

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 305 West Third Street during customary business hours. The agenda reports are on the City of Oxnard web site at www.ci.oxnard.ca.us.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
***OXNARD FINANCING AUTHORITY**
***OXNARD HOUSING AUTHORITY**
Regular Meetings
City Council Chambers, 305 West Third Street, Oxnard
May 15, 2012
6:15 P.M. Closed Session

A. ROLL CALL/POSTING OF AGENDA

*** The Oxnard Financing Authority and the Oxnard Housing Authority will not meet because there are no items requiring consideration on this date.**

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION - (Please see page 6 for a description of closed session items)

D. OPENING CEREMONIES – 7:00 P.M.

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL CALENDAR

1. SUBJECT: Proclaim the week of May 20 to May 26 "Public Works Week" in the City of Oxnard.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (30 Minutes)

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing. The presiding officer shall limit public comments to three minutes.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.ci.oxnard.ca.us.

G. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

I. INFORMATION/CONSENT AGENDA

City Manager Department

1. **SUBJECT:** Agreements for City Council Review. (001)

RECOMMENDATION: Pursuant to Ordinance 2835, approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.

Legislative Body: CC

Contact: Karen Burnham

Phone: 385-7430

2. **SUBJECT:** Scheduling of Public Hearing and Adoption of Resolutions to Declare Intent to Levy FY 2012-2013 Assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26. (003)

RECOMMENDATION: 1) Adopt resolutions declaring City Council's intention to levy FY 2012-2013 assessments for Landscape Maintenance Districts Nos. 1 through 3, and 7 through 26 in the following tracts: • Tract No. 2247, District No. 1 (Summerfield); • Tract Nos. 4065, 4164, 4355 and 4225, District No. 2 (Channel Islands Business Park); • Tract No. 3384, District No. 3 (River Ridge); • Tract Nos. 4183 and 3943, District Nos. 7 and 8 (Northfield/Seagate Business Park); • Tract Nos. 3051-2, 3051-3, and 4351, District No. 9 (Strawberry Fields); • Tract No. 4405, District No. 10 (Country Club Estates); • Tract No. 4376, District No. 11 (St. Tropez); • Tract No. 4294, District No. 12 (Standard Pacific); • Tract No. 4424, District No. 13 (Le Village); • Tract No. 4492, District No. 14 (California Cove); • Tract No. 4443, District No. 15 (Pelican Pointe); • Tract No. 4810, District No. 16 (California Lighthouse); • Tract No. 4702, District No. 17 (Village of San Miguel); • Parcel Map Nos. 213-0-031-355, 375, 385, 405, 415, 425, District No. 18 (St. John's Regional Medical Center); • Tract No. 4827, District No. 19 (Shopping at the Rose); • Parcel Map Nos. 231-0-020-200, 210, 240, District No. 20 (Wallenius Vehicle Preparation Center); • Tract Nos. 3384-7, 8, District No. 21 (Cypress Pointe); • Tract No. 4611, District No. 22 (McDonald's Median); • Tract No. 4529, District No. 23 (Greystone); • Tract No. 4529, District No. 24 (Vineyards); • Tract No. 4840, District No. 25 (The Pointe); and • Parcel Map No. 202-0-010-685, District No. 26 (Albertson's); and 2) Set a public hearing for June 12, 2012, on the levy of the proposed assessments in Landscape Maintenance District Nos. 1 through 3, and 7 through 26.

Legislative Body: CC

Contact: Dean Yamamoto

Phone: 385-8074

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3. **SUBJECT:** Fourth Amendment to Agreement with Genuine Parts Company. (145)
RECOMMENDATION: Approve and authorize the Mayor to execute the Fourth Amendment to the Agreement with Genuine Parts Company (A-6801) in the amount of \$1,791,000, for a total contract amount of \$6,851,000 to provide on-site repair parts and tires to City for a final year, until June 30, 2013.
Legislative Body: CC Contact: Joseph Rodriguez Phone: 385-8011
4. **SUBJECT:** Extension of Agreement with General Petroleum Corporation. (149)
RECOMMENDATION: Approve and authorize the Mayor to sign a blanket purchase order (No. 4021) with General Petroleum Corporation ("GP"), extending the agreement for an additional year to June 30, 2013, in an amount not to exceed \$250,000, for a total contract amount of \$500,000, for the bulk delivery of unleaded and diesel fuel to six Oxnard Fire Stations located at 491 South "K" Street, 531 East Pleasant Valley Road, 150 Hill Street, 230 West Vineyard Avenue, 1450 Colonia Road, 2601 Peninsula Road and to River Ridge Golf Course located at 2501 North Ventura Road, and for the bulk delivery of lubricants (oil, grease, and transmission fluid) to Fleet Services shops located at 1060 Pacific Avenue and 111 Del Norte Boulevard.
Legislative Body: CC Contact: Bill Birch Phone: 385-8080
5. **SUBJECT:** Gold Coast Transit (GCT) FY 2012/13 Capital and Operating Budget. (153)
RECOMMENDATION: Support the GCT Fiscal Year 2012/13 proposed capital and operating budget in an amount not to exceed \$5,362,432 for fixed route service, senior and disabled paratransit service, and the capital program.
Legislative Body: CC Contact: Martin Erickson Phone: 385-7870

Development Services Department

6. **SUBJECT:** Change Order 49 for Security Paving Co. Inc. for Project Specification No. PW03-19 for Rice Ave/Santa Clara Ave Interchange Improvements at Highway 101, and Special Budget Appropriation for "Highway 101—Rice Interchange" (155)
RECOMMENDATION: 1) Approve and authorize the Mayor to execute Change Order 49 for Project Specification No. PW03-19 with Security Paving Co., Inc. to increase the amount by \$314,134 (a total of \$33,540,112.28) for the Rice Avenue/Santa Clara Avenue interchange improvements at U.S. Highway 101 (A-7228); and 2) Approve the appropriation of funds for \$314,134 for Project Specification No. PW03-19 from the Water Operating Fund to the "Highway 101—Rice Avenue" project for the Rice Avenue/Santa Clara Avenue interchange improvements at U.S. Highway 101.
Legislative Body: CC Contact: Cynthia Daniels Phone: 385-7871

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

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L. PUBLIC HEARINGS – 7:15 P.M.

City Manager Department

1. SUBJECT: Levy of 2012-2013 Assessments in Mandalay Beach Maintenance District. (167)
RECOMMENDATION: 1) Hold a Public Hearing to receive public testimony regarding the proposed FY 2012-2013 assessments for the Mandalay Beach Maintenance District; and 2) Adopt a resolution fixing the special assessment tax in the Mandalay Beach Maintenance District for FY 2012-2013.

Legislative Body: CC

Contact: Dean Yamamoto

Phone: 385-8074

Public Works Department

2. SUBJECT: City of Oxnard 2010 Urban Water Management Plan. (177)
RECOMMENDATION: 1) Hold a Public Hearing regarding the 2010 Urban Water Management Plan; and 2) Adopt a resolution to approve the 2010 Urban Water Management Plan and authorize the Interim City Manager to file the Urban Water Management Plan with the State of California.

Legislative Body: CC

Contact: Anthony Emmert

Phone: 385-8111

M. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.

RECOMMENDATION: Receive and consider report.

Legislative Body: CC/SA

Contact: Karen Burnham

Phone: 385-7430

N. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

City Managers Department

1. SUBJECT: Draft City Council Procedures Manual. (183)
RECOMMENDATION: 1) Receive a report and draft copy of the City of Oxnard City Council Procedures Manual; 2) Establish a 14-day comment period to receive comments from the public and Councilmembers, and provide direction to staff.

Legislative Body: CC

Contact: Martin Erickson

Phone: 385-7870

2. SUBJECT: Verbal Discussion on Ethics Procurement Policies from the City of San Jose (Councilman Flynn).

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3. SUBJECT: Verbal Discussion of AB 1778, Local Transportation Funds (Assemblymember Williams) (Mayor Pro Tem Pinkard).
4. SUBJECT: Preliminary Verbal Discussion of Downtown Assistance Plan (Councilman Flynn).

O. REPORTS

Community Development Department

1. SUBJECT: Approval of Estoppel Certificate Under RiverPark Development Agreement Related to the Admission of New Member, RiverPark CenterCal, LLC, to SOCM I, LLC, the Developer of the Collections at RiverPark, Filed by SOCM I, LLC, Located in the RiverPark Development Which is Adjacent to and North of the Highway 101 Freeway, East of Santa Clara River Drive, and West of Vineyard Avenue. (211)
RECOMMENDATION: Approve and authorize the Mayor to execute the Acknowledgment and Estoppel - Development Agreement ("DA") (A-7496) submitted by SOCM I, LLC pursuant to the RiverPark Development Agreement related to the admission of a new member to SOCM I, LLC, the developer of the Collections at RiverPark.
Legislative Body: CC Contact: Curtis Cannon Phone: 385-7407

P. PUBLIC COMMENTS ON REPORTS

At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

Q. APPOINTMENT ITEMS - 8:00 P.M.

City Manager Department

1. SUBJECT: Measure "O" Half-Cent Sales Tax Review, Project Discussion, and Consideration of Additional Appropriations. (221)
RECOMMENDATION: 1) Receive the Draft Measure O Community Report; 2) Approve Measure O funding for \$4,300,000 for projects identified in the staff report and authorize the City Manager to make the required budget appropriations; and 3) Discuss and provide direction for new Measure O project funding options and authorize the City Manager to establish appropriate budgets for the approved projects and programs.
Legislative Body: CC Contact: Martin Erickson Phone: 385-7870

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

At this time, a person may address the legislative body only on matters appearing on the study session agenda. The presiding officer shall permit a person to address the legislative body after the staff presentation on the item and before the consideration of the item by the legislative body. The presiding officer shall limit public comments to three minutes.

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C. CLOSED SESSION - (Continued from page 1)

1. **CONFERENCE WITH LABOR NEGOTIATOR.**

CC Instructions to negotiators, Karen Burnham, Interim City Manager, and Michelle Tellez, Human Resources Director, regarding salaries, salary schedules and compensation paid in the form of fringe benefits for employees represented by the Service Employees International Union (SEIU), Local No. 721 and other matters within the scope of representation.

The Interim City Manager and the Human Resources Director requested that these items be discussed in closed session under the Brown Act exception of Conference with Labor Negotiator. The purpose of the closed session is for the City Council to review the status of negotiations and to provide instructions to negotiators.

T. ADJOURNMENT



ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Karen Burnham, Interim City Manager

Agenda Item No. I-1Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) _____**DATE:** May 10, 2012**TO:** City Council**FROM:** Karen R. Burnham, Interim City Manager
City Manager's Office**SUBJECT:** Agreements for City Council Review**RECOMMENDATION**

That City Council, pursuant to Ordinance 2835, approve and authorize the City Manager, to execute the agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list.

DISCUSSION

On November 16, 2010, the City Council approved changes to the City's Purchasing Procedures reducing the threshold for City agreements/contracts and change orders/amendments requiring City Council approval to \$25,000. The agreements/contract and change orders/amendments described on the attached list involve amounts above \$25,000 and up to \$250,000.

FINANCIAL IMPACT

Funding information is included on the attached list.

Attachment - #1 – List of Agreements/Contracts and/or Change Orders/Amendments

NOTE: Copies of the agreement/contracts and change orders/amendments on the list are available in the City Clerk's Office after 8:00 a.m. on Monday prior to the Council meeting.

[illegible]



Meeting Date: 5/15/12

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Dean Yamamoto

Agenda Item No. I-2

Reviewed By: City Manager

City Attorney

Finance

Other (Specify)

DATE: May 1, 2012

TO: City Council

FROM: Michael Henderson, General Services Superintendent
City Manager's Department

SUBJECT: Scheduling of Public Hearing and Adoption of Resolutions to Declare Intent to Levy FY 2012-2013 Assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26

RECOMMENDATION

That City Council:

1. Adopt resolutions declaring City Council's intention to levy FY 2012-2013 assessments for Landscape Maintenance Districts Nos. 1 through 3, and 7 through 26 in the following tracts:

- Tract No. 2247, District No. 1 (Summerfield);
- Tract Nos. 4065, 4164, 4355 and 4225, District No. 2 (Channel Islands Business Park);
- Tract No. 3384, District No. 3 (River Ridge);
- Tract Nos. 4183 and 3943, District Nos. 7 and 8 (Northfield/Seagate Business Park);
- Tract Nos. 3051-2, 3051-3, and 4351, District No. 9 (Strawberry Fields);
- Tract No. 4405, District No. 10 (Country Club Estates);
- Tract No. 4376, District No. 11 (St. Tropez);
- Tract No. 4294, District No. 12 (Standard Pacific);
- Tract No. 4424, District No. 13 (Le Village);
- Tract No. 4492, District No. 14 (California Cove);
- Tract No. 4443, District No. 15 (Pelican Pointe);
- Tract No. 4810, District No. 16 (California Lighthouse);
- Tract No. 4702, District No. 17 (Village of San Miguel);
- Parcel Map Nos. 213-0-031-355, 375, 385, 405, 415, 425, District No. 18 (St. John's Regional Medical Center);
- Tract No. 4827, District No. 19 (Shopping at the Rose);

City Council

Subject: **Scheduling of Public Hearing and Adoption of Resolutions to Declare Intent to Levy FY 2012-2013 Assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26**

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- Parcel Map Nos. 231-0-020-200, 210, 240, District No. 20 (Wallenius Vehicle Preparation Center);
 - Tract Nos. 3384-7, 8, District No. 21 (Cypress Pointe);
 - Tract No. 4611, District No. 22 (McDonald's Median);
 - Tract No. 4529, District No. 23 (Greystone);
 - Tract No. 4529, District No. 24 (Vineyards);
 - Tract No. 4840, District No. 25 (The Pointe); and
 - Parcel Map No. 202-0-010-685, District No. 26 (Albertson's).
2. Set a public hearing for June 12, 2012, on the levy of the proposed assessments in Landscape Maintenance District Nos. 1 through 3, and 7 through 26.

DISCUSSION

As a condition of development, the City Council required that the developers of certain tracts cooperate with the City in order to establish landscape maintenance districts. These districts were formed by separate City Council resolutions in prior years. The assessments are exempt from Article XIII D of the California Constitution, by reason of Section 5 (a) thereof.

The Landscape and Lighting Act of 1972, pursuant to which these districts were formed, requires annual City Council action to update the assessments which appear on the Ventura County tax rolls. The purpose of the meeting today is for Council to adopt resolutions of intention to levy assessments, and to set a public hearing to be held on June 12, 2012, for Council to receive public testimony and to levy assessments for the next fiscal year.

Staff has calculated costs and assessments for the City's FY 2012-2013 maintenance of public landscaping in Landscape Maintenance District Nos. 1 through 3, and 7 through 26 and has prepared a resolution of intention for each. Each resolution of intention sets June 12, 2012, as the date for the public hearing on the levy of assessments. Each resolution of intention states that assessments for FY 2012-2013 are not proposed to increase over the assessments for FY 2011-2012.

Following the City Council's action at the public hearing on June 12, 2012, the assessment data will be delivered to the County Auditor-Controller's Office and processed for the collection of assessments in FY 2012-2013. This action must take place prior to July 1, 2012.

City Council

Subject: **Scheduling of Public Hearing and Adoption of Resolutions to Declare Intent to Levy FY 2012-2013 Assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26**

May 1, 2012

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SELF-MAINTAINED DISTRICTS

Some districts maintain the landscaping without involving the City work force or contract maintenance services. However, the City requires an annual \$1,080 budget for contingencies and inspections by City staff. Unused amounts remain in the fund balance for the district and are applied against the required 15 percent operating reserve and any additional surplus is used to reduce subsequent assessments. District Nos. 2 (Channel Islands Business District); 19 (Shopping at the Rose); and 21 (Cypress Pointe) are self-maintained districts.

CONTRACT SERVICE DISTRICTS

District Nos. 3 (River Ridge); 14 (California Cove); and 16 (California Lighthouse) are contract service districts, which means that the City will obtain the lowest bid from a private contractor on behalf of the districts. The annual assessment will vary from one year to the next. The engineer's report for each indicates the FY 2012-2013 costs.

CITY MAINTAINED DISTRICTS

Staff has determined that the City work force can provide improved landscape maintenance services to some districts equal to or below the costs charged by a contractor. For FY 2012-2013, City staff will provide services to the following tracts:

- Tract No. 2247, District No. 1 (Summerfield);
- Tract Nos. 4183 and 3943, District Nos. 7 and 8 (Northfield/Seagate Business Park);
- Tract Nos. 3051-2, 3051-3, and 4351, District No. 9 (Strawberry Fields);
- Tract No. 4405, District No. 10 (Country Club Estates);
- Tract No. 4376, District No. 11 (St. Tropez);
- Tract No. 4294, District No. 12 (Standard Pacific);
- Tract No. 4424, District No. 13 (Le Village);
- Tract No. 4443, District No. 15 (Pelican Pointe);
- Tract No. 4702, District No. 17 (Village of San Miguel);
- Parcel Map Nos. 213-0-031-355, 375, 385, 405, 415, 425, District No. 18 (St. John's Regional Medical Center);
- Parcel Map Nos. 231-0-020-200, 210, 240, District No. 20 (Wallenius Vehicle Preparation Center);
- Tract No. 4611, District No. 22 (McDonald's Median);
- Tract No. 4529, District No. 23 (Greystone);
- Tract No. 4529, District No. 24 (Vineyards);

City Council

Subject: **Scheduling of Public Hearing and Adoption of Resolutions to Declare Intent to Levy FY 2012-2013 Assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26**

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- Tract No. 4840, District No. 25 (The Pointe); and
- Parcel Map No. 202-0-010-685, District No. 26 (Albertson's).

DISTRICTS NOT INCLUDED IN THIS REPORT

Assessment District No. 4, the Mandalay Beach and Landscaping Maintenance District, is not included in this action because it was formed pursuant to the Improvement Act of 1911, and, therefore, requires separate treatment. Assessment District Nos. 5 and 6, for the Maulhardt (4021) and Continental Heritage (4169) industrial tracts, are also excluded because they contain no City-maintained landscaping at this time.

FINANCIAL IMPACT

The recommendation will result in the City's ability to provide landscaping services in District Nos. 1 through 3, and 7 through 26 at no cost to the General Fund.

- Attachment
- 1 - Oxnard Landscape Maintenance District No. 1 Engineer's Report
 - 2 - Resolution of Intention: Landscape Maintenance District No. 1
 - 3 - Oxnard Landscape Maintenance District No. 2 Engineer's Report
 - 4 - Resolution of Intention: Landscape Maintenance District No. 2
 - 5 - Oxnard Landscape Maintenance District No. 3 Engineer's Report
 - 6 - Resolution of Intention: Landscape Maintenance District No. 3
 - 7 - Oxnard Landscape Maintenance District Nos. 7 & 8 Engineer's Report
 - 8 - Resolution of Intention: Landscape Maintenance District Nos. 7 & 8
 - 9 - Oxnard Landscape Maintenance District No. 9 Engineer's Report
 - 10 - Resolution of Intention: Landscape Maintenance District No. 9
 - 11 - Oxnard Landscape Maintenance District No. 10 Engineer's Report
 - 12 - Resolution of Intention: Landscape Maintenance District No. 10
 - 13 - Oxnard Landscape Maintenance District No. 11 Engineer's Report
 - 14 - Resolution of Intention: Landscape Maintenance District No. 11
 - 15 - Oxnard Landscape Maintenance District No. 12 Engineer's Report
 - 16 - Resolution of Intention: Landscape Maintenance District No. 12
 - 17 - Oxnard Landscape Maintenance District No. 13 Engineer's Report
 - 18 - Resolution of Intention: Landscape Maintenance District No. 13
 - 19 - Oxnard Landscape Maintenance District No. 14 Engineer's Report
 - 20 - Resolution of Intention: Landscape Maintenance District No. 14

City Council

Subject: **Scheduling of Public Hearing and Adoption of Resolutions to Declare Intent to Levy FY 2012-2013 Assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26**

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- 21 - Oxnard Landscape Maintenance District No. 15 Engineer's Report
- 22 - Resolution of Intention: Landscape Maintenance District No. 15
- 23 - Oxnard Landscape Maintenance District No. 16 Engineer's Report
- 24 - Resolution of Intention: Landscape Maintenance District No. 16
- 25 - Oxnard Landscape Maintenance District No. 17 Engineer's Report
- 26 - Resolution of Intention: Landscape Maintenance District No. 17

- 27 - Oxnard Landscape Maintenance District No. 18 Engineer's Report
- 28 - Resolution of Intention: Landscape Maintenance District No. 18
- 29 - Oxnard Landscape Maintenance District No. 19 Engineer's Report
- 30 - Resolution of Intention: Landscape Maintenance District No. 19
- 31 - Oxnard Landscape Maintenance District No. 20 Engineer's Report
- 32 - Resolution of Intention: Landscape Maintenance District No. 20
- 33 - Oxnard Landscape Maintenance District No. 21 Engineer's Report
- 34 - Resolution of Intention: Landscape Maintenance District No. 21
- 35 - Oxnard Landscape Maintenance District No. 22 Engineer's Report
- 36 - Resolution of Intention: Landscape Maintenance District No. 22
- 37 - Oxnard Landscape Maintenance District No. 23 Engineer's Report
- 38 - Resolution of Intention: Landscape Maintenance District No. 23
- 39 - Oxnard Landscape Maintenance District No. 24 Engineer's Report
- 40 - Resolution of Intention: Landscape Maintenance District No. 24
- 41 - Oxnard Landscape Maintenance District No. 25 Engineer's Report
- 42 - Resolution of Intention: Landscape Maintenance District No. 25
- 43 - Oxnard Landscape Maintenance District No. 26 Engineer's Report
- 44 - Resolution of Intention: Landscape Maintenance District No. 26

Note: Attachments 1 through 44 have been provided to the City Council. Copies are available for review at the Help Desk in the Library after 6:00 p.m. on the Thursday prior to the Council meeting and at the City Clerk's Office after 8:00 a.m. on Monday.

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 1
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$13,006.56.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

(e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$13,006.56.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

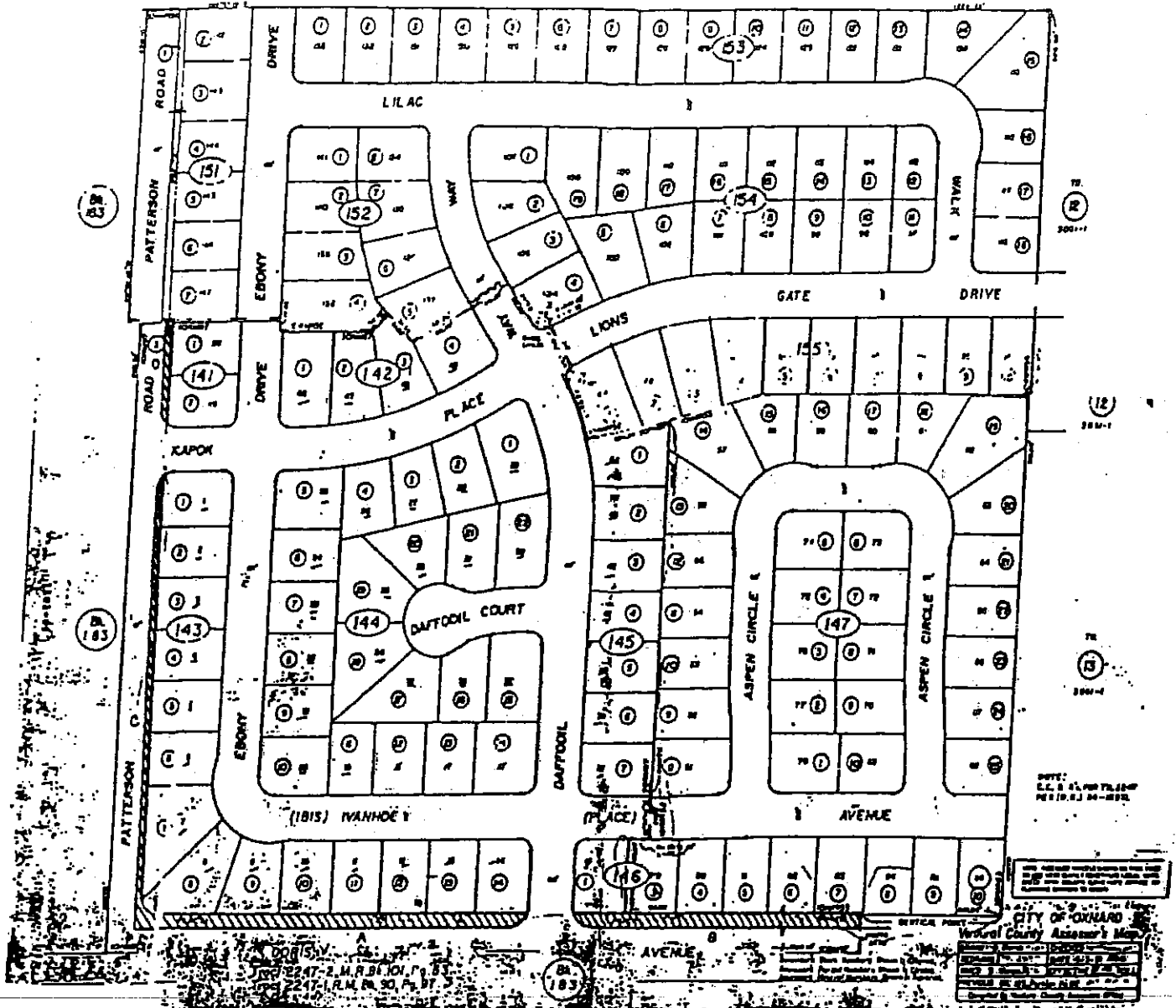
This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$13,006.56.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$13,006.56 is divided by 147 lots for an assessment of \$88.48 per lot or parcel.

 City Maintained Landscape Assessment District Improvements

SUMMERFIELD #1

81
103



SUMMERFIELD - LANDSCAPE MAINTENANCE DISTRICT #1

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 1 (SUMMERFIELD) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 1 formed within the City on April 16, 1985, by Resolution No. 8860 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 1 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 2247 located within the assessment district known as Landscape Maintenance District No. 1, which is located at Patterson Road, north of Doris Avenue in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 1 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012 at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 1 is not proposed to increase.

PASSED AND ADOPTED THIS ____ day of _____, 2012, by the following vote:

AYES:

NOES:

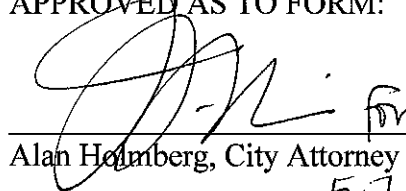
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 2
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

**DEPARTMENT OF GENERAL SERVICES
May 2012**

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$1,014.36.
- (a) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$1,014.36.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

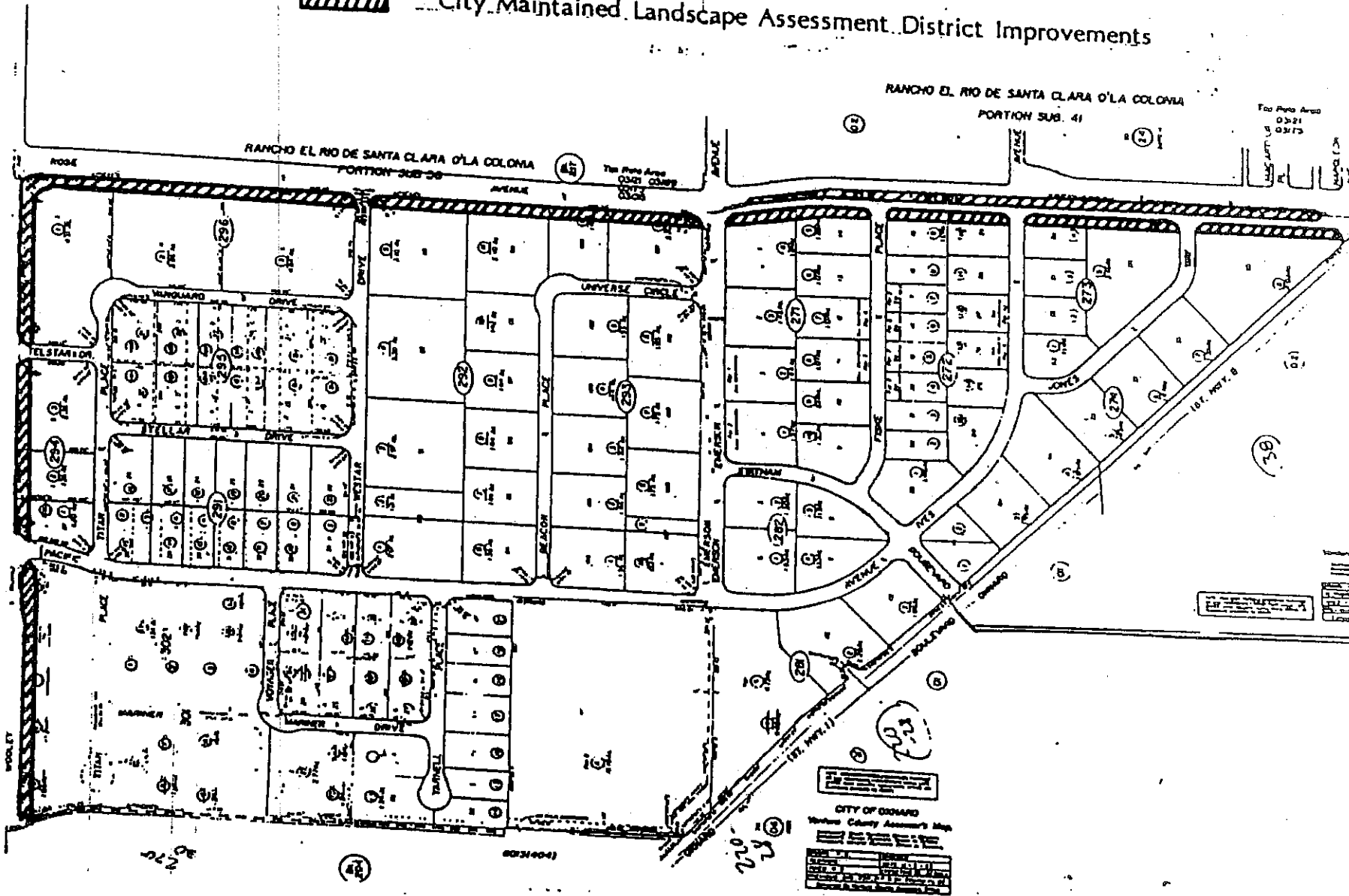
This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$1,014.36.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$1,014.36 is divided by 113 lots for an assessment of \$8.86 per lot or parcel.

TOLD #2



City Maintained Landscape Assessment District Improvements



CHANNEL ISLANDS BUSINESS CENTER - LMD #2

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 2 (CHANNEL ISLANDS BUSINESS PARK) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 2 formed within the City on August 6, 1985, by Resolution No. 8868 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 2 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
7. The landscaping to be maintained is all public landscaping installed by the developers of Tract Nos. 4065, 4164, 4225 and 4355 located within the assessment district known as Landscape Maintenance District No. 2, which is located at Wooley Road, west of Rose Avenue in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 2 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 2 is not proposed to increase.

PASSED AND ADOPTED THIS ____ day of _____, 2012, by the following vote:

AYES:

NOES:

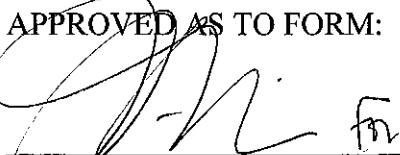
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 3
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

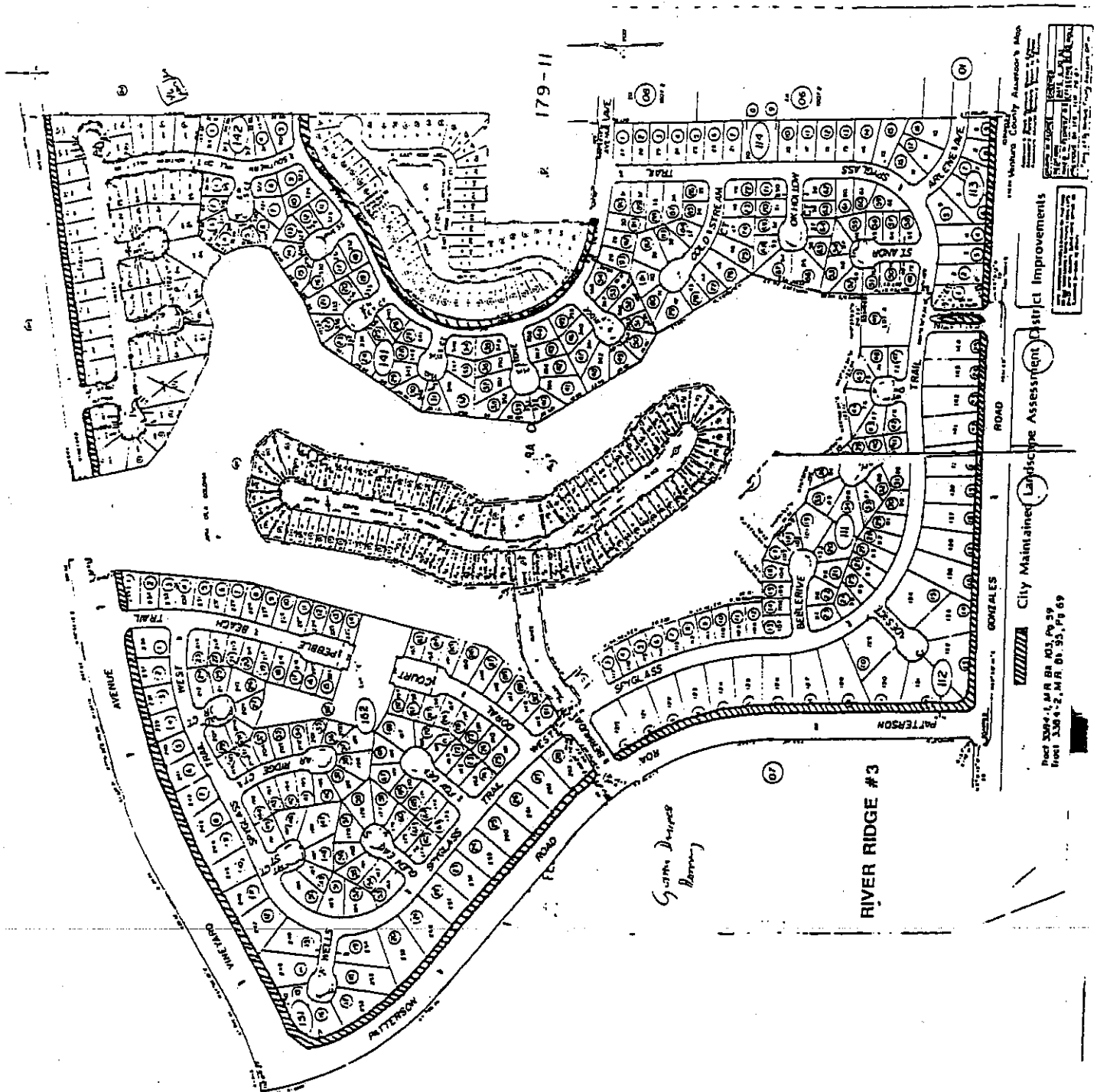
- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$83,872.90.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$83,872.90.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$83,872.90.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$83,872.90 is divided by 515 lots for an assessment of \$162.86 per lot or parcel.



RIVER RIDGE - LANDSCAPE MAINTENANCE DISTRICT #3

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 3 (RIVER RIDGE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 3 formed within the City on March 18, 1986, by Resolution No. 8983 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 3 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 3384 located within the assessment district known as Landscape Maintenance District No. 3, which is located at Patterson Road, north of Gonzales Road in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 3 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 3 is not proposed to increase.

PASSED AND ADOPTED THIS ____ day of _____, 2012, by the following vote:

AYES:

NOES:

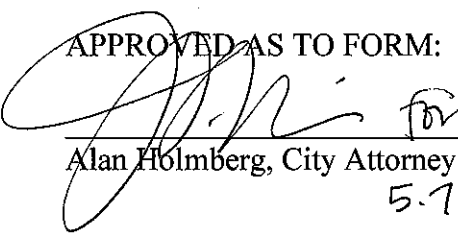
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 7 and 8
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$39,446.00.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$39,446.00.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$39,446.00
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the total number of acres within the District. Thus, the net amount of \$39,446.00 is divided by 237 acres for an assessment of \$131.52 per acre. Assessments will vary according to the quantity of acres per lot or parcel; as shown on the attached schedule.

