

MINUTES
OXNARD CITY COUNCIL
Regular Meeting
December 2, 2014

A. ROLL CALL/POSTING OF AGENDA

At 6:07 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers concurrently with the Commission Development Commission Successor Agency. Councilmembers Tim Flynn, Carmen Ramirez, Bryan A. MacDonald, Dorina Padilla and Bert Perello were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Flynn presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Greg Nyhoff, City Manager; Stephen Fischer, Interim City Attorney; Jeri Williams, Police Chief; James Williams, Fire Chief; Matthew Winegar, Development Services Director; James Cameron, Chief Financial Officer; Grace Magistrale Hoffman, Deputy City Manager; Martin Erickson, Deputy City Manager; Michael Henderson, General Services Manager; Ashley Golden, Acting Planning and Environmental Services Manager; Kymberly Horner, Interim Redevelopment Services Manager and Daniel Rydberg, Interim Utilities Director.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence for Salvador Sanchez, former Mayor/Councilperson.

E. CEREMONIAL CALENDAR

1. SUBJECT: Motion That the Regular Order of Business be Suspended Until After the Installation of Newly Elected City Officials.
ACTION: Moved to suspend regular order of business (Ramirez/MacDonald) unanimously.
2. SUBJECT: Results of the Canvass of Returns of the General Municipal Election Held on November 4, 2014. (001)
RECOMMENDATION: Adopt **Resolution No. 14,703** stating the results of the canvass of the returns for the general municipal election held on November 4, 2014.
DISCUSSION: The City Clerk reported the results of the November 4, 2014 election.
ACTION: Moved to approve. (MacDonald/Ramirez) Ayes: Flynn, Ramirez, MacDonald, Padilla and Perello.
3. SUBJECT: City Clerk Administers Oath of Office to Tim Flynn, Mayor; Carmen Ramirez, Councilmember and Bert Perello, Councilmember.
ACTION: The City Clerk administered the oath to Tim Flynn, Mayor; Carmen Ramirez, Councilmember and Bert Perello, Councilmember.

4. SUBJECT: Mayor and Councilmembers are installed. Remarks by Mayor and Councilmembers.
DISCUSSION: Comments were received from all members of the Council.
5. SUBJECT: Selection by Mayor Flynn of Mayor Pro Tem.
ACTION: Mayor Flynn selected Councilperson Carmen Ramirez as Mayor Pro Tem.
6. SUBJECT: Opportunity for Comments on the Installation of City Officials by Members of the Public.
DISCUSSION: Public comments were received from: Larry Stein; Maricela Alatorre and Larry Barbarine.

RECESS

At 6:35 p.m., the City Council recessed and at 7:07 p.m., the City Council reconvened.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from: Ed Ellis; Harold Ceja; Joseph Contaoi; Larry Stein; Steve Fleischer; Steve Huber; Roger Poirier; Maricela Alatorre; Dan Pinedo; Jim Lavery; Robert Franks; Gary Blum; Pat Brown; Steve Nash and Juan Delgado.

G. TRANSMITTAL OF INFORMATION ONLY ITEMS

H. INFORMATION/CONSENT PUBLIC HEARINGS

ACTION: Mayor Flynn declared the public hearing open.

DISCUSSION: The City Clerk reported on posting, publication and that there were no written communications received.

1. SUBJECT: Planning and Zoning Permit Nos. 13-681-01 (Historical Landmark No. 173) and 13-680-01 (Mills Act Contract), McColm Manor Apartments, 534-542 South F Street. Filed by Armando J. Berriz and Catherine T. Berriz. (005)
RECOMMENDATION: 1) Adopt **Resolution No. 14,704** upholding the City of Oxnard Cultural Heritage Board's recommendation to designate property known as McColm Manor Apartments, located at 534-542 South F Street, as Ventura County Historical Landmark No. 173; and 2) Approve and authorize the Mayor to execute a Mills Act Contract with Armando J. Berriz and Catherine T. Berriz (A-7731) to maintain and preserve a historic property located at 534-542 South F Street (Historical Landmark No. 173) for the benefit of reduction in property taxes.
DISCUSSION: The Development Services Director commented on the historical housing process.

Mr. Berriz stated his intend to restore the building.

The Interim City Attorney reviewed the option of the City Council under the Mill Act.

ACTION: Close the public hearing (Ramirez/Perello) approved unanimously. Move to approve as recommended. (MacDonald/Perello) Ayes: Ramirez, MacDonald, Padilla, Perello and Flynn.

I. PUBLIC HEARINGSJ. APPOINTMENT ITEMSK. REPORTSCity Attorney Department1. SUBJECT: Randolph Debt Forgiveness Request. (039)

RECOMMENDATION: Consider the request of Ms. Tracy Randolph for debt forgiveness and adopt a resolution denying Ms. Randolph's request.

DISCUSSION: The Interim City Attorney commented on the conditions of receiving the loan, original loan amount, fees and interest.

Ms. Randolph presented her request to the Council to forgive her small business loan.

The City Council discussed the need to collect the original loan amount, possibility of forgiving fees and interest amounts and efforts by the City Attorney Office to renegotiate the debt.

ACTION: The Council provided directions to City Attorney Office to renegotiate the debt amount including repayment of the principal.

