

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 305 West Third Street during customary business hours. The agenda reports are on the City of Oxnard web site at www.ci.oxnard.ca.us.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
***OXNARD FINANCING AUTHORITY**
***OXNARD HOUSING AUTHORITY**
Regular Meetings
City Council Chambers, 305 West Third Street, Oxnard
April 3, 2012
6:15 P.M.

A. ROLL CALL/POSTING OF AGENDA

*** The Oxnard Financing Authority and the Oxnard Housing Authority will not meet because there are no items requiring consideration on this date.**

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION - (Please see page 3 for a description of closed session items)

D. OPENING CEREMONIES – 7:00 P.M.

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL CALENDAR

1. **SUBJECT:** Presentation of a Commendation to The Oxnard Friends of the Library Foundation On the Occasion of its 40th Year Anniversary.
2. **SUBJECT:** Presentation of Proclamation Designating April, 2012 as "Sexual Assault Awareness" Month.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.ci.oxnard.ca.us.

K. INFORMATION/CONSENT PUBLIC HEARINGS

April 3, 2012

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L. PUBLIC HEARINGS

M. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. **SUBJECT:** Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.

RECOMMENDATION: Receive and consider report, provide suggestions for Ventura County Board of Supervisors final County appointment to Oversight Board.

Legislative Body: CC/SA

Contact: Karen Burnham

Phone: 385-7430

**N. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS**

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

At this time, a person may address the legislative body only on matters appearing on the study session agenda. The presiding officer shall permit a person to address the legislative body after the staff presentation on the item and before the consideration of the item by the legislative body. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION - (Continued from page 1)

1. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION.

- CC On the advice of the City Attorney, pursuant to Government Code section 54956.9(b)(3)(B), there is a significant exposure to litigation against the City based upon the following existing facts and circumstances: Possible enforcement action by Regional Water Quality Control Board relating to a September 2, 2011, unintentional by pass of primary and secondary effluent into the Pacific Ocean which occurred as a result of a City wide power failure.

The City Manager and the City Attorney requested that this item be discussed in closed session under the Brown Act exception of Conference with Legal Counsel – Anticipated Litigation.

T. ADJOURNMENT



Meeting Date: 4/03/12

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other

Prepared By: Karen R. Bunham, Interim City Manager

Agenda Item No. **I-1**

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) _____

DATE: March 28, 2012

TO: City Council

FROM: Karen R. Burnham, Interim City Manager
City Manager's Office

SUBJECT: Agreements for City Council Review

RECOMMENDATION

That City Council, pursuant to Ordinance 2835, approve and authorize the City Manager, to execute the agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list.

DISCUSSION

On November 16, 2010, the City Council approved changes to the City's Purchasing Procedures reducing the threshold for City agreements/contracts and change orders/amendments requiring City Council approval to \$25,000. The agreements/contract and change orders/amendments described on the attached list involve amounts above \$25,000 and up to \$250,000.

FINANCIAL IMPACT

Funding information is included on the attached list.

Attachment - #1 – List of Agreements/Contracts and/or Change Orders/Amendments

NOTE: Copies of the agreement/contracts and change orders/amendments on the list are available in the City Clerk's Office after 8:00 a.m. on Monday prior to the Council meeting.

