MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
December 8, 2020

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 9:33 a.m., Chair Flynn called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Vianey Lopez, Bert E. Perello, and Chair Tim Flynn were present via videoconference.

Staff members present were Shiri Klima, Deputy City Manager; Stephen M. Fischer, City Attorney; Alexander Nguyen, City Manager; Kevin Riper, Chief Financial Officer; Christine Williams, Senior Manager of Internal Controls; Donna Ventura, Assistant Chief Financial Officer; Mike More, Risk Manager; Alexander Hamilton, Interim Fire Chief; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Ray Blattel (regarding staff responses to public comments).

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the November 24, 2020 regular meeting as presented.

It was moved by Member Perello, seconded by Member Lopez, to approve the minutes as presented. VOTE: Flynn, Lopez, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

City Manager Department

1. SUBJECT: City of Oxnard Whistleblower Summary Update.
   RECOMMENDATION: That the Finance and Governance Committee recommends that City Council receive and file the update on Whistleblower Matters.

Henry Oum of Price Paige and Company gave a report. Discussion ensued among the Committee and staff. No formal action was required.

Finance Department

2. SUBJECT: Proposed City Council's Risk Assessment Responsibilities Policy.
   RECOMMENDATION: That the Finance and Governance Committee provide feedback

on a proposed City Council Risk Assessment Policy and give authorization to staff to present the item to City Council for approval.

The Chief Financial Officer introduced the Senior Manager of Internal Controls, who gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Perello, seconded by Member Lopez, to approve the recommended action as presented. Member Perello requested that staff include language in the resolution/policy that requires annual updates to the City Council. VOTE: Flynn, Lopez, and Perello voted in favor; the motion carried 3-0.

Fire Department

3. SUBJECT: Fire Academy FY20/21.
   RECOMMENDATION: That the Finance and Governance Committee recommend that City Council:
   1. Receive a report from the Interim Fire Chief discussing the current level of vacancies, the need to re-establish our recruit training academy, and adding additional recruit firefighters to the academy cadre; and
   2. Approve a budget appropriation of $755,461 from Fund 104 Measure O (Half-cent Sales Tax).

The Interim Fire Chief gave a report. Discussion ensued among the Committee and staff.

It was moved by Member Perello, seconded by Member Lopez, to approve the recommended action as presented. VOTE: Flynn, Lopez, and Perello voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Flynn adjourned the meeting at 11:06 a.m.

MICHELLE ASCENCION, CMC
City Clerk

TIM FLYNN
Chair