

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 305 West Third Street during customary business hours. The agenda reports are on the City of Oxnard web site at www.ci.oxnard.ca.us.



AGENDA

OXNARD CITY COUNCIL

*OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

*OXNARD FINANCING AUTHORITY

*OXNARD HOUSING AUTHORITY

Regular Meetings

City Council Chambers, 305 West Third Street, Oxnard

February 26, 2013

5:45 P.M.

A. ROLL CALL/POSTING OF AGENDA

*** The Oxnard Community Development Commission Successor Agency, the Oxnard Financing Authority and the Oxnard Housing Authority will not meet because there are no items requiring consideration on this date.**

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION - (Please see page 5 for a description of closed session items)

D. OPENING CEREMONIES – 7:00 P.M.

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of Proclamation Designating March 7, 2013 as "STOP Human Trafficking and Sexual Slavery Awareness Day".

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (30 Minutes)

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing. The presiding officer shall limit public comments to three minutes.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.ci.oxnard.ca.us.

3. SUBJECT: Judicial Foreclosures – Properties with Delinquent Assessments or Special Taxes.
(029)
RECOMMENDATION: That City Council, acting as the legislative body of several Community Facilities Districts and Assessment Districts, instruct staff to proceed with judicial foreclosure on properties with delinquent special assessments and special taxes located within several Assessment Districts and Community Facilities District throughout the City, which special assessments and special taxes are secured by liens to repay bonded indebtedness.
Legislative Body: CC Contact: Michael More Phone: 385-7480

Recreation and Community Services Department

4. SUBJECT: Ordinance No. 2863 Changing of Name of the Parks & Recreation Commission and Amending Bylaws. (033)

RECOMMENDATION: Second reading and adoption.

Legislative Body: CC

Contact: Sofia Balderrama

Phone: 385-7993

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

Finance Department

1. SUBJECT: Monthly Budget Status Report for the Period Ending January 31, 2013. (037)

RECOMMENDATION: Receive Report.

Legislative Body: CC

Contact: James Cameron

Phone: 385-7461

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS – 7:15 P.M.

Development Services Department

1. SUBJECT: Revision of Existing Fees and Adoption of New Fees Related to Development and Construction Permits and Services, Geographic Information Systems, and Library Services. (055)
RECOMMENDATION: 1) Hold a public hearing to receive public testimony regarding proposed new fees and revision to existing fees related to Development and Construction permits and services, Geographic Information Systems, and Library services; and 2) Adopt a resolution revising existing fees and adopting new fees related to Development and Construction permits and services, Geographic Information Systems, and Library services.

Legislative Body: CC

Contact: Matthew Winegar

Phone: 385-7877

M. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

N. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

O. REPORTS

City Manager Department

1. SUBJECT: Support for City's Legislative Program for Fiscal Year (FY) 2013/14. (143)
RECOMMENDATION: Adopt an update of the Legislative Program for FY 2013/14, and authorize the City Manager to prepare letters in support of or in opposition to, as appropriate, legislative matters outlined in the Legislative Program with such letters to be signed by the Mayor, or the Mayor Pro Tem in the Mayor's absence.
Legislative Body: CC Contact: Martin R. Erickson Phone: 385-7870

Finance Department

2. SUBJECT: Fiscal Year 2012-13 General Fund Financial Status. (151)
RECOMMENDATION: Receive an update of the Fiscal Year 2012-13 General Fund financial status.
Legislative Body: CC Contact: James Cameron Phone: 385-7461

P. PUBLIC COMMENTS ON REPORTS

At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

Q. APPOINTMENT ITEMS

R. STUDY SESSION

Finance Department

1. SUBJECT: Debt Financing Review. (157)
RECOMMENDATION: Receive a presentation on debt financing for municipal governments.
Legislative Body: CC Contact: James Cameron Phone: 385-7461

S. PUBLIC COMMENTS ON STUDY SESSION

At this time, a person may address the legislative body only on matters appearing on the study session agenda. The presiding officer shall permit a person to address the legislative body after the staff presentation on the item and before the consideration of the item by the legislative body. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION - (Continued from page 1)

1. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION.**

CC Kealoha, Crystal, et al. v. City of Oxnard, et al.
Orange County Superior Court, Case No. 30-2012-00556842

The Interim City Manager and the City Attorney requested that this item be discussed in closed session under the Brown Act exception of Conference with Legal Counsel – Existing Litigation. The purpose of the closed session is to report to City Council on the status of the litigation.

2. **CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION.**

CC On the advice of the City Attorney, pursuant to Government Code section 54956.9(b)(1) and (3)(E), based on existing facts and circumstances, there is significant exposure to litigation against the City based upon an oral statement by a representative of Mladen Buntich a record of which was made by a City employee, which record is available at the City Clerk's office during normal business hours and will be available for inspection at the time of the closed session.

The Interim City Manager and the City Attorney requested that this item be discussed in closed session under the Brown Act exception of Conference with Legal Counsel – Potential Litigation.

T. ADJOURNMENT

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Karen R. Burnham, Interim City Manager Agenda Item No. I-1

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) _____

DATE: February 20, 2013

TO: City Council

FROM: Karen R. Burnham, Interim City Manager
City Manager's Office

SUBJECT: Agreements for City Council Review

RECOMMENDATION

That City Council, pursuant to Ordinance 2835, and Resolution No. 13,932, approve and authorize the City Manager, to execute the agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list.

DISCUSSION

On November 16, 2010, the City Council approved changes to the City's Purchasing Procedures reducing the threshold for City agreements/contracts and change orders/amendments requiring City Council approval to \$25,000. The agreements/contract and change orders/amendments described on the attached list involve amounts above \$25,000 and up to \$250,000.

FINANCIAL IMPACT

Funding information is included on the attached list.

Attachment - #1 – List of Agreements/Contracts and/or Change Orders/Amendments

NOTE: Copies of the agreement/contracts and change orders/amendments on the list are available in the City Clerk's Office after 10:00 a.m. on Thursday prior to the Council meeting.

City Manager Contract List for 02/26/2013

Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
A	Original Agreement	Development Services - Traffic Eng. & Operations Cynthia Daniels 385-7871	Malibu Pacific Tennis Courts, Inc. Agreement No. A-7568	DS13-09 Victoria Ave. Transit Route Stop Public Bid Project - 11 Bids received on 12/5/12; Intent to award was withdrawn for the low bidder, Del Norte Const. with approval by City Council on 2/12/13 and permission was given to move forward with award of contract to 2nd low bidder. Total Contract Amount: \$232,417 FundingSource: Fed. Transport - My Grants-Transit Services CIP	\$232,417
B	Original Agreement	General Services - Parks and Public Grounds Cyndi Hookstra 385-7960	TKC Enterprises, Inc. Agreement No. 6030-12-CM	NFL Training Camp Event Planning, Coordination and On-Site Security This is sole-sourced due to the necessity for the on-going need for consistency in working with the Dallas Cowboys and various other entities who provide the overall Dallas Cowboys training camp experience (i.e. surrounding neighborhood, High School District, Oxnard P.D.). This is a one year contract with up to three additional single year extensions. Total Contract Amount: \$50,000 FundingSource: General Fund	\$50,000
C	Original Agreement	General Services - Parks and Facilities Development Ralph Alamillo 385-8341	Magnum Fence and Security, Inc. Agreement No. A-7560	Lemonwood Park Fence Replacement This is Phase III of Lemonwood Park improvements funded by CDBG. Replacement of fence along the existing flood control drainage canal for added security and to address safety concerns. Three quotes were obtained and vendor was lowest bidder. Total Contract Amount: \$65,820 FundingSource: 285 - CDBG Federal Entitlement	\$65,820
D	Amendment	Public Works/Water Resources - Wastewater Anthony Emmert 207/1669	Waste Management of California, Inc. Agreement No. 5364-11-PW Amendment 1	Disposal of Grit and Screenings from the Wastewater Treatment Plant The First Amendment increases the total amount from \$90,000 to include an additional \$90,000 for a total of \$180,000 and extends the expiration date to December 31, 2013. This Agreement is a single source for disposal of grit and screenings from the Wastewater Treatment Plant at the Simi Valley Landfill and Recycling Center. The Simi Valley Landfill and Recycling Center is the only landfill in Ventura County that will accept the grit and screenings. The Toland Road Landfill accepts only waste that is transferred from a transfer station or materials recovery facility. The next closest landfill is Chiquita Canyon in Los Angeles County but it is located more than 20 miles further than the Simi Valley Landfill. Total Contract Amount: \$180,000 FundingSource: Wastewater Fund	\$90,000

ATTACHMENT
PAGE 1 OF 3

City Manager Contract List for 02/26/2013

Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
E	Amendment	Development Services - Development Support Cynthia Daniels 385-7871	AECOM Technical Services, Inc. Agreement No. A-7235 Amendment 7	Professional Services for Construction Management, Materials, and Construction Inspection Provide additional construction management, inspection, and claims assistance for the remaining estimated time for the construction project. Time is estimated at half-time for six months, ending 6/30/2013. Consultant was selected after a request for proposals and negotiations on the scope and fee. Original consultant name was Lim & Nascimento, later acquired by AECOM Technical Services Inc.. Total Contract Amount: \$4,303,003 FundingSource: Circulation System Improvement Fund, Gas Tax	\$218,936
F	Task Order	Public Works/Wastewater Lou Balderrama 340-5358	Sam Hill & Sons Agreement No. A-7219 Task Order 42	Emergency Repairs to Sewers and Storm Drains Lift Station 6 Sewer Force Main Repair at Edison Canal. A Public Bid was conducted on September, 2009 with 6 firms responding. The contract was awarded to Sam Hill & Sons, the lowest qualified bidder, for on-call emergency services. Total Contract Amount: \$2,778,100 FundingSource: Wastewater Collection Operating	\$43,000
G	Task Order	Public Works/CPM Lou Balderrama 340-5358	Penfield & Smith Agreement No. A-7425 Task Order 6	General On-Call Engineering Services For Oxnard Wastewater Treatment Plant BioTower Rehabilitation Assessment consisting of visual observation, taking samples and analyzing for corrosion of critical reinforcing steel, preparing a structural analysis and comparing with current building code requirements, preparing a summary report of findings and the reasonable remaining life span of the BioTower, as well as a technical assessment identifying rehabilitation options and probable construction cost for each option. The City Council approved the agreement with Penfield & Smith on July 26, 2011 to provide On-Call Services through the Request for Proposal (RFP) process, in accordance with the City's Procurement Policy. This Task Order will not require an increase in the total contract amount. Total Contract Amount: \$750,000 FundingSource: Wastewater Treatment Fund	\$34,536

ATTACHMENT 1
PAGE 2 OF 3

City Manager Contract List for 02/26/2013

Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
H	Task Order	Public Works/CPM Lou Balderrama	Penfield & Smith Agreement No. A-7425	General On-Call Engineering Services For Hueneme Road Widening Project PW 03-18 Right-of-Way Acquisition - Survey Services. Additional scope as follows: 1) Document Research; 2) Legal Description Preparation; and 3) Project Coordination. Task Order No. 21 was in the amount of \$22,000. With the additional scope in this Task Order 21 A, the total amount of work is \$33,052. The City Council approved the agreement with Penfield & Smith on July 26, 2011 to provide On-Call Services through the Request for Proposal (RFP) process, in accordance with the City's Procurement Policy. This Task Order will not require an increase in the total contract amount.	\$33,052
		340-5358	Task Order 21	Total Contract Amount: \$750,000 FundingSource: Circulation System Improvement Fees	

ATTACHMENT 1
PAGE 3 OF 3

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Ralph AlamilloAgenda Item No. I-2Reviewed By: City Manager [Signature]City Attorney [Signature]Finance [Signature]

Other (Specify) _____

DATE: January 28, 2013

TO: City Council

FROM: Michael Henderson, General Services Superintendent
City Manager Department [Signature]

SUBJECT: Approval of Fifth Amendment to Agreement No. 4919-09-CM to Testing Engineers Vertical V, Inc. dba BTC Labs-Vertical V for On-Call Soils and Materials Testing Services

RECOMMENDATION

That City Council approve and authorize the Mayor to execute the Fifth Amendment to Agreement 4919-09-CM to increase the amount by \$250,000 for a total of \$750,000 for on-call soils and materials testing services provided by Testing Engineers Vertical V, Inc. dba BTC Labs-Vertical V.

DISCUSSION

It was determined that many projects within the City required the services of a soils & material testing firm to allow both construction work on projects and internal design to progress uninterrupted when the City must provide for these types of inspections, potholing and testing. In 2009 the City General Services Division issued an RFP to select an on-call soils & material testing service for the City. The City received and reviewed fifteen firms and Testing Engineers Vertical V, Inc. dba BTC Labs-Vertical V was one of the firms selected. A multi-year agreement with options to renew and a first term not to exceed \$75,000 amount was issued to them in October, 2009. Additional \$75,000 amounts have been added with a first, second and third amendments and a fourth amendment that added \$200,000 for a current total of \$500,000; as well as exercise the multi-year options to renew. There are in-house projects in design and others where construction will be starting and require the use of their services and Task Order commitments now use \$459,626.75 of the allowed \$500,000; leaving only \$40,373.25 available for future Task Order assignments. This Fifth Amendment is being issued to increase the current agreement by \$250,000 to raise the not to exceed amount from \$500,000 to \$750,000 to insure the vital work of testing and inspections on projects in design or under construction are not stopped or delayed through the remainder of this agreement term. This agreement expires October 19, 2013 and a new RFP will be issued prior to that date.

FINANCIAL IMPACT

This is a City-wide use agreement. Funding for services will be based on a department's available budget or new appropriation approved by Council.

Approval of Fifth Amendment to Agreement No. 4919-09-CM to Testing Engineers
Vertical V, Inc. dba BTC labs-Vertical V for On-Call Soils and Materials Testing Services
January 28, 2013
Page 2

MH/pcf

Attachment #1 - Fifth Amendment
 #2 - Fourth Amendment
 #3 - Third Amendment
 #4 - Second Amendment
 #5 - First Amendment
 #6 - Original Agreement

FIFTH AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

This Fifth Amendment ("Fifth Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 26th day of February, 2013, by and between the City of Oxnard, a municipal corporation ("City"), and Testing Engineers Vertical V, Inc. dba BTC Labs-Vertical V ("Consultant"). This Fifth Amendment amends the Agreement entered into on October 19, 2009, by City and Consultant. The Agreement previously has been amended on July 12, 2010, by a First Amendment and on October 19, 2010, by a Second Amendment and on October 19, 2011 by a Third Amendment and on March 6, 2012 by a Fourth Amendment.

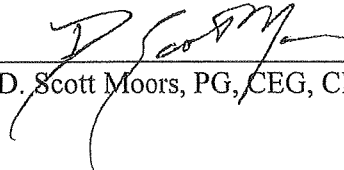
City and Consultant agree as follows:

1. In Section 14 of the Agreement, the figure "\$500,000" is deleted and replaced with the figure "750,000".
2. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONSULTANT: Testing Engineers Vertical,
Inc. dba BTC Labs-Vertical V

Tim Flynn, Mayor



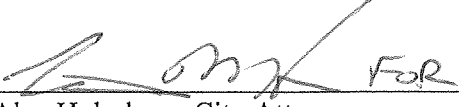
D. Scott Moors, PG, CEG, CHG

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:



Alan Holmberg, City Attorney



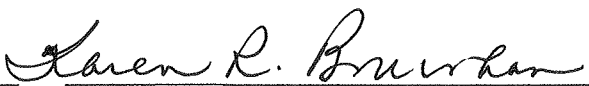
James Cameron, Risk Manager

APPROVED AS TO CONTENT:

APPROVED AS TO AMOUNT:



Michael Henderson, Superintendent
CM General Services



Karen Burnham, Interim City Manager

ATTACHMENT NO. 1

PAGE 1 OF 1

FOURTH AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

This Fourth Amendment ("Fourth Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 6th day of March, 2012, by and between the City of Oxnard, a municipal corporation ("City"), and Testing Engineers Vertical V, Inc. dba BTC Labs-Vertical V ("Consultant"). This Fourth Amendment amends the Agreement entered into on October 19, 2009, by City and Consultant. The Agreement previously has been amended on July 12, 2010, by a First Amendment and on October 19, 2010, by a Second Amendment and by a Third Amendment on October 19, 2011.

City and Consultant agree as follows:

1. In Section 12 of the Agreement, the phrase "will expire on October 19, 2012" is deleted and replaced with the phrase "will expire on October 19, 2013".
2. In Section 14 of the Agreement, the figure "\$300,000" is deleted and replaced with the figure "\$500,000".
3. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONSULTANT: Testing Engineers Vertical,
Inc. dba BTC Labs-Vertical V



Dr. Thomas E. Holden, Mayor

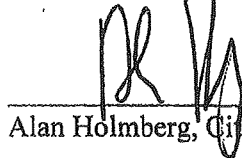


D. Scott Moors, PG, CEG, CHg

ATTEST:


Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

APPROVED AS TO INSURANCE:



James Cameron, Risk Manager

APPROVED AS TO CONTENT:



Michael Henderson, Superintendent
CM General Services

APPROVED AS TO AMOUNT:



Karen Burnham, Interim City Manager

COUNCIL APPROVAL

DATE 3-20-12 AGENDA # I-2

ATTACHMENT NO. 2

PAGE 1 OF 1

THIRD AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

This Third Amendment ("Third Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 19th day of October, 2011, by and between the City of Oxnard, a municipal corporation ("City"), and Vertical V-Testing Engineers, Inc. dba BTC Vertical V ("Consultant"). This Third Amendment amends the Agreement entered into on October 19, 2009, by City and Consultant. The Agreement previously has been amended on July 12, 2010, by a First Amendment and on October 19, 2010, by a Second Amendment.

City and Consultant agree as follows:

1. In Section 12 of the Agreement, the phrase "will expire on October 19, 2011" is deleted and replaced with the phrase "will expire on October 19, 2012".
2. In Section 14 of the Agreement, the figure "\$225,000" is deleted and replaced with the figure "\$300,000".
3. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD


Dr. Thomas E. Holden, Mayor

CONSULTANT:


D. Scott Moors, PG, CEG, CHg

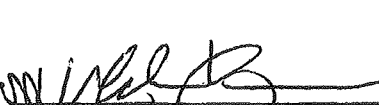
ATTEST:


Daniel Martinez, City Clerk

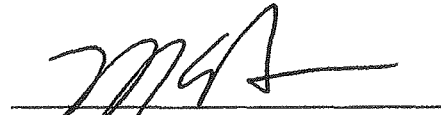
APPROVED AS TO FORM:


Alan Holmberg, City Attorney

APPROVED AS TO INSURANCE:


James Cameron, Risk Manager

APPROVED AS TO CONTENT:


Michael Henderson, Superintendent
General Services

APPROVED AS TO AMOUNT:


Edmund F. Sotelo, City Manager

COUNCIL APPROVAL
DATE: 10-18-11 AGENDA # 7-6

SECOND AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

This Second Amendment ("Second Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 19th day of October, 2010, by and between the City of Oxnard, a municipal corporation ("City"), and Vertical V-Testing Engineers, Inc. dba BTC Vertical V ("Consultant"). This Second Amendment amends the Agreement entered into on October 19, 2009, by City and Consultant. The Agreement previously has been amended on July 12, 2010, by a First Amendment.

City and Consultant agree as follows:

1. In Section 12 of the Agreement, the phrase "will expire on October 19, 2010" is deleted and replaced with the phrase "will expire on October 19, 2011".
2. In Section 14 of the Agreement, the figure "\$150,000" is deleted and replaced with the figure "\$225,000".
3. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

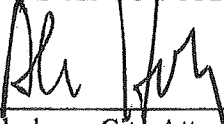
CONSULTANT:

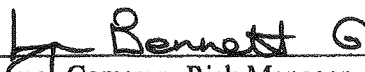

James Cameron, Purchasing Agent


D. Scott Moors, PG, CEG, CHg

APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:


Alan Holmberg, City Attorney


James Cameron, Risk Manager

APPROVED AS TO CONTENT:

APPROVED AS TO AMOUNT:


Michael Henderson, Superintendent
General Services


Edmund F. Sotelo, City Manager

ATTACHMENT NO. 4

PAGE 1 OF 1

**FIRST AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES
AND ASSIGNMENT OF AGREEMENT**

This First Amendment ("First Amendment") to the Agreement for Consultant Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 12th day of July, 2010, by and between the City of Oxnard, a municipal corporation ("City"), Bureau Veritas North American, Inc. ("Bureau Veritas") and Vertical V-Testing Engineers, Inc. dba BTC Vertical V ("Vertical V"). Bureau Veritas has merged with and into its present company Vertical V. This First Amendment amends the Agreement entered into on October 19, 2010, by City and Bureau Veritas and is an assignment thereof.

City, Bureau Veritas and Vertical V agree as follows:

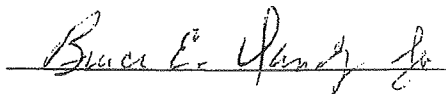
1. In Section 14 of the Agreement, the amount not to exceed "\$75,000" is deleted and replaced with "\$150,000".

2. Bureau Veritas hereby assigns the Agreement to Vertical V, Vertical V accepts the assignment, and the City consents to the assignment.

3. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

VERTICAL V - TESTING ENGINEERS,
INC. d/b/a BTC VERTICAL V



James Cameron, Purchasing Agent

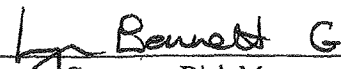


D. Scott Moors, PG, CEG, CHg

APPROVED AS TO FORM:


Alan Holmberg, City Attorney

APPROVED AS TO INSURANCE:

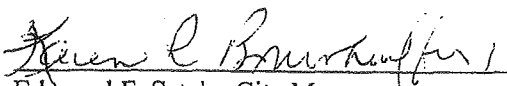

James Cameron, Risk Manager

APPROVED BY DEPARTMENT AS TO CONTENT TO AMOUNT:


Ralph Alamillo, Project Manager
General Services


Michael Henderson, Superintendent
/Purchasing Agent General Services

APPROVED AS TO AMOUNT:


Edmund F. Sotelo, City Manager

Agreement No. 4919-09-CM

AGREEMENT FOR CONSULTING SERVICES

This Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 19th day of October, 2009, by and between the City of Oxnard, a municipal corporation ("City"), and Bureau Veritas North America, Inc. ("Consultant").

WHEREAS, City desires to hire Consultant to perform certain consulting services specified herein as Geotechnical Services, Soils and Material Testing and other supplemental professional laboratory services as set forth in Exhibit A.

WHEREAS, Consultant represents that Consultant and/or Consultant's personnel have the qualifications and experience to properly perform such services:

NOW, THEREFORE, City and Consultant hereby agree as follows:

1. Scope of Services

Consultant shall furnish City with professional consulting services for General On-Call Geotechnical Soils and Material Testing and Laboratory Services, as more particularly the City will request and assign work scopes as per Exhibit A as such work becomes available and each of these assignments are incorporated by this reference in full herein.

2. Method of Performing Services

Subject to the terms and conditions of this Agreement, Consultant may determine the method, details, and means of performing the services described herein, including the use of Subconsultants.

3. Standard of Performance

Consultant agrees to undertake and complete these services to conclusion, using that standard of care, skill, and diligence normally provided by a professional person in performance of similar consulting services.

4. Nonexclusive Services

This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine. Consultant agrees that performing such services will not materially interfere with services to be performed for the City.

5. Coordination of Services

All services are to be coordinated with the City Manager or designated Department Director ("Manager") and shall be performed under the general direction of the City Manager or Manager.

6. Place of Work

Consultant shall perform the services provided for in this Agreement at any place or location and at such times as the Consultant shall determine.

7. Correction of Errors

Consultant agrees to correct, at its expense, all errors which may be disclosed during review of Consultant's services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

8. Time for Performance

All services performed under this Agreement shall be completed pursuant to a schedule provided by the Consultant and approved by the City for each of the assignments. City agrees to amend the performance termination date whenever Consultant is delayed by action or inaction of City and Consultant promptly notifies Manager of such delays.

9. Principal in Charge

Consultant hereby designates D. Scott Moors as its principal-in-charge and person responsible for necessary coordination with Manager.

10. Permits, Licenses, Certificates

Consultant, at Consultant's sole expense, shall obtain and maintain during the term of this Agreement, all permits, licenses, and certificates required in connection with the performance of services under this Agreement, including a City business license.

11. City's Responsibility

City shall cooperate with Consultant as may be reasonably necessary for Consultant to perform its services. Manager agrees to provide direction to Consultant as requested regarding particular project requirements.

12. Term of Agreement

This Agreement shall have an initial term beginning on October 19, 2009, and will expire on October 19, 2010. The City may exercise an option to extend the Agreement for three (3) additional one-year terms for this on-call service with a final expiration date of October 30, 2013. City may exercise the option by notifying Consultant in writing any time prior to the expiration of the term then in effect.

13. Termination

a. This Agreement may be terminated by City if Manager notifies Consultant, in writing, of Manager's desire to terminate the Agreement. Such termination shall be effective ten calendar days from the date of delivery or mailing of such notice. City agrees to pay Consultant in full for all amounts due Consultant as of the effective date of termination, including any expenditures incurred on City's behalf, whether for the employment of third parties or otherwise.

b. This Agreement may be terminated by Consultant if Consultant notifies Manager, in writing, of Consultant's desire to terminate the Agreement. Such termination shall be effective ten calendar days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been completed prior to the date of termination.

14. Compensation

a. City agrees to pay Consultant for the initial period of the agreement in an amount not to exceed \$ 75,000 for services provided under this Agreement at rates provided in Fee Schedule -Exhibit B attached hereto and incorporated by this reference in full herein.

b. The acceptance by Consultant of the final payment made under this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to Consultant's services.

c. Consultant agrees that payment by City shall not constitute nor be deemed a release of the responsibility and liability of Consultant or its employees, subcontractors, agents and subconsultants for the accuracy and competency of the information provided and/or services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the services performed by Consultant, its employees, subcontractors, agents and subconsultants.

d. Consultant shall provide Manager with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service.

e. If any sales tax is due for services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.

15. Method of Payment

a. City agrees to pay Consultant monthly upon satisfactory completion of the services and upon submission by Consultant of an invoice delineating the services performed, in a form satisfactory to Manager. The invoice shall identify services by project as specified by Manager.

b. Consultant agrees to maintain current monthly records, books, documents, papers, accounts and other evidence pertaining to the services performed and costs incurred. Such items shall be adequate to reflect the time involved and cost of performing the services. Consultant shall provide Manager with copies of payroll distribution, receipted bills and other documents requested for justification of the invoice.

16. Responsibility for Expenses

Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing services under this Agreement. All expenses incident to the performance of services under this Agreement shall be borne by the Consultant, including, but not limited to rent, vehicle, and travel, entertainment and promotion, general liability and health insurance, workers' compensation insurance, and all compensation and benefits of employees or agents engaged by Consultant. Consultant shall, at its own cost and expense, supply all personal property necessary or appropriate to perform the services provided for under this Agreement, including, but not limited to any personal property used by employees and agents of Consultant in the performance of such services.

17. Non-Appropriation of Funds

Payments to be made to Consultant by City for services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of Consultant's services beyond the current fiscal year, this Agreement shall cover payment for Consultant's services only up to the conclusion of the last fiscal year in which City appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

18. Records

a. Consultant agrees that all final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data and photographs expressly required to be prepared by Consultant as part of the scope of services ("documents and materials") shall be the property of City and shall, upon completion of the services or termination of this Agreement, be delivered to Manager.

b. At City's request, City shall be entitled to immediate possession of, and Consultant shall furnish to Manager within ten days, all of the documents and materials. Consultant may retain copies of these documents and materials.

c. Any substantive modification of the documents and materials by City staff or any use of the completed documents and materials for other City projects, or any use of uncompleted documents and materials, without the written consent of Consultant, shall be at City's sole risk and without liability or legal exposure to Consultant. City agrees to hold Consultant harmless from all damages, claims, expenses and losses arising out of any reuse of the documents and materials for purposes other than those described in this Agreement, unless Consultant consents in writing to such reuse.

19. Maintenance and Inspection of Records

Consultant agrees that City or its auditors shall have access to and the right to audit and reproduce any of Consultant's relevant records to ensure that City is receiving all services to which City is entitled under this Agreement or for other purposes relating to the Agreement. Consultant shall maintain and preserve all such records for a period of at least three years after the expiration of this Agreement, or until an audit has been completed and accepted by City. Consultant agrees to maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead.

20. Confidentiality of Information

Any documents and materials given to or prepared or assembled by Consultant under this Agreement shall be confidential and shall not be made available to any third person or organization by Consultant without prior written approval of the Manager.

21. Indemnity

Consultant agrees to indemnify, hold harmless and defend City, its City Council, and each member thereof, and every officer, employee, representative or agent of City, from any and all liability, claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Agreement performed by Consultant or its agents, employees, subconsultants, subcontractors, consultants and other persons acting on Consultant's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, or acts for which Consultant or its agents, employees, subconsultants, subcontractors, consultants and other persons acting on Consultant's behalf would be held strictly liable.

22. Insurance

a. Consultant shall obtain and maintain during the performance of any services under this Agreement the insurance coverages as specified in Exhibit INS-A, attached hereto and incorporated herein by this reference, issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages.

b. Consultant shall, prior to performance of any services, file with the Risk Manager evidence of insurance coverage as specified in Exhibit INS-A. Evidence of insurance coverage shall be forwarded to the Risk Manager, addressed as specified in Exhibit INS-A.

c. Maintenance of proper insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide evidence of renewal may be considered as a material breach of this Agreement.

23. Independent Contractor

a. City and Consultant agree that in the performance of the services, Consultant shall be, and is, an independent contractor, and that Consultant and its employees are not employees of City. Consultant has and shall retain the right to exercise full control over the employment, direction, compensation and discharge of all persons assisting Consultant.

b. Consultant shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Consultant's employees, agents, subcontractors and subconsultants, including compliance with social security requirements, federal and State income tax withholding and all other regulations governing employer-employee relations.

c. Consultant acknowledges that Consultant and Consultant's employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, or health, life, dental, long-term disability and workers' compensation insurance benefits.

24. Consultant Not Agent

Except as Manager may specify in writing, Consultant, and its agents, employees, subcontractors and subconsultants shall have no authority, expressed or implied, to act on behalf of City in any capacity, as agents or otherwise, or to bind City to any obligation.

25. Conflict of Interest

Consultant shall promptly inform Manager of any contract, agreement, arrangement, or interest that Consultant may enter into or have during the performance of this Agreement that may conflict with City's interests. This requirement includes contracts, agreements and arrangements with manufacturers, suppliers, contractors or other clients whose interests might be served by the services performed under this Agreement and Consultant's or Consultant's clients' interest in land that might be affected by the services. Consultant shall take such measures as are necessary in the performance of this Agreement to prevent actual or appearances of conflicts of interest.

26. Assignability of Agreement

Consultant agrees that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence, experience and specialized personal knowledge. Assignments of any or all rights, duties, or obligations of Consultant under this Agreement will be permitted only with the express written consent of Manager, which consent may be withheld for any reason.

27. Successors and Assigns

Consultant and City agree that this Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant and City.

28. Fair Employment Practices

a. Consultant agrees that all persons employed by Consultant shall be treated equally by Consultant without regard to or because of race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law, and in compliance with all antidiscrimination laws of the United States of America, the State of California, and City.

b. Consultant agrees that, during the performance of this Agreement, Consultant and any other parties with whom Consultant may subcontract shall adhere to equal opportunity employment practices to assure that applicants and employees are treated equally and are not discriminated against because of their race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law.

c. Consultant agrees to state in all of its solicitations or advertisements for applicants for employment that all qualified applicants shall receive consideration for employment without regard to their race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law.

d. Consultant shall provide City staff with access to and, upon request by Manager, provide copies to Manager of all of Consultant's records pertaining or relating to Consultant's employment practices, to the extent such records are not confidential or privileged under State or federal law.

29. Force Majeure

Consultant and City agree that neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include, but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations imposed after this Agreement was executed, fire, communication line failures, earthquakes, or other disasters.

30. Time of Essence

Consultant and City agree that time is of the essence in regard to performance of any of the terms and conditions of this Agreement.

31. Covenants and Conditions

Consultant and City agree that each term and each provision of this Agreement to be performed by Consultant shall be construed to be both a covenant and a condition.

32. Governing Law

City and Consultant agree that the construction and interpretation of this Agreement and the rights and duties of City and Consultant hereunder shall be governed by the laws of the State of California.

33. Compliance with Laws

Consultant agrees to comply with all City, State, and federal laws, rules, and regulations, now or hereafter in force, pertaining to the services performed by Consultant pursuant to this Agreement.

34. Severability

City and Consultant agree that the invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

35. Waiver

City and Consultant agree that no waiver of a breach of any provision of this Agreement by either Consultant or City shall constitute a waiver of any other breach of the same provision or any other provision of this Agreement. Failure of either City or Consultant to enforce at any time, or from time to time, any provision of this Agreement, shall not be construed as a waiver of such provision or breach.

36. Counterparts

City and Consultant agree that this Agreement may be executed in two or more counterparts, each of which shall be deemed an original.

37. Arbitration

Consultant and City agree that in the event of any dispute with regard to the provisions of this Agreement, the services rendered or the amount of Consultant's compensation, the dispute may be submitted to arbitration upon the mutual agreement of the parties, under such procedures as the parties may agree upon, or, if the parties cannot agree, then under the Rules of the American Arbitration Association.

