

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AMENDED AGENDA - CLOSED SESSION ADDED

OXNARD CITY COUNCIL

OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

OXNARD FINANCING AUTHORITY

OXNARD HOUSING AUTHORITY

Council Chambers, 305 West Third Street

February 2, 2021

Closed Session - 5:00 PM

Regular Meeting - 6:00 PM

This meeting is held pursuant to the State Emergency Services Act, the Governor's Emergency Declaration, and Governor's Executive Order N-29-20 to allow members of the City Council or staff to participate via teleconference.

Pursuant to the Ventura County Public Health Official's order and Governor's Executive Order N-33-20, all city buildings are temporarily closed to the public. The public is encouraged to view the meeting from home on the City's website at Oxnard.org/city-meetings, Spectrum channel 10, Frontier channel 35, or YouTube at [Youtube.com/oxnardnews](https://www.youtube.com/oxnardnews). Video recordings are typically available online immediately following the meeting. *Please see the link for the Measure M pre-recorded presentation video for each agenda item below.

The public may provide comments to the City Council via email at cityclerk@oxnard.org no later than 2:00 p.m. on the day of the meeting. Please identify the meeting date and agenda item in the Subject line.

A telephone option for public comments is also available at this time due to the State of California "Stay At Home" order. Requests to speak must be submitted no later than 2:00 p.m. on the day of the meeting. Use the form on the city's website to submit your request: Oxnard.org/city-meetings, or call the City Clerk's Office at (805) 385-7803, or email your request to cityclerk@oxnard.org.

*The City has filed pre-election and post-election lawsuits regarding the validity of Measure M. The judge has not yet ruled on the legal sufficiency of Measure M.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION (5:00 PM)

1. City Attorney Department

SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Government Code section 54956.9(d)(4))

Based on existing facts and circumstances, the City Council shall decide whether to initiate litigation in one potential case.

Legislative Body: City Council

D. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL ITEMS

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Presentation / Council Discussion / Public Comment)

1. SUBJECT: Presentation of a Proclamation Designating the Month of February, 2021 as "Black History Month."

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. If persons are unable to speak within the allotted 30 minutes time, additional time will be added at the end of the agenda for the remaining speakers. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

G. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. City Manager Department

SUBJECT: COVID-19 Update from Director of Emergency Services. (10/5/5)

RECOMMENDATION: That the City Council receive and file an update from the Director of Emergency Services on the COVID-19 Local Emergency.

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

H. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

I. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

K. INFORMATION/CONSENT AGENDA

1. Community Development Department

SUBJECT: Third Amendment to License Agreement for Plaza Park Farmers Market.

RECOMMENDATION: That the City Council approve a Third Amendment to the License Agreement with the Oxnard Downtowners (6910-14-CD) for Plaza Park Farmers Market.

Legislative Body: City Council

Contact: Jeff Pengilley, (805) 385-8208

2. Fire Department

SUBJECT: Authorization to Accept a Donation from the Martin V. and Martha K. Smith Foundation for Ten (10) LUCAS Chest Compression Systems.

RECOMMENDATION: That the City Council adopt a resolution authorizing:

1. The City Manager to accept funds from Martin V. and Martha K. Smith Foundation via Oxnard Firefighters Foundation;
2. The Chief Financial Officer or designee to submit financial reports, and perform all other required financial actions; and
3. The Fire Chief or designee to submit non-financial reports, and
4. The City Council approve a budget appropriation recognizing and appropriating \$100,000 in private donation funds (Contributions Trust - Fund 571-2290) and \$60,000 in Measure O funds match (from Account 104-2208-802.86-06, Project MO2201) and \$40,000 in CDBG funds match (from Account 285-2280-826.86-06).

Legislative Body: City Council

Contact: Alexander Hamilton, (805) 385-7708

3. Community Development Department

SUBJECT: Downtown Improvement Program Settlement Funds (DIPSF) Update.

RECOMMENDATION: That the City Council receive an update on the implementation of the approved projects funded with the Downtown Improvement Program Settlement Funds.

Legislative Body: City Council

Contact: Jeff Pengilley, (805) 385-8208

4. Public Works Department

SUBJECT: Transportation Development Act Article 3 Appropriation and Returns.

RECOMMENDATION: That the City Council approve and authorize the City Manager to:

1. Appropriate \$31,877 of funding from Transportation Development Act Article 3 Fund (214) to the Bicycle and Pedestrian Class I Maintenance Program Project (#103103);
2. Return \$55,163, plus interest, of funding from the Transportation Development Act Article 3 Fund (214) to Ventura County Transportation Commission; closing the B Street Sidewalk Enhancement Project (#093106);
3. Return \$142,000, plus interest, of funding from the Transportation Development Act Article 3 Fund (214) to Ventura County Transportation Commission, closing the Vineyard Avenue and Esplanade Drive Bicycle and Pedestrian Project (#163102); and
4. Approve budget appropriations to the proper accounts, funds and projects as needed for the return of funds and closure of projects.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

5. Public Works Department

SUBJECT: Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program Recognition and Budget Appropriation for Electrical Improvements at Wastewater Treatment Plant

RECOMMENDATION: That the City Council approve and authorize the City Manager to recognize and approve a budget appropriation for FEMA Hazard Mitigation Grant Program funding for the Oxnard Wastewater Treatment Plant Generator Project (FEMA Project #DR-4353-189-036R) in the amount of \$3,840,902.00 with a grant award (75% of the project costs) of \$2,880,676.00 and a City match (25% of the project costs) of \$960,226 from Wastewater Treatment Fund 621 for Project No. 186625.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

6. Public Works Department

SUBJECT: Solenis LLC Purchase Order for Supply and Delivery of Anionic Polymer.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute Purchase Order #7966 with Solenis LLC, in the amount not to exceed \$450,000 for a three-year term ending June 30, 2024, for supply and delivery of anionic polymer to the Oxnard Wastewater Treatment Plant.

(Public Works and Transportation Committee approved 3-0.)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

7. Public Works Department

SUBJECT: Approval of Fourth Amendment with NBS Government Finance Group for Assessment District Consulting Services.

RECOMMENDATION: That the City Council authorize the City Manager to:

1. Execute the Fourth Amendment to Agreement No. A-7950 with NBS Government Finance Group (NBS) in the amount of \$113,000 for a total not-to-exceed amount of \$1,123,765.42 to provide construction costs reimbursement and consulting services for Community Facilities District No. 2018-01 (Wagon Wheel); and
2. Approve a budget appropriation to recognize the developer's fund deposits and expenditures for \$113,000 from the Wagon Wheel Community Facility District 2018-01 fund.

(Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

8. Finance Department

SUBJECT: Correction of a typo in the Agreement for State Administration of City Transactions and Use Taxes

RECOMMENDATION: That the City Council authorize correction of a typographical error in the Agreement for State Administration of City Transactions and Use Taxes, executed with the California State Department of Tax and Fee Administration (CDTFA) on December 15, 2020.

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

L. REPORTS1. Finance Department

SUBJECT: FY 2019-20 Comprehensive Annual Financial Report and Summary Presentation (0/15/10)

RECOMMENDATION: That the City Council receive the FY 2019-20 Comprehensive Annual Financial Report (CAFR) and summary presentation from the City's external financial auditors, Eadie + Payne, LLP. (Presentation will be live upon consultant's request). (Finance & Governance Committee approved 2-0)(Presentation will be live upon consultant's request).

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

2. Finance Department

SUBJECT: FY 2020-21 Budget Mid-Year Review and Appropriation Request (0/15/10)

RECOMMENDATION: That the City Council:

1. Receive an update on the latest FY 2020-21 revenue and expenditure projections for major funds;
2. Approve a budget appropriation request in the amount of \$16,066,093 across 37 different funds for a combination of primarily capital expenditures and reductions, and also operational expenditures;
3. Adopt a resolution approving amendments to the position control resolution to modify staffing in several departments for a net increase of four positions;
4. Adopt a resolution approving amendments to the classification and salary resolution for the Information Technology Director and Paramedic classifications; and
5. Authorize changes to the list of equipment financed by the existing Bank of America line of credit for IT and Police Department equipment.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ab7ajULh6Fs>

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

3. City Manager Department

SUBJECT: Enterprise Resource Planning (ERP) System Annual Report (0/10/10)

RECOMMENDATION: That the City Council receive and file the Enterprise Resource Planning (ERP) System Annual Report.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/DLiJbF-bKLg>

Legislative Body: City Council

Contact: Shiri Klima, (805) 385-7487

M. ADJOURNMENT



CITY COUNCIL AGENDA REPORT
INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. K.1

DATE: February 2, 2021

TO: City Council

FROM: Jeff Pengilley, Interim Community Development Director, (805) 385-8208, jeff.pengilley@oxnard.org

SUBJECT: Third Amendment to License Agreement for Plaza Park Farmers Market.

RECOMMENDATION

That the City Council approve a Third Amendment to the License Agreement with the Oxnard Downtowners (6910-14-CD) for Plaza Park Farmers Market.

BACKGROUND

The downtown Plaza Park Farmers Market (The Market) has been a tradition in the City of Oxnard ("City") for over 25 years. The Market is held every Thursday at Plaza Park, offering residents and downtown employees a venue to buy locally grown farm products such as fruits, flowers, vegetables, eggs, nuts and honey, fresh-baked bread, assorted live plants, and hand-crafted jewelry. Onsite snack and lunch options complement Downtown eateries that offer a wide variety of choices.

The Market was overseen by the former Community Development Department in the mid to late 2000s, followed by the Economic Development Corporation of Oxnard ("EDCO") and the Oxnard Downtown Improvement District ("ODID") for a brief stint, before coming back to the Community Development Department/Economic Development in 2014. The Market became lackluster and was losing its prominence in our community, primarily due to a performance issue by the operator. A Request for Proposals ("RFP") was sent out to hire a Farmers Market operator. The RFP selection committee selected the Downtown Oxnard Merchants Association (DOMA, also referred to as the Oxnard Downtowners).

On October 1, 2014, the City and the Oxnard Downtowners, a California public benefit corporation doing business as Downtown Oxnard Merchants Association, entered into a License Agreement for the use of Plaza Park for a Farmers Market for three years. The fee for this license agreement was one dollar (\$1) for all three years. The License Agreement states in Section 19 in Exhibit C that if, by Year 3 of the original agreement, the License is amended for time "that fifteen percent (15%) of the Operator's (DOMA) quarterly gross revenue in excess of Two Thousand Eight Hundred and Fifty Dollars (\$2,850) shall go to the City." During the time of the original License Agreement, DOMA supplied to City staff information concerning (i) the total number of vendors; (ii) gross revenues; and (iii) estimates of attendance.

In 2017 the First Amendment to License Agreement provided for DOMA to pay the City a fee of one dollar (\$1) in Year 1 and in Year 2 and Year 3, DOMA paid the City fifteen percent (15%) of the Operator's quarterly gross revenue in excess of Two Thousand Eight Hundred and Fifty Dollars (\$2,850) quarterly, or successive three- month periods commencing upon the first date of the month on which this Amendment becomes effective. In 2019, the City allocation totaled \$4,236.93 (the year 2019 was used as an example of revenues because the pandemic has significantly impacted DOMA's 2020 revenues).

With the onset of the COVID-19 pandemic in the Spring of 2020, attendance decreased, thereby impacting gross

revenues. Expenses to operate the market remain the same, regardless of attendance. To respond to the pandemic, On September 30, 2020, the Agreement was amended (2nd Amendment) to extend the term of the Agreement to January 31, 2021 and to allow DOMA to request the City to waive the quarterly fees in the event a Local Emergency Order is declared by the City's Director of Emergency Services.

Proposed Third Amendment

With the existing Agreement, except when a Local Emergency Order is in effect, the City receives 15% of DOMA's gross revenue over \$2,850 per quarter. Under the Third Agreement, the City would receive 15% of DOMA's gross revenue over \$2,850 each month. Applying this proposed formula to 2019, the Farmers Market would have reached the \$2,850 threshold 7 out of 12 months, resulting in a \$925 payment to the City for the year rather than \$4,236.93, a difference of \$3,311.93.

The operating expenses of The Market remain the same, regardless of revenues. Although this amendment will reduce revenue coming directly to the City the importance of bringing people to downtown does provide a financial benefit to the overall downtown. Furthermore, the parks or police department indicated the Farmers Market does not negatively impact their operations or increase their costs. Lastly, DOMA has agreed to re-invest the revenue that they will maintain to implement Market improvements.

The term of this Third Amendment Agreement is 2 years (through January 31, 2023) with the option to extend the term for one additional one-year term.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

Objective 3b. Empower and connect our Inter-Neighborhood Council Organizations (INCOs), Community Advisory Groups (CAGs) and Neighborhood Watch Program.

Objective 3c. Improve our methods of communicating with residents, businesses and neighborhoods (e.g. leverage social media and tools like Nextdoor).

Objective 3f. Develop a co-sponsorship policy with criteria that would enable the City to encourage local community events

This agenda item supports the Economic Development strategy. The purpose of the Economic Development strategy is to develop and enhance Oxnard's business climate, promote the City's fiscal health, and support economic growth in a manner consistent with the City's unique character. This item supports the following goals and objectives:

Goal 1. Create vibrant and economically sustainable commercial, industrial and retail industries throughout the City.

Objective 1a. Focus available resources on a comprehensive effort to promote economic activity in Oxnard, including a marketing program that communicates the City's available resources and assets.

Goal 2. Enhance business development throughout the City.

Objective 2a. Develop a strong citywide economy which attracts investment, increases the tax base, creates employment opportunities, and generates public revenue.

Objective 2b. Improve relationships and communication between the City and the business community.

Objective 2c. Capitalize on historic, cultural and natural resources.

Objective 2d. Public safety will collaborate with the business community to promote an environment that supports economic development.

Goal 5. Revitalize Oxnard's downtown and pursue economic development opportunities.

Objective 5a. Develop a vision and plan (with timelines) for downtown revitalization to create a vibrant center for our community, emphasizing cultural arts, diversity and historic assets.

FINANCIAL IMPACT

In previous agreements, 15% of the quarterly gross revenue in excess of Two Thousand Eight Hundred and Fifty Dollars (\$2,850.00) was paid to the City at the end of each quarter. Under the new proposal, the City would receive 15% of the gross revenue over \$2,850 each month. Applying this proposed formula to 2019 (most recent pre-pandemic figures), the Farmers Market would have reached the \$2,850 threshold 7 out of 12 months, resulting in a \$925 payment to the City for the year; a difference of \$3,311.93.

While the financial impact to the City is negligible, DOMA intends to invest this money in making improvements to the Market in an effort to increase attendance and bring more people downtown. This will benefit the entire City.

In order to insure compliance with Amendment, DOMA will supply to City staff information concerning (i) total number of vendors; (ii) gross revenues; and (iii) estimates of attendance on a quarterly basis.

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Rosie Ornelas, Economic Development Manager

ATTACHMENTS

1. Third Amendment to Agreement 6910-14-CD
2. Agreement No. 6910-14-CD with Amendments

**THIRD AMENDMENT TO LICENSE AGREEMENT BETWEEN CITY OF OXNARD
AND DOWNTOWN OXNARD MERCHANTS ASSOCIATION FOR THE OPERATION
OF THE DOWNTOWN OXNARD FARMERS MARKET AT PLAZA PARK.**

This Third Amendment (“Third Amendment”) to the License Agreement (“Agreement”) is made and entered into in the County of Ventura, State of California, this 2nd day of February, 2021, by and between the City of Oxnard, a municipal corporation (“City”), and Oxnard Downtowners, a California public benefit corporation doing business as Downtown Oxnard Merchants Association (“DOMA”). This Third Amendment amends the Agreement entered into on October 1, 2014, by City and DOMA. The Agreement previously has been amended on October 1, 2020, by a Second Amendment.

City and DOMA agree as follows:

1. In section 3 of the Agreement, the date “October 1, 2020” is deleted and replaced by the date “January 31, 2023. City grants to DOMA the option to extend the term of this Agreement for one additional one-year term, provided that DOMA is fully in compliance with the terms of this Agreement. In the event DOMA wishes to exercise the option herein granted, DOMA shall notify the City, in writing at least sixty (60) days prior to the expiration of the term.
2. In the event that a Local Emergency Order is or has been declared by the City’s Director of Emergency Services and is in effect, the City shall, upon timely written request by DOMA, waive the quarterly payment due as specified in Exhibit B of the Agreement.
3. In section 2 of the First Amendment to the Agreement, “quarterly” is replaced by “monthly”. DOMA agrees to reinvest into the Farmers Market/Plaza Park the funds that would have been paid to the City if fees had not been waived and provide the City with receipts on a quarterly basis demonstrating that such funds had been reinvested into the Farmers Market.
4. As so amended, the Agreement remains in full force and effect.

[Signatures on next page]

IN WITNESS WHEREOF, the parties hereto have executed the Amendment on the date first written above.

CITY OF OXNARD

**DOWNTOWN OXNARD MERCHANTS
ASSOCIATION**

☐ John C. Zaragoza, Mayor¹ _____ Date
☐ Alexander Nguyen, City Manager
☐ Daniel Willhite, Purchasing Manager
☐ _____, Buyer

Gary Blum, Board Chair ² Date

Betty Kennedy, Board Chair Date

ATTEST:

Rose Chaparro, City Clerk Date

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney Date

¹ The City Council must authorize and the Mayor must sign the amendment if the original contract and all amendments collectively total over \$200,000 annually. The City Manager may authorize and sign the amendment if the original contract and all amendments collectively total over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign the amendment if the original contract and all amendments collectively total up to \$100,000 annually. A Buyer may authorize and sign the amendment if the original contract and all amendments collectively total up to \$25,000 annually.

²The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

LICENSE AGREEMENT

THIS LICENSE AGREEMENT ("License") is entered into this 1st day of October, 2014, (hereinafter the "Effective Date") by and between the City of Oxnard ("City") and Oxnard Downtowners, a California public benefit corporation doing business as Downtown Oxnard Merchants Association ("DOMA"), ("Licensee").

WHEREAS, the City owns the public property described and physically shown in Exhibit "A" attached hereto and incorporated herein by this reference ("License Area"); and

WHEREAS, the City wishes to grant a License to Licensee to enter the License Area for the purpose of conducting a Certified Farmers Market ("Activity"); and

WHEREAS, Licensee desires to use the License Area for the above-stated Activity at such days, times, intervals and duration as provided herein; and

WHEREAS, the City desires to make the License Area available to Licensee to conduct the Activity at such days, times and intervals for the term of this License.

NOW, THEREFORE, the City and Licensee hereby agree as follows:

1. License Granted

a. Subject to the conditions contained in this License, the City grants to Licensee a non-exclusive, revocable license to conduct the Activity on the License Area.

b. The Licensee's rights and entitlements under this License shall not commence until the Conditions Precedent set forth in Exhibit "B" (attached hereto and incorporated herein by this reference) have been fulfilled to the reasonable satisfaction of the City.

c. Upon satisfying the requirements of Exhibit "B," the Licensee may commence use of the License Area for the Activity, subject to the Operational Parameters set forth in Exhibit "C" (attached hereto and incorporated herein by this reference).

d. The fee for this License is specified in Section 19 of Exhibit "C" hereto.

e. Licensee may associate with another California nonprofit organization to facilitate the terms of this License. Should any such association occur, the associated organization shall be bound to the same terms applicable to Licensee under this License.

2. Maintenance

a. Licensee Responsibilities. In consideration for this License, Licensee shall at all times:

(1) Comply, and cause its agents, representatives and associates to comply, with all laws, regulations, and orders of governmental authorities applicable to the Activity, and the provisions set forth Exhibits "B" and "C" hereto, as same may be amended by the City from time to time. The Activity shall be operated in accordance with the highest standards and practices in the industry.

(2) Obtain an appropriate use permit from the City for the Activity and comply with all terms and conditions of such use permit.

(3) Maintain the License Area and the area within twenty five (25) feet surrounding the License Area free of litter, trash and other debris, except to the extent the same are present at the commencement of each Activity. In the event Licensee fails to remove any merchandise, inventory, furniture, goods, wares or other property from the License Area after Activity hours, the City may retain all such property at a storage facility or dispose of such property at its sole discretion without any liability to the City or Activity vendors.

(4) Cooperate with the City's staff as requested.

(5) Conduct the Activity in a safe, sane and reasonable manner so as not to cause injury to persons or property.

(6) Return the License Area in as good a condition as when this License commenced.

(7) Provide the City a copy of any contract Licensee may enter into for operation of the Activity.

(8) Promote the Activity.

3. Term of License

The term of this License shall begin on the Effective Date, and shall terminate three (3) calendar years thereafter, on October 1, 2017, unless extended or terminated as provided for herein.

4. Termination

a. This License may be immediately terminated by the City Manager or designee ("Manager"), with good cause, by notifying Licensee in writing of Manager's desire to terminate the License. For purposes of this License, the term "good cause" means any or all of the reasons described in Section 20 of Exhibit "C" hereto.

b. This License may be terminated by either party without cause upon giving the other party a written notice to terminate a minimum of 30 days prior to termination.

5. Permits, Licenses and Certificates

Licensee, at Licensee's expense, shall obtain and maintain during the term of this License, all permits, licenses and certificates required in connection with the conduct of the Activity.

6. Taxes

Licensee shall be liable for and agrees to pay promptly and prior to delinquency, any tax or assessment, including but not limited to any possessory interest tax, levied by any governmental authority: (a) against the Activity, License Area and/or any personal property, fixtures or equipment of Licensee used in connection therewith or (b) as a result of the Activity.

7. Indemnity by Licensee

a. To the fullest extent permitted by law, Licensee shall (1) immediately defend; (2) indemnify; and (3) hold harmless City of Oxnard, its City Council, each member thereof, and its directors, officers, and employees (the "**Indemnified Party**") from and against all liabilities regardless of nature, type, or cause, arising out of or resulting from or in connection with: (i) Licensee's construction on or about the License Area; (ii) Licensee's maintenance of or use of the License Area that is subject to the Activity; (iii) state of repair of the License Area; or (iv) presence of the Activity. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. Licensee's obligation to indemnify applies unless it is adjudicated that any of the liabilities covered by this Section are the result of the sole active negligence or sole willful misconduct of the Indemnified Party.

b. The duty to defend is a separate and distinct obligation from Licensee's duty to indemnify. Licensee shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the Indemnified Party immediately upon tender to Licensee of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination of negligence or willful misconduct by the Indemnified Party shall not relieve Licensee from its separate and distinct obligation to defend the Indemnified Party. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes the obligation to provide independent defense counsel if Licensee asserts that liability is caused in whole or in part by the negligence or willful misconduct of the Indemnified Party. If it is finally adjudicated that liability was caused by the sole active negligence or sole willful misconduct of the Indemnified Party, Licensee may submit a claim to City for reimbursement of reasonable attorneys' fees and defense costs.

c. This Section shall survive expiration of this License or its earlier termination. The provisions of this Section shall not be restricted by and do not affect the provisions of this License relating to insurance.

d. Any associated organization pursuant to Section 1(e) shall be bound by these indemnity terms.

8. Insurance

a. Licensee shall obtain and maintain during the term of this License the insurance coverages as specified in Exhibit "K," attached hereto and incorporated herein by this reference, issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Licensee obtain and maintain such insurance coverages.

b. Licensee shall, prior to use of the License Area, file with the Risk Manager evidence of insurance coverage as specified in Exhibit "D." Evidence of insurance coverage shall be forwarded to the Risk Manager, addressed as specified in Exhibit "D."

9. Governing Law

The construction and interpretation of this License and the right and duties of the City and Licensee hereunder shall be governed by the laws of the State of California.

10. Compliance with Laws

Licensee shall comply with all State, federal, and local laws, rules and regulations, now or hereafter in force, pertaining to Licensee's use of the License Area.

11. Notices

a. Any notices to the City may be delivered by mail addressed to: City of Oxnard, 300 West Third Street, 4th Floor, Oxnard, California 93030, Attention: City Manager.

b. Any notice to Licensee may be delivered by mail addressed to: Downtown Oxnard Merchants Association, P.O. Box 1892, Oxnard, California 93032, Attention: President.

12. Assignment

Except as provided in Section 1(e) of this License, Licensee may not delegate its rights or duties under this License without the written consent of the Manager, which consent may not be unreasonably withheld for any reason.

13. Successors and Assigns

This License shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of the City and Licensee, for the benefit of the License Area.

14. Amendment

This License may be reviewed or amended at any time. Any amendments to this License shall become effective only when agreed to in writing by both the Manager and Licensee.

15. Entire Agreement

This License constitutes the entire agreement of the City and Licensee regarding the subject matter hereof and supersedes all prior communications, agreements and promises, either oral or written.

