: 000002	\$0.00
Specification No.: DS15-04		Account No.: 000-0000-000-0003	Project No.: 000003	\$0.00
Contract No.: A-7755		Account No.: 000-0000-000-0004	Project No.: 000004	\$0.00
P.O. No.: 5559		Account No.: 000-0000-000-0005	Project No.: 000005	\$0.00
Fed. Proj. No.: N/A				

You are hereby directed to make the following changes in this contract:

Description:

Additional cost to install 1,020' of 3" conduit with cable for the installation of fiber connecting the Carnegie Museum and the Housing Building to the City's data center

Reasons for Changes:

This work was added by IS to be done under the IS Fiber Optic Project.

1. Amount of original contract	\$641,150.07
2. Sum of prior change orders (NO <u>1</u> THRU <u>9</u>)	\$175,488.58
3. Sum of contract prior to this change order	\$816,638.65
4. Amount of this change order	\$92,783.00
5. Sum of contract including this change order	\$909,421.65

Contract time will be changed by _____ working days
Completion date of this change order is _____

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager, City of Oxnard	Date	<i>Daniel Lybbey</i>	Date	7-17-17
Assistant City Manager, City of Oxnard	Date	<i>R. Khan</i>	Date	7-18-17
<i>Sh. Keim</i>	Date	<i>n/a</i>	Date	
City Attorney, City of Oxnard	6/29/17	Project Manager, City of Oxnard		
<i>R. Jones</i>	7/6/17	<i>W. J. [Signature]</i>	Date	7/12/17
Vice President, Aegis ITS, Inc.		Budget, City of Oxnard		
<i>Shawn</i>	7/4/17			
Chief Financial Officer, Aegis ITS, Inc.				



Project Budget Report

Project 147301

HI SPEED FIBER OP CONNECT

Type: IS - INFORMATION SYSTEMS Sub-Type: IN - INFRASTRUCTURE

Manager: KEITH BROOKS

Printed on April 27, 2017
using data current as of April 26, 2017
for FY 2017

Account Number Account Description	Budget Project to Date	Budget FY to Date	Expenditures Project to Date	Expenditures FY to Date	Outstanding Encumbrances	Unencumbered Balance	
						Project to Date	Project to Date
731-7364-892.81-32 MINOR EQUIP-OFFICE	0.00	0.00	18,434.52	0.00	0.00	-18,434.52	
731-7364-892.86-10 STREET RESURF IMPROVE	240,000.00	0.00	31,498.69	231.50	694.50	207,806.81	
Fund 731 - INFORMATION TECHNOLOGY Total:	240,000.00	0.00	49,933.21	231.50	694.50	189,372.29	
Project 147301 Total:	240,000.00	0.00	49,933.21	231.50	694.50	189,372.29	

Carnegie Museum CCO confirmation

Pat Showalter

From: Jason Samonte <Jason.Samonte@ci.oxnard.ca.us>
Sent: Tuesday, February 16, 2016 10:08 AM
To: Pat Showalter
Cc: Christopher Flores; Soher Abdelmalik; Paul M. Frislie
Subject: Re: Carnegie Museum / Housing building

Hi Pat,

As per our discussion this morning please proceed with the work described below. Installation of 1,020 ft of 3 inch conduit with cable. This is for the installation of fiber connecting the Carnegie Museum and the Housing Building.

Thanks,
 Jason

Jason M. Samonte, P.E.
 City Traffic Engineer
 Traffic Engineering Division
 City of Oxnard
 214 South C Street
 Oxnard, CA 93030
 (805)385-7872

>>> Pat Showalter <PShowalter@aegisits.com> 2/4/2016 3:05 PM >>>
 Good afternoon Jason, I have put together the pricing for the Carnegie Museum and Housing Building conduit fiber installation.

The conduit installation from building to building created unique challenges for the boring contractor. There's many utilities going east/west that have to be pot holed on "C" and "D" street, hand digging at the Museum and along 4th street. Hand digging is necessary to protect existing utilities adding several days to the boring operations.

The price will be \$92,783.00 to install the 1,020' of 3" conduit with cable going from building to building. Depending on the qty. some items that have per units price for the bid that will be added to the price. A formal quote will follow.

Please let me know if you have any questions.

Thank you

Patrick S. Showalter
 Maintenance Operations Manager | Aegis ITS
 3360 E. La Palma Ave. Anaheim, CA 92806
 Phone: 714.666-2295 x5546 | 714-287-5059 cell

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From: Paul M. Frislie [mailto:pmf@iteris.com]
Sent: Tuesday, January 26, 2016 9:22 AM

Pat Showalter

From: Christopher Flores
Sent: Tuesday, October 25, 2016 4:22 PM
To: Pat Showalter
Subject: FW: Fiber under construction

Christopher Flores
 Project Manager / ITS Engineer | Aegis ITS

3360 E. La Palma Ave. Anaheim, CA 92806
 Phone: 714.575.5619
 Cell: 714.408.8375
www.aegisits.com

Would You Recommend Us? feedback.aegisits.com

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-----Original Message-----

From: Tom Clock [mailto:thomas.clock@ci.oxnard.ca.us]
Sent: Monday, January 04, 2016 4:12 PM
To: Jason Samonte <Jason.Samonte@ci.oxnard.ca.us>; Paul M. Frislie <pmf@iteris.com>
Cc: Christopher Flores <CFlores@aegisits.com>; Pat Showalter <PShowalter@aegisits.com>; Victor M. Laguna <victor.laguna@oxnardpd.org>
Subject: RE: Fiber under construction

Hi Jason,

Please use the following

The Account # to use is 731-7364-892-8610 It's a line item number from our Fiber Optic Project# 147301

Also just to make sure, please charge Public Works for the WWTP Lift station portion of the work.

Thanks,

Tom

>>> Jason Samonte 1/4/2016 9:36 AM >>>

Tom, Victor, I have a conference call with the contractor tomorrow and we can discuss adding Carnegie and Housing to the scope of work. Do you have an account to pay for the work?

Thanks,
Jason

>>> "Paul M. Frislie" <pmf@iteris.com> 1/4/2016 9:30 AM >>>
Tom,

Sorry to hear you are leaving, it was great meeting you and working with you. Good luck on your new venture.

A quick update. The design for both of those buildings (Carnegie and Housing) and the WWTP Stations was submitted to Jason a few weeks back along with the cost estimate for construction. It is in one big plan package that includes traffic locations and Water department blending stations.

Paul Frislie, PE
Senior Transportation Engineer
Iteris, Inc.

-----Original Message-----

From: Tom Clock [mailto:thomas.clock@ci.oxnard.ca.us]
Sent: Monday, January 04, 2016 9:27 AM
To: Jason Samonte <Jason.Samonte@ci.oxnard.ca.us>
Cc: Paul M. Frislie <pmf@iteris.com>; Victor M. Laguna <victor.laguna@oxnardpd.org>
Subject: Fiber under construction

Hi Jason,

As you may have heard, I will be leaving the City of Oxnard and this is my last week.
First of all thanks for all of your help with the Fiber construction, repairs and in general being a Great person to work with over the years.

In preparation for moving on I am trying to get Victor up to speed on the current Fiber Projects, as he will be taking on some of my assignments.

Please include him on any future emails, and any future discussion.

If you (or Paul) could give us an update on the status of the following it would be helpful to get Victor up to speed;

Fiber connections between Housing and the City's Data Center.
Carnegie and the City's Data Center.

Wastewater Lift Stations (please include a list of all WWTP locations that will have fiber)

We would also like to be involved in making sure each location is tested and labeled correctly.

Thanks,

Tom

Tom Clock
Systems Administrator
City of Oxnard
(805) 385-7558

From: Paul M. Frislie
Sent: Tuesday, January 26, 2016 11:10 AM
To: Stuart Hunter <sch@iteris.com>
Subject: PDF

Can you send me the plan for the housing/museum work from the scada design?

Sent from my iPhone

Pat Showalter

From: Christopher Flores
Sent: Tuesday, October 25, 2016 4:09 PM
To: Pat Showalter
Subject: FW: Carnegie Museum / Housing building

Christopher Flores

Project Manager / ITS Engineer | Aegis ITS

3360 E. La Palma Ave. Anaheim, CA 92806
 Phone 714.575.5619
 Cell 714.408.8375
www.aegisits.com

Would You Recommend Us? feedback.aegisits.com

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From: Pat Showalter
Sent: Thursday, February 18, 2016 9:10 AM
To: Jason.Samonte@ci.oxnard.ca.us
Cc: Christopher Flores <CFlores@aegisits.com>
Subject: RE: Carnegie Museum / Housing building

Good morning Jason,

I added the additional materials and labor to extend the conduit to the second floor of the housing building.

The revised price will be \$96,004.00.

I'll be scheduling the work with the sub-contractor as of now, it looks like they are two weeks.

Please let me know if you have any questions.

Thank you,

Patrick S. Showalter
 Maintenance Operations Manager | Aegis.ITS
 3360 E. La Palma Ave., Anaheim, CA 92806
 Phone: 714.666-2295 x5546 | 714-287-5059 cell

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From: Pat Showalter
Sent: Thursday, February 04, 2016 3:05 PM
To: Jason.Samonte@ci.oxnard.ca.us
Cc: Christopher Flores
Subject: Carnegie Museum / Housing building

Good afternoon Jason, I have put together the pricing for the Carnegie Museum and Housing Building conduit fiber installation.

The conduit installation from building to building created unique challenges for the boring contractor. There's many utilities going east/west that have to be pot holed on "C" and "D" street, hand digging at the Museum and along 4th street. Hand digging is necessary to protect existing utilities adding several days to the boring operations.

The price will be \$92,783.00 to install the 1,020' of 3" conduit with cable going from building to building. Depending on the qty. some items that have per units price for the bid that will be added to the price. A formal quote will follow.

Please let me know if you have any questions.

Thank you

Pat Showalter
 Maintenance Operations Manager | Aegis IT
 3360 E. La Palma Ave. Anaheim, CA 92806
 Phone: 714.666.2295 x1540 | 714.257.5059 cell

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T
 a
 c

From: Paul M. Frislie (<mailto:pmf@iteris.com>)
Sent: Tuesday, January 26, 2016 9:22 AM
To: Pat Showalter <PShowalter@aegisits.com>; Christopher Flores <CFlores@aegisits.com>
Cc: Jason.Samonte@ci.oxnard.ca.us
Subject: Fwd: PDF

Pat
 See attached plan for the Housing/Museum work.
 Paul

Sent from my iPhone

Begin forwarded message:

From: Stuart Hunter <sch@iteris.com>
Date: January 26, 2016 at 9:12:43 AM PST
To: "Paul M. Frislie" <pmf@iteris.com>
Subject: RE: PDF

Is this the plan you want? Along C street?

-----Original Message-----



[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.

11

Contractor Name: Aegis ITS, Inc. 104-3102-803.4209
 Project Title: Oxnard Blvd. Intelligent Transportation System (ITS) Extension m03101
 Specification No: DS15-04
 Contract No: A-7755
 P.O. No.: 5559
 Fed. Proj. No: N/A

Account No.: 181-3102-803-8209	Project No.: 000001	\$1,573.30
Account No.: 000-0000-000-0002	Project No.: 000002	\$0.00
Account No.: 000-0000-000-0003	Project No.: 000003	\$0.00
Account No.: 000-0000-000-0004	Project No.: 000004	\$0.00
Account No.: 000-0000-000-0005	Project No.: 000005	\$0.00

You are hereby directed to make the following changes in this contract:

Description:

Furnish and install pull box lids along Oxnard Blvd

Reasons for Changes:

Existing pull box lids were broken and/or missing requiring replacement at fifteen (15) locations.

1 Amount of original contract	\$641,150.07
2 Sum of prior change orders (NO 1 THRU 10)	\$268,271.58
3 Sum of contract prior to this change order	\$909,421.65
4 Amount of this change order	\$1,573.30
5 Sum of contract including this change order	\$910,994.95

Contract time will be changed by _____ working days
 Completion date of this change order is _____

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager, City of Oxnard _____ Date _____

Daniel Reddy
 Director of Public Works, City of Oxnard

7-17-17
 Date

Assistant City Manager, City of Oxnard _____ Date _____

Alton
 Interim City Engineer, City of Oxnard

7-18-17
 Date

Shirley Klein
 City Attorney, City of Oxnard

6/29/17
 Date

n/a
 Project Manager, City of Oxnard

Date

Raymond
 Vice President, Aegis ITS, Inc.

7/6/17
 Date

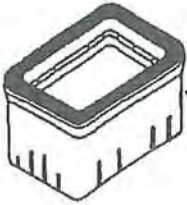
W J - Thompson
 Budget, City of Oxnard

7/12/17
 Date

John
 Chief Financial Officer, Aegis ITS Inc.

7/6/17
 Date

INVOICE

**B.L. WALLACE DISTRIBUTOR, INC.**

8542 La Salle Street
Cypress, CA 90630
(714) 761-2071 Fax (714) 761-0460
email: sales@blwallace.com

DATE	INVOICE NO.	PAGE
10/22/15	21100140	
ACCOUNT NO.	SALESMAN NO.	
1000000000	1	

B
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Genes 275
Attn: Accounts Payable
8542 La Salle Street
Cypress, CA 90630

S
H
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P
T
O

Genes 275
Attn: Accounts Payable

PURCHASE ORDER NO.		ORDER DATE	SALES ORDER NO.	SHIPPING INSTRUCTIONS	
1000000000		10/22/15	51520	Call 10/22	
QTY	U/M	PART #	DESCRIPTION	PRICE	AMOUNT
10.00	EA	000000	1000000000 "B.L. WALLACE DISTRIBUTOR, INC."	100.00	1000.00
10.00	EA	000000	1000000000 "B.L. WALLACE DISTRIBUTOR, INC."	20.00	200.00
			1615190.888.96.02		
			RECEIVED		
			NOV 05 2015		
			Accounting Department		
REMIT PAYMENT TO:			TERMS:	SALE AMOUNT	
B.L. WALLACE DISTRIBUTOR, INC.				TAX	
8542 La Salle Street				FREIGHT	
Cypress, CA 90630				SUBTOTAL	
				DEPOSIT	
				TOTAL DUE	

Tabac drop rate. 12.8.15

C/O #6 P.B Lids

1. OXNARD / Citrus Grove
2. OXNARD / vineyard
3. OXNARD / cooper
4. OXNARD / First St.
5. OXNARD / Second St (Broken lower Box)
6. OXNARD / Rose

C/O #5 ~~XXXX~~ + Lid's Replaced

OXNARD / Gonzalez SR TO OXNARD / R. Hoff

1. #1805 N. OXNARD Blvd
2. 1801 N. OXNARD Blvd
3. 1803 N. OXNARD Blvd
4. A N. OXNARD Blvd 500' N. of Glendwood
5. V N. OXNARD Blvd 100' N. of Glendwood
6. 1101 N. OXNARD
7. V OXNARD Blvd
8. 317 S. OXNARD
9. 321 S. OXNARD



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Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 12/08/2015 Vehicle Number: _____ Begin Mileage: _____ Work Hours: 8.00 Status: Process

	Id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	OT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed/ Open DR
Review	995732	NA00001	NA	0	05:08		05:08	0	0:00	0:00	0:00	n/a				Edit timesheet 12/07/2015	
Review	896781	1611519088896 01	RR	190-000	08:00	05:08	14:00	8	8:00	0:00	0:00	SV185	1237631	Approved	ST	[Dec 9 2015 9:21 AM - Added by Brian Burt (Ref: 995734)]	Oxnard / Gonzalez Modified service added circuit for hub Oxnard Blvd. Various locations installed new #5 lds Load all traf control And returned to rental company Loaded fiber reel for fiber pull Pulled #8 wire from service to hub Terminated and landed wires closed all pullboxes Installed new pullbox lds on Oxnard Blvd. R/R with new #6 lds Discarded old broken lds at city recycling center
Total: 8.00									8.00	0.00	0.00						

