MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
April 14, 2020

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 9:30 a.m., Chair Flynn called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Member Bert E. Perello and Chair Tim Flynn were present via telephone; Member Vianey Lopez was absent.

Staff members present were Alexander Nguyen, City Manager; Stephen M. Fischer, City Attorney; Todd Vasquez-Housley, Environmental Services Division Manager; Kevin Riper, Chief Financial Officer; Christine Williams, Senior Manager–Internal Controls (via telephone); and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the March 24, 2020 regular meeting as presented.

It was moved by Member Perello, seconded by Chair Flynn, to approve the minutes as presented. VOTE: Flynn and Perello voted in favor; the motion carried 2-0.

D. REPORTS

City Manager Department

1. SUBJECT: City of Oxnard Environmental Resources Division Cash Handling Report.
   RECOMMENDATION: That the Finance and Governance Committee recommends City Council receive and file the Internal Auditor Report on the Environmental Resources Division Cash Handling.

Henry Oum and Usman Ilyas, internal auditors from Price Paige & Company, gave a report. Discussion ensued among the Committee and staff. No formal action was taken.

Finance Department

2. SUBJECT: Presentation of Single Audit Report and Update on Corrective Action Plan.
   RECOMMENDATION: That the Finance and Governance Committee receive the Single

Audit Report from the audit firm Eadie+Payne, an update on the Corrective Action Plan (CAP) from staff, and give authorization to forward both presentations to City Council.

Eden Casareno of Eadie+Payne and the Senior Manager–Internal Controls gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Perello, seconded by Chair Flynn, to approve the recommended action as presented. VOTE: Flynn and Perello voted in favor; the motion carried 2-0.

E. ITEMS FOR FUTURE AGENDAS

Member Perello requested an item on insurance and potential litigation, pertaining to development and sea level rise.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Flynn adjourned the meeting at 10:46 a.m.

Michelle Ascencion

MICHELLE ASCENCION, CMC
City Clerk

Tim Flynn

TIM FLYNN
Chair