

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 24 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 300 West Third Street, 4th Floor during customary business hours. Any materials to be presented at this meeting will be made available electronically 24 hours prior to the meeting, at the end of this agenda. The agenda reports are on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
Special Meeting
Council Chambers, 305 West Third Street, Oxnard
June 20, 2016
5:00 P.M. – Closed Session
6:00 P.M. – Regular Session

A. ROLL CALL/POSTING OF AGENDA

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes

C. CLOSED SESSION 5:00 P.M. – Please See Page 4 for a Description of Closed Session Items.

D. OPENING CEREMONIES 6:00 P.M.

Pledge of allegiance to the flag of the United States

E. PUBLIC COMMENTS

At a special meeting, a person may address the legislative body only on matters set forth on the agenda. The presiding officer shall limit public comments to three minutes per person. Public comments will be heard during City Council consideration of the item on the agenda.

F. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

G. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 24 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.oxnard.org.

H. INFORMATION CONSENT AGENDA

City Manager Department

1. SUBJECT: Agreements for City Council Review

RECOMMENDATION: That City Council, pursuant to Ordinance 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list.

Legislative Body: CC/SA

Contact: Greg Nyhoff

Phone: 385-7430

Development Services Department

2. SUBJECT: Resolution of Denial for Planning and Zoning Permit No. 15-510-05 (Special Use Permit – Alcohol), Located at 200 South Ventura Road, Suite 250, Filed by Singh Kuldeep.

RECOMMENDATION: That City Council adopt a resolution reflecting the decision of the June 7, 2016 hearing upholding the appeal of Planning and Zoning Permit No. 15-510-05 (Special Use Permit – Alcohol), denying the request for the sale of beer and wine at an existing convenience market.

Legislative Body: CC

Contact: Ashley Golden

Phone: 385-7882

Public Works Department

3. SUBJECT: Submittal of Application for Grant Funding to CalRecycle for Beverage Container Recycling Grant Program Application for Grant Funding to CalRecycle.

RECOMMENDATION: That City Council: 1) Adopt a resolution authorizing the City Manager to submit an application for \$249,671 of CalRecycle grant funds, to be used for increased beverage container collection, litter reduction, and recycling education activities; and 2) Authorize the Chief Financial Officer to recognize grant revenue and appropriate funds if awarded.

Legislative Body: CC

Contact: Daniel Rydberg

Phone: 385-8055

4. SUBJECT: Approve Plans and Specs for Rio Lindo Neighborhood Resurfacing Project No. PW16-15.

RECOMMENDATION: That City Council approve Project Specification No. 16-15 for the improvements of streets, sidewalks, curbs, gutters, and replacement of street name signs in the Rio Lindo Neighborhood and authorize staff to solicit bids.

Legislative Body: CC

Contact: Daniel Rydberg

Phone: 385-8055

I. PUBLIC HEARINGS

Public Works Department

1. SUBJECT: City of Oxnard 2015 Urban Water Management Plan (10/20)

RECOMMENDATION: That City Council: 1) Hold a Public Hearing regarding the 2015 Urban Water Management Plan; 2) Adopt a resolution to approve the 2015 Urban Water Management Plan; and 3) Authorize the Public Works Director to file the Urban Water Management Plan with the State of California

Legislative Body: CC

Contact: Daniel Rydberg

Phone: 385-8055

OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

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J. REPORTS

Economic Development Department

1. SUBJECT: Disposition of Community Development Commission Successor Agency 13.06 Acres of Undeveloped Land in Ormond Beach. (10/15)
RECOMMENDATION: 1) That the Oxnard Community Development Commission Successor Agency ("Successor Agency") (i) approve the Option Agreement for Purchase and Sale of Conservation Property by and between the Oxnard Community Development Commission Successor Agency, a public body, corporate and politic as the Seller and The Nature Conservancy, a District of Columbia non-profit corporation as the buyer, for 13.06 acres of land located in Ormond Beach south of Hueneme Road, east of Perkins Road and west of Edison Drive (APN# 231-0-092-235).), (ii) recommend to its oversight board (the "Oversight Board") approval thereof, and (iii) authorize the Chairman (or designee) to execute the document with such non-substantive changes as may be acceptable to the Successor Agency General Counsel and Successor Agency Special Counsel; and 2) Authorize the Executive Director of the Successor Agency (or designee) to prepare, revise and execute all associated documents necessary to carry out and implement the Option Agreement for Purchase and Sale of Conservation Property, and to administer the Successor Agency's obligations, responsibilities and duties thereunder.
Legislative Body: SA Contact: Kymberly Horner Phone: 385-7407

Public Works Department

2. SUBJECT: Third Amendment to Agreement with Genuine Parts Company for On-Site Fleet Parts Program (5/15)
RECOMMENDATION: That City Council approve and authorize the Mayor to execute a Third Amendment to the Agreement No. 6212-13-CM with Genuine Parts Company dba NAPA Auto Parts from July 1, 2016, to June 30, 2017, for vendor to provide on-site repair parts and tires to City for an estimated amount of \$2,000,000.
Legislative Body: CC Contact: Daniel Rydberg Phone: 385-8055
3. SUBJECT: Third Amendment to Agreement for Trade Services with Natural Green Landscape, Inc. for Seabridge CFD #4 Landscape Maintenance Services (5/5)
RECOMMENDATION: That City Council approve and authorize the Mayor to execute a Third Amendment to Agreement for Trade Services (No. 6565-14-CM) with Natural Green Landscape, Inc. to extend the Agreement to June 30, 2017, thereby increasing the amount \$143,460 for a total of \$506,616 for providing landscape maintenance services within Community Facility District (CFD) No. 4 known as Seabridge located on Wooley Road between Victoria Avenue and Trade Winds Drive.
Legislative Body: CC Contact: Daniel Rydberg Phone: 385-8055
4. SUBJECT: First Amendment to the National Pollutant Discharge Elimination System Agreement No. A-7357 with the Ventura County Watershed Protection District for the Countywide Stormwater Quality Management Program (5/5)
RECOMMENDATION: That City Council approve and authorize the Mayor to execute a First Amendment to the existing Implementation Agreement No. A-7357 for the National Pollutant Discharge Elimination System (NPDES) Permit (No. CAS004002) for Stormwater Discharges from the Municipal Separate Storm Sewer Systems.
Legislative Body: CC Contact: Daniel Rydberg Phone: 385-8055

OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

June 20, 2016

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5. SUBJECT: Blanket Purchase Order No. 5805 with Shell Fleet Card Services to Extend Agreement for Gas Station Fuel and Car Wash Services for Fiscal Year 2016-2017 (5/5)

RECOMMENDATION: That City Council approve and authorize the Mayor to execute a Blanket Purchase Order No. 5805 to extend the agreement a fifth and final year with Shell Fleet Card Services, contract administrator for Oxnard Airport Shell and MacValley Oil Company. The agreement period is from July 1, 2016, to June 30, 2017, in an amount not to exceed \$3,000,000. The blanket purchase order is for the purchase of gasoline, diesel, and car wash service at Shell stations through a fuel card system.

Legislative Body: CC

Contact: Daniel Rydberg

Phone: 385-8055

K. PUBLIC COMMENTS ON REPORTS

At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation

CC (Government Code section 54956.9 (d)(1))

Name of case: City of Oxnard; et al. v. Aaron Starr

Ventura County Superior Court, Case No. 56-2016-00479696-CU-MC-VTA

The City Attorney requested that this item be discussed in closed session under the Brown Act authorization for the City Council to confer with its legal counsel regarding pending litigation.

2. Conference with Legal Counsel – Existing Litigation

CC (Government Code section 54956.9 (d)(1))

Name of case: Aaron Starr v. City of Oxnard; et al.

Ventura County Superior Court, Case No. 56-2016-00480094-CU-PT-VTA

The City Attorney requested that this item be discussed in closed session under the Brown Act authorization for the City Council to confer with its legal counsel regarding pending litigation.

3. Conference with Legal Counsel – Existing Litigation

CC (Government Code section 54956.9 (d)(1))

Name of case: City of Oxnard v. Southern California Gas Co., et al.

Ventura County Superior Court, Case No. 56-2013-00439270-CU-BC-VTA

State of California Court of Appeal, 2nd Appellate District, Division Six, Case No. B260192

The City Attorney requested that this item be discussed in closed session under the Brown Act authorization for the City Council to confer with its legal counsel regarding pending litigation.

L. ADJOURNMENT



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 1

DATE: June 20, 2016

TO: City Council

THROUGH: Greg Nyhoff, City Manager
Office of the City Manager

FROM: Greg Nyhoff, City Manager

SUBJECT: Agreements for City Council Review

CONTACT: Greg Nyhoff, City Manager
Greg.Nyhoff@oxnard.org, 385-7430

RECOMMENDATION:

That City Council, pursuant to Ordinance 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list.

BACKGROUND

On November 16, 2010, the City Council approved changes to the City's Purchasing Procedures reducing the threshold for City agreements/contracts and change orders/amendments requiring City Council approval to \$25,000. The agreements/contract and change orders/amendments described on the attached list involve amounts above \$25,000 and up to \$250,000.

FINANCIAL IMPACT

Funding information is included on the attached list.

Attachment A - List of Agreements/Contracts and/or Change Orders/Amendments

NOTE: Copies of the agreement/contracts and change orders/amendments on the list are available in the City Clerk's Office prior to the Council meeting.

Agreements for City Council Review
June 20, 2016
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ATTACHMENTS:

City Manager Contract List

City Manager Contract List for 06/20/2016

Contracts from \$25,000 to \$250,000

A Third Amendment to Agreement for Consulting Services

Vendor: HdL Coren & Cone
Type: Amendment
Agreement No.: 6183-13-CD
Amendment No.: 3
Purchase Order No.:
Begin Date: 07/01/2016
End Date: 06/30/2017
Term: 1 Year

Amount to be Approved:
Current FY Amount: \$24,000
Total Contract Amount: \$36,000
Funding Source: \$108,000
Redevelopment Property Tax Trust Funds
Vendor Selection Process: Negotiated Contract
of Bids/Proposals/Quotes: N/A
Project Manager: Kymberly Horner
Department: Community Development
Telephone: 385-7407
Email: kymberly.horner@oxnard.org

Purpose:

Staff is requesting authorization to enter into a Third Amendment with HdL Coren & Cone in the amount of \$24,000 for a total agreement value of \$108,000, and to extend the agreement to June 30, 2017. HdL Coren & Cone provides assistance with the disposition of agency-owned properties as part of the dissolution process, as well as provide services on property tax application and database services, reports and analytical services, provide quarterly/monthly reports, identification and correction of errors, and on-going consultation. Funds to cover Consultant's fees have already been approved by the DOF for the Recognized Obligation Payment Schedule ("ROPS") 15-16B for the period of January 1, 2016 through June 30, 2016. The proposed ROPS 16-17 for the period of July 1, 2016 through June 30, 2017 (currently pending DOF approval), reflects continuation of Consultant's contract.

B Year Three Microsoft Enterprise Agreement Payment

Vendor: SoftwareOne, Inc.
Type: Purchase Order
Agreement No.:
Amendment No.: N/A
Purchase Order No.: 5870
Begin Date:
End Date:
Term:

Amount to be Approved:
Current FY Amount: \$83,201
Total Contract Amount: \$83,201
Funding Source: General Fund
Vendor Selection Process: Negotiated Contract
of Bids/Proposals/Quotes: N/A
Project Manager: Raja Bamrungpong, Interim Public Safety IT Manager
Department: Public Safety IT
Telephone: 805-385-7654
Email: raja.bamrungpong@oxnard.org

Purpose:

In 2005 the City approved the acquisition of software licenses under the Microsoft Enterprise Master License Agreement purchased through CompuCom for the County of Riverside. Our piggybacking with the Riverside agreement allows the purchase of software licenses at a reduce bulk rate only available to organizations with over 15,000 users.

In 2014, City Council approved the renewal of this agreement for three years. The attached invoice is the 3rd Installment (year three) for our Police and Fire Microsoft software maintenance and licensing fees.

City Manager Contract List for 06/20/2016

Contracts from \$25,000 to \$250,000

C Graffiti Abatement

Vendor:	County of Ventura		
Type:	Amendment	Amount to be Approved:	\$46,399
Agreement No.:	6252-13-CM	Current FY Amount:	\$46,399
Amendment No.:	3	Total Contract Amount:	\$204,813
Purchase Order No.:	n/a	Funding Source:	Revenue for Graffiti Action Program
Begin Date:	07/01/2016	Vendor Selection Process:	Negotiated Contract
End Date:	06/30/2017	# of Bids/Proposals/Quotes:	N/A
Term:	1 year	Project Manager:	J. Arthur Gutierrez
		Department:	Public Works
		Telephone:	(805) 385-8082
		Email:	art.gutierrez@oxnard.org

Purpose: Staff is requesting authorization to enter into a Third Amendment with the County of Ventura to provide assistance with graffiti vandalism issues in the incorporated areas of the County of Ventura. The City is reimbursed by the County of Ventura for graffiti abatement in the amount of \$46,399 annually.

City Manager Contract List for 06/20/2016

Contracts from \$25,000 to \$250,000

D Chemical Testing and Sampling Services

Vendor: Weck Laboratories, Inc.
Type: Amendment
Agreement No.: A-7583
Amendment No.: 1
Purchase Order No.: 4502
Begin Date: 05/07/2016
End Date: 05/07/2017
Term: 1 year

Amount to be Approved:
Current FY Amount: \$200,000
Total Contract Amount: \$900,000
Funding Source: Water, Wastewater Collection and Wastewater Treatment Funds
Vendor Selection Process: Request for Bids (RFB)
of Bids/Proposals/Quotes: 7
Project Manager: Badaoui Mouderrres
Department: Public Works/Water and Wastewater
Telephone: 385-8153
Email: badaoui.mouderrres@oxnard.org

Purpose:

Staff is requesting authorization to enter into a First Amendment with Weck Laboratories, Inc. on an as-needed basis, at no additional cost and to extend the term to May 7, 2017. This agreement is for Chemical Testing and Sampling required by the State Water Resources Control Board for the Water, Wastewater, and Recycled Water Division.

The City's own laboratory performs many of the required analyses and only uses contract laboratories to perform analyses that require specialized equipment. The total amount of the Agreement shall remain at a not to exceed amount of \$900,000 which will cover the cost for continued chemical testing and sampling for the duration of the First Amendment. The Agreement has a remaining balance of \$535,000. The 1 year extension will provide time for staff to begin the Request for Bid process for a new Agreement. Weck Laboratories, Inc., has agreed to keep the costs for services the same for this Amendment.

On January 23, 2013, a Request for Bid (RFB) for Laboratory Chemical Testing and Sampling for the Water Resources Division was distributed to seven (7) vendors, posted on the City's website, and advertised in three (3) local newspapers. The closing date was February 7, 2013. Four (4) out of the seven (7) firms responded to the RFB. Weck Laboratories, Inc. was the lowest bidder. On May 7, 2013, Council awarded Agreement No. A-7583 with Weck Laboratories, Inc. for an amount not to exceed \$900,000.

City Manager Contract List for 06/20/2016

Contracts from \$25,000 to \$250,000

E On-Call Landscape Architectural Design Services

Vendor:	Jordan, Gilbert & Bain Landscape Architects, Inc.	Amount to be Approved:	\$200,000
Type:	Amendment	Current FY Amount:	\$100,000
Agreement No.:	6676-14-CM	Total Contract Amount:	\$450,000
Amendment No.:	1	Funding Source:	Task Orders are funded through various departments
Purchase Order No.:	4943	Vendor Selection Process:	Request for Proposals (RFP)
Begin Date:	06/30/2016	# of Bids/Proposals/Quotes:	2
End Date:	06/30/2018	Project Manager:	Ralph Alamillo
Term:	2 years	Department:	Public Works/General Services
		Telephone:	754-7155
		Email:	ralph.alamillo@oxnard.org

Purpose:

Staff is requesting authorization to enter into a First Amendment for On-Call Landscape Architectural Design Services with Jordan, Gilbert & Bain Landscape Architects, Inc., in the amount of \$200,000 which increases the amount from \$250,000 to an amount not to exceed \$450,000, and exercise the option to extend the term to June 30, 2018.

This agreement is available for all City departments. Work is performed by Task Order per current City standard practices and is critical during both the design and construction phases of each project. Currently there is no City staff available to provide these services. A quote is obtained for each assigned service prior to the Task Order and funding is provided by each department requesting the services.

On April 3, 2014, a Request for Proposals was conducted with a closing date of May 5, 2014 for On-Call Landscape Architectural Design Services. The City received two (2) proposals and a committee process was used to review and rank the proposals. Jordan, Gilbert & Bain Landscape Architects, Inc. was selected as the top ranked firm. On June 17, 2014, Council approved the Agreement Number 6676-14-CM with Jordan, Gilbert & Bain Landscape Architects, Inc., in the amount of \$250,000.



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 2

DATE: June 20, 2016

TO: City Council

THROUGH: Greg Nyhoff, City Manager
Office of the City Manager

FROM: Ashley Golden, Development Services Director

SUBJECT: Resolution of Denial for Planning and Zoning Permit No. 15-510-05 (Special Use Permit – Alcohol), Located at 200 South Ventura Road, Suite 250, Filed by Singh Kuldeep

CONTACT: James Combs, Development Services
James.Combs@oxnard.org, 385-7952

RECOMMENDATION:

That City Council adopt a resolution reflecting the decision of the June 7, 2016 hearing upholding the appeal of Planning and Zoning Permit No. 15-510-05 (Special Use Permit – Alcohol), denying the request for the sale of beer and wine at an existing convenience market.

BACKGROUND

At June 7, 2016 City Council Hearing the City Council voted 4-1 to uphold the appeal and to deny Planning and Zoning Permit No. 15-510-05. The attached resolution reflects the findings of the City Council at that meeting. Per Oxnard City Code Section 16-534(B) “if an application for a special use permit has been denied, a new application for the same entitlement relating to the same property shall not be accepted within 12 months of the denial. This provision may be waived by a majority of the city council on finding that, by reason of changed physical, legal or sociological circumstances, consideration of a new application for the same entitlement would be in the public interest.” During deliberation City Council stated their desire that the applicant work with the community to garner more support and submit a new application. The resolution has been written to allow for a new application within 12 months if circumstances have changed or additional community outreach and support is gained.

Resolution of Denial for PZ No. 15-510-05

June 20, 2016

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FINANCIAL IMPACT

None.

ATTACHMENTS:

Attachment A - Denial Resolution for 15-510-05

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD DENYING PLANNING AND ZONING PERMIT NO. 15-510-05 (SPECIAL USE PERMIT - ALCOHOL), REQUESTING TO ALLOW THE SALE OF BEER AND WINE FOR OFF-SITE CONSUMPTION FROM AN EXISTING CONVENIENCE MARKET (LA CENTRAL MARKET) LOCATED AT 200 SOUTH VENTURA ROAD, SUITE 250, SUBJECT TO CERTAIN FINDINGS AND CONDITIONS. FILED BY KULDEEP SINGH, 200 SOUTH VENTURA ROAD, SUITE 250, OXNARD, CA 93030.

WHEREAS, on October 7, 2015, Kuldeep Singh submitted a request for a special use permit (PZ No. 15-510-05) to allow the sale of beer and wine for off-site consumption (ABC License Type 20) at an existing 3,560 square-foot convenience market, located at 200 South Ventura Road, Suite 250; and

WHEREAS, on October 7, 2016, the Planning Commission adopted Resolution No. 2016-11 and thereby approved PZ No. 15-510-05; and

WHEREAS, on May 5, 2016, the Planning Commission's decision was appealed to the City Council; and

WHEREAS, on June 7, 2016, the City Council conducted a public hearing and received evidence in favor of and opposed to the application for PZ No. 15-510-05, to allow sell beer and wine for off-site consumption at the property located at 200 South Ventura Road; and

WHEREAS, the City Council has carefully reviewed the Planning Commission decision approving the application, the staff report, and minutes of testimony at the Planning Commission public hearing; and

WHEREAS, the proposed location at 200 South Ventura Road is adjacent to a residential neighborhood, and is in close proximity to youth serving institutions such as the Police Activity League facility and Oxnard Adult Education Center, as well as the National Guard Armory which serves as a homeless shelter during certain periods of need; and

WHEREAS, residents of the adjacent neighborhood and adjacent business owners objected to granting the application stating that a market selling beer and wine would increase the crime rate in the neighborhood, that homeless and children in the area would be attracted to the project; that there are sufficient establishments selling alcoholic beverages near the neighborhood to supply the demand; and that the project is not compatible with other existing uses in the vicinity;

WHEREAS, Section 3(b) of City Council Resolution 11,896 provides that a presumption that a proposed use will not result in an undue concentration of retail alcoholic beverage

Resolution No
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establishments may be rebutted by a preponderance of the evidence, based on the facts of a particular case; and

WHEREAS, based upon the record in this matter and on the presentations and public testimony received at the public hearing of this matter, the City Council determines that there is sufficient evidence to establish that this request would result in an undue concentration of establishments selling alcohol; and

WHEREAS, the record and the testimony at the public hearing in this matter indicate that the proposed use would adversely affect and be materially detrimental to adjacent uses and to the public health, safety and general welfare.

NOW, THEREFORE, based on the record and testimony received in this matter and the facts recited above, the City Council finds as follows:

1. The proposed use is likely to create or significantly aggravate police problems within 1000 feet of the proposed location.
2. There is a preponderance of the evidence that a retail alcohol use at the proposed location will result in an undue concentration of establishments selling alcoholic beverages at retail within 1000 feet of the proposed location.
3. The proposed use would adversely affect and be materially detrimental to adjacent uses, buildings and structures, and to the public health, safety and general welfare, within the meaning of subsection 16-531 of the City Code.
4. The City Council determines, however, that it is in the public interest that staff accept and the Planning Commission consider a new application based upon changed physical circumstances or additional community engagement regarding the unique nature of the business and the products proposed to be offered, as provided in Section 16-534 of the Oxnard City Code, should the applicant apply prior to the expiration of one-year from the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oxnard hereby DENIES Planning and Zoning Permit No. 15-510-05.

PASSED AND ADOPTED this 20th day of June 2016, by the following vote:

AYES:

NOES:

ABSENT:

(SIGNATURES ON FOLLOWING PAGE)

Resolution No
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Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen Fischer, City Attorney

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 3

DATE: June 20, 2016

TO: City Council

THROUGH: Greg Nyhoff, City Manager
Office of the City Manager

FROM: Daniel Rydberg, Public Works Director

SUBJECT: Submittal of Application for Grant Funding to CalRecycle for Beverage Container Recycling Grant Program Application for Grant Funding to CalRecycle.

CONTACT: Eric Humel, Public Works
Eric.Humel@oxnard.org, 271-2231

RECOMMENDATION:

That City Council: 1) Adopt a resolution authorizing the City Manager to submit an application for \$249,671 of CalRecycle grant funds, to be used for increased beverage container collection, litter reduction, and recycling education activities; and 2) Authorize the Chief Financial Officer to recognize grant revenue and appropriate funds if awarded.

BACKGROUND

The Beverage Container Recycling Grant Program is administered through the Department of Resources Recycling and Recovery (CalRecycle). The purpose of the grant is to issue up to \$1,500,000 annually in the form of grants for beverage container recycling and litter reduction programs to promote increased recycling of beverage containers throughout California and reduce beverage container litter in the waste stream.

The proposed resolution would allow Oxnard the opportunity to apply for a competitive grant for an amount not to exceed \$250,000 over a 2.5 year term. The funding will be awarded in January 2017, with the grant term concluding June 28, 2019. The funding will be used to increase beverage container recycling volume in Oxnard, while also increasing recycling knowledge and practices in Oxnard through education and outreach efforts.

Submittal of Application for Grant Funding to CalRecycle

June 20, 2016

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The proposed project includes implementing the integration of recycling efforts into the current City Corps Townkeeping litter abatement work. Since 1995, Oxnard City Corps has been engaging young people in diverse community service activities. These youth development oriented activities provide education and practical experience in the support of various projects within the City of Oxnard. Litter abatement activities have been a key effort of City Corps since the beginning of the program. In 2011, Oxnard City Corps received the California Stormwater Quality Association's Outstanding Stormwater BMP Implementation Program Award for their litter abatement efforts. The proposed project will further integrate sustainability measures into the City Corps Townkeeping program, while increasing the City's beverage container recycling volumes.

Proposed education and outreach efforts will occur at the Del Norte Regional Recycling and Transfer Station, and at underserved multi-family residential dwelling sites. Education and outreach efforts include tours for school children at the Del Norte facility. These tours include the use of curriculum linking sustainability and recycling to the students' classrooms and homes, through collaboration with classroom teachers before and after their Del Norte tours.

FINANCIAL IMPACT

No matching funds are required by the CalRecycle grant. The grant would provide \$249,671 of revenue for program expenses including \$25,480 for existing Public Works Sustainability Section staff and \$132,891 for City Corps staff.

ATTACHMENTS:

Attachment A - Resolution

Attachment B - CalRecycle Grant Application Narrative Summary

Attachment C - CalRecycle Grant Application Budget

**RESOLUTION OF THE CITY OF OXNARD
AUTHORIZING SUBMITTAL OF APPLICATIONS FOR ALL CALRECYCLE
GRANTS FOR WHICH THE CITY OF OXNARD IS ELIGIBLE**

WHEREAS, City Council Resolution No. 12,053 sets out the procedure by which City staff may submit grant applications, following approval by resolution of the City Council; and

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the City of Oxnard authorizes the submittal of applications to CalRecycle for all grants for which the City of Oxnard is eligible.

BE IT FURTHER RESOLVED that the City Manager, or his/her designee is hereby authorized and empowered to execute in the name of the City of Oxnard all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; the Chief Financial Officer or designee is authorized to submit financial reports and grant claims and approve special budget appropriations for the use of grant funds; and the Public Works Director or designee is authorized to submit non-financial reports.

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution.

PASSED AND ADOPTED THIS _____ day of _____, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

NARRATIVE PROPOSAL
Beverage Container Recycling Grant Program
Fiscal Years 2016–17 and 2017–18
RBC 28 and RBC 29

This **Narrative Proposal is a required application document** used to describe the details of your proposed project. The response size for each section is limited to 2,500 characters and cannot be expanded. Please ensure your narrative responses are concise, detailed, clear and most importantly, address each of the questions below. A minimum score of 70 points out of a possible 115 points must be obtained in order to be considered for funding. Utilizing a document form other than this official CalRecycle version, tampering with this CalRecycle version or otherwise circumventing imposed character limits will subject the applicant to disqualification from the Beverage Container Recycling Grant Program.

You may upload additional documents/attachments to support your responses to the questions. Please label the document/attachment to identify the content and choose Other as the Document type. Examples include: resumes, land use permit, bids, quotes, or estimates, Mandatory Commercial Recycling plan, etc.

For more information, see the Application Guidelines and Instructions and the Scoring Criteria for Beverage Container Recycling Grant for FYs 2016–17 and 2017–18. They can be found on the Summary Tab of your application in the Resource Documents section. After you complete this document, save it to your computer and upload it to the Documents Tab of your application.

APPLICANT NAME: City of Oxnard

Please identify your proposed project type: Multi-family residential dwellings (five units or more); Outreach and education related to beverage container recycling; Parks/recreational areas.

PROPOSED PROJECT DESCRIPTION, NEED, GOALS AND OBJECTIVES

Description

The responses must explain how the proposed project provides convenient beverage container recycling opportunities in California.

Summarize your existing beverage container recycling program, if any:

The City of Oxnard is its own hauler for residential, commercial, and industrial recycling services. The City of Oxnard owns and operates the Del Norte Regional Recycling and Transfer Station, which includes a certified buyback center. There are 12 certified buyback centers located throughout Oxnard. Some

businesses provide self-haul for their own recyclables. Event recycling is done by the City in partnership with Oxnard City Corps and festival organizers.

If the proposed project involves enhancements to an existing beverage container recycling program, briefly summarize the proposed project's planned improvements. If this proposed project is part of a phased approach, include a clear and thorough explanation of past phases. Include any data results or pilot research from these previous phases.

The proposed project will expand the existing beverage container recycling efforts of the City of Oxnard. The City of Oxnard manages the City Corps program, which is a youth development and community service program. Since 1995, the City Corps program has engaged young people in community service activities that provide education and practical experience in various projects within the City of Oxnard. Litter abatement efforts have always been a key effort of the young people, with City Corps receiving the California Stormwater Quality Association's Outstanding Stormwater BMP Implementation Program Award for their litter abatement efforts. The proposed project will enhance both the City's recycling efforts, and the City Corps Townkeeping program, by integrating recycling efforts into the Townkeeper's litter abatement activities.

The Townkeeping program engages the young people of Oxnard, including hard-to-serve and disaffected youth, in the caretaking of the City. These young people engage in ongoing litter abatement, alley cleanup, stormdrain cleanup and maintenance, and illegal dumping abatement efforts. Young people enrolled in the Townkeeping program are able to serve in many other roles while at City Corps, including supporting all other City Departments. For example, 15 Townkeepers were hired to perform a waste characterization study for the City of Oxnard in 2013, to categorize the city's waste stream. These young people are supported as they further develop themselves, learn job skills, and gain employment and additional training.

The proposed project will provide funding for two additional City Corps members age 18-24 who will be trained to serve as "Recycling Coordinators" in their teams of Townkeepers. These Recycling Coordinators will lead the separation and sorting efforts of the Townkeepers' litter abatement work. The Recycling Coordinators will be responsible for managing the separation of recyclables from the waste stream, the weighing of the recyclables, and the processing of the recyclables at the City's Materials Recovery Facility.

The City Corps Recycling Coordinators will utilize a new vehicle that will enable them to increase the beverage container collection volumes, and allow for enhanced and efficient separation of recyclable beverage containers.

Education component: The proposed project involves enhancements to existing recycling education and outreach programs. Planned improvements include funding additional tours and interactive educational activities at the City's Regional Recycling and Transfer Station, in order to inculcate recycling and waste reduction efforts among the youth. Pre and post surveys will be shared with teachers in order to collect data on behavioral change. Additional educational curriculum related to sustainability and recycling will be shared with teachers to utilize in the classroom.

Explain how the organization is qualified to implement the proposed project.

The City of Oxnard has implemented recycling efforts for many years, including the operation of the Del Norte Regional Recycling and Transfer Station. The City of Oxnard has also operated the City Corps program since 1995, which has yielded thousands of hours of community service and engaged hundreds of youth as Corps members.

Based on the City's existing recycling infrastructure and Staff's expertise in the CRV recycling field, the City is qualified to successfully implement a public venue recycling grant. In order to comply with AB 939, the City of Oxnard's Solid Waste Division has been implementing waste reduction and education programs since 1990 and has achieved an approved 67% diversion rate from the California Integrated Waste Management Board. The City's Waste Reduction & Education Program Staff consists of a Recycling Manager and two Recycling Specialists representing a combined total of more than 30 years of experience in the recycling field. In addition, the City owns the Del Norte Regional Recycling & Transfer Station ("Del Norte Facility") which opened its doors in 1996 after the closure of the Bailard Landfill. A private company, Republic Industries, operates the Del Norte Facility. The Del Norte Facility is certified by the Department of Conservation as a buy-back center, certification #RC7245. The City's curbside recycling program is also certified, #CS0480.

The Solid Waste Division has done extensive public education programs and promotions for recycling. The focus on beverage container recycling has increased over the past five years due to the Department of Conservation's City/County annual Payment Program totaling almost \$245,000 for the City of Oxnard. The Payment Program provides the resources needed to enhance public education and collection opportunities including the following: direct mail of the City's Earth Watch recycling newsletter to more than 48,000 households, procurement and distribution of durable 30-gallon blue recycling bins to elementary and middle schools, and promotion of special events such as the Del Norte Facility's 5th anniversary.

Furthermore, the City has a Living Wage Policy and a green procurement policy. These policies reflect, in part, the City's commitment to the community and the environment. In addition, the Mayor and City Council support public venue recycling as evidenced by City Council Resolution Number 12,540.

Need

Grant funds are not available to determine whether a need exists. Lack of an existing beverage container recycling program does not necessarily mean one is needed or wanted. Include supporting documentation that the targeted area has a critical need for a beverage container recycling program. Explain why the proposed project is needed and should be funded.

Details of multifamily recycling needs to be provided in grant submission. Details of transient multifamily residential population, lacking commitment to recycling and ease of separation.

Details of the City Corps Townkeeping program's lack of recycling are provided. Details of the need for training, support, additional vehicle, and directed efforts at collection, separation, and recycling provided.

Describe the research and end results used to establish proof of need for this proposed project. Include any

survey research, interviews and/or volume data collection. The data included must support that this proposed project is the most effective system for capturing California Redemption Value (CRV) material in the targeted area.

Oxnard City Corps regularly performs litter abatement activities in all neighborhoods of Oxnard. Oxnard City Corps has provided volume data collection from their pilot research in neighborhoods with multifamily residential dwellings. City Corps has also performed survey research in multifamily residential dwelling neighborhoods to determine how to implement best practices of CRV material capturing.

Describe how the proposed project supports compliance with AB 341's Mandatory Commercial Recycling (MCR) requirements, if applicable.

The proposed project will increase compliance with commercial recycling requirements, due to collection efforts at underserved commercial sites.

Goals and Objectives

The goals and objectives must be clear, quantifiable, measurable, and realistic, while supporting the grant focus. Examples include: ☐ The City of Sacramento will increase beverage container recycling for the State of California by purchasing and installing beverage container recycling bins around the Sacramento area. ☐ Install 800 Big Belly Solar Recycling containers at city owned sports fields, picnic areas, community and regional pools, and the city's Town Square. ☐ Educate 10,000 residents about the importance of CRV recycling utilizing social media, the city website, and printed materials

1. Describe the overall goals and objectives for implementing the proposed project.

The City of Oxnard will increase beverage container recycling for the State of California through the following objectives:

1. Implementing a new recycling collection and sorting component to the existing City Corps litter abatement efforts. These litter abatement and recycling efforts will take place at multifamily residential dwellings, commercial facilities, city parks, stormdrains and catch basins, alleys, and wetlands, lagoons, and beaches.
2. Oxnard City Corps, in tandem with the City's Regional Recycling and Transfer Station, will educate 1,680 school children who will take a tour of the City's Regional Recycling and Transfer Station, and participate in interactive activities. Activities will include education and outreach to teachers, utilizing curriculum and pre and post tests to track changes in students' behavior associated with recycling and sustainability.
3. The City of Oxnard will educate 5,000 multifamily dwelling residents about the importance of CRV recycling using printed materials and social media.

Identify the target audience, geographic area affected, and the regions where activities will take place. Include how the community and environment will benefit.

Target audience: The target audience is City of Oxnard residents, including those dwelling at multifamily residential sites, and the young people of Oxnard.

Geographic area affected: The City of Oxnard, which is an economically and environmentally disadvantaged community. Data provided from the EPA and Census Bureau.

Benefit: The proposed program will increase the sustainability efforts of the City Corps program. The City Corps program is centered on community building, service learning, and work training for the young people of Oxnard. The community will also benefit environmentally from reduced volumes in the waste stream, and will support reduced greenhouse gas emissions.

Demonstrate the extent to which the goals and objectives address needs and overcome identified barriers.

Currently the City Corps litter abatement efforts do not include the collection or sorting of recyclable materials. Integrating training activities and recyclables collection activities into the City Corps program will directly address the need to reduce the amount of recyclable materials entering the City's waste stream. The additional barriers that exist with multifamily residential dwellings, namely the cross-contamination of recyclables with solid waste, and the mixing of recyclables in solid waste collection, will be addressed through the City and City Corps' directed efforts. These directed efforts will aim to measurably increase the City's recyclables collection. By utilizing young people's perspectives, including City Corps and the City's student internship program, the proposed program is expected to overcome these identified barriers.

Estimate the number of CRV containers to be recycled as a result of this proposed project. Include any projected increase in subsequent years.

This project will directly increase the volume of CRV beverage containers collected at multifamily residential dwellings, and at litter abatement efforts of City Corps, by at least 5 tons of material per year. This is based on estimates forecasted based on the pilot studies completed by City Corps teams.