☒ Show only completed docked-in times

Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
1611519088896 01	8.00	8.00	0.00	0.00	VC - IWT (001)	1611519088896 01	
NA00001	0.00	0.00	0.00	0.00	N/A - N/A (N/A)	162TECNA 000 00	

Timesheet History

Timestamp	Name	Hours	Status	Cor
12/9/2015 1:59:00 AM	Rene McGaugh	8.87	Rejected	8 hrs on v
12/9/2015 9:21:35 AM	Brian Burt	8.00	Corrected	
12/9/2015 10:22:39 AM	Rene McGaugh	8.00	Accepted	
12/13/2015 9:59:58 AM	Pat Showalter	8.00	Approved	
12/14/2015 3:42:00 PM	Anna Paquette	8.00	Processed	

Comments:

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Remove Broken lds
Install New pull box lds @ Various locations

9- #5 lds } f/f
6- #6 lds }



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Login: Pat Showalter [Log Out](#)

Daily Work Report and Timesheet

Employee: Rene McGaugh Date: 02/05/2016 Vehicle Number: Begin Mileage: Work Hours: 9.38 Status: Process

	id	Project No	Project Type	Location Code	Time In	Arrived Time	Time Out	Total Hours	Regular	OT	DT	Vehicle No	DR No/PM	DR Status	WT	Comments	Problem found/ Work Performed Open DR
Review	1023385	18115190 V00 30	RR	190-000	05:08		10:46	5.63	5.63	0.00	0.00	SV165	126589.1	Approved	ST		On order W/S new replacement pole. Stood 1A 10t pole, assembled 3-section signal head, installed backplate. Unlited pole for ppb assembly and landed wires for button and tested installed signal on pole. Landed all wires and verified operation. Installed cover plate for signal and pole saw cut around base of pole. Prepared for new base cap mixed 2(50lb) bags of concrete. Poured and finished.
Review	1023387	NA00001	NA	0	05:08		05:08	0	0.00	0.00	0.00	r/a					Edit timesheet 02/04/2016.
Review	1023861	18115190 88888 01	RR	190-000	10:46	10:46	12:18	1.53	1.53	0.00	0.00	SV165	126882.1	Approved	ST		On order Various locations ID change order pullboxes & lids. Counted pullboxes and lids that were installed on change order.
Review	1024002	NA00001	NA	0	12:18		14:31	2.22	0.84	1.38	0.00	n/a					Returned to shop
Total:									9.38	8.00	1.38	0.00					

☒ Show only undelated docked-in times

Project Summary

Project No	Total	Regular	OT	DT	Pay Code	System Job Number	Notes
18115190888 00 01	1.53	1.53	0.00	0.00	VC - IWT (001)	18115190 88888 01	
18115190V00 30	5.63	5.63	0.00	0.00	VC - IWT (001)	18115190 V00 30 01	
NA00001	2.22	0.84	1.38	0.00	N/A - N/A (N/A)	182TECHN 000 00	

Timesheet History

Timestamp	Name	Hours	Status
2/8/2016 7:00:19 AM	Rene McGaugh	9.38	Accepted
2/8/2016 12:13:38 PM	Pat Showalter	9.38	Approved
2/8/2016 1:37:50 PM	Anna Paqueto	9.38	Processed

Comments:

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[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

CHANGE ORDER NO.

12

Contractor Name: Aegis ITS, Inc.
Project Title: Oxnard Blvd. Intelligent Transportation System (ITS) Extension
Specification No.: DS15-04
Contract No.: A-7755
P O No.: 5559
Fed Proj. No.: N/A

Account No.: ~~484-8102-803-8209~~
Account No.: 000-0000-000-0002
Account No.: 000-0000-000-0003
Account No.: 000-0000-000-0004
Account No.: 000-0000-000-0005

Project No.: 000001
Project No.: 000002
Project No.: 000003
Project No.: 000004
Project No.: 000005

\$14,037.99
\$0.00
\$0.00
\$0.00
\$0.00

You are hereby directed to make the following changes in this contract:

Description:

Furnish and install 10' poles with traffic signal equipment at Vineyard Ave and Ventura Rd and at Oxnard Blvd and Wooley Rd.

Reasons for Changes:

The traffic poles at both locations were knocked down during a traffic collision and the bolts were sheared off at the foundation. A new foundation for a 1-A 10' pole needed to be poured and a new 1-A 10' pole with traffic signal head and wires needed to be provided and installed.

1. Amount of original contract	\$641,150.07
2. Sum of prior change orders (NO. 1 THRU 11)	\$269,844.88
3. Sum of contract prior to this change order	\$910,994.95
4. Amount of this change order	\$14,037.99
5. Sum of contract including this change order	\$925,032.94

Contract time will be changed by _____ working days
Completion date of this change order is _____

Contractor acknowledges that all cost and schedule impacts (if any) associated with work identified in this change order are included.

This change order may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same change order. A signed copy of this change order transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this change order for all purposes.

City Manager, City of Oxnard _____ Date _____

Director of Public Works, City of Oxnard _____ Date _____

Assistant City Manager, City of Oxnard _____ Date _____

Interim City Engineer, City of Oxnard _____ Date _____

City Attorney, City of Oxnard _____ Date 6/29/17

Project Manager, City of Oxnard _____ Date _____

Vice President, Aegis ITS, Inc. _____ Date 7/6/17

Budget, City of Oxnard _____ Date 7/12/17

Chief Financial Officer, Aegis ITS, Inc. _____ Date 7/6/17

Brian Akerley

From: Pat Showalter
Sent: Friday, January 22, 2016 5:32 PM
To: Christopher Flores
Subject: Fwd: City of Oxnard Change Orders

Sent from my iPhone

Begin forwarded message:

From: Jason Samonte <Jason.Samonte@ci.oxnard.ca.us>
Date: January 22, 2016 at 5:28:52 PM PST
To: Pat Showalter <PShowalter@aegisits.com>
Cc: Soher Abdelmalik <Soher.Abdelmalik@ci.oxnard.ca.us>
Subject: Re: City of Oxnard Change Orders

Hi Pat,

I wanted to confirm with you that these items were discussed at our biweekly project meetings and that the work was requested and approved by me. Just to clarify the work under discussion includes:

Reel Testing for 5-reels,
 Fusion Splicing strands to connect through reel cuts,
 Fusion Splicing All remaining strands at reel cut locations,
 Connecting a new intersection at Esplanade Drive and Food For Less Driveway,
 Installation of 3,000 feet of 144 strand fiber on Oxnard Boulevard between Rose Avenue and Statham Boulevard.

Additionally I am requesting pole replacements at:

Vineyard Avenue and Ventura Road - Furnish and Install 1-A 10 ft Pole
 Ventura Road and Wooley Road – Furnish and Install Type 15 Pole
 Vineyard Avenue and Esplanade Drive – Furnish and Install Type 17 pole
 Oxnard Boulevard and Wooley Road – Furnish and Install 1-A 10 ft Pole

Pending review of the bid items the price should be very, very close. Hopefully this is sufficient to move forward with the work.

Have a Great Weekend!
 Jason

Jason M. Samonte, P.E.
 City Traffic Engineer
 Traffic Engineering Division
 City of Oxnard
 214 South C Street
 Oxnard, CA 93030

(805)385-7872

>>> Pat Showalter <PShowalter@aegisits.com> 1/22/2016 9:10 AM >>>

Jason,

Thank you for meeting with me yesterday. Based on our conversation yesterday, could you draft a letter with the following items given your agreement to them:

RFI #13

Item #	Item Description	Quantity	U/M	Total
1	Reel Testing for 5-reels	1	LS	\$19,820.20
2	Fusion Splice (Necessary) Strands to connect through reel cuts	1	LS	\$8,089.33
3	Fusion Splice ALL Remaining Strands at Reel cut Locations	1	LS	\$58,708.92

Total: \$86,618.45

RFI #14

Item #	Item Description	Quantity	U/M	Total
1	New Location at Esplanade/Shopping center entrance	1	LS	\$3,124.23

Total: \$3,124.23

RFI #15

Item #	Item Description	Quantity	U/M	Total
1	Install 3000' of 144' Fiber between Oxnard/Rose & Oxnard/Statham	1	LS	\$15,270.00

Total: \$15,270.00

Summation of RFI #13,14,15 - \$105,012.68

Pole Install Change Orders (I have attached them for your reference):

Item #	Item Description	Quantity	U/M	Total
1	Vineyard and Ventura - Furnish and Install 1-A 10' Pole	1	LS	\$7,065.08
2	Ventura and Wooley – Furnish and Install Type 15 Pole	1	LS	\$8,244.51
3	Vineyard and Esplanade – Furnish and Install Type 17 Pole	1	LS	\$15,070.62
4	Oxnard and Wooley – Furnish and Install 1-A 10' Pole	1	LS	\$6,972.91

Summation of Pole Install Change Orders - \$37,353.12

Total of the listed items - \$142,365.80

If you agree to the items above, a letter documenting the items above with the agreed price and your approval would do me wonders.

I really appreciate your help.

Patrick S. Showalter
Maintenance Operations Manager | Aegis ITS
3360 E. La Palma Ave. Anaheim, CA 92806
Phone: 714.666-2295 x5546 | 714-287-5059 cell

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Pat Showalter

From: Jason Samonte <Jason.Samonte@ci.oxnard.ca.us>
Sent: Wednesday, October 07, 2015 4:23 PM
To: Christopher Flores
Cc: Pat Showalter; Mark Huff; Soher Abdelmalik
Subject: [REDACTED] Oxnard Boulevard at Wooley Road

Hello Chris,

Please proceed with the acquisition and installation of the 1-A 10 ft pole, one way. Inform Mark Huff at (805)340-5142 and Dan Chinsio at (805)797-3068 when working at the intersection.

Thanks,
 Jason

Jason M. Samonte, P.E.
 City Traffic Engineer
 Traffic Engineering Division
 City of Oxnard
 214 South C Street
 Oxnard, CA 93030
 (805)385-7872

>>> Christopher Flores <CFlores@aegisits.com> 10/7/2015 3:19 PM >>>

Jason,

Please see attached quote. How soon would you like the work to be performed if the quote is accepted?

Thank you,

Christopher Flores
Project Manager / ITS Engineer | Aegis ITS

3360 E. La Palma Ave. Anaheim, CA 92806
 Phone: 714.575.5619
 Cell: 714.408.8375
www.aegisits.com

Would You Recommend Us? feedback.aegisits.com

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From: Jason Samonte [mailto:Jason.Samonte@ci.oxnard.ca.us]
Sent: Wednesday, October 07, 2015 1:58 PM
To: Christopher Flores
Cc: Mark Huff; Soher Abdelmalik
Subject: Oxnard Boulevard at Wooley Road

Hello Chris,

~~On Wooley Road and Oxnard Boulevard/Sawyer Road~~ Herein known as Five Points, I need a 1-A 10 pole replaced. The location is on Wooley Road, west leg in the median. The pole was knocked down and obliterated during a traffic collision and the bolts were sheared off at the foundation. A new foundation for a 1-A 10 ft pole needs to be poured in the vicinity of the existing foundation. Additionally a new 1-A 10 pole with traffic signal head and wires needs to be provided. Please provide me with a quote to do this work. After we receive the quote I will provide you with a notice to proceed.

Thanks,
Jason

Jason M. Samonte, P.E.
City Traffic Engineer
Traffic Engineering Division
City of Oxnard
214 South C Street
Oxnard, CA 93030
(805)385-7872



An ECONOLITE Group Company

Mr. Jason M. Samonte
City Traffic Engineer
Traffic Engineering Division
City of Oxnard

RE: Oxnard Boulevard at Wooley Road

Jason,

Per your request, we have provided pricing for the traffic signal communications work.

Pricing Component	Quantity	Unit Price	Total Price
Furnish and Install 1-A 10' Pole (1 Way) Installation includes: Foundation, pedestrian push button, pedestrian head, frameworks, signal heads w/ LED, and wiring.	1	\$6,272.91	\$6,272.91
Furnish and Install 1-A 10' Pole (2 Way) Installation includes: Foundation, pedestrian push button, pedestrian head, frameworks, signal heads w/ LED, and wiring.	1	\$6,972.91	\$6,972.91

General Terms and Conditions

1. Price quotation is valid for 60 days
2. Payment terms are Net 30 days from date of completion

Thank you,

Patrick Showalter
Maintenance Operations Manager
Aegis ITS, Inc.

Quote Date: October 7, 2015
Contact: (714) 575-5546

3360 East La Palma Avenue
Anaheim CA 92806-2656
Office 714-238-9277
Fax 714-630-1973
www.aegisits.com



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Report

AGENDA ITEM NO.: 4

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

FROM: Ruth Osuna
Asst City Manager

Ruth Osuna

SUBJECT: Public Works Department Reorganization (10/15/10)

CONTACT: Ruth Osuna, Asst City Manager
Ruth.Osuna@oxnard.org, 805-385-7478

RECOMMENDATION:

That City Council:

1. Receive a report regarding the Public Works Department.
2. Adopt a resolution amending Resolution No. 15,029 to authorize changes to the Classification and Salary Schedule to reorganize the Public Works Department into 477 regular full-time positions including the creation of new full-time positions within this reorganization of the Public Works Department.
3. Adopt a resolution amending Resolution No. 15,028 to amend the list of full-time equivalent positions within the Public Works Department.
4. Authorize the City Manager to make the necessary budgetary adjustments.

BACKGROUND

With an approved 478 employees in the Public Works Department, it is one of the largest

departments in the City. The department currently has nine programmatic areas, including:

- Environmental Resources
- Water
- Recycled Water
- Wastewater
- Storm Water
- Maintenance Services
- Engineering
- Environmental Compliance and Program Management
- Finance and Administration

These nine programmatic areas provide a very diverse set of services to residents, businesses and City departments. With a budget of over \$176.5 million, the department collects refuse; delivers safe and reliable water; develops an alternative water resource through recycled water; collects and treats wastewater; maintains the City's storm water collection system; maintains parks, medians and parkways; maintains over 500,000 square feet of office, shop, storage and parking space; maintains the City's fleet of 620 vehicles; provides design and construction services, traffic engineering and asset management; provides regulatory oversight of wastewater, storm water and water quality and cross connection control; addresses issues of sustainability, graffiti control, and the City's golf course; and provides financial oversight of projects and contracts.

The Public Works Department for at least three years has struggled to maintain a consistent work plan due to uncertainty of funding, particularly in the utility areas, and a large number of department vacancies across the board, particularly in technical areas such as engineers, traffic engineers and financial management personnel.

To provide Oxnard residents and City departments with improved customer service, it is recommended that the Public Works Department be re-organized to provide a higher level of reporting and focus on residents' concerns and City Council priorities. For example, the number one complaint from residents is the poor condition of streets and lack of staff attention to maintenance of parks and public right-of-ways. For internal departments, City facilities need a significant amount of attention. Due to deferred maintenance many of the City's facilities are in need of repair. Also, because some key management positions have been vacant, several important issues have not been addressed in a timely manner.

Changes are being proposed in the current reporting structure. Two current divisions will be realigned and one will be created. Two Assistant Directors will be added by reclassifying one deputy director to an assistant director and adding one assistant director.

