MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
April 28, 2020

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 11:04 a.m., Chair Perello called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Tim Flynn, Bryan A. MacDonald, and Chair Bert E. Perello were present via telephone.

Staff members present were Alexander Nguyen, City Manager; Tara Mazzanti, Assistant City Attorney; Thien Ng, Assistant Public Works Director; Jeffrey Lambert, Community Development Director; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the April 14, 2020 regular meeting as presented.

It was moved by Member MacDonald, seconded by Member Flynn, to approve the minutes as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

Public Works Department

1. SUBJECT: Purchase Order to Badger Meter, Inc. for Water Meters and Parts.
RECOMMENDATION: That the Public Works and Transportation Committee recommend the City Council approve and authorize the Mayor to execute a Purchase Order with Badger Meter, Inc. to purchase residential, commercial, irrigation, industrial, and fire service water meters and parts in the amount of $250,000 for a one-year term.

The Assistant Public Works Director gave a report. Discussion ensued among the Committee and staff.

It was moved by Member MacDonald, seconded by Member Flynn, to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

Community Development Department

2. SUBJECT: Revision of Existing Fees and Adoption of New Fees Related to Development Impact Fees.
RECOMMENDATION: That the Public Works and Transportation Committee:
1. Recommend the City Council receive a presentation and receive public comment

regarding proposed new fees and revisions to existing fees related to Development Impact Fees (DIF);
2. Recommend the City Council review and provide comments on the new Development Impact Fee Nexus Study and development impact fees pertaining to a resolution for: a Growth Requirement Capital Fee, Park and Recreation Fee, Traffic Circulation Fee, Storm Drainage Fee, Utility Undergrounding In-Lieu Fee, including an automatic annual inflation factor, Public Art Program Fee, and Mobility Fee, and Amendments and additions to Chapters 15;
3. Recommend the City Council provide input on staff's recommended time frame for implementation of the proposed DIF;
4. Recommend the City Council adopt the Development Impact Fee Resolution;
5. Recommend the City Council adopt the Development Impact Fee Ordinance; and
6. Recommend the City Council approve the Development Impact Fee Nexus Study.

The Community Development Director and Alison Bouley of Harris & Associates gave a report. Written comments were received from Christine Rangel, Nancy Lindholm, and Roy Prince. Discussion ensued among the Committee, staff, and Ms. Bouley.

It was moved by Member MacDonald to approve Recommendation Nos. 1, 2, and 3, with no position on Recommendation Nos. 4, 5, and 6. Further discussion ensued. Member MacDonald withdrew his motion.

It was moved by Member Flynn to approve the recommendations as presented, incorporating the suggestions stated by the Community Development Director (propose phase-in options for the new fees). The motion died for lack of a second.

It was moved by Chair Perello to direct staff to return the item to the Committee with proposals for phase-in options for the new fees as suggested by the Community Development Director. Further discussion ensued. Chair Perello withdrew his motion.

It was moved by Chair Perello, seconded by Member MacDonald, to forward the Development Impact Fees on to the full City Council for consideration and direct staff to develop a plan to phase-in the fees over time to reflect the uncertain economic conditions due to COVID-19. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

CONTINUATION OF PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Henry Sapien (growth in the city).

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 12:38 p.m.

Michelle Ascencion

MICHELLE ASCENCION, CMC
City Clerk

Bert E. Perello

BERT E. PERELLO
Chair