EDUCATION AND OUTREACH

Include activities supporting your local jurisdiction's MCR plan, if applicable. 1. For an existing beverage container recycling program, describe existing education and outreach activities. Include any deficiencies. State how this grant would be used to rectify those deficiencies and/or expand the existing education and outreach activities.

Existing activities: The City of Oxnard currently runs education and outreach activities from within the

Environmental Resources Division of the Public Works Department. These education and outreach activities include public and school children tours of the Del Norte Regional Recycling and Transfer Station, beverage container recycling promotion activities, and special recycling events at the Del Norte site. These include public activities for the America Recycles Day in November.

Deficiencies: The City is limited as to how many tours can be currently offered to the public, including school children. Also, lack of connectivity from the student's classroom is a deficiency. The proposed program includes education and outreach to teachers utilizing curriculum that relates the tour to lessons on sustainability and recycling. The students will be able to track changes in recycling behavior using pre and post surveys implemented by their teachers.

Describe the strategies for implementing beverage container recycling education and outreach activities to assist in achieving the proposed project goals.

Strategies: Offer bus fare for 30 groups of 56 school children (1,680 children total) to attend tours and participate in educational activities at the Del Norte Regional Recycling and Transfer Station. Grant funding will be utilized to pay for additional staff time to lead and coordinate the tours. Grant funding will be used to implement recycling education and outreach activities at multifamily residential dwellings. This will include signage and flyers posted on doors. Education and outreach to teachers using sustainability-oriented and recycling curriculum will be provided.

Identify the target audience, venue(s), type of media, and tools/resources to implement the planned education and outreach activities.

The target audience for the education and outreach activities includes the following:

1. School children of Oxnard. The venue will be the Del Norte Regional Recycling and Transfer Station. The types of media will be curriculum and lesson plans for teachers (for pre and post study data collection), interactive educational activities, and signage. The proposed project will utilize the funding to pay additional staff time, City Corps support of the tours and education, and student intern costs to support the tours and education.
2. The general public and residents dwelling at multifamily units. The venue will be the multifamily residential dwellings. The type of media will be signage, verbal communication, and print and radio ads. Tools and resources include the direct contact with residents at underserved and challenged multifamily residential dwellings by City Corps recycling team coordinators. These coordinators will seek to interact and offer guidance and direction regarding needed change at the dwellings to implement increased recyclable recovery rates.

WORK PLAN

Describe the major tasks and activities required to achieve the goals/objectives in the proposed project.

1. Purchase quad cab truck for use by City Corps Townkeepers as the Recycling Coordination vehicle for Townkeeper litter abatement efforts, and multifamily residence recycling support.
2. Provide training to the City Corps Townkeeping team regarding recyclable identification, collection, separation, weighing, and data collection.
3. Provide training to the City Corps Townkeeping team regarding recycling education and outreach support efforts.
4. Coordinate the collection, separation, weighing, and data collection efforts of the City Corps Townkeeping teams.
5. Collect volume data on a monthly basis.
6. Coordinate and audit City Corps Townkeeping team recycling collection, separation, weighing, and data collection on a monthly basis.
7. Design and disseminate education and outreach materials.
8. Communicate with residents at multifamily dwellings regarding recycling separation efforts.
9. Develop curriculum for use at the Del Norte Regional Recycling and Transfer Station utilizing support from the student internship program of the city.
10. Design and create interactive sorting line educational activity at the Del Norte Regional Recycling and Transfer Station.
11. Train the student interns and City Corps tour support staff who will be supporting the education and tours at the Del Norte Regional Recycling and Transfer Station.
12. Outreach to schools regarding tours/field trips to the Del Norte Regional Recycling and Transfer Station.
13. Conduct 30 tours of 56 school children each at the Del Norte Regional Recycling and Transfer Station.
14. Submit quarterly progress reports.
15. Submit final report.

PROJECT SUSTAINABILITY

Describe how operation and maintenance costs of the proposed project will be sustained beyond the term of the grant. Identify necessary resources, include specific funding sources for ongoing operation, and how costs will be covered without additional CalRecycle funding after the grant term ends.

Ongoing operation of the proposed project will be continued by the City of Oxnard Public Works Department through its AB 939 fee assessments. This grant will help kick-start the Recycling component of the City Corps Townkeeping program, as well as implement additional support to underserved multifamily residential dwellings. The City Corps Townkeeping program's litter abatement efforts will continue to be funded by the City of Oxnard and will continue to integrate recyclables collection in their litter abatement efforts beyond the term of the grant. The City of Oxnard will continue to serve the underserved multifamily residential dwellings that are targeted in the program beyond the term of the grant.

Describe how the proposed project will continue to be monitored and evaluated. Identify who will be responsible for monitoring and evaluating the proposed project after the grant term ends. The answer must include how ongoing beverage container volumes for glass, aluminum, plastic (by resin type), and bi-metal in tons or pounds will continue to be collected and monitored.

City of Oxnard staff will monitor the project. Staff will monitor the City Corps Townkeeper's litter abatement and recycling efforts throughout the proposed project period, as well as beyond the term of the grant. The City of Oxnard will continue to monitor ongoing beverage container volumes for glass, aluminum, plastic (by resin type), and bi-metal in tons or pounds, as is currently done by the City of Oxnard Regional Recycling and Transfer Station.

Describe how education provided through the proposed project will continue after the term ends. Enter, N/A, if it's not applicable to the proposed project.

The education efforts provided by the proposed project will be continued after the grant term ends. Recycling education is ongoing by the City of Oxnard, and will be continued at both the City's Regional Recycling and Transfer Station, and at the City's Advanced Water Purification Facility's Education Center. School children and the public receive tours and education at these two facilities, which involve sustainability education including the importance and value of recycling.

PERFORMANCE MEASURES

Describe how interim progress and final outcomes of the proposed project will be measured and evaluated. Include any survey research and/or volume collection data.

Interim progress and final outcomes of the proposed project will be measured by the City Corps Townkeeping teams, coordinated by the Townkeeping Recycling Coordinators and the Project Manager. Recyclables will be sorted and weighed at the City's Del Norte Regional Recycling and Transfer Station. Outcomes will be evaluated based on data comparisons with survey research and volume collection data previously obtained. Pre and post surveys will be distributed to the class teachers of the schools that

receive tours and education at the Del Norte facility. Changes in recycling rates will be evaluated and education and outreach efforts adapted to any needs.

Describe how evaluation findings will be used to improve the proposed project.

Evaluation findings will be used to determine the success of the proposed project. If evaluation data indicate it, improvements will be made based on direction indicated by the evaluation. For example, the multifamily dwellings may need additional signage or specific guidance and support, or require additional direct contact to make positive change in the beverage container collection rates.

Identify who will collect and accurately report ongoing CRV beverage container volumes for glass, aluminum, plastic (by resin type), and bi-metal in tons or pounds for the life of the grant. Explain how they will accomplish these tasks.

The City Corps Townkeeper teams will be trained to identify, collect, sort, and weigh CRV beverage container volumes at the Del Norte Regional Recycling and Transfer Station for glass, aluminum, plastic (by resin type), and bi-metal in pounds for the life of the grant. The poundage will be accurately reported by the Del Norte facility. The Townkeeping teams will be additionally audited by the proposed project manager once per month to determine accuracy and needed areas of improvement.

BONUS POINTS

Multi-Family Proposed Projects

Answer this question only if there is a multi-family component to the proposed project. Otherwise, put "N/A" in this section. Up to ten (10) points may be awarded to effective and sustainable multi-family proposed projects, supporting local jurisdictions. ☐ A multi-family residential dwelling consists of five or more units. For example: An apartment or condominium is a multi-family residential dwelling. For additional information, refer to CalRecycle's: Mandatory Commercial Recycling web page. ☐ Upload the local jurisdiction's Mandatory Commercial Recycling plan, specifically related to beverage container recycling.

Describe the proposed project as it relates to multi-family residential dwellings.

The proposed project will integrate education and outreach efforts at underserved multi-family residential dwellings as described in the proposal.

The proposed project will increase beverage container recycling volumes from multi-family dwellings.

Underserved Area.

Answer this question only if the proposed project includes an underserved area. Otherwise, put "N/A" in this section. Up to five (5) points may be awarded to proposed projects in an underserved area. ☐ An underserved area is any area that has limited or no beverage container recycling capacity or

infrastructure, and/or that may need new or enhanced infrastructure that provides convenient beverage container recycling opportunities. ☐ Simply mentioning the area is underserved does not adequately meet this bonus point requirement.

Identify the targeted underserved area for the proposed project. Describe barriers to beverage container recycling and explain why the location is underserved.

The targeted underserved areas include multifamily residential dwellings where beverage container recycling has been removed due to several challenges, including cross-contamination issues and non-compliance. The selected underserved areas require new and enhanced education, outreach, and infrastructure in order to provide convenient recycling opportunities for the transient tenants. Data has been collected demonstrating that the selected multifamily residential dwellings are underserved.

Additional targeted underserved areas include the areas served by the City Corps Townkeeping litter abatement teams throughout the City of Oxnard, including stormdrains, alleys, and vacant lots. Currently no beverage container recycling infrastructure exists for the teams to collect, sort, weigh, recycle the recyclable beverage containers that they clean up during litter abatement work. Barriers include the lack of training, the lack of proper vehicles to utilize, and the lack of access to recycling infrastructure. In addition, the litter abatement teams are limited in time in order to integrate recycling collection and sorting into their workdays.

Describe the proposed project in the underserved area.

The proposed project will increase the beverage container recycling capacity in targeted underserved areas through the following activities:

1. Education and outreach in underserved multifamily residential dwellings, including increased signage and working directly with property managers, site owners, and direct contact with residents.
2. Tracking increases in beverage container recycling during the proposed program.
3. City Corps Townkeeping litter abatement teams will be trained to identify, collect, sort, and weigh CRV beverage containers obtained during their litter abatement efforts throughout the City of Oxnard. Recyclables will be sorted at the Del Norte Regional Recycling and Transfer Station for glass, aluminum, plastic (by resin type), and bi-metal in pounds for the life of the grant. The poundage will be accurately reported by the Del Norte facility. The Townkeeping teams will be additionally audited by the proposed project manager once per month to ensure accuracy and determine needed areas of improvement

BUDGET	
Beverage Container Recycling Grant Program	
Fiscal Year 2016–17 and 2017–2018	
RBC 28 and RBC 29	
Applicant Name: City of Oxnard	
PERSONNEL	
List Consultant, Title, Total Hours and Rate of Pay	
Project Manager (650 hours at \$28/hour, with 40% benefits rate)	\$ 25,480.00
City Corps Townkeeper Litter Abatement Team Recycling Coordinators (2 positions at 3,810 hours each, \$15/hour, with 10% benefits rate)	\$ 125,730.00
City Corps member educational tour support (240 hours at \$17/hour, with 10% benefit rate)	\$ 4,488.00
City Corps member educational tour support (162 hours at \$15/hour, with 10% fringe benefit rate)	\$ 2,673.00
Subtotal	\$ 158,371.00
EQUIPMENT	
Quad cab pickup truck (to include but not limited to: tax, license, and/or delivery).	\$ 50,000.00
Recycling Bin and supplies for Townkeeper use	\$ 12,500.00
Subtotal	\$ 62,500.00
EDUCATION	
Education/Outreach/Promotion	
Education and Outreach (to include but not limited to: 30 Bus tours, signage, flyers, brochures, interactive educational activities)	\$ 21,000.00
Promotion (to include but not limited to: internet messaging, media blasts (radio, t.v. print ads)	\$ 2,500.00
Subtotal	\$ 23,500.00
ADMINISTRATIVE	
Operating Expenses	
Supplies (to include but not limited to: copy paper, printing, and/or envelopes)	\$ 300.00
Mileage costs for Townkeepers' Recycling Work (to include but not limited mileage at CA State rate, insurance, gas, maintenance, and/or repairs)	\$ 5,000.00
Subtotal	\$ 5,300.00
Total Budgeted Expenses	\$ 249,671.00



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Info/Consent

AGENDA ITEM NO.: 4

DATE: June 20, 2016

TO: City Council

THROUGH: Greg Nyhoff, City Manager
Office of the City Manager

FROM: Daniel Rydberg, Public Works Director

SUBJECT: Approve Plans and Specs for Rio Lindo Neighborhood Resurfacing Project No. PW16-15.

CONTACT: Robert Hearne, Public Works
Robert.Hearne@oxnard.org, 385-8265

RECOMMENDATION:

That City Council approve Project Specification No. 16-15 for the improvements of streets, sidewalks, curbs, gutters, and replacement of street name signs in the Rio Lindo Neighborhood and authorize staff to solicit bids.

BACKGROUND

The Rio Lindo Neighborhood Street Resurfacing Project consists of resurfacing the existing asphalt concrete pavement. The specific work includes the furnishing of all materials, tools, equipment, and labor required to improve the streets from curb to curb, milling of existing pavement, placement and compaction of asphalt concrete, slurry seal and crackfill. Other components include an Asphalt Rubber Aggregate Membrane (ARAM) cape seal, excavation and reconstruction of failed areas, concrete repairs, adjusting utility covers to finished grade, removal and replacement of street name signs and traffic striping. The project specifications are in compliance with the Americans with Disabilities Act.

The Rio Lindo Neighborhood Resurfacing Project is part of a suite of street resurfacing projects approved by City Council on October 21, 2014 through the issuance of the Lease Revenue Project and Refunding Bonds, Series 2014. There were fourteen residential neighborhoods approved that were selected based on a 2012 pavement assessment report. The Rio Lindo

Approve Plans and Specifications for Rio Lindo Neighborhood Resurfacing

June 20, 2016

Page 2

neighborhood was ranked 11th in the series. The streets in the Rio Lindo neighborhood need to be resurfaced at this time to prevent the need for a complete reconstruction in the near future.

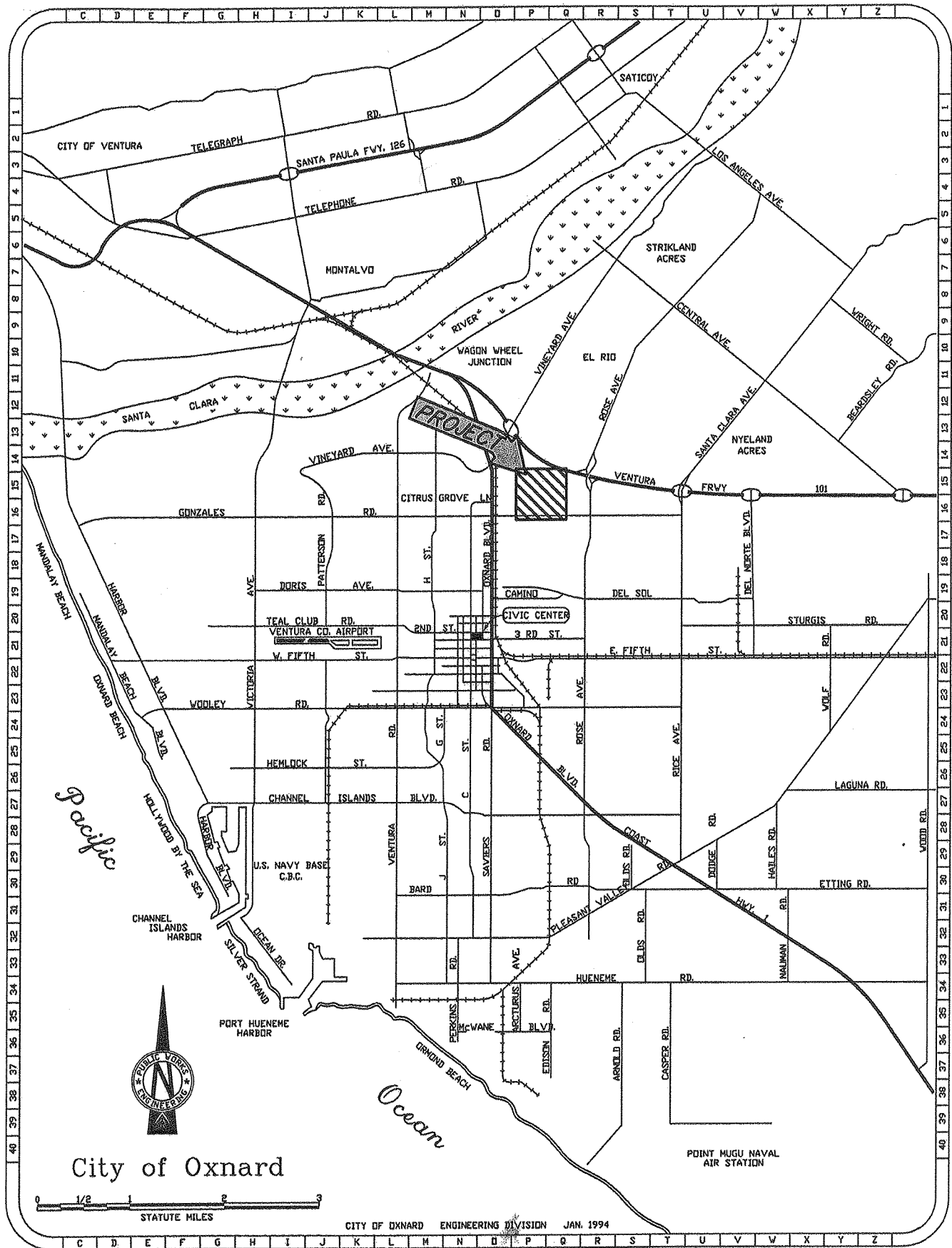
FINANCIAL IMPACT

Available funding in the amount of \$2,848,911 from the Lease Revenue Project and Refunding Bonds, Series 2014 was appropriated to the Rio Lindo Neighborhood Street Resurfacing Project No. 153118. After the project bids are received and evaluated, staff will return to City Council to recommend approval of the lowest responsible bidder for the project.

Note: Plans and specifications for the PW16-15 Rio Lindo Neighborhood Street Resurfacing Project will be available for review at the City of Oxnard Purchasing Division, 300 West Third Street, Suite 202, after 8:00 a.m. on Thursday prior to the City Council Meeting.

ATTACHMENTS:

Attachment A - Site Plan - Rio Lindo Neighborhood Resurfacing Project



LOCATION MAP **RIO LINDO NEIGHBORHOOD** **RESURFACING PROJECT**

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**CITY COUNCIL
AGENDA REPORT**

**TYPE OF ITEM: Public
Hearing**

AGENDA ITEM NO.: 1

DATE: June 20, 2016

TO: City Council

THROUGH: Greg Nyhoff, City Manager
Office of the City Manager

FROM: Daniel Rydberg, Public Works Director

SUBJECT: City of Oxnard 2015 Urban Water Management Plan(10/20)

CONTACT: Badaoui Mouderrres, Public Works
Badaoui.Mouderrres@oxnard.org, 805.385.8153

RECOMMENDATION:

That City Council: 1) Hold a Public Hearing regarding the 2015 Urban Water Management Plan; 2) Adopt a resolution to approve the 2015 Urban Water Management Plan; and 3) Authorize the Public Works Director to file the Urban Water Management Plan with the State of California

BACKGROUND

The City is subject to the provisions of the California Urban Water Management Planning Act, which requires urban water purveyors providing water to more than 3,000 service connections or supplying more than 3,000 acre-feet of water annually to prepare and adopt an Urban Water Management Plan (UWMP) at least once every five years. The purpose of the UWMP is to ensure that urban water suppliers give careful consideration to water demands, water supplies, water conservation, alternative water supplies, reliability of water supplies, water quality, and have in place water shortage contingency plans. UWMPs must describe how projected demands will be met through time, in response to a variety of hydrologic conditions. Additionally, the California Department of Water Resources (DWR) requires water suppliers to adopt and submit UWMPs in order to be eligible for certain grants, loans, and assistance that it administers.

The City's 2015 UWMP meets the requirements of the current Urban Water Management Planning Act. The 2015 UWMP shows that, by utilizing its multiple water sources and implementing its Groundwater Recovery Enhancement and Treatment (GREAT) Program and

Water Conservation Program, the City can meet its normal and drought-year demands during the study period, 2015-2035.

DISCUSSION

The UWMP includes projections of the City's future water demands to 2035, utilizing the most current planning documents for all areas within the City's growth limits. The UWMP is complimentary to the 2030 General Plan, which was adopted by the City Council in late 2011. The UWMP also addresses potential increases in water demands from development projects on existing properties and from population increases. Overall, projected demands are conservative.

The State of California requires the City to comply with two demand management-related requirements: 1) the Water Conservation Act of 2009 (SBX7-7), and 2) California Urban Water Conservation Council (CUWCC) Demand Management Measures. SBX7-7, better known as the "20% x 2020 Act," requires a statewide 20% reduction in urban per capita water usage on or before December 31, 2020, and set an interim target reduction for each individual water purveyor, including the City of Oxnard, to be met by December 31, 2015. Through implementation of the programs and projects contained in the Council-adopted Water Conservation Master Plan, and in response to the Governor's declaration of a statewide drought, the City's 2015 water use was 116 gallons per capita per day (GPCD), well below its 2015 interim target of 137 GPCD and exceeding the City's 2020 demand-management target of 132.4 GPCD. Additionally, the CUWCC Demand Management Measures are activities, utility practices and incentives that promote water conservation and are mandatory for a UWMP to be deemed complete. The City is able to comply with the Demand Management Measures requirements through implementation of the programs and projects contained in the Council-adopted and funded Water Conservation Master Plan. Additionally, the City's Water Conservation Ordinance provides a tool to incrementally impose voluntary and mandatory conservation measures should more aggressive demand-management be required during extended droughts or emergency conditions.

The City also imposes a "water neutrality" policy on all new development projects. As a means to maintain its water supply reliability, the City requires all new development to commit to offset the new project water demand with an equivalent access to new water supplies and facilities. These commitments come through some combination of: a) mandatory recycled water use, where appropriate, along with the required capital infrastructure, b) financial contribution towards in-City conservation retrofits, c) capital contributions towards expansion of in-City water supply and treatment facilities, d) contribution of land and easements for placement of water facilities, and e) transfer of water rights. During drought, the City is also able to put a temporary halt to any new development, until such time that sufficient new water supply is identified to meet the projected demands.

The City has a diversified portfolio of water supplies, including City-produced local groundwater, local groundwater purchased from United Water Conservation District (United WCD), and imported surface water purchased from Calleguas Municipal Water District

(Calleguas MWD), a member agency of the Metropolitan Water District of Southern California, a State Water Project contractor.

The construction of the Advanced Water Purification Facility (AWPF) produces fully-treated recycled water and is currently used for agricultural irrigation, and landscape irrigation at the RiverRidge golf course. Future retrofits will be made for industrial processes and landscape irrigation at parks and schools, offsetting the potable water now used for these purposes. The City is also working with regulatory and resource agencies (California Division of Drinking Water, Los Angeles Regional Water Quality Control Board, and Fox Canyon Groundwater Management Agency (Fox Canyon GMA)) to develop and permit facilities to recharge groundwater aquifers, to the benefit of the region. Through regional cooperation and a diversified portfolio of water supplies, the City is able to meet its projected demands in different hydrologic conditions throughout the planning period.

The comprehensive nature of the UWMP is the result of the City's active involvement in regional and statewide water and environmental planning, and due to ongoing input from the Fox Canyon GMA, United WCD, Calleguas MWD, Metropolitan Water District of Southern California, DWR, CUWCC, County of Ventura Watershed Protection District, Ventura County Local Agency Formation Commission (Ventura LAFCO), and neighboring cities and water agencies. Solving many of the most difficult water quality and water supply challenges will require continued cooperative efforts with multiple agencies.

Notification of the availability of the City's draft 2015 UWMP was sent to multiple entities including Calleguas MWD, Channel Islands Beach Community Services District, City of Camarillo, City of Port Hueneme, Port Hueneme Water Agency, City of Ventura, Fox Canyon GMA, Naval Base Ventura County, Oxnard Chamber of Commerce, Ventura County Resource Management Agency, United WCD, and Ventura LAFCO. The UWMP was also made available to the public via the City's website at www.oxnard.org/city-department/public-works/water-conservation-3/UWMP, and at the libraries.

By adopting the updated UWMP 2015, the Council certifies the City is responsibly managing its water resources for current and future needs. The City's UWMP is scheduled for revision in 2020. In the event the water supply portfolio or projected demands change significantly, the City has the opportunity to revise the UWMP at any time and follow the same notification process to agencies and the public to adopt an amended UWMP.

FINANCIAL IMPACT

The programs and projects included in the UWMP are included in the City's Capital Improvement Plan budget or the Water Operating Fund budget and are funded with user fees and charges, connection fees, future bond issuances, and grants.

City of Oxnard 2015 Urban Water Management Plan
June 20, 2016
Page 4

ATTACHMENTS:

Attachment A - Resolution Adopting the City of Oxnard 2015 Urban Water Management Plan

Attachment B - CITY OF OXNARD 2015 URBAN WATER MANAGEMENT PLAN - Draft

City of Oxnard 2015 Urban Water Management Plan PowerPoint Presentation - June 20, 2016

CITY COUNCIL OF THE CITY OF OXNARD**RESOLUTION NO.****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
ADOPTING THE CITY'S 2015 URBAN WATER MANAGEMENT PLAN**

WHEREAS, the California Urban Water Management Planning Act, Water Code section 10610 *et seq.* (the Act), which the Legislature passed to actively pursue the efficient use of water by requiring urban water suppliers to develop urban water management plans (UWMPs), defines an “urban water supplier” as a supplier, either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre feet of water annually; and

WHEREAS, the Water Conservation Act of 2009, Water Code section 10608 *et seq.* (SBX7-7), which the Legislature passed to achieve a statewide 20-percent reduction in urban per capita water use on or before December 31, 2020, defines an “urban retail water supplier” as a water supplier, either publicly or privately owned, that directly provides potable municipal water to more than 3,000 end users or that supplies more than 3,000 acre-feet of potable water annually at retail for municipal purposes; and

WHEREAS, the City of Oxnard (City) is an urban water supplier for purposes of the Act and an urban retail water supplier for the purposes of SBX7-7; and

WHEREAS, the Act required every urban water supplier to prepare a 2010 UWMP, and SBX7-7 required every urban retail water supplier to include in its 2010 UWMP the baseline daily per capita water use, urban water use target, interim urban water use target, and compliance daily per capita water use, along with the bases for determining those estimates, including references to supporting data; and

WHEREAS, City staff drafted, the City Council approved, and City staff submitted to the California Department of Water Resources (DWR) the City’s 2010 UWMP, as required; and

WHEREAS, the Act further requires each urban water supplier to update and submit its 2015 UWMP to the DWR by July 1, 2016; and

WHEREAS, SBX7-7, among other obligations, established requirements for urban retail water suppliers to report in their 2015 UWMPs their compliance with urban water use targets in accordance with the goals of SBX7-7 to reduce statewide daily per capita water use 10 percent by the year 2015 and 20 percent by the year 2020; and

WHEREAS, in accordance with applicable law, including the requirements of the Act and SBX7-7, the City has prepared its 2015 UWMP and has undertaken certain agency coordination, public notice, public involvement and outreach, public comment, and other procedures in this regard; and

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Page 2

WHEREAS, as authorized by section 10620(e) of the Act, the City has prepared its 2015 UWMP with its own staff, with the assistance of consulting professionals, and in cooperation with other governmental agencies. The City has utilized and relied upon industry standards and the expertise of industry professionals in preparing its 2015 UWMP. The City has also in part utilized and relied upon the 2015 Urban Water Management Plans Guidebook for Urban Water Suppliers (January 2016) and the DWR Methodologies for Calculating Baseline and Compliance Urban Per Capita Water Use (For the Consistent Implementation of the Water Conservation Act of 2009) (February 2016) in preparing its 2015 UWMP; and

WHEREAS, in accordance with applicable law, including Water Code sections 10608.26 and 10642 and Government Code section 6066, the City made its draft 2015 UWMP available for public inspection and caused to be published within the jurisdiction of the City two notices of public hearing regarding the City's 2015 UWMP, which publication dates included June 11, 2016 and June 17, 2016 in the Ventura County Star; and an additional publication in the Vida Newspaper in both English and Spanish on June 16, 2016; and

WHEREAS, the City held its public hearing on June 20, 2016, in the City Council Chambers of the City, located at 305 West Third Street, Oxnard, California, regarding its 2015 UWMP, wherein, among other things, members of the public and other interested entities were provided with the opportunity to be heard in connection with the City's 2015 UWMP and the proposed adoption thereof; and

WHEREAS, pursuant to said public hearing on the City's 2015 UWMP, the City staff and City Council encouraged the active involvement of diverse social, cultural, and economic elements of the population within the City's service area with regard to the preparation and adoption of its 2015 UWMP, allowed input by members of the public and any other interested parties regarding all aspects of the City's 2015 UWMP, allowed community input regarding the City's implementation plan for complying with SBX7-7, considered the economic impacts of the City's implementation plan for complying with SBX7-7, and affirmed its adoption of Method 3 under Water Code section 10608.20(b) for determining the City's urban water use targets; and

WHEREAS, the City Council has reviewed and considered the purposes and requirements of the Act and SBX7-7, the contents of the City's 2015 UWMP, the documentation contained in the administrative record in support of the City's 2015 UWMP, and all public and agency input received with regard to the City's 2015 UWMP, and the City Council has determined that the factual analyses and conclusions set forth in the City's 2015 UWMP are supported by substantial evidence.

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Page 3

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF OXNARD AS FOLLOWS:

1. As it did in 2010, the City hereby adopts Method 3 under Water Code section 10608.20(b) for determining its urban water use targets. Method 3 states that the urban retail water supplier uses 95 percent of the applicable State hydrologic region target, as set forth in the State's draft 20x2020 Water Conservation Plan (dated April 30, 2009).

2. The City Council hereby approves and adopts the City's 2015 UWMP and orders that it be filed with the Clerk of the City.

3. The City Council hereby authorizes and directs the City's Public Works Director to incorporate non-substantive edits into the City's final 2015 UWMP.

4. The City Council hereby authorizes the City's Public Works Director to include a copy of this Resolution in the City's 2015 UWMP.

5. In accordance with Water Code section 10644(a), the City Council hereby authorizes and directs the City's Public Works Director to file within thirty (30) days of this Resolution's adoption date the City's 2015 UWMP with the DWR, the California State Library, and all cities and counties within which the City provides water supplies.

6. The City Council hereby authorizes and directs the City's Public Works Director, in accordance with Water Code section 10645, to make the City's 2015 UWMP available for public review during normal business hours not later than thirty (30) days after filing a copy thereof with the DWR.

7. The City Council hereby authorizes and directs the City's Public Works Director, in accordance with Water Code section 10635(b), to provide that portion of the City's 2015 UWMP prepared pursuant to Water Code section 10635(a) to all cities and counties within which the City provides water supplies not later than sixty (60) days after filing a copy thereof with the DWR.

8. The City Council hereby authorizes and directs the City's Public Works Director to implement the components of the City's 2015 UWMP in accordance with the Act and SBX7-7, including, but not limited to, the City's Water Conservation Programs and its Water Shortage Contingency Plan.

9. The City Council hereby authorizes and directs the City's Public Works Director to recommend to the City Council additional steps necessary or appropriate to effectively carry out the implementation of the City's 2015 UWMP, the Act and SBX7-7.

Resolution No. _____
Page 4

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Oxnard held on June 20, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Tim Flynn, Mayor

ATTEST:

APPROVED AS TO FORM:

Daniel Martinez, City Clerk

Stephen M. Fischer, City Attorney



2015 Urban Water Management Plan

DRAFT May 31, 2016



Prepared by:
MNS Engineers
201 N. Calle Cesar Chavez, Suite 300
Santa Barbara, CA 93103

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APPENDICES

A Notification Letters to Agencies
B Public Hearing Notice
C Adoption Resolution
D Water Loss Calculations
E SBX7-7 Forms
F Waste Prevention Resolutions
G 2013-2014 BMP Report

List of Acronyms/Abbreviations

AF	Acre-feet	MWD	Metropolitan Water District of Southern California
AFY	Acre-feet per Year	NBVC	Naval Base Ventura County
AMR	Automatic Meter Reading	NDMA	N-Nitrosodimethylamine
ASR	Aquifer Storage and Recovery	PHWA	Port Hueneme Water Agency
AWPF	Advanced Water Purification Facility	PPCP	Pharmaceuticals and Personal Care Products
BMP	Best Management Practice	PWIMP	Public Works Integrated Master Plan
BS	Blending Station	RO	Reverse Osmosis
CII	Commercial, Industrial, and Institutional	RUWMP	Regional UWMP
CMWD	Calleguas Municipal Water District	SB X7-7	Senate Bill X7-7
CRA	Colorado River Aqueduct	SGMA	Sustainable Groundwater Management Act
CUWCC	California Urban Water Conservation Council	SMP	Salinity Management Pipeline
CWC	California Water Code	SWP	State Water Project
DMM	Demand Management Measure	TDS	Total Dissolved Solids
DOF	Department of Finance	TEA	Temporary Extraction Allocation
DWR	Department of Water Resources	UAS	Upper Aquifer System
FCGMA	Fox Canyon Groundwater Management Agency	UWCD	United Water Conservation District
GREAT	Groundwater Recovery Enhancement and Treatment	UWMP	Urban Water Management Plan
GSP	Groundwater Sustainability Plan	VCLAFC	Ventura County Local Agency Formation Commission
LAS	Lower Aquifer Systems	WSA	Water Supply Agreement
mg/l	milligrams per liter	WSAP	Water Supply Allocation Plan
MGD	Million Gallons per Day	WSDM	Water Surplus and Drought Management Plan

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Section 1. Introduction and Overview

1.1. Background and Purpose

The mission of City of Oxnard Public Works Department is to enhance the quality of life in the City of Oxnard by providing the highest quality of public works services, facilities and infrastructure. To that end, the City of Oxnard Public Works Department (Oxnard) operates a retail water distribution system to provide its citizens with a source of safe and reliable drinking water. The operational area and key facilities associated with the Oxnard system are illustrated in Figure 1-1. Maintaining a reliable and safe drinking water supply is a significant effort for Oxnard which requires continual planning and upkeep as the resources and technologies available to Oxnard change.

The purpose of this Urban Water Management Plan (UWMP) is to provide the public, stakeholders and Oxnard with an updated status and plan for the Oxnard Water System including:

- Water deliveries and uses
- Water supply sources
- Efficient water uses
- Demand management measures
- Water shortage contingency planning

This UWMP was prepared in compliance with the Water Conservation Act of 2009, also known as SBX 7-7, under the authorization of the City of Oxnard. Oxnard has undertaken several planning efforts since the 2010 UWMP including the *Public Works Integrated Master Plan* (PWIMP) (Carollo, December 2015), which has been used as a source for much of the information presented in this 2015 UWMP.

Notification letters sent to agencies are provided in Appendix A.

Public notice for the 2015 UWMP public hearing is provided in Appendix B.

The Adoption Resolution passed by the Oxnard City Council on June 21, 2016 is provided in Appendix C.