The current **Engineering** Division will be expanded to centralize all construction and design services for internal departments and Public Works Department Divisions, including all utility divisions. This cross-functional division will be led by the City Engineer. It will be a centralized unit to support all of the operational divisions, rather than have engineering services

Public Works Dept. Reorganization (10/15/10)

July 25, 2017

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and contracts disbursed among different divisions. The current alignment is more costly, inefficient and leads to confusion regarding how contract and contractors are being managed. By consolidating functions there will be better oversight of contracts and projects. This Division will also be responsible for the creation of a citywide capital improvement plan and the consistent monitoring and reporting of major capital improvement projects. Currently, this Division has a significant number of vacancies. To be successful, this Division will need to be fully staffed.

The Public Work Department's current Finance and Administration division will be re-organized as the **Administrative Services** Division. As one of the largest departments in the City, the Public Works Department has a very complex budget, which includes three enterprises and multiple funding sources such as state and federal funding. The purpose of re-organizing this Division is to respond to residents and City Council concerns, such as the accurate and timely reporting of revenues and expenditures, particularly for the utility areas. Currently, the Public Works Department relies heavily on the Finance Department for budget and financial matters. The Finance Department has its own set of responsibilities and is an excellent resource for all departments; however, there is an over-reliance on the Finance Department by the Public Works Department. The Administrative Services Division will include the functions of departmental budget development and management, contract and procurement, capital projects financial planning, and support of the Department's overall human resources, safety and customer service needs. Several of these functions will have dotted lines to other departments such as Finance and Human Resources, which will continue to provide support. By centralizing human resources, workplace safety programs and customer service, division managers and superintendents will be able to focus more on managing critical operational matters and have some support for administrative functions. The Administrative Services Division will be advised by other City staff, including the City Attorney, City Treasurer and City Clerk.

A new **Transportation** Division will be created. This division will provide traffic engineering services, street maintenance and transportation planning, including placing more focus on planning a citywide multi-modal transportation system, which will require more collaboration with outside agencies to promote reliable transit services and support air quality planning. This Division is being created in response to residents' concerns regarding streets and other transportation issues and a need to place more emphasis on the development of a strong streets program and one that is integrated into a comprehensive multi-modal transportation plan for the entire City.

RECOMMENDED ACTIONS

Staff recommends Council adopt amending Resolution NO. 15,029 to authorize changes to the Classification and Salary Schedule to reorganize the Public Works Department into 477 regular full-time positions including the creation of new full-time positions within the reorganization of the Public Works Department.

The Council recently adopted Resolution No. 15,028 authorizing full-time equivalent positions

Public Works Dept. Reorganization (10/15/10)

July 25, 2017

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in the City service. Staff recommends amending that Resolution at this time. To greatest extent possible, this re-organization attempts to stay within the 2017-2018 budget. After these adjustments, the Public Works Department will have one less FTE or 477 FTE. However, there are several personnel actions that will need to be taken to fully implement this re-organization.

Deleted Positions	Grade
Deputy Director - Public Works	M89
Design & Construction Services Manager	M83
HVAC Technician	BES89
Instrumentation Technician	BHF112.25
Maintenance Services Manager	M85
Meter Reader	BDA70
Meter Reader	BDA70
Meter Repair Worker	BDK75
Recycling Marketing Manager	M36
Wastewater Mechanic II	BFU99
Wastewater Mechanic II	BFU99
Water Conservation/Outreach Coordinator	BHK114.5
Water Conservation/Outreach Technician	BBS59
Added Positions	Grade
Assistant Public Works Director	M89
Assistant Public Works Director	M89
City Engineer	M89
Administrative Services Manager	M87
Transportation Services Manager	M87
Transportation Planner	M44
Landscape Architect	M59
Maintenance Electrician	BES89
Administrative Assistant	A61
Administrative Technician	A36
Water Resource Manager	M40
Sr. Water Treatment Operator	BGP106

**See attachment for detail*

STRATEGIC PRIORITIES

This agenda item supports the Organizational Effectiveness strategy. The purpose of the

Public Works Dept. Reorganization (10/15/10)

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Organizational Effectiveness strategy is to strengthen and stabilize the organizational foundation of the City in the areas of Finance, Information Technology, and Human Resources, and to improve workforce quality while increasing transparency to the public.

FINANCIAL IMPACT

The cost of amending Resolution No. 15,028 will be approximately \$137,000, which will be offset by a reduction in costs for consultants and increased departmental efficiencies.

ATTACHMENTS:

A - Public Works Reorganization Chart

B - PW Salary Distributions reorganization

C - Resolution PW Reorg Salary Schedules

D - Resolution No PW Reorganization FTE

Resolution Exhibit A - PW Reorganization FTE

Public Works
Director

Assistant Public
Works Director

Water

Wastewater

Storm Water

Recycled Water

Environmental
Resources

Assistant Public
Works Director

Parks, Trees,
Median

Fleet Management

Facilities
Maintenance

Golf Course

Graffiti

Transportation
Manager

Traffic Engineering

Streets

Survey

Transportation
Planner

Administrative
Services Manager

Budget & Contract
Management

Human Resources

Safety

Customer Service

City Engineer

Engineering,
Construction, &
Design

CIP

Environmental
Compliance & Program
Management

Title	Grade	GroupPlanDesc_Emp	HourlyRate	Salary	Full Expense	% Split
DEPUTY DIRECTOR-PUBLIC WORKS	M89	MGMT & SUPERVISORY 2013	50.88	105,834.97	136,941.68	1.00
DESIGN & CONST SVC'S MANAGER	M83	MGMT & SUPERVISORY	43.84	91,177.63	130,901.41	1.00
HVAC TECHNICIAN	BES89	IUOE - FULLTIME	21.62	44,968.76	64,542.45	1.00
INSTRUMENTATION TECHNICIAN	BHF112.25	IUOE - FULLTIME	27.25	56,674.38	79,630.46	1.00
MAINTENANCE SERVICES MANAGER	M85	MGMT & SUPERVISORY	45.74	95,137.74	136,238.95	1.00
METER READER	BDA70	IUOE - FULLTIME	17.90	37,223.05	54,560.22	1.00
METER READER	BDA70	IUOE - FULLTIME	17.90	37,223.05	54,560.22	1.00
METER REPAIR WORKER	BDK75	IUOE - FULLTIME	18.81	39,121.26	57,006.18	1.00
RECYCLING MARKETING MANAGER	M36	MGMT & SUPERVISORY 2013	30.99	64,468.76	85,920.80	1.00
WASTEWATER MECHANIC II	BFU99	IUOE - FULLTIME	23.88	49,673.31	70,607.15	1.00
WASTEWATER MECHANIC II	BFU99	IUOE - FULLTIME	23.88	49,673.31	70,607.15	1.00
WATER CONSERV/OUTREACH COORD	BHK114.5	IUOE - FULLTIME	27.86	57,957.74	78,636.25	1.00
WATER CONSERV/OUTREACH TECH	BBS59	IUOE - FULLTIME	16.28	33,864.06	48,681.98	1.00
				TOTALS	1,068,834.90	13.00
NEW POSITIONS						
ASSISTANT DIRECTOR PUBLIC WORKS	M89	MGMT & SUPERVISORY	51.90	107,951.58	140,337.06	1.00
ASSISTANT DIRECTOR PUBLIC WORKS	M89	MGMT & SUPERVISORY	51.90	107,951.58	140,337.06	1.00
CITY ENGINEER	M89	MGMT & SUPERVISORY	51.90	107,951.58	140,337.06	1.00
ADMINISTRATIVE SERVICES MANAGER	M87	MGMT & SUPERVISORY	47.61	99,025.89	128,733.65	1.00
TRANSPORTATION SERVICES MANAGER	M87	MGMT & SUPERVISORY	47.61	99,025.89	128,733.65	1.00
TRANSPORTATION PLANNER	M44	MGMT & SUPERVISORY	33.93	70,567.33	91,737.53	1.00
LANDSCAPE ARCHITECT	M59	MGMT & SUPERVISORY	37.49	77,971.09	101,362.41	1.00
MAINTENANCE ELECTRICIAN	BES89	IUOE - FULLTIME	22.05	45,868.16	59,628.61	1.00
ADMINISTRATIVE ASSISTANT	A61	SEIU - FULLTIME	23.62	49,139.79	63,881.73	1.00
ADMINISTRATIVE TECHNICIAN	A36	SEIU - FULLTIME	18.90	39,311.79	51,105.33	1.00
WATER RESOURCE MANAGER	M40	MGMT & SUPERVISORY	32.91	68,446.35	88,980.26	1.00
Sr. WATER TREATMENT OPERATOR	BGP106	IUOE - FULLTIME	26.12	54,321.49	70,617.93	1.00
				TOTALS	1,205,792.29	12.00
				VARIANCE	136,957.39	(1.00)

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING
RESOLUTION NO. 15,029 PURSUANT TO CHAPTER 4 OF THE CITY PERSONNEL RULES AND
REGULATIONS

WHEREAS, Chapter 4, Article 4.5 of the City of Oxnard Personnel Rules and Regulations requires that the City of Oxnard classification listing all classes of positions in the general city service be established by resolution of the City Council; and,

WHEREAS, Chapter 4, Article 4.7 of the City of Oxnard Personnel Rules and Regulations provides that the City Manager from time to time may revise the number of positions in each classification as necessary to perform the work of the classification, provided that the total expense to be incurred for such work shall be limited to the amount appropriated by the City Council for the classification; and,

WHEREAS, Chapter 4, Article 4.8 of the City of Oxnard Personnel Rules and Regulations provides that the City Manager shall recommend to the City Council the creation of a new or additional position allocated to an existing class whenever possible; otherwise, the City Manager shall recommend to the City Council the creation of a new classification; and,

WHEREAS, Chapter 4, Article 4.9 of the City of Oxnard Personnel Rules and Regulations requires City Council approval to establish a new classification title and salary range.

NOW, THEREFORE, the City Council of the City of Oxnard resolves to amend Resolution No. 15,029 as follows:

1. In ACCORDANCE WITH Chapter 4, Articles 4.5, 4.7, 4.8 and 4.9 of the City of Oxnard Personnel Rules and Regulations, the following seven (7) classifications and salary ranges are established effective July 25, 2017:

Salary Grade	Classification Title	FLSA Status	Union Code	Compensation Frequency	Hourly (H)/ Salary (S) Range
M40	Water Resource Manager	E	OMMA	Salaried	\$ 68,446.35 – 113,821.76 (S)
M44	Transportation Planner	E	OMMA	Salaried	\$ 70,567.33 – 117,215.28 (S)
M59	Landscape Architect	E	OMMA	Salaried	\$ 77,971.09 – 129,060.46 (S)
M87	Administrative Services Manager	E	OMMA	Salaried	\$ 99,025.88 – 162,747.72 (S)
M87	Transportation Services Manager	E	OMMA	Salaried	\$ 99,025.88 – 162,747.72 (S)
M89	Assistant Director Public Works	E	OMMA	Salaried	\$107,951.58 – 176,972.22 (S)
M89	City Engineer	E	OMMA	Salaried	\$107,951.58 – 176,972.22 (S)

2. The salary range for the following one (1) classification is amended:

Salary Grade	Classification Title	FLSA Status	Union Code	Compensation Frequency	Hourly (H)/ Salary (S) Range
From: E10 To: E14	Public Works Director	E	Top Mgmt	Salaried	From: \$147,307.47 – 202,548.11 To: \$166,908.98 – 229,500.13 (S)

3. Except as herein amended, Resolution No. 15,029 shall remain in full force and effect.

PASSED AND ADOPTED this 25th day of July, 2017, by the following vote:

YES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING
RESOLUTION NO. 15,028 TO AMEND FULL-TIME EQUIVALENT POSITIONS WITHIN THE
PUBLIC WORKS DEPARTMENT

WHEREAS, the staff has recommended amendments to Resolution No. 15,028, authorizing full-time positions in the City service; and

WHEREAS, the ongoing need for engineering and construction management work greatly exceeds current City staff capabilities; and

WHEREAS, the efficiency and organizational effectiveness of the Public Works Department can be significantly increased by reclassifying existing vacant positions and adding new positions; and

WHEREAS, the City Council has carefully reviewed the amendments and finds that they are desirable in the interest of maintaining an efficient, effective, and safe municipal organization.

NOW, THEREFORE, the City Council of the City of Oxnard resolves that the Public Works Department list of full time equivalents attached to Resolution No. 15,028 is hereby amended in its entirety as attached hereto as Exhibit "A" and that except as amended thereby, Resolution No. 15,028 shall remain in full force and effect.

PASSED AND ADOPTED this 25th day of July, 2017, by the following vote:

YES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

<u>Department</u>	<u>Title</u>	<u>Adopted</u>	<u>Proposed</u>	<u>Reorga</u>	<u>Proposed</u>
		<u>17/18</u>	<u>Changes</u>	<u>17/18</u>	<u>K.4.e</u>
ENVIRONMENTAL RESOURCE					
	ACCOUNT CLERK III	3			3
	ACCOUNTING TECHNICIAN	1			1
	ADMINISTRATIVE ASSISTANT	1			1
	ADMINISTRATIVE SECRETARY III	1			1
	CONTAINER SERVICE WORKER	2			2
	CUSTOMER SERVICE REP I	5			5
	CUSTOMER SERVICE REP II	7			7
	ENVIROMENTAL RESOURCES SUPV	5			5
	ENVIRON RESOURCES/MRF MANAGER	1			1
	EQUIPMENT OPERATOR	12			12
	INSTRUMENTATION TECHNICIAN	1	-1		0
	MAINTENANCE WORKER TRAINEE	18			18
	MAINTENANCE WORKER TRAINEE (LIMITED TERM)	4			4
	MANAGEMENT ANALYST III	1			1
	MRF DISPATCHER	3			3
	MRF MANAGER	2			2
	MRF MACHINERY OPERATOR	3			3
	MRF MECHANIC	3			3
	OFFICE ASSISTANT I	1			1
	OUTREACH/EDUCATION SPECIALIST	1			1
	PROJECT MANAGER	1			1
	RECYLCLING MANAGER	1			1
	RECYLCLING MARKETING MANAGER	1	-1		0
	SOLID WASTE EQUIP OPER II	49			49
	SOLID WASTE TRANS OPERATOR	14			14
	SORTER	16			16
	SORTER (LIMITED TERM)	10			10
	SR. WASTEWATER COLLECTION OPERATOR	5			5
	SR. WASTEWATER MECHANIC	1			1
	TREATMENT PLANT ELECTRICIAN	1			1
	WASTEWATER MECHANIC II	1	-1		0
ENVIRONMENTAL RESOURCE TOTAL		175	-3		172
FACILITIES MAINTENANCE SERVICES					
	CONSTRUCTION PROJECT MANAGER	1			1
	CUSTODIAL SUPERVISOR	1			1
	CUSTODIAN	11			11
	FAC MAINT WORKER II	4			4
	FACILITIES MAINTENANCE SPVR	1			1
	HVAC TECHNICIAN	3	-1		2
	MAINTENANCE CARPENTER	2			2
	MAINTENANCE ELECTRICIAN	1	1		2
	MAINTENANCE PLUMBER	1			1
	OFFICE ASSISTANT II	1			1
	SR. FACILITIES MAINT WORKER	2			2
FACILITIES MAINTENANCE SERVICES TOTAL		28	0		28