38. Expenses of Enforcement

Consultant and City agree that the prevailing party's reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney Office) and expenses, including investigation fees and expert witness fees, shall be paid by the non-prevailing party in any dispute involving the terms and conditions of this Agreement.

39. Authority to Execute

a. City acknowledges that the person executing this Agreement has been duly authorized by the City Council to do so on behalf of City.

b. Consultant acknowledges that the person executing this Agreement has been duly authorized by Consultant to do so on behalf of Consultant.

40. Notices

a. Any notices to Consultant may be delivered personally or by mail addressed to:
Bureau Veritas North America, Inc.
1868 Palma Drive, Suite A
Ventura, CA 93003
Attention: D. Scott Moors, PG, CEG, CHg

b. Any notices to City may be delivered personally or by mail addressed to:
City of Oxnard, General Services
1060 Pacific Ave., Bldg. 3
Oxnard, California 93030
Attention: Patricia Friend

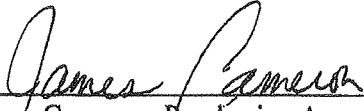
41. Amendment

City and Consultant agree that the terms and conditions of the Agreement may be reviewed or modified at any time. Any modifications to this Agreement, however, shall be effective only when agreed to in writing by both Manager and Consultant.

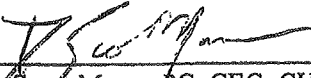
42. Entire Agreement

City and Consultant agree that this Agreement constitutes the entire agreement of the parties regarding the subject matter described herein and supersedes all prior communications, agreements, and promises, either oral or written.

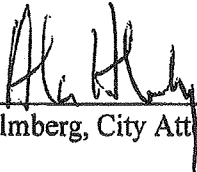
CITY OF OXNARD


James Cameron, Purchasing Agent

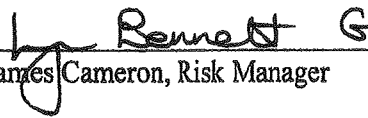
CONSULTANT


D. Scott Moors, PG, CEG, CHg
Bureau Veritas North America, Inc.

APPROVED AS TO FORM:


Alan Holmberg, City Attorney

APPROVED AS TO INSURANCE:

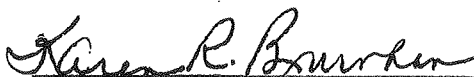

James Cameron, Risk Manager

APPROVED BY DEPARTMENT AS TO CONTENT AND AMOUNT:


Ralph Alamillo, Project Manager
General Services


Michael Henderson, Superintendent
/Purchasing Agent General Services

APPROVED AS TO AMOUNT:


Edmund F. Sotelo, City Manager

Scope of Work

Working with the City's Project Manager or Public Works Inspector, Bureau Veritas provides the requisite resources and quality systems to ensure an effective project Quality Assurance and Quality Control program. Capitalizing on our extensive experience with local public works and infrastructure projects, we have developed effective quality systems for managing all phases of inspection and testing projects with a focus on achieving a smooth and efficient project closeout:

- Project Setup
- Dispatch Requests
- Report Log-in and QC Review
- Laboratory Testing & Reporting
- Project Management
- Prevailing Wage Compliance

Ideally, our project dispatch, inspection, and reporting procedures are reviewed with the project team at a Pre-Construction Meeting. Tests and inspections should be completed in conformance with the project specifications and City Building Code. Where applicable, we coordinate inspection and testing through the Project Inspector. Requests for inspector and technician dispatches are typically received from the Project Manager/Inspector and our field personnel should check-in and check-out with the PI on a daily basis.

Geotechnical Studies: The typical scope of services for a geotechnical study begins with a thorough understanding of the City's objectives and project constraints. Based upon that understanding, often developed in a meeting with City personnel, a scope of work is developed that includes the following:

- **Project Planning:** Site reconnaissance, review available geotechnical data from published maps and City files, mark exploration (boring) locations for utility clearance. Coordinate subcontractors (drillers).
- **Field Exploration:** Typically including soil borings, either hand auger (if less than ~8 feet) or drill rig. The purpose of the field exploration is typically to obtain subsurface data and samples for laboratory testing that will be required to develop cost effective geotechnical recommendations for the project development. Exploration commonly entails encroachment permits, traffic control, and patch and repair of pavement surfaces.
- **Laboratory Testing:** Perform laboratory testing to evaluate the engineering properties of the foundations system bearing materials.
- **Engineering Analysis:** Evaluate the field and laboratory data to provide cogent recommendations for the development of the proposed project.
- **Reporting:** Present the study finding in a concise and clear report.
- **Meetings:** Occasionally, additional project meetings are appropriate to refine the project scope and understanding, and communicate preliminary findings or summarize the final report.

ATTACHMENT 6
EXHIBIT A
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Labor Hours

During our fifty years of local geotechnical and materials testing, we have performed dozens of projects for the City of Oxnard covering a wide range of services including:

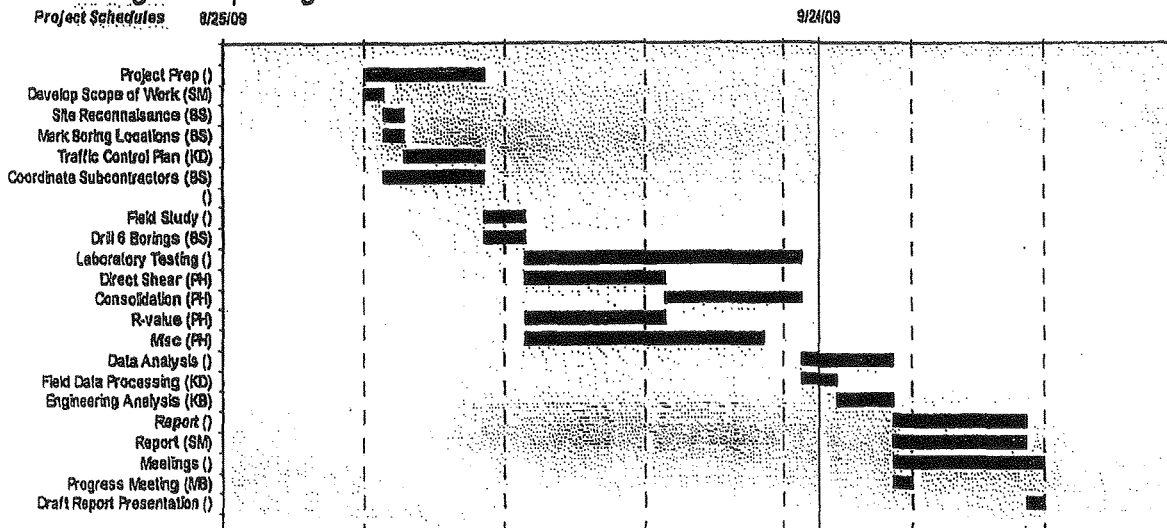
- ✦ Geotechnical Studies
- ✦ Environmental Assessments
- ✦ Construction Inspection
- ✦ Materials Testing
- ✦ Public Works Inspections
- ✦ Failure Analysis

The labor hours required for any project is highly dependant upon the nature of the proposed development and the site constraints. A typical geotechnical study conducted for a water line improvement may include the following tasks:

Task	Est. Schedule (Work Days)	Labor Hours
Task 1: Project Preparation	5	6
Task 2: Field Exploration (assume 6 borings)	2	18
Task 3: Laboratory Testing (unit billed)	12	--
Task 4: Engineering Analysis	3	8
Task 5: Report	3	8
Task 6: Project Management	--	2
TOTAL	25	42

Schedule

As requested in the City's RFP, a preliminary schedule and timeline is presented below showing typical activity and duration for each standard task required the projects described above. The schedule shows approximate typical timing for reaching milestones when doing this type of site sample taking and laboratory testing and reporting.



ATTACHMENT 6
EXHIBIT A
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EXHIBIT B

Schedule of Fees and Services**Professional Engineering Staff**

1	Principal Engineering/Geologist	\$110.00
2	Senior Engineer/Geologist /Architect	\$95.00
3	Project Engineering/Geologist/Architect	\$95.00
4	Environmental Consultant/Registered Environment Assesor	\$95.00
5	Staff Engineer/Geologist/Architect	\$85.00
6	Environmental Specialist	\$85.00
7	Environmental Technician	\$85.00
8	Roofing/Waterproofing Inspector	\$85.00
9	Roofing/Waterproofing Consultant	Quote
10	Laboratory Technician	\$75.00

Inspection Services & Quality Control

11	Pile Driving Inspector/Deep Foundation Inspector	\$78.00
	Senior Soil Technician includes nuclear gauge or mobile	
12	laboratory	\$78.00
13	Soils Technician II includes nuclear gauge or mobile laboratory	\$75.00
14	Mechanical/Electrical Inspector	\$80.00
	Registered Special Inspector (concrete, masonry, welding, pre-stress,	
15	fireproofing)	\$75.00
16	Shop Fabrication Inspection (Within California)	Quote
17	Shop Fabrication Inspection (Outside California)	Quote
18	Field Technician (ACI/Soil)	\$74.00
19	Concrete Technician (ACI)	\$74.00
20	Inspector of Record/DSA/OSHPD Inspector	Quote
21	Quality Control Representative	Quote
22	Submittal Reviewer	Quote
23	Prevailing Wage Site Work	Quote
24	QC Plan Preparation	Quote

Non-Destructive Testing Services

	Non-Destructive Testing Inspector (Ultrasonic, magnetic particle, dye	
25	penetrate)	\$82.50
26	Metallic Surface Coatings (Paint or luminescent Fireproofing)	Quote
27	Radiographic (low power portable and laboratory available)	Quote
28		

Special Services

30	Coring/Sawing Operator & Equipment (1-man crew)	\$85.00
31	Coring/Sawing Operator & Equipment (2-man crew)	\$110.00
32	Floor Flatness (Includes reports and registered engineering certification	\$95.00
33	Mobilization/Demobilization - flat rate	\$100.00
34	Reinforcing Steel Location	\$95.00
35	Anchor Pull Tests - up to 30 tons	\$95.00
36	Glue Lamination Inspection	Quote
37	Batch Plant Inspector	\$74.00
38	Procedure Qualification per AWS, ASME, or Military Standards	Quote

ATTACHMENT 6
EXHIBIT B
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Support Services

39	Certificate of Completion	\$350.00
40	Draftsman	\$60.00
41	Express Mail (FEDEX/UPS) (minimum)	\$30.00
42	Facsimile (each page)	\$1.00
43	File Search, re-issue of report, copies (minimum)	\$50.00
44	Review of Files for processing Affidavits and Certification	\$45.00
45	Word Processor/Secretarial	\$45.00
46	Sample Pickup	\$50.00

Court Appearance and Depositions

47	Senior Professional Preparatory, Deposition or Testimony	\$165.00
48	Travel & Expense	No Cost
49	Evidence Storage (per month)	\$50.00

Soils

50	California Bearing Ratio (CBR), Includes maximum density	
51	curve	\$360.00
	Cement Treated Base, Laboratory Design - Soil Cement, Each	
52	Set	\$435.00
53	Cement Treated Base, Sample Fabrication (Set of 3)	\$120.00
54	Cement Treated Base - Compression	\$25.00
55	Chloride Content of Soil	\$68.00
56	Conductivity	\$35.00
57	Consolidation - Per Point	\$65.00
58	Direct Shear Test	\$195.00
59	Expansion Index	\$131.00
60	Hydrometer Analysis (Fine Grade)	\$100.00
61	Hydrometer Analysis with coarse & fine grade	\$230.00
62	Laboratory Compaction Test (Moisture Density-Each Curve)	\$190.00
63	Laboratory Compaction Test Requiring Rock Correction	\$225.00
64	Moisture Content	\$20.00
65	Plasticity Index/Liquid Limit/Atterburg Limits	\$100.00
66	Permeability Test - Constant Head:	
67	Fine Grained Soil	\$210.00
68	Granular Soil	\$350.00
69	Other	Quote
70	R - Value (Minimum 3 pts.)	\$225.00
71	Resistivity and pH of Soil	\$131.00
72	Sand Equivalent	\$95.00
73	Sodium Sulfate Soundness (Per Size Fraction)	\$70.00
74	Soil Classification w/Atterburg & Gradation	\$245.00
75	Sulphate Content of Soil	\$80.00

Aggregates

76	Absorption Test, Coarse Aggregate	\$25.00
77	Absorption Test, Fine Aggregate	\$25.00
	Aggregate Conformance Testing for State of California Projects	
	(includes, sieve analysis, specific gravity, No. 200 wash, organic impurities,	
78	unit weight)	\$210.00
79	Clay Lumps and Friable Particles	\$85.00
80	Cleanness Value	\$70.00
81	Crushed Particles, Percent	\$100.00
82	Durability Index, Coarse Aggregate	\$95.00
83	Durability Index, Fine Aggregate	\$70.00
84	LA Rattler	\$150.00
85	Mortar making properties of fine aggregates	\$225.00
86	Organic Impurities in Sand	\$45.00
87	Sieve Analysis (Gradation), Coarse Aggregate	\$50.00
88	Sieve Analysis (Gradation), Fine Aggregate (Including Wash)	\$75.00

89	Soundness of Aggregates by Sulfates	\$50.00
90	Specific Gravity, Fine Aggregate	\$50.00
91	Specific Gravity, Coarse Aggregate	\$40.00
92	Unit Weight Per Cubic Foot, Voids in Aggregate	\$50.00

Asphalt Concrete

93	Asphalt Mix Design	Quote
94	Asphalt Mix Design Review	\$135.00
95	Bitumen	\$75.00
96	Extraction, % Asphalt (including gradation)	\$130.00
97	Field Mix-HVEEM-Stability per Point	\$110.00
98	Field Mix-MARSHALL-Stability per Point	\$110.00
99	Film Stripping	\$65.00
100	Hveem Stability & Unit Weight	\$150.00
101	Marshall Stability Flow & Unit Weight (Three Specimens)	\$125.00
102	Maximum Theoretical Unit Weight (Rice Specific Gravity)	\$80.00
103	Percent Swell	\$80.00
104	Preparation of Bituminous Mixture	\$30.00
105	Stabilometer Value of Bituminous Mixture	\$80.00
106	Unit Weight Compacted Sample or Core (Bulk Specific)	\$50.00
107	Unit Weight Sample Requiring Compaction	\$115.00

Concrete

108	Cement Testing Compression (Cubes)	Quote
109	Compression Tests 6 x 12 Cylinder Compression Tests, Gunite/Shotcrete Panels, 3 Cut Cores per	\$17.00
110	Panel (Set)	\$140.00
111	Compression Tests, Cores (Includes Sample Preparation)	\$35.00
112	Compression Tests Lightweight Concrete Fill	\$30.00
113	Concrete Flexural Test 6 x 6 x 18	\$40.00
114	Concrete Mix Design (Includes Aggregate Testing)	\$280.00
115	Concrete Mix Design (Revision or Review)	\$125.00
116	Drying Shrinkage (3 Specimens - 28 Days)	\$190.00
117	Gunite Panel, 3 Cores	\$180.00
118	Gunite Panel, 4 Cores	\$210.00
119	Modulus of Elasticity, Static	\$78.00
120	Splitting Strength Test Trial Batch, Includes Mix Design, Aggregate Testing & Six	\$50.00
121	Compression Tests	\$525.00
122	Unit Weight, Lightweight Concrete Fill	\$30.00

Masonry

123	Absorption Test, Brick 7 day (per block, 3 blocks minimum)	\$40.00
124	Absorption Test, Brick 24-Hour Submersion	\$25.00
125	Absorption Test, Brick 5-Hour Boiling	\$40.00
126	Composite Prism (under 400,000 lbs), Half Size 8 x 16 x 8	\$125.00
127	Composite Prism (under 400,000 lbs), Full Size 8 x 16 x 16	\$225.00
128	Compression Test, Brick	\$30.00
129	Compression Test Blocks Larger than 8 x 8 x 16	\$40.00
130	Compression Test, Blocks Less than or equal to 8 x 8 x 16	\$35.00
131	Compression Test Grout	\$25.00
132	Compression Test Mortar 2 x 4 Cylinder UBC	\$25.00
133	Conformance Package	\$350.00
134	Efflorescence, Block with Mortar	\$40.00
135	Efflorescence, Block/Brick Only	\$30.00
136	In-Place Shear Test (per test)	\$80.00
137	Linear Shrinkage	\$98.00
138	Modulus of Rupture, Brick	\$30.00
139	Moisture as Received, Brick	\$25.00

ATTACHMENT 6
EXHIBIT B
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140	Saturation Co-Efficient (Includes Absorption) Brick	\$40.00
141	Shear Test (excludes sample preparation)	\$85.00
142	Compression Test Cores (includes sample preparation)	\$40.00
143	Unit Weight & Absorption, Block	\$40.00

Steel

High Strength Bolt, Nut & Washer Conformance (Wedge

144	Tensile, Proof Load, Hardness)	\$100.00
145	Mechanical Tests, Hardness Test, Rockwell	\$50.00
146	Prestressed Steel, Tensile Test, Strand (7 wire)	\$90.00
147	Reinforcing Steel, Tensile Test-No. 11 Bars & Smaller	\$30.00
148	Reinforcing Steel, Tensile Test-No. 14 Bars & Larger	\$50.00
149	Reinforcing Steel, Bend Test-No. 11 Bars & Smaller	\$45.00
150	Mechanically Spliced Reinforcing Steel	\$80.00
151	Fireproofing Density Tests	\$70.00
152	Fireproofing Adhesion/Cohesion Tests	
153	Structural Steel, Tensile Test - Up to 200, 000 lbs.	\$40.00
154	Structural Steel, Bend Test	\$30.00
155	Structural Steel, Pipe Flattening Test	\$30.00
156	Welded Specimens, Tensile Test - No. 11 Bars & Smaller	\$32.00
157	Welded Specimens, Tensile Test - No. 14 (To min. Require Only)	\$60.00
158	Welded Specimens, Tensile Test - No. 18 (To min. Require Only)	\$80.00
159	Welded Specimens, Tensile Testing - Mechanically Spliced Bar	\$80.00

Roofing

160	Asbestos Evaluation (per ply)	\$40.00
161	Asphalt Softening Point	\$150.00
162	Roofing Material Analysis, With Surfacing	\$450.00
163	Roofing Material Analysis, Without Surfacing	\$225.00
164	Roofing Tile, Absorption (set of 5)	\$150.00
165	Roofing Tile, Strength Test (set of 5)	\$150.00

Welding Certification

166	American Welding Society (AWS D1.1)	
167	Limited Thickness Plate (per position)	\$200.00
168	Unlimited Thickness Plate (per position)	\$230.00
169	Pipe (per position)	\$230.00
170	American Welding Society (AWS D1.4)	
171	Bar Sizes #3 through #9 (each)	\$200.00
172	Bar Sizes #10 through #11 (each)	\$230.00
173	Bar Sizes #14 through #18 (each)	\$230.00
174	American Society of Mechanical Engineers (ASME)	
175	Plate or Pipe Procedure Qualification (each)	\$550.00
176	Plate or Pipe Welder Qualification (each)	\$550.00
177	American Welding Society (ASW D1.3)	
178	Light Gauge Metal (includes butt and plug weld)	\$180.00
179	Procedure Qualification per AWS, ASME or Military Standards	Quote
180	Fillet Weld Test (Break and Etch Test)	\$180.00
181	Fillet Weld Test Plates	\$30.00
182	Ultrasonic Testing of Weld Coupons	\$90.00
183	Witness time, If Required	\$55.00

*NO MINIMUM CHARGES WILL APPLY ONLY THE RATES AS SHOWN
ON THIS SCHEDULE OR BY QUOTE.

ATTACHMENT 6
EXHIBIT B
PAGE 16 OF 16



Meeting Date: 02/26/2013

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Michael More *MM* Agenda Item No. I-3
Reviewed By: City Manager *MRB* City Attorney *MA* Finance *AC* Other (Specify) _____

DATE: February 14, 2013

TO: City Council

FROM: Michael More, Financial Services Manager
Finance Department

SUBJECT: Judicial Foreclosures – Properties with Delinquent Assessments or Special Taxes

RECOMMENDATION

That City Council, acting as the legislative body of several Community Facilities Districts and Assessment Districts, instruct staff to proceed with judicial foreclosure on properties with delinquent special assessments and special taxes located within several Assessment Districts and Community Facilities Districts throughout the City, which special assessments and special taxes are secured by liens to repay bonded indebtedness.

DISCUSSION

The City has a total of 7 Community Facilities Districts (CFDs) and 3 1913/15 Act Assessment Districts (ADs). Special taxes and assessments are levied in these CFDs and ADs to repay bonded indebtedness and/or to pay for maintenance within the districts' boundaries. Each year, staff reviews delinquencies within the districts and determines which properties meet the criteria for foreclosure action. In prior years, delinquent parcels meeting the criteria for foreclosure ranged from 5 to 10 annually; this year, there are 5 parcels that meet foreclosure criteria. In most cases, delinquencies are cured shortly after the foreclosure process begins.

The districts in which foreclosures are to be initiated in 2013 include the following:

- Assessment District No. 2001-1 (Rice Avenue/Highway 101 Interchange)
- Community Facilities District No. 2000-3 (Oxnard Blvd/Highway 101 Interchange)
- Community Facilities Districts No. 1 and 2 (Westport)
- Community Facilities Districts No. 3 and 4 (Seabridge)

All of the bond indentures for the bonds secured by the special tax/special assessment liens contain covenants which require the City to commence judicial foreclosure proceedings if certain conditions are met. The parcels listed on Attachment No. 1 have met the thresholds in the respective bond covenants,

and the City must commence foreclosure proceedings.

California Government Code § 53356.1(a) provides that one of the allegations in a complaint to foreclose the lien of special taxes or assessments is that the City Council has instructed that the action be initiated. Failure to initiate foreclosure proceedings would constitute a default under each respective bond indenture.

FINANCIAL IMPACT

There is no financial impact to the City's General Fund. All costs of the foreclosure proceedings are paid from the various CFDs and ADs. Proceeds from the foreclosure sales are deposited directly in the respective Assessment District or Community Facilities District funds.

MJM

Attachment #1 - Delinquent Parcel Listing

District	Account ID	Due Date	Amount
AD 2001-1	213-0-090-195	4/10/10	1741.86
		4/10/11	1740.96
		Account Subtotal	\$ 3,482.82
CFD 2000-3	142-0-010-345	12/10/11	6539.83
		4/10/12	6539.83
		12/10/12	5852.25
		Account Subtotal	\$ 18,931.91
CFD 2000-3	142-0-021-010	12/10/11	4143.8
		4/10/12	4143.8
		12/10/12	3708.13
		Account Subtotal	\$ 11,995.73
CFD 1	188-0-210-095	12/10/10	719.45
		4/10/11	719.45
		12/10/11	726.26
		4/10/12	726.26
		12/10/12	638.3
		Account Subtotal	\$ 3,529.72
CFD 2	188-0-210-095	12/10/10	536.48
		4/10/11	536.48
		12/10/11	536.82
		4/10/12	536.82
		12/10/12	447.9
		Account Subtotal	\$ 2,594.50
CFD 3	188-0-271-155	12/10/11	2103.87
		4/10/12	2103.87
		12/10/12	2142.63
		Account Subtotal	\$ 6,350.37
CFD 4	188-0-271-155	12/10/11	1071.21
		4/10/12	1071.21
		12/10/12	1058.25
		Account Subtotal	\$ 3,200.67

CITY COUNCIL OF THE CITY OF OXNARD

ORDINANCE NO. 2863

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING PORTIONS OF DIVISION 6 OF ARTICLE II OF CHAPTER 2 OF THE OXNARD CITY CODE CONCERNING THE NAME OF THE PARKS AND RECREATION COMMISSION AND ITS POWERS AND DUTIES

Now, therefore, the City Council of the City of Oxnard does ordain as follows:

Part 1. The title of Division 6 of Article II of Chapter 2 of the Oxnard City Code is hereby amended to read as follows:

“DIVISION 6. PARKS AND RECREATION AND COMMUNITY SERVICES COMMISSION”

Part 2. Subsection (A) of Section 2-80 of the Oxnard City Code is hereby amended to read as follows:

“(A) There is hereby established a parks and recreation and community services commission composed of seven members.”

Part 3. Subsections (A)(1) and (B) of Section 2-81 of the Oxnard City Code are hereby amended to read as follows:

“(A)(1) The mayor, with the approval of the city council, shall appoint the members of the parks and recreation and community services commission.

(B) The term of office of a member of the parks and recreation and community services commission shall be two years and shall begin in January.”

Part 4. Section 2-82 of the Oxnard City Code is hereby amended to read as follows:

“The city manager shall designate a city staff member to serve as a nonvoting secretary to the parks and recreation and community services commission.”

Part 5. Section 2-83 of the Oxnard City Code is hereby amended to read as follows:

“(A) The parks and recreation and community services commission shall follow rules of procedure approved by the city council.

(B) Four members shall constitute a quorum for the transaction of business by the parks and recreation and community services commission.”

Part 6. Section 2-84 of the Oxnard City Code is hereby amended to read as follows:

“The powers and duties of the parks and recreation and community services commission shall be as follows:

(A) Advise the city council on all matters pertaining to the parks and recreation and community services activities in the city;

(B) Serve as a liaison between the city council and the community in matters related to parks and recreation and community services activities;

(C) Advise city staff on future parks and recreation and community services programs;

(D) Receive suggestions on general community parks and recreational and community services policy issues and make recommendations to the city council; and

(E) Prepare and submit an annual report of activities to the city council and make such other reports and recommendations to the city council from time to time as the parks and recreation and community services commission may determine necessary to improve parks and recreation and community services activities in the city.”

Part 7. Within 15 days after passage, the City Clerk shall cause this ordinance to be published one time in a newspaper of general circulation within the City. Ordinance No. _____ was first read on _____, 2013, and finally adopted on _____, 2013, to become effective thirty days thereafter.

[SIGNATURES ON FOLLOWING PAGE]

AYES:

NOES:

ABSENT:

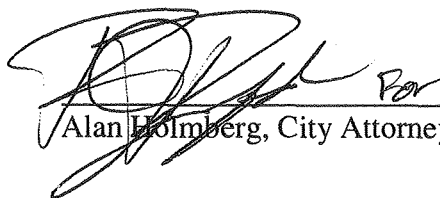
ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney



INFORMATION ONLY

NO ACTION REQUIRED

DATE: February 19, 2013

TO: City Council

FROM: James Cameron, Chief Financial Officer
Finance Department

A handwritten signature in cursive script that reads "James Cameron".

SUBJECT: Monthly Budget Status Report for the Period Ending January 31, 2013
(Fiscal Year 2012-13)

The monthly budget status report for revenues and expenses include both Governmental and Enterprise Funds for the period ending January 31, 2013. Because this report includes year-end accruals for Fiscal Year 2011-12, there are timing issues on offsetting revenues and expenditures.

Included in the report is a discussion of recent economic trends and significant variances from anticipated revenues and expenditures for the fiscal year.

JC:MM:tr

Attachment #1: Monthly Budget Status Reports

**City of Oxnard
Monthly Budget Status Report
For the Period Ending January 31, 2013**

TABLE OF CONTENTS

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Economic & Budget Trends

Staff has completed its mid-year projection of General Fund revenues and expenditures based on data through December 2012. Although revenues are now projected to be \$1.5 million below budget, expenditures are projected to be \$1.6 million below budget.

Property and Sales taxes are projected to be a combined \$425 thousand over budget. However, other taxes and fees are projected to be \$493 thousand under budget, primarily recognizing restrictions on cable revenues related to PEG requirements. Charges for Services are significantly under budget as charges for project work from the General Fund is significantly lower than planned and increases for Development Services and Recreation have not been implemented yet. Finally, "Other" includes interest earnings, fines, and miscellaneous charges.

The surplus in expenditures is largely driven by savings from managing vacant positions and the challenges of filling public safety positions. In part, these savings have been offset by overtime costs. The cost of a special election is estimated at \$200 thousand.

The net savings is projected at \$72 thousand.

FY 2012-13 General Fund Budget Update (\$thousands)	
<u>Revenues</u>	
Original Budget	\$ 108,738
Revised Estimated	<u>107,193</u>
Change	<u>\$ (1,545)</u>
<u>Explanation of Revenue Change</u>	
Property Taxes	198
Sales Tax	327
Other Taxes and Fees	(493)
Charges for Services	(1,264)
Other	<u>(313)</u>
Total Revenue Change	<u>\$ (1,545)</u>

Expenditures

Projected Budget Variance

Personnel Savings \$ 2,564

Overtime (824)

Fuel & Equip. Maint. (23)

Special Election (200)

Other 100

Total Expenditure Variance **\$ 1,617**

Projected Budget Balance **\$ 72**

**City of Oxnard
General Fund
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Taxes:			
Property Taxes	\$ 25,888,000	\$ 25,888,000	\$ 14,044,842 a
Property Tax in-lieu of Vehicle License Fee	14,310,000	14,310,000	7,162,851
Sales Tax	25,245,000	25,245,000	11,400,005 b
Other Taxes and Fees	12,469,000	12,469,000	6,132,168 c
Licenses and Permits	1,984,000	1,984,000	1,118,487
Intergovernmental	12,956,140	12,956,140	6,406,326 c
Charges for Services	11,023,518	11,023,518	4,509,780
Fines and Forfeitures	653,000	653,000	216,350 c
Investment Earnings	216,000	216,000	33,843
Miscellaneous	3,956,000	3,956,000	738,652
Total Operating Revenues	\$ 108,700,658	\$ 108,700,658	\$ 51,763,304
Operating Expenditures			
General Government	10,546,550	10,595,950	5,704,279
Public Safety	63,681,364	63,660,364	34,661,946
Transportation	3,745,333	3,715,333	1,883,408
Community Development	9,543,962	9,492,562	5,421,719
Culture and Recreation	15,716,274	15,778,274	8,903,640
Total Operating Expenditures	\$ 103,233,483	\$ 103,242,483	\$ 56,574,992
NET REVENUES FROM OPERATIONS	\$ 5,467,175	\$ 5,458,175	\$ (4,811,688)

Notes:

- a Current year receipts reduced for year-end accrual of \$1,330,649.
- b Current year receipts reduced for year-end accrual of \$4,582,486 to prior year.
- c Actual amounts reflect accrual reversals for receipts recognized in the prior year in the amount of \$745,340.

**City of Oxnard
General Fund
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Transfers in	\$ 37,000	\$ 37,000	\$ -
Sub-total Non-operating Sources	<u>37,000</u>	<u>37,000</u>	<u>-</u>
Non-operating Uses			
Capital outlay	75,000	96,000	59,055
Transfers out	<u>5,429,175</u>	<u>5,429,175</u>	<u>528,010</u> d
Sub-total Non-operating Uses	<u>5,504,175</u>	<u>5,525,175</u>	<u>587,065</u>
NET NON-OPERATING SOURCES AND USES	\$ (5,467,175)	\$ (5,488,175)	\$ (587,065)
USE OF FUND BALANCE			
Use of Reserve for Encumbrances	-	-	-
From Available Fund Balance	<u>-</u>	<u>30,000</u>	<u>5,398,753</u> e
TOTAL USE OF FUND BALANCE	\$ -	\$ 30,000	\$ 5,398,753
FISCAL YEAR BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Notes:

- d Transfers out are internal payments to other funds made at the time obligations are due in the target fund.
e Temporary use of fund balance due to lag in property taxes and recognition of future years.

City of Oxnard
Measure O 1/2 Cent Sales Tax
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Taxes	\$ 11,000,000	\$ 11,000,000	\$ 3,086,785 a
Investment Earnings	<u>90,000</u>	<u>90,000</u>	<u>50,421</u>
Total Operating Revenues	\$ 11,090,000	\$ 11,090,000	\$ 3,137,206
Operating Expenditures			
General Government	-	173,222	7,157
Public Safety	2,833,460	5,362,759	2,312,086
Transportation	900,000	1,263,924	400,142
Community Development	350,000	694,273	91,522
Culture and Recreation	<u>1,295,000</u>	<u>1,442,626</u>	<u>311,579</u>
Total Operating Expenditures	\$ 5,378,460	\$ 8,936,804	\$ 3,122,486
NET REVENUES FROM OPERATIONS	\$ 5,711,540	\$ 2,153,196	\$ 14,720
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Proceeds from Lease Purchase Agreement	<u>-</u>	<u>-</u>	<u>-</u>
Sub-total Non-operating Sources	<u>-</u>	<u>-</u>	<u>-</u>
Non-operating Uses			
Interest Expense	-	-	-
Payment of Principal	-	-	-
Capital Outlay	<u>700,000</u>	<u>13,274,781</u>	<u>3,438,037</u>
Sub-total Non-operating Uses	<u>700,000</u>	<u>13,274,781</u>	<u>3,438,037</u>
NET NON-OPERATING SOURCES AND USES	\$ (700,000)	\$ (13,274,781)	\$ (3,438,037)
DEBT FINANCING & USE OF FUND BALANCE			
Designated for Authorized Projects & Encumbrances	-	14,043,125	3,423,317 b
Appropriated Fund Balance	<u>-</u>	<u>2,090,000</u>	<u>-</u>
TOTAL USE OF FUND BALANCE	\$ -	\$ 16,133,125	\$ 3,423,317
FISCAL YEAR BALANCE	\$ 5,011,540	\$ 5,011,540	\$ -

Notes:

- a Current year receipts reduced for year-end accrual of \$3,022,800 to prior year.
b Carryover of prior year project balances.

