Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street and the City Clerk's Office, 305 West Third Street during customary business hours. The agenda reports are on the City of Oxnard web site at www.ci.oxnard.ca.us.

CITY OF OXNARD CALIFORNIA

AGENDA

OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
*OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Regular Meetings
City Council Chambers, 305 West Third Street, Oxnard
June 10, 2014
4:30 P.M. – Public Hearing

A. ROLL CALL/POSTING OF AGENDA

*** The Oxnard Financing Authority will not meet because there are no items requiring consideration on this date.**

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION

I. PUBLIC HEARING – 4:30 P.M.

Police Department

1. SUBJECT: Recovery of Civil Citation Fines. (001)
RECOMMENDATION: 1) Conduct a public hearing to consider objections to the cost report of property owners whose property is to be assessed for civil citation fines; 2) Approve the cost report; and 3) Direct the City Manager or designee to file a certified copy of the cost report with the Ventura County Auditor-Controller.
Legislative Body: CC Contact: Rob Silverstein Phone: 385-8263

D. OPENING CEREMONIES – 6:00 P.M.

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (30 Minutes)

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing. The presiding officer shall limit public comments to three minutes.

G. TRANSMITTAL OF INFORMATION ONLY ITEMS

H. INFORMATION/CONSENT PUBLIC HEARINGS

City Manager Department

1. SUBJECT: Public Hearing and Adoption of Resolutions to Levy FY 2014-2015 Assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26. (015)
   RECOMMENDATION: 1) Hold a public hearing to receive public testimony regarding the proposed FY 2014-2015 assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26; and 2) Adopt resolutions for FY 2014-2015 confirming assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26 in the following tracts: • Tract No. 2247, District No. 1 (Summerfield); • Tract Nos. 4065, 4164, 4355 and 4225, District No. 2 (Channel Islands Business Park); • Tract No. 3384, District No. 3 (River Ridge); • Tract Nos. 4183 and 3943, District Nos. 7 and 8 (Northfield/Seagate Business Park); • Tract Nos. 3051-2, 3051-3, and 4351, District No. 9 (Strawberry Fields);• Tract No. 4405, District No. 10 (Country Club Estates); • Tract No. 4376, District No. 11 (St. Tropez); • Tract No. 4294, District No. 12 (Standard Pacific); • Tract No. 4424, District No. 13 (Le Village); • Tract No. 4492, District No. 14 (California Cove); • Tract No. 4443, District No. 15 (Pelican Pointe); • Tract No. 4810, District No. 16 (California Lighthouse); • Tract No. 4702, District No. 17 (Village of San Miguel); • Parcel Map Nos. 213-0-031-355, 375, 385, 405, 415 and 425, District No. 18 (St. John's Regional Medical Center); • Tract No. 4827, District No. 19 (Shopping at the Rose); • Parcel Map Nos. 231-0-020-200, 210, 240, District No. 20 (Wallenius Vehicle Preparation Center); • Tract No. 3384-7, 8, District No. 21 (Cypress Pointe); • Tract No. 4611, District No. 22 (McDonald's Median); • Tract No. 4529, District No. 23 (Greystone); • Tract No. 4529, District No. 24 (Vineyards); • Tract No. 4840, District No. 25 (The Pointe); and • Parcel Map No. 202-0-010-685, District No. 26 (Albertson's).
   Legislative Body: CC Contact: Michael Henderson Phone: 385-7950

I. PUBLIC HEARING

Finance Department

2. SUBJECT: FY 2014-15 Operating and Capital Budget Public Hearing. (063)
RECOMMENDATION: That City Council and the Oxnard Housing Authority conduct a public hearing on the Fiscal Year 2014-15 operating and capital budgets for the City of Oxnard and Oxnard Housing Authority.
Legislative Body: CC/HA Contact: James Cameron Phone: 385-7461

J. APPOINTMENT ITEMS

K. REPORTS

Community Development Department

1. SUBJECT: Resolution of Intention for Renewal/Boundary Modification of the Oxnard Downtown Management District and Levy of Assessments. (067)
RECOMMENDATION: Reaffirm its support of the Oxnard Downtown Management District ("ODMD") due to modification/reduction of boundaries and adopt a Resolution of Intention to: 1) Renew the ODMD, located in Downtown Oxnard; 2) Modify the boundaries of the ODMD to be approximately Second Street on the north, the railroad tracks/Oxnard Boulevard on the east, 8th Street on the south, and C Street/D Street on the west; 3) Levy and collect assessments therein in the amount of $454,095 in fiscal year 2014-15; and 4) Hold a public hearing on July 29, 2014 on said renewal, modification and levy of assessments.
Legislative Body: CC Contact: Kymberly Horner Phone: 385-7407

L. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.
RECOMMENDATION: Receive and consider verbal report.
Legislative Body: CC/SA Contact: Greg Nyhoff Phone: 385-7430

2. SUBJECT: Verbal Update on the Materials Recycling Facility (MRF).
RECOMMENDATION: Receive and consider verbal report.
Legislative Body: CC Contact: Rob Roshanian Phone: 385-7893

3. SUBJECT: Verbal Update on the Establishment of Fees for Park Services and Permits for East Park, Vineyards Park and Windrow Park.
RECOMMENDATION: Receive and consider verbal report.
Legislative Body: CC Contact: Michael Henderson Phone: 385-7950

M. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

1. SUBJECT: Verbal Update on Gang Injunction Statistics. (Mayor Flynn). (099)

N. PUBLIC COMMENTS ON REPORTS

At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

O. PUBLIC COMMENTS ON STUDY SESSION

At this time, a person may address the legislative body only on matters appearing on the study session agenda. The presiding officer shall permit a person to address the legislative body after the staff presentation on the item and before the consideration of the item by the legislative body. The presiding officer shall limit public comments to three minutes.

P. STUDY SESSION

Q. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

R. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

S. INFORMATION/CONSENT AGENDA

City Manager Department

1. SUBJECT: Agreements for City Council Review. (101)
RECOMMENDATION: Pursuant to Ordinance 2835 and Resolution 13,932, approve and authorize the City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than $25,000 but no more than $250,000, which are described on the attached list.
Legislative Body: CC Contact: Greg Nyhoff Phone: 385-7430

Housing Department

2. SUBJECT: Housing Authority Investment Policy. (103)
RECOMMENDATION: Adopt a resolution adopting an investment policy for the Housing Authority of the City of Oxnard for FY 2014-2015.
Legislative Body: HA Contact: Rhonda Hodge Phone: 385-7889

3. SUBJECT: Revision to the Utility Allowances for Public Housing Residents and Section 8 Housing Choice Voucher Participants. (115)
RECOMMENDATION: Adopt a resolution to adopt the revised utility allowance schedules for the Section 8 Housing Choice Voucher program and the Public Housing program.
Legislative Body: HA Contact: Rhonda Hodge Phone: 385-7889

4. SUBJECT: Post-Issuance Tax Compliance Procedures for Tax-Exempt Bonds. (127)
RECOMMENDATION: Adopt post-issuance tax compliance procedures for tax-exempt bonds.
Legislative Body: HA Contact: Carrie Sabatini Phone: 385-8092

5. SUBJECT: Selection of the Courts Project for the Section 8 Project Based Voucher Program. (133)
RECOMMENDATION: Approve the selection of the Courts project for Section 8 Project Based Vouchers and authorize the Housing Director to enter into a Housing Assistance Payment contract and any other necessary documents.
Legislative Body: HA Contact: Ruth Johnson Hopkins Phone: 385-7404

Public Works Department

6. SUBJECT: Watersheds Coalition of Ventura County Proposition 84 Integrated Regional Water Management Drought Implementation Grant Proposal Solicitation. (135)
RECOMMENDATION: 1) Approve an application for and execution of a cooperative agreement with Calleguas Municipal Water District (CMWD) on behalf of the Watersheds Coalition of Ventura County (WCVC) for the Proposition 84 Integrated Regional Water Management Drought Implementation Grant Proposal Solicitation for the component project Groundwater Replenishment Reuse Project; and 2) Authorize the City Manager or his designee to appropriate grant and matching funds from Water Fund Balance to appropriate project(s) upon award of the grant.
Legislative Body: CC Contact: Dan Rydberg Phone: 385-8055

T. ADJOURNMENT

CITY OF
OXNARD
CALIFORNIA

Meeting Date: 06/10/2014

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). ______	☐ Report
☐ Res. No(s). ______	■ Public Hearing
☐ Other ______	☐ Other ______

Prepared By: Rob Silverstein, RS Agenda Item No. I-1

Reviewed By: City Manager JM City Attorney JBD Finance [illegible] Other (Specify) JC

DATE: May 22, 2014

TO: City Council

FROM: Jeri Williams, Chief of Police JW
Police Department

SUBJECT: **Recovery of Civil Citation Fines**

RECOMMENDATION

That City Council:

1. Conduct a public hearing to consider objections to the cost report of property owners whose property is to be assessed for civil citation fines.

2. Approve the cost report.

3. Direct the City Manager or designee to file a certified copy of the cost report with the Ventura County Auditor-Controller.

DISCUSSION

Oxnard City Code ("OCC") Sections 7-50 to 7-64, inclusive, set forth the procedures for recovering fines levied by the City in the form of civil citations for City Code violations. OCC Section 7-52 provides that civil citation fines shall be paid by the person who received the citation. Furthermore, OCC Section 7-64(E) provides that fines may be recovered as a special assessment against the property of the person who received the citation. Pursuant to OCC Section 7-64, notice has been given to each responsible property owner of this assessment hearing.

Pursuant to OCC Section 7-64(H), the City Council is to consider objections by any property owner whose property is to be assessed with civil citation fines as set forth in the cost report. Appropriate adjustments to the cost report may be made at the City Council's direction.

The purpose of this hearing is not to determine the validity of the underlying civil citations. Under the OCC, those cited have a right to preliminary review of their civil citation, a full administrative hearing, and judicial review of the citation. The citations that are the subject of the cost report have either not been appealed or have been previously appealed through this process. In either case, the appeal process for these citations is concluded. The only issue now before the City Council is objections to the cost report from those liable for the proposed assessment.

Upon approval of the cost report, the City Manager shall file a certified copy of the cost report with the Ventura County Auditor-Controller in order to enter the civil citation fines as special assessments on the fiscal year 2014-2015 property tax roll.

FINANCIAL IMPACT

The Code Compliance Unit includes revenue from civil citations in its annual budget projections. Approval of the cost report and the placement of the special assessments will reinforce the collection of this revenue.

RS

Attachment #1 - Civil Citation Cost Report

CIVIL CITATION COST REPORT

The City has levied Civil Penalties in accordance with City Ordinance Chapter 7

PROPERTY OWNER	LIEN PARCEL NO.		TOTAL FINE ON LIEN	
Salvador Aguilar 335 E. Juniper St. Oxnard, CA 93033	204-0-221-175 472 E Olive St. CITATION NO. 37855	ISSUED DATE: 7/26/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Salvador Aguilar 335 E. Juniper St. Oxnard, CA 93033	204-0-221-175 472 E Olive St. CITATION NO. 38059	ISSUED DATE: 8/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Salvador Aguilar 335 E. Juniper St. Oxnard, CA 93033	204-0-221-175 472 E Olive St. CITATION NO. 38350	ISSUED DATE: 10/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Salvador Aguilar 335 E. Juniper St. Oxnard, CA 93033	204-0-221-175 472 E Olive St. CITATION NO. 42934	ISSUED DATE: 4/11/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Salvador Aguilar 335 E. Juniper St. Oxnard, CA 93033	204-0-221-175 472 E Olive St. CITATION NO. 43072	ISSUED DATE: 5/22/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Salvador Aguilar 335 E. Juniper St. Oxnard, CA 93033	204-0-221-175 472 E Olive St. CITATION NO. 43382	ISSUED DATE: 6/24/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Salvador Aguilar 335 E. Juniper St. Oxnard, CA 93033	204-0-221-175 472 E Olive St. CITATION NO. 43730	ISSUED DATE: 12/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Roberto B. Baez 2710 Tulare Pl Oxnard, CA 93033	220-0-043-165 2710 Tulare Pl CITATION NO. 37870	ISSUED DATE: 8/12/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Roberto B. Baez 2710 Tulare Pl Oxnard, CA 93033	220-0-043-165 2710 Tulare Pl CITATION NO. 43060	ISSUED DATE: 5/3/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Roberto B. Baez 2710 Tulare Pl Oxnard, CA 93033	220-0-043-165 2710 Tulare Pl CITATION NO. 43389	ISSUED DATE: 6/24/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$400.00 $25.00 $0.00 **$425.00**
Maria Banales 540 Ivywood Dr. Oxnard, CA 93030	200-0-363-095 540 Ivywood Dr. CITATION NO. 42213	ISSUED DATE: 5/24/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$400.00 $25.00 $0.00 **$425.00**
Maria Banales 540 Ivywood Drive Oxnard, CA 93030	200-0-363-095 540 Ivywood Drive CITATION NO. 42218	ISSUED DATE: 6/25/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$800.00 $25.00 $0.00 **$825.00**
Maria Banales 540 Ivywood Dr. Oxnard, CA 93030	200-0-363-095 540 Ivywood Dr. CITATION NO. 42372	ISSUED DATE: 2/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$300.00 $25.00 $0.00 **$325.00**
Maria Banales 540 Ivywood Dr. Oxnard, CA 93030	200-0-363-095 540 Ivywood Dr. CITATION NO. 43029	ISSUED DATE: 8/21/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,500.00 $25.00 $0.00 **$1,525.00**
Maria Banales 540 Ivywood Dr. Oxnard, CA 93030	200-0-363-095 540 Ivywood Dr. CITATION NO. 43031	ISSUED DATE: 8/22/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,500.00 $25.00 $0.00 **$1,525.00**
Teresa G. Barrientos 508 N. McKinley Ave. Oxnard, CA 93030	201-0-032-210 508 N. McKinley Ave. CITATION NO. 38461	ISSUED DATE: 11/6/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,500.00 $25.00 $0.00 **$1,525.00**

CIVIL CITATION COST REPORT

The City has levied Civil Penalties in accordance with City Ordinance Chapter 7

PROPERTY OWNER	LIEN PARCEL NO.		TOTAL FINE ON LIEN	
Teresa Barrientos 508 N. McKinley Ave. Oxnard, CA 93030	201-0-032-210 508 N. McKinley Ave. CITATION NO. 42498	ISSUED DATE: 5/2/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,500.00 $25.00 $0.00 **$1,525.00**
Teresa G. Barrientos 508 N. McKinley Ave. Oxnard, CA 93030	201-0-032-210 508 N. McKinley Ave. CITATION NO. 43300	ISSUED DATE: 8/15/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,500.00 $25.00 $0.00 **$1,525.00**
Alicia T. Cazares 112 So. McKinley Ave. Oxnard, CA 93030	201-0-141-210 112 So. McKinley Ave. CITATION NO. 38465	ISSUED DATE: 11/7/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Alicia T. Cazares 112 So. McKinley Ave. Oxnard, CA 93030	201-0-141-210 112 So. McKinley Ave. CITATION NO. 42456	ISSUED DATE: 2/25/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Alicia T. Cazares 112 S. McKinley Ave. Oxnard, CA 93030	201-0-141-210 112 S. McKinley Ave. CITATION NO. 43076	ISSUED DATE: 5/2/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Alicia T. Cazares 112 So. McKinley Ave. Oxnard, CA 93030	201-0-141-210 112 So. McKinley Ave. CITATION NO. 43294	ISSUED DATE: 8/15/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Juventino M. Cisneros 333 E. Cedar St. Oxnard, CA 93033	204-0-074-280 333 E. Cedar St. CITATION NO. 37873	ISSUED DATE: 8/19/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$2,000.00 $25.00 $0.00 **$2,025.00**
Juventino Mejia Cisneros 333 E. Cedar St. Oxnard, CA 93033	204-0-074-280 333 E. Cedar St. CITATION NO. 38130	ISSUED DATE: 9/19/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$2,000.00 $25.00 $0.00 **$2,025.00**
Juventino Mejia Cisneros 333 E. Cedar St. Oxnard, CA 93033	204-0-074-280 333 E. Cedar St. CITATION NO. 43727	ISSUED DATE: 12/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$2,000.00 $25.00 $0.00 **$2,025.00**
Angie Lamas Coronado 3015 Napa St. Oxnard, CA 93033	205-0-171-025 3015 Napa St. CITATION NO. 37778	ISSUED DATE: 7/24/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Angie Lamas Coronado 3015 Napa St. Oxnard, CA 93033	205-0-171-025 3015 Napa St. CITATION NO. 37796	ISSUED DATE: 8/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Angie Lama Coronado 3015 Napa St. Oxnard, CA 93033	205-0-171-025 3015 Napa St. CITATION NO. 43102	ISSUED DATE: 5/2/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Neil B. Couey P.O. Box 4653 Santa Barbara, CA 93140	202-0-086-100 545 W. Fifth St. CITATION NO. 42579	ISSUED DATE: 2/14/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$2,400.00 $25.00 $0.00 **$2,425.00**
Neil B. Couey P.O. Box 4653 Santa Barbara, CA 93140	202-0-086-100 545 W Fifth St. CITATION NO. 42597	ISSUED DATE: 5/29/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$6,000.00 $25.00 $0.00 **$6,025.00**
Neal B. Couey 1411 Panal Ct #30 Oxnard, CA 93030	202-0-086-100 545 W Fifth St. CITATION NO. 43229	ISSUED DATE: 7/8/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$6,000.00 $25.00 $0.00 **$6,025.00**
Lourdes Cuevas 619 E. Guava St. Oxnard, CA 93033	219-0-353-175 401 E Yucca St. CITATION NO. 42910	ISSUED DATE: 4/15/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,700.00 $25.00 $0.00 **$1,725.00**

CIVIL CITATION COST REPORT

The City has levied Civil Penalties in accordance with City Ordinance Chapter 7

PROPERTY OWNER	LIEN PARCEL NO.		TOTAL FINE ON LIEN	
Roberto De La Cruz Jr 685 E. Channel Islands Bl Oxnard, CA 93033	204-0-233-285 685 E. Channel Islands Bl CITATION NO. 42165	ISSUED DATE: 3/1/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Roberto De La Cruz Jr 685 E. Channel Islands Bl Oxnard, CA 93033	204-0-233-285 685 E. Channel Islands Bl CITATION NO. 42927	ISSUED DATE: 4/4/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Roberto De La Cruz Jr. 685 E. Channel Islands Bl Oxnard, CA 93033	204-0-233-285 685 E. Channel Islands Bl CITATION NO. 37851	ISSUED DATE: 7/26/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Roberto De La Cruz Jr. 685 E. Channel Islands Bl Oxnard, CA 93033	204-0-233-285 685 E. Channel Islands Bl CITATION NO. 38055	ISSUED DATE: 8/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Roberto De La Cruz Jr. 685 E. Channel Islands Bl Oxnard, CA 93033	204-0-233-285 685 E. Channel Islands Bl CITATION NO. 38141	ISSUED DATE: 10/3/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Roberto De La Cruz Jr. 685 E. Channel Islands Bl Oxnard, CA 93033	204-0-233-285 685 E. Channel Islands Bl CITATION NO. 38404	ISSUED DATE: 11/6/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Roberto De La Cruz Jr. 685 E. Channel Islands Bl Oxnard, CA 93033	204-0-233-285 685 E. Channel Islands Bl CITATION NO. 43064	ISSUED DATE: 5/17/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Roberto De La Cruz Jr. 685 E. Channel Islands Bl Oxnard, CA 93033	204-0-233-285 685 E. Channel Islands CITATION NO. 43386	ISSUED DATE: 6/24/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Jason Duarte 4511 Falkirk Bay Oxnard, CA 93035	188-0-100-115 4511 Falkirk Bay CITATION NO. 42431	ISSUED DATE: 1/9/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$2,000.00 $25.00 $0.00 **$2,025.00**
Jason Duarte 4511 Falkirk Bay Oxnard, CA 93035	188-0-100-115 4511 Falkirk Bay CITATION NO. 42444	ISSUED DATE: 3/7/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$2,000.00 $25.00 $0.00 **$2,025.00**
Jason Duarte 4511 Falkirk Bay Oxnard, CA 93035	188-0-100-115 4511 Falkirk Bay CITATION NO. 42450	ISSUED DATE: 4/16/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$2,000.00 $25.00 $0.00 **$2,025.00**
Conception G. Flores 509 N. McKinley Ave. Oxnard, CA 93030	201-0-031-050 509 N. McKinley Ave. CITATION NO. 38462	ISSUED DATE: 11/6/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,500.00 $25.00 $0.00 **$1,525.00**
Conception G. Flores 509 N. McKinley Ave. Oxnard, CA 93030	201-0-031-050 509 N. McKinley Ave. CITATION NO. 42500	ISSUED DATE: 5/2/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,500.00 $25.00 $0.00 **$1,525.00**
Conception G. Flores 509 N. McKinley Ave. Oxnard, CA 93030	201-0-031-050 509 N. McKinley Ave. CITATION NO. 43299	ISSUED DATE: 8/15/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,500.00 $25.00 $0.00 **$1,525.00**
Isidro Garcia 107 Gibraltar St. Oxnard, CA 93030	216-0-094-135 107 Gibraltar St. CITATION NO. 38018	ISSUED DATE: 11/4/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Isidro Garcia 107 Gibraltar St. Oxnard, CA 93030	216-0-094-135 107 Gibraltar St. CITATION NO. 42457	ISSUED DATE: 2/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**

CIVIL CITATION COST REPORT

The City has levied Civil Penalties in accordance with City Ordinance Chapter 7

PROPERTY OWNER	LIEN PARCEL NO.		TOTAL FINE ON LIEN	
James P. Gilligan Trust James P. Gilligan P.O. Box 7183 Ventura, CA 93006	204-0-042-030 1435 Pine St. CITATION NO. 37858	ISSUED DATE: 7/31/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$100.00 $25.00 $0.00 **$125.00**
James P. Gilligan Tr James P. Gilligan P.O. Box 7183 Ventura, CA 93006	204-0-042-030 1435 Pine St. CITATION NO. 38060	ISSUED DATE: 8/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
James P. Gilligan Tr James P. Gilligan P.O. Box 7183 Ventura, CA 93006	204-0-042-030 1435 Pine St. CITATION NO. 38143	ISSUED DATE: 10/3/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
James P. Gilligan Tr James P. Gilligan P.O. Box 7183 Ventura, CA 93006	204-0-042-030 1435 Pine St. CITATION NO. 38405	ISSUED DATE: 11/6/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
James P. Gilligan P.O. Box 7183 Ventura, CA 93006	204-0-042-030 1435 Pine St. CITATION NO. 42932	ISSUED DATE: 4/8/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$100.00 $25.00 $0.00 **$125.00**
James P. Gilligan Trust James P. Gilligan P.O. Box 7183 Ventura, CA 93006	204-0-042-030 1435 Pine St. CITATION NO. 43733	ISSUED DATE: 12/11/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Melina R. Gonzales 111 Julian St. Oxnard, CA 93030	216-0-143-055 111 Julian St. CITATION NO. 37984	ISSUED DATE: 8/27/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Melina R. Gonzales 111 Julian St. Oxnard, CA 93030	216-0-143-055 111 Julian St. CITATION NO. 38005	ISSUED DATE: 10/14/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Melina R. Gonzales 111 Julian St. Oxnard, CA 93030	216-0-143-055 111 Julian St. CITATION NO. 38472	ISSUED DATE: 11/19/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Melina R. Gonzales 111 Julian St. Oxnard, CA 93030	216-0-143-055 111 Julian St. CITATION NO. 42481	ISSUED DATE: 4/3/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Melina R. Gonzales 111 Julian St. Oxnard, CA 93030	216-0-143-055 111 Julian St. CITATION NO. 43097	ISSUED DATE: 6/11/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Melina R. Gonzales 111 Julian St. Oxnard, CA 93030	216-0-143-055 111 Julian St. CITATION NO. 43317	ISSUED DATE: 7/24/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Maria A. Gonzalez 614 E. Laurel St. Oxnard, CA 93033	204-0-192-100 614 E. Laurel St. CITATION NO. 42751	ISSUED DATE: 4/2/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
John Joseph Guerrero 424 W. Elm St. Oxnard, CA 93033	201-0-061-110 301 No. McKinley Ave. CITATION NO. 38463	ISSUED DATE: 11/7/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
John J. Guerrero 424 W. Elm St. Oxnard, CA 93033	201-0-061-110 301 N McKinley Ave. CITATION NO. 42488	ISSUED DATE: 4/23/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
John Joseph Guerrero 424 W. Elm St. Oxnard, CA 93033	201-0-061-110 301 No. McKinley Ave. CITATION NO. 43296	ISSUED DATE: 8/15/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**