		Adopted	Proposed	Reorga	Proposed K.4.e
Department	Title	17/18	Changes		17/18
FLEET SERVICES OPERATION					
	ADMINISTRATIVE TECHNICIAN	1			1
	CUSTOMER SERVICE REP I	1			1
	FLEET SERVICES MAINT WORKER	1			1
	FLEET SERVICES MANAGER	1			1
	FLEET SERVICES MECHANIC I	9			9
	FLEET SERVICES MECHANIC II	9			9
	FLEET SERVICES MECHANIC SPVR	2			2
	SR. FLEET SERVICES MECHANIC	6			6
	TIRE REPAIRER	1			1
FLEET SERVICES OPERATION TOTAL		31	0		31
MAINTENANCE SERVICES					
	ADMINISTRATIVE ASSISTANT	1			1
	ADMINISTRATIVE SECRETARY I	1			1
	ADMINISTRATIVE SECRETARY III	1			1
	ADMINISTRATIVE SERVICES MANAGER	0	1		1
	CONSTRUCTION PROJ COORDINATOR	1			1
	EQUIPMENT OPERATOR	5			5
	GRAFFITI ACTION COORDINATOR	1			1
	GROUNDWORKER I	39			39
	GROUNDWORKER II	11			11
	MAINTENANCE PLUMBER	1			1
	MAINTENANCE SERVICES MANAGER	1	-1		0
	OFFICE ASSISTANT I	1			1
	OFFICE ASSISTANT II	2			2
	PARKS MAINTENANCE SUPERVISOR	3			3
	PARKS MANAGER	1			1
	PROJECT MANAGER	1			1
	SR. FACILITIES MAINTENANCE WORKER	1			1
	SR. GROUNDWORKER	3			3
	SR. STREET MAINT WORKER	4			4
	SR. TREE TRIMMER	1			1
	STREET MAINT WKR I	1			1
	STREET MAINT WKR II	3			3
	STREETS MANAGER	1			1
	TRAFFIC SAFETY MAINT WKR	2			2
	TREE TRIMMER I	1			1
MAINTENANCE SERVICES TOTAL		87	0		87
PUBLIC WORKS ADMINISTRATION					
	ACCOUNT CLERK II	1			1
	ADMINISTRATIVE ASSISTANT	0	1		1
	ADMINISTRATIVE LEGAL ASSISTANT (C)	1			1
	ADMINISTRATIVE TECHNICIAN	1	1		2
	ASSISTANT DIRECTOR PUBLIC WORKS	0	2		2
	DEPUTY DIRECTOR-PUBLIC WORKS	1	-1		0
	GRANTS SPECIALIST I	1			1

<u>Department</u>	<u>Title</u>	<u>Adopted</u>	<u>Proposed</u>	<u>Proposed</u> <u>Reorgan</u>
		<u>17/18</u>	<u>Changes</u>	<u>17/18</u> <u>K.4.e</u>
	MANAGEMENT ANALYST II	1		1
	MANAGEMENT ANALYST III	1		1
	OUTREACH/EDUCATION SPECIALIST	1		1
	PUBLIC WORKS DIRECTOR	1		1
PUBLIC WORKS ADMINISTRATION TOTAL		9	3	12
ENGINEERING, CONSTRUCTION & DESIGN				
	ASSISTANT CIVIL ENGINEER	1		1
	CITY ENGINEER	0	1	1
	CONSTRUCTION & MAINT ENGINEER	1		1
	CONSTRUCTION INSPECTOR I	1		1
	CONSTRUCTION INSPECTOR II	2		2
	CONSTRUCTION PROJ COORDINATOR	1		1
	ENGINEER	1		1
	ENGINEERING TECHNICIAN II	1		1
	JUNIOR CIVIL ENGINEER	1		1
	LANDSCAPE ARCHITECT	0	1	1
	PW CONSTRUCTION PROJECTS MGR	1		1
	SR. CIVIL ENGINEER	2		2
ENGINEERING, CONSTRUCTION & DESIGN TOTAL		12	2	14
TRAFFIC ENGINEERING				
	ASSOCIATE TRAFFIC DESIGN ENG	1		1
	TRAFFIC SIGNAL REPAIRER I	1		1
	TRAFFIC SIGNAL REPAIRER II	1		1
	TRAFFIC SIGNAL TECHNICIAN	1		1
	TRANSPORTATION SERVICES MANAGER	0	1	1
	TRANSPORTATION PLANNER	0	1	1
	SR. ENGR TECH/SURVEY CHIEF	1		1
	TRAFFIC ENGINEER	1		1
TRAFFIC ENGINEERING TOTAL		6	2	8
WATER OPERATION				
	ADMINISTRATIVE SECRETARY III	1		1
	CHIEF OPERATOR	3		3
	MAINTENANCE WORKER TRAINEE	1		1
	METER READER	9	-2	7
	METER REPAIR WORKER	4	-1	3
	PW CONSTRUCTION PROJECTS MGR	1		1
	SR. METER READER	1		1
	SR. METER REPAIRER WORKER	1		1
	SR. WATER DISTRIBUTION OPERATOR	2		2
	SR. WATER TREATMENT OPERATOR	1	1	2
	WASTEWATER MECHANIC II	1	-1	0
	WATER CONSERV/OUTREACH COORD	1	-1	0
	WATER CONSERV/OUTREACH TECH	2	-1	1
	WATER DISTRIBUTION OPERATOR I	9		9
	WATER DISTRIBUTION OPERATOR II	4		4
	WATER DIVISION MANAGER	1		1

<u>Department</u>	<u>Title</u>	<u>Adopted</u>	<u>Proposed</u>	<u>Reorga</u>	<u>Proposed</u> K.4.e
		<u>17/18</u>	<u>Changes</u>		<u>17/18</u>
	WATER REGULATORY COMPL COORD	1			1
	WATER REGULATORY COMPL TECH II	2			2
	WATER RESOURCE MANAGER	0	1		1
	WATER TREATMENT OPERATOR II	2			2
	WATER TREATMENT OPERATOR III	3			3
WATER OPERATION TOTAL		50	-4		46
RECYCLE WATER					
	ADMINISTRATIVE SECRETARY III	1			1
	SR. WASTEWATER MECHANIC	1			1
	WASTEWATER OP IN TRAINING	1			1
	WASTEWATER OPERATOR I	1			1
	WASTEWATER OPERATOR II	1			1
	WASTEWATER OPERATOR III	1			1
RECYCLE WATER TOTAL		6	0		6
STORM WATER					
	SR. WASTEWATER ENVIR SPECIALIST	1			1
	SOURCE CONTROL TECHNICIAN	1			1
	TECHNICAL SVCS/WTR QUALITY MGR	1			1
	WASTEWATER COLLECT OPERATOR II	1			1
	WASTEWATER ENVIRONMENTAL SPEC	1			1
STORM WATER TOTAL		5	0		5
WASTEWATER COLLECTION					
	ADMINISTRATIVE SECRETARY II	1			1
	DATA ENTRY OPERATOR II	1			1
	SOURCE CONTROL INSPECTOR II	1			1
	SR. WASTEWATER COLLECT OPERATOR	1			1
	SR. WASTEWATER ENVIR SPECIALIST	1			1
	WASTEWATER COLLECT OPERATOR I	2			2
	WASTEWATER COLLECT OPERATOR II	4			4
	WASTEWATER COLLECTIONS SUPV	1			1
	WASTEWATER ENVIRONMENTAL SPEC	3			3
	WASTEWATER MAINTENANCE MANAGER	1			1
WASTEWATER COLLECTION TOTAL		16	0		16
WASTEWATER TREATMENT					
	ADMINISTRATIVE SECRETARY III	1			1
	CHEMIST	1			1
	DESIGN & CONST SVC'S MANAGER	1	-1		0
	ELECTRICIAN/INSTRUMENTATION TE	2			2
	GROUNDWORKER II	1			1
	INSTRUMENTATION TECHNICIAN	1			1
	LABORATORY ASSISTANT	1			1
	LABORATORY SUPERVISOR	1			1
	LABORATORY TECHNICIAN	2			2
	POWER PROD. OPERATOR II	2			2
	PROJECT MANAGER	1			1

<u>Department</u>	<u>Title</u>	<u>Adopted</u>	<u>Proposed</u>	<u>Proposed</u>
		<u>17/18</u>	<u>Changes</u>	<u>Reorgan</u> K.4.e <u>17/18</u>
	PW CONSTRUCTION PROJECTS MGR	1		1
	SR. WASTEWATER MECHANIC	1		1
	SR. WASTEWATER OPERATOR	4		4
	TRANSPORT OPERATOR	1		1
	TREATMENT PLANT ELECTRICIAN	2		2
	UTILITIES SUPERVISOR	2		2
	WASTEWATER DIVISION MANAGER	1		1
	WASTEWATER MAINTENANCE SUPERV	1		1
	WASTEWATER MECHANIC II	9		9
	WASTEWATER OPER MGR/CHIEF OPER	1		1
	WASTEWATER OPERATOR I	2		2
	WASTEWATER OPERATOR II	9		9
	WASTEWATER OPERATOR III	5		5
WASTEWATER TREATMENT TOTAL		53	-1	52
PUBLIC WORKS DEPARTMENT TOTAL		478	-1	477

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Report
AGENDA ITEM NO.: 5

DATE: July 25, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

A handwritten signature in blue ink, appearing to read "Greg Nyhoff".

FROM: Jim Throop
Chief Financial Officer

Jim Throop

SUBJECT: Urgent Finance Department Agreements (10/20/10)

CONTACT: Jim Throop, Chief Financial Officer
Jim.Throop@oxnard.org, 385-7475

RECOMMENDATION:

1. That City Council award and authorize the City Manager to execute the following agreements contingent upon final review and approval of the City Attorney and Risk Manager:

a. An agreement with HCA Consulting in an amount of \$210,450 plus a 10% contingency for a total not to exceed amount of \$231,000 for capital assets inventory and valuation.

b. A second amendment to the Agreement with Management Partners (A-7952) in an amount not to exceed \$150,000 for a total not to exceed amount of \$238,000 for assistance on the correction of the FY2014-15 111 audit findings. This appropriation is part of the FY2017-18 adopted budget.

c. A third amendment to the Agreement with MV Cheng (A-7867) in an amount not to exceed \$165,000 for a total not to exceed amount of \$385,000 for accounting services.

2. That the City Council approve a budget appropriation for the HCA Agreement in the amount of \$231,000 from multiple fund reserves, General Fund – 65%, or \$150,000, Water Fund – 10%, or \$23,000, Wastewater Fund – 10%, or \$23,000, Environmental Resources – 10%, or \$23,000, and other funds – 5%, or \$12,000, for the capital assets inventory and valuation project

Urgent Finance Department Agreements (10/20/10)

July 25, 2017

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3. That the City Council approve a budget appropriation for the MV Cheng Amendment in the amount of \$165,000 from the General Fund reserves. Approximately \$35,000 will be covered by salary savings in Finance, and the remaining \$130,000 will be allocated to all funds via the City's cost allocation plan. Total approximate cost to General Fund reserves is \$65,000, with remaining amount being allocated to other funds.

BACKGROUND

The City of Oxnard has made great progress towards resolving its remaining outstanding financial issues; however, to complete the task, there are still a small number of remaining hurdles to clear before the City can claim total success.

In particular, the last remaining audit issue, capital asset valuation, must be resolved before the annual financial report can be considered completed and given an "Unqualified" position. Second, the remaining corrections of the original 111 audit findings need to be completed by June 30, 2017, in order to claim absolute completion of all outstanding financial issues.

In addition to curing the few remaining issues, the City is also required to report to the State Controller's Office every six months on the progress it has made in completing its financial housekeeping. These agreements will assist in showing continued progress.

By allowing these agreements to go forward, the City Council will be taking the final steps in moving the City of Oxnard to a clean financial bill of health. The completion of the final issues will allow the City to move forward in a confident manner knowing that all finances are now being reported in a correct manner.

A delay in these agreements will cause the City to remain in a position of a 'qualified' annual report, and delay a clean financial standing by at least one fiscal year. This could also have a detrimental impact when attempting to do additional financial clean-up, such as possible outstanding bond refunding. Without a completely clean financial standing, it may not be possible to receive the most beneficial refunding of debt service. This is just one example of harm to the City, due to delays in funding the last areas needed to complete the financial clean-up.

All three proposed agreements/amendments will be subject to final review and approval by the City Attorney's office and Risk Manager prior to execution by the City Manager.

HCA Consulting - Capital Asset Inventory and Valuation – The FY2015-16 audit revealed that the City did not have sufficient documentation for the inventory and valuation of its capital assets. This pertained particularly to the inventory from the implementation of GASB 34, which requires cities to inventory and value all of their assets acquired, improved, or renovated since 1980. The City's Finance department was not able to produce the appropriate documentation relating to the valuation and inventory and as such a qualified opinion was given to the City's

Comprehensive Annual Financial Report (CAFR). The creation of an auditable capital asset records to support an unmodified opinion by the City's independent auditors is critical. The agreement with HCA will allow the City to have an inventory and valuation completed and ready to submit to the external auditor in time for the completion of the FY2016-17 annual audit. This will allow the audit to be given an unmodified opinion, or a "Clean" audit. It is imperative that the consultant be allowed to begin as soon as possible as the inventory and valuation must be completed by the end of September 2017.

The Finance department wishes to contract with HCA Consulting for the work in the amount of \$210,450 plus a 10% contingency for a total not to exceed amount of \$231,000. The scope of work for the agreement may be found in Attachment A. The agreement will be based upon a standard City contract template and subject to further internal review prior to execution.

Management Partners - Consulting Services for the 111 Audit Findings – The FY2015-16 annual audit ended with a result of 111 audit findings. The original plan was for one Assistant CFO to work in-house on the correction of the audit findings, with a period of three years for completion. During the course of the last year, it was determined that this would not be the most efficient or effective way to correct the audit findings. By pulling away the Assistant CFO for the corrections, it left a hole in the department in terms of oversight and management of employees. On top of this, the Assistant CFO tendered his resignation in April 2017. It was determined that the best, most effective, and efficient process would be to delegate the corrections to an outside consulting firm who would have the time and resources to produce internal controls and policies using best practice methods. It is recommended by Finance staff to use the experienced financial consulting firm, Management Partners to complete the corrections on the audit findings, and to finish a year ahead of schedule. The contract costs have already been budgeted and approved in the FY2017-18 budget, so Finance is recommending a not to exceed contract amount of \$150,000, to match the budget

MV Cheng - Accounting Services - In February 2016, the City entered into a 10-month agreement with MV Cheng and Associates in the amount of \$24,000 to provide consulting services to assist with the FY2014-15 audit and backlog of financial processes. However, as a result of initial audit findings, the lack of internal control and the need for more experienced assistance than originally anticipated, in May 2016, Council approved a first amendment in the amount of \$50,000 and in August 2016 a second amendment in the amount of \$146,000 for a total agreement amount of \$220,000 thru June 30, 2017. MV Cheng and Associates has been instrumental in assisting the City with the backlog and catchup of City reconciliations such as bank, cash with fiscal agents, grants, capital assets, fund balance and numerous audit schedules and reconciliations for the fiscal year audits of 2014/15, 2015/16 and currently 2016/17. The level of expertise and experience is necessary in order to complete the FY2016-17 audit.

Staff is requesting a third amendment to MV Cheng agreement to continue with consulting services for the following special projects, as time permits:

- Training staff on newly implemented procedures as a result of audit findings.

- Assistance with proposed implementation of ERP (January – June 2017).
- Various account research and cleanup (i.e. developer deposits, donations).
- Recommendations on process improvements.
- Assistance with audit findings processes and procedures.
- Assistance with the FY 16/17 audit.
- Other general accounting services as assigned by the Chief Financial Officer, Assistant CFO and/or Controller.

It is important to stress that time is of the essence for each of these agenda items. Each item is related to key issues in the improvement of the financial health of the City of Oxnard. A delay in the approval may cause the key milestones to be missed and corrections to be late. For this critical reason staff is seeking approval for the City Manager to enter into these agreements contingent upon final review and approval of the City Attorney and Risk Manager.