City of Oxnard
Grant Funds
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Intergovernmental	\$ 5,465,141	\$ 14,788,277	\$ 6,423,984
Fines and forfeitures	-	-	72,777
Investment Earnings	-	-	6,891
Miscellaneous	-	100,731	183,156
Total Operating Revenues	\$ 5,465,141	\$ 14,889,008	\$ 6,686,808
Operating Expenditures			
General Government	-	-	-
Public Safety	200,000	6,266,028	1,363,571
Transportation	-	250,000	-
Community Development	3,604,704	9,061,281	3,439,535
Culture and Recreation	186,103	334,000	139,699
Total Operating Expenditures	\$ 3,990,807	\$ 15,911,309	\$ 4,942,805
NET REVENUES FROM OPERATIONS	\$ 1,474,334	\$ (1,022,301)	\$ 1,744,003
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Transfers in	-	-	-
Sub-total Non-operating Sources	-	-	-
Non-operating Uses			
Capital Outlay	1,477,414	13,886,581	2,634,000
Transfers out	-	-	-
Sub-total Non-operating Uses	1,477,414	13,886,581	2,634,000
NET NON-OPERATING SOURCES AND USES	\$ (1,477,414)	\$ (13,886,581)	\$ (2,634,000)
DEBT FINANCING & USE OF FUND BALANCE			
Designated for Authorized Projects & Encumbrances	-	14,258,769	2,353,765
From Available Fund Balance	3,080	650,113	(1,463,768) a
TOTAL USE OF FUND BALANCE	\$ 3,080	\$ 14,908,882	\$ 889,997
FISCAL YEAR BALANCE	\$ -	\$ -	\$ -

Notes:

a Grants are typically on a reimbursement basis resulting in a revenue lag.

City of Oxnard
Other Governmental Funds
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Taxes	\$ 13,516,600	\$ 13,516,600	\$ 6,815,830
Licenses and Permits	755,314	755,314	777,481
Intergovernmental	5,921,041	5,919,116	3,184,541
Growth and Development Fees	1,808,100	1,808,100	854,731
Charges for services	55,300	55,300	53,987
Fines and forfeitures	400,000	400,000	111,389
Investment Earnings	690,716	690,716	163,667
Special Assessments	8,046,810	8,046,810	4,355,979
Miscellaneous	793,600	793,600	426,624
Total Operating Revenues	\$ 31,987,481	\$ 31,985,556	\$ 16,744,229
Operating Expenditures			
General Government	260,084	260,084	186,716
Public Safety	19,211,930	19,478,661	9,918,642
Transportation	5,914,422	5,959,514	3,282,786
Community Development	9,400	9,400	3,300,047
Culture and Recreation	4,779,556	4,840,376	2,718,421
Total Operating Expenditures	\$ 30,175,392	\$ 30,548,035	\$ 19,406,612
NET REVENUES FROM OPERATIONS	\$ 1,812,089	\$ 1,437,521	\$ (2,662,383)
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Transfers in	\$ 6,335,798	\$ 6,335,798	\$ - a
Sub-total Non-operating Sources	6,335,798	6,335,798	-
Non-operating Uses			
Interest Expense	3,030,074	4,128,419	842,958
Payment of Principal	3,575,684	3,800,684	537,944
Capital Outlay	3,207,162	29,180,571	6,145,350
Affordable housing projects	-	3,300,000	- b
Transfers out	1,788,471	1,788,471	- a
Sub-total Non-operating Uses	11,601,391	42,198,145	7,526,252
NET NON-OPERATING SOURCES AND USES	\$ (5,265,593)	\$ (35,862,347)	\$ (7,526,252)

City of Oxnard
Other Governmental Funds
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
DEBT FINANCING & USE OF FUND BALANCE			
Designated for Authorized Projects & Encumbrances	-	22,738,629	5,530,815
Appropriated Fund Balance	-	8,196,094	1,281,055
From Available Fund Balance	3,453,504	3,490,103	3,376,765
TOTAL USE OF FUND BALANCE	<u>\$ 3,453,504</u>	<u>\$ 34,424,826</u>	<u>\$ 10,188,635</u>
FISCAL YEAR BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Notes:

- a Transfers in/out are internal payments from/to other funds made at the time obligations are due in the target fund.
- b Use of affordable housing in-lieu fees.

City of Oxnard
Water Funds
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Charges for Services	\$ 43,810,000	\$ 43,810,000	\$ 24,699,610
Security/Contamination Prevention Fees	770,000	770,000	151,888
Miscellaneous and Reimbursements	5,000	141,000	152,291
Total Operating Revenues	\$ 44,585,000	\$ 44,721,000	\$ 25,003,789
Operating Expenditures			
Salaries and Wages	5,014,491	5,014,491	2,396,858
Contracts and Services	2,236,046	2,416,212	716,907
Operating Supplies	1,060,600	1,210,600	230,199
Water Acquisition	18,784,000	18,784,000	10,328,237
General and Administrative	4,285,132	4,332,966	1,923,848
Total Operating Expenditures	\$ 31,380,269	\$ 31,758,269	\$ 15,596,049
NET REVENUES FROM OPERATIONS	\$ 13,204,731	\$ 12,962,731	\$ 9,407,740
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Transfers In	2,067,900	2,067,900	- a
Investment Earnings	2,294,000	2,294,000	1,104,584
Connection Fees	460,000	460,000	819,655
Sub-total Non-operating Sources	4,821,900	4,821,900	1,924,239
Non-operating Uses			
Capital Outlay (non-debt financed)	3,900,000	12,048,769	1,757,876
Interest Expense	11,414,089	11,414,089	7,204,695
Transfers Out	1,348,277	1,348,277	- b
Sub-total Non-operating Uses	16,662,366	24,811,135	8,962,571
NET NON-OPERATING SOURCES AND USES	\$ (11,840,466)	\$ (19,989,235)	\$ (7,038,332)
DEBT FINANCING & USE OF FUND BALANCE			
Payment of Principal	(3,701,940)	(3,701,940)	(1,156,344)
Designated for Authorized Projects & Encumbrances	-	23,359,835	9,397,443
Use of Bond Principal	-	(15,153,719)	(9,397,443)
From/(To) Capital Reserve	2,337,675	2,522,328	(1,213,064)
NET USE OF BONDS AND OTHER DEBT FINANCING	\$ (1,364,265)	\$ 7,026,504	\$ (2,369,408)
FISCAL YEAR BALANCE	\$ -	\$ -	\$ -

Notes:

- a Transfers in are internal payments from other funds made at the time obligations are due in the target fund.
- b Loan to Golf Fund

**City of Oxnard
Wastewater Funds
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Charges for Services	\$ 24,380,000	\$ 24,380,000	\$ 13,629,460
Security/Contamination Prevention Fees	150,000	150,000	-
Miscellaneous and Reimbursements	485,000	485,000	138,071 ^a
Total Operating Revenues	\$ 25,015,000	\$ 25,015,000	\$ 13,767,531
Operating Expenditures			
Salaries and Wages	6,579,505	6,579,505	3,312,086
Contracts and Services	4,997,327	4,997,327	2,637,209
Operating Supplies	1,761,200	1,761,200	866,991
General and Administrative	3,551,920	3,551,920	1,832,397
Total Operating Expenditures	\$ 16,889,952	\$ 16,889,952	\$ 8,648,683
NET REVENUES FROM OPERATIONS	\$ 8,125,048	\$ 8,125,048	\$ 5,118,848
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Investment Earnings	30,000	30,000	52,924
Connection Fees	380,000	380,000	121,239
Sub-total Non-operating Sources	410,000	410,000	174,163
Non-operating Uses			
Capital Outlay (non-debt financed)	4,275,000	4,914,487	72,724
Interest Expense	6,940,157	6,940,157	3,414,678
Sub-total Non-operating Uses	11,215,157	11,854,644	3,487,402
NET NON-OPERATING SOURCES AND USES	\$ (10,805,157)	\$ (11,444,644)	\$ (3,313,239)
DEBT FINANCING & USE OF FUND BALANCE			
Payment of Principal	(4,487,939)	(4,487,939)	(29,594)
Designated for Authorized Projects & Encumbrances	-	3,059,487	-
Appropriated Fund Balance	-	280,000	-
From/(To) Capital Reserve	7,168,048	4,468,048	(1,776,015)
NET USE OF BONDS AND OTHER DEBT FINANCING	\$ 2,680,109	\$ 3,319,596	\$ (1,805,609)
FISCAL YEAR BALANCE	\$ -	\$ -	\$ -

Notes:

a Prior period adjustment.

City of Oxnard
Environmental Resources
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Charges for Services	\$ 44,510,000	\$ 44,510,000	\$ 20,709,406 a
Security/Contamination Prevention Fees	79,000	79,000	55
Miscellaneous and Reimbursements	255,000	307,129	131,223
Total Operating Revenues	\$ 44,844,000	\$ 44,896,129	\$ 20,840,684
Operating Expenditures			
Salaries and Wages	7,062,747	7,062,747	3,724,071
Operating Supplies	613,700	672,700	174,461
Contracts and Services	26,779,699	26,917,565	13,876,552
General and Administrative	3,764,040	3,736,040	1,652,900
Total Operating Expenditures	\$ 38,220,186	\$ 38,389,052	\$ 19,427,984
NET REVENUES FROM OPERATIONS	\$ 6,623,814	\$ 6,507,077	\$ 1,412,700
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Investment Earnings	170,400	170,400	15,942
Connection Fees	35,340	35,340	30,971
Sub-total Non-operating Sources	205,740	205,740	46,913
Non-operating Uses			
Capital Outlay (non-debt financed)	280,500	514,684	192,019
Interest Expense	771,452	771,452	261,114
Transfers out	62,110	62,110	- b
Sub-total Non-operating Uses	1,114,062	1,348,246	453,133
NET NON-OPERATING SOURCES AND USES	\$ (908,322)	\$ (1,142,506)	\$ (406,220)
DEBT FINANCING & USE OF FUND BALANCE			
Payment of Principal	(3,728,756)	(3,728,756)	(350,911)
Designated for Authorized Projects & Encumbrances	-	182,055	87,370
Appropriated Fund Balance	-	168,866	-
From/(To) Capital Reserve	(1,986,736)	(1,986,736)	(742,939)
NET USE OF BONDS AND OTHER DEBT FINANCING	\$ (5,715,492)	\$ (5,364,571)	\$ (1,006,480)
FISCAL YEAR BALANCE	\$ -	\$ -	\$ -

Notes:

a Current year revenues reduced by \$2,358,000 accrual to FY 2012

b Transfers out are internal payments to other funds made at the time obligations are due in the target fund.

**City of Oxnard
Golf
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Charges for Services	\$ 4,021,591	\$ 4,021,591	\$ 2,546,782
Miscellaneous and Reimbursements	<u>10,000</u>	<u>10,000</u>	<u>-</u>
Total Operating Revenues	\$ 4,031,591	\$ 4,031,591	\$ 2,546,782
Operating Expenditures			
Salaries and Wages	66,068	66,068	36,670
Operating Supplies	-	-	-
Contracts and Services	3,938,573	3,938,573	2,394,380
General and Administrative	<u>205,716</u>	<u>205,716</u>	<u>116,891</u>
Total Operating Expenditures	\$ 4,210,357	\$ 4,210,357	\$ 2,547,941
NET REVENUES FROM OPERATIONS	\$ (178,766)	\$ (178,766)	\$ (1,159)
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Transfers In	1,348,277	1,348,277	-
Investment Earnings	<u>-</u>	<u>-</u>	<u>(5,755)</u>
Sub-total Non-operating Sources	<u>1,348,277</u>	<u>1,348,277</u>	<u>(5,755)</u>
Non-operating Uses			
Capital Outlay (non-debt financed)	80,500	80,500	-
Interest Expense	149,097	149,097	82,095
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>
Sub-total Non-operating Uses	<u>229,597</u>	<u>229,597</u>	<u>82,095</u>
NET NON-OPERATING SOURCES AND USES	\$ 1,118,680	\$ 1,118,680	\$ (87,850)
DEBT FINANCING & USE OF FUND BALANCE			
Payment of Principal	(939,914)	(939,914)	-
Designated for Authorized Projects & Encumbrances	-	-	-
From/(To) Capital Reserve	<u>-</u>	<u>-</u>	<u>-</u>
NET USE OF BONDS AND OTHER DEBT FINANCING	\$ (939,914)	\$ (939,914)	\$ -
FISCAL YEAR BALANCE	\$ -	\$ -	\$ (89,009)

Notes:

City of Oxnard
Performing Arts & Convention Center
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Charges for Services	\$ 450,200	\$ 450,200	\$ 240,042
Miscellaneous	20,000	20,000	14,192
Total Operating Revenues	\$ 470,200	\$ 470,200	\$ 254,234
Operating Expenditures			
Salaries and Wages	950,194	950,194	569,679
Operating Supplies	300	300	-
Contracts and Services	252,355	252,355	153,075
General and Administrative	172,511	172,511	102,960
Total Operating Expenditures	\$ 1,375,360	\$ 1,375,360	\$ 825,714
NET REVENUES FROM OPERATIONS	\$ (905,160)	\$ (905,160)	\$ (571,480)
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Transfers In	905,160	905,160	528,010 a
Investment Earnings	-	-	(4,814)
Sub-total Non-operating Sources	905,160	905,160	523,196
Non-operating Uses			
Capital Outlay	-	-	-
Sub-total Non-operating Uses	-	-	-
NET NON-OPERATING SOURCES AND USES	\$ 905,160	\$ 905,160	\$ 523,196
DEBT FINANCING & USE OF FUND BALANCE			
Designated for Authorized Projects & Encumbrances	-	-	-
From/(To) Capital Reserve	-	-	-
NET USE OF BONDS AND OTHER DEBT FINANCING	\$ -	\$ -	\$ -
FISCAL YEAR BALANCE	\$ -	\$ -	\$ (48,284)

Notes:

a Transfers in are internal payments from other funds made at the time obligations are due.

City of Oxnard
Housing Set-aside Successor Agency Fund
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Taxes	\$ -	\$ -	\$ 22,324
Rental Income	-	-	-
Miscellaneous and Reimbursements	-	-	104,444 ^a
Total Operating Revenues	\$ -	\$ -	\$ 126,768
Operating Expenditures			
Salaries and Wages	-	-	20,527
Contracts and Services	-	-	75
General and Administrative	-	-	-
Total Operating Expenditures	\$ -	\$ -	\$ 20,602
NET REVENUES FROM OPERATIONS	\$ -	\$ -	\$ 106,166
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Transfers In	-	-	-
Investment Earnings	-	-	-
Sub-total Non-operating Sources	-	-	-
Non-operating Uses			
Capital Outlay	-	-	33,262
Interest Expense	-	-	-
Transfers out	-	-	-
Sub-total Non-operating Uses	-	-	33,262
NET NON-OPERATING SOURCES AND USES	\$ -	\$ -	\$ (33,262)
DEBT FINANCING & USE OF FUND BALANCE			
Payment of principal	-	-	-
Designated for Authorized Projects & Encumbrances	-	-	-
From/(To) Operating and Capital Reserves	-	-	(72,904)
TOTAL USE OF FUND BALANCE	\$ -	\$ -	\$ (72,904)
FISCAL YEAR BALANCE	\$ -	\$ -	\$ -

Notes:

a Housing set-aside deposit.

City of Oxnard
Successor Agency to the Community Development Commission
Budget Status Report
For the Month Ended January 31, 2013
(Unaudited)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual Amounts</u>
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Taxes	\$ 10,478,775	\$ 24,778,775	\$ 10,563,061 a
Rental Income	-	-	43,250
Miscellaneous and Reimbursements	-	-	114,446
Total Operating Revenues	\$ 10,478,775	\$ 24,778,775	\$ 10,720,757
Operating Expenditures			
Salaries and Wages	-	-	45,170
Contracts and Services	-	-	300,677
General and Administrative	305,207	305,207	180,543
Total Operating Expenditures	\$ 305,207	\$ 305,207	\$ 526,390
NET REVENUES FROM OPERATIONS	\$ 10,173,568	\$ 24,473,568	\$ 10,194,367
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Transfers In	-	-	-
Investment Earnings	-	-	46,539
Sub-total Non-operating Sources	-	-	46,539
Non-operating Uses			
Capital Outlay	-	-	482,647
Interest Expense	-	-	1,003,458
Project Costs	10,173,568	24,473,568	- a
Transfers out	-	-	-
Sub-total Non-operating Uses	10,173,568	24,473,568	1,486,105
NET NON-OPERATING SOURCES AND USES	\$ (10,173,568)	\$ (24,473,568)	\$ (1,439,566)
DEBT FINANCING & USE OF FUND BALANCE			
Payment of principal	-	-	(1,410,000)
Designated for Authorized Projects & Encumbrances	-	-	-
From/(To) Operating and Capital Reserves	-	-	(7,344,801) b
TOTAL USE OF FUND BALANCE	\$ -	\$ -	\$ (8,754,801)
FISCAL YEAR BALANCE	\$ -	\$ -	\$ -

Notes:

- a Amounts approved by the California Department of Finance (DOF) and judgement regarding Wagon Wheel project of \$14.3 million.
- b Revenues were received from the County in June 2012 for expenditures approved in the Recognized Obligation Payment Schedule for July 2012 to December 2012

ACTION

- ☐ Approved Recommendation
☐ Ord. No(s). _____
☐ Res. No(s). _____
☐ Other _____

TYPE OF ITEM

- ☐ Info/Consent
☐ Report
☒ Public Hearing
☐ Other _____

Prepared By: Sabrina Rodriguez *SR*Agenda Item No. L-1Reviewed By: City Manager *SRB* City Attorney *SMF* Finance *A.C.* Other (Specify) _____**DATE:** February 11, 2013**TO:** City Council**FROM:** Matthew G. Winegar, Director
Development Services Department *MGW***SUBJECT:** Revision of Existing Fees and Adoption of New Fees Related to Development and Construction Permits and Services, Geographic Information Systems, and Library Services**RECOMMENDATION**

That City Council:

1. Hold a public hearing to receive public testimony regarding proposed new fees and revision to existing fees related to Development and Construction permits and services, Geographic Information Systems, and Library services.
2. Adopt a resolution revising existing fees and adopting new fees related to Development and Construction permits and services, Geographic Information Systems, and Library services.

DISCUSSION

The City Council established financial management policies with the adoption of the FY 1997-98 budget, which are updated and adopted annually. The policies established with the adoption of the FY 2012-13 budget per Resolution No. 14,270, Section III, subsection B, User Fees and Rates, state that the City Council will attempt to recover the costs of services providing a private benefit to users through the imposition of user fees and charges and will establish all user fees and charges at a level related to the direct and indirect costs of providing services and the degree of public versus private benefit.

Overall cost recovery for the Development Services Department's budget was approximately 65% for FY 2012 and since FY 2008, has averaged 63% cost recovery (see Attachment #3 for full summary). These percentages do not include administrative overhead, which are costs for the central administrative functions of the City, such as City Attorney, Finance, Human Resources, etc., and does not include debt service obligations for the Service Center building. In order to ensure that fees are maintained at a level compatible with operational costs in the Development Services Department and to bring the Department budget closer to full cost recovery, staff has reviewed all current fees, rates, and

charges, and recommends revising and adopting new fees for the Planning and Building & Engineering Divisions. The recommended fees represent the estimated cost of providing the service and are based on the level of effort required of staff and in some cases, the equipment and other resources used in providing the services.

Geographic Information Systems (GIS) has reviewed and revised their fees for various GIS mapping services. GIS related fees were first adopted on June 25, 2002 and have not been adjusted since July 2004. The proposed fees reflect current costs for labor and materials.

All proposed Library services fees have been reviewed and approved by the Library Board of Trustees. Many Library fees are based on and comparable to those charged by other Ventura County public libraries. The fees for lost and/or damaged materials cover the costs for materials and labor. Passport services fees are set by the U.S. Department of the State. The Library's meeting room rates are considerably less than other local facilities and remain very affordable.

In an effort to solicit stakeholder input, a meeting was held in December 2012 with staff and representatives of the business and development community, including the Chamber of Commerce and the Building Industry Association, to discuss the recommended Building & Engineering and Planning services fee adjustments. A discussion of the methodology used in determining the recommended fees and other relevant analysis was provided by staff. The draft fee schedules were provided to the stakeholders prior to the meeting for review and comment and requests for additional information and clarification was provided by staff.

Staff intends to bring this item to Council annually and will be further refining the methodology used in determining rates within the next year. Fees will go into effect 60 days after adoption. A phased increase was considered but would not comply with the City's adopted financial management policies.

FINANCIAL IMPACT

City Council financial policies require full cost recovery for City services that are provided for private benefit. Adjustments required to achieve City Council objectives are included in the recommended fee adjustments. To the extent the fees do not cover the City's cost of providing services, the balance will be paid from the general fund. The Development Services fee adjustments will generate an annual revenue of approximately \$190,000. If the fees are adopted by April, it is estimated that approximately \$31,000 will be generated by the end of FY 2013. The increase in GIS and Library revenues will be minor.

MGW/sr

Attachment #1 - Resolution Establishing and Adjusting Fees for Services

Attachment #2 - Fee Worksheets for Planning, Building & Engineering, GIS, and the Library

Attachment #3 - Development Services Historical Revenues & Expenditures Summary

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD ESTABLISHING AND ADJUSTING FEES FOR SERVICES PROVIDED BY DEVELOPMENT SERVICES DEPARTMENT, GEOGRAPHIC INFORMATION SYSTEMS AND THE LIBRARY, RELATED TO PLANNING AND BUILDING PERMIT PROCESSING, SUBDIVISION MAP PROCESSING, GIS AND LIBRARY SERVICE, AND OTHER RELATED SERVICE FEES.

WHEREAS, on July 31, 2012, the City Council adopted financial management policies ("the policies") to be followed in the development and implementation of the City budget; and

WHEREAS, subsection B of section III of the policies requires annual review of activities supported by user fees and charges to determine costs and effect adjustments sufficient to recover actual costs, including the impact of inflation; and

WHEREAS, such review has been performed to establish new fees and adjust current fees; and

WHEREAS, the new fees and adjustments to current fees for Planning Division, Building and Engineering Services, Geographic Information Systems services, and Library services, attached hereto as Exhibits A, B, C and D respectively and incorporated herein by reference do not exceed the estimated reasonable costs of providing the services for which the fees are charged; and

WHEREAS, the adoption of this resolution is exempt from the California Environmental Quality Act (CEQA) pursuant to the Section 15273 of the State CEQA Guidelines as the establishment of fees for the purpose of meeting operating expenses, including employee wages and fringe benefits, as shown in the fee worksheets on file with the City Clerk; and

WHEREAS, notice was given of the proposed adoption of this resolution and a public hearing was held thereon as required by law.

NOW, THEREFORE, the City Council of the City of Oxnard finds that the fees adopted by this resolution as set forth in the fee schedules provided in Exhibits A, B, C and D are for the purpose of meeting operating expenses, including employee wages and fringe benefits.

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NOW THEREFORE, the City Council of the City of Oxnard resolves:

The proposed fees set forth in Exhibits A, B, C and D are adopted and shall become effective 60 days following the date of adoption. With the exception of those fees specifically listed in Exhibits A, B, C and D, all fees established by previous resolution remain in effect.

PASSED AND ADOPTED THIS 26th day of February, 2013 by the following vote:

AYES:

NOES:

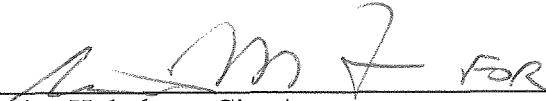
ABSENT:

ATTEST:

Tim Flynn, Mayor

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

EXHIBIT A

CITY OF OXNARD

SCHEDULE OF PLANNING FEES

Service		Fee	Unit
FIXED PERMIT FEES			
1	Art Proposal Review	\$1,200	each
2	CBD Design Review - Major	\$1,707	each
3	CBD Design Review - Minor	\$483	each
4	CBD Sign (OTC) Review	\$119	each
5	Certificate of Compliance	\$914	each
6	Coastal Administrative Modification	\$1,163	each
7	Coastal Development Review	\$4,852	each
8	Coastal Emergency Permit	\$1,295	each
9	Coastal Exemption Determination	\$812	each
10	Coastal Variance	\$2,485	each
11	Cultural Heritage Review - Certificate of Appropriateness	\$223	each
12	Density Bonus	\$3,451	each
13	Development Agreement - Authorization	\$3,101	each
14	Development Design Review	\$4,852	each
15	Development Design Review - SFD	\$2,236	each
16	Final Map	\$2,475	each
17	Home Occupation Permit	\$86	each
18	Large Family Day Care	\$406	each
19	Lot Line Adjustment	\$2,041	each

EXHIBIT A

CITY OF OXNARD

SCHEDULE OF PLANNING FEES

	Service	Fee	Unit
20	Lot Merger	\$2,041	each
21	Mills Act Agreement	\$675	each
22	Mills Act Annual Inspection	\$167	each
23	Minor Modification	\$1,185	each
24	Mobile Home Review	\$844	each
25	Parcel Map Waiver	\$2,375	each
26	Pre-Application Review	\$2,740	each
27	Pre-Zoning	\$3,813	each
28	Residential Care Facility	\$981	each
29	Second Unit Review	\$1,261	each
30	Special Use Permit - Alcohol	\$1,889	each
31	Special Use Permit - Wireless	\$6,387	each
32	Street Naming/Renaming	\$2,664	each
33	Street Vacation	\$2,144	each
34	Temporary Use Permit - Tier 1	\$98	each
35	Temporary Use Permit - Tier 2	\$205	each
36	Temporary Use Permit - Security Deposit	\$400	each
37	Time Extension (Administrative)	\$395	each
38	Variance	\$2,582	each
39	Wireless Administrative Permit	\$3,943	each

EXHIBIT A

CITY OF OXNARD

SCHEDULE OF PLANNING FEES

Service		Fee	Unit
40	Zone Clearance	\$130	each
NON-FIXED PERMIT FEES			
41	Annexation	\$7,524 Deposit (Actual Cost)	each
42	Coastal Development Permit	\$6,692 Deposit (Actual Cost)	each
43	Coastal Plan Amendment	\$13,866 Deposit (Actual Cost)	each
44	Coastal Plan Consistency	\$2,446 Deposit (Actual Cost)	each
45	Cultural Heritage Review - Public Hearing	\$2,134 Deposit (Actual Cost)	each
46	Development Agreement	\$10,000 Deposit (Actual Cost)	each
47	Development Agreement - Amendment	\$5,000 Deposit (Actual Cost)	each
48	Development Plan	\$5,627 Deposit (Actual Cost)	each
49	General Plan Amendment	\$13,866 Deposit (Actual Cost)	each
50	General Plan Consistency	\$2,446 Deposit (Actual Cost)	each
51	Major Modification	\$4,540 Deposit (Actual Cost)	each
52	Planned Development Permit	\$6,692 Deposit (Actual Cost)	each
53	Special Use Permit	\$6,692 Deposit (Actual Cost)	each
54	Special Use Permit - Minor	\$3,132 Deposit (Actual Cost)	each
55	Specific Plan Amendment	\$6,847 Deposit (Actual Cost)	each
56	Specific Plan Review	\$8,407 Deposit (Actual Cost)	each
57	Temporary Use Permit - Tier 3	\$508 Deposit (Actual Cost)	each
58	Tentative Map	\$6,849 Deposit (Actual Cost)	each

EXHIBIT A

CITY OF OXNARD

SCHEDULE OF PLANNING FEES

Service		Fee	Unit
59	Vesting Tentative Map	\$8,014 Deposit (Actual Cost)	each
60	Zone Change	\$4,255 Deposit (Actual Cost)	each
61	Zone Text Amendment	\$8,119 Deposit (Actual Cost)	each
OTHER REVIEW AND SERVICE FEES			
62	Architectural Review	Cost of Service + 15%	each
63	Landscape Review	Cost of Service + 15%	each
64	Other Third-Party Services	Cost of Service + 15%	each
65	Deposit - City Attorney's Office, upon request	\$10,000	upon request
66	Deposit - All Other Departments, upon request	\$5,000	upon request
67	Pre-Submittal DAC Review	\$854	each
ENVIRONMENTAL SERVICES			
68	CEQA Exemption	\$250	each
69	Initial Study/Negative Declaration	\$4,337	each
70	Mitigated Negative Declaration & Monitoring	\$7,457	each
APPEAL FEES			
71	Appeal of Administrative Wireless Permit	\$1,852	each
72	Appeal of Planning Commission Wireless Decision	50% of permit fees	each
73	Appeal - All Others	\$750	each
MISCELLANEOUS FEES			
74	Additional Screen Check Review	25% of all Permit Fees submitted	each
75	Data on Compact Disc	\$15	each

EXHIBIT A

CITY OF OXNARD

SCHEDULE OF PLANNING FEES

Service		Fee	Unit
76	General Plan Maintenance Fee	.0022 of Building Permit Valuation	per Building Permit
77	Newspaper/Media Advertising	Cost of Service + 15%	each
78	On-Site Posting (Per Sign)	Cost of Service + 15%	each
79	Planning Staff, Hourly Rate	\$114	per hour
80	Planning Staff, Overtime Rate	\$171	per hour
81	Project Revision Fee	50% of all Permit Fees submitted	each
82	Recorded Documents	\$40	each
83	Standard Form Letter	\$139	each
CONSTRUCTION PLAN CHECK FEES			
84	Minor Alteration	\$75	each
85	Minor Alteration - PD	\$150	each
86	Major Alteration	\$244	each
87	Commercial/Industrial Structure	\$851	each
88	Residential Subdivision	\$1,267	each
89	Grading Plans	\$175	each
90	Legalization of Work Without Permits	Fees are doubled	each

**EXHIBIT B
BUILDING AND ENGINEERING
FEE SCHEDULE**

I. PUBLIC / SITE IMPROVEMENT PLAN CHECK AND PROCESSING FEES

A. Public Improvement/Site Improvement Plan Check Fees

1. Improvement plan processing fee shall be based on the City Engineer's estimate of the cost of the improvements according to the following table:

Cost of Improvements	Fee
\$0 - \$2,250	\$600
\$2,251 - \$75,000	\$600 + 2.75% of valuation over \$2,250
\$75,001 - \$450,000	\$2,600 + 2.25% of valuation over \$75,000
\$450,001 - \$12,000,000	\$11,037 + 1.15% of valuation over \$450,000
\$12,000,000 +	\$143,862 + 1.00% of valuation over \$12,000,000

2. A Development Services "Improvement Plan Cost Estimate" Form estimating the cost of improvements for a project shall accompany such improvement plan at the time it is submitted by a developer. Each cost estimate shall include a separate item for contingencies equivalent to 10 percent of the estimate of improvement costs. The City Engineer shall determine the estimate cost for the improvements of the proposed project, using the estimate submitted by the developer to the extent that the City Engineer accepts such estimate as correct and reasonable.
3. The Fee for processing a permit to install or abandon a monitoring well or boring in the right of way is \$114.
4. The fee for review or processing of plans, permits, documents, or other items not covered above and for plan reviews beyond the third review shall be charged at an hourly rate of \$114.

B. Building and Engineering Planning Permit Processing Fees

The fee for Development Services' review of applications for coastal development permits, special use permits, planned development permits, development design review (DDR) permits, and administrative permits made under Chapter 34 of the Oxnard City Code shall be as follows:

1. For Industrial-Commercial Development

Traffic Model Update	\$310.00
Engineering Plan Review	\$1,140.00
Traffic Plan Review	\$780.00

2. For Residential Development

Traffic Model Update	\$310.00
Engineering Plan Review	\$800.00
Traffic Plan Review	\$490.00

3. For Commercial/Industrial and Residential Development:

- a. If there is an EIR Traffic Review, applicant shall deposit \$6,000 against which the City will charge actual costs of modeling and review. The Development Services

Manager shall approve, in advance, any charges in excess of deposit. Such approval shall require an additional deposit by applicant equal to the City Engineer's estimate of the remaining costs to process the review.

- b. If there is a Traffic Study Review, applicant shall deposit \$4,000 against which the City will charge actual costs of modeling and review. The Development Services Manager shall approve, in advance, any charges in excess of the deposit. Such approval shall require an additional deposit by applicant equal to the City Engineer's estimate of the remaining costs to process the review.

A Traffic Study Review shall be required if the project meets one or more of the following criteria:

- (1) Residential developments of 90 dwelling units or more;
 - (2) Commercial office projects of 45,000 square feet or more;
 - (3) Other commercial projects of 25,000 square feet or more;
 - (4) Fast food restaurant projects;
 - (5) Manufacturing projects of 60,000 square feet or more; or
 - (6) Any other project which the Traffic Engineer determines to need a traffic study to allow adequate review.
- c. \$915 for engineering review of EIR, Specific Plan, or Infrastructure Study;
 - d. For a major modification (coastal or inland), 25% of full fee;
 - e. For a minor modification (coastal or inland), 15% of full fee;
 - f. For a pre-application, 25% of full fee with full credit towards full Application.
 - g. For a Pre-Development Advisory Committee engineering review, \$114.00
 - h. For a Pre-Development Advisory Committee traffic review, \$98.00.