CIVIL CITATION COST REPORT

The City has levied Civil Penalties in accordance with City Ordinance Chapter 7

PROPERTY OWNER	LIEN PARCEL NO.		TOTAL FINE ON LIEN	
Salvador Gutierrez 2381 Diamond Head Wy Oxnard, CA 93036	201-0-154-045 231 So. Marquita St. CITATION NO. 38455	ISSUED DATE: 11/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Salvador Gutierrez 2381 Diamond Head Wy Oxnard, CA 93036	201-0-154-045 231 So. Marquita St. CITATION NO. 43285	ISSUED DATE: 8/13/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Ernestina Gutierrez 1401 Morris St. Oxnard, CA 93030	201-0-312-225 1401 Morris St. CITATION NO. 43077	ISSUED DATE: 5/2/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,500.00 $25.00 $0.00 **$1,525.00**
Ernestina Gutierrez 1401 Morris St. Oxnard, CA 93030	201-0-312-225 1401 Morris St. CITATION NO. 43288	ISSUED DATE: 8/13/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Ernestina Gutierrez 1401 Morris St. Oxnard, CA 93030	201-0-312-225 1401 Morris St. CITATION NO. 43641	ISSUED DATE: 12/20/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Rosie Guzman 662 E. Poplar St. Oxnard, CA 93033	204-0-233-155 662 E. Poplar St. CITATION NO. 38063	ISSUED DATE: 9/3/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Rosie Guzman 662 E. Poplar St. Oxnard, CA 93033	204-0-233-155 662 E. Poplar St. CITATION NO. 38348	ISSUED DATE: 10/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Rosie Guzman 662 E. Poplar St. Oxnard, CA 93033	204-0-233-155 662 E. Poplar St. CITATION NO. 42928	ISSUED DATE: 4/4/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Rosie Guzman 662 E. Poplar St. Oxnard, CA 93033	204-0-233-155 662 E. Poplar St. CITATION NO. 43726	ISSUED DATE: 12/4/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Clarence W. Haack Trust Clarence Haack Trust 245 Foundry Ln Camden, TN 38320	231-0-032-165 6200 Perkins Rd. CITATION NO. 37782	ISSUED DATE: 7/26/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$20,000.00 $25.00 $0.00 **$20,025.00**
Clarence W. Haack Trust Clarence Haack Trust 245 Foundry Ln Camden, TN 38320	231-0-032-165 6200 Perkins Rd. CITATION NO. 37783	ISSUED DATE: 7/26/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$2,000.00 $25.00 $0.00 **$2,025.00**
Gerald Hicks 215 St. Marys Dr. Oxnard, CA 93036	142-0-041-125 215 St. Marys Dr. CITATION NO. 37829	ISSUED DATE: 8/8/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$600.00 $25.00 $0.00 **$625.00**
Gerald Hicks 215 St. Marys Dr. Oxnard, CA 93036	142-0-041-125 215 St. Marys Dr. CITATION NO. 37830	ISSUED DATE: 8/8/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$800.00 $25.00 $0.00 **$825.00**
Patrick C. Hund 5114 Longfellow Wy #20 Oxnard, CA 93033	222-0-320-205 5114 Longfellow Wy #20 CITATION NO. 37795	ISSUED DATE: 8/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$400.00 $25.00 $0.00 **$425.00**
Patrick C. Hund 5114 Longfellow Wy Oxnard, CA 93033	222-0-320-205 5114 Longfellow Wy CITATION NO. 38154	ISSUED DATE: 10/10/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Patrick C. Hund 5114 Longfellow Wy Oxnard, CA 93033	222-0-320-205 5114 Longfellow Wy CITATION NO. 43103	ISSUED DATE: 5/2/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**

CIVIL CITATION COST REPORT

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PROPERTY OWNER	LIEN PARCEL NO.		TOTAL FINE ON LIEN	
Mi Hyun-Kyoung S Baek 719 Calle Vista Verde Oxnard, CA 93030	201-0-111-290 300 Cooper Rd. CITATION NO. 42473	ISSUED DATE: 4/3/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Evelia G. Lopez 1300 Elkhorn Creek Ln Bakersfield, CA 93311	202-0-083-080 429 W Fourth St. CITATION NO. 37788	ISSUED DATE: 8/15/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Evelia G. Lopez 1300 Elkhorn Creek Ln Bakersfield, CA 93311	202-0-083-080 429 W Fourth St. CITATION NO. 38151	ISSUED DATE: 9/15/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Evelia G. Lopez 1300 Elkhorn Creek Ln Bakersfield, CA 93311	202-0-083-080 429 W. Fourth St. CITATION NO. 42236	ISSUED DATE: 1/26/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Feliberto Lucatero 471 No. Roosevelt Ave. Oxnard, CA 93030	201-0-023-120 471 No. Roosevelt Ave. CITATION NO. 38014	ISSUED DATE: 10/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Feliberto Lucatero 471 No. Roosevelt Ave. Oxnard, CA 93030	201-0-023-120 471 No. Roosevelt Ave. CITATION NO. 43090	ISSUED DATE: 5/29/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Feliberto Lucatero 471 No. Roosevelt Ave. Oxnard, CA 93030	201-0-023-120 471 No. Roosevelt Ave. CITATION NO. 43629	ISSUED DATE: 12/4/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Epifanio Marin 2720 South J St. Oxnard, CA 93033	132-0-051-030 2783 Colonia Ave. CITATION NO. 37872	ISSUED DATE: 8/19/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Epifanio Marin 2720 South J St. Oxnard, CA 93033	132-0-051-030 2783 Colonia Ave. CITATION NO. 38128	ISSUED DATE: 9/18/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Epifanio Marin 2720 South J St. Oxnard, CA 93033	132-0-051-030 2783 Colonia Ave. CITATION NO. 38342	ISSUED DATE: 10/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
T. E. Pifanio Marin 2720 So. J St. Oxnard, CA 93033	132-0-051-030 2783 Colonia Ave. CITATION NO. 42163	ISSUED DATE: 2/27/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Epifanio Marin 2720 So J St. Oxnard, CA 93033	132-0-051-030 2783 Colonia Ave. CITATION NO. 43220	ISSUED DATE: 6/10/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Epifanio Marin 2720 South J St. Oxnard, CA 93033	132-0-051-030 2783 Colonia Ave. CITATION NO. 43395	ISSUED DATE: 7/10/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
William Montgomery 365 Euclid Ave., #306 Oakland, CA 94610	203-0-111-150 1445 So. E St. CITATION NO. 42576	ISSUED DATE: 2/4/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
William Montgomery 109 Clarendon Rd. Pacifica, CA 94044	203-0-111-150 1445 South E St. CITATION NO. 42592	ISSUED DATE: 5/7/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Consuelo P. Naranjo 2028 Santa Lucia Ave. Oxnard, CA 93030	216-0-145-055 2028 Santa Lucia Ave. CITATION NO. 37977	ISSUED DATE: 8/15/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$400.00 $25.00 $0.00 **$425.00**

CIVIL CITATION COST REPORT

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PROPERTY OWNER	LIEN PARCEL NO.		TOTAL FINE ON LIEN	
Consuelo P. Naranjo 2028 Santa Lucia Ave. Oxnard, CA 93030	216-0-145-055 2028 Santa Lucia Ave. CITATION NO. 38011	ISSUED DATE: 10/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Consuelo P. Naranjo 2028 Santa Lucia Ave. Oxnard, CA 93030	216-0-145-055 2028 Santa Lucia Ave. CITATION NO. 38475	ISSUED DATE: 12/4/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Consuelo P. Naranjo 2028 Santa Lucia Ave. Oxnard, CA 93030	216-0-145-055 2028 Santa Lucia Ave. CITATION NO. 43087	ISSUED DATE: 5/20/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Demi Pardo 775 Roderick Ave. Oxnard, CA 93030	200-0-182-095 775 Roderick Ave. CITATION NO. 38015	ISSUED DATE: 10/28/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Demi Pardo 775 Roderick Ave. Oxnard, CA 93030	200-0-182-095 775 Roderick Ave. CITATION NO. 43089	ISSUED DATE: 5/29/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Jaime R. Parga 151 Bellafonte Ct. Camarillo, CA 93012	204-0-030-160 1304 S. Oxnard Blvd. CITATION NO. 42543	ISSUED DATE: 2/27/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Jaime R. Parga 151 Bellafonte Ct. Camarillo, CA 93012	204-0-030-160 1304 S. Oxnard Blvd. CITATION NO. 42544	ISSUED DATE: 2/27/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Jaime Rios Parga 151 Bellafonte Ct Camarillo, CA 93012	204-0-030-160 1304 So. Oxnard Blvd. CITATION NO. 42922	ISSUED DATE: 5/21/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Susan Patterson 3544 East Mecate Rd. Tucson, AZ 85739	185-0-142-185 623 Dunkirk Drive CITATION NO. 42448	ISSUED DATE: 3/18/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,700.00 $25.00 $0.00 **$1,725.00**
Amy Rauch 240 N. Arnaz St. Ojai, CA 93023	200-0-161-345 1020 Devonshire Dr. CITATION NO. 38085	ISSUED DATE: 10/10/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Leon Rauch 240 N. Arnaz St. Ojai, CA 93023	200-0-161-345 1020 Devonshire Dr. CITATION NO. 38086	ISSUED DATE: 10/10/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Amy Rauch 240 N. Arnaz St. Ojai, CA 93023	200-0-161-345 1020 Devonshire Dr. CITATION NO. 42211	ISSUED DATE: 5/15/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Amy Rauch 240 N. Arnaz St. Ojai, CA 93023	200-0-161-345 1020 Devonshire Dr. CITATION NO. 42217	ISSUED DATE: 6/24/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$800.00 $25.00 $0.00 **$825.00**
Ruben Reza 247 E. Cedar St. Oxnard, CA 93033	204-0-074-350 247 E. Cedar St. CITATION NO. 37852	ISSUED DATE: 7/26/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Ruben Reza 247 E. Cedar St. Oxnard, CA 93033	204-0-074-350 247 E. Cedar St. CITATION NO. 42946	ISSUED DATE: 4/22/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$100.00 $25.00 $0.00 **$125.00**
Ruben Reza 247 E. Cedar St. Oxnard, CA 93033	204-0-074-350 247 E. Cedar St. CITATION NO. 43379	ISSUED DATE: 6/24/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**

CIVIL CITATION COST REPORT

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PROPERTY OWNER	LIEN PARCEL NO.		TOTAL FINE ON LIEN	
Rosa Ruiz PO Box 50454 Oxnard, CA 93031	183-0-321-075 1561 W. Birch St. CITATION NO. 42430	ISSUED DATE: 1/3/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$2,200.00 $25.00 $0.00 **$2,225.00**
Rosa Ruiz PO Box 50454 Oxnard, CA 93031	183-0-321-075 1561 W. Birch St. CITATION NO. 42442	ISSUED DATE: 3/7/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$2,500.00 $25.00 $0.00 **$2,525.00**
Rosa Ruiz 1561 W. Birch St. Oxnard, CA 93035	183-0-321-075 1561 W. Birch St. CITATION NO. 42449	ISSUED DATE: 4/16/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$2,500.00 $25.00 $0.00 **$2,525.00**
Ascension Ruiz 2116 San Marino St. Oxnard, CA 93033	204-0-133-230 2116 San Marino St. CITATION NO. 38409	ISSUED DATE: 11/13/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Ascension Ruiz 2114 San Marino St. Oxnard, CA 93033	204-0-133-230 2114 San Marino St. CITATION NO. 38410	ISSUED DATE: 11/13/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Ascension Ruiz 2114 San Marino St. Oxnard, CA 93033	240-0-133-230 2114 San Marino St. CITATION NO. 37862	ISSUED DATE: 8/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Ascension Ruiz 2116 San Marino St. Oxnard, CA 93033	240-0-133-230 2116 San Marino St. CITATION NO. 37863	ISSUED DATE: 8/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Ascension Ruiz 2114 San Marino St. Oxnard, CA 93033	240-0-133-230 2114 San Marino St. CITATION NO. 38068	ISSUED DATE: 9/4/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Ascension Ruiz 2116 San Marino St. Oxnard, CA 93033	240-0-133-230 2116 San Marino St. CITATION NO. 38069	ISSUED DATE: 9/4/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Ascension Ruiz 2114 San Marino St. Oxnard, CA 93033	240-0-133-230 2114 San Marino St. CITATION NO. 38146	ISSUED DATE: 10/9/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Ascension Ruiz 2116 San Marino St. Oxnard, CA 93033	240-0-133-230 2116 San Marino St. CITATION NO. 38147	ISSUED DATE: 10/9/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Antonio Ruvalcaba 230 So. Juanita Ave. Oxnard, CA 93030	201-0-152-090 230 So. Juanita Ave. CITATION NO. 37983	ISSUED DATE: 8/27/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Antonio Ruvalcaba 230 So. Juanita Ave. Oxnard, CA 93030	201-0-152-090 230 So. Juanita Ave. CITATION NO. 38456	ISSUED DATE: 11/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Antonio Ruvalcaba 230 So. Juanita Ave. Oxnard, CA 93030	201-0-152-090 230 So. Juanita Ave. CITATION NO. 42485	ISSUED DATE: 4/23/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$100.00 $25.00 $0.00 **$125.00**
Antonio Ruvalcaba 230 So. Juanita Ave. Oxnard, CA 93030	201-0-152-090 230 So. Juanita Ave. CITATION NO. 43096	ISSUED DATE: 6/11/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Antonio Ruvalcaba 230 So. Juanita Ave. Oxnard, CA 93030	201-0-152-090 230 So. Juanita Ave. CITATION NO. 43318	ISSUED DATE: 7/24/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**

CIVIL CITATION COST REPORT

The City has levied Civil Penalties in accordance with City Ordinance Chapter 7

PROPERTY OWNER	LIEN PARCEL NO.		TOTAL FINE ON LIEN	
Antonio Ruvalcaba 230 So. Juanita Ave. Oxnard, CA 93030	201-0-152-090 230 So. Juanita Ave. CITATION NO. 43631	ISSUED DATE: 12/4/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Clara M. Salvio 121 No. Garfield Ave. Oxnard, CA 93030	201-0-123-090 121 No. Garfield Ave. CITATION NO. 38022	ISSUED DATE: 11/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Clara M. Salvio 121 No. Garfield Ave. Oxnard, CA 93030	201-0-123-090 121 No. Garfield Ave. CITATION NO. 42480	ISSUED DATE: 4/3/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Clara M. Salvio 121 N. Garfield Ave. Oxnard, CA 93030	201-0-123-090 121 N. Garfield Ave. CITATION NO. 43322	ISSUED DATE: 7/30/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Silvia Sandoval P.O. Box 1307 Hermosa Beach, CA 90254	204-0-041-170 1556 Pine St. CITATION NO. 42935	ISSUED DATE: 4/12/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Silvia Sandoval P.O. Box 1307 Hermosa Beach, CA 90254	204-0-041-170 1556 Pine Street CITATION NO. 43204	ISSUED DATE: 5/23/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Albert Solano 5169 Saviers Rd. Oxnard, CA 93033	222-0-102-045 4400 Terrace Ave. CITATION NO. 37735	ISSUED DATE: 8/10/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$100.00 $25.00 $0.00 **$125.00**
Albert Solano 5169 Saviers Rd. Oxnard, CA 93033	222-0-102-045 Pleasant Valley @ Cloyne CITATION NO. 37741	ISSUED DATE: 9/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Albert Solano 5169 Saviers Rd. Oxnard, CA 93033	222-0-102-045 5169 Saviers Rd. CITATION NO. 37924	ISSUED DATE: 9/11/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$300.00 $25.00 $0.00 **$325.00**
Albert Solano 5169 Saviers Rd. Oxnard, CA 93033	222-0-102-045 5169 Saviers Rd. CITATION NO. 37929	ISSUED DATE: 8/23/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Albert Solano 5169 Saviers Rd. Oxnard, CA 93033	222-0-102-045 5169 Saviers Rd. CITATION NO. 38159	ISSUED DATE: 10/24/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$600.00 $25.00 $0.00 **$625.00**
Albert Solano 5169 Saviers Rd. Oxnard, CA 93033	222-0-102-045 5169 Saviers Rd. CITATION NO. 42653	ISSUED DATE: 5/7/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$100.00 $25.00 $0.00 **$125.00**
Katherine Taylor 1551 Morris St. Oxnard, CA 93030	201-0-321-165 1551 Morris St. CITATION NO. 38021	ISSUED DATE: 11/4/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Katherine Taylor 1551 Morris St. Oxnard, CA 93030	201-0-321-165 1551 Morris St. CITATION NO. 43092	ISSUED DATE: 6/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Navarro Trust 3212 Fournier St. Oxnard, CA 93033	201-0-128-030 231 So. Roosevelt Ave. CITATION NO. 43291	ISSUED DATE: 8/15/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Manuela Villagrama 119 No. Driskill St. Oxnard, CA 93030	216-0-091-105 119 No. Driskill St. CITATION NO. 38025	ISSUED DATE: 11/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**

CIVIL CITATION COST REPORT

The City has levied Civil Penalties in accordance with City Ordinance Chapter 7

PROPERTY OWNER	LIEN PARCEL NO.		TOTAL FINE ON LIEN	
Manuela Villagrama 119 No. Driskill St. Oxnard, CA 93030	216-0-091-105 119 No. Driskill St. CITATION NO. 42479	ISSUED DATE: 4/3/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Manuela Villagrama 119 N. Driskill St. Oxnard, CA 93030	216-0-091-105 119 N. Driskill St. CITATION NO. 43298	ISSUED DATE: 8/15/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Don Welty 3520 San Simeon Ave. Oxnard, CA 93033	219-0-401-145 3520 San Simeon Ave. CITATION NO. 27298	ISSUED DATE: 1/2/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$300.00 $25.00 $0.00 **$325.00**
Don Welty 3520 San Simeon Ave. Oxnard, CA 93033	219-0-401-145 3520 San Simeon Ave. CITATION NO. 27299	ISSUED DATE: 1/8/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$200.00 $25.00 $0.00 **$225.00**
Donald Welty 3520 San Simeon Ave. Oxnard, CA 93033	219-0-401-145 3520 San Simeon Ave. CITATION NO. 37004	ISSUED DATE: 2/7/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$100.00 $25.00 $0.00 **$125.00**
Don Welty 3520 San Simeon Ave. Oxnard, CA 93033	219-0-401-145 3520 San Simeon Ave. CITATION NO. 41065	ISSUED DATE: 1/29/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$400.00 $25.00 $0.00 **$425.00**
Dan Welty 3520 San Simeon Ave. Oxnard, CA 93033	219-0-401-145 3520 San Simeon Ave. CITATION NO. 42551	ISSUED DATE: 1/22/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$400.00 $25.00 $0.00 **$425.00**
Don Welty 3520 San Simeon Ave. Oxnard, CA 93033	219-0-401-145 3520 San Simeon Ave. CITATION NO. 42553	ISSUED DATE: 2/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$400.00 $25.00 $0.00 **$425.00**
Don Welty 3520 San Simeon Ave. Oxnard, CA 93033	219-0-401-145 3520 San Simeon Ave. CITATION NO. 42556	ISSUED DATE: 2/20/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$400.00 $25.00 $0.00 **$425.00**
Don Welty 3520 San Simeon Ave. Oxnard, CA 93033	219-0-401-145 3520 San Simeon Ave. CITATION NO. 42558	ISSUED DATE: 2/27/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$1,000.00 $25.00 $0.00 **$1,025.00**
Don Welty 3520 San Simeon Ave. Oxnard, CA 93033	219-0-401-145 3520 San Simeon Ave. CITATION NO. 42566	ISSUED DATE: 3/27/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$100.00 $25.00 $0.00 **$125.00**
Don Welty 3520 San Simeon Ave. Oxnard, CA 93033	219-0-401-145 3520 San Simeon Ave. CITATION NO. 42570	ISSUED DATE: 7/9/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$300.00 $25.00 $0.00 **$325.00**
Bricio G. Zaragoza 409 No. Bonita Ave. Oxnard, CA 93030	201-0-051-070 327 No. Harrison Ave. CITATION NO. 38023	ISSUED DATE: 11/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Bricio G. Zaragoza 409 N. Bonita Ave. Oxnard, CA 93030	201-0-051-070 327 N Harrison Ave. CITATION NO. 42490	ISSUED DATE: 4/24/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Bricio G. Zaragoza 409 N. Bonita Ave. Oxnard, CA 93030	201-0-051-070 327 N Harrison Ave. CITATION NO. 43282	ISSUED DATE: 8/6/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**
Jose Antonio Zavala 1280 South I St. Oxnard, CA 93033	203-0-044-120 1280 South I St. CITATION NO. 38454	ISSUED DATE: 11/5/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**

CIVIL CITATION COST REPORT

The City has levied Civil Penalties in accordance with City Ordinance Chapter 7

PROPERTY OWNER	LIEN PARCEL NO.		TOTAL FINE ON LIEN	
Jose Antonio Zavala 1280 South I St. Oxnard, CA 93033	203-0-044-120 1280 South I St. CITATION NO. 43287	ISSUED DATE: 8/13/2013	FINE AMOUNT: LATE FEE: PARTIAL PAYMENT **TOTAL FINE:**	$500.00 $25.00 $0.00 **$525.00**

CITY OF
OXNARD
CALIFORNIA

Meeting Date: 6 / 10 / 14

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). ______	☐ Report
☐ Res. No(s). ______	■ Public Hearing (Info/consent)
☐ Other ______	☐ Other ______

Prepared By: Sergio Cervantes SC Agenda Item No. H-1

Reviewed By: City Manager [signature] City Attorney SMF Finance [signature] for J.C Other

DATE: May 7, 2014

TO: City Council

FROM: Michael Henderson, General Services Superintendent MH
City Manager Department

SUBJECT: **Public Hearing and Adoption of Resolutions to Levy FY 2014-2015 Assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26**

RECOMMENDATION

That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed FY 2014-2015 assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26.