If the scopes and cost of the projects require contract amendments or budget adjustments beyond the amounts and recommendations approved, then those changes will be return to the City Council for consideration.

FINANCIAL IMPACT:

1. **Capital Asset Inventory and Valuation** – currently in final negotiations, but estimated costs are \$210,450 plus a 10% contingency for a total not to exceed amount of \$231,000. The requested funding in the amount of \$231,000 will be allocated to the different funds, General Fund – 65%, or \$150,000, Water Fund – 10% or \$23,000, Wastewater Fund – 10% or \$23,000, Environmental Resources – 10%, or \$23,000, and other funds – 5%, or \$12,000. This would be an appropriation from each of the fund reserves. Current FY2017-18 year-end estimates, including these requests – General Fund - \$18.1 million, Water - \$2.7 million, Wastewater - \$6.6 million, Environmental Resources - \$11.9 million.
2. **Consulting Services for the 111 Audit Findings** – cost for the completion of the 111 audit finding corrections is \$150,000, which has already been appropriated in the adopted FY2017-18 budget.
3. **Contract Amendment with MV Cheng for accounting services** – this contract amendment is for \$165,000, and will need to be from General Fund reserves. Approximately \$35,000 will be covered by salary savings in Finance, and the remaining \$130,000 will be allocated to all funds via the City's cost allocation plan. Total approximate cost to General Fund reserves is \$65,000, with remaining \$65,000 being allocated to other funds via the City's cost allocation model. Current FY2017-18 year-end estimate for General Fund reserve is \$18.1 million, which includes these requests.

Urgent Finance Department Agreements (10/20/10)

July 25, 2017

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ATTACHMENTS:

Attachment A - HCA Scope of Work

Attachment B - Agreement No. 7952 and 1st amendment

Attachment C - Agreement No. 7867 and prior amendments

Attachment D - Third Amendment MV Cheng

Attachment E - BA - Capital Asset Valuation & MV Cheng 3rd Amendment (July 25, 2017)



HCA ASSET MANAGEMENT LLC

inventory results will provide a “crosswalk” between current asset numbers found in the field (if any) to the new barcode asset numbers applied & recorded during this inventory and a cost accounting valuation and financial reconciliation for qualifying City assets, currently not contained in the City asset register. The records and reports will enable The City to achieve compliance with all their required accountability, accounting, auditing and oversight bodies.

All onsite fieldwork begins with a comprehensive kick-off meeting with our clients. We believe the most important elements to successfully completing your inventory and appraisal project(s) are adequate communication and proper planning. Once contacts have been established at all locations and adequate notification has been sent regarding the purpose of our project, HCA staff will conduct the physical inventory process. This effort will involve a room-by-room, site-by-site, area-by-area inspection to record all assets subject to this engagement.

All assets included in the project will be recorded and classified in a consistent manner. For assets that are identified by HCA that cannot be matched to available records, the following describes the methods we will employ to create an appraised original cost. This methodology is consistent with Uniform Guidance(UG) policy, and has produced acceptable results upon review of our reports. During the course of the inventory and subsequent valuation research, our staff will make a determination of the date of acquisition and Historical Cost, defined as follows:

Historical Cost - The actual or normal/estimated cost of property in accordance with market prices as of the date the property was first constructed or originally installed.

HCA staff will establish the Historical Cost by using Direct, Standard or Normal Costing methods, described as follows:

Direct Costing – Under this approach, HCA will directly match an inventoried asset to actual historical cost records, tying back the cost and date of acquisition. This approach is common for the more material and more recently acquired assets.

Standard Costing – This approach can be employed when the actual historical cost for an asset cannot readily be determined (i.e. Direct Cost). A standard cost is an estimated historical cost based on a widely-known average installed cost for a similar asset at the same period of acquisition. The asset's age is estimated based on the observed condition; the manufacturer, model, serial #; and other factors deemed relevant.

Normal Costing – Where the preceding techniques cannot be employed to derive historical cost, we will estimate cost based on a present cost of replacement, indexed by a reciprocal factor of the price increase from the estimated date acquired to the appraisal date. GASB Statement Number 34 (§158) says “There are a number of price-level indexes that may be used, both private- and public-sector, to remove the effects of price-level changes from current prices.” HCA has developed a series of trend factors based on the detailed US Government Producer Price Index, and updates this set of factors annually.



HCA ASSET MANAGEMENT LLC

All assets including infrastructure items will be recorded in general “classes”, or categories, and assigned an estimated useful life supporting the City’s asset classifications and useful life guidelines. A table of the coding structure and descriptions will be developed and included with the final report. Fixed asset classes will be recorded, valued and classified in a reasonable, consistent manner. HCA anticipates breaking the City’s infrastructure components into the following classes:

1. Infrastructure Assets
 - a. Raw Water Lines
 - b. Finished Water Lines
 - i. Lines
 - ii. Hydrants
 - iii. System Valve Vaults, PRV’s etc.
 - iv. Wells, Blending Stations, Booster Stations (these could also be moved/included with the Structures)
 - c. WW Collection
 - i. Lines, including manholes
 - ii. Lift Stations (these could also be moved/included with the Structures)
 - d. Storm Sewer Collection
 - i. Lines, Catch Basins &
 - ii. Open Channel (storm channels)
 - iii. Pump Stations (these could also be moved/included with the Structures)
 - e. Streets, including curb/gutter
 - f. Sidewalks
 - g. Bridges & perhaps Culverts
 - h. Traffic Signals
 - i. Signage
2. Treatment Plants
 - a. Water Plant
 - b. WWTP (OWTP)
 - c. Recycle Water Plant (AWTP)

The assigned useful life will be used as a basis for calculating depreciation, and is defined as follows:

Estimated Useful Life – The estimated number of periods (usually years or months) that an asset will be able to be used in the service of its intended purpose. In general, assets should have a useful life of greater than one year if they are to be capitalized.

Note: Where readily available, our staff will utilize existing (direct) cost and date information, obtained from existing City’s GIS, fixed asset and cost accounting records.

HCA will utilize HCA proprietary data capture software **HITS** to record all equipment data elements subject to this engagement. The HITS software allows us the ability to capture missing pertinent data elements while in the field standing in front of the item (i.e. serial #, model, manufacturer, different asset tag on item etc.) and sync “real time” whenever internet access is available. By syncing real time, HITS provides HCA inventory staff the ability to reconcile with departments regarding not located items on the spot – limiting City staff time and involvement. The inventory data captured will be uploaded on a continual basis, providing the ability to identify

City of Oxnard California

Quote - Capital Assets Valuation, Reconciliation and Inventory



HCA ASSET MANAGEMENT LLC

matched assets and to provide the inventory exception reports needed to support the inventory reconciliation requirements.

HCA is committed to timely delivery and high quality services to all of our clients. Built-in quality control measures are integral to every project. We focus not only on thoroughness but on accuracy and consistency as well. Some of HCA's quality control processes include:

- Our Project Managers verify that every location has been visited by an HCA team member by reviewing maps, building and/or site plans, and monitoring the matched and unmatched asset list from the City's data base. Additionally, a listing of any locations unable to be accessed is provided to our clients for resolution.
- To ensure that all data collected by HCA staff is included in project deliverables, a daily log is maintained by our Project Manager. This daily log, which includes daily asset counts, is made available to our clients upon request and is compared to the total asset count in the final reports to ensure every inventoried asset is included.
- HCA will supply the necessary barcodes, barcode readers and database software to manage the asset inventory and track the inventory results on a continual basis. Inventory data captured will be uploaded throughout the day and reconciled against the entire City capital asset file. This process allows us to track the progress of the inventory and identify matched assets, matched assets transferred to different locations, assets added to the data base, and assets and locations not yet accounted for.
- Our Project Managers review all inventory data for accurate and consistent:
 - Descriptions/Nomenclature
 - Numbering/Coding
 - Costs/Values

CITY STAFF COMMITMENT

The successful execution of any fixed asset valuation, inventory & reconciliation requires a cooperative and coordinated relationship between the consultant and client. Our anticipated role as the selected vendor will be to perform the majority of all tasks associated with the execution of the engagement. However, The City's involvement will be critical in the following areas to ensure our overall success.

Based on our vast project experience, the most critical step will be the assignment of a City employee as coordinator for the engagement. Having your coordinator involved in the assignment from start to finish is essential and helps ensure total project continuity and stewardship once our staff has completed our work and the data resides in The City's property system. The City's coordinator should have a basic understanding of fixed asset cost accounting and full knowledge of your internal fixed asset accounting requirements. The coordinator should be available to:

1. Coordinate appraisal staff requirements concerning:

City of Oxnard California

Quote - Capital Assets Valuation, Reconciliation and Inventory



HCA ASSET MANAGEMENT LLC

- a. Access to sites, buildings and space
 - b. Security clearances
 - c. Requests for the System fixed asset database, reports, and work space.
2. Arrange introductions of HCA staff to appropriate City personnel (i.e. specific project contacts, accounting staff, MIS, building security, etc.).
3. Notify appropriate City personnel concerning the nature of the project (i.e. Project Announcement Memo/Correspondence).
4. Obtain workspace for the inventory meetings, preferably near project management or accounting departments.
5. Provide HCA with all current and up-to-date asset listings immediately upon award (or as soon thereafter as possible).

Procedures will be developed to account for capital assets that are received by The City during the inventory process. The HCA working file will be frozen as of a specific date, allowing us and The City to properly account for new assets.

SCHEDULE

HCA understands that “time is of the essence” for this valuation, inventory and reconciliation project and we are prepared to begin the engagement shortly after award and contract execution. The anticipated timeframe for completion of the capital asset review, inventory, reconciliation, valuation and delivery of the final reports and electronic media is estimated to be 45 **calendar** days from receipt of the City’s executed contract and commencement of the on-site field work.

<i>TASK</i>	<i>15 DAYS</i>	<i>30 DAYS</i>	<i>45 DAYS</i>
<i>1) Project Planning</i>			
<i>2) HCA Asset Management System Setup</i>			
<i>3) Review Staff Inventory & Valuation Procedures</i>			
<i>4) Complete Engagement Coordination</i>			
<i>5) Complete Inventory & Valuation Data Collection Process</i>			
<i>6) Inventory & Valuation Reconciliation</i>			
<i>7) Complete Data Base Edits</i>			
<i>8) Complete Final Review</i>			
<i>9) Produce Draft Reports</i>			
<i>10) Produce Final Reports</i>			
<i>11) Final Inventory Electronic Interface</i>			



HCA ASSET MANAGEMENT LLC

HCA shall perform onsite work during normal City business hours Monday through Friday, 8:00 am through 5:00 pm, but is also prepared to inventory 24 hour facilities, such as Volunteer Fire/rescue stations and facilities after hours as stipulated by the City. HCA has a proven record on engagements of this size and scope. Managing the onsite inventory of City’s assets in conjunction with the inspection and valuation of The City’s capital equipment, buildings and infrastructure is not without its challenges; however, HCA is up to each one of them:

HCA is prepared to work with The City to establish an engagement timeframe that is suitable to The City of Oxnard Management and your reporting requirements. Please refer to the following work plan for a time-phased task list supporting the engagement.

PRICE QUOTE

HCA anticipates working with City staff and their independent auditors, accessing their “tribunal knowledge” of City’s assets, throughout the engagement. HCA will provide The City with accurate, consistent asset valuations and results to assist The City with implementing needed internal controls. This will insure asset values are reasonable and supported to withstand audit scrutiny and meet or exceed **ALL** of the City’s expectations for this engagement. In addition, this will provide The City with a clean audit opinion for current fiscal year financial reporting and an accurate baseline of The City’s fixed assets for prospective stewardship and financial reporting functions.

Thank you for this opportunity to submit our proposal to provide professional capital asset inventory, valuation and financial reconciliation services. To indicate acceptance of the service option described, please place your initials in the space provided, execute the signature line, and return to Gregory Sheahan per: HCA Asset Management. Based on our understanding of the City of Oxnard’s requirements and the level of professional skills necessary to complete the engagement to support the specifications described in our proposal response, HCA is pleased to submit the following professional fees and expenses supporting the proposed services. Out-of-at pocket administrative, travel and living expenses are outlined below and included in our fixed cost fees.

ACCEPTED

- Perform inventory, valuation, reconciliation and financial reporting of all qualifying The City of Oxnard California capital fixed assets and infrastructure items.

Inventory, valuation & reconciliation = \$183,000 + \$27,450 (expenses 15%) = **\$210,450** total fixed fee

Proposed Payment Schedule:

HCA will invoice The City of Oxnard for services rendered throughout the progress of our work. The City will be billed twenty percent of the total contract fees upon contract authorization and a minimum of one week of field work has been completed by HCA staff. Thereafter, The City will be billed on a monthly progressive basis for professional fees and expenses incurred up to ninety percent of the total contract amount. An invoice for the remaining professional fees and expenses will be submitted with the delivery of the final reports and electronic media. Invoices shall be payable upon receipt. HCA reserves the right to

City of Oxnard California

Quote - Capital Assets Valuation, Reconciliation and Inventory



HCA ASSET MANAGEMENT LLC

charge interest calculated on the basis of one and one-half percent per month if payment is not received within 40 days of The City of Oxnard receipt of our invoice.

With my signature below and designation of the desired options with my initials above, I hereby signify The City of Oxnard, California acceptance of the services and professional fees proposed.

ACCEPTED BY: City of Oxnard, California

Signature _____

Date _____

Name, Title (printed) _____

Tele _____

Email _____

Fax _____

OFFERED BY: HCA ASSET MANAGEMENT

Date July 7th, 2017

Gregory P. Sheahan

President

Email gsheahan@hcamgt.com

Office 941.752.6330 Direct 941.544.2369

Fax 941.755.0083

CONCLUSION

On behalf of HCA Asset Management, LLC we thank you for allowing us the opportunity to bid on this important initiative. This is to acknowledge our understanding of capital asset accounting requirements supporting GASB Statement 34, 42 & 51, OMB A-21 F&A Cost Recovery, Generally Accepted Accounting Principles (GAAP), and Government Accounting Auditing and Financial Reporting (GAAFR) now all under Uniform Guidance (UG) umbrella and our ability and experience to provide the required services. Please do not hesitate to contact me if I can answer any questions regarding the proposed services.

****** We welcome and look forward to the opportunity to be of service to the City of Oxnard ******

Agreement No. A-7952

AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT FOR CONSULTING SERVICES ("Agreement") is made and entered into in the County of Ventura, State of California, this 14th day of February, 2017, by and between the City of Oxnard, a municipal corporation ("City"), and Management Partners ("Consultant"). City and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, City desires to hire Consultant to perform certain consulting services specified herein; and

WHEREAS, Consultant represents that Consultant and/or Consultant's personnel have the qualifications and experience to properly perform such services.

NOW, THEREFORE, City and Consultant hereby agree as follows:

1. Scope of Services

Consultant shall furnish City with professional consulting services as more particularly set forth in Exhibit A attached hereto and incorporated by this reference in full herein (the "Services").

2. Method of Performing Services

Subject to the terms and conditions of this Agreement, Consultant may determine the method, details, and means of performing the Services.

3. Standard of Performance

Consultant agrees to undertake and complete the Services to conclusion, using that standard of care, skill, and diligence normally provided by a professional person in performance of similar consulting services.

4. Nonexclusive Services

This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine. Consultant agrees that performing such services will not materially interfere with the Services to be performed for the City.

5. Coordination of Services

The Services shall be coordinated with Chief Finance Officer Jim Throop ("Manager"), subject to the direction of the City Manager.

