

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
June 16, 2020
Appointment Items/Regular Meeting - 4:30 PM

This meeting is held pursuant to the State Emergency Services Act, the Governor's Emergency Declaration, and Governor's Executive Order N-29-20 to allow members of the City Council or staff to participate via teleconference.

Pursuant to the Ventura County Public Health Official's order and Governor's Executive Order N-33-20, all city buildings are temporarily closed to the public. The public is encouraged to view the meeting from home on the City's website at Oxnard.org/city-meetings, Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings are typically available online immediately following the meeting.

The public may provide comments to the City Council via email at cityclerk@oxnard.org no later than 3:00 p.m. on the day of the meeting. Please identify the meeting date and agenda item in the Subject line.

A telephone option for public comments is also available at this time due to the State of California "Stay At Home" order. Requests to speak must be submitted no later than 3:00 p.m. on the day of the meeting. Use the form on the city's website to submit your request: Oxnard.org/city-meetings, or call the City Clerk's Office at (805) 385-7803, or email your request to cityclerk@oxnard.org.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council, Housing Authority.

B. OPENING CEREMONIES (4:30 PM)

Pledge of allegiance to the flag of the United States.

C. APPOINTMENT ITEMS (4:30 PM)

1. City Manager Department

SUBJECT: City of Oxnard Overtime Usage Report. (10/15/10)

RECOMMENDATION: That the City Council receive and file the City of Oxnard Overtime Usage Report. (Finance and Governance Committee approved 3-0)

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

2. Public Works Department

SUBJECT: Five Year Capital Improvement Program for Fiscal Years 2020-2025. (15/20/10)

RECOMMENDATION: That the City Council:

1. Approve and authorize the Fiscal Year 2020-21 projects to be selected from the Proposed 2020-2025 City of Oxnard Five Year Capital Improvement Program ("CIP"); and
2. Adopt the 2020-2025 City of Oxnard Five Year Capital Improvement Program.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Staff Presentation / Council Discussion / Public Comment)

(Public Works and Transportation Committee approved 2-0-1)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

3. Housing Department

SUBJECT: Impact Fee Loan Agreement and Resolution for Las Cortes Phase III. (10/5/5)

RECOMMENDATION: 1. That the City Council approve and authorize the Mayor to execute a loan agreement with A0592 Oxnard, L.P., a California limited partnership in the amount of \$1,916,880 for deferred impact fees related to the development of the Las Cortes Phase III affordable housing project (Agreement No. A-8226).

2. That the Housing Authority Board of Commissioners adopt a resolution approving an amendment to the Public and Indian Housing Information Center (PIC) Application DDA0001989 at Colonia Village, CA031001 to allow for a decrease the number of units developed in Phase III of Las Cortes and an increase in the number of units developed in Phase IV.

Legislative Body: City Council, Housing Authority

Contact: Emilio Ramirez, (805) 385-8094

D. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Based on the number of speaker requests submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

E. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. City Manager Department

SUBJECT: COVID-19 Update from Director of Emergency Services. (10/5/5)

RECOMMENDATION: That the City Council receive and file update from the Director of Emergency Services on the COVID-19 Local Emergency.

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

F. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of

whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

G. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

I. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the June 2, 2020 regular meeting as presented.

Legislative Body: City Council

Contact: Michelle Ascencion, (805) 385-7805

2. Community Development Department

SUBJECT: Third Amendment to Agreement #7690-16-DS with Rincon Consultants for On-Call Planning and Permit Processing Services.

RECOMMENDATION: That City Council approve the third amendment to Agreement #7690-16-DS with Rincon Consultants (Rincon) for on-call planning and permit processing services in the amount of \$400,000, bringing the total agreement cost to \$1,350,000. (Housing and Economic Development Committee approved 3-0)

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

3. Community Development Department

SUBJECT: Adoption of Ordinance No. 2981 Planning & Zoning Permit No. 2020-580-02 - Amendments to Chapters 7 and 11 of the Oxnard City Code to Establish Fines for Violation of Commercial Cannabis Businesses Regulations.

RECOMMENDATION: That the City Council adopt Ordinance No. 2981 (read by title only, waiving further reading) approving Planning & Zoning Permit No. 2020-580-02 amendments to Chapters 7 and 11 of the Oxnard City Code to establish fines for violation of commercial cannabis businesses regulations.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

4. Finance Department

SUBJECT: Agreement with BerryDunn for Enterprise Resource Planning (ERP) System

Implementation Support and Organizational Change Management Consulting Services.

RECOMMENDATION: That the City Council award and authorize the Mayor to execute Agreement No. A-8222 with BerryDunn for consulting services in connection with the implementation of the Tyler ERP system in an amount not to exceed \$687,000 over a three-year term, with optional renewals for two additional years thereafter.

Legislative Body: City Council

Contact: Kevin Riper, Keith Brooks, Steve Naveau, (805) 385-7475, (805) 385-7597, (805) 385-7947

5. Fire Department

SUBJECT: Authorization to Accept the Regional Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) for Air Purification Respirators.

RECOMMENDATION: That the City Council adopt a resolution authorizing:

1. The City Manager to accept a grant award from Ventura County Fire Department as a subrecipient of the regional FEMA Assistance to Firefighters Grant (AFG) for air purification respirators (APR);
2. The Chief Financial Officer or designee to submit financial reports and grant claims, and perform all other required financial actions; and
3. The Fire Chief or designee to submit non-financial reports, and
4. The City Council approve a budget appropriation recognizing and appropriating \$10,743 in Federal grant funds (Homeland Security Grant - Fund 238-2221) and \$1,074 in General Fund match (from Account 101-2201-802.81-04).