2. Adopt resolutions for FY 2014-2015 confirming assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26 in the following tracts:

   - Tract No. 2247, District No. 1 (Summerfield);
   - Tract Nos. 4065, 4164, 4355 and 4225, District No. 2 (Channel Islands Business Park);
   - Tract No. 3384, District No. 3 (River Ridge);
   - Tract Nos. 4183 and 3943, District Nos. 7 and 8 (Northfield/Seagate Business Park);
   - Tract Nos. 3051-2, 3051-3, and 4351, District No. 9 (Strawberry Fields);
   - Tract No. 4405, District No. 10 (Country Club Estates);
   - Tract No. 4376, District No. 11 (St. Tropez);
   - Tract No. 4294, District No. 12 (Standard Pacific);
   - Tract No. 4424, District No. 13 (Le Village);
   - Tract No. 4492, District No. 14 (California Cove);
   - Tract No. 4443, District No. 15 (Pelican Pointe);
   - Tract No. 4810, District No. 16 (California Lighthouse);
   - Tract No. 4702, District No. 17 (Village of San Miguel);
   - Parcel Map Nos. 213-0-031-355, 375, 385, 405, 415 and 425, District No. 18 (St. John's Regional Medical Center);

- Tract No. 4827, District No. 19 (Shopping at the Rose);
- Parcel Map Nos. 231-0-020-200, 210, 240, District No. 20 (Wallenius Vehicle Preparation Center);
- Tract No. 3384-7, 8, District No. 21 (Cypress Pointe);
- Tract No. 4611, District No. 22 (McDonald's Median);
- Tract No. 4529, District No. 23 (Greystone);
- Tract No. 4529, District No. 24 (Vineyards);
- Tract No. 4840, District No. 25 (The Pointe); and
- Parcel Map No. 202-0-010-685, District No. 26 (Albertson's).

DISCUSSION

The City Council has required that all developments establish landscape maintenance districts as a condition of development. These districts were formed by separate City Council resolutions in prior years. The assessments are exempt from Article XIII D of the California Constitution, by reason of Section 5 thereof.

The Landscape and Lighting Act of 1972, pursuant to which these districts were formed, requires annual City Council action to update the assessments which appear on the Ventura County tax rolls. On May 13, 2014, Council adopted Resolution Nos. 14,570, 14,571, 14,572, 14,573, 14,574, 14,575, 14,576, 14,577, 14,578, 14,579, 14,580, 14,581, 14,582, 14,583, 14,584, 14,585, 14,586, 14,587, 14,588, 14,589, 14,390, 14,391, to declare its intention to levy assessments. The public hearing held today, June 10, 2014, is for Council to receive public testimony and to levy assessments for the next fiscal year.

Staff has calculated costs and assessments for the City's FY 2014-2015 maintenance of public landscaping in Landscape Maintenance District Nos. 1 through 3, and 7 through 26. The resolutions levying assessments state that assessments for FY 2014-2015 are not proposed to increase over the assessments for FY 2013-2014.

Following the City Council's action at the public hearing today, the assessment data will be delivered to the County Auditor-Controller's Office and processed for the collection of assessments in FY 2014-2015. This action must take place prior to July 1, 2014.

SELF-MAINTAINED DISTRICTS

Some districts maintain the landscaping without involving the City work force or contract maintenance services. However, the City requires an annual $1,080 budget for contingencies and inspections by City staff. Unused amounts remain in the fund balance for the district and are applied against the required 15 percent operating reserve and any additional surplus is used to reduce subsequent assessments. District Nos. 2 (Channel Islands Business District); 19 (Shopping at the Rose); and 21 (Cypress Pointe) are self-maintained districts.

CONTRACT SERVICE DISTRICTS

District Nos. 3 (River Ridge); 14 (California Cove); and 16 (California Lighthouse) are contract service districts, which means that the City will obtain the lowest bid from a private contractor on behalf of the districts. The annual assessment will vary from one year to the next. The engineer's report for each indicates the FY 2014-2015 costs.

CITY MAINTAINED DISTRICTS

Staff has determined that the City work force can provide improved landscape maintenance services to some districts equal to or below the costs charged by a contractor. For FY 2014-2015, City staff will provide services to the following tracts:

- Tract No. 2247, District No. 1 (Summerfield);
- Tract Nos. 4183 and 3943, District Nos. 7 and 8 (Northfield/Seagate Business Park);
- Tract Nos. 3051-2, 3051-3, and 4351, District No. 9 (Strawberry Fields);
- Tract No. 4405, District No. 10 (Country Club Estates);
- Tract No. 4376, District No. 11 (St. Tropez);
- Tract No. 4294, District No. 12 (Standard Pacific);
- Tract No. 4424, District No. 13 (Le Village);
- Tract No. 4443, District No. 15 (Pelican Pointe);
- Tract No. 4702, District No. 17 (Village of San Miguel);
- Parcel Map Nos. 213-03-28 and 213-03-29, District No. 18 (St. John's Regional Medical Center);
- Parcel Map Nos. 231-0-020-200, 210, 240, District No. 20 (Wallenius Vehicle Preparation Center);
- Tract No. 4611, District No. 22 (McDonald's Median);
- Tract No. 4529, District No. 23 (Greystone);
- Tract No. 4529, District No. 24 (Vineyards);
- Tract No. 4840, District No. 25 (The Pointe); and
- Parcel Map No. 94-5-25, District No. 26 (Albertson's).

DISTRICTS NOT INCLUDED IN THIS REPORT

Assessment District No. 4, the Mandalay Beach and Landscaping Maintenance District, is not included in this action because it was formed pursuant to the Improvement Act of 1911, and, therefore, requires separate treatment. Assessment District Nos. 5 and 6, for the Maulhardt (4021) and Continental Heritage (4169) industrial tracts, are also excluded because they contain no City-maintained landscaping at this time.

FINANCIAL IMPACT

The recommendation will result in the City's ability to provide landscaping services in District Nos. 1 through 3, and 7 through 26 at no cost to the General Fund.

Attachment
1 - Resolution Levying Assessment: District No. 1
2 - Resolution Levying Assessment: District No. 2
3 - Resolution Levying Assessment: District No. 3
4 - Resolution Levying Assessment: District Nos. 7 & 8
5 - Resolution Levying Assessment: District No. 9
6 - Resolution Levying Assessment: District No. 10
7 - Resolution Levying Assessment: District No. 11
8 - Resolution Levying Assessment: District No. 12
9 - Resolution Levying Assessment: District No. 13
10 - Resolution Levying Assessment: District No. 14
11 - Resolution Levying Assessment: District No. 15
12 - Resolution Levying Assessment: District No. 16
13 - Resolution Levying Assessment: District No. 17
14 - Resolution Levying Assessment: District No. 18
15 - Resolution Levying Assessment: District No. 19
16 - Resolution Levying Assessment: District No. 20
17 - Resolution Levying Assessment: District No. 21
18 - Resolution Levying Assessment: District No. 22
19 - Resolution Levying Assessment: District No. 23
20 - Resolution Levying Assessment: District No. 24
21 - Resolution Levying Assessment: District No. 25
22 - Resolution Levying Assessment: District No. 26

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 1 (SUMMERFIELD) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,570, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 1 (Summerfield) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,570 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 1.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 2 (CHANNEL ISLANDS BUSINESS DISTRICT) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,571, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 2 (Channel Islands Business District) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,571 set a public hearing for June 10, 2014 , on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

Attachment 2
Page 1 of 2

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 2.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Tim Flynn, Mayor

ATTEST:

____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 3 (RIVER RIDGE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,572 declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 3 (River Ridge) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,572 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 3.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Tim Flynn, Mayor

ATTEST:

____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NOs. 7 and 8 (NORTHFIELD/SEAGATE BUSINESS PARK) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,573, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District Nos. 7 and 8 (Northfield/Seagate Business Park) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,573 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District Nos. 7 and 8.

3. The City Clerk shall immediately file the assessments and diagram, or a certified 1 copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 9 (STRAWBERRY FIELDS) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,574, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 9 (Strawberry Fields) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,574 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 9.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Tim Flynn, Mayor

ATTEST:

____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 10 (COUNTRY CLUB ESTATES) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,575, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 10 (Country Club Estates) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,575 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 10.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 11 (ST. TROPEZ) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,576, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 11 (St. Tropez) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,576 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 11.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 12 (STANDARD PACIFIC) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,577, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 12 (Standard Pacific) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,577 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 12.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Tim Flynn, Mayor

ATTEST:

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Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 13 (LE VILLAGE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,578, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 13 (Le Village) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,578 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 13.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 14 (CALIFORNIA COVE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014 City Council adopted Resolution No. 14,579 declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 14 (California Cove) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,579 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 14.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 15 (PELICAN POINTE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,580, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 15 (Pelican Pointe) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,580 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 15.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Tim Flynn, Mayor

ATTEST:

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Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 16 (CALIFORNIA LIGHTHOUSE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,581, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 16 (California Lighthouse) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,581 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014 and such assessments are not proposed to increase for 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 16.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Tim Flynn, Mayor

ATTEST:

____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 17 (VILLAGE OF SAN MIGUEL) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,582, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 17 (Village of San Miguel) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,582 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 17.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Tim Flynn, Mayor

ATTEST:

____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 18 (ST. JOHN'S REGIONAL MEDICAL CENTER) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,583, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 18 (St. John's Regional Medical Center) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,583 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 18.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 19 (SHOPPING AT THE ROSE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,584, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 19 (Shopping at the Rose) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,584 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein: and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 19.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Tim Flynn, Mayor

ATTEST:

____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 20 (WALLENIUS VEHICLE PREPARATION CENTER) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,585, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 20 (Wallenius Vehicle Preparation Center) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,585 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 20.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Tim Flynn, Mayor

ATTEST:

____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 21 (CYPRESS POINTE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,586, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 21 (Cypress Pointe) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,586 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 21.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Tim Flynn, Mayor

ATTEST:

____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 22 (MCDONALD'S MEDIAN) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,587, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 22 (McDonald's Median) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,587 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 22.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Tim Flynn, Mayor

ATTEST:

____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 23 (GREYSTONE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,588, declaring its intention to levy and collect assessments for the 2013-2014 fiscal year within Landscape Maintenance District No. 23 (Greystone) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,588 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 23.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____

Tim Flynn, Mayor

ATTEST:

____

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____

Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 24 (VINEYARDS) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,589, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 24 (Vineyards) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,589 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 24.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Tim Flynn, Mayor

ATTEST:

____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 25 (THE POINTE) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,590, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 25 (The Pointe) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,590 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 25.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Tim Flynn, Mayor

ATTEST:

____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

____
Stephen M. Fischer, Interim City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD LEVYING ASSESSMENTS FOR FISCAL YEAR 2014-2015 WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 26 (ALBERTSON'S) PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972.

WHEREAS, on May 13, 2014, City Council adopted Resolution No. 14,591, declaring its intention to levy and collect assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 26 (Albertson's) in order to pay the costs of maintaining landscaping therein; and

WHEREAS, a description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District is contained in the report of the Engineer, dated May 2014, on file with the City Clerk; and

WHEREAS, Resolution No. 14,591 set a public hearing for June 10, 2014, on the levy of the proposed assessment, which was held and all interested persons were afforded the opportunity to speak and be heard; and

WHEREAS, City Council has considered the oral statements and all written protests made or filed by any interested person; and

WHEREAS, assessments existed in the District throughout FY 2013-2014, and such assessments are not proposed to increase for FY 2014-2015; and

WHEREAS, the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for sidewalks, streets, water and vector control, inasmuch as the landscaping is located in or adjacent to sidewalks and streets and the assessments are used exclusively to maintain such landscaping, including providing water thereto and controlling vectors therein; and

WHEREAS, the District was formed with the consent of the developer owning all of the parcels subject to assessment at the time assessments were initially imposed; and

WHEREAS, for the foregoing reasons, the assessments are exempt from Article XIII D of the California Constitution, by reason of section 5 thereof.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The assessment proposed in the report of the Engineer, and its accompanying diagram, on file with the City Clerk, are confirmed.

2. The adoption of this resolution shall constitute the levy of assessments for the 2014-2015 fiscal year within Landscape Maintenance District No. 26.

3. The City Clerk shall immediately file the assessments and diagram, or a certified copy thereof, with the Ventura County Auditor.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, Interim City Attorney

CITY OF
OXNARD
CALIFORNIA

Meeting Date: 6 /10/ 14

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). ______	☐ Report
☐ Res. No(s). ______	☑ Public Hearing
☐ Other ______	☐ Other

Prepared By: James Cameron JC Agenda Item No. I-2

Reviewed By: City Manager KM City Attorney SMF Finance JC Other *(Specify)*

DATE: June 5, 2014

TO: City Council
Oxnard Housing Authority

FROM: James Cameron James Cameron
Chief Financial Officer

SUBJECT: FY 2014-15 Operating and Capital Budget Public Hearing

RECOMMENDATION

That City Council and the Oxnard Housing Authority conduct a public hearing on the Fiscal Year 2014-15 operating and capital budgets for the City of Oxnard and Oxnard Housing Authority.

DISCUSSION

On May 20, 2014, the City Council received a presentation on the recommended budget for FY 2014-15 and held a study session on June 3. At the May 20 meeting, City Council discussed many aspects of the budget including the cash shortfalls in the Golf and Performing Arts and Convention Center (PACC) funds, prioritizing City programs, and rebuilding the General Fund Operating Reserve (Unassigned General Fund Balance). In addition, City Council approved the budget calendar including a June 10 Public Hearing and June 17 adoption.

On June 3, Staff presented additional information on Golf and PACC funding, priority based budgeting (PBB) and the General Fund Operating Reserve as follows.

- Initiatives underway or being explored to provide long-term solutions to the Golf and PACC fund shortfalls.
- Implementation of PBB for the FYs 2015-16 and 2016-17 two year budget.
- Allocation of the Community Development Commission loan repayment in the amount of $962,326 to the General Fund Operating Reserve.

Finally, the Mayor distributed a list of budget priorities for FY 2014-15. In the list of priorities, the Mayor included directing the City Manager to begin PBB in the Fall of 2014. In addition, citizen engagement was of particular interest as a means of growing city revenues without raising taxes. The full list is attached (Attachment 1).

The Recommended Budget for FY 2014-15 includes an adjustment based on actions taken at the May 20 meeting by the Housing Authority reducing their budget for non-city funds by $141,000. As a result the revised budget for all funds is $358,266,992, including $25,229,833 for the Housing Authority.

FINANCIAL IMPACT

Conducting this public hearing on the budget does not have a financial impact until such time as the City Council adopts the budget.

Attachment #1 - Mayor Flynn's FY 2014-15 Budget Priorities

Tim B. Flynn
Mayor

Office of the Mayor
300 West Third Street
Oxnard, CA 93030
(805) 385-7430
Fax (805) 385-7595
www.ci.oxnard.ca.us

CITY OF
OXNARD
CALIFORNIA

Mayor Flynn's FY 2014-2015 Budget Priorities

1. **PERFORMANCE/PRIORITY BASED BUDGETING FY 2015-2017** Direct the City Manager to begin process in the early FALL, 2014
2. **3-YEAR STREET REPAVING PLAN** Embrace a plan to pave all residential neighborhood streets in three years.
3. **5-YEAR SAVINGS PLAN** Establish a 5 year plan to restore the council established 18% general fund reserve.
4. **RESTORE NEEDED STAFF POSITIONS** Prioritize and determine which staff positions should be restored the 2014-2015 fiscal year.
5. **COST SAVINGS** Direct the budget team to devise 5% cost savings in every department without lowering service levels.
6. **GOLF CONTRACT** Conduct a competitive bidding process for the golf course, restructure current golf contract and approve a debt restructuring plan.
7. **REVITALIZE PAC** Hire a PAC director and approve a debt restructuring plan for the Performing Arts Center.
8. **REVITALIZE EDCO** Require a swift transition and new funding plan for EDCO. Prioritize the recruitment of new higher paying jobs as the top priority for EDCO.
9. **CITIZEN ENGAGEMENT** Invite citizen advisory groups, Neighborhood Councils, members of the public and all city staff to come up with ideas on how to grow city revenues without raising taxes.
10. **CAPITAL IMPROVEMENTS** Restore funding for the most vital capital improvement projects in the city.

ATTACHMENT NO. 1
PAGE 1 OF 1

CITY OF
OXNARD
CALIFORNIA

Meeting Date: 06 /10 /14

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). ______	■ Report
☐ Res. No(s). ______	☐ Public Hearing (Info/consent)
☐ Other ______	☐ Other ______

Prepared By: Kymberly R. Horner, Interim Redevelopment Services Manager KH Agenda Item No. K-1

Reviewed By: City Manager JM City Attorney SMF Finance JC Other *(Specify)*

DATE: June 4, 2014

TO: City Council

FROM: Kymberly R. Horner K.H
Community Development Department

SUBJECT: **Resolution of Intention for Renewal/Boundary Modification of the Oxnard Downtown Management District and Levy of Assessments**

RECOMMENDATION

That the City Council reaffirms its support of the Oxnard Downtown Management District ("ODMD") due to modification/reduction of boundaries and adopt a Resolution of Intention to (1) renew the ODMD, located in Downtown Oxnard, (2) modify the boundaries of the ODMD to be approximately Second Street on the north, the railroad tracks/Oxnard Boulevard on the east, 8th Street on the south, and C Street/D Street on the west, (3) levy and collect assessments therein in the amount of $454,095 in fiscal year 2014-15, and (4) hold a public hearing on July 29, 2014 on said renewal, modification and levy of assessments.

DISCUSSION

In May 2001, the City Council established the ODMD, a property-based business improvement district ("PBID") for a five-year period, the maximum term for a PBID establishment per State Law at that time. The PBID was renewed and expanded in 2006 for another 5-year term and renewed again in 2011 for a 3-year term. The PBID expires this year. Unless renewed, the PBID will cease to exist and to levy any further assessments. The process to renew a PBID is similar to the process for initial establishment. First, petitions supporting the renewal must be signed by property owners who will contribute more than 50 percent of the total assessments to be collected. Second, the City Council must adopt a Resolution of Intention to renew the PBID. Third, the City must give notice and mail a Proposition 218 ballot to all property owners within the PBID. Fourth, the City Council must conduct a public hearing to consider the proposed assessment. Fifth, providing there is not a majority opposition to the PBID renewal, the City Council may adopt a Resolution renewing the PBID.

Since last fall, a PBID Renewal Committee consisting of Downtown property and business owners has been meeting to formulate the details of the PBID renewal. The Committee has determined that the PBID renewal period will be a five-year period (10 years maximum are currently permitted by State Law for renewals). On May 13, 2014, a draft management plan was provided to the City Council and in part, the Management Plan identified the number of parcels to be included in the district, assessments, location and boundaries, services to be provided, duration of the proposed renewal, and an initial annual budget of approximately $526,767. Since then, the Management Plan has been amended to modify the boundary by deleting the area south of 8th Street to Wooley Road. The revised annual budget for fiscal year 2014-15 is $454,095.

The modified PBID boundary includes approximately a 36-block area bounded roughly by Second Street on the north, the railroad tracks/Oxnard Boulevard on the east, 8th Street on the south, and C Street/D Street on the west. (Please refer to the map in Attachment #3.) The reason for the boundary change is that there has been very little, if any, overt support for the PBID from property and business owners south of 8th Street since the PBID formation in 2001 and its renewals in 2005 and 2011. In addition, providing PBID services south to Wooley Road creates inefficiencies in those services due to the geographic linearity and extent of the boundaries. Reducing the boundaries will shorten the routes to provide and manage the clean and safe programs thereby improving cost effectiveness and service efficiencies and allowing improved services, programs and improvements within the core PBID area, including the Meta Street district.

PBID Proposal

Under the PBID renewal proposal the City/Housing Authority/Parking Authority, as assessees, would be assessed $107,699.64 which will be combined with the PBID assessment funding of $346,395.36 from the remaining properties within the proposed renewed/expanded district boundary. It is noted that the assessment for the Redevelopment Successor Agency parcels, not included in the total City assessment stated above, is $28,864.01. The total assessment funds of $454,095 are proposed to be allocated as follows during the first renewal year. Sample programs and services will be:

Maintenance $145,300

Daily pickup of litter from all sidewalks, gutters, alleys, and public parking lots; daily inspection and emptying of sidewalk trash bins; daily mechanical sweeping of gutters; monthly mechanical sweeping of all sidewalks, alleys, and public parking lots; regular mechanical scrubbing and steam washing of all sidewalk areas.

Public Safety $77,200

Additional Downtown safety personnel to patrol on foot or on bicycle; act as community ambassadors to assist visitors with directions and information; report graffiti, non-operational street lights, deter loitering, and other security activities.

Business Development $136,200

Conduct or support a series of festive Downtown events and activities; sales and business promotions; advertising of Downtown Oxnard's diverse array of goods and services; marketing of business and property investment opportunities in Downtown; marketing of available space for lease or sale.

Beautification $43,100

Expansion of desirable streetscape elements such as banners, trash bins, planters, and hanging flower baskets; seeking of matching grants from public and private sources for streetscape amenities.

Management/Operations $52,295

Full-time professional staff to manage District programs and activities; full service office to assist property and business owners with their Downtown-related needs; lobbying efforts on Downtown issues and needs.

In order for the District to be renewed, of the PBID ballots returned, a weighted majority as determined by assessment dollars to be paid into the District, must be in favor of the District renewal. The City Council may then renew the District by adopting a formal resolution. The District assessments are collected by the County of Ventura (County) with the property tax billing. The County returns the assessment funds to the City, which then remits them to the ODMD. An annual report and fiscal audit are required from the ODMD.

Attached to this staff report is the informational packet that is to be mailed out to the property owners within the proposed District boundary. The packet will include a ballot to be returned to the City Clerk's Office by the close of the public input period of the public hearing on July 29th.

FINANCIAL IMPACT

There are no financial impacts associated with the recommended action. However, there will be a financial impact in the form of assessments levied on City and City related properties at such a time that the District is renewed, to be determined by City Council action at the July 29th public hearing. The estimated amount of assessment for the related City/Housing Authority/Parking Authority properties is $107,699.64, which would be in effect during fiscal year 2014-2015, if the District is renewed.

KH

Attachment #1 - Oxnard Downtown Management District Plan
#2 - Resolution of the City of Oxnard Stating its Intention to Renew and Modify the Oxnard Downtown Management District
#3 - Informational Packet on PBID Notice and Ballot

OXNARD DOWNTOWN MANAGEMENT DISTRICT RENEWAL PROPERTY & BUSINESS IMPROVEMENT DISTRICT

MANAGEMENT DISTRICT PLAN

Formed in 2001 and Being Renewed Under California Streets and Highways Code Section 36600 et seq.
Property Business Improvement District Act of 1994, as amended

PRESENTED BY:

THE OXNARD DOWNTOWN MANAGEMENT DISTRICT, INC

DECEMBER 23, 2013
(v1.1)

(REVISED 5-21-14)

1.0 DISTRICT SUMMARY

The Oxnard Downtown Management District is a property-based Business Improvement District (PBID) being renewed for a 5 year period by a consortium of business and property owners within Downtown Oxnard. The District was originally formed in 2001 for a 5 year period. It was renewed and expanded in 2006 for another 5 year term and renewed for a 3 year term in 2011. The purpose of this District is to continue to provide and manage supplemental services and improvements for this important business center, including a "clean and safe" program, a professional marketing and business development program, and a program of installing and upgrading physical amenities throughout the greater Downtown area. The PBID is a unique benefit assessment district that will enable the District property owners, working as a unit, to continue to fund needed property related improvement programs and projects above what can be provided by the City of Oxnard.

