

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 305 West Third Street during customary business hours. The agenda reports are on the City of Oxnard web site at www.ci.oxnard.ca.us.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Special Meeting
Oxnard Public Library, 251 South "A" Street, Oxnard
December 4, 2012
7:00 P.M.

A. ROLL CALL/POSTING OF AGENDA

B. OPENING CEREMONIES – 7:00 P.M.

Pledge of allegiance to the flag of the United States.

C. INSTALLATION OF NEWLY ELECTED CITY OFFICIALS

1. **SUBJECT:** Motion That the Regular Order of Business be suspended until after the Installation of Newly Elected City Officials.
2. **SUBJECT:** Results of the Canvass of Returns of the General Municipal Election Held on November 6, 2012. (001).
RECOMMENDATION: Adopt a resolution stating the results of the canvass of the returns of the general municipal election held on November 6, 2012.
Legislative Body: CC Contact: Daniel Martinez Phone: 385-7803
3. **SUBJECT:** Presentation of a Resolution to Dr. Thomas E. Holden, Mayor.
RECOMMENDATION: Adopt resolution.
4. **SUBJECT:** Presentation of a Resolution to Dr. Irene G. Pinkard, Mayor Pro Tem.
RECOMMENDATION: Adopt resolution.
5. **SUBJECT:** Special Presentations to Dr. Thomas E. Holden, Mayor and Dr. Irene G. Pinkard, Mayor Pro Tem.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.ci.oxnard.ca.us.

6. SUBJECT: City Clerk Administers Oath of Office to Timothy B. Flynn, Mayor; Bryan MacDonald, Councilman and Dorina Padilla, Councilmember; and Danielle Navas, City Treasurer.
7. SUBJECT: Deputy City Clerk Administers Oath of Office to Daniel Martinez, City Clerk.
8. SUBJECT: Mayor, Councilmembers, City Treasurer and City Clerk are installed. Remarks by Mayor, Councilmembers, City Treasurer and City Clerk.
9. SUBJECT: Selection by Mayor Flynn of Mayor Pro Tem.
10. SUBJECT: Opportunity for Comments on the Installation of City Officials by Members of the Public. Comments shall be limited to three minutes per person.

D. PUBLIC COMMENTS

At a special meeting, a person may address the legislative body only on matters set forth on the agenda. At this time a person may address the legislative body on the remaining agenda items. The presiding officer shall limit public comments to three minutes per person.

E. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

City Manager Department

1. SUBJECT: 2013 Meeting Schedule for Legislative Bodies. (009)
 RECOMMENDATION: That City Council, Community Development Commission Successor Agency, Oxnard Financing Authority and Oxnard Housing Authority meet on the following dates during the calendar year 2013: January 8 and 15; February 5, 12 and 26; March 5, 19 and 26; April 9, 16 and 23; May 7, 14 and 21; June 4, 11, 18 and 25; July 2, 9, 16 and 23; August **NO MEETINGS**; September 10, 17 and 24; October 1, 8, 15 and 22; November 5 and 19; and December 3, 10 and 17.
Legislative Body: CC/SA/FA/HA Contact: Grace Magistrale Hoffman Phone: 385-7430
2. SUBJECT: Appointment to the Ventura County Transportation Commission (VCTC).
 RECOMMENDATION: That the Mayor, with the approval of City Council, appoint a council member to VCTC.
Legislative Body: CC Contact: Martin Erickson Phone: 385-7870

F. ADJOURNMENT



Meeting Date: 12 / 04 / 12

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☒ Other

Prepared By: Daniel Martinez Agenda Item No. _____

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other N/A

DATE: November 26, 2012

TO: City Council

FROM: Daniel Martinez, City Clerk
City Clerk's Office

SUBJECT: Results of the Canvass of Returns of the General Municipal Election Held on November 6, 2012.

RECOMMENDATION

That City Council adopt a resolution stating the results of the canvass of the returns of the general municipal election held on November 6, 2012.