Legislative Body: City Council

Contact: Darwin Base, (805) 385-7700

6. Public Works Department

SUBJECT: Rental Agreement A-8221 with Amrep for Rental of Refuse Collection Trucks for the Environmental Resources Division.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute Rental Agreement A-8221 with Amrep U.S.A., Inc. (Amrep) for a total amount not to exceed \$621,600 for the rental of refuse collection trucks through June 30, 2021. (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

7. Public Works Department

SUBJECT: Special Tax Levy for Community Facilities District No. 2000-3 (Oxnard Boulevard/Highway 101 Interchange).

RECOMMENDATION: That the City Council adopt a resolution setting a special tax rate within Community Facilities District (CFD) No. 2000-3 (Oxnard Boulevard/Highway 101 Interchange) for Fiscal Year 2020-21. (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

J. PUBLIC HEARINGS

1. Community Development Department

SUBJECT: Public Hearing and Election for the City of Oxnard Community Facilities District No. 8 (Sakioka Farms Business Park). (5/10/5)

RECOMMENDATION: That the City Council:

1. Conduct a public hearing on the (a) formation of Community Facilities District No. 8 (Sakioka Farms Business Park), (b) levy of special taxes, and (c) designation of Future Annexation Area;
2. Adopt a Resolution determining the validity of prior proceedings, establishing City of Oxnard Community Facilities District No. 8 (Sakioka Farms Business Park), authorizing the levy of a special tax within said District, and approving the designation of future annexation area;
3. Adopt a Resolution calling a special election;
4. Hold election;
5. Adopt a Resolution canvassing the results of the election held within said District; and
6. Approve the first reading of an Ordinance (by title only, waiving further reading) authorizing the levy of a special tax.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

2. Community Development Department

SUBJECT: Sakioka Farms Business Park Tentative Tract Map, Road Naming, and Development Agreement Resulting in 129 Lots and 5 Roads on a 430 Acre Project Site, Located in the Sakioka Farms Business Park Specific Plan Area South of US 101, East of Rice Avenue, North of Latigo Avenue, and Coterminous with the City's Eastern Boundary. (15/15/10)

RECOMMENDATION: That the City Council:

1. Conduct a public hearing;
2. Find the Project is not subject to additional environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15168 (Consistency Evaluation);
3. Adopt a Resolution approving Planning and Zoning Permit Nos. 20-300-01 (Tentative Subdivision Map for Tract No. 5996) and 20-650-01 (Road Naming), subject to certain findings and conditions; and
4. Introduce an Ordinance (by title only, waiving further reading) approving PZ Permit No. 20-670-01 (Development Agreement) the Development Agreement between the City of Oxnard, Sakioka Farms and AMS Craig, LLC, subject to certain findings.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

3. City Manager Department

SUBJECT: Public Hearing on the Fiscal Year 2020-21 Operating Budget. (30/30/30)

RECOMMENDATION: That the City Council and Housing Authority Board conduct a public hearing on the Fiscal Year 2020-21 proposed budget for the City of Oxnard and Oxnard Housing Authority and provide staff direction regarding any adjustments to the proposed budget, in preparation for final budget adoption on June 30, 2020.

Legislative Body: City Council, Housing Authority Board

Contact: Kevin Riper, (805) 385-7475

4. Housing Department

SUBJECT: 2020-2024 Ventura County Regional Consolidated Plan, 2020 Ventura County Analysis of Impediments to Fair Housing Choice, and 2020 Annual Action Plan. (10/10/10)

RECOMMENDATION: That the City Council:

1. Conduct a public hearing to receive comments from the public relating to the following drafts of documents to be submitted to the United States Department of Housing and Urban Development, Office of Community Planning and Development;
 - a. 2020-2024 Ventura County Regional Consolidated Plan,
 - b. 2020 Ventura County Analysis of Impediments to Fair Housing Choice, and
 - c. Plan Year 2020 Annual Action Plan;
2. Approve the 2020-2024 Ventura County Regional Consolidated Plan and the 2020 Ventura County Analysis of Impediments to Fair Housing Choice, and direct staff to forward documents to Ventura County Executive Office;
3. Approve the 2020 Annual Action Plan with funding recommendations of select activities that conform with City of Oxnard consolidated plan goals as defined in the Ventura County Regional Consolidated Plan for the three entitlement grants, Community Development Block Grant, Home Investments Partnership grant and the Emergency Solutions Grant, as prescribed;
4. Authorize the City Manager to incorporate any recommended changes resulting from public input to the Annual Action Plan, Ventura County Regional Consolidated Plan and the Ventura County Analysis of Impediments to Fair Housing Choice as directed by the City Council, including amending any budget appropriations approved by the City Council;
5. Authorize the City Manager to execute the required applications, certifications, and other pertinent documents for the submission of the Regional Consolidated Plan and Annual Action Plan to the United States Department of Housing and Urban Development; and
6. Authorize the City Manager to execute HUD agreements and sign all agreements for the implementation of the Regional Consolidated Plan and Annual Action Plan including sub-recipients, interdepartmental, and intradepartmental agreements.

Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

K. REPORTS1. Housing Department

SUBJECT: Conditional Approval of HOME Program Funding for Cabrillo Economic Development Corporation for the Etting Rd. Affordable Housing Development (10/30/10)

RECOMMENDATION: That the City Council adopt a resolution granting conditional approval to the Oxnard Housing Department to provide gap financing to Cabrillo Economic Development Corporation in the amount of \$1,000,000 using federal HOME Investments Partnership Program funds for construction of a multi-family affordable housing development project, known as the Etting Road Apartments, consisting of forty-one affordable rental units and one manager's unit.

Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

L. ADJOURNMENT