

MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
June 23, 2020

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 9:32 a.m., Member Lopez (serving as Acting Chair), called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Vianey Lopez and Bert E. Perello were present via videoconference; Chair Tim Flynn was absent (arrived at 10:12 a.m.).

Staff members present were Shiri Klima, Deputy City Manager; Stephen M. Fischer, City Attorney; Jay Duncan, Public Works Call Center Manager; Eden Alomeri, Assistant City Treasurer; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the May 26, 2020 regular meeting as presented.

It was moved by Member Perello, seconded by Member Lopez, to approve the minutes as presented.

VOTE: Lopez and Perello voted in favor; the motion carried 2-0.

D. REPORTS

City Manager Department

1. SUBJECT: City of Oxnard Internal Audit Department Whistleblower Summary Update.

RECOMMENDATION: That the Finance and Governance Committee receive and file the Internal Auditor Update on Whistleblower Matters.

Henry Oum of Price Paige & Company gave a report. Discussion ensued among the Committee, staff, and Mr. Oum. No action was required.

Public Works Department

2. SUBJECT: Utility Rate Assistance Program ("Project Assist") Update.

RECOMMENDATION: That the Finance and Governance Committee recommend that the City Council:

1. Adopt a Resolution for the Ratepayers Assistance Program ("Project Assist" -- Year 4)

in Fiscal Year 2020-21 for utility bills to assist Oxnard low-income residents and authorize staff to grant financial relief equal to a constant \$15.00 credit for the monthly utility service charged to customers who meet the eligibility requirements discussed in this staff report; and

2. Authorize staff to direct up to \$145,000 from penalty fees charged to current customers who pay their bills late to fund the Utility Rate Assistance Program in Fiscal Year 2020-21.

The Public Works Call Center Manager gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Perello, seconded by Member Lopez, to forward the item for full Council consideration. VOTE: Lopez and Perello voted in favor; the motion carried 2-0.

City Manager Department

3. SUBJECT: Senior Utility Rate Assistance.

RECOMMENDATION: That the Finance and Governance Committee recommend that the City Council authorizes staff to distribute \$13,200 collected from donations held in Fund 571 to assist low income seniors with utility payments.

The Assistant City Treasurer gave a report. (Chair Flynn arrived at this time.) Discussion ensued among the Committee and staff.

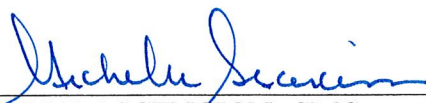
It was moved by Member Lopez, seconded by Member Perello, to approve the recommended action as presented. VOTE: Flynn, Lopez, and Perello voted in favor; the motion carried 3-0.

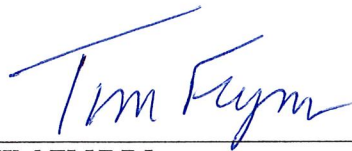
E. ITEMS FOR FUTURE AGENDAS

Chair Flynn recommended reviewing previous requests for future items. Member Perello requested an update on the financial status of the three city utilities.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Flynn adjourned the meeting at 10:26 a.m.


MICHELLE ASCENCION, CMC
City Clerk


TIM FLYNN
Chair