6. Place of Work

Consultant shall perform the Services provided for in this Agreement at any place or location and at such times as the Consultant shall determine.

7. Correction of Errors

Consultant agrees to correct, at its expense, all errors which may be disclosed during review of the Services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

8. Time for Performance

The Services performed under this Agreement shall be completed during the term of this Agreement. City agrees to amend the performance termination date whenever Consultant is delayed by action or inaction of City and Consultant promptly notifies Manager of such delays.

9. Principal in Charge

Consultant hereby designates Dave Millican as its principal-in-charge and person responsible for necessary coordination with Manager.

10. Permits, Licenses, Certificates

Consultant, at Consultant's sole expense, shall obtain and maintain during the term of this Agreement, all permits, licenses, and certificates required in connection with the performance of the Services, including a City business tax certificate.

11. City's Responsibility

City shall cooperate with Consultant as may be reasonably necessary for Consultant to perform the Services. Manager agrees to provide direction to Consultant as requested regarding particular project requirements.

12. Term of Agreement

This Agreement shall begin on Tuesday, February 14th, 2017 and expire on December 31, 2017.

13. Termination

a. This Agreement may be terminated by City without cause if Manager notifies Consultant, in writing, of Manager's desire to terminate the Agreement. Such termination shall be effective ten (10) calendar days from the date of delivery or mailing of such notice. City agrees to pay Consultant in full for all amounts due Consultant as of the effective date of

termination, including any expenditures incurred on City's behalf, whether for the employment of third parties or otherwise.

b. This Agreement may be terminated by Consultant without cause if Consultant notifies Manager, in writing, of Consultant's desire to terminate the Agreement. Such termination shall be effective ten (10) calendar days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been completed prior to the date of termination.

14. Compensation

a. City agrees to pay Consultant in an amount not to exceed \$72,000 for the Services at rates provided in **Exhibit B** attached hereto and incorporated by this reference in full herein.

b. The acceptance by Consultant of the final payment made under this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services.

c. Consultant agrees that payment by City shall not constitute nor be deemed a release of the responsibility and liability of Consultant or its employees, subcontractors, agents and subconsultants for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant, its employees, subcontractors, agents and subconsultants.

d. Consultant shall provide Manager with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service.

e. If any sales tax is due for the Services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.

15. Method of Payment

a. City agrees to pay Consultant monthly upon satisfactory completion of the Services and upon submission by Consultant of an invoice delineating the Services performed, in a form satisfactory to Manager. The invoice shall identify the Services by project as specified by Manager.

b. Consultant agrees to maintain current monthly records, books, documents, papers, accounts and other evidence pertaining to the Services performed and costs incurred. Such items shall be adequate to reflect the time involved and cost of performing the Services. Consultant shall provide Manager with copies of payroll distribution, receipted bills and other documents requested for justification of the invoice.

16. Responsibility for Expenses

Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing the Services. All expenses incident to the performance of the Services shall be borne by the Consultant, including, but not limited to rent, vehicle, and travel, entertainment and promotion, general liability and health insurance, workers' compensation insurance, and all compensation and benefits of employees or agents engaged by Consultant. Consultant shall, at its own cost and expense, supply all personal property necessary or appropriate to perform the Services provided for under this Agreement, including, but not limited to any personal property used by employees and agents of Consultant in the performance of such Services.

17. Non-Appropriation of Funds

Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

18. Records

a. Consultant agrees that all final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data and photographs expressly required to be prepared by Consultant as part of the scope of services ("**documents and materials**") shall be the property of City and shall, upon completion of the Services or termination of this Agreement, be delivered to Manager.

b. At City's request, City shall be entitled to immediate possession of, and Consultant shall furnish to Manager within ten (10) calendar days, all of the documents and materials. Consultant may retain copies of these documents and materials.

c. Any substantive modification of the documents and materials by City staff or any use of the completed documents and materials for other City projects, or any use of uncompleted documents and materials, without the written consent of Consultant, shall be at City's sole risk and without liability or legal exposure to Consultant. City agrees to hold Consultant harmless from all damages, claims, expenses and losses arising out of any reuse of the documents and materials for purposes other than those described in this Agreement, unless Consultant consents in writing to such reuse.

19. Maintenance and Inspection of Records

Consultant agrees that City or its auditors shall have access to and the right to audit and reproduce any of Consultant's relevant records to ensure that City is receiving the Services to which City is entitled under this Agreement or for other purposes relating to the Agreement.

Consultant shall maintain and preserve all such records for a period of at least three (3) years after the expiration of this Agreement, or until an audit has been completed and accepted by City. Consultant agrees to maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead.

20. Confidentiality of Information

Any documents and materials given to or prepared or assembled by Consultant under this Agreement shall be confidential and shall not be made available to any third person or organization by Consultant without prior written approval of the Manager.

21. Indemnity

a. To the fullest extent permitted by law, Consultant shall (1) immediately defend; (2) indemnify; and (3) hold harmless City, its City Council, each member thereof, and its directors, officers, and employees (the **"Indemnified Party"**) from and against all liabilities regardless of nature, type, or cause, arising out of or resulting from or in connection with Consultant's performance of this Agreement or Consultant's failure to comply with any of its obligations contained in this Agreement. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. Consultant's obligation to indemnify applies unless it is adjudicated that any of the liabilities covered by this Section are the result of the sole active negligence or sole willful misconduct of the Indemnified Party. If it is finally adjudicated that liability is caused by the comparative negligence or willful misconduct of the Indemnified Party, Consultant's indemnification obligation shall be reduced in proportion to the established comparative liability of the Indemnified Party.

b. The duty to defend is a separate and distinct obligation from Consultant's duty to indemnify. Consultant shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the Indemnified Party immediately upon tender to Consultant of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination of negligence or willful misconduct by the Indemnified Party shall not relieve Consultant from its separate and distinct obligation to defend the Indemnified Party. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that liability is caused in whole or in part by the negligence or willful misconduct of the Indemnified Party. If it is finally adjudicated that liability was caused by the sole active negligence or sole willful misconduct of the Indemnified Party, Consultant may submit a claim to City for reimbursement of reasonable attorneys' fees and defense costs.

c. The review, acceptance or approval of Consultant's work or work product by the Indemnified Party shall not affect, relieve or reduce Consultant's indemnification or defense obligations. This Section shall survive completion of the Services or termination of this Agreement. The provisions of this Section shall not be restricted by and do not affect the provisions of this Agreement relating to insurance.

22. Insurance

a. Consultant shall obtain and maintain during the performance of the Services the insurance coverages as specified in **Exhibit INS-[B]**, attached hereto and incorporated herein by this reference, issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages.

b. Consultant shall, prior to performance of the Services, file with the Risk Manager evidence of insurance coverage as specified in **Exhibit INS-[B]**. Evidence of insurance coverage shall be forwarded to the Risk Manager, addressed as specified in **Exhibit INS-[B]**.

c. Maintenance of proper insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide evidence of renewal may be considered as a material breach of this Agreement.

23. Independent Contractor

a. City and Consultant agree that in the performance of the Services, Consultant shall be, and is, an independent contractor, and that Consultant and its employees are not employees of City. Consultant has and shall retain the right to exercise full control over the employment, direction, compensation and discharge of all persons assisting Consultant.

b. Consultant shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Consultant's employees, agents, subcontractors and subconsultants, including compliance with social security requirements, federal and State income tax withholding and all other regulations governing employer-employee relations.

c. Consultant acknowledges that Consultant and Consultant's employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, or health, life, dental, long-term disability and workers' compensation insurance benefits.

24. Consultant Not Agent

Except as Manager may specify in writing, Consultant, and its agents, employees, subcontractors and subconsultants shall have no authority, expressed or implied, to act on behalf of City in any capacity, as agents or otherwise, or to bind City to any obligation.

25. Conflict of Interest

If, in performing the Services set forth in this Agreement, Consultant makes, or participates in, a “**governmental decision**” as described in Title 2, section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Consultant shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Consultant's personnel providing the Services set forth in this Agreement.

26. Assignability of Agreement

Consultant agrees that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence, experience and specialized personal knowledge. Assignments of any or all rights, duties, or obligations of Consultant under this Agreement will be permitted only with the express written consent of Manager, which consent may be withheld for any reason.

27. Successors and Assigns

Consultant and City agree that this Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant and City.

28. Fair Employment Practices

a. Consultant agrees that all persons employed by Consultant shall be treated equally by Consultant without regard to or because of race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law, and in compliance with all antidiscrimination laws of the United States of America, the State of California, and City.

b. Consultant agrees that, during the performance of this Agreement, Consultant and any other parties with whom Consultant may subcontract shall adhere to equal opportunity employment practices to assure that applicants and employees are treated equally and are not discriminated against because of their race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law.

c. Consultant agrees to state in all of its solicitations or advertisements for applicants for employment that all qualified applicants shall receive consideration for employment without regard to their race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law.

d. Consultant shall provide City staff with access to and, upon request by Manager, provide copies to Manager of all of Consultant's records pertaining or relating to Consultant's

employment practices, to the extent such records are not confidential or privileged under State or federal law.

29. Force Majeure

Consultant and City agree that neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include, but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations imposed after this Agreement was executed, fire, communication line failures, earthquakes, or other disasters.

30. Time of Essence

Consultant and City agree that time is of the essence in regard to performance of any of the terms and conditions of this Agreement.

31. Covenants and Conditions

Consultant and City agree that each term and each provision of this Agreement to be performed by Consultant shall be construed to be both a covenant and a condition.

32. Governing Law

City and Consultant agree that the construction and interpretation of this Agreement and the rights and duties of City and Consultant hereunder shall be governed by the laws of the State of California.

33. Compliance with Laws

Consultant agrees to comply with all City, State, and federal laws, rules, and regulations, now or hereafter in force, pertaining to the Services performed by Consultant pursuant to this Agreement.

34. Severability

City and Consultant agree that the invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

35. Waiver

City and Consultant agree that no waiver of a breach of any provision of this Agreement by either Consultant or City shall constitute a waiver of any other breach of the same provision or any other provision of this Agreement. Failure of either City or Consultant to enforce at any time, or from time to time, any provision of this Agreement, shall not be construed as a waiver of such provision or breach.

36. Counterparts

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement. A signed copy of this Agreement transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.

37. Arbitration

Consultant and City agree that in the event of any dispute with regard to the provisions of this Agreement, the Services rendered or the amount of Consultant's compensation, the dispute may be submitted to non-binding arbitration upon the mutual agreement of the parties, under such procedures as the parties may agree upon, or, if the parties cannot agree, then under the Rules of the American Arbitration Association.

38. Expenses of Enforcement

Consultant and City agree that the prevailing party's reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney Office) and expenses, including investigation fees and expert witness fees, shall be paid by the non-prevailing party in any dispute involving the terms and conditions of this Agreement.

39. Authority to Execute

a. City acknowledges that the person executing this Agreement has been duly authorized by the City Council to do so on behalf of City.

b. Consultant acknowledges that the person executing this Agreement has been duly authorized by Consultant to do so on behalf of Consultant.

40. Notices

a. Any notices to Consultant may be delivered personally or by mail addressed to Management Partners, 3152 Red Hill Avenue, Suite 210, Costa Mesa, CA 92626, Attention: Jan Perkins, Senior Partner.

b. Any notices to City may be delivered personally or by mail addressed to City of Oxnard, Finance Department, 300 West Third Street, Third Floor, Oxnard, California 93030, Attention: Jim Throop.

41. Amendment

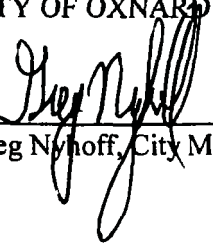
City and Consultant agree that the terms and conditions of the Agreement may be reviewed or modified at any time. Any modifications to this Agreement, however, shall be

effective only when agreed upon to in writing by both the City representative authorized to do so under the City's purchasing policies and Consultant.

42. Entire Agreement

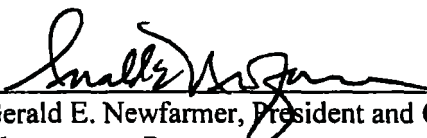
City and Consultant agree that this Agreement constitutes the entire agreement of the parties regarding the subject matter described herein and supersedes all prior communications, agreements, and promises, either oral or written.

CITY OF OXNARD



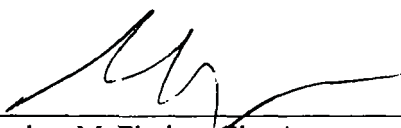
Greg Nynhoff, City Manager

CONSULTANT



Gerald E. Newfarmer, President and CEO
Management Partners

APPROVED AS TO FORM:



Stephen M. Fischer, City Attorney

APPROVED AS TO INSURANCE:



James Throop, Risk Manager

EXHIBIT A

SCOPE OF SERVICES

About Management Partners

Management Partners was founded in 1994 with a specific mission to help local government leaders improve their service to the public. They are a national consulting firm headquartered in Cincinnati, Ohio, with offices in San Jose and Costa Mesa, California. They have a well-established track record of helping public sector organizations throughout the United States, including all of the services provided by cities, counties, towns and special districts at the local level.

During more than 20 years of service, they have earned a national reputation by delivering quality, actionable work products to our clients. They bring extensive experience to this project, along with first-hand knowledge of local government operations. They are distinguished by the fact that each team is led and staffed by associates who have actual experience in direct public service and experience working together as a team. The work they do is not an academic exercise; it is grounded in the real world of customer service and accomplishment in the public sector. As a result, they have a bias for producing value-added work for each client that will be actionable, and will be implemented.

The firm is staffed with 80 professionals who are experienced public service managers as well as qualified management consultants. This group includes generalists as well as subject-matter experts. Their consultants have years of experience working in all aspects of local government management and have built a track record of extraordinary quality service for our clients.

The firm has extensive experience helping improve both the efficiency and effectiveness of local government services. They have completed organizational staffing and improvement projects in virtually every type of local government service, including reviews of entire governments as well as selected studies of individual departments and functional activities. Management Partners' services include everything required to support a local government leader, elected or appointed.

Understanding of the Engagement

The City of Oxnard desires Management Partners' financial expertise in a number of areas. The initial projects identified as needing our expert assistance are listed below, although other needs may arise for which Management Partners' expertise will be requested under this engagement.

1. Coordinate cost allocation work and presentation of report, including policy recommendations for task force and implementation impact analysis.
2. Coordinate preparation of development impact fee report, including policy recommendations for task force and City Council. Make observations and recommendations regarding compliance with general plan and methodology including protocols for regular updates for inflation, cost and scope.
3. Coordinate impact fee annual report catch-up project including research on unspent balances and comparison of available funds to needs identified in the CIP and the new impact fee report.

4. Work with City Manager's Office, Chief Financial Officer (CFO) and City Treasurer to establish business operating procedures, role definitions and coordination of responsibilities.
5. Complete initial risk assessment for integrated internal control framework implementation, review with management, task force and Council. Coordinate project with internal auditors.
6. Assist CFO with auditor and assessment recommendation implementation, including definition of documentation and training standards. Assist CFO in development of program for citywide training in internal controls.
7. Assist CFO and Finance Department staff in preparing information for utility rate increases, including presentation material and policy analyses.
8. Update the financial forecast and budget model and provide other expert assistance pertaining to the upcoming budget as requested.
9. Provide other expert advice and assistance as requested.

It is anticipated that this engagement will require approximately 300 hours of consulting assistance from Dave Millican and approximately 100 hours of Bob Leland's time in the first half of 2017.