NORTHFIELD/SEAGATE ASSESSMENTS

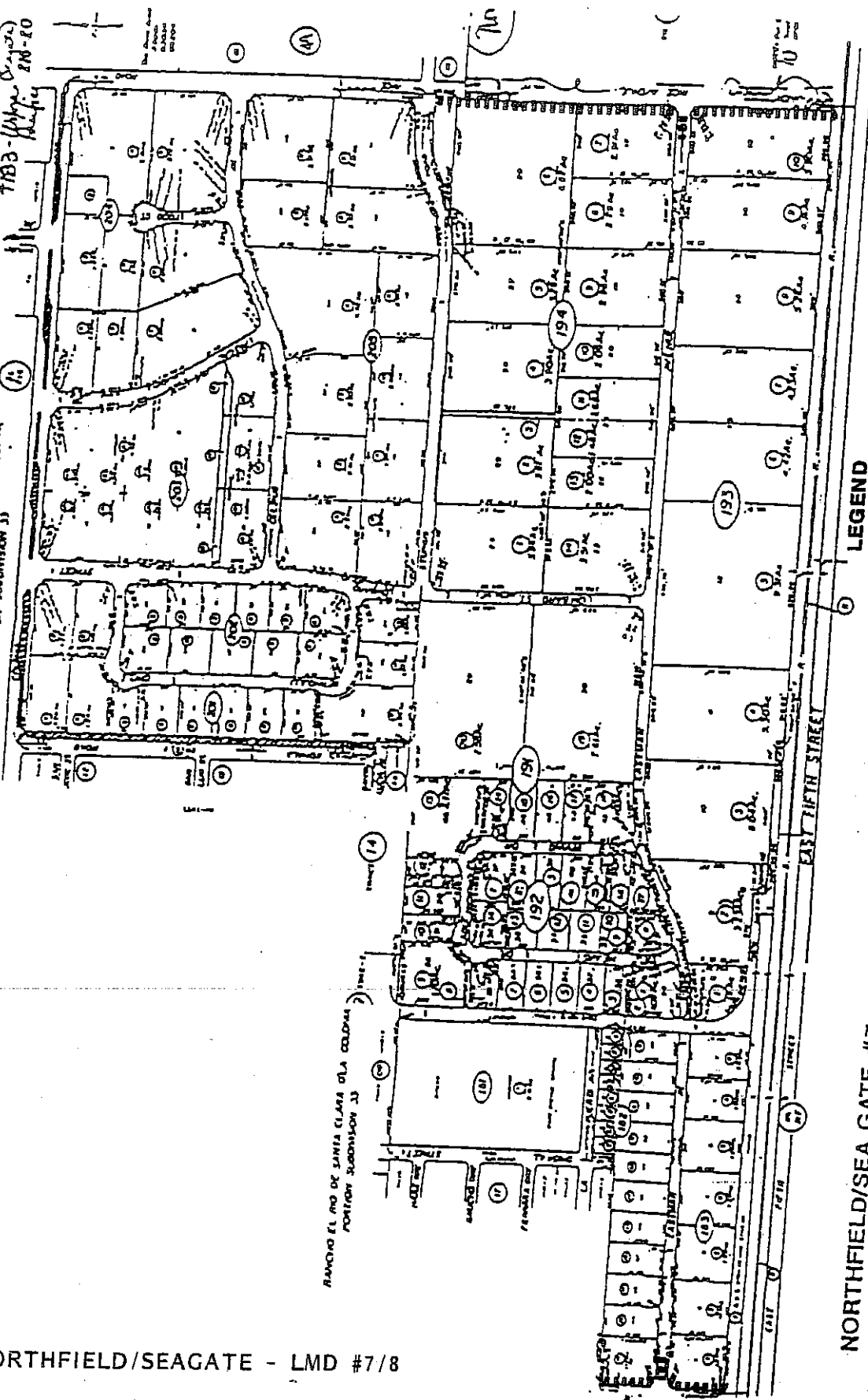
<u>APN NO.</u>	<u>ACRES</u>	<u>AMOUNT</u>	<u>APN NO.</u>	<u>ACRES</u>	
<u>AMOUNT</u>					
216-0-182-095	1.0	\$ 131.52	216-0-191-125	1.0	
131.52					
216-0-182-105	1.0	131.52	216-0-191-135	2.0	
263.04					
216-0-182-115	1.0	131.52	216-0-191-145	1.0	
131.52					
216-0-182-125	1.0	131.52	216-0-191-155	1.0	
131.52					
216-0-182-135	1.0	131.52	216-0-191-165	1.0	
131.52					
216-0-182-145	1.0	131.52	216-0-191-175	1.0	
131.52					
216-0-182-155	1.0	131.52	216-0-191-185	1.0	
131.52					
216-0-182-165	1.0	131.52	216-0-191-195	8.0	1,052.16
216-0-182-175	1.0	131.52	216-0-191-205	8.0	1,052.16
216-0-182-185	1.0	131.52	216-0-192-015	1.0	
131.52					
216-0-182-195	1.0	131.52	216-0-192-025	1.0	
131.52					
216-0-183-055	1.0	131.52	216-0-192-035	1.0	
131.52					
216-0-183-065	1.0	131.52	216-0-192-045	1.0	
131.52					
216-0-183-075	1.0	131.52	216-0-192-055	1.0	
131.52					
216-0-183-105	0.5	65.96	216-0-192-065	1.0	
131.52					
216-0-183-115	0.5	65.96	216-0-192-075	1.0	
131.52					
216-0-183-125	1.0	131.52	216-0-192-085	1.0	
131.52					
216-0-183-135	0.5	65.96	216-0-192-105	1.0	
131.52					
216-0-183-145	0.5	65.96	216-0-192-115	1.0	
131.52					
216-0-183-155	0.5	65.96	216-0-192-125	1.0	
131.52					
216-0-183-165	0.5	65.96	216-0-192-135	1.0	
131.52					
216-0-191-035	1.0	131.52	216-0-192-145	1.0	
131.52					
216-0-191-045	1.0	131.52	216-0-193-015	1.0	
131.52					
216-0-191-055	1.0	131.52	216-0-193-025	3.0	
394.56					
216-0-191-065	1.0	131.52	216-0-193-035	5.0	
657.60					
216-0-191-075	1.0	131.52	216-0-193-045	5.0	
657.60					
216-0-191-085	1.0	131.52	216-0-193-055	9.0	1,183.68
216-0-191-095	2.0	263.04	216-0-193-065	4.0	
526.08					
216-0-191-105	1.0	131.52	216-0-193-075	4.0	
526.08					
216-0-191-115	1.0	131.52	216-0-193-085	5.0	
657.60					
216-0-193-105	4.0	526.08	216-0-202-025	1.0	
131.52					
216-0-193-125	1.0	131.52	216-0-202-035	1.0	
131.52					
216-0-193-135	3.0	394.56	216-0-202-045	1.0	
131.52					
216-0-194-025	4.0	526.08	216-0-202-055	1.0	
131.52					

216-0-194-105 131.52	2.0	263.04	216-0-202-065	1.0	
216-0-194-115 131.52	2.0	263.04	216-0-202-075	1.0	
216-0-194-125 131.52	1.0	131.52	216-0-202-085	1.0	
216-0-194-135 131.52	2.0	263.04	216-0-202-095	1.0	
216-0-194-165 131.52	3.0	394.56	216-0-202-105	1.0	
216-0-194-205 131.52	4.0	526.08	216-0-202-115	1.0	
216-0-194-215 131.52	3.0	394.56	216-0-203-175	1.0	
216-0-194-225 131.52	4.0	526.08	216-0-203-185	1.0	
216-0-194-235 263.04	4.0	526.08	216-0-203-195	2.0	
216-0-195-015	7.0	920.64	216-0-203-205	9.0	1,183.68
216-0-195-055 131.52	6.0	789.12	216-0-203-215	1.0	
216-0-201-015 131.52	1.0	131.52	216-0-204-015	1.0	
216-0-201-025 263.04	1.0	131.52	216-0-204-025	2.0	
216-0-201-035 131.52	1.0	131.52	216-0-204-035	1.0	
216-0-201-045 131.52	1.0	131.52	216-0-204-055	1.0	
216-0-201-055 131.52	1.0	131.52	216-0-204-065	1.0	
216-0-201-065 394.56	1.0	131.52	216-0-204-075	3.0	
216-0-201-075 394.56	1.0	131.52	216-0-204-085	3.0	
216-0-201-085 526.08	1.0	131.52	216-0-204-095	4.0	
216-0-201-095 394.56	1.0	131.52	216-0-204-105	3.0	
216-0-201-105 263.04	1.0	131.52	216-0-205-015	2.0	
216-0-201-135 263.04	1.0	131.52	216-0-205-025	2.0	
216-0-201-155 394.56	1.0	131.52	216-0-205-035	3.0	
216-0-201-165 526.08	1.0	131.52	216-0-025-045	4.0	
216-0-201-175 263.04	1.0	131.52	216-0-205-055	2.0	
216-0-202-015 394.56	1.0	131.52	216-0-205-065	3.0	
216-0-205-095	2.0	263.04			
216-0-205-105	2.0	263.04			
216-0-205-115	2.0	263.04			
216-0-205-125	2.0	263.04			
216-0-205-135	3.0	394.56			
216-0-205-145	1.0	131.52			
TOTALS:	230.0	\$ 31,170.24			

RANCHO EL MO DE LUNA (LA COLONIA
MONTANA SUBDIVISION)

IT MOVING AWAY
FROM THE FIRST 20 OR 15 MILES
RANGE

4103-4446 (2010) 20-20



NORTHFIELD/SEA GATE #7 and #8

1992-93 City Maintained Landscape Assessment District Improvements

Parlson Post 3943, M.A.
Parlson Rancho Colorado I.

CITY OF BROWARD
Broward County Assessor's Office

The B.T. Bureau		Approved by Bureau of Census	
M. J. L. L.	12	12	12
12	12	12	12
12	12	12	12

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NOS. 7 and 8 (NORTHFIELD/SEAGATE BUSINESS PARK) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District Nos. 7 and 8 formed within the City on March 27, 1987, by Resolution No. 9196 and 9197 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District Nos. 7 and 8 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract Nos. 4183 and 3943 located within the assessment district known as Landscape Maintenance District Nos. 7 and 8, which are located northwest of the intersection of Rose Avenue and Fifth Street in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District Nos. 7 and 8 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District Nos. 7 and 8 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

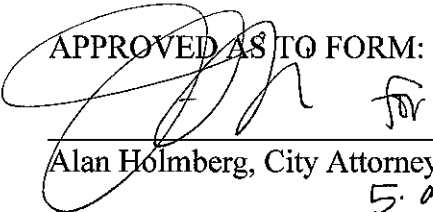
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

5.9.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 9
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$12,615.32.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

(e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$12,615.32.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$12,615.32.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$12,615.32 is divided by 226 lots for an assessment of \$55.82 per lot or parcel.

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 9 (STRAWBERRY FIELDS) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 9 formed within the City on April 6, 1988, by Resolution No. 9227 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 9 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract Nos. 3051-2, 3051-3, and 4351 located within the assessment district known as Landscape Maintenance District No. 9, which is located northwest of the intersection of Ventura Road and Doris Avenue in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 9 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No.9 is not propose to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Alan Holmberg, City Attorney

5.9.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 10
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

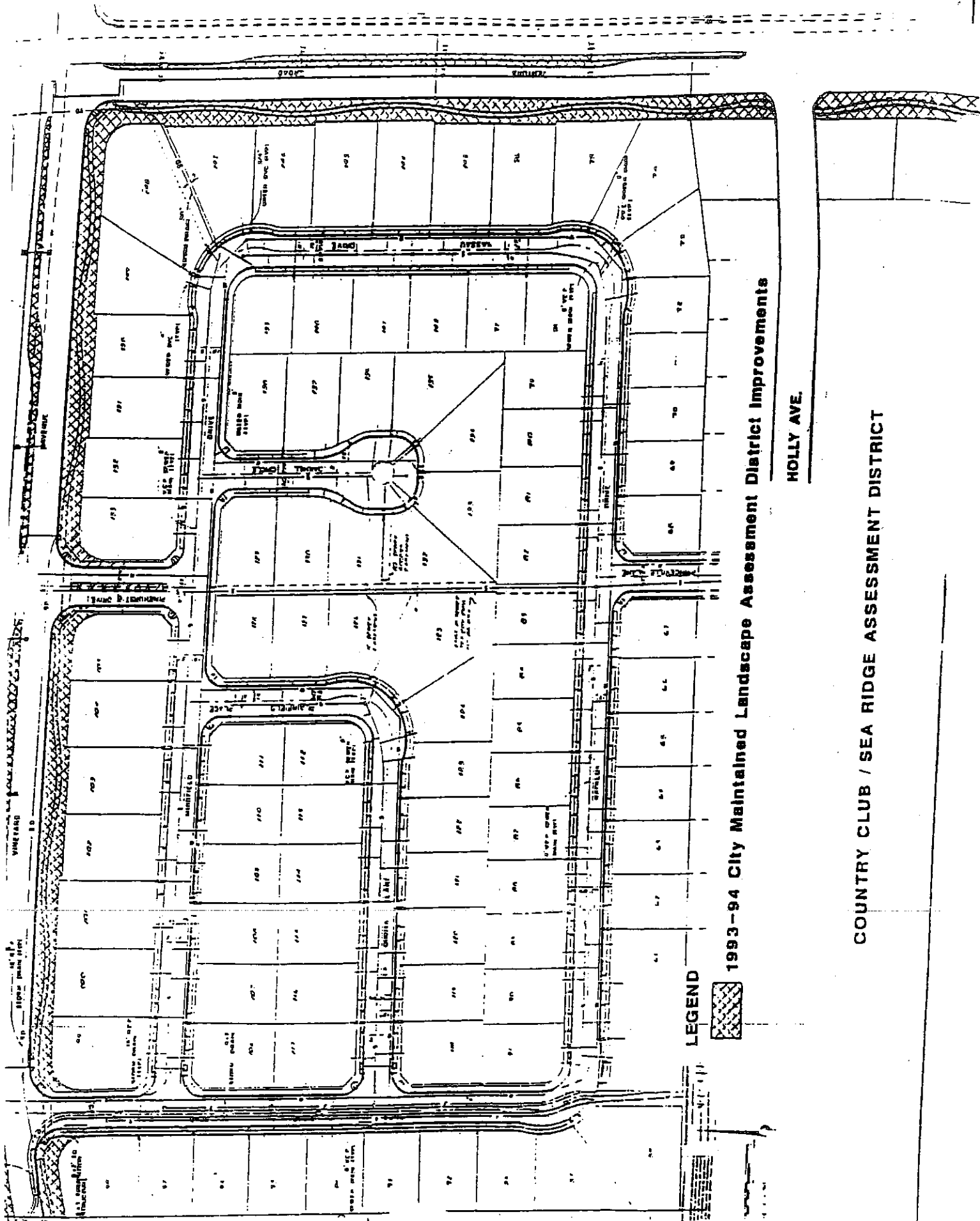
- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$24,181.30.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$24,181.30.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$24,181.30.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$24,181.30 is divided by 153 lots for an assessment of \$157.36 per lot or parcel.



COUNTRY CLUB/SEA RIDGE - LANDSCAPE MAINTENANCE DISTRICT #10

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 10 (COUNTRY CLUB ESTATES) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 10 formed within the City on December 18, 1988, by Resolution No. 9587 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 10 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4405 located within the assessment district known as Landscape Maintenance District No. 10, which is located at Ventura Road, south of Vineyard Avenue in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 10 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 10 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



for

Alan Holmberg, City Attorney

5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 11
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$6,990.26.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$6,990.26.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$6,990.26.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$6,990.26 is divided by 83 lots for an assessment of \$84.22 per lot or parcel.

RANCHO EL RIO DE SANTA CLARA O'LA COLONIA
 POR. SUB. 9 8 10

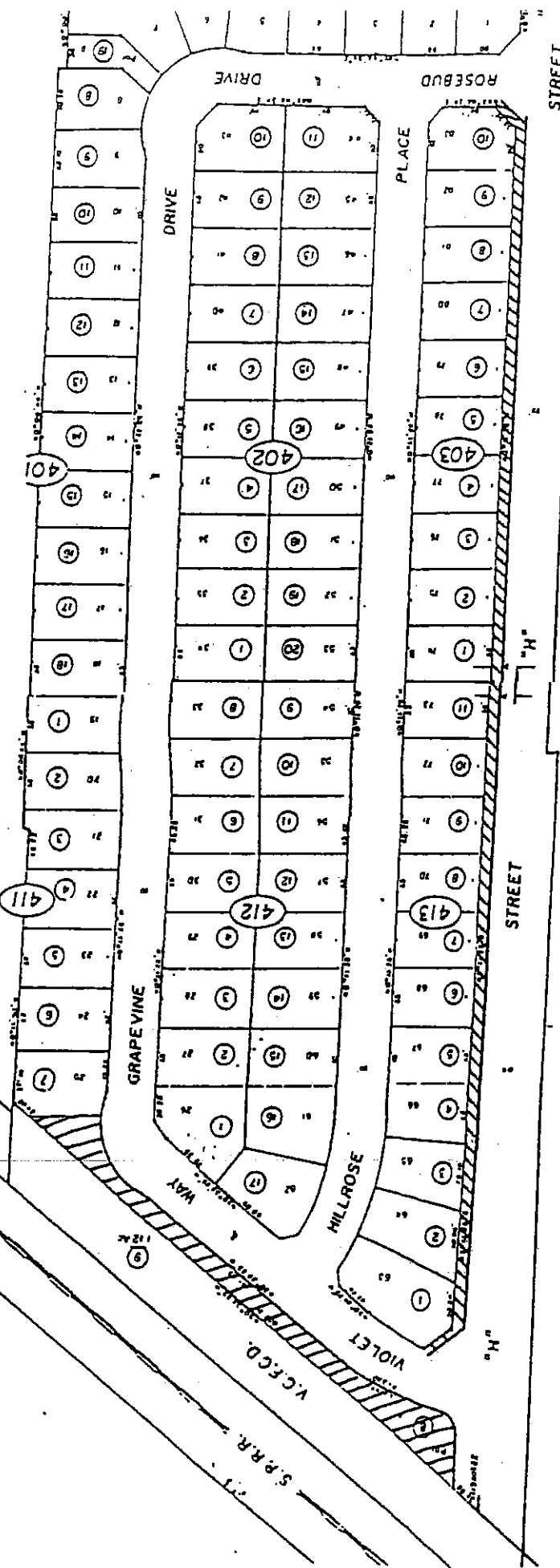
ST. TROPEZ #11

Tax Rel. Area
 01326
 03193

139-41

MAR 19 1990

City Maintained Landscape Assessment District Improvements



Por. Tract 9376, M.R. Bk. 115, Pg. 22.

Por. Tract 9376, M.R. Bk. 115, Pg. 22.

ST. TROPEZ - LANDSCAPE MAINTENANCE DISTRICT #11

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 11 (ST. TROPEZ) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 11 formed within the City on January 3, 1989, by Resolution No. 9603 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the FY 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 11 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4376 located within the assessment district known as Landscape Maintenance District No. 11, which is located at H Street, north of Vineyard Avenue in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 11 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 11 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

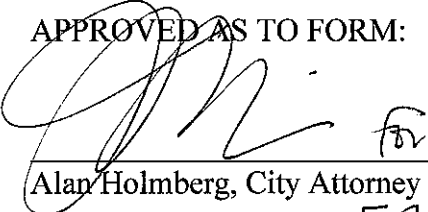
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

5-7-12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 12
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

**DEPARTMENT OF GENERAL SERVICES
May 2012**

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$22,394.10.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

(e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$22,394.10.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

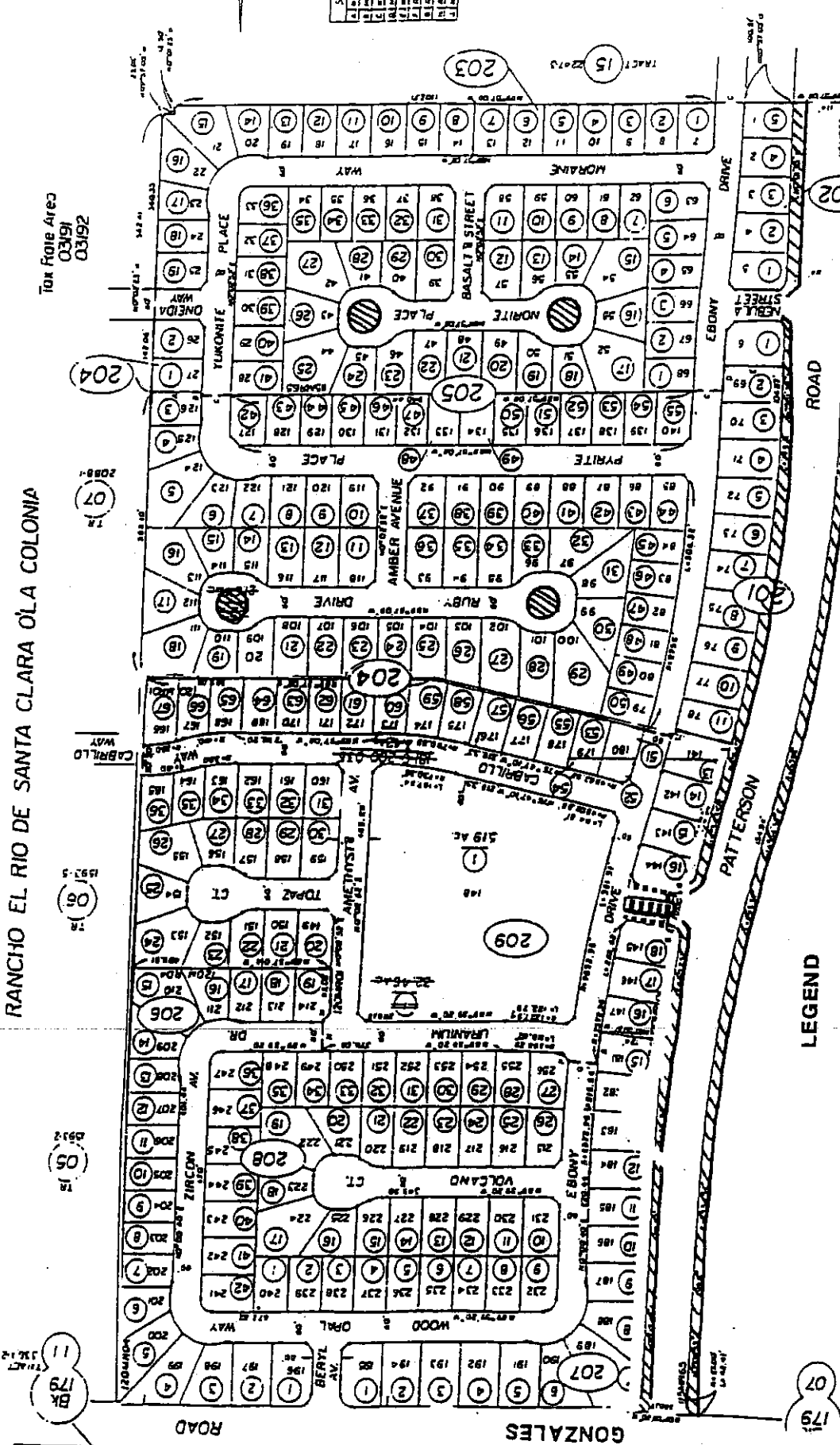
- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$22,394.10.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$22,394.10 is divided by 255 lots for an assessment of \$87.82 per lot or parcel.

RANCHO EL RIO DE SANTA CLARA OLA COLONIA

Tax Rate Area
03/91
03/92

181-20

MAR 11



CITY OF OXNARD
Ventura County Assessor's

1992-93 City Maintained Landscape Assessment District Improvements
City Maintained Landscape Assessment District Improvements #12

Tract 4294-2, M.R.Bk.117, Pg. 44
R. El Rio de Santa Clara, R.M.Bk. A, Pg. 339
Tract 4294-1, M.R.Bk.115, Pg. 65

DRAWN	DATE	CHECKED
PREPARED	DATE	
MAILED	DATE	
PREVIOUS	DATE	

NOTE: ASSASSOR'S OFFICE IS OPENING FOR BUSINESS
ON MONDAY, SEPTEMBER 1, 1992. ALL
OFFICIALS WILL BE AVAILABLE TO ASSIST YOU
ON MONDAY, SEPTEMBER 1, 1992.

SCHEDULE	DATE	AMOUNT
1	01/01/92	1.00
2	02/01/92	1.00
3	03/01/92	1.00
4	04/01/92	1.00
5	05/01/92	1.00
6	06/01/92	1.00
7	07/01/92	1.00
8	08/01/92	1.00
9	09/01/92	1.00
10	10/01/92	1.00
11	11/01/92	1.00
12	12/01/92	1.00
13	01/01/93	1.00
14	02/01/93	1.00
15	03/01/93	1.00
16	04/01/93	1.00
17	05/01/93	1.00
18	06/01/93	1.00
19	07/01/93	1.00
20	08/01/93	1.00
21	09/01/93	1.00
22	10/01/93	1.00
23	11/01/93	1.00
24	12/01/93	1.00
25	01/01/94	1.00
26	02/01/94	1.00
27	03/01/94	1.00
28	04/01/94	1.00
29	05/01/94	1.00
30	06/01/94	1.00
31	07/01/94	1.00
32	08/01/94	1.00
33	09/01/94	1.00
34	10/01/94	1.00
35	11/01/94	1.00
36	12/01/94	1.00
37	01/01/95	1.00
38	02/01/95	1.00
39	03/01/95	1.00
40	04/01/95	1.00
41	05/01/95	1.00
42	06/01/95	1.00
43	07/01/95	1.00
44	08/01/95	1.00
45	09/01/95	1.00
46	10/01/95	1.00
47	11/01/95	1.00
48	12/01/95	1.00
49	01/01/96	1.00
50	02/01/96	1.00
51	03/01/96	1.00
52	04/01/96	1.00
53	05/01/96	1.00
54	06/01/96	1.00
55	07/01/96	1.00
56	08/01/96	1.00
57	09/01/96	1.00
58	10/01/96	1.00
59	11/01/96	1.00
60	12/01/96	1.00
61	01/01/97	1.00
62	02/01/97	1.00
63	03/01/97	1.00
64	04/01/97	1.00
65	05/01/97	1.00
66	06/01/97	1.00
67	07/01/97	1.00
68	08/01/97	1.00
69	09/01/97	1.00
70	10/01/97	1.00
71	11/01/97	1.00
72	12/01/97	1.00
73	01/01/98	1.00
74	02/01/98	1.00
75	03/01/98	1.00
76	04/01/98	1.00
77	05/01/98	1.00
78	06/01/98	1.00
79	07/01/98	1.00
80	08/01/98	1.00
81	09/01/98	1.00
82	10/01/98	1.00
83	11/01/98	1.00
84	12/01/98	1.00
85	01/01/99	1.00
86	02/01/99	1.00
87	03/01/99	1.00
88	04/01/99	1.00
89	05/01/99	1.00
90	06/01/99	1.00
91	07/01/99	1.00
92	08/01/99	1.00
93	09/01/99	1.00
94	10/01/99	1.00
95	11/01/99	1.00
96	12/01/99	1.00
97	01/01/00	1.00
98	02/01/00	1.00
99	03/01/00	1.00
100	04/01/00	1.00

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 12 (STANDARD PACIFIC) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 12 formed within the City on March 28, 1989, by Resolution No. 9665 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 12 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4294 located within the assessment district known as Landscape Maintenance District No. 12, which is located at Patterson Road, south of Gonzales Road in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 12 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessments in Landscape Maintenance District No. 12 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 13
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$18,044.80.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$18,044.80.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) Net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$18,044.80.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$18,044.80 is divided by 160 lots for an assessment of \$112.78 per lot or parcel.

NOTE: LAYOUT OF 5' SIDEWALKS IS NOT DEPICTED IN THE MAINTENANCE DISTRICT AREA ON THIS PLAN. SEE LANDSCAPE DRAWINGS FOR LAYOUT. REFER TO LANDSCAPE DRAWINGS FOR ANY ADDITIONAL WALLS, WALKWAYS, UTILITIES, ETC. NOT DEPICTED ON THIS MAP.

LES MAISONS LE VILLAGE AT RIVER RIDGE

IN OXNARD, CA

MAINTENANCE DISTRICT MAP



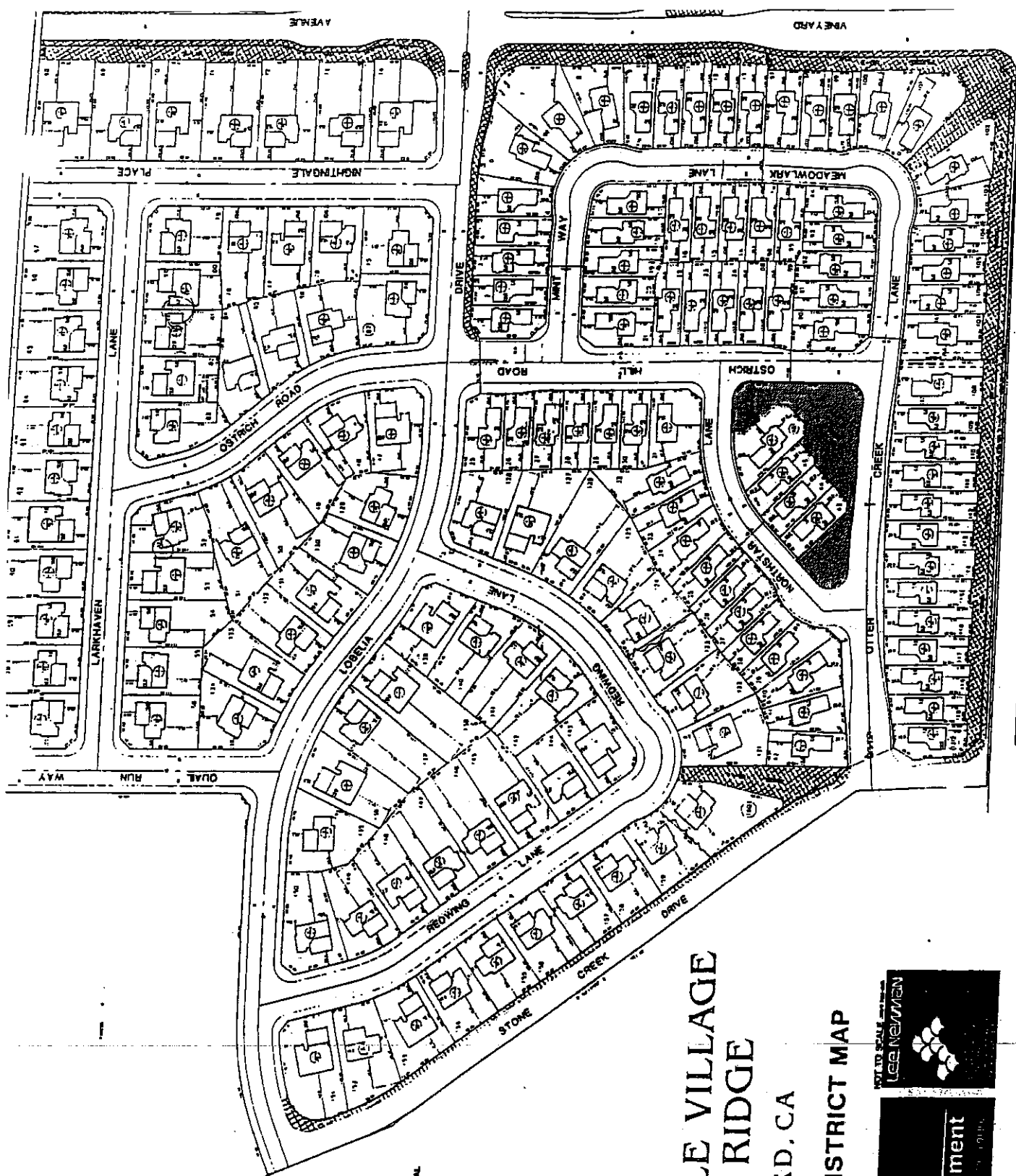
Meeker Land & Development
Professional Land Surveyors & Engineers
P.O. Box 1000, Oxnard, CA 93050



LEE NEWMAN
NOTED SCALE
1" = 40'

LEGEND

1993-94 City Maintained Landscape Assessment District Improvements



CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 13 (LE VILLAGE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 13 formed within the City on March 20, 1990, by Resolution No. 9894 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 13 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4424 located within the assessment district known as Landscape Maintenance District No. 13, which is located at Vineyard Avenue and Ventura Road in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 13 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessments in Landscape Maintenance District No. 13 is not proposed to increase.

PASSED AND ADOPTED THIS ____ day of _____, 2012, by the following vote:

AYES:

NOES:

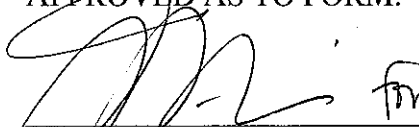
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney
5-7-12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 14
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$36,692.96.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$36,692.96.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$36,692.96.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$36,692.96 is divided by 212 lots for an assessment of \$173.08 per lot or parcel.

foliob. 2

LEE NEWMAN
2155 OXLEY ST. N.E.

[illegible]

KAUFMAN AND BROAD

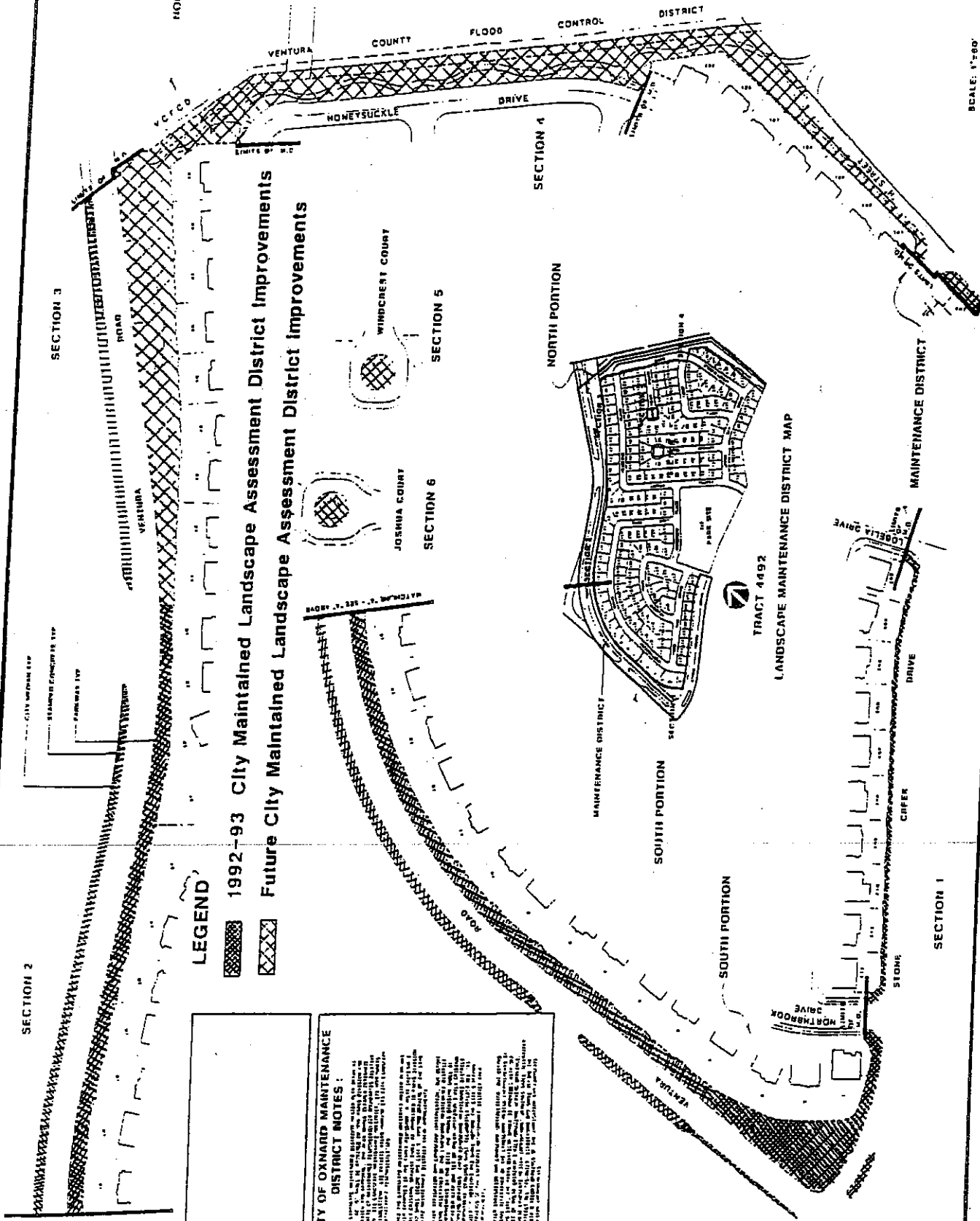
21008 HURRANK BLVD.
SUITE 300
WOODLAND HILLS, CA
91367

CALIFORNIA COVE
TRACY 4402

**LANDSCAPE
MAINTENANCE AREAS**

1-100-001-1

LM-1 / 1



CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 14 (CALIFORNIA COVE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 14 formed within the City on June 5, 1990, by Resolution No. 9972 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 14 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4492 located within the assessment district known as Landscape Maintenance District No. 14, which is located at Vineyard Avenue, north of Vineyard Avenue in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 14 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 14 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

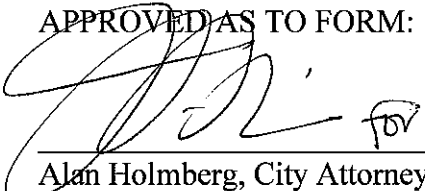
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney
5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 15
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$ 9,300.20.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$9,300.20.

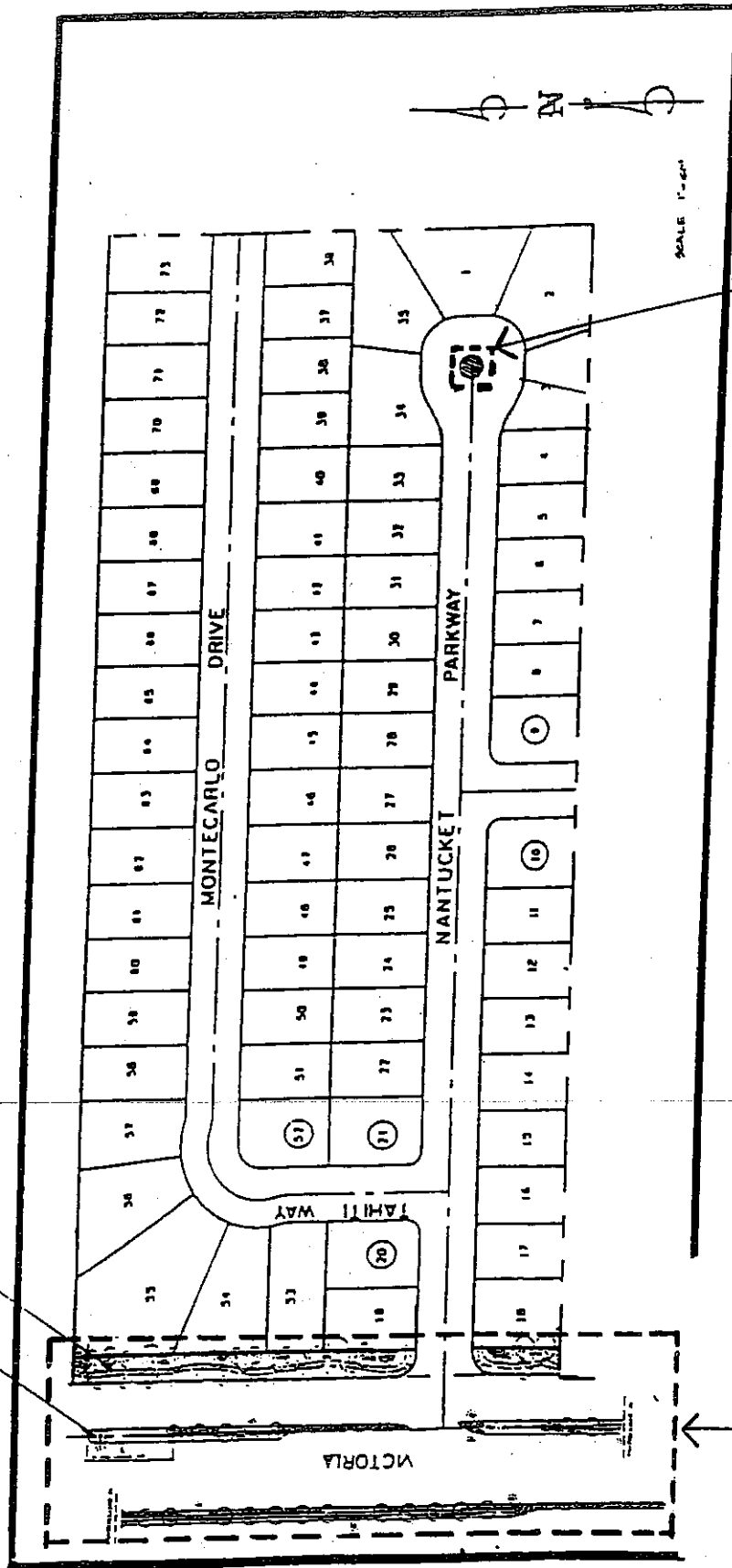
SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$9,300.20.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$9,300.20 is divided by 73 lots for an assessment of \$127.40 per lot or parcel.