Location: The PBID is located in the center of Oxnard and is bounded roughly by Second Street on the north, the Railroad tracks on the east, Eighth Street on the south and C and D Streets on the west. There is one benefit zone (See attached map).

Services: Maintenance, public safety, business development, beautification and related management and operation services.

Finance: Benefit assessment of 400 parcels of real property

Budget: PBID assessment revenue for Year 1 is projected to be approximately $454,095.

Cost: Year 1 property assessment rates per parcel are $350.80 plus 2.7615 cents per square foot of land, plus 12.138 cents per square foot of building, plus $4.0635 per linear foot of street frontage. Institutional/non-profit/government owned parcels shall be exempt from the building area portion of the assessment. Residential uses (including residential condominiums) shall be assessed at the rate of $55.16 per year per unit. Mixed-use development assessments shall be pro-rated based on the ratios of each respective use.

Cap: Assessment increases are capped at a maximum of 5 % per year based either on the C.P.I. for the Oxnard/Ventura area for all urban consumers or upon approval of the Property Owner's Association Board.

Renewal: District renewal is a two-step process. First, petitions signed by District property owners representing at least 50% of the total assessment to be levied must be secured. Second, property owners will be sent a ballot to vote on the District renewal. Returned ballots in support of the District renewal must outweigh those in opposition based on the amount of assessment to be levied per returned ballot.

Duration: The PBID will have a term of five (5) years. After five years, the petition and balloting process must be repeated in order to renew the district and levy assessments.

PBID FAQ

1. *What is a PBID?*
A PBID is a unique funding tool which allows business district property owners to pool their financial resources by assessing themselves to pay for certain districtwide activities and improvements. While introduced to California in 1995, PBID's have been used throughout the U.S. for four decades and are the most effective and fair method to fund business district programs.

2. *What is the primary benefit of a PBID?*
Competition for trade dollars is increasing and improving all the time. Much more can be accomplished by working together as an organized unit than by working alone. There is the advantage of group purchasing power for funding areawide improvements and programs.

3. *Is a PBID just another government program?*
No. The local government agency's role is to initially approve renewal of the PBID and to annually re-approve the PBID budget and collect or cause to be collected, the funds from the County Tax Collector. The funds will be used to pay for the programs and activities authorized by the approved Management Plan.

4. *Is a PBID assessment a new tax?*
No. Taxes go into government agency general funds to be used throughout their jurisdictions as needed. PBID assessments, however, can only be levied and used within the PBID boundaries to fund programs and activities authorized by the approved Management Plan. The PBID must be re-approved for each stipulated period (up to10 years) the assessments are to be levied.

5. *Which properties are assessed?*
All properties within the boundaries of the PBID will be assessed unless specifically exempted by Federal, State or Local statute. Assessments will vary based on the proportionate special benefit to be conferred on each property.

6. *How much is each property charged?*
An equitable formula has been developed whereby assessments for commercial uses are computed based on a combination of a base parcel fee, the property size, building size and street frontage of each parcel in proportion to the expected level of benefit to be derived from the programs, improvements and activities being funded. Parcels with residential uses and residential condominiums are assessed at an equal base rate per unit. Institutional/non-profit/government owned parcels are exempt from the building area portion of the assessment.

7. *Can the assessment formula or programs be changed in the future?*
The assessment formula, boundaries and broad programs can only be changed by a process involving notices and public hearings and, in some cases, a re-vote of the property owners.

2.0 INTRODUCTION

There is an ever increasing awareness of social issues in business districts such as crime and environmental concerns (littering, natural resource depletion, graffiti), as well as a greater perceived need by the public for supplemental security and maintenance services.

Coupled with this, there is an ever-increasing amount of competition for business districts from malls, off-price centers, big box warehouse retailers and factory outlets as well as a myriad of internet and home shopping networks. There is a much greater need to aggressively market goods and services and create physical environments and services comparable to the competition. Business districts everywhere must work harder and smarter just to capture a portion of their proportionate marketplace share.

In order to survive and coexist in the myriad of competition, business districts cannot rely solely on discretionary government funding or normal tax supported programs and services. There is a need to pool private resources to independently fund, at least in part, vital activities, services and improvements. Business districts throughout California, from Eureka to San Diego, are finding that one of the most viable methods today to accomplish this is through a property-based business improvement district (PBID).

This unique assessment mechanism can fund an exciting array of activities ranging from farmer's markets, art festivals and street fairs to beautification projects such as banners, holiday decorations and landscape planters, to urgently needed services such as supplemental security and maintenance. By pooling private dollars, PBIDs are able to collectively pay for activities, programs and improvements which would not be possible on an individual owner basis. In a time of stretched public resources, PBIDs are one of the most valuable and effective private sector business district finance tools available.

2.1 PBID GENERIC ELIGIBLE USE OF FUNDS

PBID assessments are levied directly on properties within a prescribed area on the basis of relative special benefit from the improvements and activities to be funded and defined in the State law as follows:

• **"Improvement"** means the acquisition, construction, installation, or maintenance of any tangible property with an estimated useful life of five years or more including, but not limited to, the following:

(a) Parking facilities
(b) Benches, booths, kiosks, display cases, pedestrian shelters and signs
(c) Trash receptacles and public restrooms (d) Lighting and heating facilities
(e) Decorations (f) Parks (g) Fountains (h) Planting areas
(i) Closing, opening, widening, or narrowing of existing streets
(j) Facilities or equipment, or both, to enhance security of persons and property within the area.
(k) Ramps, sidewalks, plazas, and ped. malls. (l) Rehabilitation or removal of existing structures

• **"Activities"** means, but is not limited to, all of the following:

(a) Promotion of public events which benefit businesses or real property in the district.
(b) Furnishing of music in any public place in the area.
(c) Promotion of tourism within the district.
(d) Marketing and economic development, including retail retention and recruitment.

(e) Providing security, sanitation, graffiti removal, street and sidewalk cleaning, and other municipal services supplemental to those normally provided by the municipality.

(f) Activities which benefit businesses and real property located in the district.

2.2 REQUIRED INFORMATION IN A PBID MANAGEMENT DISTRICT PLAN

As stipulated by California State Law (Section 36600 Streets and Highways Code), the following information and data must be included in a PBID Management District Plan:

Section 36622. The management district plan shall contain all of the following:

(a) A map of the district in sufficient detail to locate each parcel of property within the district.

(b) The name of the proposed district.

(c) A description of the boundaries of the district, including the boundaries of any benefit zones, proposed for establishment or extension in a manner sufficient to identify the lands included. Under no circumstances shall the boundaries of a proposed district overlap with the boundaries of another existing district created pursuant to this part. Nothing in this part prohibits the boundaries of a district created pursuant to this part to overlap with other assessment districts established pursuant to other provisions of law including, but not limited to, the Parking and Business Improvement Area Law of 1989.

(d) The improvements and activities proposed for each year of operation of the district and the maximum cost thereof.

(e) The total annual amount proposed to be expended for improvements, maintenance and operations in each year of operation of the district.

(f) The proposed source or sources of financing including the proposed method and basis of levying the assessment in sufficient detail to allow each property owner to calculate the amount of the assessment to be levied against his of her property.

(g) The time and manner of collecting the assessments.

(h) The specific number of years, to a maximum of five (ten for renewals), in which assessments will be levied. The management district plan may set forth specific increases in assessments for each year of operation of the district.

(i) The proposed time for implementation and completion of the management district plan.

(j) Any proposed rules and regulations to be applicable to the district.

(k) A list of the properties to be assessed, including the assessor's parcel number, and a statement of the method or methods by which the expenses of a district will be imposed upon benefited real property, in proportion to the benefit received by the property, to defray the cost thereof, including operation and maintenance. The plan may provide that all or any class or category of real property which is exempt by law from real property taxation may nevertheless be included within the boundaries of the district but shall not be subject to the assessment.

(l) Any other item or matter required to be incorporated therein by the city council.

3.0 PBID DETAILS

3.1 PBID BOUNDARY

The Oxnard Downtown Management District encompasses properties bounded roughly by Second St. on the north, Meta St. and the railroad tracks on the east, Eighth Street on the south, and C St. and D St. on the west. More specifically, the PBID is described as follows:

> Beginning at the intersection of the centerlines of Second Street and D Street; thence east along said centerline of Second Street to the east property line of Oxnard Boulevard; thence north along said east property line of Oxnard Boulevard to the tangent intersection point with the west properly line of the railroad right of way; thence southeast and south along said west property line of the railroad right of way to the centerline of Fifth Street; thence west along said centerline of Fifth Street to the prolongation of the east property line of the public alley lying east of and parallel to Meta Street; thence south along said east properly line of said public alley to the centerline of Seventh Street; thence west along said centerline of Seventh Street to the east property line of parcel APN 202-0-360-110; thence south along said east property line of said parcel APN 202-0-360-110 to the south property line of said parcel APN 202-0-360-110; thence west along said south property line of said parcel APN 202-0-360-110 to the west property line of said parcel APN 202-0-360-110; thence north along said west property line of said parcel APN 202-0-360-110 to the centerline of Seventh Street; thence west along said centerline of Seventh Street to the centerline of Oxnard Boulevard; thence south along said centerline of Oxnard Boulevard to the centerline of Eighth Street; thence west along said centerline of Eighth Street to the centerline of D Street; thence north along said centerline of D Street to the centerline of Seventh Street; thence east along said centerline of Seventh Street to the prolongation of the west property line of the public alley lying east of and parallel to D Street; thence north along said west property line of said public alley to the centerline of Third Street; thence west along said centerline of Third Street to the centerline of D Street; thence north along said centerline of D Street to the point of beginning.

Based on information provided by the Ventura County Assessor's Office, the City of Oxnard and field reviews, there are 404 parcels within the proposed renewed PBID. Of these, 400 are identified parcels that will receive proportionate degrees of special benefit from district programs and improvements. A map showing the PBID boundaries is shown on Appendix A attached hereto.

3.2 PBID ACTIVITIES/WORK PROGRAMS/COSTS/BUDGET

Maintenance includes:
- Clean Team litter/debris pickup and graffiti removal
- check/empty sidewalk trash bins
- mechanical sidewalk sweeping/sidewalk scrubbing/steam cleaning
- clean/repair/replace trash bins
- mechanical street sweeping

Public Safety includes:
- 24/7 Safety Patrol and Ambassador Services

Business Development includes:
- promotional events and activities (Jazz Festival, Taste of Downtown etc)
- Certified Farmer's Market
- holiday events and decorations
- district advertising, newsletters and press releases
- targeted business recruitment
- Oxnard Branding Project
- Downtown Strategic Plan development
- website, blog, Twitter and Facebook
- permit processing assistance
- regional tourism promotion
- establish cultural arts district
- develop international marketplace theme

Beautification includes:
- street banner program
- holiday streetlamp décor
- sidewalk flower planters
- expand streetscape beautification amenities
- initiate full scale master planning and revitalization of Oxnard Boulevard

Management includes:
- personnel and full service office to manage PBID programs, activities and projects
- full service office to assist property and business owners with District-related needs
- solid lobbying force on District issues and needs

HOW DOWNTOWN OXNARD STAKEHOLDERS BENEFIT

All property owners:

- Cleaner sidewalks, streets and common areas
- Real and perceived public safety improvements
- Enhanced rental incomes from vacant and underutilized space
- Greater pedestrian activity
- Improved business climate and mix of desired and needed uses
- New businesses and investors
- Steady funded and well-managed Downtown programs and services
- Stronger and united voice in Downtown matters

Retail, restaurant, entertainment, and service businesses:

- Regular marketing/promotional activities to attract and keep customers

Professional, medical and financial businesses:

- Clean & safe programs for welfare of customers and employees

General office uses:

- Enhanced climate and opportunities for entertaining clients and guests

Non-profit owned/occupied parcels and businesses:

- Cleaner and safer environment for members and contributors

Cultural and art uses:

- Greater exposure and opportunities to attract visitors and benefactors

Residents

- Enhanced clean and safe "urban village" living

YEAR 1 PROPOSED BUDGET SUMMARY

ACTIVITY	Yr 1	% OF TOTAL
1.0 Maintenance	$145,300	32.0%
2.0 Public Safety	$77,200	17.0%
3.0 Business Dev.	$136,200	30.0%
4.0 Beautification	$43,100	9.5%
5.0 Management	$52,295	11.5%
TOTAL	**$454,095**	100.0%

* Allocations of PBID revenues may be shifted annually by the Property Owner's Association Board between these major categories based on changing needs, program costs, demands and contract prices.

PBID Program Costs and Budget

In order to carry out the PBID programs outlined in the previous section, a first year budget of $454,095 is projected. The five major program activities range from 9.5% to 32% of the total budget each. Since the renewed PBID is planned for a five year term, projected program costs for future years (Years 2-5) are set at the inception of the PBID. While future inflationary and other program cost increases are unknown at this point, a maximum increase of 5% per annum is incorporated into the projected program costs and assessment rates for the five year PBID term. Assessment increases are capped at a maximum of 5% per year based either on the C.P.I. for the Oxnard/Ventura area for all urban consumers or upon approval of the Property Owner's Association Board. Carryovers, if any, may be reapportioned the following year for related programs, services and improvements. Detailed annual budgets will be prepared by the Owner's Association Board for the City Council's review and approval. The projected Yr 1-5 budgets are shown below:

Projected 5 Year Budget (assume 5% max increase per year)

ACTIVITY	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	% OF TOTAL
1.0 Maintenance	$145,300	$152,565	$160,193	$168,203	$176,613	32.0%
2.0 Public Safety	$77,200	$81,060	$85,113	$89,369	$93,837	17.0%
3.0 Business Dev.	$136,200	$143,010	$150,161	$157,669	$165,552	30.0%
4.0 Beautification	$43,100	$45,255	$47,518	$49,894	$52,388	9.5%
5.0 Management	$52,295	$54,910	$57,655	$60,538	$63,565	11.5%
TOTAL	**$454,095**	**$476,800**	**$500,640**	**$525,672**	**$551,955**	100.0%

3.3 PBID ASSESSMENTS

Analysis of Basis and Method of Levying Assessments

The Oxnard Downtown PBID is a benefit assessment type district whereby district program costs are to be apportioned amongst benefiting properties based on the special benefit each property is expected to derive from the PBID programs. The method and basis of spreading program costs varies from one PBID to another based on local geographic conditions, types of programs and activities proposed, and size and development complexity of the PBID. Also, as required by Proposition 218, general benefits may not be incorporated into the assessment formula and levied on the PBID properties; only special benefits and costs may be considered. Furthermore, Proposition 218 no longer exempts government owned property from paying benefit assessments unless it is demonstrated by clear and convincing evidence that the property in fact receives no special benefit.

Based on the grid shape of the renewed PBID, as well as the nature of the proposed PBID program elements, it is determined that a single benefit zone exists in which all properties will gain special and proportionate degrees of benefit.

PBID assessment formulas typically relate to either property street frontage or parcel and building size which affect the amount of assessment to be paid. The formula may base assessments on a single factor or a combination of factors. Based on the program activities to be funded, which relate directly to the pedestrian oriented sidewalk areas, parcel size and current improvements, it is determined that the assessments be based in part on three property related elements: the amount of adjacent street/sidewalk frontage, the parcel size and the building area. A map of the PBID is shown on Appendix A attached hereto. Using the refined cumulative property related data totals, the base Year 1 assessment rates are set at $350.80 plus 2.7615 cents per square foot of land area, plus 12.138 cents per square foot of building area (based on gross exterior building dimensions), plus $4.0635 per linear foot of street frontage.

Due to projected reduced special benefits, a number of formula adjustment factors for certain land uses, parcel configurations and other circumstances are also incorporated into the proposed PBID formula as follows:

1. Residential uses, including condominiums, are set at a rate of $55.16 per unit.
2. Institutional, non-profit and government owned/occupied parcels are not assessed for building area.
3. Parcels owned by 501(c)(3) religious non-profit entities and fully occupied as places of worship shall be exempt from PBID assessments. No PBID funded services nor improvements shall be provided adjacent to nor provide benefit to such exempt parcels.
4. Parcels owned by government entities that have historically not paid their PBID assessments shall be exempt from PBID assessments. No PBID funded services nor improvements shall be provided adjacent to nor provide any special benefit to such exempt parcels.
5. Mixed use zoned properties are assessed based on pro-rated land use ratios.

PROPOSED OXNARD DOWNTOWN PBID

ASSESSMENT FORMULA

Assessment = Land Area Fee + Building Area Fee + Street Frontage Fee

- Land Area Fee = land area x land area rate (from chart below)
- Building Area Fee = building area x building area rate (from chart below)
- Street Frontage Fee = parcel street frontage x street frontage rate (from chart below)

YEAR 1 ASSESSMENT RATE CHART

LAND AREA RATE	BLDG AREA RATE	STREET FRONTAGE RATE
\$350.80 +2.7615¢/Sq Ft	12.138¢/Sq Ft	\$4.0635 Per Linear Foot

Notes and Adjustments:

1. Building area fees are based on gross exterior building area

2. Assessments for institutional, non-profit and government owned and occupied parcels are not assessed for bldg areas

3. Assessments for residential uses, including condominiums, are set at \$55.16 per unit

4. Parcels owned by 501(c)(3) religious non-profit entities and fully occupied as places of worship shall be exempt from PBID assessments. No PBID funded services nor improvements shall be provided adjacent to nor provide any special benefit to such exempt parcels.

5. Parcels owned by government entities that have historically not paid their PBID assessments shall be exempt from PBID assessments. No PBID funded services nor improvements shall be provided adjacent to nor provide any special benefit to such exempt parcels.

6. Mixed use developments are assessed based on pro-rated ratios of land uses

SAMPLE CALCULATION:

A. 8,625 sq ft building on 9,000 sq ft lot with 75 LF of street frontage

Land	= \$350.80 + 9,000 x 2.7615¢/Sq Ft	= \$ 599.20
Bldg	= 8,625 x 12.138¢/Sq Ft	= \$1,046.90
Frontage	= 75 LF x \$4.0635/Lin Ft	= \$ 304.76
TOTAL YEAR 1 ASSESSMENT		= **\$1,951/yr**
PER MONTH		= \$ 163/mo
PER DAY		= \$ 5.42/day
PER SQ FT OF BLDG PER MO		= 1.9¢/sq ft bldg/mo

3.4 SPECIFIC ANNUAL ADJUSTMENTS

Since the PBID is planned for a five year term, maximum assessments for future years (Years 2-5) must be set at the inception of the PBID. While future inflationary and other program cost increases are unknown at this point, a maximum increase of 5% per annum is incorporated into the projected program costs and, in turn, the resultant assessment rates for the five year term of the PBID. Assessment increases are capped at a maximum of 5% per year based either on the C.P.I. for the Oxnard/Ventura area for all urban consumers or upon approval of the Property Owner's Association Board. These figures are shown in the table below. Assessment rates may not exceed those indicated below.

In addition, any annual budget surplus or deficit will be incorporated into the subsequent year's PBID budget. Within the constraints of the annual adjustment, annual assessments will be set to account for surpluses or deficits carried forward.

Five Year Maximum Assessment Rates
(Includes a 5% cap on annual increases)

Assessment Rates	Yr 1 Rate	Yr 2 Rate	Yr 3 Rate	Yr 4 Rate	Yr 5 Rate
Land Area Rate Part 1 +	$350.80 +	$368.34 +	$386.76 +	$406.09 +	$426.40 +
Land Area Rate Part 2 ($/SF)	$0.027615	$0.028996	$0.030446	$0.031968	$0.033566
Building Area Rate ($/SF)	$0.121380	$0.127449	$0.133821	$0.140513	$0.147538
Street Frontage Rate ($/LF)	$4.063500	$4.266675	$4.480009	$4.704009	$4.939210
Residential Rate ($/Unit)	$52.53	$55.16	$57.91	$60.81	$63.85

3.5 PBID GOVERNANCE

The governance or management of a PBID typically requires an "Owner's Association" to carry out the District services and activities. State PBID Law (36600 Streets & Highways Code) also requires that the Owner's Association carry out specific additional functions. This includes preparation of an Annual Report to the City Council on the PBID activities for the past fiscal year and those proposed for the next fiscal year. The Owner's Association may also recommend to the City Council from time to time, changes to the PBID boundaries, benefit zones, assessment formula or PBID programs and activities, all subject to public notification and, in some cases petition/balloting requirements.

Meetings of the Owner's Association and it's standing Committees shall be subject to the State of California "Brown Act" open meeting law.

It is proposed that the Oxnard Downtown Management District Inc (ODMD), under contract with the City of Oxnard, continue to be responsible for the ongoing day-to-day management and administration of the Oxnard Downtown PBID. Incorporated in the early 2000's, ODMD is a non-profit corporation formed by business and professional firms and property owners located within Downtown Oxnard. Upon renewal of the PBID, it is proposed that the City Council and ODMD will execute a contract for the continued performance and delivery of the stipulated PBID programs and services authorized by the Management Plan.

3.6 PBID SPECIAL RULES AND REGULATIONS

Special rules and regulations may be adopted by the Owner's Association from time to time, as deemed appropriate and necessary.

4.0 TIME AND MANNER FOR COLLECTING ASSESSMENTS

As provided by statute, the Oxnard Downtown PBID assessments may either be collected directly by the City or by the County of Ventura in the same manner as annual property taxes are collected and will appear as a separate line item on the property tax statement prepared by and issued by the County. It is intended that the City and ODMD Inc will enter into an agreement under which the City will remit the assessment revenues to the Association for implementation of the Management Plan. Existing laws and policies addressing enforcement and/or appeal of property taxes shall also apply to PBID assessments.

5.0 PBID DURATION

Pursuant to State PBID law, the Oxnard Downtown PBID will have a five year operating duration extending from January 2014 through the end of December 2018. (Property tax billing from December 2013 through April 2018). Any continuation of the PBID after the renewed five year period will require compliance with all regulations and statutes in place at the time relative to establishment of a property and business improvement district. At present, this would require preparation of a new management plan, circulation of a new majority petition, a Prop 218 balloting and a public hearing and noticing process.

6.0 BONDS

There will be no bonds sold in conjunction with the renewed District to generate any of the projected revenues.