Project Team

Management Partners has a strong project team that is well-qualified to complete this work for Oxnard. This project will be a top priority for Management Partners and our team members will be available in whatever capacity and with whatever availability will contribute to the success of the project. Andy Belknap will be the Project Director for this engagement. Financial expertise will be provided by Dave Millican and Bob Leland, with others from our Management Partners team as needed. Our consultants will work at the direction of Management Partners. The firm provides all insurance, training, office space, administrative support and equipment, and establish the manner and time of work to successfully complete the projects in this engagement. Our commitment is to provide high quality project assistance to the City of Oxnard. The qualifications of Dave Millican and Bob Leland are summarized below.

David Millican, Special Advisor

Dave has more than 35 years' experience working in and providing services to state and local governments. He started his career as an audit supervisor and state and local government industry audit specialist for a major CPA firm, taught accounting as a Peace Corp volunteer in Afghanistan and has served as vice president of a municipal management information software provider where he assisted over 30 cities in the selection and installation of application software. After moving to local government as finance director of Burlingame California, he also served as finance director of South Lake Tahoe. In Fremont, California he held the positions of finance director, deputy city manager, chief financial officer, and interim city manager. Following his retirement from Fremont, Dave served as interim financial services manager in Santa Rosa, California while the city recruited a chief financial officer. Dave recently served as finance and administrative services director for Santa Fe, New Mexico. Dave has extensive experience using participative budget and change management processes to redefine municipal services and business models. He is an experienced negotiator in labor relations, integrated waste management, redevelopment, land entitlement, complex contracts and legal settlements. He has also succeeded in securing additional resources without increasing taxes to assure that

adequate funding was available to support core municipal services, infrastructure and economic development initiatives.

Robert Leland, Special Advisor

Bob joined Management Partners in 2012, after 37 years of experience in state and local government finance. He was director of finance for 26 years for the City of Fairfield, California, a city long known for its entrepreneurial management and long-term financial planning. He previously served as assistant finance director for the City of Sacramento, where he managed the city budget, and as a staff consultant to the Assembly Revenue and Taxation Committee, where he drafted and analyzed legislation and worked on the team implementing Proposition 13. Since 2010 Bob has consulted in his area of special expertise, municipal budgeting and long-range forecasting. He is a leader in his profession, having been elected by his peers as president of both the California Society of Municipal Finance Officers and the League of California Cities' Fiscal Officers Department. Bob was the recipient of the 2010 Award of Excellence in Public Finance from the California Public Securities Association, which recognizes exceptional work, creativity, service and leadership by a municipal finance professional.

EXHIBIT B**COMPENSATION RATES****Fee Proposal**

Given the complexity of issues involved and the hours that will be required to complete the scope of work described in this proposal, staff recommends that the City authorize a contract in the amount of \$72,000. This will provide approximately three months of expert advice from Dave Millican at approximately 25 hours a week (for an approximate total of 300 hours), and approximately 100 hours from Bob Leland. Management Partners will bill on an hourly rate, plus expenses, based on the following rate schedule. Staff anticipates approximately \$2,000 in travel expenses during this engagement.

Consultant	Hourly Rate
Special Advisor Dave Millican	\$170*
Special Advisor Bob Leland	\$190
Other Consultants	\$75 to \$250

** This is a reduction in his regular hourly rate of \$190 due to the anticipated duration of the assignment.*

Other consultants who may be needed on this engagement will be billed at their regular hourly rates, ranging from \$75 to \$250 per hour. Management Partners will charge travel expenses for all consultants, which will include air and ground transportation, lodging, per diem for meals, mileage and tolls. Management Partners will also charge four hours travel time for each trip to Oxnard by our consultants.

A-7952

Agreement No. 7952**FIRST AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES**

This First Amendment ("First Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 5th day of June, 2017, by and between the City of Oxnard, a municipal corporation ("City"), and Management Partners ("Consultant"). This First Amendment amends the Agreement entered into on February 14, 2017, by City and Management Partners.

City and Management Partners agree as follows:

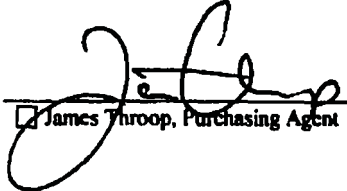
1. Section 14 (a) of the Agreement, the not to exceed amount of \$72,000 is replaced with \$88,000
2. As so amended, the Agreement remains in full force and effect.

A-7952

Agreement No. 7952

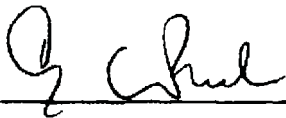
IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date first written above.

CITY OF OXNARD

 6.7.17
 James Throop, Purchasing Agent Date

VENDOR/CONTRACTOR/CONSULTANT

 6-12-17
 Gerald E. Newfarmer, President & CEO Date

 6-12-17
 Amy C. Paul, Vice President and Treasurer Date

APPROVED AS TO FORM:

 6/17
 Stephen M. Rischer, City Attorney Date

APPROVED AS TO CONTENT:

 6-7-17
 James Throop, Chief Financial Officer Date

APPROVED AS TO INSURANCE:

 6/19/17
 Mike More, Risk Manager Date

The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC; or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

FIRST AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

Agreement No. A-7867

AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT FOR CONSULTING SERVICES ("**Agreement**") is made and entered into in the County of Ventura, State of California, this 23rd day of February, 2016, by and between the City of Oxnard, a municipal corporation ("**City**"), and MV Cheng & Associates Inc. ("**Consultant**"). City and Consultant are sometimes individually referred to as "**Party**" and collectively as "**Parties**."

WHEREAS, City desires to hire Consultant to perform certain consulting services specified herein; and

WHEREAS, Consultant represents that Consultant and/or Consultant's personnel have the qualifications and experience to properly perform such services.

NOW, THEREFORE, City and Consultant hereby agree as follows:

1. Scope of Services

Consultant shall furnish City with professional consulting services as more particularly set forth in **Exhibit A** attached hereto and incorporated by this reference in full herein (the "**Services**").

2. Method of Performing Services

Subject to the terms and conditions of this Agreement, Consultant may determine the method, details, and means of performing the Services.

3. Standard of Performance

Consultant agrees to undertake and complete the Services to conclusion, using that standard of care, skill, and diligence normally provided by a professional person in performance of similar consulting services.

4. Nonexclusive Services

This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine. Consultant agrees that performing such services will not materially interfere with the Services to be performed for the City.

5. Coordination of Services

The Services shall be coordinated with Chief Financial Officer ("**Manager**"), subject to the direction of the City Manager or Department Manager.

6. Place of Work

Consultant shall perform the Services provided for in this Agreement at any place or location and at such times as the Consultant shall determine.

7. Correction of Errors

Consultant agrees to correct, at its expense, all errors which may be disclosed during review of the Services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

8. Time for Performance

The Services performed under this Agreement shall be completed during the term of this Agreement pursuant to the schedule provided in **Exhibit B** attached hereto and incorporated by this reference in full herein. City agrees to amend the performance termination date whenever Consultant is delayed by action or inaction of City and Consultant promptly notifies Manager of such delays.

9. Principal in Charge

Consultant hereby designates Misty Cheng as its principal-in-charge and person responsible for necessary coordination with Manager.

10. Permits, Licenses, Certificates

Consultant, at Consultant's sole expense, shall obtain and maintain during the term of this Agreement, all permits, licenses, and certificates required in connection with the performance of the Services, including a City business tax certificate.

11. City's Responsibility

City shall cooperate with Consultant as may be reasonably necessary for Consultant to perform the Services. Manager agrees to provide direction to Consultant as requested regarding particular project requirements.

12. Term of Agreement

This Agreement shall begin on February 23, 2016, and expire on December 31, 2016.

13. Termination

a. This Agreement may be terminated by City without cause if Manager notifies Consultant, in writing, of Manager's desire to terminate the Agreement. Such termination shall be effective ten (5) calendar days from the date of delivery or mailing of such notice. City

agrees to pay Consultant in full for all amounts due Consultant as of the effective date of termination, including any expenditures incurred on City's behalf, whether for the employment of third parties or otherwise.

b. This Agreement may be terminated by Consultant without cause if Consultant notifies Manager, in writing, of Consultant's desire to terminate the Agreement. Such termination shall be effective ten (5) calendar days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been completed prior to the date of termination.

14. Compensation

a. City agrees to pay Consultant in an amount not to exceed \$24,000 for the Services at rates provided in **Exhibit C** attached hereto and incorporated by this reference in full herein.

b. The acceptance by Consultant of the final payment made under this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services.

c. Consultant agrees that payment by City shall not constitute nor be deemed a release of the responsibility and liability of Consultant or its employees, subcontractors, agents and subconsultants for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant, its employees, subcontractors, agents and subconsultants.

d. Consultant shall provide Manager with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service.

e. If any sales tax is due for the Services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.

15. Method of Payment

a. City agrees to pay Consultant monthly upon satisfactory completion of the Services and upon submission by Consultant of an invoice delineating the Services performed, in a form satisfactory to Manager. The invoice shall identify the Services by project as specified by Manager.

b. Consultant agrees to maintain current monthly records, books, documents, papers, accounts and other evidence pertaining to the Services performed and costs incurred. Such items shall be adequate to reflect the time involved and cost of performing the Services. Consultant shall provide Manager with copies of payroll distribution, receipted bills and other documents requested for justification of the invoice.

16. Responsibility for Expenses

Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing the Services. All expenses incident to the performance of the Services shall be borne by the Consultant, including, but not limited to rent, vehicle, and travel, entertainment and promotion, general liability and health insurance, workers' compensation insurance, and all compensation and benefits (including overtime) of employees or agents engaged by Consultant. Consultant shall, at its own cost and expense, supply all personal property necessary or appropriate to perform the Services provided for under this Agreement, including, but not limited to any personal property used by employees and agents of Consultant in the performance of such Services.

17. Non-Appropriation of Funds

Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

18. Records

a. Consultant agrees that all final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data and photographs expressly required to be prepared by Consultant as part of the scope of services ("**documents and materials**") shall be the property of City and shall, upon completion of the Services or termination of this Agreement, be delivered to Manager.

b. At City's request, City shall be entitled to immediate possession of, and Consultant shall furnish to Manager within ten (10) calendar days, all of the documents and materials. Consultant may retain copies of these documents and materials.

c. Any substantive modification of the documents and materials by City staff or any use of the completed documents and materials for other City projects, or any use of uncompleted documents and materials, without the written consent of Consultant, shall be at City's sole risk and without liability or legal exposure to Consultant. City agrees to hold Consultant harmless from all damages, claims, expenses and losses arising out of any reuse of the documents and materials for purposes other than those described in this Agreement, unless Consultant consents in writing to such reuse.

19. Maintenance and Inspection of Records

Consultant agrees that City or its auditors shall have access to and the right to audit and reproduce any of Consultant's relevant records to ensure that City is receiving the Services to which City is entitled under this Agreement or for other purposes relating to the Agreement. Consultant shall maintain and preserve all such records for a period of at least three (3) years after the expiration of this Agreement, or until an audit has been completed and accepted by City. Consultant agrees to maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead.

20. Confidentiality of Information

Any documents and materials given to or prepared or assembled by Consultant under this Agreement shall be confidential and shall not be made available to any third person or organization by Consultant without prior written approval of the Manager.

21. Indemnity

a. To the fullest extent permitted by law, Consultant shall (1) immediately defend; (2) indemnify; and (3) hold harmless City, its City Council, each member thereof, and its directors, officers, and employees (the "**Indemnified Party**") from and against all liabilities regardless of nature, type, or cause, arising out of or resulting from or in connection with Consultant's performance of this Agreement or Consultant's failure to comply with any of its obligations contained in this Agreement. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. Consultant's obligation to indemnify applies unless it is adjudicated that any of the liabilities covered by this Section are the result of the sole active negligence or sole willful misconduct of the Indemnified Party. If it is finally adjudicated that liability is caused by the comparative negligence or willful misconduct of the Indemnified Party, Consultant's indemnification obligation shall be reduced in proportion to the established comparative liability of the Indemnified Party.

b. The duty to defend is a separate and distinct obligation from Consultant's duty to indemnify. Consultant shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the Indemnified Party immediately upon tender to Consultant of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination of negligence or willful misconduct by the Indemnified Party shall not relieve Consultant from its separate and distinct obligation to defend the Indemnified Party. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that liability is caused in whole or in part by the negligence or willful misconduct of the Indemnified Party. If it is finally adjudicated that

liability was caused by the sole active negligence or sole willful misconduct of the Indemnified Party, Consultant may submit a claim to City for reimbursement of reasonable attorneys' fees and defense costs.

c. The review, acceptance or approval of Consultant's work or work product by the Indemnified Party shall not affect, relieve or reduce Consultant's indemnification or defense obligations. This Section shall survive completion of the Services or termination of this Agreement. The provisions of this Section shall not be restricted by and do not affect the provisions of this Agreement relating to insurance.

22. Insurance

a. Consultant shall obtain and maintain during the performance of the Services the insurance coverages as specified in Exhibit INS-B, attached hereto and incorporated herein by this reference, issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages.

b. Consultant shall, prior to performance of the Services, file with the Risk Manager evidence of insurance coverage as specified in Exhibit INS-B. Evidence of insurance coverage shall be forwarded to the Risk Manager, addressed as specified in Exhibit INS-B.

c. Maintenance of proper insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide evidence of renewal may be considered as a material breach of this Agreement.

23. Independent Contractor

a. City and Consultant agree that in the performance of the Services, Consultant shall be, and is, an independent contractor, and that Consultant and its employees are not employees of City. Consultant has and shall retain the right to exercise full control over the employment, direction, compensation and discharge of all persons assisting Consultant.

b. Consultant shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Consultant's employees, agents, subcontractors and subconsultants, including compliance with social security requirements, federal and State income tax withholding and all other regulations governing employer-employee relations.

c. Consultant acknowledges that Consultant and Consultant's employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, or health, life, dental, long-term disability and workers' compensation insurance benefits.

24. Consultant Not Agent

Except as Manager may specify in writing, Consultant, and its agents, employees, subcontractors and subconsultants shall have no authority, expressed or implied, to act on behalf of City in any capacity, as agents or otherwise, or to bind City to any obligation.

25. Conflict of Interest

If, in performing the Services set forth in this Agreement, Consultant makes, or participates in, a “**governmental decision**” as described in Title 2, section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Consultant shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Consultant's personnel providing the Services set forth in this Agreement.

26. Assignability of Agreement

Consultant agrees that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence, experience and specialized personal knowledge. Assignments of any or all rights, duties, or obligations of Consultant under this Agreement will be permitted only with the express written consent of Manager, which consent may be withheld for any reason.

27. Successors and Assigns

Consultant and City agree that this Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant and City.

28. Fair Employment Practices

a. Consultant agrees that all persons employed by Consultant shall be treated equally by Consultant without regard to or because of race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law, and in compliance with all antidiscrimination laws of the United States of America, the State of California, and City.

b. Consultant agrees that, during the performance of this Agreement, Consultant and any other parties with whom Consultant may subcontract shall adhere to equal opportunity employment practices to assure that applicants and employees are treated equally and are not discriminated against because of their race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law.

c. Consultant agrees to state in all of its solicitations or advertisements for applicants for employment that all qualified applicants shall receive consideration for

employment without regard to their race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law.

d. Consultant shall provide City staff with access to and, upon request by Manager, provide copies to Manager of all of Consultant's records pertaining or relating to Consultant's employment practices, to the extent such records are not confidential or privileged under State or federal law.

29. Force Majeure

Consultant and City agree that neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include, but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations imposed after this Agreement was executed, fire, communication line failures, earthquakes, or other disasters.