INDICATE FROM EXISTING PROPERTY DISTRICT
OF PELICAN POINT LANDSCAPE MAINTENANCE RESPONSIBILITY

10' PARKWAY IN EACH PROPERTY LINE
TO BE MAINTAINED BY LANDSCAPE MAINTENANCE DISTRICT



City Maintained Landscape Assessment District Improvements

APPLICANT/DEVELOPER
RAZNICK AND SONS INC.
 3888 OAKDALE AVENUE SUITE 200
 WOODLAND HILLS, CALIFORNIA
 (818) 864-7770

PELICAN POINTE
 ORLANDO, CALIFORNIA
 T.R. No. 4443

APR 18 1992



15-000-01
 10/18/92
 10/18/92

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 15 (PELICAN POINTE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 15 formed within the City on June 21, 1994, by Resolution No. 10,752 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 15 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4443 located within the assessment district known as Landscape Maintenance District No. 15, which is located east of Victoria Avenue and south of Fifth Street in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 15 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 15 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

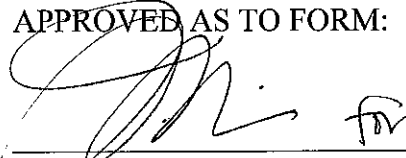
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 16
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$19,551.70.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$19,551.70.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$19,551.70.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$19,551.70 is divided by 265 lots for an assessment of \$73.78 per lot or parcel.

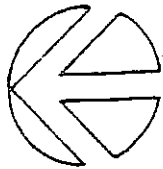
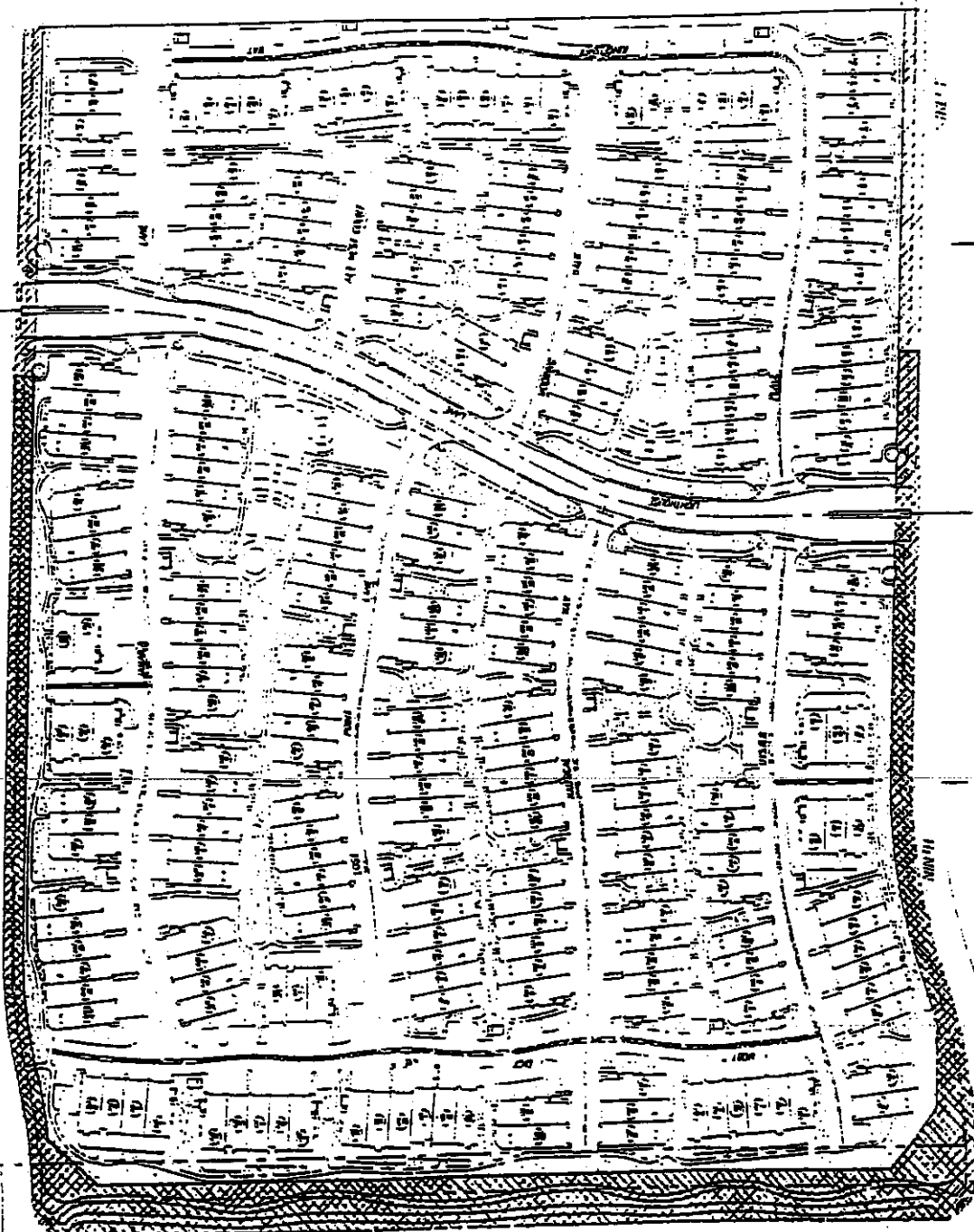
22' WIDE

22' WIDE

ROAD

79

Attachment 23
Page 4 of 4



NO SCALE

LEGEND



1992-93 City Maintained Landscape Assessment District Improvement



Future City Maintained Landscape Assessment District Improvements

LANDSCAPE MAINTENANCE DISTRICT MASTER PLAN

CALIFORNIA LIGHTHOUSE

OXNARD, CALIFORNIA

KAUFMAN, BROAD INC.

#116

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 16 (CALIFORNIA LIGHTHOUSE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 16 formed within the City on July 9, 1991, by Resolution No. 10,206 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 16 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4810 located within the assessment district known as Landscape Maintenance District No. 16, which is located east of Ventura Road, between Seventh and Ninth Street in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 16 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 16 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

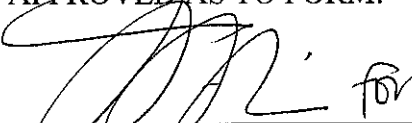
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

5-7-12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 17
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$9,121.20.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$9,121.20.

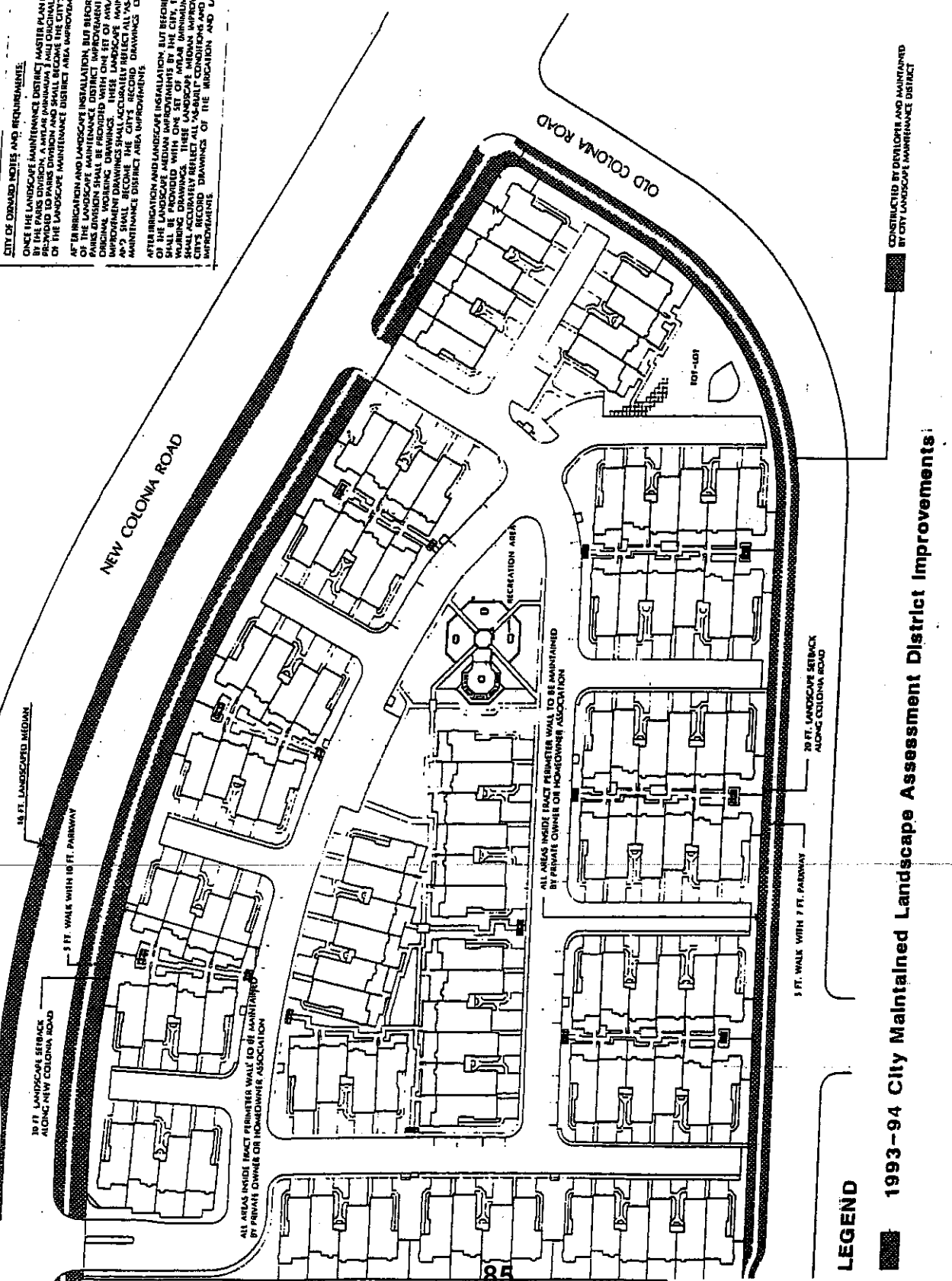
SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$9,121.20.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$9,121.20 is divided by 110 lots for an assessment of \$82.92 per lot or parcel.

CITY OF OXNARD NOTES AND REQUIREMENTS:
 ONCE THE LANDSCAPE MAINTENANCE DISTRICT MASTER PLAN HAS BEEN APPROVED BY THE PARKS DIVISION, A MAJOR IMPROVEMENT PROJECT SHALL BE SUBMITTED TO THE LANDSCAPE MAINTENANCE DISTRICT FOR REVIEW AND RECORD DRAWING OF THE LANDSCAPE MAINTENANCE DISTRICT AREA IMPROVEMENTS.
 AFTER IRRIGATION AND LANDSCAPE INSTALLATION, BUT BEFORE FINAL ACCEPTANCE OF THE LANDSCAPE MAINTENANCE DISTRICT IMPROVEMENTS BY THE CITY, THE LANDSCAPE MAINTENANCE DISTRICT SHALL BE PROVIDED WITH ONE SET OF ORIGINAL DRAWINGS AND ONE SET OF IMPROVEMENT DRAWINGS. THESE LANDSCAPE MAINTENANCE DISTRICT IMPROVEMENT DRAWINGS SHALL ACCURATELY REFLECT ALL "AS-BUILT" CONDITIONS AND SHALL BE PROVIDED TO THE LANDSCAPE MAINTENANCE DISTRICT FOR RECORD DRAWINGS OF THE LANDSCAPE MAINTENANCE DISTRICT AREA IMPROVEMENTS.
 AFTER IRRIGATION AND LANDSCAPE INSTALLATION, BUT BEFORE FINAL ACCEPTANCE OF THE LANDSCAPE MAINTENANCE DISTRICT IMPROVEMENTS BY THE CITY, THE LANDSCAPE MAINTENANCE DISTRICT SHALL BE PROVIDED WITH ONE SET OF ORIGINAL DRAWINGS AND ONE SET OF IMPROVEMENT DRAWINGS. THESE LANDSCAPE MAINTENANCE DISTRICT IMPROVEMENT DRAWINGS SHALL ACCURATELY REFLECT ALL "AS-BUILT" CONDITIONS AND SHALL BE PROVIDED TO THE LANDSCAPE MAINTENANCE DISTRICT FOR RECORD DRAWINGS OF THE LANDSCAPE MAINTENANCE DISTRICT AREA IMPROVEMENTS.

lynn c johnson asla landscape architecture



LEGEND

1993-94 City Maintained Landscape Assessment District Improvements

CONSTRUCTED BY DEVELOPER AND MAINTAINED BY CITY LANDSCAPE MAINTENANCE DISTRICT

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 17 (VILLAGE OF SAN MIGUEL) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 17 formed within the City on July 21, 1992, by Resolution No. 10,421 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 17 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4702 located within the assessment district known as Landscape Maintenance District No. 17, which is located north of Camino del Sol, west of Rose Avenue in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 17 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 17 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Alan Holmberg, City Attorney

5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 18
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$5,860.92.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

(e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$5,860.92.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$5,860.92.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$5,860.92 is divided by 6 lots for an assessment of \$976.82 per lot or parcel.

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 18 (ST. JOHN'S REGIONAL MEDICAL CENTER) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 18 formed within the City on June 21, 1994, by Resolution No. 10,753 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 18 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Parcel Map Nos. 213-0-031-355, 213-0-031-375, 213-0-031-385, 213-0-031-405, 213-0-031-415 and 213-0-031-425 located within the assessment district known as Landscape Maintenance District No. 18, which is located south of Gonzales Road and east of Rose Avenue in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 18 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 18 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, the following vote:

AYES:

NOES:

ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

 FDV

Alan Holmberg, City Attorney

57.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 19
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$1,000.00.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$1,000.00.

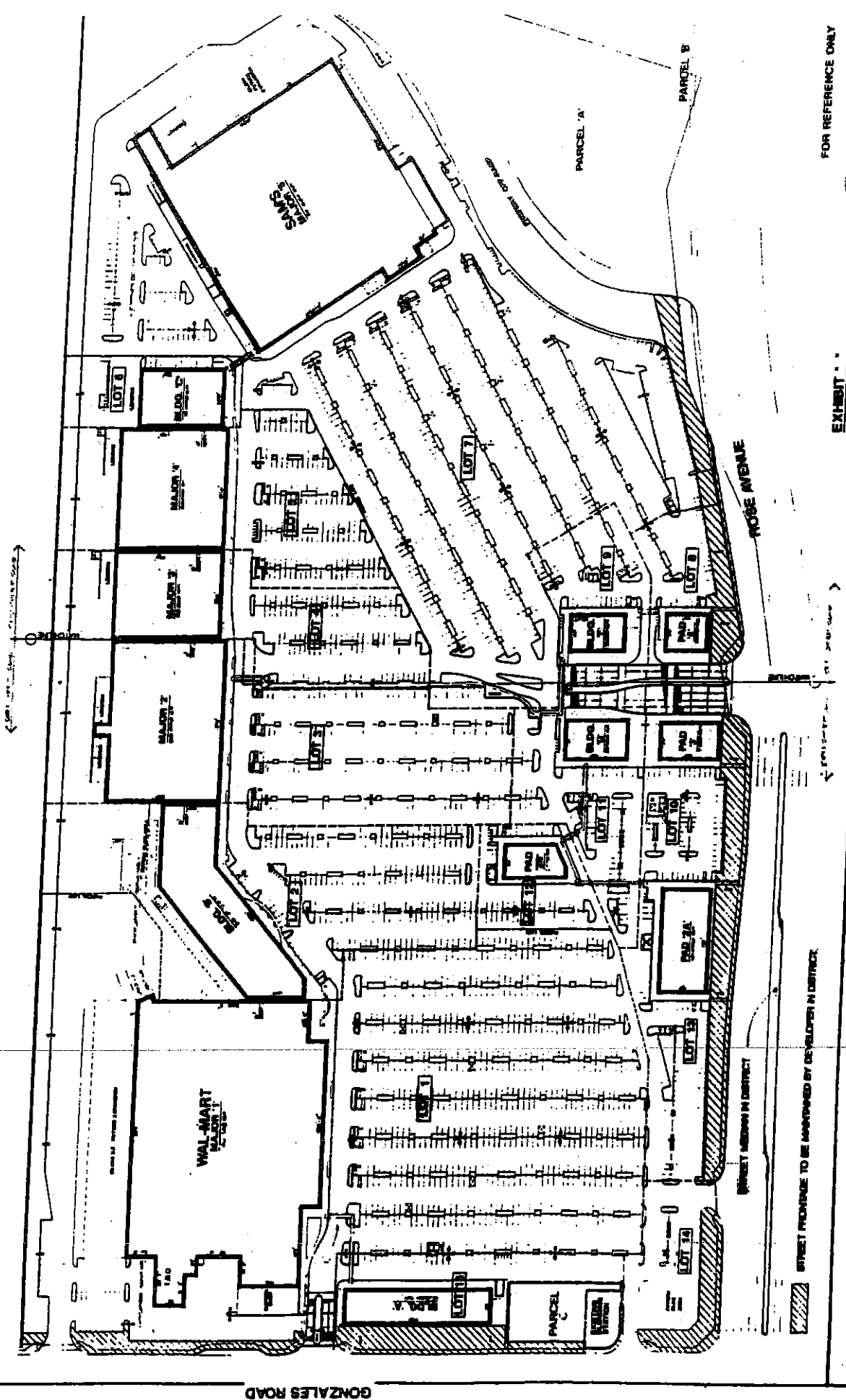
SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$1,000.00.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$1,000.00 is divided by 21 lots for an assessment per lot or parcel, as shown on the attached schedule.

OXNARD DISTRICT #19
SHOPPING AT THE ROSE

<u>PARCEL NO.</u>	<u>AMOUNT</u>	<u>DISTRICT</u>	<u>ZONE</u>
142-0-211-015	138.00	12	89
142-0-211-055	138.00	12	89
142-0-211-065	138.00	12	89
142-0-211-075	9.00	12	89
142-0-211-085	9.00	12	89
142-0-211-105	138.00	12	89
142-0-211-115	9.00	12	89
142-0-211-125	76.00	12	89
142-0-211-135	9.00	12	89
142-0-211-145	117.00	12	89
142-0-211-155	9.00	12	89
142-0-211-165	9.00	12	89
142-0-211-175	9.00	12	89
142-0-211-185	9.00	12	89
142-0-211-195	9.00	12	89
142-0-211-205	9.00	12	89
142-0-211-215	138.00	12	89
142-0-211-225	9.00	12	89
142-0-211-245	9.00	12	89
142-0-211-265	4.50	12	95
142-0-211-275	4.50	12	95



SHOPPING AT THE ROSE - LANDSCAPE MAINTENANCE DISTRICT #19

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 19 (SHOPPING AT THE ROSE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 19 formed within the City on June 21, 1994, by Resolution No. 10,754 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 19 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4827 located within the assessment district known as Landscape Maintenance District No. 19, which is located north of Gonzales Road and west of Rose Avenue in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 19 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 19 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____ 2012, by the following vote:

AYES:

NOES:

ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Alan Holmberg, City Attorney

6.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 20
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

**DEPARTMENT OF GENERAL SERVICES
May 2012**

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

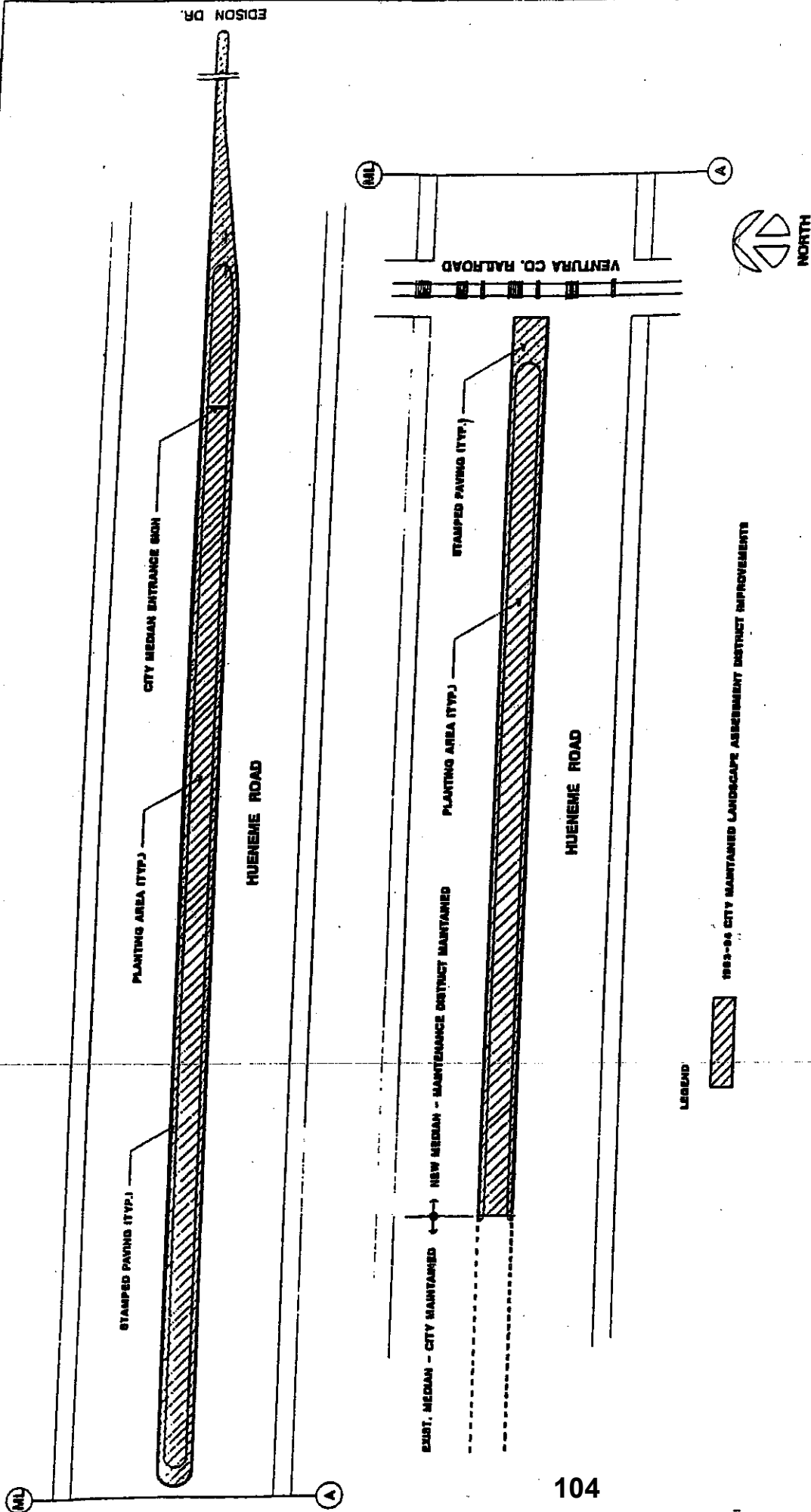
- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$2,415.00.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$2,415.00.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$2,415.00.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$2,415.00 is divided by 3 lots for an assessment of \$805.00 per lot or parcel.



VOLVO MEDIAN - LANDSCAPE MAINTENANCE DIST. #20

CITY OF OXNARD
PARKS DIVISION
305 N. THIRD ST. OXNARD, CALIFORNIA 93030

TITLE
WALLENIUS LINES VEHICLE PREPARATION FACILITY - 5601 EDSON DR.
PROJECT
LANDSCAPE MAINTENANCE DISTRICT MASTER PLAN

DATE	11-1-93
BY	J. J. J.
CHECKED BY	J. J. J.
APPROVED BY	J. J. J.
SCALE	1" = 1' - 1"
PROJECT NO.	11-1-93
DATE	11-1-93
BY	J. J. J.
CHECKED BY	J. J. J.
APPROVED BY	J. J. J.
SCALE	1" = 1' - 1"
PROJECT NO.	11-1-93

HUENEME ROAD

MAINTENANCE
DISTRICT

ARCTURUS AVE

DISTRICT
BOUNDARIES

PARCEL 1
11.238 AC

PARCEL 2
1.071 AC

PARCEL 3
14.14 AC

EDISON DRIVE

MCWANE BLVD

LEGEND



CITY MAINTAINED LANDSCAPE
ASSESSMENT DISTRICT IMPROVEMENTS



Penfield & Smith
Engineering • Surveying • Planning
• Construction Management •

W.O. 13086.99 LMAD20.dwg 1"=500'

ASSESSMENT DIAGRAM FOR WALLENIUS LINES VEHICLE PREPARATION FACILITY (VOLVO HARBOR)

LANDSCAPE MAINTENANCE
ASSESSMENT DISTRICT #20

CITY OF OXNARD
COUNTY OF VENTURA
STATE OF CALIFORNIA

JUNE 1994

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 20 (WALLENTUS VEHICLE PREPARATION CENTER) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 20 formed within the City on June 21, 1994, by Resolution No. 10,755 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 20 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Parcel Map Nos. 231-0-020-200, 231-0-020-210 and 231-0-020-240 located within the assessment district known as Landscape Maintenance District No. 20, which is located at Hueneme Road between Edison Drive and the Ventura County Railroad tracks in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 20 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 20 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

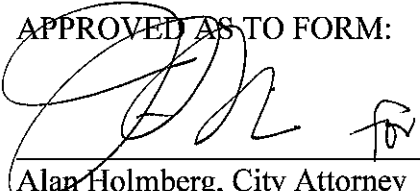
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

5.9.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 21
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$1,000.00.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$1,000.00.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$1,000.00.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$1,000.00 is divided by 107 lots for an assessment of \$9.34 per lot or parcel.

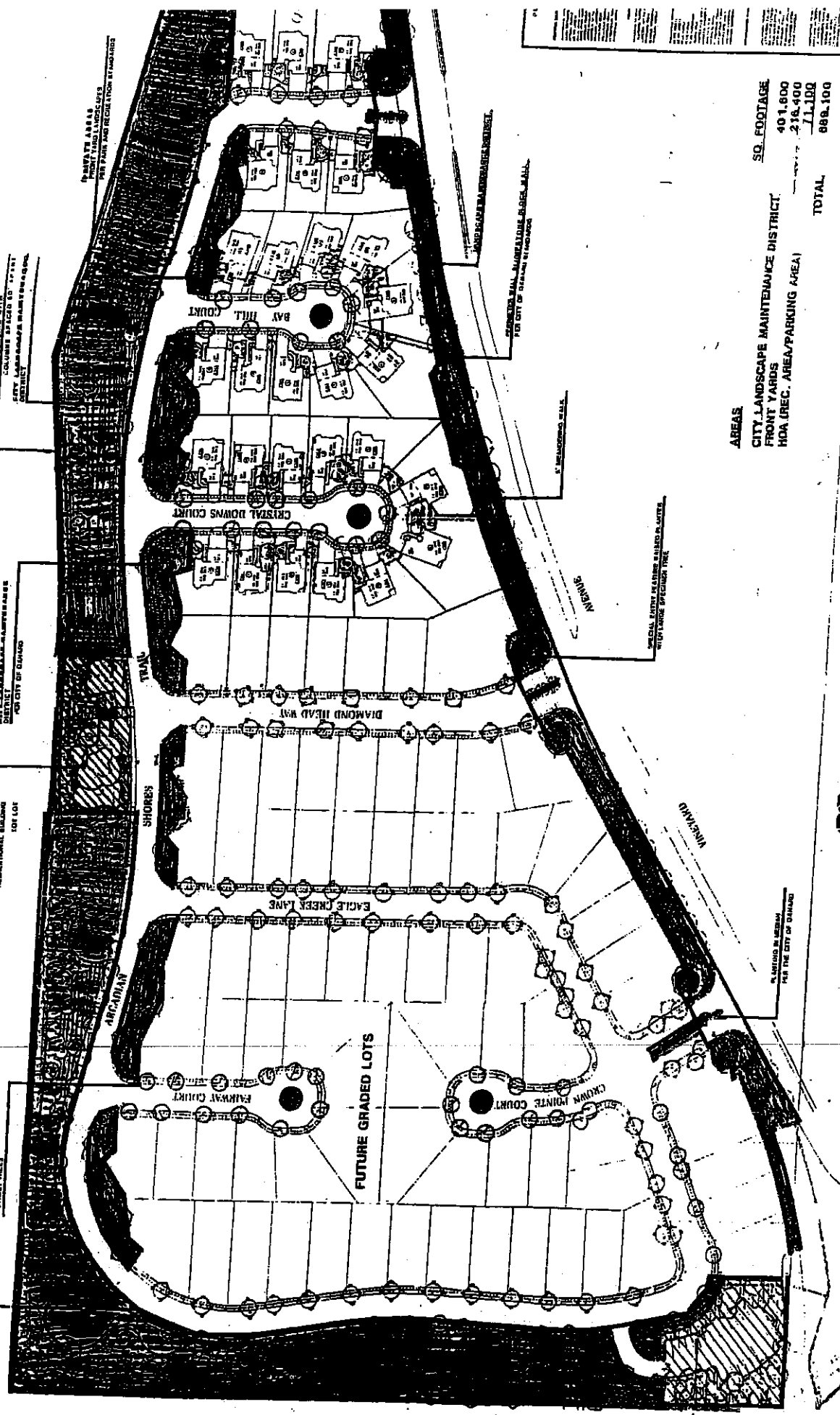
RIVER RIDGE GOLF COURSE

MAINTENANCE AREAS
RECREATIONAL USES PER THE CITY OF DUNSMO
FOOTBALL FIELD
FOOTBALL FIELD
FOOTBALL FIELD

USE SENSING WITH
CITY COUNCIL SPACES TO 1000
CITY COUNCIL SPACES TO 1000
CITY COUNCIL SPACES TO 1000

ARTS LANDSCAPE MAINTENANCE
DISTRICT
FOR CITY OF DUNSMO

PRIVATE AREAS
PRIVATE AREAS
PRIVATE AREAS



AREAS

CITY LANDSCAPE MAINTENANCE DISTRICT	SQ. FOOTAGE
FRONT YARDS	401,800
HDA (REC. AREA/PARKING AREA)	218,400
	11,100
TOTAL	689,100

CYPRESS
at
DUNSMO



THE GRUPE COMPANY
LOS ANGELES DIVISION
1039 TERRACE HILL CIRCLE



LANDSCAPE MAINTENANCE DISTRICT

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 21 (CYPRESS POINTE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 21 formed within the City on June 21, 1994, by Resolution No. 10,756 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 21 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract Nos. 3384-7, 8 located within the assessment district known as Landscape Maintenance District No. 21, which is located north of Vineyard Avenue at the end of Patterson Road in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 21 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
4. The FY 2012-2013 assessment in Landscape Maintenance District No. 21 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

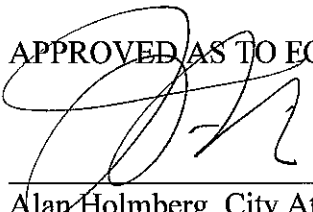
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

for
5.9.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 22
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

**DEPARTMENT OF GENERAL SERVICES
May 2012**

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

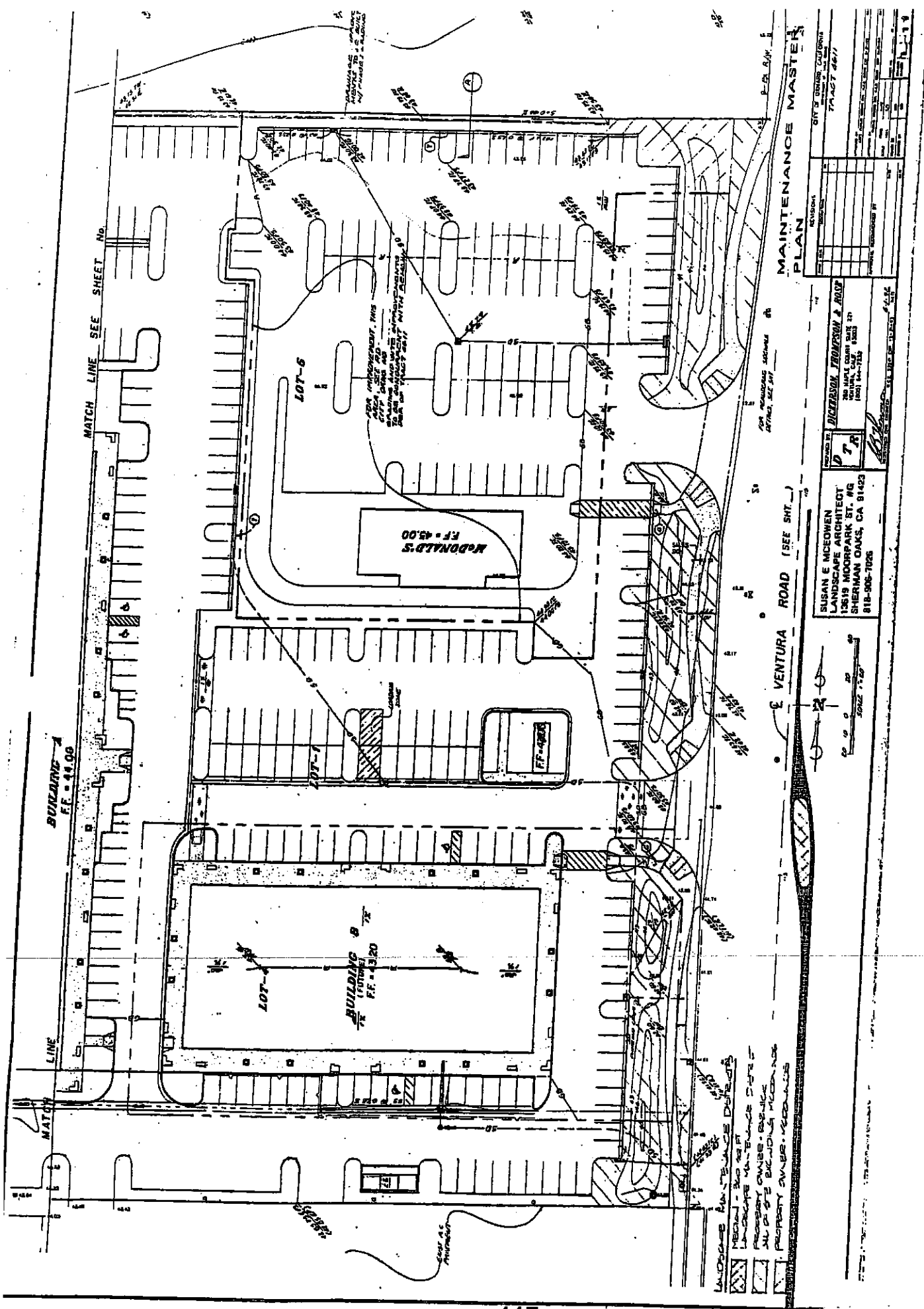
- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$500.00.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$500.00.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$500.00.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$500.00 is divided by 4 lots for an assessment of \$125.00 per lot or parcel.



CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 22 (MCDONALD'S MEDIAN) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 22 formed within the City on June 18, 1996, by Resolution No. 11,070 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 22 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4611 located within the assessment district known as Landscape Maintenance District No. 22, which is located at Ventura Road, north of Fifth Street in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 22 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 22 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

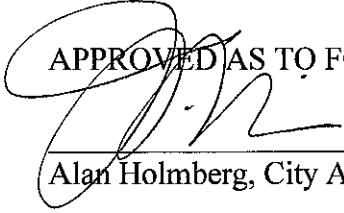
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 23
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$5,587.60.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$5,587.60.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

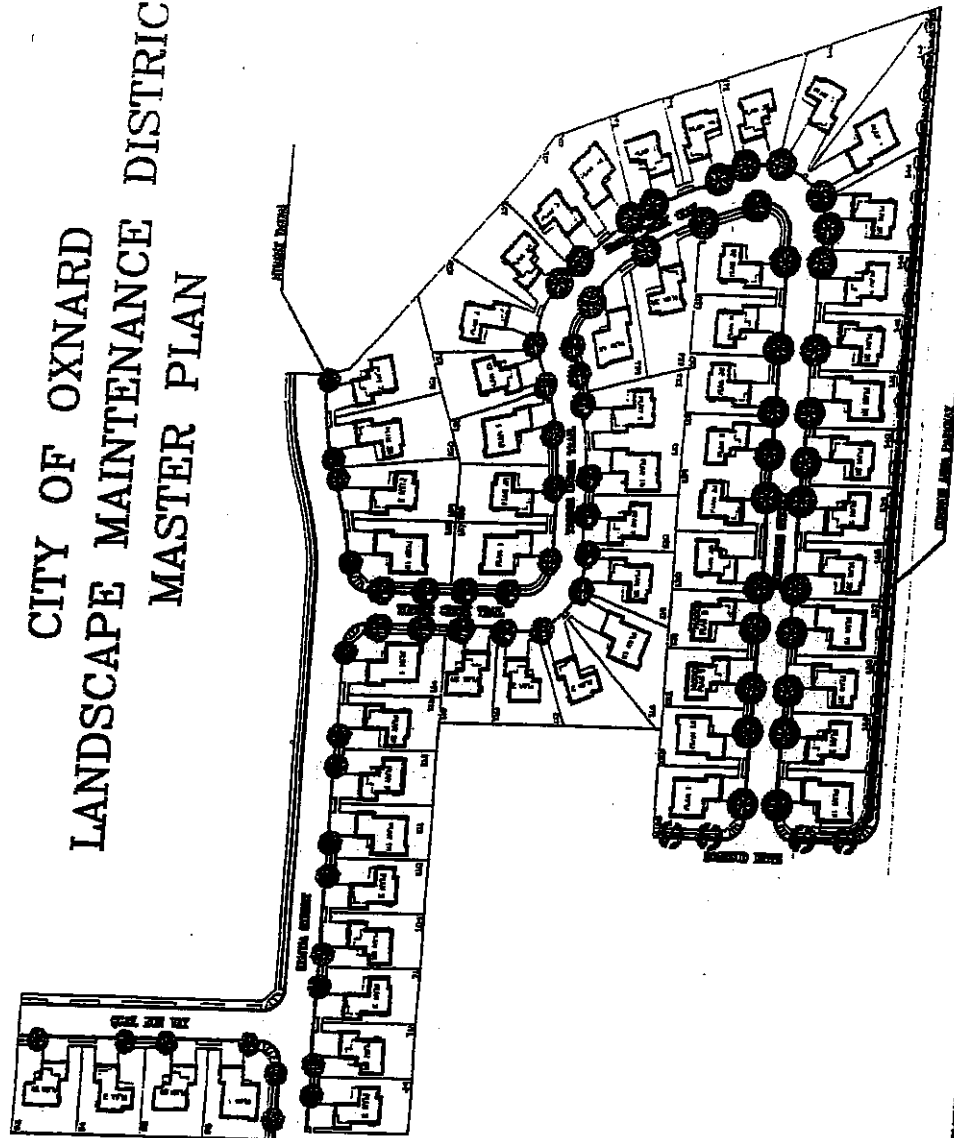
This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$5,587.60.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$5,587.60 is divided by 61 lots for an assessment of \$91.60 per lot or parcel.

TOTAL PARKWAY PLANTING AREA, 6,235 S.F.	
TOTAL PARKWAY SIDEWALK AREA, 6,100 S.F.	
TOTAL PARKWAY CURBWAY AREA, 11,601 S.F.	

NOT TO SCALE

**CITY OF OXNARD
LANDSCAPE MAINTENANCE
DISTRICT
MASTER PLAN**



PLANT LEAVES - Interior Street Trees only											
DATE		TIME		LOCATION		SPECIES		COLLECTOR		COLLECTOR	
1	2	3	4	5	6	7	8	9	10	11	12
1	2	3	4	5	6	7	8	9	10	11	12
1	2	3	4	5	6	7	8	9	10	11	12
1	2	3	4	5	6	7	8	9	10	11	12
1	2	3	4	5	6	7	8	9	10	11	12
1	2	3	4	5	6	7	8	9	10	11	12
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**Pacific Coast
and Design**

GREYSTONE HOME, INC.
1807 FOREST LANE DRIVE, SUITE 100
LYNN ARIZONA, ILL. 60059

TRACT# 4529
VINEYARD AVENUE AND "H" STREET

**LANDSCAPE MAINTENANCE'
DISTRICT MAP**

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 23 (GREYSTONE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 23 formed within the City on June 18, 1996, by Resolution No. 11,071 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 23 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4529 located within the assessment district known as Landscape Maintenance District No. 23, which is located at Vineyard Avenue, east of Ventura Road in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 23 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 23 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Alan Holmberg, City Attorney

5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 24
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$18,300.00.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$18,300.00.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$18,300.00.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$18,300.00 is divided by 100 lots for an assessment of \$183.00 per lot or parcel.

AREA CALCULATIONS PARKWAY

TOTAL PARKWAY PLANTING AREA, 28,811 S.F.
TOTAL PARKWAY MEDIAN PLANTING AREA, 18,408 S.F.
TOTAL PARKWAY CURB AND GUTTER AREA, 46,200 S.F.

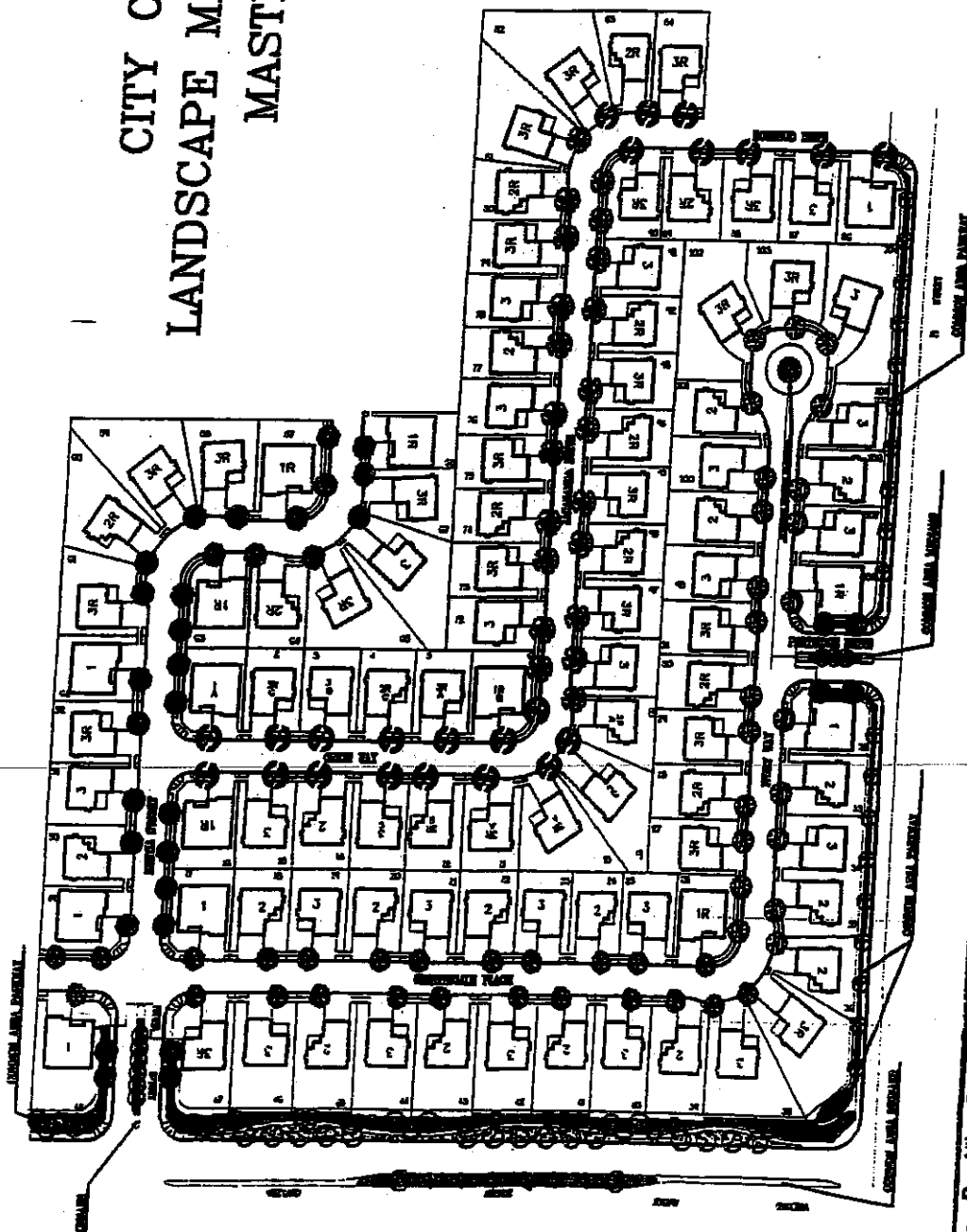
MEDIANS

TOTAL MEDIAN PLANTING AREA, 14,818 S.F.
TOTAL MEDIAN MEDIAN PLANTING AREA, 14,818 S.F.
TOTAL MEDIAN AREA, 14,818 S.F.

INTERIOR STREET TREES
TOTAL STREET TREES, 110

NOT TO SCALE

CITY OF OXNARD LANDSCAPE MAINTENANCE DISTRICT MASTER PLAN



PLANT LEGEND - Interior Street Trees only

PLANT	SYMBOL	PLANT	SYMBOL
PLANT 1	(Symbol)	PLANT 10	(Symbol)
PLANT 2	(Symbol)	PLANT 11	(Symbol)
PLANT 3	(Symbol)	PLANT 12	(Symbol)
PLANT 4	(Symbol)	PLANT 13	(Symbol)
PLANT 5	(Symbol)	PLANT 14	(Symbol)
PLANT 6	(Symbol)	PLANT 15	(Symbol)
PLANT 7	(Symbol)	PLANT 16	(Symbol)
PLANT 8	(Symbol)	PLANT 17	(Symbol)
PLANT 9	(Symbol)	PLANT 18	(Symbol)

Pacific Coast
Land Design
(909) 444-0007 FAX 949-444-0008
2000 BALBOA BLVD., SUITE 107, TUSTIN, CA 92680

R. V. HENDEL & SONS
LANDSCAPE ARCHITECTS
OXNARD, CA 93030

TRACT # 46289
VINEYARD AVENUE AND "H" STREET

LANDSCAPE MAINTENANCE
DISTRICT MAP
AND
STREET TREE PLAN

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 24 (VINEYARDS) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 24 formed within the City on June 18, 1996, by Resolution No. 11,072 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 24 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
4. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4529 located within the assessment district known as Landscape Maintenance District No. 24, which is located at Vineyard Avenue, east of Ventura Road in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 24 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 24 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

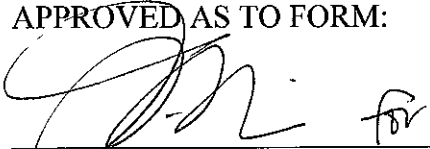
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 25
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$23,798.88.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$23,798.88.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$23,798.88.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$23,798.88 is divided by 216 lots for an assessment of \$110.18 per lot or parcel.

THE POINTE - LANDSCAPE MAINTENANCE DISTRICT #25



**Pacific Coast
Land Reclam.**

(608) 446-8187 FAX 644-8749
500 N. STATE ST., MADISON, WI 53703

[illegible]

TRACT 4040
TOWN OF NEW YORK
COUNTY OF NEW YORK

**LANDSCAPE MAINTENANCE DISTRICT
MASTER PLAN TRACT # 4840**

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 25 (THE POINTE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 25 formed within the City on June 18, 1996, by Resolution No. 11,073 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 25 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
2. The landscaping to be maintained is all public landscaping installed by the developers of Tract No. 4840 located within the assessment district known as Landscape Maintenance District No. 25, which is located at Patterson Road and Fifth Street in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 25 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 25 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

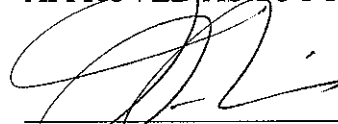
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney
5.7.12

CITY OF OXNARD

**OXNARD LANDSCAPE MAINTENANCE
DISTRICT NO. 26
ENGINEER'S REPORT
ON ASSESSMENTS
FOR
FISCAL YEAR 2012-2013**

DEPARTMENT OF GENERAL SERVICES
May 2012

SECTION 1. MAINTENANCE TO BE PROVIDED

Landscaping consists of trees, shrubs, and ground cover within the district, as shown on the diagram referred to in Section 2 hereof. The maintenance to be provided will include ordinary and necessary:

- (a) Repair, removal or replacement of all or any part of the landscaping.
- (b) Provision for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury.
- (c) Removal of trimmings, rubbish, debris and other solid waste.

SECTION 2. PLANS AND SPECIFICATIONS AND DIAGRAM

A diagram for the District, showing the following matters, is attached hereto and incorporated herein by reference.

- (a) Existing and proposed landscaping improvements within the District.
- (b) The exterior boundaries of the District.
- (c) The boundaries of any zones within the District.
- (d) The lines and dimensions of each lot or parcel of land within the District.
- (e) Identification of each lot or parcel of land within the District by a distinctive number or letter.

SECTION 3. ESTIMATE OF COSTS OF IMPROVEMENTS

The estimate of the costs of maintaining the landscaping improvements in the District for the 2012-2013 fiscal year includes:

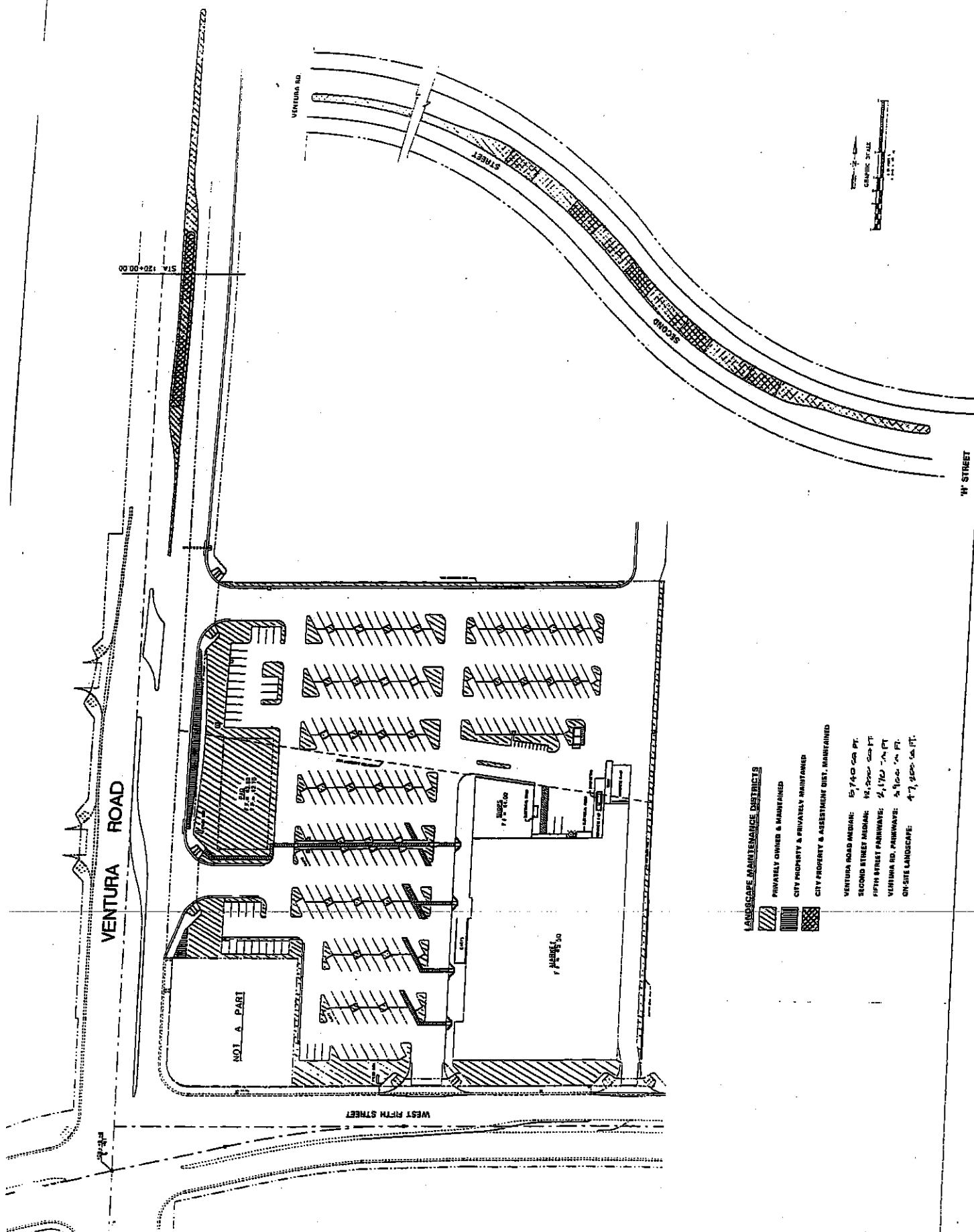
- (a) Total costs for improvements to be made in FY 2012-2013, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses: \$4,000.00.
- (b) Amount of surplus in the improvement fund to be carried over from a previous fiscal year: \$0.00.
- (c) Amount of any contributions to be made from sources other than assessments levied pursuant to Part 2 of Division 15 of the Streets and Highways Code: \$0.00.
- (d) Amount, if any, of the annual installment for FY 2012-2013 where the City Council has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments: \$0.00.

- (e) Net amount to be assessed upon assessable lands within the District, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred in subdivision (b), (c), or (d): \$4,000.00.

SECTION 4. ASSESSMENT OF ESTIMATED COSTS OF IMPROVEMENTS

This assessment applies to the 2012-2013 fiscal year.

- (a) The net amount, determined in accordance with Section 3, above, to be assessed upon assessable lands within the District is \$4,000.00.
- (b) A description of each assessable lot or parcel for land within the District is contained in the diagram referred to in Section 2 hereof.
- (c) The net amount stated in subdivision (a) of this Section 4 is apportioned among such lots or parcels in proportion to the estimated special benefit to be received by each lot or parcel from the improvements by the following formula or method: Dividing such net amount by the number of assessable lots or parcels within the District. Thus, the net amount of \$4,000.00 is divided by 1 lot for an assessment of \$4,000.00 per lot or parcel.



- LANDSCAPE MAINTENANCE DISTRICTS**
- PRIVATELY OWNED & MAINTAINED
 - CITY PROPERTY & PRIVATELY MAINTAINED
 - CITY PROPERTY & ASSESSMENT DIST. MAINTAINED
- VENTURA ROAD MEDIAN: 15,740 SQ. FT.
 SECOND STREET MEDIAN: 18,200 SQ. FT.
 FIFTH STREET PARKWAY: 2,170 SQ. FT.
 VENTURA RD. PARKWAY: 2,900 SQ. FT.
 ON-SITE LANDSCAPE: 47,800 SQ. FT.

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD OF INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2012-2013 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 26 (ALBERTSON'S) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, the Oxnard City Council desires that the expenses of maintaining landscaping in Landscape Maintenance District No. 26 formed within the City on January 3, 1989, by Resolution No. 9603 be assessed upon land within such District that will receive special benefit therefrom; and

WHEREAS, the City Engineer has filed with the City Clerk a report concerning the cost of maintaining the landscaping in such District for the 2012-2013 fiscal year and the amount of the special benefit received therefrom by each parcel within such District; and

WHEREAS, assessments existed in such District throughout FY 2011-2012, and such assessments are not proposed to increase for FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, such District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council approves the Engineer's Report.
2. The City Council declares its intention to levy and collect assessments within Landscape Maintenance District No. 26 for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Section 22500 et seq.).
3. The landscaping to be maintained is all public landscaping installed by the developers of Parcel Map No. 202-0-010-685 located within the assessment district known as Landscape Maintenance District No. 26, which is located at Ventura Road, north of Fifth Street in the City.

4. A full and detailed description of the landscaping improvements, the boundaries of Landscape Maintenance District No. 26 and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer on file with the City Clerk.
5. Notice is hereby given that on June 12, 2012, at 7:00 p.m. in City Council Chambers, at 305 West Third Street, Oxnard, California, the City Council will hold a hearing on the levy of the proposed assessment, at which time all interested persons shall be afforded an opportunity to hear and be heard. Any interested person may, prior to the conclusion of the hearing, file a written protest with the City Clerk or, having previously filed a protest, file a written withdrawal of the protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that person.
6. At least 10 days prior to the date of the hearing, the City Clerk shall give notice of the hearing by causing this resolution to be published once in a newspaper of general circulation within the City.
7. The FY 2012-2013 assessment in Landscape Maintenance District No. 26 is not proposed to increase.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

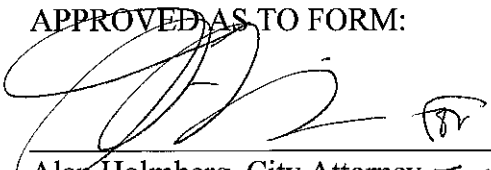
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney 5.7.12



ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: May Roque *MR* Agenda Item No. I-3

Reviewed By: City Manager *JLB* City Attorney *JD* Finance *VC* Other (Specify) N/A

DATE: May 4, 2012

TO: City Council

FROM: Michael Henderson, General Services Superintendent *MH*
City Manager's Office

SUBJECT: Fourth Amendment to Agreement with Genuine Parts Company (A-6801)

RECOMMENDATION

That City Council approve and authorize the Mayor to execute the Fourth Amendment to the Agreement with Genuine Parts Company in the amount of \$1,791,000, for a total contract amount of \$6,851,000 to provide on-site repair parts and tires to City for a final year, until June 30, 2013.

DISCUSSION

The Fleet Services Division provides maintenance for the City's vehicles and equipment fleet. As Fleet Services does not have a parts store or parts staff, this essential service is provided via contract (since June 1, 2007) by Genuine Parts Company ("NAPA") through their on-site store.

The First Amendment to the Agreement, approved by City Council on March 10, 2009, added tire acquisition and management to the service provided by NAPA. The Second Amendment to the Agreement, approved by City Council on May 11, 2010, extended the agreement until May 31, 2011. The Third Amendment to the Agreement, approved by City Council on May 17, 2011, extended the agreement until June 30, 2012.

The Fourth Amendment to the Agreement with NAPA increases the amount of the contract by approximately \$1,791,000 for a total contract amount of \$6,851,000. In addition, the Fourth Amendment extends the agreement for a final year, until June 30, 2013.

Savings provided by this agreement amount to approximately \$270,000 per year through:

- reduced labor and direct costs by freeing mechanics and supervisors from acquisition and management of repair parts and tires
- improved warranty collection
- reduced wrong parts
- volume parts purchase discount
- sales tax returned to City

Third Amendment to the Agreement with Genuine Parts Company (A-6801)

May 4, 2012

Page 2

FINANCIAL IMPACT

The Fleet Services Division is budgeted through an internal service fund as departments are charged for parts and tires installed on vehicles and equipment. Appropriations in Account Nos. 741-7501-853-8121 (Repair Parts Expense) and -8233 (Tires Expense) in FY 2012-13 would support the agreement's extension until June 30, 2013.

Attachment #1 - Fourth Amendment to Agreement for On-Site Consulting Services

**FOURTH AMENDMENT TO AGREEMENT
FOR ON-SITE CONSULTING SERVICES**

This Fourth Amendment ("Fourth Amendment") to the Agreement for On-site Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 1st day of May 2012, by and between the City of Oxnard, a municipal corporation ("City"), and Genuine Parts Company ("Contractor"). This Fourth Amendment amends the Agreement entered into on May 15, 2007, by City and Contractor. The Agreement previously has been amended on November 28, 2008, by a First Amendment; on April 7, 2010, by a Second Amendment; and on May 17, 2011, by a Third Amendment.

City and Contractor agree as follows:

1. In Section 6 of the Agreement, Principal in Charge "Marvin Ortega" is deleted and replaced with "Ted Lorofia."
2. In Section 8 of the Agreement, the Living Wage amount of "\$12.88 per hour" is deleted and replaced with the amount of "\$14.15 per hour."
3. In Section 10 of the Agreement, the date "June 30, 2012" is deleted and replaced with the date "June 30, 2013."
4. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

GENUINE PARTS CO. DBA NAPA
AUTO PARTS

Dr. Thomas E. Holden, Mayor

Brad Shaffer, Division Vice President

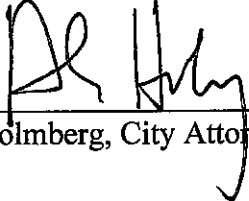
ATTEST:

Daniel Martinez, City Clerk

ATTACHMENT NO. 1

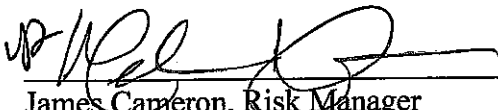
PAGE 1 OF 2

APPROVED AS TO FORM:



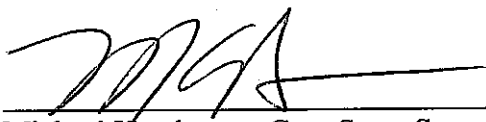
Alan Holmberg, City Attorney

APPROVED AS TO INSURANCE:



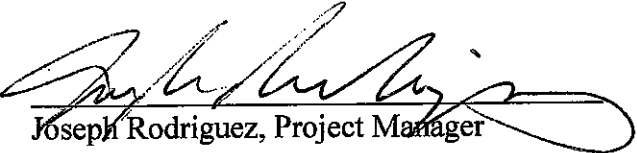
James Cameron, Risk Manager

APPROVED AS TO CONTENT:



Michael Henderson, Gen. Svcs. Superintendent

APPROVED AS TO CONTENT:



Joseph Rodriguez, Project Manager

APPROVED AS TO AMOUNT:



Karen R. Burnham, Interim City Manager

ATTACHMENT NO. 1

PAGE 2 OF 2



ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: May Roque *MR*Agenda Item No. I-4Reviewed By: City Manager *[Signature]*City Attorney *[Signature]*Finance *[Signature]*Other (Specify) N/A**DATE:** May 4, 2012**TO:** City Council
FROM: Michael Henderson, General Services Superintendent
 City Manager's Office *[Signature]*
SUBJECT: Extension of Agreement with General Petroleum Corporation**RECOMMENDATION**

That City Council approve and authorize the Mayor to sign a blanket purchase order (No. 4021) with General Petroleum Corporation ("GP"), extending the agreement for an additional year to June 30, 2013, in an amount not to exceed \$250,000, for a total contract amount of \$500,000, for the bulk delivery of unleaded and diesel fuel to six Oxnard Fire Stations located at 491 South "K" Street, 531 East Pleasant Valley Road, 150 Hill Street, 230 West Vineyard Avenue, 1450 Colonia Road, 2601 Peninsula Road and to River Ridge Golf Course located at 2501 North Ventura Road, and for the bulk delivery of lubricants (oil, grease, and transmission fluid) to Fleet Services shops located at 1060 Pacific Avenue and 111 Del Norte Boulevard.

DISCUSSION

The Fleet Services Division of General Services is responsible for providing maintenance, repair, and fuel for the City's 900+ fleet of vehicles and equipment. Most City vehicles and equipment obtain their fuel from off-site fuel pumps, currently provided through an agreement with another fuel provider, Silvas Oil Company. With Fire Department vehicles and equipment, fuel is obtained from on-site above-ground tanks installed at six Oxnard Fire stations, replenished at regular intervals through a bulk fuel delivery system by GP. With River Ridge Golf Course vehicles and equipment, fuel is obtained from on-site above-ground tanks installed at River Ridge Golf Course, also replenished at regular intervals by GP.

Maintenance of the City's fleet involves not only the purchase of parts but also of lubricants (oil, grease, and transmission fluid). These lubricants are delivered in bulk, through an agreement with GP, to Fleet Services shops located at 1060 Pacific Avenue and 111 Del Norte Boulevard.

Agreements with vendors for the provision of fuel and lubricants came as a result of a Request for Bids ("RFB"). In 2011, the City issued RFB No. FS11-01 for the provision of:

- cardlock fuel (unleaded and diesel fuel from off-site vendor's pumps using a fuel card)

- bulk fuel and lubricants (oil, grease, and transmission fluid) delivered to select City sites
- off-site car wash service

On June 28, 2011, City Council approved the agreement with GP, through Blanket Purchase Order No. 3821, for the delivery of bulk fuel and lubricants to select City sites, in an amount not to exceed \$250,000 for period July 1, 2011-June 30, 2012. (Another vendor, Silvas Oil Company, was selected to provide cardlock fuel and off-site car wash service.) A provision of the blanket purchase order allows for its renewal on a year-to-year basis for a maximum period of five years.

Staff recommends extending the agreement with GP a second year, for period July 1, 2012-June 30, 2013, in an amount not to exceed \$250,000, for a total contract amount of \$500,000. For the 10-month period from July 2011 through April 2012, Fire Department fuel expenses totaled \$97,295, River Ridge Golf Course fuel expenses totaled \$51,882, and lubricant expenses totaled \$38,682, for a cumulative total of \$187,859. In FY 2012-13, bulk fuel and lubricant expenses are not anticipated to exceed \$250,000, given the current price of fuel and its lubricant by-products.

All other provisions of the agreement with GP remain the same in accordance with RFB No. FS11-01, including GP's bid of \$.118 per gallon above their cost for unleaded fuel, \$.138 per gallon above their cost for diesel fuel, and their bids for various kinds of lubricants.

FINANCIAL IMPACT

The Fleet Services Division is an internal service fund, and the Fire Department is charged for fuel they use. (River Ridge Golf Course pays for its own fuel purchases.) Anticipated revenues for FY 2012-13 are expected to support the agreement's extension a second year, for period July 1, 2012-June 30, 2013, in an amount not to exceed \$250,000.

Attachment #1 - Blanket Purchase Order No. 4021 for General Petroleum Corporation



BLANKET ORDER
CITY OF OXNARD
300 WEST 3RD STREET
OXNARD, CA 93030

**PURCHASE
ORDER NO.**

004021

DATE: 5/1/2012

REVIEWED

VENDOR #: 2006
VENDOR ADDRESS: GENERAL CORPORATION
P.O. BOX 31001-1235
PASADENA, CA 91110-1235
PETROLEUM SHIP TO: FLEET SERVICES
1060 PACIFIC AVE, BLDG 1
OXNARD, CA 93030

Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
06/30/2013				TERRY MABRY-MKT. REP.	
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
		-		HEATHER MOONEY	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

UNLEADED & DIESEL FUEL

Effective date: 07/01/2012

Expiration date: 06/30/2013

Not to exceed: 250,000.00

BULK GASOLINE&DIESEL FUEL&OIL,GREASE & TRAN FLUID
THIS AGREEMENT AUTHORIZES VENDOR TO DELIVER THE
FOLLOWING TO DESIGNATED CITY SITES IN ACCORDANCE
WITH CITY OF OXNARD BID NO. FS11-01:
GASOLINE AND DIESEL FUEL FOR CITY - OWNED VEHICLES
AND EQUIPMENT THROUGH A BULK FUEL DELIVERY SYSTEM
AND OIL, GREASE & TRANSMISSION FLUID. VENDOR MUST
POSSESS A CURRENT CITY OF OXNARD BUSINESS TAX
CERTIFICATE THROUGHOUT THE TERM OF THIS AGREEMENT.
SERVICE WILL BE PROVIDED UPON REQUEST FROM CITY
STAFF. IN THE EVENT OF A DECLARED EMERGENCY OR
NATURAL DISASTER, BULK FUELING PRIORITY WILL BE GI
VEN TO ALL CITY VEHICLES 24HRS/DAY. VENDOR WILL
PROVIDE THE FOLLOWING PRODUCTS AT THE FOLLOWING
RATE ABOVE O.P.I.S. (OIL PRICE INFORMATION SERVICE)
DAILY RACK PRICE FOR LOS ANGELES, CALIFORNIA,
DISTRICT #5, PLUS REQUIRED TAXES AND FEES,
EXCLUDING FEDERAL EXCISE TAX:
1. GASOLINE, UNLEADED, REGULAR, 87 OCTANE MINIMUM
=.118



BLANKET ORDER
CITY OF OXNARD
300 WEST 3RD STREET
OXNARD, CA 93030

**PURCHASE
ORDER NO.
004021**

DATE: 5/1/2012

VENDOR #: 2006
VENDOR ADDRESS: GENERAL CORPORATION
P.O. BOX 31001-1235
PASADENA, CA 91110-1235
PETROLEUM SHIP TO: FLEET SERVICES
1060 PACIFIC AVE, BLDG 1
OXNARD, CA 93030

Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
06/30/2013				TERRY MABRY-MKT. REP.	
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
				HEATHER MOONEY	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

2. DIESEL, CARB#2, LOW SULFUR=\$.138
3. DYED DIESEL (RED) FOR OFF-ROAD USE = \$.138
VENDOR WILL ALSO PROVIDE ABOVE GROUND TANKS FOR
DYED DIESEL AT RIVER RIDGE GOLF COURSE THROUGHOUT
THE TERM OF THIS AGREEMENT.
VENDOR WILL DELIVER OIL, GREASE AND TRANSMISSION
FLUID, IN ACCORDANCE WITH THE CITY OF OXNARD BID
NO. FS-11-01, OR APPROVED EQUIVALENTS. VENDOR WILL
NOTIFY CITY 30 DAYS IN ADVANCE OF PRICE CHANGES.
VENDOR WILL PROVIDE INVOICES ELECTRONICALLY IN
ACCORDANCE WITH BID NO. FS-11-01. VENDOR WILL
PROVIDE L.A. O.P.I.S PRICE UPON REQUEST. CITY WILL
PAY VENDOR WITHIN 30 DAYS UPON RECEIPT OF INVOICE
THIS AGREEMENT IS EFFECTIVE FROM JULY 1, 2012 -
JUNE 30, 2013. CITY MAY TERMINATE THIS AGREEMENT
AT ANYTIME. SUCH TERMINATION WILL BE EFFECTIVE 30
DAYS FROM DATE OF DELIVERY OR MAILING OF SUCH
NOTICE.

TOTAL PURCHASE AMOUNT

\$0.00

Send Original and One Copy of Invoice to:
PURCHASING
300 W. THIRD ST, #202
OXNARD, CA 93030

AUTHORIZED SIGNATURE _____

City Mgr.'s Signature _____

152

ATTACHMENT #1
PAGE 2 **OF** 2



Meeting Date: 05 / 15 / 12

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Martin R. EricksonAgenda Item No. I-5Reviewed By: City Manager YEB City Attorney SMF Finance je Other (Specify) _____

DATE: May 7, 2012

TO: City Council

FROM: Martin R. Erickson, Special Assistant to the City Manager
City Manager's Office

SUBJECT: Gold Coast Transit (GCT) FY 2012/13 Capital and Operating Budget

RECOMMENDATION

That City Council support the GCT Fiscal Year (FY) 2012/13 proposed capital and operating budget in an amount not to exceed \$5,362,432 for fixed route service, senior and disabled paratransit service, and the capital program.

DISCUSSION

Gold Coast Transit (GCT) is the public transit provider for western Ventura County. GCT is a Joint Powers Agency (JPA) with five members: City of Oxnard, City of Ventura, City of Ojai, City of Port Hueneme and the County of Ventura.

GCT's budget responds to a challenging environment for public transit, and maintains the successful track record of recent service improvements and ridership increases. Some of the highlights are listed below:

- The budget before City Council responds to a challenging fiscal environment, yet it also includes service enhancements in the City of Oxnard.
- GCT is working to attract more "choice" riders away from their cars and to choose transit instead of driving their automobile.
- GCT is assisting the City to meet its air-quality goals, as well as its commitment to offer "balanced" transportation options to its residents.
- GCT ACCESS paratransit service for seniors and disabled riders continues to operate efficiently and effectively with a very low rate of customer complaints.

A significant challenge for GCT and the provision of all public transit in Ventura County is the sharp reduction over the past five years in Transportation Development Act (TDA) funding, derived from the quarter cent sales tax collected statewide. Fortunately, TDA revenue projections are up for this year; yet the continued uncertainty for transit funding at the state and federal level means that the GCT budget will need to be focused on near-term service provision. This year the City of Oxnard will expend all its TDA funding on transit purposes.

In 2011, GCT was one of the few transit agencies in the country to receive a \$15 million federal capital transit grant toward a new transit facility. This grant will allow GCT to move forward with plans for an enhanced transit facility that can allow for improved transit service, particularly as GCT looks to become a transit district that can provide a higher level of transit service in west Ventura County.

Additionally, GCT staff has been working closely with City Development Services staff to condition developments to be more transit oriented. This is important not only for improving transit ridership, but also for reducing automobile traffic and improving air-quality. With the recent passage of SB 375 (Steinberg), reducing greenhouse gas emissions is now State policy; and transit will play a critical role in meeting the goals set forth by this legislation. One of the changes approved to the GCT JPA in 2007 allows member agencies to allocate non-TDA funds to GCT. This provides benefits to both the member agency (the City) and to GCT. For the City, it allows TDA monies to be used for additional City transit purposes and opens up the option of conditioning future developments to pay for specified transit services. For GCT, receiving non TDA revenues will help them meet the 20% farebox requirement as it pertains only to TDA revenues. GCT is requesting \$300,000 of non-TDA funds for FY 12/13, and City staff has identified air-pollution-buy-down funding as the source for this non-TDA revenue as it must be spent on activities linked to reducing air-pollution, such as transit.

FINANCIAL IMPACT

The City of Oxnard has historically funded GCT with its apportionment of Transportation Development Act (TDA) funds. Because TDA funds are intended for transit needs, staff projects adequate revenue to fund GCT at the proposed amount of \$5,362,432. City staff will incorporate \$300,000 of air-pollution-buy-down funds into the FY 12/13 TDA claim when it is submitted to City Council in December, 2012.



ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Cynthia Daniels *Ed*Agenda Item No. *I-6*Reviewed By: City Manager *JRP* City Attorney *SMF* Finance *J.C.* Other *Winegar, Emmert*

DATE: May 7, 2012

TO: City Council

FROM: Cynthia Daniels, Project Manager *Cynthia Daniels*
Development Services Department

SUBJECT: Change Order 49 for Security Paving Co. Inc. for Project Specification No. PW03-19 for Rice Ave/Santa Clara Ave Interchange Improvements at Highway 101, and Special Budget Appropriation for "Highway 101—Rice Interchange"

RECOMMENDATION

That City Council:

1. Approve and authorize the Mayor to execute Change Order 49 for Project Specification No. PW03-19 with Security Paving Co., Inc. to increase the amount by \$314,134 (a total of \$33,540,112.28) for the Rice Avenue/Santa Clara Avenue interchange improvements at U.S. Highway 101 (Agreement No. A-7228).
2. Approve the appropriation of funds for \$314,134 for Project Specification No. PW03-19 from the Water Operating Fund to the "Highway 101—Rice Avenue" project for the Rice Avenue/Santa Clara Avenue interchange improvements at U.S. Highway 101.