CITY OF OXNARD

Greg Nyhoff 4/15/16 for
Greg Nyhoff, City Manager

DOWNTOWN OXNARD MERCHANTS
ASSOCIATION

By: *Pablo F. Ortiz*
Pablo Ortiz
Its: President

APPROVED AS TO FORM:

Stephen M. Fischer
Stephen M. Fischer, City Attorney

APPROVED AS TO INSURANCE:

Risk Manager
Risk Manager

APPROVED AS TO CONTENT:

Kymberly R. Homer
Kymberly R. Homer, Economic Development Director

Exhibit "A"
LICENSE AREA

Parking

North Fifth Street

Parking

Parking

Restrooms Area

"C" Street

"B" Street

Fifth Street

PLAZA PARK SITE PLAN TEMPLATE



- | | | |
|-------------------------|---------------------|---------------|
| Seating (tables/chairs) | Park Area | Restroom Area |
| Food Booth Area | Non-Food Booth Area | Pagoda |

Bill

Exhibit "B"

CONDITIONS PRECEDENT

1. **Financial Capacity:** The Licensee shall evidence financial capacity by providing financial documentation (bank statements, balance sheets, etc.) showing that the Licensee has at least six (6) months of liquid working capital OR the ability to obtain it.

2. **Management Plan:** The Licensee shall provide a Management Plan that includes the following components:

a. **Operational Oversight.** Establishment and functionality of an Operations Committee to oversee event planning and implementation, with the express inclusion of the Oxnard Downtown Management District, nearby businesses and property owners, and the City as members and advisers.

b. **Public Safety.** Provisions for security and crowd control including, but not limited to, the involvement of public safety personnel in event planning, protocols for handling crowd disturbances and the presence of the Licensee to serve as a point of contact for public inquires and provide overall event coordination.

c. **Event Staging.** Procedures for event staging including, but not limited to, setup/cleanup, refuse collection/disposal, provision/servicing of sanitary facilities, type/placement of directional and promotional signage, and location/reservation of parking for vendors and patrons.

3. **Marketing Plan:** The Licensee shall provide a Marketing Plan that includes the following components:

a. **Event Venue.** Overall strategy with regard to event frequency, target audience, complimentary entertainment and promotional advertising to affirmatively further the City goals of showcasing downtown as a vibrant commercial and entertainment destination.

b. **Physical Layout.** Conceptual plan showing the anticipated number of proposed vendors, the location and interspersing of products, staging of entertainment and the anticipated foot traffic for the customers to have an unfettered and pleasant experience at the Market.

c. **Product Control.** Guidelines as to the screening/selection of vendors to ensure the best possible mix and highest quality of fruits, vegetables, and non-agricultural products that maximize customer selection and minimize over-duplication.

**FIRST AMENDMENT TO LICENSE AGREEMENT BETWEEN CITY OF OXNARD
AND DOWNTOWN OXNARD MERCHANTS ASSOCIATION FOR THE OPERATION
OF THE DOWNTOWN OXNARD FARMERS MARKET AT PLAZA PARK**

This First Amendment ("First Amendment") to the License Agreement ("Agreement") is made and entered into in the County of Ventura, State of California, this 10th day of October, 2017, by and between the City of Oxnard, a municipal corporation ("City"), and Oxnard Downtowners, a California public benefit corporation doing business as Downtown Oxnard Merchants Association ("DOMA"). This First Amendment amends the Agreement entered into on October 1, 2014, by City and DOMA.

City and DOMA agree as follows:

1. In section 3 of the Agreement, the date "October 1, 2017" is deleted and replaced by the date "October 1, 2020".
2. For Year 1 of Amendment, DOMA shall pay the City a fee of \$1.00. In Year 2 and Year 3, DOMA shall pay the City fifteen per cent (15%) of DOMA's quarterly gross revenue in excess of Two Thousand Eight Hundred and Fifty Dollars (\$2,850). This amount shall be paid to the City at the end of each quarter.
3. During the term of this Amendment, DOMA shall provide to the City information concerning (i) total number of vendors; (ii) gross revenues; and (iii) estimates of attendance on a quarterly basis.
4. As so amended, the Agreement remains in full force and effect.

[Signatures on next page]



IN WITNESS WHEREOF, the parties hereto have executed the Amendment on the date first written above.

CITY OF OXNARD

VENDOR/CONTRACTOR/CONSULTANT

Tim Flynn 12/13/17
Tim Flynn, Mayor Date

Elizabeth Kennedy for 12-4-2017
Pablo Ortiz, President Date

Gary Blum 12-4-17
Gary Blum, Board Member Date

APPROVED AS TO AMOUNT:

N/A
☐ Lisa Boerner, Purchasing Agent Date

APPROVED AS TO FORM:

for 12-4-17
Stephen M. Fischer, City Attorney Date
(required for any agreement amount)

APPROVED AS TO CONTENT:

Kymberly Horner 12-4-2017
Kymberly Horner, Department Head Date

APPROVED AS TO INSURANCE:

Mike Mofe 12/17/17
Mike Mofe, Risk Manager Date

The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC; or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

PLEASE DO NOT
REMOVE THIS BOX

**SECOND AMENDMENT TO LICENSE AGREEMENT BETWEEN CITY OF OXNARD
AND DOWNTOWN OXNARD MERCHANTS ASSOCIATION FOR THE OPERATION
OF THE DOWNTOWN OXNARD FARMERS MARKET AT PLAZA PARK**

This Second Amendment ("Second Amendment") to the License Agreement ("Agreement") is made and entered into in the County of Ventura, State of California, this 30th day of September, 2020, by and between the City of Oxnard, a municipal corporation ("City"), and Oxnard Downtowners, a California public benefit corporation doing business as Downtown Oxnard Merchants Association ("DOMA"). This Second Amendment amends the Agreement entered into on October 1, 2014, by City and DOMA. The Agreement previously has been amended on October 10, 2017, by a First Amendment.

City and DOMA agree as follows:

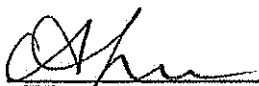
1. In section 3 of the Agreement, the date "October 1, 2020" is deleted and replaced by the date "January 31, 2021".
2. In the event that a Local Emergency Order is or has been declared by the City's Director of Emergency Services and is in effect, the City can, upon timely written request by DOMA, waive the quarterly payment due as specified in Exhibit B of the Agreement.
3. As so amended, the Agreement remains in full force and effect.

[Signatures on next page]

IN WITNESS WHEREOF, the parties hereto have executed the Amendment on the date first written above.

CITY OF OXNARD

**DOWNTOWN OXNARD MERCHANTS
ASSOCIATION**

 9/30/2020
☐ Tim Flynn, Mayor¹ Date
☒ Alexander Nguyen, City Manager
☐ Daniel Willhite, Purchasing Manager
☐ _____, Buyer

Gary Blum, President² Date

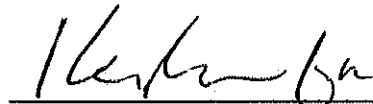
Betty Kennedy, Treasurer Date

ATTEST:

N/A

Michelle Ascencion, City Clerk (only if Mayor signs) Date

APPROVED AS TO FORM:

 9/30/20

Stephen M. Fischer, City Attorney (always required) Date

¹ The City Council must authorize and the Mayor must sign the amendment if the original contract and all amendments collectively total over \$200,000 annually. The City Manager may authorize and sign the amendment if the original contract and all amendments collectively total over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign the amendment if the original contract and all amendments collectively total up to \$100,000 annually. A Buyer may authorize and sign the amendment if the original contract and all amendments collectively total up to \$25,000 annually.

² The City requires the following for any contract:

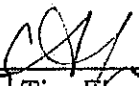
- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

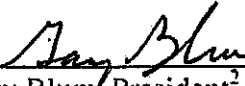
If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

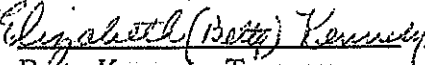
IN WITNESS WHEREOF, the parties hereto have executed the Amendment on the date first written above.

CITY OF OXNARD

DOWNTOWN OXNARD MERCHANTS ASSOCIATION

 9/30/2020
☐ Tim Flynn, Mayor¹ Date
☒ Alexander Nguyen, City Manager
☐ Daniel Willhite, Purchasing Manager
☐ _____, Buyer

 9-28-2020
 Gary Blum, President² Date

 9-28-2020
 Betty Kennedy, Treasurer Date

ATTEST:

 _____
 Michelle Ascencion, City Clerk (only if Mayor signs) Date

APPROVED AS TO FORM:

 Stephen M. Fischer, City Attorney (always required) Date

¹ The City Council must authorize and the Mayor must sign the amendment if the original contract and all amendments collectively total over \$200,000 annually. The City Manager may authorize and sign the amendment if the original contract and all amendments collectively total over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign the amendment if the original contract and all amendments collectively total up to \$100,000 annually. A Buyer may authorize and sign the amendment if the original contract and all amendments collectively total up to \$25,000 annually.

² The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.



CITY COUNCIL AGENDA REPORT
INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. K.2

DATE: February 2, 2021

TO: City Council

FROM: Alexander Hamilton, Interim Fire Chief, (805) 385-7708, alexander.hamilton@oxnard.org

SUBJECT: Authorization to Accept a Donation from the Martin V. and Martha K. Smith Foundation for Ten (10) LUCAS Chest Compression Systems.

RECOMMENDATION

That the City Council adopt a resolution authorizing:

1. The City Manager to accept funds from Martin V. and Martha K. Smith Foundation via Oxnard Firefighters Foundation;
2. The Chief Financial Officer or designee to submit financial reports, and perform all other required financial actions; and
3. The Fire Chief or designee to submit non-financial reports, and
4. The City Council approve a budget appropriation recognizing and appropriating \$100,000 in private donation funds (Contributions Trust - Fund 571-2290) and \$60,000 in Measure O funds match (from Account 104-2208-802.86-06, Project MO2201) and \$40,000 in CDBG funds match (from Account 285-2280-826.86-06).

BACKGROUND

The Oxnard Fire Department has been awarded \$100,000 in funds from the Martin V. and Martin K. Smith Foundation for the purchase of ten (10) LUCAS Chest Compression Systems. The funds will be passed through the Oxnard Firefighters Foundation, a 501(c)(3) non-profit, and require a 100% match of \$100,000.

DISCUSSION

The LUCAS Chest Compression System is a unique, hands free, mechanical CPR device available for the treatment of patients in sudden cardiac arrest. It is globally accepted in the medical community that high quality, continuous compressions are the single most important action undertaken in the attempt to resuscitate a sudden cardiac arrest victim. To achieve high quality CPR the compressions must be continuous, of the correct rate, depth and with adequate recoil to improve the odds of survival.

The LUCAS automatic compression device delivers this consistent high quality CPR while reducing factors that can limit effective chest compressions. Things like fatigue, improper depth or lack of recoil can contribute to lower CPR save rates. The device also allows for the administration of chest compressions in circumstances where a normal responder might be unable to deliver high quality CPR; such as cramped and tight quarters, during extrications, or at times when manpower is limited are only a few examples.

In the pandemic response LUCAS and other mechanical CPR devices have been recommended as a gold standard practice by the American Heart Association for its ability to reduce first responder rescuer risk. This is accomplished by reducing the number of rescuers needed at the patient's side during a resuscitation, and reducing other factors involved

with movement and sweat that cause breaches in personal protective equipment.

In June of 2020 the Fire Department began a six month trial of the LUCAS Chest Compression Systems. During this time two systems were placed in service on Oxnard Fire apparatus. The LUCAS systems have enabled the Department to limit the amount of resources on scene during CPR calls, freeing up resources for other responses. Additionally, the St. John's has experienced good transitions of patients from transport onto a gurney without cessation of CPR. In the short time of limited deployment the LUCAS systems have improved the quality of care for the City and improved resource management.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

The Martin V. and Martha K. Smith Foundation funds in the amount of \$100,000 will be recognized and appropriated to the Smith LUCAS FY21 (Fund 571-2290, Project 772286). The 100% match will be available using \$60,000 FY20-21 Measure O Station 8 budget (Project MO2201, Account 104-2208-802.86-06) and \$40,000 in Community Development Block Grant Funds (Account 285-2280-826.86-06).

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Amy Van Atta, Management Analyst II

ATTACHMENTS

1. Budget Appropriation 772286
2. Smith Foundation Award Letter
3. Smith Found Resolution

REQUEST FOR BUDGET APPROPRIATION

Department: FIRE
Project/Program
Manager: HAMILTON

Date: January 5, 2021
Phone: x7700

Reason for Appropriation:

To recognize Martin V. and Martha K. Smith Foundation donation to the Oxnard Fire Department in the amount of \$100,000 for LUCAS Chest Compression Systems.

Fund: **571 - CONTRIBUTION TRUST**

Revenues/Transfers In

SMITH LUCAS FY21 (772286)

571-2290-581.75-08	MISCELLANEOUS REVENUES/DONATIONS	<u>100,000</u>
	Sub-total Revenues	<u>100,000</u>

Expenditures/Transfers Out

SMITH LUCAS FY21 (772286)

571-2280-581.86-06	MACHINERY AND EQUIP NEW	<u>100,000</u>
	Sub-total Expenditures	<u>100,000</u>

Net Change to Fund Balance	<u>0</u>
-----------------------------------	-----------------

Net Appropriation Change	<u>100,000</u>
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Approvals

Department Director _____

Chief Financial Officer _____

City Manager _____

REQUIRES CITY COUNCIL AUTHORIZATION

BA# (Finance Use Only) _____

BA Doc# (Finance Use Only) _____

Revised : 2/23/2012



A supporting organization of the Ventura County Community Foundation

Martin V. & Martha K. Smith Foundation

December 9, 2020

Mr. Alex Hamilton
President
Oxnard Firefighters Foundation
P. O. Box 5503
Oxnard, CA 93031

Dear Mr. Hamilton:

I'm very pleased to share that the board of the Martin V. and Martha K. Smith Foundation has approved a challenge grant in the amount of \$100,000 for the Oxnard Firefighters Foundation to support the purchase of 10 LUCAS Chest Compression Systems. These mechanical CPR devices will protect Oxnard's firefighters and enable them to provide emergency medical care for the City of Oxnard.

To receive the challenge grant, this commitment must be matched on a 1:1 dollar for dollar basis. When the additional \$100,000 has been secured, please provide documentation to verify that the funds have been raised. Given the current lockdown situation, please send this documentation to me electronically at pwiggins@vccf.org. Upon receipt of the documentation, the grant check will be released. If you have any questions, please let me know.

Best wishes in raising the additional funding to complete this important project. The Martin V. and Martha K. Smith Foundation board looks forward to a presentation about this project and its impact when we can again meet in person.

Sincerely,

A handwritten signature in black ink that reads 'Phylene Wiggins'.

Phylene Wiggins
Vice President, Community Investments & Partnerships

Martin V. & Martha K. Smith Foundation Board of Directors

Marjorie Tegland, Co-Chair | Stacy Cannon, Co-Chair | Nicholas Joseph, Treasurer | Brando Pozzi, Secretary
Robert B. England | Richard L. Fausset | Jack Neely | Doug Shaw | Stephen Shinsky
Vanessa Bechtel, President & CEO

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING
ACCEPTANCE OF FUNDS FROM THE MARTIN V. AND MARTHA K. SMITH
FOUNDATION

WHEREAS, City Council Resolution No.12,053 sets out the procedure by which City staff may submit grant applications, following approval by resolution of the City Council; and

WHEREAS, the Fire Department has requested that City Council approve the acceptance of a donation from Martin V. and Martha K. Smith, via the Oxnard Firefighters Foundation, in the amount of \$100,000 for the purpose of purchasing LUCAS Chest Compression Systems.

NOW, THEREFORE, the City Council of the City of Oxnard resolves to approve the acceptance of a grant award by the City Manager for Fire Department enhancement. The City Council further resolves that the Chief Financial Officer or designee is authorized to submit financial reports, and perform all other required financial actions; and the Fire Chief or designee is authorized to submit non-financial reports.

PASSED AND ADOPTED this 2nd day of February, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John Zaragoza, Mayor

ATTEST:

APPROVED AS TO FORM:

Rose Chaparro, City Clerk

Stephen M. Fischer, City Attorney



CITY COUNCIL AGENDA REPORT
INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. K.3

DATE: February 2, 2021

TO: City Council

FROM: Jeff Pengilley, Interim Community Development Director, (805) 385-8208, jeff.pengilley@oxnard.org

SUBJECT: Downtown Improvement Program Settlement Funds (DIPSF) Update.

RECOMMENDATION

That the City Council receive an update on the implementation of the approved projects funded with the Downtown Improvement Program Settlement Funds.

BACKGROUND

After a long-standing dispute regarding the disposition of funds earmarked for Downtown Revitalization, a settlement agreement was reached and finalized in April 2015, between the City and developers of Centennial Plaza. The settlement involves the distribution of funds derived from the development of a new RiverPark theater complex at The Collection. Settlement funds are intended to offset the potential impact that the new theater complex at the Collection might have on Downtown Oxnard. The settlement funds were placed into a City account titled "Downtown Improvement Program," and throughout this report, the settlement money will be referred to as Downtown Improvement Program Settlement Funds ("DIPSF").

Under the settlement agreement, \$6.15 million was earmarked for downtown revitalization. Based on the Congress for New Urbanism ("CNU") Vision Plan (2016) and a community survey with approximately 90 respondents, on January 31, 2017, staff requested \$1,455,000 of the \$6.15 million in DIPSF be used for downtown revitalization efforts. City Council did not support the majority of the funding requests at that time because Council wanted the Downtown Development Code updated first; the Downtown Development Code was approved in July of 2019.

The DIPSF fund balance at the end of FY 2019-20 was approximately \$5,076,439, which includes interest earned to date. Previously, the City Council authorized expenditures from this fund for the following: lighting improvements (funded and completed), public restrooms pilot program (funded, implemented but discontinued), tree trimming (funded and completed), Downtown Development (Zoning) Code (funded and completed), Parking Management Plan (funded and in progress), Arts Hub (funded and in progress), and Project Manager (funded and incorporated within duties of Economic Development Manager and Project Manager but currently vacant).

DISCUSSION

In December of 2019, staff presented to Council a multi-pronged approach to downtown revitalization which included the following elements:

1. Addressing the impact from homelessness and vagrancy;
2. Seeking private economic investment through the development of City and privately owned properties;
3. Creating a clean and safe environment; and

4. Creating a vibrant downtown environment.

Staff made recommendations for use of the DIPSF for a 3 year timeframe which focused on creating a physical and safe environment in order to attract private economic investment. The intent of this report is an update on the projects that were approved to be funded last year.

Other concurrent efforts made by the City to revitalize Oxnard's downtown included:

1. Adoption of new Downtown Development Code in July of 2019
2. Approved Exclusive Negotiation Agreement with Madison Park for City owned properties at Plaza Park North and Plaza Park East (which has since been terminated);
3. Pending development of approximately 400 housing units;
4. Regulations that were adopted regarding camping, removal and storage of personal property, park exclusion, and aggressive panhandling and solicitation to address the vagrancy issue; and
5. Supporting a revised PBID organization (underway).

Staff also presented recommendations for a 3 year timeframe which focused on creating a physical and safe environment in order to attract private economic investment. Coupled with the welcoming entitlement environment created by the Downtown Development Code, it was anticipated that if the City succeeded in creating a business-friendly, entitlement environment that simplified private development investment and took steps to make the downtown a safe and inviting place for that investment and for future residents, the City would inevitably attract new residential development in the Downtown. This was, of course, before COVID-19.

We are not, therefore, coming to Council with new funding recommendations this year, but rather updating on the status of the projects that were approved to be funded last year.

PREVIOUSLY APPROVED FUNDING RECOMMENDATIONS

2019 staff recommendations for the programming of the DIPSFs included:

Homeless Outreach: \$100,000 (Annually for Three Years)

In September of 2019, the City issued a Request for Proposals from entities interested in providing homeless outreach and case management services. Following a review of the proposals submitted, the Salvation Army was selected and contracted with for the provision of these services for the remainder of the Fiscal Year 2019-2020.

Due to the onset of the COVID-19 pandemic, the commencement of the Salvation Army's outreach and case management services was delayed until May of 2020, when two outreach specialists began work in the field. Effective July 1 2020, the scope of services was expanded to include an additional component to provide outreach services focused in the downtown area. The Salvation Army hired additional staff dedicated to the downtown service area commencing October 2020. The DIPSFs are only used to pay for staff dedicated to the downtown area.

The Salvation Army Street Outreach team serves some of Oxnard's most vulnerable residents including those who are homeless and living unsheltered. On a typical week the Salvation Army engages with 40 new clients citywide, and provides regular ongoing case management services to approximately 25 people at a time.

Due to COVID and the delay in hiring the team dedicated to the downtown, no DIPSF funds were spent in FY 19-20 for street outreach. We anticipate that a total of \$42,000 will be used in FY 20-21, and in FY 21-22 we anticipate incurring a monthly cost of \$5,000 for the downtown street outreach team, totaling \$60,000 for that year. Staff intends to return to Council at a later date to allow the \$300,000 already approved for Street Outreach to be spent over five years rather than the three years currently authorized.

Property Management/Maintenance: \$260,000 (One Time)

1. Laundromat (318 W. 5th Street) (\$195,000) - As previously mentioned, it is critical that the City invest in nuisance abatement for the most challenging properties owned within the Downtown. One such location that presented ongoing challenges was the Laundromat building on 318 W. 5th Street. Over the past few years, this building has regularly experienced break-ins and damage that impact the adjacent properties and the overall Downtown area. In addition, these incidents often require responses from Police, Fire and Facilities, costing the City significant ongoing expenses. City staff have concluded that the best option is to demolish this building. The estimated cost of this demolition is \$195,000.

At one time, the City contemplated placing the building on the market “as is” upon the advice of our commercial real estate consultant. However, the City has examined its real estate portfolio and has determined that it is best to sell these properties in a larger bundle for potential redevelopment. Staff continues to believe that it will be critical that the demolition of this nuisance property not create a new nuisance in the vacant lot left behind. Therefore, the City has been exploring potential temporary uses and community activation to ensure the property is an ongoing asset to the Downtown community. Due to COVID and the limited uses currently allowed, this has delayed the process. However, City staff has begun to present potential activation ideas to downtown stakeholders and is currently working on a draft RFP to seek a service provider that can activate the space in the desired fashion.

Public Works staff has designed demolition and improvement plans for the site and will be putting this project out for public bid in February 2021. It is estimated that the demolition and improvements to the site will be completed by September 2021. The final cost of the demolition and improvements will impact the available funds for activating and programming the space until such time that a larger redevelopment project comes to fruition.

2. Downtown Parking Structure (\$65,000) - The City has been spending approximately \$25,000 annually (between Public Works and Police) responding to calls at the Parking structure; therefore, Staff requested \$65,000 to fund safety improvements to the Downtown parking structure to mitigate the issues with vagrancy and criminal activity. To help address the safety concerns and support the ongoing efforts of creating a clean and safe environment, Staff suggested updating the security camera system and lighting in the parking structure at an estimated cost of \$65,000. This project was originally tied into a larger project with security cameras and lighting at the Oxnard Transit Center (OTC). However, due to the complexity of the project at the OTC, the parking structure is now a stand alone project. The project is expected to be completed by July 2021.

Public Safety: \$200,000 (Annually for Three Years)

Downtown Targeted Police Deployment (\$200,000) - The Police Department's central business district (CBD) deployment plateaued in 2003-2004 when we had seven (7) POII's and one (1) POIII assigned downtown. This allowed for 7-day a week coverage both during the day and in the evening hours. During that time Oxnard PD conducted a lot of outreach with local business owners (oftentimes deployed on bicycles) and were also able to conduct enforcement and compliance checks on the bars/clubs at night. As the rest of the City began to grow (RiverPark, Seabridge, Westport, Cypress, East/West Village, etc.), Oxnard PD did not receive any additional officer positions so CBD staffing was redeployed to other areas in the City. Today staffing consists of two (2) POII's and one (1) POIII. Unfortunately, due to a long-term injury, there is only one of the POII positions filled in the CBD at the present time.

These funds result in 40 additional hours per week dedicated to the Downtown area and is similar to other communities such as Seabridge and Riverpark that fund additional Police personnel (in those cases it is through the Community Facilities Districts (CFDs). These additional overtime funds also allowed for more weekend coverage and has allowed a return to alcohol compliance efforts in the evening hours which OPD was doing very little of. Overtime funding, rather than additional authorized officer positions, allows for a more directed impact by choosing the busiest hours and days for selective uniformed enforcement.

By providing additional overtime funding at a rate of \$200,000 annually limited to service within the Downtown the Oxnard Police Department (OPD) has been able to enhance efforts directed towards the mitigation of both downtown

vagrancy and quality of life issues, as well as the ability to conduct business compliance checks related to both ABC regulations and Public Health Order compliance regarding COVID-19. The majority of the efforts have been directed towards the enforcement of the recently-enacted Oxnard City ordinances created to address camping, storage of public property, and panhandling in the Central Business District. Through October of 2020, officers have issued over six hundred (600) citations related to violations of these ordinances, focusing on repeat offenders. Additionally, officers have made over one-thousand (1000) arrests in the form of misdemeanor citations for other violations, including narcotic offenses, penal code violations, and traffic matters. While this may have moved some of the problems elsewhere, this has also given the officers an opportunity to become more familiar with the small number of persons responsible for the majority of the issues, to help those willing to accept services, such as mental health treatment, and provide placement at Oxnard's Temporary Homeless Shelter. Officers were able to conduct over twenty (20) business compliance checks prior to COVID-related shutdowns and reductions, focusing on compliance with both ABC regulations and matters related to the Public Health Orders. OPD plans to continue to follow this blueprint in the future, allowing for more of an emphasis on voluntary compliance of individuals and businesses related to COVID as the pandemic continues.

