MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
January 28, 2020

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 11:01 a.m., Chair Perello called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Tim Flynn (arrived at 11:02), Bryan A. MacDonald, and Chair Bert E. Perello were present.

Staff members present were Alexander Nguyen, City Manager; Tara Mazzanti, Assistant City Attorney; Brian Yanez, Assistant Public Works Director; Todd Vasquez-Housely, Environmental Resources Division Manager; Ray Trevino, Wastewater Collections Manager; Tatiana Arnaout, City Engineer; Thien Ng, Assistant Public Works Director; Joe Rodriguez, Interim Fleet Services Manager; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the January 14, 2020 regular meeting as presented.

It was moved by Member MacDonald, seconded by Member Flynn, to approve the minutes as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

Public Works Department

1. SUBJECT: Amending Enterprise Fleet Management Agreement and Restructuring of Fleet Services Division.
   RECOMMENDATION: That the Public Works and Transportation Committee recommend the City Council approve and authorize the Mayor to execute a first amendment to contract A-8136 with Enterprise Fleet Management, Inc. (Enterprise):
   1. To increase the current contract value from $675,000 by $1,825,000 for a new total of $2,500,000;
   2. To extend the term through December 1, 2025;
   3. Authorize Public Works Fleet Services Division to enroll approximately 375 city-owned vehicles into Enterprise's Maintenance Management Program and all new leased or City owned vehicles that qualify for the program;

4. Eliminate three (3) staff positions from Fleet Services Division; and
5. Authorize all City departments to utilize current vehicle replacement funds for leasing or future leasing.

Assistant Public Works Director Yanez gave a report. Discussion ensued among the Committee, staff, and Linda Fullerton of Enterprise Fleet Management.

It was moved by Member MacDonald, seconded by Member Flynn, to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

2. SUBJECT: Proposed Plans to Solicit Bids from Local Landfills.
   RECOMMENDATION: That the Public Works and Transportation Committee receive a presentation and provide input on the proposed plans to solicit bids from local landfills.

The Environmental Resources Division Manager gave a report. Discussion ensued among the Committee and staff. No action was required.

3. SUBJECT: Purchase of New Sewer Cleaning Vehicle.
   RECOMMENDATION: That the Public Works and Transportation Committee recommend City Council approve and authorize the Mayor to execute a Purchase Order (PO) with Municipal Maintenance Equipment for the purchase of a new VAC-CON sewer cleaning combination truck in the amount of $411,934.45.

The Wastewater Collections Manager gave a report. Discussion ensued among the Committee and staff.

It was moved by Member MacDonald, seconded by Member Flynn, to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

4. SUBJECT: Award Agreement A-8204 to Kennedy Jenks Consultants Inc., for Construction Management Services for the Hueneme Road Recycled Water Pipeline Phase II Project PW 17-42.
   RECOMMENDATION: That the Public Works and Transportation Committee recommend City Council award and authorize the Mayor to execute Agreement A-8204 in an amount of $733,120 with Kennedy Jenks Consultants Inc., for Constructability Review, Construction Management, Observation and Inspection Services for the Hueneme Road Recycled Water Pipeline Phase II Project PW17-42 (Project no. 106002).

The City Engineer gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Flynn, seconded by Member MacDonald, to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

5. SUBJECT: Approve AutoZone Parts, Inc. Agreement A-8149 for Fleet Services.
   RECOMMENDATION: That the Public Works and Transportation Committee recommend the City Council:
   1. Approve and authorize the Mayor to execute Agreement A-8149 with AutoZone Parts, Inc. (AutoZone) to provide off-site automotive parts, supplies and services required by the Fleet Services Division, for an amount not to exceed $4,600,000 and valid through

November 30, 2024; and
2. Ratify the change order to the existing AutoZone Blanket Purchase Order 7155, for parts and supplies needed until Agreement A-8149 is approved by City Council.

The Interim Fleet Services Manager gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Flynn, seconded by Member MacDonald, to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

6. SUBJECT: Award Trade Services Agreement A-8192 to PBC Commercial Cleaning Systems, Inc. for Custodial Services for the Oxnard Transit Center (OTC).
RECOMMENDATION: That the Public Works and Transportation Committee recommend City Council approve and authorize the Mayor to execute Trade Services Agreement No. A-8192 with PBC Commercial Cleaning Systems, Inc., (CCS) for a term of three (3) years for a total contract value of $436,425 to provide custodial services at the Oxnard Transit Center located at 201 East Fourth Street.

The Assistant Public Works Director Yanez gave a report. Discussion ensued among the Committee and staff.

It was moved by Member MacDonald, seconded by Member Flynn, to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

7. SUBJECT: Award Agreement A-8201 to Toro Enterprises for the Cast Iron Pipe Replacement Project.
RECOMMENDATION: That the Public Works and Transportation Committee recommends the City Council:
1. Award and authorize the Mayor to execute Agreement A-8201 in the amount of $4,643,679 for the Bryce Canyon North/South and Fremont North Neighborhood Water Cast Iron Pipe Replacement Project PW 19-94 with Toro Enterprises, Inc.;
2. Approve $464,368 for Project contingency and $325,058 for engineering, inspection, survey and project management for the Bryce Canyon North/South and Fremont North Neighborhood Water Cast Iron Pipe Replacement Project; and
3. Approve a budget appropriation of $3,939,827 from the Water Operating Fund (601) for the Bryce Canyon North/South and Fremont North Neighborhood Water Cast Iron Pipe Replacement Project, Project Nos. 183108 and 153117, respectively.

The City Engineer gave a report. Discussion ensued among the Committee and staff.

It was moved by Member MacDonald, seconded by Member Flynn, to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

Chair Perello requested a future item on funds for the SCR-3 levee completion, and suggested staff provide information to the public on neighborhoods where upcoming street projects will be taking place.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 12:40 p.m.

MICHELLE ASCENCION, CMC
City Clerk

BERT E. PERELLO
Chair