DISCUSSION

Background. Security Paving Co. Inc. was awarded the construction contract for the Rice Avenue/Santa Clara Avenue interchange improvements at U.S. Highway 101 on October 20, 2009 for \$31,189,493.23. Work started in February 2010. Work includes constructing roadways and a bridge; replacing city sewer, water, and drainage systems; and installing highway planting, irrigation, signals, lighting, signs, public art, fencing, and electrical systems. The schedule at award was 743 calendar days. The current completion date is May 14, 2012 (827 calendar days). The elapsed time is 97 percent of the schedule. The project is over 80 percent complete. The project is expected to finish in September 2012. Attachment 3 is a summary of the approved change orders to date. The project is funded by a combination of federal and state grants, an assessment district, HERO redevelopment funds, California's underground storage tank cleanup fund, and city contributions.

Change Order 49: Water Line in Ventura Blvd. The Environmental Resources Division requests a 12-inch water line be placed beneath Ventura Blvd. before the construction is finished. The water line will

remain empty until the line is ready for service. There are no city water facilities at Ventura Blvd. (a city street) capable of serving the adjacent properties between Santa Clara Avenue and Del Norte Blvd. Two mutual water companies serve the adjacent land uses. The cost is not-to-exceed \$314,134, paid from the Water Operating Fund's capital outlay account. The extra work at force account is an estimate of \$15,000. The actual cost for the extra work at force account is the contractor's accumulation of costs allowed in the City's specifications. The actual cost may be more or less than this amount. If the cost exceeds the estimate, staff will return to the City Council for approval of a change order. The change order increases the total contract changes to \$2,036,485.05, which is 6.5 percent of the original award amount.

Special Budget Appropriation. The Water Operating Fund (Fund 601) will pay \$314,134 for the cost of the change order for the water line at Ventura Blvd.

FINANCIAL IMPACT

The change order increases the contract by \$314,134 to a total of \$33,540,112.28. The special budget appropriation increases the project budget for "Highway 101—Rice Interchange" Project No. 873114 by \$314,134 to a total of \$76,658,535. Adequate funds are available in the Water Operating Fund (601) for this purpose.

CD

Attachment #1 - Change Order 49
#2 - Special Budget Appropriation
#3 - Summary of Approved Change Orders



[X] CONTR ADMIN
[X] ACCOUNTING
[X] CONTRACTOR
[X] PURCHASING SERVICE
[X] CONTRACT INSPECTION

214 So. C St., Oxnard, CA 93030

Phone: 805-385-7871
Fax: 805-385-8329

CHANGE ORDER NO. CO0049

PROJECT: Hwy 101-Rice Ave. Interchange

DATE: 4/23/2012

TO: Joseph Ferdino
Security Paving
9050 Norris Ave.
Sun Valley, CA 91352
Phone: 818-767-8418
Fax: 818-767-3169

SPEC NO: PW03-19

CONTRACT NO: A-7228

P.O. NO: 3516 / 3611

Acct No: 601-6010-843-8606 Proj No: 873114 Amt: \$314,134.00 100%

Total Amount: \$314,134.00 100%

You are hereby directed to make the following changes in this contract:

DESCRIPTION:

CO#49-12-in Water Ln. Ventura Blvd.

CO#49-Installing a 12-inch water line on Ventura Blvd. within the project's limits. Water line to service properties within City that are located in Nyeland Acres area; work to be done prior to final asphalt lift being installed and save digging up new work.

REASONS FOR CHANGES:

Customer Request

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	Install 12-inch Water Ln.		1.000		\$314,134.00	0.00%	\$0.00	\$314,134.00

1. Amount of original contract	\$31,189,493.23
2. Sum of prior change orders	\$2,036,485.05
3. Sum of contract prior to this change order	\$33,225,978.28
4. Amount of this change order	\$314,134.00
5. Sum of contract including this change order	\$33,540,112.28
Contract time will be changed by	
Completion date of this change order is	5/14/2012

ACCEPTED:

City Council/Mayor _____ Date _____

Contractor See attachment _____ Date _____

Attest: City Clerk _____ Date _____

Project Manager Cynthia Daniels _____ Date _____

Director of Public Works N/A _____ Date _____

City Engineer N/A _____ Date _____

Contract Compliance Review Committee _____ Date _____

Administrative Services Patricia Fuen _____ Date 4/23/12

Budget/Grants Gr _____ Date 5-7-12

Dep/Section/Purchasing Agent [Signature] _____ Date 4/25/12

Budget/Grants Karen R Bourham _____ Date 5-08-12

Expedition _____ Date _____

City Manager 157 _____ Date _____

City of Oxnard - Change Order Co_01a

ATTACHMENT 1

PAGE 1 OF 2

CITY OF OXNARD
DEVELOPMENT SERVICES DEPARTMENT

CONTRACT CHANGE ORDER

Change Requested by: ☒ Engineer ☐ Contractor

CCO NUMBER 49	SUPPL. NUMBER 0	CONTRACT NO. PW03-19	ROAD HIGHWAY 101 at RICE AVE.	FEDERAL NUMBER(S) STPL-5129(012), ESPL5129(058), HPLUL-5129(051), HPLUL-5129(056), TILUL-5129(057), HPLUL-5129(063)
------------------	--------------------	-------------------------	----------------------------------	--

TO Security Paving Co., Inc.

Contractor

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This change order is not effective until approved by the Engineer.**

Description of work to be done, estimate of quantities and prices to be paid. (Segregate between additional work at contract price, agreed price and force account.) Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the Engineer's Estimate.

EXTRA WORK AT AGREED LUMP SUM PRICE:

As shown on sheets 2 through 5 of this change order, and as directed by the Engineer, provide all labor, equipment, materials, tools and incidentals to install a 12-inch water line. Installation of this 12" water line shall include the items listed in the table below. For this work, the Contractor shall receive and accept the agreed lump sum of \$220,120.00. This sum constitutes full and complete compensation for doing all the work by reason of this change order including all markups and no additional compensation will be made.

ITEM DESCRIPTION	QTY	U/M	U/P Cost	Total
1 - 12" Tie-in	1	EA	\$ 3,850.00	\$ 3,850.00
2 - Under-Crossings	2	EA	\$ 5,800.00	\$ 11,600.00
3 - AirVac	3	EA	\$ 4,450.00	\$ 13,350.00
4 - Blow-offs	3	EA	\$ 3,925.00	\$ 11,775.00
5 - Fire Hydrant	3	EA	\$ 7,525.00	\$ 22,575.00
6 - 12" PVC Water Main	1,730	LF	\$ 65.00	\$ 112,450.00
7 - 8" PVC Water Main	40	EA	\$ 61.25	\$ 2,450.00
8 - 12" Tee	3	EA	\$ 2,200.00	\$ 6,600.00
9 - 12" Gate Valve	6	EA	\$ 2,985.00	\$ 17,910.00
10 - 8" Gate Valve	1	EA	\$ 1,975.00	\$ 1,975.00
11 - 12" End Cap	1	EA	\$ 350.00	\$ 350.00
12 - 8" End Cap	1	EA	\$ 235.00	\$ 235.00
13 - Dewatering	1	LS	\$ 15,000.00	\$ 15,000.00
			Grand Total =	\$ 220,120.00

EXTRA WORK AT AGREED UNIT PRICE:

As directed by the Engineer, provide all labor, equipment, materials, tools and incidentals to perform the tasks listed below for the installation of the 12" water line mentioned above. For this work, the Contractor shall receive and accept the agreed unit prices for each item listed below, according to the following table:

ITEM DESCRIPTION	QTY	U/M	U/P Cost	Total
1 - Pothole	16	EA	\$ 825.00	\$ 13,200.00
2 - Sawcut and Remove Exist AC	7,080	SF	\$ 2.25	\$ 15,930.00
3 - Traffic Control (Per Day)	15	EA	\$ 1,650.00	\$ 24,750.00
4 - Place Temp AC/Replace Road Section	7,080	SF	\$ 3.55	\$ 25,134.00
			Total =	\$ 79,014.00

This sum constitutes full and complete compensation for doing all the work by reason of this change order including all markups and no additional compensation will be made. All work shall be in accordance with the applicable specifications. Traffic control shall be per the WATCH manual.

EXTRA WORK AT FORCE ACCOUNT:

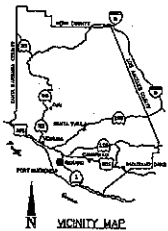
As directed by the Engineer, provide all labor, equipment, material, tools and incidentals to perform additional potholing, and remove and replace asphalt concrete.

Estimate of Extra Work at Force Account: \$15,000.00

Estimated Cost: ☐ Decrease ☒ Increase \$314,134.00

By reason of this order the time of completion will be adjusted as follows: Deferred

SUBMITTED BY		
SIGNATURE <i>[Signature]</i>	(PRINT NAME & TITLE) Andres Roldan, P. E., Resident Engineer	DATE 4/24/12
APPROVAL RECOMMENDED BY		
SIGNATURE	(PRINT NAME & TITLE)	DATE
ENGINEER APPROVAL BY		
SIGNATURE <i>[Signature]</i>	(PRINT NAME & TITLE) Robert Hearne, P. E., Project Manager	DATE 4.25.12
Contractor acknowledges that all costs and schedule impacts (if any) associated with work identified in this change order are included. NOTE: If you, the contractor, do not sign acceptance of this order, your attention is directed to the requirements of the specification as to proceeding with the ordered work and filing a written protest within the time therein specified.		
CONTRACTOR ACCEPTANCE BY		
SIGNATURE <i>[Signature]</i>	(PRINT NAME & TITLE) Chris Wenzel, Project Manager	DATE 4/24/12

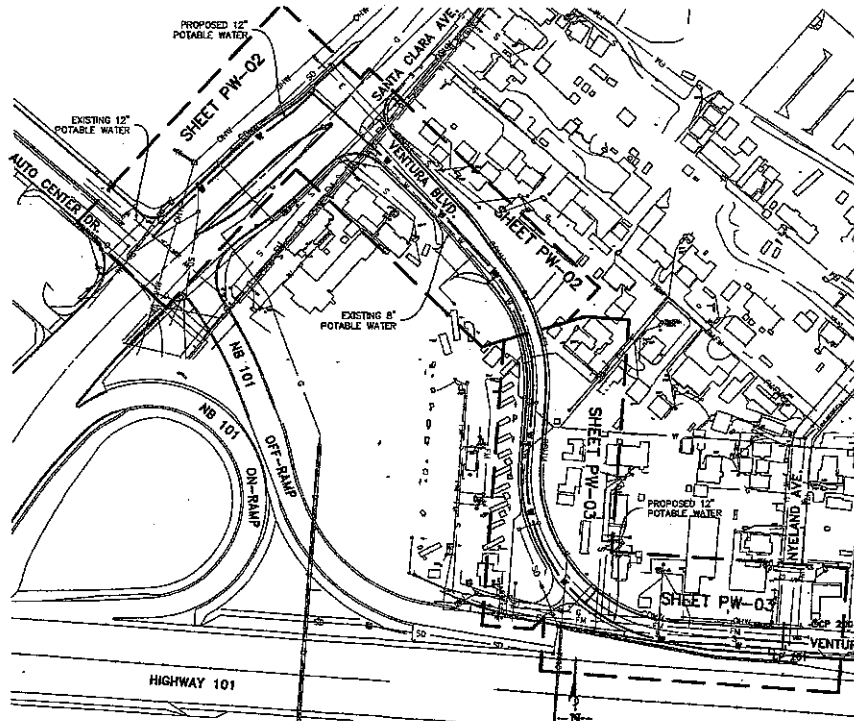
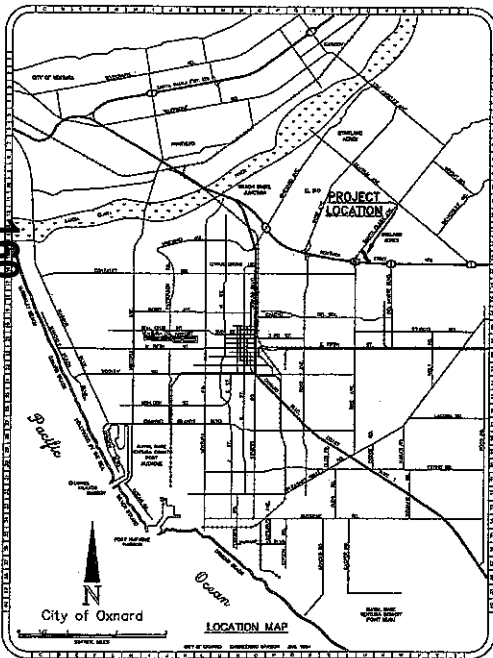


CITY OF OXNARD - CALIFORNIA

VENTURA BLVD. IMPROVEMENTS

12" POTABLE WATERLINE

PW 12-09



KEY MAP
SCALE: 1"=100'

SHEET INDEX

SHEET NO.	REF. NO.	DESCRIPTION
01	T-01	TITLE SHEET
02	PW-01	12" POTABLE WATER NOTES & DETAILS
03	PW-02	12" POTABLE WATER PLAN & PROFILE - STA 1+00 TO STA 10+00
04	PW-03	12" POTABLE WATER PLAN & PROFILE - STA 10+00 TO STA 18+31.96

SURVEY NOTES

BENCH MARK:
THE VERTICAL DATUM OF THIS SURVEY IS NAVD83 PER GPS TIES AND GEOD MODELING (GEOID03) TO VOPID 364, HAVING AN ELEVATION OF 72.20'.

BASIS OF BEARINGS:
THE BASIS OF BEARINGS & COORDINATES FOR THIS SURVEY ARE COEBS, ZONE 5, EPOCH 1995.0 AS DETERMINED BY GPS TIES TO MONUMENTS SHOWN ON SI RS 03.

CONTROL POINTS

POINT	NORTHING	EASTING	ELEVATION	DESCRIPTION
31	1802225.29	6218446.27	72.02	MAG NAIL
83	1802303.09	6218333.65	71.20	MAG NAIL
200	1803381.27	6217885.43	72.20	2" DC VOPID364
201	1806336.09	6217767.49	72.03	MAG NAIL/NOVA

Contract Change Order No. 49

Sheet 3 of 6

Contract No. PW03-19

REF NO. T-01

DIAL TOLL FREE 811

AT LEAST TWO DAYS BEFORE YOU DIG



Know what's below. Call before you dig.

RECOMMENDED FOR APPROVAL			
TRAFFIC	DATE	FIRE DEPARTMENT	DATE
PUBLIC WORKS	DATE		

Panfield & Smith
Engineering - Surveying - Planning
Construction Management
1227 Del Norte Road, Suite 200, Camarillo, CA 93010
Phone: (805) 861-0705 Fax: (805) 861-0531

SALVADOR CONTRERAS, DATE: 04/24/2012
PROJECT ENGINEER
P.C.E. 16720
W.D. 22047.09 20748.05 WATER.dwg



RECORD DRAWING

I HEREBY CERTIFY THAT THE WORK SHOWN ON DRAWING No. 12-04A SHEET No. 1 THROUGH 4, MARKED AS "RECORD DRAWING", HAS BEEN CONSTRUCTED IN CONFORMANCE WITH LINES AND GRADES AS SHOWN ON SAID PLANS, DRAWINGS, REFERENCED SPECIFICATIONS, AND APPROVED CHANGE ORDERS, AS INDICATED IN THE REVISION BLOCK.

DATE: _____ SIGNATURE: _____
NAME: _____ INSPECTOR: _____

REVISIONS		
DATE	DESCRIPTION	BY

PW 12-09
PUBLIC WORKS DEPARTMENT

REVISIONS BLOCK APPROVED BY: *Salvador Contreras* 4-25-12
DATE: 04/25/12

SCALE: HWS AS NOTED
SHEET NO. 1 OF 4
DRAWING NUMBER 12-04A

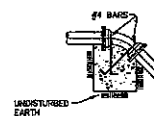
1. THE WATER SYSTEM SHALL BE CONSTRUCTED IN CONFORMANCE WITH THE LATEST EDITIONS OF THE CITY OF OXNARD DEPARTMENT OF PUBLIC WORKS STANDARDS, "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION" (SSPWC), AND THE CITY OF OXNARD STANDARD LAND DEVELOPMENT SPECIFICATIONS.

- WATER CONSTRUCTION NOTES

- ① CONSTRUCT 12" ØBDO CLASS 235 PVC WATER MAIN PER CITY OF OXNARD STANDARD PLATES 15, 16 AND 602. MAINTAIN MINIMUM 42" COVER FROM FINISHED SURFACE.
- ② CONSTRUCT 12"x12"x12" TEE WITH ONE (1) 12" GATE VALVE AND THRUST BLOCK PER CITY OF OXNARD STANDARD PLATES 300 (CASE #1), 21, 22, 302 AND 303.
- ③ CONSTRUCT 12" ØBDO CLASS 235 PVC WATER MAIN PER CITY OF OXNARD STANDARD PLATES 15, 16 AND 602. MAINTAIN MINIMUM 42" COVER FROM FINISHED SURFACE. EQUAL TO 12" GATE VALVE PER CITY OF OXNARD STANDARD PLATES 202, 300, 302, 303, 21, 22 AND 302.
- ④ CONSTRUCT 12"x12"x12" TEE WITH ONE (1) 12" GATE VALVE AND THRUST BLOCK PER CITY OF OXNARD STANDARD PLATES 302 (CASE #1), 21, 22, 302 AND 303 AND PER DETAIL "7", SHEET PW-01.
- ⑤ CONSTRUCT 6" AIR-WALL VALVE PER CITY OF OXNARD STANDARD PLATES 303 AND 305. ENCLOSURE SHALL BE 20"x36" ARMORCAST ENCLOSURE PART #9060202.
- ⑥ CONSTRUCT 4" BLOW-OFF ASSEMBLY PER CITY OF OXNARD STANDARD PLATE 309.
- ⑦ CONSTRUCT 6" FIRE HYDRANT ASSEMBLY (4"x2" ØBDO, JONES J-3772 OR APPROVED EQUAL) AND 12" ØBDO CLASS 235 PVC WATER MAIN PER CITY OF OXNARD STANDARD PLATES 28, 302, 303 AND 309.
- ⑧ CONSTRUCT ENDCAP AND THRUST BLOCK PER CITY OF OXNARD STANDARD PLATE 300 (CASE #1).
- ⑨ CONSTRUCT 12"x12"x12" TEE WITH ONE (1) 6" GATE VALVE AND (1) 12" GATE VALVE AND 12" ØBDO CLASS 235 PVC WATER MAIN PER CITY OF OXNARD STANDARD PLATES 300 (CASE #1), 21, 22, 302 AND 303.
- ⑩ CONSTRUCT 6" ØBDO CLASS 235 PVC WATER MAIN PER CITY OF OXNARD STANDARD PLATES 15, 16 AND 602.
- ⑪ CONSTRUCT 12" ØBDO CLASS 305 PVC WATER MAIN AT ALL UTILITY UNDERPASSES PER CITY OF OXNARD STANDARD PLATES 16, 17, 313, 320 AND 802.
- ⑫ CONSTRUCT 12" ØBDO CLASS 305 PVC WATER MAIN PER CITY OF OXNARD PER DETAIL "A", SHEET PW-01. RESTRAINED JOINTS MAY BE SUBSTITUTED IN LINE OF THRUST BLOCKS IN ACCORDANCE WITH CITY OF OXNARD STANDARD PLATE 313, NOTE 11.
- ⑬ CONSTRUCT 12" ØBDO CLASS 305 PVC WATER MAIN PER CITY OF OXNARD STANDARD PLATE 313. RESTRAINED JOINTS MAY BE SUBSTITUTED IN LINE OF THRUST BLOCKS IN ACCORDANCE WITH CITY OF OXNARD STANDARD PLATE 313, NOTE 11.

W	PROPOSED WATER
W	EXISTING WATER
SD	EXISTING STORM DRAIN
S	EXISTING SEWER
G	EXISTING GAS
COMM	EXISTING COMMUNICATION CONDUIT
OHW	EXISTING OVERHEAD WIRE
E	EXISTING ELECTRICAL CONDUIT
C	ROAD CENTERLINE
	RIGHT-OF-WAY OR PROPERTY LINE

PLATE NUMBER	TITLE
15-16	GENERAL REQUIREMENTS - PVC PIPE
21-22	GENERAL REQUIREMENTS - GATE VALVES
23-24	GENERAL REQUIREMENTS - HYDRANTS
28	GENERAL REQUIREMENTS - PROTECTIVE COATING
202	BLUE REFLECTIVE PAVEMENT MARKERS
300	DETAILS FOR FIRE HYDRANT INSTALLATION
301	TYPICAL BARRICADES FOR FIRE HYDRANT
302	VALVE ANCHOR
303	VALVE BOX INSTALLATION
307	BLOWING INSTALLATION
308	COMBINATION AIR-VACUUM VALVE INSTALLATION
313	RELOCATION OF WATER MAIN & FIRE HYDRANT LATERALS
317	THREAT BLOCKING
502	STANDARD DESIGN BACKFILL REQUIREMENT



PIPE SIZE (INCHES)	PIPE MATERIAL	BEND ANGLE	DESIGN PRESSURE, PSI	TOTAL THRUST, LB	VOLUME OF BLOCK FT ³
8	C900 PVC	45°	235	5,085	56
6	C900 PVC	22.5°	235	2,593	28
8	C900 PVC	45°	235	9,040	97
8	C900 PVC	22.5°	235	4,610	56
12	C900 PVC	45°	235	20,342	218
12	C900 PVC	22.5°	235	10,370	121

VERTICAL ANCHOR BLOCK

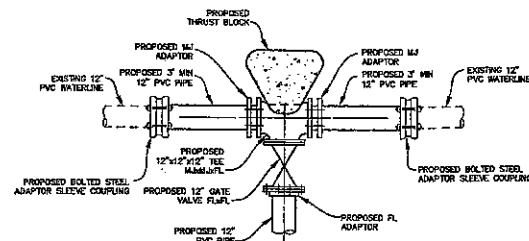
*THE FINAL DIMENSIONS OF ALL ANCHOR BLOCKS SHALL BE APPROVED BY THE CITY REPRESENTATIVE.

**CONCRETE FOR ANCHOR BLOCKS SHALL BE 450-C-20DD IN ACCORDANCE WITH SSPWC TABLE 201-1.1.2(A)

NOTE: RESTRAINED JOINTS MAY BE SUBSTITUTED IN LIEU OF THRUST BLOCKS IN ACCORDANCE WITH CITY OF OAKLAND STANDARD PLATE 313, NOTE 11.

VERTICAL THRUST BLOCKING

N.T.S. PER CITY OF OXFORD STANDARD PLATE 320



NOTES:
1. FIELD VERIFY EXISTING PIPE MATERIAL AND DIAMETER PRIOR TO ORDERING STEEL COUPLINGS

CONNECTION TO EXISTING WATERLINE

NTS

CAUTION: UNDERGROUND STRUCTURES

ALL UNDERGROUND UTILITIES OR STRUCTURES REPORTED BY THE OWNER OR THOSE SHOWN ON RECORDS EXAMINED ARE INDICATED WITH THEIR APPROXIMATE LOCATION AND DEPTH. THE CONTRACTOR, BY ACCEPTING THESE PLANS OR PROCEEDING WITH IMPROVEMENTS PURSUANT HERETO, UNDERSTANDS THAT THEY AGREE TO ASSUME LIABILITY, AND AGREE TO HOLD THE UNDERSIGNED HARMLESS FOR ANY LIABILITY FOR DAMAGE RESULTING FROM THE EXISTENCE OF UNDERGROUND UTILITIES OR STRUCTURES NOT REPORTED TO THE UNDERSIGNED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF UTILITIES OR STRUCTURES NOT REPORTED OR SHOWN ON RECORDS EXAMINED. THE CONTRACTOR IS REQUIRED TO TAKE PRECAUTIONARY MEASURES TO PROTECT THE UTILITIES OR STRUCTURES FOUND AT THE SITE. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE OWNERS OF THE UTILITIES OR STRUCTURES CONCERNED BEFORE STARTING TO

Sheet 4 of 6

Contract No. PW03-19

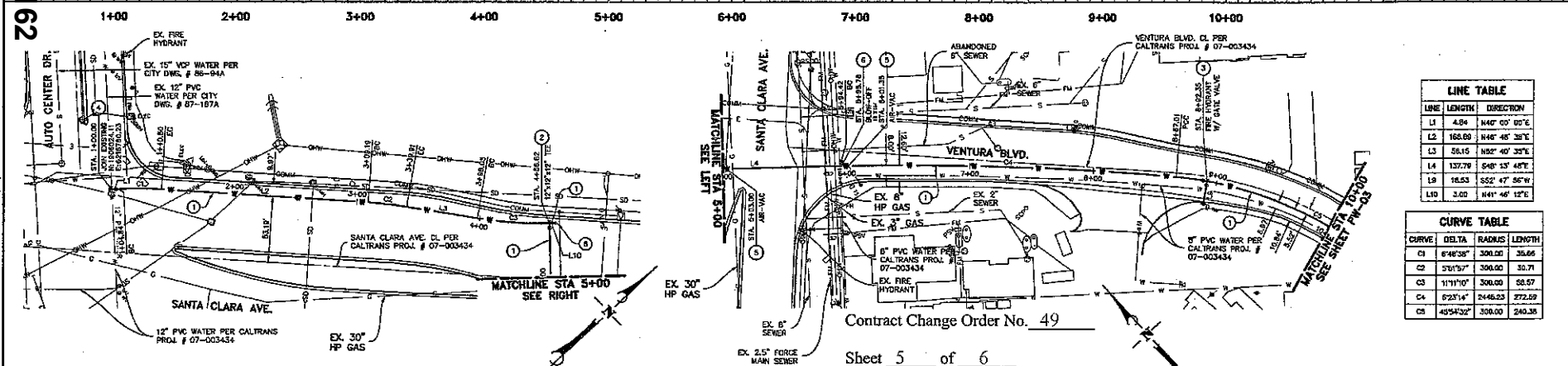
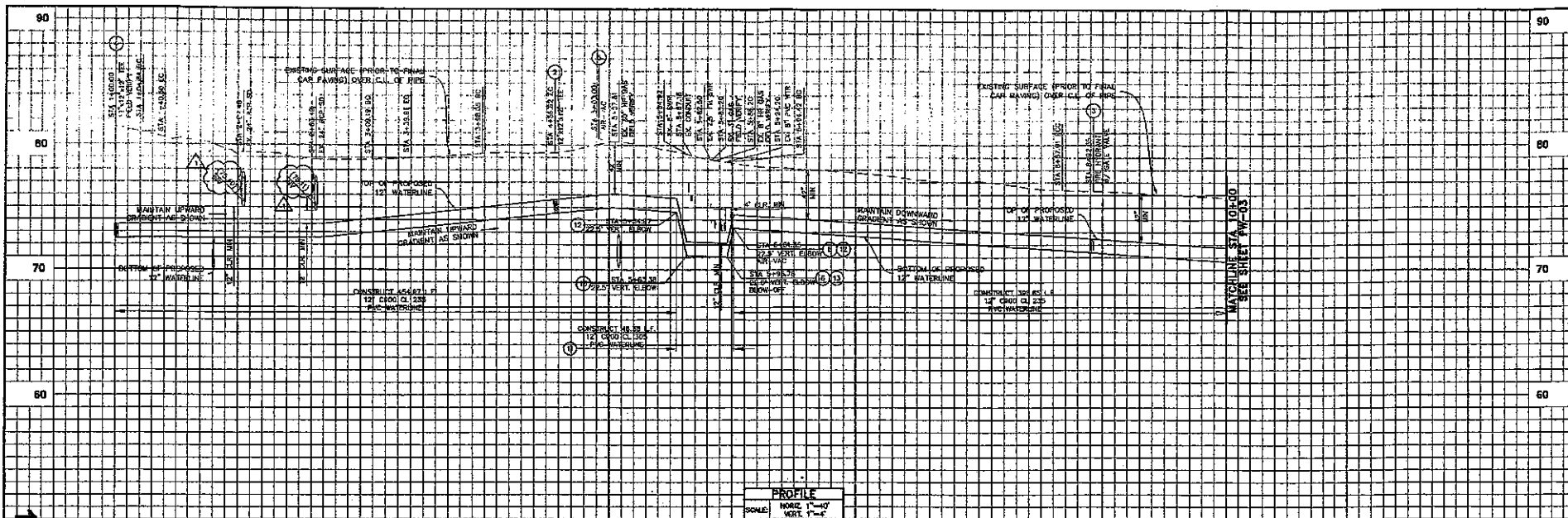
PS **Parfield & Smith**
Engineering • Surveys • Planning
• Construction Management •

1327 Del Norte Road, Suite 200, Concordia, CA 93018
Phone: (805) 961-0706 Fax: (805) 961-0205

SALVADOR CONTRERAS, DATE: 04/24/2011
PROJECT ENGINEER
R.C.E. 65720

W.Q. 2014.07.09 2014.07.09 WATER

[illegible]



LINE TABLE		
LINE	LENGTH	DIRECTION
L1	4.84	N40° 00' 00" E
L2	168.09	N40° 45' 30" E
L3	58.15	N52° 40' 30" E
L4	137.79	S48° 13' 40" E
L5	18.53	S52° 47' 56" W
L10	3.00	N41° 46' 12" E

CURVE TABLE			
CURVE	DELTA	RADIUS	LENGTH
C1	6°48'38"	300.00	35.6
C2	5°01'57"	300.00	30.7
C3	11°11'10"	300.00	58.5
C4	6°23'14"	2446.23	272.2
C5	45°54'32"	300.00	240.2

WATER CONSTRUCTION NOTES

- CONSTRUCT 12" C900 CLASS 235 PVC WATER MAIN PER CITY OF OXNARD STANDARD PLATES 15, 16 AND 602. MAINTAIN MINIMUM 42" COVER FROM FINISHED SURFACE.
- CONSTRUCT 12"x12"x12" TEE WITH ONE (1) 12" GATE VALVE AND THRUST BLOCK PER CITY OF OXNARD STANDARD PLATES 320 (CASE #1), 21, 22, 302 AND 303.
- CONSTRUCT 6" FIRE HYDRANT ASSEMBLY (4"x4"x2", JONES J-3775 OR APPROVED EQUAL) WITH 12" GATE VALVE PER CITY OF OXNARD STANDARD PLATES 202, 300, 302, 303, 21 THROUGH 24 AND 28.
- CONSTRUCT 12"x12"x12" TEE WITH ONE (1) 12" GATE VALVE AND THRUST BLOCK PER CITY OF OXNARD STANDARD PLATES 320 (CASE #1), 21, 22, 302 AND 303 AND PER DETAIL "B", SHEET PW-01.
- CONSTRUCT 4" AIR-VACUUM VALVE PER CITY OF OXNARD STANDARD PLATES 303 AND 306. ENCLOSURE SHALL BE 20"x36" ARMORCAST ENCLOSURE PART #6002002.
- CONSTRUCT 4" BLOW-OFF ASSEMBLY PER CITY OF OXNARD STANDARD PLATE 307.
- CONSTRUCT 12" C900 CLASS 305 PVC WATER MAIN AT ALL UTILITY UNDERCROSSINGS PER CITY OF OXNARD STANDARD PLATES 15, 16, 313, 320 AND 602.
- CONSTRUCT 12" 22.5" VERTICAL ELBOW AND CONCRETE ANCHOR BLOCK PER DETAIL "A", SHEET PW-01. RESTRAINED JOINTS MAY BE SUBSTITUTED IN LIEU OF THRUST BLOCKS IN ACCORDANCE WITH CITY OF OXNARD STANDARD PLATE 313, NOTE 11.
- CONSTRUCT 12" 22.5" VERTICAL ELBOW AND CONCRETE THRUST BLOCK PER CITY OF OXNARD STANDARD PLATE 320, CASE 3. RESTRAINED JOINTS MAY BE SUBSTITUTED IN LIEU OF THRUST BLOCKS IN ACCORDANCE WITH CITY OF OXNARD STANDARD PLATE 313, NOTE 11.

Contract Change Order No. 49

Sheet 5 of 6

Contract No. PW03-19

Penfield & Smith
 Engineering/Planning/Design
 Construction Management
 1327 Del Norte Road, Suite 200, Camarillo, CA 93016
 Phone: (805) 961-0708 Fax: (805) 961-0253

SALVADOR CONTRERAS, DATE: 04/24/2012
 PROJECT ENGINEER
 R.C.C. 06730
 W.D. 20147.09 20147.08_WATER.dwg



REVISIONS		
DATE	DESCRIPTION	BY

SCALE: 1" = 40'

REF. NO. PW-02

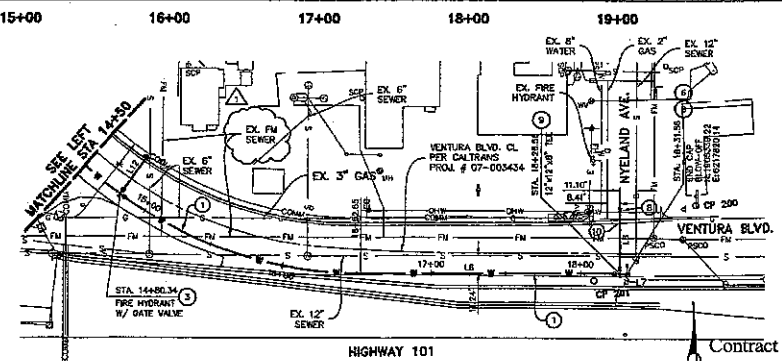
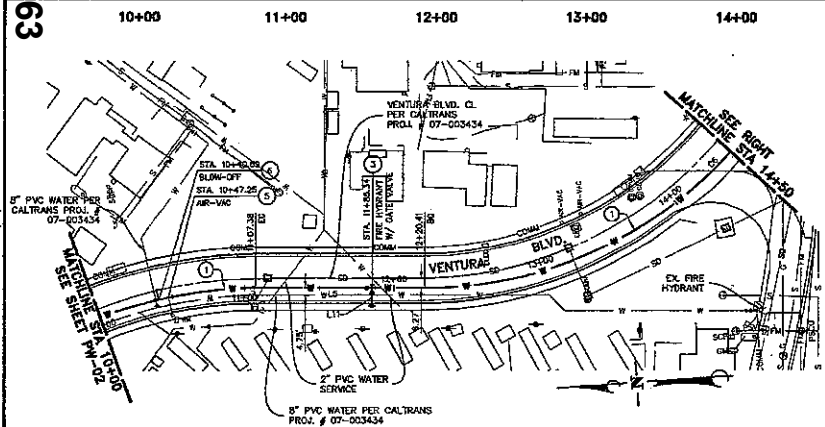
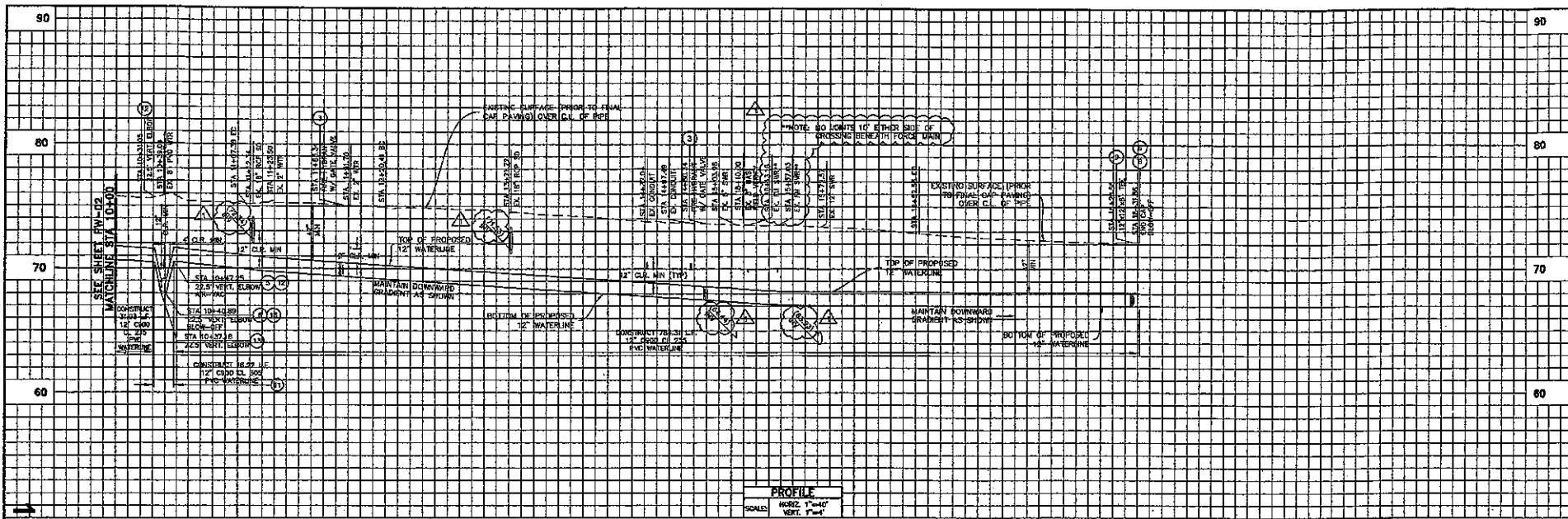
PW 12-09
 PUBLIC WORKS DEPARTMENT

OXNARD REG. SUBDIVISION
 12" POTABLE WATER PLAN & PROFILE
 STA 1+00 TO STA 10+00

DATE: 4-24-12
 SHEET NO. 3 OF 4
 DRAWN BY: JLM
 CHECKED BY: JLM
 NUMBER: 12-04A

ATTACHMENT

PAGE 6 OF 7



LINE	LENGTH	DIRECTION
L5	113.03	S4° 03' 38\"/>

CURVE TABLE			
CURVE	DELTA	RADIUS	LENGTH
C5	45°54'32"	300.00	240.38
C8	90°02'00"	276.00	432.14

WATER CONSTRUCTION NOTES

1. CONSTRUCT 12\"/>

Pennfield & Smith
 Engineering/Construction/Planning
 1377 Del Norte Road, Suite 200, Corvallis, OR 97330
 Phone (503) 881-0706 Fax (503) 881-0251



DATE	DESCRIPTION	BY
04/24/2012	SURVEY NOTES & EX. UTIL. ADJUSTMENT	Salvador Contreras

PW 12-09
 PUBLIC WORKS DEPARTMENT
 12\"/>

REQUEST FOR SPECIAL BUDGET APPROPRIATION

Department: Development Services
Project/Program Transportation Planning
Manager: Cynthia Daniels

Date: May 7, 2012

Phone: 385-7871

Reason for Appropriation:

Change Order 49 for Security Paving Co. Inc. for Project Specification No. PW03-19 for Rice Ave/Santa Clara Ave Interchange Improvements at Highway 101

Accounts and Descriptions

AMOUNT

Fund: **WATER OPERATING FUND (601)**

Revenues/Transfers In

enter division or project name and number here

enter account code here enter account description here

0

Sub-total Revenues

0

Expenditures/Transfers Out

Water Operating - WATER PROCUREMENT (601-6010)

601-6010-843.86-06 CAPITAL OUTLAY / MACHINERY AND EQUIP NEW

(314,134)

HWY 101-RICE INTERCHANGE (Project No. 873114)

601-9718-826.86-06 CAPITAL OUTLAY / MACHINERY AND EQUIP NEW

314,134

Sub-total Expenditures

0

Net Change to Fund Balance

0

Approvals

Department Director

Chief Financial Officer

City Manager

ATTACHMENT

PAGE 1 OF 1

164

SBA# (Finance Use Only)

BA Doc# (Finance Use Only)

REQUIRES CITY COUNCIL AUTHORIZATION

Revised : 2/23/2012

Project No. PW0-3-19
Approved Change Orders as of 4/25/2011

Date Approved		Contract Amt
	Security's Bid	\$31,189,493.23
3/15/2010	Change Order 01 (previously 5)	\$ 119,224.00
5/5/2010	Change Order 02	\$ 30,000.00
8/3/2010	Change Order 03	\$ 136,097.69
7/27/2010	Change Order 04	\$ 15,000.00
7/27/2010	Change Order 05	\$ 35,000.00
7/27/2010	Change Order 06	\$ 62,373.75
9/8/2010	Change Order 07	\$ 33,580.00
9/8/2010	Change Order 08	\$ 21,274.30
9/8/2010	Change Order 09	\$ 6,000.00
9/8/2010	Change Order 10	\$ (316,007.50)
9/8/2010	Change Order 11	\$ 50,000.00
9/8/2010	Change Order 12	\$ 24,851.81
9/8/2010	Change Order 13	\$ 17,000.00
	Change Order 14 \$259,660.19 estimated	
10/19/2010	Change Order 15	\$ 245,292.50
10/19/2010	Change Order 16	\$ -
	Change Order 17 Changed to 48 draft \$31,680.39	
11/2/2010	Change Order 18	\$ 91,442.08
9/15/2011	Change Order 19	\$23,855
10/11/2011	Change Order 20	\$30,504.67
9/15/2011	Change Order 23	\$ 9,710.96
8/22/2011	Change Order 25	\$ (5,651.00)
3/2/2011	Change Order 26	\$ -
3/22/2011	Change Order 27	\$ 20,000.00
10/11/2011	Change Order 28	\$44,443.36
7/26/2011	Change Order 29	\$ 135,999.62
7/26/2011	Change Order 32	\$ 116,952.75
6/16/2011	Change Order 33	\$ 24,000.00
8/22/2011	Change Order 34	\$ 24,000.00
9/21/2011	Change Order 35	\$18,804.80
11/22/2011	Change Order 36 no cost	\$ -
9/21/2011	Change Order 37	\$7,734.19
12/6/2011	Change Order 39	\$ 40,462.80
11/22/2011	Change Order 40 Immediate need procedure (CC ratified 12/6)	\$ 53,148.51
2/1/2012	Change Order 41 (revisions to CCO 40)	\$ (18,900.00)
3/22/2012	Change Order 42: add MBGR quantities not shown on plans	\$ 23,457.62
3/26/2012	Change Order 43: add & remove MBGR	\$ 10,196.20
3/12/2012	Change Order 44: added days, no cost	\$ -
3/20/2012	Change Order 45 gateway sign removed	\$ (23,750.00)
4/18/2012	Change Order 46 Requires ratification (\$36,483.42); ratified 5/1/12	\$ 36,483.42
4/18/2012	Change Order 47 NO COST Delete surveyors	\$ -
5/1/2012	Change Order 48 (previously 17) draft \$31,680.39	\$ 31,680.39
	Total	\$33,225,978.28
	UPPER LIMIT FOR EXPENDITURES	
	Total Change Orders Approved	\$2,036,485.05



Meeting Date: 5/15/12

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Res. No(s).	☐ Report
☐ Ord. No(s).	☒ Public Hearing
☐ Other	☐ Other _____

Prepared By: Dean YamamotoAgenda Item No. L-1Reviewed By: City Manager [Signature]City Attorney [Signature]Finance [Signature]

Other _____

DATE: May 1, 2012**TO:** City Council**FROM:** Michael Henderson, General Services Superintendent [Signature]**SUBJECT:** Levy of 2012-2013 Assessments in Mandalay Beach Maintenance District**RECOMMENDATION**

That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed FY 2012-2013 assessments for the Mandalay Beach Maintenance District.
2. Adopt a resolution fixing the special assessment tax in the Mandalay Beach Maintenance District for FY 2012-2013.