C. Building and Engineering's Tract and Parcel Map Checking Fees

- 1. The fee for tentative maps and tentative parcel maps submitted pursuant to Chapter 27 of the Oxnard City Code is \$1,350 per map, plus \$25.50 per lot. If an approved tentative map is resubmitted for approval, the subdivider shall pay all fees applicable to a new tentative map.
- 2. The fee for engineering review of an Infrastructure Study is \$915.
- 3. The map checking fees for final maps and final parcel maps is \$2,120 per map, plus \$52.00 per lot. This fee covers the first three (3) checks only. For the fourth and each subsequent check an additional amount of 10% of the total map check fee shall be paid.
- 4. The fee for a waiver of parcel map submitted under Chapter 27 of the City Code is \$570.00.
- 5. The fee for review of an application for merger of contiguous parcels under common ownership submitted pursuant to Chapter 27 of the City Code is \$2615 per application, plus \$24 per original parcel being merged. This fee covers the first three (3) checks only. For the fourth and each subsequent check, an additional amount of 10% of the total fee shall be paid.
- 6. The fee for review of an application for a lot line adjustment submitted pursuant to Chapter 27 of the City Code is \$2,615 per application, plus \$49 per lot being adjusted. This fee covers the first three (3) checks only. For the fourth and each subsequent check, an additional amount of 10% of the total fee shall be paid.

D. Building and Engineering's Grading Plan Checking Fees.

Grading plan checking fees shall be as follows:

50 cubic yards or less	\$57.00
51 - 100 cubic yards	\$85.00
101 - 200 cubic yards	\$126.00
201 - 300 cubic yards	\$167.00
301 - 400 cubic yards	\$207.00
401 - 500 cubic yards	\$246.00
501 - 600 cubic yards	\$285.00
601 - 700 cubic yards	\$328.00
701 - 800 cubic yards	\$370.00
801 - 900 cubic yards	\$410.00
901 - 10,000 cubic yards	\$433.00

\$433.00 for the first 10,000 cubic yards, plus \$30.00 for each additional 10,000 cubic yards or fraction thereof.

\$704 for the first 100,000 cubic yards, plus \$16.00 for each additional 10,000 cubic yards or fraction thereof.

\$864.00 for the first 200,000 cubic yards, plus \$7.00 for each additional 10,000 cubic yards or fraction thereof.

E. Building and Engineering's Special Services Fees

The fee for special services shall be paid based on an estimate of hours at the time of the request as follows:

1. Address Change.....	\$43.50
2. Flood Hazard Letter.....	\$43.50
3. Sewer and Water Availability Letter.....	\$43.50
4. Traffic Review of Detour Plans Prepared by Civil Engineer, Traffic Engineer, or Barricade Company.....	\$73.00
5. Traffic Review of Detour Plans Prepared by Others.....	\$120.00
6. All other service requests – Non Engineering - (research for building records, engineering records, engineering drawing originals, etc.), ¼ hour minimum or \$87.00 per hour, whichever is larger	\$21.75
7. All other service requests – Engineering – (1/4 hr minimum Or \$114.00 per hour, whichever is larger).....	\$28.50

II. PUBLIC IMPROVEMENT/SITE INSPECTION FEES

A. Public Improvement/Site Inspection Fees

Prior to the signing of the engineer's certificate by the City Engineer, the subdivider shall pay a construction inspection fee to the City. The fee shall be based on the City Engineer's estimate of the cost of improvements, excluding work for which a grading permit is required, and shall be the equivalent of:

Cost of Improvements	Fees
\$0 to \$35,000	5.3% of estimated cost of improvement
\$35,000 to \$150,000	\$1,855 plus 3.8% of estimated cost of improvement over \$35,000
Over \$150,000	\$6225 plus 2.7% of estimated cost of improvement over \$150,000

B. Building and Engineering's Grading Inspection Fees

Grading inspection fees shall be as follows:

100 cubic yards or less	\$126.00
101 to 1,000 cubic yards	\$126.00 for the first 100 cubic yards, plus \$36 for each additional 100 cubic yards or fraction thereof.
1,001 to 10,000 cubic yards	\$450.00 for the first 1,000 cubic yards, plus \$30.00 for each additional 1,000 cubic yards or fraction thereof.
10,001 to 100,000 cubic yards	\$720.00 for the first 10,000 cubic yards, plus \$136.00 for each additional 10,000 cubic yards or fraction thereof.
100,000 cubic yards or more	\$1,944.00 for the first 100,000 cubic yards, plus \$76.00 for each additional 10,000 cubic yards or fraction thereof.

III. ENCROACHMENT PERMIT FEES

NOTE: Ordinance No. 1966 requires payment of a special review fee equal to the amount of the permit and inspection fee for work already commenced prior to obtaining a valid encroachment permit.

- | | |
|--|----------|
| A. General Single Encroachment and Site Improvement Permit | \$62.50 |
| B. Annual Multiple Encroachment Permit | \$325.00 |

Multiple permit fees apply if excavations do not exceed 100 square feet in area; a lateral with a maximum of 2 feet in width and the length of the roadway width dug at right angles to road centerline, and for all power and telephone poles, placing and replacing (locations shall be provided where practicable). In addition to the annual multiple permit, the following additional fees shall apply:

- | | |
|--|---------|
| 1. Each excavation under multiple permit | \$46.50 |
| 2. Each pole installation, removal or relocation | \$46.50 |
| 3. Each 7 days of tree trimming | \$60.50 |

NOTE: In lieu of the above additional fees to the annual multiple permit, any franchise/public utility company will be billed on a quarterly basis for reimbursing the City all costs of actual inspection, administration, and related services performed by the City occasioned by or arising out of the franchise/public utility's encroachments in public right-of-way for construction and maintenance purposes.

IV. PUBLIC IMPROVEMENT/SITE INSPECTION FEES

Minor encroachment or minor site improvement inspection fees are in addition to the general encroachment and site improvement permit fee; not applicable to annual permits.

- | | |
|---|----------|
| A. Construction material in right-of-way (each 5 days of portion) | \$90.00 |
| B. Construction of commercial driveway (each opening) | \$510.00 |
| C. Construction of residential driveway (each opening) | \$280.00 |
| D. Dock pilings (first pile) | \$140.00 |

E. Dock pilings (each additional pile)	\$90.00
F. Excavations-each location (100 square feet or less of excavated surface area-earthwork only)	\$280.00
G. Excavations-additional (trenching over 100 square feet/per square foot)	\$1.40/sf
H. Fire flow test (each) (Ord. 2819)	\$90.00
I. Fire flow test (additional same location, each)	\$46.50
J. Fire hydrant installation (no hot tap)	\$280.00
K. Fireline back flow (no hot tap)	\$325.00
L. Handicap access ramp (each)	\$233.00
M. Monitoring wells/borings in the right-of-way (traffic review of detour plans required on all thoroughfares)	\$90.00
N. Monitoring wells/borings in the right-of-way – additional (each additional well/boring at same site)	\$23.00
O. Paving repair (100 square feet or less of excavated surface area)	\$280.00
P. Paving repair-additional (paving over 100 square feet/per square foot)	\$1.40/sf
Q. Sewer tie-in (existing lateral, each)	\$280.00
R. Sewer tie-in (new connection to main if less than 5' deep, each)	\$700.00
S. Sewer tie-in (new connection to main if more than 5' deep, each)	\$880.00
T. Traffic detour inspection	\$90.00
U. Tree trimming and/or stump removal per location (first day)	\$185.00
V. Tree trimming and/or stump removal per location (each additional day)	\$90.00
W. Utility potholing (each)	\$185.00
X. Water main hot tap (each)	\$465.00
Y. Water service installation 2" or smaller/each service, plus additional fee based on paving repair required	\$465.00
Z. Water service Installation 3" or larger/each service, plus additional fee based on paving repair required	\$600.00
** Inspections not listed (per hour)	\$90.00

V. STREET CUT FEE

Contractors making excavations within the City's paved right-of-way shall pay the City Street Cut Fee of \$5.00 per square yard of trench area. The Street Cut Fee shall be waived for those public utilities granted franchises by State statute or by a franchise agreement with the City, obligating the franchisee to make all repairs to City streets necessitated by the operations of the franchisee. For calculations the City will use \$0.555556 per square foot.

VI. OVERSIZE LOAD TRUCK PERMIT

Encroachment Permit Fees to apply for authorization to transport oversize loaded trucks within the City of Oxnard shall be as follows:

A. Single Trip Encroachment Permit	\$15 ¹
B. Annual Multiple Trip Encroachment Permit (where the same route and identically sized vehicle load is used)	\$75 ¹
C. Inspections (as needed) Billed at Cost	

In no case will vehicles with extra-legal weights be allowed permits without a route inspection before and after the trip, nor will annual permits be granted for excess vehicle weights.

¹ The amount of these fees is limited by State regulations.

VII. REFUNDS

The Development Services Manager may provide a refund of fees paid for services not provided. The City shall withhold from the refund an amount of \$60 for processing costs.

VIII. MODEL BUILDING CODE SUBORDINATE

If the fees established by this resolution are different from fees adopted as part of the model building code, the fees established by this resolution will prevail.

IX. PLAN CHECKING, INSPECTION, AND OTHER BUILDING PERMIT PROCESSING SERVICE FEES

The following fee schedule is adopted for Development Services plan checking, inspection, permit processing, and other services. As used herein, the word "Code" refers to Chapter 9, Articles I-X of the Code of the City of Oxnard. Hourly fees are based on one Building Inspector's time. When more than one Building Inspector is required, the fee shall be the total hourly cost to the City of Oxnard for each Building Inspector for each hour, or fraction of an hour, involved. Such cost includes employee salaries and benefits, equipment usage, and other operational costs, and administrative overhead. Inspections conducted outside normal business hours will be charged at one and one-half times the hourly rate.

A. Model Code Fees

1. Permit Fees. The fee for each permit shall be as set forth in the attached Tables 1 through 4. The total permit fee for each project shall not be less than an amount equal to ½ hour of an inspection time. The determination of value or valuation shall be made by the Building Official. The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems, and any other permanent equipment.
2. Plan Review Fees. When a plan or other documents or data are required to be submitted for review by the Development Services Department, a plan review fee shall be paid at the time of submitting plans and specifications for review. The plan review fee for buildings or structures shall be 73 percent of the building permit fee, as shown in Table 1. This fee covers the first three submittals only. For the fourth and each subsequent submittal, an additional amount will be charged hourly, amount noted below, unless the fourth and subsequent submittals are verifications of corrections that are minor in nature and can be verified over-the-counter. A plan review fee for electrical, mechanical, and plumbing submittals for commercial and industrial projects including tenant improvements shall be equal to 50 percent of the total permit fee as set forth in Tables 2,3 and 4. The plan review fees specified in this resolution are separated from and in addition to the permit fees specified herein.
Incomplete plans, plan changes, alterations to scope work, engineering time not covered by items or revisions to approved plan so as to require additional plan review shall be charged an additional plan review fee on an hourly basis.
The hourly plan review shall be at a rate of \$114/hr, with a minimum charge of ½ hr (1/4 hour for revisions.)
3. Prototype Plan Fee. When a single plan is submitted as a prototype for multiple structures in a single tract, the plan check fee for the prototype shall be the full fee as specified in Section 2 above. The plan check fee for succeeding identical structures shall be 50 percent of the plan check fee of the prototype structure. Any deviation from the prototype plan will require a full plan check fee.

4. Investigation/Enforcement Fees

- a. **Investigation Fee.** Whenever any work for which a permit is required by the Code has been commenced without first obtaining a permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be at a rate shown in Section A2 above for plan check staff time and A14 below for inspection staff time and other associated costs, or equivalent to the amount of the permit fee (whichever is greater), as set forth in Tables 1 through 4. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of the Code and other laws of the City which may apply, or from any penalty prescribed by law.
- b. **Enforcement Fee.** An enforcement fee shall be required whenever enforced compliance of any violation of the Code requires more than the initial notice to comply. Additional enforcement efforts on the part of City staff, including notification letters, research, inspection time, administrative review, preparation of court documentation, microfilming of plans, copies of correction notices, or court time of Building Inspectors or Code Enforcement Inspectors, will all be calculated based upon the hourly fee rates contained in this resolution. Payment of such enforcement fee shall be made at the time permits are obtained or before further inspections will be made. The payment of such enforcement fee shall not exempt any person from compliance with all other provisions of the Code and other laws of the City which may apply, or from any penalty prescribed by law.
- c. **Reinspection Fee.** A reinspection fee may be assessed for each reinspection made when a portion of work for which the inspection is called is not complete, or when corrections called for are not made. Reinspection fees may also be assessed when the permit card is not properly posted on the work site, the approved plans are not readily available to the Building Inspector, for failure to provide access on the date for which inspection is requested, or for deviation from plans requiring the approval of the Building Official. To obtain a reinspection, the applicant, upon notification by the Development Services Department, shall pay the reinspection fee in accordance with the hourly rates indicated in Tables 1 through 4. In instances where reinspection fees have been assessed, no additional inspection of the work will be performed until the required fees have been paid.

5. **Certificate of Occupancy Fee.** No building structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure, or portion thereof, shall be made until an application for a Certificate of Occupancy has been made and an inspection fee is paid to the Development Services Department for a compliance inspection of the building, or portion thereof, and a Certificate of Occupancy is granted by the Development Services Department. The amount of the inspection fee shall be as follows:

Occupancy Floor Area	Fee
Under 5,000 sq. ft.	\$90.00
5,001 to 10,000 sq. ft.	\$125.00
10,001 to 50,000 sq. ft.	\$140.00
50,001 to 100,000 sq. ft.	\$175.00
Each additional 5,000 sq. ft., or fraction thereof	\$30.50

6. **Report of Building Records Fee.** Upon application by the owner or his authorized agent, the following fee shall be paid to the Development Services Department for research and reporting of building permit records and other building data (e.g., height, area, type of construction, occupancy, etc.) for each building involved. For each address or building, a flat fee of \$36.00 shall be assessed, or the total hourly cost to the City, at a rate of \$72.00/hour, whichever is greater. This cost includes salaries and benefits of the employees involved, equipment usage and other operational costs, and indirect administrative costs.

7. **Imaging Fee.** For each set of plans, specifications, calculation, and support documents submitted for commercial, industrial, or residential buildings for which a permit is issued, an imaging fee of \$1.35 for each 11" x 17" sheet or smaller, and for each sheet larger than 11" x 17" a fee of \$1.65 shall be paid to the Development Services Department at the time the permit is issued. Imaging fees shall be limited to documents directly related to structural, fire, and life safety items.
8. **Document Copy Fee.** Upon application for copies of plans, specifications, and support documents, a fee shall be paid to the Development Services Department as follows:

Cost	Fee
Microfilm printer, first copy	\$7.10
Each additional copy	\$3.55
Microfiche printer, first copy	\$4.10
Each additional copy	\$2.35

9. **Moving of Building Permit Fee.** Before a moving of building permit is issued, the applicant shall pay the Development Services Department a moving of building permit fee equivalent to one percent of the estimated value of the building after relocation and rehabilitation.
10. **Pre-move Inspection Fee.** In addition to and before a moving of building permit is issued, a pre-move inspection fee shall be paid to the Development Services Department. The inspection fees referred to in Section 9-18 of the Code shall be based on the total square footage of the covered floor area of the building to be moved, as determined by the Building Inspector, and are as follows:

Building Use	Fee per Square Foot of Covered Floor Area
Residential	\$0.093
Garage, Attached or Detached	\$0.061
Commercial/Industrial	\$0.093

11. **Energy Conservation Fee.** In addition to other fees specified herein, the fee for plan review and inspection of energy conservation systems in buildings, subject to State energy conservation standards, shall be as follows:

Building Use	Fee per Square Foot of Heated or Conditioned Area
Residential	\$0.06
Nonresidential	\$0.09

12. **Appeals Hearing Fee.** For each application for a hearing before a Building Code Appeals Board, established pursuant to provisions of the Code, a \$208.00 fee shall be charged for staff time involved in processing the application, attendance at Appeals Board hearings, and associated follow-up work.
13. **Demolition Permit Fee.** For the inspection of building demolition projects where a sewer cap, electrical disconnects, structural stability, public protection barriers, lot cleanup, or similar work is required, a \$95.00 fee shall be charged. For any accessory structures, block walls, interior walls, swimming pools, signs, or any structure that does not provide development credits, a \$56.00 fee shall be charged. The plan review fee for demolished buildings or structures shall be 73 percent of building permit fee as stated above.

14. Other Inspections Fees

- a. **Reinspection Fees** – A reinspection fee, of \$93.00, (1 hr) may be assessed for each inspection or reinspection when:
- such portion of work for which inspection is called is not complete or when corrections called for are not made;
 - the inspection record card is not posted or otherwise available on the work site;
 - the approved plans are not readily available to the inspector;
 - failure to provide access on the date for which inspection is requested; or
 - for deviating from the approved building plans without approval.

This section is not to be interpreted as requiring reinspection fees the first time a job is rejected for failure to comply with the requirements of this code, but as controlling the practice of calling for inspections before the job is ready for such inspection or reinspection. In instances where reinspection fees have been assessed, no additional inspection of the work will be performed until the required fees have been paid.

- b. Inspections of other work or for which no fee is specifically provided shall be assessed at a minimum of \$93/hr with the minimum charge ½ hour.
- c. Inspections outside of normal business hours. Minimum charge 2 hours at \$144/hr.

15. **Permit Issuance Fee.** For the issuance of each permit or revision, a \$30.50 fee, shall be charged. For the issuance of each supplemental permit for the same project on the same visit, a \$9.80 fee shall be collected.

16. Photovoltaic Systems Permit Fees.

- a. Building permit fee for the installation of a photovoltaic systems shall be calculated based on the construction valuation of the project not including the cost of the electrical components of the photovoltaic system.

- b. Electrical Permit fee for the installation of a Photovoltaic system on for a commercial/industrial/multi-family dwellings buildings shall be charged as follows:

System Rating	Electrical Permit fee
0-100 kW	\$400.00
100-500 kW	\$400.00 plus \$1.25 for each kW above 100 kW
Greater than 500 kW	\$900.00 plus \$1.00 for each kW above 500 kW \$1,700 maximum

- c. Electrical permit fee for a Photovoltaic system for single family dwellings residential structure shall be \$93.00

B. Fee Refunds

1. The Building Official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.
2. The Building Official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with the Code. The City shall withhold from the original fee paid not less than \$60 to cover processing costs.
3. The Building Official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. The City shall withhold from the original fee paid not less than \$60 to cover processing costs.
4. The Building Official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the day of fee payment.

C. BUILDING PERMIT FEES Table 1

Table 1

Total Building Valuation	Fee (not inclusive of permit issuance fee)
\$1 to \$750	\$30.50
\$751 to \$3,000	\$30.50 plus 2.95% of valuation over \$750
\$3,001 to \$37,500	\$96.88 plus 1.240% of valuation over \$3000
\$37,501 to \$75,000	\$524.68 plus 0.880% of valuation over \$37,500
\$75,001 to \$150,000	\$854.68 plus 0.650% of valuation over \$75,000
\$150,001 to \$750,000	\$1,342.18 plus 0.470% of valuation over \$150,000
\$750,001 to \$1,500,000	\$4162.18 plus 0.410% of valuation over \$750,000
\$1,500,001 and up	\$7,237.18 plus 0.295% of valuation over \$1,500,000

Table 2
ELECTRICAL PERMIT FEES

System Fee Schedule

New Residential Buildings

The following fees shall include all wiring and electrical equipment in or on each building or other electrical equipment on the same premises constructed at the same time.

	Fee (not inclusive of permit issuance fee)
For new multi-family residential buildings, apartments, condominiums and townhouses, having three or more living units, not including the area of garages, carports, and other noncommercial automobile storage areas constructed at the same time, per square foot	\$0.060
For new single- and two-family residential buildings, not including the area of garages, carports, and other minor accessory buildings constructed at the same time, per square foot	\$0.075
For residential property garages and carports, and attached or detached, per square foot	\$0.030
For other types of residential occupancies and alterations, additions, and modifications to existing residential buildings, use the Unit Fee Schedule contained in this table.	

Private Swimming Pools

For new, private, residential, in-ground swimming pools for single-family and multi-family occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, under water lighting, water pumping, and other similar electrical equipment directly related to the operation of a swimming pool, each unit	\$61.50
For other types of swimming pools, therapeutic whirlpools, spas, and alterations to existing swimming pools, use the Unit Fee Schedule contained in this table.	

Carnivals and Circuses

Carnivals and circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays, and attractions	
For electrical generators and electrically driven rides, each unit	\$30.50
For mechanical driven rides and walk-through attractions or displays having electric lighting, each unit	\$10.00
For a system of area and booth lighting, each unit	\$10.00
For permanently installed rides, booths, displays, and attractions, use the Unit Fee Schedule contained in this table.	

Temporary Power Service

	Fee (not inclusive of permit issuance fee)
For a temporary service power pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances, each unit	\$30.50
For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, and Christmas tree sale lots, each unit	\$15.80

Unit Fee Schedule

Receptacle, Switch, and Lighting Outlets

For receptacle, switch, lighting, or other outlets at which current is used or controlled, except services, feeders, and meters:

First 20, each unit	\$1.55
Additional outlets, each unit	\$0.95

Note: For multi-outlet assemblies, each five feet, or fraction thereof, shall be considered an outlet.

Lighting Fixtures

For lighting fixtures, sockets, or other lamp-holding devices:

First 20, each unit	\$1.55
Additional fixtures, each unit	\$0.95
For pole or platform-mounted lighting fixtures, each unit	\$1.55
For theatrical-type lighting fixtures or assemblies, each unit	\$1.55

Residential Appliances

For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room, console, or through-wall air conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding one horsepower (HP) in rating, each unit	\$6.15
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Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see section on Power Apparatus.

Nonresidential Appliances

For nonresidential appliances and self-contained factory-wired appliances not exceeding one horsepower (HP), one kilowatt (kW), or one kilovolt ampere (kva) in rating, including medical and dental devices, or food, beverage, and ice cream cabinets; illuminated showcases; drinking fountains; vending machines; laundry machines; or other similar types of equipment, each unit ..	\$6.15
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Fee (not
inclusive of
permit
issuance
fee)

Note: For other types of air conditioners and motor-driven appliances having larger electrical ratings, see Section on Power Apparatus.

Power Apparatus

For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heaters, air conditioners and heat pumps, cooking or baking equipment and other apparatus, as follows:

Ratings in horsepower (HP), kilowatts (kW), kilovolt amperes (kva), or kilovolt amperes reactive (kvar): up to and including one, each unit	\$6.15
Over one, but not over 10, each unit.....	\$15.50
Over 10, but not over 50, each unit.....	\$30.50
Over 50, but not over 100, each unit.....	\$60.00
Over 100, each unit	\$94.00

Note:

1. For equipment or appliances having more than one motor, transformer, etc., the sum of the combined ratings may be used.
2. These fees include all switches, circuit breakers, contractors, thermostats, relays, and other directly related control equipment.

Busways

For trolley and plug-in type busways, each 100 feet	\$9.75
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Note: Additional fees will be required for lighting fixtures, motors, and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.

Signs, Outline Lighting, and Marquees

For signs, outline lighting systems, or marquees, supplied from one branch circuit, each unit.....	\$30.50
For each additional branch circuit within the same sign, outline lighting system, or marquee, each unit.....	\$6.15

Services

For services of 600 volts or less and not over 200 amperes in rating, each unit ..	\$38.00
For services of 600 volts or less and over 200 amperes to 1,000 amperes in rating, each unit.....	\$78.00
For services over 600 volts or over 1,000 amperes in rating, each unit.....	\$155.00

Fee (not
inclusive of
permit
issuance
fee)

Miscellaneous Apparatus, Conduits, and Conductors

For electrical apparatus, conduits, and conductors for which a permit is
required, but for which no fee is herein set forth \$23.00

Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures,
appliances, power apparatus, busways, signs, or other equipment.

Table 3

MECHANICAL PERMIT FEES

Unit Fee Schedule		Fee (not inclusive of permit issuance fee)
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU/h		\$18.50
1. For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, over 100,000 BTU/h		\$23.00
2. For the installation or relocation of each floor furnace, including vent.....		\$18.50
3. For the installation or relocation of each suspended heater, recessed wall heater, or floor-mounted unit heater, including vents.....		\$18.50
4. For the installation, relocation, or replacement of each appliance duct or vent system installed and not included in an appliance permit		\$9.50
5. For the repair of, alteration of, or addition to, each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls regulated by the Code		\$18.50
6. For the installation or relocation of each boiler or compressor up to and including three HP, or each absorption system up to and including 100,000 BTU/h		\$18.50
7. For the installation or relocation of each boiler or compressor over three HP, up to and including 15 HP, or each absorption system over 100,000 BTU/h, up to and including 500,000 BTU/h		\$34.50
8. For the installation or relocation of each boiler or compressor over 15 HP, up to and including 30 HP, or each absorption system over 500,000 BTU/h, up to and including 1,000,000 BTU/h		\$45.00
9. For the installation or relocation of each boiler or compressor over 30 HP, up to and including 50 HP, or for each absorption system over 1,000,000 BTU/h, up to and including 1,750,000 BTU/h		\$69.00
10. For the installation or relocation of each boiler or refrigeration compressor over 50 HP, or each absorption system over 1,750,000 BTU/h		\$115.00
11. For each air-handling unit, up to and including 10,000 cubic feet per minute, including attached ducts.....		\$13.50
Note: This fee shall not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler, or absorption unit, for which a permit is required elsewhere in the Code of the City of Oxnard.		
12. For each air-handling unit over 10,000 cfm		\$23.00
13. For each evaporative cooler other than a portable type.....		\$13.50
14. For each ventilation fan connected to a single duct		\$9.75
15. For each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit.....		\$13.50

Unit Fee Schedule

	Fee (not inclusive of permit issuance fee)
16. For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$13.50
17. For the installation or relocation of each commercial or industrial-type incinerator .	\$94.00
18. For each appliance or piece of equipment regulated by the Code, but not classed in other appliance categories, or for which no other fee is listed	\$13.50
19. When Chapter 22 of the Uniform Mechanical Code (UMC) is applicable, permit fees for fuel/gas piping shall be as follows:	
a. For each gas piping system, up to and including four outlets	\$5.35
b. For each gas piping system of five or more outlet, each outlet.....	\$1.35
20. When Chapter 24 of the UMC is applicable, permits for process piping shall be as follows:	
a. For each Hazardous Process Piping (HPP) system, up to and including four outlets.....	\$8.75
b. For each piping system of five or more outlets, each outlet.....	\$1.80
c. For each Nonhazardous Process Piping (NPP) system, up to and including four outlets.....	\$3.50
d. For each piping system of five or more outlets, each outlet.....	\$0.90

Table 4

PLUMBING PERMIT FEES

Unit Fee Schedule	Fee (not inclusive of permit issuance fee)
1. For each plumbing fixture, trap, or set of fixtures on one trap (including water, drainage piping, and backflow protection therefore).....	\$12.00
2. For each building sewer and each trailer park sewer	\$30.50
3. Rainwater systems per drain (inside buildings)	\$12.00
4. For each industrial waste sample well.....	\$24.50
5. For each private sewage disposal system.....	\$94.00
6. For each water heater and/or vent	\$15.50
7. For each industrial waste pretreatment interceptor, including its trap and vent, excluding kitchen-type grease interceptors functioning as a fixture.....	\$24.50
8. For installation, alteration, or repair of water piping and/or water treating equipment, each unit	\$6.10
9. For repair or alteration of drainage or vent.....	\$6.10
10. For each lawn sprinkler system on any one meter, including backflow protection devices therefore	\$18.50
11. For atmospheric-type vacuum breakers not included in Item 12 below:	
a. 1 to 5 units	\$15.50
b. Over 5, each unit.....	\$3.50
12. For each backflow protective device, other than atmospheric-type vacuum breakers:	
a. 2 inches or smaller	\$15.50
b. Over 2 inches.....	\$30.50
13. For each gas piping system, up to and including four outlets	\$6.10
14. For each gas piping system of five or more outlets, each outlet	\$1.55

Swimming Pool, Spa, and Hot Tub

Permit Issuance	Fee
Public pool.....	\$61.50
Private pool	\$41.00
Pool filling system, including backflow prevention, each unit	\$15.50

Each water heater and/or vent.....	\$15.50
Gas piping system, each unit.....	\$6.10
Replacing of piping	\$6.10
Miscellaneous replacements.....	\$6.10
Backwash receptor	\$6.10

EXHIBIT C

CITY OF OXNARD

SCHEDULE OF GEOGRAPHIC INFORMATION SYSTEMS (GIS) FEES

		Fee	Unit
1	Map 8.5"x11" or 11"x17" Plain paper (Map Size A or B)	\$2	each
2	Map 17"x22" or 22"x34" Glossy paper (Map Size C or D)	\$26	each
3	Map 17"x22" or 22"x34" Plain paper (Map Size C or D)	\$17	each
4	Map 34"x44" Glossy paper (Map Size E)	\$40	each
5	Map 34"x44" Plain paper (Map Size E)	\$27	each
6	Map 42"x54" Glossy paper (Oversize)	\$54	each
7	Map 42"x54" Bond paper (Oversize)	\$37	each
8	Custom Maps & GIS Services	\$68	per hour
9	Electronic Data - Area of 4 square miles or less	\$208	for first 3 hours (\$68 for each additional hour)
10	Electronic Data - Area of 4 square miles or more	\$412	for first 6 hours (\$68 for each additional hour)
11	Mail List Generation (Mail List on CD or DVD)	\$140	for first 2 hours (\$68 for each additional hour)

EXHIBIT D

CITY OF OXNARD

SCHEDULE OF LIBRARY FEES

	Fee	Unit
COMMUNITY OUTREACH		
<u>MEETING ROOM RENTAL RATES</u>		
Meeting Room A - Non-Profit Hourly Rate	\$5	per hour
Meeting Room A - For Profit Hourly Rate	\$15	per hour
Meeting Room B - Non-Profit Hourly Rate	\$10	per hour
Meeting Room B - For Profit Hourly Rate	\$25	per hour
<u>MEETING ROOM FEES</u>		
Cleaning deposit (Refundable if left in same condition)	\$50	each
Stove/Oven use	\$5	each
12-cup Coffeemaker use	\$5	each
55-cup Coffeemaker use	\$20	each
PC Projector use	\$25	each
Repair or replacement of damaged furniture or equipment	Actual Cost	each
INFORMATION - REFERENCE		
<u>LOCAL HISTORY</u>		
To copy an image onto a CD:		
Personal Use	\$5	each
Commercial Use	\$15	each
Recovery fee	\$25	image
To use an image in a publication	\$100	each
Non-profit/educational use of an image	\$50	each
To use an image in a DVD, Media or Website	\$100	each
To use an image in motion pictures or TV	\$150	each
<u>PUBLIC COMPUTERS/EQUIPMENT</u>		
Main Library (6)	\$2	per hour
South Oxnard Branch (32)	\$2	per hour
Black and white computer prints	.10	each
Black and white photocopies	.10	each
Microfilm/microfiche copies	.10	each
Test Proctoring (2-hour minimum)	\$25	per hour

EXHIBIT D

CITY OF OXNARD

SCHEDULE OF LIBRARY FEES

	Fee	Unit
CIRCULATION		
<u>OVERDUE MATERIALS (PER ITEM, PER DAY)</u>		
Adult fiction & nonfiction books, magazines, ABs, CDs, CTs, LPs, Books on CD	.20	each
Children's fiction & nonfiction books, magazines, ABs, CDs, CTs, Books on CD	.20	each
Videos, DVDs, "MEDIA" (Adult and Children)	\$1	each
CD-Roms (Adult and Children)	\$1	each
Interlibrary Loans	\$3	each
Maximum fine per overdue adult item	\$10	each
Maximum fine per overdue children's item	\$5	each
<u>LOST MATERIALS</u>		
Replacement cost of lost material plus Non-Refundable Processing fee	Replacement cost plus \$7.50 processing fee	each
<u>DAMAGED MATERIALS</u>		
Not in circulating condition:		
Replacement cost of damaged material plus Non-Refundable Processing Fee	Replacement cost plus \$7.50 processing fee	
Missing parts:		
Book returned missing cover	\$5	each
Book returned missing labels	\$5	each
Book returned missing barcode	\$1	each
Magazine returned missing cover	\$1	each
Damaged audio book case (holds 1-3 cassettes)	\$6	each
Damaged audio book case (holds 4-8 cassettes)	\$7	each
Damaged audio book case (holds 9+ cassettes)	\$8	each
Damaged audio book, "book on CD" case cover (inside case)	\$5	each
Missing tape(s) or CD	\$6 or more	each
Damaged "book on CD" case (1-12)	\$9	each
Damaged "book on CD" case (13-23)	\$10	each
Damaged "book on CD" case (24-35)	\$11	each

EXHIBIT D

CITY OF OXNARD

SCHEDULE OF LIBRARY FEES

	Fee	Unit
CIRCULATION		
Damaged "book on CD" case (36-47)	\$12	each
Damaged "book on CD" case (48+)	\$13	each
CD-ROM disc returned by itself	varies	each
CD-ROM missing information sheet	varies	each
Damaged/missing CD-ROM bag	\$1	each
Missing CD-ROM installation sheet	\$1	each
Compact Disc missing cover information	\$4	each
Compact Disc case missing/damaged	\$1	each
Compact Disc returned missing/damaged out of set	varies	each
Music cassette returned missing cover information	\$1	each
Music cassette case missing/damaged	\$1	each
Juvenile cassette/CD bag damaged/missing	\$1	each
Juvenile cassette/CD case damaged/missing	\$1	each
Video/DVD returned without cover information	\$3	each
Video/DVD case damaged/missing	\$2	each
Video/DVD missing 3-D glasses	\$2	each
Security strip/tag damaged/missing	\$1	each
LOST LIBRARY CARD		
Replacement card	\$2	each
HOLDS		
Item not picked up	.25	each
INTERLIBRARY LOAN (ILL)		
To request an ILL (Refundable if item not available)	\$1	per item
Overdue	\$3	per item per day
U.S. PASSPORTS		
Execution Fee (Set by U.S. Department of State)	\$25	each
Passport Photo	\$10	each

ATTACHMENT #2

FEE WORKSHEETS PLANNING SERVICES

Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
FIXED PERMIT FEES									
Art Proposal Review	July 2004								
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Admin Secretary III		Hour	3.00	\$55.00	\$165.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	6.00	\$104.00	\$624.00				
Principal Planner		Hour	1.25	\$130.00	\$162.50				
Planning Manager		Hour	0.50	\$180.00	\$90.00				
Drafting/Graphics Technician I/II		Hour	0.50	\$77.00	\$38.50				
					\$1,200.00	\$1,020.60	\$179.40	17.58%	1.95%
CBD Design Review - Major	Nov. 1999								
<i>Previously "CBD Design Review". Renamed to distinguish from CBD Design Review - Minor.</i>									
Office Assistant I/II		Hour	3.00	\$45.00	\$135.00				
Admin Secretary III		Hour	0.50	\$55.00	\$27.50				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	12.00	\$104.00	\$1,248.00				
Principal Planner		Hour	1.00	\$130.00	\$130.00				
Planning Manager		Hour	0.50	\$180.00	\$90.00				
Drafting/Graphics Technician I/II		Hour	0.50	\$77.00	\$38.50				
					\$1,706.50	\$1,344.00	\$362.50	26.97%	1.93%
CBD Design Review - Minor	July 2001								
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Admin Secretary III		Hour	0.50	\$55.00	\$27.50				
Assistant Planner		Hour	4.00	\$75.00	\$300.00				
Principal Planner		Hour	0.50	\$130.00	\$65.00				
Planning Manager		Hour	0.25	\$180.00	\$45.00				
					\$482.50	\$387.45	\$95.05	24.53%	2.04%
CBD Sign (OTC) Review	Feb. 2002								
Office Assistant I/II		Hour	0.25	\$45.00	\$11.25				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Principal Planner		Hour	0.25	\$130.00	\$32.50				
					\$118.75	\$84.00	\$34.75	41.37%	3.76%

Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Certificate of Compliance	Nov. 1999								
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Admin Secretary III		Hour	1.50	\$55.00	\$82.50				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	6.00	\$104.00	\$624.00				
Principal Planner		Hour	0.50	\$130.00	\$65.00				
Planning Manager		Hour	0.25	\$180.00	\$45.00				
					\$914.00	\$672.20	\$241.80	35.97%	2.57%
Coastal Administrative Modification	Nov. 1999								
<i>Previously "Administrative Permit - Coastal, Administrative Modification".</i>									
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Assistant Planner		Hour	12.00	\$75.00	\$900.00				
Principal Planner		Hour	1.50	\$130.00	\$195.00				
Planning Manager		Hour	0.25	\$180.00	\$45.00				
					\$1,162.50	\$705.60	\$456.90	64.75%	4.63%
Coastal Development Review	Nov. 1999								
<i>Previously "Administrative Permit - Coastal, Development Review".</i>									
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Admin Secretary III		Hour	1.00	\$55.00	\$55.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	40.00	\$104.00	\$4,160.00				
Principal Planner		Hour	2.00	\$130.00	\$260.00				
Planning Manager		Hour	1.00	\$180.00	\$180.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$4,852.00	\$3,888.15	\$963.85	24.79%	1.77%
Coastal Emergency Permit	Nov. 1999								
<i>Previously "Administrative Permit - Coastal, Emergency".</i>									
Admin Secretary III		Hour	0.50	\$55.00	\$27.50				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	8.00	\$104.00	\$832.00				
Planning Manager		Hour	2.00	\$180.00	\$360.00				
					\$1,294.50	\$969.15	\$325.35	33.57%	2.40%

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ATTACHMENT
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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Coastal Exemption Determination	July 2004								
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	6.00	\$104.00	\$624.00				
Planning Manager		Hour	0.50	\$180.00	\$90.00				
					\$811.50	\$679.35	\$132.15	19.45%	2.16%
Coastal Variance	Nov. 1999								
<i>Coastal Variance is typically processed concurrently with a Coastal Development Permit.</i>									
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Admin Secretary III		Hour	2.00	\$55.00	\$110.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	12.00	\$104.00	\$1,248.00				
Principal Planner		Hour	3.00	\$130.00	\$390.00				
Planning Manager		Hour	3.00	\$180.00	\$540.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$2,485.00	\$1,556.10	\$928.90	59.69%	4.26%
Cultural Heritage Review - Certificate of Appropriateness	June 2003								
<i>This service is currently provided by the Oxnard Cultural Heritage Board staff. Fees for such services are passed through to the applicant.</i>									
Admin Secretary III		Hour	0.50	\$55.00	\$27.50				
Assistant Planner		Hour	2.00	\$75.00	\$150.00				
Planning Manager		Hour	0.25	\$180.00	\$45.00				
					\$222.50	\$131.25	\$91.25	69.52%	6.95%
Density Bonus	July 2005								
<i>Density Bonus is typically processed concurrently with another planning entitlement permit.</i>									
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Admin Secretary III		Hour	2.00	\$55.00	\$110.00				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	25.00	\$104.00	\$2,600.00				
Principal Planner		Hour	2.00	\$130.00	\$260.00				
Planning Manager		Hour	2.00	\$180.00	\$360.00				
Drafting/Graphics Technician I/II		Hour	0.50	\$77.00	\$38.50				
					\$3,451.00	\$2,888.55	\$562.45	19.47%	2.43%

Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Development Agreement - Authorization									
	Nov. 1999								
<i>Previously "Development Agreement". This Fee now covers cost to request authorization from City Council to initiate a Development Agreement.</i>									
Office Assistant I/II		Hour	0.25	\$45.00	\$11.25				
Admin Secretary III		Hour	2.00	\$55.00	\$110.00				
Associate Planner		Hour	20.00	\$104.00	\$2,080.00				
Planning Manager		Hour	5.00	\$180.00	\$900.00				
					\$3,101.25	\$2,209.20	\$892.05	40.38%	2.88%
Development Design Review									
	Nov. 1999								
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Admin Secretary III		Hour	1.00	\$55.00	\$55.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	40.00	\$104.00	\$4,160.00				
Principal Planner		Hour	2.00	\$130.00	\$260.00				
Planning Manager		Hour	1.00	\$180.00	\$180.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$4,852.00	\$4,250.40	\$601.60	14.15%	1.01%
Development Design Review - SFD									
	NEW								
<i>This Fee allows reduced cost for a Development Design Review permit, specific to a single family home.</i>									
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Admin Secretary III		Hour	1.50	\$55.00	\$82.50				
Assistant Planner		Hour	20.00	\$75.00	\$1,500.00				
Associate Planner		Hour	0.00	\$104.00	\$0.00				
Principal Planner		Hour	3.00	\$130.00	\$390.00				
Planning Manager		Hour	1.00	\$180.00	\$180.00				
Drafting/Graphics Technician I/II		Hour	0.50	\$77.00	\$38.50				
					\$2,236.00	\$0.00	\$2,236.00	100.00%	N/A

Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Final Map	Nov. 1999								
<i>Each Phase of a Final Map is processed as follow-up to an approved Tentative Map Permit.</i>									
Office Assistant I/II		Hour	2.00	\$45.00	\$90.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Principal Planner		Hour	15.00	\$130.00	\$1,950.00				
Planning Manager		Hour	2.00	\$180.00	\$360.00				
					\$2,475.00	\$2,201.33	\$273.67	12.43%	0.89%
Home Occupation Permit	Nov. 1999								
Office Assistant I/II		Hour	0.25	\$45.00	\$11.25				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
					\$86.25	\$63.00	\$23.25	36.90%	2.64%
Large Family Day Care	July 2005								
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Assistant Planner		Hour	4.00	\$75.00	\$300.00				
Planning Manager		Hour	0.25	\$180.00	\$45.00				
Drafting/Graphics Technician I/II		Hour	0.50	\$77.00	\$38.50				
					\$406.00	\$364.35	\$41.65	11.43%	1.43%
Lot Line Adjustment	Nov. 1999								
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Admin Secretary III		Hour	2.00	\$55.00	\$110.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	5.00	\$104.00	\$520.00				
Principal Planner		Hour	0.50	\$130.00	\$65.00				
Planning Manager		Hour	0.50	\$180.00	\$90.00				
Drafting/Graphics Technician I/II		Hour	0.50	\$77.00	\$38.50				
City Surveyor		Hour	10.00	\$112.00	\$1,120.00				
					\$2,041.00	\$1,875.30	\$165.70	8.84%	0.63%

Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Lot Merger	Nov. 1999								
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Admin Secretary III		Hour	2.00	\$55.00	\$110.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	5.00	\$104.00	\$520.00				
Principal Planner		Hour	0.50	\$130.00	\$65.00				
Planning Manager		Hour	0.50	\$180.00	\$90.00				
Drafting/Graphics Technician I/II		Hour	0.50	\$77.00	\$38.50				
City Surveyor		Hour	10.00	\$112.00	\$1,120.00				
					\$2,041.00	\$2,127.30	-\$86.30	-4.06%	-0.29%
Mills Act Agreement	Apr. 2007								
Admin Secretary III		Hour	0.50	\$55.00	\$27.50				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	5.00	\$104.00	\$520.00				
Planning Manager		Hour	0.50	\$180.00	\$90.00				
					\$675.00	\$666.12	\$8.88	1.33%	0.22%
Mills Act Annual Inspection	Apr. 2007								
<i>This service is currently provided by the Oxnard Cultural Heritage Board staff. Fees for such services are passed through to the applicant.</i>									
Office Assistant I/II		Hour	0.25	\$45.00	\$11.25				
Associate Planner		Hour	1.50	\$104.00	\$156.00				
					\$167.25	\$111.02	\$56.23	50.65%	8.44%
Minor Modification	Nov. 1999								
<i>Minor Modification is considered after approval of a planning permit. The adjustments must comply with all policies and regulations, and may not exceed 10% of the approved criteria. All others will be considered by Major Modification, or new planning entitlement(s).</i>									
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Assistant Planner		Hour	12.00	\$75.00	\$900.00				
Principal Planner		Hour	1.50	\$130.00	\$195.00				
Planning Manager		Hour	0.25	\$180.00	\$45.00				
					\$1,185.00	\$789.60	\$395.40	50.08%	3.58%

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ATTACHMENT 2
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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Mobile Home Review	Nov. 1999								
Office Assistant I/II		Hour	2.00	\$45.00	\$90.00				
Assistant Planner		Hour	6.00	\$75.00	\$450.00				
Principal Planner		Hour	1.50	\$130.00	\$195.00				
Planning Manager		Hour	0.50	\$180.00	\$90.00				
Drafting/Graphics Technician I/II		Hour	0.25	\$77.00	\$19.25				
					\$844.25	\$621.60	\$222.65	35.82%	2.56%
Parcel Map Waiver	Nov. 1999								
<i>Parcel Map Waiver is processed as a follow-up to an approved Tentative Map Permit.</i>									
Office Assistant I/II		Hour	0.25	\$45.00	\$11.25				
Admin Secretary III		Hour	0.50	\$55.00	\$27.50				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	20.00	\$104.00	\$2,080.00				
Planning Manager		Hour	1.00	\$180.00	\$180.00				
Drafting/Graphics Technician I/II		Hour	0.50	\$77.00	\$38.50				
					\$2,374.75	\$1,875.30	\$499.45	26.63%	1.90%
Pre-Application Review	Nov. 1999								
<i>Previously "Pre-application". This is the cost to present a concept plan to City Council for early input. The Fee may not be applied to a subsequent formal application submittal.</i>									
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Principal Planner		Hour	16.00	\$130.00	\$2,080.00				
Planning Manager		Hour	3.00	\$180.00	\$540.00				
					\$2,740.00	\$1,999.20	\$740.80	37.05%	2.65%
Pre-Zoning	July 2001								
<i>Previously "Pre-Zone". Pre-Zoning is processed concurrently with Annexation.</i>									
Office Assistant I/II		Hour	0.25	\$45.00	\$11.25				
Admin Secretary III		Hour	2.00	\$55.00	\$110.00				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	0.00	\$130.00	\$0.00				
Principal Planner		Hour	20.00	\$130.00	\$2,600.00				
Planning Manager		Hour	5.00	\$180.00	\$900.00				
Drafting/Graphics Technician I/II		Hour	2.00	\$77.00	\$154.00				
					\$3,812.75	\$2,944.20	\$868.55	29.50%	2.46%

Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Residential Care Facility Nov. 1999									
Office Assistant I/II		Hour	0.25	\$45.00	\$11.25				
Assistant Planner		Hour	10.00	\$75.00	\$750.00				
Principal Planner		Hour	1.00	\$130.00	\$130.00				
Planning Manager		Hour	0.50	\$180.00	\$90.00				
					\$981.25	\$621.60	\$359.65	57.86%	4.13%
Second Unit Review Nov. 1999									
<i>Subsequent annual monitoring costs will be billed on an hourly basis, at the current rate for that year.</i>									
Office Assistant I/II		Hour	0.25	\$45.00	\$11.25				
Assistant Planner		Hour	12.00	\$75.00	\$900.00				
Principal Planner		Hour	2.00	\$130.00	\$260.00				
Planning Manager		Hour	0.50	\$180.00	\$90.00				
					\$1,261.25	\$621.60	\$639.65	102.90%	7.35%
Special Use Permit - Alcohol July 2001									
<i>Previously "Special Use Permit - Beer and Wine".</i>									
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Admin Secretary III		Hour	3.00	\$55.00	\$165.00				
Assistant Planner		Hour	16.00	\$75.00	\$1,200.00				
Principal Planner		Hour	2.00	\$130.00	\$260.00				
Planning Manager		Hour	1.00	\$180.00	\$180.00				
Drafting/Graphics Technician I/II		Hour	0.50	\$77.00	\$38.50				
					\$1,888.50	\$1,391.25	\$497.25	35.74%	2.98%
Special Use Permit - Wireless Feb 1998									
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Admin Secretary III		Hour	3.00	\$55.00	\$165.00				
Assistant Planner		Hour	2.00	\$75.00	\$150.00				
Associate Planner		Hour	50.00	\$104.00	\$5,200.00				
Principal Planner		Hour	3.00	\$130.00	\$390.00				
Planning Manager		Hour	2.00	\$180.00	\$360.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$6,387.00	\$5,525.10	\$861.90	15.60%	1.04%

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Street Naming/Renaming	July 2004								
Office Assistant I/II		Hour	3.00	\$45.00	\$135.00				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	20.00	\$104.00	\$2,080.00				
Planning Manager		Hour	1.00	\$180.00	\$180.00				
Drafting/Graphics Technician I/II		Hour	3.00	\$77.00	\$231.00				
					\$2,663.50	\$1,992.90	\$670.60	33.65%	3.74%
Street Vacation	July 2004								
Office Assistant I/II		Hour	3.00	\$45.00	\$135.00				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	15.00	\$104.00	\$1,560.00				
Planning Manager		Hour	1.00	\$180.00	\$180.00				
Drafting/Graphics Technician I/II		Hour	3.00	\$77.00	\$231.00				
					\$2,143.50	\$1,615.95	\$527.55	32.65%	3.63%
Temporary Use Permit - Tier 1	Nov. 1999								
<i>Previously "Temporary Use Permit". Tier 1 includes relatively simple requests such as construction and subdivision signs, construction yards and offices, temporary offices, residential sales offices, model homes, youth projects, seasonal sales (Christmas trees or Halloween pumpkins), grand opening signs, auctions, mechanical amusement rides, and outdoor sales at a primary commercial retail site. Note: A typical Tier 1 event may be moved to Tier 2 or 3, as determined by the Planning Manager, based on past performance concerns or specifics of the request.</i>									
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
					\$97.50	\$67.20	\$30.30	45.09%	3.22%
Temporary Use Permit - Tier 2	NEW								
<i>Tier 2 includes more complex issues, such as carnivals, circuses, rodeos, concerts, itinerant shows, religious revival meetings, and other such unspecified temporary uses. Note: A typical Tier 2 event may be moved to Tier 3, as determined by the Planning Manager, based on past performance concerns or specifics of the request.</i>									
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Assistant Planner		Hour	2.00	\$75.00	\$150.00				
Principal Planner		Hour	0.25	\$130.00	\$32.50				
					\$205.00	\$0.00	\$205.00	100.00%	N/A

Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Temporary Use Permit - Security Deposit									
	July 2001	Each	1.00	\$400.00	\$400.00	\$300.00	\$100.00	33.33%	2.78%
<i>TUP Security Deposit intended to cover inspection verification of site clean-up. Typical inspection cost is shown for reference only. Actual refund on Deposit will vary.</i>									
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Code Compliance Officer		Hour	0.75	\$100.00	\$75.00				
Planning Manager		Hour	0.25	\$180.00	\$45.00				
					\$142.50				
Time Extension (Administrative)									
	July 2001								
<i>Previously "Time Extensions for Administrative Planning Permits or Minor Modifications". This Fee is typically considered for the first extension request of an approved project. Subsequent requests for non-administrative permits are processed as Major Modifications.</i>									
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Assistant Planner		Hour	3.50	\$75.00	\$262.50				
Principal Planner		Hour	0.50	\$130.00	\$65.00				
Planning Manager		Hour	0.25	\$180.00	\$45.00				
					\$395.00	\$375.90	\$19.10	5.08%	0.42%
Variance									
	Nov. 1999								
<i>Variance is typically processed concurrently with a Planned Development or Special Use Permit.</i>									
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Admin Secretary III		Hour	1.00	\$55.00	\$55.00				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	20.00	\$104.00	\$2,080.00				
Principal Planner		Hour	1.00	\$130.00	\$130.00				
Planning Manager		Hour	1.00	\$180.00	\$180.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$2,582.00	\$1,875.30	\$706.70	37.68%	2.69%
Wireless Administrative Permit									
	Feb 1998								
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	32.00	\$104.00	\$3,328.00				
Principal Planner		Hour	2.00	\$130.00	\$260.00				
Planning Manager		Hour	1.00	\$180.00	\$180.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$3,942.50	\$3,345.30	\$597.20	17.85%	1.19%

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Zone Clearance	Nov. 1999								
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Principal Planner		Hour	0.25	\$130.00	\$32.50				
						\$130.00	\$67.20	\$62.80	93.45%
									6.68%

NON-FIXED PERMIT FEES

Initial filing deposit represents average anticipated cost to process the requested permit. The actual charge may vary, depending on actual time required. The total charge may not exceed the initial filing deposit without previous approval by the Planning Manager. If the Manager determines that additional costs beyond the deposit amount are justified, Planning staff will request applicant for additional funds to cover the estimated additional costs. As appropriate, additional funding may be requested when balance reaches 20% or below of original filing deposit. Planning Division will process refunds to the applicant if the actual costs are less than the original deposit or any additional amount deposited by the applicant.

Annexation July 2001

Annexation typically processed concurrently with Pre-Zoning Application. Filing fee does not include LAFCO fees.

Office Assistant I/II	Hour	2.00	\$45.00	\$90.00					
Admin Secretary III	Hour	3.00	\$55.00	\$165.00					
Assistant Planner	Hour	1.00	\$75.00	\$75.00					
Principal Planner	Hour	50.00	\$130.00	\$6,500.00					
Planning Manager	Hour	3.00	\$180.00	\$540.00					
Drafting/Graphics Technician I/II	Hour	2.00	\$77.00	\$154.00					
						\$7,524.00	\$4,767.00	\$2,757.00	57.84%
									4.82%

Coastal Development Permit Nov. 1999

Previously "Costal Development Permit - Commercial/Industrial". As appropriate, Deposit may be required when Fee balance reaches 20% or below.

Office Assistant I/II	Hour	0.50	\$45.00	\$22.50					
Admin Secretary III	Hour	3.00	\$55.00	\$165.00					
Assistant Planner	Hour	0.50	\$75.00	\$37.50					
Associate Planner	Hour	50.00	\$104.00	\$5,200.00					
Principal Planner	Hour	5.00	\$130.00	\$650.00					
Planning Manager	Hour	3.00	\$180.00	\$540.00					
Drafting/Graphics Technician I/II	Hour	1.00	\$77.00	\$77.00					
						\$6,692.00	\$4,216.80	\$2,475.20	58.70%
									4.19%

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Coastal Development Permit - Residential	Nov. 1999			remove	\$0.00	\$3,460.80	-\$3,460.80	-100.00%	N/A
<i>Process combined with Coastal Development Permit.</i>									
Coastal Plan Amendment	Nov. 1999								
Office Assistant I/II		Hour	8.00	\$45.00	\$360.00				
Admin Secretary III		Hour	5.00	\$55.00	\$275.00				
Assistant Planner		Hour	2.00	\$75.00	\$150.00				
Associate Planner		Hour	100.00	\$104.00	\$10,400.00				
Principal Planner		Hour	5.00	\$130.00	\$650.00				
Planning Manager		Hour	10.00	\$180.00	\$1,800.00				
Drafting/Graphics Technician I/II		Hour	3.00	\$77.00	\$231.00				
					\$13,866.00	\$9,807.00	\$4,059.00	41.39%	2.96%
Coastal Plan Consistency	Nov. 1999								
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Admin Secretary III		Hour	2.00	\$55.00	\$110.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Principal Planner		Hour	12.00	\$130.00	\$1,560.00				
Planning Manager		Hour	3.00	\$180.00	\$540.00				
Drafting/Graphics Technician I/II		Hour	1.50	\$77.00	\$115.50				
					\$2,445.50	\$1,505.70	\$939.80	62.42%	4.46%
Cultural Heritage Review - Public Hearing	June 2003								
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Admin Secretary III		Hour	3.00	\$55.00	\$165.00				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	15.00	\$104.00	\$1,560.00				
Principal Planner		Hour	1.00	\$130.00	\$130.00				
Planning Manager		Hour	1.00	\$180.00	\$180.00				
Drafting/Graphics Technician I/II		Hour	0.50	\$77.00	\$38.50				
					\$2,133.50	\$576.45	\$1,557.05	270.11%	27.01%
Development Agreement	NEW				\$10,000.00	\$0.00	\$10,000.00	100.00%	N/A
<i>Time spent by city employees, from any Department, will be charged against the Project Number.</i>									

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Development Agreement - Amendment	July 2005				\$5,000.00	\$799.05	\$4,200.95	525.74%	65.72%
<i>Time spent by city employees, from any Department, will be charged against the Project Number.</i>									
Development Plan	Nov. 1999								
Office Assistant I/II		Hour	2.00	\$45.00	\$90.00				
Admin Secretary III		Hour	3.00	\$55.00	\$165.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	40.00	\$104.00	\$4,160.00				
Principal Planner		Hour	4.00	\$130.00	\$520.00				
Planning Manager		Hour	3.00	\$180.00	\$540.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$5,627.00	\$4,126.50	\$1,500.50	36.36%	2.60%
General Plan Amendment	Nov. 1999								
Office Assistant I/II		Hour	8.00	\$45.00	\$360.00				
Admin Secretary III		Hour	5.00	\$55.00	\$275.00				
Assistant Planner		Hour	2.00	\$75.00	\$150.00				
Associate Planner		Hour	100.00	\$104.00	\$10,400.00				
Principal Planner		Hour	5.00	\$130.00	\$650.00				
Planning Manager		Hour	10.00	\$180.00	\$1,800.00				
Drafting/Graphics Technician I/II		Hour	3.00	\$77.00	\$231.00				
					\$13,866.00	\$10,167.15	\$3,698.85	36.38%	2.60%
General Plan Consistency	Nov. 1999								
Office Assistant I/II		Hour	1.00	\$45.00	\$45.00				
Admin Secretary III		Hour	2.00	\$55.00	\$110.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Principal Planner		Hour	12.00	\$130.00	\$1,560.00				
Planning Manager		Hour	3.00	\$180.00	\$540.00				
Drafting/Graphics Technician I/II		Hour	1.50	\$77.00	\$115.50				
					\$2,445.50	\$1,707.30	\$738.20	43.24%	3.09%

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Major Modification	Nov. 1999								
Office Assistant I/II		Hour	2.00	\$45.00	\$90.00				
Admin Secretary III		Hour	4.00	\$55.00	\$220.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	32.00	\$104.00	\$3,328.00				
Principal Planner		Hour	3.00	\$130.00	\$390.00				
Planning Manager		Hour	2.00	\$180.00	\$360.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$4,540.00	\$3,303.30	\$1,236.70	37.44%	2.67%
Planned Development Permit	Nov. 1999								
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Admin Secretary III		Hour	3.00	\$55.00	\$165.00				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	50.00	\$104.00	\$5,200.00				
Principal Planner		Hour	5.00	\$130.00	\$650.00				
Planning Manager		Hour	3.00	\$180.00	\$540.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$6,692.00	\$5,302.50	\$1,389.50	26.20%	1.87%
Planned Development Permit - Residential	Nov. 1999								
				remove	\$0.00	\$3,622.50	-\$3,622.50	-100.00%	N/A
<i>Process combined with Planned Development Permit.</i>									
Special Use Permit	Nov. 1999								
<i>Previously "Special Use Permit - Commercial/Industrial".</i>									
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Admin Secretary III		Hour	3.00	\$55.00	\$165.00				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	50.00	\$104.00	\$5,200.00				
Principal Planner		Hour	5.00	\$130.00	\$650.00				
Planning Manager		Hour	3.00	\$180.00	\$540.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$6,692.00	\$5,067.30	\$1,624.70	32.06%	2.29%

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Special Use Permit - Minor	Nov. 1999								
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Admin Secretary III		Hour	3.00	\$55.00	\$165.00				
Assistant Planner		Hour	0.50	\$75.00	\$37.50				
Associate Planner		Hour	20.00	\$104.00	\$2,080.00				
Principal Planner		Hour	3.00	\$130.00	\$390.00				
Planning Manager		Hour	2.00	\$180.00	\$360.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$3,132.00	\$2,317.35	\$814.65	35.15%	2.51%
Special Use Permit - Residential	Nov. 1999			remove	\$0.00	\$4,082.40	-\$4,082.40	-100.00%	N/A
<i>Process combined with Special Use Permit.</i>									
Specific Plan Amendment	July 2001								
Office Assistant I/II		Hour	6.00	\$45.00	\$270.00				
Admin Secretary III		Hour	4.00	\$55.00	\$220.00				
Assistant Planner		Hour	1.50	\$75.00	\$112.50				
Associate Planner		Hour	35.00	\$104.00	\$3,640.00				
Principal Planner		Hour	5.00	\$130.00	\$650.00				
Planning Manager		Hour	10.00	\$180.00	\$1,800.00				
Drafting/Graphics Technician I/II		Hour	2.00	\$77.00	\$154.00				
					\$6,846.50	\$5,149.20	\$1,697.30	32.96%	2.75%
Specific Plan Review	Nov. 1999								
Office Assistant I/II		Hour	6.00	\$45.00	\$270.00				
Admin Secretary III		Hour	4.00	\$55.00	\$220.00				
Assistant Planner		Hour	1.50	\$75.00	\$112.50				
Associate Planner		Hour	50.00	\$104.00	\$5,200.00				
Principal Planner		Hour	5.00	\$130.00	\$650.00				
Planning Manager		Hour	10.00	\$180.00	\$1,800.00				
Drafting/Graphics Technician I/II		Hour	2.00	\$77.00	\$154.00				
					\$8,406.50	\$6,075.30	\$2,331.20	38.37%	2.74%

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Temporary Use Permit - Tier 3 NEW									
<i>Tier 3 is for complex uses, typically which will necessitate additional coordination prior to, and possible post-event. Such events may include festivals, street fairs, parades, races, use of public parks or closure of streets/rights-of-way.</i>									
Office Assistant I/II		Hour	0.50	\$45.00	\$22.50				
Assistant Planner		Hour	5.00	\$75.00	\$375.00				
Principal Planner		Hour	0.50	\$130.00	\$65.00				
Planning Manager		Hour	0.25	\$180.00	\$45.00				
					\$507.50	\$0.00	\$507.50	100.00%	N/A
Tentative Map Nov. 1999									
<i>Tentative Map is processed concurrently with Street Naming request if new roadways are proposed.</i>									
<i>Tentative Map approval is followed with either Final Maps (each phase) or a Parcel Map Waiver.</i>									
Office Assistant I/II		Hour	2.00	\$45.00	\$90.00				
Admin Secretary III		Hour	4.00	\$55.00	\$220.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	50.00	\$104.00	\$5,200.00				
Principal Planner		Hour	3.00	\$130.00	\$390.00				
Planning Manager		Hour	4.00	\$180.00	\$720.00				
Drafting/Graphics Technician I/II		Hour	2.00	\$77.00	\$154.00				
					\$6,849.00	\$5,882.10	\$966.90	16.44%	1.17%
Vesting Tentative Map Nov. 1999									
<i>Vesting Tentative Map is processed concurrently with Street Naming request if new roadways are proposed. Vesting Tentative Map approval is followed with either Final Maps (each phase) or a Parcel Map Waiver.</i>									
Office Assistant I/II		Hour	2.00	\$45.00	\$90.00				
Admin Secretary III		Hour	4.00	\$55.00	\$220.00				
Assistant Planner		Hour	2.00	\$75.00	\$150.00				
Principal Planner		Hour	50.00	\$130.00	\$6,500.00				
Planning Manager		Hour	5.00	\$180.00	\$900.00				
Drafting/Graphics Technician I/II		Hour	2.00	\$77.00	\$154.00				
					\$8,014.00	\$4,987.50	\$3,026.50	60.68%	4.33%

Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Zone Change	Nov. 1999								
Office Assistant I/II		Hour	1.50	\$45.00	\$67.50				
Admin Secretary III		Hour	3.00	\$55.00	\$165.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Associate Planner		Hour	30.00	\$104.00	\$3,120.00				
Principal Planner		Hour	3.00	\$130.00	\$390.00				
Planning Manager		Hour	2.00	\$180.00	\$360.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$4,254.50	\$3,091.20	\$1,163.30	37.63%	2.69%
Zone Text Amendment	July 2001								
Office Assistant I/II		Hour	6.00	\$45.00	\$270.00				
Admin Secretary III		Hour	4.00	\$55.00	\$220.00				
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
Principal Planner		Hour	50.00	\$130.00	\$6,500.00				
Planning Manager		Hour	5.00	\$180.00	\$900.00				
Drafting/Graphics Technician I/II		Hour	2.00	\$77.00	\$154.00				
					\$8,119.00	\$5,789.70	\$2,329.30	40.23%	2.87%
OTHER REVIEW AND SERVICE FEES									
Architectural Review	July 2005	Each	1.00		cost + 15%	\$141.75	varies	varies	N/A
<i>Previously "Development Advisory Committee Architectural Review". Costs for such services are passed through to the applicant with 15% administration fee.</i>									
Landscape Review	July 2005	Each	1.00		cost + 15%	\$273.00	varies	varies	N/A
<i>Costs for such services are passed through to the applicant with 15% administration fee.</i>									
Other Third-Party Services	July 2001	Each	1.00		cost + 15%	cost + 15%	varies	varies	N/A
<i>Previously "Contract Administration-EIR". This Fee includes additional contracted reviews and services, such as Oxnard Cultural Heritage Board reviews and translation services. Costs for such services are passed through to the applicant with 15% administration fee.</i>									
Deposit - City Attorney's Office	July 2001	Each	1.00		\$10,000.00	\$10,500.00	-\$500.00	-4.76%	-0.32%
<i>Previously "Major Development Project - City Attorney Review".</i>									
Deposit - All Other Departments	NEW	Each	1.00		\$5,000.00	\$0.00	\$5,000.00	100.00%	N/A

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Pre-Submittal DAC Review	NEW								
Traffic Engineer		Hour	1.00	\$98.00	\$98.00				
Civil Engineer		Hour	1.00	\$152.00	\$152.00				
Fire Marshal		Hour	1.00	\$84.00	\$84.00				
Principal Planner		Hour	4.00	\$130.00	\$520.00				
					\$854.00	\$0.00	\$854.00	100.00%	N/A
Landscape - Drainage Basins	July 2005	Each	1.00	remove	\$0.00	\$210.00	-\$210.00	-100.00%	N/A
Landscape - Freeway/Street/Hwy	July 2005	Each	1.00	remove	\$0.00	\$193.20	-\$193.20	-100.00%	N/A
Landscape - Medians	July 2005	Each	1.00	remove	\$0.00	\$105.00	-\$105.00	-100.00%	N/A
EIR Consultant Contract	Nov. 1999	Each	1.00	remove	\$0.00	\$105.00	-\$105.00	-100.00%	N/A
ENVIRONMENTAL SERVICES									
CEQA Exemption	July 2001								
<i>Previously "Projects Exempt from CEQA".</i>									
Admin Secretary III		Hour	0.50	\$55.00	\$27.50				
Assistant Planner		Hour	1.50	\$75.00	\$112.50				
Principal Planner		Hour	0.50	\$130.00	\$65.00				
Planning Manager		Hour	0.25	\$180.00	\$45.00				
					\$250.00	\$127.05	\$122.95	96.77%	8.06%
Initial Study/Negative Declaration	July 2004								
Office Assistant I/II		Hour	5.00	\$45.00	\$225.00				
Admin Secretary III		Hour	3.00	\$55.00	\$165.00				
Associate Planner		Hour	30.00	\$104.00	\$3,120.00				
Principal Planner		Hour	3.00	\$130.00	\$390.00				
Planning Manager		Hour	2.00	\$180.00	\$360.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$4,337.00	\$2,718.45	\$1,618.55	59.54%	6.62%

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Mitigated Negative Declaration & Monitoring	July 2004								
<i>Additional monitoring costs, typically after project approval, will be funded through a developer deposit account.</i>									
Office Assistant I/II		Hour	5.00	\$45.00	\$225.00				
Admin Secretary III		Hour	3.00	\$55.00	\$165.00				
Associate Planner		Hour	60.00	\$104.00	\$6,240.00				
Principal Planner		Hour	3.00	\$130.00	\$390.00				
Planning Manager		Hour	2.00	\$180.00	\$360.00				
Drafting/Graphics Technician I/II		Hour	1.00	\$77.00	\$77.00				
					\$7,457.00	\$5,416.95	\$2,040.05	37.66%	4.18%

APPEAL FEES

Appeal of Administrative Wireless Decision

Feb 1998

Office Assistant I/II	Hour	2.00	\$45.00	\$90.00					
Admin Secretary III	Hour	3.00	\$55.00	\$165.00					
Assistant Planner	Hour	0.00	\$75.00	\$0.00					
Associate Planner	Hour	12.00	\$104.00	\$1,248.00					
Principal Planner	Hour	1.00	\$130.00	\$130.00					
Planning Manager	Hour	1.00	\$180.00	\$180.00					
Drafting/Graphics Technician I/II	Hour	0.50	\$77.00	\$38.50					
					\$1,851.50	\$1,321.00	\$530.50	40.16%	2.68%

Appeal of Planning Commission Wireless Decision

Feb 1998

Each

1.00

50% of
permit fees

50% of
permit fees

\$0.00

0.00%

0.00%

Appeal - All Others

Nov. 1999

Each

1.00

\$750.00

\$525.00

\$225.00

42.86%

2.86%

Previously "Appeals - Administrative Permits", "Appeals - Planning Commission Decisions", and "Appeals - Environmental Determinations". While City Council supports subsidizing this Fee, the proposed Fee provides approximately 25% cost recovery. Calculation for typical Appeal Fee shown for reference only.