DISCUSSION

On June 19, 2012, the City Council adopted Resolution No. 14,238 calling for the municipal election requesting consolidation of the City's election, requesting the County Clerk to render services and supplies to the City for election, and authorizing the Board of Supervisors to canvass the returns. The results of the November 6, 2012 elections have been certified by the County of Ventura Elections Office. It is anticipated that The Board of Supervisors will ratify the canvass of the November 6, 2012 general municipal election with the highest number of votes received by Timothy B. Flynn for Mayor, Bryan MacDonald for City Council, Dorina Padilla for City Council, Danielle Navas for City Treasurer and Daniel Martinez for City Clerk.

FINANCIAL IMPACT

Staff requested and received funding of \$48,000 (Acct. No. 101-1302-801-8477) to cover the costs of the election. Staff will submit final costs when received from the County Clerk's Office.

Attachment No. 1 – Resolution stating the results of the general municipal election held on November 6, 2012.

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
STATING THE RESULTS OF THE CANVASS OF THE GENERAL
ELECTION RETURNS FROM THE GENERAL MUNICIPAL ELECTION
HELD ON NOVEMBER 6, 2012

WHEREAS, the City Council of the City of Oxnard called for a general municipal election in the City on November 6, 2012, to elect a Mayor for a term of two years and two Councilmembers for the term of four years; and one City Treasurer for the term of four years; and one City Clerk for the term of four years

WHEREAS, notice of the election was duly given in the time, form, and manner provided by law, and the election was held on the above date, and the votes cast were canvassed and the returns thereof made at time and in the manner and form provided by law; and

WHEREAS, on this 4th day of December, 2012, the City Council duly assembled at its usual place of meeting and received the certification of the election from the County Clerk.

NOW, THEREFORE, the City Council of the City of Oxnard does hereby resolve:

1. That a general municipal election was held on November 6, 2012, that the votes cast were duly canvassed, and that the returns were made at the time, in the form and in the manner required by law.

2. That the absentee voter ballots were canvassed and counted as required by law.

3. That this City Council has reviewed the canvass of the returns of the election and from the returns it appears, and this City Council finds, that the whole number of votes cast in the City in the election, the names of the persons voted for and for what office each person was voted for, the number of votes cast at each precinct at the election and for each person, and the total number of votes given in the City to each person, are as shown on Exhibit "A", attached hereto and incorporated herein by this reference.

4. That Timothy B. Flynn received the highest number of votes for the office of Mayor and is hereby declared to be elected.

5. That Bryan MacDonald and Dorina Padilla received the highest number of votes for the two Councilmember offices and are hereby declared to be elected.

6. That Danielle Navas received the highest number of votes for the office of City Treasurer and is hereby declared to be elected; and

Resolution No.
Page 2

7. That Daniel Martinez received the highest number of votes for the office of City Clerk and is hereby declared to be elected.

PASSED AND ADOPTED this 4th day of December, 2012, by the following vote:

AYES:

NOES:

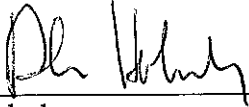
ABSENT:

Tim Flynn
Mayor

ATTEST:

Daniel Martinez
City Clerk

APPROVED AS TO FORM:



Alan Holmberg
City Attorney

Exhibit "A"

At this time Exhibit "A" is not available from the County of Ventura Elections Office.

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
COMMENDING DR. THOMAS E. HOLDEN FOR EIGHT YEARS OF
OUTSTANDING SERVICE TO THE CITY OF OXNARD

WHEREAS, Dr. Thomas E. Holden has faithfully served the residents and businesses of the Oxnard community as Mayor since he was elected in November 2004; and

WHEREAS, Dr. Thomas E. Holden has distinguished himself as a valued leader who consistently brought a high level of enthusiasm and energy to his office, and who has worked many long hours on behalf of the residents of Oxnard; and