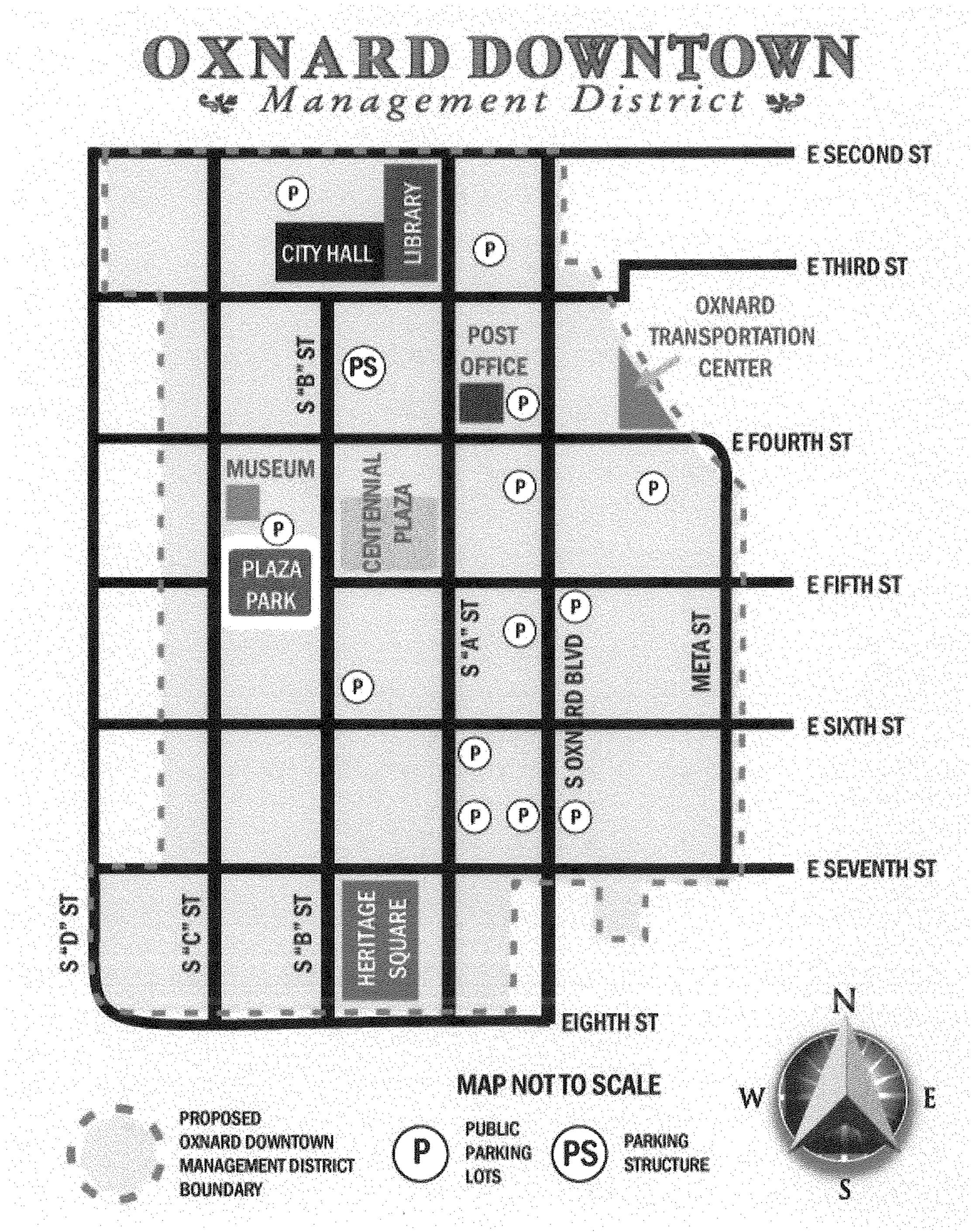
7.0 PBID RENEWAL TIMELINE

The renewed PBID is expected to begin operation by January 2015. In order to meet this goal, the following procedural timeline is proposed:

Date	Action/Task
Oct-Dec '13	• Develop a PBID Management Plan
Dec '13-May '14	• Strategize support campaign/meetings etc.
Dec '13	• Initiate petition drive
Dec '13-May '14	• Collect petitions signed by property owners
June '14	• Submit majority support petitions to City along with final Management Plan
June '14	• City Council adopts res. of intention to renew the PBID
June '14	• City sends notice of PBID public hearing and a ballot to property owners within District
July '14	• City Council conducts hearing (ballots due by this date)
July '14	• Providing no majority ballot protest is filed or found at the hearing, Council approves resolution renewing District
Aug '14	• Assessment roll submitted to Assessors/Record Map and Notice
Aug-Dec '14	• ODMD plans District renewal
Dec 10/Apr 10(due)	• Assessments billed and collected by County
1st Qtr '15	• Revenues remitted to ODMD per contract with City
(5 yrs)	• ODMD carries out PBID programs and services

APPENDIX A

BOUNDARY MAP



APPENDIX B

Year 1 Assessment Roll

APN	2014-15 PBID ASSMT
2010113110	$3,524.03
2010160010	$626.95
2010160020	$593.34
2010160030	$1,667.87
2010160040	$443.67
2010160050	$820.66
2010160060	$413.13
2010160070	$697.97
2010160080	$646.88
2010160090	$624.69
2010160100	$705.86
2010160110	$873.17
2010160120	$733.47
2010160130	$1,205.31
2010160170	$1,419.27
2010160180	$1,613.20
2010160190	$924.75
2010160200	$1,791.53
2010160220	$1,039.87
2010160250	$1,041.65
2010160260	$2,009.43
2010211010	$1,804.88
2010211040	$441.02
2010211110	$806.17
2010211120	$684.59
2010211130	$517.70
2010211140	$517.70
2010211155	$517.70
2010211170	$1,716.43
2010211180	$1,255.08
2010211190	$1,458.63
2010211200	$1,492.10
2010211210	$1,496.39
2010211225	$414.15
2010211230	$617.32
2010211300	$531.26
2010211360	$1,062.24
2010211380	$1,254.22
2010212010	$1,427.87
2010212020	$1,232.54
2010212030	$1,226.47
2010212060	$1,165.78
2010212070	$1,310.52
2010212140	$1,214.33
2010212150	$2,770.66
2010212165	$1,502.87
2010212170	$1,542.32
2010212180	$913.18
2010212190	$945.52
2010212200	$692.94
2010212230	$1,105.09
2010212260	$1,678.34
2010212270	$1,323.84
2010213010	$1,099.62
2010213020	$667.24
2010213030	$826.25
2010213075	$515.52
2010213080	$1,119.99
2010213090	$1,176.75
2010213100	$607.20
2010213110	$220.64
2010213120	$55.16
2010213130	$1,022.18
2010213140	$533.35
2010213150	$500.54
2010213160	$2,329.43
2010214010	$750.04
2010214020	$2,923.70
2010214030	$2,043.08
2010214040	$2,568.54
2010271030	$607.20
2010271040	$573.20
2010271060	$623.01
2010271070	$803.88
2010271080	$1,131.02
2010271090	$555.94
2010271100	$761.09
2010271110	$761.09
2010271160	$220.64
2010271170	$1,304.78
2010271180	$2,632.17
2010272010	$1,047.36
2010272020	$569.75
2010272030	$569.75
2010272040	$55.16
2010272050	$788.70
2010272060	$1,592.11
2010272070	$747.28
2010272080	$747.28
2010272090	$945.52
2010272100	$1,536.25
2010272110	$877.62
2010272120	$1,205.25
2010272140	$555.94
2010272150	$1,597.41
2010272160	$747.12
2010272170	$761.09
2010272180	$1,317.19
2010272190	$55.16
2010272200	$521.43
2010272210	$419.84
2010272220	$1,121.44
2010272230	$1,625.71
2010360110	$1,563.09
2020081010	$1,316.17
2020081020	$747.28
2020081100	$1,114.73
2020081160	$747.28
2020081170	$1,316.17
2020081180	$761.09
2020081190	$761.09
2020081200	$761.09
2020081210	$761.09
2020081220	$761.09
2020081230	$1,329.98
2020081240	$566.04
2020081250	$761.09
2020081260	$761.09
2020081270	$761.09
2020081280	$761.09
2020081290	$761.09
2020083030	$1,223.09
2020083040	$55.16
2020083050	$1,479.23
2020083060	$1,067.87
2020083070	$1,269.99
2020083210	$2,111.00
2020083220	$811.33
2020085030	$746.28
2020085040	$802.99

2020085050	$3,263.94
2020085190	$751.13
2020085200	$1,815.22
2020091100	$747.28
2020091370	$1,712.65
2020091380	$940.95
2020091390	$11,160.58
2020091400	$3,487.31
2020092030	$428.12
2020092040	$669.96
2020092050	$1,148.44
2020092060	$1,171.38
2020092070	$2,165.83
2020092120	$747.28
2020092130	$1,209.25
2020092140	$2,044.45
2020092170	$5,629.69
2020092180	$1,932.73
2020092190	$2,688.23
2020094010	$1,851.06
2020094020	$1,085.53
2020094035	$2,344.62
2020094040	$1,859.10
2020094050	$1,129.23
2020094060	$1,347.71
2020094080	$1,834.31
2020094140	$1,216.23
2020094155	$367.37
2020094160	$367.37
2020094170	$730.71
2020094185	$704.27
2020094195	$1,359.18
2020094205	$383.94
2020094215	$1,679.51
2020094225	$383.94
2020094235	$1,110.62
2020094240	$1,504.98
2020095075	$747.28
2020095085	$747.28
2020095090	$1,305.63
2020095100	$1,202.46
2020095110	$747.28
2020095120	$3,917.59
2020095140	$2,466.89
2020095150	$1,492.10
2020095160	$1,492.10
2020096035	$1,391.72
2020096040	$0.00
2020096050	$1,551.95
2020096060	$1,240.90
2020096070	$1,354.18

2020096080	$2,892.22
2020096095	$940.98
2020096105	$2,373.69
2020096110	$1,208.99
2020096125	$697.53
2020101130	$1,507.90
2020101190	$629.17
2020101205	$490.30
2020101215	$1,723.46
2020101225	$362.54
2020101235	$516.59
2020101255	$441.12
2020101270	$363.92
2020101290	$399.13
2020101310	$363.92
2020101330	$363.92
2020101355	$363.92
2020101360	$359.42
2020101370	$372.20
2020101405	$404.31
2020101415	$3,548.56
2020101420	$1,208.20
2020101435	$374.27
2020101445	$2,047.00
2020102010	$4,654.72
2020103025	$705.86
2020103090	$705.86
2020103100	$2,008.89
2020103115	$442.82
2020103120	$1,808.70
2020103130	$771.09
2020103145	$692.05
2020103175	$357.98
2020103185	$522.28
2020103195	$2,032.61
2020103205	$592.24
2020103210	$1,066.32
2020103225	$374.27
2020103235	$458.70
2020103245	$2,243.59
2020104015	$3,434.65
2020104165	$2,506.63
2020104395	$7,987.85
2020104405	$1,066.95
2020104415	$2,185.20
2020104425	$1,875.63
2020104435	$3,119.47
2020105100	$6,478.81
2020105120	$549.04
2020105170	$449.27
2020105180	$2,010.88

2020105195	$359.08
2020105205	$540.76
2020105210	$359.08
2020105220	$540.76
2020105235	$375.65
2020105245	$920.67
2020105260	$432.70
2020105275	$0.00
2020105295	$2,523.08
2020105305	$587.70
2020105325	$2,394.79
2020105335	$2,103.73
2020106015	$1,162.19
2020106035	$535.23
2020106065	$740.38
2020106120	$940.49
2020106130	$1,555.67
2020106140	$3,404.93
2020106245	$588.53
2020106250	$797.74
2020106265	$426.90
2020106275	$635.20
2020106285	$383.94
2020106295	$615.90
2020106310	$401.47
2020106320	$504.52
2020106355	$1,843.77
2020106370	$943.53
2020106380	$943.64
2020106390	$928.49
2020106400	$1,956.93
2020106410	$2,319.80
2020107050	$532.37
2020107060	$545.59
2020107070	$545.59
2020107080	$2,132.05
2020107100	$906.13
2020107110	$1,951.00
2020107120	$535.23
2020107135	$1,207.29
2020107160	$1,153.50
2020107170	$1,367.53
2020107195	$506.63
2020107205	$389.03
2020107215	$387.69
2020107225	$494.66
2020107235	$2,788.84
2020107240	$2,853.62
2020107250	$1,452.90
2020131030	$791.80
2020131040	$1,545.96

2020131050	$1,643.46
2020131060	$1,510.42
2020131070	$1,811.43
2020131170	$1,092.30
2020131190	$357.45
2020131220	$568.57
2020131230	$1,227.44
2020133010	$1,316.17
2020133020	$899.01
2020133030	$747.28
2020133040	$747.28
2020133050	$55.16
2020133060	$747.28
2020133210	$3,116.05
2020135025	$1,213.52
2020135035	$5,672.73
2020141050	$0.00
2020141060	$913.18
2020141070	$549.04
2020141080	$1,062.87
2020141090	$1,062.87
2020141100	$55.16
2020141110	$1,712.65
2020141155	$55.16
2020141165	$55.16
2020141175	$55.16
2020141185	$55.16
2020141195	$55.16
2020141205	$55.16
2020141215	$55.16
2020141225	$55.16
2020141235	$55.16
2020141245	$55.16
2020141255	$55.16
2020141265	$55.16
2020141275	$55.16
2020141285	$55.16
2020141295	$55.16
2020141305	$55.16
2020141315	$55.16
2020141325	$55.16
2020141335	$55.16

2020141345	$55.16
2020141355	$55.16
2020141365	$55.16
2020141375	$55.16
2020141385	$55.16
2020141395	$55.16
2020141405	$55.16
2020141415	$55.16
2020141425	$55.16
2020142160	$5,791.80
2020143015	$2,989.57
2020143025	$1,348.96
2020143030	$900.22
2020143040	$776.63
2020143050	$549.04
2020143140	$3,496.07
2020143230	$1,689.97
2020143240	$1,496.60
2020143250	$1,116.73
2020144170	$840.79
2020144180	$982.45
2020144190	$1,034.67
2020144200	$904.56
2020144210	$954.57
2020144220	$494.90
2020144230	$1,574.59
2020144240	$494.60
2020144250	$1,144.88
2020144260	$837.78
2020144270	$928.01
2020144280	$842.53
2020144290	$753.85
2020144300	$867.24
2020145010	$3,071.49
2020145030	$1,080.22
2020145050	$1,588.46
2020145060	$1,043.02
2020145100	$0.00
2020145110	$1,475.56
2020145120	$747.28
2020145130	$1,378.46
2020145140	$1,316.17

2020145190	$747.28
2020145200	$719.67
2020145210	$628.28
2020145220	$4,218.05
2020145230	$1,059.80
2020145240	$1,173.66
2020146010	$1,711.02
2020146020	$990.41
2020146030	$929.72
2020146040	$656.61
2020146050	$838.68
2020146070	$1,182.49
2020146080	$686.96
2020146090	$535.23
2020146100	$899.37
2020146110	$535.23
2020146120	$535.23
2020146130	$777.99
2020146140	$2,434.98
2020146150	$1,265.13
2020146180	$2,017.99
2020146190	$535.23
2020146200	$535.23
2020146210	$535.23
2020146220	$4,331.30
2020380015	$55.16
2020380025	$55.16
2020380035	$55.16
2020380045	$55.16
2020380055	$55.16
2020380065	$55.16
2020380075	$55.16
2020380085	$55.16
2020380095	$55.16
2020380105	$55.16
2020380115	$55.16
2020380125	$55.16
	$454,094.55

RESOLUTION NO.___________

A RESOLUTION OF THE CITY OF OXNARD STATING ITS INTENTION TO RENEW AND MODIFY THE BOUNDARIES OF THE OXNARD DOWNTOWN MANAGEMENT DISTRICT AND TO LEVY AND COLLECT ASSESSMENTS WITHIN SUCH DISTRICT PURSUANT TO THE PROPERTY AND BUSINESS IMPROVEMENT DISTRICT LAW OF 1994, PART 7 OF DIVISION 18 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND APPOINTING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO

WHEREAS, the Property and Business Improvement District Law of 1994, Part 7 of Division 18 of the California Streets and Highways Code, commencing with Section 36600, (the "Law") authorizes cities and counties to establish property and business improvement districts (PBID) to promote the economic revitalization and physical maintenance of business districts; and

WHEREAS, the Law authorizes cities and counties to levy and collect assessments on real property within such districts for the purpose of providing improvements and promoting activities that specially benefit real property within such districts; and

WHEREAS, on May 1, 2001, the City Council of the City of Oxnard established a property and business improvement district in Downtown Oxnard for a five year period known as the Oxnard Downtown Management District; and

WHEREAS, on July 25, 2006, the City Council of the City of Oxnard renewed the Oxnard Downtown Management District for a five year period; and

WHEREAS, on August 2, 2011, the City Council of the City of Oxnard renewed the Oxnard Downtown Management District for a three year period; and

WHEREAS, unless renewed again by the City Council, the Oxnard Downtown Management District's authority to levy assessments will have ended with tax year 2013-2014 with operations to end by December 31, 2014; and

WHEREAS, a written petition has been submitted by property owners within Downtown Oxnard requesting the City Council to initiate proceedings pursuant to the Law to renew the Oxnard Downtown Management District; and

WHEREAS, such petition was signed by property owners in the proposed renewed district who will pay more than fifty percent (50%) of the assessments proposed to be levied; and

WHEREAS, a Management District Plan entitled the "Oxnard Downtown Management District Plan" (the "Management District Plan") has been prepared and submitted to the City Clerk, containing all of the information to renew the District required by Section 36622 of the Law, including a description of the modified boundaries of the district, the term of the renewed District (five years), the improvements and activities proposed for the district, and the cost of such improvements and activities; and

WHEREAS, Articles XIIIC and XIIID of the California Constitution and Section 53753 of the California Government Code impose certain procedural and substantive requirements relating to the levy of new or increased assessments, including mailing of a notice to each affected property owner regarding the proposed assessment, conducting a ballot procedure; and holding a public hearing.

NOW, THEREFORE, BE IT RESOLVED that the City of Oxnard City Council declares as follows:

Section 1. Pursuant to Section 36621(a) of the Law, the City Council declares its intention to renew and modify the boundaries for five (5) years, "The Oxnard Downtown Management District" (the "District") and to levy and collect assessments against lots and parcels of real property within the District, commencing with fiscal year 2014-15.

Section 2. The City Council hereby approves the Management District Plan, on file in the office of the City Clerk.

Section 3. The City Clerk shall make the Management District Plan and other documents related to the District available to the public for review during normal business hours.

Section 4. The City Council shall conduct a public hearing on the renewal and modification of the boundaries of the District and the levy and collection of assessments for fiscal year 2014-15 on July 29, 2014 at 6:00 p.m. or as soon thereafter as the matter may be heard, in the City Council Chambers located at 305 W. Third St., Oxnard, California 93030. At the public hearing, the City Council will consider all objections or protests, if any, to the proposed renewal and boundary modification of the District and the proposed assessment. Any interested person may present written or oral testimony at the public hearing.

Section 5. The boundaries of the proposed renewed and modified District include an approximate 36 block area bounded roughly by Second Street on the north, the railroad tracks/Oxnard Boulevard on the east, 8th Street on the south and C Street/D Street on the west. The area south of 8th Street to Wooley Road is being deleted from the current District boundary.

Section 6. The proposed activities for the District include providing street, sidewalk, alley and public parking lot cleaning and other municipal services supplemental to those normally provided by the City of Oxnard, additional public safety services, business development, promotions and marketing, expansion of physical amenities throughout Downtown, related management and operation services, and other improvements and activities which benefit businesses and real property located in the District.

Section 7. The assessment proposed to be levied and collected for fiscal year 2014-15 is approximately $454,095. A maximum increase of 5% per annum, tied either to the C.P.I. for the Oxnard/Ventura area for all urban consumers or upon approval of the Property Owner's Association Board may be imposed. Assessments may also be increased where new building construction occurs on parcels within the District which exceeds the current building area.

Section 8. No bonds shall be issued in conjunction with the renewal of the District.

Section 9. The City Clerk is hereby authorized and directed to give notice of the public hearing as provided in Section 53753 of the Government Code and Article XIIID, Section 4 of the California Constitution.

PASSED AND ADOPTED THIS 10^{th} of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Flynn, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, Interim City Attorney

Attachment 2
Page 3 of 3

CITY OF OXNARD

NOTICE OF PUBLIC HEARING REGARDING PROPOSED RENEWAL AND BOUNDARY MODIFICATION OF THE OXNARD DOWNTOWN MANAGEMENT DISTRICT AND PROPOSED LEVY OF ASSESSMENT

The City Council of the City of Oxnard by adoption of Resolution No. _____ declared its intention to renew and modify the boundaries of the Oxnard Downtown Management District - a property and business improvement district (PBID) and to levy and collect an assessment within the PBID commencing with fiscal year 2014-15. The purpose of the assessment is to continue to provide funding for various improvements and activities, including security, street and sidewalk cleaning, marketing and business development, beautification, management and other improvements and activities which benefit businesses and real property in the PBID.

NOTICE IS HEREBY GIVEN that the Oxnard City Council will conduct a public hearing on the renewal of the PBID and the levy and collection of assessments commencing with fiscal year 2014-2015 on July 29, 2014 at 6:00 p.m. or as soon thereafter as the matter may be heard, in the Council Chambers, at City Hall, 305 W. Third Street, Oxnard, CA 93030.

Renewal of the PBID was requested by a written petition of property owners within the proposed PBID, and the PBID may only be renewed if approved by property owners through the ballot process described below. Any funds collected by the City may only be used for the proposed improvements and activities within the PBID.

The proposed renewed PBID has a duration of five (5) years. The total amount of the proposed assessment for the PBID for property tax year 2014-2015 is approximately $454,095.00. In future years, the amount of the assessment may increase up to five percent each year based either on the C.P.I. for the Oxnard/Ventura area for all urban consumers or upon approval of the Property Owner's Association Board.

The assessment for property tax year 2014-2015 for each parcel is generally calculated on the basis of the parcel's land area, the gross building area and the total street frontage. The PBID has one benefit zone. Property tax year 2014-2015 property assessment rates per parcel are $350.80 plus 2.7615 cents per square foot of land, plus 12.138 cents per square foot of building, plus $4.0635 per linear foot of street frontage. Institutional/non-profit/government owned parcels shall be exempt from the building area portion of the assessment. Residential uses (including residential condominiums) shall be assessed at the rate of $55.16 per year per unit. Mixed-use development assessments shall be pro-rated based on the ratios of each respective use.

Additional information on the proposed PBID, including the proposed boundaries, is included in the management district plan which is on file in the office of the City Clerk and available to the public for review during normal business hours and which can be obtained by contacting Kymberly Horner at the Community Development Department at 805-385-7407.

To complete the attached assessment ballot, mark the box indicating whether you are in favor of or oppose the proposed assessment, and sign the statement certifying you are authorized to submit an assessment ballot on behalf of the parcel(s) identified on the assessment ballot. If your ballot is lost or damaged, or if you never received a ballot, duplicate ballots will be available at the Community Development Department at 305 W. Third Street, Oxnard, CA, 93030, and at the public hearing. (See the enclosed Procedures for the process to obtain a duplicate ballot.)

Assessment ballots may be mailed to the Oxnard City Clerk at 305 W. Third Street, Oxnard, CA, 93030. Assessment ballots may also be delivered in person to the City Clerk's Office or at the public hearing on the PBID. To ensure that your ballot is counted, it must be received it prior to the close of the public input portion of the public hearing on the PBID, which is scheduled to begin on July 29, 2014, at 6:00 p.m.

An impartial person designated by the City will tabulate the returned assessment ballots at the close of the public hearing on the PBID. Proceedings to establish the PBID will be abandoned if a majority protest exists at the conclusion of the public hearing. A majority protest exists if ballots submitted in opposition to the assessment outweigh the ballots submitted in favor of the assessment. Ballots shall be weighted according to the proposed assessment against the property, or, in some cases, by the share of the proposed assessment proportional to the protesting owner's interest in the property.

Enclosed are the City's Procedures Applicable to the Completion, Return and Tabulation of Ballots. Please consult these Procedures for details regarding the ballot process. Should you have any questions regarding the balloting process or regarding the specifics of the proposed PBID, please contact Kymberly Horner at the Community Development Department at 805-385-7407 for more information.