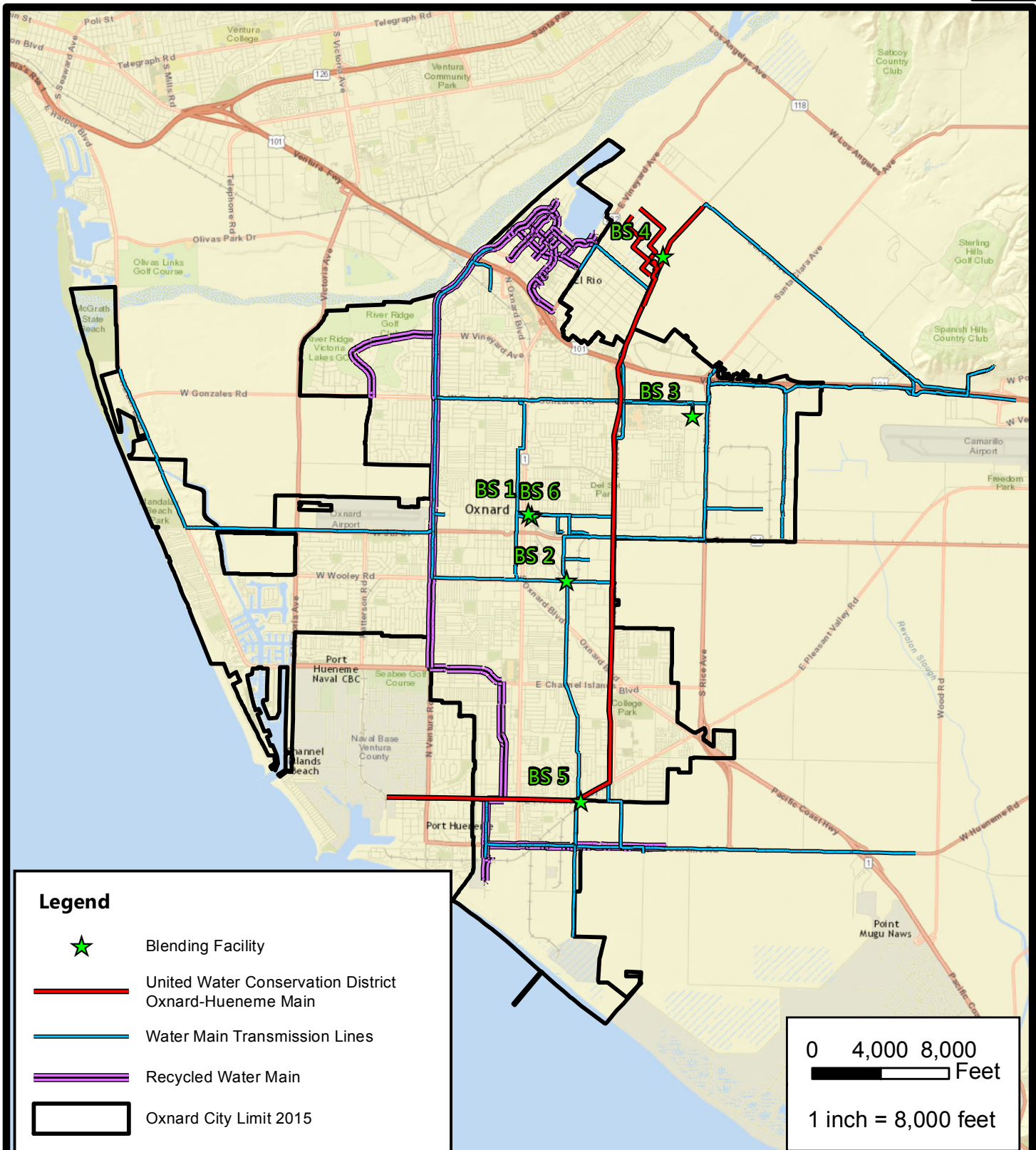


Figure 1-1
City of Oxnard
Water Supply
Key Features

Section 2. Plan Preparation

2.1. Basis for Preparing a Plan

Urban water suppliers with 3,000 or more service connections or supplying more than 3,000 acre-feet of water per year are required to prepare a UWMP every five years to be in compliance with the California Water Code (CWC) Section 10617. The Oxnard System exceeds both the 3,000 service connections and the 3,000 acre-feet volume threshold requirements for a UWMP.

2.1.1. Public Water Systems

The number of connections and total supplied volume for the Oxnard System is summarized in Table 2-1.

Table 2-1 Retail Only: Public Water Systems			
Public Water System Number	Public Water System Name	Number of Municipal Connections 2015	Volume of Water Supplied 2015
5610007	City of Oxnard	41,514	25,806
TOTAL		41,514	25,806
NOTES: Volume of water supplied is in acre feet (AF)			

2.1.2. Agencies Serving Multiple Service Areas/Public Water Systems

This section is not applicable to the City of Oxnard.

2.2. Regional Planning

The 2015 UWMP for the Oxnard System has been prepared on an individual reporting plan that only covers the service area of the City of Oxnard.

2.3. Individual or Regional Planning and Compliance

2.3.1. Regional UWMP

This document was not prepared as part of a Regional UWMP. Coordination of this UWMP with other water agencies is described in Section 2.5 of this document.

2.3.2. Regional Alliance

This document was not prepared as part of a Regional Alliance. Coordination of this UWMP with other water agencies is described in Section 2.5 of this document.

Table 2-2: Plan Identification	
☒	Individual UWMP
☐	Regional UWMP (RUWMP)
	Choose One:
	☐ RUWMP includes a Regional Alliance
	☐ RUWMP does not include a Regional Alliance
NOTES:	

2.4. Fiscal or Calendar Year and Units of Measure

2.4.1. Fiscal or Calendar Year

The 2015 UWMP for the Oxnard System has been prepared on a calendar year basis as indicated in Table 2-3.

2.4.2. Reporting Complete 2015 Data

Oxnard has included complete data for 2015 in this UWMP.

2.4.3. Units of Measure

Volumes reported in this UWMP are in acre-feet.

Table 2-3: Agency Identification	
Type of Agency (select one or both)	
☐	Agency is a wholesaler
☒	Agency is a retailer
Fiscal or Calendar Year (select one)	
☒	UWMP Tables Are in Calendar Years
☐	UWMP Tables Are in Fiscal Years
If Using Fiscal Years Provide Month and Day that the Fiscal Year Begins	
<i>Day</i>	<i>Month</i>
Units of Measure Used in UWMP (select one)	
☒	Acre Feet (AF)
☐	Million Gallons (MG)
☐	Hundred Cubic Feet (CCF)
NOTES:	

2.5. Coordination and Outreach

This section summarizes coordination and outreach efforts related to the development of this UWMP.

2.5.1. Wholesale and Retail Coordination

Table 2-4 summarizes organizations contacted in the development of this UWMP and their associated level of participation.

Table 2-4 Retail: Water Supplier Information Exchange	
The retail supplier has informed the following wholesale supplier(s) of projected water use in accordance with CWC 10631.	
Wholesale Water Supplier Name	
Calleguas Municipal Water District (CMWD)	
United Water Conservation District (UWCD)	
NOTES:	

2.5.2. Coordination with Other Agencies and the Community

The City of Oxnard has coordinated preparation of the 2015 UWMP with:

- Metropolitan Water District of Southern California
- Calleguas Municipal Water District (CMWD)
- Port Hueneme Water Agency (PHWA)
- United Water Conservation District (UWCD)
- Channel Islands Beach Community Services District
- City of Port Hueneme
- Fox Canyon Groundwater Management Agency (FCGMA)
- Naval Base Ventura County
- Ventura County Local Agency Formation Commission

2.5.3. Notice to Cities and Counties

A notice of preparation of the 2015 UWMP was distributed to:

- City of Ventura
- City of Camarillo
- County of Ventura

Section 3. System Description

3.1. General Description

Oxnard was incorporated in 1903 and is governed by a five-member City Council. The City is a diverse mix of single family and multi-family residential development, as well as associated commercial developments and agriculture-related industries. One significant industrial water user is the Procter and Gamble facility. The recession delayed several planned mixed-use developments; however, the RiverPark development and The Collection shopping center have been very active in recent years and the Wagon Wheel development is currently underway. Other large-scale developments on the planning horizon include Teal Club and South Shore.

The Public Works Department manages the potable water, recycled water and wastewater systems. The water system includes a mix of residential, commercial and industrial customers. The surrounding area, the Oxnard Plain, is distinctive for its year-round agricultural production.

The potable water distribution system service area includes the majority of the incorporated area of the City of Oxnard as well as portions of unincorporated Ventura County. A graphical illustration of the water system service area is provided in Section 3.2.

The water system service area does not include portions of southwestern Oxnard which are served by the Port Hueneme Water Agency. Also excluded from the water system service area are those portions of Oxnard served by mutual water companies.

The wastewater service area is discussed in Section 6.5.2.

3.2. Service Area Boundary Maps

A graphical illustration of the service area is provided as Figure 3-1. Since the 2010 UWMP, there have been several annexations of small parcels, the most significant of which is a parcel at the northeast corner of Rose Avenue and Camino del Sol.

3.3. Service Area Climate

Oxnard has a dry, sub-tropical, climate that is heavily influenced by its proximity to the Pacific Ocean. Ocean breezes keep temperatures cool in the summer and warmer in the winter. The majority of the rainfall occurs in the winter months, with February having the highest average rainfall. The total yearly average rainfall is 12.65 inches.¹

¹ Data from NOAA, for period of record for Oxnard WSFO station: <http://w2.weather.gov/climate/xmacis.php?wfo=lox>

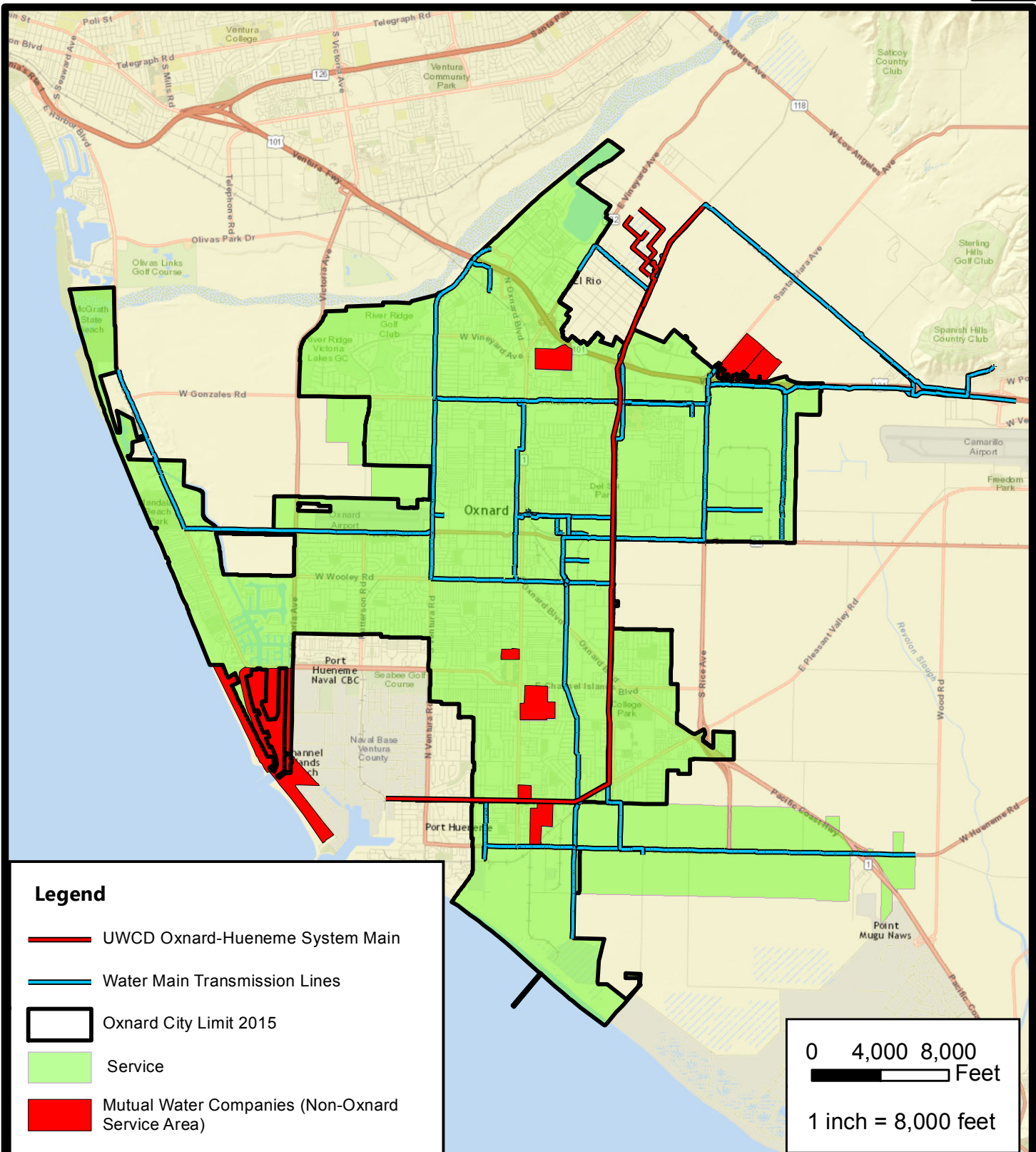


Figure 3-1
City of Oxnard
Potable Water
Service Area

3.4. Service Area Population and Demographics

The DWR Population Tool was used to estimate the 2015 population. Population projections for the service area through the year 2040 are provided in Table 3-1. Population projections were obtained from the PWIMP Project Memorandum 1.3, which used several sources of data, including:

- City of Oxnard 2030 General Plan, Development Services Department Planning Division, October 2011
- City of Oxnard General Plan Background Report, Development Services Department Planning Division, April 2006
- 2010 Census Traffic Analysis Zone, Southern California Association of Governments, (2010)
- 2014 Population Estimates, California Department of Finance (2014)

Table 3-1 Retail: Population - Current and Projected						
Population Served	2015	2020	2025	2030	2035	2040
	193,654	220,248	229,622	238,996	248,370	257,744
NOTES:						

There is a significant projected increase in the population. The DWR population tool estimate for 2015 is believed to be a low estimate based on the residential density of the City.

3.4.1. Other Demographic Factors

The City of Oxnard does not typically experience significant population changes by season. The tourist population does not comprise a significant portion of the total population and the climate allows for year-round agricultural work so work force populations do not significantly fluctuate with a particular time of year.

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Section 4. System Water Use

4.1. Recycled versus Potable and Raw Water Demand

To provide clarity between potable and recycled water sources, potable and recycled water sources have been discussed in separate sections of this document. A detailed description of recycled water is provided in Chapter 6, Section 6.5. A summary of both potable and recycled water demands has been provided in Table 4-3 of Section 4.2.

4.2. Water Uses By Sector

Current system demands are summarized, by sector, in Table 4-1. Projected demands are listed in Table 4-2 and were developed using the population projections summarized in Table 3-1 as described in the PWIMP, Project Memorandum 2.2 Water Demand Projections.

4.2.1. Demand Sectors Listed in Water Code

A breakdown of potable and raw water demands is provided in Table 4-1.

Table 4-1 Retail: Demands for Potable and Raw Water - Actual			
Use Type	2015 Actual		
	Additional Description (as needed)	Level of Treatment When Delivered	Volume
Single Family		Drinking Water	8,662
Multi-Family		Drinking Water	3,504
Commercial		Drinking Water	3,328
Industrial		Drinking Water	2,982
Institutional/Governmental		Drinking Water	409
Landscape		Drinking Water	2,417
Agricultural irrigation		Drinking Water	926
Other	Fire Hydrants	Drinking Water	75
Losses		Drinking Water	269
TOTAL			22,572
NOTES:			

Table 4-2 Retail: Demands for Potable and Raw Water - Projected

Use Type	Additional Description (as needed)	Projected Water Use <i>Report To the Extent that Records are Available</i>				
		2020	2025	2030	2035	2040-opt
Single Family		12,535	13,068	13,602	14,135	14,669
Multi-Family		5,071	5,286	5,502	5,718	5,934
Commercial		4,816	5,021	5,226	5,431	5,636
Industrial		4,315	4,499	4,683	4,866	5,050
Institutional/Governmental		592	617	642	667	693
Landscape		3,498	3,646	3,795	3,944	4,093
Agricultural irrigation		1,340	1,397	1,454	1,511	1,568
Other	Fire hydrants	109	113	118	122	127
Losses		389	406	422	439	456
TOTAL		32,664	34,054	35,445	36,835	38,225

NOTES: The PWIMP PM 2.2 Water Demand Projections did not distinguish the Use Type. Ratios for each Use Type were developed for 2015 data and these ratios were applied to the Projected Water Use in this table.

Table 4-3 Retail: Total Water Demands

	2015	2020	2025	2030	2035	2040 (opt)
Potable and Raw Water <i>From Tables 4-1 and 4-2</i>	22,572	32,664	34,054	35,445	36,835	38,225
Recycled Water Demand <i>From Table 6-4</i>	605	7,000	14,000	14,000	14,000	14,000
TOTAL WATER DEMAND	23,177	39,664	48,054	49,445	50,835	52,225
NOTES:						

4.2.2. Demand Sectors in Addition to Those Listed in Water Code

4.2.2.1. Exchanges

Oxnard does not participate in any exchanges which would be considered a demand its system.

4.2.2.2. Surface Water Augmentation

Oxnard does not place recycled water into a surface water reservoir as a source of domestic drinking water supply.

4.2.2.3. Transfers

Oxnard entered into a Three-Party Water Supply Agreement (WSA) with the Port Hueneme Water Agency (PHWA) and Calleguas Municipal Water District (CMWD) in 2002. The Three-Party WSA was intended to aggregate the imported water supplied to Oxnard and PHWA from CMWD. Oxnard would supply PHWA with imported water from CMWD through Oxnard's facilities. In 2015, Oxnard provided PHWA with 558 AF of CMWD water, which is not included in Tables 4-1 and 4-2.

4.2.2.4. Wetlands or Wildlife Habitat

None of Oxnard's potable water is used for wetlands or wildlife habitat. A small volume of recycled water from the Advanced Water Purification Facility is used for a demonstration wetlands project and is discussed in Section 6.5.

4.2.2.5. Other

Oxnard uses a category "Other-FH" for commercial/industrial fire line services. These are included in Tables 4-1 and 4-2.

4.3. Distribution System Water Losses

System water losses occur as a result of leaks and ruptures in the existing distribution network, system flushing and cleaning, and pump pressure relief at wells. Total system losses for 2015 are provided in Tables 4-1 and 4-4.

Table 4-4 Retail: Water Loss Summary Most Recent 12 Month Period Available
(as calculated in Appendix D worksheet)

Reporting Period Start Date (Month/Year)	Loss
January 2015	269
NOTES:	

4.4. Estimating Future Water Savings

The current demand projections are conservative in that they do not account for reductions in demand due to public outreach efforts, codes and ordinances limiting water use during periods of drought, or other "passive" water savings gained through public policy. The City of Oxnard has several ordinances, codes and outreach efforts tailored for water conservation. A detailed description of these policies is described in Sections 8.3 and 8.4.

4.5. Water Use For Lower Income Households

The 2006-2014 Housing Element of the 2030 General Plan describes the housing in Oxnard for single-family and multi-family units in 2008 at 29,485 units and 15,681 units, respectively (Table B-30). The percentage of very-low income and low-income residents in Oxnard is a total of 38.2 percent of the population (Table D-1). Using these numbers, approximately 11,260 single-family units and 5,990 multi-family units exist for low-income households.

The 2006-2014 Housing Element includes needs for 2,712 future low-income housing units to accommodate population projections (Table D-2). These water demands are taken into consideration in the demand projections.

Table 4-5 Retail Only: Inclusion in Water Use Projections	
Future Water Savings Included Y/N	No
If "Yes" to above, state the section or page number where citations of the codes, ordinances, etc.... utilized in demand projections are found.	Location in UWMP _____
Lower Income Residential Demands Included	Yes
NOTES:	

Section 5. Baselines and Targets

Senate Bill (SB) X7-7 mandates a 20 percent reduction in urban water use in the State of California by the year 2020. To achieve this goal, each retail urban water supplier is required to establish a baseline water use, set target water use goals for 2015 and 2020, and demonstrate the 2015 target is achieved based on actual water use.

The process for establishing baseline, target and actual water use has been standardized by the DWR in the SB X7-7 Verification Form. Water use measurements and targets are reviewed and reported based on a gallons per capita day (GPCD) basis. This chapter of the UWMP documents the data and methods used to establish baseline, target and actual GPCD use within the framework of the SB X7-7 Verification Form.

5.1. Guidance for Wholesale Agencies

This section is not applicable to the City of Oxnard, which is a retail agency.

5.2. Updating Calculations from 2010 UWMP

Since the 2010 UWMP, the methods for selecting water use targets have been revised. Additional data has also become available for estimating population since the development of the 2010 UWMP. This 2015 UWMP updates SB X7-7 calculations based on the availability of new data and additional guidance from DWR.

5.2.1. Update of Target Method

Retail water agencies have the option of demonstrating compliance with demand reduction targets by selecting one of four methods:

- **Target Method 1** – Demonstrate reduction to 80-percent of the base daily per capita water use.
- **Target Method 2** – Meet three performance standards:
 - o Efficient Indoor Residential Use
 - o Landscape Water Use Equivalent to Model Ordinance
 - o 10% Reduction in Commercial, Industrial, and Institutional (CII) Water Use from Baseline Water Use
- **Target Method 3** – Demonstrate reduction to 95 percent of the applicable State Hydrologic Region Target.
- **Target Method 4** – Savings by Water Sector as outlined by the DWR.

Water agencies have the option of changing the Target methodology used in the 2015 UWMP from that which was used in the 2010 UWMP. Method 3, the 95 percent of the applicable State Hydrologic Region Target was applied in the 2010 UWMP for the City of Oxnard.

5.2.2. Required Use of 2010 U.S. Census Data

Due to significant discrepancies between reported Department of Finance (DOF) population estimates and 2010 Census population estimates, all population estimates used to determine GPCD must be based on U.S. Census data. Population estimates and projections listed in the 2010 UWMP from 2001 to 2035 were developed by the City.

5.2.3. SBX7-7 Verification Form

A copy of the completed standard SBX7-7 Forms is included in Appendix E and was uploaded to the DWR site.

5.3. Baseline Periods

Two historic water use periods, a 10-15 year baseline and a 5-year baseline, were used as the basis for establishing the 2015 compliance GPCD and the 2020 target GPCD. The 10-15 year baseline period is used to compute the “Baseline” GPCD and the 5-year baseline is used to determine the “Target Confirmation” GPCD.

5.3.1. Determination of the 10 – 15 Year Baseline Period (Baseline GPCD)

A 10-year baseline is mandated for retail water suppliers that did not use recycled water to supply at least 10 percent of the 2008 demand. In 2008, the City of Oxnard did not produce or import recycled water. For the 2015 UWMP a 10-year baseline from 1999 to 2008 has been selected to establish the “Baseline” GPCD. This baseline period is consistent with the 2010 UWMP for the City of Oxnard.

5.3.2. Determination of the 5-Year Baseline Period (Target Confirmation)

A 5-year baseline from 2003 to 2007 was selected to establish the “Target Confirmation” GPCD for the 2015 UWMP. The selected 5-year baseline period does not differ from that used in the 2010 UWMP for the City of Oxnard.

5.4. Service Area Population

Population data is required to establish a GPCD for each year in both the 10-15 year and the 5-year baselines.

5.4.1. Population Methodologies

For this 2015 UWMP, population estimates through 2015 have been revised based on U.S. Census Data in accordance with guidance by the DWR.

5.5. Gross Water Use

Gross water use includes all treated or untreated water entering the distribution system of a water supplier. Historic gross water use was utilized to compute the GPCD for each year of the 10-15 year and the 5-year baselines. Except for the addition of 2015 actual gross water use, historic gross water use data has not changed from that used in the 2010 UWMP. The 2015 actual gross water use was used to determine the actual 2015 GPCD.

5.5.1. Gross Water Tables

5.5.1.1. Indirect Recycled Water Use Deduction

In 2015 recycled water was not used by the City of Oxnard for groundwater recharge or surface water augmentation. No deductions to historic and 2015 gross water use could be made based on indirect recycled water use.

5.5.1.2. Process Water Use Deduction

Deductions to historic and 2015 gross water were not made based on industrial process water use.

5.6. Baseline Daily Per Capita Water Use

Baseline GPCD was determined as the average GPCD computed from the 10-15 year baseline.

5.7. 2015 and 2020 Targets

GPCD Targets for 2015 and 2020 are provided in Table 5-1. The targets differ from those listed in the 2010 UWMP due to changes in the population numbers used to compute GPCD.

5.7.1. Select and Apply a Target Method

Method 3, reduction to the 95 percent of the applicable State Hydrologic Region Target, was selected for use. This methodology was selected based on the data available as well as the ability of the City to meet the resultant GPCD target. The 2010 UWMP also used Method 3 to establish the GPCD targets. The service area of the City is located entirely in the South Coast Hydrologic Region. The 2020 target using Method 3 for the South Coast Hydrologic Region is 142 GPCD.

5.7.2. 5-Year Baseline – 2020 Target Confirmation

The 5-year baseline, described in Section 5.3.2, is used to establish a minimum 2020 GPCD target that must be achieved regardless of the selected target method. This minimum 2020 GPCD is referred to as the 2020 Target Confirmation and is computed as 95 percent of the 5-year baseline GPCD and applies to retail agencies with a baseline GPCD greater than 100. The 2020 Target Confirmation, based on the 5-year baseline, is 140 GPCD.

5.7.3. Calculate the 2015 Interim Urban Water Use Target

Since the Method 3 Target of 142 GPCD is greater than the 2020 Target Confirmation of 140 GPCD, the 2020 Target Confirmation governs. The “Confirmed” 2020 Target is 140 GPCD, making the 2015 Interim Target 137 GPCD.

5.7.4. Baselines and Targets Summary

GPCD Targets for 2015 and 2020 are provided in Table 5-1. The targets differ from those listed in the 2010 UWMP due to changes in the population numbers used to compute GPCD.

Table 5-1 Baselines and Targets Summary <i>Retail Agency or Regional Alliance Only</i>					
Baseline Period	Start Year	End Year	Average Baseline GPCD*	2015 Interim Target *	Confirmed 2020 Target*
10-15 year	1998	2007	134	137	140
5 Year	2003	2007	147		
*All values are in Gallons per Capita per Day (GPCD)					
NOTES: 2015 and 2020 Targets controlled by 5-Year Baseline, 2020 Target Confirmation. The targets differ from those listed in the 2010 UWMP due to changes in the population numbers used to compute GPCD.					

5.8. 2015 Compliance Daily per Capita Water Usage (GPCD)

The City of Oxnard's actual 2015 usage is 116 GPCD. The actual 2015 GPCD and 2015 Interim Target GPCD are included in Table 5-2.

5.8.1. Meeting the 2015 Target

The results of the SB X7-7 GDCD calculations, summarized in Table 5-2, indicate the City of Oxnard has achieved the 2015 Interim Target GPCD and is on track to meet the 2020 GPCD Target.

5.8.2. 2015 Adjustments to 2015 Gross Water Use

Retail suppliers have the option to correct the compliance 2015 GPCD using DWR Methodology 8 to account for extraneous circumstances that may have occurred in 2015. Since the City of Oxnard is meeting its 2015 Interim Target, optional adjustments were not applied to the 2015 GPCD calculation.

5.9. Regional Alliance

The GPCD values listed in Table 5-2 apply only to the City of Oxnard and were not prepared as part of a Regional Alliance.

Table 5-2: 2015 Compliance
Retail Agency or Regional Alliance Only*

Actual 2015 GPCD	2015 Interim Target GPCD	Optional Adjustments to 2015 GPCD Enter "0" for adjustments not used <i>From Methodology 8</i>					2015 GPCD (Adjusted if applicable)	Did Supplier Achieve Targeted Reduction for 2015? Y/N
		Extraordinary Events	Economic Adjustment	Weather Normalization	TOTAL Adjustments	Adjusted 2015 GPCD		
116	137	0	0	0	0	116	116	Yes
*All values are in Gallons per Capita per Day (GPCD)								
NOTES: Methodology 8 adjustments are optional.								

Section 6. System Supplies

Oxnard's water supply consists of three sources: imported surface water from Calleguas Municipal Water District (CMWD), local groundwater from United Water Conservation District (UWCD), and local groundwater from Oxnard's wells. Oxnard blends water from these three sources to achieve an appropriate balance between water quality, quantity, reliability, and cost. Water sources converge at six Blending Stations (BS) and blended water is then distributed to customers. Additionally, Oxnard produces recycled water at its Advanced Water Purification Facility (AWPF) and delivers recycled water via its Recycled Water Backbone System.

6.1. Purchased or Imported Water

Oxnard purchases groundwater from United Water Conservation District (UWCD), who diverts water from the Santa Clara River at the Freeman Diversion and utilizes spreading basins to recharge the Oxnard Forebay groundwater basin. UWCD then pumps this groundwater and delivers it to Oxnard and other users via the Oxnard-Hueneme (O-H) Pipeline. Similar to Oxnard's groundwater supplies, UWCD's groundwater is under the jurisdiction of the Fox Canyon Groundwater Management Agency (FCGMA). FCGMA ordinances have reduced the amount of groundwater available to Oxnard through UWCD. Further discussion of FCGMA ordinances is presented in Section 6.2.2.

Oxnard purchases its imported water supply from Calleguas Municipal Water District (CMWD), who is a member agency of the Metropolitan Water District of Southern California (MWD), a wholesale supplier of State Water Project water. Oxnard's connection to CMWD is at the Springville Reservoir in Camarillo. Oxnard blends imported water with groundwater to balance water quality and cost.

MWD faces a number of challenges in providing adequate, reliable, and high quality supplemental water supplies for southern California, including the continuing dry hydrologic conditions and Sacramento-San Joaquin River Delta issues. The current water supply conditions affecting the quantity of MWD deliveries include: record low contract supplies are available from the State Water Project (SWP) due to drought and Delta issues, an extended drought in the Colorado River watershed has decreased supplies to the Colorado River Aqueduct (CRA), groundwater basins and local reservoirs have dropped to very low operating levels, and supply available for the Los Angeles Aqueduct is reduced due to drought and Owens Lake issues.

To insure its member agencies which retail imported water, have adequate future demand, MWD completed a reliability analysis for its 2015 UWMP. After projecting demands for single dry year, multiple dry years, and average years, MWD's water reliability analysis indicates that the region can provide reliable water supplies under both the single driest year and the multiple dry-year hydrologies. From 2020 through 2040, demand can be met utilizing CRA and SWP supplies as well as flexible Central Valley/SWP transfer programs and MWD storage facilities. The key component of MWD's supply capability is the amount of water in its large regional storage portfolio that includes both dry-year and emergency storage capacity.

The execution of three plans provides the framework for reliable regional imported water supply: Water Surplus and Drought Management Plan (WSDM), Water Supply Allocation Plan (WSAP), and Emergency Storage Requirements Analysis. The WSDM identifies the sequence of resource management actions which MWD executes during surpluses and shortages. The WSAP provides a formula for allocating available water supplies to the member agencies in case of extreme water shortages. The Emergency Storage Requirements Analysis plans the actions necessary for a catastrophic interruption in water supplies.

MWD responds to water quality concerns by protecting the quality of the source water and developing water management programs that maintain and enhance water quality. Contaminants that cannot be sufficiently controlled through protection of source waters must be handled through changed water treatment protocols or by blending.

Each source has specific quality issues. High salinity levels remain a significant issue associated with CRA supply with emerging threats of uranium, perchlorate, and chromium-6. SWP supply key issues are disinfection byproduct precursors of total organic carbon and bromide. MWD effectively mitigates salinity with blending and has needed to upgrade its water treatment plants to deal adequately with disinfection byproducts.

The major regional water quality concerns include: salinity, perchlorate, total organic carbon and bromide (disinfection byproduct precursors), nutrients (as they relate to algal productivity), arsenic, uranium, chromium-6, and constituents of emerging concern (e.g., NDMA and PPCPs). MWD has taken several actions and adopted programs to address these contaminants and to ensure a safe and reliable water supply, as referenced.

6.2. Groundwater

This section describes the City's own groundwater supplies, including a description of the groundwater basin, management practices and a review of historical, current, and projected conditions. Oxnard pumps groundwater from ten wells that draw from the Oxnard Plain Groundwater Basin and are owned and operated by the City. Oxnard's groundwater is blended with its purchased and imported water at three blending stations (BS). Oxnard operates six distinct blending stations throughout the City. Groundwater from three of the wells is treated using reverse osmosis at BS1/BS6. Although the ratio of blending operations varies, Oxnard indicates that future blending will use a 1:1 (surface water to groundwater) ratio. This ratio produces water that has a total dissolved solids (TDS) level between 600 and 700 milligrams per liter (mg/L), which meets the upper limit of the secondary drinking water standards (1,000 mg/L), at a fairly cost effective unit rate.

6.2.1. Basin Description

Groundwater supplied to the City of Oxnard is drawn from the Oxnard Plain Groundwater Basin, a subbasin of the Santa Clara River Valley Groundwater Basin (Groundwater Basin Number 4-4.02). The Oxnard Plain Groundwater Basin is an alluvial basin containing a collection of interconnected aquifers separated by layers of clay strata. The Oxnard Plain Groundwater Basin can be generally categorized into three parts: the Oxnard Forebay, the Upper Aquifer System and the Lower Aquifer System. Figure 6-1 provides a schematic profile view of the Oxnard Plain Groundwater Basin.

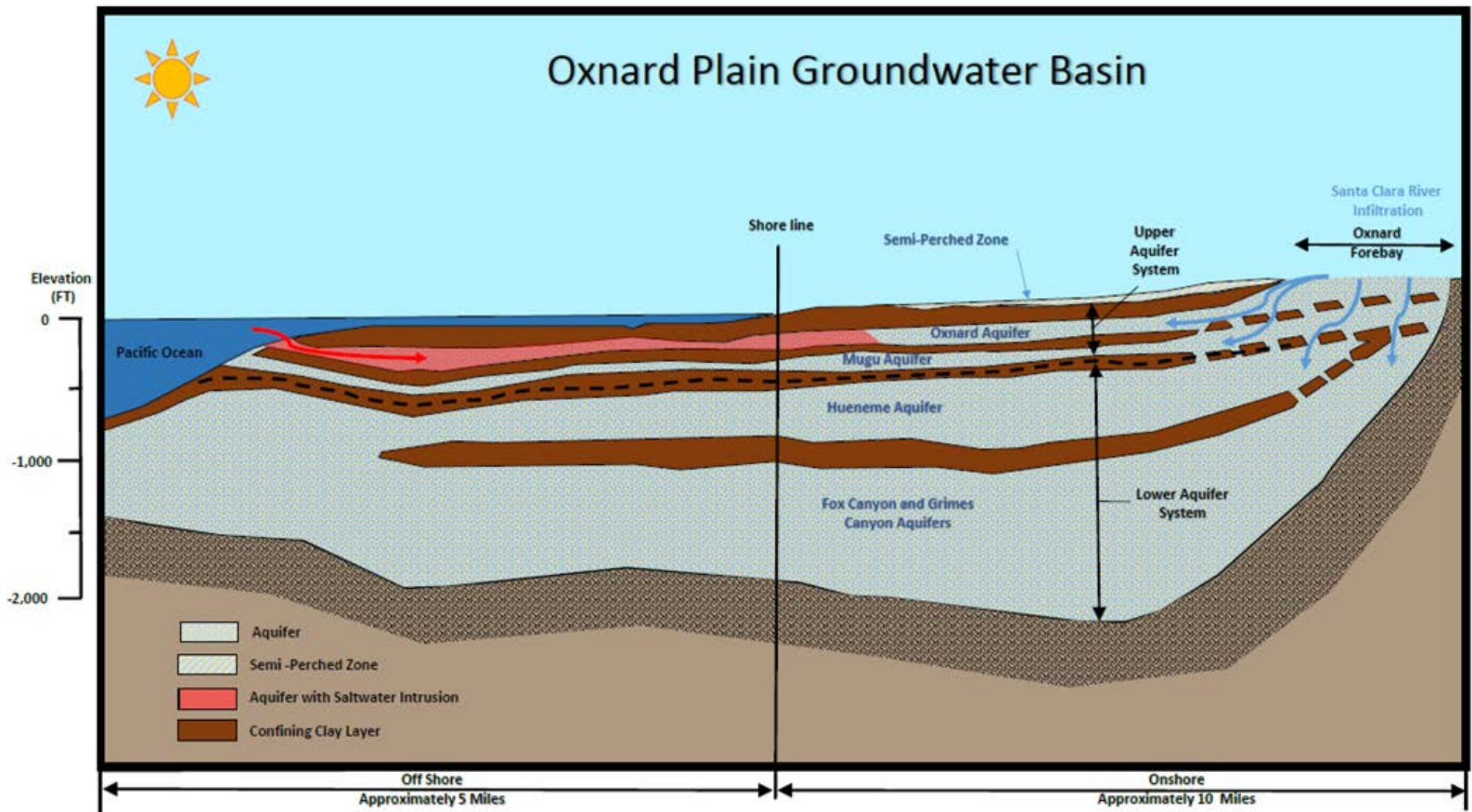


Figure 6-1 Oxnard Plain Aquifer Profile

The Oxnard Forebay is the unconfined portion of the Oxnard Plain Basin and is generally located along the Santa Clarita River northeast of where the Pacific Coast Highway joins U.S. Highway 101 in the City of Oxnard. The Oxnard Forebay is the primary means by which the Oxnard Plain Groundwater Basin is recharged. The Oxnard Forebay Basin is recharged by infiltration from the riverbed of the Santa Clarita River and spreading basins constructed for that purpose. From the Oxnard Forebay, located in the upper most portion of the Oxnard Plain Basin, groundwater is able to seep into the Upper and Lower Aquifer Systems because the clay layers which separate the aquifers are not continuous at this location.