Office Assistant I/II	Hour	2.00	\$45.00	\$90.00					
Admin Secretary III	Hour	4.00	\$55.00	\$220.00					
Associate Planner	Hour	20.00	\$104.00	\$2,080.00					
Planning Manager	Hour	3.00	\$180.00	\$540.00					
Drafting/Graphics Technician I/II	Hour	1.00	\$77.00	\$77.00					
					\$3,007.00				

Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
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MISCELLANEOUS FEES

Additional Screen Check Review	NEW	Each	1.00		25% of all permit fees submitted	\$0.00	varies	varies	N/A
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The original permit submittal assumes 2 screenings each for Project Completeness Review, Development Advisory Committee, environmental peer-reviews, and building permit plan checks. For applicants that do not address concerns fully, each 3rd review for any of the steps identified here will trigger this Fee.

Data on Compact Disc July 2005

This Fee is per CD, and replaces fees for various printed publications.

Office Assistant I/II		Hour	0.25	\$45.00	\$11.25				
Compact Disc		Each	1.00		\$4.00				
					\$15.25	\$12.60	\$2.65	21.03%	1.50%

General Plan Maintenance Fee	NEW	Each	1.00		.0022 of Building Permit Valuation	\$0.00	varies	varies	N/A
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Estimated calculation methodology provided for reference:

0.5 FTE Principal Planner	Hour	1040.00	\$130.00	\$135,200.00
Estimated Consultant & Direct Costs	Each	1.00		\$115,000.00
				\$250,200.00

General Plan Maintenance Fee Recovery Approach: Surcharge on building permit valuation
Estimated valuation of building permits through 2012 (in thousands): \$114,115,100.00

\$250,200 / \$114,115 = \$2.1925 per \$1000
Proposed Fee = 0.0022 of Building Permit Valuation

Newspaper/Media Advertising	NEW	Each	1.00		cost + 15%	\$0.00	cost + 15%	100.00%	N/A
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Costs for such services are passed through to the applicant with 15% administration fee.

On-Site Posting (Per Sign)	NEW	Each	1.00		cost + 15%	\$0.00	cost + 15%	100.00%	N/A
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Costs for such services are passed through to the applicant with 15% administration fee.

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Planning Staff, Hourly Rate	Nov. 1999	Hour	1.00	\$114.00	\$114.00	\$84.00	\$30.00	35.71%	2.55%
<i>Formerly "Planning Permit Enforcement Regular", this Fee is established to address any work where a specific Fee has not been identified, such as enforcement, inspections or special projects.</i>									
Planning Staff, Overtime Rate	Nov. 1999	Hour	1.00	\$171.00	\$171.00	\$115.50	\$55.50	48.05%	3.43%
<i>Formerly "Planning Permit Enforcement Overtime", this Fee is established to address any work where a specific Fee has not been identified, such as enforcement, inspections or special projects.</i>									
Project Revision Fee	NEW	Each	1.00		50% of all permit fees submitted	\$0.00	varies	varies	N/A
<i>This Fee applies to applicant-initiated project revisions, after the initial application submittal has been accepted as "complete" for processing.</i>									
Property Owners List/Labels (per data set)	July 2001	Each	1.00	remove	\$0.00	\$121.80	-\$121.80	-100.00%	N/A
<i>This Fee is duplicative of GIS proposed Fee for "Mail List on CD or DVD". For standardization, Planning staff will utilize the GIS Fee, as well as GIS established fees for Map print outs.</i>									
Recorded Documents	Nov. 1999								
Admin Secretary III		Hour	0.25	\$55.00	\$13.75				
Associate Planner		Hour	0.25	\$104.00	\$26.00				
					\$39.75	\$20.00	\$19.75	98.75%	7.05%
Standard Form Letter	Nov. 1999								
Assistant Planner		Hour	1.25	\$75.00	\$93.75				
Planning Manager		Hour	0.25	\$180.00	\$45.00				
					\$138.75	\$106.05	\$32.70	30.83%	2.20%
Subscription - Agenda Summary	Nov. 1999	Each	1.00	remove	\$0.00	\$38.85	-\$38.85	-100.00%	N/A
Subscription - Meeting Minutes	Nov. 1999	Each	1.00	remove	\$0.00	\$38.85	-\$38.85	-100.00%	N/A
General Plan		Each	1.00	remove	\$0.00	\$45.00	-\$45.00	-100.00%	N/A
Zoning Ordinance		Each	1.00	remove	\$0.00	\$20.00	-\$20.00	-100.00%	N/A
Local Coastal Plan		Each	1.00	remove	\$0.00	\$10.00	-\$10.00	-100.00%	N/A
Coastal Zoning Ordinance		Each	1.00	remove	\$0.00	\$10.00	-\$10.00	-100.00%	N/A
Specific Plan		Each	1.00	remove	\$0.00	\$10.00	-\$10.00	-100.00%	N/A

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Zoning Map		Each	1.00	remove	\$0.00	\$15.00	-\$15.00	-100.00%	N/A
Landscape Brochure		Each	1.00	remove	\$0.00	\$1.00	-\$1.00	-100.00%	N/A

CONSTRUCTION PLAN CHECK FEES

The following Fees assume 3 reviews for each original submittal. Beginning with the 4th submittal, work will be charged on an hourly basis. Revisions to approved construction plans will be assessed new Fees.

Minor Alteration	Nov. 1999	Each	1.00						
<i>This Fee is for minor construction work only. For example, signs, walls, minor tenant improvements, equipment installations, landscaping, additions to single-family homes.</i>									
Assistant Planner		Hour	1.00	\$75.00	\$75.00				
					\$75.00	\$60.00	\$15.00	25.00%	1.79%

Minor Alteration - PD	NEW								
<i>This Fee is for minor construction work proposed in a Planned Development zone district.</i>									
Assistant Planner		Hour	2.00	\$75.00	\$150.00				
					\$150.00	\$120.00	\$30.00	25.00%	1.79%

Major Alteration	Nov. 1999								
<i>This Fee is for additions and improvements that are not considered minor. For example, major tenant improvement work, large equipment installations, new single-family homes or duplex units, reconfiguration of parking lots, and other site improvements.</i>									
Assistant Planner		Hour	3.25	\$75.00	\$243.75				
					\$243.75	\$160.00	\$83.75	52.34%	3.74%

Commercial/Industrial Structure	Nov. 1999								
<i>This Fee is for new commercial or industrial construction, per building or structure.</i>									
Assistant Planner		Hour	0.25	\$75.00	\$18.75				
Associate Planner		Hour	8.00	\$104.00	\$832.00				
					\$850.75	\$640.00	\$210.75	32.93%	2.35%

Residential Subdivision	Nov. 1999								
<i>This Fee is for each separate build-out phase, fine grade plan, or group of model homes.</i>									
Assistant Planner		Hour	0.25	\$75.00	\$18.75				
Associate Planner		Hour	12.00	\$104.00	\$1,248.00				
					\$1,266.75	\$960.00	\$306.75	31.95%	2.28%

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Planning Division Fee Worksheet

FEE DESCRIPTION	DATE LAST MODIFIED	UNIT	QUANTITY	RATE/FEE	PROPOSED NEW FEE	CURRENT FEE	DOLLAR CHANGE	PERCENT CHANGE	AVERAGE ANNUAL %CHANGE
Grading Plans	Nov. 1999								
<i>Previously "Phasing Review". This Fee is generally for review of rough grading plans.</i>									
Assistant Planner		Hour	0.25	\$75.00	\$18.75				
Associate Planner		Hour	1.50	\$104.00	\$156.00				
					\$174.75	\$160.00	\$14.75	9.22%	0.66%
Legalization of Work Without Permits	NEW	Each	1.00		double fees	double fees	varies	varies	N/A
<i>For after-the-fact permitting of construction projects will be assessed double the above-noted Construction Plan Check Fees. In such cases, any documented time spent -- before, during, or after plan check submittal -- will also be assessed toward the legalization efforts. Documented time shall be assessed at the approved hourly rates.</i>									

ATTACHMENT #2

FEE WORKSHEETS BUILDING AND ENGINEERING

Building and Engineering Analysis of Fee Adjustments

Fee Description/Basis for Fee	Last Reso.	Reso. Passed	Staff	Unit	Qty	Rate/Fee	Proposed New Fee	Current Fee	Change	Annual Change	Foot- note
I. Plan Check and Processing Fee											
A. Development Improvement Pan Check Fees											
1. Improvement plan process fee - See Attached Table	10889	Jul-95	PCE	Valuation	N/A	See Table			50%	2.88%	16
2. Development Services "Improvement Plan Cost Estimate - No Change	10889	-	-	-	-	-	-	-	-	-	1
3. Monitoring Wells/Borings in the Public Right of Way	-	-	PCE	Hr.	1	\$114.33	\$114.00				3,9
4. Hourly Plan Review Fee for other Services	-	-	PCE	Hr.	1	\$114.33	\$114.00				10
B. Development Services' Planning Processing Fees											
1. For Industrial-Commercial Development - Traffic Model Update	10889	Jul-95	ATE	Hr.	3.25	\$318.83	\$310.00	\$208.00	49%	2.82%	
1. For Industrial-Commercial Development - Engineering Plan Review	10889	Jul-95	PCE	Hr.	10	\$1,143.30	\$1,140.00	\$535.00	113%	6.51%	2
1. For Industrial-Commercial Development - Traffic Plan Review	-		ATE	Hr.	8	\$784.80	\$780.00				3,11
2. For Residential Development - Traffic Model Update	10889	Jul-95	ATE	Hr.	3.25	\$318.83	\$310.00	\$208.00	49%	2.82%	
2. For Residential Development - Engineering Plan Review	10889	Jul-95	PCE	Hr.	7	\$800.31	\$800.00	\$334.00	140%	8.03%	2
2. For Residential Development - Traffic Plan Review	-		ATE	Hr.	5	\$490.50	\$490.00				3,11
3. For Commercial/Industrial and Residential Development											
a. EIR Traffic Review - No Change	10889	Jul-95	-	-	-	-	-	-	-	-	1
b. Traffic Study Review - No Change	10889	Jul-95	-	-	-	-	-	-	-	-	1
c. Engineering review of EIR, Specific Plan, or Infrastructure Study	10889	Jul-95	PCE	Hr.	8	\$914.64	\$915.00	\$610.00	50%	2.88%	2
d. For a major modification - No Change in percentage	10889	Jul-95	-	-	-	-	-	-	-	-	1
e. For a minor modification - No Change in percentage	10889	Jul-95	-	-	-	-	-	-	-	-	1
f. For a pre-application, 25% of full fee	10889	Jul-95	-	-	-	-	-	-	-	-	1
g. For a Pre-Development Advisory Committee - engineering review	-	-	PCE	Hr.	1	\$114.33	\$114.00	-	-	-	3,13
h. For a Pre-Development Advisory Committee - traffic review	-	-	ATE	Hr.	1	\$98.10	\$98.00	-	-	-	3,13
C. Development Services' Tract and Parcel Map Checking Fees											
1. Tentative maps and tentative parcel maps	10889	Jul-95	PCE	Hr.	12	\$1,371.96	\$1,350.00	\$794.00	70%	4.03%	2
plus _____ per lot	10889	Jul-95	PCE	Ea. Add. Lot	1	-	\$25.50	\$17.00	50%	2.88%	
2. fee for engineering review of Infrastructure Study	10889	Jul-95	PCE	Hr.	8	\$914.64	\$915.00	\$610.00	50%	2.88%	
3. map checking fee for final and final parcel maps	10889	Jul-95	PCE	Hr.	19	\$2,172.27	\$2,120.00	\$1,410.00	50%	2.90%	
plus _____ per lot	10889	Jul-95	PCE	Ea. Add. Lot	1	-	\$52.00	\$35.00	49%	2.80%	
4. fee for a waiver of parcel maps	10889	Jul-95	PCE	Hr.	5	\$571.65	\$570.00	\$353.00	61%	3.54%	
5. review of an application for merger of parcels	10889	Jul-95	PCE	Hr.	23	\$2,629.59	\$2,615.00	\$1,740.00	50%	2.90%	
plus _____ per lot	10889	Jul-95	PCE	Ea. Add. Lot	1	-	\$24.00	\$16.00	50%	2.88%	
6. review of an application for lot line adjustment	10889	Jul-95	PCE	Hr	23	\$2,629.59	\$2,615.00	\$1,740.00	50%	2.90%	

Building and Engineering Analysis of Fee Adjustments

Fee Description/Basis for Fee	Last Reso.	Reso. Passed	Staff	Unit	Qty	Rate/Fee	Proposed New Fee	Current Fee	Change	Annual Change	Foot-note
plus _____ per lot being adjusted.	10889	Jul-95	PCE	Ea. Add. Lot	1	-	\$49.00	\$33.00	48%	2.79%	
D. Development Services Grading Plan Checking Fees - See Attached Table	10889	Jul-95	PCE	Valuation	N/A	See Table			50%	2.88%	16
E. Development Services' Special Services											
1. Address Change	11660	Nov-99	PEII	Hr.	1/2 hr min	\$43.50	\$43.50	\$31.00	40%	3.09%	
2. Flood Hazard Letter	11660	Nov-99	PEII	Hr.	1/2 hr min	\$43.50	\$43.50	\$31.00	40%	3.09%	
3. Sewer and Water Availability Letter	11660	Nov-99	PEII	Hr.	1/2 hr min	\$43.50	\$43.50	\$31.00	40%	3.09%	
4. Traffic Review of Detour Plans Prepared by Civil Engineer, Traffic Engineer, or Barricade Company	11660	Nov-99	ATE	Hr.	0.75	\$73.58	\$73.00	\$22.00	232%	17.79%	12
5. Traffic Review of Detour Plans Prepared by Others	11660	Nov-99	ATE	Hr.	1.25	\$122.63	\$120.00	\$88.00	36%	2.79%	12
6. All other services request - Non Engineering - (research for building records, engineering records, engineering drawing originals, etc..) minimum 1/4 hour)	11660	Nov-99	PEII	Hr.	1/4 hr min	\$21.75	\$21.75	\$18.00	21%	1.60%	
7. All other services request - Engineering - minimum 1/4 hour)	-	-	PCE	Hr.	1/4 hr min	\$28.50	\$28.50	\$0.00	N/A	N/A	10
II. Development Services' Inspection Fees Plan Check and Processing Fee											
A. Public Improvement Inspection Fees - See Attached Table	10889	Jul-95	PCE	Valuation	N/A	See Table			50%	2.88%	16
B. Grading Inspection Fees - See Attached Table	10889	Jul-95	PCE	Valuation	N/A	See Table			50%	2.88%	16
III. Encroachment Permit Fees											
A. General Single Encroachment and Site Improvement Permit	11660	Nov-99	BCI	Min	40.00	\$62.33	\$62.50	\$41.00	52%	4.02%	
B. Annual Multiple Encroachment Permit	11660	Nov-99	BCI	Hr.	3.50	\$327.25	\$325.00	\$192.00	69%	5.32%	
1. Each excavation under multiple permit	11660	Nov-99	BCI	Hr.	0.50	\$46.75	\$46.50	\$31.00	50%	3.84%	
2. Each pole installation, removal or relocation	11660	Nov-99	BCI	Hr.	0.50	\$46.75	\$46.50	\$31.00	50%	3.84%	
3. Each 7 days of tree trimming	11660	Nov-99	BCI	Hr.	0.65	\$60.78	\$60.50	\$40.00	51%	3.93%	
IV. Inspection Fees											
A. Construction material in right-of-way (each 5 days or portion thereof)	12905	Jul-05	BCI	Hr.	1.00	\$93.50	\$90.00	\$70.00	29%	3.88%	
B. Construction of commercial driveway (each opening)	12685	Jul-04	BCI	Hr.	5.50	\$514.25	\$510.00	\$385.00	32%	3.88%	
C. Construction of residential driveway (each opening)	12685	Jul-04	BCI	Hr.	3.00	\$280.50	\$280.00	\$210.00	33%	3.98%	
D. Dock pilings (first pile)	12685	Jul-04	BCI	Hr.	1.50	\$140.25	\$140.00	\$105.00	33%	3.98%	
E. Dock pilings (each additional pile)	12685	Jul-04	BCI	Hr.	1.00	\$93.50	\$90.00	\$70.00	29%	3.41%	
F. Excavations-each location (100 square feet or less of excavated surface area earthwork only)	12685	Jul-04	BCI	Hr.	3.00	\$280.50	\$280.00	\$210.00	33%	3.98%	
G. Excavations-additional (trenching over 100 square feet/per square foot)	12905	Jul-05	BCI	Sq.Ft.	0.015	\$1.40	\$1.40	\$1.05	33%	4.52%	
H. Fire flow test (each) (Ord. 2819)	12685	Jul-04	BCI	Hr.	1.00	\$93.50	\$90.00	\$70.00	29%	3.41%	
I. Fire flow test (additional same location, each)	12685	Jul-04	BCI	Hr.	0.50	\$46.75	\$46.50	\$35.00	33%	3.93%	

Building and Engineering Analysis of Fee Adjustments

Fee Description/Basis for Fee	Last Reso.	Reso. Passed	Staff	Unit	Qty	Rate/Fee	Proposed New Fee	Current Fee	Change	Annual Change	Foot-note
J. Fire hydrant installation (no hot tap)	12685	Jul-04	BCI	Hr.	3.00	\$280.50	\$280.00	\$210.00	33%	3.98%	
K. Fire line back flow (no hot tap)	12685	Jul-04	BCI	Hr.	3.50	\$327.25	\$325.00	\$245.00	33%	3.90%	
L. Accessibility ramp (each)	12685	Jul-04	BCI	Hr.	2.50	\$233.75	\$233.00	\$175.00	33%	3.96%	
M. Monitoring wells/borings in the right-of-way (traffic review of detour plans required on all thoroughfares)	12905	Jul-05	BCI	Hr.	1.00	\$93.50	\$90.00	\$70.00	29%	3.88%	
N. Monitoring wells/borings in the right-of-way – additional (each additional well/boring at same site)	12905	Jul-05	BCI	Hr.	0.25	\$23.38	\$23.00	\$17.50	31%	4.27%	
O. Paving repair (100 square feet or less of excavated surface area)	12905	Jul-05	BCI	Hr.	3.00	\$280.50	\$280.00	\$210.00	33%	4.52%	
P. Paving repair-additional (paving over 100 square feet/per square foot)	12905	Jul-05	BCI	Sq.Ft.	0.015	\$1.40	\$1.40	\$1.05	33%	4.52%	
Q. Sewer tie-in (existing lateral, each)	12685	Jul-04	BCI	Hr.	3.00	\$280.50	\$280.00	\$210.00	33%	3.98%	
R. Sewer tie-in (new connection to main if less than 5' deep, each)	12685	Jul-04	BCI	Hr.	7.50	\$701.25	\$700.00	\$525.00	33%	3.98%	
S. Sewer tie-in (new connection to main if more than 5' deep, each)	12685	Jul-04	BCI	Hr.	9.50	\$888.25	\$880.00	\$665.00	32%	3.86%	
T. Traffic detour inspection	12685	Jul-04	BCI	Hr.	1.00	\$93.50	\$90.00	\$70.00	29%	3.41%	
U. Tree trimming and/or stump removal per location (first day)	12685	Jul-04	BCI	Hr.	2.00	\$187.00	\$185.00	\$140.00	32%	3.84%	
V. Tree trimming and/or stump removal per location (each additional day)	12685	Jul-04	BCI	Hr.	1.00	\$93.50	\$90.00	\$70.00	29%	3.41%	
W. Utility potholing (each)	12685	Jul-04	BCI	Hr.	2.00	\$187.00	\$185.00	\$140.00	32%	3.84%	
X. Water main hot tap (each)	12685	Jul-04	BCI	Hr.	5.00	\$467.50	\$465.00	\$350.00	33%	3.93%	
Y. Water service installation 2" or smaller/each service, plus additional fee based on paving repair required	12685	Jul-04	BCI	Hr.	5.00	\$467.50	\$465.00	\$350.00	33%	3.93%	
Z. Water service Installation 3" or larger/each service, plus additional fee based on paving repair required	12685	Jul-04	BCI	Hr.	6.50	\$607.75	\$600.00	\$455.00	32%	3.81%	
AA. Inspections Not Listed (per hour)	12685	Jul-04	BCI	Hr.	1.00	\$93.50	\$90.00	\$70.00	29%	3.41%	
V. Street Cut Fee - No Change											
VI. Oversize Load Truck Permit - No Change											4
VII. Refunds - Withholding											
VIII. Plan Checking, Inspections, and other Building Permit Processing Service Fees											
A. Model Code Fees											
1. Permit Fees - See tables attached	10890	Jul-95	PCE	-	-	-					16
2. Plan Review Fees - No changes from percentages previously noted	12906	Jul-05	PCE	-	-	-					6
Hourly Plan review fee - incomplete plans, revisions, no other fee, etc..	12906	Jul-05	BCI	Hr.	1	\$114.00	\$114.00	\$103.00	11%	1.45%	
3. Prototype Plan Fee - No changes from percentages previously noted	10890	Jul-95	PCE	-	-	-					
4. Investigation/Enforcement Fees											
a. Investigation Fee - Change to current Staffing Cost	10890	Jul-95			-	-	Varies	\$48.50	Varies	Varies	5
b Enforcement Fee - No Changes	10890	Jul-95	PCE	-	-	-					

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Building and Engineering Analysis of Fee Adjustments

Fee Description/Basis for Fee	Last Reso.	Reso. Passed	Staff	Unit	Qty	Rate/Fee	Proposed New Fee	Current Fee	Change	Annual Change	Foot-note
c. Reinspection Fee - No Changes	10890	Jul-95	PCE	-	-	-					
5. Certificate of Occupancy Fee											
Under 5000 sq. ft.	10890	Jul-95	BCI	Hr.	1	\$93.50	\$90.00	\$60.50	49%	2.81%	
greater than 5,000 to 10,000 sq. ft.	10890	Jul-95	BCI	Hr.	1.25	\$116.88	\$125.00	\$84.00	49%	2.81%	
greater than 10,000 to 50,000 sq. ft.	10890	Jul-95	BCI	Hr.	1.25	\$116.88	\$145.00	\$98.50	47%	2.72%	
greater than 50,000 to 100,000 sq. ft.	10890	Jul-95	BCI	Hr.	1.91	\$178.59	\$175.00	\$117.00	50%	2.85%	
Each additional 5,000 sq.ft. or fraction thereof	10890	Jul-95	BCI	Min	20	\$31.17	\$30.50	\$20.50	49%	2.81%	
6. Report of Building Records Fee	12200	Jul-02									
7. Imaging Fee - No Change	10890	Jul-95		-	-	-					
8. Document Copy Fee - No Change	10890	Jul-95		-	-	-					
9. Moving of Building Permit Fee - No Change	10890	Jul-95		-	-	-					
10. Pre-move Inspection Fee											
Residential	10890	Jul-95	BCI	Sq.Ft.	1	-	\$0.09	\$0.06	50%	2.88%	
Garage, Attached or Detached	10890	Jul-95	BCI	Sq.Ft.	1	-	\$0.06	\$0.04	49%	2.81%	
Commercial/Industrial	10890	Jul-95	BCI	Sq.Ft.	1	-	\$0.09	\$0.06	50%	2.88%	
11. Energy Conservation Fee											
Residential Buildings	10890	Jul-95	BCI	Sq.Ft.	1	-	\$0.06	\$0.04	50%	2.88%	
Nonresidential Buildings	10890	Jul-95	BCI	Sq.Ft.	1	-	\$0.09	\$0.06	50%	2.88%	
12. Appeals Hearing Fee	10890	Jul-95	PCE	Hr.	1.83	\$209.22	\$208.00	\$138.50	50%	2.89%	
13. Demolition Permit Fee											
Inspection Fee - Buildings and Structures with Floor Area	12906	Jul-05	BCI	Ea.	1	\$93.50	\$95.00	\$85.00	12%	1.60%	
Inspection Fee - Structures without Floor Area or development credits	12906	Jul-05	BCI	Min	36	\$56.10	\$56.00	\$48.00	17%	2.26%	
Plan Review Fee 73% No Change	12906	Jul-05	BCI	Ea.	1	-					
14. Other Inspection and Plan Check Fees											
a. Reinspection fees assessed	12906	Jul-05	BCI	Hr.	1	\$93.50	\$93.00	\$85.00	9%	1.28%	6
b. Inspections for which no fee is specifically provided.	12906	Jul-05	BCI	Hr.	1	\$93.50	\$93.00	\$85.00	9%	1.28%	6
c. Inspections outside of normal business hours	12906	Jul-05	BCI	Hr.	1	\$144.00	\$144.00	\$129.00	12%	1.58%	6
15. Permit Issuance Fee											
For the issuance of each permit or revision during the same visit	10890	Jul-95	PT	Min	20	\$31.17	\$30.50	\$20.50	49%	2.81%	7
For the issuance of each supplemental permit for the same project	10890	Jul-95	PT	Min	7	\$10.91	\$9.80	\$6.50	51%	2.92%	7
16. Photovoltaic System Permit Fees											
a. Building Permit Fee Basis	-	-	BCI	-	1	-	-	-	-	-	3, 14
b. Electrical Permit Fee for Comm., Indust. and Multi-Family Buildings	-	-	BCI	Ea.	1	-	-	-	-	-	3, 14
c. Electrical Permit Fee for Single Family Dwellings	-	-	BCI	Hr	1	\$93.62	\$93.00	-	-	-	3, 14

ATTACHMENT
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Building and Engineering Analysis of Fee Adjustments

Fee Description/Basis for Fee	Last Reso.	Reso. Passed	Staff	Unit	Qty	Rate/Fee	Proposed New Fee	Current Fee	Change	Annual Change	Foot-note
B. Fee Refunds - minimum withholding	-	-	-	Ea.	1		\$60.00	-	-	-	17
C. Building Permit Fees											
See Table 1 Attached	10890	Jul-95	BCI			-			50%	2.88%	
D. Electrical Permit Fees											
1. New Residential Buildings											
New Multi Family Dwellings	10890	Jul-95	BCI	Sq.Ft.	1	-	\$0.06	\$0.04	50%	2.88%	
New Single and Two Family Dwellings	10890	Jul-95	BCI	Sq.Ft.	1	-	\$0.08	\$0.05	50%	2.88%	
Associated Garages and Carports	10890	Jul-95	BCI	Sq.Ft.	1	-	\$0.03	\$0.02	50%	2.88%	
2. Private Swimming Pools	10890	Jul-95	BCI	Min	40	\$62.33	\$61.50	\$41.00	50%	2.88%	
3. Carnivals and Circuses											
Electrical generators	10890	Jul-95	BCI	Min	20	\$31.17	\$30.50	\$20.50	49%	2.81%	
Mechanical driven rides and attractions with electrical lighting	10890	Jul-95	BCI	Min	7	\$10.91	\$10.00	\$6.50	54%	3.10%	
System or area and booth lighting, each unit	10890	Jul-95	BCI	Min	7	\$10.91	\$10.00	\$6.50	54%	3.10%	
4. Temporary Power Service											
Temp Power Pole	10890	Jul-95	BCI	Min	20	\$31.17	\$30.50	\$20.50	49%	2.81%	
Temp distribution system	10890	Jul-95	BCI	Min	10	\$15.58	\$15.80	\$10.50	50%	2.91%	
5. Receptacle, Switch, and Lighting Outlets											
First 20, each unit	10890	Jul-95	BCI	Min	1	\$1.56	\$1.55	\$1.05	48%	2.74%	
Additional outlets, each unit	10890	Jul-95	BCI	Min	0.6	\$0.94	\$0.95	\$0.65	46%	2.66%	
6. Lighting Fixtures											
First 20, each unit	10890	Jul-95	BCI	Min	1	\$1.56	\$1.55	\$1.05	48%	2.74%	
Additional fixtures, each unit	10890	Jul-95	BCI	Min	0.6	\$0.94	\$0.95	\$0.65	46%	2.66%	
For pole or platform-mounted lighting fixtures, each unit	10890	Jul-95	BCI	Min	1	\$1.56	\$1.55	\$1.05	48%	2.74%	
For theatrical-type lighting fixtures or assemblies, each unit	10890	Jul-95	BCI	Min	1	\$1.56	\$1.55	\$1.05	48%	2.74%	
7. Residential Appliances	10890	Jul-95	BCI	Min	4	\$6.23	\$6.15	\$4.10	50%	2.88%	
8. Nonresidential Appliances	10890	Jul-95	BCI	Min	4	\$6.23	\$6.15	\$4.10	50%	2.88%	
9. Power Apparatus - Motors, generators, transformers, rectifiers, etc...											
First unit, each	10890	Jul-95	BCI	Min	4	\$6.23	\$6.15	\$4.10	50%	2.88%	8
Over one, but not over 10, each unit	10890	Jul-95	BCI	Min	10	\$15.58	\$15.50	\$10.50	48%	2.74%	8
Over 10, but not over 50, each unit	10890	Jul-95	BCI	Min	20	\$31.17	\$30.50	\$20.50	49%	2.81%	8
Over 50, but not over 100, each unit	10890	Jul-95	BCI	Min	40	\$62.33	\$60.00	\$41.00	46%	2.67%	8
Over 100, each unit	10890	Jul-95	BCI	Hr.	1	\$93.50	\$94.00	\$62.50	50%	2.90%	8
10. Busways - for trolley and plug-in type busways, each 100 feet	10890	Jul-95	BCI	As Noted	1	-	\$9.75	\$6.50	50%	2.88%	
11. Signs, Outline Lighting, and Marquees											