CITY OF OXNARD
OXNARD DOWNTOWN MANAGEMENT DISTRICT
PROCEDURES APPLICABLE TO THE COMPLETION, RETURN, AND TABULATION OF BALLOTS

I. Completion of Assessment Ballots

- **Who may complete a ballot**

An assessment ballot ("ballot") may be completed by the owner of the parcel to be assessed. As used in these Procedures, the term "owner" includes the owner's authorized representative. If the owner of the parcel is a partnership, joint tenancy, or tenancy in common, a ballot may be completed by any of the general partners, joint tenants or tenants in common. Except as set forth below, only one ballot may be completed for each parcel.

- **Proportional assessment ballots**

If a parcel has multiple owners, any owner may request a proportional ballot. If the ownership interest of the owner is not shown on the last equalized secured property tax assessment roll, such request must include evidence, satisfactory to the City, of the owner's proportional rights in the parcel. The City will provide the proportional ballot to the owner at the address shown on the assessment roll. Any request for a ballot to be mailed to another location must be made in writing and must include evidence, satisfactory to the City, of the identity of the person requesting the ballot. Each proportional ballot will be marked to show the date on which the ballot was provided, to identify it as a proportional ballot and to indicate the owner's proportional rights in the parcel. The City will keep a record of each proportional ballot provided to an owner.

- **Duplicate ballots**

If the ballot is wrongly marked, torn or defaced, the City Clerk will provide a duplicate ballot to the owner upon surrender of such ballot. In addition, if a ballot is lost, destroyed or never received, the City Clerk will provide a duplicate ballot to the owner upon receipt of a statement, signed under penalty of perjury, that the owner has either failed to receive, lost, or destroyed his or her original ballot. The written request for a duplicate ballot shall be delivered to the City Clerk's Office at 305 W. Third Street Oxnard, California, 93030, or at the public hearing on the proposed assessment. The duplicate ballot will be marked to show the date on which the ballot was provided and to identify it as a duplicate ballot.

To complete a ballot, the owner of the parcel must (1) stamp or mark the appropriate box supporting or opposing the proposed assessment, and (2) sign, under penalty of perjury, the statement on the ballot that the person completing the ballot is authorized to submit a ballot on behalf of the parcel(s) identified on the ballot. Only one box may be stamped or marked on each ballot. Ballots must be completed in ink.

- Only assessment ballots provided by the City will be accepted

  The City Clerk will only accept ballots mailed or otherwise provided to owners by the City. Photocopies, faxes, and other forms of the ballots will not be accepted.

II **Return of Assessment Ballots**

- **Who may return ballots**

  A ballot may be returned by the owner of the parcel or by anyone authorized by the owner to return the ballot.

- **Where to return ballots**

  Ballots may be mailed to the address indicated on the ballot. Ballots may also be delivered in person to the City Clerk's Office at 305 W. Third Street Oxnard, California, 93030, or at the public hearing on the proposed assessment.

- **When to return ballots**

  All returned ballots must be received by the City Clerk prior to the time the City Council closes the public input portion of the public hearing on the proposed assessment. The public input portion of the public hearing may be continued from time to time. The City Clerk will stamp on each ballot the date of its receipt.

  To ensure that mailed ballots are received by the City Clerk prior to the conclusion of the public input portion of the public hearing, mailed ballots must be received by the City Clerk prior to that time. Ballots received on the date scheduled for the public hearing will only be counted if the ballots are received by the City Clerk prior to the conclusion of the public input portion of the public hearing. The City makes no representation as to whether the public input portion of the public hearing will be concluded on the date scheduled for commencement of the public hearing or continued to a later date.

- **Withdrawal of assessment ballots**

  After returning a ballot to the City, the person who signed the ballot may withdraw the ballot by submitting a written request to the City Clerk directing the City Clerk to withdraw the ballot. Such request must be received by the City Clerk prior to the close of the public input portion of the public hearing on the proposed assessment. If any ballot has been withdrawn, the person withdrawing the ballot may request a duplicate ballot. The City Clerk will retain all withdrawn ballots and will indicate on the face of such ballots that they have been withdrawn.

III. Tabulation of Assessment Ballots

- **Which assessment ballots will be counted**

  Only ballots which are completed and returned in compliance with these procedures will be counted. Ballots received by the City Clerk after the close of the public input portion of the public hearing on the proposed assessment will not be counted. Ballots which are not signed by the owner will not be counted. Ballots with no boxes marked, or with more than one box marked, will not be counted. Ballots marked in pencil will not be counted. Ballots withdrawn in accordance with these procedures will not be counted.

  The City Clerk will keep a record of each proportional or duplicate ballot provided to an owner and will verify, prior to counting any duplicate ballot, that only one ballot has been returned for the parcel (or for the owner in the case of proportional ballots). If a non-duplicate ballot has been returned, the City will count the non-duplicate ballot and void all duplicate ballots. If only duplicate ballots have been returned, the City will count the earliest provided duplicate ballot and void the later provided duplicate ballots. If an owner returns both a non-proportional ballot and a proportional ballot, the City will count the proportional ballot and void the non-proportional ballot.

- **When and where assessment ballots will be tabulated**

  The final tabulation of ballots will be performed at the public hearing following the close of the public input portion of the public hearing. The public hearing may be continued from time to time for the purpose of tabulating ballots.

- **How assessment ballots will be tabulated**

  The City may presort and determine the proportionate weight of the returned ballots prior to tabulating the ballots. Ballots may be counted by hand, by computer or by any other tabulating device.

  Ballots will be weighted according to the proportional financial obligation of the affected property; provided, however, that proportional ballots shall be weighted in accordance with the respective ownership interests of each proportional ballot submitted. If one or more proportional ballots are returned for a parcel and a non-proportional ballot is returned for the parcel, the non-proportional ballot will either be disregarded (if the same owner has returned a proportional ballot) or treated as a proportional ballot (if the same owner has not returned a proportional ballot).

- **Who will tabulate assessment ballots**

  Ballots will be tabulated by the City Clerk and other non-biased designees.

- **Results of tabulation**

  The results of the tabulation will be announced following the completion of the tabulation and entered in the minutes of the City Council's meeting. If ballots submitted in opposition to the proposed assessment exceed the ballots submitted in favor of the proposed assessment (as tabulated above), the assessment will not be imposed.

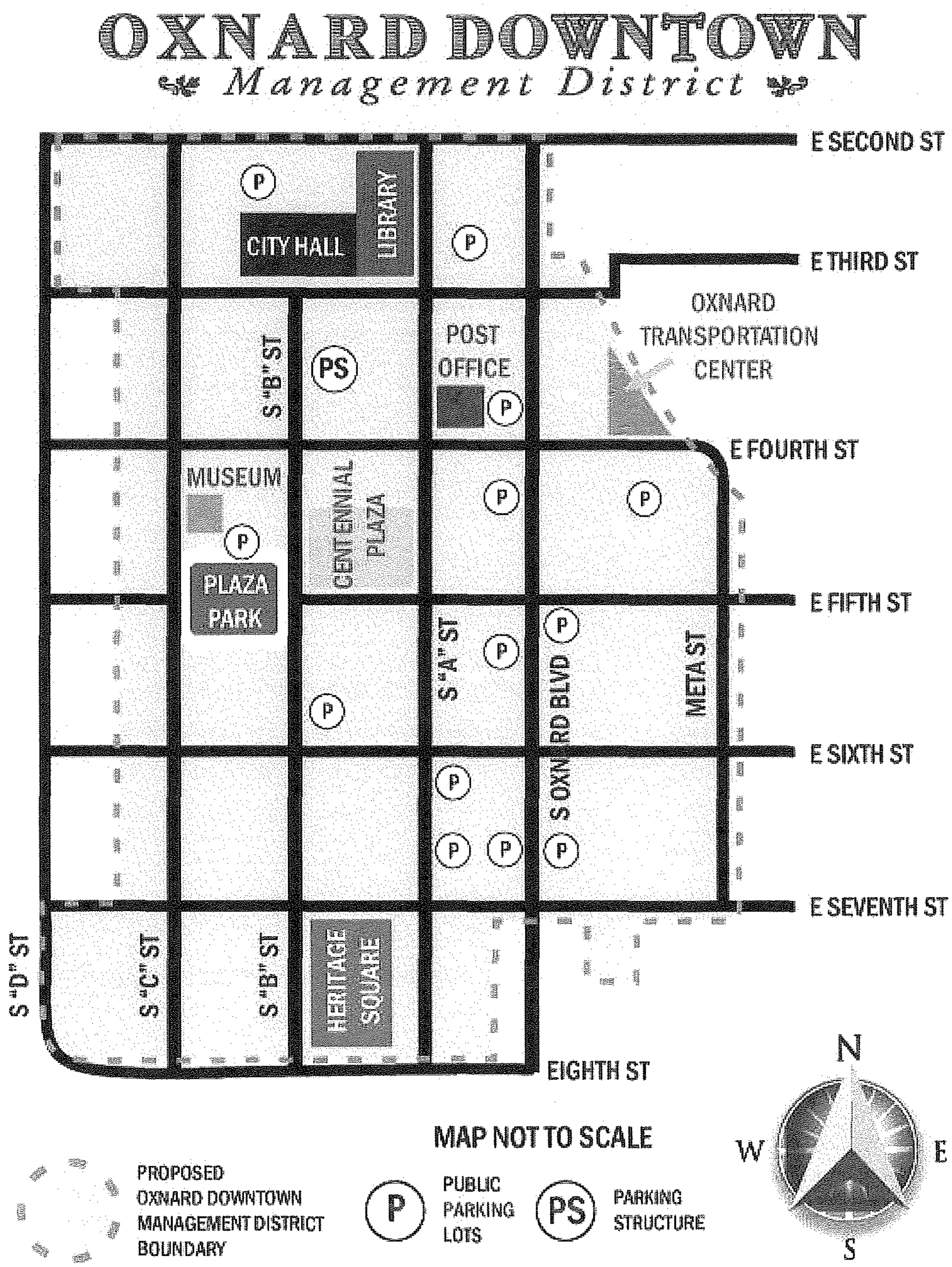
IV. Resolution of Disputes

In the event of a dispute regarding whether the signer of a ballot is the owner of the parcel to which the ballot applies, the City will make such determination from the last equalized assessment roll and any evidence of ownership submitted to the City Clerk prior to the conclusion of the public hearing. The City will be under no duty to obtain or consider any other evidence as to ownership of property and the City's determination of ownership will be final and conclusive. In the event of a dispute regarding whether the signer of a ballot is authorized to submit a ballot on behalf of the parcel, the City may rely on the statement on the ballot, signed under penalty of perjury, that the person completing the ballot is authorized to submit a ballot and any evidence submitted to the City Clerk prior to the conclusion of the public hearing. The City will be under no duty to obtain or consider any other evidence as to whether the signer of the ballot is authorized to submit a ballot and the City's determination will be final and conclusive.

V. General Information

The ballots will be opened at the conclusion of the public input portion of the public hearing by the City Clerk. Following the public hearing, all returned ballots are public records. For further information regarding the ballot process or the proposed District, contact Kymberly Horner at the City of Oxnard Community Development Department at City Hall at 805-385-7407.

PROPOSED DISTRICT MAP



Attachment #3
Page 7 of 8

CITY OF OXNARD - OFFICIAL ASSESSMENT BALLOT

Oxnard Downtown Management District – A Property & Business Improvement District

Being renewed for five (5) years pursuant to Sections 36600 ET SEQ of the California Streets & Highways Code

1. **PLEASE MARK EITHER "YES" OR "NO" BELOW**
2. **PRINT YOUR NAME AND SIGN AND DATE THE BALLOT**
3. **PUT THE COMPLETED BALLOT IN THE "BALLOT SECRECY ENVELOPE"**
4. **PUT THE SECRECY ENVELOPE IN THE ENCLOSED STAMPED PRE-ADDRESSED RETURN ENVELOPE AND PLACE IN MAIL**

(PLEASE REFER TO THE PROPOSED 2014-15 ASSESSMENT ON THE BACKSIDE OF THIS BALLOT) ☞

☐ **YES, I APPROVE** of the proposed assessment on the parcel(s) identified on this ballot.

☐ **NO, I DO NOT APPROVE** of the proposed assessment on the parcel(s) identified on this ballot

______________________________ ____________

Printed Name Date

☞ ______________________________

Signature of Record Owner or Authorized Representative

I hereby declare, under penalty of perjury under the laws of the State of California, that I am authorized to submit an assessment ballot on behalf of the parcel(s) identified on this assessment ballot.

Please return ballot either by mail or in person by **4 PM, July 29, 2014** to:

CITY OF OXNARD
CITY CLERK'S OFFICE
305 W. THIRD ST
OXNARD CA 93030

NOTE: IN ORDER TO BE COUNTED, IF THE DEADLINE SHOWN ABOVE IS NOT MET, THIS ASSESSMENT BALLOT MUST BE RECEIVED BY THE CITY CLERK IN THE COUNCIL CHAMBERS PRIOR TO THE CLOSE OF THE PUBLIC INPUT PORTION OF THE PUBLIC HEARING TO RENEW THIS DISTRICT, WHICH IS SCHEDULED TO BEGIN AT 6:00 PM ON TUESDAY JULY 29, 2014. IF A MAJORITY OF ASSESSMENT BALLOTS RECEIVED (AS WEIGHTED BY ASSESSMENTS) OPPOSE THE DISTRICT ASSESSMENT, THE DISTRICT WILL NOT BE RENEWED, AND THE ASSESSMENTS WILL NOT BE LEVIED.

AGENDA ITEM NO. M-1

CITY OF OXNARD CALIFORNIA

Police Department
Jeri Williams, Chief of Police

Date: June 4, 2014

To: Karen Burnham, Interim City Manager

From: Jeri Williams, Chief of Police

Subject: 2014 Oxnard Gang Injunction Update

In 2003, Oxnard experienced a high number of homicides, half of which were gang-related. One strategy the Department undertook was a civil injunction against the City's most active and violent gangs. The Oxnard Police Department obtained a permanent gang injunction against the *Colonia Chiques* gang in June of 2005. The second permanent gang injunction was obtained against the *Southside Chiques* gang in October of 2006. In 2008 amended versions of these two injunctions were implemented, both having a modified curfew prohibition.

Following their implementation, Oxnard's gang-related homicides decreased. Gang-related homicides have been on a decreasing trend. The years 2007 and 2011 each experienced 1 gang-related homicide.

Homicides		
Year	**Total**	**Gang-Related**
2003	22	11
2004	18	9
2005	19	10
2006	13	6
2007	9	1
2008	14	7
2009	13	5
2010	8	2
2011	8	1
2012	9	4
2013	15	3
2014	5	2

When Oxnard obtained the second amended Colonia and Southside gang injunctions, every person served with the permanent (first) gang injunction had to be re-served with the second amended gang injunction. In 2008, 154 active members of the Colonia

Chiques criminal street gang were served with the second amended Colonia gang injunction. In that same year, the Oxnard Police Department served 21 active members of the Southside Chiques criminal street gang. The table below indicates the numbers of persons who were added the respective gang injunctions since 2008.

Persons Added to the Injunction by Year		
Year	Colonia	Southside
2008	154*	21
2009	52	21
2010	29	8
2011	30	14
2012	12	2
2013	10	3
2014	2	0
*Identifies the first year of the amended injunction **Currently 25 Colonia and 2 Southside gang members are pending service.		

The Oxnard Police Department makes the determination on who is added to the gang injunction based on specific criteria set in the civil injunctions, and the level of the person's criminal activity within the gang. The standards for this determination are similar to the court-recognized standards used in criminal cases.

<u>Colonia Gang</u>
There are 289 Colonia gang members that have been served with the Colonia gang injunction.

To date the Oxnard Police Department has removed 20 served Colonia gang members from the injunction.

<u>Southside Gang</u>
There are 69 Southside gang members that have been served with the Southside gang injunction.

To date the Oxnard Police Department has removed 11 Southside gang members from the injunction.

Gang Injunction Arrests		
Year	Colonia	Southside
2010	112	11
2011	134	11
2012	133	12
2013	113	18
2014	32	7

CITY OF
OXNARD
CALIFORNIA

Meeting Date: 06/10/2014

ACTION	TYPE OF ITEM
☐ Approved Recommendation	■ Info/Consent
☐ Ord. No(s). ______	☐ Report
☐ Res. No(s). ______	☐ Public Hearing (Info/consent)
☐ Other ______	☐ Other ______

Prepared By: Greg Nyhoff, City Manager Agenda Item No. S-1

Reviewed By: City Manager GN City Attorney SMF Finance Other (Specify)

DATE: May 6, 2014

TO: City Council

FROM: Greg Nyhoff, City Manager
City Manager's Office

SUBJECT: **Agreements for City Council Review**

RECOMMENDATION

That City Council, pursuant to Ordinance 2835, and Resolution No. 13,932, approve and authorize the City Manager, to execute the agreements/contracts and change orders/amendments in amounts more than $25,000 but no more than $250,000, which are described on the attached list.

DISCUSSION

On November 16, 2010, the City Council approved changes to the City's Purchasing Procedures reducing the threshold for City agreements/contracts and change orders/amendments requiring City Council approval to $25,000. The agreements/contract and change orders/amendments described on the attached list involve amounts above $25,000 and up to $250,000.

FINANCIAL IMPACT

Funding information is included on the attached list.

Attachment - #1 – List of Agreements/Contracts and/or Change Orders/Amendments

NOTE: Copies of the agreement/contracts and change orders/amendments on the list are available in the City Clerk's Office prior to the Council meeting.

City Manager Contract List for 06/10/2014

Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
A	**Purchase Order**	**Public Works**	**Zumar Industries, Inc.**	**Amend Blanket Purchase Order for Street Signage Material for One Year**	**$100,000**
		Phil Gregoire	Purchase Order No. 4520	To amend the Blanket Purchase Order for street signage material for one-year and an additional $100,000. Zumar Industries, Inc. has agreed to honor their pricing for another year. In May 2013, the Public Works Department, Streets Maintenance Division solicited bids for street signage materials. Two vendors responded with Zumar Industries being the lowest bidder.	
		797-8219		**Total Contract Amount: $200,000**	
				FundingSource: State Gas Tax Funds	

ATTACHMENT # 1
PAGE 1 OF 1

CITY OF
OXNARD
CALIFORNIA

Meeting Date: 6/10/2014

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). ______	☐ Report
☐ Res. No(s). ______	☐ Public Hearing (Info/consent)
☐ Other ______	☐ Other ______

Prepared By: Carrie Sabatini CSabatini ______ Agenda Item No. S-2

Reviewed By: City Manager KM City Attorney SMF Finance CS for JC Other (Specify)

DATE: May 29, 2014

TO: Housing Authority Board of Commissioners

FROM: William E. Wilkins, Housing Director CSabatini for WEW
Housing Authority

SUBJECT: **Housing Authority Investment Policy**

RECOMMENDATION

That the Board of Commissioners of the Housing Authority of the City of Oxnard ("Authority") adopt a resolution adopting an investment policy for the Housing Authority of the City of Oxnard for FY 2014-2015.

DISCUSSION

On June 18, 2013, the Authority adopted an Investment Policy. The law requires the Authority to adopt an Investment Policy each year. The Authority is bound by State law, as is the City, but has further constraints imposed by the federal government involving the investment of Authority funds. The investment policy governs investment of funds, including funds on deposit. The Department of Housing and Urban Development ("HUD") has defined 'funds on deposit' as comprised of:

1. Funds for current transactions
2. Capital or development funds
3. Funds exceeding daily requirements
4. Operation reserve funds

This Investment Policy deals with Items 3 and 4 above. In recent history, the Authority has invested excess cash utilizing a combination of in-house efforts and an outside agent (State of California Local Agency Investment Fund), which is permitted by HUD and State law. Staff is recommending this practice be continued through FY 2014-2015 because it is a safe, cost effective and successful program. Additionally, should any further eligible investment opportunities arise, staff will investigate and pursue as appropriate.

This Investment Policy insures prudent investing, and adequate reporting of investment results and position to the Authority and public. It also provides for periodic reporting and annual approval.

Safety is assured by adherence to HUD-approved investments. The restriction placed on allowable investment provides a degree of diversification to assure that potential loss on individual investments does not compromise the remainder of the portfolio. The Authority is not permitted to invest in instruments, except those authorized by HUD.

Liquidity is addressed by HUD to assure the Authority is able to meet its operating requirements on a daily basis.

The final objective is earnings. The portfolio shall be designed to provide a reasonable rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

The Investment Policy includes a delegation of authority from the Housing Authority to an Investment Committee consisting of the Housing Director, Deputy Housing Director, Housing Finance Officer and Housing Accountant. This action continues to formalize procedures, which have been in place for a number of years.

The adoption of this Investment Policy will not affect the operations of the Authority to any material extent. The Investment Policy does not contain any material alterations in policy or procedures of the Authority. The Investment Policy satisfies requirements of State law combined with HUD's existing requirements.

FINANCIAL IMPACT

None

CS

Attachment #1 - Investment Policy
#2 - Investment Portfolio Procedures
#3 - Resolution

INVESTMENT POLICY
OF THE HOUSING AUTHORITY
OF THE CITY OF OXNARD

1.0 INTRODUCTION

This policy is intended to provide guidance for the investing of surplus cash of the Housing Authority of the City of Oxnard (Authority). The U.S. Department of Housing and Urban Development (HUD) has established requirements governing cash management and approved investment instruments for certain funds under the control of Public Housing Authorities. The Legislature of the State of California (CGC53600.6) has declared that the deposit and investment of funds by officials and local agencies is an issue of statewide concern. The Board of Commissioners of the Authority may invest surplus moneys not required for the immediate necessities of the Authority in accordance with the provisions of HUD Notice PIH 02-13 and California Government Code Sections 5922 and 53601. The Housing Finance Officer of the Authority shall annually prepare and submit a statement of investment policy and such policy, and any changes thereto shall be considered by the Board of Commissioners at a public meeting. The policy of the Authority is to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Authority and conforming to all statutes governing the investment of Authority funds.

2.0 SCOPE

This investment policy applies to the Authority's pooled investment fund, which encompasses all money under the direct oversight of the Housing Finance Officer. These include the Low Rent Public Housing Fund, Grant Funds, Section 8 Moderate Rehabilitation and Voucher Funds, Capital Funds and the Central Fund. This policy is generally applicable to bond proceeds with consideration given to specific provisions of each issuance. Reports of the investment of bond proceeds are issued periodically by the Trustee and are not included in the Housing Finance Officer's quarterly report of the pooled investment fund. The employee's retirement and deferred compensation funds are also not included.

3.0 PRUDENCE

Investments shall be made with foresight and care -- under circumstances then prevailing -- which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

3.1 The standard of prudence to be used by investment officials shall be the 'prudent person' standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligences shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4.0 OBJECTIVES

The Authority's cash management system is designed to accurately monitor and forecast revenues and expenditures thus enabling the Housing Finance Officer to invest funds to the fullest extent possible. The Housing Finance Officer shall maintain a portfolio, which accomplishes the primary objectives of safety, liquidity, and yield (in that order of priority).

4.1 Safety: According to HUD Notice PIH 02-13, safety is achieved through adherence to the list of permitted investments which are backed by the full faith and credit of, or a guarantee of principal and interest by, the U. S. Government, a Government agency or issued by a Government sponsored agency, coupled with an appropriate maturity date.

4.2 Liquidity: All investments must be capable of being liquidated on one days notice.

4.3 Yield: The Authority should strive to achieve the highest yield consistent with the objectives of the Investment Policy.