SUMMARY

The assessment district for the maintenance of the beachfront and landscaping on public rights-of-way within Tract No. 2923, the Mandalay Beach Maintenance District was established in November 1983 by Resolution No. 8586. The proposed resolution fixes the assessments to be collected via tax rolls for FY 2012-2013 for this district. The assessments have not increased over the assessments fixed for FY 2011-2012. After Council adopts the resolution, assessment data will be delivered to the County Auditor-Controller's Office for processing and collection of FY 2012-2013 assessments.

DISCUSSION

On November 22, 1983, an assessment district was formed pursuant to the Improvement Act of 1911 in order to recover the cost of the City's maintenance of a 36-acre beach area, plus landscaping on public rights-of-way within Tract No. 2923, the Mandalay Beach Maintenance District. This district was required as a condition to development imposed by the Coastal Commission and as a provision of a development agreement with the City. The assessments are exempt from Article XIII D of the California

May 1, 2012

Page 2

Constitution by reason of Section 5 thereof. The City's responsibility to maintain the above-mentioned areas became effective on July 1, 1986. On July 5, 1988, City Council adopted Resolution No. 9500, which shifted the bulk of the District's beach maintenance costs from The Colony residents to the Mandalay Beach Resort Hotel. The assessment rate for FY 2012-2013 is computed as follows:

1. LANDSCAPE MAINTENANCE

Parks Division staff has determined that the District will maintain 66,660 square feet of public landscaping. This includes landscape areas along Falkirk Avenue, Harbor Boulevard, Mandalay Beach Road, Costa del Oro, and the bikeway/greenbelt along the southerly property line.

The City's recommended budget for landscaping maintenance costs for fiscal year 2012-2013 for this district is \$21,293, plus the County's collection fee of \$53, for a net fiscal cost of \$21,346. Based on an agreement between the residential developers and the Mandalay Beach Resort Hotel, executed in February 1984, 75.4 percent of the \$21,346 cost is allocated to The Colony (\$16,095), and 24.6 percent to the Hotel (\$5,251).

2. BEACH MAINTENANCE

Prior agreements between the City and the developers, based on the relative length of beach area fronting the Hotel and the public beach park property, call for the District to bear 60 percent of the beach maintenance cost. Of this cost, based on Resolution No. 9500, 75.4 percent is borne by the Hotel and 24.6 percent by The Colony. The remaining 40 percent is borne by the City as part of the total operating cost of Oxnard Beach Park.

The annual beach maintenance cost has been updated as follows:

	<u>District's</u>	<u>City's</u>
Annual Cleaning Costs	\$ 30,092	\$ 30,092
	<u>x 60%</u>	<u>x 40%</u>
FY 2012-2013 District and City Costs	\$ 18,055	<u>\$ 12,037</u>
County Collection Fee	<u>45</u>	
District's Total Beach Maintenance Cost	<u>\$ 18,100</u>	
Hotel's portion (75.4%)	13,647	
Colony's portion (24.6%)	4,453	
District's Total Beach Maintenance Cost	<u>\$ 18,100</u>	

May 1, 2012

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The cost to the District for both landscaping and beach maintenance is \$39,446. A breakdown of individual assessments is provided at the conclusion of this report.

3. CONCLUSION

The Hotel property owner, which occupies assessor's parcel number 191-0-380-105, will be assessed \$18,898 (24.6%, or \$5,251, for landscape maintenance and 75.4%, or \$13,647, for beach maintenance). The Hotel's total costs are equal to the Hotel's costs for FY 2011-2012.

The Colony, whose individual parcel numbers are shown on Attachment No. 2, will be assessed \$20,548 (75.4%, or \$16,095, for landscape maintenance and 24.6%, or \$4,453, for beach maintenance). The 440 individual property owners within The Colony will each be assessed \$46.70 for FY 2012-2013, which is equal to the assessments for FY 2011-2012.

FINANCIAL IMPACT

The City will assess property owners in FY 2012-2013 to pay landscape maintenance costs and 60 percent of beach maintenance costs for the Mandalay Beach Maintenance District. The City's portion of the beach maintenance, 40 percent, will be included in the FY 2012-2013 budget.

Attachment 1 - Resolution Fixing Assessments

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
OXNARD LEVYING A SPECIAL ASSESSMENT TAX FOR
FISCAL YEAR 2012-2013 WITHIN THE MANDALAY BEACH
MAINTENANCE DISTRICT

WHEREAS, by Resolution No. 8586, adopted November 22, 1983, the City Council formed the Mandalay Beach Maintenance District ("the District") pursuant to the maintenance district provisions of the Improvement Act of 1911 (Streets and Highways Code section 5820 et. seq.); and

WHEREAS, formation of the District was required as a condition to development imposed by the California Coastal Commission and also as part of a development agreement between the City and the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, the City Council is required by Streets and Highways Code section 5830 to estimate the cost of maintaining and operating the improvements within the District, to decide whether the cost of such maintenance and operation shall be borne wholly or partially by the District, and to levy a special assessment tax within the District sufficient to raise the money to pay for such cost; and

WHEREAS, the City Council wishes to levy such assessments for FY 2012-2013 in an amount sufficient to cover all of the expense of maintaining the landscaping and to cover 60% of the expense of maintaining the beach area, with the City paying the remaining 40% of the latter expense; and

WHEREAS, assessments existed in the District throughout FY 2011-2012, and such assessments are not proposed to increase in FY 2012-2013; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water, flood control, drainage systems and vector control, inasmuch as the beach is public right of way that serves much as a street, manages water and is part of the flood control and drainage systems in the District, and the landscaping is located in or adjacent to sidewalks, streets and other public rights of way and maintenance of the landscaping involves irrigation and vector control; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof; and

WHEREAS, a description of the improvements and the proposed special assessment taxes on real property in the district is contained in the agenda report dated May 1, 2012 on file with the City Clerk ("the agenda report").

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Council estimates the cost of maintaining and operating the improvements within the District for FY 2012-2013 at \$51,483, with \$39,446 to be paid from assessments and \$12,037 to be paid by the City, as more particularly set out in the agenda report. The \$39,446 is allocated as follows:

100% of landscape maintenance costs	\$21,346
60% of beach maintenance costs	<u>18,100</u>
Total	\$39,446

2. The \$39,446 is apportioned among the property owners within the District, as follows:

24.6% of landscape maintenance costs to hotel parcel (APN #191-0-380-105)
75.4% of landscape maintenance costs to Colony condominium parcels (440 APNs)
24.6% of beach maintenance costs to Colony condominium parcels (440 APNs)
75.4% of beach maintenance costs to hotel parcel (APN #191-0-380-105)

3. The City Council levies a special assessment tax for FY 2012-2013 on the real property in the District as follows and attached herein:

APN #191-0-380-105	\$18,898
\$46.70 on each of 440 Colony APNs	\$20,548

4. In accordance with Government Code section 36936.1, the City Clerk is instructed to cause this resolution to be published one time in a newspaper of general circulation within the City within 15 days after adoption.

5. In accordance with Government Code section 53901, the City Clerk is instructed to immediately file with the Ventura County Auditor a certified copy of this resolution.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Daniel Martinez, City Clerk

Dr. Thomas E. Holden, Mayor

APPROVED AS TO FORM:

Alan Holmberg, City Attorney

5.8.12

MANDALAY BEACH ASSESSMENTS

<u>APN</u>	<u>DIST.</u>	<u>ZONE</u>	<u>AMOUNT</u>	<u>APN</u>	<u>DIST.</u>	<u>ZONE</u>	<u>AMOUNT</u>
1910380105	12	49	\$ 18,898.00	1910430165	12	49	\$ 46.70
1910390015	12	49	\$ 46.70	1910430175	12	49	\$ 46.70
1910390025	12	49	\$ 46.70	1910430185	12	49	\$ 46.70
1910390035	12	49	\$ 46.70	1910430195	12	49	\$ 46.70
1910390045	12	49	\$ 46.70	1910430205	12	49	\$ 46.70
1910390055	12	49	\$ 46.70	1910430215	12	49	\$ 46.70
1910390065	12	49	\$ 46.70	1910430225	12	49	\$ 46.70
1910390075	12	49	\$ 46.70	1910430235	12	49	\$ 46.70
1910390085	12	49	\$ 46.70	1910430245	12	49	\$ 46.70
1910390095	12	49	\$ 46.70	1910430255	12	49	\$ 46.70
1910390105	12	49	\$ 46.70	1910430265	12	49	\$ 46.70
1910390115	12	49	\$ 46.70	1910430275	12	49	\$ 46.70
1910390125	12	49	\$ 46.70	1910430285	12	49	\$ 46.70
1910390135	12	49	\$ 46.70	1910430295	12	49	\$ 46.70
1910390145	12	49	\$ 46.70	1910430305	12	49	\$ 46.70
1910390155	12	49	\$ 46.70	1910430315	12	49	\$ 46.70
1910390165	12	49	\$ 46.70	1910430325	12	49	\$ 46.70
1910390175	12	49	\$ 46.70	1910430335	12	49	\$ 46.70
1910390185	12	49	\$ 46.70	1910430345	12	49	\$ 46.70
1910390195	12	49	\$ 46.70	1910430355	12	49	\$ 46.70
1910390205	12	49	\$ 46.70	1910430365	12	49	\$ 46.70
1910390215	12	49	\$ 46.70	1910430375	12	49	\$ 46.70
1910390225	12	49	\$ 46.70	1910430385	12	49	\$ 46.70
1910390235	12	49	\$ 46.70	1910430395	12	49	\$ 46.70
1910390245	12	49	\$ 46.70	1910430405	12	49	\$ 46.70
1910390255	12	49	\$ 46.70	1910430415	12	49	\$ 46.70
1910390265	12	49	\$ 46.70	1910430425	12	49	\$ 46.70
1910390275	12	49	\$ 46.70	1910430435	12	49	\$ 46.70
1910390285	12	49	\$ 46.70	1910430445	12	49	\$ 46.70
1910390295	12	49	\$ 46.70	1910430455	12	49	\$ 46.70
1910390305	12	49	\$ 46.70	1910430465	12	49	\$ 46.70
1910390315	12	49	\$ 46.70	1910430475	12	49	\$ 46.70
1910390325	12	49	\$ 46.70	1910430485	12	49	\$ 46.70
1910390335	12	49	\$ 46.70	1910430495	12	49	\$ 46.70
1910390345	12	49	\$ 46.70	1910430505	12	49	\$ 46.70
1910390355	12	49	\$ 46.70	1910430515	12	49	\$ 46.70
1910390365	12	49	\$ 46.70	1910430525	12	49	\$ 46.70
1910390375	12	49	\$ 46.70	1910430535	12	49	\$ 46.70
1910390385	12	49	\$ 46.70	1910430545	12	49	\$ 46.70
1910390395	12	49	\$ 46.70	1910430555	12	49	\$ 46.70
1910390405	12	49	\$ 46.70	1910430565	12	49	\$ 46.70
1910390415	12	49	\$ 46.70	1910430575	12	49	\$ 46.70
1910390425	12	49	\$ 46.70	1910430585	12	49	\$ 46.70
1910390435	12	49	\$ 46.70	1910430595	12	49	\$ 46.70
1910390445	12	49	\$ 46.70	1910430605	12	49	\$ 46.70
1910390455	12	49	\$ 46.70	1910430615	12	49	\$ 46.70
1910390465	12	49	\$ 46.70	1910430625	12	49	\$ 46.70
1910390475	12	49	\$ 46.70	1910430635	12	49	\$ 46.70
1910390485	12	49	\$ 46.70	1910430645	12	49	\$ 46.70
1910390495	12	49	\$ 46.70	1910430655	12	49	\$ 46.70
1910390505	12	49	\$ 46.70	1910430665	12	49	\$ 46.70
1910390515	12	49	\$ 46.70	1910430675	12	49	\$ 46.70
1910390525	12	49	\$ 46.70	1910430685	12	49	\$ 46.70
1910390535	12	49	\$ 46.70	1910430695	12	49	\$ 46.70
1910390545	12	49	\$ 46.70	1910430705	12	49	\$ 46.70

MANDALAY BEACH ASSESSMENTS

<u>APN</u>	<u>DIST.</u>	<u>ZONE</u>	<u>AMOUNT</u>	<u>APN</u>	<u>DIST.</u>	<u>ZONE</u>	<u>AMOUNT</u>
1910390555	12	49	\$ 46.70	1910430715	12	49	\$ 46.70
1910390565	12	49	\$ 46.70	1910430725	12	49	\$ 46.70
1910390575	12	49	\$ 46.70	1910440015	12	49	\$ 46.70
1910390585	12	49	\$ 46.70	1910440025	12	49	\$ 46.70
1910390595	12	49	\$ 46.70	1910440035	12	49	\$ 46.70
1910390605	12	49	\$ 46.70	1910440045	12	49	\$ 46.70
1910390615	12	49	\$ 46.70	1910440055	12	49	\$ 46.70
1910390625	12	49	\$ 46.70	1910440065	12	49	\$ 46.70
1910390635	12	49	\$ 46.70	1910440075	12	49	\$ 46.70
1910390645	12	49	\$ 46.70	1910440085	12	49	\$ 46.70
1910390655	12	49	\$ 46.70	1910440095	12	49	\$ 46.70
1910390665	12	49	\$ 46.70	1910440105	12	49	\$ 46.70
1910390675	12	49	\$ 46.70	1910440115	12	49	\$ 46.70
1910390685	12	49	\$ 46.70	1910440125	12	49	\$ 46.70
1910390695	12	49	\$ 46.70	1910440135	12	49	\$ 46.70
1910390705	12	49	\$ 46.70	1910440145	12	49	\$ 46.70
1910390715	12	49	\$ 46.70	1910440155	12	49	\$ 46.70
1910390725	12	49	\$ 46.70	1910440165	12	49	\$ 46.70
1910390735	12	49	\$ 46.70	1910440175	12	49	\$ 46.70
1910390745	12	49	\$ 46.70	1910440185	12	49	\$ 46.70
1910390755	12	49	\$ 46.70	1910440195	12	49	\$ 46.70
1910390765	12	49	\$ 46.70	1910440205	12	49	\$ 46.70
1910390775	12	49	\$ 46.70	1910440215	12	49	\$ 46.70
1910390785	12	49	\$ 46.70	1910440225	12	49	\$ 46.70
1910390795	12	49	\$ 46.70	1910440235	12	49	\$ 46.70
1910390805	12	49	\$ 46.70	1910440245	12	49	\$ 46.70
1910390815	12	49	\$ 46.70	1910440255	12	49	\$ 46.70
1910390825	12	49	\$ 46.70	1910440265	12	49	\$ 46.70
1910390835	12	49	\$ 46.70	1910440275	12	49	\$ 46.70
1910390845	12	49	\$ 46.70	1910440285	12	49	\$ 46.70
1910390855	12	49	\$ 46.70	1910440295	12	49	\$ 46.70
1910390865	12	49	\$ 46.70	1910440305	12	49	\$ 46.70
1910390875	12	49	\$ 46.70	1910440315	12	49	\$ 46.70
1910390885	12	49	\$ 46.70	1910440325	12	49	\$ 46.70
1910390895	12	49	\$ 46.70	1910440335	12	49	\$ 46.70
1910390905	12	49	\$ 46.70	1910440345	12	49	\$ 46.70
1910390915	12	49	\$ 46.70	1910440355	12	49	\$ 46.70
1910390925	12	49	\$ 46.70	1910440365	12	49	\$ 46.70
1910390935	12	49	\$ 46.70	1910440375	12	49	\$ 46.70
1910390945	12	49	\$ 46.70	1910440385	12	49	\$ 46.70
1910390955	12	49	\$ 46.70	1910440395	12	49	\$ 46.70
1910390965	12	49	\$ 46.70	1910440405	12	49	\$ 46.70
1910390975	12	49	\$ 46.70	1910440415	12	49	\$ 46.70
1910390985	12	49	\$ 46.70	1910440425	12	49	\$ 46.70
1910400015	12	49	\$ 46.70	1910440435	12	49	\$ 46.70
1910400025	12	49	\$ 46.70	1910440445	12	49	\$ 46.70
1910400035	12	49	\$ 46.70	1910440455	12	49	\$ 46.70
1910400045	12	49	\$ 46.70	1910440465	12	49	\$ 46.70
1910400055	12	49	\$ 46.70	1910440475	12	49	\$ 46.70
1910400065	12	49	\$ 46.70	1910440485	12	49	\$ 46.70
1910400075	12	49	\$ 46.70	1910440495	12	49	\$ 46.70
1910400085	12	49	\$ 46.70	1910440505	12	49	\$ 46.70
1910400095	12	49	\$ 46.70	1910440515	12	49	\$ 46.70
1910400105	12	49	\$ 46.70	1910440525	12	49	\$ 46.70
1910400115	12	49	\$ 46.70	1910440535	12	49	\$ 46.70

MANDALAY BEACH ASSESSMENTS

<u>APN</u>	<u>DIST.</u>	<u>ZONE</u>	<u>AMOUNT</u>	<u>APN</u>	<u>DIST.</u>	<u>ZONE</u>	<u>AMOUNT</u>
1910400125	12	49	\$ 46.70	1910440545	12	49	\$ 46.70
1910400135	12	49	\$ 46.70	1910440555	12	49	\$ 46.70
1910400145	12	49	\$ 46.70	1910440565	12	49	\$ 46.70
1910400155	12	49	\$ 46.70	1910440575	12	49	\$ 46.70
1910400165	12	49	\$ 46.70	1910440585	12	49	\$ 46.70
1910400175	12	49	\$ 46.70	1910440595	12	49	\$ 46.70
1910400185	12	49	\$ 46.70	1910440605	12	49	\$ 46.70
1910400195	12	49	\$ 46.70	1910440615	12	49	\$ 46.70
1910400205	12	49	\$ 46.70	1910440625	12	49	\$ 46.70
1910400215	12	49	\$ 46.70	1910440635	12	49	\$ 46.70
1910400225	12	49	\$ 46.70	1910440645	12	49	\$ 46.70
1910400235	12	49	\$ 46.70	1910440655	12	49	\$ 46.70
1910400245	12	49	\$ 46.70	1910440665	12	49	\$ 46.70
1910400255	12	49	\$ 46.70	1910440675	12	49	\$ 46.70
1910400265	12	49	\$ 46.70	1910440685	12	49	\$ 46.70
1910400275	12	49	\$ 46.70	1910450015	12	49	\$ 46.70
1910400285	12	49	\$ 46.70	1910450025	12	49	\$ 46.70
1910400295	12	49	\$ 46.70	1910450035	12	49	\$ 46.70
1910400305	12	49	\$ 46.70	1910450045	12	49	\$ 46.70
1910400315	12	49	\$ 46.70	1910450055	12	49	\$ 46.70
1910400325	12	49	\$ 46.70	1910450065	12	49	\$ 46.70
1910400335	12	49	\$ 46.70	1910450075	12	49	\$ 46.70
1910400345	12	49	\$ 46.70	1910450085	12	49	\$ 46.70
1910400355	12	49	\$ 46.70	1910450095	12	49	\$ 46.70
1910400365	12	49	\$ 46.70	1910450105	12	49	\$ 46.70
1910400375	12	49	\$ 46.70	1910450115	12	49	\$ 46.70
1910400385	12	49	\$ 46.70	1910450125	12	49	\$ 46.70
1910400395	12	49	\$ 46.70	1910450135	12	49	\$ 46.70
1910400405	12	49	\$ 46.70	1910450145	12	49	\$ 46.70
1910400415	12	49	\$ 46.70	1910450155	12	49	\$ 46.70
1910400425	12	49	\$ 46.70	1910450165	12	49	\$ 46.70
1910400435	12	49	\$ 46.70	1910450175	12	49	\$ 46.70
1910400445	12	49	\$ 46.70	1910450185	12	49	\$ 46.70
1910400455	12	49	\$ 46.70	1910450195	12	49	\$ 46.70
1910400465	12	49	\$ 46.70	1910450205	12	49	\$ 46.70
1910400475	12	49	\$ 46.70	1910460015	12	49	\$ 46.70
1910400485	12	49	\$ 46.70	1910460025	12	49	\$ 46.70
1910400495	12	49	\$ 46.70	1910460035	12	49	\$ 46.70
1910400505	12	49	\$ 46.70	1910460045	12	49	\$ 46.70
1910400515	12	49	\$ 46.70	1910460055	12	49	\$ 46.70
1910400525	12	49	\$ 46.70	1910460065	12	49	\$ 46.70
1910400535	12	49	\$ 46.70	1910460075	12	49	\$ 46.70
1910400545	12	49	\$ 46.70	1910460085	12	49	\$ 46.70
1910400555	12	49	\$ 46.70	1910460095	12	49	\$ 46.70
1910400565	12	49	\$ 46.70	1910460105	12	49	\$ 46.70
1910400575	12	49	\$ 46.70	1910460115	12	49	\$ 46.70
1910400585	12	49	\$ 46.70	1910460125	12	49	\$ 46.70
1910400595	12	49	\$ 46.70	1910460135	12	49	\$ 46.70
1910400605	12	49	\$ 46.70	1910460145	12	49	\$ 46.70
1910400615	12	49	\$ 46.70	1910460155	12	49	\$ 46.70
1910400625	12	49	\$ 46.70	1910460165	12	49	\$ 46.70
1910410015	12	49	\$ 46.70	1910460175	12	49	\$ 46.70
1910410025	12	49	\$ 46.70	1910460185	12	49	\$ 46.70
1910410035	12	49	\$ 46.70	1910460195	12	49	\$ 46.70
1910410045	12	49	\$ 46.70	1910460205	12	49	\$ 46.70
1910410055	12	49	\$ 46.70	1910460215	12	49	\$ 46.70
1910410065	12	49	\$ 46.70	1910460225	12	49	\$ 46.70
1910410075	12	49	\$ 46.70	1910460235	12	49	\$ 46.70
1910410085	12	49	\$ 46.70	1910460245	12	49	\$ 46.70
1910410095	12	49	\$ 46.70	1910460265	12	49	\$ 46.70
1910410105	12	49	\$ 46.70	1910460275	12	49	\$ 46.70
1910410115	12	49	\$ 46.70	1910460285	12	49	\$ 46.70

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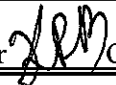
Attachment 1
Exhibit A
Page 5 of 6

MANDALAY BEACH ASSESSMENTS

<u>APN</u>	<u>DIST.</u>	<u>ZONE</u>	<u>AMOUNT</u>	<u>APN</u>	<u>DIST.</u>	<u>ZONE</u>	<u>AMOUNT</u>
1910410125	12	49	\$ 46.70	1910460295	12	49	\$ 46.70
1910410135	12	49	\$ 46.70	1910460305	12	49	\$ 46.70
1910410145	12	49	\$ 46.70	1910460315	12	49	\$ 46.70
1910410155	12	49	\$ 46.70	1910460325	12	49	\$ 46.70
1910410165	12	49	\$ 46.70	1910460335	12	49	\$ 46.70
1910410175	12	49	\$ 46.70	1910460345	12	49	\$ 46.70
1910410185	12	49	\$ 46.70	1910460355	12	49	\$ 46.70
1910410195	12	49	\$ 46.70	1910460365	12	49	\$ 46.70
1910410205	12	49	\$ 46.70	1910460375	12	49	\$ 46.70
1910410215	12	49	\$ 46.70	1910460385	12	49	\$ 46.70
1910410225	12	49	\$ 46.70	1910460395	12	49	\$ 46.70
1910410235	12	49	\$ 46.70	1910460405	12	49	\$ 46.70
1910410245	12	49	\$ 46.70	1910460415	12	49	\$ 46.70
1910410255	12	49	\$ 46.70	1910460425	12	49	\$ 46.70
1910410265	12	49	\$ 46.70	1910460435	12	49	\$ 46.70
1910410275	12	49	\$ 46.70	1910460445	12	49	\$ 46.70
1910410285	12	49	\$ 46.70	1910460455	12	49	\$ 46.70
1910410295	12	49	\$ 46.70	1910460465	12	49	\$ 46.70
1910410305	12	49	\$ 46.70	1910460475	12	49	\$ 46.70
1910410315	12	49	\$ 46.70	1910460485	12	49	\$ 46.70
1910410325	12	49	\$ 46.70	1910460495	12	49	\$ 46.70
1910410335	12	49	\$ 46.70	1910460505	12	49	\$ 46.70
1910410345	12	49	\$ 46.70	1910460515	12	49	\$ 46.70
1910410355	12	49	\$ 46.70	1910460525	12	49	\$ 46.70
1910410365	12	49	\$ 46.70	1910460535	12	49	\$ 46.70
1910410375	12	49	\$ 46.70	1910460545	12	49	\$ 46.70
1910410385	12	49	\$ 46.70	1910460555	12	49	\$ 46.70
1910410395	12	49	\$ 46.70	1910460565	12	49	\$ 46.70
1910410405	12	49	\$ 46.70	1910460575	12	49	\$ 46.70
1910410415	12	49	\$ 46.70	1910460585	12	49	\$ 46.70
1910410425	12	49	\$ 46.70	1910460595	12	49	\$ 46.70
1910410435	12	49	\$ 46.70	1910460605	12	49	\$ 46.70
1910410445	12	49	\$ 46.70	1910460615	12	49	\$ 46.70
1910410455	12	49	\$ 46.70	1910460625	12	49	\$ 46.70
1910410465	12	49	\$ 46.70	1910460635	12	49	\$ 46.70
1910410475	12	49	\$ 46.70	1910460645	12	49	\$ 46.70
1910410485	12	49	\$ 46.70	1910460655	12	49	\$ 46.70
1910430015	12	49	\$ 46.70	1910460665	12	49	\$ 46.70
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1910430035	12	49	\$ 46.70	1910460685	12	49	\$ 46.70
1910430045	12	49	\$ 46.70	1910460695	12	49	\$ 46.70
1910430055	12	49	\$ 46.70	1910460705	12	49	\$ 46.70
1910430065	12	49	\$ 46.70	1910460715	12	49	\$ 46.70
1910430075	12	49	\$ 46.70	1910460725	12	49	\$ 46.70
1910430085	12	49	\$ 46.70	1910460735	12	49	\$ 46.70
1910430095	12	49	\$ 46.70				
1910430105	12	49	\$ 46.70				
1910430115	12	49	\$ 46.70				
1910430125	12	49	\$ 46.70				
1910430135	12	49	\$ 46.70				
1910430145	12	49	\$ 46.70				
1910430155	12	49	\$ 46.70				

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☒ Public Hearing
☐ Other _____	☐ Other _____

Prepared By: Anthony Emmert, Water Resources Manager  Agenda Item No. L-2

Reviewed By: City Manager  City Attorney  Finance  Public Works

DATE: May 7, 2012

TO: City Council

FROM: Rob Roshanian, Interim Public Works Director  For RR
Public Works

SUBJECT: City of Oxnard 2010 Urban Water Management Plan

RECOMMENDATION

That City Council:

1. Hold a Public Hearing regarding the 2010 Urban Water Management Plan
2. Adopt a resolution to approve the 2010 Urban Water Management Plan and authorize the Interim City Manager to file the Urban Water Management Plan with the State of California

BACKGROUND

The City is subject to the provisions of the California Urban Water Management Planning Act, which requires urban water purveyors providing water to more than 3,000 customers or supplying more than 3,000 Acre Feet of water annually to prepare and adopt an Urban Water Management Plan (UWMP) at least once every five years. The purpose of the UWMP is to ensure that urban water suppliers give careful consideration to water demands, water supplies, water conservation, alternative water supplies, reliability of water supplies, water quality, and have in place water shortage contingency plans. UWMPs must describe how projected demands will be met through time, in all types of hydrologic conditions. Additionally, the California Department of Water Resources (CDWR) requires water suppliers to adopt and submit UWMPs in order to be eligible for certain grants, loans, and assistance that it administers.

The City's 2010 UWMP meets the requirements of the Urban Water Management Planning Act and amendments. The 2010 UWMP shows that, by utilizing its multiple water sources and implementing its Groundwater Recovery Enhancement and Treatment (GREAT) Program and Water Conservation Program, the City can meet its normal and drought-year demands during the study period, 2010-2035.

DISCUSSION

The UWMP includes projections of the City's future water demands to 2035, utilizing the most current planning documents for all areas within the City's growth limits. The UWMP is complimentary to the 2030 General Plan, adopted by the City Council in late 2011. It also addresses potential increases in water demands from development projects on existing properties and from population increases. Overall, projected demands are conservative.

The State of California requires the City to comply with two demand management-related requirements: 1) Senate Bill X7-7, adopted in 2009, and 2) California Urban Water Conservation Council (CUWCC) Demand Management Measures. Senate Bill X7-7, better known as the "20% x 2020 Act," requires a statewide 20% reduction in urban per capita water usage on or before December 31, 2020, and set an interim target reduction for each individual water purveyor, including the City of Oxnard, to be met by December 31, 2015. Through implementation of the programs and projects contained in the Council-adopted Water Conservation Master Plan, the City will be able to meet its 2015 interim target of 135.4 gallons per capita per day (GPCD) and its 2020 132.4 GPCD demand-management targets. Additionally, the CUWCC Demand Management Measures are activities, utility practices and incentives that promote water conservation, and are mandatory for an UWMP to be deemed complete. The City is able to comply with the Demand Management Measures requirements through implementation of the programs and projects contained in the Council-adopted and funded Water Conservation Master Plan. Additionally, the City's Water Conservation Ordinance provides a tool to incrementally impose voluntary and mandatory conservation measures should more aggressive demand-management be required during extended droughts or emergency conditions.

The City also imposes a "water neutrality" policy on all new development projects. As a means to maintain its water supply reliability, the City requires all new development to commit to offset the new project water demand with an equivalent access to new water supplies and facilities. These commitments come through some combination of: a) mandatory recycled water use, where appropriate, along with the required capital infrastructure, b) financial contribution towards in-City conservation retrofits, c) capital contributions towards expansion of in-City water supply and treatment facilities, d) contribution of land and easements for placement of water facilities, and e) transfer of water rights. During drought, the City is also able to put a temporary halt to any new development, until such time that sufficient new water supply is identified to meet the projected demands.

The City has a diversified portfolio of water supplies, including City-produced local groundwater, local groundwater that it purchases from United Water Conservation District (United WCD), and imported surface water it purchases from Calleguas Municipal Water District (Calleguas MWD), a member agency of the Metropolitan Water District of Southern California, a State Water Project contractor. The City also participates in regional cooperative water supply projects, such as the Conejo Creek Project/Municipal & Industrial Supplemental Water Program, which developed a new regional water source by capturing and using treated wastewater flows from Conejo Creek in Camarillo.

City of Oxnard 2010 Urban Water Management Plan

May 7, 2012

Page 3

Additionally, the City is actively working to recycle the 23 million gallons per day of treated wastewater it currently discharges to the Pacific Ocean from its Oxnard Wastewater Treatment Plant, via the Groundwater Recovery Enhancement and Treatment (GREAT) Program. The fully-treated recycled water will be used for agricultural irrigation, industrial processes, and landscape irrigation, offsetting the potable water now used for these purposes. The City is also working with regulatory and resource agencies (California Department of Health Services, California Regional Water Quality Control Board, Fox Canyon Groundwater Management Agency (Fox Canyon GMA)) to develop and permit facilities that will recharge groundwater aquifers, to the benefit of the region. Through regional cooperation and a diversified portfolio of water supplies, the City is able to meet its projected demands in different hydrologic conditions, throughout the planning period.

The comprehensive nature of the UWMP is the result of the City's active involvement in regional and statewide water and environmental planning, and due to ongoing input from the Fox Canyon GMA, United WCD, Calleguas MWD, Metropolitan Water District of Southern California, California Department of Water Resources, California Urban Water Conservation Council, County of Ventura Watershed Protection District, Ventura County Local Agency Formation Commission (Ventura LAFCO), and neighboring cities and water agencies. Solving many of the most difficult water quality and water supply challenges will require continued cooperative efforts with multiple agencies. Copies of the 2010 UWMP public draft were sent to: Calleguas MWD, Channel Islands Beach Community Services District, City of Camarillo, City of Port Hueneme, City of Ventura, Fox Canyon GMA, Inter-Neighborhood Council Forum, Oxnard Chamber of Commerce, United WCD, Ventura LAFCO, and Watersheds Coalition of Ventura County. The UWMP was also made available to the public via the City's website and libraries.

By adopting the updated UWMP 2010, the Council certifies that the City is responsibly managing its water resources for current and future needs. The UWMP is scheduled for revision in 2015.

FINANCIAL IMPACT

The programs and projects included in the UWMP are included in the City's Capital Improvement Plan budget or the Water Operating Fund budget, and are funded with user fees and charges, connection fees, future bond issuances, and grants.

Attachment #1 - Resolution Adopting the City of Oxnard 2010 Urban Water Management Plan
#2 - City of Oxnard 2010 Urban Water Management Plan

Note: The City of Oxnard 2010 Urban Water Management Plan has been provided to the City Council. Copies are available for review at the Help Desk in the Library after 6:00 p.m. on the Thursday prior to the Council meeting and at the City Clerk's Office after 8:00 a.m. on Monday.

