

MINUTES
OXNARD PLANNING COMMISSION
REGULAR MEETING
July 2, 2020

A. ROLL CALL

1. At 6:01 p.m., the regular meeting of the Oxnard Planning Commission convened in the Council Chambers. Chair Frank announced pursuant to Governor Newsom's Executive Order N-29-20, members of the Planning Commission or staff may participate in meetings via teleconference.
2. Chair Frank (via videoconference), Vice Chair Sanchez (via videoconference), Commissioners Chavez (via videoconference) and Meyer (via videoconference) were present. Commissioners Dozier and Fuhring were absent.
3. Staff members present were: Scott Kolwitz, Planning & Environmental Services Manager; Randy Baez, Assistant Planner; Alex Arnett, Police Commander; Scott Swenson, Neighborhood Safety & Alcohol Compliance Specialist; Ken Rozell, Chief Assistant City Attorney; Michelle Travis, Recording Secretary.
4. Chair Frank presided and called the meeting to order.

B. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

1. Commissioner Chavez led the pledge of allegiance.

C. PUBLIC COMMENTS - On Items Not On The Agenda

1. None.

D. CONSENT AGENDA

1. APPROVAL OF MINUTES - June 18, 2020

MOTION: Chair Frank moved and Commissioner Meyer seconded a motion to approve the minutes of June 18, 2020, as submitted:

VOTE: Chair Frank, Vice Chair Sanchez, Commissioners Chavez and Meyer, voted in favor. The motion carried 4:0:2:0:0¹.

E. EX PARTE DECLARATIONS FOR PUBLIC HEARING ITEMS

1. The Planning Commissioners did not have any ex parte communications to report for Item F-1 or Item G-1.

¹ In Favor: Against: Absent: Abstain: Recused

F. CONTINUED PUBLIC HEARING

- 1. Project Name: Verizon Danube - Planning and Zoning (PZ) Permit No. PZ 18-530-01** (Special Use Permit) Request to construct a 47-foot tall wireless communications facility designed as a faux eucalyptus tree with an associated equipment enclosure within a 596 square-foot lease area adjacent to an existing three-story self-storage facility on a 1.02 acre lot in the C-2-PD zone. Pursuant to Oxnard City Code (OCC) Section 16-497, the request includes an increase in height from 35 feet to 47 feet and a reduction to the rear yard setback from 15 feet to 10 feet in the C-2-PD zone. The project is located adjacent to the southeastern corner of the Public Storage facility at 161 Ventura Boulevard (APN: 145-0-232-135). The project is exempt from environmental review pursuant to Section 15303 of the California Environmental Quality Act (CEQA) Guidelines. Filed by the Scott Dunaway (“Applicant”), 1114 State Street, Suite 234, Santa Barbara, California, 93101 .
Project Planner: Jay Dobrowalski, Senior Planner.

Recommendation:

That the Planning Commission continue the Project to date certain, September 17, 2020 as requested by the applicant; however, if the requested information is not submitted by August 10, 2020, then the item will be removed from the Planning Commission calendar, and any future Planning Commission hearing for the application will require a new public notice.

The Planning Commissioners did not have any ex parte communications to report for Item F-1.

Chair Frank opened the public comments portion of the public hearing.

No public verbal comments were received in support of or against Item F-1.

No public written comments were received in support of or against Item F-1.

Chair Frank closed the public comments portion of the public hearing.

Discussion ensued among the Commissioners and staff.

MOTION: Commissioner Chavez moved and Chair Frank seconded a motion to continue the Project to date certain, September 17, 2020 as requested by the applicant; however, if the requested information is not submitted by August 10, 2020, then the item will be removed from the Planning Commission calendar, and any future Planning Commission hearing for the application will require a new public notice.

VOTE: Chair Frank, Vice Chair Sanchez, Commissioners Chavez and Meyer voted in favor. The motion carried 4:0:2:0:0².