Item No.	Type	Department/Contact	Vendor/Agreement No.	Description/Purpose	Amount
1	Change Order	General Services Ralph Alamillo 385-7821	C.S. Legacy Construction Agreement No. A-7379	College Park Phase 1C - Change Order 11 Replace concrete Pavilion area and install play/sports area at College Park Total Contract Amount: \$10,701,813 Funding Source: Measure "O" Funds	\$219,260
2	Agreement	Public Works Michelle Johnson 315-6369	E-Recycling of California Agreement No. A-7474	Recycling Services To provide recycling services for one year with an option to renew for two one year extensions. Costs are fully recovered. Total Revenue Amount: \$50,000 Funding Source: Solid Waste Fund	\$50,000
3	Original Agreement	Police Department Eric Sonstegard 385-8290	Ventura County Probation Agency Agreement No. 5676-12-PO	Gang Violence Suppression Project Partnership Additional grant funding from the California Emergency Management Agency Total Contract Amount: \$60,000 Funding Source: CalEMA Grant Funds	\$60,000
4	Original Agreement	Police Department Eric Sonstegard 385-8290	Ventura County District Attorney's Office Agreement No. 5675-12-PO	Gang Violence Suppression Project Partnership Additional grant funding from the California Emergency Management Agency Total Contract Amount: \$60,000 Funding Source: CalEMA Grant Funds	\$60,000
5	Original Agreement	City Manager's Office Grace Magistrale Hoffman 385-7445	TKC Enterprise, Inc. Agreement No. 5750-12-CM	Re-Entry Program Consulting To develop a strategic plan, implementation strategy and sustainability options for a re-entry program under the Second Chance Grant Total Contract Amount: \$59,253 Funding Source: Grant Funds and County of Ventura Funding	\$59,253
6	Amendment	City Manager's Office Grace Magistrale Hoffman 385-7445	Barbara Marquez O'Neill Agreement No. 5028-10-CS	Oxnard Alliance for Community Strength Amendment allows for a two month extension for services to further the goals of the Oxnard Alliance for Community Strength. The purpose of the Alliance is to facilitate violence prevention efforts. Total Contract Amount: \$109,333 Funding Source: General Fund	\$8,333

Item No.	Type	Department/Contact	Vendor/Agreement No.	Description/Purpose	Amount
7	Task Order*	General Services Ralph Alamillo 385-7821	Jordan, Gilbert, & Bain Landscape Architects Agreement No. 4734-09-CM	Durley Park Concession Stand Design work under on-call services agreement for the concession stand at Durley Park.	\$61,805
			Pending Council Approval	Remodel design work needed to meet ADA requirements in restrooms and Health Department Codes for the concession.	
				Total Contract Amount: \$500,000 No Change	
				Funding Sources: Project Based	
8	Task Order*	Public Works Michelle Johnson 315-6569	Republic Services, Inc. Agreement No. A-7465	Del Norte Regional Recycling and Treatment Facility Emergency rebuilding of the baler at the recycling facility. Under current scope and contract limit.	\$110,000
				Total Contract Amount: \$4,616,342 No Change	
				Funding Source: Solid Waste Fund	
9	Task Order*	Public Works Lou Balderrama 340-5358	Penfield & Smith Engineering Agreement No. A-7425	Ventura Blvd. Waterline Design work under on-call services agreement to finalize existing plans and new waterline for Ventura Blvd.	\$46,908
				Total Contract: \$500,000 No Change	
				Funding Source: Storm Drain Facility Fee	
*Task Orders authorize work under existing contract scope and limits with no change to the total contract amount					

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Ralph Alamillo *RA*Agenda Item No. I-2Reviewed By: City Manager *GRB*City Attorney *BT*Finance *JC*

Other (Specify) _____

DATE: March 1, 2012**TO:** City Council**FROM:** Michael Henderson, General Services Superintendent
City Manager Department *MH***SUBJECT:** GS12-04 Durley Park Concession Building Renovation Project

That City Council approve the appropriation of funds in the amount of \$100,000 to commence the design for the Durley Park Concession Building Renovation Project (Project Specification GS12-04). The improvements will consist of renovating the existing structure which includes the concession, restrooms, adjacent recreation rooms, batting cage, and minor improvements. The project is located at 850 W. Hill Street.

DISCUSSION

Durley Park Concession Building was identified to be renovated in the Parks Master Plan that went to City Council on July 20, 2010. The park was built in 1950 and has not had significant renovations. The existing concession building does not meet current health department codes. The restrooms do not meet the latest ADA standards, and will require lead and asbestos testing and possibly abatement. In addition, the adjacent recreation rooms within the building need to be brought up to current building codes, as well as the existing parking.

Staff intent is to bring the Measure O package of projects to City Council in late April. However, because of the urgency of this project due to the timeframe, staff is requesting funding approval to start the design phase in order to allow enough time for the procurement and construction prior to the start of the 2013 little league season.