The Upper Aquifer System (UAS) comprises of the upper 500 feet of the confined portions of the Oxnard Plain Basin which includes a semi-perched zone and the Oxnard and Mugu aquifers. The Upper Aquifer system is hydraulically connected to the Pacific Ocean through the Oxnard and Mugu aquifers and is the means by which seawater intrusion enters the Oxnard Plain Basin.

The Lower Aquifer System (LAS) includes the deeper confined aquifers including the Hueneme, Fox Canyon, and Grimes Canyon aquifers. The Lower Aquifer System is separated by an approximately 80 foot thick layer of silty clay which is continuous except near the Oxnard Forebay.

6.2.2. Groundwater Management

The FCGMA was established in Ventura County by State Assembly Bill No. 2995 of the State Legislature in 1982 to control groundwater overdraft and minimize the threat of seawater intrusion in the Upper and Lower Aquifer Systems of the Oxnard Plain. After completing the FCGMA Planning Study that analyzed the condition of the LAS and UAS, the FCGMA adopted a plan of management of the LAS and UAS within the FCGMA boundaries in 1985. The objective of that plan and other policies adopted by the FCGMA is to eliminate overdraft in its service area, which includes the East and West Las Posas Basins, and bring these basins to a “safe yield” condition by 2010. A “safe yield” condition is achieved when groundwater extraction from a basin are approximately equal to annual replenishments of water into the groundwater basin. The safe yield estimate for the FCGMA area is approximately 120,000 AFY. Allowing for changes in annual rainfall, the reductions in groundwater allocations imposed by the FCGMA have significantly reduced groundwater extractions. Major elements of the UAS Plan include:

- Ventura County Ordinance No. 3739 - This existing County ordinance prohibits the construction, repair or modification of UAS wells in areas where increased extractions would increase the overdraft and the rate of seawater intrusion in the Oxnard Plain.
- Completion of the Seawater Intrusion Abatement Project through improvement of the Vern Freeman Diversion and operating the new project under criteria developed to ensure proper water allocation.
- Annual monitoring to determine the effectiveness of the project.

Major elements of the LAS Plan include:

1. Monitoring for seawater intrusion in the LAS near the coastline by constructing four new monitoring wells.
2. Development of Contingency Plans in the event seawater intrudes the LAS. These plans call for conservation and reclamation efforts, increased monitoring and pumping restrictions.
3. Implementation of pumping restrictions in the North Las Posas Basin would prohibit expansion of all types of water above the LAS outcrop or to other non-water-bearing areas. This outcrop more or less parallels the south flank of South Mountain. The restriction would regulate the drilling of new LAS water wells and use of groundwater in the North Las Posas Basin to ensure that adopted FCGMA groundwater pumping projections are not exceeded.
4. Pumpage will be accurately monitored throughout the FCGMA by requiring semiannual reporting of metered extractions. Results will be used to verify water use rates and to limit groundwater extractions in basins where adopted FCGMA extractions are exceeded after adjustment of the date to account for wet and dry years.

6.2.2.1. FCGMA Ordinance No. 8

On June 26 2002, the FCGMA adopted Ordinance No. 8. This ordinance combines each of the active individual ordinances (Ordinances Nos. 1.3, 3.2, 4.3, and 5.9) into a single comprehensive ordinance. One of the key elements of FCGMA Ordinance No. 8 is the gradual reduction in groundwater extractions by all municipal pumpers except those with baseline extraction allocations or annual efficiency extraction allocations. FCGMA assigned allocations to each groundwater pumper. The reduction schedule is based on the average "historical extraction" using the five calendar years of reported extractions from 1985 to 1989. (While groundwater rights in the Las Posas Basin have not been definitively adjudicated by a court, the extraction allocations reflect the prior production of groundwater by each pumper, which is one of the key considerations in determining groundwater rights).

Groundwater extraction allocations for each well are set according to the following formula:

- 1992-1994 extraction allocation = 95 percent of historical extraction, as adjusted.
- 1995-1999 extraction allocation = 90 percent of historical extraction, as adjusted.
- 2000-2004 extraction allocation = 85 percent of historical extraction, as adjusted.
- 2005-2009 extraction allocation = 80 percent of historical extraction, as adjusted.
- After 2009 extraction allocation = 75 percent of historical extraction, as adjusted.

Baseline allocations are not subject to the incremental reductions. Pursuant to its Ordinance No. 8, FCGMA also has the authority to grant an "annual efficiency allocation" to those agricultural users whose operations have demonstrated a certain level of efficiency and conservation in their water usage. Thus, although an efficiency allocation may be different than the extraction allocation; such efficiency allocations further the goal of bringing the basin to safe yield by encouraging water conservation.

The Basin has been identified as a High Priority Basin by DWR due to saline intrusion, nitrates, pesticides and PCBs².

6.2.2.2. Groundwater Management Plan

In May 2007, FCGMA, together with United and CMWD, issued a Groundwater Management Plan which was an update to the 1985 plan and incorporates the studies conducted since the original plan was prepared. The goal of the plan is to address a variety of ongoing basin issues, in addition to the original goal to contain saline intrusion. The plan concludes that the annual yield of the basin must be reduced from 120,000 acre-feet per year (AFY) to 100,000 AFY to achieve the basin management objectives. The plan presents and evaluates the strategies currently under development as well as future strategies to achieve the basin management objectives.

The Groundwater Management Plan can be found on the FCGMA website at:

<http://www.fcgma.org/component/phocadownload/category/4-plans?download=10:fox-canyon-gma-management-plan-final-may-15-2007>

6.2.2.3. FCGMA Emergency Ordinance E and Resolution 2013-03

In response to the ongoing drought, FCGMA adopted Emergency Ordinance E which requires groundwater users to reduce their extractions or pay significant financial penalties. The tiered financial penalties are prescribed in Resolution 2013-03. Municipal and industrial well operators must reduce pumping by 10 percent from the average pumping between 2003 and 2012. The reduced allocation is called a Temporary Extraction Allocation (TEA). The mandated reduction increased to 20 percent on July 1, 2015.

² http://www.water.ca.gov/groundwater/casgem/pdfs/basin_prioritization/SRO%2045.pdf

6.2.3. Overdraft Conditions

Localized saline intrusion was observed in the 1930s and 1940s along the coast near Port Hueneme as groundwater pumping reduced groundwater levels, induced intrusion and increased chloride levels. Within 20 years, saline intrusion had extended 3 miles inland. In some affected wells, chloride concentrations reached 20,000 milligrams per liter (mg/L). By the late 1950s, groundwater levels in the LAS dropped below sea level. Saline intrusion primarily occurred at the Hueneme Submarine Canyon and Mugu Submarine Canyon. Figure 6-2 shows the areas of historical saline intrusion.

The 2007 Groundwater Management Plan establishes the need for the annual yield of the basin to be no more than 100,000 AFY. The average extraction between 2003 and 2012 was 124,586 AFY. Accordingly, FCGMA adopted Emergency Ordinance E to achieve the necessary reduction in groundwater extractions. FCGMA, as the designated groundwater sustainability agency, will be preparing a groundwater sustainability plan to achieve the established basin management objectives.

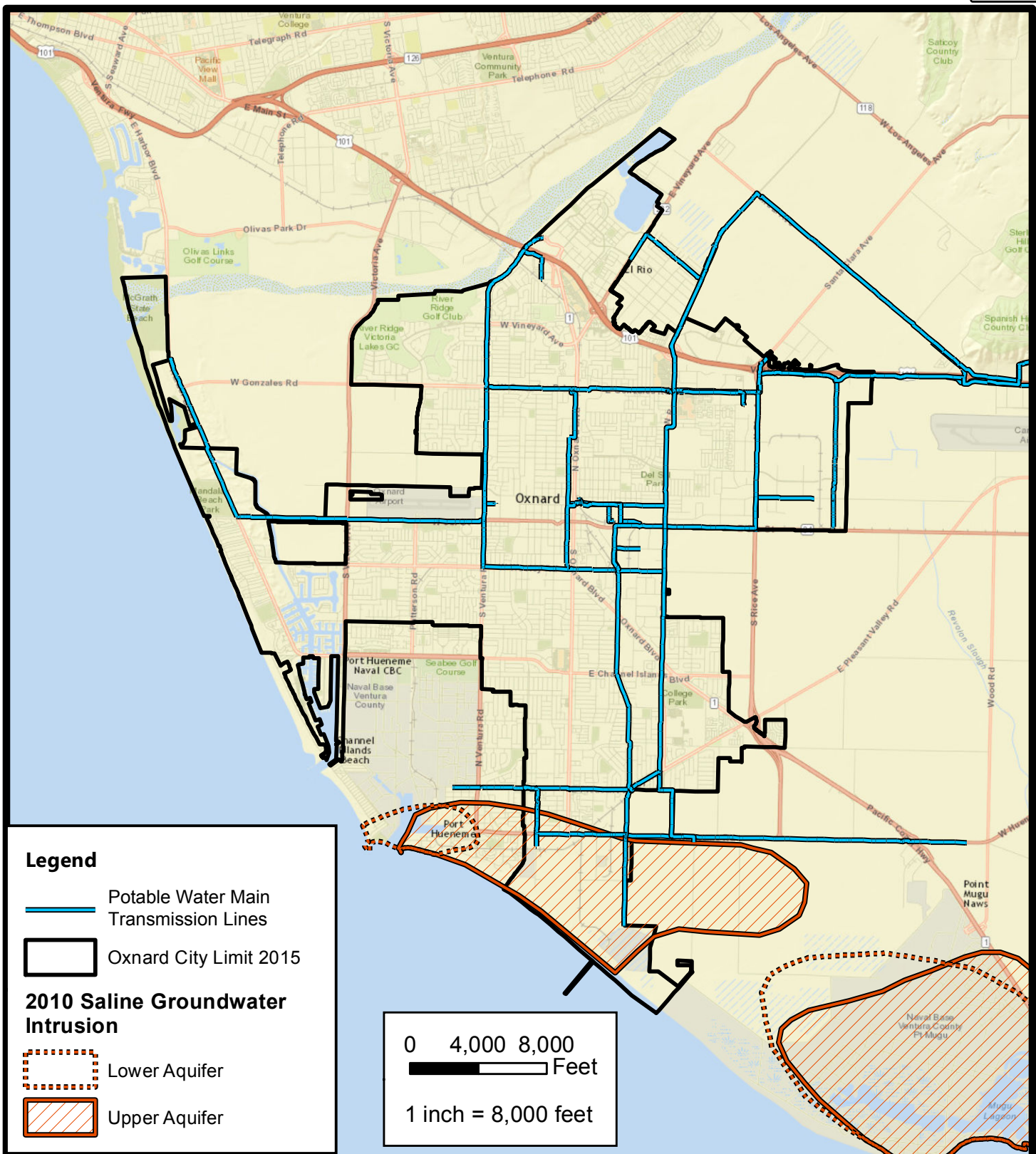


Figure 6-2
Oxnard Plain
Groundwater Basin
Saline Water Intrusion

6.2.4. Historical Groundwater Pumping

Oxnard's historical groundwater pumping is shown in Table 6-1. Its historical groundwater pumping allocation is 12,456 AFY plus a baseline of 954 AFY for a total of 13,410 AFY. Groundwater pumping allocations have been reduced due to FCGMA's Emergency Ordinance E; Oxnard's TEA effective January 1, 2016 is 7,186 AFY.

Table 6-1 Retail: Groundwater Volume Pumped

	Supplier does not pump groundwater. The supplier will not complete the table below.					
Groundwater Type	Location or Basin Name	2011	2012	2013	2014	2015
Alluvial Basin	Oxnard Plain Basin – Oxnard	10,731	5,174	5,748	7,650	7,110
TOTAL		10,731	5,174	5,748	7,650	7,110
NOTES: City groundwater pumped includes brine from the Desalter facility as follows: 2011 – 977 AF, 2012 – 100 AF, 2013 – 269 AF, 2014 – 622 AF and 2015 – 835 AF.						

6.3. Surface Water

Oxnard does not use water directly from any surface water source.

6.4. Stormwater

Oxnard does not currently have any stormwater recovery systems as a water supply source.

6.5. Wastewater and Recycled Water

As part of the City of Oxnard's Groundwater Recovery Enhancement and Treatment (GREAT) Recycled Water Program the City has constructed an Advanced Water Purification Facility (AWPF) utilizing Reverse Osmosis (RO) technology to recycle water. The main transmission pipelines for the recycled water system were constructed in 2011. As of 2015 the AWPF has the capacity to produce 7,000 AFY (6.25 million gallons per day [MGD]). An illustration of the recycled water system is provided as Figure 6-3. Information about the wastewater collection system is summarized in Tables 6-2 and 6-3.

Oxnard intends to use recycled water from the AWPF for landscape irrigation of parks, schools, golf courses and common areas. In 2015 the River Ridge Golf Course, which had been using its own groundwater well, was converted to recycled water use and Oxnard also entered into an agreement with agricultural users in the Oxnard Plain to provide recycled water when available. The pipeline to serve the Oxnard Plain is scheduled for completion in 2016. These users are outside the City's service area, but will make beneficial use of this resource.

6.5.1. Recycled Water Coordination

The City of Oxnard is the wastewater provider and has constructed the AWPF to make use of a portion of the flow from their wastewater treatment plant for recycled water. The City has coordinated with the Pleasant Valley County Water District, Port Hueneme Water Agency and United Water Conservation District to discuss potential uses of recycled water in their service areas.

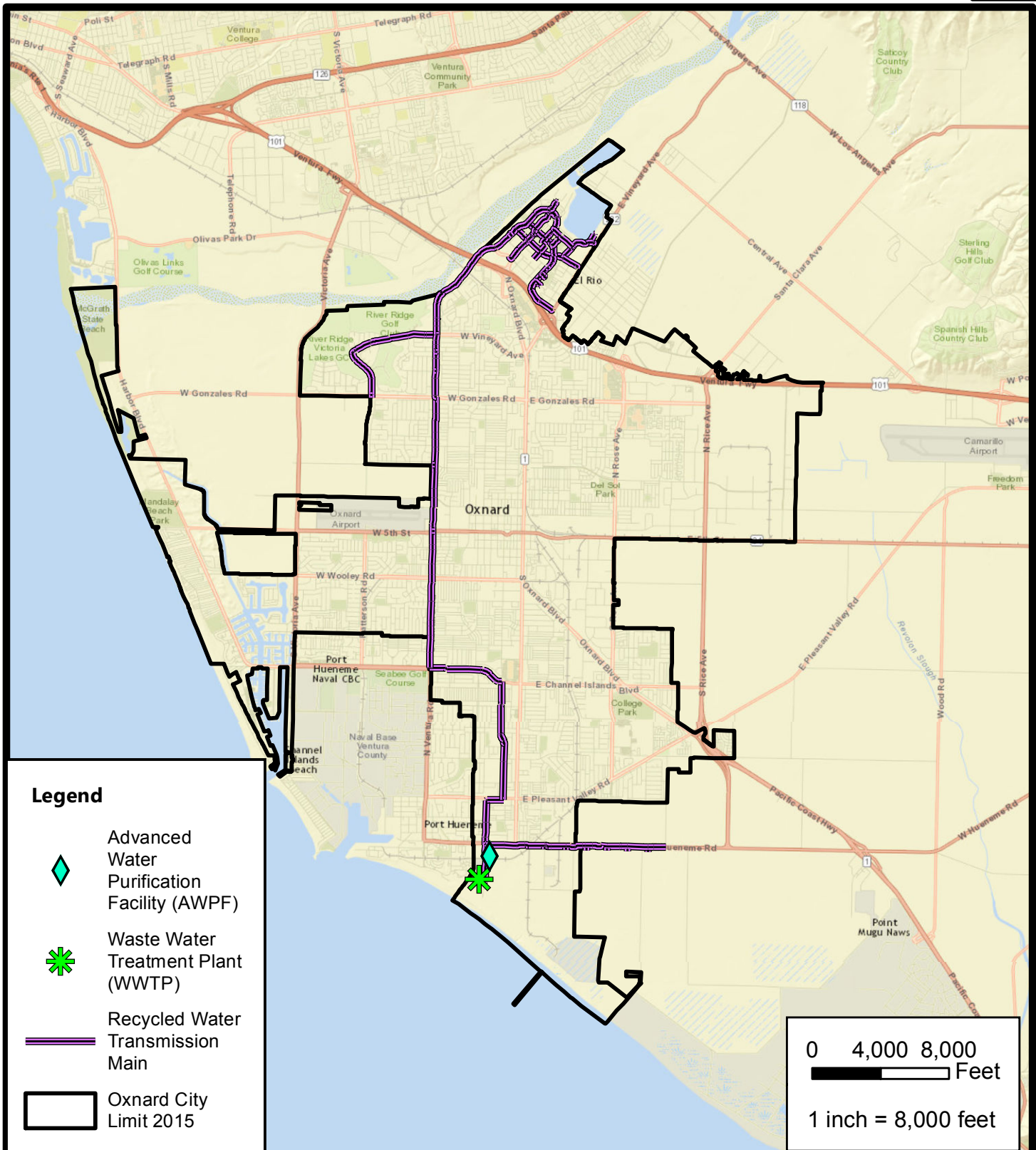


Figure 6-3
City of Oxnard
2015 Recycled Water System

6.5.2. Wastewater Collection, Treatment, and Disposal

6.5.2.1. Wastewater Collected Within Service Area

The City of Oxnard collects, treats and disposes of wastewater within its service area. Its service area includes most of the City as well as the City of Port Hueneme, Naval Bases Ventura County, and unincorporated areas of Ventura County. The wastewater collection system includes 384 miles of gravity sewer pipelines, 4.7 miles of pressurized pipelines and 15 lift stations. Further information on the City's wastewater collection system can be found in PWIMP Wastewater Project Memorandum 3.1 Background Summary.

Table 6-2 Retail: Wastewater Collected Within Service Area in 2015

☐	There is no wastewater collection system. The supplier will not complete the table below.					
	Percentage of 2015 service area covered by wastewater collection system <i>(optional)</i>					
	Percentage of 2015 service area population covered by wastewater collection system <i>(optional)</i>					
Wastewater Collection			Recipient of Collected Wastewater			
Name of Wastewater Collection Agency	Wastewater Volume Metered or Estimated?	Volume of Wastewater Collected in 2015	Name of Wastewater Treatment Agency Receiving Collected Wastewater	Treatment Plant Name	Is WWTP Located Within UWMP Area?	Is WWTP Operation Contracted to a Third Party? <i>(optional)</i>
City of Oxnard	Metered	20,053	City of Oxnard	Oxnard Wastewater Treatment Plant	Yes	No
Total Wastewater Collected from Service Area in 2015:		20,053				
NOTES:						

6.5.2.2. Wastewater Treatment and Discharge Within Service Area

The wastewater treatment plant provides secondary treatment and has a permitted capacity of 31.7 mgd. Treated wastewater is disposed through an ocean outfall. Further information on the wastewater treatment plant can be found in PWIMP Wastewater Project Memorandum 3.1 Background Summary. Table 6-3 summarizes the wastewater treatment plant operations for 2015.

Table 6-3 Retail: Wastewater Treatment and Discharge Within Service Area in 2015

☐	No wastewater is treated or disposed of within the UWMP service area. The supplier will not complete the table below.									
Wastewater Treatment Plant Name	Discharge Location Name or Identifier	Discharge Location Description	Wastewater Discharge ID Number (optional)	Method of Disposal	Does This Plant Treat Wastewater Generated Outside the Service Area?	Treatment Level	2015 volumes			
							Wastewater Treated	Discharged Treated Wastewater	Recycled Within Service Area	Recycled Outside of Service Area
Oxnard Wastewater Treatment Plant	Oxnard WWTP	Oxnard WWTP	CA0054097	Ocean outfall	No	Tertiary	20,053	19,448	605	0
Total							20,053	19,448	605	0
NOTES:										

6.5.3. Recycled Water System

The City of Oxnard constructed the AWPf in 2009 to treat a portion of the secondary effluent from the wastewater treatment plant using membrane filtration, reverse osmosis and ultraviolet/advanced oxidation. This advanced treated recycled water is intended to be used for landscape and agricultural irrigation.

The Recycled Water Backbone System pipelines were constructed in 2011 and consist of over 12 miles of pipeline. Figure 6-3 shows the Recycled Water System. The PWIMP Recycled Water Project Memorandum 4.1 Background Summary provides further information on the City's recycled water facilities.

6.5.4. Recycled Water Beneficial Uses

6.5.4.1. Current and Planned Uses of Recycled Water

As mentioned previously, the GREAT Program was established to make use of recycled water for landscape and agricultural irrigation. In recent years, the City has also embarked on a pilot program for groundwater recharge with recycled water using an aquifer storage and recovery (ASR) groundwater well. The pilot ASR project is expected to be implemented in 2016.

Currently, the only facility using recycled water is the River Ridge Golf Course, which had previously used its own groundwater well. The RiverPark development is expected to come online in 2016 and will use recycled water for landscape irrigation of parks, schools and common areas. The City will then consider retrofits of schools and parks as funding becomes available. The total estimated recycled water demand for urban irrigation within the City is 1,475 AFY.

In January of 2015, the City entered into a Full Advanced Treatment Recycled Water Management and Use Agreement with several entities: Pleasant Valley County Water District, Houweling Nurseries Oxnard, Southland Sod, Reiter Brothers, and Southern Pacific Farming, to provide recycled water for agricultural irrigation. These users are located outside the City's service area, in the Oxnard Plain. One of the stipulations in the agreement is these users may receive recycled water at a lower priority than the City's customers. These agricultural customers grow several crops including sod, strawberries, celery, and other row crops.

Table 6-4 Retail: Current and Projected Recycled Water Direct Beneficial Uses Within Service Area

☐		Recycled water is not used and is not planned for use within the service area of the supplier. The supplier will not complete the table below.							
Name of Agency Producing (Treating) the Recycled Water:		City of Oxnard							
Name of Agency Operating the Recycled Water Distribution System:		City of Oxnard							
Supplemental Water Added in 2015		0							
Source of 2015 Supplemental Water		0							
Beneficial Use Type	General Description of 2015 Uses	Level of Treatment	2015	2020	2025	2030	2035	2040 (opt)	
Agricultural irrigation		Advanced		3,850	4,350	4,850	5,350	5,850	
Landscape irrigation (excludes golf courses)		Advanced		175	175	175	175	175	
Golf course irrigation		Advanced	605	650	650	650	650	650	
Commercial use									
Industrial use		Advanced		800	800	800	800	800	
Geothermal and other energy production									
Seawater intrusion barrier									
Recreational impoundment									
Wetlands or wildlife habitat									
Groundwater recharge (IPR)		Advanced		1,525	6,025	4,525	3,025	1,525	
Surface water augmentation (IPR)									
Direct potable reuse		Advanced			2,000	3,000	4,000	5,000	
Other	Type of Use								
Total:			605	7,000	14,000	14,000	14,000	14,000	
<i>IPR - Indirect Potable Reuse</i>									
NOTES: Projections from Table 7 of PM 4.1 Recycled Water December 2015; Golf course irrigation use modified from PM 4.1 based on current use provided by City. Agricultural use is outside the City's municipal boundary.									

6.5.4.2. Planned versus Actual Use of Recycled Water

Oxnard's planned versus actual use of recycled water is shown in Table 6-5. The planned recycled water use is taken from the 2010 UWMP.

Table 6-5 Retail: 2010 UWMP Recycled Water Use Projection Compared to 2015 Actual			
		Recycled water was not used in 2010 nor projected for use in 2015. The supplier will not complete the table below.	
Use Type		2010 Projection for 2015	2015 actual use
Agricultural irrigation		5,000	0
Landscape irrigation (exc golf courses)		1,200	0
Golf course irrigation		200	605
Commercial use			0
Industrial use		600	0
Geothermal and other energy production			0
Seawater intrusion barrier			0
Recreational impoundment			0
Wetlands or wildlife habitat			0
Groundwater recharge (IPR)			0
Surface water augmentation (IPR)			0
Direct potable reuse			0
Other	Type of Use		0
Total		7,000	605
NOTES: The 2010 projection for 2015 for agricultural irrigation included a statement indicating any recycled water not used would be injected into the ground. The 2010 projection for 2015 for landscape irrigation included golf course irrigation. The sum for 2010 projections for 2015 in the 2010 UWMP did not add up to 7,000 AFY; the 200 difference has been shown here for golf course irrigation.			

6.5.5. Actions to Encourage and Optimize Future Recycled Water Use

The City has Ordinance No. 2728 Requirements for Use of Recycled Water in requiring the use of recycled water when it is available, a copy of which is provided at <https://www.oxnard.org/city-department/public-works/water-section/water-ordinances/>. Table 6-6 summarizes methods to expand future water uses. Future developments may be required to install a dual pipe system for recycled water for irrigation as a condition of approval. The Public Works Department works closely with the Planning Department to review developments for potential recycled water uses.

As funding becomes available, the City will implement conversion of parks and schools to recycled water use. The City anticipates this occurring between 2017 and 2020.

Once the Pilot Groundwater Recharge project is completed in 2016, the City intends to evaluate the results and work with regulatory agencies to expand the use of recycled water for groundwater recharge.

Table 6-6 Retail: Methods to Expand Future Recycled Water Use

Name of Action	Description	Planned Implementation Year	Expected Increase in Recycled Water Use
Landscape Irrigation	Convert parks and schools to recycled water use	2017-2020	175
IPR	Construction of additional ASR wells for groundwater recharge	2020-2025	6,025
Total			6,200
NOTES:			

6.6. Desalinated Water Opportunities

Oxnard currently operates Desalter #1 at its Water Campus. Desalter #1 has a capacity of 8,400 AFY with room for planned expansions to 16,800 AFY. The Desalter is one of the major components of Oxnard's GREAT program; other components include recycled water system (wastewater treatment by the AWPf), groundwater injection of recycled water, and brine collection from AWPf and Desalter for treatment. The Desalter treats groundwater for Total Dissolved Solids (TDS) and nitrate reduction.

The Desalter, a 7.5-mgd reverse osmosis treatment facility for brackish groundwater, was in operation from December 2008 until late 2011. In December 2011, Wells 32 and 33 began producing fine sand, indicating well problems and were taken out of service in order to prevent damage to the Desalter. Production from Well 34 was insufficient to operate the Desalter, so the Desalter was shut down in January 2012. Staff initiated standby procedures to preserve the reverse osmosis membranes and meet membrane warranty requirements. With the aid of a hydrogeologist, the cause of the well failure was determined. The wells were repaired in late 2013. The Desalter equipment was also assessed and repaired. The Desalter resumed operation in July 2014.

In addition to brackish groundwater desalination projects, Oxnard has evaluated potentially pursuing seawater desalination projects. Seawater desalination was reviewed as an alternative to future AWPf expansions during the 2012 study for the GREAT program and found to be not cost effective. Oxnard again analyzed seawater desalination in 2015 as a comparative cost to AWPf expansion. The intake infrastructure required to take in seawater into a treatment facility would be both significant and difficult to get permitted, making this alternative even less attractive. However, if the expansion capacity of the AWPf is limited by the secondary effluent available, seawater desalination could be a more viable future alternative.

6.7. Exchanges or Transfers

6.7.1. Exchanges

Oxnard, CMWD and PHWA entered into a Three Party Agreement in 2002, which provides PHWA with CMWD water through Oxnard's Calleguas pipeline. Oxnard obtains an annual transfer of 700 AF of FCGMA credits from PHWA as one of the provisions of the Three Party Agreement.

6.7.2. Transfers

When private well systems are converted to City water, the private well groundwater allocations are transferred to Oxnard. Historically, the transferred allocations were two AFY per acre. Similarly, when agricultural users are converted to recycled water, the private well allocations are expected to be transferred to Oxnard.

Oxnard's participation in the Ferro Pit Program yielded a larger outcome. Oxnard helped UWCD purchase an additional Ferro Pit recharge basin in exchange for a one-time transfer of 11,000 AF of Good Deed Credit Trust groundwater credits. The Ferro Pit Program is intended to provide an additional 1,000 AF of credits each year from 2012 through 2019. Due to FCGMA's Emergency Ordinance E, these transfers have not occurred in 2014 and 2015. Future transfers are uncertain at this time.

6.7.3. Emergency Interties

Oxnard has interconnections with other water purveyors: one with the Port Hueneme Water Agency, one with the City of Port Hueneme, two with Channel Islands Beach Community Services District, and two with Naval Base Ventura County. Oxnard has discussed an emergency intertie with the City of Ventura. Funding is currently under review by both agencies for a potential implementation in the future.

6.8. Future Water Projects

PWIMP Project Memorandum 2.5 Supply and Treatment Alternatives (Carollo, 2015) evaluates supply options for Oxnard. Table 6-7 summarizes the future water supply projects. In order to meet Oxnard's projected 2040 demand, an array of additional projects is needed to provide a reliable, redundant and sustainable water supply into the future. The projects are categorized as water supply sustainability, rehabilitation / replacement, or operation optimization. The comprehensive list is found in Project Memorandum 2.5, but the major components are described here.

- Capital improvements to wells, booster pumps, disinfection, storage, distribution piping are necessary for continued delivery of water and recycled water.
- An expansion of the AWPf will add an additional 7,000 AFY of new water supply to the City, which would be used for groundwater recharge. The AWPf expansion could be completed in two phases: expand to 12.5 mgd by 2019 and expand to 18.75 mgd by 2030.
- Discussed in Section 6.54, ASR wells would inject advanced treated water from the AWPf in the Oxnard Plain Basin Lower Aquifer System for conjunctive use storage. The ASR wells could be completed in three phases: construct a demonstration ASR well by 2016, construct three duty and three standby ASR wells by 2020, and construct six duty and three standby ASR wells by 2031. Since the expected increase in recycled water use due to the ASR wells is tabulated in Table 6-6, it is not included in Table 6-7.
- An expansion of the groundwater Desalter facility would not add water supply to the City's portfolio as they are limited to their allocation from the FCGMA. The Desalter expansion could be completed in two phases: expand to 11.25 mgd by 2025 and expand to 15 mgd by 2031.

Table 6-7 Retail: Expected Future Water Supply Projects or Programs						
☐	No expected future water supply projects or programs that provide a quantifiable increase to the agency's water supply. Supplier will not complete the table below.					
☒	Some or all of the supplier's future water supply projects or programs are not compatible with this table and are described in a narrative format.					
35	Provide page location of narrative in the UWMP					
Name of Future Projects or Programs	Joint Project with other agencies?		Description (if needed)	Planned Implementation Year	Planned for Use in Year Type	Expected Increase in Water Supply to Agency
	Yes or No	If Yes, Agency Name				
<i>Add additional rows as needed</i>						
Expand AWPf	No			2020-2025	Average Year, Single-Dry Year, Multiple-Dry Year	7,000
Expand Desalter	No			2020-2025	Average Year, Single-Dry Year, Multiple-Dry Year	0
NOTES:						

6.9. Summary of Existing and Planned Sources of Water

The actual water supplied to Oxnard in 2015 is summarized in Table 6-8 and is lower than average primarily due to statewide mandatory conservation. Table 6-9 summarizes Oxnard's water supply projected available through 2040.

Table 6-8 Retail: Water Supplies — Actual				
Water Supply	Additional Detail on Water Supply	2015		
		Actual Volume	Water Quality <i>Drop Down List</i>	Total Right or Safe Yield <i>(optional)</i>
Groundwater	<i>City Groundwater</i>	7,110	Drinking Water	
Purchased or Imported Water	<i>United Water Conservation District</i>	7,344	Drinking Water	
Purchased or Imported Water	<i>Calleguas Municipal Water District</i>	12,187	Drinking Water	
Total		26,641		0
NOTES: City groundwater includes 835 AF of brine from the Desalter facility.				

Table 6-9 Retail: Water Supplies — Projected

Water Supply	Additional Detail on Water Supply	Projected Water Supply Report To the Extent Practicable									
		2020		2025		2030		2035		2040 (opt)	
		Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)
Groundwater	City's TEA effective 1/1/16 plus Recycled Water in storage	14,186		21,186		21,186		21,186		21,186	
Purchased or Imported Water	United Water Conservation District TEA effective 1/1/16	7,329		7,329		7,329		7,329		7,329	
Purchased or Imported Water	Calleguas MWD	11,826		11,826		11,826		11,826		11,826	
Recycled Water		7,000		14,000		14,000		14,000		14,000	
Total		40,341	0	54,341	0	54,341	0	54,341	0	54,341	0

NOTES: The Desalter treats groundwater, therefore is not included as a separate line item of Desalinated Water. Recycled Water includes the 8,525 AFY of ASR. Groundwater includes 7,186 AFY from well extraction plus recycled water supply from groundwater recharge, 7,000 AFY in 2020, 14,000 AFY after 2025.

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Section 7. Water Supply Reliability Assessment

The Act requires urban water suppliers to assess water supply reliability that compares total projected water used with the expected water supply over the next twenty years in five-year increments. The Act also requires an assessment for a single dry year and multiple dry years. This chapter presents the reliability assessment for the City's service area.

It is the stated goal of the City of Oxnard to deliver a reliable and high quality water supply for its customers, even during dry periods. Based on conservative water supply and demand assumptions over the next 25 years, in combination with conservation of non-essential demand during certain dry years, the Plan successfully achieves this goal.

7.1. Constraints on Water Sources

Oxnard has various water supply sources available (groundwater, imported water and purchased water) to meet demands during normal, single-dry, and multiple-dry years. In the future, recycled water will also become part of Oxnard's water supply portfolio. The reliability of these sources is discussed below.

Groundwater: The Oxnard Plain Basin is intended as the primary sources of water supplying Oxnard's service area in the years to come. The basin is subject to the jurisdiction of the FCGMA who implements policies intended to maintain the sustainability of the basin and prevent seawater intrusion. The recent drought has exacerbated the fragility of this basin, resulting in reduced allocations to municipal pumpers. The completion of the Sustainable Groundwater Management Plan, currently underway by the FCGMA, will address the long-term sustainability of the basin for municipal and agricultural pumpers.

Imported Water: Imported surface water from Calleguas MWD is subject to cutbacks from DWR for legal, environmental and climactic reasons.

Purchased Water: The UWCD's O-H System extraction is also subject to FCGMA and Emergency Ordinance E.

Recycled Water: Oxnard's recycled water supply will not be affected by weather because irrigation demand does not contribute to wastewater flows. For this reason rainfall does not influence flows from the wastewater system, and therefore does not affect the availability of recycled water. Recycled water is commonly viewed as a drought proof supply and is assumed to be 100 percent reliable.

7.2. Reliability by Type of Year

7.2.1. Types of Years

In order to determine Oxnard's water supply reliability, an assessment was developed to compare total projected water demand with the supply available for the following conditions: (1) normal/average water year, (2) single-dry water year, and (3) three-year dry period. The basis of the water supply and demand assessment are summarized in Table 7-1.

Table 7-1 Retail: Basis of Water Year Data			
Year Type	Base Year	Available Supplies if Year Type Repeats	
		Agency may provide volume only, percent only, or both	
		Volume Available	% of Average Supply
Average Year	2010	27,793	100%
Single-Dry Year	2012	27,039	97%
Multiple-Dry Years 1st Year	2013	26,701	96%
Multiple-Dry Years 2nd Year	2014	26,474	95%
Multiple-Dry Years 3rd Year	2015	25,066	90%
NOTES: Listed water use for 2012-2014 years were adjusted to create supply reduction trend from 2010 to 2015. Supply reduction reflects reduced supply from purchased water sources.			