Staff/Consultants: Additional \$30,000 recommended in fiscal year 2019/20 and \$90,000 annually for two additional years

Previously the City funded (from the DIPSF) a full time Downtown Revitalization Manager. Funding for this position was revised to \$147,474 with the adopted 2019/20 Fiscal Year to fund a portion of the salaries for other Downtown-focused staff within the Community Development Department: Community Development Director, Economic Development Manager, Economic Development Project Manager (vacant), and Economic Development Administrative Secretary. The total annual costs remain the same. In addition, the City has contracted with New City America to provide revitalization services and advice. The adopted 2019/20 Fiscal Year budget allocated \$61,000 for New City America services and the previous recommendation increased this amount by \$30,000 in Fiscal Year 2019/20 and authorized \$90,000 for these services for the next two additional years.

Over the past year, Marco LiMandri has worked closely with City staff and the Oxnard Downtown Management District (ODMD) to restructure it into a 501(c)3, adopt bylaws, convene a Downtown Oxnard Task Force, and issue RFPs for service providers for the newly formed organization, the Downtown Oxnard Improvement Association (DOIA). He will continue to work with this organization on setting goals, updating the agreement between the City and the DOIA, and maximizing the efficiency of the district Board of Directors.

STAKEHOLDER ENGAGEMENT

Staff continually participates and provides a "City Update" at the Oxnard Downtown Management District monthly meetings. Staff has not solicited new ideas or support for new DIPSF funded projects. Prior to making any new recommendations for funding staff will engage the downtown stakeholders.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 1. Improve community safety and quality of life through a combination of prevention, intervention, and suppression efforts that address crime and underlying issues.

Goal 2. Address homelessness through the development and implementation of a multi-tiered strategy.

Objective 2a. Identify the City's homelessness mission and create a 5-year plan to address homelessness.

This agenda item supports the Economic Development strategy. The purpose of the Economic Development strategy is to

develop and enhance Oxnard's business climate, promote the City's fiscal health, and support economic growth in a manner consistent with the City's unique character. This item supports the following goals and objectives:

Goal 1. Create vibrant and economically sustainable commercial, industrial and retail industries throughout the City.

Goal 2. Enhance business development throughout the City.

Objective 2d. Public safety will collaborate with the business community to promote an environment that supports economic development.

Goal 5. Revitalize Oxnard's downtown and pursue economic development opportunities.

Objective 5a. Develop a vision and plan (with timelines) for downtown revitalization to create a vibrant center for our community, emphasizing cultural arts, diversity and historic assets.

FINANCIAL IMPACT

In FY 2019-20, a total of \$687,474 was appropriated from the Downtown Improvement fund (481) for the projects described in this report. Actual expenses totaled \$356,882. Funds totaling \$798,337 have been appropriated for FY 2020-21 (Year 2). The projected FY 2020-21 ending unassigned fund balance of the City-Downtown Improvement fund (481) is approximately \$4.2 million. No new appropriations are being requested today. The budget for FY 2021-22 (Year 3) will be included in the budget during the annual budget process.

Project	Budget Year 1 Appropriation	Budget Year 1 Actuals	Budget Year 2 Appropriation	Budget Year 3	Occurrence
Economic Development Staffing (% of salary for CD Director, ED Manager, ED Project Manager, Admin. Secretary III positions)	\$147,474	\$88,811	\$148,337	\$147,474	annually
Project	Budget Year 1 Appropriation	Budget Year 1 Actuals	Budget Year 2 Appropriation	Budget Year 3	Occurrence
Homeless Outreach	\$50,000	\$0	\$100,000	\$60,000	annually
Laundromat	\$195,000	\$0	\$195,000	\$0	one-time
Downtown Parking Structure Lighting	\$65,000	\$0	\$65,000	\$0	one-time
Police Resources	\$200,000	\$198,994	\$200,000	\$200,000	annually
Consultant	\$30,000	\$67,500	\$90,000	\$90,000	annually
Totals	\$687,474	\$356,882	\$798,337	\$497,474	-

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Rosie Ornelas, Economic Development Manager

ATTACHMENTS

None



CITY COUNCIL AGENDA REPORT
INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. K.4

DATE: February 2, 2021

TO: City Council

FROM: Rosemarie Gaglione, Public Works Director, (805) 385-8055, rosemarie.gaglione@oxnard.org

SUBJECT: Transportation Development Act Article 3 Appropriation and Returns.

RECOMMENDATION

That the City Council approve and authorize the City Manager to:

1. Appropriate \$31,877 of funding from Transportation Development Act Article 3 Fund (214) to the Bicycle and Pedestrian Class I Maintenance Program Project (#103103);
2. Return \$55,163, plus interest, of funding from the Transportation Development Act Article 3 Fund (214) to Ventura County Transportation Commission; closing the B Street Sidewalk Enhancement Project (#093106);
3. Return \$142,000, plus interest, of funding from the Transportation Development Act Article 3 Fund (214) to Ventura County Transportation Commission, closing the Vineyard Avenue and Esplanade Drive Bicycle and Pedestrian Project (#163102); and
4. Approve budget appropriations to the proper accounts, funds and projects as needed for the return of funds and closure of projects.

BACKGROUND

The Ventura County Transportation Commission (VCTC) allocates Transportation Development Act (TDA) Article 3 funding on an annual basis for Class I (off-street) Bicycle Path Maintenance. These annual VCTC allocations are authorized under Public Utilities Code 99233.3, which are restricted for maintaining Class I bicycle facilities.

VCTC also allocated project specific grants through a competitive process of \$60,000 TDA Article 3 (Fund 214) for the B Street Sidewalk Enhancement Project (#093106) and \$142,000 TDA Article 3 (Fund 214) for the Esplanade Drive and Vineyard Avenue Bicycle and Pedestrian Project (#163102).

These projects were not included in the 2020-2025 Five Year Capital Improvement Program.

DISCUSSION

Bicycle Path Maintenance Project (#103103) – Allocate Funding

VCTC allocates TDA Article 3 funding on an annual basis for Class I bicycle path maintenance. The annual allocation amount is based on the off-street bike pathway miles within the City and has no local match requirement. The Public Works Department utilizes these funds by maintaining asphalt, fencing and lighting along the off-street bike paths. Through the annual City Budget, the City recognized appropriations of \$9,388 in Fiscal Year 2014-15, \$4,906 in Fiscal Year 2017-18, \$5,063 in Fiscal Year 2018-19, \$5,580 in Fiscal Year 2019-20, and \$6,940 in Fiscal Year 2020-21.

Staff is requesting City Council approve the allocation of TDA Article 3 funds (Fund 214) of \$31,877 to the Bicycle Path

Maintenance Project (#103103). Future project allocations will be included in the annual City Budget.

B Street Sidewalk Project (#093106) – Return Funding

In 2008, VCTC allocated \$60,000 of TDA Article 3 project specific funds through a competitive process for the B Street Sidewalk Enhancement Project (#093106). Project scope included enhancing the existing sidewalk on B Street between 8th Street and 9th Street, widening B Street for diagonal parking, installation of curb extensions, ADA ramps, landscaping, and lighting. This project was coordinated with the Press Courier Apartment development and the total cost estimate in 2008, when the grant was submitted, was \$193,269.

The Press Courier Apartments opened in December 2017 and concurrently the B Street Sidewalk Enhancement Project was bid for construction. Bids came in between \$452,000 and \$496,000, more than double the original cost estimate. Design Engineers attempted to downscope the project for budget savings, however the cost estimate was still well over the available funding.

Since present conditions provide sidewalks, crosswalks, and parking, staff is recommending this enhancement project be closed and \$55,163 of unspent TDA Article 3 Fund (214) and interest be returned to VCTC.

Vineyard Avenue and Esplanade Drive Bicycle and Pedestrian Project (#163102) – Return Funding

In 2014, VCTC allocated \$142,000 of TDA Article 3 project specific funds through a competitive process for the Esplanade Drive and Vineyard Avenue Bicycle and Pedestrian Project (#163102). Project scope included installing approximately 325-feet of new sidewalk on the north side of Esplanade Drive and approximately 800-feet of bike lanes along Esplanade Drive and Vineyard Avenue.

The grant application, prepared by Development Services in 2014, identified the need for obtaining right-of-way from Caltrans adjacent to the southbound 101 freeway off-ramp and from private property owners within the Esplanade Shopping Center; however, the grant scope did not consider the extensive utility relocations including a Southern California Edison vault, street light poles, and Southern California Gas utilities, which are located within the project limits.

In the time since the grant was initiated, Caltrans improved ADA ramps at the 101-freeway, the Esplanade shopping center provided new transit stops and improved sidewalks, and as part of the Thin Maintenance Overlay project, the City is constructing ADA ramps, crosswalks, and Class II bike path striping along Esplanade, which includes green paint.

Since the public is adequately served through these facilities, staff is recommending this project be closed and \$142,000 of unspent TDA Article 3 Fund (214), plus interest be returned to VCTC, closing the Esplanade Drive and Vineyard Avenue Bicycle and Pedestrian Project (#163102).

STRATEGIC PRIORITIES

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to establish, preserve and improve our infrastructure and natural resources through effective planning, prioritization, and efficient use of available funding. This item supports the following goals and objectives:

Goal 3. Ensure Funding is adequate to meet the goals of the master plans.

Objective 3a. Maximize funding sources.

Goal 4. Ensure proper construction and maintenance of infrastructure to provide maximum benefit with lowest life cycle cost following CIP plans.

Objective 4b. Catch up on deferred maintenance for City facilities.

FINANCIAL IMPACT

This action will appropriate \$31,877 of TDA Article 3 Fund (214) to the Bicycle and Pedestrian Class I Maintenance Program Project (#103103). \$142,000 of unexpended Air Pollution Buydown funding (Fund 118) will be un-appropriated from the Vineyard Avenue and Esplanade Drive Bicycle and Pedestrian Project (#163102).

This action will return \$197,163, plus interest, from the TDA Article 3 Fund (214) to Ventura County Transportation Commission.

Project	Fund	Allocation/ (Return*)	Agency
103103 – Bike Path	TDA Article 3 (214)	\$31,877	City
093106 - B Street	TDA Article 3 (214)	(\$55,163)	VCTC
163102 – Vineyard/Esplanade	TDA Article 3 (214)	(\$142,000)	VCTC
Total Allocation		\$31,877	
Total Return *Interest amount will be calculated at the time of payment		(\$165,286)	

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Debbie O'Leary, Transportation Planner

ATTACHMENTS

1. TDA Budget Appropriation

REQUEST FOR BUDGET APPROPRIATION

Department: Public Works
Project/Program
Manager: Debbie O'Leary

Date: February 2, 2021
Phone: 805-200-5283

Reason for Appropriation:

Transportation Development Act Article 3 Allocations and Returns

Accounts and Descriptions

AMOUNT

Fund: 214 - TDA/LTF3

Expenditures/Transfers Out

103103 Bicycle and Pedestrian Class I Maintenance Program

214-3167-803.84-51	SERVICES FROM OTHER PROGRAMS	31,877
	Sub-total Expenditures	31,877

Net Change to Fund Balance	(31,877)
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Fund: 118 - AIR POLLUTION BUY DOWN FEE

Expenditures/Transfers Out

163102 Vineyard/Esplanade Bicycle and Pedestrian

118-3125-826.82-01	SERVICES - ARCH/ENG	(9,265)
118-3125-826.84-51	SERVICES FROM OTHER PROGRAMS	(11,580)
118-3125-826.86-04	IMPROVEMENTS NOT BLDG - NEW	(119,531)
118-3125-826.88-02	FOR CONTINGENCIES	(1,624)
	Sub-total Expenditures	(142,000)

Net Change to Fund Balance	142,000
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Net Appropriation Change	(110,123)
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Approvals

Department Director

Chief Financial Officer

City Manager



CITY COUNCIL AGENDA REPORT
INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. K.5

DATE: February 2, 2021

TO: City Council

FROM: Rosemarie Gaglione, Public Works Director, (805) 385-8055, rosemarie.gaglione@oxnard.org

SUBJECT: Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program Recognition and Budget Appropriation for Electrical Improvements at Wastewater Treatment Plant

RECOMMENDATION

That the City Council approve and authorize the City Manager to recognize and approve a budget appropriation for FEMA Hazard Mitigation Grant Program funding for the Oxnard Wastewater Treatment Plant Generator Project (FEMA Project #DR-4353-189-036R) in the amount of \$3,840,902.00 with a grant award (75% of the project costs) of \$2,880,676.00 and a City match (25% of the project costs) of \$960,226 from Wastewater Treatment Fund 621 for Project No. 186625.

BACKGROUND

On July 10, 2018, City Council authorized the submittal of an application to the California Office of Emergency Services (Cal OES) Hazard Mitigation Grant Program (HMGP) for the demolition, construction, and electrical work necessary to increase the reliability and resiliency of the City's wastewater treatment plant ("The Oxnard Wastewater Treatment Plant Generator Project" or the "Project"). The Project is included in the City's Adopted Capital Improvement Program.

CIP Reference:

Project No. 186625 – Electrical Improvements at the Wastewater Treatment Plant, CIP 2020-2025 - Adopted June 16, 2020 - Page 224.

DISCUSSION

In a FEMA letter dated October 23, 2020, the City received notification that the Oxnard Wastewater Treatment Plant Generator Project was approved for grant funding. The total eligible project costs were \$3,840,902.00. The grant award is for \$2,880,676.00 which is 75% of the total project cost. There is a 25% City match requirement of \$960,226.

The Project involves the replacement of the existing backup generators with a single emergency generator and the upgrading of the associated electrical switchgears at the wastewater treatment plant. Project activities include the demolition of a 6,400 square foot storage building and the two existing emergency generators; construction of a new and expanded main electrical building to house the electrical panels, motor control center, and automatic transfer switch equipment associated with the generator. The Project will provide a long term and independent solution to electrical power loss hazards, ensuring that the facility has reliable and safe backup generator power to operate following hazard scenarios.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

The total cost for the Oxnard Wastewater Treatment Plant Generator Project (Project No. 186625) is estimated at \$3,840,902.00 which includes the HMGP grant award of \$2,880,676.00 and City matching funds of \$960,226. Staff requests authorization to recognize and appropriate \$2,880,676.00 in HMGP grant funding to initiate the Project in the Homelands Security Grant Fund 238, as well as the required 25% match appropriation in the amount of \$960,226 from the Wastewater Treatment Fund 621, Project 186625 (accounts 621-6631-821-8451 and -8606).

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Tatiana Arnaout, City Engineer

ATTACHMENTS

1. HMGP Budget Appropriation
2. FEMA Grant Approval Letter
3. City Reso 15,157 HMGP Grant

REQUEST FOR BUDGET APPROPRIATION

Department: Wastewater Treatment
Project/Program
Manager: Jorge Espinoza

Date: February 2, 2012
Phone: 805-276-7141

Reason for Appropriation:

To appropriate FEMA HMGP grant funds awarded for the OWTP Generator Project and appropriate the City's 25% match.

Accounts and Descriptions

AMOUNT

Fund: 238-HOMELAND SECURITY GRANT

Revenues/Transfers In

Project # 186625 OWTP Generator

238-6631-531.72-01 FEDERAL GRANT REV. 2,880,676

Sub-total Revenues 2,880,676

Expenditures/Transfers Out

Project # 186625 OWTP Generator

238-6631-821.84-51 SERVICES FROM OTHER DEPARTMENTS 28,806

238-6631-821.86-06 MACHINERY & EQUIPMENT NEW 2,851,870

Sub-total Expenditures 2,880,676

Net Change to Fund Balance 0

Fund: 621-W/W TREATMENT OPERATING

Expenditures/Transfers Out

Project # 186625 OWTP Generator

621-6631-821.8451 SERVICES FROM OTHER DEPARTMENTS 9,603

621-6631-821.8606 SERVICES FROM OTHER DEPARTMENTS 950,623

Sub-total Expenditures 960,226

Net Change to Fund Balance (960,226)

Net Appropriation Change 3,840,902

Approvals

Department Director _____

Chief Financial Officer _____

City Manager _____



FEMA

October 23, 2020

Mark S. Ghilarducci, Director
Governor's Authorized Representative
California Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

RECEIVED

OCT 26 2020

721173

GRANTS PROCESSING UNIT

Reference: Application Approval, HMGP #4353-189-036R
City of Oxnard, California
Oxnard Wastewater Treatment Plant Generator Project
FIPS #111-54652, Obligation Report - Supplement #45

Dear Mr. Ghilarducci:

The Federal Emergency Management Agency (FEMA) have approved and issued Hazard Mitigation Grant Program (HMGP) funds for the City of Oxnard (sub-recipient), HMGP #4353-189-036R, Oxnard Wastewater Treatment Plant Generator Project.

The total eligible costs are \$3,840,902. As shown in the enclosed Obligation Report - Supplement #45, we have obligated \$2,880,676 for up to 75 percent Federal share; the non-Federal share match is \$960,226. These funds are available in SmartLink for eligible disbursements.

This HMGP grant approval and obligation of funds are subject to the following:

- 1. Scope of Work (SOW)** – The City of Oxnard will replace the existing backup generators with a single emergency generator and upgrade associated electrical switchgear at Oxnard Wastewater Treatment Plant (OWTP). Project activities include demolition of the current 6,400 square foot electrical building, construction of a new and expanded main electrical building to house the electrical panels, motor control center, and automatic transfer switch equipment associated with the generator. The project will improve the reliability and resiliency of this essential facility by allowing for its continued operation during periods of power interruption.
- 2. Budget Revisions and Cost Overruns** - In accordance with the 2015 Hazard Mitigation Assistance Unified Guidance, Part VI D.3, when budget changes are made, all programmatic requirements continue to apply. Additional information regarding budget adjustments and revisions can be found in 2 CFR Part 200.308. The Recipient must obtain FEMA's prior written approval for any budget revisions.

Cost overruns must be approved by FEMA Region IX before implementation and the subgrant must continue to meet programmatic eligibility requirements, including cost effectiveness and cost share. Additional information can be found in 2 CFR Part 200.

3. **Activity Completion Date** – The work schedule in the application states the project completion time frame is 16 months. We will annotate January 23, 2022 as the project completion date. Please inform the subrecipient that work completed after this date is not eligible for federal funding, and federal funds may be de-obligated for work not completed within schedule for which there is no approved time extension.
4. **Grant Period of Performance** – The Period of Performance (POP) is the period during which the Cal OES is expected to complete all subgrant activities and costs within the grant. For 4353-DR-CA, the POP ends no later than April 2, 2023. POP extensions are approved by FEMA Headquarters. Please refer to Part VI.D.4 of the *Guidance* and advise the Subrecipient; FEMA may de-obligate Federal funds for any work not completed by **January 23, 2022** where no time extension is approved.
5. **National Environmental Policy Act (NEPA)** – The City of Oxnard proposes to replace the existing generators with a single, larger emergency generator and upgrade associated electrical switchgear at OWTP (lat/long: 34.140823, -119.184123), including demolition of the current 6,400 square foot electrical building, construction of a new and expanded main electrical building to house the electrical panels, motor control center, and automatic transfer switch equipment associated with the generator. A 42-foot long, 28.5-foot wide area will be used to construct a slab supporting the generator and a 70.5-foot long, 36.5-foot wide area will be used to construct the new electrical building. The generator slab will extend approximately 2.5 ft. below grade and excavations for underground electrical utilities will range in depth from 4 to 10 feet. The project would improve the reliability and resiliency of this essential facility by allowing for its continued operation during periods of power interruption. The project would not occur within a regulatory floodway or floodplain or near wetlands. As such, no impacts to floodplains or wetlands are anticipated. This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023-01-001-01, Revision 1. Categorical Exclusion N7 (Federal Assistance for Structure and Facility Upgrades) has been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding
6. This award of funds is subject to the enclosed *Standard Hazard Mitigation Grant Program Conditions*, amended August 2018. Federal funds may be de-obligated for work that does not comply with these conditions.

If you have any questions or need further assistance please contact me, or your staff may contact Thomas Berry, Sr. Grants Management Specialist, at Thomas.Berry@fema.dhs.gov, or phone at (510) 627-7180.

Sincerely,



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Date: 2020.10.26
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For David Stearrett
Acting Director
Mitigation Division
FEMA Region IX

Mr. Ghilarducci
Page 3 of 3

cc: Jennifer Hogan, State Hazard Mitigation Officer
Emily Winchell, Cal OES
Robert Aguilar, Cal OES
HM Grants Payments, Cal OES

Enclosures (4):

Obligation Report - Supplement #45
Project Management Report
Record of Environmental Considerations
Standard HMGP Conditions

10/23/2020
14:34

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANTS PROGRAM
Obligation Report w/ Signatures

HMGP-OB-02

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4353	36 -R	0	189	1	45	CA	Statewide

Subrecipient: Oxnard
Subrecipient FIPS Code: 111-54652

Project Title : Oxnard, City of, Oxnard Wastewater Treatment Plant Generator Project

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$2,880,676.50	\$2,880,676.50	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$2,880,676.50	\$0.00	\$2,880,676.50	10/23/2020	Accept	2021

Comments

Date: 10/23/2020 User Id: SSCOTT39

Comment: Approved funding for City of Oxnard, Wastewater Treatment Plant Generator Project

Authorization

Preparer Name: STEVEN SCOTT

Preparation Date: 10/23/2020

HMO Authorization Name: THOMAS BERRY

HMO Authorization Date: 10/23/2020



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Date: 2020.10.26 09:25:14 -07'00'

Authorizing Official Signature

Authorizing Official Title

Authorization Date

Authorizing Official Signature

Authorizing Official Title

Authorization Date

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FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

HMGP-AP-01

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
4353	36-R	0	189	CA	Statewide

Subrecipient: Oxnard

FIPS Code: 111-54652

Project Title : Oxnard, City of, Oxnard Wastewater Treatment Plant Generator Project

Mitigation Project Description

Amendment Status : Approved

Approval Status: Approved

Project Title : Oxnard, City of, Oxnard Wastewater Treatment Plant Generator Project

Recipient : Statewide

Subrecipient : Oxnard

Recipient County Name : Ventura

Subrecipient County Name : Ventura

Recipient County Code : 111

Subrecipient County Code : 111

Recipient Place Name : Oxnard

Subrecipient Place Name : Oxnard

Recipient Place Code : 0

Subrecipient Place Code : 54652

Project Closeout Date : 00/00/0000

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
0	Task 1: Project Management	19 Months	00/00/0000	00/00/0000	00/00/0000
0	Task 2: Final Design/Engineering	2 Months	00/00/0000	00/00/0000	00/00/0000
0	Task 3: Environmental Review and Permitting	3 Months	00/00/0000	00/00/0000	00/00/0000
0	Task 4: Bidding	2 Months	00/00/0000	00/00/0000	00/00/0000
0	Mobilization	2 Months	00/00/0000	00/00/0000	00/00/0000
0	Task 5: Construction Management	12 Months	00/00/0000	00/00/0000	00/00/0000
0	Task 6: Construction/Inspection	9 Months	00/00/0000	00/00/0000	00/00/0000
0	Demobilization	1 Month	00/00/0000	00/00/0000	00/00/0000
0	Project Close-out	1 Month	00/00/0000	00/00/0000	00/00/0000
0	Grant Close-out	3 Months	00/00/0000	00/00/0000	00/00/0000

Approved Amounts

Total Approved Net Eligible	Federal Share Percent	Total Approved Federal Share Amount	Non-Federal Share Percent	Total Approved Non-Fed Share Amount
\$3,840,902.00	75.00000000	\$2,880,676.50	25.00000000	\$960,225.50

Allocations

Allocation Number	IFMIS Status	IFMIS Date	Submission Date	FY	ES/DFSC Support Req	ES/DFSC Amend Nr	Proj Alloc Amount Fed Share	Subrecipient Management Cost	Total Alloc Amount
28	A	10/23/2020	10/23/2020	2021	3231141	1	\$2,880,676.50	\$0.00	\$2,880,676.50
Total							\$2,880,676.50	\$0.00	\$2,880,676.50

Obligations

Action Nr	IFMIS Status	IFMIS Date	Submission Date	FY	SFS Support Req ID	SFS Amend Number	Suppl Nr	Project Obligated Amt - Fed Share	Subrecipient Management Cost	Total Obligated Amount
1	A	10/23/202	10/23/2020	2021	3273822	0	45	\$2,880,676.50	\$0.00	\$2,880,676.50
Total								\$2,880,676.50	\$0.00	\$2,880,676.50

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP 4353-189-36

Title: Wastewater Treatment Plan Generator

NEPA DETERMINATION

Non Compliant Flag: No

EA Draft Date:

EA Final Date:

EA Public Notice Date:

EA Fonsi

Level: CATEX

EIS Notice of Intent

EIS ROD Date:

Comment The City of Oxnard proposes to replace the existing generators with a single, larger emergency generator and upgrade associated electrical switchgear at OWTP (lat/long: 34.140823, -119.184123), including demolition of the current 6,400 square foot electrical building, construction of a new and expanded main electrical building to house the electrical panels, motor control center, and automatic transfer switch equipment associated with the generator. A 42-foot long, 28.5-foot wide area will be used to construct a slab supporting the generator and a 70.5-foot long, 36.5-foot wide area will be used to construct the new electrical building. The generator slab will extend approximately 2.5 ft. below grade and excavations for underground electrical utilities will range in depth from 4 to 10 feet. The project would improve the reliability and resiliency of this essential facility by allowing for its continued operation during periods of power interruption. The project would not occur within a regulatory floodway or floodplain or near wetlands. As such, no impacts to floodplains or wetlands are anticipated. This project has been determined to be Categorical Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023-01-001-01, Revision 1. Categorical Exclusion N7 (Federal Assistance for Structure and Facility Upgrades) has been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.