WHEREAS, Dr. Thomas E. Holden has been active in local government and has helped bring to fruition numerous projects such as The Collection at RiverPark, Seabridge, the GREAT Program and the Advanced Water Purification Facility, the Rice/Highway 101 Interchange Improvement Project, and has contributed greatly to the City as a member of the Oxnard Housing Authority, Community Development Commission, and numerous boards, commissions and committees including: Chairing the Graffiti Task Force, Utilities Task Force, Downtown Improvement Task Force, Economic Development Corporation of Oxnard, Gold Coast Transit, Ventura Council of Governments, and the Air Pollution Control District, as well as serving on the boards of the Ventura County Regional Sanitation District, Ormond Beach Property Oversight Committee, Oxnard Plain/RiverPark Reclamation and Recharge Joint Powers Authority, the Big Independent Cities Excess Pool Joint Powers Authority as well as representing the City on the California Cities Gang Prevention Network; and

WHEREAS, Dr. Thomas E. Holden is an Oxnard native and local businessperson who has participated in numerous organizations contributing to the success of the Oxnard community, including the Boys & Girls Club of Greater Oxnard and Port Hueneme, the Knights of Columbus and St. John's Regional Medical Center Community Board.

NOW, THEREFORE, the City Council of the City of Oxnard does hereby resolve to commend, recognize and extend its gratitude to Dr. Thomas E. Holden for eight years of dedicated public service and his significant leadership role as Mayor of the City of Oxnard striving to create "clean, safe, attractive, prosperous neighborhoods" for the Oxnard community for the betterment of present and future generations.

PASSED AND ADOPTED THIS _____ day of _____, 2012, by the following vote:

AYES:

Resolution No.

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NOES:

ABSENT:

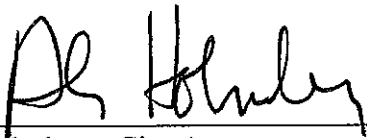
ABSTAIN:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
COMMENDING DR. IRENE G. PINKARD FOR FOUR YEARS OF
OUTSTANDING SERVICE TO THE CITY OF OXNARD

WHEREAS, Dr. Irene G. Pinkard has faithfully served the residents and businesses of the Oxnard community as a Councilmember on the City Council since she was elected in 2008, and has served as Mayor Pro Tem from 2010-2012; and

WHEREAS, Dr. Irene G. Pinkard has distinguished herself as a valued leader who consistently brought a high level of dedication and commitment to her office, and who has worked many long hours on behalf of the residents of Oxnard; and

WHEREAS, Dr. Irene G. Pinkard has been active in local government and helped bring to fruition numerous projects such as The Collection at RiverPark, the Rice/Highway 101 Interchange Improvement Project, the GREAT Program and the Advanced Water Purification Facility, as well as many other developments incorporating both residential and commercial elements, and has contributed greatly to the City as a member of the Oxnard Housing Authority, Community Development Commission, and numerous boards, commissions and committees including: Co-Chairing the City Wide Enhancement Program Committee, Downtown Improvement Task Force; serving on the Board of Directors for the Performing Arts and Convention Corporation, the Ventura County Transportation Commission, Cultural Arts Committee, Census 2012 Committee, Oxnard Downtown Management District, Graffiti Task Force, Oxnard Airport Authority, Oxnard Convention and Visitors Bureau, Point Mugu Regional Airport Authority, the City Council Procedures Committee, Ventura Council of Governments, Ventura County Regional Sanitation District, Beach Erosion Authority for Control of Operation and Nourishment (BEACON), the Channel Islands Harbor Task Force and the Ventura County Animal Regulation Commission;

WHEREAS, Dr. Irene G. Pinkard has also participated in numerous community organizations including: President of the Oxnard Union High School District Board of Trustees, Oxnard Planning Commission, Alpha Kappa Alpha Sorority, Xi Kappa Omega Chapter, 20th Century Onyx Club, the Black American Political Association of California (BAPAC) and the NAACP.

NOW, THEREFORE, the City Council of the City of Oxnard does hereby resolve to commend, recognize and extend its gratitude to Dr. Irene G. Pinkard for four years of dedicated public service and for her significant leadership role as a member of the City Council in enriching the Oxnard community for the betterment of present and future generations.