5.0 DELEGATION OF AUTHORITY

Authority to manage the investment program is derived from Section 401 (E) of the HUD/PHA Annual Contributions Contract and California Government Code Sections 53601, et seq. Management responsibility for the investment program is hereby delegated to the Housing Finance Officer, who shall establish written procedures for the operation of the investment program consistent with Section 12.2 of this investment policy. Procedures should include references to: safekeeping, PSA repurchase agreements, wire transfer agreements, collateral/depository agreements and banking services contracts, as appropriate. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Housing Finance Officer. The Housing Finance Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of the investment committee. The Housing Finance Officer is a trustee and a fiduciary subject to the prudent investor standard. The other housing staff with signatory authority on Authority checking and other accounts are the Housing Director and Deputy Housing Director.

6.0 ETHICS AND CONFLICTS OF INTEREST

The Housing Finance Officer shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. The Housing Finance Officer is governed by the Political Reform Act of 1974 regarding disclosure of material financial interests.

7.0 AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The Housing Finance Officer shall transact business only with banks, savings and loans, securities dealers and approved State and county investment pools.

7.1 Authorization: The Authority may conduct business with major registered broker/dealers and with dealers designated Primary by the Federal Reserve provided all the following criteria are met. Broker/Dealers must: 1) have offices located in the State of California, 2) be adequately capitalized, 3) locate markets for securities appropriate to the Authority needs, and 4) agree to abide by the conditions set forth in the Authority's Investment Policy and be among the authorized institutions approved by the City Treasurer.

7.2 Certification: Before engaging in investment transactions with a broker/dealer, the Housing Finance Officer shall have received from said firm a signed certification that the responsible party from that firm has reviewed the Authority's Investment Policy. The Certification shall also state that the firm understands the policy and intends to present investment recommendations and transactions to the Authority that are appropriate under the terms and conditions of the Investment Policy.

8.0 AUTHORIZED AND SUITABLE INVESTMENTS

HUD Notice PIH 02-13 states an Authority should compare the return of an 'in house' cash management program with a program managed by an agent. It also states the Authority may contract with an approved governmental unit such as a State agency established for this purpose, such as a Local Agency Investment Fund. The Notice also sets forth the following HUD-approved investments. The types of HUD-approved investments may change from time to time. It is the responsibility of the Housing Finance Officer to stay informed of the latest California Government Code and HUD-approved investments. HUD approved investments may be further limited by California Government Code Section 53601.

8.1 U.S. Treasury Bills, Notes and Bonds

8.2 Obligations issued by Agency or Instrumentality of the U.S. Government.

8.3 State or Municipal Depository Funds, such as the Local Agency Investment Fund (LAIF), or pooled cash investment funds managed by County Treasurers.

8.4 Insured Demand and Savings Deposits, provided that deposits in excess of the insured amounts must be 100% collateralized by securities listed in 8.1 or 8.2 above.

8.5 Insured Money Market Deposit Accounts, provided that deposits in excess of the insured amount must be 100% collateralized by securities listed in 8.1 or 8.2 above.

8.6 Insured Super NOW Accounts, provided that deposits in excess of the insured amount must be 100% collateralized by Securities listed in 8.1 or 8.2 above.

8.7 Negotiable Certificates of Deposit issued by Federally or state chartered banks or associations. Not more than 30% of surplus funds can be invested in certificates of deposit.

8.8 Repurchase/Reverse Repurchase Agreements of any securities authorized by this section. (See special limits and qualifications in HUD Notice 99-48, and CGC 53601(j)).

8.9 Sweep Accounts that are 100% collateralized by securities listed in 8.1 or 8.2 above.

8.10 Shares of beneficial interest issued by diversified management companies (money market mutual funds) investing in the securities and obligations authorized by this section. Such Funds must carry the highest rating of at least two national rating agencies. Not more than 20% of surplus funds can be invested in money market mutual funds.

8.11 Funds held under the terms of a Trust Indenture or other contract or agreement, including the HUD/PHA Annual Contributions Contract, may be invested according to the provisions of those indentures or contracts.

8.12 Principal only STRIPS.

8.13 Any other investment security authorized under the provisions of HUD Notice PIH 02-13.

8.14 Prohibit securities that take the form of inverse floaters, range notes, mortgage-backed interest-only strips and floating-rate investments without a floor.

9.0 COLLATERAL

Collateral requirements are addressed in HUD Notice PIH 02-13 as well as California Government Code Section 53652. All Certificates of Deposits must be collateralized by US Treasury Obligations. Collateral must be held by a third party, and valued on a monthly basis.

10.0 SAFEKEEPING AND CUSTODY

Security transactions entered into by the Authority shall be conducted on a delivery-versus-payment (DVP) basis. Securities of duration exceeding 30 days to maturity shall be held by a third party custodian designated by the Housing Finance Officer. Evidence of account for each time deposit will be held in the Housing Authority safe.

11.0 DIVERSIFICATION

In an effort to reduce portfolio risk while attaining market average rates, the Authority's portfolio will be suitably diversified by type and institution.

11.1 With the exception of U. S. Treasury securities and authorized pools, no more than 50 percent of the total portfolio will be invested in a single security type. Investments are further limited by specific language relating to each investment type as stated in Section 8 of this Policy.

11.2 To the extent possible, the Housing Finance Officer will attempt to match investments with anticipated cash flow requirements. Operating reserve funds may not be invested in securities exceeding five years (maturity of such investments should coincide as nearly as practicable with expected use of funds).

12.0 INTERNAL CONTROLS

A system of internal controls will be maintained to assure compliance with Federal and State regulations, Housing Commission direction, and prudent cash management procedures.

12.1 Investment Review Committee: The Housing Director, Deputy Housing Director, Housing Finance Officer, and Housing Accountant are the members of the Investment Review Committee tasked with quarterly review of procedures and adherence to this Investment Policy.

12.2 Investment Portfolio Guidelines: Guidelines have been established for procedures within the Housing Finance Officer's office to assure internal investment controls and a segregation of responsibilities of investment functions. (Attachment No. 2)

12.3 Annual Audit: The Authority portfolio is included in the Independent Auditors' scope of examination during testing of the Authority's financial management at the annual audit.

13.0 REPORTING

The Housing Finance Officer shall provide investment information to the Housing Commission.

13.1 Periodic Reports: The Housing Finance Officer will provide detailed reports of the investments in the pooled investment fund portfolio on a quarterly basis to the Housing Commission. Within thirty days of the end of each quarter, these reports will be provided with such additional information as market pricing. Summarized reports from Trustees regarding investments of bond proceeds will be provided as they become available.

13.2 Annual Report: This Investment Policy will be presented annually, following the close of the fiscal year, to the Housing Commission for approval. Each of the four quarterly reports, which are submitted to the commission as briefing reports, will provide a detailed report of the current status of the portfolio.

HOUSING AUTHORITY OF THE CITY OF OXNARD

INVESTMENT PORTFOLIO GUIDELINES

July 1, 2014

INTRODUCTION. These guidelines are established to direct and control investment activities in such a manner to assure that the goals established in the Investment Policy are attained.

A. **GENERAL FACTORS**. Several factors must be considered in preparation for effective portfolio management.

   1. **Cash Forecast.** The projected cash flow of the Authority shall be prepared annually, and updated as required throughout the year. A close working relationship with Authority Divisions having a significant impact on cash flow is maintained to maximize the efficiency of the Investment Program.

   2. **Pooled Cash.** Whenever practical, the Authority cash will be consolidated into one bank account and invested on a pooled concept basis. Interest earnings are allocated according to the average daily balances specific to fund ledger balances. No Authority bank account may be opened without the knowledge and consent of the Housing Finance Officer.

   3. **Authorized Institution.** A list of institutions that meet the criteria of the Investment Policy and have been authorized by the Housing Finance Officer to do business with the Authority will be established, maintained and regularly updated. Investment transactions will be executed only with approved broker/dealers, banks, and savings and loans.

B. **INVESTMENT PROCEDURES**. The Housing Finance Officer has developed internal investment procedures to provide for effective cash management. Segregation of responsibilities is maintained to assure an adequate system of internal control over the investment function.

   1. **Investment Transactions**. The Housing Finance Officer will authorize investment transactions. In his/her absence, the Housing Director will execute transactions as prescribed by the Housing Finance Officer prior to his/her absence.

   2. **Wire Transfers.** The Authority will use pre-formatted wire transfers to restrict the transfer of funds to pre-authorized accounts only. All wire transfers require an initiator plus an approval by an authorized employee.

   3. **Safekeeping.** Securities purchased from broker/dealers (on which maturity is greater than 30 days) shall be held in third party safekeeping. All purchases will be on a delivery versus-payment basis. Evidences of accounts for certificates of deposit will be issued in the Authority name and held in Housing Finance Officer's safe.

C. **INVESTMENT CRITERIA**. All investments will be made in compliance with Federal, State, and Local laws governing the investment of Authority funds, and in accordance with the Authority's Investment Policy.

1. **Maturity of Investment.** Investments longer than one year may be made if consistent with the Authority cash flow needs and related intent of holding until maturity. Securities may be sold prior to maturity for cash flow purposes or to otherwise enhance the portfolio. If the rating of any depository declines to an unacceptable level prior to the maturity of an investment of Authority funds, the investment will be matured at the earliest possible convenience. If the rating drops below the allowable level of any one of the rating services, the investment will be sold if no significant loss of principal is involved. The Housing Finance Officer will determine such sales.

2. **Certificate of Deposit Evaluation.** Time Certificates of Deposit shall be evaluated in terms of FDIC coverage. For deposits in excess of the insured maximum of $100,000, approved collateral shall be required at the percentage above market value as specified by HUD Notice PIH 02-13 and CGC Section 53652 and/or 53651.

F. **INTERNAL CONTROL OF INVESTMENTS.** Investment transactions are controlled through distribution of responsibilities within the Housing Finance Officer's office by the following procedures:

1. The Housing Finance Officer or Management Accountant/Auditor initiates each investment transaction.

2. A journal entry detailing the investment is prepared by the Housing Accountant and approved by the Housing Finance Officer or Management Accountant/Auditor.

3. The journal entry entered on a cash balance spread sheet by the Housing Accountant.

4. At month end the book balances, maintained by the Housing Accountant, must balance with the portfolio balance maintained independently by the Housing Accountant or Management Accountant/Auditor.

HOUSING AUTHORITY OF THE CITY OF OXNARD

RESOLUTION NO.____________

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF OXNARD APPROVING ADOPTION OF AN INVESTMENT POLICY FOR THE HOUSING AUTHORITY OF THE CITY OF OXNARD

WHEREAS, the U. S. Department of Housing & Urban Development has established requirements governing cash management and approved investment instruments for certain funds under the control of public housing authorities (PIH Notice 02-13); and

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (California Government Code Section 53600.6); and

WHEREAS, the legislative body of the Housing Authority may invest surplus monies not required for the immediate necessities of the local agency in accordance with the provisions of U.S. Department of Housing & Urban Development Notice PIH 02-13 and California Government Code sections 5922 and 53601; and

WHEREAS, the Housing Finance Officer of the Housing Authority of the City of Oxnard (Authority) is required to annually prepare and submit a statement of investment policy and such policy, and any changes thereto, shall be considered by the Authority at a public meeting [California Government Code Section 53646(a)]; and

WHEREAS, the Board of Commissioners of the Authority ("Commission") determines that the policy of the Authority is to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Authority and conforming to all statutes governing the investment of Authority funds.

NOW, THEREFORE, the Board of Commissioners of the Housing Authority of the City of Oxnard resolves: the Investment Policy of the Housing Authority of the City of Oxnard along with the Investment Portfolio Guidelines are hereby approved and adopted as the instruments to govern investments for the Housing Authority of the City of Oxnard.

Resolution No. __________
Page 2

PASSED AND ADOPTED on this 10th day of June 2014 by the following votes:

AYES:

NOES:

ABSENT:

____
Tim Flynn, Chairperson

ATTEST:

____
Daniel Martinez, Secretary Designate

APPROVED AS TO FORM:

____
Stephen Fischer, Interim City Attorney

CITY OF
OXNARD
CALIFORNIA

Meeting Date: 6/10/2014

ACTION	TYPE OF ITEM
☐ Approved Recommendation	■ Info/Consent
☐ Ord. No(s). ______	☐ Report
☐ Res. No(s). ______	☐ Public Hearing (Info/consent)
☐ Other ______	☐ Other ______

Prepared By: Carrie Sabatini CSabatini Agenda Item No. S-3

Reviewed By: City Manager KM City Attorney JBB Finance CB Other *(Specify)* for JC

DATE: May 27, 2014

TO: Housing Authority Board of Commissioners

FROM: William E. Wilkins, Housing Director CSabatini for WEW
Housing Authority

SUBJECT: **Revision to the Utility Allowances for Public Housing Residents and Section 8 Housing Choice Voucher Participants**

RECOMMENDATION

That the Housing Authority of the City of Oxnard Board of Commissioners adopt a resolution to adopt the revised utility allowance schedules for the Section 8 Housing Choice Voucher program and the Public Housing program.

DISCUSSION

Pursuant to the Code of Federal Regulations (24 CFR 982.517) a utility allowance schedule is used in determining family share and subsidy paid by the Oxnard Housing Authority ("OHA"). All housing authorities must maintain a utility allowance schedule for (1) all tenant-paid utilities, (2) the cost of tenant-supplied refrigerators and ranges, and (3) other tenant-paid housing services such as trash collection.

The utility allowance schedule must be determined based on the typical cost of utilities and services paid by energy-conservative households that occupy housing of similar size and type in the same locality. In developing the schedule, the normal patterns of consumption for the community as a whole are used along with current utility rates. HUD directs housing authorities to use their Utility Schedule Model to determine usage averages and there was no significant change in usage from the last schedule study.

Housing authorities must review their utility allowance schedules each year, and must revise the schedule if there has been a change of 10 percent or more in any utility rate since the last time the allowance for that utility was revised.

The first step in the analysis in determining if a revision is necessary is to identify if the change in rates exceeds 10% from the existing schedule. It was determined that electric rates increased 3%, gas rates increased 29%, water rates increased 2% along with a monthly water charge increase of 2%, sewer rates increased 6%, and trash collection rate per month remains the same as last year. Since gas rates charges exceeded the 10% threshold, the utility schedule needed to be revised.

In the Public Housing program, all residents, with the exception of those at the senior buildings (31-5 Plaza Vista and 31-8 Palm Vista), pay for electricity and gas. Water, sewer and trash are paid by the Authority. The senior building residents do not pay for any utilities.

In the Section 8 program, participants' utility responsibility varies, depending on the requirements of the owner of the property and the type of property. Therefore, there are three schedules – apartment/walk-up; row house/townhouse & semi-detached/duplex; and detached house – each with the various utility or service listed separately.

The OHA has notified all Public Housing residents, as required by HUD regulation, and has publicized the changes in the Ventura County Star and at all OHA locations. The new schedules, if approved, will be implemented at the time of the families' reexaminations effective July 1, 2014.

FINANCIAL IMPACT

The increase in utility allowances will decrease the family contribution for rent and thereby increase the subsidy requirement for each unit or voucher.

Attachment #1 – Resolution
Attachment #2 - Utility Allowance Schedules

HOUSING AUTHORITY OF THE CITY OF OXNARD
RESOLUTION NO.____________

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF OXNARD ADOPTING A REVISED UTILITY ALLOWANCE SCHEDULE FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM AND THE PUBLIC HOUSING PROGRAM

WHEREAS, pursuant to 24 CFR 982.517 the Housing Authority is required to establish allowances for all resident paid utilities for Public Housing resident and review the schedules annually for rate changes requiring revisions to the schedules; and

WHEREAS, pursuant to the HUD Housing Choice Voucher Program Guidebook the Housing Authority is required to establish allowances for all resident paid utilities for Section 8 Housing Choice Voucher participants and review them annually for rate changes requiring revisions to the schedules; and

WHEREAS, the Housing Authority has determined that new utility allowance schedules are required based upon changes in utility rates in excess of 10% from the previously adopted utility allowance schedules; and

NOW THEREFORE, BE IT RESOLVED, that the Commission does hereby authorize the adoption of the proposed utility allowance schedules for the Section 8 Housing Choice Voucher program and Public Housing program.

PASSED AND ADOPTED on this 10th day of June 2014 by the following votes:

AYES:

NOES:

ABSENT:

____
Tim Flynn, Chairperson

Attachment 1
Page 1 of 2

ATTEST:

____
Daniel Martinez, Secretary Designate

APPROVED AS TO FORM:

_______________ for _______________
Stephen Fischer, Interim City Attorney

Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0169
(exp. 04/30/2014)

Utility Allowance Schedule:

31-1 Utility Allowance

Locality	Unit Type	Date (mm/dd/yyyy)
31-1 Colonia Courts	Apartment	7/1/2014

Utility or Service	Monthly Dollar Allowances									
	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR	8 BR	9 BR
Public Housing Electricity	0	16	19	23	27	0	0	0	0	0
Public Housing Gas	0	27	31	35	37	0	0	0	0	0

Actual Family Allowances To be used by the family to compute allowances. Complete below for the actual unit rented.

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	
Cooking	
Other Electric	
Air Conditioning	
Water Heating	
Water	
Sewer	
Trash Collection	
Range/Microwave	
Refrigerator	
Other	
Total	

Previous editions are obsolete

form HUD-52667 (12/97)
ref Handbook 7420.8

ATTACHMENT 2
PAGE 1 OF 8

Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0169
(exp. 04/30/2014)

Utility Allowance Schedule:

31-2 Utility Allowance

Locality	Unit Type	Date (mm/dd/yyyy)
31-2 Felicia Court	Apartment	7/1/2014

Utility or Service	Monthly Dollar Allowances									
	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR	8 BR	9 BR
Public Housing Electricity	0	0	17	21	24	29	0	0	0	0
Public Housing Gas	0	0	28	31	33	36	0	0	0	0

Actual Family Allowances To be used by the family to compute allowances. Complete below for the actual unit rented.

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	
Cooking	
Other Electric	
Air Conditioning	
Water Heating	
Water	
Sewer	
Trash Collection	
Range/Microwave	
Refrigerator	
Other	
Total	

Previous editions are obsolete

form HUD-52667 (12/07)
ref Handbook 7

ATTACHMENT 2
PAGE 2 OF 8

Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0169
(exp. 04/30/2014)

Utility Allowance Schedule:

31-3 Utility Allowance

Locality	Unit Type	Date (mm/dd/yyyy)
31-3 Colonia Road	Apartment	7/1/2014

Utility or Service	Monthly Dollar Allowances									
	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR	8 BR	9 BR
Public Housing Electricity	0	0	17	21	24	29	0	0	0	0
Public Housing Gas	0	0	28	31	33	36	0	0	0	0

Actual Family Allowances To be used by the family to compute allowances. Complete below for the actual unit rented.

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	
Cooking	
Other Electric	
Air Conditioning	
Water Heating	
Water	
Sewer	
Trash Collection	
Range/Microwave	
Refrigerator	
Other	
Total	

Previous editions are obsolete

form HUD-52667 (12/97)
ref Handbook 7420.8

ATTACHMENT #2
PAGE 3 OF 8

Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0169
(exp. 04/30/2014)

Utility Allowance Schedule:

31-4 Utility Allowance

Locality	Unit Type	Date (mm/dd/yyyy)
31-4 Pleasant Valley	Apartment	7/1/2014

Utility or Service	Monthly Dollar Allowances									
	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR	8 BR	9 BR
Public Housing Electricity	0	14	17	21	24	29	0	0	0	0
Public Housing Gas	0	25	30	33	35	39	0	0	0	0

Actual Family Allowances To be used by the family to compute allowances. Complete below for the actual unit rented.

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	
Cooking	
Other Electric	
Air Conditioning	
Water Heating	
Water	
Sewer	
Trash Collection	
Range/Microwave	
Refrigerator	
Other	
Total	

Previous editions are obsolete

form HUD-52667 (12/97)
ref Handbook 7420.8

ATTACHMENT #2
PAGE 4 OF 8

Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0169
(exp. 04/30/2014)

Utility Allowance Schedule:

31-7 Utility Allowance

Locality	Unit Type	Date (mm/dd/yyyy)
31-7 Scattered Sites	Apartment	7/1/2014

Utility or Service	Monthly Dollar Allowances									
	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR	8 BR	9 BR
Public Housing Electricity	0	0	19	23	27	32	0	0	0	0
Public Housing Gas	0	0	28	31	33	36	0	0	0	0

Actual Family Allowances To be used by the family to compute allowances. Complete below for the actual unit rented.

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	
Cooking	
Other Electric	
Air Conditioning	
Water Heating	
Water	
Sewer	
Trash Collection	
Range/Microwave	
Refrigerator	
Other	
Total	

Previous editions are obsolete

form HUD-52667 (12/97)
ref Handbook 7420.8

ATTACHMENT #2
PAGE 5 OF 8

Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0169
(exp. 04/30/2014)

Utility Allowance Schedule:

Section 8 Apartment/Walk-up Utility Allowance

Locality	Unit Type	Date (mm/dd/yyyy)
Housing Choice Voucher	Apartment/Walk-up	7/1/2014

Utility or Service	Monthly Dollar Allowances									
	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR	8 BR	9 BR
heating natural gas	5	6	7	8	9	10	0	0	0	0
Public Housing Electricity	0	0	0	0	0	0	0	0	0	0
heat oil/electric	8	10	13	16	19	22	0	0	0	0
cooking natural gas	3	4	6	7	9	10	0	0	0	0
cooking oil/electric	5	7	9	10	12	14	0	0	0	0
other electric	14	20	27	36	51	66	0	0	0	0
air conditioning	1	2	3	4	5	6	0	0	0	0
water heating natural gas	5	8	11	14	17	20	0	0	0	0
water heating oil/eletric	8	13	18	23	28	34	0	0	0	0
water	26	26	31	36	40	45	0	0	0	0
sewer	14	14	16	19	21	24	0	0	0	0
trash collection	25	25	25	25	25	25	0	0	0	0
range/microwave	12	12	12	12	12	12	0	0	0	0
refrigerator	13	13	13	13	13	13	0	0	0	0
other monthly electric fees	1	1	1	1	1	1	0	0	0	0
other monthly gas fees	5	5	5	5	5	5	0	0	0	0

Actual Family Allowances To be used by the family to compute allowances. Complete below for the actual unit rented.

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	
Cooking	
Other Electric	
Air Conditioning	
Water Heating	
Water	
Sewer	
Trash Collection	
Range/Microwave	
Refrigerator	
Other	
Total	

Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0169
(exp. 04/30/2014)

Utility Allowance Schedule:

Section 8 Detached House Utility Allowance

Locality	Unit Type	Date (mm/dd/yyyy)
Housing Choice Voucher	Detached House	7/1/2014

Utility or Service	Monthly Dollar Allowances									
	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR	8 BR	9 BR
heating natural gas	10	15	20	25	30	36	0	0	0	0
heat oil/electric	12	15	19	23	27	32	0	0	0	0
cooking natural gas	3	4	6	7	9	10	0	0	0	0
cooking oil/electric	5	7	9	10	12	14	0	0	0	0
other electric	19	29	44	72	93	113	0	0	0	0
air conditioning	1	2	3	5	6	7	0	0	0	0
water heating natural gas	5	8	11	14	17	20	0	0	0	0
water heating oil/eletric	8	13	18	23	28	34	0	0	0	0
water	38	39	45	51	58	67	0	0	0	0
sewer	31	32	35	38	41	44	0	0	0	0
trash collection	25	25	25	25	25	25	0	0	0	0
range/microwave	12	12	12	12	12	12	0	0	0	0
refrigerator	13	13	13	13	13	13	0	0	0	0
other monthly electric fees	1	1	1	1	1	1	0	0	0	0
other monthly gas fees	5	5	5	5	5	5	0	0	0	0

Actual Family Allowances To be used by the family to compute allowances. Complete below for the actual unit rented.