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
ADOPTING THE 2010 URBAN WATER MANAGEMENT PLAN**

WHEREAS, the California Urban Water Management Planning Act, Water Code section 10610 et seq. (the Act) mandates that every urban water supplier providing water for municipal purposes to more than 3,000 customers or supplying more than 3,000 acre feet of water annually, prepare and adopt an updated Urban Water Management Plan (UWMP) at least once every five years on or before December 31, in years ending five and zero; and

WHEREAS, the City of Oxnard (City) is an urban water supplier for purposes of the Act, and approved and adopted its most recent 2005 UWMP and submitted that UWMP to the California Department of Water Resources (DWR); and

WHEREAS, the Water Conservation Act of 2009, Water Code section 10608 et seq. (SBX7-7), extended the time by which urban retail water suppliers must adopt their 2010 UWMPs to July 1, 2011 and, among other things, established requirements for urban retail water suppliers to prepare urban water use targets in accordance with the goals of SBX7-7 to reduce statewide daily per capita water use 15 percent by the year 2015 and 20 percent by the year 2020; and

WHEREAS, the City is an "urban retail water supplier" for purposes of SBX7-7 because it directly provides potable municipal water to more than 3,000 end users; and

WHEREAS, in accordance with applicable law, including the requirements of the Act and SBX7-7, the City has prepared its 2010 UWMP and has undertaken certain agency coordination, public notice, public involvement and outreach, public comment, and other procedures in relation to its 2010 UWMP; and

WHEREAS, as authorized by Section 10620(e) of the Act, the City has prepared its 2010 UWMP with its own staff, with the assistance of consulting professionals, and in cooperation with other governmental agencies, and has utilized and relied upon industry standards and the expertise of industry professionals in preparing its UWMP, and has also in part utilized and relied upon the DWR Guidebook to Assist Urban Water Suppliers to Prepare a 2010 Urban Water Management Plan (March 2011) and the DWR Methodologies for Calculating Baseline and Compliance Urban Per Capita Water Use (For the Consistent Implementation of the Water Conservation Act of 2009) (February 2011) in preparing its 2010 UWMP; and

WHEREAS, in accordance with applicable law, including Water Code sections 10608.26 and 10642, and Government Code section 6066, the City made its Draft 2010 UWMP available for public inspection, and caused to be published within the jurisdiction of the City six notices of public hearing regarding the City's 2010 UWMP, which publication dates included April 12, 2012, May 3, 2012 and May 10, 2012 in Vida Newspaper, and April 14, 2012, May 2, 2012, and May 8, 2012 in the Ventura County Star; and

WHEREAS, the City held its public hearing on May 15, 2012 in the City Council Chambers of the City, located at 305 West Third Street, Oxnard, California, regarding its 2010 UWMP, wherein, among other things, members of the public and other interested entities were provided with the opportunity to be heard in connection with the City's 2010 UWMP and the proposed adoption thereof; and

WHEREAS, pursuant to said public hearing on the 2010 UWMP, the City staff and City Council encouraged the active involvement of diverse social, cultural, and economic elements of the population within the City's service area with regard to the preparation and adoption of the 2010 UWMP, allowed input by members of the public and any other interested parties regarding all aspects of the 2010 UWMP, allowed community input regarding the City's implementation plan for complying with SBX7-7, considered the economic impacts of the City's implementation plan for complying with SBX7-7, and adopted Method 3 under Water Code section 10608.20(b) for determining the City's urban water use targets; and

WHEREAS, the City Council has reviewed and considered the purposes and requirements of the Urban Water Management Planning Act and SBX7-7, the contents of the 2010 UWMP, the documentation contained in the administrative record in support of the 2010 UWMP, and all public and agency input received with regard to the 2010 UWMP, and has determined that the factual analyses and conclusions set forth in the 2010 UWMP are supported by substantial evidence.

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF OXNARD AS FOLLOWS:

1. The City hereby adopts Method 3 under Water Code section 10608.20(b) for determining its urban water use targets, and the 2010 Urban Water Management Plan is hereby approved and adopted and ordered filed with the Clerk of the City.

2. The Public Works Director of the City is hereby authorized and directed to incorporate non-substantive edits into the final City of Oxnard UWMP and to include a copy of this Resolution in the City's 2010 Urban Water Management Plan and, in accordance with Water Code section 10644(a), to file the 2010 Urban Water Management Plan with the California Department of Water Resources, the California State Library, and any city or county within which the City provides water supplies within thirty (30) days of this adoption date.

3. The Public Works Director is hereby authorized and directed, in accordance with Water Code section 10645, to make the 2010 Urban Water Management Plan available for public review during normal business hours not later than thirty (30) days after filing a copy thereof with the California Department of Water Resources.

4. The Public Works Director is hereby authorized and directed, in accordance with Water Code section 10635(b), to provide that portion of the 2010 Urban Water Management Plan prepared pursuant to Water Code section 10635(a) to any city or county within which the City provides water supplies not later than sixty (60) days after filing a copy thereof with the California Department of Water Resources.

5. The Public Works Director is hereby authorized and directed to implement the components of the 2010 Urban Water Management Plan in accordance with the Urban Water Management Planning Act and SBX7-7, including, but not limited to, the City's Water Conservation Programs and its Water Shortage Contingency Plan.

6. The Public Works Director is hereby authorized and directed to recommend to the City Council additional steps necessary or appropriate to effectively carry out the implementation of the 2010 Urban Water Management Plan, the Urban Water Management Planning Act and SBX7-7.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Oxnard held on May 15, 2012 by the following vote:

AYES:

NOES:

ABSTAIN:

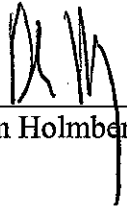
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

APPROVED AS TO FORM:

Daniel Martinez, City Clerk



Alan Holmberg, City Attorney



Meeting Date: 05 /15 /2012

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☒ Other City Council Business

Prepared By: Martin R. Erickson Agenda Item No. N-1

Reviewed By: City Manager JRB City Attorney AA Finance GC Other (Specify) _____

DATE: May 7, 2012

TO: City Council

FROM: Alan Holmberg, City Attorney AA
City Attorney's Office

Martin R. Erickson, Special Assistant to the City Manager
City Manager's Office

SUBJECT: Draft City Council Procedures Manual

RECOMMENDATION

That City Council:

1. Receive a report and draft copy of the City of Oxnard City Council Procedures Manual.
2. Establish a 14-day comment period to receive comments from the public and Councilmembers, and provide direction to staff.

DISCUSSION

The City Council formed the Oxnard City Council Procedures Committee in January, 2011, and appointed Mayor Pro Tem Irene Pinkard and Councilman Tim Flynn to serve on the Committee. The committee adopted the following mission statement on March 3, 2011:

It is the mission of the City Government to ensure Oxnard is a desirable, safe, and vibrant community in which to live and conduct business and to respond to the values and priorities of the residents in an open and transparent manner. In order to accomplish this mission, the Oxnard Council Procedures Committee has been created to develop guidelines and rules under which Council Members will operate and perform their role as legislators of the City of Oxnard.

The committee met on a monthly basis with meetings noticed in accordance with the Brown Act for over one year, producing the draft City Council Procedures Manual which is the subject of consideration this evening. City staff involved in the committee's work were: Alan Holmberg, City

Attorney, Martin R. Erickson, Special Assistant the City Manager, Michelle Tellez, Human Resources Director, Christina Aerenlund, Public Information Officer, and LeAnne Daly, Law Office Manager. Meetings were held in the City's Human Resources Activity Room.

FINANCIAL IMPACT

There is no financial impact at this time.

Attachment #1 – Draft City Council Procedures Manual

Procedures Manual

City of Oxnard City Council

DRAFT

CITY OF OXNARD
Mission Statement

It is the mission of the City government to ensure that Oxnard will have clean, safe, prosperous and attractive neighborhoods with open, transparent government.

Specifically, the City fulfills its function by:

- Addressing the needs of the residents through the City Council, the appointed commissions, and the City staff.
- Providing easy and open access to information and encouraging dialogue, enabling residents to actively engage in civic life.
- Providing for the safety of its residents, businesses, and visitors.
- Providing timely and responsive service.
- Providing special assistance to those in need.
- Functioning effectively, efficiently and with accountability.
- Creating a positive and desirable workplace environment for City employees.
- Managing change for the betterment of the City.
- Creating and maintaining a viable revenue stream and providing for the unpredictable nature of our economy.
- Implementing and maintaining City infrastructure, facilities, and programs.
- Formulating sound environmental policies.
- Recognizing and supporting the City's diverse neighborhoods and population.
- Acting as a responsible member of the greater region.

The City Council formed the Oxnard City Council Procedures Committee in January, 2011, and appointed Mayor Pro Tem Irene Pinkard and Councilman Tim Flynn to serve on the Committee. The committee adopted the following mission statement on March 3, 2011.

OXNARD COUNCIL PROCEDURES COMMITTEE
Mission Statement

It is the mission of the City Government to ensure Oxnard is a desirable, safe, and vibrant community in which to live and conduct business and to respond to the values and priorities of the residents in an open and transparent manner. In order to accomplish this mission, the Oxnard Council Procedures Committee has been created to develop guidelines and rules under which Council Members will operate and perform their role as legislators of the City of Oxnard.

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- C. List of City Council Policies
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Introduction

The Oxnard City Council establishes policies and priorities for the community and is responsible for the fiscal health of a public corporation with an annual budget, including capital and general fund dollars of over \$330 million. Oxnard is a "full service" city, with its own police, fire, water and refuse departments and is an organization with over 1,600 employees that has assets valued in excess of \$1 billion (roads, buildings, parks, etc).

Purpose of the Procedures Manual

By developing and agreeing to adhere to the following rules and procedures, the effective administration of City Council affairs will be greatly enhanced. While attempting not to be overly restrictive, procedures are established so that expectations and practices can be clearly articulated to guide the Mayor and Council Members in their actions. It is anticipated that this Procedures Manual will be reviewed every two-years by the City Council and may be revised from time to time.

Overview of City Documents

This procedures manual provides a summary of important aspects of City Council activities. However, it cannot incorporate all material and information necessary for undertaking the business of a city council. Many other laws, policies, plans and documents exist which bind the City Council to certain courses of action and practices. A summary of some of the most notable documents that establish City Council direction is provided below.

Municipal Code: The Municipal Code contains local laws and regulations adopted by ordinances. The Administrative Chapter of the Code shall incorporate by reference the rules and procedures established herein including the roles of the Mayor, Mayor Pro Tem and City Council. Included in the Administrative Chapter of the Code is appointment of certain city staff positions and the establishment, qualifications, appointment and terms applicable to certain advisory commissions. In addition to these administrative matters, the Municipal Code contains a variety of laws. The Municipal Code is available either on the City's website or from the City Clerk.

California Government Code: The State Government Code contains many requirements for the operation of city government. Many of these requirements are also replicated within the Municipal Code to ensure there is broad awareness of such requirements. Oxnard is a "general law" city, which means it is organized in accordance with provisions of the State Government Code. The government code provides for Oxnard's City Council-City Manager form of government, which was adopted as the City's form of government by ordinance. Basically, this form of government prescribes that a city council's role is to establish policies and priorities, while the role of the City Manager is to oversee the operations of the city government.

Annual Budget: The City's annual budget provides a description of City services and the resources used to provide services. The document contains both a broad overview of the budget inclusive of descriptions of programs and services organized for convenience by lead Departments. The City operates on a July 1st through June 30th fiscal year with a budget that includes the following funds: general, capital, enterprise and internal service.

General Plan: The General Plan is comprised of a number of elements, such as land use, transportation, open space, sea walls, sites, and housing, all in accordance with State requirements, and provides a policy framework for various matters that fall within these areas.

Orientation of New Council Members

It is important that members of the Council have an understanding of the full range of services and programs provided by the organization. As new members join the City Council the City Manager arranges for new member training, conferences and familiarization with all facets of City government.

League of California Cities Guide

A publication that provides additional useful information is the *Mayors and Council Members Resource Guide* published by the League of California Cities. The Guide contains general information on the role and responsibilities of city council members and on the specific requirements and laws that govern Council actions. The Guide is available from the City Clerk.

Oxnard City Council: Powers and Responsibilities

City Council Generally

The powers of a city council in California to establish policy are quite broad. Essentially, councils may undertake any action related to the establishment of city policies that affect city affairs other than those that are denied by the California Constitution and general laws or are preempted by state or federal law. Specifically, *the Council shall have the power, in the name of the city, to do and perform all acts and things appropriate to a municipal corporation and the general welfare of its inhabitants, subject to statutory limitations and which are not specifically forbidden by the Constitution and laws of the State of California (California Government Code).*

It is important to note that the Council acts as a body. No member has any extraordinary powers beyond those of other members. While the Mayor and Mayor Pro Tem have some additional ceremonial and administrative responsibilities as described below, in the establishment of policies, voting and in other significant areas, all members are equal. It is also important to note that policy is established by at least a majority vote of the Council. While individual members may disagree with decisions of the majority, a decision of the majority does bind the Council to a course of action. In turn, it is staff's responsibility to ensure the policy of the Council is upheld. Actions of staff to pursue the policy direction established by a majority of Council does not reflect any bias against Council members who held a minority opinion on an issue.

The City Council has occasionally debated whether it should take positions of a broader nature or limit itself to purely municipal functions. Historically, Oxnard City Councils have chosen to not take positions on issues outside of their immediate authority to effect. The propensity of the City Council to involve itself in such issues reflects the personalities and outlooks of the members who make up the two-year Council sessions.

Limitations are imposed on a Council member's ability to serve on appointed boards of the city. State law expresses that no member of the Council shall serve as a voting member of any city board, committee, or commission, whether composed of citizen volunteers, city employees, or a combination of both. This is not construed as prohibiting members of the Council from serving on committees or subcommittees of the Council itself, or of agencies representing other levels of government. In fact, Council members often participate and provide leadership in regional and state programs and meetings. Council members are strongly encouraged to provide a written report to the Council on matters discussed at subcommittees and other regional or State board/agency/group activities in which they have been involved.

Role of Mayor & Mayor Pro Tempore

Mayor: The Mayor is to preside at all meetings of the City Council. The Mayor does not possess any power of veto. As presiding officer of the Council, the Mayor is to faithfully communicate the will of the Council majority in matters of policy. The Mayor is also recognized as the official head of the City for ceremonial purposes only.

The Mayor, unless unavailable, shall sign all ordinances, and other documents that have been adopted by the City Council and require an official signature; except in those instances when the City Manager has been authorized by Council action to sign documents. In the event the Mayor is unavailable, the Mayor Pro Tempore's signature will be used.

Mayor Pro Tempore: The City Council has specified that the Mayor Pro Tempore shall perform the duties of the Mayor during the Mayor's absence or disability. The Mayor Pro Tempore shall serve in this capacity at the pleasure of the City Council.

Appointment of City Manager and City Attorney

The City Council only has the authority to appoint two positions within the City organization: the City Manager and the City Attorney. Both positions serve at the will of the City Council. The City Manager is an employee of the City and has an employment agreement that specifies certain terms of employment including an annual evaluation by the City Council. The City Manager is responsible for all other personnel appointments within the City. The current City Attorney is an employee of the City and has an employment agreement that specifies certain terms of employment including an annual evaluation by the City Council.

Role in Disaster

In consultation with the City Manager, the City Council may be asked to participate at the City's Emergency Operations Center (EOC), located within the Fire Department, to provide policy guidance and to receive information in an emergency. Should the City Council not be available during an emergency, State law specifies a hierarchy of others who may serve in place of the City Council.

Appointment of Advisory Bodies

The City has a number of standing advisory bodies, the rules, regulation and requirements of which can be found in the Administrative Chapter of the City Code.

City Council Meetings

General Procedures

Resolution number 13,126 states that the City Council has agreed to adhere to the latest revised edition of Roberts Rules of Order.

Presiding Officer: The Mayor is the presiding officer and acts as chair at Council meetings. In the absence or incapacity of the Mayor, the Mayor Pro Tempore serves as presiding officer.

Seating arrangement of the Council: The Mayor Pro Tempore is seated immediately next to the Mayor. The Mayor, with the approval of individual Council members, shall establish the seating arrangement for regular Council meetings.

Quorum: Three-fifths of the Council members constitute a quorum for the transaction of business.

Meeting Schedule

Regular meetings are usually held in the Council Chambers, at 305 West Third Street, on Tuesdays at 7 pm. Closed sessions are generally convened, as needed, prior to or at the end of a regularly scheduled meeting.

No Council meeting will typically be held in the event that a regular meeting of the Council falls on a legal holiday or in the same week of a legal holiday. Council does not meet on the fifth Tuesday of the month. Other meetings throughout the year may be cancelled. The Mayor and Council Members should inform the City Manager's secretary as soon as possible if they intend to be out of town on a set meeting date.

Special Meetings

Special meetings may be called by a majority of the City Council in compliance with the Brown Act (California Government Code). Written notice must be given to the public and to the media twenty-four (24) hours prior to a special meeting. No business other than that officially noticed may be discussed. The City Council may call a special meeting to discuss goals and priorities for the upcoming year.

Public Comment: At all regular and special meetings, public comments must be permitted before or during consideration of any agenda item. Public comment is appropriate on any matter within the jurisdiction of the City Council.

Meeting Notices and Minutes: Notice requirements of the Brown Act are complied with for all meetings; minutes of the meeting are taken by the City Clerk or designee and made available for public inspection.

Development of Agenda

By Ordinance number 2,368 the City Council has established their meeting calendar. A copy of the agenda is transmitted to the Council on the Friday prior to the scheduled meeting. All agenda materials are available during normal business hours, after 6:00 pm on the Thursday before the Tuesday Council meeting at the Main Branch of the Public Library and the Office of the City Clerk. Website posting of the agenda concurs with the Council calendar.

Placing Items on Agenda

City Council: A Council Member may request an item be considered on a future agenda and, upon agreement of a majority of Council, staff will prepare a staff report if formal Council action is required. Council Members may make this request verbally during a public meeting or may submit written requests by and through the City Manager. Normally, the process involves two steps: (1) initial consideration of the request considering information provided by the City Manager regarding the potential impact the request will have on established priorities and staff workload before expenditure of significant staff resources, by the full Council at the soonest possible regularly scheduled meeting; and (2) if a majority agrees, the matter is then scheduled for further consideration on an upcoming meeting agenda; however, if a majority of the Council so agrees the matter may be scheduled without the initial consideration described above.

Emergency and Non-Agendized items: Emergency and non-agendized items may be added to an agenda only in accordance with state law. Emergency items are only those matters affecting public health or safety such as work stoppages, disasters and other severe emergencies. Adding an emergency item requires a majority vote. Emergency items are very rare. More likely, after the agenda has been posted an item arises that the Council would like to act on. Non-agendized items may be added to the agenda only if the Council makes findings that (1) the need to consider the item if it arose after the posting of the agenda, and; (2) there is a need to take immediate action at this meeting of the City Council. These findings must be approved by a 4/5th vote; if less than five members of Council are present, the findings require a unanimous vote of those present.

Notification and Advertising

The City will continue to publicize matters of significant neighborhood or community public interest that appear on a City Council agenda, as well as all matters where advertising is required by law.

Order of Business

Per Council Resolution number 13,126 the City Council has established the Rules of Procedure for the Conduct of City Council meetings.

Public Comment: A block of thirty (30) minutes time is set aside at the beginning of the meeting to receive general public comment about issues not on the agenda. Public comments not heard during this thirty minute period will be heard just prior to adjournment. Comments on agendized items are not heard until the appropriate item is called. Individuals desiring to speak are to address the Council from the speaker podium. Speaker cards should be filled out and given to the City Clerk prior to Public Comment.

Comments should focus on a specific matter within the Council's jurisdiction. Members of the public are encouraged to present written comments, preferably in advance of the meeting.

a way to fully communicate their thoughts on agendized or non-agendized items. When written materials are presented, they should be submitted to the City Clerk for distribution and record keeping ahead of time. Comments are typically limited to three minutes per speaker so that all can have an opportunity to address the Council.

Videos, PowerPoint or similar presentations during public comment ordinarily are not permitted. Prior notice and coordination with the City Clerk is strongly encouraged and the Mayor reserves the privilege to limit such requests as necessary for the effective conduct of the meeting. Speakers are to address their comments to the City Council from the podium.

Public Comment on regular business items normally follows staff's presentation of the staff report, clarifying questions from Council members and applicant comments as necessary and appropriate.

Discussion Rules

To assist the City Council in the orderly discussion of items, rules are followed which represent accepted practices for the management of Council meetings.

1. **Obtaining the Floor:** A member of the City Council or staff shall first address the presiding officer to gain recognition. Comments and questions should be directed through the chair and limited to the issue before the Council. Cross-exchange between Council Members and public should be avoided.
2. **Questions to Staff:** A Council Member shall, after recognition by the presiding officer, address questions to the City Manager, City Attorney, department head or designated staff member. If a Council Member has questions on an agenda item, that member should preferably contact the City Manager prior to the meeting in order to allow the City Manager to direct staff with enough time to research a response for the meeting.
3. **Interruptions:**
 - a. Once recognized, a Council Member is considered to have the floor, and another Council Member may not interrupt the speaker except to make a point of order or point of personal privilege. In such a circumstance, the Council Member holding the floor shall cease speaking until the point of order or privilege is resolved.
 - b. Upon being recognized by the Chair, members of the staff shall hold the floor until completion of their remarks or until recognition is withdrawn by the Chair.
4. **Discussion:** A Council Member should not speak more than once on a particular subject until every other Council Member has had the opportunity to speak. Council Members are encouraged to discuss items during the decision-making process and may ask staff to respond when appropriate. The Mayor normally allows other members to speak first, then will give his/her views and summarize.
5. **Tabling Procedure:** Tabling an item immediately stops discussion and causes a vote to postpone a matter indefinitely or to a time and date certain. A motion to "continue" an agenda item has the same effect, but is generally used when a scheduling problem arises or when insufficient time is available to address the matter thoroughly.

6. **Right of Protest:** A Council Member is not required to state reasons for a dissenting vote.
7. **Calling for the Question:** The purpose of calling for the question is to disallow further debate and put an issue to an immediate vote. A Council Member may move to "call for the question" on an item which is being considered. The motion requires a second, is not debatable, and must pass by a four-fifths vote. If the motion carries, the item is no longer debatable and the City Council must vote on it.
8. **Conducting Business at a Late Hour.** According to Council policy, all regular meetings of the Council are to end by 11:00 p.m. unless there is a three-fourths vote taken by 10:30 p.m. to extend the meeting. The motion to extend is to include the title of the items to be considered after 10:30 p.m. and a new ending time for the meeting.

Voting Procedures

When present, all Council Members are to vote unless prohibited by law or conflict of interest. Failure of a seated member to orally express a vote constitutes an affirmative vote.

No ordinance, resolution or motion approving the payment of money shall be passed or become effective without an affirmative vote by the majority with a quorum present.

A conflict of interest shall be declared whenever appropriate and in compliance with state law. The affected Council Member will step down from the dais and leave the Chambers.

Council members may declare general consensus at the discretion of the presiding officer, if there are no negative votes or objections.

Upon the request of any Council Member, a roll call vote will be taken and recorded.

Tie Vote: A tie vote is equivalent to a motion that has failed. The presiding officer may publicly explain the effect of the tie vote for the audience or may direct the City Attorney to do so.

Motions. There are a number of types of motions, each of which must meet certain requirements before a vote can be taken. Enactment of an ordinance, adoption of a resolution, as well as approval of a motion or order involving a payment of money require the vote of three Councilmembers. Other motions or action require a vote in favor of the action or motion by a majority of a quorum of Councilmembers present.

Reconsideration. Reconsideration of an item shall be allowed in accordance with the following Council guidelines. A member of the prevailing majority when the previous vote was taken must make a motion for reconsideration. The City Council has determined that any motion for reconsideration should be made at the meeting immediately following that at which the action was taken. No motion for reconsideration will be entertained after this time unless the City Council determines significant new information has arisen which warrants such action.

Other Guidelines

Other guidelines have been developed to ensure that meetings of the Council are conducted in a civil and professional manner. Council members and staff shall:

1. Work to preserve appropriate order and decorum during all meetings.
2. Discourage side conversations, disruptions, interruptions or delaying efforts.
3. Inform the presiding officer before departing from a meeting.
4. Limit disruptive behavior. The presiding officer will call persons demonstrating rude, boisterous, or profane behavior to order. If such conduct continues, the presiding officer may call a recess, request the removal of such person(s) from the Council Chambers, adjourn the meeting, or take such other appropriate action. The Council has a policy to discourage applause, booing or other similar behaviors from the public during meetings.
5. Recognize that only the City Council, staff, advisory body chairs or designated representatives, and those authorized by the presiding officer shall be permitted to sit at the Council or staff tables.
6. Limit breaks of the City Council to 5-10 minutes. The Mayor will resume the meeting if a quorum exists and other members have not returned from the break within the announced time period.
7. Impose time limits on speakers. While the City Council encourages and embraces the need for and right of public participation, it acknowledges that public comments must, at times, be limited. The Mayor, as presiding officer, may poll the audience for an indication of the number of people wishing to speak on a particular item, and to impose time limits per speaker. Typically, speakers are limited to three minutes but a shorter time limit may be established as deemed necessary; however, project applicants, developers of a project under consideration, representatives of affected homeowners associations, neighborhood councils or similar groups may, at the discretion of the presiding officer be granted a longer time period for comment. After the time limit, Council may ask questions of the speaker for clarification, if needed. Each speaker will be thanked for his or her participation.
8. Meetings outside the City of a majority of City Council, even if permissible under the Brown Act, are discouraged, so as to maximize public participation.

Values of Respect: The City Council has also recognized the importance of approaching the public's business in an environment of personal respect and courtesy, which places emphasis on the consideration of policy and avoids personalization of comments. Some guidelines utilized by the City Council include:

1. Discussion should focus on policy matters
2. Personal criticism of members is inappropriate
3. Proper decorum should be displayed as other members express their views
4. Treat members of the public equally, applying rules in a fair and consistent manner

Enforcement of Order: The Police Chief or his designee acts as the Sergeant-At-Arms. Any Council Member may request the presiding officer to enforce the rules of protocol. Upon motion and majority vote, the presiding officer shall be required to do so.

Open Meeting Laws (the "Brown Act")

Operations and procedures of the City and City Council incorporate requirements of the State's open meeting laws (commonly referred to as the Brown Act). Because this law is such an important part of local government operations, some specific requirements of the law are highlighted below.

Applicability and Penalties: The entire City organization conducts its business in compliance with the Ralph M. Brown Act, State Government Code Section 54950. The intent of the Act is to ensure that deliberation and actions of local public agencies are conducted in open and at public meetings.

- A. Applicability: The Act applies to Council and all commissions, boards and Council appointed subcommittees (except if comprised entirely of two Council Members) and task forces that advise Council. Staff cannot promote actions that would violate the Act.
- B. Meetings: All meetings shall be open and public. A City Council meeting takes place whenever a quorum (3 or more members) is present and information about the business of the body is received; discussions qualify as a meeting. Social functions (e.g., receptions, dinners) do not fall under the Act unless City business is discussed.

Serial meetings take place when any member of Council or City staff contact more than two Council Members for the purpose of deliberating or acting upon an item pending before the City Council. This restriction does not apply to the public or media who may contact Council Members. Correspondence that merely takes a position on an issue is acceptable. Note that the Brown Act applies to City Council Members immediately after their election and prior to their swearing-in ceremony.

- C. Agendas: Agendas for regular meetings must be posted 72 hours in advance of the meeting and must meet various requirements.
- D. Actions: No action can be taken on any item not appearing on the posted agenda.

Exceptions: 1) An emergency situation exists (determined by a majority of the Council). 2) The need to take action arose subsequent to the agenda being posted and there is a need for immediate action (determined by 2/3 vote of the Council; or if less than 2/3 are present, by unanimous vote). 3) The item was continued to another meeting that was scheduled and posted within 5 days of the original agenda.

- E. Public Input: The Brown Act contains provisions concerning Public Comment on matters within the City Council's jurisdiction and particular matters on the agenda, summarized elsewhere in this manual. These provisions will be followed by the City Council.
- F. Public Disruptions: A portion or all of the public may be removed if willful disruption makes conducting the meeting "unfeasible"; the press may remain unless they participate in the disruption.
- G. Correspondence: All writings distributed for discussion or consideration at a public meeting are public records.
- H. Special Meetings: Special meetings may be called by the Mayor or a majority of the Council with strict notification requirements for delivery to the media and Council twenty-four (24) hours before the time of the meeting.

- I. Emergency Meetings: Emergency meetings may be called without notification due to the disruption or threatened disruption of public facilities. Only work stoppages or crippling disasters that impair the public health and/or safety qualify for emergency meetings.
- J. Other Provisions: The Brown Act provides many other restrictions and requirements; this chapter is intended merely as a Council summary and overview of the Brown Act, and nothing in this Chapter supersedes the provisions of the Brown Act. Please check with the City Attorney and/or the City Clerk for more information.

C H A P T E R 4

Council Communications

Overview

Perhaps the most fundamental role of a Council Member is communication—communication with the public to assess community opinions and needs—communication with staff to provide policy direction and to gain an understanding of the implications of various policy alternatives. Because the City Council performs as a body (that is, acting based on the will of the majority as opposed to individuals), it is important that general guidelines be understood when speaking as a Council Member. Equally important, when members are expressing personal views and not those of the Council, the public should be so advised.

Correspondence from Council Members

Members of the City Council may occasionally be called upon to write letters to citizens, businesses or other public agencies. Typically, the City Manager will be charged with transmitting the City's position on policy matters to outside agencies on behalf of the City Council. Correspondence sent on behalf of the Council is placed on official City letterhead and is signed by the Mayor or City Manager. Individual members of Council may prepare letters to constituents in response to inquiries or to provide requested information. Individualized City Council Member letterhead is available for this purpose, and staff can assist in the preparation of such correspondence. Council Members are encouraged to provide copies of any correspondence on City letterhead to every Council Member and the City Manager.

On occasion, members may wish to transmit correspondence on an issue upon which the Council has yet to take a position or about an issue for which the Council has no position. In these circumstances, members should use their personalized letterhead and clearly indicate within letters that they are not speaking for the City Council as a whole, but for themselves as one member of Council.

After the City Council has taken a position on an issue, official correspondence should reflect this position. While members who may disagree with a position are free to prepare correspondence on such issues as private citizens, City letterhead, official Council title, and staff support should not be utilized in order to avoid confusion. In addition, City letterhead and staff support cannot be utilized for personal or political purposes.

Council Members may be asked to prepare letters of recommendation for students and others seeking appointment. Council Members may utilize City letterhead and their Council titles, but should indicate that the views expressed are those of the Councilmember (as opposed to the City Council). No review by the full Council is required, however, copies will be kept on file.

Speaking for "the City"

Similar to written correspondence, when members are requested to speak to groups or are asked the Council's position on an issue, the response should reflect the position of the Council as a whole. Of course, a member may clarify their vote on a matter by stating, for example, "While I voted against 'X', the City Council voted in support of it." When representing the City at meetings or other venues, it is important that those in attendance gain an understanding of the City Council's position rather than that of an individual member.

Local Ballot Measures

At times measures that affect City Council policy may be placed on the ballot. There are restrictions regarding what actions a City Council or individual Members may take on ballot measures. Guidelines as to what is permissible are available from the City Clerk or City Attorney upon request.

State Legislation, Propositions

In 2007 the City adopted a Legislative Program to enable the City to respond to the pending state and federal legislation in a proactive manner (the 2011-2012 Legislative Program is included as Appendix B). The Mayor (or Mayor Pro Tem in the Mayor's absence) would be authorized to sign correspondence expressing the City Council's position on legislation consistent with the Legislative Program and/or other positions approved by the City Council.

Staff maintains direct and consistent contact with contracted state and federal lobbyists and monitors the League of California Cities' Priority Focus, California Water Association and other sources to identify pending legislation that may impact the City. Letters expressing the City's position will be drafted for the Mayor's signature, with copies distributed to each Councilmember. Pending legislation not addressed by the Legislative Program or staff recommendations that deviate from the Legislative Program would be agendaized for City Council consideration.

Interaction with City Staff

Overview

City Council policy is implemented on a daily basis through staff. Therefore, it is critical that the relationship between Council and staff be well understood by all parties so that policies and programs may be implemented successfully. The City of Oxnard has a long tradition of positive relationships between members of the City Council and staff. To maintain these effective relationships it is important that roles are clearly recognized.

Council-Manager Form of Government

Like most California cities, Oxnard has adopted a City Council-City Manager form of government. The Council appoints a City Manager to implement policy, enforce its laws, to direct the daily operations of city government, and to prepare and monitor the municipal budget. The Municipal Code specifies roles and responsibilities and requires that Council Members work through the City Manager in dealing with City staff unless simply requesting information from department heads or other staff members. The City Manager is responsible to the City Council as a body rather than to individual Council Members.

Council-Manager Relationship

The employment relationship between the City Council and City Manager reflects the fact that the City Manager is the chief executive officer of the City. The City Manager has an employment agreement with the City Council. Regular communication between the City Council and City Manager is important in maintaining effective interpersonal relations. All dealings with the City Manager, whether in public or private, should be consistent with the authority of the City Manager in administrative and personnel matters. Council Members should avoid situations that can result in City staff being directed, intentionally or unintentionally, by one or more members of the City Council. Further, Council Members should avoid involving themselves in matters regarding individual City employees or related affairs.

The City Council evaluates the City Manager's performance annually to ensure that both the City Council and City Manager are in agreement about organizational performance and priority goals that are based on mutual trust and common objectives which are put forth in the mandatory annual strategic summit.

As in any professional relationship, it is important that the City Manager keep the City Council informed. The City Manager respects that the final responsibility for establishing the policy direction of the City is held by the City Council. The City Manager communicates with City Council in various ways. In addition to the formal Council meetings, there are periodic briefing meetings with individual Council members and written memoranda and email. Communication must be undertaken in such a way that all Council Members are treated similarly and kept equally informed and provided with updates on significant fiscal matters, major projects, or other critical issues. It is also important that the Council provide ongoing feedback, information and perceptions to the City Manager including responses to written communications and surveys requesting feedback.

City Manager Code of Ethics

The City Manager is subject to a professional code of ethics that binds the City Manager to certain practices that are designed to ensure his or her actions are in support of the City's best interests. Violations of such standards can result in censure. Appendix D is a copy of the City Manager's Code Of Ethics.

City Council-City Attorney Relationship

The City Attorney is the legal advisor for the Council, City Manager and departments. The general legal responsibilities of the City Attorney are to: 1) provide legal assistance necessary for formulation and implementation of legislative policies and projects; 2) represent the City's interest, as determined by the City Council, in litigation, administrative hearings, negotiations and similar proceedings; 3) prepare ordinances, resolutions, contracts and other legal documents to best reflect and implement the purposes for which they are prepared; and 4) keep City Council and staff apprised of court rulings and legislation affecting the legal interest of the City. It is important to note that the City Attorney does not represent individual members of Council, but the City Council as a whole.

Roles and Information Flow

Objectives: It is the intent of staff to ensure Council members have free and easy access to information from the City and to ensure that such information is communicated completely, with candor and without bias. Individual Council Members may not intervene in staff decision-making, the development of staff recommendations, scheduling of work, or executing department priorities without the prior knowledge and approval of the City Council as a whole. This is necessary to protect staff from undue influence and pressure from individual Council Members, and to allow staff to execute the priorities given by management and the Council as a whole without fear of reprisal. Undue influence exercised by Councilmembers may result in censure.

Council roles: The full City Council retains power to accept, reject, amend, influence, or otherwise guide and direct staff actions, decisions, recommendations, service levels, work loads and schedules, departmental priorities, and the performance of City business. If a Council Member wishes to influence the actions, decisions, recommendations, workloads, work schedule, and priorities of staff, that member must prevail upon the Council in accordance with the Brown Act, preferably in closed session, to do so as a matter of Council business.

Should a Council Member become dissatisfied about a department, he/she should always talk it over with the City Manager and/or the Assistant City Manager, not the department head. Concerns about a department head must be taken to the City Manager only.

To assist the City Manager in his/her ability to monitor the flow of information, requests for information are best tracked if submitted in writing, either in memorandum form or through email. And to ensure proper responsiveness, Council Members are asked to "cc" both the department head and the City Manager on all correspondence with staff.

Staff roles: The Council recognizes the primary functions of staff as serving the community, executing Council policy and actions and in keeping the Council informed. Staff is obligated to take guidance and direction only from the Council as a whole or from the appropriate

management supervisors. Staff is directed to report to the City Manager any attempts by individual members of the Council to unduly direct or otherwise pressure them into making, changing or otherwise influencing recommendations.

City staff will make every effort to respond in a timely and professional manner to all requests made by individual Council Members for information or assistance; provided that, in the judgment of the City Manager, the request is not of a magnitude, either in terms of workload or policy, which would require that it would be more appropriately assigned to staff through the direction of the full City Council. If a request by an individual Council Member is determined by the City Manager to take one hour or more of staff time to complete, that request may be included on the formal Council agenda for full Council discussion.

Dissemination of Information

In cases where a staff response to an individual Council Member request involves written materials that may be of interest to other Council Members, the City Manager will provide copies of the material to all other Council Members. In making this judgment, the City Manager will consider whether the information is significant, new, otherwise not available to the Council or of interest to the Council.

Staff Relationship with Advisory Bodies

Staff support and assistance is typically provided to commissions and task forces. However, advisory bodies do not have authority over City employees. While staff may work closely with advisory bodies, staff members remain responsible to their immediate supervisors and ultimately the City Manager and City Council. The members of the commission/ board/committee are responsible for the functions of the advisory body, and the chairperson is responsible for committee compliance with City policies and practices.

Staff support often includes preparation of an agenda and its posting in compliance with the Brown Act. Staff may also prepare reports providing background on the issue, alternatives, a recommendation, and appropriate backup materials, if necessary. Advisory body members should have sufficient information to reach decisions based upon a clear explanation of the issues. The assigned staff person may serve as secretary, taking minutes as needed. Staff members are to assist the advisory body chair to ensure appropriate compliance with state and local laws and regulations.

It is important that advisory bodies wishing to communicate recommendations to the City Council do so through approved Council agenda procedures. In addition, if a commission wishes to correspond with an outside agency, that correspondence will be prepared by staff for review by the City Manager and possible approval by the City Council. Individuals who would like staff to perform research or for the commission to review a particular issue must gain the approval for such a request from the full City Council before any work is planned or done. The annual work plan for the City's commissions is determined by the City Council at its priority-setting that precedes the adoption of the fiscal year budget.