7.2.2. Agencies with Multiple Sources of Water

The terms of single-dry year and multiple-dry years refer to years when water supplies are the lowest. This occurs primarily when precipitation is lower than the long-term average precipitation. The impact of low precipitation in a given year on a particular supply may differ based on how low the precipitation is, or whether the year follows a high-precipitation year or another low-precipitation year. For example, with imported supplies, a low precipitation year may or may not affect supplies, depending on how much SWP water has been stored at the beginning of the year. However, the continuing drought conditions and statewide mandated water conservation have established the 2012 to 2015 as the multiple dry year period for all of Oxnard's supply sources.

7.3. Supply and Demand Assessment

Supply and demand assessments for normal year, single dry year and multiple dry years are shown in Tables 7-2, 7-3, and 7-4, respectively.

Table 7-2 Retail: Normal Year Supply and Demand Comparison					
	2020	2025	2030	2035	2040 (Opt)
Supply totals (from Table 6-9)	40,341	54,341	54,341	54,341	54,341
Demand totals (from Table 4-3)	39,664	48,054	49,445	50,835	52,225
Difference	677	6,287	4,896	3,506	2,116
NOTES: Total available supply listed. Some surplus for drought conditions.					

Table 7-3 Retail: Single Dry Year Supply and Demand Comparison

	2020	2025	2030	2035	2040 (Opt)
Supply totals	39,247	52,867	52,867	52,867	52,867
Demand totals	39,664	48,054	49,445	50,835	52,225
Difference	(417)	4,813	3,422	2,032	642
NOTES: Demands do not reflect reductions due to drought Demand Management Measures or conservative public use.					

Table 7-4 Retail: Multiple Dry Years Supply and Demand Comparison

		2020	2025	2030	2035	2040 (Opt)
First year	Supply totals	38,756	52,206	52,206	52,206	52,206
	Demand totals	39,664	48,054	49,445	50,835	52,225
	Difference	(908)	4,152	2,761	1,371	(19)
Second year	Supply totals	38,426	51,762	51,762	51,762	51,762
	Demand totals	39,664	48,054	49,445	50,835	52,225
	Difference	(1,238)	3,708	2,317	927	(463)
Third year	Supply totals	36,383	49,009	49,009	49,009	49,009
	Demand totals	39,664	48,054	49,445	50,835	52,225
	Difference	(3,281)	955	(436)	(1,826)	(3,216)
NOTES: Demands do not reflect reductions due to drought Demand Management Measures or conservative public use.						

Demands listed in Tables 7-3 and 7-4 are conservative in that they do not include reductions due to drought demand management measures or public conservation efforts during drought conditions. Additional supplies could also be available from CMWD at a higher cost.

7.4. Regional Supply Reliability

Purchased or Imported Water. Calleguas MWD, the whole importer of SWP water, has invested in regional projects to enhance local supply reliability, including the construction of the Salinity Management Pipeline (SMP) to assist local purveyors in the development of brackish groundwater as a water supply. This strategy will make imported SWP supplies more reliable as individual purveyors make use of local supplies. Additionally, Calleguas promotes water conservation programs, participates in groundwater sustainability programs, and facilitates collaborative planning of water supply projects with its purveyors. Calleguas expects to be able to meet purveyor demands into the future.

Oxnard's purchased water from United Water Conservation District is subject to the Sustainable Groundwater Management Act (SGMA) of 2014, which requires the preparation and adoption of a Groundwater Sustainability Plan (GSP) by 2020. United is actively participating in the Technical Advisory Committee which is providing input on the GSP for the groundwater basins upon which United relies. Upon completion of the GSP, United will reevaluate its options for additional water supply sources for the Oxnard-Hueneme system. As the basins are in critical overdraft condition, the GSP will be a guiding document for the region and the management of its groundwater.

Groundwater. Similarly, Oxnard's own groundwater supplies are subject to the SGMA; FCGMA is serving as the lead agency for preparation of the GSP. Because of the uncertainty of Oxnard's groundwater allocation into the future, Oxnard plans to use recycled water for groundwater recharge.

Recycled Water. Oxnard has embarked on the GREAT Program and invested resources to provide for more local reliability of water resources, specifically an advanced treated water facility to produce high quality recycled water, which is considered drought-proof. The Pilot ASR well project will be implemented in 2016 and the results will pave the way for future injection/extraction scenarios with recycled water.

Section 8. Water Shortage Contingency Planning

Water suppliers may be interrupted or reduced significantly in a number of ways, such as a drought which limits supplies, an earthquake which damages water delivery or storage facilities, a regional power outage, or a toxic spill that affects water quality.

This chapter of the Plan describes how the City plans to respond to such emergencies so that emergency needs are met promptly and equitably. The City has established diverse approaches to meeting future water demands including: facility improvements and increased deliveries of local groundwater; increased deliveries of imported water; implementing a recycled water program; and supporting water demand management programs. This has allowed the City, to date, to meet demands in spite of drought conditions. Water shortages can be triggered by a hydrologic limitation in supply (i.e., a prolonged period of below normal precipitation and runoff), limitations or failure of supply and treatment infrastructure, or both. Hydrologic or drought limitations tend to develop and abate more slowly, whereas infrastructure failure tends to happen quickly and relatively unpredictably. The following section summarizes the City's plan to respond to such emergencies so that water demands are met promptly and equitably.

Ordinances No. 2729 and No. 2810 contained within City Code Chapter 22, Articles VII, IX, and X, establish the City's contingency plan. Prohibitions, penalties and financial impacts of shortages are described in these sections of City Code and are summarized in this chapter.

8.1. Stages of Action

The City's first water shortage emergency procedures were established in 1991 by Ordinance No. 2246, but were later entirely repealed and restated by Ordinance No. 2729 in 2006. This ordinance established new water conservation and water shortage response procedures under Chapter 22, Article IX of the Oxnard City Code. Article IX, which is also titled the "City of Oxnard Water Conservation and Water Shortage Response Ordinance," was later amended with language of Ordinance No. 2810 in 2009, which also provided amendments to Articles VIII and X, on Water Waste and Recycled Water Use, respectively. Copies of Ordinances 2729, 2810 and 2826 are provided online at: <https://www.oxnard.org/city-department/public-works/water-section/water-ordinances/>

These amendments to City Code were deemed necessary to manage the City's potable water supply and to avoid or minimize the effects of drought and water supply variations within the City. The 2009 Ordinance establishes permanent water conservation standards to maximize water use efficiency for non-shortage conditions and refines response actions implemented during water shortage conditions. The conservation resulting from improved water use efficiency should help ensure a reliable and sustainable minimum supply of water for the public health, safety and welfare by maintaining local and imported water resources. Most recently, Ordinance No. 2826 in 2010 provided additional modifications, although minor, to the language pertaining to Water Waste.

Table 8-1 Retail : Stages of WSCP		
Stage	Complete One or Both	
	Percent Supply Reduction ¹	Water Supply Condition
1	10%	10% reduction in groundwater allocation imposed by the FCGMA
2	15%	15% reduction in groundwater allocation imposed by the FCGMA
3	20%	20% reduction in groundwater allocation imposed by the FCGMA
4	50%	50% reduction in groundwater allocation imposed by the FCGMA
¹ One stage in the WSCP must address a water shortage of 50%.		
NOTES:		

8.2. Prohibitions on End Uses

As set forth in the City of Oxnard Water Conservation and Water Shortage Response Ordinance within the Oxnard City Code, during a declared water shortage condition the water sources available to the City will be put to the maximum beneficial use to the greatest extent possible. The waste or unreasonable use of water will be prevented, and water available will be conserved for public welfare in the interests of City residents. The primary purpose of the Ordinance is to provide response procedures for use during water shortages, including procedures that will significantly reduce the consumption of City water over an extended period of time. The aim is to extend the water available to City residents while reducing the hardship on the City and the general public to the greatest extent possible. Table 8-2 provides a summary of restrictions and prohibitions on end users during a declared water shortage.

Table 8-2 Retail Only: Restrictions and Prohibitions on End Uses

Stage	Restrictions and Prohibitions on End Users	Additional Explanation or Reference (optional)	Penalty, Charge, or Other Enforcement?
1-4	Landscape - Restrict or prohibit runoff from landscape irrigation		Yes
1-4	Landscape - Limit landscape irrigation to specific times		Yes
2-4	Landscape - Limit landscape irrigation to specific days		Yes
2-4	CII - Lodging establishment must offer opt out of linen service		Yes
1-4	CII - Restaurants may only serve water upon request		Yes
1-4	Water Features - Restrict water use for decorative water features, such as		Yes
1-4	Other - Customers must repair leaks, breaks, and malfunctions in a timely		Yes
1-4	Other - Require automatic shut of hoses		Yes
1-4	Other - Prohibit use of potable water for washing hard surfaces		Yes
1-4	Pools and Spas - Require covers for pools and spas		Yes
1-4	Other - Prohibit vehicle washing except at facilities using recycled or recirculating		Yes
2-4	Other	Irrigation of newly constructed home and building exteriors with potable water is prohibited unless drip or microspray systems are used	Yes
2-4	Other	Irrigation of ornamental turf on public medians with potable water is prohibited	Yes
2-4	Other	Application of potable water to landscapes during and within 48 hours after measureable rainfall is prohibited	Yes

NOTES:

8.3. Penalties, Charges, Other Enforcement of Prohibitions

During non-shortage conditions, any waste or unreasonable use of water is prohibited, and conservation of water within and outside the City limits is mandatory in Oxnard. Examples of Oxnard's general water waste prohibitions and restrictions include limits on outdoor irrigation watering hours; limits on running water duration; no run-off; drinking water service upon request (water served only upon customer request at public places where food is served); various prohibitions in the commercial sector; no filling or refilling of swimming pools; and waste in general, including any indiscriminate use of water which is wasteful. In times of a water shortage, water use restricted under the general prohibition will also comply with any reduction levels described in a water shortage condition resolution adopted by City Council.

Resolution No. 14682 passed by the City Council on July 29, 2014 included penalties up to \$500 per infraction for each day in which a violation occurs. Resolution No. 14781 adopted on May 5, 2015 extended this provision until amended or rescinded by the Council.

The Water Conservation staff is diligent in monitoring water waste. The City's website encouraged the public to report water waste activities after the adoption of Resolution No. 14682. The Water Department responded to 637 water waste complaints in 2014 and 1,519 complaints in 2015. Eight citations were issued in 2014 and 22 in 2015.

8.4. Consumption Reduction Methods

Water supplies as well as other public facilities can be negatively impacted by catastrophic events, including regional power outages and earthquakes. Compared to many other purveyors the City is well-positioned to respond to such events because:

- The City has accumulated groundwater credits in the Oxnard Basin equal to 24 months of imported water.
- The City has multiple sources of water, currently from CMWD, UWCD and City wells.
- The City's pipeline system has a tremendous by-pass system ("looping"), referring to the interconnection of pipelines and avoidance of critical pipelines where a break due to a seismic event, for example, would leave substantial areas of the City without water.
- In terms of a regional power outage, the City has back-up diesel generators at its major facilities (i.e., blending stations and water wells). UWCD also has generation capacity. There is also additional pumping capacity plus diesel-powered generation capacity at all wellfields and the desalter.

8.4.1. Categories of Consumption Reduction Methods

Oxnard's Water Conservation staff proactively monitors and responds to water use reports. Additionally, the City's website highlights water conservation prominently. Additional postcards are mailed to customers to explain current water restrictions and messages are placed on monthly water bills. Staff from other departments will assist with water waste patrols. The City currently has a net-zero policy on new development which requires a proposed development to provide their groundwater allocation to the City (subject to FCGMA approval) or contribute to City programs designed to offset potable water use. Table 8-3 describes the consumption reduction methods.

**Table 8-3 Retail Only:
Stages of Water Shortage Contingency Plan - Consumption Reduction Methods**

Stage	Consumption Reduction Methods by Water Supplier	Additional Explanation or Reference (optional)
1-4	Expand Public Information Campaign	
1-4	Provide Rebates on Plumbing Fixtures and Devices	
2-4	Increase Water Waste Patrols	
1-4	Moratorium or Net Zero Demand Increase on New Connections	
NOTES:		

8.5. Determining Water Shortage Reductions

The City's customers are fully metered and water shortage deductions can be determined based on meter readings.

8.6. Revenue and Expenditure Impacts

Oxnard's water system is run as an enterprise fund. The water rates include a fixed charge and a variable charge. The fixed charge is based on meter size and will not be impacted by reduced water sales. The variable charge will be impacted by reduced water consumption. Oxnard currently "passes through" rate increases from CMWD and UWCD.

8.6.1. Drought Rate Structures and Surcharges

Oxnard does not currently have a drought rate structure or surcharge in place.

8.6.2. Use of Financial Reserves

As described in the 2010 UWMP (Table 8-9), prior to the 2012-2015 drought period the City had reserve revenues capable of accommodating a 10 to 20 percent reduction in revenues. These reserves were used in the 2012-2015 drought period and City is currently in the process of updating its financing.

8.6.3. Other Measures

Oxnard will consider delaying capital improvement projects in the event finances are strained due to water conservation.

8.7. Resolution or Ordinance

Resolution No. 14682 and Resolution No. 14741 are included in Appendix F.

8.8. Catastrophic Supply Interruption

Water supplies as well as other public facilities can be negatively impacted by catastrophic events, including regional power outages and earthquakes. Compared to many other purveyors the City is well-positioned to respond to such events because:

- The City has multiple sources of water, currently from CMWD, UWCD and City wells.
- The City's pipeline system has a tremendous by-pass system ("looping"), referring to the interconnection of pipelines and avoidance of critical pipelines where a break due to a seismic event, for example, would leave substantial areas of the City without water.
- In terms of a regional power outage, the City has back-up diesel generators at its major facilities (i.e., blending stations and water wells). UWCD also has generation capacity. There is also additional pumping capacity plus diesel-powered generation capacity at all wellfields and the desalter.

8.9. Minimum Supply Next Three Years

An estimate of the minimum water supply available during each of the next three water years based on the driest three-year historical sequence for Oxnard's water supply is provided as Table 8-4.

Table 8-4 Retail: Minimum Supply Next Three Years			
	2016	2017	2018
Available Water Supply	22,574	22,574	22,574
NOTES: Based on 7,186 AF City groundwater TEA, 7,329AF UWCD groundwater TEA, and 8,059 Calleguas water. Demands assumed for 2015.			

Section 9. Demand Management Measures

This section describes the water Demand Management Measures (DMMs), also known as Best Management Practices (BMPs), implemented by the City of Oxnard as a part of the effort to reduce water demand.

Oxnard is a member of the California Urban Water Conservation Council (CUWCC), establishing a firm commitment to the implementation of the BMPs (or DMMs). The CUWCC is a consensus-based partnership of agencies and organizations concerned with water supply and conservation of natural resources in California. By becoming a member, Oxnard is committed to implement a specific set of locally cost-effective conservation practices in its service area.

For this UWMP, CUWCC members including Oxnard may submit the 2013-2014 BMP report in lieu of describing the DMMs below. Therefore, in Section 9.2, the DMMs (or BMPs) are briefly described for informational purposes and the 2013-2014 BMP report is referenced as required in Section 9.5.

9.1. Demand Management Measures for Wholesale Agencies

This section is not applicable to the City of Oxnard.

9.2. Demand Management Measures for Retail Agencies

9.2.1. Water Waste Prevention Ordinances

As detailed in Section 8, Oxnard restricts water waste through its municipal code ordinance. Ordinances 2729, 2810 and 2826 comprise Oxnard's water waste prevention ordinances. Additionally, the City Council adopted Resolution No. 14682 on July 29, 2014 and Resolution No. 14781 on May 5, 2015, thereby, declaring a Stage 2 water shortage and imposing mandatory water conservation measures.

9.2.2. Metering

Oxnard has fully implemented metering of its water system. The City uses AMR metering systems which identify leaks on the customers' side of the meter. Additionally, Oxnard has begun to identify and locate mixed-use CII meters to evaluate the feasibility of retrofitting the meters with dedicated irrigation meters.

9.2.3. Conservation Pricing

Oxnard has fully implemented conservation pricing with its increasing block water rate schedule. Customers' water meters determine volumetric water use and customers are billed in accordance with the water rate structure. The water service rates have two components: a fixed charge and a usage charge. The fixed charge is based on the meter size. The usage charge is based on the amount of water used in multiple tiers; a set amount of water is allocated for each tier and customers pay a higher rate for additional water usage into the next higher tier. The increasing block water rate schedule (higher unit cost with increased consumption) encourages water conservation.

9.2.4. Public Education and Outreach

Oxnard promotes water conservation through a variety of informational programs and public events. Oxnard offers conservation brochures and posters, activity booklets, public outreach displays, oral presentations, and workshops to inform the public of conservation efforts at a variety of different local community events throughout the year. Oxnard raises awareness about water conservation through paid advertising, press releases, news ads and media events and provides its customers with a water usage comparison on their water bills. Additionally, Oxnard's web page (www.oxnard.org) provides information related to programs, rebates, water saving tips and announcements about

upcoming events. Oxnard also benefits from outreach programs provided through MWD, Calleguas Municipal Water District. Oxnard's water conservation public outreach programs are quantified in its CUWCC biennial reports.

9.2.5. Programs to Assess and Manage Distribution System Real Loss

Oxnard biennially completes an AWWA Water Audit and Balance analysis. Oxnard repairs all reported leaks and locates and repairs unreported leaks. Additionally, Oxnard has recently completed a Public Works Integrated Master Planning effort which includes repair and replacement of aging infrastructure including aging pipeline prone to leakage.

Oxnard recognizes the need to optimize local water resources, minimize the need for imported water and discourages wasteful practices. Oxnard conducts water audits, leak detection, and repairs on an ongoing basis. Through metering, Oxnard closely monitors water production and consumption, and investigates any unaccounted-for water to determine water loss. Oxnard's AMR metering systems identify leaks on the customers' side of the meter. If a customer has uncharacteristically high (greater than 20% of the past month) monthly water use, the City contacts the customer for leak evaluation.

Oxnard's field staff regularly watches for water waste and leaks then notifies and works with customers to address the situation. Supervisors, customer service staff, meter readers, and the flushing/sampling crew inspect customer usage routinely for anomalies. Incidents of water waste are investigated and recommendations for correction are provided. Water sources are regulated and can be disconnected in cases of excessive leakage and/or facilities failure.

9.2.6. Water Conservation Program Coordination and Staffing Support

Oxnard has one full time staff person as a designated water conservation coordinator. Additionally, Oxnard is supported by the Calleguas Municipal Water District and MWD conservation programs and their water conservation staff to encourage and promote water efficiency.

9.2.7. Other Demand Management Measures

Residential Plumbing Retrofit – Oxnard provides free water conservation devices to residents at water conservation events and upon request. The free water conservation devices include showerheads, sink aerators, bath aerators, toilet flappers, and hose nozzles.

School Education Programs – Oxnard facilitates school assemblies with the "H2O, Where Do You Go?" show, which meets the state education framework requirement. The City of Oxnard Water Conservation Student Art Contest encourages K-8 grade students to think critically about the importance of water resources and offer creative examples of ways to conserve water. The Art Contest entry form is distributed to all K to 8 grade students within Oxnard's water distribution service area. The entry forms are provided to schools in the four public school districts and several private schools.

Water Conservation Gardens – Oxnard maintains four water conservation gardens. They are located at the Water Campus, South Oxnard Library, Fire Station No. 1, and Fire Station No. 4.

Oxnard customers have access to rebates offered by MWD in collaboration with Calleguas Municipal Water District. These rebates change from year to year but when available, customers are notified by way of bill inserts and with information provided on Oxnard's website.

9.3. Implementation over Past Five Years

In lieu of providing narrative on the description and quantity of each DMM in Section 9.2 implemented over the past five years, the 2013-2014 BMP report is presented in Section 9.5.

9.4. Planned Implementation to Achieve Water Use Targets

In lieu of describing implementation plans for each DMM in Section 9.2 to achieve its water use targets, the 2013-2014 BMP report is presented in Section 9.5.

9.5. Members of the California Urban Water Conservation Council

In 2004, Oxnard became a signatory to the Memorandum of Understanding Regarding Water Conservation in California and a member of the California Urban Water Conservation Council (CUWCC). For the UWMP, CUWCC members including Oxnard may submit its 2013-2014 BMP report as provided in Appendix G. Additionally, the documentation indicating the City is in compliance with the MOU is provided in Appendix G.

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Section 10. Plan Adoption, Submittal, and Implementation

10.1. Inclusion of All 2015 Data

All reported supply, demand and planning data for the year 2015 is based on a complete data record for the 2015 calendar year.

10.2. Notice of Public Hearing

A public meeting was held prior to the adoption of the City's UWMP. The public meeting provided a platform for cities, counties and members of the public to comment on the UWMP prior to its adoption. Notice of the public hearing was given to cities and counties within which water is supplied and to the general public. At least 60 days prior to the public hearing, cities and counties were also be given a 60-Day Notice that United is reviewing and considering amendments to the UWMP. Copies of all public notices have been included in Appendix A.

10.2.1. Notice to Cities and Counties

Table 10-1 provides a summary of cities and counties that were provided with both the 60-Day Notice and Notice of Public Hearing.

Table 10-1 Retail: Notification to Cities and Counties		
City Name	60 Day Notice	Notice of Public Hearing
City of Ventura	☒	☒
City of Camarillo	☒	☒
County Name	60 Day Notice	Notice of Public Hearing
Ventura County	☒	☒
NOTES: CMWD, PHWA and UWCD also notified.		

10.2.2. Notice to the Public

Prior to holding the public hearing and adoption meeting for this UWMP, two Notices of Public Hearing were published in a local newspaper, with at least five intervening days between each notice. Copies of the public notices are included in Appendix B.

10.3. Public Hearing and Adoption

A public meeting was held at Oxnard City Council Chambers at 305 West Third Street in Oxnard, California on June 21, 2016 to receive public comments, make any final amendments and adopt this UWMP.

10.3.1. Adoption

A copy of the Adoption Resolution for this UWMP is included in Appendix C.

10.4. Plan Submittal

Within 30 days of being adopted, copies of the 2015 UWMP were sent to the DWR, the California State Library and to any city or county with which water gets exchanged or transferred.

10.4.1. Submitting a UWMP to DWR

Copies of the 2015 UWMP were sent electronically to the DWR.

10.4.2. Electronic Data Submittal

On **DATE** an electronic copy of this 2015 UWMP and associated tables was uploaded to the DWR WUEdata website at: <http://wuedata.water.ca.gov.secure/>

10.4.3. Submitting a UWMP to the California State Library

A (**CD/Hardcopy**) of this UWMP was submitted to the California State Library within 30 days of the adoption date.

10.4.4. Submitting a UWMP to Cities and Counties

Within 30 days of the adoption of this UWMP, copies of the 2015 UWMP were submitted (**electronically/by hardcopy**) to Ventura County, City of Ventura, City of Camarillo, PHWA, CMWD and UWCD.

10.5. Public Availability

The adopted 2015 UWMP has been made publicly available on the City's website at: **WEB LOCATION**

10.6. Amending an Adopted UWMP

Any amendments to this 2015 UWMP require that the same public notification and adoption process be followed as was used in the development of the UWMP. County, City, DWR, and California State Library submittals of the amended UWMP must be completed within 30 days of adoption.

APPENDIX A

Notification Letters to Agencies

Public Works Department**Environmental Compliance &
Program Management Division**

251 South Hayes Avenue
Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7010 1060 0002 0357 6130

Mr. Deven Upadhay, Manager
Water Resource Management Group
Metropolitan Water District of Southern California
P.O. Box 54153
Los Angeles, CA 90054-0153

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

Dear Mr. Upadhay,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

The Act also requires that an urban water supplier hold one public hearing before adopting a plan in order to ensure sufficient opportunity for public feedback, input and suggestions. The public hearing is currently scheduled for the City of Oxnard City Council meeting on June 21, 2015, beginning at 7:00 p.m. The public hearing will take place in the City of Oxnard Council Chambers, located at 305 West Third Street, Oxnard, CA 93030. Following the public hearing, the UWMP is scheduled to be adopted by the Oxnard City Council at the same council meeting.

If you have any questions, please contact me at 805.385.8153.

Sincerely,


Badaoui Mouderrès, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderrès@oxnard.org
805.385.8153

Public Works Department**Environmental Compliance &
Program Management Division**

251 South Hayes Avenue
Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7010 1060 0002 0357 6147

Ms. Susan Mulligan, General Manager
Calleguas Municipal Water District
2100 Olsen Road
Thousand Oaks, CA 91360

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

Dear Ms. Mulligan,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

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If you have any questions, please contact me at 805.385.8153.

Sincerely,

A handwritten signature in black ink, appearing to read "Badaoui Mouderrres", written over a horizontal line.

Badaoui Mouderrres, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderrres@oxnard.org
805.385.8153

Public Works Department**Environmental Compliance &
Program Management Division**

251 South Hayes Avenue
Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7010 1060 0002 0357 6154

Mr. Mauricio Guardado, General Manager
United Water Conservation District
106 N. 8th Street
Santa Paula, CA 93060

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

Dear Mr. Guardado,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

The Act also requires that an urban water supplier hold one public hearing before adopting a plan in order to ensure sufficient opportunity for public feedback, input and suggestions. The public hearing is currently scheduled for the City of Oxnard City Council meeting on June 21, 2015, beginning at 7:00 p.m. The public hearing will take place in the City of Oxnard Council Chambers, located at 305 West Third Street, Oxnard, CA 93030. Following the public hearing, the UWMP is scheduled to be adopted by the Oxnard City Council at the same council meeting.

If you have any questions, please contact me at 805.385.8153.

Sincerely,

A handwritten signature in black ink, appearing to read "Badaoui Mouderrres", written over a horizontal line.

Badaoui Mouderrres, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderrres@oxnard.org
805.385.8153

Public Works Department**Environmental Compliance &
Program Management Division**

251 South Hayes Avenue
Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7010 1060 0002 0357 6123

Mr. Steve Hickox
Port Hueneme Water Agency
250 N. Ventura Road
Port Hueneme, CA 93041

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

Dear Mr. Hickox,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

The Act also requires that an urban water supplier hold one public hearing before adopting a plan in order to ensure sufficient opportunity for public feedback, input and suggestions. The public hearing is currently scheduled for the City of Oxnard City Council meeting on June 21, 2015, beginning at 7:00 p.m. The public hearing will take place in the City of Oxnard Council Chambers, located at 305 West Third Street, Oxnard, CA 93030. Following the public hearing, the UWMP is scheduled to be adopted by the Oxnard City Council at the same council meeting.

If you have any questions, please contact me at 805.385.8153.

Sincerely,


Badaoui Mouderrres, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderrres@oxnard.org
805.385.8153

Public Works Department**Environmental Compliance &
Program Management Division**

251 South Hayes Avenue
Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7010 1060 0002 0357 6161

Mr. Jared Bouchard, General Manager
Channel Islands Beach Community Services District
353 Santa Monica Drive
Channel Islands Beach, CA 93035

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

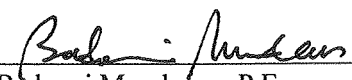
Dear Mr. Bouchard,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

The Act also requires that an urban water supplier hold one public hearing before adopting a plan in order to ensure sufficient opportunity for public feedback, input and suggestions. The public hearing is currently scheduled for the City of Oxnard City Council meeting on June 21, 2015, beginning at 7:00 p.m. The public hearing will take place in the City of Oxnard Council Chambers, located at 305 West Third Street, Oxnard, CA 93030. Following the public hearing, the UWMP is scheduled to be adopted by the Oxnard City Council at the same council meeting.

If you have any questions, please contact me at 805.385.8153.

Sincerely,


Badaoui Mouderres, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderres@oxnard.org
805.385.8153

Public Works Department**Environmental Compliance &
Program Management Division**

251 South Hayes Avenue
Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7010 1060 0002 0357 6178

Mr. Chris Thiesen, Public Works Director
City of Port Hueneme
250 N. Ventura Road
Port Hueneme, CA 93041

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

Dear Mr. Thiesen,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

The Act also requires that an urban water supplier hold one public hearing before adopting a plan in order to ensure sufficient opportunity for public feedback, input and suggestions. The public hearing is currently scheduled for the City of Oxnard City Council meeting on June 21, 2015, beginning at 7:00 p.m. The public hearing will take place in the City of Oxnard Council Chambers, located at 305 West Third Street, Oxnard, CA 93030. Following the public hearing, the UWMP is scheduled to be adopted by the Oxnard City Council at the same council meeting.

If you have any questions, please contact me at 805.385.8153.

Sincerely,

A handwritten signature in black ink, appearing to read "Badaoui Mouderrès".

Badaoui Mouderrès, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderrès@oxnard.org
805.385.8153

Public Works Department**Environmental Compliance &
Program Management Division**

251 South Hayes Avenue
Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7013 2630 0001 5564 7022

Mr. Jeff Pratt, P.E., Executive Officer
Fox Canyon Groundwater Management Agency
800 S. Victoria Avenue
Ventura, CA 93009

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

Dear Mr. Pratt,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

The Act also requires that an urban water supplier hold one public hearing before adopting a plan in order to ensure sufficient opportunity for public feedback, input and suggestions. The public hearing is currently scheduled for the City of Oxnard City Council meeting on June 21, 2015, beginning at 7:00 p.m. The public hearing will take place in the City of Oxnard Council Chambers, located at 305 West Third Street, Oxnard, CA 93030. Following the public hearing, the UWMP is scheduled to be adopted by the Oxnard City Council at the same council meeting.

If you have any questions, please contact me at 805.385.8153.

Sincerely,

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Badaoui Mouderrès, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderrès@oxnard.org
805.385.8153

Public Works Department**Environmental Compliance &
Program Management Division**

251 South Hayes Avenue
Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7010 1060 0002 0357 6185

Ms. Sue Hughes, Senior Deputy Executive Officer
CEO Government Affairs
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

Dear Ms. Hughes:

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

The Act also requires that an urban water supplier hold one public hearing before adopting a plan in order to ensure sufficient opportunity for public feedback, input and suggestions. The public hearing is currently scheduled for the City of Oxnard City Council meeting on June 21, 2015, beginning at 7:00 p.m. The public hearing will take place in the City of Oxnard Council Chambers, located at 305 West Third Street, Oxnard, CA 93030. Following the public hearing, the UWMP is scheduled to be adopted by the Oxnard City Council at the same council meeting.

If you have any questions, please contact me at 805.385.8153.

Sincerely,

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Badaoui Moudéres, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderes@oxnard.org
805.385.8153

Public Works Department

**Environmental Compliance &
Program Management Division**

251 South Hayes Avenue
Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7013 2630 0001 5564 6773

Ms. Shana Epstein, General Manager
City of Ventura
336 Sanjon Road
Ventura, CA 93001

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

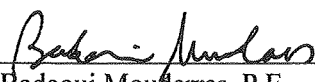
Dear Ms. Epstein,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

The Act also requires that an urban water supplier hold one public hearing before adopting a plan in order to ensure sufficient opportunity for public feedback, input and suggestions. The public hearing is currently scheduled for the City of Oxnard City Council meeting on June 21, 2015, beginning at 7:00 p.m. The public hearing will take place in the City of Oxnard Council Chambers, located at 305 West Third Street, Oxnard, CA 93030. Following the public hearing, the UWMP is scheduled to be adopted by the Oxnard City Council at the same council meeting.

If you have any questions, please contact me at 805.385.8153.

Sincerely,


Badaoui Mouderrès, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderrès@oxnard.org
805.385.8153

Public Works Department**Environmental Compliance &
Program Management Division**

251 South Hayes Avenue
Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7013 2630 0001 5564 6780

Ms. Lucia McGovern
City of Camarillo
601 Carmen Drive
Camarillo, CA 93010

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

Dear Ms. McGovern,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

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If you have any questions, please contact me at 805.385.8153.

Sincerely,

A handwritten signature in black ink, appearing to read "Badaoui Mouderrres".

Badaoui Mouderrres, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderrres@oxnard.org
805.385.8153

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Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7013 2630 0001 5564 6797

Captain Chris Janke
Naval Base Ventura County
311 Main Road, Suite 1, N45V
Point Mugu, CA 93042

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

Dear Captain Janke,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

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If you have any questions, please contact me at 805.385.8153.

Sincerely,

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Badaoui Mouderrres, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderrres@oxnard.org
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Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7013 2630 0001 5564 6810

Mr. Chris Stephens
Ventura County Resource Management Agency
800 S. Victoria Avenue
Ventura, CA 93009

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

Dear Mr. Stephens,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

The Act also requires that an urban water supplier hold one public hearing before adopting a plan in order to ensure sufficient opportunity for public feedback, input and suggestions. The public hearing is currently scheduled for the City of Oxnard City Council meeting on June 21, 2015, beginning at 7:00 p.m. The public hearing will take place in the City of Oxnard Council Chambers, located at 305 West Third Street, Oxnard, CA 93030. Following the public hearing, the UWMP is scheduled to be adopted by the Oxnard City Council at the same council meeting.

If you have any questions, please contact me at 805.385.8153.

Sincerely,

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Badaoui Mouderrres, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderrres@oxnard.org
805.385.8153

Public Works Department**Environmental Compliance &
Program Management Division**

251 South Hayes Avenue
Oxnard, California 93030-6058
Tel 805.385.8153



April 26, 2016

CERTIFIED MAIL
7013 2630 0001 5564 6803

Ms. Andrea Ozdy, Analyst
Ventura Local Agency Formation Commission
800 S. Victoria Avenue
Ventura, CA 93009

Re: Notification of Public Hearing for the 2015 City of Oxnard Urban Water Management Plan

Dear Ms. Ozdy,

The City of Oxnard is in the process of preparing its Urban Water Management Plan (UWMP). The City is providing you with this notice pursuant to Water Code, section 10621, subdivision (b) of the Act, which requires an urban water supplier to notify any city or county within which it provides water that it is reviewing its plan and considering changes to the plan. When a draft UWMP is available for public review, we will notify you.

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If you have any questions, please contact me at 805.385.8153.

Sincerely,

A handwritten signature in black ink, appearing to read "Badaoui Mouderrres", written over a horizontal line.

Badaoui Mouderrres, P.E.
Interim Environmental Compliance &
Program Management Division Manager
badaoui.mouderrres@oxnard.org
805.385.8153

APPENDIX B

Public Hearing Notice

Insert Public Hearing Notices

APPENDIX C

Adoption Resolution No. 2016-XX

Insert Final Adoption Resolution

APPENDIX D

Water Loss Calculations

AWWA Free Water Audit Software: Reporting Worksheet									
								WAS v5.0 American Water Works Association. Copyright © 2014, All Rights Reserved.	
Click to access definition Click to add a comment		Water Audit Report for: City of Oxnard Reporting Year: 2015 1/2015 - 12/2015							
Please enter data in the white cells below. Where available, metered values should be used; if metered values are unavailable please estimate a value. Indicate your confidence in the accuracy of the input data by grading each component (n/a or 1-10) using the drop-down list to the left of the input cell. Hover the mouse over the cell to obtain a description of the grades All volumes to be entered as: ACRE-FEET PER YEAR									
To select the correct data grading for each input, determine the highest grade where the utility meets or exceeds <u>all</u> criteria for that grade and all grades below it.									
WATER SUPPLIED Volume from own sources: + ? 7 6,275.000 acre-ft/yr Water imported: + ? 7 19,531.000 acre-ft/yr Water exported: + ? n/a acre-ft/yr WATER SUPPLIED: 25,743.871 acre-ft/yr						Master Meter and Supply Error Adjustments Pcnt: + ? 7 1.00% Value: acre-ft/yr + ? 7 Value: acre-ft/yr + ? Value: acre-ft/yr Enter negative % or value for under-registration Enter positive % or value for over-registration			
AUTHORIZED CONSUMPTION Billed metered: + ? 22,303.000 acre-ft/yr Billed unmetered: + ? acre-ft/yr Unbilled metered: + ? acre-ft/yr Unbilled unmetered: + ? 321.798 acre-ft/yr Default option selected for Unbilled unmetered - a grading of 5 is applied but not displayed AUTHORIZED CONSUMPTION: 22,624.798 acre-ft/yr						Click here: ? for help using option buttons below Pcnt: 1.25% Value: acre-ft/yr Use buttons to select percentage of water supplied OR value Pcnt: 0.25% Value: acre-ft/yr 2.00% Value: acre-ft/yr 0.25% Value: acre-ft/yr			
WATER LOSSES (Water Supplied - Authorized Consumption) 3,119.073 acre-ft/yr Apparent Losses Unauthorized consumption: + ? 64.360 acre-ft/yr Default option selected for unauthorized consumption - a grading of 5 is applied but not displayed Customer metering inaccuracies: + ? 455.163 acre-ft/yr Systematic data handling errors: + ? 55.758 acre-ft/yr Default option selected for Systematic data handling errors - a grading of 5 is applied but not displayed Apparent Losses: 575.280 acre-ft/yr Real Losses (Current Annual Real Losses or CARL) Real Losses = Water Losses - Apparent Losses: 2,543.792 acre-ft/yr WATER LOSSES: 3,119.073 acre-ft/yr									
NON-REVENUE WATER NON-REVENUE WATER: 3,440.871 acre-ft/yr = Water Losses + Unbilled Metered + Unbilled Unmetered									
SYSTEM DATA Length of mains: + ? 577.3 miles Number of <u>active AND inactive</u> service connections: + ? 41,514 Service connection density: ? 72 conn./mile main Are customer meters typically located at the curbside or property line? Yes (length of service line, beyond the property boundary, that is the responsibility of the utility) Average length of customer service line: + ? Average length of customer service line has been set to zero and a data grading score of 10 has been applied Average operating pressure: + ? 60.0 psi									

APPENDIX E

SB X7-7 Forms

SB X7-7 Verification Form Version FINAL.1

Table 4-C.4 has been modified from the FINAL version.