² In Favor: Against: Absent: Abstain: Recused

G. PUBLIC HEARING

- 1. Project Name: Casa Agria Specialty Ales** - Planning and Zoning (PZ) Permit No. PZ 20-510-02 (Special Use Permit - Alcohol) Request for approval of a Special Use Permit (SUP) to allow a small beer manufacturer (Casa Agria Specialty Ales) with a 381 square-foot on-site tasting room, to sell beer for on-site and off-site consumption (Alcohol Beverage Control (ABC) License Type 23) within a 8,127 square-foot tenant space within a larger 125,514 square-foot, multi-tenant building on a 8.8-acre property located at 701 North Del Norte Boulevard, Suite #360 (APN: 216-0-211-015) within the Light Manufacturing - Planned Development (M-1-PD) zone (Attachments A & B). The request allows the relocation of an existing small beer manufacturer on the same property from Suite #310 to #360. Alcohol service would be provided between the hours of 12:00 pm to 10:00 pm daily. Filed by Designated Agent Michael Weyandt, 701 North Del Norte Boulevard, Suite 310, Oxnard, CA 93030, (the “Applicant”) on behalf of RIF V-Del Norte, LLC, 2451 Eastman Avenue #12, Oxnard, CA 93030, property owner. .

Project Planner: Randy Baez, Assistant Planner.

Recommendation:

That the Planning Commission approve the Project, as submitted, finding the Project to be Categorically Exempt from environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Existing Facilities), and Approve Resolution 2020-12 for Planning and Zoning Permit No. 20-510-02 (Special Use Permit - Alcohol), subject to certain findings and conditions.

The Planning Commissioners did not have any ex parte communications to report for Item G-1.

Assistant Planner Randy Baez provided a presentation outlining the request.

Chair Frank opened the public comments portion of the public hearing.

No public verbal comments were received in support of or against Item G-1.

No public written comments were received against Item F-1. Transmittal Memo No. 1 was distributed to the Commissioners which included an email from Donald Nielsen in support of Item G-1.

Chair Frank closed the public comments portion of the public hearing.

Discussion ensued among the Commissioners and staff.

MOTION: Commissioner Chavez moved and Chair Frank seconded a motion to adopt a resolution approving the **Casa Agria Specialty Ales** PZ No. 20-510-02 (Special Use Permit - Alcohol) as submitted.

VOTE: Chair Frank, Vice Chair Sanchez, Commissioners Chavez and Meyer voted in favor. The motion carried 4:0:2:0:0³.

H. STUDY SESSION/REPORTS

1. None

I. PLANNING COMMISSION BUSINESS

1. None

J. COMMUNITY DEVELOPMENT STAFF UPDATES

1. Scott Kolwitz, Planning & Environmental Services Manager announced:
 - i. The Planning Commission meeting on July 16, 2020 is cancelled.
 - ii. The next Planning Commission meeting will be August 6, 2020 in the City Council Chambers.
 - iii. On June 30, 2020, the City Council approved the second reading of the Sakioka Farms Development Agreement. It goes into effect in 30 days.
 - iv. On July 10, 2020, the California Coastal Commission will review the Short Term Rentals (STR) Regulations. Coastal Commission staff has informed staff that a Staff Report Addendum will be released on Monday, July 6, 2020, and it will be available to view on their website. This will be Hearing Item 13A on their agenda.
 - v. On July 29, 2020, the City Council is to hold a public hearing on the Appealed 7-Eleven project located at 2900 Saviers Road. The Planning Commission denied the request on October 17, 2019.

K. ADJOURNMENT

1. At 6:46 p.m., the Planning Commission concurred to adjourn.

FUTURE MEETINGS

Thursday, August 6, 2020, 6:00 p.m., City Council Chambers



Deirdre Frank,
Chair

ATTEST



Scott Kolwitz,
Planning & Environmental Services Manager

³ In Favor: Against: Absent: Abstain: Recused