- eargirof - 09/17/2020 18:33:26 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
*n7	(*n7) Federal Assistance for Structure and Facility Upgrades. Federal assistance for the reconstruction, elevation, retrofitting, upgrading to current codes and standards, and improvements of pre-existing facilities in existing developed areas with substantially completed infrastructure, when the immediate project area has already been disturbed, and when those actions do not alter basic functions, do not exceed capacity of other system components, or modify intended land use. This category does not include actions within or affecting streams or stream banks or actions seaward of the limit of moderate wave action (or V zone when the limit of moderate wave action has not been identified).	Yes

EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
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RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP 4353-189-36

Title: Wastewater Treatment Plan Generator

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project is located in a non-attainment area	The project is in Ventura County, which is within a non-attainment area for 8-Hour Ozone according to the U.S. Environmental Protection Agency (USEPA) (https://www3.epa.gov/airquality/greenbook/andl.html), updated July 31, 2020. Based on the scope of work, the potential emissions from project activities would be below "de minimis" thresholds for the General Conformity Rule. Therefore, the project is exempt from a conformity determination. See Condition. - eargirof - 09/17/2020 19:00:17 GMT
	Completed	Coordination required with applicable state administering agency - Review concluded	
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is located in a coastal zone area and/or affects the coastal zone	The project is within the California Coastal Zone, as identified by the California Coastal Commission Coastal Zone Boundary Mapper. The Subrecipient has obtained a Coastal Development Permit issued by the County of Ventura to construct the project. See attached coastal zone map. - eargirof - 09/17/2020 18:48:03 GMT
	Completed	State administering agency requires consistency review - Review concluded	
Executive Order 11988 - Floodplains	Completed	No effect on floodplain/flood levels and project outside floodplain - Review concluded	Based on the FEMA Flood Insurance Rate Map (FIRM) panel 06111C0918E (effective January 20, 2010), all project activities would occur in an area of minimal flood hazard (Zone X). - eargirof - 09/17/2020 19:13:29 GMT
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	Review of the National Wetlands Inventory database (reviewed May 27, 2020) indicates that project activities are not within or would not affect wetland resources. - eargirof - 09/17/2020 19:15:28 GMT
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	Low income or minority population in or near project area	According to the Environmental Protection Agency's (EPA) Environmental Justice Screening and Mapping Tool (Version 2018), low income and minority populations are within a half-mile radius of the project site. The construction activities

21:15:12

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP 4353-189-36

Title: Wastewater Treatment Plan Generator

Environmental Law/ Executive Order	Status	Description	Comment
			associated with this project would not result in any disproportionately high or adverse impacts on low income or minority populations. In the long-term, the project would benefit all residents in the area. The project would not result in disproportionate and adverse effects on low-income or minority populations. - eargirof - 09/17/2020 19:17:18 GMT
	Completed	No disproportionately high and adverse impact on low income or minority population - Review concluded	
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	Per biological review conducted by Sam Bankston, a biologist with CDM Smith, this project would not destroy or adversely modify suitable habitat and would not affect other listed or proposed species or critical habitat under the jurisdiction of the U.S. Fish and Wildlife Service (USFWS). It is therefore determined the project would have No Effect on listed species and consultation with the USFWS under Section 7 of the Endangered Species Act is not required. - eargirof - 09/17/2020 18:45:25 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	According to the California Department of Conservation California Important Farmland Finder (https://maps.conservation.ca.gov/DLRP/CIFF/), the project is not within an area designated as farmland of statewide importance. - eargirof - 09/17/2020 19:03:26 GMT
Fish and Wildlife Coordination Act (FWCA)	Completed	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	The project is in the Pacific Flyway; however, based on the nature of the activities associated with this scope of work, there is no potential to take migratory birds. - eargirof - 09/17/2020 19:04:53 GMT
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP 4353-189-36

Title: Wastewater Treatment Plan Generator

Environmental Law/ Executive Order	Status	Description	Comment
National Historic Preservation Act (NHPA)	Completed	Applicable executed Programmatic Agreement (enter date in comments).	The Undertaking was reviewed by Stephanie Cimino, an architectural historian from Pacific Legacy, Inc., and Marjorie Nowick, an archaeologist and architectural historian from the Federal Emergency Management Agency (FEMA), who meet the applicable Secretary of the Interior's Professional Qualification in accordance with Stipulation I.B.1.a of the October 2019 Programmatic Agreement (Programmatic Agreement) among FEMA, the California State Historic Preservation Office (SHPO), and the California Governor's Office of Emergency Services. By letter dated August 10, 2020, FEMA determined that the project would have No Historic Properties Affected in accordance with Stipulation Stipulations II.C.4 and I.E of the Programmatic Agreement. FEMA also consulted with the Barbareño/Ventureño Band of Mission Indians, Chumash Council of Bakersfield, Coastal Band of the Chumash Nation, Northern Chumash Tribal Council, Fernandefio Tataviam Band of Mission Indians, San Luis Obispo County Chumash Council, Santa Ynez Band of Chumash Indians, and Ventura County Historical Society to solicit information or concerns about the Undertaking. No tribes expressed concern about the Undertaking. By letter dated September 1, 2020, the SHPO indicates no objection to FEMA's determination. - eargirof - 09/17/2020 18:38:32 GMT
	Completed	Building or structure 50 years or older or listed on the National Register in the project area and activity not exempt from review	
	Completed	Determination of No Historic Properties Affected (FEMA finding/SHPO/THPO concurrence attached) - Review concluded	
	Completed	Project affects only previously disturbed ground - Review concluded	
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	Per review of the National Wild and Scenic Rivers System at Rivers.gov on May 27, 2020, the nearest Wild and Scenic River is Sespe Creek Wild and Scenic River, which is approximately 32 miles northeast of the project area. Based on the distance to the project area, no direct or adverse impacts are anticipated from implementation of the project. - eargirof - 09/17/2020 19:06:32 GMT

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP 4353-189-36

Title: Wastewater Treatment Plan Generator

CONDITIONS

Special Conditions required on implementation of Projects:

The Subrecipient is responsible for complying with all applicable subparts of the Clean Air Act. Failure to comply with this condition may jeopardize federal assistance, including funding. Any change to the approved scope of work will require re-evaluation for compliance with the Clean Air Act.

Source of condition: Clean Air Act (CAA)

Monitoring Required: No

The Subrecipient will obtain and comply with all permit requirements under the California Coastal Commission.

Source of condition: Coastal Zone Management Act (CZMA)

Monitoring Required: Yes

Applicant will dispose of all debris from demolition and construction activities in an approved landfill or disposal site.

Source of condition: NEPA Determination

Monitoring Required: No

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

Standard Mitigation Grant Program (HMGP) Conditions

FEMA Region IX, August, 2018

The following list applies to Recipients and Subrecipients accepting HMGP funds from the Federal Emergency Management Agency (FEMA) of the Department of Homeland Security (DHS):

1. **Applicable Federal, State, and Local Laws and Regulations.** The Recipient/Subrecipient must comply with all applicable Federal, State, and Local laws and regulations, regardless of whether they are on this list or other project documents. DHS financial assistance Recipients and Subrecipients are required to follow the provisions of the State HMGP Administrative Plan, applicable Hazard Mitigation Assistance Uniform Guidance, and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located in Title 2 of the Code of Federal Regulations (CFR) Part 200, adopted by DHS in 2 CFR 3002.
2. **Financial Management Systems.** The Recipient and Subrecipient must maintain financial management systems to account for and track funds, as referenced in 2 CFR 200.302.
3. **Match or Cost Share.** Non-federal match or cost share must comply with 2 CFR 200.306, the scope of work (SOW), and any agreements among the Subrecipient, the Recipient, and FEMA.
4. **Budget Changes.** Unanticipated adjustments are permitted within the approved total cost. However, if costs exceed the federal share, the Subrecipient must notify the Governor's Authorized Representative (GAR) of overruns before implementation. The GAR shall submit a written request for approval to FEMA Region IX. The subaward must continue to meet HMGP requirements, including cost effectiveness and cost share. Refer to 2 CFR 200.308 for additional information.
5. **Real Property and Land.** The acquisition, use, and disposition must comply with 2 CFR 200.311.
6. **Equipment.** The acquisition, use, and disposition must comply with 2 CFR 200.313.
7. **Supplies.** Upon project completion, FEMA must be compensated for unused supplies, exceeding \$5,000 (fair market value), and not needed for other federal programs. Refer to 2 CFR 200.314.
8. **Procurement.** Procurement procedures must be in conformance with 2 CFR 200.318-320.
9. **Monitoring and Reporting Program Performance.** The Recipient and Subrecipient must submit quarterly progress reports, as referenced in the 2 CFR 200.328 and State HMGP Administrative Plan.
10. **Records Retention.** In accordance with 2 CFR 200.333, financial/ programmatic records related to expenditures must be maintained at least 3 years after the date of Recipient's final expenditure report.
11. **Enforcement and Termination.** If the Recipient or Subrecipient fails to comply with the award or subaward terms, whether stated in a Federal statute or regulation, the State HMGP Administrative Plan, subpplication, a notice of award, an assurance, or elsewhere, FEMA may take one or more of the actions outlined in 2 CFR 200.338, including termination or partial termination of the award or subaward outlined in 2 CFR 200.339.
12. **Allowable Costs.** Funds are to be used for allowable costs in compliance with 2 CFR 200.403, the approved SOW, and any agreements among the Subrecipient, Recipient, and FEMA.

13. **Non-Federal Audit.** The Recipient and Subrecipient are responsible for obtaining audits in accordance with the Single Audit Act of 1984, in compliance with 2 CFR 200.501.
14. **Debarred and Suspended Parties.** Recipients and Subrecipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, and 2 CFR 180. These regulations restrict federal financial assistance awards, subawards, and contracts with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in the federal assistance programs or activities.
15. **Equipment Rates.** Rates claimed for use of Subrecipient-owned equipment in excess of the FEMA-approved rates must be approved under State guidelines issued by the State Comptroller's Office or must be certified by the Recipient to include only those costs attributable to equipment usage less any fixed overhead and/or profit.
16. **Duplication of Funding between Public Assistance (PA) and HMGP.** Funding for PA Section 406 and HMGP Section 404 are permitted on the same facility/location, but the activities identified under each program must be distinct with separately accounted funds. At closeout, FEMA may adjust the funding to ensure the Subrecipient was reimbursed for eligible work from only one funding source.
17. **Historic Properties and Cultural Resources.** In compliance with 2 CFR 800, if a potential historic property or cultural resource is discovered during construction, the Subrecipient must cease work in the area and take all reasonable measures to avoid or minimize harm to the discovered property/resource. During construction, the Subrecipient will monitor ground disturbance activity, and if any potential archeological resources are discovered, will immediately cease work in that area, and notify the Recipient and FEMA. Construction in the area may resume with FEMA's written approval after FEMA's consultation, if applicable, with the State Historic Preservation Officer (SHPO).
18. **NEPA and Changes to the Scope of Work (SOW).** To comply with the National Environmental Policy Act (NEPA), and other Laws and Executive Orders, any change to the approved SOW shall be re-evaluated before implementation. Construction associated with a SOW change, prior to FEMA approval, may be ineligible for funding. Acceptance of federal funding requires environmental permits and clearances in compliance with all appropriate federal, state and local laws, and failure to comply may jeopardize funding.

Within their authority, the Recipient and Subrecipient must use of all practicable means, consistent with other essential policies, to create and maintain productive harmony for people and nature, and fulfill the social, economic, and other needs of present and future generations of Americans.

CITY COUNCIL OF THE CITY OF OXNARD
RESOLUTION NO. 15,157
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
APPROVING SUBMITTAL OF GRANT APPLICATION

WHEREAS, City Council Resolution No.12,053 sets out the procedure by which City staff may submit grant applications, following approval by resolution of the City Council; and

WHEREAS, the Public Works Department has requested that City Council approve the submittal of applications to the California Governor's Office of Emergency Services for up to \$15,030,000.00 in Hazard Mitigation Grant Program funds regarding the Competitive Hazard Mitigation Grant Program, to be used for: an emergency backup generator at the City's Traffic Management Center; an emergency generator at the Police Department's headquarters; an emergency backup generator at the Del Norte Regional Recycling and Transfer Station; an emergency backup generator and electrical building construction at the Oxnard Wastewater Treatment Plant; a retrofit of the Mandalay Seawalls; the Santa Clara River Levee SCR-3 Phase II; and an emergency generator near the Oxnard Shores Neighborhood.

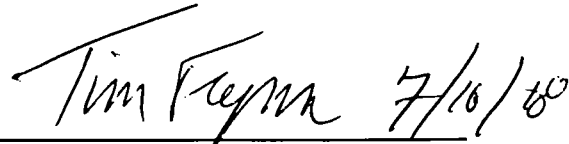
NOW, THEREFORE, the City Council of the City of Oxnard resolves to approve the submittal of an application by the Public Works Department regarding the Competitive Hazard Mitigation Grant Program and to approve submittal of seven grant applications by the City Manager for the aforementioned purposes. The City Council further resolves that the City Manager or designee is authorized to execute grant agreements; the Finance Director or designee is authorized to submit financial reports and grant claims and approve special budget appropriations for the use of grant funds; and the Director of Public Works or designee is authorized to submit non-financial reports.

PASSED AND ADOPTED THIS 10th day of July, 2018 by the following vote:

AYES: Councilmembers Flynn, Ramirez, MacDonald, Perello and Madrigal.

NOES: None.

ABSENT: None.

 7/10/18

Tim Flynn, Mayor

ATTEST:

APPROVED AS TO FORM:


Michelle Ascencion, City Clerk


Stephen M. Fischer, City Attorney



**PUBLIC WORKS AND TRANSPORTATION COMMITTEE
AGENDA REPORT
INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. K.6**

DATE: February 2, 2021

TO: Public Works and Transportation Committee

FROM: Rosemarie Gaglione, Public Works Director, (805) 385-8055, rosemarie.gaglione@oxnard.org

SUBJECT: Solenis LLC Purchase Order for Supply and Delivery of Anionic Polymer.

RECOMMENDATION

That the City Council approve and authorize the Mayor to execute Purchase Order #7966 with Solenis LLC, in the amount not to exceed \$450,000 for a three-year term ending June 30, 2024, for supply and delivery of anionic polymer to the Oxnard Wastewater Treatment Plant.

(Public Works and Transportation Committee approved 3-0.)

BACKGROUND

On September 17, 2020, the City released solicitation PW 21-11 for the Supply and Delivery of Anionic Polymer. Between the dates of September 29, 2020, and October 15, 2020, the Wastewater Division, in conjunction with potential bidders, conducted polymer performance testing to determine the effectiveness of each bidder's polymer.

In order for a bid to be eligible for consideration, each bidder must have satisfactorily completed a polymer performance test for each polymer they intended on bidding. Performance testing consisted of a primary bench test and a secondary full scale test that was closely monitored by City staff. Only those bidders who successfully met the City's parameters outlined in the primary bench test were allowed to advance to the full scale testing. Solenis, Polydyne, and Nalco all participated in the primary bench testing trials which included the following parameter: removal of total suspended solids (TSS) by 80%.

Of the three (3) vendors who participated in the primary bench testing, only Solenis' polymers met or exceeded the City's minimum removal rate for TSS. Solenis proceeded to the full scale testing where they produced favorable results throughout the duration of the test. Bids closed on October 28, 2020, where Solenis was the sole bidder as a direct result of the performance testing.

DISCUSSION

The 2017 Public Works Integrated Master Plan recommended the removal and demolition of the existing two (2) biotowers due to structural and operational concerns. The removal of the biotowers from the treatment process requires a multi-step approach including structural stabilization for safety purposes and the construction of a new chemical addition facility to enhance the primary treatment process. These two items

were completed as part of the Emergency Repairs Project in 2019.

The chemical addition facility, also known as the Chemically Enhanced Primary Treatment (CEPT) facility, is required to mix and inject anionic polymer into the raw wastewater upstream of the Primary Clarifiers. The anionic polymer acts as a flocculant to increase primary treatment efficiency.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

The cost for this three (3) year Purchase Order with Solenis is \$450,000. The spending plan is \$75,000 in Fiscal Year 2020-21. This cost will be funded with existing appropriations from the Wastewater Operating Fund 621 (account 621-6202-843-8106). The remaining balances will be requested in subsequent fiscal years.

Anionic Polymer Spending Plan				
FY 20-21	FY 21-22	FY 22-23	FY 23-24	TOTAL
\$75,000	\$125,000	\$125,000	\$125,000	\$450,000

Prepared by: Jan Hauser, Wastewater Division Manager

ATTACHMENTS

1. PO 7966 Solenis
2. PW20-11 Supply and Delivery of Anionic Polymer Solenis LLC RFB



PURCHASE ORDER
CITY OF OXNARD
300 WEST 3RD STREET
OXNARD, CA 93030

**PURCHASE
ORDER NO.
007966**

DATE: 1/15/2021

VENDOR PHONE: (866)280-9090

VENDOR FAX: () -

VENDOR #: 19260

VENDOR ADDRESS: SOLENIS LLC
3 BEAVER VALLEY ROAD
SUITE 500
WILMINGTON, DE 19803

SHIP TO: WASTEWATER TREATMENT PLT
6001 S. PERKINS ROAD
OXNARD, CA 93033

Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
02/03/2024		0000005242	12/21/2020	AMANDA JOHNSON	
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
		62162028438106		PATRICIA GARCIA	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

1	ANIONIC POLYMER BIOSOLIDS DEWATERING	
75,000.00 /		1.0000 75,000.00
DL		

THREE YEAR PO IN RESPONSE TO RFB PW 21-11
SCHEDULED FOR PWTC 1/12/21. COUNCIL 2/2/21
THREE YEAR, NTE \$450,000.
VENDOR DELIVERY OF PRODUCT.
22 00110497 EXP 7/31/21*AM
CIVIC CLERK#2020-1056 EXP 6/30/24

TOTAL PURCHASE AMOUNT

\$75,000.00

In order to receive payment, email all invoices to:
invoices@oxnard.org

In the subject line, reference the Purchase
Order number above.

AUTHORIZED SIGNATURE. _____

See to the attached terms and conditions of the City of Oxnard

PURCHASE ORDERS
TERMS AND CONDITIONS

The City Purchasing Officer and the Vendor agree as follows:

1. Vendor shall furnish to City the labor, materials, equipment, supplies and/or services described in the Purchase Order preceding this page.
2. City shall pay to Vendor the price, or prices, specified in the Purchase Order upon delivery of the labor, materials, equipment, supplies and/or services, and acceptance thereof by the City Purchasing Officer, or upon the completion of the services to be performed and acceptance thereof.
3. If the Purchase Order is continuing in nature, City shall pay to Vendor the amount due Vendor for labor, materials, equipment or supplies furnished, or services completed and accepted.
4. Vendor shall deliver the labor, materials, equipment or supplies, or cause the services to be performed, within the time and in the manner specified in the Purchase Order. Vendor shall be excused in performance for delays resulting from causes beyond the control of Vendor.
5. If services are performed or labor furnished to City under the Purchase Order, Vendor agrees to indemnify, hold harmless and defend City, its City Council, and each member thereof, and every officer, employee, representative or agent of City, from any and all liability claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Agreement performed by Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf would be held strictly liable. Vendor's obligation to defend shall arise when a claim, demand or action is made or filed, whether or not such claim, demand or action results in a determination of liability or damages as to which Vendor is obligated to indemnify and hold harmless.
6. Insurance
 - a) Vendor shall obtain and maintain during the performance of any services under this Agreement the following insurance coverage issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Vendor obtain and maintain such insurance coverage.
 - i. Commercial general liability insurance, including a contractual liability endorsement, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability coverage (Occurrence Form CG0001ED, November 1988);
 - ii. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Auto Liability Insurance Services Office coverage (Occurrence Form CA000TED, June 1992) covering Code No. 1, "any auto";
 - iii. Workers' compensation insurance in compliance with the laws of the State of California, including employer's liability insurance in an amount not less than \$1,000,000 per claimant.
7. Vendor, in the performance of any services or the furnishing of any labor under this Purchase Order, shall be considered an independent contractor, and Vendor and Vendor's agents and employees shall not be considered officers or employees of the City.
8. Vendor, without the written consent of the City Purchasing Officer, shall not:
 - a) Assign the Purchase Order, or any interest therein, or any money due thereunder; or
 - b) Make any changes, alterations or variations in the terms of the Purchase Order.
9. The cost of inspection on deliveries, or offers to make deliveries that do not meet specifications, will be paid by Vendor or deducted by City from amounts due Vendor.
10. Vendor shall indemnify and hold harmless City, its officers and employees, from liability, claims, loss or expense of any kind or nature on account of any copyrighted or uncopyrighted composition, patented or unpatented process or invention, article or appliance furnished or used under this Purchase Order.
11. Vendor shall comply with all applicable federal, state and local ordinance, laws and regulations and shall obtain and pay for all required licenses and permits, including a City of Oxnard business license.
12. Return or exchange of materials, equipment or supplies will not be permitted without written approval by the City Purchasing Officer.
13. All materials, supplies and equipment furnished under the Purchase Order shall, where applicable, be in full compliance with the Safety Orders and Regulations of the Division of Industrial Safety of the State of California and the Williams-Steiger Federal Occupational Health and Safety Act of 1970.
14. City may terminate this Purchase Order at any time by giving written notice of termination to Vendor. If termination is for cause, termination shall become effective on the date of the notice or at a later date, specified in the notice. If termination is without cause, termination shall become effective five days after the date of the notice or at a later date specified in the notice.
15. Vendor shall comply with all applicable equal employment opportunity requirements of the California Department of Fair Employment and Housing in performing or contracting for any services under this Purchase Order.
16. For public projects, Vendor shall pay prevailing wages in accordance with Labor Code Sections 1720 et seq.

ADDITIONAL REQUIREMENTS FOR GRANT-FUNDED PROJECTS

17. The following requirements apply to any Purchase Order funded in whole or in part by federal grant funds.
 - a) Upon expiration of the time specified on the reverse side, this Purchase Order shall terminate unless City and Vendor have mutually agreed in writing to an extension of time.
 - b) If legal action is brought by either party because the other has failed to comply with terms or conditions of this Purchase Order, the prevailing party shall be awarded its attorney's fees and costs in addition to its damages and/or equitable relief.
 - c) Vendor shall comply with all applicable requirements of Executive Order 11246 as amended by Executive Order 11375 and the regulations adopted pursuant thereto (41 CFR Chapter 60), which provide that no person shall be discriminated against on the basis of race, color, religion, sex or national origin.
 - d) Vendor shall insure that the grantee (City), the Federal Grantor Agency, the Comptroller General of the United States, or any duly authorized representative, shall have access to any books, records, documents and papers, specifically relating to this Purchase Order, for the purpose of making audit, examination, excerpts and transcriptions for not less than three years after completion of the project and/or until the completion of the final project audit as required by the Federal Grants Agency.



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT



Request for Bid

PW21-11

SUPPLY & DELIVERY OF ANIONIC POLYMER

Bid Close Date: OCTOBER 28, 2020
By 2:00 p.m. PT

Purchasing Division
300 West Third Street
Oxnard, CA 93030

www.oxnard.org

Solicitation opportunities: <https://www.oxnard.org/rfps-and-rfqs/>



CITY OF OXNARD INSTRUCTIONS TO BIDDERS

1.0 PUBLIC PURCHASE

1.1 As a Public Entity, the City of Oxnard (City) adheres to the transparent public bidding process, and utilizes the online web services of Public Purchase, www.publicpurchase.com, a third-party electronic bidding website that allows vendors to register for specific goods and services by selecting a National Institution of Governmental Purchasing (NIGP) code as the commodity part number. Upon registration with Public Purchase, registered Bidder(s) will receive e-mail notifications of upcoming bidding opportunities for the items your company identified. Registered bidder(s) will also be able to view all the open bids, electronically respond to the bids, and see bid results when they are awarded. Additionally, registered bidder(s) will receive notices of any addendums to those bids, as well as have the opportunity to post questions and receive answers pertaining to that bid. All questions and answers are posted on-line so that all bidders have access to the same information regarding the bid.