Support Provided to City Council

Staff Support

General administrative support to members of the City Council is provided through the City Manager's Office. Secretarial services including scheduling of appointments, receipt of telephone messages, and word processing are available as needed. In addition to supporting the five City Council members, the City Manager's Office also assists the City Manager, Assistant City Manager and City Clerk. Sensitivity to the workload of support staff members in the City Manager's Office is appreciated. Should requested tasks require significant time commitments, prior consultation with the City Manager is requested.

Office Equipment

To enhance Council Members' ability to communicate with staff and the public, the City Council office is equipped with a computer and telephones with voicemail. The Council can also receive and send faxes.

Council Members may be connected from their home to the City's computer network. Information Services staff will provide initial assistance in setting up necessary software and hardware. While staff will maintain those computer applications related to City affairs, staff cannot provide assistance for personal computer applications. When individual Council Members have completed their term of office, any installed software and external modems must be returned to the City.

These technologies facilitate efficient communication by Council Members. However, their use also raises important legal issues to which Council Members must pay special attention. First, the Brown Act prohibits members from using "technological devices" to develop a concurrence by a majority regarding an action to be taken by the Council. "Technological devices" under the Brown Act include phones, faxes, computer email, public access cable TV and video. Council Members should not use e-mail, faxes or phones for communicating with other Council Members in order to develop a majority position on any particular issue that may come before the full Council. Particular caution is advised when using or responding to email received via the "CCIN" feature on the City's website and email directory. Correspondence sent using CCIN automatically goes to all five Council Members, certain staff and to the local newspapers.

Second, be aware that most emails sent by Council Members probably are public records under the Public Records Act. Even though it does not create paper, sending email is more similar to mailing a letter than placing a telephone call. The information in the email is stored on the computer network until deleted, and may continue to exist on the network's back-up systems even after being deleted. As a result, emails can become records of the City maintained in the course of business, and thus available for public disclosure under the Public Records Act.

Finally, the City's email system is intended for the conduct of official business, and not for political reasons. See CHAPTER 8 for a detailed discussion on the prohibition against using City property and funds for personal or political purposes.

Meeting Rooms

Conference rooms are available in the City Manager's Office for shared use by members of the City Council. Council Members can also reserve larger meeting space for use by contacting the City Manager's Office staff.

Mail, Deliveries

Members of the City Council receive a large volume of mail and other materials from the public, private interests and staff. The City Manager's Office staff maintains a mailbox for each member. Meeting agenda materials are available for pick up Thursday evenings at 5:30pm and are posted on the City's website. Members are encouraged to return unwanted reports and documents to staff for distribution to the public or for recycling.

DRAFT

Financial Matters

Council Compensation

State law and the Municipal Code provide for modest compensation to members of the City Council. State law limits an increase in City Council salaries to 5% per year, effective only following the next election after adoption. Currently, Council Members receive a monthly stipend. Council Members are also eligible for participation in group insurance benefits including retirement, medical, dental, vision, and life insurance plans available at the level provided to management employees.

Expenditure Allowance

The annual city budget includes limited funding for members to undertake official City business. Eligible expenses include travel for attendance at conferences or educational seminars, and the purchase of publications and annual subscriptions. Donations to organizations are not eligible nor are meals for individuals other than Council Members.

Expenditure Guidelines

It is important to note that any expense must be related to City affairs. Public property and funds may not be used for any private or personal purpose. Courts have ruled that this prohibition includes personal political purposes. For example, reimbursement could not be allowed to pay for meals at a meeting designed to discuss political or campaign strategies. It is also inappropriate for City funds to pay for a meal or other expenses of a private citizen.

City budgetary practices and accounting controls apply to expenditures within the City Council budget. Reimbursement requests should be made through the City Manager's Office monthly with receipts. Expenditure records are public information.

Conflicts & Liability

Conflict of Interest

State laws are in place to prevent an action by a Council Member that would or may constitute a conflict of interest. The purpose of such laws and regulations is to ensure that all actions are taken in the public interest. At any time a Member believes a potential for conflict of interest exists, he/she is encouraged to consult with the City Attorney or private legal counsel for advice. Staff may also request an opinion from the City Attorney regarding a member's potential conflict. Laws that regulate conflicts are very complicated. Violations may result in significant penalties including criminal prosecution.

There are two primary laws that govern conflicts of interest for public officials in California - the Political Reform Act and Government Code §1090. In general terms, the Political Reform Act prohibits a public official from having a financial interest in a decision before the official; §1090 prohibits a public official from having an interest in government contracts.

The Political Reform Act prohibits public officials from making, participating in, or in any way attempting to use their official position to influence a governmental decision in which they know, or have reason to know, that they have a financial interest. Therefore, if a public official has a conflict of interest, the official must disqualify himself or herself from acting on or participating in the decision before the City. Once a year Council Members and certain staff are required to file statements of economic interests.

Government Code §1090 is similar to the Political Reform Act, but applies only to City contracts in which a public official has a financial interest. The financial interests covered by §1090 are different from those in the Political Reform Act. A Member having an interest in a contract may preclude the City from entering into the contract at all. In addition, the penalties for violating §1090 are severe. If a Council Member believes that he or she may have any financial interest in a contract that will be before the Council, the Member should immediately seek advice from the City Attorney or the Member's personal attorney.

There are a number of other restrictions placed on Council actions that are highlighted in the *League of California Cities' Guide*. Such restrictions include prohibitions on secrecy and discrimination as well as assurance that all city funds are spent for public purposes. Violations of these restrictions may result in personal liability for individual Council Members.

City Attorney Advice

The City Attorney has an affirmative duty to protect the City and City Council from conflicts of interest wherever possible. It is critical to note that while the City Attorney can render advice on the interpretation of State laws and regulations on conflict matters, such advice is solely an interpretation of the law. The only authority that can provide binding interpretations on such matters is the State Fair Political Practices Commission (FPPC). Members or the full Council may also solicit opinions on such matters directly from the FPPC; however, such opinions often take time to develop and may not readily respond to urgent matters. It is important to note that

the City Attorney does not represent individual members of Council, but the City Council as a whole.

Conflict of Interest Forms

Annual disclosure statements are required of all Council members, designated commissioners and senior staff which indicate potential conflicts of interest including sources of income, ownership of property and receipt of loans and gifts. Council Members and the City Manager often serve on the governing board of other agencies as a result of their positions. These agencies also require submittal of disclosure forms. These forms require information including income, loans, receipt of gifts, and interest in real property among other items.

Liability

The City is a large institution offering a variety of services and may occasionally find itself subject to legal actions through lawsuits. For example, those involved in automobile accidents sometimes choose to take actions against a City since the accident occurred on a City roadway. The City must always approach its responsibilities in a manner that reduces risk to all involved; however, with such a wide variety of high-profile services all risk cannot be eliminated. The City belongs to an agency with other governments to manage insurance and risk activities.

It is important to note that violations of certain laws and regulations by individual members of the City Council may result in that member's being personally liable for damages which would not be covered by the City's insurance. Examples may include discrimination, harassment or fraud.

Additional Training & Resource Materials

League of California Cities

The League is an association of virtually all cities in California. It provides many services including the production of educational conferences for local officials, publication of various newsletters and the monthly magazine *Western City*. The League has lobbyists on staff to represent the interest of cities before the state legislature and federal government and supports committees having local officials as members that are organized to address issues as they arise. The League has an Internet web site at www.cacities.org. The City of Oxnard participates in League activities through the Peninsula Division.

Local Government Commission

The Commission is a California-based organization that focuses largely on planning and resource conservation issues. It conducts workshops, offers periodic seminars, and publishes newsletters.

International City/County Management Association (ICMA)

ICMA is a professional association of local government chief executives/city managers. The association has an extensive list of publications to assist local officials.

Other Reference Material Available

The Brown Act - Open Meetings for Local Legislative Bodies

Report on City Participation in Ballot Measure Campaigns

A Guide to the Political Reform Act

Elected Officials Handbooks:

Setting Goals for Action: An Overview of Policy Development

Building a Policy-Making Team

Setting Policies for Service Delivery

Pursuing Personal Effectiveness

City of Oxnard Municipal Code



Meeting Date: 05/15/12

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). _____	☒ Report
☐ Res. No(s). _____	☐ Public Hearing
☐ Other _____	☐ Other _____

Prepared By: Curtis Cannon, Community Development DirectorAgenda Item No. 0-1Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) _____

DATE: May 15, 2012

TO: City Council

FROM: Matthew Winegar, Director
Development Services Department

Curtis P. Cannon, Director
Community Development Department

SUBJECT: Approval of Estoppel Certificate Under RiverPark Development Agreement Related to the Admission of New Member, RiverPark CenterCal, LLC, to SOCM I, LLC, the Developer of the Collections at RiverPark, Filed by SOCM I, LLC, Located in the RiverPark Development Which is Adjacent to and North of the Highway 101 Freeway, East of Santa Clara River Drive, and West of Vineyard Avenue

RECOMMENDATION

That City Council approve and authorize the Mayor to execute the Acknowledgment and Estoppel - Development Agreement ("DA") (A-7496) submitted by SOCM I, LLC pursuant to the RiverPark Development Agreement related to the admission of a new member to SOCM I, LLC, the developer of the Collections at RiverPark.

DISCUSSION

SOCM I, LLC (the "Developer") is the developer of the Collections at RiverPark (the "Collections") and a party to the RiverPark Development Agreement ("RPDA"). The Developer has requested that the City execute an estoppel certificate confirming, among other things, that the RPDA and Specific Plan ("SP") remain in full force and effect and the City is unaware of any default under the RPDA by the City or Developer. Developer is requesting this confirmation in conjunction with the addition of an additional member to the Developer - RiverPark CenterCal, LLC. No modifications to the RPDA are included in the estoppel.

The City entered the RPDA on August 27, 2002. The DA has been amended three times - on December 14, 2004, on August 21, 2007, and on October 13, 2010. The rights and obligations under the DA related to the Collections at RiverPark development have been assigned to Developer pursuant to a series of Assignment and Assumption agreements that were reviewed and approved by the City Council.

Developer is a joint venture between two entities affiliated with Shea Properties and an institutional investor. A third Shea Properties-related entity manages Developer. Developer is seeking to admit a third member, RiverPark CenterCal, LLC. The same Shea Properties-related entity which manages Developer now would continue to manage Developer, so the management team at the Collections will remain the same.

The City has executed estoppel certificates similar to the one submitted by the Developer in conjunction with a past financing of the Collections project. City staff has reviewed the estoppel and confirmed that the factual statements contained therein are true. Similarly, outside counsel has reviewed the proposed Developer corporate organizational documents related to the admission of the new member.

No modifications to the DA are included in or will result from the City's execution of the estoppel.

FINANCIAL IMPACT

None.

Attachment #1 – Acknowledgment and Estoppel - Development Agreement

ACKNOWLEDGMENT AND ESTOPPEL - DEVELOPMENT AGREEMENT

THIS ACKNOWLEDGMENT AND ESTOPPEL - DEVELOPMENT AGREEMENT (this "Acknowledgment and Estoppel") is made as of _____, 2012, by the **CITY OF OXNARD**, a municipal corporation of the State of California (the "City").

This Acknowledgment and Estoppel is made on the basis of the following facts and understandings:

A. SOCM I, LLC, a Delaware limited liability company ("Developer") is the owner of that certain real property located in the City and more particularly described in Exhibit 1 attached hereto ("Developer's Property").

B. Developer's Property is located within the boundaries of the City's RiverPark Specific Plan, with was adopted by the City Council of the City on August 27, 2002, and amended from time to time (the "Specific Plan").

C. Developer is proposing to admit Riverpark CenterCal, LLC, a Delaware limited liability company ("CenterCal"), as a member of Developer.

D. The City and Developer's predecessor in interest entered into that certain Development Agreement dated as of August 27, 2002, and which was recorded against Developer's Property (as well as other areas) on September 10, 2002 as Instrument No. 2002-02164590 in the Ventura County Recorder's Office (the "Original Development Agreement"), as amended by that certain First Amendment to Development Agreement dated as of December 14, 2004 and recorded against Developer's Property on December 23, 2004 as Instrument No. 2004-1223-0339920 in the Ventura County Recorder's Office and re-recorded against Developer's Property on January 24, 2005 as Instrument No. 20050124-0017504 in the Ventura County Recorder's Office (the "First Amendment to Development Agreement"), as further amended by that certain Second Amendment to Development Agreement recorded against Developer's Property on August 21, 2007 in the Ventura County Recorder's Office as Instrument No. 20070821-00163617-0 (the "Second Amendment to Development Agreement"), and as further amended by that certain Third Amendment to Development Agreement recorded against Developer's Property on October 13, 2010 in the Ventura County Recorder's Office as Instrument No. 20101013-00157741-0 (the "Third Amendment to Development Agreement"). The Original Development Agreement as amended by the First Amendment to Development Agreement, the Second Amendment to Development Agreement, and the Third Amendment to Development Agreement together with any extensions or amendments approved administratively, including without limitation the administrative extensions listed in Recital E, hereof, are referred to herein collectively as the "Development Agreement." The Development Agreement encumbers more real property than Developer's Property. All undefined capitalized terms used herein shall have the same meanings as are ascribed to such terms in the Development Agreement.

E. Certain commercial milestone dates under Section 10 of the Development Agreement have been extended by the City administratively in accordance with Section 10(f) of

the Development Agreement, and are reflected in letters from the City Manager dated on or about August 23, 2007, December 28, 2008, July 7, 2009, June 22, 2010, and March 15, 2011.

F. The rights and obligations relating to Developer's Property under the Development Agreement were assigned to Developer pursuant to the following Assignment and Assumption Agreements: (i) that certain Assignment and Assumption Agreement dated as of on or about November 30, 2007 by and between Riverpark A, LLC and SP II LLC; (ii) that certain Assignment and Assumption Agreement dated as of on or about August 20, 2008 by and between SP II, LLC and Riverpark Collection LLC; and (iii) that certain Assignment and Assumption Agreement dated as of on or about June 22, 2010 by and between Riverpark Collection, LLC and Developer (collectively, the "Assignment Agreements"). Each of the Assignment Agreements was approved and executed by the City.

NOW, THEREFORE, in consideration of the foregoing recitals, and other consideration, the sufficiency of which is hereby acknowledged, the City agrees as follows:

I. Acknowledgment.

The City hereby acknowledges the admission of CenterCal as a member of Developer.

II. Estoppel.

Subject to provisions of applicable law, the City represents and covenants to and with Developer and CenterCal as follows:

A. The Development Agreement constitutes a binding obligation of the City and (i) is enforceable against the City in accordance with its terms, (ii) is valid and in full force and effect, and (iii) has not been amended, modified, assigned or supplemented in any way except as described herein, and has been duly authorized and executed by the City;

B. The City duly adopted the Specific Plan, and the Specific Plan is in full force and effect and has not been revoked, superseded or supplemented;

C. To the best knowledge of the City, the Riverpark Collection commercial center project, as described in Planning and Zoning Permit No. 09-140-29, is consistent with the Specific Plan and the Development Agreement;

D. There is no default by the City under the Development Agreement, nor has any event occurred that, with the passage of time or the giving of notice, or both, would constitute a default or breach by the City, and, to the best of the City's knowledge, Developer is not in default under the Development Agreement, nor has any event occurred that, with the passage of time or the giving of notice, or both, would constitute a default or breach by Developer;

E. The Development Agreement and the Assignment Agreements contain cross-default protections in favor of Developer as set forth therein, and the City consented to and agreed to the terms and conditions of the Assignment Agreements; and

G. The individual signing this Acknowledgment and Estoppel on behalf of the City is duly authorized to execute and deliver this Acknowledgment and Estoppel.

III. Acknowledgment and Estoppel for Benefit of Developer and CenterCal.

This Acknowledgment and Estoppel is for the sole benefit of and may be relied upon by Developer and CenterCal, and their respective successor and assigns of Developer and CenterCal which have been approved by the City in the event and to the extent City approval required by the Development Agreement.

IN WITNESS WHEREOF, the City has caused this Acknowledgment and Estoppel to be duly executed and delivered as of the date first above written.

THE CITY:

CITY OF OXNARD, a municipal corporation of the
State of California

Date: _____

By: _____
Dr. Thomas Holden,
Mayor

ATTEST:

By: _____
Daniel Martinez
City Clerk

APPROVED AS TO FORM:

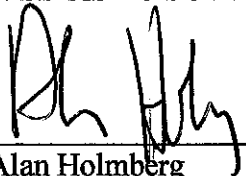
By:  _____
Alan Holmberg
City Attorney

EXHIBIT 1

DEVELOPER'S PROPERTY

10-1198-21 (D)

03-25-10

Revised

08-25-10

LEGAL DESCRIPTION
THE COLLECTION AT RIVERPARK
(MINUS THE TARGET SITE)

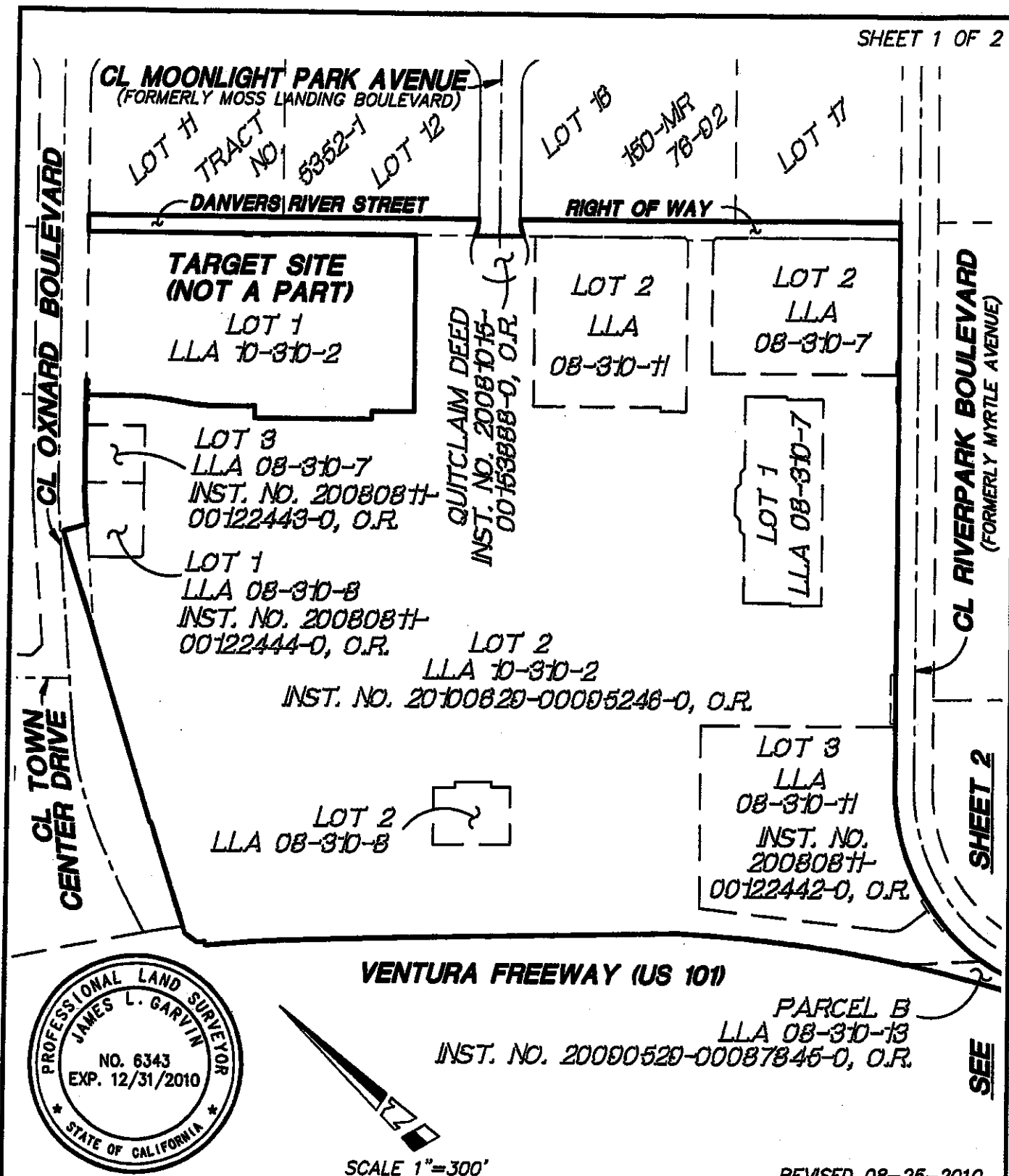
Lots 2 and 3 of Lot Line Adjustment No. 08-310-11, in the City of Oxnard, County of Ventura, State of California, as shown on Exhibit "B" recorded August 11, 2008 as Instrument No. 20080811-00122442-0 of Official Records, in the office of the County Recorder of said County, together with Lots 1, 2 and 3 of Lot Line Adjustment No. 08-310-7, in the City of Oxnard, County of Ventura, State of California, as shown on Exhibit "B" recorded August 11, 2008 as Instrument No. 20080811-00122443-0 of said Official Records, also together with Lots 1 and 2 of Lot Line Adjustment No. 08-310-8, in the City of Oxnard, County of Ventura, State of California, as shown on Exhibit "B" recorded August 11, 2008 as Instrument No. 20080811-00122444-0 of said Official Records, also together with Lot 2 of Lot Line Adjustment No. 10-310-2, in the City of Oxnard, County of Ventura, State of California, as shown on Exhibit "B" recorded June 29, 2010 as Instrument No. 20100629-00095246-0 of said Official Records, also together with Parcel B of Lot Line Adjustment No. 08-310-13, in the City of Oxnard, County of Ventura, State of California, as shown on Exhibit "B" recorded May 29, 2009 as Instrument No. 20090529-00087845-0 of said Official Records.

Containing an area of 58.596 acres, more or less.

Subject to covenants, conditions, reservations, restrictions, rights-of-way and easements, if any, of record.


JAMES L. GARVIN, PLS 6343





HUITT-ZOLLARS

Huitt-Zollars, Inc. Irvine
430 Exchange, Suite 200, Irvine, CA 92602-1315
Phone (714) 734-5100 Fax (714) 734-5155

APPROVED BY

James L. Garvin 8-25-2010

SKETCH TO ACCOMPANY
A LEGAL DESCRIPTION

**THE COLLECTION AT
RIVERPARK
(MINUS THE TARGET SITE)**

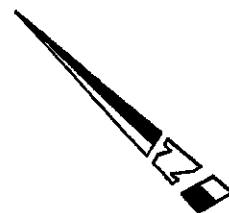
SCALE 1"=300'

DRAWN BY PMP

CHECKED BY JLG

DATE 4-5-2010

JOB NO. 10-1198-21



SCALE 1"=150'

CL RIVERPARK BOULEVARD
(FORMERLY MYRTLE AVENUE)

LOT 3
LLA 08-310-11
INST. NO. 20080811-00122442-0, O.R.

LOT 2
LLA 10-310-2
INST. NO. 20100620-00095246-0, O.R.

SHEET 1

SEE

VENTURA FREEWAY (US 101)

PARCEL B
LLA 08-310-13
INST. NO. 20090520-00087845-0, O.R.

PARCEL A
LLA 08-310-13

ATTACHMENT 1
PAGE 7 OF 7

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☒ Other Appointment Item

Prepared By: Martin R. Erickson, Special Assistant to the City ManagerAgenda Item No. Q-1Reviewed By: City ManagerCity AttorneyFinanceOther (Specify)**DATE:** May 9, 2012**TO:** City Council**FROM:** Karen R. Burnham
Interim City Manager**SUBJECT:** Measure "O" Half-Cent Sales Tax Review, Project Discussion, and Consideration
of Additional Appropriations**RECOMMENDATION**

That City Council:

1. Receive the Draft Measure O Community Report.
2. Approve Measure O funding for \$4,300,000 for projects identified in the staff report and authorize the City Manager to make the required budget appropriations.
3. Discuss and provide direction for new Measure O project funding options and authorize the City Manager to establish appropriate budgets for the approved projects and programs.

DISCUSSIONBackground

On November 4, 2008, Oxnard voters approved Measure "O" for a ½ cent general purpose sales tax increase to be used to enhance City services. As a general purpose sales tax, Measure O only required a simple majority for passage; however, it achieved 65.1% approval from voters, nearly two-thirds support.

Approximately \$30 million in Measure O funding has been collected since April 1, 2009 funding various projects consistent with the intent of residents and the City Council's approved priorities for clean, safe, prosperous, and attractive neighborhoods. While the current economic and financial challenges present a dichotomous situation: on the one hand, reducing spending to balance the budget,

and on the other, continuing to enhance services with Measure O funds, the City Council has consistently honored its commitment to use Measure O revenues as follows:

"To protect, maintain, and **enhance vital city services** including police, fire and emergency response, increasing street paving and sidewalk/pothole repair to improve traffic flow, expanding youth recreation, after-school and anti-gang prevention programs, acquiring property for parks/open space preservation, upgrading storm water drains, improving senior services, increasing building code compliance, and other general city services".

A key provision is to protect vital City services impacted by the State's actions to reduce revenues owed to the City.

On April 12, 2011 City Council held a Study Session to discuss long-term Measure O funding and conceptually approved a funding allocation based on community input and City Council priorities. This continues to serve as the guiding funding paradigm for Measure O projects based on available funding. On May 17, 2011, City Council approved the new Fire Station 8 at College Park, the Public Safety Computer Aided Dispatch and Records Management System (CAD/RMS), and 16 police officers to enhance community policing. On November 15, 2011 City Council received a report and authorized staff to continue with a number of previously approved Measure O projects, from street repair to after-school programs. Council asked staff to return with additional projects for City Council consideration, including specific projects ranging from funding for a Senior Center study to additional funding for Del Norte Road improvements. Attachment 1 summarizes City Council approved projects and programs including Fiscal Year 2012-13 annual funding amounts.

On February 23, 2012 the Measure O Citizen Oversight Committee met and reviewed Measure O expenditures and the Measure O financial audit. The committee also reviewed and made comments on the draft "Measure O Community Report" (included for City Council's review as Attachment 2). The Community Report is intended to inform the community of Measure O activities. In conjunction with the City's website Oxnardnews.org, and on-going efforts of the Public Information Officer's team, staff continues to provide multi media outreach on Measure O activities.

Current Considerations

Use of Measure O funding to restore State takeaways is incorporated in Measure O's Ordinance, and an appropriate use of the funding. Based on direction from City Council, staff will present more detailed information on the plan to transition long-term on-going Measure O costs to the general fund.

Based on priority concerns expressed the City Council as well as community groups \$4.3 million in Measure O funding is recommended as follows:

- Enhancing facilities and programs for Oxnard seniors that would provide for a new facility or upgrading existing facilities depending on what best meets the needs of the

senior community. An allocation of \$100,000 would fund the preliminary work on this effort. An additional \$100,000 is recommended various senior services acquisitions and repairs.
• Similarly, funding of \$100,000 for preliminary work on a youth/teen center is recommended. While such a facility may be co-located with a senior center, to provide savings on land and infrastructure costs, a shared space in a single facility would not necessarily provide the best solution for meeting the needs of seniors and youth.
• Funding for major street repair projects. Priority projects include Del Norte and Tierra Vista Neighborhood. Funding is recommended in the amount of \$1,600,000 toward Del Norte Reconstruction to match Federal grant funds and \$2,000,000 toward Tierra Vista Resurfacing in conjunction with improvements funded from storm drain fees in that neighborhood.
• Funding for the Fire Department Training Academy of \$400,000.
TOTAL \$4,300,000

From time to time, requests for Measure O funding have been expressed individually by Councilmembers or the public. Staff is seeking direction/approval of the use of Measure O for additional projects of interest.

FINANCIAL IMPACT

Since the Measure O ½ cent sales tax became effective in April 2009, nearly \$30 million has been collected and accrued through March 2012 with an additional \$250,000 in interest earnings. A total of \$36 million has been allocated by City Council through FY 2011-12. Annual revenues are estimated to be at least \$11 million.

Attachment #1 – Council Approved Projects and Program Allocations for Prior Years and Annual Allocations beginning in FY 2012-13

Attachment #2 – Draft Measure O Community Report

Measure "O" 1/2 Cent Sales Tax
Council Approved Projects and Programs Allocations for Prior Years and
Annual Allocations beginning in FY 2012-13

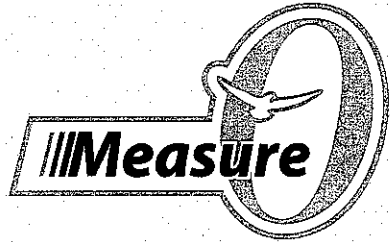
Department/Description	Prior Allocations	Annual Allocation (2012-13)
City Manager's Office		
Alliance Safety Blueprint - Youth Development	200,000	-
Development Services		
Intelligent Traffic System (ITS)*	3,500,000	100,000
Fire		
Fire Station 8 at College Park**	8,514,000	-
Fire Station Asphalt Replacement (Stn. 1, 2 & 4)	305,000	-
Police		
CAD/RMS	1,800,000	800,000
Enhanced Community Policing	2,553,390	2,034,000
Public Works		
Alley Reconstruction	1,000,000	1,000,000
Roadway Repair	1,662,000	500,000
General Services		
Campus Park Phase I	380,000	-
Campus Park Phase II	470,000	-
College Park Project - Phase IC	12,926,400	600,000
Del Sol Park Walking Track	205,000	5,000
East Village Park	20,000	-
Community Center Park West Snackbar Demolition and Reconstruction	400,000	5,000
Durley Park Snackbar Demolition and Reconstruction	100,000	-
Sports Park Project	150,000	-
TAGRS Graffiti Software System	100,000	-
Recreation		
City Corps Townkeeper Program	700,000	550,000
PAL	200,000	200,000
Preschool to You Program Enhancement	305,000	135,000
Community Based Organization Contributions	300,000	150,000
Oxnard Tennis Center Courts Resurfacing	74,900	-
South Oxnard Center Floor Replacement	62,132	-
Total	35,927,822	6,079,000

Note: highlighted projects have been completed.

* ITS design and program develop costs have been charged to EECBG grant and Traffic Impact Funds.

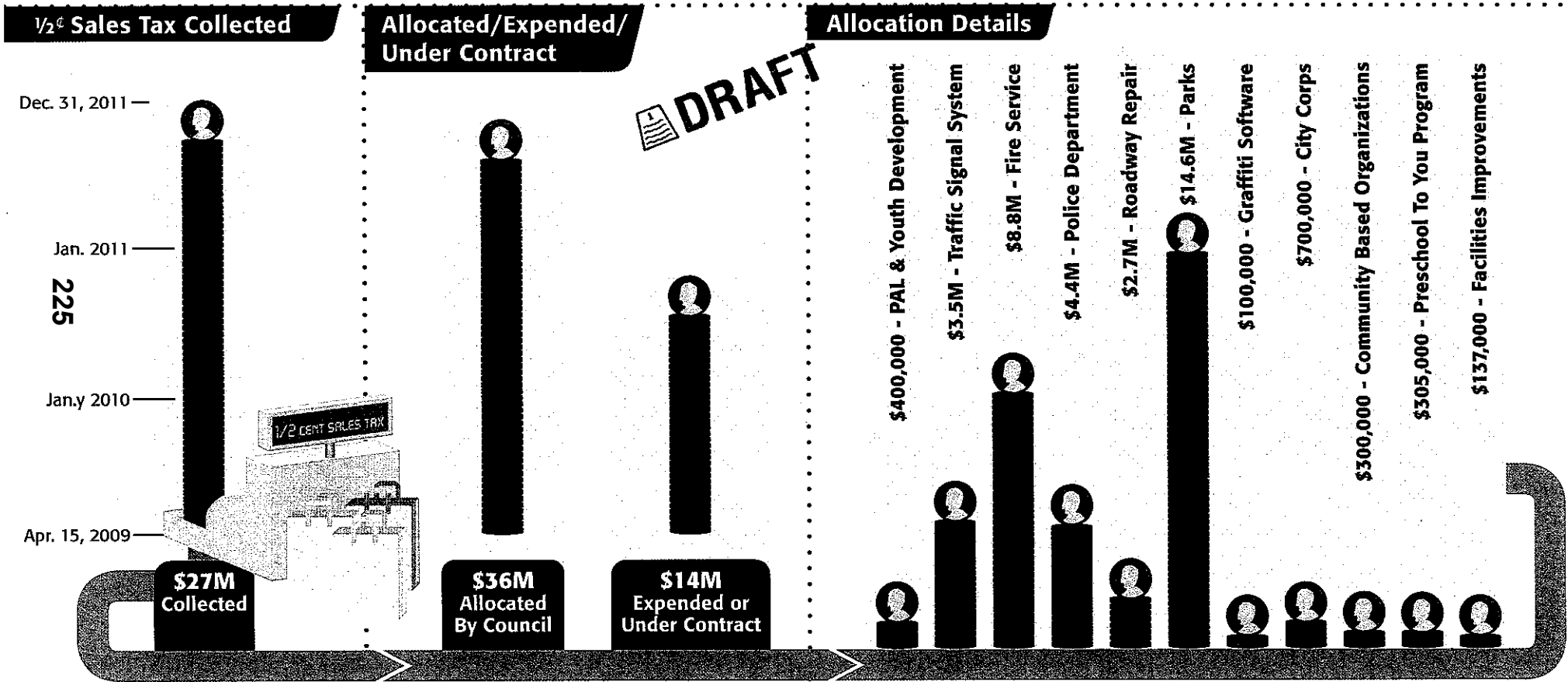
** Project anticipated to be implemented wit design-build finance resulting in future lease payments.

COMMUNITY REPORT



On November 4, 2008 Oxnard voters approved Measure "O" for a ½ cent sales tax increase to be used to enhance City services. Measure "O" revenue collection began on April 15, 2009.

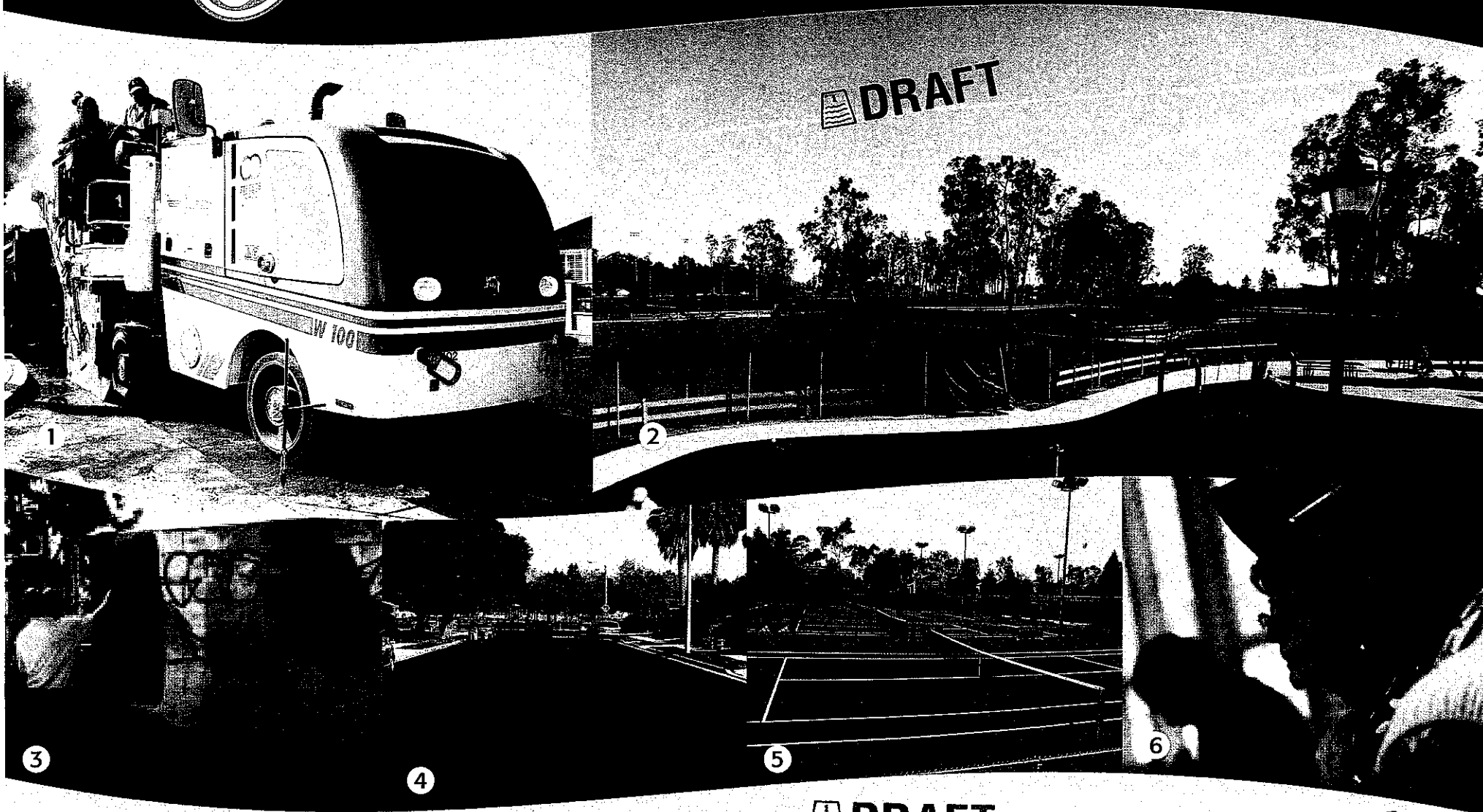
Measure O funding is allocated to programs and projects that have been reviewed and approved by the City Council. The first allocation provided funding for a variety of community enhancements, including: Roadway and alley repair, new park design, current park enhancement, upgrades to the intelligent traffic system and graffiti program, fire station enhancements, Tennis Center resurfacing, South Oxnard Center re-flooring, and various youth programs. Potential future projects include a new Senior Center and various street improvements.



DRAFT



Measure 0 Projects



 **DRAFT**

ATTACHMENT 2
PAGE 2 OF 2

1. Street Repair with new Cold Planer
2. College Park - Phase 1C

3. City Corps - Townkeeper Program
4. Road Repair - Erica Pl.

5. Oxnard Tennis Center - Court Resurfacing
6. South Oxnard Center - Floor Replacement