MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
November 24, 2020

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 9:33 a.m., Member Perello called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Vianey Lopez and Bert E. Perello were present via videoconference. Chair Tim Flynn was absent.

Staff members present were Shiri Klima, Deputy City Manager; Stephen M. Fischer, City Attorney; Alexander Nguyen, City Manager; Eden Alomeri, Billing and Licensing Director; Kevin Riper, Chief Financial Officer; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Lawrence Stein (College Park Master Plan, cleanup of Halaco Superfund site).

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the November 10, 2020 regular meeting as presented.

It was moved by Member Lopez, seconded by Member Perello, to approve the minutes as presented. VOTE: Lopez and Perello voted in favor; the motion carried 2-0.

D. REPORTS

Billing and Licensing Department

1. SUBJECT: Agreements with Elavon for Credit Card Merchant Services.
   RECOMMENDATION: That the Finance and Governance Committee recommend the City Council ratify the three-year agreements A-8268 (for over the counter non-utility payments), A-8269 (for over the counter utility payments) and A-8270 (for online payments) between Elavon, Inc. and the City of Oxnard for credit card merchant services in the amount of $954,000.

The Billing and Licensing Director gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Lopez, seconded by Member Perello, to approve the recommended action as presented. VOTE: Lopez and Perello voted in favor; the motion carried 2-0.

Finance Department

2. SUBJECT: Amendment to the Existing City Debt Policies.
   RECOMMENDATION: That the Finance and Governance Committee provide feedback on a proposed amendment to the City's Debt Policies in Resolution No. 15,359 to address bond continuing disclosure and compliance requirements and ensuring debt compliance, and authorize staff to present the item to City Council.

The Chief Financial Officer gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Lopez, seconded by Member Perello, to approve the recommended action as presented. VOTE: Lopez and Perello voted in favor; the motion carried 2-0.

E. ITEMS FOR FUTURE AGENDAS

Member Perello requested a discussion on recognition of elected officials upon completion of their term.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Flynn adjourned the meeting at 10:16 a.m.

MICHELLE ASCENCION, CMC	TIM FLYNN
City Clerk	Chair