1.2 Completion of this process will allow your business to participate in future City business bidding opportunities. It also provides the ability to maintain your data as your business grows or changes.

1.3 There is NO CHARGE to register for this service. Public Purchase has other services available for a fee, but that is solely at your discretion and not required to do business with the City.

1.4 Just a couple helpful hints before starting your registration:

- ✓ First, bid notifications are based on registered e-mail addresses, hence, it is recommended you use a generic e-mail address for your company, if you have one, and a second email address for a specific individual, if available. That way, if personal e-mail addresses change, your organization still receives notification of bidding opportunities.
- ✓ Secondly, make sure your company has saved the user-name and password in a secure location, so that it is accessible when you are not available.

1.5 A third party web based e-Procurement service provider utilized by the City for solicitations. It will take only minutes to register and it is free. For future bidding, opportunities please also register online. Bidders must submit their questions online at www.publicpurchase.com and must be in written format. All responses to Bidder's questions will be posted online on the Public Purchase website for this particular solicitation.

1.6 The City cannot guarantee you will receive notice of every opportunity to sell to the City, it is encouraged to visit our Purchasing website at <https://www.oxnard.org/rfps-and-rfqs/> for Bidding Opportunities on a regular basis for a listing of current bid solicitations.



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

PREPARATION OF BID

1.0 Proposers will be responsible to carefully examine the requirements contained herein.

Proposed Timeline

DATE	ACTIVITY
September 17, 2020	Release of Solicitation
Week of September 29 through October 15, 2020	Polymer Performance Testing*
October 21, 2020	Last day for Questions by Bidders
October 28, 2020	Submission of the Bids is due by 2:00 p.m. online at www.publicpurchase.com
November 2020	Agreement Development/Negotiations
February 2021	City Council approval
February 2021	Contracted work begins

The above dates are tentative and are subject to change as necessary.

*** SCHEDULING THE POLYMER PERFORMANCE TESTING DATE:** In order for a Bid to be eligible for consideration, the prospective vendor must have scheduled and completed Polymer Performance Testing of each polymer they will offer in their Bid. Vendors are responsible to contact Eric Ngo, Wastewater Laboratory Supervisor, at (805) 271-2207 to schedule a test session.

Only those polymers that have completed the required Polymer Performance Testing will be considered.



2.0 EXAMINATION OF REQUIREMENTS

Each bidder must carefully examine the requirements contained herein. Upon receipt of responses hereunder, each bidder shall be thoroughly familiar with all requirements contained herein. The failure or omission to examine any form or document shall in no way relieve a bidder from any obligation in respect to this bid as submitted. Any misinterpretation of the requirements is solely that of the bidder's.

3.0 PREPARATION OF BID

3.1 In addition to responding to other sections of this request for bid, bidder shall submit Attachments A, B, C, D, E and F, in its entirety, which includes the bid documents and specifications. Failure to do so may cause rejection of the bid.

3.2 Bidder's response shall state on a point-by-point basis whether the bid is in compliance with the requirements and specifications of this request for bid. All changes must be crossed out and initialed. Deviations to the requirements and specifications may be considered, provided that the vendor submits full description and explanation of, and or justification for the proposed deviation supported by specifications and descriptive literature that fully describes the item(s) offered. All items will be construed as complete and prices shown shall be the prices bid for all equipment, labor, materials and services required by the specifications. Bidder will not be released from the obligation of the bid if errors have been made in the submittal. Bidder may include any other information they deem necessary and not included in this RFB.

3.3 Bidders may reproduce Attachment A to submit alternate bids, if the City requests alternate bids.

3.4 The bid must be submitted by an authorized agent of the submitting entity.

4.0 FORMAT

Use the electronic format provided by PublicPurchase.com. If submitting more than one bid, separate the bid documents.

5.0 COMPANY PROFILE

This section of the proposal is designed to establish the bidder as an entity with the ability and experience to operate the program as specified in the solicitation. The Company Profile should be concise and clear, including descriptive information regarding service delivery. The following information must be provided as follows:

A. Business name and legal business status (i.e. partnership, corporation, etc.).

BIDDER'S RESPONSE: Solenis LLC



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

B. Company overview and disclosure of services or activities performed, including:

- i. The City of Oxnard is a public agency with a City Council composed of elected officials. The elected officials are restricted from voting on any action concerning a contract whose owners have made a campaign contribution of \$250 or more in the previous 12 months. To assist them in their decision making process, please indicate the owners of the company and if any contributions were made to the Elected Officials.
- ii. Company hierarchy (President, Vice President, Company Officers, etc.) and an organizational chart. The organizational chart shall clearly identify all staff members that will provide services under this contract.
- iii. The number of years in business under the present business name, as well as prior business names, and the number of years of experience providing the proposed, equivalent or related services.
- iv. Location of the office from which the work under this contract will be provided and the staff allocation at that office.

i. **BIDDER'S RESPONSE:** Owned by : Solenis Holdings 1, LLC, No political contributions made to the Elected Officials

ii. **BIDDER'S RESPONSE:** See next page

iii. **BIDDER'S RESPONSE:** Solenis LLC formed in 2014, 96+ years experience including under prior names:
Ashland Water Technologies, Hercules Inc.

iv. **BIDDER'S RESPONSE:** Material produced at 2401 Doyle Street, Greensboro, NC. Approximately 30 staff on site

- C. Provide any financial interests in any other business. Individuals who are personally performing the contracted services and governmental agencies are exempt from this requirement. If exempt, please indicate with an "N/A" in the box below.

BIDDER'S RESPONSE: None

- D. An explanation of any litigation involving the Bidder or any principal officers thereof in connection with any contract. Is your firm, or the principals associated with your firm, under investigation, being sued, suing, or affiliated in any lawsuit or alternative dispute resolution with any governmental agency? If so, please provide details.

BIDDER'S RESPONSE: No

- E. List the members of your organization who are authorized to negotiate and execute an Agreement.

BIDDER'S RESPONSE: Edward Connors, Steve Jose, Jason Burhans



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Business Address: Solenis LLC
2475 Pinnacle Drive
Wilmington, DE 19803

Officers of Solenis:

John Panichella	CEO & President
Edward Connors	President, Americas
John Naughton	Senior Vice President, Global Supply Chain
David Nocek	Sr. Vice President, Global Human Resources
Charles Wallace	Sr. Vice President, Chief Information Officer
Royce A. Warrick	Senior Vice President, General Counsel and Secretary
Jonathan Costello	Vice President, Corporate Development
Cornelis Saarloos	Vice President and Treasurer
Richard Oswald	Vice President and Controller
John Schumann	Vice President, Corporate Accounts IWT
David Jellison	VP, North America IWT
Christopher Sittard	Vice President, Global Sourcing
Christy Margolin	Assistant Secretary



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

F. Credentials/Resumes/Certifications/Licenses:

This section shall state all employees/subcontractors responsible for administering or providing services. Provide a summary list of the organizational personnel that will actively participate and contribute their skills to this project. Include in this list the individual's name, job title, work location and relevant experience in projects of similar size and complexity. (Responses may be one page per individual.)

Bidder shall specifically provide the following information on all employees to be providing services related to this RFB:

- i. Position Title
- ii. Current Responsibilities
- iii. Qualifications/Experiences
- iv. Education
- v. Certifications/licenses, if applicable
- vi. List other pertinent information that will assist in evaluating Bidder's qualifications.

i.	BIDDER'S RESPONSE: Mark & Dane Marcelletti, Technical Sales Representatives
ii.	BIDDER'S RESPONSE: Providing testing, expertise, training and troubleshooting to customers
iii.	BIDDER'S RESPONSE: See following page
iv.	BIDDER'S RESPONSE: See following page
v.	BIDDER'S RESPONSE: See following page
vi.	BIDDER'S RESPONSE: See following page

Bidder can add as many sections to this bid response box as they need to state all employees providing services.



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Qualifications and Experience for Technical Sales Representatives

- Total 55 years combined experience.
- Key understanding of Water & Wastewater chemicals for all applications.
- Experts in Centrifuges, Belt Press, Screw Press, DAF's, Primary and Secondary Applications.
- Decades of relationships with OEM Manufacturers Water and Wastewater Equipment. (ie: Centrifuges, Belt Press, Screw Press, DAF's, Primary and Secondary)

Mark Marcelletti:

43 years of experience in Water and Wastewater

Bachelors Degree in Economics and Finance Case Western Reserve University

Dane Marcelletti:

12 years of experience in Water and Wastewater

Bachelors Degree Business Management California State University Northridge



CITY INFORMATION

6.0 GENERAL INFORMATION

The City of Oxnard, incorporated as a general law city in 1903, is located about sixty miles west of the Los Angeles Civic Center and about ten miles southeast of the City of Ventura. It is situated near the mouth of the Santa Clara River on a gently sloping alluvial fan commonly known as the Oxnard Plain. Elevations in the City range from mean sea level to about 100 feet above mean sea level. Today, the City of Oxnard has a population of slightly more than 200,000 residents and its corporate limits cover an area of about 32 square miles.

7.0 BACKGROUND INFORMATION

The City of Oxnard Wastewater Treatment Plant (OWTP) has recently completed construction of a Chemically Enhanced Primary Treatment (CEPT) facility. The facility is designed to add anionic polymer to the raw wastewater prior to the primary settling basins to improve primary settling performance. The goal of this solicitation is to conduct a competitive process that will result in the selection of the highest performing, cost effective polymer.

Currently, the City adds ferric chloride to the raw wastewater at the headworks. Therefore, the desirable polymer will need to be effective with pre-added ferric at reducing the total suspended solids (TSS) and total 5 day Biochemical Oxygen Demand (TBOD5).

8.0 SERVICE DESCRIPTION

The selection process will consist of an initial qualifications package followed by a bench-scale test and full-scale CEPT test followed by a price. The polymer bench test will be conducted during a week to be determined. Prior to pre-qualification testing, the Vendor must provide to the City the Safety Data Sheet and Product Bulletin for each proposed anionic emulsion polymer.

Polymers supplied shall be clean and free of foreign substances. Vendors must provide a certificate of analysis for each delivery of product. The chosen polymer shall have no apparent separation within 30 days of delivery to the City's bulk storage facilities. Separation of polymer in storage containers during the full scale test may result in that polymer being rejected.

Delivery of bulk polymer shall be within 7 days from receipt of order.

9.0 TERM

The period of performance anticipated for this solicitation and shall be for three (3) years, with two (2) one (1) year renewable increments, effective upon signature of an Agreement by both parties, unless terminated earlier. This annual renewal shall be based on mutually acceptable services, cost adjustments, and the City requirements and there is no obligation by the City to purchase any specified amount of goods or services.

10.0 TEST PROCEDURES SEQUENCE OF EVENTS



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

No jar test samples will be allowed to be drawn prior to Bidder's scheduled day of Polymer bench test. Bidders will be allotted a four (4) hour block of time to complete all jar work and testing.

Bidders are expected to attend their scheduled sessions, and be completely prepared to begin and end at their scheduled times. Test session(s) may be suspended, at City discretion, if Vendor is not prepared to start on time, or are exceeding their time allowed. A test session will only be rescheduled if either the Vendor or the City is prevented by "force majeure". As used in this context "force majeure" means fire, explosion, action of the elements, interruption of public transportation, unusually severe weather conditions, or any cause, which is beyond the control of the party affected, and which, by exercise of reasonable diligence, could not have been prevented. Problems or delays encountered during the test session(s) are to be noted on the Polymer Trials Form.

The polymer full-scale CEPT test will be conducted during a week to be announced.

STEP A – POLYMER BENCH TEST

Bidders are to contact Eric Ngo, Wastewater Laboratory Supervisor, at (805) 271-2207 to schedule a test session. There will be one test session scheduled per day, Tuesday through Thursday. The session will begin at 1:00 P.M, and end at 5:00 P.M. Each Vendor is responsible for supplying all necessary equipment to make down their polymer solutions and perform mixing of polymer/composite influent mixture.

The City will supply:

- a. Supervision
- b. Stopwatch
- c. Composite Influent sample taken over a 4 hour period (8 AM - 12 PM) prior to scheduled jar test
- d. Phelps mixing assembly

Procedure:

The Vendor will conduct a polymer bench test on the influent composite sample collected that morning. The City makes no guarantee as to influent composite sample, content or consistency during any phase of sampling or testing. The Bench Test will be conducted in the Oxnard Wastewater Treatment Plant Lab at the scheduled time.

1. OWTP staff will collect an Influent composite sample from the Influent Pump Station Wet Well over a 4 hour period (8 AM - 12 PM). It needs to be noted that the OWTP adds ferric chloride and peroxide to the incoming sewer flows at the Inlet Junction Structure on a continuous basis.
2. A 6 station "Phelps" mixer provided by the City is to be used for the jar tests.
3. Jar testing is to begin promptly at 1 pm. The Jar test procedure is as follows:



- a. Mix the composite sample by hand and refrigerate a sample for subsequent analysis by the OWTP Laboratory staff.
 - b. Fill 6 1000 ml beakers with the primary influent and position them on the "Phelps" mixer.
 - c. Turn on the mixer and operate at a rapid mixing speed of approximately 100 rpm while polymer is added at varying dosages. The 1st jar is to receive no polymer and serve as the "blank/control".
 - d. The mixers are to be operated at the "rapid mixing" speed of approximately 100 rpm for 15 to 20 seconds after polymer is added.
 - e. The mixers are then to be operated at a "flocculation speed" of approximately 30 rpm for approximately 2 minutes.
 - f. Turn the mixers off for approximately 25 minutes.
 - g. After the 25 minutes of quiescent settling, samples are to be collected by OWTP laboratory staff from below each jar's liquid surface.
 - h. These samples will be refrigerated for subsequent analysis by the OWTP Laboratory staff.
4. Repeat No. 3 as needed to qualify all available products.

The City will supervise the Bench Test and collect samples from below the jar tests' liquid surface after the final settling stage. These samples will be refrigerated for subsequent analysis by OWTP Laboratory staff.

In order to qualify for the FULL-SCALE TRIAL, a minimum of 80% removal of TSS will have to be achieved.

Based on the bidder's bench test results, the City will either reject the product or pre-qualify the Bidders selected anionic emulsion polymer for the full-scale CEPT trial phase. The City's decision shall be final. Bidders will be notified by letter with individual results of bench test & if product(s) has been pre-qualified. Bidders who have a product(s) pre-qualified must contact the Wastewater Operations Manager at (805) 271-2203 to schedule a full-scale CEPT test.



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

STEP B – FULL-SCALE CEPT TEST

In an effort to provide the most consistent conditions for each Vendor to run a FULL-SCALE TEST, the City will schedule one six-hour Full-Scale Test session per day from 10 am to 4 pm., Tuesday through Thursday. Vendors will be allowed on-site at 8:30 am to set up equipment. Please contact the Wastewater Operations Manager at (805) 271-2203 to schedule a full-scale CEPT test. Any polymer used during the full-scale CEPT test must be supplied at no cost to the City. The City will supply a scale to weigh the Polymer container for full-scale test.

Each successful bidder will be allowed to full-scale trial one (1) pre-qualified product. If vendors have more than one product pre-qualified, they must make the decision as to which product they will submit for the full-scale test. Vendors will be allowed a maximum of six (6) hours to complete testing. The bidder shall provide anionic emulsion polymer identical to the product pre-qualified from the bench test. Only two vendor personnel will be allowed at the CEPT station during that testing.

The neat anionic emulsion polymer delivered by the bidder must not contain solidified masses of polymer and must be 100 percent in solution when mixed by means of the City's Dynablend polymer feed system. Polymer not meeting this specification can cause clogging in the City's polymer feed system and will automatically be rejected by the City. The trial polymer will be fed at the Primary CEPT injection point.

The bidder shall select the optimum polymer dose rate. The City shall monitor the Primary Influent flow for stability and communicate any major variations with the vendor.

Bidders shall have their polymer containers removed within five days after their trial. Bidder's equipment shall be removed by the end of the day of completion of their trial. Any containers or equipment that is not removed within the time frame(s) specified will be removed by the City and the Bidder billed for the expense.

The minimum polymer performance requirements are:

- * Achieve minimum TSS of 80% removal
- * Achieve minimum TBOD5 of 54% removal



Procedure:

1. The Vendor shall submit one product for trial. The Vendor must deliver enough polymer for the maximum of six (6) hours testing.
2. Immediately before the trial begins, the City will weigh the delivered polymer and start a composite sampler to collect Primary Influent during the trial. Also, a sample of the neat polymer used will be taken for analysis by the City for total active substance.

Vendors must make every effort to ensure that testing stays within their scheduled session. If the Vendor is unable to complete the testing within their scheduled session, the City may, at their discretion, either schedule another test session or disallow any further testing of the Bidder's product. Should some unforeseen situation occur that is the responsibility of the City, i.e., City-owned equipment failure, the City will allow the Vendor to reschedule a session.

3. The City will start and stop a composite Primary Influent Sampler while the vendor delivers polymer to the Primary Influent. At 4 pm, the Primary Influent sampling will be stopped and collected by OWTP.

This sample will be refrigerated for subsequent analysis by OWTP Laboratory staff. The City makes no guarantee as to Influent composite sample, content or consistency during any phase of sampling or testing. The City will begin sampling Primary Effluent three hours after the vendor begins dosing the Primary Influent. It is anticipated that the Primary Effluent sampling will begin at 1 pm. The sampling will be stopped and collected by OWTP staff promptly at 6 pm. This sample will be refrigerated for subsequent analysis by OWTP Laboratory staff.

4. After the trial, at 4 pm, the Primary Influent sampling will be stopped and collected by OWTP. This sample will be refrigerated for subsequent analysis by OWTP Laboratory staff. The Primary Effluent will be stopped and collected by OWTP. Likewise, this sample will be refrigerated for subsequent analysis by OWTP Laboratory staff.
5. The weight of the remaining polymer will be annotated by the City on the attached CEPT POLYMER TESTING DATA Form.
6. Polymer trial information, and any discrepancies noted by either party, will be recorded on the CEPT POLYMER TESTING DATA Form. Blank copies of this form will be made available at the trial sessions. Once the form is completed, it should be signed by the Vendor and the City representative. The Bidder may request a copy of the form prior to their departure from the plant.
7. All samples used in the full scale trial will be tested for total polymer active substance to determine yearly usage amounts. The City Wastewater Treatment Plant Laboratory will conduct the analysis of composite Primary Influent, composite Primary Effluent samples and



total polymer active substance. Testing will be conducted in accordance with Standard Methods for Examination of Water and Wastewater, 21st Edition, Method 2540G (total, fixed, and volatile solids in solid and semi-solid samples).

8. The net quantity of each Bidder's polymer may vary due to the difference in performance as determined by the City. The City will issue an addendum after performance testing. The addendum will provide polymer consumption data for each product based on the active pounds of polymer used per day and verified by the City's lab results for active substance. The polymer dosage rate, as determined during the polymer trials, will be applied to the estimated quantity of Primary Influent during the contract period (currently estimated to be 8 billion gallons per year). An annual emulsion polymer consumption amount required for CEPT shall be calculated for each product.
9. Bidders shall utilize the data provided to them by the City, to assist them in completing their bid proposal.
10. The trial polymer must achieve the minimum performance (80% removal of TSS, and 54% removal of TBOD5) as previously specified on page C-3 to qualify for bidding. At any time, the City may request the Vendor duplicate the polymer test results under the conditions of full-scale operation.



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

Polymer evaluation formula

All samples will be analyzed by the CITY OF OXNARD. Dosing points in the sample set which meet established minimums (TSS of 80% removal, TBOD5 of 54% removal) would be considered a qualifying point.

Analytical results for each qualifying trial run will be calculated as follows. The polymer dosage which results in the lowest overall cost (TOTAL POLYMER COSTS) will be used for bid evaluation purposes.

In the event none of the tested polymers meets or exceeds the established minimum polymer performance measures for TSS and TBOD5, the City reserves the right to select the best performing polymer or reject all proposals.

The polymer evaluation formula consists of the following:

Polymer dosing cost factor:

$(X) * (P) = 245.19$ where X and P are defined as follows:

$X = \frac{\text{Field Test Recommended Dose, mg/l} * \text{Average Daily Flow 21MG/D} * 8.34}{\text{lbs/mg/l/MG}}$

$\text{Polymer Active Ingredient (\%)} = \text{Polymer Dosage, lbs. per day}$

$P = \text{Polymer Price per Bid \$ / LB}$

Polymer dosage set in field test (mg/l)	=	<u>1.4</u>
Average daily Primary Effluent Flow (MG/D)	=	
<u>21MG/D</u>		
Polymer's Active Ingredient (as measured in OXTP Lab) (%)	=	<u>40%</u>

TOTAL POLYMER COST	$(X) * (P)$	=	<u>\$257.45</u>
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City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

ATTACHMENT A

CHEMICAL DESCRIPTION & PRICE

Bidders Name: Solenis LLC

The above-named bidder having examined the proposed Contract Documents and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, supplies and equipment, and to perform operations necessary to complete the work as required by proposed Contract Documents.

<u>Item No.</u>	<u>Polymer Type</u>	<u>Price lbs.</u>
1.	Praestol A3050 L	\$ <u>1.05</u>

Note: Polymer to be delivered in bulk shipments

Bidder acknowledges receipt of all addenda

Addendum:	Date Received:	Addendum:	Date Received:
#01	<u>September 21, 2020</u>	#03	_____
#02	_____	#04	_____

In case of any discrepancy between the cost per unit/services and the extended amount, the cost per unit/service shall prevail; but, if the amount set forth as an cost per unit/service amount is ambiguous, unintelligible, uncertain, omitted or identical to the amount listed in the extended amount, then the amount set forth in the extended amount shall prevail. In case of any discrepancy between the extended amount and the total bid amount, the extended amount shall prevail; but, if the amount set forth as an extended amount is ambiguous, unintelligible, uncertain, omitted or identical to the amount listed in the total bid amount, then the amount set forth in the total bid amount shall prevail. In case of any discrepancy between words and figures in the total bid amount, the words shall prevail.



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

**ATTACHMENT B
COMPANY INFORMATION**

Name of Company: Solenis LLC

Address: 2475 Pinnacle Drive, Wilmington, DE 19803

Service to provide: Supply & Delivery of Polymer

Main Point of Contact: Suzanne Brown

Fed Tax ID: 46-5612095

City Tax ID: 21-0110

E-mail: Bidders@Solenis.com

Phone: 302-502-0830

9.0 Credentials/Resumes/Certifications/Licenses:

This section shall state all employees/subcontractors responsible for administering or providing services. Provide a summary list of the organizational personnel that will actively participate and contribute their skills to this project. Include in this list the individual's name, job title, work location and relevant experience in projects of similar size and complexity. (Responses may be one page per individual.)

10.0 Bidder shall specifically provide the following information on all employees to be providing services related to this solicitation: (Bidder can add as many sections to this bid response box as they need to state all employees providing services.)

- a. Position Title
- b. Current Responsibilities
- c. Qualifications/Experiences
- d. Certifications/licenses, if applicable
- e. List other pertinent information that will assist in evaluating Bidder's qualifications.

a. **BIDDER'S RESPONSE:** Technical Sales Representative

b. **BIDDER'S RESPONSE:** Provide expertise on polymer application for various modalities in wastewater treatment.

c. **BIDDER'S RESPONSE:** See attached

d. **BIDDER'S RESPONSE:** ISO 14001



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Qualifications and Experience for Technical Sales Representatives

- Total 55 years combined experience.
- Key understanding of Water & Wastewater chemicals for all applications.
- Experts in Centrifuges, Belt Press, Screw Press, DAF's, Primary and Secondary Applications.
- Decades of relationships with OEM Manufacturers Water and Wastewater Equipment. (ie: Centrifuges, Belt Press, Screw Press, DAF's, Primary and Secondary)

Mark Marcelletti:

43 years of experience in Water and Wastewater
Bachelors Degree in Economics and Finance Case Western Reserve University

Dane Marcelletti:

12 years of experience in Water and Wastewater
Bachelors Degree Business Management California State University Northridge



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

e. **BIDDER'S RESPONSE:** 96+ years in wastewater treatment industry, including under prior names.

CERTIFICATIONS

I, Jason Burhans, a duly authorized agent of Solenis LLC

Printed Name of Agent/Officer

Name of Organization

hereby certify that Solenis LLC by submission of this proposal in response to the

Name of Organization

solicitation, agree upon contract award to carry out the requirements specified and obligations set forth therein.