Building and Engineering Analysis of Fee Adjustments

Fee Description/Basis for Fee	Last Reso.	Reso. Passed	Staff	Unit	Qty	Rate/Fee	Proposed New Fee	Current Fee	Change	Annual Change	Foot-note
Signs, outline lighting systems, or marquees, supplied from one branch circuit, each unit	10890	Jul-95	BCI	Min	20	\$31.17	\$30.50	\$20.50	49%	2.81%	
For each additional branch circuit within the same sign, outline lighting system, or marquee, each unit.	10890	Jul-95	BCI	Min	4	\$6.23	\$6.15	\$4.10	50%	2.88%	
12. Services											
For services of 600 volts or less and											
not over 200 amperes in rating each unit.	10890	Jul-95	BCI	Min	25	\$38.96	\$38.00	\$25.50	49%	2.82%	
over 200 amperes to 1,000 amperes in rating, each unit	10890	Jul-95	BCI	Min	50	\$77.92	\$78.00	\$52.00	50%	2.88%	
For services over 600 volts or over 1,000 amperes in rating, each unit	10890	Jul-95	BCI	Hr.	1.66	\$155.21	\$155.00	\$103.50	50%	2.86%	
13. Miscellaneous Apparatus, Conduits, and Conductors	10890	Jul-95	BCI	Min	4	\$6.23	\$23.00	\$15.50	48%	2.79%	
E. Mechanical Permit Fees											
1. Each forced-air or gravity-type furnace up to 100,000 BTU/h	10890	Jul-95	BCI	Min	12	\$18.70	\$18.50	\$12.50	48%	2.76%	
2. Each forced-air or gravity-type furnace over 100,000 BTU/h	10890	Jul-95	BCI	Min	15	\$23.38	\$23.00	\$15.50	48%	2.79%	
3. Floor furnace	10890	Jul-95	BCI	Min	12	\$18.70	\$18.50	\$12.50	48%	2.76%	
4. Suspended heater, recessed wall heater or floor-mounted unit heater	10890	Jul-95	BCI	Min	12	\$18.70	\$18.50	\$12.50	48%	2.76%	
5. Each appliance duct or vent system installed	10890	Jul-95	BCI	Min	6	\$9.35	\$9.50	\$6.50	46%	2.66%	
6. Each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system	10890	Jul-95	BCI	Min	12	\$18.70	\$18.50	\$12.50	48%	2.76%	
7. Each boiler or compressor up to and including three HP, or each absorption system up to and including 100,000 BTU/h	10890	Jul-95	BCI	Min	12	\$18.70	\$18.50	\$12.50	48%	2.76%	
8. Each boiler or compressor over three HP, up to and including 15 HP, or each absorption system over 100,000 BTU/h, up to and including 500,000 BTU/h	10890	Jul-95	BCI	Min	22	\$34.28	\$34.50	\$23.00	50%	2.88%	
9. Each boiler or compressor over 15 HP, up to and including 30 HP, or each absorption system over 500,000 BTU/h, up to and including 1,000,000 BTU/h	10890	Jul-95	BCI	Min	30	\$46.75	\$45.00	\$30.50	48%	2.74%	
10. Each boiler or compressor over 30 HP, up to and including 50 HP, or for each absorption system over 1,000,000 BTU/h, up to and including 1,750,000 BTU/h	10890	Jul-95	BCI	Min	45	\$70.13	\$69.00	\$46.50	48%	2.79%	
11. Each boiler or refrigeration compressor over 50 HP, or each absorption system over 1,750,000 BTU/h	10890	Jul-95	BCI	Hr.	1	\$93.50	\$115.00	\$77.00	49%	2.84%	
12. For each air-handling unit, up to and including 10,000 cubic feet per minute, including attached ducts	10890	Jul-95	BCI	Min	9	\$14.03	\$13.50	\$9.00	50%	2.88%	
13. For each air-handling unit over 10,000 cfm	10890	Jul-95	BCI	Min	15	\$23.38	\$23.00	\$15.50	48%	2.79%	
14. Fore each evaporative cooler other than a portable type	10890	Jul-95	BCI	Min	9	\$14.03	\$13.50	\$9.00	50%	2.88%	

Building and Engineering Analysis of Fee Adjustments

Fee Description/Basis for Fee	Last Reso.	Reso. Passed	Staff	Unit	Qty	Rate/Fee	Proposed New Fee	Current Fee	Change	Annual Change	Foot-note
15. For each ventilation fan connected to a single duct	10890	Jul-95	BCI	Min	7	\$10.91	\$9.75	\$6.50	50%	2.88%	
16. For each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit	10890	Jul-95	BCI	Min	9	\$14.03	\$13.50	\$9.00	50%	2.88%	
17. For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood.	10890	Jul-95	BCI	Min	9	\$14.03	\$13.50	\$9.00	50%	2.88%	
18. For the installation or relocation of each commercial or industrial type incinerator.	10890	Jul-95	BCI	Hr.	1	\$93.50	\$94.00	\$62.50	50%	2.90%	
19. each appliance or piece of equipment regulated by the coded	10890	Jul-95	BCI	Min	9	\$14.03	\$13.50	\$9.00	50%	2.88%	
20. Fuel/Gas piping											
a. For each gas piping system up to and including four outlets	10890	Jul-95	BCI	Min	4	\$6.23	\$5.35	\$3.55	51%	2.92%	
b. Fore each gas piping system of five or more outlets, ea outlet	10890	Jul-95	BCI	Min	1	\$1.56	\$1.35	\$0.90	50%	2.88%	
21. Process Piping											
a. For each hazardous process piping (HPP) system up to and including four outlets	10890	Jul-95	BCI	Min	6	\$9.35	\$8.75	\$5.90	48%	2.78%	
b. For each piping system of fire or more outlets, each outlet	10890	Jul-95	BCI	Min	2	\$3.12	\$1.80	\$1.20	50%	2.88%	
c. For each non-hazardous process piping (NPP) system, up to and including four outlets	10890	Jul-95	BCI	Min	3	\$4.68	\$3.50	\$2.35	49%	2.82%	
d. For each piping system of fire or more outlets, each outlet	10890	Jul-95	BCI	Ea	1	-	\$0.90	\$0.60	50%	2.88%	
F. Plumbing Permit Fees											
1. For each plumbing fixture, trap or set of fixtures on one trap	10890	Jul-95	BCI	Min	8	\$12.47	\$12.00	\$8.20	46%	2.67%	
2. For each building sewer and each trailer park sewer	10890	Jul-95	BCI	Min	8	\$12.47	\$30.50	\$20.50	49%	2.81%	
3. Rainwater systems per drain (inside buildings)	10890	Jul-95	BCI	Min	8	\$12.47	\$12.00	\$8.20	46%	2.67%	
4. For each industrial waste sample well	10890	Jul-95	BCI	Min	16	\$24.93	\$24.50	\$16.50	48%	2.79%	
5. Fore each private sewage disposal system	10890	Jul-95	BCI	Hr.	1	\$93.50	\$94.00	\$62.50	50%	2.90%	
6. For each water heater and/or vent	10890	Jul-95	BCI	Min	10	\$15.58	\$15.50	\$10.50	48%	2.74%	
7. For each industrial waste pretreatment interceptor, including its trap and vent, excluding kitchen-type grease interceptors functioning as a fixture.	10890	Jul-95	BCI	Min	16	\$24.93	\$24.50	\$16.50	48%	2.79%	
8. For installation, alteration, ore repair of water piping and/or water treating equipment, each unit.	10890	Jul-95	BCI	Min	4	\$6.23	\$6.10	\$4.10	49%	2.81%	
9. For repair or alteration of drainage or vent	10890	Jul-95	BCI	Min	4	\$6.23	\$6.10	\$4.10	49%	2.81%	
10. Fore each lawn sprinkler system on any one meter, including backflow protection devices thereof	10890	Jul-95	BCI	Min	12	\$18.70	\$18.50	\$12.50	48%	2.76%	
11. For atmospheric-type vacuum breakers not included in item 12 below											
a. 1 to 5 units	10890	Jul-95	BCI	Min	10	\$15.58	\$15.50	\$10.50	48%	2.74%	

Building and Engineering Analysis of Fee Adjustments

Fee Description/Basis for Fee	Last Reso.	Reso. Passed	Staff	Unit	Qty	Rate/Fee	Proposed New Fee	Current Fee	Change	Annual Change	Foot-note
b. Over 5, each unit	10890	Jul-95	BCI	Min	3	\$4.68	\$3.50	\$2.35	49%	2.82%	
12. For each backflow protective device, other than atmospheric-type vacuum breakers											
a. 2 inches or smaller	10890	Jul-95	BCI	Min	10	\$15.58	\$15.50	\$10.50	48%	2.74%	
b. Over 2 inches	10890	Jul-95	BCI	Min	20	\$31.17	\$30.50	\$20.50	49%	2.81%	
13. For each gas piping system, up to and including four outlets	10890	Jul-95	BCI	Min	4	\$6.23	\$6.10	\$4.10	49%	2.81%	
14. Fore each gas piping system of fire or more outlets, each outlet	10890	Jul-95	BCI	Min	1	\$1.56	\$1.55	\$1.05	48%	2.74%	
15. Swimming Pool, Spa, and Hot Tub - Plumbing Permits											
1. Public pool	10890	Jul-95	BCI	Ea	1	-	\$61.50	\$41.00	50%	2.88%	
2. Private Pool	10890	Jul-95	BCI	Ea	1	-	\$41.00	\$27.50	49%	2.83%	
3. Pool filling system	10890	Jul-95	BCI	Min	10	\$15.58	\$15.50	\$10.50	48%	2.74%	
4. Each water heater and or vent	10890	Jul-95	BCI	Min	10	\$15.58	\$15.50	\$10.50	48%	2.74%	
5. Gas piping system, each unit	10890	Jul-95	BCI	Min	4	\$6.23	\$6.10	\$4.10	49%	2.81%	
6. Replacing of piping	10890	Jul-95	BCI	Min	4	\$6.23	\$6.10	\$4.10	49%	2.81%	
7. Miscellaneous replacements	10890	Jul-95	BCI	Min	4	\$6.23	\$6.10	\$4.10	49%	2.81%	
8. Backwash receptor	10890	Jul-95	BCI	Min	4	\$6.23	\$6.10	\$4.10	49%	2.81%	

Footnotes to Fee Adjustments

1. No Change to Fee is necessary.
2. Fee has been increased due to NPDES requirements extending the time it takes to review a project. Added 2 hours of Plan Check Engineer's time.
3. New Fee
4. State Regulated Fees – No Changes.
5. Method of Charge changed from only inspection staff back in 1995 to current staff charges shown in Tables 1 thru 4. This changes makes it consistent with all other Investigation/Enforcement Fees.
6. Additional plan review and Inspection fees moved from tables 1, 2, 3, and 4 into these sections.
7. Issuance fees have been moved from tables 1, 2, 3, and 4 into this section. Clarification has been provided that revisions also are charged an issuance fee, and that the full issuance fee is not to be charged for different permits on the same visit.
8. Fee is for each device with rating in horsepower (HP), kilowatts (kW), Kilovolt amperes (kva), or kilovolt amperes reactive (kvar), that is rated as noted.
9. Added Monitoring Wells/Boring Plan Review to recover cost associated with review of these project documents.
10. Hourly plan check fee in engineering, moved from Building section for clarity.
11. Adding traffic review for industrial-commercial and residential developments.
12. Adjusted time of review to account for review time required to complete task.

13. Pre-Development Advisory Committee is an optional path available to developers so that they can obtain preliminary direction while working
14. Added fees for photovoltaic systems.
15. Staff Abrivations
 - BCI Building/Construction Inspector/Supervisor
 - PCE Senior Plan Check Engineer/Dep Bldg Official/Plan Check Engineer/Jr Civil Engineer
 - IOT Building/Construction Inspector/Supervisor OT
 - PEII Plans Examiner II
 - ATE Assistant Traffic Engineer
 - PT Permit Tech
16. See following tables for the revisions to this fee.
17. Added minimum amount to withhold to pay for staff for processing the paper work from submittal to refund.

Building and Engineering Fee Tables- Analysis of Changes

Scheduled Effective date

3/13

I.A.1 Improvement plan process fee	Passed	Increase	Annual Change
Resolution 10,889 - Passed July 1995	Jul-95	149.73%	2.80%

Ranges have been increased by 1.5 and base plan review fees has been increased by 1.5

New Table

Cost of Improvements

Fee

\$0 - \$2,250	\$600
\$2,251 - \$75,000	\$600 + 2.75% of valuation over \$2,250
\$75,001 - \$450,000	\$2,600 + 2.25% of valuation over \$75,000
\$450,001 - \$12,000,000	\$11,037 + 1.15% of valuation over \$450,000
\$12,000,000 +	\$143,862 + 1.00% of valuation over \$12,000,000

Old Table

Cost of Improvements

Fee

\$0 - \$1,500	\$400
\$1,501 - \$50,000	\$400 + 2.75% of valuation over \$1,500
\$50,001 - \$300,000	\$1,775 + 2.25% of valuation over \$50,000
\$300,001 - \$8,000,000	\$7,400 + 1.15% of valuation over \$300,000
\$8,000,000 +	\$95,950 + 1.00% of valuation over \$8,000,000

Examples

Value		Fee		Increase
Old	New	Old	New	
\$1,000	\$1,500	\$400.00	\$600.00	150.00%
\$25,000	\$37,500	\$1,087.50	\$1,631.25	150.00%
\$100,000	\$150,000	\$6,275.00	\$9,350.00	149.00%
\$400,000	\$600,000	\$94,800.00	\$142,137.00	149.93%

D. Development Services' Grading Plan Checking Fees	Year	Increase	Annual Change
Grading Plan Check Fees Table	Jul-95	50.00%	2.82%
Resolution 10,889 - Passed July 1995			

Grading plan checking fees shall be as follows:

	New Fee	Old Fee	% increase	Annual Change
50 cubic yards or less	\$57.00	\$38.00	150.00%	2.82%
51 - 100 cubic yards	\$85.00	\$57.00	149.12%	2.77%
101 - 200 cubic yards	\$126.00	\$84.00	150.00%	2.82%
201 - 300 cubic yards	\$167.00	\$111.00	150.45%	2.84%
301 - 400 cubic yards	\$207.00	\$138.00	150.00%	2.82%
401 - 500 cubic yards	\$246.00	\$164.00	150.00%	2.82%
501 - 600 cubic yards	\$285.00	\$190.00	150.00%	2.82%
601 - 700 cubic yards	\$328.00	\$218.00	150.46%	2.84%
701 - 800 cubic yards	\$370.00	\$246.00	150.41%	2.84%
801 - 900 cubic yards	\$410.00	\$273.00	150.18%	2.83%
901 - 10,000 cubic yards	\$433.00	\$288.00	150.35%	2.84%
for the first 10,000 cubic yards	\$433.00	\$288.00	150.35%	2.84%
plus ____ for each additional 10,000 cubic yards or fraction thereof.	\$30.00	\$20.00	150.00%	2.82%
for the first 100,000 cubic yards,	\$704.00	\$468.00	150.43%	2.84%
plus ____ for each additional 10,000 cubic yards or fraction thereof.	\$16.00	\$11.00	145.45%	2.56%
200,000	\$864.00	\$578.00	149.48%	2.79%
plus ____ for each additional 10,000 cubic yards or fraction thereof.	\$7.00	\$5.00	140.00%	2.25%

	Year	Ave Increase	Annual Change
II. Development Services Inspection Fees			
A. Public Improvement Inspection Fees	Jul-95	49.00%	2.87%
Resolution 10,889 - Passed July 1995			

New Table

Cost of Improvements	Fee
\$0 - \$35,000	5.3% of estimated cost of improvement
\$35,001 - \$150,000	\$1855 + 3.8% of estimated cost of improvement over \$35,000
Over \$150,000	\$6,225 + 2.7% of estimated cost of improvement over \$150,000

Old Table

Cost of Improvements	Fee
\$0 - \$25,000	5.3% of estimated cost of improvement
\$25,001 - \$100,000	\$1,325 + 3.8% of estimated cost of improvement over \$25,000
Over \$100,000	\$4,175 + 2.7% of estimated cost of improvement over \$100,000

Examples

Value		Fee		Increase
Old	New	Old	New	Percentage
\$25,000	\$37,500	\$1,325.00	\$1,953.80	147.46%
\$50,000	\$75,000	\$2,275.00	\$3,382.60	148.69%
\$150,000	\$225,000	\$5,525.00	\$8,266.20	149.61%

II. Development Services Inspection Fees	Year	Ave Inc.	Annual Change
B. Development Services' Grading Inspection Fees	Jul-95	149.84%	2.81%
Resolution 10,889 - Passed July 1995			

New Table

Grading inspection fees shall be as follows

	Fee
100 cubic yards or less	\$126.00
101 to 1000 cubic yards	\$126 for the first 100 cubic yards, plus \$36 for each additional 100 cubic yards or fraction thereof.
1001 to 10,000 cubic yards	\$450 for the first 1,000 cubic yards, plus \$30 for each additional 1,000 cubic yards or fraction thereof.
10,001 to 100,000 cubic yards	\$720 for the first 10,000 cubic yards, plus \$136 for each additional 10,000 cubic yards or fraction thereof.
100,000 cubic yards or more	\$1944 for the first 100,000 cubic yards, plus \$76 for each additional 10,000 cubic yards or fraction thereof.

Old Table

Grading inspection fees shall be as follows

	Fee
100 cubic yards or less	\$84.00
101 to 1000 cubic yards	\$84 for the first 100 cubic yards, plus \$24 for each additional 100 cubic yards or fraction thereof.
1001 to 10,000 cubic yards	\$300 for the first 1,000 cubic yards, plus \$20 for each additional 1,000 cubic yards or fraction thereof.
10,001 to 100,000 cubic yards	\$480 for the first 10,000 cubic yards, plus \$91 for each additional 10,000 cubic yards or fraction thereof.
100,000 cubic yards or more	\$1299 for the first 100,000 cubic yards, plus \$51 for each additional 10,000 cubic yards or fraction thereof.

Examples

Grading Cu.Yds.	Old	Fee New	Increase Percentage
100	\$84.00	\$126.00	150.00%
500	\$180.00	\$270.00	150.00%
5000	\$380.00	\$570.00	150.00%
50000	\$844.00	\$1,264.00	149.76%
150000	\$2,013.00	\$3,008.00	149.43%

Table 1 Building Permit Fees Total Building Valuation
Resolution 10,890 - Passed July 1995

Year Ave Inc. Annual Change
Jul-95 149.78% 2.80%

New Table

Total Building Valuation

	Fee (not inclusive of permit issuance fee)
\$1 to \$750	\$30.50
\$751 to \$3,000	\$30.50 plus 2.95% of valuation over \$750
\$3,001 to \$37,500	\$96.88 plus 1.240% of valuation over \$3000
\$37,501 to \$75,000	\$524.68 plus 0.880% of valuation over \$37,500
\$75,001 to \$150,000	\$854.68 plus 0.650% of valuation over \$75,000
\$150,001 to \$750,000	\$1,342.18 plus 0.470% of valuation over \$150,000
\$750,001 to \$1,500,000	\$4162.18 plus 0.410% of valuation over \$750,000
\$1,500,001 and up	\$7,237.18 plus 0.295% of valuation over \$1,500,000

Old Fees

Total Building Valuation

	Fee (not inclusive of permit issuance fee)
\$1 to \$500	\$20.50
\$501 to \$2,000	\$20.50 plus 2.95% of valuation over \$500
\$2,001 to \$25,000	\$64.75 plus 1.240% of valuation over \$2000
\$25,001 to \$50,000	\$349.95 plus 0.880% of valuation over \$25,000
\$50,001 to \$100,000	\$569.95 plus 0.650% of valuation over \$50,000
\$100,001 to \$500,000	\$894.94 plus 0.470% of valuation over \$100,000
\$500,001 to \$1,000,000	\$2,774.95 plus 0.410% of valuation over \$500,000
\$1,000,001 and up	\$4,824.95 plus 0.295% of valuation over \$1,000,000

Examples

Value		Fee		
Old	New	Old	New	
\$500	\$750	\$20.50	\$30.50	148.78%
\$2,000	\$3,000	\$64.75	\$96.88	149.62%
\$25,000	\$37,500	\$349.95	\$524.68	149.93%
\$50,000	\$75,000	\$569.95	\$854.68	149.96%
\$100,000	\$150,000	\$894.94	\$1,342.18	149.97%
\$500,000	\$750,000	\$2,774.95	\$4,162.18	149.99%
\$1,000,000	\$1,500,000	\$4,824.95	\$7,237.18	149.99%
\$2,000,000	\$3,000,000	\$7,774.95	\$11,662.18	150.00%

Building and Engineering Fee Tables- Analysis of Changes

Scheduled Effective date

3/13

I.A.1 Improvement plan process fee	Passed	Increase	Annual Change
Resolution 10,889 - Passed July 1995	Jul-95	149.73%	2.80%

Ranges have been increased by 1.5 and base plan review fees has been increased by 1.5

New Table

Cost of Improvements	Fee
\$0 - \$2,250	\$600
\$2,251 - \$75,000	\$600 + 2.75% of valuation over \$2,250
\$75,001 - \$450,000	\$2,600 + 2.25% of valuation over \$75,000
\$450,001 - \$12,000,000	\$11,037 + 1.15% of valuation over \$450,000
\$12,000,000 +	\$143,862 + 1.00% of valuation over \$12,000,000

Old Table

Cost of Improvements	Fee
\$0 - \$1,500	\$400
\$1,501 - \$50,000	\$400 + 2.75% of valuation over \$1,500
\$50,001 - \$300,000	\$1,775 + 2.25% of valuation over \$50,000
\$300,001 - \$8,000,000	\$7,400 + 1.15% of valuation over \$300,000
\$8,000,000 +	\$95,950 + 1.00% of valuation over \$8,000,000

Examples

Value		Fee		Increase
Old	New	Old	New	
\$1,000	\$1,500	\$400.00	\$600.00	150.00%
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D. Development Services' Grading Plan Checking Fees
Grading Plan Check Fees Table
Resolution 10,889 - Passed July 1995

Year	Increase	Annual Change
Jul-95	50.00%	2.82%

Grading plan checking fees shall be as follows:

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Table 1 Building Permit Fees Total Building Valuation
Resolution 10,890 - Passed July 1995

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\$150,001 to \$750,000	\$1,342.18 plus 0.470% of valuation over \$150,000
\$750,001 to \$1,500,000	\$4162.18 plus 0.410% of valuation over \$750,000
\$1,500,001 and up	\$7,237.18 plus 0.295% of valuation over \$1,500,000

Old Fees

Total Building Valuation	Fee (not inclusive of permit issuance fee)
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\$1,000,001 and up	\$4,824.95 plus 0.295% of valuation over \$1,000,000

Examples

Value		Fee		
Old	New	Old	New	
\$500	\$750	\$20.50	\$30.50	148.78%
\$2,000	\$3,000	\$64.75	\$96.88	149.62%
\$25,000	\$37,500	\$349.95	\$524.68	149.93%
\$50,000	\$75,000	\$569.95	\$854.68	149.96%
\$100,000	\$150,000	\$894.94	\$1,342.18	149.97%
\$500,000	\$750,000	\$2,774.95	\$4,162.18	149.99%
\$1,000,000	\$1,500,000	\$4,824.95	\$7,237.18	149.99%
\$2,000,000	\$3,000,000	\$7,774.95	\$11,662.18	150.00%

Comparison of Oxnard's Proposed Building Permit Fee
To Current Building Permit Fees and Building Permit
Fees of other Ventura County Jurisdictions

Value of Work	Oxnard Fee	Simi Valley		Ventura County		Thousand Oaks	
		BP	Difference	BP	Difference	BP	Difference
\$750	\$31	\$43	41%	\$34	11%	\$36	16%
\$3,000	\$97	\$76	-22%	\$324	234%	\$125	29%
\$37,500	\$525	\$617	18%	\$800	52%	\$777	48%
\$75,000	\$855	\$958	12%	\$1,245	46%	\$1,230	44%
\$150,000	\$1,342	\$1,477	10%	\$1,935	44%	\$1,813	35%
\$750,000	\$4,162	\$5,041	21%	\$6,710	61%	\$4,842	16%
\$1,500,000	\$7,237	\$8,219	14%	\$11,010	52%	\$6,922	-4%

Ventura County adds an additional 8% for California Energy Code inspection to Building Permit.

Thousand Oaks adds an additional 10% for inspection of Title 24 Accessibility Requirements.

Plan Check Fees as Percentage of Building Permit

City Of Oxnard	73% *No Change is proposed
County of Ventura	85%
	10% Additional for Accessibility Review
	8% Additional for Green Building Code
	8% Additional for Energy Review
	5% Additional High Fire Hazard Area
Up to	116% of Building Permit Fee
City of Simi Valley	65%
	Review of Hardship Exemptions Extra
	Review of Alternate Material Extra
City of Thousand Oaks	85%
	10% Additional for ADA Review
	5% Additional for Green Building Code
Up to	100% of Building Permit Fee

Fee Comparison of Commercial/Industrial and Residential Buildings

Valuation	Industrial Building		Single Family Dwelling w/ Attached Garage	
	Approx. 15,000 Sqft		Approx. 2700 Sqft	
	\$1,160,901		\$285,390	
	Current	Proposed	Current	Proposed
	Fee	Fee	Fee	Fee
<u>Impact Fees</u>				
Water Meter	\$710	\$710	\$1,600	\$1,600
Water Resource Fee	\$8,375	\$8,375	\$2,792	\$2,792
Water Capitol Facility Charge	\$1,023	\$1,023	\$341	\$341
Growth Development	\$9,459	\$9,459	\$3,132	\$3,132
Art in Public Places	\$2,964	\$2,964	\$540	\$540
Traffic	\$117,063	\$117,063	\$8,030	\$8,030
Sewer WWTP	\$12,236	\$12,236	\$3,798	\$3,798
Sewer Conn	\$4,374	\$4,374	\$1,458	\$1,458
Flood Control			\$600	\$600
Refuse			\$250	\$250
Undergrounding			\$466	\$466
Storm Drain			\$1,383	\$1,383
Offsite Air Quality	\$56,912	\$56,912		
<u>Plan Check and Inspection</u>				
Building Permit	\$5,300	\$5,850	\$1,769	\$1,979
Bldg Plan Check	\$3,869	\$4,270	\$1,291	\$1,291
Electrical Permit	\$551	\$825	\$143	\$215
Electrical Plan Check	\$275	\$413		
Mechanical Permit	\$401	\$601	\$39	\$59
Mechanical Plan Check	\$200	\$300		
Plumbing Permit	\$191	\$285	\$162	\$243
Plumbing Plan Check	\$95	\$142		
Fire Sprinkler Permit	\$397	\$397	\$369	\$369
Fire Sprinkler Plan Check	\$214	\$214		
Fire Permit	\$689	\$689	\$199	\$199
Fire Plan Check	\$372	\$372		
Parks Inspection	\$272	\$272		
Parks Plan Check	\$272	\$272		
Planning Plan Review	\$640	\$851	\$160	\$244
Fire Issuance	\$82	\$82	\$41	\$41
Fire Plan Review	\$84	\$84	\$81	\$81
Energy Plan Check	\$375	\$563	\$38	\$57
Energy Inspection	\$514	\$771	\$52	\$78
<u>State Fees</u>				
State Green Bldg Fee	\$47	\$47	\$12	\$12
State Seismic Ins Fee	\$244	\$244	\$29	\$29
<u>Misc</u>				
Imaging Documents Bldg	\$1,692	\$1,692	\$58	\$58
Issuance Fee	\$103	\$151	\$82	\$123
Permit Center Surcharge	\$785	\$888	\$220	\$245
Total Fee at Building Permit	\$230,780	\$233,391	\$29,135	\$29,712
Percent Change		1.13%		1.98%

U.S. Department of Labor Bureau of Labor Statistic CPI

Date	Reso	National ¹			LA - Riverside - Orange - San Bernardino - Ventura Co. ²			difference between indexes		Inspector Rate Change ³
		CPI	June	Oct	CPI	June	Oct	June	Oct	
Dec-91	PW Fees Book	137.9	166%	168%	143.1	165%	168%	-1.47%	-0.02%	
Jul-95	Res 10,889 and 10,890	152.5	150%	152%	154.5	153%	155%	2.29%	3.67%	155%
Feb-98		161.9	142%	143%	161.1	147%	149%	4.77%	6.11%	
Nov-99	Res 11,660	168.3	136%	137%	167.1	141%	144%	4.90%	6.20%	145%
Jul-01		177.5	129%	130%	178.3	132%	135%	3.09%	4.30%	
Feb-02		177.8	129%	130%	180.1	131%	133%	1.99%	3.17%	
Jul-02	Res 12,200	180.1	127%	128%	182.2	130%	132%	2.12%	3.30%	127%
Jun-03		183.7	125%	126%	186.3	127%	129%	1.77%	2.91%	
Jul-04	Res 12,685	189.4	121%	122%	193.4	122%	124%	0.88%	1.97%	
Jul-05	Res 12,905 and 12,906	195.4	117%	118%	201.4	117%	119%	-0.25%	0.79%	109%
Apr-07		188	122%	123%	217.845	108%	110%	-13.72%	-12.87%	
June		229.48			236.025					
Oct		231.41			240.111					

1. Source <http://www.usinflationcalculator.com/inflation/consumer-price-index-and-annual-percent-changes-from-1913-to-2008/>
2. Source <http://data.bls.gov/pdq/SurveyOutputServlet>
3. Resolutions

ATTACHMENT #2

FEE WORKSHEETS GEOGRAPHIC INFORMATION SYSTEMS (GIS)

PROPOSED GIS FEES

	DESCRIPTION	Last Reso	Fee Effective	Current Fee	Proposed Fee	Dollar Difference	Percent Change	Comment
GIS	Map 8.5"x11" or 11"x17" Plain	12,685	July 2004	\$2.00	\$2.00	\$0.00	0.00%	
GIS	Map 17"x22" or 22"x34" Glossy	12,685	July 2004	\$25.00	\$26.00	\$1.00	4.00%	
GIS	Map 17"x22" or 22"x34" Plain	12,685	July 2004	\$14.00	\$17.00	\$3.00	21.43%	
GIS	Map 34"x44" Glossy	12,685	July 2004	\$38.00	\$40.00	\$2.00	5.26%	
GIS	Map 34"x44" Plain	12,685	July 2004	\$23.00	\$27.00	\$4.00	17.39%	
GIS	Map 42"x54" Glossy				\$54.00			NEW
GIS	Map 42"x54" Plain				\$37.00			NEW
GIS	Custom Maps & GIS Services	12,685	July 2004	\$56.00	\$68.00	\$12.00	21.43%	
GIS	Elect Data - Area 4 sq mi or less	12,685	July 2004	\$172.00	\$208.00	\$36.00	20.93%	
GIS	Elect Data - Area 4 sq mi or more	12,685	July 2004	\$340.00	\$412.00	\$72.00	21.18%	
GIS	Mail List on CD or DVD	12,685	July 2004	\$116.00	\$140.00	\$24.00	20.69%	

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ATTACHMENT
PAGE 49 OF 55

Proposed GIS Fees Worksheet

FEE NAME	LAST DATE	UNIT	QTY	RATE/FEE	PROP FEE	TOTAL PREV	DOL DIF	PCT CHG
Map Prints								
Map 8.5"x11" or 11"x17" (Map size A or B) 7/13/2004								
Plain Paper								
GIS Technician		HR	0.028	\$68.00	\$1.90	\$1.57	\$0.34	21.43%
Laser Jet Paper 24#		EA	1	\$0.24	\$0.24	\$0.50	-\$0.26	-52.00%
					\$2.00	\$2.00	0.00%	0.00%
Map 17"x22" or 22"x34" (Map size C or D) 7/13/2004								
Glossy Paper								
GIS Technician		HR	0.34	\$68.00	\$23.12	\$19.04	\$4.08	21.43%
Glossy Paper		EA	1	\$3.20	\$3.20	\$6.00	-\$2.80	-46.67%
					\$26.00	\$25.00	\$1.00	4.00%
Map 17"x22" or 22"x34" (Map size C or D) 7/13/2004								
Plain Paper								
GIS Technician		HR	0.22	\$68.00	\$14.96	\$12.32	\$2.64	21.43%
Plain Paper		EA	1	\$2.00	\$2.00	\$2.00	\$0.00	0.00%
					\$17.00	\$14.00	\$3.00	21.43%
Map 34"x44" (Map size E) 7/13/2004								
Glossy Paper								
GIS Technician		HR	0.5	\$68.00	\$34.00	\$28.00	\$6.00	21.43%
Glossy Paper		EA	1	\$6.40	\$6.40	\$10.00	-\$3.60	-36.00%
					\$40.00	\$38.00	\$2.00	5.26%
Map 34"x44" (Map size E) 7/13/2004								
Plain Paper								
GIS Technician		HR	0.34	\$68.00	\$23.12	\$19.04	\$4.08	21.43%
Plain Paper		EA	1	\$4.00	\$4.00	\$4.00	\$0.00	0.00%
					\$27.00	\$23.00	\$4.00	17.39%
Map 42"x54" (Oversize) NEW								
Glossy Paper								
GIS Technician		HR	0.66	\$68.00	\$44.88			
Glossy Paper		EA	1	\$9.00	\$9.00			
					\$54.00			N/A

ATTACHMENT
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Map 42"x54" (Oversize)*NEW***Plain Paper**

GIS Technician	HR	0.46	\$68.00	\$31.28				
Plain Paper	EA	1	\$6.00	\$6.00				
				\$37.00				N/A

Custom Maps & GIS Services*7/13/2004*

GIS Technician per hour	HR	1	\$68.00	\$68.00	\$56.00	\$12.00	21.43%
			\$68.00	\$68.00	\$56.00	\$12.00	21.43%

Electronic Data of Project Area*7/13/2004***4 Square Miles or Less**

GIS Technician	HR	3	\$68.00	\$204.00	\$168.00	\$36.00	21.43%
Compact Disk or Diskette	EA	1	\$4.00	\$4.00	\$4.00	\$0.00	0.00%
Note: If more than 3 hours required, \$68. for each additional hour.				\$208.00	\$172.00	\$36.00	20.93%

Electronic Data of Project Area*7/13/2004***More Than 4 Square Miles**

GIS Technician	HR	6	\$68.00	\$408.00	\$336.00	\$72.00	21.43%
Compact Disk or Diskette	EA	1	\$4.00	\$4.00	\$4.00	\$0.00	0.00%
Note: If more than 6 hours required, \$68. for each additional hour.				\$412.00	\$340.00	\$72.00	21.18%

Mail List Generation**Mail List on Compact Disk or CD***7/13/2004*

GIS Technician	HR	2	\$68.00	\$136.00	\$112.00	\$24.00	21.43%
Compact Disk or Diskette	EA	1	\$4.00	\$4.00	\$4.00	\$0.00	0.00%
Note: If more than 2 hours required, \$68. for each additional hour.				\$140.00	\$116.00	\$24.00	20.69%

Bond paper cost based on \$0.60 per linear foot (\$0.40 per linear foot paper and \$0.20 per square foot ink for ink/printheads)

Glossy paper cost based on \$1.20 per linear foot (\$1.00 per linear foot paper and \$0.20 per square foot ink for ink/printheads)

Labor based on total GIS program cost divided by hours of GIS staff time - $(\$843,676 / (2080 \times 6)) = \67.61 rounded to \$68.