WUEdata Entry Exceptions	
The data from the tables below will not be entered into WUEdata tables (the tabs for these tables' worksheets are colored purple). These tables will be submitted as separate uploads, in Excel, to WUEdata.	
Process Water Deduction SB X7-7 tables 4-C, 4-C.1, 4-C.2, 4-C.3, 4-C.4 and 4-D A supplier that will use the process water deduction will complete the appropriate tables in Excel, submit them as a separate upload to the WUE data tool, and include them in its UWMP.	
Target Method 2 SB X7-7 tables 7-B, 7-C, and 7-D A supplier that selects Target Method 2 will contact DWR (gwen.huff@water.ca.gov) for SB X7-7 tables 7-B, 7-C, and 7-D.	
Target Method 4 These tables are only available online at http://www.dwr.water.ca.gov/wateruseefficiency/sb7/committees/urban/u4/ptm4.cfm A supplier that selects Target Method 4 will save the tables from the website listed above, complete the tables, submit as a separate upload to WUE data, and include them with its UWMP.	

SB X7-7 Table 0: Units of Measure Used in UWMP**(select one from the drop down list)*

Acre Feet

**The unit of measure must be consistent with Table 2-3*

NOTES:

SB X7-7 Table-1: Baseline Period Ranges

Baseline	Parameter	Value	Units
10- to 15-year baseline period	2008 total water deliveries	28,138	Acre Feet
	2008 total volume of delivered recycled water	-	Acre Feet
	2008 recycled water as a percent of total deliveries	0.00%	Percent
	Number of years in baseline period ^{1, 2}	10	Years
	Year beginning baseline period range	1999	
	Year ending baseline period range ³	2008	
5-year baseline period	Number of years in baseline period	5	Years
	Year beginning baseline period range	2003	
	Year ending baseline period range ⁴	2007	

¹ If the 2008 recycled water percent is less than 10 percent, then the first baseline period is a continuous 10-year period. If the amount of recycled water delivered in 2008 is 10 percent or greater, the first baseline period is a continuous 10- to 15-year period. ² The Water Code requires that the baseline period is between 10 and 15 years. However, DWR recognizes that some water suppliers may not have the minimum 10 years of baseline data.

³ The ending year must be between December 31, 2004 and December 31, 2010.

⁴ The ending year must be between December 31, 2007 and December 31, 2010.

NOTES:

SB X7-7 Table 2: Method for Population Estimates	
Method Used to Determine Population (may check more than one)	
☐	1. Department of Finance (DOF) DOF Table E-8 (1990 - 2000) and (2000-2010) and DOF Table E-5 (2011 - 2015) when available
☐	2. Persons-per-Connection Method
☒	3. DWR Population Tool
☐	4. Other DWR recommends pre-review
NOTES:	

SB X7-7 Table 3: Service Area Population		
Year		Population
10 to 15 Year Baseline Population		
Year 1	1999	163,423
Year 2	2000	164,463
Year 3	2001	169,318
Year 4	2002	171,989
Year 5	2003	175,205
Year 6	2004	177,991
Year 7	2005	181,075
Year 8	2006	184,384
Year 9	2007	186,490
Year 10	2008	188,860
Year 11		
Year 12		
Year 13		
Year 14		
Year 15		
5 Year Baseline Population		
Year 1	2003	175,205
Year 2	2004	177,991
Year 3	2005	181,075
Year 4	2006	184,384
Year 5	2007	186,490
2015 Compliance Year Population		
2015		193,654
NOTES:		

SB X7-7 Table 4: Annual Gross Water Use *

Baseline Year <i>Fm SB X7-7 Table 3</i>		Volume Into Distribution System <i>This column will remain blank until SB X7-7 Table 4-A is completed.</i>	Deductions					Annual Gross Water Use
			Exported Water	Change in Dist. System Storage (+/-)	Indirect Recycled Water <i>This column will remain blank until SB X7-7 Table 4-B is completed.</i>	Water Delivered for Agricultural Use	Process Water <i>This column will remain blank until SB X7-7 Table 4-D is completed.</i>	
10 to 15 Year Baseline - Gross Water Use								
Year 1	1999	24,449			-		-	24,449
Year 2	2000	26,224			-		-	26,224
Year 3	2001	26,088			-		-	26,088
Year 4	2002	27,208			-		-	27,208
Year 5	2003	26,919			-		-	26,919
Year 6	2004	31,550	1,745		-		-	29,805
Year 7	2005	28,998	1,644		-		-	27,354
Year 8	2006	30,294	2,063		-		-	28,230
Year 9	2007	31,232	2,223		-		-	29,009
Year 10	2008	29,336	1,198		-		-	28,138
<i>Year 11</i>	0	-			-		-	-
<i>Year 12</i>	0	-			-		-	-
<i>Year 13</i>	0	-			-		-	-
<i>Year 14</i>	0	-			-		-	-
<i>Year 15</i>	0	-			-		-	-
10 - 15 year baseline average gross water use								27,343
5 Year Baseline - Gross Water Use								
Year 1	2003	26,919			-		-	26,919
Year 2	2004	31,550			-		-	31,550
Year 3	2005	28,998			-		-	28,998
Year 4	2006	30,294			-		-	30,294
Year 5	2007	31,232			-		-	31,232
5 year baseline average gross water use								29,799
2015 Compliance Year - Gross Water Use								
2015		25,624	558		-		-	25,066
* NOTE that the units of measure must remain consistent throughout the UWMP, as reported in Table 2-3								
NOTES: Volume Int Distribution System (Column C) - Exported Water (Column D) = 2010 Histoic Annual System Gross Water Use (Table 2-11 of 2010 UWMP)								

SB X7-7 Table 4-A: Volume Entering the Distribution System(s)

Complete one table for each source.

Name of Source		Wells		
This water source is:				
☒	The supplier's own water source			
☐	A purchased or imported source			
Baseline Year <i>Fm SB X7-7 Table 3</i>	Volume Entering Distribution System	Meter Error Adjustment* <i>Optional (+/-)</i>	Corrected Volume Entering Distribution System	
10 to 15 Year Baseline - Water into Distribution System				
Year 1	1999	-		-
Year 2	2000	5,319		5,319
Year 3	2001	7,021		7,021
Year 4	2002	6,971		6,971
Year 5	2003	6,784		6,784
Year 6	2004	12,743		12,743
Year 7	2005	12,933		12,933
Year 8	2006	14,056		14,056
Year 9	2007	440		440
Year 10	2008	4,245		4,245
Year 11	0			-
Year 12	0			-
Year 13	0			-
Year 14	0			-
Year 15	0			-
5 Year Baseline - Water into Distribution System				
Year 1	2003	6,784		6,784
Year 2	2004	12,743		12,743
Year 3	2005	12,933		12,933
Year 4	2006	14,056		14,056
Year 5	2007	440		440
2015 Compliance Year - Water into Distribution System				
2015	7,110			7,110
* Meter Error Adjustment - See guidance in Methodology 1, Step 3 of Methodologies Document				
NOTES:				

SB X7-7 Table 4-A: Volume Entering the Distribution				
Name of Source		CMWD&UWCD		
This water source is:				
☐		The supplier's own water source		
☒		A purchased or imported source		
Baseline Year <i>Fm SB X7-7 Table 3</i>	Volume Entering Distribution System	Meter Error Adjustment* <i>Optional</i> (+/-)	Corrected Volume Entering Distribution System	
10 to 15 Year Baseline - Water into Distribution System				
Year 1	1,999	24449		24,449
Year 2	2,000	20905.03		20,905
Year 3	2,001	19067.21		19,067
Year 4	2,002	20237.3		20,237
Year 5	2,003	20135.78		20,136
Year 6	2,004	18806.7516		18,807
Year 7	2,005	16065.0076		16,065
Year 8	2,006	16237.678		16,238
Year 9	2,007	30792.354		30,792
Year 10	2,008	25091		25,091
Year 11	-			0
Year 12	-			0
Year 13	-			0
Year 14	-			0
Year 15	-			0
5 Year Baseline - Water into Distribution System				
Year 1	2,003	20135.78		20,136
Year 2	2,004	18806.7516		18,807
Year 3	2,005	16065.0076		16,065
Year 4	2,006	16237.678		16,238
Year 5	2,007	30792.354		30,792
2015 Compliance Year - Water into Distribution System				
2015	18,514			18,514
* Meter Error Adjustment - See guidance in Methodology 1, Step 3 of Methodologies Document				
NOTES:				

SB X7-7 Table 5: Gallons Per Capita Per Day (GPCD)

Baseline Year <i>Fm SB X7-7 Table 3</i>		Service Area Population <i>Fm SB X7-7 Table 3</i>	Annual Gross Water Use <i>Fm SB X7-7 Table 4</i>	Daily Per Capita Water Use (GPCD)
10 to 15 Year Baseline GPCD				
Year 1	1999	163,423	24,449	134
Year 2	2000	164,463	26,224	142
Year 3	2001	169,318	26,088	138
Year 4	2002	171,989	27,208	141
Year 5	2003	175,205	26,919	137
Year 6	2004	177,991	29,805	149
Year 7	2005	181,075	27,354	135
Year 8	2006	184,384	28,230	137
Year 9	2007	186,490	29,009	139
Year 10	2008	188,860	28,138	133
Year 11	0	-	-	
Year 12	0	-	-	
Year 13	0	-	-	
Year 14	0	-	-	
Year 15	0	-	-	
10-15 Year Average Baseline GPCD				138
5 Year Baseline GPCD				
Baseline Year <i>Fm SB X7-7 Table 3</i>		Service Area Population <i>Fm SB X7-7 Table 3</i>	Gross Water Use <i>Fm SB X7-7 Table 4</i>	Daily Per Capita Water Use
Year 1	2003	175,205	26,919	137
Year 2	2004	177,991	31,550	158
Year 3	2005	181,075	28,998	143
Year 4	2006	184,384	30,294	147
Year 5	2007	186,490	31,232	150
5 Year Average Baseline GPCD				147
2015 Compliance Year GPCD				
2015		193,654	25,066	116
NOTES:				

SB X7-7 Table 6: Gallons per Capita per Day*Summary From Table SB X7-7 Table 5*

10-15 Year Baseline GPCD	138
5 Year Baseline GPCD	147
2015 Compliance Year GPCD	116

NOTES:

SB X7-7 Table 7: 2020 Target Method*Select Only One*

Target Method		Supporting Documentation
☐	Method 1	SB X7-7 Table 7A
☐	Method 2	SB X7-7 Tables 7B, 7C, and 7D <i>Contact DWR for these tables</i>
☒	Method 3	SB X7-7 Table 7-E
☐	Method 4	Method 4 Calculator

NOTES:

SB X7-7 Table 7-E: Target Method 3

Agency May Select More Than One as Applicable	Percentage of Service Area in This Hydrological Region	Hydrologic Region	"2020 Plan" Regional Targets	Method 3 Regional Targets (95%)
☐		North Coast	137	130
☐		North Lahontan	173	164
☐		Sacramento River	176	167
☐		San Francisco Bay	131	124
☐		San Joaquin River	174	165
☐		Central Coast	123	117
☐		Tulare Lake	188	179
☐		South Lahontan	170	162
☒	100%	South Coast	149	142
☐		Colorado River	211	200
Target <i>(If more than one region is selected, this value is calculated.)</i>				142
NOTES:				

SB X7-7 Table 7-F: Confirm Minimum Reduction for 2020 Target

5 Year Baseline GPCD From SB X7-7 Table 5	Maximum 2020 Target ¹	Calculated 2020 Target ²	Confirmed 2020 Target
147	140	142	140

¹ Maximum 2020 Target is 95% of the 5 Year Baseline GPCD
² 2020
 Target is calculated based on the selected Target Method, see SB X7-7 Table 7 and
 corresponding tables for agency's calculated target.

NOTES:

SB X7-7 Table 8: 2015 Interim Target GPCD

Confirmed 2020 Target <i>Fm SB X7-7 Table 7-F</i>	10-15 year Baseline GPCD <i>Fm SB X7-7 Table 5</i>	2015 Interim Target GPCD
140	138	139

NOTES:

SB X7-7 Table 9: 2015 Compliance

Actual 2015 GPCD	2015 Interim Target GPCD	Optional Adjustments <i>(in GPCD)</i>					2015 GPCD <i>(Adjusted if applicable)</i>	Did Supplier Achieve Targeted Reduction for 2015?
		Enter "0" if Adjustment Not Used			TOTAL Adjustments	Adjusted 2015 GPCD		
		Extraordinary Events	Weather Normalization	Economic Adjustment				
116	139	<i>From Methodology 8 (Optional)</i>	<i>From Methodology 8 (Optional)</i>	<i>From Methodology 8 (Optional)</i>	-	116	116	YES

NOTES:

APPENDIX F

Waste Prevention Resolutions

RESOLUTION NO. 14,682

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
ADOPTING MANDATORY WATER CONSERVATION MEASURES

WHEREAS, on January 17, 2014, the Governor issued a proclamation of a state of emergency under the California Emergency Services Act based on drought conditions; and

WHEREAS, on April 25, 2014, the Governor issued a proclamation of a continued state of emergency under the California Emergency Services Act based on continued drought conditions; and

WHEREAS, the drought conditions that formed the basis of the Governor's emergency proclamations continue to exist; and

WHEREAS, the present year is critically dry and has been immediately preceded by two or more consecutive below normal, dry, or critically dry years; and

WHEREAS, the drought conditions will likely continue through the summer and early fall of 2014; and

WHEREAS, on April 11, 2014, the Fox Canyon Groundwater Management Agency adopted Emergency Ordinance E, imposing restrictions on local groundwater pumping, including Temporary Extraction Allocations (TEA), 20% reduction of the TEA over an 18 month period, and suspension of use of conservation credits; and

WHEREAS, on July 15, 2014, the State Water Resources Control Board adopted emergency regulations imposing statewide mandatory conservation measures, and mandatory conservation requirements for local public water purveyors; and

WHEREAS, consistent with the State Water Resources Control Board emergency regulations, the City of Oxnard hereby declares a Stage 2 water shortage condition exists and imposes the following mandatory conservation requirements on its customers.

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF OXNARD AS FOLLOWS:

1. Pursuant to Municipal Code section 22-154, the Council:

- a. Declares a Stage 2 water shortage condition within the City; and
- b. Prohibits or imposes the following activities:
 - i. The use of running water from a hose, pipe, or faucet to clean buildings, pavement, tile, wood, plastic, driveways, parking lots, and other paved surfaces, is prohibited, except for compelling public health and safety reasons. If allowed, a hose with a positive shut-off nozzle must be used;
 - ii. All restaurants that provide table service shall post, in a conspicuous place, a notice of water shortage conditions and shall refrain from serving water except upon specific request by a customer;
 - iii. Use of potable water to fill or refill recreational or ornamental lakes, ponds or fountains is prohibited;

iv. Operators of hotels, motels, and other commercial establishments offering lodgings shall post in each room a notice of water shortage conditions, encouraging water conservation practices;

v. Any use of water that causes runoff to occur beyond the immediate vicinity of use is prohibited;

vi. Watering of lawns, ornamental turf, trees, shrubs, vegetation, landscape and other outside irrigation is prohibited except between 4:00 p.m. and 9:00 a.m. or 6:00 p.m. and 9:00 a.m. during daylight savings, no more than twice a week. Use of a hand held hose with positive shut-off nozzle, bucket, or micro irrigation systems/equipment is encouraged;

vii. Irrigation is permitted for ground cover for fire protection purposes and erosion control;

viii. Boats and vehicles shall be washed only at commercial wash facilities that recycle their wash water; by use of a bucket and hose equipped with a self-closing valve that requires operator pressure to activate the flow of water; or by mobile high pressure/low volume professional services;

ix. Watering to maintain the level of water in swimming pools shall occur only when necessary. A pool cover shall be used to conserve water when the pool is not in use. Draining of pools or refilling shall be done only for health or safety reasons;

x. Irrigation of parks, school ground areas, and road median landscaping will not be permitted more than twice a week and only if necessary.

c. The taking of any action prohibited in subdivision (b) of this section, in addition to any other applicable civil or criminal penalties, is an infraction, punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs.

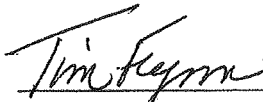
d. This water shortage declaration and associated mandatory water conservation requirements shall expire on June 30, 2015, unless otherwise extended by further action of the Council.

PASSED AND ADOPTED THIS 29th day of July, 2014 by the following vote:

AYES: Councilmembers Flynn, Ramirez, MacDonald, and Perello.

NOES: None.

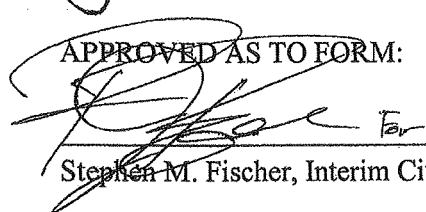
ABSENT: Councilmember Padilla.


Tim Flynn, Mayor

ATTEST:


Daniel Martinez, City Clerk

APPROVED AS TO FORM:


Stephen M. Fischer, Interim City Attorney

RESOLUTION NO. 14,741RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
RESCINDING RESOLUTION 14,682 AND ADOPTING NEW MANDATORY
WATER CONSERVATION MEASURES

WHEREAS, on January 17, 2014, the Governor issued a proclamation of a state of emergency under the California Emergency Services Act based on drought conditions; and

WHEREAS, on April 25, 2014, the Governor issued a proclamation of a continued state of emergency under the California Emergency Services Act based on continued drought conditions; and

WHEREAS, on April 11, 2014, the Fox Canyon Groundwater Management Agency adopted Emergency Ordinance E, imposing restrictions on local groundwater pumping, including Temporary Extraction Allocations (TEA), 20 percent reduction of the TEA over an 18 month period, and suspension of using conservation credits; and

WHEREAS, the drought conditions that formed the basis of the Governor's emergency proclamations continue to exist; and

WHEREAS, the present year is critically dry and has been immediately preceded by two or more consecutive below normal, dry, or critically dry years; and

WHEREAS, the drought conditions will likely continue for the foreseeable future and additional action by both the State Water Resources Control Board and local water suppliers will likely be necessary to further promote conservation; and

WHEREAS, on July 15, 2014, the State Water Resources Control Board adopted emergency regulations imposing statewide urban water conservation measures for local public water purveyors per 23CCR3.22.5; and

WHEREAS, consistent with these State Water Resources Control Board emergency regulations effective on July 28, 2014 (OAL 2014-0718-01 E), the City of Oxnard declared a Stage 2 water shortage condition exists and imposed the mandatory conservation measures on its customers per Resolution 14,682 dated July 29, 2014; and

WHEREAS, on March 17, 2015, the State Water Resources Control Board re-adopted and further amended the existing emergency regulations imposing statewide urban water conservation measures for local public water purveyors per 23CCR3.22.5. The regulations went into effect on March 27, 2015 (OAL 2015-0320-01 EE) and must be implemented within 45 days – i.e., by May 11, 2015; and

WHEREAS, on April 1, 2015, Governor Brown issued Executive Order B-29-15 imposing an additional 5 percent reduction in potable urban water usage statewide, bringing the new reduction to 25 percent. The Executive Order, which went into effect immediately, specifies additional actions that complement the 25 percent usage reduction.

WHEREAS, although Executive Order B-29-15 was effective immediately, some of the Directives require State Water Resources Control Board follow-through prior to implementation. One such Directive is the reduction of potable urban water usage by 25 percent statewide. As of today, State Water Resources Control Board's draft structure for water use reduction has the City of Oxnard slated at 12 percent. Statewide, reductions range from 8 percent to 36 percent. State Water Resources Control Board expects to finalize the city-specific percentage reductions by May 6, 2015. Office of Administrative Law's approval of these final figures is slated for May 15, 2015.

WHEREAS, consistent with the State Water Resources Control Board's emergency water regulations OAL 2015-0320-01 EE and Executive Order B-29-15, the City of Oxnard hereby rescinds Resolution 14.682 and expands upon existing Ordinance and Code, as outlined below.

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF OXNARD AS FOLLOWS:

Pursuant to City Code section 22-154, the Council:

1. Declares a continuance of the Stage 2 water shortage condition within the City.
2. Prohibits or imposes the following activities related to potable water:
 - a. The use of potable water in a fountain or other decorative water feature is prohibited, except where the water is part of a recirculating system.
 - b. In addition to existing penalties for failure to comply with City Code sections 22-137 through 22-141 and 22-157, the taking of any action prohibited in subdivision (b) of this section, in addition to any other applicable civil or criminal penalties, is an infraction, punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs.
 - c. Watering of lawns, ornamental turf, trees, shrubs, vegetation, landscape and other outside irrigation is prohibited except between 4:00 p.m. and 9:00 a.m. or 6:00 p.m. and 9:00 a.m. during daylight savings. Additionally, watering is limited to no more than twice a week and only on the designated days per odd and even addresses. Exceptions to allow for irrigation outside of the designated periods include (1) watering of newly installed, drought-tolerant landscapes for up to 1 year after planting, and (2) hand watering of potted plants or stressed vegetation with use of a container (e.g., bucket or watering can) or a hose fitted with a shut-off valve.
 - d. Irrigation of newly constructed home and building exteriors with potable water is prohibited unless drip or microspray systems are used.
 - e. Irrigation of ornamental turf on public medians with potable water is prohibited.
 - f. Irrigation of park and school ground areas with potable water will only be permitted during the twice weekly designated irrigation periods noted in item 2.c. above and only if necessary. Sport activity fields may irrigate more frequently, but only as necessary, to maintain playing surface quality.
 - g. Application of potable water to landscapes during and within 48 hours after measurable rainfall is prohibited.

Resolution No. 14,741

Page 3 of 3

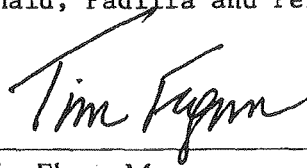
- h. Provide prompt notice to customer when information indicates a leak may exist within end-user's control.
3. This water shortage declaration and associated mandatory water conservation requirements shall remain in effect unless otherwise amended or rescinded by further action of the Council.

PASSED AND ADOPTED THIS 05th day of May, 2015 by the following vote:

AYES: Councilmembers Flynn, Ramirez, MacDonald, Padilla and Perello.

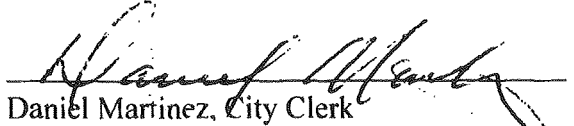
NOES: None.

ABSENT: None.

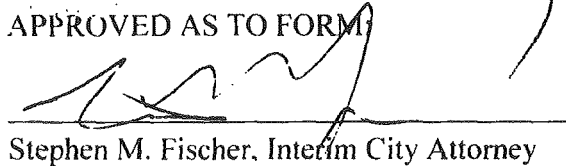


Tim Flynn, Mayor

ATTEST:


Daniel Martinez, City Clerk

APPROVED AS TO FORM:


Stephen M. Fischer, Interim City Attorney

APPENDIX G
2013-2014 BMP Report

Insert 2013-2014 BMP Report



City of Oxnard

2015 Urban Water Management Plan

City of Oxnard

2015 Urban Water Management Plan

Prepared by:

MNS Engineers

201 N. Calle Cesar Chavez, Suite 130

Santa Barbara, CA 93103

AGENDA

0

Agenda

1

Background

5

Future Recycled Water Use

2

Regional Coordination

6

Current & Projected Water Supplies

3

Population & Demand

7

Water Supply Reliability

4

Baseline & Targets

8

Plan Adoption / Next Steps

1

Background

- § Water Conservation Act of 2009 (SBX 7-7)
- § Years ending in 0 and 5
- § Public Agencies serving more than 3,000 connections or 3,000 acre-feet per year
 - 41,514 connections
 - 25,806 AF
- § Individual or Regional Plan
- § Calendar Year 2015 data
- § Provide to Department of Water Resources by July 1, 2016



Regional Coordination



Port Hueneme Water Agency



Channel Islands Beach
Community Services District



Population and Water Demand Projections

- § Population projections from *Public Works Integrated Master Plan* (Carollo, 2015)
- § Based on General Plan Low Estimate
- § Water demands based on 132 gallons per capita per day



Population and Water Demand Projections

Table 3-1 Retail: Population - Current and Projected

Population Served	2015	2020	2025	2030	2035	2040(opt)
	193,654	220,248	229,622	238,996	248,370	257,744

Table 4-3 Retail: Total Water Demands (Acre-Feet)

	2015	2020	2025	2030	2035	2040 (opt)
Potable and Raw Water From Tables 4-1 and 4-2	22,572	32,664	34,054	35,445	36,835	38,225
Recycled Water Demand From Table 6-4	605	7,000	14,000	14,000	14,000	14,000
TOTAL WATER DEMAND	23,177	39,664	48,054	49,445	50,835	52,225

NOTES:



4

Water Use Baseline and Targets

- § 2010 UWMP required establishing targets for per capita water use for 2015 (“Interim”) and 2020 (“Confirmed”)
- § DWR prescribes method of ‘baseline’ for comparison
- § Due to mandatory conservation, the City has exceeded its “Interim” and its “Confirmed” Targets



4

Water Use Baseline and Targets

Table 5-1 Baselines and Targets Summary

Baseline Period	Start Year	End Year	Average Baseline GPCD*	2015 Interim Target *	Confirmed 2020 Target*
10-15 year	1998	2007	134	137	140
5 Year	2003	2007	147		

*All values are in Gallons per Capita per Day (GPCD)

Table 5-2: 2015 Compliance

Actual 2015 GPCD	2015 Interim Target GPCD	Optional Adjustments to 2015 GPCD Enter "0" for adjustments not used From Methodology 8					2015 GPCD (Adjusted if applicable)	Did Supplier Achieve Targeted Reduction for 2015? Y/N
		Extraordinary Events	Economic Adjustment	Weather Normalization	TOTAL Adjustments	Adjusted 2015 GPCD		
116	139	0	0	0	0	116	116	Yes

*All values are in Gallons per Capita per Day (GPCD)



Expanding Future Recycled Water Use

- § Pilot ASR Groundwater Recharge project
- § Indirect potable reuse of recycled water would reduce reliance on imported water
- § Mix of landscape irrigation, agricultural irrigation, industrial process and indirect potable reuse



Expanding Future Recycled Water Use

Table 6-4 Retail: Current and Projected Recycled Water Direct Beneficial Uses Within Service Area

Beneficial Use Type	Level of Treatment	2015	2020	2025	2030	2035	2040 (opt)
Agricultural irrigation	Advanced		3,850	4,350	4,850	5,350	5,850
Landscape irrigation (excludes golf courses)	Advanced		175	175	175	175	175
Golf course irrigation	Advanced	605	650	650	650	650	650
Commercial use							
Industrial use	Advanced		800	800	800	800	800
Geothermal and other energy production							
Seawater intrusion barrier							
Recreational impoundment							
Wetlands or wildlife habitat							
Groundwater recharge (IPR)	Advanced		1,525	6,025	4,525	3,025	1,525
Surface water augmentation (IPR)							
Direct potable reuse	Advanced			2,000	3,000	4,000	5,000
Other							
Total:		605	7,000	14,000	14,000	14,000	14,000

IPR - Indirect Potable Reuse

NOTES: Projections from Table 7 of PM 4.1 Recycled Water December 2015; Golf course irrigation use modified from PM 4.1 based on current use provided by City; agricultural use is outside the City's municipal boundary.



Expanding Future Recycled Water Use

Table 6-6 Retail: Methods to Expand Future Recycled Water Use

Name of Action	Description	Planned Implementation Year	Expected Increase in Recycled Water Use
Landscape Irrigation	Convert parks and schools to RW use	2017-2020	175
IPR	Construction of additional ASR wells for groundwater recharge	2020-2025	6,025
Total			6,200



Current and Projected Water Supplies

§ Current water supplies include:

- Imported State Water Project water
- Groundwater (City wells and United WCD purchase)
- Recycled water
 - Golf course and agricultural irrigation

§ Projected water supplies include:

- Imported State Water Project water
- Groundwater (City wells and United WCD purchase)
- Recycled Water
 - Indirect potable reuse



Current and Projected Water Supplies

Table 6-9 Retail: Water Supplies — Projected

Water Supply	Additional Detail on Water Supply	Projected Water Supply				
		2020	2025	2030	2035	2040 (opt)
		Reasonably Available Volume	Reasonably Available Volume	Reasonably Available Volume	Reasonably Available Volume	Reasonably Available Volume
Groundwater	City's TEA effective 1/1/16 plus Recycled Water in storage	14,186	21,186	21,186	21,186	21,186
Purchased or Imported Water	United Water Conservation District TEA effective 1/1/16	7,329	7,329	7,329	7,329	7,329
Purchased or Imported Water	Calleguas MWD	11,826	11,826	11,826	11,826	11,826
Recycled Water		7,000	14,000	14,000	14,000	14,000
Total		40,341	54,341	54,341	54,341	54,341

NOTES: The Desalter treats groundwater, therefore is not included as a separate line item of Desalinated Water. Recycled Water includes the 8,525 AFY of ASR. Groundwater includes 7,186 AFY from well extraction plus recycled water supply from groundwater recharge, 7,000 AFY in 2020, 14,000 AFY after 2025.



Water Supply Reliability

- § Different sources have different levels of reliability
- § Evaluate over range of scenarios
 - Single-dry year
 - Multiple-dry years
- § Compare to 'average' year
- § Compare reliability scenarios with projected demands
- § Ideal outcome: supply is always greater than demand



Water Supply Reliability

Table 7-1 Retail: Basis of Water Year Data

Year Type	Base Year	Available Supplies if Year Type Repeats	
		Agency may provide volume only, percent only, or both	
		Volume Available	% of Average Supply
Average Year	2010	27,793	100%
Single-Dry Year	2012	27,039	97%
Multiple-Dry Years 1st Year	2013	26,701	96%
Multiple-Dry Years 2nd Year	2014	26,474	95%
Multiple-Dry Years 3rd Year	2015	25,066	90%

NOTES: Listed water use for 2012-2014 years were adjusted to create supply reduction trend from 2010 to 2015. Supply reduction reflects reduced supply from purchased water sources.



7

Water Supply Reliability: Worst-Case Scenario

- § Pre-drought Demand: **132 GPCD**
 - Demand projections from Public Works Integrated Master Plan
 - No conservation measures in effect
- § Drought Supply
- § Estimated population growth



7

Water Supply Reliability: Normal, Single-Dry and Multiple-Dry Years

Table 7-2 Retail: Normal Year Supply and Demand Comparison

	2020	2025	2030	2035	2040 (Opt)
Supply totals	40,341	54,341	54,341	54,341	54,341
Demand totals	39,664	48,054	49,445	50,835	52,225
Difference	677	6,287	4,896	3,506	2,116

Table 7-3 Retail: Single Dry Year Supply and Demand Comparison

	2020	2025	2030	2035	2040 (Opt)
Supply totals	39,247	52,867	52,867	52,867	52,867
Demand totals	39,664	48,054	49,445	50,835	52,225
Difference	(417)	4,813	3,422	2,032	642

Table 7-4 Retail: Multiple Dry Years Supply and Demand Comparison

		2020	2025	2030	2035	2040 (Opt)
First year	Supply totals	38,756	52,206	52,206	52,206	52,206
	Demand totals	39,664	48,054	49,445	50,835	52,225
	Difference	(908)	4,152	2,761	1,371	(19)
Second year	Supply totals	38,426	51,762	51,762	51,762	51,762
	Demand totals	39,664	48,054	49,445	50,835	52,225
	Difference	(1,238)	3,708	2,317	927	(463)
Third year	Supply totals	36,383	49,009	49,009	49,009	49,009
	Demand totals	39,664	48,054	49,445	50,835	52,225
	Difference	(3,281)	955	(436)	(1,826)	(3,216)

Red Values denote volume deficit at Tier 1 SWP Imported Water usage (additional volume available at higher Tier).

NOTE: Demands do not reflect reductions due to drought Demand Management Measures or conservative public use.



7

Water Supply Reliability: Alternate Scenario

- § Drought Demand (2015): **116 GPCD**
 - Conservation measures in effect
- § Drought Supply
- § Estimated population growth



7

Water Supply Reliability: Normal, Single-Dry and Multiple-Dry Years

Table 7-2 Retail: Normal Year Supply and Demand Comparison

	2020	2025	2030	2035	2040 (Opt)
Supply totals	40,341	54,341	54,341	54,341	54,341
Demand totals	35,705	43,926	45,149	46,370	47,592
Difference	4,636	10,415	9,192	7,971	6,749

Table 7-3 Retail: Single Dry Year Supply and Demand Comparison

	2020	2025	2030	2035	2040 (Opt)
Supply totals	39,247	52,867	52,867	52,867	52,867
Demand totals	35,705	43,926	45,149	46,370	47,592
Difference	3,542	8,941	7,718	6,497	5,275

Table 7-4 Retail: Multiple Dry Years Supply and Demand Comparison

		2020	2025	2030	2035	2040 (Opt)
First year	Supply totals	38,756	52,206	52,206	52,206	52,206
	Demand totals	35,705	43,926	45,149	46,370	47,592
	Difference	3,051	8,280	7,057	5,836	4,614
Second year	Supply totals	38,426	51,762	51,762	51,762	51,762
	Demand totals	35,705	43,926	45,149	46,370	47,592
	Difference	2,722	7,836	6,613	5,392	4,170
Third year	Supply totals	36,383	49,009	49,009	49,009	49,009
	Demand totals	35,705	43,926	45,149	46,370	47,592
	Difference	678	5,083	3,861	2,639	1,417



Water Supply Reliability

- § Worst-Case Scenario presented in 2015 UWMP
 - Conservative scenario
 - Highlights need for conservation measures
 - Demonstrates effect of AWPf expansions on supply volume
 - Indicates importance of groundwater supply
- § Alternate Scenario is more probable scenario with proactive demand management measures



Plan Adoption / Next Steps

- § Council adopts Resolution No. 2016-XX
- § Finalize UWMP incorporating comments
- § Upload Final UWMP and Tables to DWR no later than July 1, 2016
- § Provide copies of Final UWMP to agencies within 30 days
- § Amend UWMP as needed if water supply portfolio or demand projections are expected to change significantly
 - e.g., Groundwater Sustainability Plan



Questions



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CITY COUNCIL
AGENDA REPORT

TYPE OF ITEM: Report

AGENDA ITEM NO.: 1

DATE: June 20, 2016

TO: City Council

FROM: Kymberly Horner, Economic Development Director

SUBJECT: Disposition of Community Development Commission Successor Agency 13.06 Acres of Undeveloped Land in Ormond Beach

CONTACT: Kymberly Horner, Economic Development
Kymberly.Horner@oxnard.org, 385-7407

RECOMMENDATION:

1. That the Oxnard Community Development Commission Successor Agency ("Successor Agency") (i) approve the Option Agreement for Purchase and Sale of Conservation Property by and between the Oxnard Community Development Commission Successor Agency, a public body, corporate and politic as the Seller and The Nature Conservancy, a District of Columbia non-profit corporation as the buyer, for 13.06 acres of land located in Ormond Beach south of Hueneme Road, east of Perkins Road and west of Edison Drive (APN# 231-0-092-235).), (ii) recommend to its oversight board (the "Oversight Board") approval thereof, and (iii) authorize the Chairman (or designee) to execute the document with such non-substantive changes as may be acceptable to the Successor Agency General Counsel and Successor Agency Special Counsel.
2. Authorize the Executive Director of the Successor Agency (or designee) to prepare, revise and execute all associated documents necessary to carry out and implement the Option Agreement for Purchase and Sale of Conservation Property, and to administer the Successor Agency's obligations, responsibilities and duties thereunder.

