

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street

July 7, 2020

Appointment Items - 5:00 PM

Regular Meeting - 6:00 PM

This meeting is held pursuant to the State Emergency Services Act, the Governor's Emergency Declaration, and Governor's Executive Order N-29-20 to allow members of the City Council or staff to participate via teleconference.

Pursuant to the Ventura County Public Health Official's order and Governor's Executive Order N-33-20, all city buildings are temporarily closed to the public. The public is encouraged to view the meeting from home on the City's website at Oxnard.org/city-meetings, Spectrum channel 10, Frontier channel 35, or YouTube at [Youtube.com/oxnardnews](https://www.youtube.com/oxnardnews). Video recordings are typically available online immediately following the meeting.

The public may provide comments to the City Council via email at cityclerk@oxnard.org no later than 3:00 p.m. on the day of the meeting. Please identify the meeting date and agenda item in the Subject line.

A telephone option for public comments is also available at this time due to the State of California "Stay At Home" order. Requests to speak must be submitted no later than 3:00 p.m. on the day of the meeting. Use the form on the city's website to submit your request: Oxnard.org/city-meetings, or call the City Clerk's Office at (805) 385-7803, or email your request to cityclerk@oxnard.org.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council

B. APPOINTMENT ITEMS (5:00 PM)

1. Fire Department

SUBJECT: Update on Expanded COVID-19 Testing. (30/20/10)

RECOMMENDATION: That the City Council receive a joint presentation from California State Assemblymember Jacqui Irwin, Dr. David Hayes-Bautista, and the Oxnard Fire Department regarding an overview of COVID-19 testing in the City of Oxnard.

Legislative Body: City Council

Contact: Darwin Base, (805) 385-7700

C. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

D. CEREMONIAL ITEMS

- 1. SUBJECT:** Presentation of a Proclamation Designating the Month of July, 2020 as "Parks and Recreation Month."

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Staff Presentation / Council Discussion / Public Comment)

E. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Based on the number of speaker requests submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

F. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

H. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

I. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

J. INFORMATION/CONSENT AGENDA

1. Billing and Licensing Department

SUBJECT: Senior Utility Rate Assistance.

RECOMMENDATION: That the City Council authorize staff to distribute \$13,300 collected from donations held in Fund 571 to assist low-income seniors with utility payments. (Finance and Governance Committee approved 3-0)

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

2. City Treasurer

SUBJECT: First Amendment to Agreement for Government Banking Services.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an amendment in the amount of \$542,000 to Agreement No. A-7976 with Bank of America, N.A. to extend services for one year (through June 30, 2021) to provide general banking services, including provisions for continuing merchant account, depository account, and armored guard pick up services.

Legislative Body: City Council

Contact: Phillip Molina - City Treasurer,

3. Community Development Department

SUBJECT: Sakioka Farms Business Park Final Tract Map - Notice of Pending Approval - Planning and Zoning No. 20-300-01 (Final Map for Tract No. 5996) to subdivide a 430 acre site located south of the 101 Freeway between Rice Avenue and the City's eastern boundary, and north of Latigo Avenue. Filed by Scott Uhles with Delane Engineering.

RECOMMENDATION: That the City Council receive and file this Notice of Pending Approval for Planning and Zoning No. 20-300-01 (Final Map for Tract No. 5996).

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

4. Police Department

SUBJECT: Purchase of Radio Dispatch Console System.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a ten (10) year agreement (A-8095) with InterTalk Critical Information Systems for seven (7) dispatch radio console positions, in the amount not to exceed \$724,413.16.(Public Safety Committee approved 3-0)

Legislative Body: City Council

Contact: Scott Whitney, (805) 385-7624

5. Police Department

SUBJECT: Resolution Commending Irma Coughlin for Thirty-Four Years of Exemplary Service to the City of Oxnard.

RECOMMENDATION: That the City Council adopt a resolution commending Irma Coughlin for thirty-four years of exemplary service to the City of Oxnard.

Legislative Body: City Council

Contact: Scott Whitney, (805) 385-7624

6. Public Works Department

SUBJECT: Environmental Protection Agency Grant Application for Anaerobic Digestion Feasibility Study.

RECOMMENDATION: That the City Council adopt a resolution authorizing:

1. The City Manager to submit an application for an Environmental Protection Agency (EPA) grant up to \$300,000 in response to a Request for Application EPA-OLEM-ORCR-20-02 SUPPORTING ANAEROBIC DIGESTION IN COMMUNITIES to be used for an anaerobic digestion feasibility

study at the Oxnard Wastewater Treatment Plant;

2. The City Manager or designee to execute grant agreements upon confirmation of the of grant award;

3. The Chief Financial Officer, or designee, to submit financial reports and grant claims, approve budget appropriations for the use of the grant funds and perform all other required financial actions if the grant is awarded; and

4. The Public Works Director, or designee, to submit non-financial reports if the grant is awarded.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

7. Public Works Department

SUBJECT: Award Agreement A-8228 with Clean Harbors Environmental Services, Inc. for Conditionally Exempt Small Quantity Generator Waste and Residential Household Hazardous Waste Collection and Disposal Service.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a three-year Agreement (#A-8228) with the City of Port Hueneme and Clean Harbors Environmental, Inc. (Clean Harbors) for a total amount not to exceed \$225,000 for Conditionally Exempt Small Quantity Generator waste and residential household hazardous waste collection and disposal service. (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

8. Public Works Department

SUBJECT: Purchase Order to National Auto Fleet Group for a New Sewer Inspection Vehicle.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute Purchase Order 7647 with National Auto Fleet Group for a new sewer inspection vehicle (camera truck) in the amount of \$249,643.90. (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

9. Public Works Department

SUBJECT: First Amendment to Agreement 8613-19-PW with Employment Services LLC dba Pirate Staffing and LaborMax Staffing.

RECOMMENDATION: That the City Council authorize the Mayor to execute a First Amendment to Agreement 8613-19-PW with Employment Services LLC dba Pirate Staffing and LaborMax Staffing (Pirate Staffing) in the amount of \$600,000 for a total not to exceed contract value of \$800,000, and to extend the term from July 15, 2020 to July 15, 2022 for temporary labor services at the Del Norte Regional Recycling and Transfer Station (Del Norte). (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

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K. REPORTS**1. City Manager Department**

SUBJECT: Adopt a Resolution to Place a Transactions and Use (Sales) Tax Measure on the November 3, 2020 Ballot -- Oxnard 911 Safety, Medical Response, Financial Recovery and Accountability Measure, a Local 1.5 Cent Sales Tax to Collect Funds to be Used Only for Oxnard. (30/30/30)

RECOMMENDATION: That the City Council considers adopting a resolution to place a transactions and use (sales) tax measure on the November 3, 2020 ballot -- Oxnard 911 Safety, Medical Response, Financial Recovery and Accountability Measure, a local 1.5 cent sales tax to collect funds to be used only for Oxnard.

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

2. Community Development Department

SUBJECT: Adoption of Resolution Amending Implementation Date of Specific New and Increased Development Impact Fees For Projects Meeting Specific Criteria. (10/10/10)

RECOMMENDATION: That the City Council adopt a resolution amending the implementation date of specific new and increased Development Impact Fees for projects meeting specific criteria.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

3. Public Works Department

SUBJECT: Utility Rate Assistance Program ("Project Assist") Update. (5/10/5)

RECOMMENDATION: That the City Council:

1. Adopt a Resolution for the Ratepayers Assistance Program ("Project Assist" – Year 4) in Fiscal Year 2020-21 for utility bills to assist Oxnard low-income residents and authorize staff to grant financial relief equal to a constant \$15.00 credit for the monthly utility service charged to customers who meet the eligibility requirements discussed in this staff report; and

2. Authorize staff to direct up to \$145,000 from penalty fees charged to current customers who pay their bills late to fund the Utility Rate Assistance Program in Fiscal Year 2020-21.

(Finance and Governance Committee approved 2-0.)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

L. ADJOURNMENT