MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
February 25, 2020

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 11:02 a.m., Chair Perello called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Tim Flynn, Bryan A. MacDonald, and Chair Bert E. Perello were present.

Staff members present were Alexander Nguyen, City Manager; Tara Mazzanti, Assistant City Attorney; Todd Vasquez-Housely, Environmental Resources Division Manager; Jan Hauser, Wastewater Division Manager; Brian Yanez, Assistant Public Works Director; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the February 11, 2020 regular meeting as presented.

It was moved by Member MacDonald, seconded by Member Flynn, to approve the minutes as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

Public Works Department

1. SUBJECT: Purchase of New Heavy Equipment for the Del Norte Regional Recycling and Transfer Station.
   RECOMMENDATION: That the Public Works and Transportation Committee recommend City Council approve and authorize the Mayor to:
   1. Execute a Purchase Order (PO) with Quinn Company (Caterpillar) in the amount of $1,207,903.39 for the supply of heavy equipment for the Del Norte Regional Recycling and Transfer Station (Del Norte); and
   2. Approve the appropriation of funds in the amount of $1,207,904 from Environmental Resources operating fund balance (631) for the purchase of the heavy equipment.

The Environmental Resources Division Manager gave a report. Discussion ensued among the Committee and staff.

It was moved by Member MacDonald, seconded by Member Flynn, to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

2. SUBJECT: Update of Wastewater Division Capital Improvement Projects.
   RECOMMENDATION: That the Public Works and Transportation Committee receive a presentation on the Wastewater System Capital Improvement Program.

The Wastewater Division Manager gave a report. Public comments were received from Daniel Rydberg. Discussion ensued among the Committee and staff. No action was required.

3. SUBJECT: Amending Enterprise Fleet Management Agreement and Restructuring of Fleet Services Division.
   RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council:
   1. Approve and authorize the Mayor to execute a first amendment to Agreement A-8136 with Enterprise Fleet Management, Inc. (Enterprise) that increases the current agreement value by $3,425,000 (from $675,000 to $4,100,000) and extends the term by three and a half years through December 1, 2025;
   2. Authorize Public Works Fleet Services Division to enroll approximately 375 city-owned vehicles into Enterprise's Maintenance Management Program and all new leased or City owned vehicles that qualify for the program;
   3. Eliminate three (3) staff positions from Fleet Services Division; and
   4. Authorize all City departments to utilize current vehicle replacement funds for leasing or future leasing.

The Assistant Public Works Director gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Flynn, seconded by Member MacDonald, to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

Member MacDonald suggested better internal communication is needed when parking is restricted for special events/permits. Chair Perello complimented staff's recent median maintenance work on Victoria Avenue.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 12:09 p.m.

MICHELLE ASCENCION, CMC
City Clerk

BERT E. PERELLO
Chair