30. Time of Essence

Consultant and City agree that time is of the essence in regard to performance of any of the terms and conditions of this Agreement.

31. Covenants and Conditions

Consultant and City agree that each term and each provision of this Agreement to be performed by Consultant shall be construed to be both a covenant and a condition.

32. Governing Law

City and Consultant agree that the construction and interpretation of this Agreement and the rights and duties of City and Consultant hereunder shall be governed by the laws of the State of California.

33. Compliance with Laws

Consultant agrees to comply with all City, State, and federal laws, rules, and regulations, now or hereafter in force, pertaining to the Services performed by Consultant pursuant to this Agreement.

34. Severability

City and Consultant agree that the invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

35. Waiver

City and Consultant agree that no waiver of a breach of any provision of this Agreement by either Consultant or City shall constitute a waiver of any other breach of the same provision or any other provision of this Agreement. Failure of either City or Consultant to enforce at any time, or from time to time, any provision of this Agreement, shall not be construed as a waiver of such provision or breach.

36. Counterparts

City and Consultant agree that this Agreement may be executed in two or more counterparts, each of which shall be deemed an original.

37. Arbitration

Consultant and City agree that in the event of any dispute with regard to the provisions of this Agreement, the Services rendered or the amount of Consultant's compensation, the dispute may be submitted to non-binding arbitration upon the mutual agreement of the parties, under such procedures as the parties may agree upon, or, if the parties cannot agree, then under the Rules of the American Arbitration Association.

38. Expenses of Enforcement

Consultant and City agree that the prevailing party's reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney Office) and expenses, including investigation fees and expert witness fees, shall be paid by the non-prevailing party in any dispute involving the terms and conditions of this Agreement.

39. Authority to Execute

a. City acknowledges that the person executing this Agreement has been duly authorized by the City Council to do so on behalf of City.

b. Consultant acknowledges that the person executing this Agreement has been duly authorized by Consultant to do so on behalf of Consultant.

40. Notices

a. Any notices to Consultant may be delivered personally or by mail addressed to MV Cheng & Associates, 2021 Oakdale Street, Pasadena, CA, 91107 Attention: Misty Cheng.

b. Any notices to City may be delivered personally or by mail addressed to City of Oxnard, Finance Department, 300 W Third Street, Oxnard, California 93030, Attention: Chief Financial Officer.

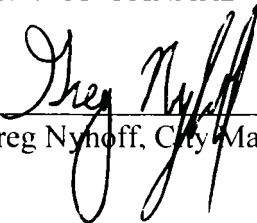
41. Amendment

City and Consultant agree that the terms and conditions of the Agreement may be reviewed or modified at any time. Any modifications to this Agreement, however, shall be effective only when agreed upon to in writing by both the City representative authorized to do so under the City's purchasing policies and Consultant.

42. Entire Agreement

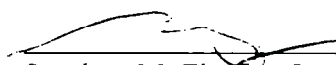
City and Consultant agree that this Agreement constitutes the entire agreement of the parties regarding the subject matter described herein and supersedes all prior communications, agreements, and promises, either oral or written.

CITY OF OXNARD



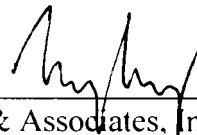
Greg Nynhoff, City Manager

APPROVED AS TO FORM:



Stephen M. Fischer, Interim City Attorney

CONSULTANT



MV Cheng & Associates, Inc.



APPROVED AS TO INSURANCE:



Risk Manager

EXHIBIT A
SCOPE OF SERVICES

Provide accounting services to the City of Oxnard Finance Department. The services are considered temporary. Such services are needed to assist with the fiscal year 2014-15 audit and backlog of financial processes. Such accounting services shall provide but not be limited to the following:

Grant management which will include but not limited to grants reconciliation and analysis and to ensure compliance with State, Federal and other applicable laws.

Other miscellaneous general accounting services as assigned by the Chief Financial Officer/and or Controller.

EXHIBIT B**SCHEDULE OF SERVICES****SCHEDULE**

The workweek will consist of 2 to 3 days per week, approximately 9 hours/day.

EXHIBIT C**COMPENSATION RATES**

\$95 per hour. Responsibility of expenses defined above in Item No. 16. The total contract shall not exceed \$24,000.

Agreement No. A-7867

FIRST AMENDMENT TO AGREEMENT FOR CONSULTING SERVICE

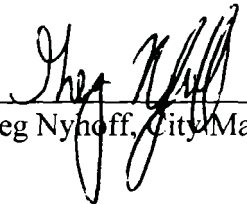
This First Amendment ("First Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 5th day of May, 2016, by and between the City of Oxnard, a municipal corporation ("City"), and MV Cheng & Associates ("Consultant"). This First Amendment amends the Agreement entered into on February 23, 2016, by City and MV Cheng & Associates.

City and Consultant agree as follows:

1. In Section 14a of the Agreement, the figure, \$24,000.00 is deleted and replaced with \$74,000.00.
2. Delete Exhibit B and replace with Exhibit B-1.
3. Delete Exhibit C and replace with Exhibit C-1.
4. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONSULTANT

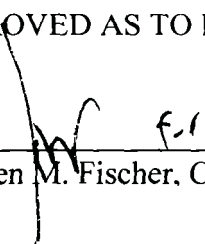


 Greg Nyhoff, City Manager

 MV Cheng & Associates

APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:



 Stephen M. Fischer, City Attorney



 Risk Manager

Agreement No. A-7867

FIRST AMENDMENT TO AGREEMENT FOR CONSULTING SERVICE

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City and Consultant agree as follows:

1. In Section 14a of the Agreement, the figure, \$24,000.00 is deleted and replaced with \$74,000.00.
2. Delete Exhibit B and replace with Exhibit B-1.
3. Delete Exhibit C and replace with Exhibit C-1.
4. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONSULTANT

Greg Nyhoff, City Manager

MV Cheng & Associates



APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:

Stephen M. Fischer, City Attorney

Risk Manager

EXHIBIT B-1**SCHEDULE OF SERVICES**SCHEDULE

The workweek will consist of 4 days per week, approximately 9 hours/day.

EXHIBIT C-1**COMPENSATION RATES**

\$105 per hour. Responsibility of expenses defined above in Item No. 16. The total contract shall not exceed \$74,000.

Agreement No. A-7867

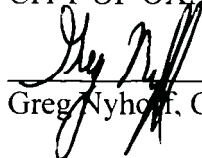
SECOND AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

This Second Amendment ("Second Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 23rd day of August 2016, by and between the City of Oxnard, a municipal corporation ("City"), and MV Cheng & Associates ("Consultant"). This Second Amendment amends the First Amendment entered into on May 5, 2016, by City and Consultant.

City and Consultant agree as follows:

1. In Section 14a of the Agreement, the figure \$74,000.00 is deleted and replaced with the figure \$220,000.00
2. Delete Exhibit A and replace with Exhibit A-1.
3. Delete Exhibit B-1 and replace with Exhibit B-2.
4. Delete Exhibit C-1 and replace with Exhibit "C-2.
5. In Section 12 of the Agreement, the term of the Agreement shall be extended to June 30, 2017.
6. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

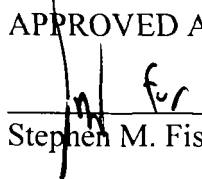


 Greg Nyhoff, City Manager

CONSULTANT

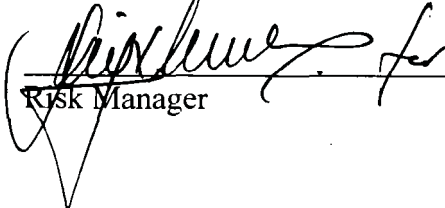
 MV Cheng & Associates

APPROVED AS TO FORM:



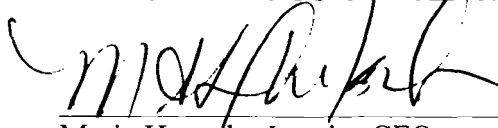
 Stephen M. Fischer, City Attorney

APPROVED AS TO INSURANCE:



 Risk Manager

APPROVED AS TO CONTENT:



 Maria Hurtado, Interim CFO

COPIES
 9-6-16 K2/C1
 DATE

Agreement No. A-7867

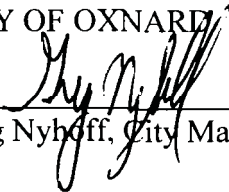
SECOND AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

This Second Amendment ("Second Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 23rd day of August 2016, by and between the City of Oxnard, a municipal corporation ("City"), and MV Cheng & Associates ("Consultant"). This Second Amendment amends the First Amendment entered into on May 5, 2016, by City and Consultant.

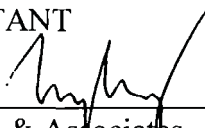
City and Consultant agree as follows:

1. In Section 14a of the Agreement, the figure \$74,000.00 is deleted and replaced with the figure \$220,000.00
2. Delete Exhibit A and replace with Exhibit A-1.
3. Delete Exhibit B-1 and replace with Exhibit B-2.
4. Delete Exhibit C-1 and replace with Exhibit "C-2.
5. In Section 12 of the Agreement, the term of the Agreement shall be extended to June 30, 2017.
6. As so amended, the Agreement remains in full force and effect.

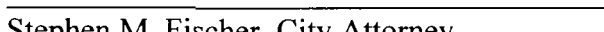
CITY OF OXNARD


 Greg Nyhoff, City Manager

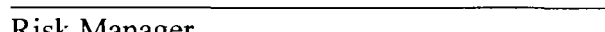
CONSULTANT


 MV Cheng & Associates

APPROVED AS TO FORM:


 Stephen M. Fischer, City Attorney

APPROVED AS TO INSURANCE:


 Risk Manager

APPROVED AS TO CONTENT:

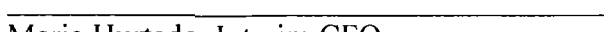

 Maria Hurtado, Interim CFO

EXHIBIT A-1**SCOPE OF SERVICES**

Provide accounting services to the City of Oxnard Finance Department. The services are considered temporary. Such services are needed to assist with the fiscal year 2015-16 annual audit and backlog of financial processes. Such accounting services shall provide but not be limited to the following:

Assist with bank reconciliations, cash with fiscal agent, various audit schedules, capital assets and grant management to ensure compliance with State, Federal and other applicable laws.

Other miscellaneous general accounting services as assigned by the Chief Financial Officer, Assistant Chief Financial Officer and/or Controller.

EXHIBIT B-2
SCHEDULE OF SERVICES

SCHEDULE

The workweek will consist of 2 to 3 days per week, approximately 10.5 hours/day.

EXHIBIT C-2**COMPENSATION RATES**

\$105 per hour. Responsibility of expenses defined above in Item No. 16. The total contract shall not exceed \$220,000.

Agreement No. 7867**THIRD AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES**

This Third Amendment (“Third Amendment”) to the Agreement for Consulting Services (“Agreement”) is made and entered into in the County of Ventura, State of California, this 25th day of July 2017, by and between the City of Oxnard, a municipal corporation (“City”), and MV Cheng & Associates (“Consultant”). This Third Amendment amends the second agreement entered into on August 23, 2016 and the First Amendment entered into on May 5, 2016, by City and Consultant.

City and Consultant agree as follows:

1. In Section 14a of the Agreement, the figure \$220,000.00 is deleted and replaced with the figure \$385,000.00.
2. Delete Exhibit A-1 and replace with Exhibit A-2
3. Delete Exhibit B-2 and replace with Exhibit B-3.
4. Delete Exhibit C-2 and replace with Exhibit “C-3.
5. In Section 12 of the Agreement, the term of the Agreement shall be extended to June 30, 2018.

As so amended, the Agreement remains in full force and effect.

EXHIBIT A-2**SCOPE OF SERVICES**

Provide accounting services to the City of Oxnard Finance Department. The services are considered temporary. Such services are needed to assist with the fiscal year 2016-17 annual audit and special projects. Such accounting services shall provide but not be limited to the following:

Assist with finalization of bank reconciliations and bank reconciliation processes, audit schedules, staff training of audit required schedules and other financial assistance to ensure compliance with State, Federal and other applicable laws.

Other miscellaneous general accounting services as assigned by the Chief Financial Officer, Assistant Chief Financial Officer and/or Controller.

EXHIBIT B-3
SCHEDULE OF SERVICES

SCHEDULE

The workweek will consist of 2 to 3 days per week, approximately 10.5 hours/day.

EXHIBIT C-3**COMPENSATION RATES**

\$110 per hour. Responsibility of expenses defined above in Item No. 16. The total contract shall not exceed \$385,000.

REQUEST FOR BUDGET APPROPRIATION

Department: Finance
Project/Program
Manager: Jim Throop

Date: July 25, 2017
Phone: (805) 385-7461

Reason for Appropriation:

To provide funding for 1) Capital Asset Valuation in the amount of \$231,000 from 65% of General Fund , 30% from Utilities Funds (10% Water, 10% WW, 10% ER), and 5% from Other Funds based on current asset allocation spread as of July 2017, and 2) \$165,000 for the third contract amendment with MV Cheng for accounting and consulting services for a total contract not to exceed of \$385,000 from July 1, 2017 to June 30, 2018.

Accounts and Descriptions**AMOUNT****Fund: GENERAL FUND (101)****Expenditures/Transfers Out****NON-DEPARTMENTAL (1001)**

(1) 101-1001-801.82-03	CONTRACTS & SERVICES / SERVICES - AUDIT	150,150
FINANCE ADMINISTRATION (1600)		
(2) 101-1600-801.82-09	CONTRACTUAL SERVICES / SERVICES-OTHER PROF/CON	165,000
Sub-total Expenditures		315,150

Net Change to Fund Balance	(315,150)
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Fund: WATER OPERATING FUND (601)**Expenditures/Transfers Out****PROCUREMENT/ADMIN & OPER (6010)**

(1) 601-6010-842.82-03	CONTRACTS & SERVICES / SERVICES - AUDIT	23,100
Sub-total Expenditures		23,100

Net Change to Fund Balance	(23,100)
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Fund: W/W COLLECTION OPERATING (611)**Expenditures/Transfers Out****SOURCE CONTROL/SERVICES (6101)**

(1) 611-6101-842.82-03	CONTRACTS & SERVICES / SERVICES - AUDIT	23,100
Sub-total Expenditures		23,100

Net Change to Fund Balance	(23,100)
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Fund: SOLID WASTE OPERATING (631)**Expenditures/Transfers Out****ADMIN & OPERATIONS (6301)**

(1) 631-6301-842.82-03	CONTRACTS & SERVICES / SERVICES - AUDIT	23,100
Sub-total Expenditures		23,100

Net Change to Fund Balance	(23,100)
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Fund: GOLF COURSE OPERATING (651)**Expenditures/Transfers Out****RIVER RIDGE GOLF COURSE (6401)**

BA# (Finance Use Only) _____

BA Doc# (Finance Use Only) _____

REQUIRES CITY COUNCIL AUTHORIZATION

Rev _____ **Packet Pg. 474**

(1) 651-6401-842.82-03	CONTRACTS & SERVICES / SERVICES - AUDIT	4,620
	Sub-total Expenditures	4,620
Net Change to Fund Balance		(4,620)

Fund: INFORMATION TECHNOLOGY (731)

Expenditures/Transfers Out

FINANCIAL SERVICES (7301)

(1) 731-7301-852.82-03	CONTRACTS & SERVICES / SERVICES - AUDIT	6,930
	Sub-total Expenditures	6,930
Net Change to Fund Balance		(6,930)
Net Appropriation Change		396,000

Approvals

Department Director _____

Chief Financial Officer _____

City Manager _____