BACKGROUND

The dissolution of redevelopment in California entails the inter-related involvement of the Successor Agency, OB and City in an assortment of steps leading to the disposition of all assets previously held by the former Oxnard Community Development Commission ("CDC"). Among

Approve Option Agreement Between the Successor Agency and Nature Conservancy

June 20, 2016

Page 2

those steps is the process by which real property interests of the former CDC are terminated and made available for ownership and reuse by entities other than the CDC.

In fulfilling its statutory obligations, the SA has formulated a Long Range Property Management Plan (“LRPMP”) to guide the disposition process. The LRPMP was subsequently approved by the OB and submitted to the California Department of Finance (“DOF”) for its review on November 29, 2013. The DOF, by letter dated December 31, 2015, issued its determination on the LRPMP, as revised, approving the disposition and use of all the properties listed in the LRPMP.

Among the properties approved for disposition is a 13.06-acre parcel located within the former Ormond Beach Redevelopment Project (the “Ormond Beach Parcel,” shown in Attachment #2).

In 2005, the CDC owned a 50% interest in approximately 309 acres of undeveloped land in the Ormond Beach area, as a tenant in common with the Metropolitan Water District (“MWD”). For several years, the CDC and MWD staff pursuant to City Council direction, discussed with the California Coastal Conservancy’s (“Coastal Conservancy”) staff a sale of most of the property to the Coastal Conservancy for the land to be included in a wetlands restoration project. The Coastal Conservancy funded the purchase of 276 acres of property. TNC, an organization that worked with the Coastal Conservancy on a number of other restoration projects, agreed to take title of the property. Of the original 309 acres, the former CDC retained approximately 13.06 acres and MWD retained approximately 20 acres. The appraised value of the land at the time was approximately \$51,800 per acre, however the sale price was \$47,000 per acre. The sale to the Coastal Conservancy was for the purpose of preserving and restoring natural conditions. The sale to MWD and purchase by CDC were for projects not determined or defined at the time of the sale.

State planning law requires general plans to establish land use designations. In October 2011, the City adopted the 2030 General Plan Goals and Policies. The 2030 Land Use Map classifies and depicts community land uses and intensity. The 13.06 acres is located in the “Coastal Zone” and are now designated “Resource Protected”. In January 2015, City Staff received an appraisal on the land. The appraisal report concluded the land value to be about \$4,006 - \$10,631 per acre, the market value conclusion reports the value of the 13.06 acres to be approximately \$80,000. The report further states that the property has no legal street access, is zoned Coastal Dependent Industry, which permits energy and industrial activities that require location adjacent to or in the vicinity of the sea. However, to bring the property’s zoning in line with its general designation, the City’s Development Services Department expects the zoning will be changed to a more restrictive open space designation within the near future.

With previous consent of the SA and OB, staff has been engaged in negotiations with TNC over the past year. TNC, a non-profit corporation, has worked for more than 50-years to protect the most ecologically important lands and waters of California. TNC is familiar with the competing land use interests at Ormond Beach and, as expressed in Section 6.3 of the Option Agreement, intends to retain the property in a natural undisturbed condition. Under the Option Agreement,

Approve Option Agreement Between the Successor Agency and Nature Conservancy

June 20, 2016

Page 3

TNC has 180 days to exercise an option to purchase the Ormond Beach Property for the greater of: (i) \$80,000; or (ii) independent appraisal conducted by TNC and SA.

ENVIRONMENTAL IMPACT

The transfer of title from one entity to another does not trigger environmental review insofar as no changes are proposed in the underlying use of property involved.

FINANCIAL IMPACT

The transfer of the Ormond Beach Property will potentially yield a minimum of \$80,000 which will be distributed to taxing entities as dictated by redevelopment law. The City as a taxing entity may be entitled to approximately 19.79350% of the proceeds from the disposition of the property, or approximately \$15,834.00.

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Report
AGENDA ITEM NO.: 2

DATE: June 20, 2016

TO: City Council

THROUGH: Greg Nyhoff, City Manager
Office of the City Manager

FROM: Daniel Rydberg, Public Works Director

SUBJECT: Third Amendment to Agreement with Genuine Parts Company for On-Site Fleet Parts Program (5/15)

CONTACT: Michael Henderson, Public Works
Michael.Henderson@oxnard.org, 385-7851

RECOMMENDATION:

That City Council approve and authorize the Mayor to execute a Third Amendment to the Agreement No. 6212-13-CM with Genuine Parts Company dba NAPA Auto Parts from July 1, 2016, to June 30, 2017, for vendor to provide on-site repair parts and tires to City for an estimated amount of \$2,000,000.

BACKGROUND

The Fleet Services Division of the Public Works Department maintains and repairs the City's vehicle and equipment fleet. As Fleet Services does not have a City-owned parts store or dedicated parts staff, this essential service has been provided, since June 1, 2007, via contract through an on-site store located at 1060 Pacific Avenue, Oxnard.

In July 2012, Fleet Services staff received approval to proceed with a Request for Proposals for an On-Site Fleet Parts Program as the agreement with the on-site parts vendor was expiring on June 30, 2013. Pursuant to the City's purchasing policies, Request for Proposals No. FS-13-2 was posted on the City's website on February 1, 2013. Three vendors submitted proposals by the February 28, 2013, deadline: Warren Distributing, Factory Motor Parts, and Genuine Parts Company. Based on proposal evaluation, references, and site visits, staff recommended contract award to Genuine Parts Company dba NAPA Auto Parts.

Third Amendment to Agreement with Genuine Parts Company for On-Site Fleet Parts Program

June 20, 2016

Page 2

An emergency agreement for a two-month period from July 1, 2013, to August 30, 2013, for \$315,000 was approved by City Council on July 2, 2013, as the City and Genuine Parts Company were trying to resolve insurance/bond issues required by the agreement. As these issues remained unresolved towards the end of July 2013, Fleet Services staff requested and received City Council approval on July 30, 2013, for a First Amendment to the Agreement with Genuine Parts Company for \$315,000, extending the agreement another two months, from September 1, 2013, to October 31, 2013, for a total contract amount of \$630,000.

The insurance/bond issue was subsequently resolved, and on October 8, 2013, City Council approved the Second Amendment to the Agreement with Genuine Parts Company for \$5,370,000, extending the agreement until June 30, 2016, for a total contract amount of \$6,000,000.

This Third Amendment to the Agreement with Genuine Parts Company extends the agreement a fourth and final year, from July 1, 2016, to June 30, 2017, for \$2,000,000. Total value of the original agreement plus amendments is \$8,000,000.

In 2012, Genuine Parts Company dba NAPA Auto Parts was one of 3 bids received by Fleet Services. Based on minimum criteria within the bid such as previous demonstration of on-site parts operation to include a minimum of 4 locations with references and a fixed parts cost, Fleet Services selected NAPA Auto Parts. No other responsive bidder met the above criteria.

The City of Oxnard NAPA Integrated Business Solution (IBS) has been providing parts since 2007. The City of Oxnard benefits from the competitive parts pricing available to NAPA because of its large market presence. NAPA has over 400,000 part numbers in their extensive parts catalog available for viewing by Fleet Services personnel and if available in the United States, can be shipped to Fleet Services through the NAPA parts distribution network in 2 business days. Year to date Fleet Services has placed over 13,000 individual parts requests with 90% of parts requested by Fleet Services personnel delivered within 24 hours.

In July 2016, staff will begin soliciting proposals, through a Request for Proposals, from qualified vendors for a five-year agreement for onsite consulting service.

FINANCIAL IMPACT

As an internal service fund, Fleet Services charges customer departments for services and supplies purchased on their behalf. Funding is provided by the respective departments operating budget and is included in the FY 2016/17 recommended budget.

ATTACHMENTS:

Third Amendment to Agreement with Genuine Parts Company for On-Site Fleet Parts Program
June 20, 2016
Page 3

Attachment A- Third Amendment to Agreement No. 6212-13-CM

Agreement No. 6212-13-CM

THIRD AMENDMENT TO AGREEMENT FOR ON-SITE CONSULTING SERVICES

This Third Amendment ("Third Amendment") to the Agreement for On-Site Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this ____ day of June, 2016, by and between the City of Oxnard, a municipal corporation ("City"), and Genuine Parts Company dba NAPA Auto Parts ("Contractor"). This Third Amendment amends the Agreement entered into on July 1, 2013, by City and Contractor. The Agreement previously has been amended on September 1, 2013, by a First Amendment, and on November 1, 2013, by a Second Amendment. Value of Original Agreement plus First and Second Amendments is \$6,000,000 for period July 1, 2013-June 30, 2016. Value of this Third Amendment is \$2,000,000 for period July 1, 2016-June 30, 2017, for a total agreement value of \$8,000,000.

City and Contractor agree as follows:

1. In Section 12 of the Agreement, the date "June 30, 2016" is deleted and replaced with the date "June 30, 2017."
2. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

GENUINE PARTS COMPANY DBA NAPA
AUTO PARTS

Tim Flynn, Mayor

Tom Skov, Division Vice President

ATTEST:

APPROVED AS TO INSURANCE:

Daniel Martinez, City Clerk

Risk Manager

APPROVED AS TO FORM:

APPROVED AS TO AMOUNT:

Stephen M. Fischer, City Attorney

Greg Nyhoff, City Manager

APPROVED AS TO CONTENT:

Joseph Rodriguez, Project Manager

Daniel Rydberg, Public Works Director



CERTIFICATE OF LIABILITY INSURANCE

 DATE(MM/DD/YYYY)
01/05/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services South, Inc. Atlanta GA Office 3565 Piedmont Rd NE, Bldg 1, #700 Atlanta GA 30305 USA	CONTACT NAME: PHONE (A/C. No. Ext): 866-283-7122 FAX (A/C. No.): 800-363-0105 E-MAIL ADDRESS:														
INSURED GENUINE PARTS CO & SUBSIDIARIES - NAPA, Motion, Balkamp, Altrom, EIS, Rayloc, SP Richards, Supply Source Enterprises, General Tool & Supply etal 2999 Circle 75 Parkway Atlanta GA 30339 USA	<table border="1"> <thead> <tr> <th data-bbox="760 525 1312 546">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1312 525 1430 546">NAIC #</th> </tr> </thead> <tbody> <tr> <td data-bbox="760 546 1312 567">INSURER A: Old Republic Insurance Company</td> <td data-bbox="1312 546 1430 567">24147 AA</td> </tr> <tr> <td data-bbox="760 567 1312 588">INSURER B: ACE Property & Casualty Insurance Co.</td> <td data-bbox="1312 567 1430 588">20699 AA</td> </tr> <tr> <td data-bbox="760 588 1312 609">INSURER C: Safety National Casualty Corp</td> <td data-bbox="1312 588 1430 609">15105 AA</td> </tr> <tr> <td data-bbox="760 609 1312 630">INSURER D:</td> <td data-bbox="1312 609 1430 630"></td> </tr> <tr> <td data-bbox="760 630 1312 651">INSURER E:</td> <td data-bbox="1312 630 1430 651"></td> </tr> <tr> <td data-bbox="760 651 1312 690">INSURER F:</td> <td data-bbox="1312 651 1430 690"></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Old Republic Insurance Company	24147 AA	INSURER B: ACE Property & Casualty Insurance Co.	20699 AA	INSURER C: Safety National Casualty Corp	15105 AA	INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Old Republic Insurance Company	24147 AA														
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INSURER C: Safety National Casualty Corp	15105 AA														
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES
CERTIFICATE NUMBER: 570060870980

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			MWZY305395	09/01/2015	09/01/2016	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			MWTB 305394	09/01/2015	09/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$100,000			X00G27888719001	09/01/2015	09/01/2016	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
C	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	LDS4049768 AOS SP4054153 OH SIR applies per policy terms & conditions	01/01/2016 01/01/2016	01/01/2017 01/01/2017	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Agreement No. 6212-13-CM. City of Oxnard, its City Council, officers, employees and volunteers are included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policies. Insured is Self-Insured for physical damage coverage. General Liability and Automobile Liability policies evidenced herein are Primary and Non-Contributory to other insurance available to an Additional Insured, but only in accordance with the policy's provisions. A Waiver of Subrogation is granted in favor of City of Oxnard, its City Council, officers, employees and volunteers in accordance with the policy provisions of the General Liability, Automobile Liability and workers' compensation policies.

CERTIFICATE HOLDER
CANCELLATION

City of Oxnard Attn: Risk Manager 300 West Third Street, Suite 302 Oxnard CA 93030 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2014/01)

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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 26 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE**Name Of Additional Insured Person(s) Or Organization(s):**

The City of Oxnard, its City Council, officers, employees and volunteers.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

POLICY NUMBER:

COMMERCIAL AUTO
CA 20 48 10 13**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****DESIGNATED INSURED FOR
COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured:**Endorsement Effective Date:****SCHEDULE****Name Of Person(s) Or Organization(s):**

The City of Oxnard, its City Council, officers, employees and volunteers

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph A.1. of Section II – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph D.2. of Section I – Covered Autos Coverages of the Auto Dealers Coverage Form.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT—CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 0 % of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

Person or Organization

Job Description

Where a waiver of our right to recover from others is required by written contract, such additional entities shall be considered automatically scheduled by the Company.

Individually scheduled waivers shall not be construed to override nor negate this blanket waiver.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 01/01/2015 Policy No. LDS4049768 Endorsement No.

Insured GENUINE PARTS COMPANY Premium \$ Included

Insurance Company Safety National Casualty Corporation

Countersigned By _____



**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Report
AGENDA ITEM NO.: 3

DATE: June 20, 2016

TO: City Council

THROUGH: Greg Nyhoff, City Manager
Office of the City Manager

FROM: Daniel Rydberg, Public Works Director

SUBJECT: Third Amendment to Agreement for Trade Services with Natural Green Landscape, Inc. for Seabridge CFD #4 Landscape Maintenance Services (5/5)

CONTACT: Ralph Alamillo, Public Works
Ralph.Alamillo@oxnard.org, 385-8341

RECOMMENDATION:

That City Council approve and authorize the Mayor to execute a Third Amendment to Agreement for Trade Services (No. 6565-14-CM) with Natural Green Landscape, Inc. to extend the Agreement to June 30, 2017, thereby increasing the amount \$143,460 for a total of \$506,616 for providing landscape maintenance services within Community Facility District (CFD) No. 4 known as Seabridge located on Wooley Road between Victoria Avenue and Trade Winds Drive.

BACKGROUND

CFD No. 4 (Seabridge) has landscaping improvements along streets and public walkways that add value and enhance the aesthetic qualities of the district. All parcels within CFD No. 4 are assessed for the annual cost of maintenance.

On January 21, 2014, a three year Request for Bid (RFB) was issued to seven vendors. Three vendors submitted bids. Natural Green Landscape, Inc was the lowest responsive and responsible bidder. A Trade Services Agreement was issued to them on March 24, 2014 for \$143,460 per year. The Agreement allows for two renewals and each renewal is for a period of one year. A first amendment to Agreement was issued on February 18, 2015 to extend the Agreement to June 30, 2016 for \$143,460 per year. A second amendment to Agreement was issued on September 2, 2015 for \$76,236. This second amendment was for additional services

Third Amendment to Agmt for Trade Services with Natural Green Landscape, Inc. for Seabridge
CFD #4
June 20, 2016
Page 2

requested by the Seabridge Homeowners' Association such as irrigation repairs and replacements and tree planting project. This third amendment is to extend the Agreement to June 30, 2017 for \$143,460 per year. The total contract amount is \$506,616.

FINANCIAL IMPACT

The cost for maintenance will be paid from CFD #4 account number 173-5702-805-8209. Funding in this account in the amount of \$143,460 is included in the FY2016-17 Recommended Budget. The recommendation will result in the City's ability to provide landscaping services in the District at no cost impact to the General Fund.

ATTACHMENTS:

Attachment A - Third Amendment to Agreement No. 6565-14-CM

THIRD AMENDMENT TO AGREEMENT FOR TRADE SERVICES

This Third Amendment ("Third Amendment") to the Agreement for Trade Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 22nd day of February, 2016, by and between the City of Oxnard, a municipal corporation ("City"), and Natural Green Landscape, Inc. ("Contractor"). This Third Amendment amends the Agreement entered into on March 24, 2014, by City and Contractor. The Agreement previously has been amended on February 18, 2015, by a First Amendment, and on September 2, 2015, by a Second Amendment.

City and Contractor agree as follows:

1. In section 3 of the Agreement, the date "June 30, 2016" is deleted and replaced with the date "June 30, 2017."
2. Section 4 is replaced in its entirety with the following: "City shall pay vendor an amount not to exceed \$506,616 during the term of this Agreement. City shall pay Vendor \$11,955 per month. City shall pay Vendor within 30 days of receipt and approval of an invoice from Vendor for actual work performs in the prior month."
3. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONTRACTOR

Tim Flynn, Mayor

Gilbert Zaragoza, Jr., Executive Manager

ATTEST:

APPROVED AS TO INSURANCE:

Daniel Martinez, City Clerk

Risk Manager

APPROVED AS TO CONTENT:

APPROVED AS TO FORM:

Michael Henderson, General Services Manager

Stephen M. Fischer, City Attorney

Todd Vasquez Housley, Interim Deputy
Public Works Director

APPROVED AS TO AMOUNT:

Greg Nyhoff, City Manager



CERTIFICATE OF LIABILITY INSURANCE

NATUR-3

OP ID:

N.3.a

DATE (MM/DD/YYYY)

06/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Orr and Associates Ins. Serv.
CALIC#0E63493 PH(951)506-5859
28780 Single Oak Drive #255
Temecula, CA 92590

CONTACT**NAME:****PHONE**
(A/C, No, Ext): 951-506-5859**FAX**
(A/C, No):**E-MAIL****ADDRESS:****INSURER(S) AFFORDING COVERAGE****NAIC #****INSURER A:** ASSOCIATED INDUSTRIES INS CO

23140 A

INSURER B: EVEREST NATIONAL INS CO

23140

INSURER C:

10120 A+

INSURER D:**INSURER E:****INSURER F:**

INSURED
Natural Green Landscape
5661 Perkins Rd
Oxnard, CA 93033

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:	X	X	AES1035099	07/02/2015	07/02/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	☒ UMBRELLA LIAB ☐ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			81852N150ALI	07/02/2015	07/02/2016	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	X 7600013896141	11/05/2014	11/05/2015	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS ADDITIONAL INSURED PER ATTACHED ENDORSEMENT FORMS

CERTIFICATE HOLDER**CANCELLATION**

CITY OF OXNARD
300 W. THIRD ST. STE.302
OXNARD, CA 93030

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE*Rori Schiarone*

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CERTIFICATE OF LIABILITY INSURANCE

NATUR-4

OP ID

N.3.a

DATE (MM/DD/YYYY)

03/18/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Orr and Associates Ins. Serv. CALIC#0E63493 PH(951)506-5859 28780 Single Oak Drive #255 Temecula, CA 92590	CONTACT NAME:	
	PHONE (A/C, No, Ext): 951-506-5859	FAX (A/C, No):
INSURED Natural Green Landscape, Inc. 5661 Perkins Oxnard, CA 93033	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : EVEREST NATIONAL INS CO	
	INSURER B :	
	INSURER C :	
	INSURER D :	
INSURER E :		
INSURER F :		
NAIC # 10120 A+		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	X 7600013896151	11/04/2015	11/04/2016	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVIDENCE OF COVERAGE**CERTIFICATE HOLDER****CANCELLATION**

CITY OF OXNARD
ATTN: RISK MANAGER
300 W. THIRD ST. STE. 302
OXNARD, CA 93030

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Lori Schiarone

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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2 % of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

PERSON OR ORGANIZATION

JOB DESCRIPTION

ANY PERSON OR ORGANIZATION FOR
WHOM THE NAMED INSURED HAS AGREED
BY WRITTEN CONTRACT TO FURNISH
THIS WAIVER

BLANKET WAIVER OF SUBROGATION

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 12-28-15 Policy No. 7600013896151

Endorsement No. 001

Insured NATURAL GREEN LANDSCAPE INC

Premium \$ INCL.

Insurance Company EVEREST NATIONAL INSURANCE COMPANY

Countersigned By _____

- 1998 by the Workers' Compensation Insurance Rating Bureau of California. All rights reserved.
From the WCIRB's California Workers' Compensation Insurance Forms Manual - 1999.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – AUTOMATIC STATUS WHEN REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Section II – Who Is An Insured is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
 - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
 - b. Supervisory, inspection, architectural or engineering activities.
2. "Bodily injury" or "property damage" occurring after:
 - a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
 - b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

POLICY NUMBER: AES1035099

COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
ALL PERSONS OR ORGANIZATIONS WHERE WRITTEN CONTRACT WITH THE NAMED INSURED REQUIRES ADDITIONAL INSURED COMPLETED OPERATIONS. THIS FORM DOES NOT APPLY TO YOUR WORK ON "RESIDENTIAL PROPERTY"	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

POLICY NUMBER: AES1035099

COMMERCIAL GENERAL LIABILITY
NX GL 093 08 09

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**AMENDMENT – AGGREGATE LIMITS OF INSURANCE
(PER PROJECT)**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

Schedule	
Subject to an Overall Policy Aggregate Limit:	\$

(Information required to complete this Schedule, if not shown above, will be shown in Declarations.)

A. Paragraphs 2. and 3. of **SECTION III – LIMITS OF INSURANCE** are replaced by the following:

2. The Overall Policy Aggregate Limit is the most we will pay for the sum of
 - a. Medical expenses under Coverage C;
 - b. Damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard"; and
 - c. Damages under Coverage B.
3. The Products-Completed Operations Aggregate Limit is the most we will pay under Coverage A for damages because of "bodily injury" and "property damage" included in the "products-completed operations hazard" to each of your projects away from premises owned by or rented to you.

B. The following is added to **SECTION III – LIMITS OF INSURANCE**:

8. Subject to Paragraph 2. and 3. above, the General Aggregate Limit is the most we will pay under for the sum Coverage A, Coverage B, or Coverage C to each of your projects away from premises owned by or rented to you.

POLICY NUMBER: AES1035099

COMMERCIAL GENERAL LIABILITY
NX GL 009 08 09

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NON-CONTRIBUTING INSURANCE (THIRD-PARTY)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Third Party: All persons or organizations where required by written contract with the Named Insured

(Absence of a specifically named Third Party above means that the provisions of this endorsement apply as required by written contractual agreement with any Third Party for whom you are performing work.)

Paragraph 4. of **SECTION IV: COMMERCIAL GENERAL LIABILITY CONDITIONS** is replaced by the following:

4. Other Insurance:

With respect to the Third Party shown above, this insurance is primary and non-contributing. Any and all other valid and collectable insurance available to such Third Party in respect of work performed by you under written contractual agreements with said Third Party for loss covered by this policy, shall in no instance be considered as primary, co-insurance, or contributing insurance. Rather, any such other insurance shall be considered excess over and above the insurance provided by this policy.

POLICY NUMBER: AES1035099

COMMERCIAL GENERAL LIABILITY
CG 24 04 05 09

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:

Blanket as required by written contract.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alicia Basurto(3030335) 180 W 4th St Oxnard CA 93030-5996		CONTACT NAME: EDGAR TENORIO PHONE (A/C, No, Ext): 805-240-2195 FAX (A/C, No): 805-240-2591 E-MAIL ADDRESS: edgar.abasurto@farmersagency.com															
INSURED NATURAL GREEN LANDSCAPE, INC. 5661 PERKINS RD OXNARD CA 93033		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Truck Insurance Exchange</td> <td>21709</td> </tr> <tr> <td>INSURER B : Farmers Insurance Exchange</td> <td>21652</td> </tr> <tr> <td>INSURER C : Mid Century Insurance Company</td> <td>21687</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Truck Insurance Exchange	21709	INSURER B : Farmers Insurance Exchange	21652	INSURER C : Mid Century Insurance Company	21687	INSURER D :		INSURER E :		INSURER F :	
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INSURER D :																	
INSURER E :																	
INSURER F :																	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
C	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☒ SCHEDULED AUTOS ☒ NON-OWNED AUTOS	Y		605843329	06/07/2015	06/07/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ EXCESS LIAB OCCUR CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATU-TORY LIMITS E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

CITY OF OXNARD 300 W 3RD ST STE. 302 OXNARD CA 93030	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

ACORD 25 (2010/05)

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POLICY NUMBER: 605843329

COMMERCIAL AUTO
CA 20 48 02 99**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****DESIGNATED INSURED**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Endorsement Effective: 06/07/2015	Countersigned By:
Named Insured: NATURAL GREEN LANDSCAPE, INC.	(Authorized Representative)

SCHEDULE

Name of Person(s) or Organization(s): CITY OF OXNARD

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in **Section II** of the Coverage Form.

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Report
AGENDA ITEM NO.: 4

DATE: June 20, 2016

TO: City Council

THROUGH: Greg Nyhoff, City Manager
Office of the City Manager

FROM: Daniel Rydberg, Public Works Director

SUBJECT: First Amendment to the National Pollutant Discharge Elimination System Agreement No. A-7357 with the Ventura County Watershed Protection District for the Countywide Stormwater Quality Management Program (5/5)

CONTACT: Badaoui Mouderrres, Public Works
Badaoui.Mouderrres@oxnard.org, 805.385.8153

RECOMMENDATION:

That City Council approve and authorize the Mayor to execute a First Amendment to the existing Implementation Agreement No. A-7357 for the National Pollutant Discharge Elimination System (NPDES) Permit (No. CAS004002) for Stormwater Discharges from the Municipal Separate Storm Sewer Systems.

BACKGROUND

This First Amendment to the Implementation Agreement No. A-7357 will continue funding and implementation of the integrated Stormwater Discharge Management Program with the objective of protecting and improving water quality in Ventura County.

The Water Quality Act of 1987 added Section 402(p) to the Federal Water Pollution Control Act, establishing a framework for regulating municipal and industrial stormwater discharges under the NPDES program. The regulations required municipalities to develop and implement stormwater quality programs for discharges from their municipal separate stormwater sewer system to waters of the United States, and to reduce the pollutants contained in those discharges to the maximum extent practicable. The California Regional Water Quality Control Board - Los

First Amendment to the NPDES Agreement No. A-7357

June 20, 2016

Page 2

Angeles Region, is responsible for overseeing the discharges from the municipalities of Ventura County and for issuing NPDES permits.

The most recent NPDES permit was adopted on May 7, 2009 and expired on July 8, 2015, and is currently on administrative extension. An amendment to the NPDES Implementation Agreement No. A-7357 with the Ventura County Watershed Protection District for the Countywide Stormwater Quality Management Program is required for continued Principal Permittee activities while the new permit is being finalized, and until a new cost sharing methodology can be negotiated.

This Amendment will become effective upon approval of all the Cities, the County, and the District, and the Agreement and this Amendment will continue in effect until one (1) year after a new permit adopted by the Regional Board to replace the Permit issued by the Regional Board on July 8, 2010 (Order No. R4-2010-0108) becomes effective, or until terminated in the manner provided for in the Agreement.

The City's Fiscal Year 2016-17 share of the cost of these administrative services performed by the Watershed Protection District as Principal Permittee under this amendment is \$167,091. This funds ongoing program management, monitoring and reporting, as well as special studies to help the Program identify receiving water quality impacts and potential sources, and provides for assistance through the Permit renewal process.

The cost of the City's Stormwater Program is partially funded by the Ventura County Watershed Protection District's (VCWPD) Benefit Assessment Authority (BAA). Utilizing the BAA, the VCWPD developed a Benefit Assessment Unit (BAU) for various land uses within Ventura County. The BAU is based on the amount of storm water runoff generated from parcels of real property. The County of Ventura assesses each BAU \$10.28 which generates approximately \$574,045 in revenues each year to the City of Oxnard.

FINANCIAL IMPACT

The County of Ventura will deduct the City's FY 2016/17 share of the administrative services in the amount of \$167,091 from the assessment revenue in the amount of \$547,045 and will remit the net difference to the City. The revenue has been included in the FY 2016/17 budget.

ATTACHMENTS:

Attachment A - First Amendment to Agreement A-7357

NATIONAL POLLUTANT DISCHARGE ELIMINATION
SYSTEM AMENDMENT TO IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE
STORMWATER QUALITY MANAGEMENT PROGRAM

This AMENDMENT to National Pollutant Discharge Elimination System (NPDES) Implementation Agreement (a copy of which is attached as Attachment 1) is entered into by and among the County of Ventura hereinafter referred to as COUNTY, the Ventura County Watershed Protection District hereinafter referred to as DISTRICT, and the Cities of Camarillo, Fillmore, Moorpark, Ojai, Oxnard, Port Hueneme, San Buenaventura, Santa Paula, Simi Valley, and Thousand Oaks, hereinafter collectively referred to as CITIES, with respect to the following matters:

RECITALS

Whereas, the CITIES, the COUNTY, and the DISTRICT desire to continue funding and implementing an integrated Stormwater Discharge Management Program with the objective of protecting and improving water quality in Ventura County; and

Whereas, the CITIES, the COUNTY, and the DISTRICT currently operate the Ventura Countywide Stormwater Quality Management Program pursuant to an Implementation Agreement approved by the CITIES, the COUNTY, and the DISTRICT in 2010 (AGREEMENT); and

Whereas, the AGREEMENT continues in effect during the term of the NPDES Permit issued by the Los Angeles Regional Water Quality Control Board (Regional Board) on July 8, 2010 (Order No. R4-2010-0108); and

Whereas, Regional Board Order No. R4-2010-0108 (PERMIT) adopted on July 8, 2010 expired on July 8, 2015 and is currently on administrative extension; and

Whereas, unless amended as set forth herein, the AGREEMENT will cease to be in effect when a new permit becomes effective; and

Whereas, the CITIES, the COUNTY, and the DISTRICT desire to modify the AGREEMENT as it relates to the Term of the AGREEMENT.

NOW, THEREFORE, the parties mutually agree the AGREEMENT is amended as follows:

1. TERM

This AMENDMENT will become effective upon approval of all the CITIES, the COUNTY, and the DISTRICT, and the AGREEMENT and this AMENDMENT will continue in effect until one (1) year after a new permit adopted by the Regional Board to replace the PERMIT issued by the Regional Board on July 8, 2010 (Order No. R4-2010-0108) becomes effective, or until terminated in the manner provided for in the AGREEMENT.

2. AGREEMENT IN EFFECT

Except as otherwise specifically provided herein, all other provisions of the AGREEMENT remain in full force and effect.

3. AUTHORITY TO EXECUTE AGREEMENT

Each party covenants that each individual executing this AMENDMENT on behalf of each party is a person duly authorized and empowered to execute this AGREEMENT for such party.

4. EXECUTION IN COUNTERPARTS

This AMENDMENT may be executed and delivered in any number of counterparts or copies by the parties hereto. Each party may supply a signature page appropriate to its approval processes and format. When each party has signed and delivered at least one (1) counterpart to the other parties hereto, each counterpart will be deemed an original and, taken together, constitute one and the same AMENDMENT, which will be binding and effective as to the parties hereto.

The parties to this AMENDMENT are as follows:

Ventura County Watershed Protection District
800 South Victoria Avenue
Ventura, CA 93009
Attn: Director of Watershed Protection District
Phone: (805) 654-2040; Fax (805) 654-3350

County of Ventura
800 South Victoria Avenue
Ventura, CA 93009
Attn: Director of Public Works
Phone: (805) 654-2073; Fax (805) 654-3952

City of Camarillo
601 Carmen Drive
Camarillo, CA 93010
Attn: Director of Public Works
Phone: (805) 388-5307; Fax (805) 388-5318

City of Fillmore
250 Central Avenue
Fillmore, CA 93015
Attn: Director of Public Works
Phone: (805) 524-3701; Fax (805) 524-5707

City of Moorpark
799 Moorpark Avenue
Moorpark, CA 93021
Attn: Director of Public Works
Phone: (805) 517-6285; Fax (805) 532-2555

City of Ojai
401 South Ventura Street
Ojai, CA 93023
Attn: Director of Public Works
Phone: (805) 646-5581; Fax (805) 646-1980

City of Oxnard
305 West Third Street
Oxnard, CA 93030
Attn: Director of Public Works
Phone: (805) 385-8280; Fax (805) 385-7907

City of Port Hueneme
250 North Ventura Road
Port Hueneme, CA 93041
Attn: Director of Public Works
Phone: (805) 986-5000; Fax (805) 986-6660

City San Buenaventura
501 Poli Street
Ventura, CA 93001
Attn: Director of Public Works
Phone: (805) 654-7800; Fax: (805) 652-0865

City of Santa Paula
P.O. Box 569
Santa Paula, CA 93061-0569
Attn: Director of Public Works
Phone: (805) 933-4298; Fax (805) 525-3742

City of Simi Valley
2929 Tapo Canyon Road
Simi Valley, CA 93063
Attn: Director of Public Works
Phone: (805) 583-6786; Fax (805) 583-6300

City of Thousand Oaks
2100 Thousand Oaks Boulevard
Thousand Oaks, CA 91362
Attn: Public Works Director
Phone: (805) 449-2457; Fax (805) 449-2475

**NATIONAL POLLUTANT DISCHARGE ELINATION SYSTEM AMENDMENT TO
IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE STORMWATER QUALITY MANAGEMENT PROGRAM**

VENTURA COUNTY WATERSHED PROTECTION DISTRICT

IN WITNESS WHEREOF, the parties hereto have executed this AMENDMENT on the day and date below written.

Upon motion of Board Member _____, seconded by Board Member _____, and duly carried, the Board hereby approves and adopts this Amendment on the <<Date>> <<Month>> <<Year>>.

Chair, Board of Supervisors
Ventura County Watershed Protection District

ATTEST:

Michael Powers
Clerk of the Board of Supervisors
Ventura County Watershed Protection District
County of Ventura, State of California

By: _____
Deputy Clerk of the Board

**NATIONAL POLLUTANT DISCHARGE ELINATION SYSTEM AMENDMENT TO
IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE STORMWATER QUALITY MANAGEMENT PROGRAM**

COUNTY OF VENTURA

IN WITNESS WHEREOF, the parties hereto have executed this AMENDMENT on the day and date below written.

Upon motion of Board Member _____, seconded by Board Member _____, and duly carried, the Board hereby approves and adopts this Amendment on the <<Date>> <<Month>> <<Year>>.