L. REPORT OF CITY MANAGER

The City Manager commented on: the agenda process; the retirement of Karen Burnham, Assistant City Manager and employee survey input.

1. SUBJECT: Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.

RECOMMENDATION: Receive and consider report.

DISCUSSION: The Interim Redevelopment Services Manager reviewed the actions of Oversight Board to the Oxnard Community Development Commission Successor Agency and that a "State" information link will be place on the City's web site.

Public comments were received from: Pat Brown; George Miller and Daniel Lechlitter.

The City Manager commented on the hiring of a company to evaluate the sale of former Redevelopment properties.

The City Council discussed several issues including: the information sent to Sacramento; the process to capture any project funds of the former Redevelopment Agency and the sale of former Redevelopment properties.

At 9:06 p.m., Mayor Flynn left the meeting and Mayor Pro Tem Ramirez presided.

ACTION: Received report and provided comments.

At 9:14 p.m., Mayor Flynn was present and presided.

M. CITY COUNCIL BUSINESS/COMMITTEE REPORTSN. PUBLIC COMMENTS ON REPORTSO. PUBLIC COMMENTS ON STUDY SESSIONP. STUDY SESSIONCOMMUNITY DEVELOPMENT SUCCESSOR AGENCY

At 9:44 p.m. the joint meeting with the Commission Development Commission Successor Agency concluded.

M. CITY COUNCIL BUSINESS / COMMITTEE REPORTS

The City Council commented on various issues including: St. Francis Warming Shelter; develop an anti-domestic violence program; dog vaccination program; Housing program; Life Guard program; meeting with Peter Brown regarding Homelessness solutions; appointments of CAG positions; positive Police "interaction" meetings and Santa Clara Waste Water (monitoring of Anterra violations) incident.

Q. REVIEW OF INFORMATION/CONSENT AGENDA

Comments were received from: Interim Utilities Director (S-2); and General Services Manager (S-2(f)) and (S-3).

R. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Public comments were received from: Pat Brown (S-3); Roger Poirier (S-3); Margot Palaecos (S-3); and Steve Fleischer (S-3).

S. INFORMATION/CONSENT AGENDACity Attorney Department1. SUBJECT: Westport Easement. (051)

RECOMMENDATION: Approve and Authorize the Mayor to sign a Grant of Easement for maintenance by the Westport at Mandalay Bay Owners Association of the Fountain and Monuments on Tradewinds and Chesapeake Drives.

City Manager Department2. SUBJECT: Agreements for City Council Review. (077)

RECOMMENDATION: Approve and authorize the City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list.

Housing Department

4. SUBJECT: Procurement of Services related to Community Development Block Grant (C.D.B.G) Program Administration. (085)
RECOMMENDATION: Adopt **Resolution No. 14,706** clarifying that procurement of certain trade and professional services utilizing federal Community Development Block Grant (C.D.B.G.) funds are classified as eligible program administration costs pursuant to 24 CFR 570.206.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Flynn/Ramirez)
Ayes: MacDonald, Padilla, Perello, Flynn and Ramirez.

At 10:29 p.m., Councilman MacDonald left the meeting.

General Services

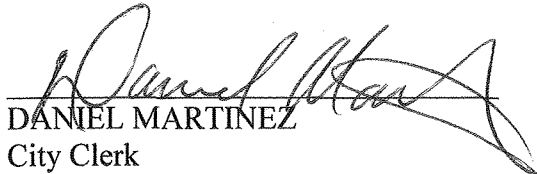
3. SUBJECT: Authorize Approval to Execute an Agreement with the California Department of Housing and Community Development (HCD) for Housing Related Parks Program Grant Funds. (081)
RECOMMENDATION: Adopt **Resolution No. 14,705** authorizing: 1) The City Manager to execute a Standard Agreement with HCD for the Housing Related Parks (HRP) Program grant funds totaling \$956,700 to be used for qualifying park improvements at City parks located in Park Deficient and Disadvantaged areas of the City as identified under HCD guidelines; 2) The Finance Director to appropriate the funds and perform required financial actions in accordance with the parameters of the grant application; and 3) The General Services Department or designee to submit non-financial reports to HCD.*
DISCUSSION: The General Services Manager reviewed the planning process, options to City Council to spend grant funds in four parks and schedule to spend grant funds.

The City Council discussed funding conditions placed on the grant funds, time schedule to spend funds and community input.

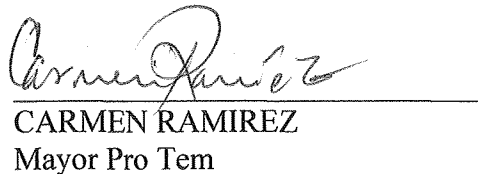
ACTION: Approved as recommended with condition that staff return to Council to discuss Campus Park issues. (Flynn/Ramirez) Ayes: Perello, Flynn and Ramirez. Noes: Padilla.
Absent: MacDonald.

T. ADJOURNMENT

At 10:34 p.m. the City Council concurred to adjourn the meeting.


DANIEL MARTINEZ
City Clerk


TIM FLYNN
Mayor


CARMEN RAMIREZ
Mayor Pro Tem