

MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
July 14, 2020

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 9:33 a.m., Chair Flynn called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Vianey Lopez, Bert E. Perello, and Chair Tim Flynn were present via videoconference.

Staff members present were Shiri Klima, Deputy City Manager; Stephen M. Fischer, City Attorney; Alexander Nguyen, City Manager; Christine Williams, Senior Manager - Internal Controls; Keith Brooks, Chief Information Officer; Phillip Molina, City Treasurer; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the June 23, 2020 regular meeting as presented.

It was moved by Member Perello, seconded by Member Lopez, to approve the minutes as presented.
VOTE: Flynn, Lopez, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

Finance Department

1. SUBJECT: Presentation of Internal Control - Integrated Framework.

RECOMMENDATION: That the Finance and Governance Committee receive a presentation on the Internal Control – Integrated Framework (ICIF), provide feedback on such framework and associated proposed policies, and give authorization for staff to present the item to City Council to adopt the following four framework implementing policies and approve the ICIF:

- 1) FPOL 1.01 Adoption of Internal Control – Integrated Framework
- 2) FPOL 1.02 Adoption of Internal Control Oversight Responsibilities
- 3) FPOL 1.03 Internal Control - Finance and Governance Committee Duties and Responsibilities
- 4) FPOL 1.04 Assignment of Authority and Responsibility for Achieving Operational, Reporting and Compliance Objectives
- 5) City of Oxnard, California Internal Control – Integrated Framework.

The Senior Manager - Internal Controls gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Lopez, seconded by Member Perello, to approve the recommended action as presented. VOTE: Flynn, Lopez, and Perello voted in favor; the motion carried 3-0.

Information Technology Department

2. SUBJECT: Response to Grand Jury Report, "Cybersecurity Strategies for Cities in Ventura County."

RECOMMENDATION: That the Finance and Governance Committee recommend the City Council authorizes the Mayor, the City Manager, and the Chief Information Officer to respond on behalf of the City Council, to the Grand Jury Report titled "Cybersecurity Strategies for Cities in Ventura County" dated May 21, 2020, in the form included as the attachment titled "Response To Grand Jury Report Form."

The Chief Information Officer gave a report. Written comments were received from Debbie Mitchell. Discussion ensued among the Committee and staff.

It was moved by Member Perello, seconded by Member Lopez, to approve the recommended action as presented. VOTE: Flynn, Lopez, and Perello voted in favor; the motion carried 3-0.

City Manager Department

3. SUBJECT: Annual Delegation of Investment Authority and Investment Policy.

RECOMMENDATION: That the Finance and Governance Committee recommend the City Council adopt a resolution:

1. Delegating investment authority to the City Treasurer; and
2. Adopting the FY 2020-21 investment policy for the City.

The Deputy City Manager gave a report. Discussion ensued among the Committee and staff.

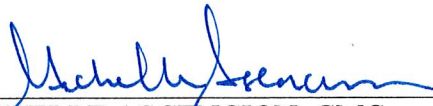
It was moved by Member Lopez, seconded by Member Perello, to approve the recommended action as presented. VOTE: Flynn, Lopez, and Perello voted in favor; the motion carried 3-0.

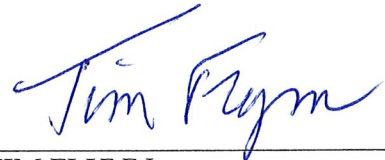
E. ITEMS FOR FUTURE AGENDAS

Chair Flynn requested that the Committee review its list of previous requests for future agenda items in order to prioritize and/or eliminate items.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Flynn adjourned the meeting at 10:51 a.m.


MICHELLE ASCENCION, CMC
City Clerk


TIM FLYNN
Chair