New printing costs to due use of more economical printers and better cost information

Revised 2/8/2013 DJE

HP Z6100 Ink and Printhead Costs

As of 11/29/12

Printer	MI per sq ft	Ink cartridge cost	Ink Qnty per cartridge	Ink cost /ml	Ink cost per sq ft	Printhead longevity in ml	Printhead cost per sq ft	Printhead cost	Printhead cost per sq ft	Ink & printhead cost pre sq ft
z6100	0.55	\$240.17	775	\$0.31	\$0.17	2325	0.00024	\$136.07	\$0.03	\$0.20

HP Z6100 Paper Costs

As of 11/29/12

Paper type	Cost	Size width in inches	Size length in ft	Cost per linear ft
Bond	\$60.00	42	150	\$0.40
Glossy	\$100.00	42	100	\$1.00

157

HP Z6100 Overall Mat'l Costs

As of 11/29/12

Estimated mat't costs	Ink/Printhead	Paper	Mat'l Costs
A/B size bond	\$1.20	\$0.80	\$2.00
A/B size glossy	\$1.20	\$2.00	\$3.20
C/D size bond	\$2.40	\$1.60	\$4.00
C/D size glossy	\$2.40	\$4.00	\$6.40
E/Over bond	\$4.00	\$2.00	\$6.00
E/Over glossy	\$4.00	\$5.00	\$9.00

(Based on 6 sq ft for ink & 2 linear for paper)

(Based on 6 sq ft for ink & 2 linear for paper)

(Based on 12 sq ft for ink & 4 linear for paper)

(Based on 12 sq ft for ink & 4 linear for paper)

(Based on 20 sq ft for ink & 5 linear for paper)

(Based on 20 sq ft for ink & 5 linear for paper)

ATTACHMENT
PAGE 52 OF 55

ATTACHMENT #2

FEE WORKSHEETS LIBRARY SERVICES

LIBRARY FEES

COMMUNITY OUTREACH

MEETING ROOM RENTAL RATES	CURRENT	PROPOSED
Meeting Room A Non-Profit Hourly Rate	\$5.00	\$5.00
Meeting Room A For Profit Hourly Rate	\$10.00	\$15.00
Meeting Room B Non-Profit Hourly Rate	\$10.00	\$10.00
Meeting Room B For Profit Hourly Rate	\$20.00	\$25.00

MEETING ROOM FEES

\$50 refundable cleaning deposit (Room must be left in same condition, if not, partial refund will be given)

\$5 to use stove/oven

\$5 to use 12-cup coffee maker

\$20 to use 55-cup coffee maker

\$25 to use PC Projector

Customers will be charged the actual cost to repair or replace damaged furniture or equipment.

INFORMATION – REFERENCE

LOCAL HISTORY	CURRENT	PROPOSED
To copy an image onto a CD:		
Personal use	No charge	\$5.00
Commercial use	\$10.00	\$15.00
Recovery fee	\$45.00	\$25.00
To use an image in a publication:		
1 – 1,000 copies	\$100.00	\$100.00
1,001 – 5,000 copies	\$200.00	\$100.00
More than 5,000	\$400.00	\$100.00
Non-profit/educational use of an image	\$0.00	\$50.00
To use an image in a DVD, Media or Website	\$0.00	\$100.00
To use an image in motion pictures or TV	\$0.00	\$150.00

PUBLIC COMPUTERS/EQUIPMENT	CURRENT	PROPOSED
Main Library (6)	\$3 hour	\$2 hour
South Oxnard Branch (32)	\$1 hour	\$2 hour
Computer prints	.10 copy	.10 copy
Photocopies	.10 copy	.10 copy
Microfilm/microfiche copies	.25 copy	.10 copy
Test Proctoring (2-hour minimum)	\$25 hour	\$25 hour

CIRCULATION**A. Fines for Overdue Materials – Per Item, Per Day**

	CURRENT	PROPOSED
1. Adult fiction & nonfiction books, magazines, ABs, CDs, CTs, LPs, Books on CD	\$.20	\$.20
2. Children's fiction & nonfiction books, magazines, ABs, CDs, CTs, Books on CD	\$.10	\$.20
3. Videos, DVDs, "MEDIA" (Adult and Children)	\$.50	\$ 1.00
4. CD-ROMS (Adult and Children)	\$ 1.00	\$ 1.00
5. Interlibrary Loans	\$ 1.00	\$ 3.00
6. Maximum fine per overdue adult item	\$ 10.00	\$ 10.00
7. Maximum fine per overdue children's item:	\$ 5.00	\$ 5.00

B. Lost Materials

Replacement cost plus Non-Refundable processing fee	Cost + \$5.00 fee	Cost + \$7.50 fee
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C. Damaged Materials

1. Not in circulating condition: Replacement cost plus Non-Refundable processing fee	Cost + \$5.00 fee	Cost + \$7.50 fee
2. Missing parts		
a. Book returned missing cover	\$ 5.00	\$ 5.00
b. Book returned missing labels	\$ 5.00	\$ 5.00
c. Book returned missing barcode	\$ 1.00	\$ 1.00
d. Magazine returned missing cover	\$ 1.00	\$ 1.00
e. Damaged audio book case (holds 1-3 cassettes)	\$ 6.00	\$ 6.00
f. Damaged audio book case (holds 4-8 cassettes)	\$ 7.00	\$ 7.00
g. Damaged audio book case (holds 9 or more cassettes)	\$ 8.00	\$ 8.00
h. Damaged audio book, "book on CD" case cover (inside case)	\$ 5.00	\$ 5.00
i. Missing tape(s) or CD	\$ 6.00 or more	\$ 6.00 or more
j. Damaged "book on CD" case (12 discs or less)	\$ 9.00	\$ 9.00
k. Books on CD case 13 – 23	\$ 10.00	\$ 10.00
l. Books on CD case 24 – 35	\$ 10.00	\$ 11.00
m. Books on CD case 36 – 47	\$ 10.00	\$ 12.00
n. Books on CD case 48 +	\$ 10.00	\$ 13.00
o. CD-ROM disc returned by itself	\$ varies	\$ varies
p. CD-ROM missing information sheet	\$ varies	\$ varies
q. Damaged/missing CD-ROM bag	\$ 1.00	\$ 1.00
r. Missing CD-ROM installation sheet	\$ 1.00	\$ 1.00
s. Compact Disc missing cover information	\$ 4.00	\$ 4.00
t. Compact Disc case missing/damaged	\$ 1.00	\$ 1.00
u. Compact Disc returned missing/or damaged out of set	\$ varies	\$ varies
v. (Music) cassette returned missing cover information	\$ 1.00	\$ 1.00
w. (Music) cassette case missing/damaged	\$ 1.00	\$ 1.00
x. Juvenile cassette/CD bag damaged/missing	\$ 1.00	\$ 1.00
y. Juvenile cassette/CD case damaged/missing	\$ 1.00	\$ 1.00
z. Video/DVD returned without cover information	\$ 3.00	\$ 3.00
aa. Video/DVD case damaged/missing	\$ 2.00	\$ 2.00
bb. Video/DVD missing 3-D glasses	\$ 2.00	\$ 2.00
cc. RFID tag damaged/missing	\$ 1.00	\$ 1.00

D. Lost Library Card

Replacement card	\$ 2.00	\$ 2.00
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E. Holds

Item not picked up	\$ 0.00	\$.25 per item
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F. Interlibrary Loans (ILL)

To request an ILL per item (*refundable if item is not available)	\$ 0.00	\$ 1.00 *
Overdue	\$ 1.00	\$3.00 per day

G. U.S. Passports

1. Execution Fee (Set by U.S. Department of State)	\$ 25.00	\$25.00
2. Passport Photo	\$ 10.00	\$10.00

Development Services
Historical Revenues & Expenditures
Summary
FYs 2008 to 2012

	Average	FY2012	FY2011	FY2010	FY2009	FY2008
Development Services - Planning						
Revenues	657,675.71	484,588.19	504,047.13	673,123.02	458,163.98	1,168,456.25
Expenditures	1,729,936.07	1,426,051.84	1,536,028.23	1,882,507.24	1,886,883.36	1,918,209.66
Net	(1,072,260.35)	(941,463.65)	(1,031,981.10)	(1,209,384.22)	(1,428,719.38)	(749,753.41)
Percent Cost Recovery	38%	34%	33%	36%	24%	61%

Development Services - Building & Engineering						
Revenues	3,206,188.24	2,934,587.87	2,979,055.29	2,583,942.02	2,661,548.39	4,871,807.64
Expenditures	3,967,679.11	3,422,261.38	3,708,707.14	4,055,187.10	4,273,252.50	4,378,987.45
Net	(761,490.87)	(487,673.51)	(729,651.85)	(1,471,245.08)	(1,611,704.11)	492,820.19
Percent Cost Recovery	81%	86%	80%	64%	62%	111%

Development Services - Support (Administration)						
Revenues	199.08	80.00	235.86	459.55	200.00	20.00
Expenditures	440,983.05	406,343.33	425,959.40	405,107.46	508,849.31	458,655.76
Net	(440,783.97)	(406,263.33)	(425,723.54)	(404,647.91)	(508,649.31)	(458,635.76)
Percent Cost Recovery	0%	0%	0%	0%	0%	0%

Combined						
Revenues	3,864,063.04	3,419,256.06	3,483,338.28	3,257,524.59	3,119,912.37	6,040,283.89
Expenditures	6,138,598.23	5,254,656.55	5,670,694.77	6,342,801.80	6,668,985.17	6,755,852.87
Net	(2,274,535.19)	(1,835,400.49)	(2,187,356.49)	(3,085,277.21)	(3,549,072.80)	(715,568.98)
Percent Cost Recovery	63%	65%	61%	51%	47%	89%

Not included:						
Administrative Overhead	245,543.93	210,186.26	226,827.79	253,712.07	266,759.41	270,234.11
Share of Building Financing	560,689.00	560,689.00	560,689.00	560,689.00	560,689.00	560,689.00



Meeting Date: 02 / 26 / 13

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). _____	☒ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Martin R. Erickson Agenda Item No. 0-1Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) _____**DATE:** February 11, 2013**TO:** City Council**FROM:** Martin R. Erickson, Special Assistant to the City Manager [Signature]**SUBJECT:** Support for City's Legislative Program for Fiscal Year (FY) 2013/14**RECOMMENDATION**

That City Council adopt an update of the Legislative Program for FY 2013/14; and authorize the City Manager to prepare letters in support of or in opposition to, as appropriate, legislative matters outlined in the Legislative Program with such letters to be signed by the Mayor, or the Mayor Pro Tem in the Mayor's absence.

DISCUSSION

The City Council has requested federal funding for critical projects for the City of Oxnard for many years. In September, 2007 the City Council adopted a Legislative Program which allowed staff to more efficiently carry out City Council direction with respect to a variety of critical areas of concern to the City, including water resources, transportation needs, and preservation of local control. With a new session of Congress underway and a continuing moratorium on federal earmarks, the City must be aggressive in pursuing federal grant program funding and regulatory relief to fund high priority projects.

The Legislative Program positions the City well to respond to potential funding opportunities, and protects the City's interests. Although the City Manager's Office serves as the focal point of these efforts, scope of interests in the Legislative Program represent broad input from all City departments, from Public Works to the Library. This inclusive effort has resulted in federal and state monies to a variety of critical projects. Oxnard has successfully achieved federal funding for numerous critical City projects, including the Santa Clara River Interchange at Highway 101, the GREAT program, and the Rice Avenue Interchange.

While the City of Oxnard has maintained an aggressive and effective legislative program, with the lingering effects of the economic recession, staff is enhancing its grant seeking activities, particularly with respect to social programs which may be affected by pending federal cutbacks.

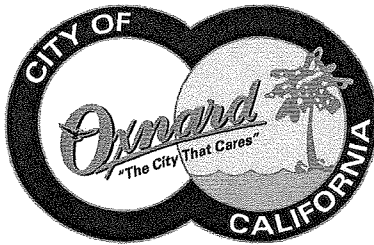
Staff will continue to maintain direct and consistent contact with contracted state and federal lobbyists and monitor the League of California Cities' Priority Focus, California Water Association, and other sources to identify pending legislation that may impact the City. Letters expressing the City Council's position will be drafted for the Mayor's signature, with copies distributed to each Councilmember. Pending legislation not addressed by the Legislative Program or staff recommendations that differ from the Legislative Program would be placed on the agenda for City Council consideration.

This year's National League of Cities (NLC) Congressional City Conference will take place from March 9-13 in Washington, DC. The NLC is urging Capitol Hill and the Obama Administration to protect municipal bonds, fix the nation's broken immigration system, and protect local revenues.

FINANCIAL IMPACT

There is no financial impact at this time as this item involves legislative policy for on-going operations. The receipt of federal funds for these projects would benefit the City.

Attachment #1 Draft City of Oxnard FY 2013/14 Legislative Program.



City of Oxnard 2013-2014 Legislative Program

The foundation for the City's legislative priorities is based in the mission statement adopted by the Oxnard City Council in January of 2005:

"The City of Oxnard will have clean, safe, prosperous and attractive neighborhoods with open, transparent government."

The following Legislative Program was developed to enable the City to respond to pending state and federal legislation in a proactive manner. The Mayor (or Mayor Pro Tem in the Mayor's absence) would be authorized to sign correspondence expressing the City Council's position on legislation consistent with this Legislative Program and/or other positions approved by the City Council.

Staff would maintain direct and consistent contact with contracted state and federal lobbyists and monitor the League of California Cities' *Priority Focus*, California Water Association, and other sources to identify pending legislation that may impact the City. Letters expressing the City's position will be drafted for the Mayor's signature, with copies distributed to each Councilmember. Pending legislation not addressed by the Legislative Program or staff recommendations that deviate from the Legislative Program would be agendized for City Council consideration.

Basic Principles

A. Local Control

1. Support legislation mandating that the state and federal governments provide full cost reimbursement to cities for all required programs and for all programs resulting in revenue loss to cities.
2. Support legislation that protects the ability of cities to recover the costs of mandated programs through fees that are exempt from Proposition 218.
3. Advocate legislation that enhances local control of resources and tools that assist the City Council to address the needs of City residents.
4. Oppose legislation that limits or interferes with City Council authority over local municipal affairs.
5. Oppose legislation that eliminates or restricts the taxing authority of cities over development; weakens existing Government Code section 66000 fee authority; or redefines any development tax, condition, or other monetary change as development fees.
6. Oppose legislation that mandates changes that interrupt the City's operations, services to the community, or impairs or weakens its infrastructure.

B. Local Budget

1. Advocate for state and federal funding supporting City infrastructure projects and City programs.
2. Support reforming the local government finance structure in a way that establishes long-term financial stability to assure future growth and provide needed public facilities and services.
3. Support discretionary revenue sources to cities over directed and limited sources.
4. Advocate for fair implementation and distribution of state infrastructure bond funds to assure the City has access to receiving an adequate share for local improvements and programs.
5. Oppose legislation that negatively impacts the City's fiscal viability by adding further financial burden through unfunded mandates.
6. Oppose legislation that reduces the City's revenue base.
7. Oppose legislation that cuts state or federal grant funding for existing programs and services, e.g., Community Development Block Grant (CDBG).

Time Sensitive/Specific Issues

A. Telecommunications

1. Oppose legislation that negatively impacts the City Council's authority to manage and control the public right-of-way and for the City to receive compensation for its use.
2. Oppose legislation that diminishes or eliminates the collection of local franchise fees or diverts its collection by the federal or state governments.
3. Oppose legislation that authorizes "redlining" or "cherry picking" and precludes equal access to affordable cable television, Internet and digital services.

B. Transportation Needs

1. Advocate for state and federal transportation funding to construct critical transportation projects in the City of Oxnard, including the projects in the Port Intermodal Corridor (Rice Avenue/5th Street Grade Crossing, Hueneme Road Widening), and the Del Norte/101 Freeway Interchange.
2. Support increased funding to enhance existing public transportation programs.
3. Advocate for state and federal funding for street, road, and alleyway repair within the City of Oxnard.
4. Advocate for state and federal funding for Transit Oriented Development (TOD) projects that support the goals of SB 375 (Steinberg).
5. Advocate that fundamental responsibility for transportation decision making

should be at the local level.

6. Oppose any state or federal reductions to existing transportation grants and programs, including Americans with Disabilities Act funding.
7. Oppose legislation that limits and/or decreases the existing amount of retention proceeds withheld from any payment by a public entity to a contractor on a public project.

C. *Waste Management*

1. Support legislation that provides cities with financial assistance for programs designed to provide for the safe disposal of solid, hazardous, and special waste.
2. Support legislation that strengthens cities' ability to direct municipal solid waste flow to designated solid waste facilities.
3. Support legislation that streamlines AB 939 tracking and reporting requirements.
4. Support legislation that promotes recycling and expands the market for recycled materials.
5. Support legislation that encourages the innovative use of biosolids for regional beneficial uses, including, but not limited to alternative daily cover for landfills and soil amendments.
6. Oppose legislation that would restrict or limit the City Council's authority to franchise refuse and recycling collection services, to direct municipal solid waste flow, or to contractually require haulers to guarantee achievement of AB 939 goals.

D. *Water Resources*

1. Support legislation and funding to clean up contaminated soil and/or polluted water wherever found, including but not limited to, surface water, ground water, estuaries, or near shore ocean areas.
2. Support legislation and funding to abate sources of soil and/or water pollution wherever found, including septic systems, leaking underground fuel tanks, and agricultural and residential applications of fertilizers and pesticides.
3. Support legislation and funding to develop recycled water as an alternate water source, including treatment, storage, and distribution.
4. Support legislation and funding to develop brackish groundwater.
5. Support legislation and funding to manage groundwater and surface water salinity.
6. Support legislation and funding that encourages innovative and cooperative water resources projects that will be of regional benefit.
7. Support legislation that provides a mechanism to fund the construction,

operations, maintenance, and administration of stormwater programs and projects that improve quality, minimize runoff, maximize infiltration and beneficial uses, maximize flooding protection, and minimizes negative environmental impacts, and exempt fees and charges supporting these programs and projects from Proposition 218 restrictions.

8. Support legislation to remove by 2016 regulatory, scientific, technical, and attitudinal barriers to direct potable reuse of recycled water as part of the solution to local water supply challenges.
9. Support legislation that encourages the development of consistent statewide water quality policies for the development and implementation of standards for impaired water bodies (303(d) listed), including Total Maximum Daily Loads (TMDL) allocations, National Pollutant Elimination System (NPDES) permits, and monitoring programs.
10. Support legislation that establishes a fee-sharing program for general stormwater permits issued by the State Water Resources Control Board.
11. Advocate for amendments to the existing California Water Code to support local collection and discharge of groundwater.
12. Oppose legislation that would establish drinking water quality standards or treated water quality discharge standards without sound scientific basis.

E. Economic Development

1. Support actions that fully fund CDBG as a direct allocation to cities, with the broad objective of helping low and moderate income residents.
2. Support legislation to promote redevelopment as a tool to address blight, build needed infrastructure, develop and retain affordable housing and provide financing for local redevelopment and economic development programs.
3. Support the creation of an enterprise zone partnership with the City of Port Hueneme and the Port of Hueneme.

F. Affordable Housing

1. Support legislation that provides financial support and incentives for programs that provide affordable housing for disabled and low-income residents, families, and senior adults.
2. Support legislation that protects and maintains existing affordable housing opportunities for disabled and low income residents, families, and senior adults.

G. Public Safety

1. Support legislation that allows use of state and federal public safety grants for intervention and prevention efforts to curb gang crime and youth violence.
2. Support legislation that would provide cities with a greater share of fines and forfeitures.
3. Support legislation that promotes the efforts of the Oxnard Police Department in its role to serve and protect the community with relevance to local enforcement.
4. Support legislation that allows law enforcement to better combat gun violence through investigation, interdiction, and prevention of firearm related crimes.
5. Support legislation that allows use of state and federal public safety grants for maintenance efforts in addition to service increases.

H. Land Use Planning

1. Support legislation that provides for shared land use determinations among counties and cities when the general plan of the city establishes a planning area consistent with Government Code provisions.
2. Support efforts that are consistent with the doctrine of "home rule" and the local exercise of police powers, through planning and zoning processes, over local land use.

I. General Government

1. Support legislation that provides financial assistance for local public libraries without the imposition of new taxes
2. Advocate for federal stimulus funding to support City infrastructure projects and City programs.
3. Support legislation that limits libraries' contributions to the Educational Revenue Augmentation Fund.
4. Support legislation that makes funds available to refurbish and improve parks.
5. Oppose legislation that reduces funding for libraries including public library funds.
6. Support legislation that makes funds available to upgrade, remodel existing libraries, and build new libraries.
7. Support legislation that improves library services.
8. Support legislation and programs that maintains or enhances funding for the Oxnard School District's school safety and intervention and preventions; oppose legislation which reduces funding to these programs.
9. Oppose legislation that reduces or restricts local authority to regulate public right-of-way.
10. Support legislation and funding for energy-efficiency projects and programs for

public buildings and facilities.

11. Support legislation and seek funding for the needed construction, repair, and enhancement of the Santa Clara River levee system, *including SCR-3 Reach 4, the "GAP"*.
12. Support legislation and seek funding for the complete remediation of the EPA Superfund Site located on Perkins Road in Oxnard (former Halaco site).

J. Military Bases

1. Support legislation that provides funding or additional missions to the military bases in Ventura County.
2. Support the legislative efforts of the Ventura County Regional Defense Partnership for the 21st century (RDP-21).
3. Support legislation to add aircraft for the firefighting capability of the Air National Guard within Ventura County.



ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). _____	☒ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: James Cameron *JC* Agenda Item No. 0-2Reviewed By: City Manager *[Signature]* City Attorney *[Signature]* Finance *JC* Other (Specify) _____**DATE:** February 14, 2013**TO:** City Council**FROM:** James Cameron, Chief Financial Officer
Finance Department *James Cameron***SUBJECT:** Fiscal Year 2012-13 General Fund Financial Status**RECOMMENDATION**

That City Council receive an update of the Fiscal Year 2012-13 General Fund financial status.

DISCUSSION

On July 31, 2012, City Council adopted the Fiscal Year (FY) 2012-13 budget, including a General Fund budget of 108.7 million. This was the second year of the two-year budget for FYs 2011-12 & 2012-13. While the FY 2012-13 budget includes an increase from the prior year of \$1.7 million, it is lower than the original budget anticipated in the two-year budget. The main drivers for the \$1.7 million increase were approved salary increases for the various represented employees as well as increases for fuel, animal shelter, and overtime, primarily in public safety.

Based on the first six months of the fiscal year, the General Fund budget is projected to remain in balance through the end of the fiscal year. While revenues are now projected to be \$1.5 million lower than budgeted, expenditures are projected lower by \$1.6 million. This revenue shortfall is largely driven by charges for services, collection of fines, and interest earnings. Expenditure savings are primarily the result of vacant positions net of overtime costs. The cost of a special election has been included in this projection.

The economy continues to recover; however, the inability of the Federal government to address the budget deficit, including inaction on the "fiscal cliff" at the end December up until the last possible day, appears to have had a negative impact on economic growth. The Economy still faces the potential impact of sequestration if additional budgetary solutions are not approved in March. The unemployment rate remains stubbornly high at 7.9% nationally, although a significant improvement from the lows of the recession. One bright spot has been the housing market with improvements in housing starts and prices. At the local level, unemployment has dropped from a high in excess of 15% to 11.6% in December. Housing prices also continue to recover with average prices during the fourth quarter of 2012 9% higher than 2011.

FINANCIAL IMPACT

The recommended action to receive the Fiscal Year 2012-13 General Fund financial update has no direct financial impact.

Attachment #1 - FY 2012-13 General Fund Budget Update
#2 - FY 2012-13 General Fund Revenue Projection
#3 - FY 2012-13 General Fund Budget Projection

FY 2012-13
General Fund
Budget Update
(\$thousands)

<u>Revenues</u>	
Original Budget	\$ 108,738
Revised Estimated	<u>107,193</u>
Change	<u>\$ (1,545)</u>
<u>Explanation of Revenue Change</u>	
Property Taxes	198
Sales Tax	327
Other Taxes and Fees	(493)
Charges for Services	(1,264)
Other	<u>(313)</u>
Total Revenue Change	<u>\$ (1,545)</u>
<u>Expenditures</u>	
Projected Budget Variance	
Personnel Savings	\$ 2,564
Overtime	(824)
Fuel & Equip. Maint.	(23)
Special Election	(200)
Other	<u>100</u>
Total Expenditure Variance	<u>\$ 1,617</u>
Projected Budget Balance	<u><u>\$ 72</u></u>

FY 2012-13 General Fund Revenue Projection
based on Revenues through December 2012
(\$ Thousands)

	Budget	Actual Revenues	Current Estimate	Change in Estimate
Property Tax				
Base & Other Non-VLF	26,284	13,475	26,466	182
Property Tax In-Lieu of VLF	14,310	-	14,326	16
Sub-total	40,594	13,475	40,792	198
Sales Tax				
Allocation less Refunds	19,813	5,886	19,965	152
Triple-Flip	5,432	(407)	5,606	174
Sub-total	25,245	5,479	25,571	326
Other Taxes and Fees				
TOT	3,621	1,688	3,605	(16)
Business License	4,775	2,618	4,775	-
Franchise	3,558	893	3,081	(477)
Sub-total	11,954	5,199	11,461	(493)
Charges for Services				
Services to Other Programs	5,317	1,362	4,425	(892)
Development Services	1,976	680	1,749	(227)
Other	3,686	1,412	3,542	(144)
Sub-total	10,979	3,454	9,716	(1,263)
Miscellaneous				
Licenses/Permits	1,984	975	1,941	(43)
Intergovernmental	1,789	671	1,796	7
Interfund Transfers	11,167	4,765	11,105	(62)
Other	5,026	1,142	4,811	(215)
Sub-total	19,966	7,553	19,653	(313)
Total GF Revenues	108,738	35,160	107,193	(1,545)

FY 2012-13 General Fund Budget Projection
based on Expenditures through December 2012
(\$ Thousands)

	<u>Budget</u>	<u>To Date</u>	<u>Projected</u>	<u>Surplus/ (Deficit)</u>
General Government				
Personal Services	7,447	3,242	6,793	654
Other	3,185	1,629	3,765	(580)
Sub-total	10,632	4,871	10,558	74
Public Safety				
Personal Services (excluding Overtime)	49,430	22,686	47,773	1,657
Overtime	5,310	3,132	6,061	(751)
Other	8,941	3,988	8,857	84
Sub-total	63,681	29,806	62,691	990
Public Works				
Personal Services	1,896	734	1,529	367
Other	476	257	514	(38)
Sub-total	2,372	991	2,043	329
Community Development*				
Personal Services	5,295	2,460	5,168	127
Other	1,931	906	1,902	29
Sub-total	7,226	3,366	7,070	156
Culture & Recreation				
Personal Services	10,882	5,108	10,960	(78)
Other	8,118	3,851	7,813	305
Sub-total	19,000	8,959	18,773	227
Total Operating Budget	102,911	47,993	101,135	1,776
Transfers & Debt Service	5,856	561	6,015	(159)
Total General Fund Budget	108,767	48,554	107,150	1,617

* Includes CDC, Development Services, and Housing General Fund budgets.



Meeting Date: 2/26/2013

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☒ Other Study Session

Prepared By: James Cameron

Agenda Item No. R-1

Reviewed By: City Manager

City Attorney

Finance

Other (Specify)

DATE: February 14, 2013

TO: City Council

FROM: James Cameron, Chief Financial Officer
Finance Department

SUBJECT: Debt Financing Review

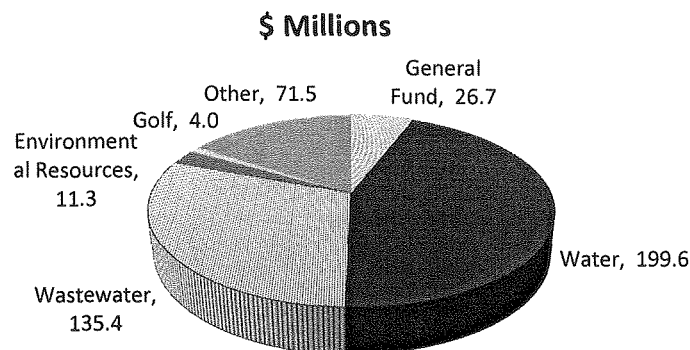
RECOMMENDATION

That City Council receive a presentation on debt financing for municipal governments.

DISCUSSION

Cities and other local governments use various debt financing tools to meet capital requirements for constructing new facilities and infrastructure. In addition to State and Federal regulations, the market is an important factor in deciding which tool is most appropriate. In addition, the financial strength of the City is a key factor. When reviewing and evaluating the long-term debt of a City it is important to understand the source of paying the debt service as debt payments are typically limited to that source. As an example, the General Fund is not required to make payments for debt issued for an enterprise fund.

The City of Oxnard's debt portfolio is as follows:



Discussion will include the City's Debt Policy which is approved annually by the City Council as part of the annual budget adoption (Resolution 14,270 dated July 31, 2012).

FINANCIAL IMPACT

None.

Attachment #1 - City of Oxnard's Debt Policy

RESOLUTIONS

Resolution No. 14,270

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VI. DEBT POLICIES

A. Use of Debt

1. Any tax and revenue anticipation borrowing will be consistent with State and federal laws and regulations.
2. The City Council will review the issuance of long-term debt only for:
 - a. Construction and acquisition of land, capital improvements, or equipment when the useful life of the asset is equal to or greater than the term of the debt.
 - b. The creation of contractually-required reserves.
 - c. The payment of judicial awards or settlements or the establishment of actuarial reserves to pay such awards.
3. Debt financing will not be appropriate for current operating or maintenance expenses or for any recurring purposes.

B. Conditions of Use

1. The City Council will use long-term debt to finance a major equipment acquisition, a capital project, or reserve only if a cost/benefit analysis establishes that the financial and community benefits of the financing exceed the costs.
2. Benefits can include, but are not limited to, the following:
 - a. Present value benefit: The current cost plus the financing cost is less than the future cost of the project or acquisition.
 - b. Maintenance value benefit: The financing cost is less than the maintenance cost of deferring the project or acquisition.
 - c. Equity benefit: Financing provides a method of spreading the cost of a project or acquisition back to the users of the project or acquisition over time.
 - d. Community benefit: Debt financing of the project or acquisition enables the City Council to meet an immediate community need.
3. Debt financing will be used only when project revenues or other identified revenue sources are sufficient to service the debt.
4. The City Council by resolution will periodically establish industry standard bond debt ratios to assess maximum debt carrying capacity and will apply these ratios to each proposed debt.

5. When the City obtains debt financing on behalf of or benefiting a third party (as with assessment districts) such debt will be issued in conformance with existing City Council priorities and policies without contingent liability of the City and with all costs of issuance and administration fully reimbursed by the third party.

C. Methods

1. Staff will retain the following contract advisors for the issuance of debt:
 - a. Bond Counsel - To be selected by RFP periodically.
 - b. Special Counsel - To be selected by RFP periodically to protect the City's interest in complex negotiations and document review.
 - c. Financial Advisor - To be selected by RFP periodically to assist the City in assessing financing opportunities and options, selection of underwriters, preparation of all required financing documents, and other financial advisory assistance as required.
 - d. Underwriters - To be selected periodically by RFP for negotiated financings. For bond issues that are competitively bid, underwriter will be selected on the basis of lowest true interest cost (TIC).
2. The City Council's preference is to issue fixed-rate long-term debt with level debt service, but variable rate debt or other debt service structure may be considered if an economic advantage is identified for a particular project.
3. Bond proceeds will be held by an independent bank acting as trustee or fiscal agent.
4. The City Council's bond rating objective for the City for all debt issues is a Standard & Poor's rating of AA. Credit enhancements will be used to achieve higher ratings when there is an economic benefit.

VII. ACCOUNTING POLICIES

A. Accounting Standards

1. The City's accounting systems and procedures will comply with the Generally Accepted Accounting Principles (GAAP) and standards promulgated by the Financial Accounting Standards Board (FASB) and the Governmental Accounting Standards Board (GASB) to the extent necessary to achieve an unqualified audit opinion and adequate internal controls.