

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AMENDED AGENDA
(Items J-7, J-8, K-2, K-3, & K-4 revised;
New Items J-13, J-14, & J-15 added – 5/28/20)

OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
June 2, 2020
Regular Meeting - 5:00 PM

This meeting is held pursuant to the State Emergency Services Act, the Governor's Emergency Declaration, and Governor's Executive Order N-29-20 to allow members of the City Council or staff to participate via teleconference.

Pursuant to the Ventura County Public Health Official's order and Governor's Executive Order N-33-20, all city buildings are temporarily closed to the public. The public is encouraged to view the meeting from home on the City's website at Oxnard.org/city-meetings, Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings are typically available online immediately following the meeting.

The public may provide comments to the City Council via email at cityclerk@oxnard.org no later than 3:00 p.m. on the day of the meeting. Please identify the meeting date and agenda item in the Subject line.

A telephone option for public comments is also available at this time due to the State of California "Stay At Home" order. Requests to speak must be submitted no later than 3:00 p.m. on the day of the meeting. Use the form on the city's website to submit your request: Oxnard.org/city-meetings, or call the City Clerk's Office at (805) 385-7803, or email your request to cityclerk@oxnard.org.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council

B. OPENING CEREMONIES (5:00 PM)

Pledge of allegiance to the flag of the United States.

C. CEREMONIAL ITEMS

1. SUBJECT: Presentation of a Proclamation Designating June 5, 2020 as "National Gun Violence Awareness Day."

D. APPOINTMENT ITEMS

1. City Manager Department

SUBJECT: COVID-19 Update, Ratification of Director of Emergency Services Orders. (10/5/5)

RECOMMENDATION: That the City Council:

1. Receive an update from the Director of Emergency Services;
2. Adopt a resolution ratifying orders issued by the Director in response to the COVID-19 Local Emergency.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Staff Presentation / Council Discussion / Public Comment)

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

E. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Based on the number of speaker requests submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

F. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

H. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

I. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

J. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the May 19, 2020 regular meeting as presented.

Legislative Body: City Council

Contact: Michelle Ascencion, (805) 385-7805

2. City Clerk Department

SUBJECT: Adoption of Ordinance No. 2978, Authorizing Electronic Filing of Campaign Disclosure Statements.

RECOMMENDATION: That the City Council adopt Ordinance No. 2978 (by title only, further reading waived), adding subsection (C) “Electronic Filing of Campaign Disclosure Statements” to Section 2-247 of the Oxnard City Code to make the necessary findings and adopt regulations allowing for the electronic and paperless filing of Campaign Finance Disclosure forms.

Legislative Body: City Council

Contact: Michelle Ascencion, (805) 385-7805

3. City Clerk Department

SUBJECT: Adoption of Resolutions Calling 2020 General Municipal Election.

RECOMMENDATION: That the City Council:

1. Adopt a resolution calling and giving notice of a municipal general election to be held on November 3, 2020, for the election of certain officers; consenting to and requesting election consolidation with the County of Ventura; requesting the County Clerk to render services and supplies; and authorizing the Board of Supervisors to canvass the returns; and
2. Adopt a resolution establishing rules to govern submission by candidates of Candidate Statements.

Legislative Body: City Council

Contact: Michelle Ascencion, (805) 385-7805

4. Billing and Licensing Department

SUBJECT: Second Amendment to Agreement for Utility Bill and Business Tax Form Printing, Inserting and Mailing Services.

RECOMMENDATION: That City Council approve and authorize the Mayor to execute an amendment to the agreement with InfoSend, Inc. for printing, inserting and mailing services (Agreement No. A-7828) to increase the amount by \$298,500, resulting in a total contract amount of \$1,822,423, and extend the expiration date for one year to June 30, 2021.

Legislative Body: City Council

Contact: Eden Alomeri, (805) 385-7811

5. Community Development Department

SUBJECT: California Department of Housing and Community Development (HCD) Local Early Action Planning (LEAP) Grant Program Application.