Chair
Board of Supervisors
County of Ventura

ATTEST:

Michael Powers
Clerk of the Board of Supervisors
County of Ventura, State of California

By: _____
Deputy Clerk of the Board

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
AMENDMENT TO IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE
STORMWATER QUALITY MANAGEMENT PROGRAM

City of Camarillo Signature Page

CITY OF CAMARILLO

Mike Morgan, Mayor
City of Camarillo

Date

ATTEST:

Jeffrie Madland, City Clerk

APPROVED AS TO FORM:
Office of City Attorney:

Brian Pierik, City Attorney

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
AMENDMENT TO IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE
STORMWATER QUALITY MANAGEMENT PROGRAM

City of Fillmore Signature Page

CITY OF FILLMORE

Mayor
City of Fillmore

Date

ATTEST:

City Clerk

APPROVED AS TO FORM:
Office of City Attorney:

City Attorney

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
AMENDMENT TO IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE
STORMWATER QUALITY MANAGEMENT PROGRAM

City of Moorpark Signature Page

CITY OF MOORPARK

Janice S. Parvin, Mayor
City of Moorpark

Date

ATTEST:

Maureen Benson, City Clerk

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
AMENDMENT TO IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE
STORMWATER QUALITY MANAGEMENT PROGRAM

City of Ojai Signature Page

CITY OF OJAI

Mayor
City of Ojai

Date

ATTEST:

City Clerk

APPROVED AS TO FORM:
Office of City Attorney:

City Attorney

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
AMENDMENT TO IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE
STORMWATER QUALITY MANAGEMENT PROGRAM

City of Oxnard Signature Page

CITY OF OXNARD

Tim Flynn, Mayor
City of Oxnard

Date

ATTEST:

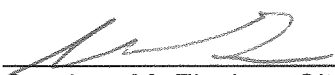
APPROVED AS TO INSURANCE:

Daniel Martinez, City Clerk

Risk Manager

APPROVED AS TO FORM:
Office of City Attorney:

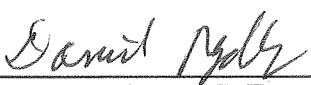
APPROVED AS TO AMOUNT:



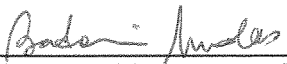
Stephen M. Fischer, City Attorney

Greg Nyhoff, City Manager

APPROVED AS TO CONTENT:



Daniel Rydberg, P.E.
Public Works Director



Badaoui Mouderrès, P.E.
Interim Environmental Compliance &
Program Management Division
Manager

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
AMENDMENT TO IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE
STORMWATER QUALITY MANAGEMENT PROGRAM

City of Port Hueneme Signature Page

CITY OF PORT HUENEME

Mayor
City of Port Hueneme

Date

ATTEST:

City Clerk

APPROVED AS TO FORM:
Office of City Attorney:

City Attorney

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
AMENDMENT TO IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE
STORMWATER QUALITY MANAGEMENT PROGRAM

City of San Buenaventura Signature Page

CITY OF SAN BUENAVENTURA

Mayor
City of SAN BUENAVENTURA

Date

ATTEST:

City Clerk

APPROVED AS TO FORM:
Office of City Attorney:

City Attorney

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
AMENDMENT TO IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE
STORMWATER QUALITY MANAGEMENT PROGRAM

City of Santa Paula Signature Page

CITY OF SANTA PAULA

Mayor
City of Santa Paula

Date

ATTEST:

City Clerk

APPROVED AS TO FORM:
Office of City Attorney:

City Attorney

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
AMENDMENT TO IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE
STORMWATER QUALITY MANAGEMENT PROGRAM

City of Simi Valley Signature Page

CITY OF SIMI VALLEY

Mayor
City of Simi Valley

Date

ATTEST:

City Clerk

APPROVED AS TO FORM:
Office of City Attorney:

City Attorney

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
AMENDMENT TO IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE
STORMWATER QUALITY MANAGEMENT PROGRAM

City of Thousand Oaks Signature Page

CITY OF THOUSAND OAKS

Mayor
City of Thousand Oaks

Date

ATTEST:

City Clerk

APPROVED AS TO FORM:
Office of City Attorney:

City Attorney

APPENDIX A: GUIDELINES FOR DETERMINING PRINCIPAL PERMITTEE ACTIVITIES

Definition of Program Activities: Program Activities are permit required activities.

Administration

Principal Permittee Activities
Convene, chair, provide agenda & minutes at Management and Sub-committee meetings
Provide technical and administrative support necessary to implement the Permit.
Prepare and track annual budget
Serve as liaison between the Co-permittees and the RWQCB;
• Set time schedules for the performance of activities; • Forward Co-permittee information to the RWQCB; • Arrange for public review, when needed; • Update Co-permittees on RWQCB and EPA regulations
Distribute common information
Membership and participation in SCCWRP and CASQA
Secure services of consultants
Benefit Assessment Program coordination
Provide technical leadership
Prepare regulatory response/comment letters
Prepare and update special agreements

Reporting

Principal Permittee Activities
Prepare annual and monitoring reports
File annual Co-permittee self-audits
Prepare ROWD
Seek Co-permittee review
Prepare regulatory response letters for annual reports

Monitoring

Principal Permittee Activities
Implement county-wide monitoring

Countywide Public Outreach

Principal Permittee Activities
Meet minimum Permit required PO elements

APPENDIX B: COUNTYWIDE STORMWATER PROGRAM MANAGEMENT COMMITTEE

The NPDES Management Committee (COMMITTEE) is the principal forum for directing the countywide stormwater quality management program (PROGRAM) and is composed of twelve (12) members, one representative for each of the CITIES, COUNTY, and the DISTRICT.

1. The COMMITTEE is chaired by the Principal Co-permittee and meets as needed (at least quarterly) to achieve permit requirements and assure PROGRAM continuity.
2. COMMITTEE members and designated alternates shall be senior level and appointed by their Agency.
3. The COMMITTEE shall direct and guide the Program and review and approve the Program budget, comment letters, and report submittals to various agencies (i.e., monitoring reports, annual reports and comment letters sent to Los Angeles Regional Water Quality Control Board. The COMMITTEE shall consider permit compliance, including benefit as a primary objective in approving program tasks and corresponding budgets.
4. The COMMITTEE will review materials developed by the subcommittees, provide comments, and approve or reject program activities.
5. The LARWQCB may appoint a non-voting representative and alternate to the Management Committee.

ATTACHMENT 1

July 14, 2010 Version

Agreement No. A-7357

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
IMPLEMENTATION AGREEMENT
VENTURA COUNTYWIDE STORMWATER QUALITY MANAGEMENT PROGRAM**

This AGREEMENT is between the County of Ventura hereinafter referred to as COUNTY, the Ventura County Watershed Protection District hereinafter referred to as DISTRICT and the Cities of Camarillo, Fillmore, Moorpark, Ojai, Oxnard, Port Hueneme, San Buenaventura, Santa Paula, Simi Valley and Thousand Oaks, hereinafter collectively referred to as CITIES, with respect to the following matters:

RECITALS

Whereas, Congress in 1987 amended Section 402 of the Federal Clean Water Act [33 U.S.C.A. 1342(p)] to require the federal Environmental Protection Agency (EPA) to promulgate regulations for stormwater discharges; and

Whereas, these regulations require the control of pollutants for stormwater discharges by requiring a National Pollutant Discharge Elimination System ("NPDES") permit for the discharge of stormwater into waters of the United States; and

Whereas, the CITIES, the COUNTY and the DISTRICT entered into a series of agreements beginning in 1992 ("Implementation Agreements") to fund and develop an integrated stormwater discharge management program with the objective of protecting and improving water quality in Ventura County; and

Whereas, pursuant to the Implementation Agreements, the CITIES, the COUNTY, and the DISTRICT jointly filed an application with the Los Angeles Regional Water Quality Control Board (Regional Board) for a NPDES permit; and

Whereas, the Regional Board in 1994 adopted Order No. 94-082 which regulated stormwater discharges in Ventura County; and

Whereas, the Regional Board in 2000 replaced Order No. 94-082 with Order No. 00-108; and

Whereas, the Regional Board on May 7, 2009 replaced Order No. 00-108 with Order No. 09-0057; and

Whereas, the Regional Board on July 8, 2010 adopted Order No. 2010-0108 (PERMIT), which designates the CITIES, the COUNTY and the DISTRICT as "Co-Permittees" and designates the DISTRICT as the "Principal Permittee;" and

COUNCIL APPROVAL

DATE: 11-9-10 AGENDA # I-11

1-9

July 14, 2010 Version

Whereas, the Implementation Agreements provide, among other things, for the funding of NPDES program requirements through the DISTRICT's Benefit Assessment Program; and

Whereas, the CITIES, the COUNTY, and the DISTRICT have approved annual extensions of the Implementation Agreements in order to provide annual funding for NPDES program requirements; and

Whereas, the latest extension of the Implementation Agreements will expire on June 30, 2010; and

Whereas, the CITIES, the COUNTY, and the DISTRICT mutually desire to modify, among other things, the cost share provisions under the Implementation Agreement in accordance with changes to the NPDES Program while preserving the Benefit Assessment Program as a source of funding for the program; and

Whereas, cooperation among the CITIES, the COUNTY and the DISTRICT to jointly implement a Countywide NPDES Stormwater Program is in the best interests of the CITIES, the COUNTY and the DISTRICT; and

Whereas, the CITIES, COUNTY and DISTRICT also operate municipal storm drain systems and discharge stormwater and urban runoff pursuant to the PERMIT; and

Whereas, the CITIES, COUNTY and DISTRICT as Co-Permittees have obtained, renewed and complied with the PERMIT; and

Whereas, the PERMIT requires the Co-Permittees to coordinate the development and implementation of a stormwater quality management program.

NOW, THEREFORE, the parties do mutually agree as follows:

1. **PURPOSE**: This AGREEMENT establishes the rights and responsibilities of each party with respect to funding and compliance with the PERMIT.
2. **CONDUCT OF VENTURE**: The responsibilities of the CITIES, COUNTY and DISTRICT are as described in the PERMIT and as described below:
 - A. Each Co-Permittee is independently responsible for complying with the requirements of the PERMIT within its own jurisdiction and complying with any individual enforcement actions pertaining to permit violations issued by the Regional Board.
 - B. The Ventura Countywide Stormwater Quality Management Program (PROGRAM) will be managed by a Management Committee (COMMITTEE). The COMMITTEE will be composed of twelve (12) members; one representative of each of the CITIES, COUNTY, and the DISTRICT. The COMMITTEE will be the principal forum for directing the activities of

July 14, 2010 Version

PROGRAM. The COMMITTEE will be chaired by the representative of the Principal Permittee named in the PERMIT.

- C. Each member of the COMMITTEE will have one vote for any motion. Any budgetary motion must be approved by a 2/3 majority vote of the COMMITTEE (8 of 12), and any non-budgetary motion must be approved by majority vote.
- D. Rules governing the efficient operation of the PROGRAM (Appendix A) and COMMITTEE (Appendix B), including the definition of Co-permittee activities, Principal Permittee activities (Administration, Reporting, Monitoring, Countywide Outreach), as defined by the COMMITTEE are incorporated herein and attached as appendices. The Public Works Directors Committee (DIRECTORS) will be composed of 12 members; the Public Works Director of each of the ten CITIES, the County's Public Works Director, and the District's Director, or their designees.
- E. The DISTRICT, in addition to being a Co-Permittee, performs the services of the Principal Permittee. If there should be a transition of any Principal Permittee service(s) to another service provider, it is the intent of the Co-Permittees that a reasonable time period be required to enable a smooth transition of those services that minimizes the DISTRICT's loss in either infrastructure or staff levels. For external expenses of tasks over \$50,000, Co-Permittees have the option of directing the Principal Permittee to go through a competitive process for choosing the method of delivery of services.
- F. DISPUTE RESOLUTION: Any COMMITTEE member may appeal any formal decision of the COMMITTEE to the DIRECTORS.

All appeals brought to the DIRECTORS must be decided by a 2/3 majority vote of the DIRECTORS.

3. **FINANCIAL RESPONSIBILITIES:** COMMITTEE-approved activities performed by the Principal Permittee benefit all of the Co-Permittees. By pooling resources, the Co-Permittees benefit from cost sharing and better coordination of permit-required activities. Each of the Co-Permittees has a responsibility to fund a portion of the budget for services performed by the Principal Permittee. Principal Permittee activities, in general, consist of the following: program administration/coordination, reporting, monitoring and public outreach. In addition, those activities not included in the annually approved Principal Permittee budget (for instance, those activities specific to one party) are not the responsibility of the Co-Permittees.
 - A. Principal Permittee Costs – The DISTRICT will pay 50% of the Principal Permittee cost, annually, with one exception: for Fiscal Year (July 1 through June 30; FY) 2010-2011, the DISTRICT will contribute 50% up to, but not exceeding, one million dollars (\$1,000,000). If the Principal Permittee costs for

July 14, 2010 Version

FY 2010-2011 exceed two million dollars (\$2,000,000), those excess costs will be shared among the CITIES and COUNTY, as described in subsection 3.B.i.

B. Co-Permittee Costs

- i. CITIES and COUNTY will pay the cost for approved Principal Permittee expenses, less the DISTRICT's cost share, per subsection 3.A., proportional to the current Benefit Assessment Unit (BAU) ratios. The BAU ratios are updated annually according to the County Assessor's records.
- ii. All Co-Permittees will pay their own costs for Co-Permittee activities not assigned to the Principal Permittee.
- iii. The CITIES and COUNTY will investigate alternatives to the BAU cost-sharing method and, in good faith, discuss and try to reach consensus, on maintaining the current method for cost-sharing, or amending this AGREEMENT to initiate an alternative cost-sharing method. The investigation and discussion will take place in FY 2010-2011 with the goal to reach a consensus by April 1, 2011, so an amendment, if necessary, can be prepared to be approved by all the Co-Permittees and implemented on July 1, 2011, for FY 2011-2012 and beyond.

4. FUNDING SOURCES

A. Co-Permittees may continue to fund requirements described in Section 3 through the DISTRICT's Benefit Assessment Program in accordance with annual requests submitted to the DISTRICT. Each annual request must be supported by a program description, budget, and such other information reasonably requested by the DISTRICT. The Co-Permittees' share of the Principal Permittee budget may be deducted from the proceeds of the Benefit Assessment Program or by payment to DISTRICT. Co-permittees must notify DISTRICT by February 1 of each year of their preferred method.

B. The Co-Permittees will collaborate with the DISTRICT, and invite them to participate in additional funding source(s) for activities to comply with Order No. 2010-0108.

5. RECORDS AND ACCOUNTING: By February 1st of each year, the Principal Permittee must prepare a projected detailed annual budget by activity, including but not limited to, labor and fixed costs for COMMITTEE review and approval for the following fiscal year.

A. The Principal Permittee must implement accounting tracking mechanisms in order to report and describe contributions and expenditures annually.

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- B. Each year Principal Permittee expenditures will be reconciled against the approved budget. Any unexpended Principal Permittee funds will be refunded to the Co-Permittees in the subsequent year.
 - C. The Principal Permittee will retain all permit-required documents and fiscal records for five years, and make available for review by any Co-Permittee, the Regional Board and/or the USEPA.
6. FINANCIAL IMPLEMENTATION DATE: The financial aspects of this AGREEMENT will take effect on July 1, 2010.
 7. AMENDMENTS TO AGREEMENT: This AGREEMENT will be re-evaluated with each new NPDES permit and prior to the finalization of any new major PROGRAM funding source. This AGREEMENT may be amended by written consent of the Co-Permittees, signed and approved by the governing body of each Co-permittee. Any amendment must comply with the requirements and regulations set forth by the Regional Board. Should, during the AGREEMENT term, Order No. 2010-0108 be revised, the parties will have the right to call for renegotiating the financial terms described in this AGREEMENT. Revision of Order No. 2010-0108 through a TMDL reopener process (incorporation of newly adopted TMDLs into the Order) are not considered for these purposes a call for renegotiation.
 8. NON-COMPLIANCE WITH PERMIT: Any Co-permittee or Principal Permittee not in compliance with the PERMIT within its jurisdiction or scope of responsibility will be solely responsible for any lawfully assessed penalties.
 9. APPENDAGE OF AGREEMENT: Any Co-permittee may negotiate a separate AGREEMENT with other Co-Permittees or with all Co-Permittees regarding stormwater/urban runoff discharge management issues. Such agreements will not be appended to this AGREEMENT however, they may reference this AGREEMENT.
 10. WITHDRAWAL FROM THE AGREEMENT: A Co-Permittee may withdraw from this AGREEMENT after giving at least 180 days' written notice of withdrawal to the Principal Permittee and the Regional Board. The Principal Permittee must notify the remaining Co-Permittees within ten (10) business days of receipt of such notice.
 - A. The withdrawing Co-Permittee must obtain a separate Stormwater NPDES permit prior to withdrawal and comply with all permit requirements established by the Regional Board. Any withdrawing Co-permittee will be responsible for its share of Principal Permittee and shared costs for the remainder of the budget year of withdrawal.
 - B. The withdrawing Co-Permittee will be solely responsible for all lawfully assessed penalties as a consequence of withdrawal. The cost allocations to the remaining Co-Permittees will be recalculated in the following budget year.

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12. EXECUTION IN COUNTERPARTS: This AGREEMENT may be executed and delivered in any number of counterparts or copies by the parties. When each party has signed and delivered at least one counterpart to the other parties, each counterpart will be deemed an original, and taken together, will constitute one and the same AGREEMENT, which will be binding and effective as to all the parties.
13. FEDERAL AND STATE GUIDELINES: This AGREEMENT is meant to be consistent with the terms of all applicable Federal and State permit regulations or guidelines as presently written and as may be amended during the term of this AGREEMENT. If any provision of this AGREEMENT conflicts with any Federal or State permit regulation or guideline, the guideline will take precedence. All provisions, which remain consistent, will remain in force and effect.
14. TERM: This AGREEMENT will become effective upon approval of all 12 Co-Permittees and will continue in effect until the term of the Permit issued by the Board on July 8, 2010 (Order No. 2010-0108) expires, or until terminated in the manner provided for in this AGREEMENT.
15. TERMINATION OF AGREEMENT: A 2/3 majority (8 of 12) of the Co-Permittees may terminate this AGREEMENT by mutual written consent.
16. NOTICES: All notices and correspondence will be deemed duly given, if (a) sent by certified U.S. mail; (b) delivered by hand; (c) deposited in the U.S. mail, postage prepaid and notice to the addresses of such mailing by phone immediately after deposit in the U.S. mail; (d) emailed and notice to the recipient by phone immediately after sending the email; or (e) faxed to the Principal Permittee and confirmation by phone immediately after sending the fax. All notices and correspondence must be sent or delivered to the following respective addresses or phone numbers of the parties:

Ventura County Watershed Protection District
 800 South Victoria Avenue
 Ventura, CA 93009
 Attn: Director of Watershed Protection District
 Phone: (805) 654-2040; Fax (805) 654-3350

County of Ventura
 800 South Victoria Avenue
 Ventura, CA 93009
 Attn: Director of Public Works
 Phone: (805) 654-2073; Fax (805) 654-3952

City of Camarillo
 601 Carmen Drive
 Camarillo, CA 93010
 Attn: Director of Public Works

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Phone: (805) 388-5307; Fax (805) 388-5318

City of Fillmore
250 Central Avenue
Fillmore, CA 93015
Attn: Director of Public Works
Phone: (805) 524-3701; Fax (805) 524-5707

City of Moorpark
799 Moorpark Avenue
Moorpark, CA 93021
Attn: City Engineer/Public Works Director
Phone: (805) 517-6255; Fax (805) 532-2555

City of Ojai
401 South Ventura Street
Ojai, CA 93023
Attn: Director of Public Works
Phone: (805) 640-2560; Fax (805) 640-2571

City of Oxnard
305 West Third Street
Oxnard, CA 93030
Attn: Director of Public Works
Phone: (805) 385-8280; Fax (805) 385-7907

City of Port Hueneme
250 North Ventura Road
Port Hueneme, CA 93041
Attn: Director of Public Works
Phone: (805) 986-6568; Fax (805) 986-6660

City San Buenaventura
501 Poli Street
Ventura, CA 93001
Attn: Director of Public Works
Phone: (805) 654-7800; Fax: (805) 652-0865

City of Santa Paula
P.O. Box 569
Santa Paula, CA 93061-0569
Attn: Director of Public Works
Phone: (805) 933-4212; Fax (805) 525-3742

City of Simi Valley
2929 Tapo Canyon Road
Simi Valley, CA 93063

July 14, 2010 Version

Attn: Director of Public Works
Phone: (805) 583-6786; Fax (805) 583-6300

City of Thousand Oaks
2100 Thousand Oaks Blvd.
Thousand Oaks, CA 91362
Attn: Director of Public Works
Phone: (805) 449-2457; Fax (805) 449-2475

17. ENTIRE AGREEMENT: This AGREEMENT contains the entire understanding of the Co-Permittees with respect to the matters contained herein, and supersedes any prior agreement or understanding, oral or written.
18. ASSIGNMENT: Each Co-Permittee has the right to assign its rights and obligations under this AGREEMENT only with the written consent of every other Co-Permittee, which consent may not be unreasonably withheld.
19. SUCCESSORS IN INTEREST: Except as otherwise provided, this AGREEMENT will inure to the benefit of and be binding upon the successors and assigns of the parties. Except as expressly set forth herein, this AGREEMENT is not intended to benefit any person or entity not a party to this AGREEMENT.
20. SECTION HEADINGS: Headings at the beginning of each numbered section of this AGREEMENT are solely for the convenience of the parties and are not a part of this AGREEMENT.
21. SEVERABILITY: The invalidity in whole or in part of any provision of this AGREEMENT will not void or affect the validity of the other provisions of this AGREEMENT.
22. INTERPRETATION: The language in all parts of this AGREEMENT will be construed under the laws of the State of California according to its normal and usual meaning, and not strictly for or against any party. Exclusive venue for any action involving this AGREEMENT is in Ventura County. In the event of litigation in a United States District Court, exclusive venue is the Central District of California.
23. NO AGENCY CREATED: Nothing in this AGREEMENT is intended to create a separate entity or agency and no party to this AGREEMENT is the agent of any other party and nothing in this AGREEMENT will be construed as permitting or authorizing any party to this AGREEMENT to act in any capacity as an agent of the other except as expressly provided herein. Notwithstanding the foregoing, the parties acknowledge that they are entering into this AGREEMENT for their mutual benefit, and the parties agree to execute such further agreements and documents and take such further actions as may be reasonably necessary to implement this AGREEMENT.

July 14, 2010 Version

24. AUTHORITY TO EXECUTE AGREEMENT: Each party covenants that each individual executing this AGREEMENT on behalf of such party is a person duly authorized and empowered to execute agreements for such party.

[An executed signature page must be provided by each signatory.]

July 14, 2010 Version

Agreement No. A-7357

CITY OF OXNARD



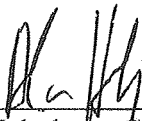
Dr. Thomas E. Holden, Mayor

ATTEST:



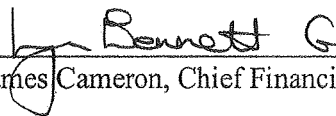
Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

APPROVED AS TO INSURANCE



James Cameron, Chief Financial Officer

APPROVED AS TO CONTENT:



Rob Roshanian, Interim Public Works Director



Anthony Emmert, Water Resources Manager

APPENDIX A: GUIDELINES FOR DETERMINING PRINCIPAL PERMITTEE ACTIVITIES

Definition of Program Activities: Program Activities are permit required activities.

Administration

Principal Permittee Activities
Convene, chair, provide agenda & minutes at Management and Sub-committee meetings
Provide technical and administrative support necessary to implement the Permit.
Prepare and track annual budget
Serve as liaison between the Co-permittees and the RWQCB;
• Set time schedules for the performance of activities; • Forward Co-permittee information to the RWQCB; • Arrange for public review, when needed; • Update Co-permittees on RWQCB and EPA regulations
Distribute common information
Membership and participation in SCCWRP and CASQA
Secure services of consultants
Benefit Assessment Program coordination
Provide technical leadership
Prepare regulatory response/comment letters
Prepare and update special agreements

Reporting

Principal Permittee Activities
Prepare annual and monitoring reports
File annual Co-permittee self-audits
Prepare ROWD
Seek Co-permittee review
Prepare regulatory response letters for annual reports

Monitoring

Principal Permittee Activities
Implement county-wide monitoring

Countywide Public Outreach

Principal Permittee Activities
Meet minimum Permit required PO elements

APPENDIX B: COUNTYWIDE STORMWATER PROGRAM MANAGEMENT COMMITTEE

The NPDES Management Committee (COMMITTEE) is the principal forum for directing the countywide stormwater quality management program (PROGRAM) and is composed of twelve (12) members, one representative for each of the CITIES, COUNTY, and the DISTRICT.

1. The COMMITTEE is chaired by the Principal Co-permittee and meets as needed (at least quarterly) to achieve permit requirements and assure PROGRAM continuity.
2. COMMITTEE members and designated alternates shall be senior level and appointed by their Agency.
3. The COMMITTEE shall direct and guide the Program and review and approve the Program budget, comment letters, and report submittals to various agencies (i.e., monitoring reports, annual reports and comment letters sent to Los Angeles Regional Water Quality Control Board. The COMMITTEE shall consider permit compliance, including benefit as a primary objective in approving program tasks and corresponding budgets.
4. The COMMITTEE will review materials developed by the subcommittees, provide comments, and approve or reject program activities.
5. The LARWQCB may appoint a non-voting representative and alternate to the Management Committee.

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**CITY COUNCIL
AGENDA REPORT**

TYPE OF ITEM: Report

AGENDA ITEM NO.: 5

DATE: June 20, 2016

TO: City Council

THROUGH: Greg Nyhoff, City Manager
Office of the City Manager

FROM: Daniel Rydberg, Public Works Director

SUBJECT: Blanket Purchase Order No. 5805 with Shell Fleet Card Services to Extend Agreement for Gas Station Fuel and Car Wash Services for Fiscal Year 2016-2017 (5/5)

CONTACT: Michael Henderson, Public Works
Michael.Henderson@oxnard.org, 385-7851

RECOMMENDATION:

That City Council approve and authorize the Mayor to execute a Blanket Purchase Order No. 5805 to extend the agreement a fifth and final year with Shell Fleet Card Services, contract administrator for Oxnard Airport Shell and MacValley Oil Company. The agreement period is from July 1, 2016, to June 30, 2017, in an amount not to exceed \$3,000,000. The blanket purchase order is for the purchase of gasoline, diesel, and car wash service at Shell stations through a fuel card system.

BACKGROUND

The Fleet Services Division of the Public Works Department is responsible for providing maintenance, repair, and fuel for the City's fleet of vehicles and equipment.

In September 2012, Request for Bids No. FS13-01 was posted on the City's website and advertised through *Vida* newspaper. Three vendors responded by the September 27, 2012, deadline: DeWitt Petroleum, Silvas Oil Company, and a combined bid from Oxnard Airport Shell and MacValley Oil Company. Silvas Oil Company was awarded the contract, but the company cancelled the contract in November 2012 due to disputes with the City regarding Silvas Oil Company's remediation plan for an underground fuel spill at their Fifth Street fueling station.

The contract was then awarded to Oxnard Airport Shell and MacValley Oil Company, submitting a combined bid, as they were rated #2 among the three bidders. The contract with these vendors, through Shell Fleet Card Services, their contract administrator, has been extended annually since 2012. A provision of the Request for Bids allows for agreement extension on a year-to-year basis for a maximum period of five (5) years. This amendment is for the period from July 1, 2016, through June 30, 2017, and will be Year 5 of the five-year agreement.

Shell Fleet Card Services was selected by Fleet Services as the lowest responsive bidder. The MacValley Oil Shell location at 100 Del Norte Blvd. is designated by the State of California Office of Emergency Services as a State emergency site and is equipped with back-up generator power and fuel delivery trucks in the event of emergency. All unleaded and diesel fuel purchases made at locally designated fuel stations throughout the City receive a per gallon purchase discount. The average monthly total per gallon discount savings is approximately \$5,000. This discount remains in effect for the duration of the agreement. Monthly review of Shell Fuel Card statements by Fleet Services staff confirms that discounts are being applied per the agreement. There are a number of Shell Fuel sites throughout the City, which minimizes employee travel time to and from fuel sites.

Several factors in addition to pricing were also considered during the bid review. Additional criteria included the number of fueling locations and accessibility for large City equipment such as refuse collection vehicles and semi tractor-trailers, fuel transaction data integration into the City's fleet management program, electronic(e-mail) notifications, billing and online access to account information, emergency operations support including equipment to provide fuel, current client relationships/references and company's experience, financial resources, compliance with laws and regulations.

Market pricing of fuel can typically fluctuate a few cents per gallon daily with one provider being priced slightly lower than the competition on a particular day. Shell Oil has demonstrated competitive pricing that is comparable to other nationally recognized fuel providers such as Chevron, Texaco, Unocal and Exxon/Mobil. This category of fuel provider also distributes Top Tier fuels which provide an extra level of assurance that there is minimal chance for fuel contamination, which could lead to costly repair and equipment down time. Fleet Services did not receive a bid response from Chevron, Texaco, Unocal or Exxon/Mobil.

Lower priced fueling locations typically provide lower tier fuel and do not provide fleet card services which enable the City to accurately account for individual fuel transactions. Fleet Services did not receive a bid response from a vendor in this category.

Currently the City pays five cents per gallon below the stated pump price on all diesel purchases and two cents per gallon below the stated pump price on all gasoline purchases. Shell Fleet Card Services has provided excellent customer service with a two-day turnaround time on fuel card requests; access to Shell gasoline stations nationwide; car wash service using the Shell fuel card; fuel discount of 3%; electronic access to fuel transactions, invoices, and reports from the Shell website; and immediate access to a dedicated customer service representative via phone or e-

Blanket Purchase Order No. 5805 with Shell Fleet Card Services

June 20, 2016

Page 3

mail.

FINANCIAL IMPACT

Value of the original agreement plus extensions total \$14,480,000. The Fleet Services Division is an internal service fund. Consumption of fuel and car wash service are charged to City departments based on actual usage. Funds will be included in the recommended budget for this purpose.

ATTACHMENTS:

Attachment A - Blanket Purchase Order No. 5805



BLANKET ORDER
CITY OF OXNARD
300 WEST 3RD STREET
OXNARD, CA 93030

**PURCHASE
ORDER NO.
005805**

DATE: 4/14/2016

VENDOR PHONE: (800)377-5150
VENDOR FAX: () -
VENDOR #: 8990
VENDOR ADDRESS: SHELL FLEET CARD SERVICES **SHIP TO:** FLEET SERVICES
P.O. BOX 183019 1060 PACIFIC AVE, BLDG 1
COLUMBUS, OH 43218-3019 OXNARD, CA 93030

Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
04/14/2016			00/00/0000		
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
				MARISELA HART	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

GAS STATION FUEL AND CAR WASH SERVICE

Effective date: 07/01/2016

Expiration date: 06/30/2017

Not to exceed: 3,000,000.00

GAS STATION FUEL AND CAR WASH SERVICE
FIFTH YEAR OF FIVE YEAR AGREEMENT.
VALUE OF THE ORIGINAL AGREEMENT PLUS RENEWALS
TOTAL \$14,480,000

APPROVED AS TO AMOUNT:

Greg Nyhoff, City Manager

TOTAL PURCHASE AMOUNT

\$0.00

In order to receive payment, email all invoices to:
invoices@oxnard.org

In the subject line, reference the Purchase
Order number above.

AUTHORIZED SIGNATURE. _____
Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

By acceptance of this purchase order, you agree to the attached terms and conditions of the City of Oxnard

BLANKET ORDER
CITY OF OXNARD
300 WEST 3RD STREET
OXNARD, CA 93030

**PURCHASE
ORDER NO.
005805**

DATE: 4/14/2016

VENDOR PHONE: (800)377-5150

VENDOR FAX: () -

VENDOR #: 8990

VENDOR ADDRESS: SHELL FLEET CARD SERVICES
P.O. BOX 183019
COLUMBUS, OH 43218-3019

SHIP TO: FLEET SERVICES
1060 PACIFIC AVE, BLDG 1
OXNARD, CA 93030

Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
04/14/2016			00/00/0000		
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
				MARISELA HART	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

By acceptance of this purchase order, you agree to the attached terms and conditions of the City of Oxnard

PURCHASE ORDERS
TERMS AND CONDITIONS

The City Purchasing Officer and the Vendor agree as follows:

1. Vendor shall furnish to City the labor, materials, equipment, supplies and/or services described in the Purchase Order preceding this page.
2. City shall pay to Vendor the price, or prices, specified in the Purchase Order upon delivery of the labor, materials, equipment, supplies and/or services, and acceptance thereof by the City Purchasing Officer, or upon the completion of the services to be performed and acceptance thereof.
3. If the Purchase Order is continuing in nature, City shall pay to Vendor the amount due Vendor for labor, materials, equipment or supplies furnished, or services completed and accepted.
4. Vendor shall deliver the labor, materials, equipment or supplies, or cause the services to be performed, within the time and in the manner specified in the Purchase Order. Vendor shall be excused in performance for delays resulting from causes beyond the control of Vendor.
5. If services are performed or labor furnished to City under the Purchase Order, Vendor agrees to indemnify, hold harmless and defend City, its City Council, and each member thereof, and every officer, employee, representative or agent of City, from any and all liability claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Agreement performed by Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf would be held strictly liable. Vendor's obligation to defend shall arise when a claim, demand or action is made or filed, whether or not such claim, demand or action results in a determination of liability or damages as to which Vendor is obligated to indemnify and hold harmless.
6. Insurance
 - a) Vendor shall obtain and maintain during the performance of any services under this Agreement the following insurance coverage issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Vendor obtain and maintain such insurance coverage.
 - i. Commercial general liability insurance, including a contractual liability endorsement, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability coverage (Occurrence Form CG0001ED, November 1988);
 - ii. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Auto Liability Insurance Services Office coverage (Occurrence Form CA000TED, June 1992) covering Code No. 1, "any auto";
 - iii. Workers' compensation insurance in compliance with the laws of the State of California, including employer's liability insurance in an amount not less than \$1,000,000 per claimant.
7. Vendor, in the performance of any services or the furnishing of any labor under this Purchase Order, shall be considered an independent contractor, and Vendor and Vendor's agents and employees shall not be considered officers or employees of the City.
8. Vendor, without the written consent of the City Purchasing Officer, shall not:
 - a) Assign the Purchase Order, or any interest therein, or any money due thereunder; or
 - b) Make any changes, alterations or variations in the terms of the Purchase Order.
9. The cost of inspection on deliveries, or offers to make deliveries that do not meet specifications, will be paid by Vendor or deducted by City from amounts due Vendor.
10. Vendor shall indemnify and hold harmless City, its officers and employees, from liability, claims, loss or expense of any kind or nature on account of any copyrighted or uncopyrighted composition, patented or unpatented process or invention, article or appliance furnished or used under this Purchase Order.
11. Vendor shall comply with all applicable federal, state and local ordinance, laws and regulations and shall obtain and pay for all required licenses and permits, including a City of Oxnard business license.
12. Return or exchange of materials, equipment or supplies will not be permitted without written approval by the City Purchasing Officer.
13. All materials, supplies and equipment furnished under the Purchase Order shall, where applicable, be in full compliance with the Safety Orders and Regulations of the Division of Industrial Safety of the State of California and the Williams-Steiger Federal Occupational Health and Safety Act of 1970.
14. City may terminate this Purchase Order at any time by giving written notice of termination to Vendor. If termination is for cause, termination shall become effective on the date of the notice or at a later date, specified in the notice. If termination is without cause, termination shall become effective five days after the date of the notice or at a later date specified in the notice.
15. Vendor shall comply with all applicable equal employment opportunity requirements of the California Department of Fair Employment and Housing in performing or contracting for any services under this Purchase Order.
16. For public projects, Vendor shall pay prevailing wages in accordance with Labor Code Sections 1720 et seq.

ADDITIONAL REQUIREMENTS FOR GRANT-FUNDED PROJECTS

17. The following requirements apply to any Purchase Order funded in whole or in part by federal grant funds.
 - a) Upon expiration of the time specified on the reverse side, this Purchase Order shall terminate unless City and Vendor have mutually agreed in writing to an extension of time.
 - b) If legal action is brought by either party because the other has failed to comply with terms or conditions of this Purchase Order, the prevailing party shall be awarded its attorney's fees and costs in addition to its damages and/or equitable relief.
 - c) Vendor shall comply with all applicable requirements of Executive Order 11246 as amended by Executive Order 11375 and the regulations adopted pursuant thereto (41 CFR Chapter 60), which provide that no person shall be discriminated against on the basis of race, color, religion, sex or national origin.
 - d) Vendor shall insure that the grantee (City), the Federal Grantor Agency, the Comptroller General of the United States, or any duly authorized representative, shall have access to any books, records, documents and papers, specifically relating to this Purchase Order, for the purpose of making audit, examination, excerpts and transcriptions for not less than three years after completion of the project and/or until the completion of the final project audit as required by the Federal Grants Agency.