



**AGENDA**  
**MOBILE HOME PARK RENT REVIEW BOARD**  
**SPECIAL ZOOM MEETING**  
**Oxnard, CA 93030**  
**Monday, December 21, 2020, 5:30 p.m.**

This meeting is held pursuant to the State Emergency Services Act, the Governor's Emergency Declaration, and Governor's Executive Order N-29-20 to allow members of the Executive Board or staff to participate via teleconference. Pursuant to the Ventura County Public Health Official's order and Governor's Executive Order N-33-20, all city buildings are temporarily closed to the public. Contact Karl Lawson, the Executive Secretary of the Mobile Home Park Rent Review Board, at (805) 385-8095 or by email at [karl.lawson@oxnard.org](mailto:karl.lawson@oxnard.org) for information on participating in this Zoom meeting; please contact no later than 3:00 p.m. on the day of the meeting. The Meeting Link for the Zoom meeting is:

<https://zoom.us/j/91002868326?pwd=VndQVDFYUmcwTmhHZ1F4K05zelRTdz09>

A telephone option for public comments is also available at this time due to the State of California "Stay At Home" order. Requests to speak must be submitted no later than 3:00 p.m. on the day of the meeting. Use the form on the city's website to submit your request: [Oxnard.org/city-meetings](http://Oxnard.org/city-meetings), or call the City Clerk's Office at (805) 385-7803, or email your request to [cityclerk@oxnard.org](mailto:cityclerk@oxnard.org).

1. **CALL TO ORDER AND ROLL CALL**

2. **PUBLIC COMMENT**

A person may address the Commission only on matters on the Special Meeting agenda. The presiding officer shall limit public comments to three (3) minutes per speaker. Public Comments will be heard during the Commission consideration of the item on the agenda.

3. **INFORMATION/CONSENT AGENDA ITEM**

**SUBJECT:** Minutes of Meeting of November 25, 2019

**RECOMMENDATION:** Approve minutes of Board meeting of November 25, 2019

4. **BOARD MEMBER BUSINESS**

**SUBJECT:** Annual Activity Report for 2020

**RECOMMENDATION:** Receive staff presentation on, review, and adopt Annual Activity Report for 2020; and authorize Chair to submit report to City Council

5. **REPORT FROM CITY STAFF**

**SUBJECT:** Impact of COVID-19 Pandemic on Mobile Home Rent Stabilization System

**RECOMMENDATION:** Receive staff Presentation on how the COVID-19 pandemic has impacted the administration of the Mobile Home Rent Stabilization System, and possible impact on processing of calendar year 2021 C.P.I. rent increase applications.

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**6. NEW BUSINESS**

**SUBJECT:** Selection of Chair and Vice-Chair

**RECOMMENDATION:** That the Board, by majority vote, select a Chair and a Vice-Chair

**7. ANNOUNCEMENTS OF UPCOMING EVENTS**

**8. ADJOURNMENT**

In accordance with the Americans with Disabilities Act and City of Oxnard policy, if you need special assistance to participate in a meeting, please call 385-8095 (TDD 487-2850). Notification 72 hours prior to the meeting will assist the City in making reasonable arrangements to ensure meeting accessibility.

Written materials relating to an item on this agenda that are distributed to the Mobile Home Park Rent Review Board will be made available for public inspection at 300 West. 3<sup>rd</sup> Street, 4<sup>th</sup> Floor, during customary business hours and on the City's website at [Oxnard.org/city-meetings](http://Oxnard.org/city-meetings).