Signature:

Date: October 26, 2020

Title of Agent/Officer: Pricing Analytics and Administration Manager

"Execution hereof is certification that the undersigned has read and understands the terms and conditions hereof, and that the undersigned's principal is fully bound and committed."



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

ATTACHMENT C REFERENCES

All Bidder(s) must include present and past performance information with a minimum of three (3) references of recent similar projects. References cannot include City staff as a reference. However, references can include other governmental agencies. Please verify that all reference information is correct.

Reference 1	
Company name:	Los Angeles County Sanitation
Address:	1965 Workman Mill Road, Whittier, CA 90601
Contact person:	Malika Jones
Email address:	mjones@lacsdc.org
Telephone address:	310-948-1199
Project name:	03717 furnish and Deliver Cationic Emulsion Polymer for Secondary Sedimentation at Saugus WRP
Dates worked performed:	2016-Present
Summary of scope of services:	Polymer Supply for Wastewater Treatment
Project cost:	\$1 million+

Reference 2	
Company name:	City of Bakersfield
Address:	8601 Ashe Road, Bakersfield CA 93313
Contact person:	Josh Hernandez
Email address:	jhernandez@bakersfieldcity.us
Telephone address:	661-326-3258
Project name:	Multiple
Dates worked performed:	Customer since 2010
Summary of scope of services:	Polymer Supply for Wastewater Treatment
Project cost:	\$400K+



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

Reference 3	
Company name:	City of Columbus
Address:	6977 S. HIGH ST., LOCKBOURNE, OH 43137
Contact person:	Ben Roth
Email address:	brroth@columbus.gov
Telephone address:	614-645-3138
Project name:	Polymer RFQ 011011
Dates worked performed:	Customer since 2016
Summary of scope of services:	Provide polymer for wastewater treatment
Project cost:	\$1 million+

1. Provide a list of contracts that your company has been awarded during the last three (3) years, showing year, type of services, dollar amounts of services provided, location, contracting company, contact name, and phone number.

BIDDER'S RESPONSE: In the past 3 years we have had approximately 400+ contracts at any given time. Compiling this information is not feasible at this time.

2. Provide details of any failure or refusal to complete a contract. If none, that must be stated.

BIDDER'S RESPONSE: None



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

ATTACHMENT D
STATEMENT OF BIDDER'S PAST CONTRACT DISQUALIFICATIONS

Has bidder or any of its officers or employees who have a proprietary interest in such bidder ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, State, or local government project because of a violation of law or a safety regulation?

Yes _____ No X

1. If so, explain the circumstances:



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

ATTACHMENT E
CITY OF OXNARD
SIGNATURE SHEET, AFFIDAVIT

I, Jason Burhans

depose and say that I am Pricing Analytics and Administration Manager
("Sole Owner", "A Partner", "President", or other proper title)

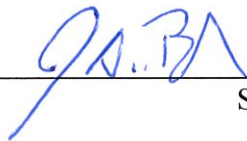
of Solenis LLC

Name of Bidder

Whoever submits this proposal to the City of Oxnard declares:

1. That the bidder has read these bid documents and specifications, will abide by and agrees to the conditions herein, and does hereby propose to furnish all equipment required for the item totals listed in the Bid Proposal.
2. That this bid is genuine, and not sham or collusive, nor made in the interest or in behalf of any person not herein named, and that the bidder has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm or corporation to refrain from bidding, and that the bidder has not in any manner sought by collusion to secure an advantage over any other bidder.
3. That the addenda indicated on page 1 of this proposal are acknowledged.

I certify or declare under penalty of perjury that the foregoing is true and correct and I am an authorized agent to submit bids.



Signature



ATTACHMENT F

CITY COUNCIL OF THE CITY OF OXNARD

ORDINANCE NO. 2852

ORDINANCE OF THE CITY OF OXNARD, CALIFORNIA, ESTABLISHING A SMALL LOCAL BUSINESS PURCHASING PREFERENCE PROGRAM

WHEREAS, the unemployment rate in the City of Oxnard in recent years consistently has been higher than the unemployment rate of other cities in Ventura County and in the State; and

WHEREAS, the Council finds it necessary, desirable, and in the best interests of the City to establish a small business preference program in order to attract businesses to Oxnard, to retain businesses, and to increase employment and reduce competitive barriers faced by small local businesses; and

WHEREAS, the City is authorized by its municipal affairs authority and state law to establish such a program.

NOW, THEREFORE, the City Council of the City of Oxnard does ordain as follows:

Part 1. In cases where the Oxnard City Code requires a written competitive bid for the purchase of goods or services, in determining the lowest responsible bidder when responsibility and quality are equal, a credit in a percentage of the bid submitted by the lowest responsible bidder meeting specifications shall be given to a bidder that meets the definition of a "Small Local Business" in this ordinance as follows: 5% of the amount up to \$500,000; 4% of the amount between \$500,001 and \$750,000; 3% of the amount between \$750,001 and \$1,000,000; 2% of the amount between \$1,000,001 and \$1,250,000 and 1% of the amount between \$1,250,001 and \$1,500,000. For example, if the lowest responsible bid is \$1,000,000, the preference would be \$42,500 ($\$500,000 \times .05 + \$250,000 \times .04 + \$250,000 \times .03$). The preference applies to all contracts, including contracts over \$1,500,000, but the amount of the preference is limited as provided herein, so that the maximum preference is \$50,000.

Part 2. "Small Local Business" shall mean a business entity that has for at least thirty six (36) months immediately preceding submittal of its bid held a current business license issued by the City and maintained its principal business office within the City's geographic boundaries, and has average annual gross receipts of twenty million dollars (\$20,000,000) or less over the thirty six (36) months immediately preceding submittal of its bid, and that employs fewer than one hundred (100) employees at least fifty percent (50%) of whom are Oxnard residents and have been Oxnard residents for at least 90 days prior to submission of the bid.

Part 3. As an alternative to the employment requirements described in Part 2, and only with respect to trade services or construction contracts to perform which the contractor intends to

Ordinance No. 2852.2
Page 2

hire employees or to subcontract, a contractor submitting a bid shall satisfy the resident employment requirements for obtaining preference as follows. With the submission of its bid, the contractor shall submit a certification under penalty of perjury that it has verified its own proposed employee base for performance of the contract and confirmed with all subcontractors providing bids used to formulate the contractor's bid, all of whom have subcontracted with or will subcontract with the contractor, that at least 50% of the labor hours devoted to performance of the contract will be provided by residents of the City of Oxnard. During, or within one year after performance of the contract, the City Manager or designee shall have the right to audit all the contractor's records to confirm the accuracy of the contractor's certification and the contractor shall provide to the City all documents (including subcontractors' records) appropriate to perform such an audit. Should it be determined after such audit by the City Manager that the requirements of this Part 3 have not been met or should the contractor not upon request provide documents sufficient for the audit required by this Part 3 to be performed, the contractor shall be required to pay upon demand to the City the entire amount of any preference granted, which amount may be withheld from any payment otherwise due the contractor. The foregoing is in addition to any other consequences which may be imposed upon the contractor for violation of the provisions of a City ordinance. The City Manager's determination under this Part 3 may be reviewed pursuant to sections 1 -- 55 et seq., of the City Code, enacted by Ordinance No. 2840.

Part 4. The principal business office shall mean the place where the principal officers or owners generally transact business and the place to which reports are made and from which orders and payments are made, and the place which the business represents to government authorities as its principal office or principal place of business. Subject to review by the City Manager or designee, the requirements to obtain a Small Local Business preference may be established by submission with the bid of certification under penalty of perjury that the business meets such requirement, including a list showing all employee addresses and affirming that the employees have granted permission for the use of their addresses.

Part 5. The City Manager or his designee shall determine whether a business is a Small Local Business under this ordinance, including whether the principal office of the business is in the city, and whether employees are residents of the City. The City Manager's determination shall be final and not appealable under any provision of the City Code, except for the determination described in Part 3.

Part 6. The City Manager may adopt or instruct the purchasing agent to adopt such regulations, applications and forms as the City Manager determines are appropriate to implement the provisions of this ordinance.

Part 7. The provisions of this ordinance shall not apply when the Small Local Business preference described herein is contrary to or precluded by requirements of State or federal law or contrary to or precluded by requirements of a State of federal funding source or program providing assistance to the City for the particular project.

Part 8. In addition to any other consequence which may be imposed for violation of a City ordinance, the City Manager may prohibit a business entity which he determines has falsely claimed to be a Small Local Business from bidding on City contracts for a period of up to five



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

Ordinance No. 2852
Page 3

years. The City Manager's determination may be reviewed pursuant to sections 1 – 55 et seq., of the City Code, enacted by Ordinance No. 2840.

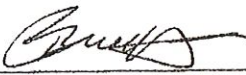
Part 9. Within fifteen days (15) after passage, the City Clerk shall cause this ordinance to be published one time in a newspaper of general circulation within the City.

Part 10. Ordinance No. 2852 was first read on Dec. 6, 2011, and finally adopted on Dec. 13, 2011, to become effective thirty days thereafter.

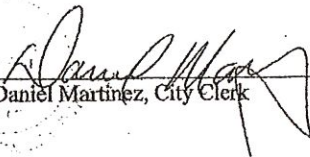
AYES: Councilmembers Holden, MacDonald, Flynn, and Ramirez.

NOES: None.

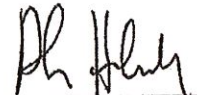
ABSENT: Mayor Pro Tem Pinkard.


Dr. Thomas E. Holden, Mayor

ATTEST:


Daniel Martinez, City Clerk

APPROVED AS TO FORM:


Alan Holmberg, City Attorney



City of Oxnard
Purchasing Department

Solicitation #PW21-11
Bid Close Date: 10/28/20 at 2:00 pm PT

ATTACHMENT F
LOCAL BUSINESS QUALIFICATION AFFIDAVIT

The City of Oxnard's Local Business Preference may be applied to this solicitation. If you qualify for this preference, this form must be submitted along with each bidder's response to this solicitation. If a Bidder fails to provide a completed Local Business Qualification Affidavit form with their bid submittal, the Bidder may be disqualified from obtaining local preference. It is the sole responsibility of the Bidder to identify local preference with each bid submittal. Reference Ordinance 2852.

Definition of Local Business

A local business shall mean a business firm meeting the following requirements:

1. Fixed offices located within the geographical boundaries of the City of Oxnard, authorized to perform business within the City, and in doing so, holds a current City Business license, and provides, produce/s, or performs contracted work using employees, of whom the majority are physically located in said local offices, and
2. A City of Oxnard business street address, shall be open and staffed during normal business hours with an annual gross receipts of twenty million dollars (\$20,000,000) or less thirty-six months (36) and,
3. Employee fewer than one hundred (100) employees at least fifty percent (50%) Oxnard residents, per the Ordinance. (Refer to Ordinance 2852).
4. Post office box numbers shall not suffice to establish status as a "local business.

Additional supporting documentation is required to verify qualification includes:

1. A copy of a current BOE 531-A and/or BOE 530-C form (State, Local & District Sales, and Use Tax Return Form). This is what businesses submit to the State Board of Equalization when paying the sales tax to the State of California indicating the amount of the payment to be credited to each jurisdiction (i.e. Counties, Cities).
2. A current business license if required.
3. Proof of the current business address. The business address must match for points 1, 2 and 3.

Business Name: _____

Physical Address: _____

Phone: _____

E-Mail: _____

Date Principal Business Address Established: _____

No. of Company Employees at this address: _____

If less than 36 months, list previous City of Oxnard location: _____

City Business License No.: _____

Taxpayer Identification No. (TIN): _____

Primary function of this location (i.e., sales, distribution, production, corporate, etc.): _____

Signature of Company Official _____

Date _____

Print Name, Title _____

Submittal of false data will result in disqualification of local preference and/or doing business with the City of Oxnard.



CITY COUNCIL AGENDA REPORT
INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. K.7

DATE: February 2, 2021

TO: City Council

FROM: Rosemarie Gaglione, Public Works Director, (805) 385-8055, rosemarie.gaglione@oxnard.org

SUBJECT: Approval of Fourth Amendment with NBS Government Finance Group for Assessment District Consulting Services.

RECOMMENDATION

That the City Council authorize the City Manager to:

1. Execute the Fourth Amendment to Agreement No. A-7950 with NBS Government Finance Group (NBS) in the amount of \$113,000 for a total not-to-exceed amount of \$1,123,765.42 to provide construction costs reimbursement and consulting services for Community Facilities District No. 2018-01 (Wagon Wheel); and
2. Approve a budget appropriation to recognize the developer's fund deposits and expenditures for \$113,000 from the Wagon Wheel Community Facility District 2018-01 fund.

(Public Works and Transportation Committee approved 3-0)

BACKGROUND

NBS specializes in the administration of California special financing districts and provides services such as database development, budget preparation, assessment computation, analysis, and engineer reports.

On February 7, 2017, City Council approved Agreement No. A-7950 with NBS in the amount of \$166,700 for a term through June 30, 2018.

On May 22, 2018, City Council approved the First Amendment to Agreement A-7950 for a new not-to-exceed total contract value of \$501,115.42 and extended the termination date to May 31, 2021. This amendment's scope of work included support for budget preparation, assessment computation and rate analysis, Engineer's Report preparation, noticing and resolution coordination, levy submittal, and a final Engineer's Report.

On January 3, 2019, an administrative Second Amendment to Agreement A-7950 was approved by the Finance Department Purchasing Manager and City Attorney's office to update the Prevailing Wage language in the agreement. This amendment required no change to the contract value nor a change to term dates.

As part of the February 2020 Acquisition Agreement No. 8907-20-PW (Agreement) between the City of Oxnard (City) and the developer of the Wagon Wheel development, CRFL Partners, LLC (Developer), the Developer applied for the financing of public capital improvements and development fees (the Improvements) through the California Statewide Communities Development Authority (Authority) and its Statewide Community Infrastructure Program (Attachment 4). The submitted Improvements include Wagon Wheel Parks B and C, City development fees, Spine Road and landscaping, and Oxnard Boulevard and Wagon Wheel Road entry and widening.

The Authority provides the City with the financing necessary, through proceeds from an August 2020 bond issuance (Attachment 5). These funds are used to acquire the Improvements and to provide payment of the agreed-upon acquisition price to the Developer as specified in Exhibit A of the Agreement. Bond proceeds are held with the Authority trustee, Wilmington Trust (Trustee). The completed Improvements are to be owned by the City.

On June 2, 2020, City Council approved the Third Amendment to Agreement A-7950 for ongoing administrative services, community outreach for the City's Landscape Maintenance Districts, and formation services of Community Facility Districts. This amendment increased the not-to-exceed total contract value to \$1,010,765.42.

DISCUSSION

NBS Government Finance Group

As part of NBS's review of documents, they develop standards and procedures to verify and assign bond proceeds to reimburse the Developer for the completed and accepted Improvements:

- Utilize appropriate forms and certificates to enable the efficient processing of reimbursements and assure completion of work.
- Obtain verification of all lien releases, contractor, subcontractor, and supplier payments.
- Provide authorization to the Authority to release bond proceeds for reimbursement.
- Give notice of denied reimbursement requests and the reason for denial.
- Maintain files on all reimbursements and provide complete reporting with each reimbursement request.

For the Developer to be paid for the construction of the Improvements, they have to provide the City and NBS with all construction cost documentation available for review for each of the Improvements that they are requesting reimbursement.

In total, four (4) reimbursement requests have been submitted by the Developer. These requests have been reviewed and verified by NBS and approved by City staff, as outlined in Exhibit B of the Agreement (Attachment 6). The Trustee was notified on December 3, 2020, of the completeness of the Improvements.

The Developer intends to submit at least two (2) additional requests in the coming year. NBS's fee for these services is \$8,500 per request plus 0.5% of the requested reimbursement amount.

EXAMPLE: (Requested Reimbursement Amount (\$) X 0.5% (or 0.005)) + \$8,500 = NBS FEE

Request #	Description	Reimbursement Amount	NBS Fee: \$8,500 + 0.5%
1	Parks B & C Improvements	\$1,884,144.52	\$17,920.72
2	City Fees	\$1,538,962.68	\$16,194.81
3	Phase 2 Spine Road & Landscape	\$4,543,619.48	\$31,218.10
4	Oxnard Blvd/Wagon Wheel Road entry & widening	\$1,740,524.99	\$17,202.62
-	Future Requests	\$4,300,000.00	\$30,000.00
	TOTAL	\$14,007,251.67	\$112,536.25

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

The total cost for this Fourth Amendment with NBS is an additional \$113,000 and will be funded by the Developer. There is no financial impact to the City's General Fund or Wagon Wheel CFD Fund 374 with approval of the Fourth Amendment with this NBS agreement. The costs associated with NBS providing construction costs reimbursement services will be paid for by the Developer.

The City will act as a pass-through for these payments, with funds from the Developer received into Fund 374-1606-591.75-15 and paid out of Fund 374-1606-805.82-09 to NBS for their consulting services.

The budget appropriation includes future costs expected to be incurred in subsequent reimbursement requests by the Developer.

COMMITTEE OUTCOME

The Public Works and Transportation Committee approved 3-0 on January 12, 2021, to approve the staff recommendation and to forward the item for Council approval.

Prepared by: Adam Smith, Project Manager, Steve Howlett, Assistant Public Works Director

ATTACHMENTS

1. NBS Fourth Amendment A-7950
2. NBS Budget Appropriation - Fourth Amendment
3. NBS Original Agreement and Amendments First-Third (hyperlink)
4. Acquisition Agreement 8907-20-PW
5. Special Tax Bonds Closing Certificate
6. Exhibit B - Acquisition Agreement No. 8907-20-PW - Developer Reimbursements
7. Special Districts Map and Legend

FOURTH AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

This Fourth Amendment (“Fourth Amendment”) to the Agreement for Consulting Services (“Agreement”) is made and entered into in the County of Ventura, State of California, this 2nd day of February, 2021, by and between the City of Oxnard, a municipal corporation (“City”), and NBS Government Finance Group (“Consultant”). This Fourth Amendment amends the Agreement entered into on February 7, 2017, by City and Consultant. The Agreement previously has been amended on May 22, 2018, by a First Amendment, by a Second Amendment, on January 3, 2019, and by a Third Amendment, on June 2, 2020.

City and Consultant agree as follows:

1. In Section 45(d) of the Agreement, the figure “\$8,500” is deleted and replaced with “\$113,000.”
2. In Section 45(f) of the Agreement, the figure “\$1,010,765.42” is deleted and replaced with “1,123,765.42.”
3. As so amended, the Agreement remains in full force and effect.

[Signatures on next page]

IN WITNESS WHEREOF, the parties hereto have executed the Amendment on the date first written above.

CITY OF OXNARD

NBS GOVERNMENT FINANCE GROUP

☐ Tim Flynn, Mayor¹ _____ Date _____

☒ Alexander Nguyen, City Manager

☐ Daniel Willhite, Purchasing Manager

☐ Patricia Garcia, Buyer

Michael Rentner, President/CEO² _____ Date _____

Dave Ketcham, Vice President _____ Date _____

ATTEST:

Michelle Ascencion, City Clerk (only if Mayor signs) _____ Date _____

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney (always required) _____ Date _____

¹ The City Council must authorize and the Mayor must sign the amendment if the original contract and all amendments collectively total over \$200,000 annually. The City Manager may authorize and sign the amendment if the original contract and all amendments collectively total over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign the amendment if the original contract and all amendments collectively total up to \$100,000 annually. A Buyer may authorize and sign the amendment if the original contract and all amendments collectively total up to \$25,000 annually.

² The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

REQUEST FOR BUDGET APPROPRIATION

Department: Public Works

Date: February 2, 2021

Project/Program

Manager: Adam Smith

Phone: (805) 385-3918

Reason for Appropriation:

Fees for City consultant NBS to provide construction costs reimbursement and consulting services for Wagon Wheel Community Facilities District No. 2018-01
--

Accounts and Descriptions

AMOUNT

Fund: WAGON WHEEL CFD (FUND 374)

Revenues /Transfers In

374-1606-591.75-15	DEVELOPER DEPOSIT	113,000
	Sub-total Revenues	113,000

Expenditures/Transfers Out

374-1606-805.82-09	SVCS-OTHER PROF/CONTRACT	113,000
	Sub-total Expenditures	113,000

Net Change to Fund Balance	0
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Net Appropriation Change	113,000
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Approvals

Department Director _____

Chief Financial Officer _____

City Manager _____

NBS Original Agreement and Amendments First-Third

<https://oxnardca.civicclerk.com/Web/GenFile.aspx?ad=5793>

**CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY
STATEWIDE COMMUNITY INFRASTRUCTURE PROGRAM**

ACQUISITION AGREEMENT

BY AND BETWEEN

City of Oxnard

and

Oxnard CRFL Partners. LLC

Dated as of February 12, 2020

ACQUISITION AGREEMENT

Recitals

A. The parties to this Acquisition Agreement (the "Agreement") are the City of Oxnard (the "Local Agency"), and Oxnard CRFL Partners, LLC a Delaware limited liability company (the "Developer").

B. The effective date of this Agreement is February 14, 2020.

C. The Developer has applied for the financing of certain public capital improvements and certain governmentally-imposed development fees (collectively the "Acquisition Improvements") through the California Statewide Communities Development Authority (the "Authority") and its Statewide Community Infrastructure Program ("SCIP"). The fees will themselves finance public capital improvements. The public capital improvements are to be owned and operated by the Local Agency, and the financing is to be accomplished through a Community Facilities District which will be administered by the Authority under and pursuant to the Mello-Roos Community Facilities Act of 1982 – California Government Code Sections 53311 and following (the "Act"). On December 6, 2016 the Local Agency adopted Resolution No. 14980 authorizing the Authority to form a community facilities district (the "Community Facilities District") within the territorial limits of the Local Agency to finance the Acquisition Improvements. On September 6, 2018 the Authority formed the Community Facilities District and, on the same date, a landowner election was conducted in which all of the votes were cast unanimously in favor of conferring the Community Facilities District authority on the Authority Commission.

D. Under SCIP, the Authority intends to levy special taxes and issue bonds in one or more series, to fund, among other things, all or a portion of the costs of the Acquisition Improvements. The portion of the proceeds of the special taxes (including prepayments) and bonds allocable to the cost of the Acquisition Improvements, together with interest earned thereon, is referred to herein as the "Available Amount".

E. The Authority will provide financing for the acquisition by the Local Agency of the Acquisition Improvements and the payment of the Acquisition Price (as defined herein) of the Acquisition Improvements from the Available Amount. Attached hereto as Exhibit A is a description of the Acquisition Improvement, which includes authorized discrete and usable portions, if any, of the public capital improvements, pursuant to Section 53313.51 of the Act, to be acquired from the Developer, and the specified development fees.

F. The parties anticipate that, upon completion of the Acquisition Improvements and subject to the terms and conditions of this Agreement, the Local Agency will acquire the completed Acquisition Improvements. An itemized development fee shall be considered complete when it is paid by the Developer, or when it is payable directly from bond or special tax proceeds.

G. Any and all monetary obligations of the Local Agency arising out of this Agreement are the special and limited obligations of the Local Agency payable only from the Available Amount and no other funds whatsoever of the Local Agency shall be obligated therefor any under circumstances.

H. Attached to this Agreement are Exhibit A (the Acquisition Improvements and the Eligible Portions thereof), Exhibit B (form of Requisition), and Exhibit C (Bidding, Contracting and Construction Requirements for Acquisition Improvements), all of which are incorporated into this Agreement for all purposes.

I. The Parties acknowledge that many Acquisition Improvements are already complete or substantially complete ("Substantially Complete Improvements"). It is the intent of the Parties to provide funding for such Substantially Complete Improvements as soon as possible.

Agreement

ARTICLE I

DEFINITIONS: COMMUNITY FACILITIES DISTRICT FORMATION AND FINANCING PLAN

Section 1.0 I. Definitions. As used herein, the following capitalized terms shall have the meanings ascribed to them below:

“Acceptable Title” means free and clear of all monetary liens, encumbrances, assessments, whether any such item is recorded or unrecorded, and taxes except (i) those items which are reasonably determined by the Local Agency Engineer not to interfere with the intended use and therefore are not required to be cleared from the title and (ii) the lien of the Community Facilities District or any other community facilities district or assessment district provided that the property owned by the Local Agency is exempt from such taxation or assessment.

“Acquisition and Construction Fund” means the “City of Oxnard Wagon Wheel Project Community Facilities District Acquisition and Construction Fund” established by the Authority pursuant to the Resolution and Section 1.03 hereof for the purpose of paying the Acquisition Price of the Acquisition Improvements.

“Acquisition Improvement” means a public capital improvement or a development fee described in Exhibit A hereto.

“Acquisition Price” means the total amount eligible to be paid to the Developer upon acquisition of an Acquisition Improvement as provided in Section 2.03, or in the case of a development fee, the actual amount paid by the Developer, or the amount of a development fee to be paid on behalf of the Developer from bond or special tax proceeds, in every case not to exceed the Actual Cost of the Acquisition Improvement.

