

MINUTES
OXNARD PLANNING COMMISSION
REGULAR MEETING
June 18, 2020

A. ROLL CALL

1. At 6:06 p.m., the regular meeting of the Oxnard Planning Commission convened in the Council Chambers. Chair Frank announced pursuant to Governor Newsom's Executive Order N-29-20, members of the Planning Commission or staff may participate in meetings via teleconference.
2. Chair Frank (via videoconference), Vice Chair Sanchez (via videoconference), Commissioners Chavez (via videoconference), Dozier (via videoconference), and Meyer (via videoconference) were present. Commissioner Fuhring was absent.
3. Staff members present were: Scott Kolwitz, Planning & Environmental Services Manager; Kathleen Mallory, Planning and Sustainability Manager; Isidro Figueroa, Principal Planner; Chris Williamson, Contract Planner; Ken Rozell, Chief Assistant City Attorney; Michelle Travis, Recording Secretary.
4. Chair Frank presided and called the meeting to order.

B. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

1. Commissioner Meyer led the pledge of allegiance.

C. PUBLIC COMMENTS - On Items Not On The Agenda

1. None.

D. CONSENT AGENDA

1. APPROVAL OF MINUTES - May 21, 2020

MOTION: Commissioner Chavez moved and Commissioner Meyer seconded a motion to approve the minutes of May 21, 2020, as submitted:

VOTE: Chair Frank, Commissioners Chavez, Dozier and Meyer, voted in favor. Vice Chair Sanchez abstained. The motion carried 4:0:1:1:0¹.

E. EX PARTE DECLARATIONS FOR PUBLIC HEARING ITEMS

1. The Planning Commissioners did not have any ex parte communications to report for Item F-1.

¹ In Favor: Against: Absent: Abstain: Recused

F. PUBLIC HEARING

- 1. Project Name: Updates to Oxnard City Code Chapters 11 and 16** - Planning and Zoning (PZ) Permit Nos. PZ 20-580-03 and 20-580-04 (Zone Text Amendment) - Amendments to: Chapter 16 to create consistency with Accessory Dwelling Units State Law; Chapter 16 (Division 10, Downtown Zones and Division 11, Industrial Zones) to incorporate certain Cannabis activities into the zone use tables and correct typographical errors; and Chapter 11 related to Cannabis uses. Filed by the Community Development Department, 214 South “C” Street, Oxnard.
Project Planners: Scott Kolwitz, Planning and Environmental Services Manager; Kathleen Mallory, Planning & Sustainability Manager; Isidro Figueroa, Principal Planner; and Chris Williamson, Contract Planner.

Recommendation: That the Planning Commission:

- A. Find the Project is exempt from the California Environmental Quality Act (CEQA), pursuant to Section 15601(b)(3) or exempt under Public Resource Code Section 21080.17.
- B. Adopt Resolution 2020-11 recommending that the City Council approve PZ Permit Nos. 20-580-01 (Industrial Code), 20-580-03 (Accessory Dwelling Units), and 20-580-04 (Cannabis) amending Oxnard City Code (OCC) Chapter 16 to create consistency with Accessory Dwelling Units State Law; OCC Chapter 16 (Division 10 Downtown Zones and Division 11 Industrial Zones) to correct typographical errors, and to incorporate Commercial Cannabis activities into the zone use tables; and OCC Chapter 11 related to Cannabis uses.

The Planning Commissioners did not have any ex parte communications to report for Item F-1.

Planning and Environmental Services Manager, Scott Kolwitz; Planning & Sustainability Manager, Kathleen Mallory; and Principal Planner, Isidro Figueroa provided a presentation outlining the request.

Chair Frank opened the public comments portion of the public hearing.

No public verbal comments were received in support of or against Item F-1.

No public written comments were received in support of or against Item F-1.

Chair Frank closed the public comments portion of the public hearing.

Discussion ensued among the Commissioners and staff.

MOTION: Commissioner Chavez moved and Chair Frank seconded a motion to find the Project is exempt from the California Environmental Quality Act (CEQA), pursuant to Section 15601(b)(3) or exempt under Public Resource Code Section 21080.17, and to adopt a Resolution 2020-11 recommending that the City Council approve the proposed **Updates to Oxnard City Code Chapters 11 and 16**, PZ Permit Nos. 20-580-01

(Industrial Code), 20-580-03 (Accessory Dwelling Units), and 20-580-04 (Cannabis) amending Oxnard City Code (OCC) Chapter 16 to create consistency with Accessory Dwelling Units State Law; OCC Chapter 16 (Division 10 Downtown Zones and Division 11 Industrial Zones) to correct typographical errors, and to incorporate Commercial Cannabis activities into the zone use tables; and OCC Chapter 11 related to Cannabis uses.

VOTE: Chair Frank, Vice Chair Sanchez, Commissioners Chavez, Dozier, and Meyer voted in favor. The motion carried 5:0:1:0:0².

G. STUDY SESSION/REPORTS

1. None

H. PLANNING COMMISSION BUSINESS

1. Commissioner Chavez expressed his pleasure about the addition of section dividers in the Agenda packets. The Planning Commissioners all agreed that they appreciated the addition.
2. Chair Frank shared with the Planning Commission that over the prior weekend, there was a large gathering of approximately 500 people at the Oxnard Shores Dunes. She said the party had bonfires, alcohol and fireworks and was advertised prior to on social media. Chair Frank expressed concern about the event and the impact on the neighborhood. She said that it took approximately 20 Oxnard Police Department Officers to disperse the crowd.

I. COMMUNITY DEVELOPMENT STAFF UPDATES

1. Scott Kolwitz, Planning & Environmental Services Manager announced:
 - i. On June 16, 2020 the City Council approved the Sakioka Farms Business Park Tract Map and Road Naming Proposal. They heard the first reading of the Development Agreement and will have a second reading at the June 30, 2020 meeting
 - ii. The California Coastal Commission will be meeting on July 8-10, 2020. The Short Term Rental Regulations are scheduled to be heard during the course of that meeting. The Planning Commission will be updated with the scheduled time once it is available.
 - iii. The next Planning Commission meeting will be July 2, 2020 in City Council Chambers.
2. Kathleen Mallory, Planning & Sustainability Manager announced:
 - i. We have kicked off the Climate Action Plan (CAP) and Adaptation Plan. It is approximately an 18-20 month process. We are actively looking for ways to get community input.
 - ii. The Housing Element was also started. We are meeting with various Housing Advocacy groups to discuss program and inventory sites. We plan to bring

² In Favor: Against: Absent: Abstain: Recused

housing policy questions for a Committee hearing in early September. The last Housing Element update was completed in 2016 and a mid-cycle update was also done.

- iii. We have received a \$625,000 SB2 Grant for three specific programs:
 - 1. SB2 Site Inventory
 - 2. Infrastructure Capacity Study
 - 3. Oxnard City Code and Zoning Ordinance update to facilitate housing.
- iv. We have also applied for a \$500,000 Local Early Action Plan (LEAP) grant. This grant would provide for two specific programs:
 - 1. Corridor Study and Master Plan, Focusing on Oxnard Boulevard / Saviers Road with regards to the housing and transit elements.
Housing Element CEQA update

J. ADJOURNMENT

- 1. At 7:15 p.m., the Planning Commission concurred to adjourn.

FUTURE MEETINGS

Thursday, July 2, 2020, 6:00 p.m., City Council Chambers



Deirdre Frank,
Chair

ATTEST



Scott Kolwitz,
Planning & Environmental Services Manager