

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Council Chambers, 305 West Third Street
July 14, 2020
Regular Meeting - 9:30 to 10:45 AM

This meeting is held pursuant to the State Emergency Services Act, the Governor's Emergency Declaration, and Governor's Executive Order N-29-20 to allow members of the City Council or staff to participate via teleconference.

Pursuant to the Ventura County Public Health Official's order and Governor's Executive Order N-33-20, all city buildings are temporarily closed to the public. The public is encouraged to view the meeting from home on the City's website at Oxnard.org/city-meetings, Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings are typically available online immediately following the meeting.

The public may provide comments to the City Council via email at cityclerk@oxnard.org no later than 8:00 a.m. on the day of the meeting. Please identify the committee name, meeting date, and agenda item in the email Subject line.

A telephone option for public comments is also available at this time due to the State of California "Stay At Home" order. Requests to speak must be submitted no later than 8:00 a.m. on the day of the meeting. Use the form on the city's website to submit your request: Oxnard.org/city-meetings, or call the City Clerk's Office at (805) 385-7803, or email your request to cityclerk@oxnard.org.

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of fifteen minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Based on the number of speaker requests submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to two minutes, but shorter time may be established as deemed necessary. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager for administrative action or scheduled on a subsequent agenda for discussion.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the June 23, 2020 regular meeting as presented.

Contact: Michelle Ascencion, (805) 385-7805

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Staff Presentation / Committee Discussion / Public Comment)

D. REPORTS

1. Finance Department

SUBJECT: Presentation of Internal Control - Integrated Framework. (20/20/10)

RECOMMENDATION: That the Finance and Governance Committee receive a presentation on the Internal Control – Integrated Framework (ICIF), provide feedback on such framework and associated proposed policies, and give authorization for staff to present the item to City Council to adopt the following four framework implementing policies and approve the ICIF:

- 1) FPOL 1.01 Adoption of Internal Control – Integrated Framework
- 2) FPOL 1.02 Adoption of Internal Control Oversight Responsibilities
- 3) FPOL 1.03 Internal Control - Finance and Governance Committee Duties and Responsibilities
- 4) FPOL 1.04 Assignment of Authority and Responsibility for Achieving Operational, Reporting and Compliance Objectives
- 5) City of Oxnard, California Internal Control – Integrated Framework.

Contact: Kevin Riper, (805) 385-7475

2. Information Technology Department

SUBJECT: Response to Grand Jury Report, “Cybersecurity Strategies for Cities in Ventura County.” (5/5/5)

RECOMMENDATION: That the Finance and Governance Committee recommend the City Council authorizes the Mayor, the City Manager, and the Chief Information Officer to respond on behalf of the City Council, to the Grand Jury Report titled “Cybersecurity Strategies for Cities in Ventura County” dated May 21, 2020, in the form included as the attachment titled “Response To Grand Jury Report Form.”

Contact: Keith Brooks, (805) 385-7597

3. City Manager Department

SUBJECT: Annual Delegation of Investment Authority and Investment Policy. (5/5/5)

RECOMMENDATION: That the Finance and Governance Committee recommend the City Council adopt a resolution:

1. Delegating investment authority to the City Treasurer; and
2. Adopting the FY 2020-21 investment policy for the City.

Contact: Alexander Nguyen, (805) 385-7430

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT