Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 305 West Third Street during customary business hours. The agenda reports are on the City of Oxnard web site at www.ci.oxnard.ca.us.

CITY OF OXNARD CALIFORNIA

AGENDA

OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
*OXNARD FINANCING AUTHORITY
*OXNARD HOUSING AUTHORITY
Regular Meetings
City Council Chambers, 305 West Third Street, Oxnard
December 17, 2013
4:30 P.M. – Closed Session

A. ROLL CALL/POSTING OF AGENDA

*** The Oxnard Financing Authority and the Oxnard Housing Authority will not meet because there are no items requiring consideration on this date.**

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION - (Please see page 5 for a description of closed session items)

D. OPENING CEREMONIES – 6:00 P.M.

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of Update on California State University Channel Islands' 5th Annual Science Fair

2. SUBJECT: Presentation to Oxnard City Corps from Community Roots Gardens - North Oxnard United Methodist Church

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

City of Oxnard internet address: www.ci.oxnard.ca.us.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (30 Minutes)

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing. The presiding officer shall limit public comments to three minutes.

G. TRANSMITTAL OF INFORMATION ONLY ITEMS

Finance Department

1. SUBJECT: Monthly Budget Status Report for the Period Ending October 31, 2013. (001)
RECOMMENDATION: Receive Report.
Legislative Body: CC Contact: James Cameron Phone: 385-7461

H. INFORMATION/CONSENT PUBLIC HEARINGS

I. PUBLIC HEARINGS

J. APPOINTMENT ITEMS

K. REPORTS

Public Works Department

1. SUBJECT: Groundwater Recovery Enhancement and Treatment (GREAT) Program Report. (019)
RECOMMENDATION: 1) Receive a verbal report on the GREAT Program and provide direction to staff regarding next steps; and 2) Approve a special budget appropriation (SBA) to reflect current project priorities and establish new accounts for financial management of the various projects in the GREAT Program.
Legislative Body: CC Contact: Anthony Emmert Phone: 207-1669

L. PUBLIC COMMENTS ON REPORTS

At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

M. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.
   RECOMMENDATION: Receive and consider report.
   Legislative Body: CC/SA Contact: Karen Burnham Phone: 385-7430

2. SUBJECT: Verbal Update on the Materials Recycling Facility (MRF).
   RECOMMENDATION: Receive and consider verbal report.
   Legislative Body: CC Contact: Rob Roshanian Phone: 385-7893

N. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

1. SUBJECT: Verbal Discussion of Temporary Upgrade Pay for Interim City Attorney Stephen Fischer.

O. STUDY SESSION

Finance Department

1. SUBJECT: Fiscal Year 2012-13 Preliminary Year-End Financial Update and General Fund Projection for Fiscal Year 2013-14. (023)
   RECOMMENDATION: Receive a preliminary year-end update for Fiscal Year (FY) 2012-13 and General Fund projections for FY 2013-14.
   Legislative Body: CC Contact: James Cameron Phone: 385-7461

P. PUBLIC COMMENTS ON STUDY SESSION

At this time, a person may address the legislative body only on matters appearing on the study session agenda. The presiding officer shall permit a person to address the legislative body after the staff presentation on the item and before the consideration of the item by the legislative body. The presiding officer shall limit public comments to three minutes.

Q. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

R. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

S. INFORMATION/CONSENT AGENDA

City Manager Department

1. SUBJECT: Agreements for City Council Review. (031)
RECOMMENDATION: Pursuant to Ordinance 2835 and Resolution 13,932, approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than $25,000 but less than $250,000.
Legislative Body: CC Contact: Karen Burnham Phone: 385-7430

Development Services Department

2. SUBJECT: Heavy Container Corridors. (035)
RECOMMENDATION: Approve a Resolution establishing Heavy Container Corridors.
Legislative Body: CC Contact: Jason Samonte Phone: 385-7872

3. SUBJECT: Special Budget Appropriation for Program Supplement Agreement No. 066-N. (049)
RECOMMENDATION: Approve the special budget appropriation recognizing Federal grant funds awarded from the Regional Surface Transportation Program Congestion Mitigation and Air Quality in the amount of $1,760,000.
Legislative Body: CC Contact: Jason Samonte Phone: 385-7872

4. SUBJECT: Extension of the Channel Islands Harbor Annexation Agreement. (059)
RECOMMENDATION: Approve the Sixth Amendment, consisting of a one-year extension to the City of Oxnard Annexation Agreement (A-7638) between the County of Ventura as it relates to Channel Islands Harbor and the City of Oxnard, to allow for negotiation of a replacement agreement, and authorize the City Manager to represent the City in the negotiation of a replacement agreement.
Legislative Body: CC Contact: Matthew Winegar Phone: 385-7868

5. SUBJECT: Second Reading of Ordinance No. 2877 Approving the Fifth Amendment to the RiverPark Development Agreement No. A-6128 (PZ Nos. 13-670-02, 13-670-03 and 13-670-04. (063)
RECOMMENDATION: Second reading and adoption.
Legislative Body: CC Contact: Doug Spondello Phone: 385-3919

Police Department

6. SUBJECT: Supplemental Law Enforcement Services Fund. (065)
RECOMMENDATION: 1) Recognize $320,464 in grant revenue from the State Supplemental Law Enforcement Services Fund (SLESF) for Citizens Option for Public Safety (COPS) Program; and 2) Approve a special budget appropriation in the amount of $320,464 for improvements and equipment.
Legislative Body: CC Contact: Jeri Williams Phone: 385-7624

Recreation and Community Services Department

7. SUBJECT: Environmental Workforce Development and Job Training Program. (069)
RECOMMENDATION: 1) Approve and authorize the Mayor to execute an agreement with U.S. Environmental Protection Agency (EPA) for the City of Oxnard to implement the Environmental Workforce Development and Job Training Program in the amount of $267,000; and 2) Approve a special budget appropriation recognizing $200,000 of EPA grant award and provide a matching contribution in the amount of $67,000 to the Environmental Workforce Development Grant.
Legislative Body: CC Contact: Efren Gorre Phone: 385-7982

C. CLOSED SESSION – (Continued from page 1)

1. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION.**
CC/SA (Paragraph (1) of subdivision (d) of Section 54956.9 of the Government Code)
Name of case: SOCM I, LLC v. City of Oxnard, et al., Ventura County Superior Court, Case No. 56-2012-00427637-CU-MC-VTA.

The Interim City Attorney requested that this item be discussed in closed session under the Brown Act exception of Conference with Legal Counsel – Existing Litigation. The purpose of the closed session is to report to City Council on the status of the litigation.

CC (Paragraph (1) of subdivision (d) of Section 54956.9 of the Government Code)
Name of case: Sierra Club, et al. v. City of Oxnard, et al.
Ventura County Superior Court Case No. 56-2011-00401161-CU-WM-OXN

The Interim City Attorney requested that this item be discussed in closed session under the Brown Act exception of Conference with Legal Counsel – Existing Litigation. The purpose of the closed session is to report to City Council on the status of the litigation.

2. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION.**
CC On the advice of the Interim City Attorney, based on existing facts and circumstances, the City Council shall decide whether to initiate litigation in 7 potential cases, pursuant to Government Code section 54956.9(d)(4).

The Interim City Manager and Interim City Attorney requested that this item be discussed in closed session under the Brown Act exception of Conference with Legal Counsel – Anticipated Litigation.

T. ADJOURNMENT

Item # G-1

CITY OF OXNARD CALIFORNIA

INFORMATION ONLY

NO ACTION REQUIRED

DATE: November 7, 2013

TO: City Council

FROM: James Cameron, Chief Financial Officer
Finance Department

SUBJECT: **Monthly Budget Status Report for the Period Ending October 31, 2013 (Fiscal Year 2013-14)**

The monthly budget status report for revenues and expenses include both Governmental and Enterprise Funds for the period ending October 31, 2013. Because this report includes year-end accruals for Fiscal Year 2012-2013, there are timing issues on offsetting revenues and expenditures.

Included in the report is a discussion of recent economic trends and significant variances from anticipated revenues and expenditures for the fiscal year.

JC:MM:tr

Attachment #1: Monthly Budget Status Reports

City of Oxnard
Monthly Budget Status Report
For the Period Ending October 31, 2013

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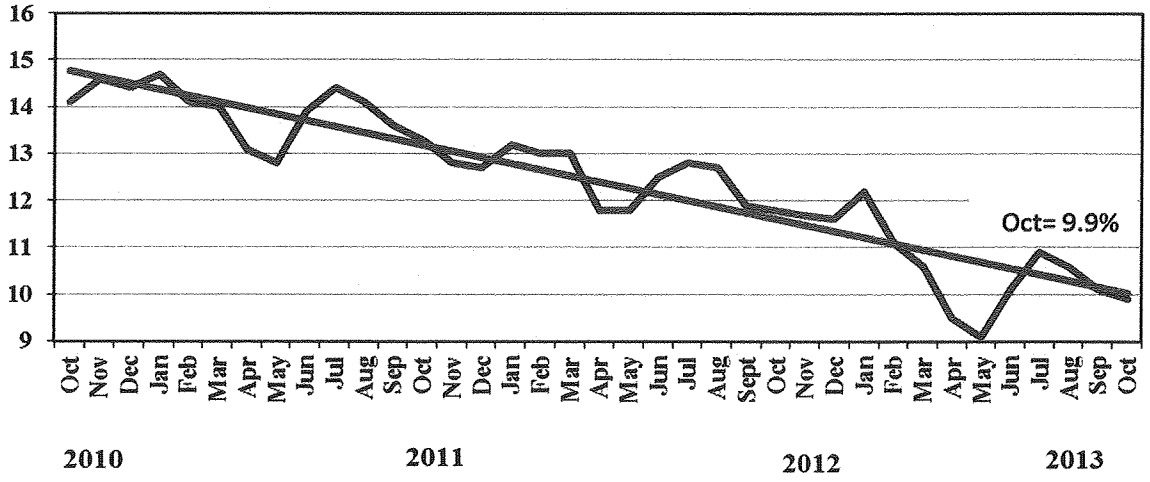
Economic & Budget Trends

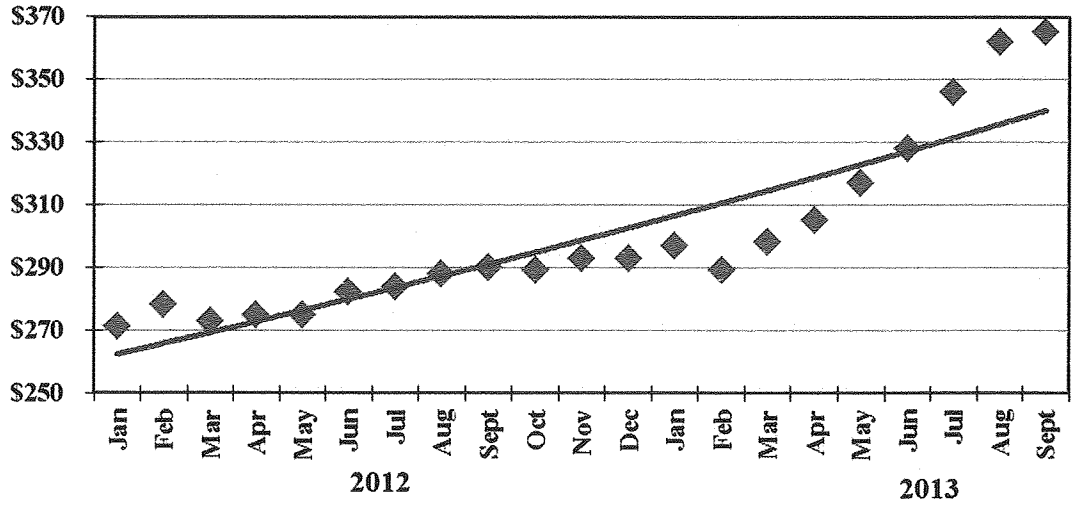
The economic trend through the 3rd quarter and October are mixed. The Gross Domestic Product (GDP) Advanced Estimate was a surprising 2.8% for the 3rd quarter. Retail sales in October were up 3.9% with autos up 11.9%; however, October consumer confidence fell to 71.2 from 80.2 in September. Finally, the decrease in unemployment has leveled off at around 7.3%, although October job creation was a strong 204,000.

On the local level, unemployment and housing trends are continue to be positive..

Oxnard Unemployment
(percent)



Oxnard Home Prices
3-month moving average
($ thousands)



Employment in Oxnard has gradually increased with 800 jobs added in the last year through October. The unemployment rate has fallen to 9.9% from 11.8% a year ago. Local numbers are not seasonally adjusted and the summer months consistently show a moderate drop in the number of jobs.

Housing prices continue to improve as shown in the previous chart. The three month moving average is used due to the higher volatility. Actual home prices in June were $350,000 compared to $286,500 a year ago, a 22% increase.

The FY 2013-14 Budget is based on continued moderate growth during the fiscal year. Due to year end accruals, it is difficult to make comparisons to prior years. While sales taxes reflect a decrease from the prior year of 9%, this is due to a timing difference in reporting of $400,000 last fiscal year representing 11%. Adjusting for this timing difference, sales taxes would have been up 2% and total revenues up 3%. Overall expenditures were 1% lower than last year in spite of a close to 3% increase in Public Safety.

General Fund Revenues
October Compared to Prior Year

Property Taxes		0%
Sales Tax	↓	9%
Other	↑	4%
All Revenues		**0%**

General Fund Expenditures
October Compared to Prior Year

Public Safety	↑	3%
Culture & Recreation	↓	-2%
Other	↓	-9%
All Expenditures	↓	**-1%**

City of Oxnard
General Fund
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts	
OPERATING REVENUES AND EXPENDITURES				
Operating Revenues				
Taxes:				
Property Taxes	$ 26,861,000	$ 26,861,000	$ 141,641	a
Property Tax in-lieu of Vehicle License Fee	14,755,000	14,755,000	-	
Sales Tax	26,751,000	26,751,000	3,268,228	b
Other Taxes and Fees	12,977,000	12,977,000	3,126,232	c
Licenses and Permits	1,967,000	1,967,000	919,053	
Intergovernmental	12,939,000	12,939,000	4,010,054	c
Charges for Services	8,489,000	8,489,000	2,747,904	
Fines and Forfeitures	591,000	591,000	71,243	c
Investment Earnings	103,000	103,000	58,418	
Miscellaneous	2,976,000	3,051,000	575,934	
Total Operating Revenues	**$ 108,409,000**	**$ 108,484,000**	**$ 14,918,707**	
Operating Expenditures				
General Government	10,644,903	10,644,903	2,743,806	
Public Safety	64,738,295	64,727,295	18,370,703	
Transportation	2,343,658	2,343,658	702,827	
Community Development	8,903,327	8,991,327	2,732,061	
Culture and Recreation	15,721,355	15,706,355	4,827,355	
Total Operating Expenditures	**$ 102,351,538**	**$ 102,413,538**	**$ 29,376,752**	
NET REVENUES FROM OPERATIONS	**$ 6,057,462**	**$ 6,070,462**	**$ (14,458,045)**	

Notes:

a Current year receipts reduced for year-end accrual of $582,616.

b Current year receipts reduced for year-end accrual of $4,568,261 to prior year.

c Actual amounts reflect accrual reversals for receipts recognized in the prior year in the amount of $1,492,657.

City of Oxnard
General Fund
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts	
NON-OPERATING SOURCES AND USES				
Non-operating Sources				
Transfers in	$ 37,000	$ 37,000	$ -	
Sub-total Non-operating Sources	37,000	37,000	-	
Non-operating Uses				
Capital outlay	75,000	176,000	40,416	
Transfers out	6,019,462	5,931,462	322,840	d
Sub-total Non-operating Uses	6,094,462	6,107,462	363,256	
NET NON-OPERATING SOURCES AND USES	**$ (6,057,462)**	**$ (6,070,462)**	**$ (363,256)**	
USE OF FUND BALANCE				
Use of Reserve for Encumbrances	-	-	-	
From Available Fund Balance	-	-	14,821,301	e
TOTAL USE OF FUND BALANCE	**$ -**	**$ -**	**$ 14,821,301**	
FISCAL YEAR BALANCE	$ -	$ -	$ -	

Notes:

d Transfers out are internal payments to other funds made at the time obligations are due in the target fund.

e Temporary use of fund balance due to lag in property taxes and recognition of future years.

City of Oxnard
Measure O 1/2 Cent Sales Tax
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts	
OPERATING REVENUES AND EXPENDITURES				
Operating Revenues				
Taxes	$ 11,000,000	$ 11,000,000	$ 3,132,254	a
Investment Earnings	90,000	90,000	51,330	
Total Operating Revenues	**$ 11,090,000**	**$ 11,090,000**	**$ 3,183,584**	
Operating Expenditures				
General Government	50,000	111,449	17,068	
Public Safety	3,002,642	4,637,700	1,194,112	
Transportation	900,000	1,137,568	400,052	
Community Development	420,000	420,000	176,363	
Culture and Recreation	1,299,000	1,462,250	294,017	
Total Operating Expenditures	**$ 5,671,642**	**$ 7,768,967**	**$ 2,081,612**	
NET REVENUES FROM OPERATIONS	**$ 5,418,358**	**$ 3,321,033**	**$ 1,101,972**	
NON-OPERATING SOURCES AND USES				
Non-operating Sources				
Proceeds from Lease Purchase Agreement	-	-	-	
Sub-total Non-operating Sources	-	-	-	
Non-operating Uses				
Interest Expense	-	-	-	
Payment of Principal	-	-	-	
Capital Outlay	745,000	11,144,618	707,194	
Sub-total Non-operating Uses	745,000	11,144,618	707,194	
NET NON-OPERATING SOURCES AND USES	**$ (745,000)**	**$ (11,144,618)**	**$ (707,194)**	
DEBT FINANCING & USE OF FUND BALANCE				
Designated for Authorized Projects & Encumbrances	-	5,662,943	1,206,695	b
Appropriated Fund Balance	-	4,160,000	-	
TOTAL USE OF FUND BALANCE	**$ -**	**$ 9,822,943**	**$ 1,206,695**	
FISCAL YEAR BALANCE	**$ 4,673,358**	**$ 1,999,358**	**$ 1,601,473**	

Notes:

a Current year receipts reduced for year-end accrual of $2,087,400 to prior year.

b Carryover of prior year project balances.

City of Oxnard
Grant Funds
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts	
OPERATING REVENUES AND EXPENDITURES				
Operating Revenues				
Intergovernmental	$ 3,268,385	$ 8,842,421	$ (425,548)	
Fines and forfeitures	-	-	19,071	
Investment Earnings	-	-	3,841	
Miscellaneous	-	98,920	56,082	
Total Operating Revenues	**$ 3,268,385**	**$ 8,941,341**	**$ (346,554)**	
Operating Expenditures				
General Government	-	-	-	
Public Safety	561,292	7,643,716	1,136,208	
Transportation	-	250,000	6,876	
Community Development	1,789,998	9,084,350	1,426,379	
Culture and Recreation	37,940	313,325	43,500	
Total Operating Expenditures	**$ 2,389,230**	**$ 17,291,391**	**$ 2,612,963**	
NET REVENUES FROM OPERATIONS	**$ 879,155**	**$ (8,350,050)**	**$ (2,959,517)**	
NON-OPERATING SOURCES AND USES				
Non-operating Sources				
Transfers in	-	-	-	
Sub-total Non-operating Sources	-	-	-	
Non-operating Uses				
Capital Outlay	1,026,317	12,105,141	866,029	
Transfers out	-	-	-	
Sub-total Non-operating Uses	1,026,317	12,105,141	866,029	
NET NON-OPERATING SOURCES AND USES	**$ (1,026,317)**	**$ (12,105,141)**	**$ (866,029)**	
DEBT FINANCING & USE OF FUND BALANCE				
Designated for Authorized Projects & Encumbrances	-	20,194,554	3,035,810	
From/(to) Available Fund Balance	147,162	260,637	789,736	a
TOTAL USE OF FUND BALANCE	**$ 147,162**	**$ 20,455,191**	**$ 3,825,546**	
FISCAL YEAR BALANCE	$ -	$ -	$ -	

Notes:

a Grants are typically on a reimbursement basis resulting in a revenue lag.

City of Oxnard
Other Governmental Funds
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts	
OPERATING REVENUES AND EXPENDITURES				
Operating Revenues				
Taxes	$ 12,000,000	$ 12,000,000	$ 86,624	
Licenses and Permits	804,000	804,000	752,067	
Intergovernmental	5,639,816	5,639,816	1,754,894	
Growth and Development Fees	2,717,000	2,717,000	1,871,312	
Charges for services	110,000	110,000	5,877	
Fines and forfeitures	320,000	320,000	16,278	
Investment Earnings	311,401	311,401	177,389	
Special Assessments	9,133,079	9,133,079	209,759	
Miscellaneous	1,354,500	1,362,050	1,221,167	
Total Operating Revenues	**$ 32,389,796**	**$ 32,397,346**	**$ 6,095,367**	
Operating Expenditures				
General Government	253,177	253,177	45,220	
Public Safety	20,631,913	20,631,913	5,305,391	
Transportation	6,608,532	6,677,352	1,928,816	
Community Development	9,400	42,938	50,878	
Culture and Recreation	5,124,470	5,124,470	1,743,715	
Total Operating Expenditures	**$ 32,627,492**	**$ 32,729,850**	**$ 9,074,020**	
NET REVENUES FROM OPERATIONS	**$ (237,696)**	**$ (332,504)**	**$ (2,978,653)**	
NON-OPERATING SOURCES AND USES				
Non-operating Sources				
Transfers in	$ 6,839,750	$ 6,839,750	$ -	a
Bond Proceeds	-	-	-	a
Sub-total Non-operating Sources	6,839,750	6,839,750	-	
Non-operating Uses				
Interest Expense	3,899,829	3,899,829	397,965	
Payment of Principal	4,134,322	4,134,322	565,907	
Capital Outlay	1,811,580	18,878,047	742,478	
Transfers out	1,788,471	1,788,101	-	a
Sub-total Non-operating Uses	11,634,202	28,700,299	1,706,350	
NET NON-OPERATING SOURCES AND USES	**$ (4,794,452)**	**$ (21,860,549)**	**$ (1,706,350)**	

City of Oxnard
Other Governmental Funds
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts
DEBT FINANCING & USE OF FUND BALANCE			
Designated for Authorized Projects & Encumbrances	-	16,594,175	671,228
Appropriated Fund Balance	-	889,001	-
From Available Fund Balance	5,032,148	4,709,877	4,013,775
TOTAL USE OF FUND BALANCE	**$ 5,032,148**	**$ 22,193,053**	**$ 4,685,003**
FISCAL YEAR BALANCE	$ -	$ -	$ -

Notes:

a Transfers in/out are internal payments from/to other funds made at the time obligations are due in the target fund.

City of Oxnard
Water Funds
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts	
OPERATING REVENUES AND EXPENDITURES				
Operating Revenues				
Charges for Services	$ 46,620,000	$ 46,620,000	$ 15,774,980	
Security/Contamination Prevention Fees	870,000	870,000	97,573	
Miscellaneous and Reimbursements	5,000	5,000	2,250	
Total Operating Revenues	**$ 47,495,000**	**$ 47,495,000**	**$ 15,874,803**	
Operating Expenditures				
Salaries and Wages	5,321,501	5,321,501	1,286,376	
Contracts and Services	2,227,546	2,227,546	463,042	
Operating Supplies	2,001,650	2,001,650	312,137	
Water Acquisition	18,784,000	18,784,000	6,074,352	
General and Administrative	4,302,582	4,302,582	1,425,492	
Total Operating Expenditures	**$ 32,637,279**	**$ 32,637,279**	**$ 9,561,399**	
NET REVENUES FROM OPERATIONS	**$ 14,857,721**	**$ 14,857,721**	**$ 6,313,404**	
NON-OPERATING SOURCES AND USES				
Non-operating Sources				
Transfers In	2,067,900	2,067,900	-	a
Investment Earnings	2,184,000	2,184,000	121,683	
Connection Fees	1,090,000	1,090,000	561,435	
Sub-total Non-operating Sources	5,341,900	5,341,900	683,118	
Non-operating Uses				
Capital Outlay (non-debt financed)	20,325,000	28,714,398	615,025	
Interest Expense	11,250,259	11,250,259	3,856,868	
Transfers Out	-	-	-	
Sub-total Non-operating Uses	31,575,259	39,964,657	4,471,893	
NET NON-OPERATING SOURCES AND USES	**$ (26,233,359)**	**$ (34,622,757)**	**$ (3,788,775)**	
DEBT FINANCING & USE OF FUND BALANCE				
Payment of Principal	(3,864,734)	(3,864,734)	(1,131,916)	
Designated for Authorized Projects & Encumbrances	-	14,196,564	2,188,764	
Use of Bond Principal	-	(5,807,166)	(2,009,074)	
From/(To) Capital Reserve	15,240,372	15,240,372	(1,572,403)	
NET USE OF BONDS AND OTHER DEBT FINANCING	**$ 11,375,638**	**$ 19,765,036**	**$ (2,524,629)**	
FISCAL YEAR BALANCE	**$ -**	**$ -**	**$ -**	

Notes:

a Transfers in are internal payments from other funds made at the time obligations are due in the target fund.

City of Oxnard
Wastewater Funds
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts	
OPERATING REVENUES AND EXPENDITURES				
Operating Revenues				
Charges for Services	$ 30,010,000	$ 30,010,000	$ 7,421,009	
Security/Contamination Prevention Fees	350,000	350,000	-	
Miscellaneous and Reimbursements	770,000	770,000	555,606	a
Total Operating Revenues	**$ 31,130,000**	**$ 31,130,000**	**$ 7,976,615**	
Operating Expenditures				
Salaries and Wages	7,035,467	7,035,467	1,722,638	
Contracts and Services	5,047,927	5,438,218	1,889,095	
Operating Supplies	1,747,500	1,747,500	422,366	
General and Administrative	3,513,420	3,513,420	1,034,208	
Total Operating Expenditures	**$ 17,344,314**	**$ 17,734,605**	**$ 5,068,307**	
NET REVENUES FROM OPERATIONS	**$ 13,785,686**	**$ 13,395,395**	**$ 2,908,308**	
NON-OPERATING SOURCES AND USES				
Non-operating Sources				
Investment Earnings	100,000	100,000	49,555	
Connection Fees	210,000	210,000	721,185	
Sub-total Non-operating Sources	310,000	310,000	770,740	
Non-operating Uses				
Capital Outlay (non-debt financed)	5,400,000	9,661,322	143,118	
Interest Expense	6,744,616	6,744,616	736,723	
Sub-total Non-operating Uses	12,144,616	16,405,938	879,841	
NET NON-OPERATING SOURCES AND USES	**$ (11,834,616)**	**$ (16,095,938)**	**$ (109,101)**	
DEBT FINANCING & USE OF FUND BALANCE				
Payment of Principal	(4,715,183)	(4,715,183)	(38,154)	
Designated for Authorized Projects & Encumbrances	-	4,086,738	63,125	
Appropriated Fund Balance	-	564,875	-	
From/(To) Capital Reserve	2,764,113	2,764,113	(2,824,178)	
NET USE OF BONDS AND OTHER DEBT FINANCING	**$ (1,951,070)**	**$ 2,700,543**	**$ (2,799,207)**	
FISCAL YEAR BALANCE	**$ -**	**$ -**	**$ -**	

Notes:

a Prior period adjustment.

City of Oxnard
Environmental Resources
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts	
OPERATING REVENUES AND EXPENDITURES				
Operating Revenues				
Charges for Services	$ 43,970,000	$ 43,970,000	$ 13,708,304	a
Security/Contamination Prevention Fees	80,000	80,000	69	
Miscellaneous and Reimbursements	270,000	270,000	184,250	
Total Operating Revenues	**$ 44,320,000**	**$ 44,320,000**	**$ 13,892,623**	
Operating Expenditures				
Salaries and Wages	7,607,149	7,607,149	1,902,346	
Operating Supplies	584,400	584,400	75,970	
Contracts and Services	26,378,449	26,678,449	7,166,755	
General and Administrative	3,846,790	3,846,790	1,352,643	
Total Operating Expenditures	**$ 38,416,788**	**$ 38,716,788**	**$ 10,497,714**	
NET REVENUES FROM OPERATIONS	**$ 5,903,212**	**$ 5,603,212**	**$ 3,394,909**	
NON-OPERATING SOURCES AND USES				
Non-operating Sources				
Investment Earnings	20,000	20,000	26,347	
Connection Fees	60,000	60,000	47,457	
Sub-total Non-operating Sources	80,000	80,000	73,804	
Non-operating Uses				
Capital Outlay (non-debt financed)	232,000	297,660	88,287	
Interest Expense	606,126	606,126	197,005	
Transfers out	62,097	62,097	-	b
Sub-total Non-operating Uses	900,223	965,883	285,292	
NET NON-OPERATING SOURCES AND USES	**$ (820,223)**	**$ (885,883)**	**$ (211,488)**	
DEBT FINANCING & USE OF FUND BALANCE				
Payment of Principal	(3,685,551)	(3,685,551)	(201,174)	
Designated for Authorized Projects & Encumbrances	-	11,926	-	
Appropriated Fund Balance	-	300,000	-	
From/(To) Capital Reserve	(1,397,438)	(1,343,704)	(2,982,247)	
NET USE OF BONDS AND OTHER DEBT FINANCING	**$ (5,082,989)**	**$ (4,717,329)**	**$ (3,183,421)**	
FISCAL YEAR BALANCE	**$ -**	**$ -**	**$ -**	

Notes:

a Current year revenues reduced by FY 2013 accruals.

b Transfers out are internal payments to other funds made at the time obligations are due in the target fund.

City of Oxnard
Golf
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts
OPERATING REVENUES AND EXPENDITURES			
Operating Revenues			
Charges for Services	$ 4,200,000	$ 4,200,000	$ 1,773,947
Miscellaneous and Reimbursements	-	-	-
Total Operating Revenues	**$ 4,200,000**	**$ 4,200,000**	**$ 1,773,947**
Operating Expenditures			
Salaries and Wages	60,290	60,290	17,399
Operating Supplies	-	-	-
Contracts and Services	3,585,324	3,585,324	1,556,629
General and Administrative	195,716	195,716	59,536
Total Operating Expenditures	**$ 3,841,330**	**$ 3,841,330**	**$ 1,633,564**
NET REVENUES FROM OPERATIONS	**$ 358,670**	**$ 358,670**	**$ 140,383**
NON-OPERATING SOURCES AND USES			
Non-operating Sources			
Transfers In	-	-	-
Investment Earnings	-	-	(7,444)
Sub-total Non-operating Sources	-	-	(7,444)
Non-operating Uses			
Capital Outlay (non-debt financed)	80,500	80,500	-
Interest Expense	116,200	116,200	-
Transfers out	-	-	-
Sub-total Non-operating Uses	196,700	196,700	-
NET NON-OPERATING SOURCES AND USES	**$ (196,700)**	**$ (196,700)**	**$ (7,444)**
DEBT FINANCING & USE OF FUND BALANCE			
Payment of Principal	(972,223)	(972,223)	-
Designated for Authorized Projects & Encumbrances	-	-	-
From/(To) Capital Reserve	-	-	(132,939)
NET USE OF BONDS AND OTHER DEBT FINANCING	**$ (972,223)**	**$ (972,223)**	**$ (132,939)**
FISCAL YEAR BALANCE	**$ (810,253)**	**$ (810,253)**	**$ -**

Notes:

City of Oxnard
Performing Arts & Convention Center
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts	
OPERATING REVENUES AND EXPENDITURES				
Operating Revenues				
Charges for Services	$ 440,000	$ 440,000	$ 153,781	
Miscellaneous	20,000	20,000	5,330	
Total Operating Revenues	**$ 460,000**	**$ 460,000**	**$ 159,111**	
Operating Expenditures				
Salaries and Wages	1,071,219	1,071,219	274,993	
Operating Supplies	300	300	156	
Contracts and Services	252,355	252,355	93,407	
General and Administrative	172,511	172,511	55,930	
Total Operating Expenditures	**$ 1,496,385**	**$ 1,496,385**	**$ 424,486**	
NET REVENUES FROM OPERATIONS	**$ (1,036,385)**	**$ (1,036,385)**	**$ (265,375)**	
NON-OPERATING SOURCES AND USES				
Non-operating Sources				
Transfers In	905,160	905,160	301,720	a
Investment Earnings	-	-	(6,042)	
Sub-total Non-operating Sources	905,160	905,160	295,678	
Non-operating Uses				
Capital Outlay	-	-	-	
Sub-total Non-operating Uses	-	-	-	
NET NON-OPERATING SOURCES AND USES	**$ 905,160**	**$ 905,160**	**$ 295,678**	
DEBT FINANCING & USE OF FUND BALANCE				
Designated for Authorized Projects & Encumbrances	-	-	-	
From/(To) Capital Reserve	-	-	(30,303)	
NET USE OF BONDS AND OTHER DEBT FINANCING	**$ -**	**$ -**	**$ (30,303)**	
FISCAL YEAR BALANCE	**$ (131,225)**	**$ (131,225)**	**$ -**	

Notes:

a Transfers in are internal payments from other funds made at the time obligations are due.

City of Oxnard
Housing Set-aside Successor Agency Fund
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

	Original Budget	Revised Budget	Actual Amounts	
OPERATING REVENUES AND EXPENDITURES				
Operating Revenues				
Taxes	$ -	$ -	$ 2,253	
Rental Income	-	-	-	
Miscellaneous and Reimbursements	-	-	9,713	a
Total Operating Revenues	**$ -**	**$ -**	**$ 11,966**	
Operating Expenditures				
Salaries and Wages	-	-	49,014	
Contracts and Services	-	-	-	
General and Administrative	-	-	11,071	
Total Operating Expenditures	**$ -**	**$ -**	**$ 60,085**	
NET REVENUES FROM OPERATIONS	**$ -**	**$ -**	**$ (48,119)**	
NON-OPERATING SOURCES AND USES				
Non-operating Sources				
Transfers In	-	-	-	
Investment Earnings	-	-	-	
Sub-total Non-operating Sources	-	-	-	
Non-operating Uses				
Capital Outlay	-	-	36,600	
Payment to Ventura County	-	-	-	b
Transfers out	-	-	-	
Sub-total Non-operating Uses	-	-	36,600	
NET NON-OPERATING SOURCES AND USES	**$ -**	**$ -**	**$ (36,600)**	
DEBT FINANCING & USE OF FUND BALANCE				
Payment of principal	-	-	-	
Designated for Authorized Projects & Encumbrances	-	-	-	
From/(To) Operating and Capital Reserves	-	-	84,719	
TOTAL USE OF FUND BALANCE	**$ -**	**$ -**	**$ 84,719**	
FISCAL YEAR BALANCE	**$ -**	**$ -**	**$ -**	

Notes:

a Housing set-aside deposit.

b Payment to Ventura County of unobligated cash as required by the California Department of Finance.

City of Oxnard
Successor Agency to the Community Development Commission
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

OPERATING REVENUES AND EXPENDITURES				
Operating Revenues				
Taxes	$ -	$ -	$ -	a
Rental Income	-	-	19,608	
Miscellaneous and Reimbursements	-	-	101,060	
Total Operating Revenues	**$ -**	**$ -**	**$ 120,668**	
Operating Expenditures				
Salaries and Wages	-	-	36,874	
Contracts and Services	-	-	79,134	
General and Administrative	250,000	250,000	103,393	
Total Operating Expenditures	**$ 250,000**	**$ 250,000**	**$ 219,401**	
NET REVENUES FROM OPERATIONS	**$ (250,000)**	**$ (250,000)**	**$ (98,733)**	
NON-OPERATING SOURCES AND USES				
Non-operating Sources				
Transfers In	-	-	-	
Investment Earnings	-	-	47,747	
Sub-total Non-operating Sources	-	-	47,747	
Non-operating Uses				
Capital Outlay	-	-	-	
Interest Expense	-	-	978,308	
Project Costs	8,141,632	8,141,632	278,754	b
Transfers out	-	-	-	
Sub-total Non-operating Uses	8,141,632	8,141,632	1,257,062	
NET NON-OPERATING SOURCES AND USES	**$ (8,141,632)**	**$ (8,141,632)**	**$ (1,209,315)**	
DEBT FINANCING & USE OF FUND BALANCE				
Payment of principal	-	-	(1,460,000)	
Designated for Authorized Projects & Encumbrances	-	-	-	
From/(To) Operating and Capital Reserves	8,391,632	8,391,632	2,768,048	c
TOTAL USE OF FUND BALANCE	**$ 8,391,632**	**$ 8,391,632**	**$ 1,308,048**	
FISCAL YEAR BALANCE	**$ -**	**$ -**	**$ -**	

City of Oxnard
Successor Agency to the Community Development Commission
Budget Status Report
For the Month Ended October 31, 2013
(Unaudited)

Notes:

a Revenues from the County for expenditures approved in the Recognized Obligation Payment Schedule for January 2014 to June 2014 (not yet approved by California Department of Finance).

b Amounts approved by the California Department of Finance for the period of July 2013 to December 2013

c Revenues were received from the County in June 2013 for expenditures approved in the Recognized Obligation Payment Schedule for July 2013 to December 2013.

CITY OF OXNARD CALIFORNIA

Meeting Date: 12/17/13

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). ____	■ Report
☐ Res. No(s). ____	☐ Public Hearing (Info/consent)
☐ Other ____	☐ Other ____

Prepared By: Anthony Emmert, Water Resources Manager Agenda Item No. K-1

Reviewed By: City Manager YRB City Attorney SMF Finance JC Other Public Works

DATE: November 5, 2013

TO: City Council

FROM: Rob Roshanian, Interim Public Works Director R.R.
Public Works

SUBJECT: **Groundwater Recovery Enhancement and Treatment (GREAT) Program Report**

RECOMMENDATION

That City Council:

1. Receive a verbal report on the GREAT Program and provide direction to staff regarding next steps.

2. Approve a special budget appropriation (SBA) to reflect current project priorities and establish new accounts for financial management of the various projects in the GREAT Program.

DISCUSSION

On June 25, 2013, staff provided a status report to City Council regarding the GREAT Program, a comprehensive set of projects and programs, that is being implemented by the City of Oxnard to improve the reliability of the City's water supply portfolio, improve blended drinking water quality, and stabilize future water rates.

In 2009, the City completed the Water Campus Desalter, Wellfield No. 2, and Power Building No. 2 Projects, which made it possible for the City to pump and treat poor quality Oxnard Aquifer water, removing dissolved minerals and producing an improved blended water product for delivery to the City's water customers. This project was needed for the use of water credits that would be generated by the GREAT Program.

Currently, the City is completing the first phase of the Recycled Water System, including:

- the Advanced Water Purification Facility (AWPF), which will receive 8 million gallons per day (MGD) of treated wastewater from the City's Oxnard Wastewater Treatment Plant (OWTP), and treat it further to produce 6.25 MGD of purified recycled water product (full advanced treatment);
- the Ventura Road backbone recycled water distribution system, to deliver recycled water product to in-City recycled water customers; and

- the first phase of a Hueneme Road backbone recycled water distribution system, to deliver recycled water product to agricultural customers to the east of the City, and to the future Rose Avenue Backbone pipeline.

Late this year, the Combined Effluent Sampling Facility will be completed, in order to meet new State requirements for obtaining accurate samples prior to discharge of the blended AWPF membrane concentrate with the secondary treated wastewater from the OWTP to the Pacific Ocean. This group of projects is partially funded by a $20 million U.S. Bureau of Reclamation (USBR) Title XVI grant. The balance of the funding for this group of projects is the 2010 Water Revenue Bonds funds and development impact fees.

The California Department of Public Health (CDPH) has granted preliminary approvals for each of the recycled water use sites along the Ventura Road Backbone pipeline. In late 2014, conversion of the first group of recycled water use sites will be completed, and upon CDPH granting final approvals, they will be connected to the recycled water system.

Due to favorable construction prices, the City has been able to construct more pipelines than initially expected with the Title XVI grant plus the 2010 Water Revenue Bonds funds. City staff is currently working with the USBR staff to wrap-up the grant reporting and billing within the next few months.

In order to reflect the current statuses and budgets of the various capital projects due to be completed over the next few months, a reconciliation SBA is needed (Attachment No. 1). The SBA will not result in a net increase to the overall GREAT Program budget.

FINANCIAL IMPACT

The attached SBA realigns the GREAT Program funding to reflect the current projects' statuses and facilitate grant close-out, with no net increase in funding to the overall Program.

Attachment #1 - Special Budget Appropriation

REQUEST FOR SPECIAL BUDGET APPROPRIATION

Department: Public Works - Water **Date:** November 19, 2013
Project/Program Manager: Daniel Rydberg **Phone:** 8055

Reason for Appropriation:

Realign capital budgets to reflect current priorities.

Accounts and Descriptions		AMOUNT
Fund: WATER RESOURCE DEVELOPMENT FEE (603)		
Expenditures/Transfers Out		
Backbone Hueneme Pipeline 2- 106002		
603-6556-821.86-06	CAPITAL OUTLAY / MACHINERY & EQUIPMENT NEW	(963,367)
Ventura Rd Utility Impr. - 106503		
603-6555-821.82-01	CONTRACTS AND SERVICES / SVSC ARCHITECT/ENGINEEF	(8,922)
Backbone P1 - Hueneme Pipeline- 126002		
603-6556-821.86-06	CAPITAL OUTLAY / MACHINERY & EQUIPMENT NEW	1,258,703
	Sub-total Expenditures	286,414
	Net Change to Fund Balance	**(286,414)**
Fund: WATER BONDS (609)		
Expenditures/Transfers Out		
Recycled Backbone - 096002		
609-6556-821.82-01	CONTRACTS AND SERVICES / SVSC ARCHITECT/ENGINE	(33,898)
Backbone Hueneme Pipeline 2- 106002		
609-6556-821.82-01	CONTRACTS AND SERVICES / SVSC ARCHITECT/ENGINE	800,000
Ventura Rd Utility Impr. - 106503		
609-6555-821.86-10	CAPITAL OUTLAY / CONSTRUCTION OTHER	(101,330)
Recycled Water Retrofit - 116503		
609-6551-821.86-10	CAPITAL OUTLAY / CONSTRUCTION OTHER	301,330
Great ASR Well- 116505		
609-6551-821.86-10	CAPITAL OUTLAY / CONSTRUCTION OTHER	33,898
Backbone P1 - Hueneme Pipeline- 126002		
609-6556-821.86-06	CAPITAL OUTLAY / MACHINERY & EQUIPMENT NEW	(500,000)
AWPFSampling- 126502		
609-6551-821.86-10	CAPITAL OUTLAY / CONSTRUCTION OTHER	(500,000)
	Sub-total Expenditures	0
	Net Change to Fund Balance	**0**

SBA# (Finance Use Only)_____
BA Doc# (Finance Use Only)_____

REQUIRES CITY COUNCIL AUTHORIZATION

Revised : 2/23/2012

REQUEST FOR SPECIAL BUDGET APPROPRIATION

Department: Public Works - Water **Date:** November 19, 2013

Project/Program Manager: Daniel Rydberg **Phone:** 8055

Fund: **WASTEWATER COLLECTION FUND (611)**

Expenditures/Transfers Out

Ventura Rd Utility Impr. - 106503

611-6555-821.86-10	CAPITAL OUTLAY / CONSTRUCTION OTHER	(286,414)
	Sub-total Expenditures	(286,414)
	Net Change to Fund Balance	**286,414**
	Net Appropriation Change	**0**

Approvals

Department Director _____

Chief Financial Officer _____

City Manager _____

SBA# (Finance Use Only)_____

BA Doc# (Finance Use Only)_____

REQUIRES CITY COUNCIL AUTHORIZATION

Revised : 2/23/2012

CITY OF OXNARD CALIFORNIA

Meeting Date: 12/17/13

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☑ Study Session

Prepared By: James Cameron JC Agenda Item No. O-1

Reviewed By: City Manager [illegible] City Attorney SMF Finance JC Other *(Specify)*

DATE: December 3, 2013

TO: City Council

FROM: James Cameron, Chief Financial Officer
Finance Department

SUBJECT: **Fiscal Year 2012-13 Preliminary Year-End Financial Update and General Fund Projection for Fiscal Year 2013-14**

RECOMMENDATION

That City Council receive a preliminary year-end update for Fiscal Year (FY) 2012-13 and General Fund projections for FY 2013-14.

DISCUSSION

FY 2012-13 Year-end Financial Update

In May of 2013, City Council received an update of the FY 2012-13 General Fund budget. At that time, a $2.3 million revenue shortfall was projected to be offset by a similar amount of savings. The FY 2012-13 budget included the use of $775 thousand of General Fund Balance. The actual revenue shortfall, excluding the use of fund balance was $1.1 million, while the final expenditure savings were $1.2 million. As a result, only $625 thousand of fund balance was required rather than the $775 thousand appropriated. FY 2012-13 revenues of $106.9 million were slightly up from FY 2011-12 revenues of $106.5 million. General Fund expenditures of $107.5 million were $1.2 million higher than FY 2012-13. This information is summarized in Attachment 1.

The General Fund for financial reporting purposes includes Measure O and various minor funds based on accounting standards. Measure O expenditures totaled $13.5 million with $3.3 million from fund balance for carryover projects. The remaining fund balance is $14.7 million, $9.8 million of which has been appropriated.

The combined General Fund Balance of $33.5 million included restricted items such as Measure O. Anticipated adjustments include $5.7 million in outstanding principal classified as "unspendable" for loans made to the former Community Development Commission (CDC) that will not be available until FY 2014-15 for repayment. Adjustments for "restricted" balances included $1.5 million for Public Education, Government (PEG) while $14.7 million is "assigned" for Measure O. The remaining General Fund Balance, "unassigned" is $11.6 million. In prior years, the "unassigned" fund balance

included the PEG and a portion of the CDC loans.

Enterprise funds are accounted for on a full accrual basis as opposed to the modified accrual basis used for governmental funds such as the General Fund. For example, enterprise funds include depreciation as an expense, but exclude the principal portion of debt service payments and capital outlays. As a result it is important to understand the cash flow of enterprise funds which in many ways is similar to the reporting of governmental funds.

Based on the cash flow for the various enterprise funds, the utilities (Water, Wastewater, and Environmental Resources) covered operating expenditures from customer revenues as shown in Attachment 2. More importantly, net cash from operations was adequate to cover debt service payments. Net cash flow from Water operations was $14.6 million with $14 million required for debt service. In addition, $10.4 million of bond funds and fund balance were used for capital improvements and acquisitions. Wastewater net cash of $11.4 million was used to make debt service payments of $10.3 million and a $0.8 million repayment to Water. Environmental Resources net cash of $4.5 million was used to make debt service payments of $3.5 million and a $0.9 million repayment to Water.

Golf and the Performing Arts and Convention Center did not generate adequate cash flow to cover expenses and required assistance from other funds (see Attachment 3). The performing arts center receives an annual general fund subsidy of $0.9 million; however, because net cash requirements exceeded this subsidy, an additional $0.1 million was required. The Golf fund operating revenues of $4.1 million covered the operating agreement of $3.9 million, but were not adequate to cover City administrative and maintenance costs paid directly by the City. The 2011 bonds issued for the Golf Fund are repaid from the general fund which is reflected as a $1.3 million transfer in; however, the 2003 bonds are the responsibility of the Golf Fund. To meet the FY 2012-13 Golf cash flow requirements, a loan from non-operating Water Funds was approved by Council.

FY 2013-14 General Fund Projections

FY 2013 -14 General Fund revenues and expenditures are projected to be in line with budgets based on data through October. Revenues are projected to be $149 thousand under budget with minor variances in various accounts (see Attachment 4). Expenditures are projected to be $280 thousand under budget with $3.4 million in personnel savings offsetting a $1.8 million overtime deficit projected for the year. In addition, the Affordable Care Act and other employee contractual requirements are projected to cost just over $0.6 million through the end of the fiscal year.

FINANCIAL IMPACT

FY 2012-13 financial data is based on unaudited preliminary results which may vary as the audit process is completed. FY 2013-14 General Fund projections are based on four months of data and may vary through the remainder of the year.

Attachment 1 - FY 2012-13 General Fund Summary
2 - FY 2012-13 Enterprise Utility Funds Summary
3 - FY 2012-13 PACC and Golf Funds Summary
4 - FY 2013-14 General Fund Projection

FY 2012-13

General Fund Summary

($ thousands)

Revenues		
Original Budget*		$ 108,737
Actual		106,872
Change		**$ (1,865)**
Explanation of Revenue Change		
Taxes and Fees	1,356	
Services to Other Programs	(1,535)	
Other Charges for Services	(345)	
Licenses & Permits	(121)	
Fines & Forfeitures	(190)	
Interest Income	(295)	
Other	40	
Appropriated Fund Balance**	(775)	
Total Revenue Change		**$ (1,865)**
Expenditures		
Projected Budget Variance		
Personnel Savings	$ 2,553	
Overtime	(1,322)	
Fuel & Equipment Maintenance	(17)	
Special Election	(158)	
Other	184	
Total Expenditure Variance		**$ 1,240**
Projected Budget Balance		**$ (625)**

* Includes $745 thousand appropriated by City Council for budget balancing.

** Includes an additional $30 thousand appropriated by City Council.

FY 2012-13
Enterprise Utility Funds Summary
Based on Cash Flow
($thousands)

Water Funds		
Operations		
Revenues	48,874	
Expenditures	(34,225)	
Net cash flow from operations		**14,649**
Non-Operating		
Debt Service	(14,004)	
Interest on Investments	2,250	
Other	394	
Non-operating cash flow		**(11,360)**
Balance		**3,289**
Capital Improvements and Acquisitions		
Bond funds	9,300	
Expenditures	(10,445)	
Net cash required for capital improvements		**(1,145)**
From Reserves		**2,144**
Wastewater Funds		
Operations		
Revenues	30,931	
Expenditures	(18,576)	
Net cash flow from operations		**12,355**
Non-Operating		
Debt Service	(10,274)	
Interest on Investments	47	
Other	(799)	
Non-operating cash flow		**(11,026)**
Balance		**1,329**
Capital Improvements and Acquisitions		
Bond funds	-	
Expenditures	(478)	
Net cash required for capital improvements		**(478)**
From Reserves		**851**

FY 2012-13
Enterprise Utility Funds Summary
Based on Cash Flow
($thousands)

Environmental Resources Funds		
Operations		
Revenues	42,331	
Expenditures	(37,826)	
Net cash flow from operations		**4,505**
Non-Operating		
Debt Service	(3,493)	
Interest on Investments	133	
Other	(1,005)	
Non-operating cash flow		**(4,365)**
Balance		**140**
Capital Improvements and Acquisitions		
Bond funds	-	
Expenditures	(296)	
Net cash required for capital improvements		**(296)**
From Reserves		**(156)**

FY 2012-13
PACC & Golf Funds Summary
Based on Cash Flow
($thousands)

PACC		
Operations		
Revenues	485	
Expenditures	(1,474)	
Net cash flow from operations		**(989)**
Non-Operating		
Subsidy	905	
Interest on Investments	(10)	
Other	94	
Non-operating cash flow		**989**
Balance		**-**
Golf		
Operations		
Revenues	4,158	
Expenditures	(4,282)	
Net cash flow from operations		**(124)**
Non-Operating		
Debt Service	(1,109)	
Interest on Investments	-	
Other	1,284	
Non-operating cash flow		**175**
Balance		**51**
Capital Improvements and Acquisitions		
Bond funds	-	
Expenditures	(51)	
Net cash required for capital improvements		**(51)**
From Reserves		**-**

FY 2013-14
General Fund Projection
as of October 2013
($ thousands)

Revenues		
Budget		$ 108,521
Revised Estimated		108,372
Change		**$ (149)**
Explanation of Revenue Change		
Property Tax	59	
Sales Tax	274	
Other Taxes and Fees	(302)	
Charges for Services	(185)	
Licenses & Permits	145	
Fines & Forfeitures	(247)	
Other	107	
Total Revenue Change		**$ (149)**
Expenditures		
Projected Budget Variance		
Personnel Savings	$ 3,414	
Overtime	(1,778)	
Fuel & Equipment Maintenance	(146)	
Parks Water	(300)	
Electricity	(140)	
Affordable Care Act/Labor Contract	(642)	
Other	(128)	
Total Expenditure Variance		**$ 280**
Projected Budget Balance		**$ 131**

CITY OF
OXNARD
CALIFORNIA

Meeting Date: 12/17/2013

ACTION	TYPE OF ITEM
☐ Approved Recommendation	■ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Karen R. Burnham, Interim City Manager Agenda Item No. S-1

Reviewed By: City Manager KRB City Attorney SMF Finance BV for JC Other *(Specify)*

DATE: December 2, 2013

TO: City Council

FROM: Karen R. Burnham, Interim City Manager
City Manager's Office

SUBJECT: **Agreements for City Council Review**

RECOMMENDATION

That City Council, pursuant to Ordinance 2835, and Resolution No. 13,932, approve and authorize the City Manager, to execute the agreements/contracts and change orders/amendments in amounts more than $25,000 but no more than $250,000, which are described on the attached list.

DISCUSSION

On November 16, 2010, the City Council approved changes to the City's Purchasing Procedures reducing the threshold for City agreements/contracts and change orders/amendments requiring City Council approval to $25,000. The agreements/contract and change orders/amendments described on the attached list involve amounts above $25,000 and up to $250,000.

FINANCIAL IMPACT

Funding information is included on the attached list.

Attachment - #1 – List of Agreements/Contracts and/or Change Orders/Amendments

NOTE: Copies of the agreement/contracts and change orders/amendments on the list are available in the City Clerk's Office after 10:00 a.m. on Thursday prior to the Council meeting.

City Manager Contract List for 12/17/2013

Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
A	Original Agreement	General Services - Parks and Public Grounds	TKC Enterprises	Cowboys Training Camp Security	$75,000
		Michael Henderson	Agreement No. 6426-13-CM	A Request for Proposal was issued by the General Services Department in September, 2013, with 5 firms responding. This agreement covers the planning, coordination, security, and implementation of activities among the City, Hotel, Dallas Cowboys (or other professional sports team), and other entities for the 2014 preparation of the Dallas Cowboys training camp. It is a one-year agreement with up to three one-year extensions.	
		385-7950		**Total Contract Amount: $75,000**	
				FundingSource: General Fund	
B	Amendment	Public Works Environmental Resources	Eugene Tseng and Associates	Amendment of agreement for Consulting Services	$50,000
		Todd Housley	Agreement No. 6326-13-PW	This First Amendment is to update the Transfer Processing Report and Operations & Maintenance Procedures Manual, to provide an observation/oversight analysis report on the first 100 days of MRF operations, and to extend the expiration date from February 28, 2014 to July 1, 2014 for an amount not-to-exceed $50,000 for a total of $75,000. Of the two (2) firms responding to the request for proposal, Eugene Tseng and Associates was chosen to provide the consulting services as the company has specific experience with the operations and permitting of the Del Norte Regional Recycling and Transfer Station and brings extensive background and knowledge of waste transfer stations, material recovery facilities and waste-to-energy technologies from the local, national and international field.	
		385-7957	Amendment 1	**Total Contract Amount: $75,000**	
				FundingSource: Solid Waste Operating Fund	
C	Amendment	Library	El Campanario Janitorial	Custodial Services for Main and South Oxnard Library	$49,422
		Barbara Murray	Agreement No. 6380-13-LI	The Library issued a Request for Proposal for janitorial services for the Main Library and South Oxnard Branch Library. Four proposals were received. The Library selected the lowest monthly bid of $8,237 from El Campanario Janitorial. Vendor will provide custodial services for the Main Library and South Oxnard Branch Library. This contract will expire 12/31/13. This First Amendment is for the period 1/1/14 - 6/30/14.	
		385-7522	Amendment 1	**Total Contract Amount: $65,968**	
				FundingSource: General Fund	

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ATTACHMENT #1
PAGE 1 OF 2

City Manager Contract List for 12/17/2013

Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
D	Amendment	**Development Services - Traffic Eng. & Operations**	**Iteris, Inc.**	**Additional design/hardware/integration for Oxnard Blvd to ITS Master Plan Project**	**$44,946**
		Soher Abdel-Malik	Agreement No. 5217-10-DS	This amendment will provide additional design/hardware/integration for Oxnard Blvd to the ITS Master Plan Project and for additional traffic surveillance cameras and installation of additional fiber optic cables and conduit. An RFP was issued and Iteris was selected after the evaluation of several proposals.	
		385-7873	Amendment 5	**Total Contract Amount: $2,661,579**	
				FundingSource: Circulation Sys. Impr. Fees	
E	Amendment	**Development Services**	**AECOM Technical Services, Inc.**	**Professional services for construction management, materials and construction inspection**	**$216,047**
		Cynthia Daniels	Agreement No. A-7235	Provide additional construction management, inspection, and claims assistance for the remaining estimated time for the Rice/Santa Clara Avenue Interchange Improvements at Highway 101 construction project (Project Specification PW03-19). Extend expiration to 12/31/14. Consultant was selected after a RFP and negotiations on the scope and fee. Original consultant name was Lim & Nascimento, later acquired by AECOM Technical Services, Inc.	
		385-7871	Amendment 10	**Total Contract Amount: $4,760,696**	
				FundingSource: State Gas Tax, Federal Grant	

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ATTACHMENT #1
PAGE 2 OF 12

CITY OF OXNARD CALIFORNIA

Meeting Date: 12 / 17 / 13

ACTION	TYPE OF ITEM
☐ Approved Recommendation	■ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Jason M. Samonte Agenda Item No. S-2

Reviewed By: City Manager City Attorney Finance Development Services Director

DATE: September 25, 2013

TO: City Council

FROM: Matthew Winegar, Director
Development Services Department

SUBJECT: **Heavy Container Corridors**

RECOMMENDATION

That City Council approve a Resolution establishing Heavy Container Corridors.

DISCUSSION

On occasion truck operators from the Port of Hueneme find it necessary to transport loads that exceed the maximum allowable weight as established in the California Vehicle Code (CVC). These vehicles must still meet certain requirements pertaining to axle loads. On July 9, 2013 City Council adopted Ordinance No. 2871 allowing the use of City streets by overweight vehicles. On July 23, 2013, Council held a public hearing and approved Resolution No. 14,431 authorizing a fee permit schedule for overweight vehicles. The establishment of Heavy Container Corridors by this resolution will designate which streets overweight vehicles can utilize.

FINANCIAL IMPACT

There is no immediate financial impact of this recommendation. The use of these corridors will be monitored to determine long-term impacts. The permit fee is the maximum allowed by state law to cover the cost of issuing the permit.

JMS/jms

Attachment #1 - Ordinance 2871, Use of Streets by Overweight Vehicles
#2 - Resolution designating streets as Heavy Container Corridors
#3 - Exhibit Showing streets designated as Heavy Container Corridors
#4 - Resolution 14,431, Permit Fee Program for Overweight Vehicles
#5 - Exhibit E, Overweight Vehicle Permit Fee Schedule

ORDINANCE OF THE CITY OF OXNARD

ORDINANCE NO. 2871

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD ADDING DIVISION 3 OF ARTICLE III OF CHAPTER 19 TO THE OXNARD CITY CODE CONCERNING USE OF CITY STREETS AND HIGHWAYS BY OVERWEIGHT VEHICLES

.....

WHEREAS, Section 35551 of the California Vehicle Code establishes a maximum allowable gross weight for the operation and movement of vehicles and loads upon City streets and highways; and

WHEREAS, Section 35700 of the California Vehicle Code authorizes the City to permit the operation and movement of vehicles and loads upon City streets and highways that exceed the maximum gross weight of vehicles and loads specified in the Vehicle Code upon the City's adoption of an ordinance; and

WHEREAS, Section 35780 of the California Vehicle Code authorizes the City to issue special permits to allow all persons wishing to operate or move overweight vehicles and loads upon certain designated City streets and highways; and

WHEREAS, the City desires to regulate the operation and movement of overweight vehicles and loads by limiting their operation and movement to designated City streets and highways; and

WHEREAS, the City further desires to regulate the operation and movement of overweight vehicles by requiring that all persons wishing to operate or move overweight vehicles upon designated City streets and highways obtain a special permit.

NOW, THEREFORE, the City Council of the City of Oxnard does ordain as follows:

Part 1. Division 3 of Article III of Chapter 19 is hereby added to read as follows:

"DIVISION 3 USE OF CITY STREETS AND HIGHWAYS BY OVERWEIGHT VEHICLES

SEC. 19-240. DEFINITIONS.

The following words and phrases, whenever used in this division, shall be construed as defined in this section.

(A) "Designated streets" means those City streets or highways, or portions thereof, that have been

designated by the City Council by resolution as being open to travel by overweight vehicles pursuant to a special permit issued under the provisions of this division.

(B) "Director" means the Director of Development Services of the City of Oxnard, or his or her designee.

(C) "Overweight vehicle" means a vehicle, combination of vehicles, or mobile equipment, which, in combination with its load, has a maximum gross weight in excess of the weight limit of vehicles and loads specified in the California Vehicle Code, but does not exceed 95,000 pounds gross vehicle weight. Ocean shipping equipment under the seal of United States Customs shall not be subject to the provisions of this division.

(D) "Person" means any natural person, firm, association, organization, partnership, corporation, public corporation, political subdivision or any department or agency thereof.

(E) "Year" means calendar year commencing January 1 and ending the following December 31.

SEC. 19-241. SPECIAL PERMIT REQUIRED.

No person shall operate or move an overweight vehicle upon City streets or highways except pursuant to a special permit issued under the provisions of this division. A special permit shall be required for each overweight vehicle to be operated or moved on City streets or highways. Notwithstanding the foregoing, a person shall not be required to obtain a special permit pursuant to this division if they are required to obtain a City permit for a vehicle whose height, length or width exceeds the maximum specified in the California Vehicle Code, have obtained the permit and the permit is currently valid.

SEC. 19-242. DESIGNATED STREETS.

The City will only issue a special permit for operation or movement of an overweight vehicle upon designated streets. Designated streets shall be established by a resolution of the City Council.

ATTACHMENT 1
PAGE 2 OF 7

SEC. 19-243. AUTOHRITY TO ISSUE SPECIAL PERMIT.

(A) The Director or his designee is authorized to issue special permits under this division for either a single movement or on a yearly basis for continuous operation. Every permit issued for continuous operations shall expire on December 31 of the year for which it is issued. The Director may issue or withhold a special permit in his or her discretion or may issue a special permit conditioned upon the following:

(1) The number of trips authorized.

(2) Seasonal or other time limitations within which the overweight vehicle may be operated or moved on the designated streets.

(3) An undertaking or other security as may be deemed necessary to protect the City's streets, highways and bridges from damage.

(4) Required proof of financial responsibility in an amount required for compliance with California Vehicle Code section 16500.5.

(5) Such conditions of operation of the overweight vehicle as may be necessary to assure against undue damage to the road foundations, surfaces, bridges or other structures.

(6) Potential negative safety or environmental impacts in the opinion of the City Traffic Engineer, Fire Chief, or the Police Chief.

(B) No special permit issued pursuant to this section shall authorize the transport of hazardous materials or hazardous wastes, as those terms are defined by local, state, and federal law.

SEC. 19-244. APPLICATION REQUIRED.

The City will issue a special permit only upon receipt of a signed and verified application describing the vehicle and load, including weight, and stating whether the special permit is requested for a single trip or continuous

operations. Each application shall be accompanied with a special permit fee. The amount of all special permit fees shall be established by a resolution of the City Council.

SEC. 19-245. SPECIAL PERMIT CONDITIONS.

Every special permit issued pursuant to this division shall provide that:

(A) The maximum allowable gross combined vehicle weight to be permitted may not exceed 95,000 pounds with appropriate equipment and the vehicle, combination of vehicles, or mobile equipment shall conform to the axle weight limits specified in Section 35550 of the California Vehicle Code.

(B) The maximum speed limit for any overweight vehicle shall be thirty (30) miles per hour.

(C) Each person to whom a special permit is issued shall agree to defend and indemnify City, its City Council, boards, officers and employees from any and all damages, costs and expenses sustained or incurred by City, its boards, officers and employees resulting from or arising out of the issuance of a special permit and the use of City streets or highways whether designated or non-designated.

(D) Each person to whom a special permit is issued shall agree to be responsible for all injuries or death of persons and for all damages to property of every kind caused by or resulting from or arising out of the issuance of a special permit and use of City streets or highways, whether designated or non-designated.

(E) Each person to whom a special permit is issued shall agree to carry a copy of the special permit in the overweight vehicle for which the permit is issued and furnish a copy to any peace officer upon demand.

(F) Each person to whom the special permit is issued shall furnish evidence satisfactory to the Director that the overweight vehicle has undergone safety inspection by a governmental agency having jurisdiction within ninety (90) days preceding the issuance of the special permit and at least once each ninety (90) days during the permit period.

(G) Each person to whom a special permit is issued shall be prohibited from using an overweight vehicle to transport hazardous materials or hazardous wastes, as those terms are defined by local, state and federal laws, across any City street or highway, or portion thereof.

(H) Each person to whom a special permit is issued shall at all times comply with all laws, ordinances, rules and regulations of all federal, state and local governmental authorities having jurisdiction over the operation and maintenance of the overweight vehicle.

(I) No detour from a permitted route may be made without prior written permission of the Director or his designee.

(J) Except for permitted detours, no route shall be on any street or highway, or portion thereof, not designated by a resolution of the City Council.

(K) Every overweight vehicle permitted under this division and each special permit issued pursuant hereto shall be subject to inspection by the Director or his designee, or any peace officer, at any time it is on a City street or highway within the limits of the City for the purpose of determining compliance with the provisions of the special permit.

(L) As a condition precedent to the City's issuance of a special permit, the applicant shall furnish the Director evidence that each driver of an overweight vehicle shall have completed training in the operation of an overweight vehicle.

SEC. 19-246. VEHICLE TRIP LOGS.

All persons operating or moving an overweight vehicle pursuant to a continuous operation special permit shall maintain a vehicle trip log that evidences all vehicle trips on a City street or highway within the limits of the City for the then current year. Vehicle trip logs shall, at a minimum, contain the following information: license plate number, month and year, date of trip, driver's name or any other information that the Director may deem appropriate. A copy of the vehicle trip log shall at all times be kept in the overweight vehicle and shall be presented to any peace

ATTACHMENT 1
PAGE 5 OF 7

officer upon demand. As a condition precedent to the City's issuance of any new continuous operation special permit, each application shall be accompanied by a vehicle trip log from the previous year.

SEC. 19-247. FURNISHING PROOF OF COMPLIANCE WITH THIS DIVISION.

All persons operating or moving an overweight vehicle shall carry a copy of any special permit issued pursuant to this division in the overweight vehicle for which the permit is issued and furnish a copy to any peace officer upon demand.

SEC. 19-248. REVOCATION OF PERMIT.

The Director may revoke all continuous operation special permits issued to a person, if the person, his employee or agent is determined by the Director to have violated any two (2) special permit conditions or violate the same special permit on two (2) occasions within any ninety-day (90) calendar period. No special permit shall be issued to a person whose special permit has been revoked pursuant to this section for ninety (90) calendar days following such revocation. Nothing contained in this division shall be deemed or construed as limiting the power of a peace officer to issue a citation for or otherwise enforce violations of law with respect to operation of an overweight vehicle upon designated streets upon discovery of a violation of a condition of a special permit.

SEC. 19-249. RULES AND REGULATIONS.

The Director or his designee may adopt, repeal, amend and modify administrative regulations implementing the provisions of this division, including, but not limited to, operating requirements, trailer requirements, driver requirements, and any other matter deemed necessary for the effective administration of this division.

SEC. 19-250. OTHER PERMITS.

A special permit issued pursuant to this division shall be in addition to and obtained prior to applying for any other permit which may be required by law for the

operation or movement of an overweight vehicle upon public streets or highways."

Part 2. If any provision(s) of this ordinance or the application thereof to any person or circumstances is held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any other provision or application, and to this end the provisions of this ordinance are declared to be severable. The City Council hereby declares that they would have adopted this ordinance and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections, clauses, phrases, parts or portions thereof be declared invalid or unconstitutional.

Part 3. Within 15 days after passage, the City Clerk shall cause this ordinance to be published one time in a newspaper of general circulation within the City. Ordinance No. 2871 was first read on July 9, 2013 and finally adopted on July 30, 2013 to become effective thirty days thereafter.

AYES: Councilmembers Flynn, Ramirez, Padilla and Perello.

NOES: None.

ABSENT: Councilman MacDonald.

Tim Flynn

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

For

Alan Holmberg, City Attorney

ATTACHMENT 1
PAGE 7 OF 7

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD DESIGNATING CERTAIN CITY STREETS FOR THE OPERATION AND MOVEMENT OF OVERWEIGHT VEHICLES

WHEREAS, the City Council adopted Ordinance No. 2871, on July 30, 2013, which requires that all persons wishing to operate or move an overweight vehicle on designated City streets and highways obtain a special permit; and

WHEREAS, Oxnard City Code ("OCC") section 19-242 provides that designated City streets and highways shall be established by resolution of the City Council;

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

SECTION 1. Overweight Street Designation. The following City streets and highways, or portions of the same, are hereby designated to be a part of the City's overweight vehicle corridor pursuant to section 19-242 of Division 3 of Article III of Chapter 19 of the OCC, as it shall be amended and renumbered from time to time:

1. Hueneme Road from the westerly City limits to easterly City limits.
2. Arcturus Avenue from Hueneme Road to McWane Boulevard.
3. Rice Avenue from southerly City limits to the 101 Ventura Freeway.

PASSED and ADOPTED this ____ day of _____, 2013, by the following vote:

AYES:

NOES:

ABSENT:

_____
Tim Flynn, Mayor

ATTEST:

_____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

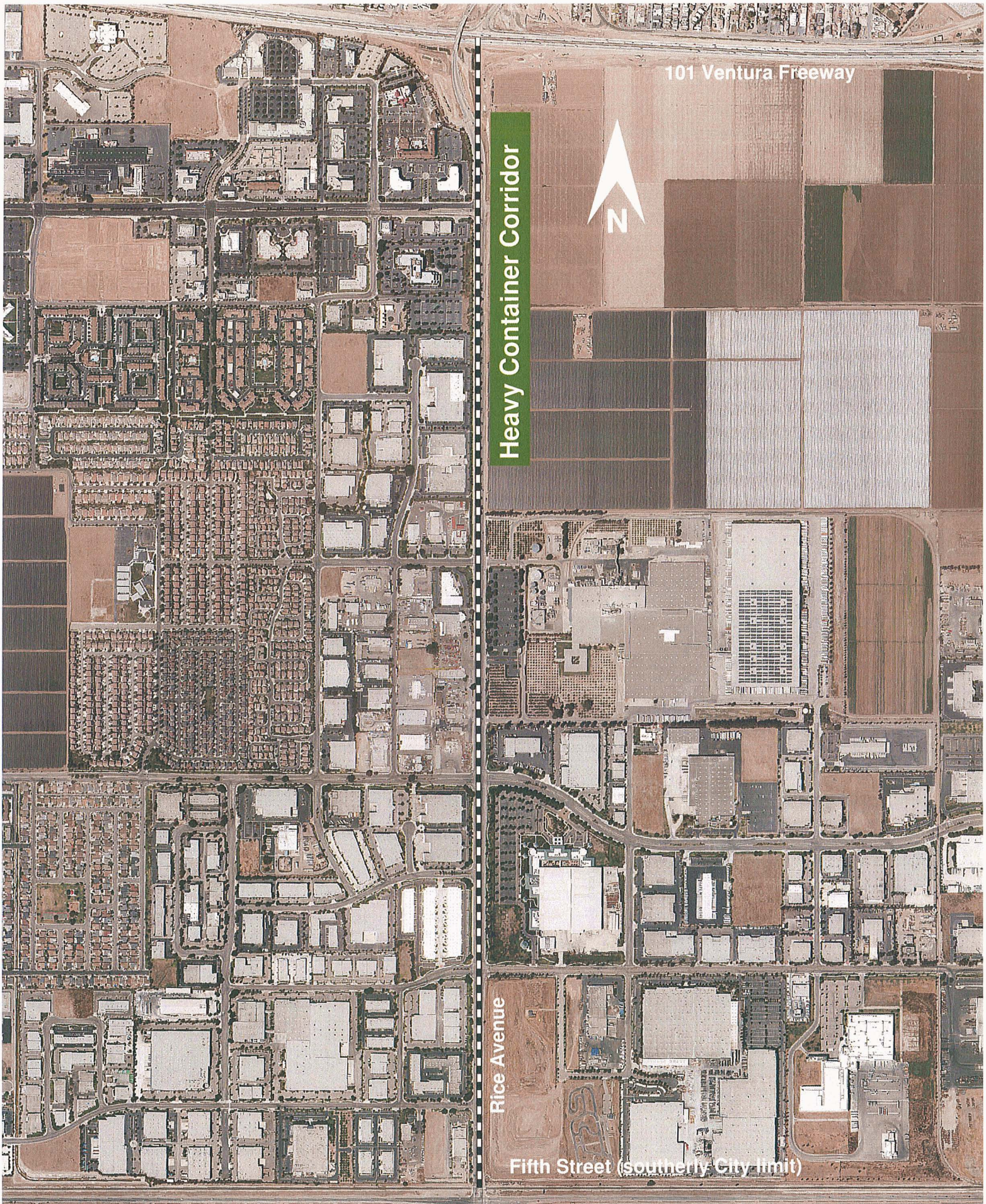
_____ For
Stephen Fischer, Interim City Attorney

ATTACHMENT 2
PAGE 1 OF 1

J Street (westerly City limit)
Hueneme Road
Heavy Container Corridor
Arcturus Avenue
Edison Drive (easterly City limit)
McWane Boulevard
N

44

OF 2 W



ATTACHMENT 3
PAGE 2 OF 2

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. 14,431

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD ESTABLISHING FEES FOR SERVICES PROVIDED BY DEVELOPMENT SERVICES DEPARTMENT RELATED TO ELECTRIC VEHICLE CHARGING AND OVERWEIGHT TRUCKS.

WHEREAS, on July 31, 2012, the City Council adopted financial management policies ("the policies") to be followed in the development and implementation of the City budget; and

WHEREAS, subsection B of section III of the policies requires annual review of activities supported by user fees and charges to determine costs and effect adjustments sufficient to recover actual costs; and

WHEREAS, such review has been performed to establish new fees; and

WHEREAS, the new fees attached hereto as Exhibit A and incorporated herein by reference do not exceed the estimated reasonable costs of providing the services for which the fees are charged; and

WHEREAS, the adoption of this resolution is exempt from the California Environmental Quality Act (CEQA) pursuant to the Section 15273 of the State CEQA Guidelines as the establishment of fees for the purpose of meeting operating expenses, including employee wages and fringe benefits, as shown in the fee worksheets on file with the City Clerk; and

WHEREAS, notice was given of the proposed adoption of these fees and a public hearing was held thereon as required by law.

NOW, THEREFORE, the City Council of the City of Oxnard finds that the fees adopted by this resolution as set forth in the fee schedules provided in Exhibit A are for the purpose of meeting operating expenses.

NOW THEREFORE, the City Council of the City of Oxnard resolves:

The proposed fees set forth in Exhibit A are adopted and shall take effect immediately for the electric vehicle charging hourly fee, and upon the effective date of Ordinance No. 2871 concerning the use of city streets by overweight vehicles for the permit fees for overweight vehicles.

PASSED AND ADOPTED THIS 23rd day of July, 2013 by the following vote:

AYES: Councilmembers Flynn, Ramirez, MacDonald, Padilla and Perello.

NOES: None.

ABSENT: None.

ATTACHMENT 4
PAGE 1 OF 1

EXHIBIT E

CITY OF OXNARD SCHEDULE OF OVERWEIGHT VEHICLE PERMIT FEES			
		Fee	Unit
1	Single Overweight Vehicle Permit	$16	each
2	Annual Overweight Vehicle Permit	$90	each

ATTACHMENT 5
PAGE 1 OF 1

CITY OF OXNARD CALIFORNIA

Meeting Date: 12 / 17 / 13

ACTION	TYPE OF ITEM
☐ Approved Recommendation	■ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Jason M. Samonte JS Agenda Item No. S-3

Reviewed By: City Manager KJB City Attorney SMF Finance JC Development Services Director

DATE: December 3, 2013

TO: City Council

FROM: Matthew Winegar, Director
Development Services Department

SUBJECT: **Special Budget Appropriation for Program Supplement Agreement No. 066-N**

RECOMMENDATION

That City Council approve the special budget appropriation recognizing Federal grant funds awarded from the Regional Surface Transportation Program Congestion Mitigation and Air Quality in the amount of $1,760,000.

DISCUSSION

In 2012, the City applied for and was awarded funding through the Regional Surface Transportation Program (RSTP) Congestion Mitigation and Air Quality (CMAQ). The proposed project was for $2,000,000 with a 12% match and administered through Caltrans. The amount awarded was $1,760,000 with the City match being $240,000. City Council Resolution 13,807 passed in 2010 authorizes the City Manager or designee the Assistant City Manager to execute all Program Supplements and all other documents required to process projects under City-State Master Agreement No. 07-5129R executed on September 1st, 2009. This satisfies Caltrans requirement for the authorizing resolution and will be submitted to Caltrans with the Program Supplement Agreement.

The project will conduct a preliminary engineering and environmental study for the grade separation of Rice Avenue and Fifth Street/Union Pacific Railroad Tracks. The Study will also recommend the preferred option for construction. The grade separation of Rice Avenue and Fifth Street/Union Pacific Railroad Tracks is listed in the City's 2030 General Plan. It also benefits the Port of Hueneme because Rice Avenue is a designated port access route.

FINANCIAL IMPACT

The total estimated cost of this project will be determined once Requests for Qualifications (RFQ) are received and evaluated. The match amount of $240,000 from the Circulation System Improvement Fund was approved in the FY13 Adopted Budget. Recognition of the grant award will increase total funding available in project 133101 to $2,000,000.

MGW/JMS

Attachment #1 - Letter from Caltrans for PSA No. 066-N
#2 - PSA No. 066-N Administering Agency-State Agreement for Federal-Aid Projects No 07-5129R (2 copies)
#3 - Council Resolution 13,807
#4 - Request for Special Budget Appropriate

DEPARTMENT OF TRANSPORTATION
Division of Local Assistance
1120 N STREET
P.O. BOX 942874, MS# 1
Sacramento, CA 94274-0001
TTY 711
(916) 654-3883
Fax (916) 654-2408

File : 07-VEN-34-OXN
STPL-5129(084)
RICE AVE OVER E.5th ST(RTE 34)
&RR EXTENDING 800 FEET
NORTH AND SOUTH OF 5TH STRI

November 20, 2013

Mr. Rob Roshanian
Interim Public Works Director
City of Oxnard
305 W. Third Street
Oxnard, Ca 93030

Attn: Mr. Jason Samonte

Dear Mr. Roshanian:

Enclosed are two originals of the Program Supplement Agreement No. 066-N to Administering Agency-State Agreement No. 07-5129R.

Please note that federal funding will be lost if you proceed with future phase(s) of the project prior to getting the "Authorization to Proceed" with that phase.

Please review the covenants and sign both copies of this Agreement and return both to this office, Office of Project Implementation - MS1 within 60 days from the date of this letter. If the signed Agreements are not received back in this office within 60 days, funds will be disencumbered and/or deobligated. Alterations should not be made to the agreement language or funding. ATTACH YOUR LOCAL AGENCY'S CERTIFIED AUTHORIZING RESOLUTION THAT CLEARLY IDENTIFIES THE PROJECT AND THE OFFICIAL AUTHORIZED TO EXECUTE THE AGREEMENT. A fully executed copy of the agreement will be returned to you upon ratification by Caltrans. No invoices for reimbursement can be processed until the agreement is fully executed.

A copy of the State approved finance letter containing the fund encumbrance and reversion date information will be mailed to you with your copy of the executed agreement.

Your prompt action is requested. If you have questions, please contact your District Local Assistance Engineer.

Sincerely,

for JOHN HOOLE, Chief
Office of Project Implementation
Division of Local Assistance

Enclosure

c: DLA AE Project Files
(07) DLAE - David Sosa

ATTACHMENT 1
PAGE 1 OF 1

PROGRAM SUPPLEMENT NO. N066 to **ADMINISTERING AGENCY-STATE AGREEMENT FOR FEDERAL-AID PROJECTS NO** 07-5129R	Adv Project ID 0714000011 **Date:** November 14, 2013 **Location:** 07-VEN-34-OXN **Project Number:** STPL-5129(084) **E.A. Number:** **Locode:** 5129

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on 12/19/07 and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. approved by the Administering Agency on (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.

PROJECT LOCATION:

RICE AVE OVER E.5th ST(RTE 34) &RR EXTENDING 800 FEET NORTH AND SOUTH OF 5TH STREET AND 500 FEET EAST AND WEST OF RICE AVENUE.

TYPE OF WORK: CONSTRUCT 4 LANE BRIDGE OVER 5TH STREET AND UNION PACIFIC RAILROAD TRACKS. **LENGTH:** 0.0(MILES)

Estimated Cost	Federal Funds		Matching Funds		
	M230	$1,760,000.00	LOCAL		OTHER
$2,000,000.00			$240,000.00		$0.00

CITY OF OXNARD

By _____

Title _____

Date _____

Attest _____

STATE OF CALIFORNIA
Department of Transportation

By _____
Chief, Office of Project Implementation
Division of Local Assistance

Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer _____ **Date** 11/14/13 $1,760,000.00

STATE OF CALIFORNIA. DEPARTMENT OF TRANSPORTATION

PROGRAM SUPPLMENT AND CERTIFICATION FORM

PSCF (REV. 01/2010)

TO: STATE CONTROLLER'S OFFICE Claims Audits 3301 "C" Street, Rm 404 Sacramento, CA 95816	DATE PREPARED: 11/14/2013	PROJECT NUMBER: 0714000011
	REQUISITION NUMBER / CONTRACT NUMBER: RQS-2660-071400000544-1	

FROM:

Department of Transportation

SUBJECT:

Encumbrance Document

VENDOR / LOCAL AGENCY:

CITY OF OXNARD

$1,760,000.00

PROCUREMENT TYPE:

Local Assistance

CHAPTER	STATUTES	ITEM	YEAR	PEC / PECT	TASK / SUBTASK	AMOUNT
21	2012	2660-102-0890	2012-2013	20.30.010.810	2620/0400	$1,760,000.00
					TOTAL	1,760,000.00

ADA Noti

For individuals with sensory disabilities, this document is available in alternate formats. For information, call (915) 654-6410 of TDD (916) -3880 or write Records and Forms Management, 1120 N. Street, MS-89, Sacramento, CA 95814.

ATTACHMENT 2
PAGE 2 OF 5

SPECIAL COVENANTS OR REMARKS

Chapter	Statutes	Item	Year	Program	BC	Category	Fund Source	AMOUNT

SPECIAL COVENANTS OR REMARKS

1. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.

2. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).

3. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumberances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

   If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

   ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

4. The Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

5. As a condition for receiving federal-aid highway funds for the PROJECT, the

SPECIAL COVENANTS OR REMARKS

Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Excluded Parties List System (EPLS).

6. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

   ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

7. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days of project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

   Failure to do so will cause a delay in the State processing invoices for the construction phase. Please refer to Section 15.7 "Award Package" of the Local Assistance Procedures Manual.

RESOLUTION NO. 13,807

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD AUTHORIZING THE CITY MANAGER TO EXECUTE ALL PROGRAM SUPPLEMENT AGREEMENTS AND OTHER DOCUMENTS REQUIRED UNDER REVISED CITY-STATE MASTER AGREEMENT NO. 07-5129R

WHEREAS, the City Council of the City of Oxnard has entered into City-State Master Agreement for Federal-Aid Projects No. 07-5129R, executed on September 1st,2009 by resolution No. 13,737; and

WHEREAS, project-specific Program Supplements to the Master Agreement must be executed by the City of Oxnard and the State of California before the State commits federal funds for a project.

NOW, THEREFORE, the City Council of the City of Oxnard resolves that the City Manager or designee the Assistant City Manager is authorized to execute all Program Supplements and all other documents required to process projects under City-State Master Agreement No. 07-5129R executed on September 1st, 2009.

PASSED AND ADOPTED THIS 11th day of May, 2010 by the following vote:

AYES: Councilmembers Herrera, Maulhardt, Pinkard, and MacDonald.
NOES: None.
ABSENT: Mayor Holden.

Andres Herrera, Mayor Pro Tem

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Alan Holmberg, City Attorney

ATTACHMENT 3
PAGE 1 OF 1

REQUEST FOR SPECIAL BUDGET APPROPRIATION

Department: Development Services **Date:** December 17, 2013

Project/Program Manager: Jason Samonte **Phone:** 385-7872

Reason for Appropriation:

Recognize federal grant award and appropriation of federal project no. STPL 5129 (084) in the amount of $1,760,000 to "Rice Ave at 5th St Grd" per Program Supplement No. 066-N, State Agreement No. 07-5129R.

Accounts and Descriptions		AMOUNT
Fund: FEDERAL TRANSPORTATION MULTI-YEAR GRANT (275)		
Revenues/Transfers In		
RICE AVE AT 5TH ST GRD (Project 133101)		
275-3109-531.72-01	FEDERAL GRANT REVENUES	1,760,000
	Sub-total Revenues	1,760,000
Expenditures/Transfers Out		
RICE AVE AT 5TH ST GRD (Project 133101)		
275-3109-826.82-09	SVCS-OTHER PROF CONTRACT	1,740,000
275-3109-826.84-51	SERVICES FROM OTHER PROG	20,000
	Sub-total Expenditures	1,760,000
	Net Change to Fund Balance	**0**
	Net Appropriation Change	**1,760,000**

Approvals

Department Director

Chief Financial Officer

City Manager

ATTACHMENT 4
PAGE 1 OF 1

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BA Doc# (Finance Use Only)_____

REQUIRES CITY COUNCIL AUTHORIZATION

Revised : 2/23/2012

CITY OF OXNARD CALIFORNIA

Meeting Date: 12/17/2013

ACTION	TYPE OF ITEM
☐ Approved Recommendation	■ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Matthew Winegar Agenda Item No. S-4

Reviewed By: City Manager City Attorney SMF Finance Other *(Specify)*

DATE: December 4, 2013

TO: City Council

FROM: Matthew G. Winegar, Development Services Director
Development Services Department

SUBJECT: Extension of the Channel Islands Harbor Annexation Agreement.

RECOMMENDATION

That City Council approve the Sixth Amendment, consisting of a one-year extension to the City of Oxnard Annexation Agreement between the County of Ventura as it relates to Channel Islands Harbor and the City of Oxnard, to allow for negotiation of a replacement agreement, and authorize the City Manager to represent the City in the negotiation of a replacement agreement.

DISCUSSION

On November 19, 1963, the County of Ventura (County) and the City of Oxnard (City) entered an agreement (Agreement) related to the development of a Channel Islands Harbor. The Agreement rose out of the County's need for infrastructure to facilitate the development of the Harbor, including improvements such as sewer services, streets, and park areas. In exchange for certain of these improvements, the County agreed to annex the land portion of the Harbor into the City. By virtue of this Agreement, the City receives the local share of sales, property or possessory interest, and transient occupancy taxes, along with business license and other fees. The City has received this income since November 1963.

Examples of improvements constructed and costs borne by the City include:

- A sewer interceptor and lift station on the new Harbor peninsula with City funds, with half of this cost later reimbursed on a pro rata basis by Lessees in the Harbor.
- Additional sewer facilities were built, as and when needed, with ongoing maintenance funded through fees charged to customers.
- A water main on the peninsula to the parcel at the location of the Casa Sirena Hotel and Lobster Trap Restaurant.

- Trash containers at all public parking areas, parks, and other publicly owned facilities supplied and maintained by the City at no cost to the County, with trash pickup for the County's Harbor lessees provided on a normal fee basis.
- Maintenance and operation of public parks and related parking lots, after fifty percent (50%) cost sharing on initial development.
- Police and fire services within the City's incorporated area.

The County retained the right to plan development within the Harbor.

There have been six amendments to the Agreement over the years (two separate amendments were each identified as the second amendment), as well as a separate lease agreement in 1976 for the City Fire Station 6 located on Peninsula Road. Most of these amendments focus on clarifying details, such as locations of parks and parking lots subject to the Agreement. One amendment, the fourth, outlines an agreement to share costs for an engineering study to determine the impacts of the development of the Mandalay Bay area on the Harbor channels. None of the terms of these amendments are currently at issue.

There has been some discussion over the last several years regarding renewal or further amendment of this Agreement. City and County staff now agree that it would be prudent to extend the original 1963 Agreement for one year, retroactive to November 19, 2013, and through November 18, 2014, to allow for time for staff to finalize the terms and conditions of a new agreement acceptable to both parties. This extension would permit the current operating arrangements between the parties to remain in place until a new agreement is approved by the Board of Supervisors and the City Council.

The Board of Supervisors is also scheduled to consider this time extension on December 17, 2013.

FINANCIAL IMPACT

The time extension will enable the continued provision of public services in the Channel Islands Harbor on the existing terms and conditions relating to fiscal responsibilities of the County and City.

Mgw/djo

Attachment #1 - Sixth Amendment to Agreement Dated November 19, 1963 Between County of Ventura and City of Oxnard

SIXTH AMENDMENT TO AGREEMENT DATED NOVEMBER 19, 1963 BETWEEN COUNTY OF VENTURA AND CITY OF OXNARD

THIS SIXTH AMENDMENT TO AGREEMENT is made and entered into by and between the City of Oxnard, a municipal corporation (City), and the County of Ventura, a political subdivision of the State of California (County) (collectively referenced as the "Parties").

WHEREAS, City and County entered that certain agreement (the "Agreement") dated November 19, 1963, providing for the annexation of the landside portions of the County's Channel Islands Harbor ("Harbor") into the territorial jurisdiction of City; and

WHEREAS, said Agreement was last amended by what the Parties deemed the Fifth Amendment to Agreement, on August 31, 1976; and

WHEREAS, the Parties now have mutually agreed to extend the term of the Agreement for purposes of negotiating a long-term and complimentary agreement for the future benefit of the Parties;

NOW, THEREFORE, it is hereby agreed by and between the parties hereto as follows:

Paragraph 19 of the original Agreement is hereby deleted in its entirety and replaced by:

"19. The term of this Agreement shall be for a period of Fifty-One (51) years from November 19, 1963, through November 18, 2014."

Except as modified herein, all other terms and conditions of said Agreement, as previously amended, shall remain in full force and effect.

Dated: December 17, 2013

CITY OF OXNARD

By: _____
Tim Flynn
Mayor

ATTEST:

By: _____
City Clerk

COUNTY OF VENTURA

By: _____
Peter Foy
Chair, Board of Supervisors

ATTEST: Michael Powers
Clerk of the Board of Supervisors
County of Ventura, State of California

By: _____
Deputy Clerk of the Board

ATTACHMENT 1
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AGENDA ITEM NO.
5-5

CITY COUNCIL OF THE CITY OF OXNARD

ORDINANCE NO. 2877

ORDINANCE OF THE CITY OF OXNARD APPROVING THE FIFTH AMENDMENT TO THE RIVERPARK DEVELOPMENT AGREEMENT NO. A-6128 (PZ NO. 13-670-03 WITH SONATA AT RIVERPARK PARTNERS, L.P.

WHEREAS, Government Code Section No. 65864 et seq. authorizes the City Council to adopt development agreements; and

WHEREAS, Government Code Section No. 65868 et seq. authorizes the City Council to adopt amendments to development agreements; and

WHEREAS, the City Council and Sonata at Riverpark Partners, L.P. wish to enter into a Fifth Amendment to the RiverPark Development Agreement (No. A-6128, on file with the City Clerk's Office), dated August 27, 2002; and

WHEREAS, the Environmental Impact Report (the "EIR") for the RiverPark project, which the City certified in August of 2002, and addenda thereto, evaluated the impacts of the RiverPark project, and the proposed amendment would not constitute a change in the RiverPark project that requires subsequent environmental review under the California Environmental Quality Act. Rather, the previously certified EIR and addenda thereto provide adequate CEQA clearance for this amendment; and

WHEREAS, the City Council has considered the information contained in such EIR and addenda before approving this project; and

WHEREAS, the City Council finds, after due study, deliberation and public hearing, that the project is a logical refinement of the RiverPark Development Agreement and that the proposed Fifth Amendment to the RiverPark Development Agreement is consistent with the General Plan and the RiverPark Specific Plan; and

WHEREAS, the City Council provided notice of its intent to consider the Fifth Amendment to the RiverPark Development Agreement in accordance with the requirements set forth in Section 65867 of the Government Code; and

WHEREAS, on December 10, 2013, the City Council conducted a public hearing on the Fifth Amendment to the RiverPark Development Agreement in accordance with the requirements set forth in Section 65867 of the Government Code.

NOW, THEREFORE, the City Council of the City of Oxnard does ordain as follows:

Part 1. The "Fifth Amendment to Development Agreement" between the City and Sonata at Riverpark Partners, L.P., on file with the City Clerk, is hereby adopted.

Part 2. The Mayor is authorized to execute on behalf of the City the "Fifth Amendment to the

RiverPark Development Agreement" between the City and Sonata at Riverpark Partners, L.P.

Part 3. Within fifteen days after passage, the City Clerk shall cause this ordinance to be published one time in a newspaper of general circulation within the City. Ordinance No. 2877 was first read on December 10, 2013, and finally adopted on December 17, 2013, to become effective thirty days thereafter. Not later than ten (10) days after such date, the City Clerk shall record a copy of the Fifth Amendment to the RiverPark Development Agreement in the office of the Ventura County Recorder.

PASSED AND ADOPTED this 17th day of December, 2013, by the following vote:

AYES:

NOES:

ABSENT:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, Interim City Attorney

CITY OF OXNARD CALIFORNIA

Meeting Date: 12 /17 /13

ACTION	TYPE OF ITEM
☐ Approved Recommendation	■ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Mary Diamond MD Agenda Item No. S-6

Reviewed By: City Manager KRB City Attorney RT Finance JC Police Chief

DATE: December 12, 2013

TO: City Council

FROM: Jeri Williams, Chief of Police
Police Department

SUBJECT: **Supplemental Law Enforcement Services Fund**

RECOMMENDATION

That City Council:

1. Recognize $320,464 in grant revenue from the State Supplemental Law Enforcement Services Fund (SLESF) for Citizens Option for Public Safety (COPS) Program.

2. Approve a special budget appropriation in the amount of $320,464 for improvements and equipment.

DISCUSSION

The County of Ventura will receive an allocation of $1,658,065 from the State Department of Finance. The City of Oxnard's portion is $320,464. The funds will be used for computers, fiber networking equipment and other needed Police Station enhancements.

FINANCIAL IMPACT

Appropriations in the amount of $320,464 will be allocated to Project #662126 for reimbursment through the SLESF COPS Program. No matching funds are required.

Attachment #1 - COPS 2013-14 Ventura County Allocation
#2 - Special Budget Appropriation

2013-14 Enhancing Law Enforcement Activities Subaccount
Citizens' Option for Public Safety
Front-line Law Enforcement Allocation for 2013-14

City/County	City/County Population Estimates 1/1/2013	Projected Allocations by City/County	Percent of Allocation by City/County
Ceres	46,320	100,000	0.11759532%
Hughson	6,979	100,000	0.11759532%
Modesto	205,987	328,652	0.38647936%
Newman	10,643	100,000	0.11759532%
Oakdale	21,234	100,000	0.11759532%
Patterson	20,846	100,000	0.11759532%
Riverbank	23,149	100,000	0.11759532%
Turlock	69,888	111,506	0.13112583%
Waterford	8,598	100,000	0.11759532%
Unincorporated	110,480	176,271	0.20728644%
Sutter	**95,851**	**305,049**	**0.35872334%**
Live Oak	8,341	100,000	0.11759532%
Yuba City	65,841	105,049	0.12353270%
Unincorporated	21,669	100,000	0.11759532%
Tehama	**63,772**	**400,000**	**0.47038128%**
Corning	7,629	100,000	0.11759532%
Red Bluff	14,186	100,000	0.11759532%
Tehama	419	100,000	0.11759532%
Unincorporated	41,538	100,000	0.11759532%
Trinity	**13,443**	**100,000**	**0.11759532%**
Unincorporated	13,443	100,000	0.11759532%
Tulare	**455,599**	**1,137,827**	**1.33803129%**
Dinuba	23,082	100,000	0.11759532%
Exeter	10,487	100,000	0.11759532%
Farmersville	10,886	100,000	0.11759532%
Lindsay	12,376	100,000	0.11759532%
Porterville	55,490	100,000	0.11759532%
Tulare	61,199	100,000	0.11759532%
Visalia	128,443	204,931	0.24098926%
Woodlake	7,665	100,000	0.11759532%
Unincorporated	145,971	232,896	0.27387479%
Tuolumne	**54,360**	**200,000**	**0.23519064%**
Sonora	4,847	100,000	0.11759532%
Unincorporated	49,513	100,000	0.11759532%
Ventura	**835,436**	**1,658,065**	**1.94980682%**
Camarillo	66,428	105,986	0.12463457%
Fillmore	15,175	100,000	0.11759532%
Moorpark	34,904	100,000	0.11759532%
Ojai	7,548	100,000	0.11759532%
Oxnard	200,855	☆ 320,464	0.37685066%
Port Hueneme	22,024	100,000	0.11759532%
San Buenaventura	108,294	172,783	0.20318472%

ATTACHMENT NO 1
PAGE 1 OF 1

REQUEST FOR SPECIAL BUDGET APPROPRIATION

Department: Police **Date:** December 17, 2013

Project/Program Manager: Jeri Williams **Phone:** ext. 7612

Reason for Appropriation:

To recognize State grant revenue for the Supplemental Law Enforcement Services Fund FY13-14, which is subgranted through the County of Ventura

Accounts and Descriptions		AMOUNT
Fund: STATE COPS GRANT (195)		
Revenues/Transfers In		
COPS Program FY13-14 (SLESF) (Project 662126)		
195-2030-532-7231	FEDERAL & STATE SOURCES/STATE GRANT REVENUES	320,464
	Sub-total Revenues	320,464
Expenditures/Transfers Out		
COPS Program FY13-14 (SLESF) (Project 662126)		
195-2030-802-8132	MINOR EQUIPMENT - OFFICE	80,000
195-2030-802-8134	MINOR EQUIPMENT - SHOP AND FIELD	80,000
195-2030-802-8605	CAPITAL OUTLAY / IMPRV OTHER BUILDING/MAJOR REP	60,000
195-2030-802-8606	CAPITAL OUTLAY / MACHINERY AND EQUIP NEW	100,464
	Sub-total Expenditures	320,464
	Net Change to Fund Balance	**0**

Approvals

Department Director

Chief Financial Officer James Cameron

City Manager

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REQUIRES CITY COUNCIL AUTHORIZATION

ATTACHMENT NO. 2

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Revised: 2/23/2012

Meeting Date: 12 /17 /13

ACTION	TYPE OF ITEM
☐ Approved Recommendation	■ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

CITY OF OXNARD CALIFORNIA

Prepared By: Efren Gorre EG Agenda Item No. S-7

Reviewed By: City Manager [signature] City Attorney [signature] Finance [signature] Other *(Specify)*

DATE: December 7, 2013

TO: City Council

FROM: Efren Gorre, Community Services Manager
Recreation and Community Services

SUBJECT: **Environmental Workforce Development and Job Training Program**

RECOMMENDATION

That City Council:

1. Approve and authorize the Mayor to execute an agreement with U.S. Environmental Protection Agency (EPA) for the City of Oxnard to implement the Environmental Workforce Development and Job Training Program in the amount of $267,000.

2. Approve a special budget appropriation recognizing $200,000 of EPA grant award and provide a matching contribution in the amount of $67,000 to Environmental Workforce Development Grant.

DISCUSSION

The U.S. Environmental Protection Agency has made available $200,000, in federal funds for the City of Oxnard to implement an Environmental Workforce Development and Job Training Grant Program and provide work training to residents impacted by area Brownfields. This project provides funding for City of Oxnard to recruit, train, and place unemployed and underemployed residents of Oxnard in environmental careers with skills needed to safely conduct remediation work at solid and hazardous waste-contaminated sites, as well as appropriate training in wastewater management and chemical safety. The project cost is $267,000 of which $200,000 or 74.91% is funded by federal fund and requires a recipient share of $67,000 or 25.09%.

In April 2013, the City of Oxnard initiated discussions with the U.S. Environmental Protection Agency to qualify for federal funds targeted at reducing negative impacts of Brownfields within the city's boundaries. After drafting and submitting a cohesive plan within tight timelines, the City's efforts successfully resulted in the City of Oxnard being awarded the maximum available EPA funding for a training program for residents in various environmental cleanup skills and related activities.

FINANCIAL IMPACT

The City will recognize the EPA Grant of $200,000, along with the proposed City contribution of

$67,000, reallocated from FY 13-14 Measure O Funding of the City Corps Townkeeper Program.

EG:ae
Attachement # 1 – Special Budget Appropriaiton

REQUEST FOR SPECIAL BUDGET APPROPRIATION

Department: Recreation **Date:** December 17, 2013

Project/Program Manager: Efren Gorre **Phone:** 385-7982

Reason for Appropriation:

Per. U.S. Environmental Proteciton Agency Cooperative Agreement, recognize federal grant award and appropriation of Environmental Workforce Development and Job Training to recruit, train, and place unemployed and underemployed residents of Oxnard in environmental careers.

Accounts and Descriptions		AMOUNT
Fund: HALF CENT SALES TAX (104)		
Expenditures/Transfers Out		
CityCorp TownKeeper (5511)		
104-5511-805.80-02	DIRECT LABOR-TEMPORARY	(67,000)
	Sub-total Expenditures	(67,000)
EAP JOB TRAIN 2013-2016 (Project 775540)		
104-5550-805.80-02	DIRECT LABOR-TEMPORARY	37,773
104-5550-805.80-41	EMPLOYEE BENEFITS	2,971
104-5550-805.81-02	SUPPLIES - OFFICE	2,509
104-5550-805.82-09	SVCS-OTHER PROF/CONTRACT	22,456
104-5550-805.83-43	TRAINING/WORKSHOPS/MTNGS	1,291
	Sub-total Expenditures	67,000
	Net Change to Fund Balance	**0**
Fund: FEDERAL TERM GRANTS FUND (261)		
Revenues/Transfers In		
EAP JOB TRAIN 2013-2016 (Project 775540)		
261-5550-531.72-01	FEDERAL GRANT REVENUES	200,000
	Sub-total Revenues	200,000
Expenditures/Transfers Out		
EAP JOB TRAIN 2013-2016 (Project 775540)		
261-5550-805.80-02	DIRECT LABOR-TEMPORARY	112,777
261-5550-805.80-41	EMPLOYEE BENEFITS	8,872
261-5550-805.81-02	SUPPLIES - OFFICE	7,491
261-5550-805.82-09	SVCS-OTHER PROF/CONTRACT	67,044
261-5550-805.83-43	TRAINING/WORKSHOPS/MTNGS	3,816
	Sub-total Expenditures	200,000
	Net Change to Fund Balance	**(0)**
	Net Appropriation Change	**0**

Approvals

Department Director

Chief Financial Officer

City Manager

ATTACHMENT # 1
PAGE 1 OF 1

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REQUIRES CITY COUNCIL AUTHORIZATION

Revised : 2/23/2012