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	
Cooking	
Other Electric	
Air Conditioning	
Water Heating	
Water	
Sewer	
Trash Collection	
Range/Microwave	
Refrigerator	
Other	
Total	

Previous editions are obsolete

form HUD-52667 (12/97)
ref Handbook 7420.8

ATTACHMENT # 2
PAGE 1 OF 2

Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0169
(exp. 04/30/2014)

Utility Allowance Schedule:

Section 8 Townhouse & Semi-Detached/Duplex

Locality	Unit Type	Date (mm/dd/yyyy)
Housing Choice Voucher	Townhouse & Semi-Detached/Duplex	7/1/2014

Utility or Service	Monthly Dollar Allowances									
	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR	8 BR	9 BR
heating natural gas	17	20	23	27	30	34	0	0	0	0
heat oil/electric	11	15	18	21	24	28	0	0	0	0
cooking natural gas	3	4	6	7	9	10	0	0	0	0
cooking oil/electric	5	7	9	10	12	14	0	0	0	0
other electric	14	22	32	55	75	94	0	0	0	0
air conditioning	1	1	3	4	6	7	0	0	0	0
water heating natural gas	5	8	11	14	17	20	0	0	0	0
water heating oil/eletric	8	13	18	23	28	34	0	0	0	0
water	26	26	31	36	40	45	0	0	0	0
sewer	21	22	24	26	29	31	0	0	0	0
trash collection	25	25	25	25	25	25	0	0	0	0
range/microwave	12	12	12	12	12	12	0	0	0	0
refrigerator	13	13	13	13	13	13	0	0	0	0
other monthly electric fees	1	1	1	1	1	1	0	0	0	0
other monthly gas fees	5	5	5	5	5	5	0	0	0	0

Actual Family Allowances To be used by the family to compute allowances. Complete below for the actual unit rented.

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	
Cooking	
Other Electric	
Air Conditioning	
Water Heating	
Water	
Sewer	
Trash Collection	
Range/Microwave	
Refrigerator	
Other	
Total	

CITY OF
OXNARD
CALIFORNIA

Meeting Date: 6/10/2014

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). ______	☐ Report
☐ Res. No(s). ______	☐ Public Hearing (Info/consent)
☐ Other ______	☐ Other ______

Prepared By: Carrie Sabatini CSabatini Agenda Item No. S-4

Reviewed By: City Manager JM City Attorney SMF Finance CS Other (Specify)

DATE: May 29, 2014

TO: Housing Authority Board of Commissioners

FROM: William E. Wilkins, Housing Director CSabatini for WEW
Housing Authority

SUBJECT: **Post-Issuance Tax Compliance Procedures For Tax-Exempt Bonds**

RECOMMENDATION

That the Board of Commissioners of the Housing Authority of the City of Oxnard ("Authority") adopt post-issuance tax compliance procedures for tax-exempt bonds.

DISCUSSION

As the Housing Authority issues bonds for multi-family projects, there are certain requirements that must be met to preserve the tax-exempt nature of the bonds. In order to ensure that the requirements are met, it is proposed that the following new Post-Issuance Tax Compliance Procedures are established in connection with any tax-exempt bonds ("Bonds") that may be issued by the Authority to maximize the likelihood that necessary requirements are met to preserve the tax-exempt status of the Bonds.

The procedures formalize the roles and responsibilities of both the OHA and the Borrower in this process. The Housing Finance Officer is assigned the primary responsible staff person to monitor the compliance and shall obtain training from bond counsel or others as necessary to perform the monitoring and record-keeping activities.

The policy includes requiring the Borrower to engage expert advisors to assist in the calculation of bond rebate and yield, eligible use of bond proceeds and bond-financed or refinanced assets, and record keeping requirements in conjunction with the Bonds.

FINANCIAL IMPACT

None

CS

Attachment #1 – Post Issuance Tax Compliance Procedures For Tax Exempt Bonds

Post-Issuance Tax Compliance Procedures
For Tax-Exempt Bonds
(Multifamily Housing)

The purpose of these Post-Issuance Tax Compliance Procedures is to establish policies and procedures in connection with tax-exempt bonds (the "Bonds") issued by the Housing Authority of the City of Oxnard (the "Authority") so as to maximize the likelihood that all applicable post-issuance requirements of federal income tax law needed to preserve the tax-exempt status of the Bonds are met. The Authority reserves the right to use its discretion as necessary and appropriate to make exceptions or request additional provisions as circumstances warrant. The Authority also reserves the right to change these policies and procedures from time to time.

General

Inasmuch as the Authority is a responsible conduit issuer authorizing the issuance of Bonds for borrowers that own and/or operate qualified residential rental projects (each, a "Borrower"), the Authority now identifies post-issuance tax compliance procedures for all Bonds authorized by the Authority, as well as the Authority's expectations of and requirements for all Borrowers concerning these procedures.

The Authority has assigned to its Housing Finance Officer primary responsibility to monitor compliance with post-issuance federal tax law requirements which must be satisfied to preserve the tax-exempt status the Bonds. In furtherance of this primary responsibility, the Housing Finance Officer or other Authority personnel under the Housing Finance Officer's direct supervision shall obtain training from bond counsel or others as necessary to perform the monitoring and record-keeping activities outlined in these procedures. Compliance checks under these procedures shall be performed annually.

Post-Issuance Compliance Requirements

External Advisors / Documentation

The Authority and the Borrower shall consult with bond counsel and other legal counsel and advisors, as needed, throughout the Bond issuance process to identify requirements and to establish procedures necessary or appropriate so that the Bonds will continue to qualify for tax-exempt status. Those requirements and procedures shall be documented in the tax certificate and agreement ("Tax Certificate") and/or other documents finalized at or before issuance of the Bonds. Those requirements and procedures shall include future compliance with applicable arbitrage rebate requirements and certain other applicable post-issuance requirements of federal tax law throughout (and in some cases beyond) the term of the Bonds.

The Borrower also shall consult with bond counsel and other legal counsel and advisors, as needed, following issuance of the Bonds to ensure that all applicable post-issuance requirements in fact are met. This shall include, without limitation, consultation in connection with any potential changes in use of Bond-financed or refinanced assets. This requirement shall be documented in the Tax Certificate and/or other documents finalized at or before issuance of the Bonds.

The Authority shall require the Borrower to engage expert advisors (each a "Rebate Service Provider") to assist in the calculation of arbitrage rebate payable in respect of the investment of Bond proceeds, unless the Tax Certificate documents that arbitrage rebate will not be applicable to an issue of Bonds.

Unless otherwise provided by the indenture relating to the Bonds, unexpended Bond proceeds shall be held by a trustee or other financial institution, and the investment of Bond proceeds shall be managed by the Borrower. The Borrower shall prepare (or cause the trustee to prepare) regular, periodic statements regarding the investments and transactions involving Bond proceeds and such statements shall be delivered to the Authority if it so requests.

Arbitrage Rebate and Yield

Unless the Tax Certificate documents that arbitrage rebate will not be applicable to an issue of Bonds, it is the Authority's policy that the Borrower shall be responsible for:

- engaging the services of a Rebate Service Provider and, prior to each rebate calculation date, causing the trustee or other financial institution to deliver periodic statements concerning the investment of Bond proceeds to the Rebate Service Provider;

- providing to the Rebate Service Provider additional documents and information reasonably requested by the Rebate Service Provider;

- monitoring efforts of the Rebate Service Provider;

- assuring payment of required rebate amounts, if any, no later than 60 days after each 5-year anniversary of the issue date of the Bonds, and no later than 60 days after the last Bond of each issue is redeemed;

- during the construction period of each capital project financed in whole or in part by Bonds, monitoring the investment and expenditure of Bond proceeds and consulting with the Rebate Service Provider to determine compliance with any applicable exceptions from the arbitrage rebate requirements during each 6-month spending period up to 6 months or 18 months, as applicable, following the issue date of the Bonds; and

- retaining copies of all arbitrage reports, investment records and trustee statements as described below under "Record Keeping Requirements" and, upon request, providing such copies to the Authority.

The Borrower, in the Tax Certificate relating to the Bonds and/or other documents finalized at or before the issuance of the Bonds, shall agree to undertake the tasks listed above (unless the Tax Certificate documents that arbitrage rebate will not be applicable to an issue of Bonds).

Use of Bond Proceeds and Bond-Financed or Refinanced Assets:

It is the Authority's policy that the Borrower shall be responsible for:

- monitoring the use of Bond proceeds (including investment earnings and including reimbursement of expenditures made before bond issuance) and the use of the project throughout the term of the Bonds to ensure compliance with covenants and restrictions set forth in the Tax Certificate relating to the Bonds;

- maintaining records identifying the assets or portion of assets that are financed or refinanced with proceeds of each issue of Bonds (including investment earnings and including reimbursement of expenditures made before bond issuance), including a final allocation of Bond proceeds as described below under "Record Keeping Requirements";

- consulting with bond counsel and other legal counsel and advisers in the review of any change in use or transfer of Bond-financed or refinanced assets to ensure compliance with all covenants and restrictions set forth in the Tax Certificate or the Regulatory relating to the Bonds;

- at least annually reviewing the income certifications of project tenants to confirm that the low-income set-aside requirements are satisfied;

- to the extent that the Borrower discovers that any applicable tax restrictions regarding use of Bond proceeds and Bond-financed or refinanced assets will or may be violated, consulting promptly with bond counsel and other legal counsel and advisers to determine a course of action to preserve the tax-exempt status of the bonds; and

- to the extent that Bond proceeds were used to acquire an existing building, confirming that qualified rehabilitation expenditures in an amount equal to at least 15% of the amount of such proceeds were made no later than 24 months after the later of (1) the date of issuance of the Bonds, or (2) the date of acquisition of the building;

- confirming that less than 25% of Bond proceeds were used to acquire land;

The Borrower, in the Tax Certificate or the Regulatory Agreement relating to the Bonds and/or other documents finalized at or before the issuance of the Bonds, shall agree to undertake the tasks listed above.

All relevant records and contracts shall be maintained as described below.

Record Keeping Requirement

It is the Authority's policy that the Borrower shall be responsible for maintaining the following documents for the term of each issue of Bonds (including refunding Bonds, if any) plus at least three years:

- a copy of the Bond closing transcript(s) and other relevant documentation delivered to the Borrower at or in connection with closing of the issue of Bonds;
- documentation evidencing that the low-income set- aside requirements set forth the Regulatory Agreement have been continuously satisfied;
- a copy of all material documents relating to capital expenditures financed or refinanced by Bond proceeds, including (without limitation) construction contracts, purchase orders, invoices, trustee requisitions and payment records, as well as documents relating to costs reimbursed with Bond proceeds and records identifying the assets or portion of assets that are financed or refinanced with Bond proceeds, including a final allocation of Bond proceeds; and
- a copy of all records of investments, investment agreements, arbitrage reports and underlying documents, including trustee statements, in connection with any investment agreements, and copies of all bidding documents, if any.

The Borrower, in the Tax Certificate relating to the Bonds and/or other documents finalized at or before the issuance of the Bonds, shall agree to retain the records listed above.

CITY OF
OXNARD
CALIFORNIA

Meeting Date: 06/10/14

ACTION	TYPE OF ITEM
❒ Approved Recommendation	✓ Info/Consent
❒ Ord. No(s). ______	❒ Report
❒ Res. No(s). ______	❒ Public Hearing (Info/consent)
❒ Other ______	❒ Other ______

Prepared By: Ruth Johnson Hopkins ______ Agenda Item No. S-5

Reviewed By: City Manager ______ City Attorney SMF Finance ______ Other *(Specify)*

DATE: May 27, 2014

TO: Oxnard Housing Authority Board of Commissioners

FROM: William E. Wilkins, Housing Director

SUBJECT: Selection of the Courts Project for the Section 8 Project Based Voucher Program

RECOMMENDATION

That the Board of Commissioners of the Housing Authority of the City of Oxnard ("OHA) approve the selection of the Courts project for Section 8 Project Based Vouchers and authorize the Housing Director to enter into a Housing Assistance Payment contract and any other necessary documents.

DISCUSSION

The OHA already administers a Tenant Based Voucher Program (Section 8 Housing Choice Voucher Program) under an Annual Contributions Contract (ACC) with the U.S. Department of Housing and Urban Development (HUD). Under that program, HUD permits the utilization of up to 20 percent of its program budget authority to attach funding to specific units rather than using the funding for tenant-based assistance. This portion of the program is referred to as Project Based Vouchers ("PBV"). To operate a PBV program, it must be consistent with the OHA's Annual Plan. The OHA's Annual Plan permits the use of up to 20% of its allocation on the PBV program. PBV's are tied to the development and the voucher remains with the unit as long as the landlord is in compliance with the Housing Assistance Payment (HAP) Contract. Residents living within a PBV unit would be eligible to receive tenant based voucher upon one-year of residence within the PBV unit. The unit, however, shall still retain the project based voucher to provide assistance to another individual. All vacant units that are PBV units will be filled from a waiting list the OHA will manage.

The OHA desires to increase voucher utilization; preserve existing and create additional leasing opportunities for very low- (50% AMI) and extremely low-income (30% AMI) families; and to, also, leverage private resources in the community. In an effort to do so, the OHA developed a Project Based Program and a Request for Proposals (RFP).

In February 2014, the OHA issued an RFP to solicit proposals for project based voucher sites. Although several inquiries were made to staff regarding the solicitation, only one proposal was submitted from Urban Housing Communities ("UHC") for the Las Cortes portion of the Courts project. The proposal was for a total of 260 project based units. Typically, the maximum number of units in a development that are permitted to have project based vouchers is 25% of each building. An exception however is permitted for "Qualified" units. Those units include units in a single family building (1-4 units); units that are specifically made available for elderly or disabled families; or families receiving qualified supportive services as defined in the OHA Admin Plan. The Courts project plans to offer a multitude of services to the residents and therefore has requested project based vouchers for 100% of their units.

The UHC proposal response was reviewed and evaluated by staff in the OHA, and determined to meet all qualifications as required by the request for proposals. The proposal response was evaluated on the items such as:

Provides Housing to Low-income Households
Project Readiness
Site Amenities
Developer/Staff Experience
Management Company Experience
Financial Package
Continuity of Affordability

Based upon the review and assessment of the proposal, the recommended project is the Las Cortes portion of the redevelopment of 31-1 The Courts, which consists of 260 existing Public Housing units that will be demolished. A total of 264 new replacement units will be constructed. This project is a Public/Private Venture that will be developed by Urban Housing Communities (UHC).

FINANCIAL IMPACT

There would be no direct financial impact. Funding will be provided by the Department of Housing and Urban Development (HUD) through the existing Section 8 Choice Voucher Program.

RJH

CITY OF
OXNARD
CALIFORNIA

Meeting Date: 06/10/14

ACTION	TYPE OF ITEM
❒ Approved Recommendation	■ Info/Consent
❒ Ord. No(s). ______	❒ Report
❒ Res. No(s). ______	❒ Public Hearing (Info/consent)
❒ Other ______	❒ Other ______

Prepared By: Daniel Rydberg, Utilities and Engineering Manager DRR Agenda Item No. S-6

Reviewed By: City Manager JM City Attorney SDD Finance Public Works JC

DATE: May 28, 2014

TO: City Council

FROM: Rob Roshanian, Interim Public Works Director
Public Works

SUBJECT: **Watersheds Coalition of Ventura County Proposition 84 Integrated Regional Water Management Drought Implementation Grant Proposal Solicitation**

RECOMMENDATION

That City Council:

1. Approve an application for and execution of a cooperative agreement with Calleguas Municipal Water District (CMWD) on behalf of the Watersheds Coalition of Ventura County (WCVC) for the Proposition 84 Integrated Regional Water Management Drought Implementation Grant Proposal Solicitation for the component project Groundwater Replenishment Reuse Project.

2. Authorize the City Manager or his designee to appropriate grant and matching funds from Water Fund Balance to appropriate project(s) upon award of the grant.

DISCUSSION

The City of Oxnard has been actively participating in the countywide Integrated Regional Water Management (IRWM) effort since 2002. In September 2008, the Council approved a Memorandum of Understanding (MOU) with the County of Ventura, the cities of the County and numerous other agencies, collectively known as the Watersheds Coalition of Ventura County (WCVC), in order to pursue grant funding available for regional water projects.

In April 2014, Draft 2014 IRWM Drought Grant Program Guidelines were issued by the California Department of Water Resources (DWR). This solicitation is termed as "expedited" as directed by Senate Bill 104 (Committee on Budget and Fiscal Review, Chapter 3, Statutes of 2014) and will be funded by Proposition 84 (The Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006). A competitive grant application needs to include a group of projects that: cover the entire WCVC region; integrate well with other local water projects; effectively integrate water management programs and projects; effectively resolve significant water-related conflicts within or between regions; are part of an IRWM Plan that helps the region reduce reliance on the Sacramento-San Joaquin Delta for water supply; and address the following statewide priorities:

drought preparedness, use and reuse water more efficiently, climate change response actions, expand environmental stewardship, practice integrated flood management, protect surface water and groundwater quality, improve tribal water and natural resources, ensure equitable distribution of benefits. In May 2014 the WCVC general membership ratified the final suite of projects chosen to be included in its application and will submit its grant application to the California Department of Water Resources (CDWR) on July 3, 2014.

The grant application will include a suite of seven water management projects, including the Groundwater Replenishment Reuse Project. This project consists of the construction of an aquifer storage and recovery (ASR) well and monitoring wells to demonstrate effectiveness of groundwater replenishment with recycled water from Oxnard's Advanced Water Purification Facility (AWPF). The project is the first phase of a $15 million blending station that will result in indirect potable reuse of 7,000 acre-feet per year with a savings of over $3.6 million per year. Storing water that cannot be delivered to customers due to fluctuations in demand prevents it from being sent to the outfall and wasted and prevents the plant from being frequently stopped and started, which can be damaging to the expensive filtration membranes.

FINANCIAL IMPACT

The total proposed cost of the ASR well is $1,500,000, of which $1,125,000 will be Proposition 84 IRWM Drought Relief Grant funds and $375,000 will be provided by the existing GREAT ASR Wells Project 116505. The Division has already provided $17,679 to CMWD for grant application work, leaving a balance of $357,321 as the City match.

PURCHASE ORDERS
TERMS AND CONDITIONS

The City Purchasing Officer and the Vendor agree as follows:

1. Vendor shall furnish to City the labor, materials, equipment, supplies and/or services described in the Purchase Order preceding this page.
2. City shall pay to Vendor the price, or prices, specified in the Purchase Order upon delivery of the labor, materials, equipment, supplies and/or services, and acceptance thereof by the City Purchasing Officer, or upon the completion of the services to be performed and acceptance thereof.
3. If the Purchase Order is continuing in nature, City shall pay to Vendor the amount due Vendor for labor, materials, equipment or supplies furnished, or services completed and accepted.
4. Vendor shall deliver the labor, materials, equipment or supplies, or cause the services to be performed, within the time and in the manner specified in the Purchase Order. Vendor shall be excused in performance for delays resulting from causes beyond the control of Vendor.
5. If services are performed or labor furnished to City under the Purchase Order, Vendor agrees to indemnify, hold harmless and defend City, its City Council, and each member thereof, and every officer, employee, representative or agent of City, from any and all liability claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Agreement performed by Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf would be held strictly liable. Vendor's obligation to defend shall arise when a claim, demand or action is made or filed, whether or not such claim, demand or action results in a determination of liability or damages as to which Vendor is obligated to indemnify and hold harmless.
6. Insurance
   a) Vendor shall obtain and maintain during the performance of any services under this Agreement the following insurance coverage issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Vendor obtain and maintain such insurance coverage.
      i. Commercial general liability insurance, including a contractual liability endorsement, in an amount not less than $1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability coverage (Occurrence Form CG0001ED, November 1988);
      ii. Business automobile liability insurance in an amount not less than $1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Auto Liability Insurance Services Office coverage (Occurrence Form CA000TED, June 1992) covering Code No. 1, "any auto";
      iii. Workers' compensation insurance in compliance with the laws of the State of California, including employer's liability insurance in an amount not less than $1,000,000 per claimant.
7. Vendor, in the performance of any services or the furnishing of any labor under this Purchase Order, shall be considered an independent contractor, and Vendor and Vendor's agents and employees shall not be considered officers or employees of the City.
8. Vendor, without the written consent of the City Purchasing Officer, shall not:
   a) Assign the Purchase Order, or any interest therein, or any money due thereunder; or
   b) Make any changes, alterations or variations in the terms of the Purchase Order.
9. The cost of inspection on deliveries, or offers to make deliveries that do not meet specifications, will be paid by Vendor or deducted by City from amounts due Vendor.
10. Vendor shall indemnify and hold harmless City, its officers and employees, from liability, claims, loss or expense of any kind or nature on account of any copyrighted or uncopyrighted composition, patented or unpatented process or invention, article or appliance furnished or used under this Purchase Order.
11. Vendor shall comply with all applicable federal, state and local ordinance, laws and regulations and shall obtain and pay for all required licenses and permits, including a City of Oxnard business license.
12. Return or exchange of materials, equipment or supplies will not be permitted without written approval by the City Purchasing Officer.
13. All materials, supplies and equipment furnished under the Purchase Order shall, where applicable, be in full compliance with the Safety Orders and Regulations of the Division of Industrial Safety of the State of California and the Williams-Steiger Federal Occupational Health and Safety Act of 1970.
14. City may terminate this Purchase Order at any time by giving written notice of termination to Vendor. If termination is for cause, termination shall become effective on the date of the notice or at a later date, specified in the notice. If termination is without cause, termination shall become effective five days after the date of the notice or at a later date specified in the notice.
15. Vendor shall comply with all applicable equal employment opportunity requirements of the California Department of Fair Employment and Housing in performing or contracting for any services under this Purchase Order.
16. For public projects, Vendor shall pay prevailing wages in accordance with Labor Code Sections 1720 et seq.

ADDITIONAL REQUIREMENTS FOR GRANT-FUNDED PROJECTS

17. The following requirements apply to any Purchase Order funded in whole or in part by federal grant funds.
   a) Upon expiration of the time specified on the reverse side, this Purchase Order shall terminate unless City and Vendor have mutually agreed in writing to an extension of time.
   b) If legal action is brought by either party because the other has failed to comply with terms or conditions of this Purchase Order, the prevailing party shall be awarded its attorney's fees and costs in addition to its damages and/or equitable relief.
   c) Vendor shall comply with all applicable requirements of Executive Order 11246 as amended by Executive Order 11375 and the regulations adopted pursuant thereto (41 CFR Chapter 60), which provide that no person shall be discriminated against on the basis of race, color, religion, sex or national origin.
   d) Vendor shall insure that the grantee (City), the Federal Grantor Agency, the Comptroller General of the United States, or any duly authorized representative, shall have access to any books, records, documents and papers, specifically relating to this Purchase Order, for the purpose of making audit, examination, excerpts and transcriptions for not less than three years after completion of the project and/or until the completion of the final project audit as required by the Federal Grants Agency.