RECOMMENDATION: That the City Council:

1. Adopt a resolution authorizing the City Manager or designee to submit an application for \$500,000 in LEAP grant program funds (no City match required) to evaluate housing development opportunities along the Oxnard Boulevard/Saviors Road corridors, and complete the environmental review for the 2021-2029 Housing Element and related actions;
2. Authorize the City Manager or designee to accept the LEAP grant upon award; and
3. Authorize an administrative budget adjustment by the Chief Financial Officer (CFO) upon award of the grant.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

6. Community Development Department

SUBJECT: Adoption of Ordinance No. 2979 and Ordinance No. 2980 Revision of Existing Fees and Adoption of New Fees Related to Development Impact Fees and the Affordable Housing In-Lieu Fee

and Inclusionary Housing Ordinance Amendments.

RECOMMENDATION: That the City Council adopts Ordinance No. 2979 and Ordinance No. 2980 (read by title only, waiving further reading) approving the revision of existing fees and adoption of new fees related to Development Impact Fees and the Affordable Housing In-Lieu Fee and Inclusionary Housing ordinance amendments.

Legislative Body: City Council

Contact: Jeffrey Lambert, Darwin Base, (805) 385-7882, (805) 385-7700

7. Cultural & Community Services Department

SUBJECT: Oxnard School District After School Education and Safety Grant. **(REVISED)**

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an agreement (A-8217) with the Oxnard School District (OSD) for the City to receive an amount not to exceed \$1,920,000 with a City match of \$130,000 of in-kind services.

Legislative Body: City Council

Contact: Terrel Harrison, (805) 385-7994

8. Cultural & Community Services Department

SUBJECT: Lease Agreement with Continuing Development, Incorporated (Agreement No. A-8218). **(REVISED)**

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a lease agreement with Continuing Development, Incorporated (CDI) for a portion of South Oxnard Community Center, 200 East Bard Road.

Legislative Body: City Council

Contact: Terrel Harrison, (805) 385-7994

9. Finance Department

SUBJECT: Public Safety Property Tax Assessment FY 2020-21.

RECOMMENDATION: That the City Council adopts a resolution establishing the FY 2020-21 tax rates on property in the City of Oxnard for the payment of voter-approved obligations related to public safety personnel pension expenses.

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

10. Finance Department

SUBJECT: Agreement with BerryDunn for Enterprise Resource Planning (ERP) System Implementation Support and Organizational Change Management Consulting Services.

RECOMMENDATION: That the City Council award and authorize the Mayor to execute Agreement No. A-8222 with BerryDunn for consulting services in connection with the implementation of the Tyler ERP system in an amount not to exceed \$687,000 over a three-year term, with optional renewals for two additional years thereafter.

Legislative Body: City Council

Contact: Kevin Riper, Keith Brooks, Steve Naveau, (805) 385-7475, (805) 385-7597, (805) 385-7947

11. Public Works Department

SUBJECT: Approval of Third Amendment to Agreement A-7950 with NBS Government Finance Group for Assessment District Services.

RECOMMENDATION: That the City Council approve and authorize the Mayor to:

1. Execute a Third Amendment to Agreement A-7950 with NBS Government Finance Group in the amount of \$509,650 for a total not-to-exceed amount of \$1,010,765.42 for ongoing administrative services, community outreach for Landscape Maintenance Districts (LMDs) and formation services of Community Facilities Districts (CFDs) and to extend the term from May 31, 2021 to June 30, 2022; and
2. Authorize the City Manager to approve a budget appropriation for various LMDs, and CFD 6 Northshore as detailed in the financial impact section.

(Public Works and Transportation Committee approved 2-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

12. Public Works Department

SUBJECT: Agreement A-8213 with Vertech Industrial Systems, LLC for On-Call Supervisory Control and Data Acquisition Systems (SCADA) Support Services.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute Agreement A-8213 with Vertech Industrial Systems, LLC for on-call supervisory control and data acquisition systems (SCADA) support services for the water, wastewater, and recycled water systems in the amount of \$900,000 through June 30, 2023. (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

13. Public Works Department

SUBJECT: Special Tax Levy for Community Facilities Districts No. 1 and No. 2 (Westport at Mandalay Bay). **(NEW ITEM)**

RECOMMENDATION: That the City Council:

1. Adopt a resolution setting a special tax rate within Community Facilities District (CFD) No. 1 (Westport at Mandalay Bay) for FY 2020-21; and
2. Adopt a resolution setting a special tax rate within CFD No. 2 (Westport at Mandalay Bay) for FY 2020-21.

(Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

14. Public Works Department

SUBJECT: Special Tax Levy for Community Facilities Districts No. 3 and No. 4 (Seabridge at Mandalay Bay). **(NEW ITEM)**

RECOMMENDATION: That the City Council:

1. Adopt a resolution setting a special tax rate within Community Facilities District (CFD) No. 3 (Seabridge at Mandalay Bay) for FY 2020-21; and
2. Adopt a resolution setting a special tax rate within CFD No. 4 (Seabridge at Mandalay Bay) for FY 2020-21.

(Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

15. Public Works Department

SUBJECT: Special Tax Levy for Community Facilities District No. 5 (Riverpark). **(NEW ITEM)**

RECOMMENDATION: That the City Council adopt a resolution setting a special tax rate within Community Facilities District (CFD) No. 5 for FY 2020-21. (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

K. PUBLIC HEARINGS

1. Community Development Department

SUBJECT: Planning & Zoning Permit No. 2020-580-02 - Amendments to Chapters 7 and 11 of the Oxnard City Code to establish fines for violation of Commercial Cannabis Businesses Regulations. (10/10/10)

RECOMMENDATION: That the City Council:

1. Receive a report regarding criminal fines associated with illegal and legal cannabis operators; and
2. Following the public hearing, approve the introduction of an ordinance (by title only, waiving further reading) adding Section 7-56 (D) of Article III, Chapter 7 of the Oxnard City Code, and amending Section 11-452 of Article XVI, Chapter 11 of the Oxnard City Code regarding civil and criminal penalties for violations of Commercial Cannabis Business Ordinances and illegal operations. (Housing and Economic Development Committee approved 3-0)

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

2. Public Works Department

SUBJECT: Resolution Approving Engineer's Report and Ordering the Levy and Collection of Assessments for the Fiscal Year 2020-21 within the City's Landscape Maintenance Districts. (5/5/5) **(Updated Presentation)**

RECOMMENDATION: That the City Council, acting as the legislative body for the City of Oxnard's (City) Landscape Maintenance Districts (LMDs), approve and authorize:

1. Holding a public hearing to receive public testimony regarding the proposed Fiscal Year 2020-21 assessments in the City's LMDs; and
2. Adopting a resolution approving the Fiscal Year 2020-21 Consolidated Engineer's Report and ordering the levy and collection of assessments for Fiscal Year 2020-21 within the City's LMDs pursuant to the Landscaping and Lighting Act of 1972.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

3. Public Works Department

SUBJECT: Adoption of Resolution to Levy the Fiscal Year 2020-21 Assessments in Mandalay Beach Maintenance District. (5/5/5) **(Updated Presentation)**

RECOMMENDATION: That the City Council, acting as the legislative body for the Mandalay Beach Maintenance District, approve and authorize to:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2020-21 assessments for the Mandalay Beach Maintenance District; and
2. Adopt a resolution fixing the special assessments in the Mandalay Beach Maintenance District for Fiscal Year 2020-21.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

4. Public Works Department

SUBJECT: Adoption of Resolution to Levy Waterways Maintenance District Assessments for Fiscal Year 2020-21. (5/5/5) **(Updated Presentation)**

RECOMMENDATION: That the City Council, acting as the legislative body for the Waterways Maintenance Assessment District, approve and authorize:

1. Holding a public hearing regarding proposed assessments for the Waterways Maintenance District for Fiscal Year 2020-21; and
2. Adopting a resolution for Fiscal Year 2020-21 fixing assessments for the Waterways Maintenance District.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

L. REPORTS

1. Finance Department

SUBJECT: Interfund Borrowing Authority to Support Cash Flow for the General Fund. (10/10/10)

RECOMMENDATION: That the City Council adopt a resolution authorizing the City Manager through June 30, 2021 to:

1. Borrow on behalf of the General Fund (101) up to \$10,000,000 from each of the Water Fund, Wastewater Fund, and Environmental Resources Fund to support cash flow needs during the public health emergency and its aftermath; and
2. Establish a 10-year repayment schedule, with interest charged at the City Treasurer's pooled cash portfolio earnings rate.

(Finance and Governance Committee approved 3-0)

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

2. Police Department

SUBJECT: Agreement for Animal Safety Services with Ventura County Animal Services (VCAS). (10/5/5)

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a five year agreement (A-8151) with Ventura County Animal Services (VCAS) for animal safety services, in the amount of \$2,324,778 for FY 20-21. (Public Safety Committee approved 3-0)

Legislative Body: City Council

Contact: Scott Whitney, (805) 385-7624

M. ADJOURNMENT