AYES:

NOES:

ABSENT:

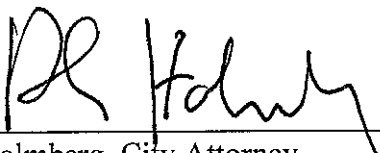
ABSTAIN:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney



Meeting Date: December 4, 2012

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☒ Other City Council Business

Prepared By: Grace Magistrale Hoffman, Deputy City Manager

Agenda Item No. _____

Reviewed By: City Manager [Signature]

City Attorney [Signature]

Finance [Signature]

Other (Specify) _____

DATE: December 4, 2012

TO: City Council
Community Development Commission Successor Agency
Financing Authority
Housing Authority

FROM: Karen R. Burnham, Interim City Manager
City Manager's Office

SUBJECT: 2013 Meeting Schedule for Legislative Bodies

RECOMMENDATION

That City Council, Community Development Commission Successor Agency, Financing Authority, and Housing Authority meet on the following dates during the calendar year 2013:

January	8 and 15
February	5, 12 and 26
March	5, 19 and 26
April	9, 16 and 23
May	7, 14 and 21
June	4, 11, 18 and 25
July	2, 9, 16 and 23
August	NO MEETINGS
September	10, 17 and 24
October	1, 8, 15 and 22
November	5 and 19
December	3, 10 and 17

DISCUSSION

The City Council and the Housing Authority ("Council") meet regularly, usually scheduling three or four meetings each month. The Council has the ability to schedule additional meetings as necessary or to cancel meetings due to lack of business.

The Council usually cancels meetings on the fifth Tuesday of a month and on any Tuesday occurring on a holiday or close enough to a holiday to potentially impact public participation in agenda development, in preparation for the meetings, or at the meetings themselves or to provide a block of time to accommodate vacation plans. The Council also usually cancels any meetings conflicting

with the League of California Cities Annual Conference. The dates for this annual conference are September 5-7, 2012, in San Diego and do not impact scheduled Council meeting dates. The Council also cancels a meeting in conflict with the National League of Cities Congressional which is scheduled to be held March 9-13, 2013. The Tuesdays on which the Council **would not** meet, along with the reasons are listed below:

January 1, 22 and 29	Accommodate Holiday Schedule, the day after Dr. Martin Luther King, Jr. Day Holiday and 5 th Tuesday of the month
February 19	Day after Presidents' Day Holiday
March 12	National League of Cities Conference
April 2 and 30	Observance of Cesar Chavez Holiday and 5 th Tuesday of the month
May 28	Day after Memorial Day Holiday
July 30	The 5 th Tuesday of the month
August 6, 13, 20, and 27	Dark the Month of August
September 3	Day after Labor Day holiday
October 29	The 5 th Tuesday of the month
November 12 and 26	Day after Veterans' Day Holiday, and Thanksgiving Holiday
December 24 and 31	Accommodate Holiday Schedule

This schedule results in a total of 34 meetings scheduled and 19 regular meetings not held during 2013. For the current year schedule, a similar number of 33 meetings will be held, with 19 meetings not held.

Staff further recommends Council continue the practice previously authorized by Council on December 20, 1994, of commencing the public portion of meetings at 7:00 p.m. Closed sessions would continue to start at 5:30 p.m., if necessary. Evening meetings have been successful in meeting the goals of increasing public participation either through personal attendance at Council meetings held in the evenings, or viewing Council sessions on television, Time Warner, Channel 10. Residents also have access to Council meetings via the Internet.

FINANCIAL IMPACT

None.

Attachment #1 – Proposed 2013 Calendar of Meetings

January						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October						
Su	M	Tu	W	Th	F	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
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					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

May						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	M	Tu	W	Th	F	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

March						
Su	M	Tu	W	Th	F	Sa
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September						
Su	M	Tu	W	Th	F	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

○ = Closed City Hall Dates Fridays and Holidays

□ = Recommended City Council Meeting Dates