The design will be done by Jordan, Gilbert & Bain Landscape Architects, the City's on call service landscape architect. This project will return to City Council for the approval of the plans and specification and request to go out to bid summer of 2012.

FINANCIAL IMPACT

If approved funding will be appropriated from the Half Cent Sale Tax (fund104) to the Durley Park Concession Renovation Project (Project No. 125701).

MH/pcf

Attachment #1 - Site Layout

Attachment #2 - Building Plan

Attachment #3 - Request for Special Budget Appropriation



REQUEST FOR SPECIAL BUDGET APPROPRIATION

Department: City Manager
Project/Program
Manager: Michael Henderson

Date: March 27, 2012

Phone: 8341

Reason for Appropriation:

To design the renovation of Durley Park Concession Building to meet current health department building codes requirement

Accounts and Descriptions

AMOUNT

Fund: Half Cent Sales Tax (Fund 104)

Revenues/Transfers In

Sub-total Revenues 0

Expenditures/Transfers Out

General Parks Rehabilitation / Durley Park Concession Renovation (Project 125701)

104-5770-826-8201 Contracts and Services / Services-Arch/Eng. 100,000

Sub-total Expenditures 100,000

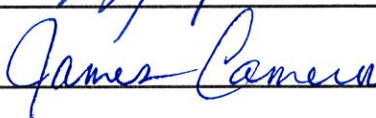
Net Change to Fund Balance (100,000)

Approvals

Department Director

Chief Financial Officer

City Manager

ATTACHMENT 3
PAGE 1 OF 1



Meeting Date: 04/03/12

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Anthony Emmert, Water Resources Manager

Agenda Item No.

I-3

Reviewed By: City Manager

City Attorney

Finance

Public Works

DATE: March 23, 2012**TO:** City Council**FROM:** Rob Roshanian, Interim Public Works Director
Public Works**SUBJECT:** Sewer System Management Plan**RECOMMENDATION**

That City Council:

1. Approve the Sewer System Management Plan (SSMP).
2. Authorize the Interim City Manager to make periodic routine updates to the SSMP as necessary.

DISCUSSION

On May 2, 2006 the California State Water Resources Control Board (CSWRCB) adopted Statewide General Discharge Requirements for Sanitary Sewer Systems (Order Number 2006-0003). The CSWRCB adopted the Order to ensure that wastewater agencies under its jurisdiction properly fund and manage their sanitary sewer systems, or wastewater collection systems, to prevent sanitary sewer overflows (SSOs). The overflows may be domestic, commercial or industrial wastewaters, or some combination, and may cause a public nuisance or health hazard, particularly when raw, untreated wastewater is discharged to areas with high public exposure, such as streets or surface waters used for drinking, fishing, or body contact recreation. SSOs may pollute surface or ground waters, threaten public health, adversely affect aquatic life, and impair the recreational use and aesthetic enjoyment of surface waters.

The Order required agencies to prepare and their legislative bodies to adopt Sewer System Management Plans (SSMPs), and to report wastewater collection system activities and incidents to the CSWRCB. It also required agencies to regularly evaluate and update their SSMPs and to bring them back to their legislative bodies for re-adoption, whenever significant changes are made. Examples of likely routine change to the SSMP would be changes to the list of responsible staff members, changes to the notification list for spills or changes to the list of hazardous materials cleanup contractors. This type of change would be approved by the City Manager. Examples of likely non-routine changes would be CSWRCB issuance of new board orders, updates to the City's Code, or updates to the City's Wastewater Master Plan. This type of change would be approved by the City Council.

Sewer System Management Plan

March 23, 2012

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For over 20 years, the City has had an effective SSMP in place. During this time, staff has taken considerable steps to reduce the number and severity of SSOs. The current revision of the SSMP submitted for adoption builds upon this long history and complies with the Order.

FINANCIAL IMPACT

The funds to implement the elements of the SSMP are in the FY 2011/12 Budget and will be addressed in future budget years.

Attachment #1 - Sewer System Management Plan

Note: Attachment No. 1 has been provided to the City Council. Copies are available for review at the Help Desk in the Library after 6:00 p.m. on the Saturday prior to the Council meeting and at the City Clerk's Office after 8:00 a.m. on Monday.