“Act” shall have the meaning given such term in Recital C.

“Actual Cost” means the total cost of an Acquisition Improvement, as documented by the Developer to the satisfaction of the Local Agency and as certified by the Local Agency Engineer in an Actual Cost Certificate including, without limitation, (a) the Developer’s cost of constructing such Acquisition Improvement including grading, labor, material and equipment costs, (b) the Developer’s cost of designing and engineering the Acquisition Improvement, preparing the plans and specifications and bid documents for such Acquisition Improvement, and the costs of inspection, materials testing and construction staking for such Acquisition Improvement, (c) the Developer’s cost of any performance, payment and maintenance bonds and insurance, including title insurance required hereby for such Acquisition Improvement, (d) the Developer’s cost of any real property or interest therein that is either necessary for the construction of such Acquisition Improvement (e.g., temporary construction easements, haul roads, etc.), or is required to be conveyed with such Acquisition Improvement in order to convey Acceptable Title thereto to the Local Agency or its designee, (e) the Developer’s cost of environmental evaluation or mitigation required for such Acquisition Improvement, (f) the amount of any fees actually paid by the Developer to governmental agencies in order to obtain permits, licenses or

other necessary governmental approvals and reviews for such Acquisition Improvement, (g) the Developer's cost for construction and project management, administration and supervision services for such Acquisition Improvement, (h) the Developer's cost for professional services related to such Acquisition Improvement, including engineering, accounting, legal, financial, appraisal and similar professional services, and (i) the costs of construction financing incurred by the Developer with respect to such Acquisition Improvement.

"Actual Cost Certificate" means a certificate prepared by the Developer detailing the Actual Cost of an Acquisition Improvement or an Eligible Portion thereof to be acquired hereunder as may be revised by the Local Agency Engineer pursuant to Section 2.03.

"Agreement" means this Acquisition Agreement dated as of January 1, 2020.

"Authority" means the California Statewide Communities Development Authority.

"Authority Trust Agreement" means a Trust Agreement entered into by the Authority and an Authority Trustee in connection with the issuance of bonds.

"Authority Trustee" means the financial institution identified as trustee in an Authority Trust Agreement.

"Available Amount" shall have the meaning assigned to the term in Recital D.

"Bonds" means bonds or other indebtedness issued by the Authority that is to be repaid with Special Taxes.

"Code" means the Government Code of the State of California.

"Community Facilities District" shall have the meaning assigned to the term in Recital C.

"Developer" means Oxnard CRFL Partners, LLC, a Delaware limited liability company, its successors and assigns.

"Disbursement Request Form" means a request for payment of funds from the Acquisition and Construction Fund for an Acquisition Improvement, or an Eligible Portion thereof in substantially the form contained in Exhibit B hereto.

"District Engineer" means the Engineer of the Local Agency or his/her designee who will be responsible for administering the acquisition of the Acquisition Improvements hereunder.

"Eligible Portion" shall have the meaning ascribed to it in Section 2.03 below.

"Installment Payment" means an amount equal to ninety percent (90%) of the Actual Cost of an Eligible Portion.

"Local Agency" means City of Oxnard.

“Project” means the Developer’s development of the property in the Community Facilities District, including the design and construction of the Acquisition Improvements and the other public and private improvements to be constructed by the Developer within the Community Facilities District or to be owned by the Local Agency.

“Resolution” means City of Oxnard Resolution No. 14980 (adopted December 6, 2016), authorizing the execution and delivery of this Agreement.

“Substantially Complete Improvements” shall have the meaning ascribed to it in Recital I, above.

“Special Taxes” means annual special taxes, and prepayments thereof, authorized by the Community Facilities District to be levied by the Commission of the Authority.

“Title Documents” means, for each Acquisition Improvement acquired hereunder, a grant deed or similar instrument necessary to transfer title to any real property or interests therein (including easements), or an irrevocable offer of dedication of such real property with interests therein necessary to the operation, maintenance, rehabilitation and improvement by the Local Agency of the Acquisition Improvement (including, if necessary, easements for ingress and egress) and a bill of sale or similar instrument evidencing transfer of title to the Acquisition Improvement (other than said real property interests) to the Local Agency, where applicable.

Section 1.02. Establishment of Community Facilities District. Developer has requested the Local Agency to permit the Authority to provide for financing of the Acquisition Improvements and collection of Maintenance Charges through the establishment and authorization of the Community Facilities District and the Local Agency agreed by its adoption of the Resolution. The Community Facilities District was established by the Authority on September 6, 2016 and through the successful landowner election held that same day, the Commission of the Authority is authorized to levy the Special Taxes and to issue the Bonds to finance the Acquisition Improvements. Developer and the Local Agency agree to reasonably cooperate with one another and with the Authority in the completion of the financing through the issuance of the Bonds in one or more series.

Section 1.03. Deposit and Use of Available Amount.

(a) Prior to the issuance of Bonds, Special Taxes collected by the Authority (including from prepayments of Special Taxes) shall be deposited in the Acquisition and Construction Fund established by the Resolution, and may be disbursed to pay the Acquisition Price of Acquisition Improvements in accordance with Article II of this Agreement. All funds in the Acquisition and Construction Fund shall be considered a portion of the Available Amount, and upon the issuance of the Bonds the Acquisition and Construction Fund shall be transferred to the Authority Trustee to be held in accordance with the Authority Trust Agreement.

Upon the issuance of the Bonds, the Authority will cause the Authority Trustee to establish and maintain the Acquisition and Construction Fund for the purpose of holding all funds for the Acquisition Improvements. All earnings on amounts in the Acquisition and Construction Fund shall remain in the Acquisition and Construction Fund for use as provided herein and pursuant to the Authority Trust Agreement. Money in the Acquisition and Construction Fund shall be available to respond to delivery of a Disbursement Request Form and to be paid to the Developer or its designee to pay the Acquisition Price of the Acquisition Improvements, as specified in Article II hereof. Upon completion of all of the Acquisition Improvements and the payment of all costs thereof: any remaining funds in the Acquisition and Construction Fund (less any amount determined by the Local Agency as necessary to reserve for claims against the account) (i) shall be applied to pay the costs of any additional Acquisition Improvements eligible for acquisition with respect to the Project as approved by the Authority and, to the extent not so used, (ii) shall be applied by the Authority to call Bonds or to reduce Special Taxes as the Authority shall determine.

Section 1.04. No Local Agency Liability; Local Agency Discretion; No Effect on Other Agreements. In no event shall any actual or alleged act by the Local Agency or any actual or alleged omission or failure to act by the Local Agency with respect to SCIP subject the Local Agency to monetary liability therefor. Further, nothing in this Agreement shall be construed as affecting the Developer's or the Local Agency's duty to perform their respective obligations under any other agreements, public improvement standards land use regulations or subdivision requirements related to the Project, which obligations are and shall remain independent of the Developer's and the Local Agency's rights and obligations under this Agreement.

ARTICLE II

DESIGN, CONSTRUCTION AND ACQUISITION OF ACQUISITION IMPROVEMENTS

Section 2.01. Letting and Administering Design Contracts. The Developer has awarded and administered, or will award and administer, engineering design contracts for the Acquisition Improvements to be acquired from Developer. All eligible expenditures of the Developer for design engineering and related costs in connection with the Acquisition Improvements (whether as an advance to the Local Agency or directly to the design consultant) shall be reimbursed at the time of acquisition of the Acquisition Improvements. The Developer shall be entitled to reimbursement for any design costs of the Acquisition Improvements only out of the Acquisition Price as provided in Section 2.03 and shall not be entitled to any payment for design costs independent of the acquisition of Acquisition Improvements. Developer will be entitled to reimbursements or advances, as applicable, for Substantially Complete Improvements forthwith subject to availability of funds and documentation of expenses.

Section 2.02. Letting and Administration of Construction Contracts; Indemnification. State law requires that all Acquisition Improvements not completed prior to the formation of the Community Facilities District shall be constructed as if they were constructed under the direction and supervision, or under the authority, of the Local Agency. In order to assure compliance with those provisions, except for any contracts entered into prior to the date hereof, such as without limitation, the Substantially Complete Improvements, Developer agrees to comply with the requirements set forth in Exhibit C hereto with respect to the bidding and contracting for the construction of the Acquisition Improvements. The Developer agrees that all the contracts shall call for payment of prevailing wages as

required by the Labor Code of the State of California. The Developer's indemnification obligation set forth in Section 3.01 of this Agreement shall also apply to any alleged failure to comply with the requirements of this Section, and/or applicable State laws regarding public contracting and prevailing wages.

Section 2.03. Sale of Acquisition Improvements. The Developer agrees to sell to the Local Agency each Acquisition Improvement to be constructed by Developer (including any rights-of-way or other easements necessary for the Acquisition improvements, to the extent not already publicly owned), when the Acquisition Improvement is completed to the satisfaction of the Local Agency for an amount not to exceed the lesser of (i) the Available Amount available from time to time or (ii) the Actual Cost of the Acquisition Improvement. Exhibit A attached hereto and incorporated herein, contains a list of the Acquisition Improvements. Portions of an Acquisition Improvement eligible for Installment Payments prior to completion of the entire Acquisition Improvement are described as eligible, discrete and usable portions in Exhibit A (each, an "Eligible Portion"). At the time of completion of each Acquisition Improvement or Eligible Portion thereof, the Developer shall deliver to the Local Agency Engineer a written request for acquisition, accompanied by an Actual Cost Certificate, and by executed Title Documents for the transfer of the Acquisition Improvement where necessary. In the event that the Local Agency Engineer finds that the supporting paperwork submitted by the Developer fails to demonstrate the required relationship between the subject Actual Cost and eligible work, the Local Agency Engineer shall advise the Developer that the determination of the Actual Cost (or the ineligible portion thereof) has been disallowed and shall request further documentation from the Developer. If the further documentation is still not adequate, the Local Agency Engineer may revise the Actual Cost Certificate to delete any disallowed items and the determination shall be final and conclusive.

Certain soft costs for the Acquisition Improvements, such as civil engineering, may have been incurred pursuant to single contracts that include work relating also to the private portions of the Project. In those instances, the total costs under such contracts will be allocated to each Acquisition Improvement as approved by the Local Agency Engineer. Where a specific contract has been awarded for design or engineering work relating solely to an Acquisition Improvement, one hundred percent (100%) of the costs under the contract will be allocated to that Acquisition Improvement. Amounts allocated to an Acquisition Improvement will be further allocated among the Eligible Portions of that Acquisition Improvement, if any, in the same proportion as the amount to be reimbursed for hard costs for each Eligible Portion bears to the amount to be reimbursed for hard costs for the entire Acquisition Improvement. Costs will be allocated to each Acquisition Improvement as approved by the Local Agency Engineer. The costs of certain environmental mitigation required to mitigate impacts of the public and private portions of the Project will be allocated to each Acquisition improvement as approved by the Local Agency Engineer.

Section 2.04. Conditions Precedent to Payment of Acquisition Price. Payment to the Developer or its designee of the Acquisition Price for an Acquisition Improvement from the Acquisition and Construction Fund shall in every case be conditioned first upon the determination of the Local Agency Engineer, pursuant to Section 2.03, that the Acquisition Improvement satisfies all Local Agency regulations and ordinances and is otherwise complete and ready for acceptance by the Local Agency, and shall be further conditioned upon satisfaction of the following additional conditions precedent:

(a) The Developer shall have provided the Local Agency with lien releases or other similar documentation satisfactory to the Local Agency Engineer as evidence that none of the property (including any rights-of-way or other easements necessary for the operation and maintenance of the Acquisition Improvement, to the extent not already publicly owned) comprising the Acquisition Improvement, and the property which is subject to the Special Taxes of the Community Facilities District, is not subject to any prospective mechanics lien claim respecting the Acquisition improvements.

(b) The Developer shall be current in the payment of all due and payable general property taxes, and all Special Taxes of the Community Facilities District, on property owned by the Developer or under option to the Developer within the Community Facilities District.

(c) The Developer shall certify that it is not in default with respect to any loan secured by any interest in the Project.

(d) The Developer shall have provided the Local Agency with Title Documents needed to provide the Local Agency with title to the site, right-of-way, or easement upon which the subject Acquisition Improvement is situated. All such Title Documents shall be in a form acceptable to the Local Agency and shall convey Acceptable Title. The Developer shall provide a policy of title insurance as of the date of transfer in a form acceptable to the Local Agency Engineer and the Local Agency Attorney insuring the Local Agency as to the interests acquired in connection with the acquisition of any interest for which such a policy of title insurance is not required by another agreement between the Local Agency and the Developer. Each title insurance policy required hereunder shall be in the amount equal to the Acquisition Price. The amount paid to the Developer or its designee upon satisfaction of the foregoing conditions precedent shall be the Acquisition Price less all Installment Payments paid previously with respect to the Acquisition Improvement.

Section 2.05. Payment for Eligible Portions. The Developer may submit an Actual Cost Certificate to the Local Agency Engineer with respect to any Eligible Portion. Payment to the Developer or its designee from the Acquisition and Construction Fund of an Installment Payment with respect to such Eligible Portion shall in every case be conditioned first upon the determination of the Local Agency Engineer, pursuant to Section 2.03, that the Eligible Portion has been completed in accordance with the applicable plans and specifications and that the Eligible Portion satisfies all Local Agency regulations and ordinances and is otherwise complete and, where appropriate, is ready for acceptance by the Local Agency, and shall be further conditioned upon satisfaction of the following additional conditions precedent:

(a) The Developer shall have provided the Local Agency with lien releases or other similar documentation satisfactory to the Local Agency Engineer as evidence that the property (including any rights-of-way or other easements necessary for the operation and maintenance of the Eligible Portion to the extent not already owned by the Local Agency) comprising the Eligible Portion is not subject to any prospective mechanics lien claim respecting the Eligible Portion.

(b) The Developer shall be current in the payment of all due and payable general property taxes, and all Special Taxes of the Community Facilities District, on property owned by the Developer or under option to the Developer within the Community Facilities District.

(c) The Developer shall have provided the Local Agency with Title Documents needed to provide the Local Agency with title to the site, right-of-way, or easement upon which the subject Eligible Portion is situated. All such Title Documents shall be in a form acceptable to the Local Agency Engineer and shall be sufficient, upon completion of the Acquisition Improvement of which the Eligible Portion is a part, to convey Acceptable Title.

(d) Payment and performance bonds, from a bonding company with an A.M. Best rating of at least "A-" or its equivalent, applying to plans and specifications for the Acquisition Improvement approved by the Local Agency, shall be in place to secure completion of the Acquisition Improvement of which the Eligible Portion is a part. Bonds will not be required for Substantially Complete Improvements.

(e) Payment shall be made not less than thirty days after satisfaction of all conditions precedent.

Section 2.06. Disbursement Request Form. Upon a determination by the Local Agency Engineer to pay the Acquisition Price of an Acquisition Improvement pursuant to Section 2.04 or to pay an Installment Payment for an Eligible Portion pursuant to Section 2.05, the Local Agency Engineer shall cause a Disbursement Request Form substantially in the form attached hereto as Exhibit B to be submitted to the Authority Trustee, and the Authority Trustee shall make payment directly to the Developer or its designee of the amount pursuant to the Authority Trust Agreement. The Local Agency and the Developer acknowledge and agree that the Authority Trustee shall make payment strictly in accordance with the Disbursement Request Form and shall not be required to determine whether or not the Acquisition Improvement or Eligible Portion has been completed or what the Actual Costs may be with respect to the Acquisition Improvement or Eligible Portion. The Authority Trustee shall be entitled to rely on the executed Disbursement Request Form on its face without any further duty of investigation.

In the event that the Actual Cost of an Acquisition Improvement or the Installment Payment for an Eligible Portion is in excess of the Available Amount, the Authority Trustee shall withdraw all funds remaining in the Acquisition and Construction Fund and shall transfer those amounts to the Developer or its designee. The unpaid portion of the Actual Cost shall be paid from funds that may subsequently be deposited in the Acquisition and Construction Fund from a subsequent issuance of Bonds from prepayments of Special Taxes to be used for financing Acquisition Improvements or from Special Tax revenues, if any of those occurs.

Section 2.07. Limitation on Obligations. In no event shall the Local Agency be required to pay the Developer or its designee more than the amounts held in the Acquisition and Construction Fund.

ARTICLE III

MISCELLANEOUS

Section 3.01. Indemnification and Hold Harmless. The Developer hereby assumes the defense of and indemnifies and saves harmless the Local Agency, the Authority and their respective officers, directors, employees and agents, including the Authority Trustee from and against all actions, damages, claims, losses or expenses of every type and description to which they may be subjected or put by reason of, or resulting from or alleged to have resulted from the acts or omissions of the Developer or its agents and employees arising out of any contract for the design, engineering and construction of the Acquisition Improvements entered into by the Developer or arising out of any alleged misstatements of fact or alleged omission of a material fact made by the Developer, its officers, directors, employees or agents to the Authority's underwriter, financial advisor, appraiser, district engineer or bond counsel or regarding the Developer, its proposed developments, its property ownership and its contractual arrangements contained in the official statement relating to the Authority financing (provided that the Developer shall have been furnished a copy of the official statement and shall not have objected thereto): and provided further that nothing in this Section 3.01 shall limit in any manner the Local Agency's rights against any of the Developer's architects, engineers, contractors or other consultants. Except as set forth in this Section 3.01, no provision of this Agreement shall in any way limit the extent of the responsibility of the Developer for payment of damages resulting from the operations of the Developer, its agents and employees. Nothing in this Section 3.01 shall be understood or construed to mean that the Developer agrees to indemnify the Local Agency, the Authority or any of their respective officers, directors, employees or agents, for any wrongful acts or omissions to act of the Authority or its officers, employees, agents or any consultants or contractors, including the Authority Trustee, and for any wrongful acts, willful misconduct, active negligence or omissions to act of the Local Agency, or its officers, employees, agents or any consultants or contractors, including the Authority Trustee.

Section 3.02. Audit. The Local Agency shall have the right during normal business hours and upon the giving of ten days' written notice to the Developer, to review all books and records of the Developer pertaining to costs and expenses incurred by the Developer (for which the Developer seeks reimbursement pursuant to this Agreement) in constructing the Acquisition Improvements.

Section 3.03. Cooperation. The Local Agency and the Developer agree to cooperate with respect to the completion of the financing of the Acquisition Improvements by the Authority through the levy of the Community Facilities District Special Taxes and issuance of Bonds. The Local Agency and the Developer agree to meet in good faith to resolve any differences on future matters which are not specifically covered by this Agreement.

Section 3.04. General Standard of Reasonableness. Any provision of this Agreement which requires the consent, approval or acceptance of either party hereto or any of their respective employees, officers or agents shall be deemed to require that the consent, approval or acceptance not be unreasonably withheld or delayed, unless the provision expressly incorporates a different standard. The foregoing provision shall not apply to provisions in the Agreement which provide for decisions to be in the sole discretion of the party making the decision.

Section 3.05. Third Party Beneficiaries. The Authority and its officers, employees, agents or any consultants or contractors are expressly deemed third party beneficiaries of this Agreement with respect to the provisions of Section 3.01. It is expressly agreed that, except for the Authority with respect to the provisions of Section 3.01, there are no third party beneficiaries of this Agreement, including without limitation any owners of bonds. Any of the Local Agency's or the Developer's contractors for the Acquisition Improvements and any of the Local Agencies, the Authority's or the Developer's agents and employees.

Section 3.06. Conflict with Other Agreements. Nothing contained herein shall be construed as releasing the Developer or the Local Agency from any condition of development or requirement imposed by any other agreement between the Local Agency and the Developer, and, in the event of a conflicting provision, the other agreement shall prevail unless the conflicting provision is specifically waived or modified in writing by the Local Agency and the Developer.

Section 3.07. Notices. All invoices for payment reports, other communication and notices relating to this Agreement shall be mailed to:

If to the Local Agency:

City of Oxnard
300 W. 3rd Street
Oxnard, CA 93030

If to the Developer:

Oxnard CRFL Partners, LLC
64 Maxwell
Irvine CA 92618

Either party may change its address by giving notice in writing to the other party.

Section 3.08. Severability. If any part of this Agreement is held to be illegal or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall be given effect to the fullest extent reasonably possible.

Section 3.09. Governing Law. This Agreement and any dispute arising hereunder shall be governed by and interpreted in accordance with the laws of the State of California.

Section 3.10. Waiver. Failure by a party to insist upon the strict performance of any of the provisions of this Agreement by the other party, or the failure by a party to exercise its rights upon the default of the other party, shall not constitute a waiver of such party's right to insist and demand strict compliance by the other party with the terms of this Agreement.

Section 3.11. Singular and Plural; Gender. As used herein, the singular of any word includes the plural and terms in the masculine gender shall include the feminine.

Section 3.12. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original.

Section 3.13. Successors and Assigns. This Agreement is binding upon the heirs, assigns and successors-in-interest of the parties hereto. The Developer may not assign its rights or obligations hereunder, except to successors-in-interest to the property within the Local Agency, without the prior written consent of the Local Agency.

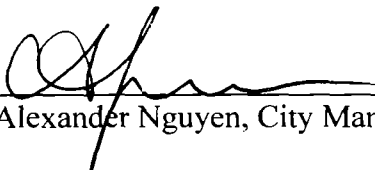
Section 3.14. Remedies in General. It is acknowledged by the parties that the Local Agency would not have entered into this Agreement if it were to be liable in damages under or with respect to this Agreement or the application thereof, other than for the payment to the Developer of any (i) moneys owing to the Developer hereunder, or (ii) moneys paid by the Developer pursuant to the provisions hereof which are misappropriated or improperly obtained, withheld or applied by the Local Agency.

In general, each of the parties hereto may pursue any remedy at law or equity available for the breach of any provision of this Agreement, except that the Local Agency shall not be liable in damages to the Developer, or to any assignee or transferee of the Developer other than for the payments to the Developer specified in the preceding paragraph. Subject to the foregoing, the Developer covenants not to sue for or claim any damages for any alleged breach of or dispute which arises out of this Agreement.

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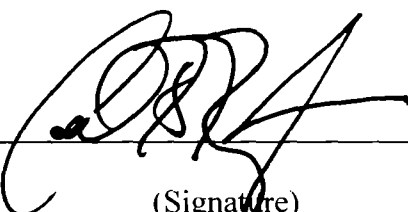
IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year written above.

CITY OF OXNARD

By _____
Alexander Nguyen, City Manager

OXNARD CRFL PARTNERS. LLC

a Delaware limited liability company

By _____
(Signature)

Carl Renezeder, Manager

EXHIBIT A

DESCRIPTION OF ACQUISITION IMPROVEMENTS AND BUDGETED AMOUNTS

[NOTE: Includes Substantially Complete Improvements - Exhibit A2 outlines areas the Eligible Portions that are Substantially Complete]

<u>ACQUISITION IMPROVEMENTS¹</u>	<u>BUDGETED AMOUNTS²</u>
1. Phase II and III Spine Road and Landscape	
2. Oxnard Blvd/Wagon Wheel Road Entry & Widening	
3. Flood Walls and Flood Gates	
4. Multi-Use Trail, including concrete paving	
5. Caltrans Off-ramp	
6. Caltrans Slope	
7. Pedestrian Bridge	
8. Ventura Road Improvements and Landscape	
9. Park Lot A	
10. Park Lot B	
11. Park Lot C	
12. Sewer Lift Station	
13. Storm Drainage	
14. Golf Course Fee	
15. Capital Growth Fee	
16. Capital Growth Fee - Fire Station & Ladder Truck Payment	
17. Traffic Impact Fee	

(1) The improvements include all related clearing and grubbing, grading and appurtenances, and any removal or temporary signage or markings related thereto. All street and bridge improvements include widening, paving and/or re-paving, striping and/or re-striping, pedestrian sidewalks or other related improvements or appurtenances, and utilities located within the public rights of way. All facilities include attributed costs of engineering, design, planning, construction, staking, construction resident engineering, materials testing and coordination.

(2) Budgeted amounts are based on estimates only and include attributed costs of engineering, design, planning, construction, staking, materials testing and coordination of the Facilities, as well as appurtenant work and incidental expenses. A construction contingency has also been included in the budgeted amounts. Budget estimates are listed on Exhibit A2 and broken out by Eligible Portions.

Exhibit A2
Estimated Budgets for Eligible Portions

	Substantially Complete - "SC"	Section 1 Total	Section 1 Subtotals	Section 2 Total	Section 2 Subtotals	Total
Phase II Spine Rd.	SC					
Sewer	SC	255,971	-	-	-	255,971
Recycle Water	SC	305,211	-	-	-	305,211
Water	SC	814,810	-	-	-	814,810
Storm Drain	SC	745,841	-	-	-	745,841
Street Improvements	SC	1,235,176	-	-	-	1,235,176
Landscape Hard/Soft	SC	619,905	-	-	-	619,905
Landscape Lighting	SC	182,147	-	-	-	182,147
Bus Bay	SC	63,808	-	-	-	63,808
Contingency	SC	-	4,222,869	-	-	-
Engineering	SC	-	-	-	-	-
Eng - Civil (General)	SC	530,555	-	-	-	530,555
Eng - Civil (Field)	SC	92,361	-	-	-	92,361
Eng - Soils	SC	66,010	-	-	-	66,010
Eng - Utility Cons	SC	9,844	-	-	-	9,844
Arch	SC	38,700	-	-	-	38,700
Native American Monitor.	SC	62,400	799,870	-	-	62,400
Oxnard Entry & Widening	SC	-	-	-	-	-
Sewer	SC	-	-	-	-	-
Recycle Water	SC	-	-	-	-	-
Water	SC	84,570	-	-	-	84,570
Storm Drain	SC	175,249	-	-	-	175,249
Street Improvements	SC	599,735	-	-	-	599,735
Landscape Hard/Soft	SC	148,039	-	-	-	148,039
Landscape Lighting	SC	6,812	-	-	-	6,812
Traffic Signal	SC	336,129	-	-	-	336,129
Contingency	SC	-	1,350,534	-	-	-
Engineering / Arch	SC	-	-	-	-	-
Eng - Civil (General)	SC	146,820	-	-	-	146,820
Eng - Civil (Field)	SC	12,700	-	-	-	12,700
Eng - Soils	SC	14,120	-	-	-	14,120
Eng - Utility Cons	SC	3,600	-	-	-	3,600
Native American Monitor.	SC	2,640	179,880	-	-	2,640
Park - B & C (Split by phases)		-	-	-	-	-
Storm Drain	Phase 1 = SC	152,934	-	-	-	152,934
Landscape/Irrigation	Phase 1 = SC	476,224	-	222,290	-	698,514
Hardscape/Play Equipment	Phase 1 = SC	871,046	-	181,879	-	1,052,925
Site Lighting	Phase 1 = SC	107,960	-	60,450	-	168,410
Decorative Paving	Phase 1 = SC	57,191	-	19,022	-	76,213
Contingency - Park B/C	Phase 1 = SC	166,535	1,831,890	46,462	-	212,997
Eng/Arch - Park B/C	SC	-	-	-	530,102	-
Eng - Civil (General)	SC	71,493	-	-	-	71,493
Eng - Civil (Field)	SC	-	-	-	-	-
Eng - Soils	SC	25,099	-	-	-	25,099
Eng - Utility Cons	SC	1,800	-	-	-	1,800
Arch - Landsc	SC	124,200	-	-	-	124,200
Eng - Structural	SC	6,400	-	-	-	6,400
Eng - Electrical	SC	7,850	-	-	-	7,850
Native American Monitor.	SC	4,800	241,642	-	-	4,800
Phase III Spine Rd.		1,265,350	-	-	-	1,265,350
Sewer		213,653	-	-	-	213,653
Recycle Water		271,013	-	-	-	271,013
Water		336,348	-	-	-	336,348
Storm Drain		1,080,461	-	-	-	1,080,461
Street Improvements		-	-	-	-	-
Traffic Signal		-	-	-	-	-
Landscape Hard/Soft		-	-	-	-	-
Landscape Lighting		-	-	-	-	-
Contingency		316,683	3,483,508	-	-	316,683
Engineering / Arch		-	-	-	-	-
Eng - Civil (General)		568,085	-	-	-	568,085
Eng - Civil (Field)		30,650	-	-	-	30,650
Eng - Soils		720	-	-	-	720
Eng - Utility Cons		21,250	-	-	-	21,250
Arch		16,550	-	-	-	16,550
Native American Monitor		28,145	665,400	-	-	28,145
Flood Wall		-	-	-	-	-
Flood Wall Construction		-	-	1,800,000	-	1,800,000
Flood Gates		-	-	1,232,000	-	1,232,000
Flood Wall Landscaping		-	-	-	-	-
Contingency - Flood Wall		-	-	303,200	-	303,200
Eng - Flood Wall		-	-	-	3,335,200	-
Eng - Civil (General)		-	-	316,145	-	316,145
Eng - FEMA/Flood		-	-	118,920	-	118,920
Eng - Soils		-	-	132,223	567,288	132,223
Ped Bridge		-	-	450,000	-	450,000
Ped Bridge - Contracted		-	-	217,812	-	217,812
Contingency - Pd Bridge		-	-	66,781	-	66,781
Eng - Ped Bridge		-	-	25,000	759,593	25,000
Caltrans offramp		-	-	650,000	-	650,000
Contingency - Caltrans offramp		-	-	65,000	715,000	65,000
Eng/Arch - Off Ramp		-	-	-	-	-
Eng - Civil (General)		-	-	124,250	-	124,250
Eng- Traffic Modeling		-	-	46,906	-	46,906
Eng - Spec Plan Consist.		-	-	61,295	232,450	61,295
Caltrans Slope		-	-	-	-	-
Construction		-	-	220,000	220,000	220,000
Engineering / Landscape Arch		-	-	50,000	50,000	50,000
Ventura Road Improvements		-	-	-	-	-
Street Improvements		-	-	443,000	-	443,000
Storm Drain		-	-	17,000	-	17,000
Landscape - Hard/Soft		-	-	60,000	520,000	60,000
Engineering / Landscape Arch		-	-	164,200	164,200	164,200
MUT		-	-	1,700,000	-	1,700,000
Contingency - MUT		-	-	170,000	1,870,000	170,000
Eng/Arch - MUT		-	-	-	-	-
Eng - Civil (General)		-	-	249,675	-	249,675
DDR/DRC Review		-	-	16,715	-	16,715
Arch - Landscape		-	-	57,165	323,555	57,165
Park - A		-	-	1,200,000	-	1,200,000
Storm Drain		-	-	-	-	-
Landscape/Irrigation		-	-	-	-	-
Hardscape/Play Equipment		-	-	-	-	-
Site Lighting		-	-	-	-	-
Decorative Paving		-	-	-	-	-
Contingency - Park A		-	-	120,000	1,320,000	120,000
Eng/Arch - Park A		-	-	95,400	95,400	95,400
Fees (Public Improvement)		-	-	-	-	-
Capital Growth Fee		774,896	774,896	2,075,104	2,075,104	2,850,000
Cap Growth - Fire St & Ladder Truck		300,000	300,000	-	-	300,000
Golf Course Fee		550,000	550,000	2,450,000	2,450,000	3,000,000
Traffic Impact Fees		-	-	859,000	859,000	859,000
Offsite Improvement		-	-	-	-	-
Construction Management		544,440	544,440	462,245	462,245	1,006,685
TOTAL		14,944,928	14,944,928	16,549,137	16,549,137	31,494,065
Cumulative Bond Amount		14,944,928		31,494,065		31,494,065

EXHIBIT B

DISBURSEMENT REQUEST FORM

(Acquisition Improvement or Eligible Portion)

To: [Authority Trustee]

Attention: _____

Fax: _____ Phone: _____

Re: CSCDA Community Facilities District No.

Undersigned, a duly authorized officer of the City of Oxnard hereby requests a withdrawal from the City of Oxnard Wagon Wheel Project Community Facilities District Acquisition and Construction Fund, as follows:

Request Date: [Insert Date of Request]

Name of Developer: _____

Withdrawal Amount: [Insert Acquisition Price/Installment Payment]

Acquisition Improvements: [Insert Description of Acquisition Improvement(s)/Eligible Portion(s) from Exhibit A]

Payment Instructions: [Insert Wire Instructions or Payment Address for Developer or Developer's designee as provided by the Developer]

The undersigned hereby certifies as follows:

The Withdrawal is being made in accordance with a permitted use of the monies pursuant to the Acquisition Agreement and the Withdrawal is not being made for the purpose of reinvestment.

None of the items for which payment is requested have been reimbursed previously from the Acquisition and Construction Fund.

If the Withdrawal Amount is greater than the funds held in the Acquisition and Construction Fund, the Authority Trustee is authorized to pay the amount of such funds and to pay remaining amount(s) as funds are subsequently deposited in the Acquisition and Construction Fund, should that occur.

CITY OF OXNARD

By:  Title: City Manager

EXHIBIT C

BIDDING, CONTRACTING AND CONSTRUCTION REQUIREMENTS FOR ACQUISITION IMPROVEMENTS

With respect to construction contracts awarded after approval of the Agreement, bids for construction shall be solicited from at least three (3) qualified contractors, provided at least three (3) qualified contractors are reasonably available. The Developer may also directly solicit bids. The bid package may consist of preliminary plans and specifications.

The bidding response time shall be not less than ten (10) working days.

An authorized representative of the Local Agency shall be provided a copy of the tabulation of bid results upon request.

Contract(s) for the construction of the public Acquisition Improvements shall be awarded to the qualified contractor(s) submitting the lowest responsible bid(s), as determined by the Developer.

The contractor to whom a contract is awarded shall be required to pay not less than the prevailing rates of wages pursuant to Labor Code Sections 1770, 1773 and 1773.1. A current copy of applicable wage rates shall be on file in the Office of the Local Agency Secretary as required by Labor Code Section 1773.2.

The Developer shall provide the Local Agency with certified payrolls.

\$15,725,000
CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY
COMMUNITY FACILITIES DISTRICT NO. 2018-01 (WAGON WHEEL)
SPECIAL TAX BONDS, SERIES 2020

Dated: August 25, 2020

CLOSING CERTIFICATE OF THE CITY OF OXNARD

I serve as the City Manager for the City of Oxnard ("Local Agency"). As the City Manager to the Local Agency and solely within the course and scope of my employment with the Local Agency as the City Manager, I have examined such matters of fact as I have considered appropriate for purposes of this certification, except where a specified fact confirmation procedure is stated to have been performed (in which case I have with your consent performed the stated procedure), and except where a statement is qualified as to knowledge (in which case we have with your consent made no or limited inquiry as specified below). I have examined the certain Acquisition Agreement ("Local Agency Acquisition Agreement"), dated as of February 12, 2020, and Exhibits thereto by and between the Local Agency and Oxnard CRFL Partners, LLC, and the action minutes of the Local Agency's Council approving the transaction contemplated by the Local Agency Acquisition Agreement, and documents related thereto. The Local Agency Acquisition Agreement and all documents related thereto are referred collectively to as the "Transaction Documents." Based on the foregoing and expressly subject to the disclaimers outlined in this letter, the undersigned, an authorized officer of the Local Agency, hereby certifies as follows:

1. To my knowledge and after consultation with the City Attorney for the Local Agency, the meeting of the Local Agency relating to the proceedings taken in connection with the Local Agency's authorization of the California Statewide Communities Development Authority (the "Authority") to form the California Statewide Communities Development Authority Community Facilities District No. 2018-01 (Wagon Wheel) (the "Community Facilities District") and to issue bonds for such Community Facilities District, and the Local Agency's execution and delivery of the Local Agency Acquisition Agreement, were duly called and held and Resolution No. 14,980 of the Oxnard City Council of the Local Agency (the "Local Agency Resolution") was duly adopted or enacted and is in full force and effect and has not been amended, modified or supplemented in any way.

2. To my knowledge and after consultation with the City Attorney for the Local Agency, the Local Agency has full legal right, power and authority to execute, deliver and carry out the transactions contemplated by the Local Agency Acquisition Agreement and the Local Agency Acquisition Agreement has been duly authorized and executed by the Local Agency.

3. To my knowledge and after consultation with the City Attorney for the Local Agency, the adoption of the Local Agency Resolution and the execution and delivery by the Local Agency of the Local Agency Acquisition Agreement and compliance with the provisions thereof by the Local Agency, do not violate any applicable law, regulation or judgment, order or decree of any court or any public or governmental agency or authority of the State of California or the federal government of the United States of America and do not conflict with, or result in the breach of any of the provisions of, or constitute a default under, any indenture, mortgage,

deed of trust or other agreement or instrument to which the Local Agency is a party or by which it or its properties is or may be bound.

4. To my knowledge and after consultation with the City Attorney for the Local Agency, no order, consent, permission, approval, authorization, order or license of, or filing or registration with, any governmental authority is necessary in connection with the execution and delivery of the Local Agency Acquisition Agreement or the Local Agency Resolution except as have been obtained or made and as are in full force and effect.

5. To my knowledge and after consultation with the City Attorney for the Local Agency, the Local Agency is not in breach of or default under any applicable law or administrative regulation of the State of California or the United States or any applicable judgment or decree or any loan agreement, note, resolution, agreement or other instrument to which the Local Agency is a party or is otherwise subject, which breach or default would materially adversely affect the transactions contemplated by the Local Agency Resolution and the Local Agency Acquisition Agreement, and compliance with the provisions thereof will not conflict with or constitute a breach of or default under any law, administrative regulation, judgment, decree, loan agreement, note, resolution, agreement or other instrument to which the Local Agency is a party or is otherwise subject.

6. To my knowledge and after consultation with the City Attorney for the Local Agency, there are no actions, suits, proceedings, inquiries or investigations, at law or in equity, before or by any court, governmental agency, public board or body which are pending and have been served against the Local Agency, or against the titles of its officers to their respective offices, or seeking to restrain or to enjoin the application of the proceeds of the Bonds in accordance with the Local Agency Resolution, or in any way contesting or affecting the validity or enforceability of the Local Agency Acquisition Agreement, or the powers of the Local Agency or its authority with respect to the Local Agency Resolution, the Local Agency Acquisition Agreement, or any action on the part of the Local Agency contemplated by any of said documents.

7. The Tax Certifications attached hereto as Exhibit A are true and correct.

All capitalized terms not otherwise defined herein shall have the meaning given such terms in the Bond Purchase Contract, dated August 5, 2020, between the California Statewide Communities Development Authority and RBC Capital Markets, LLC, as underwriter.

IN WITNESS WHEREOF, the undersigned has executed this CLOSING CERTIFICATE
OF THE CITY OF OXNARD as of the date first above written.

CITY OF OXNARD

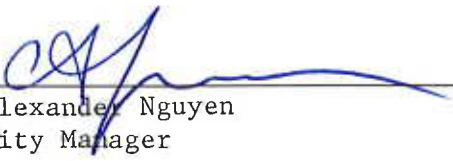
By: 
Alexander Nguyen
City Manager

Exhibit A

Tax Certifications of Local Agency

The Local Agency hereby makes the following representations of facts and expectations and covenants to comply with the requirements of this Tax Certification in connection with its participation in the California Statewide Communities Development Authority Community Facilities District No. 2018-01 (Wagon Wheel) Special Tax Bonds, Series 2020 (the “Bonds”), in an aggregate principal amount of \$15,725,000. The representations and covenants contained in this Tax Certification are designed to support the conclusion that the interest paid on the Bonds is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 (the “Code”).

1.1 Use of Improvements. The proceeds of the Bonds (the “Proceeds”) will be used by the Local Agency to finance the acquisition and construction of Phase II Spine Road and Landscape, Phase III Spine Road and Landscape, Oxnard Entry and Widening, and Parks B and C, as well as certain public capital improvements eligible for construction from the City’s Golf Course Fee and Capital Growth Fee (the “Improvements”). The Local Agency or another local government agency will own, and for the entire useful life of the reasonably expects to own, all of the Improvements. To the extent any of the Improvements are sold to an entity that is not a local government agency, the procedures outlined in the SCIP Manual available from the Authority will be followed. The Local Agency will not allow any of the Proceeds or any of the Improvements to be used (for example, by lease or other contract) in the trade or business of any nongovernmental persons (other than in their roles as members of the general public) and will not loan any of the Proceeds to any person or entity. All of the Improvements will be used in the performance of essential governmental functions of the Local Agency or another state or local government agency.

The average expected useful life of the Improvements is at least 20 years.

1.2 Timing of Expenditures. The Local Agency reasonably expects that all of the Proceeds will be spent for the governmental purpose of the Participation within three years. In addition, the Local Agency reasonably expects that at least 5% of the Proceeds will be spent, or that the Local Agency has or will incur a binding obligation to a third party involving an expenditure of such amount, within six months. The Local Agency reasonably expects that construction or acquisition of the Improvements will proceed with due diligence to completion and that the allocation of proceeds to expenditures for the Improvements will proceed with due diligence. None of the Proceeds will be used to pay principal of or interest on any obligations.

1.3 Expenditure of Proceeds. Proceeds and other deposits relating to the Bonds are not treated as spent on the Improvements until the Local Agency makes a transfer to a person unrelated to the Local Agency and such transfer represents a payment for the Improvements. A payment for the Improvements will occur if Proceeds or other deposits relating to the Bonds are transferred from the construction fund either (a) to the Local Agency and actually used to make a payment to a person unrelated to the Local Agency no later than three days after the transfer or (b) directly to a third party at the direction of the Local Agency to pay the cost of the Improvements, (c) to the Local Agency to reimburse the Local Agency of costs of the Improvements paid before the date of the transfer. To the extent Proceeds or other deposits

relating to the Bonds are transferred to the Local Agency to reimburse the Local Agency for costs of Improvements paid before the date of the transfer, Proceeds will only be treated as spent if the transfer of Proceeds to reimburse the Local Agency for such costs occurs within 18 months of the date the costs were paid or 18 months of the date the respective Improvements was placed in service (whichever is later), but in no case more than 3 years after the date the costs were paid by the Local Agency.

EXHIBIT B

**DISBURSEMENT REQUEST FORM
(FOR ACQUISITIONS)**

To: Wilmington Trust, National Association (the "Trustee")
Attention: Jeanie Mar
Fax: 714-384-4153
Phone: 714-384-4151
Email: jmar@wilmingtontrust.com

Re: CSCDA Community Facilities District No. 2018-01 (Wagon Wheel) Special Tax Bonds, Series 2020

The undersigned, a duly authorized officer of the City of Oxnard (the "City") hereby requests a withdrawal from the Park Improvement Subaccount of the Wagon Wheel Community Facilities District Acquisition and Construction Fund held pursuant to the Indenture, dated as of August 1, 2020 (the "Indenture") between the Authority and Wilmington Trust, National Association, as Trustee, as follows:

Request Date: _____

Name of Developer: Oxnard CRFL Partners, LLC

Withdrawal Amount: \$1,884,144.52

Acquisition Improvements: See Exhibit A2 attached

Payment Instructions: Western Alliance Bank
1 East Washington Street
Phoenix, AZ 85004

Oxnard CRFL Partners, LLC
Acct: 8411832300
ABA: 122105980

The undersigned hereby certifies as follows:

The withdrawal is being made in accordance with a permitted use of the monies pursuant to the Acquisition Agreement between the City and Oxnard CRFL Partners, LLC and the withdrawal is not being made for the purpose of reinvestment.

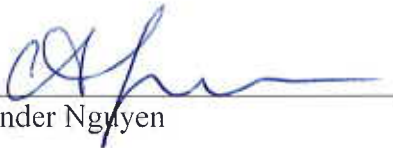
None of the items for which payment is requested have been reimbursed previously from the Acquisition and Construction Fund.

EXHIBIT B

If the Withdrawal Amount is greater than the funds held in the Park Improvement Subaccount of the Acquisition and Construction Fund, the Trustee is authorized to pay the amount of such funds and to pay remaining amount(s) as funds are subsequently deposited in the Park Improvement Subaccount of the Acquisition and Construction Fund, should that occur.

The amounts being disbursed pursuant to this request are being used to finance or refinance certain public infrastructure and facilities (the "Improvements"). The City will own, and for the entire useful life of such Improvements reasonably expects to own, all of such Improvements. To the extent any of such Improvements are sold to an entity that is not a state or local government agency, the City will seek the advice and approval of bond counsel to the Authority prior to any such sale. The City will not allow any of such Improvements to be used (for example, by lease or other contract) in the trade or business of any nongovernmental persons (other than in their roles as members of the general public). All of such Improvements will be used in the performance of essential governmental functions of the City or another state or local government agency. The average expected useful life of such Improvements is at least 20 years. The representations and covenants contained in this paragraph are intended to support the conclusion that the interest paid on the bonds issued to finance the Improvements is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 (the "Code").

CITY OF OXNARD

By: 

Alexander Nguyen

Title: City Manager

EXHIBIT A2

Estimated Budgets for Eligible Portions				REQUEST NUMBER 1 Parks B & C	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Phase II Spine Rd.					
Sewer	255,971.00	-	255,971.00	-	255,971.00
Recycle Water	305,211.00	-	305,211.00	-	305,211.00
Water	814,810.00	-	814,810.00	-	814,810.00
Storm Drain	745,841.00	-	745,841.00	-	745,841.00
Street Improvements	1,235,176.00	-	1,235,176.00	-	1,235,176.00
Landscape Hard/Soft	619,905.00	-	619,905.00	-	619,905.00
Landscape Lighting	182,147.00	-	182,147.00	-	182,147.00
Bus Bay	63,808.00	-	63,808.00	-	63,808.00
Contingency	-	-	-	-	-
Engineering	-	-	-	-	-
Eng - Civil (General)	530,555.00	-	530,555.00	-	530,555.00
Eng - Civil (Field)	92,361.00	-	92,361.00	-	92,361.00
Eng - Soils	66,010.00	-	66,010.00	-	66,010.00
Eng - Utility Cons	9,844.00	-	9,844.00	-	9,844.00
Arch	38,700.00	-	38,700.00	-	38,700.00
Native American Monitor.	62,400.00	-	62,400.00	-	62,400.00
Oxnard Entry & Widening					
Sewer					
Recycle Water					
Water	84,570.00	-	84,570.00	-	84,570.00
Storm Drain	175,249.00	-	175,249.00	-	175,249.00
Street Improvements	599,735.00	-	599,735.00	-	599,735.00
Landscape Hard/Soft	148,039.00	-	148,039.00	-	148,039.00
Landscape Lighting	6,812.00	-	6,812.00	-	6,812.00
Traffic Signal	336,129.00	-	336,129.00	-	336,129.00
Contingency					
Engineering / Arch					
Eng - Civil (General)	146,820.00	-	146,820.00	-	146,820.00
Eng - Civil (Field)	12,700.00	-	12,700.00	-	12,700.00
Eng - Soils	14,120.00	-	14,120.00	-	14,120.00
Eng - Utility Cons	3,600.00	-	3,600.00	-	3,600.00
Native American Monitor.	2,640.00	-	2,640.00	-	2,640.00
Park - B & C (Split by phases)					
Storm Drain	152,934.00	-	152,934.00	154,627.16	(1,693.16)
Landscape/Irrigation	476,224.00	222,290.00	698,514.00	589,535.61	108,978.39
Hardscape/Play Equipment	871,046.00	181,879.00	1,052,925.00	868,379.11	184,545.89
Site Lighting	107,960.00	60,450.00	168,410.00	130,410.00	38,000.00
Decorative Paving	57,191.00	19,022.00	76,213.00	51,471.47	24,741.53
Contingency - Park B/C	166,535.00	46,462.00	212,997.00	-	212,997.00
Eng/Arch - Park B/C					
Eng - Civil (General)	71,493.00	-	71,493.00	-	71,493.00
Eng - Civil (Field)					
Eng - Soils	25,099.00	-	25,099.00	-	25,099.00
Eng - Utility Cons	1,800.00	-	1,800.00	-	1,800.00
Arch - Landsc	124,200.00	-	124,200.00	-	124,200.00
Eng - Structural	6,400.00	-	6,400.00	-	6,400.00
Eng - Electrical	7,850.00	-	7,850.00	-	7,850.00
Native American Monitor.	4,800.00	-	4,800.00	-	4,800.00
Phase III Spine Rd.	1,265,350.00	-	1,265,350.00	-	1,265,350.00

EXHIBIT A2

Estimated Budgets for Eligible Portions				REQUEST NUMBER 1 Parks B & C	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Sewer	213,653.00	-	213,653.00	-	213,653.00
Recycle Water	271,013.00	-	271,013.00	-	271,013.00
Water	336,348.00	-	336,348.00	-	336,348.00
Storm Drain	1,080,461.00	-	1,080,461.00	-	1,080,461.00
Street Improvements					
Traffic Signal					
Landscape Hard/Soft					
Landscape Lighting					
Contingency	316,683.00	-	316,683.00	-	316,683.00
Engineering / Arch					
Eng - Civil (General)	568,085.00	-	568,085.00	-	568,085.00
Eng - Civil (Field)	30,650.00	-	30,650.00	-	30,650.00
Eng - Soils	720.00	-	720.00	-	720.00
Eng - Utility Cons	21,250.00	-	21,250.00	-	21,250.00
Arch	16,550.00	-	16,550.00	-	16,550.00
Native American Monitor	28,145.00	-	28,145.00	-	28,145.00
Flood Wall					
Flood Wall Construction	-	1,800,000.00	1,800,000.00	-	1,800,000.00
Flood Gates	-	1,232,000.00	1,232,000.00	-	1,232,000.00
Flood Wall Landscaping					
Contingency - Flood Wall	-	303,200.00	303,200.00	-	303,200.00
Eng - Flood Wall					
Eng - Civil (General)	-	316,145.00	316,145.00	-	316,145.00
Eng - FEMA/Flood	-	118,920.00	118,920.00	-	118,920.00
Eng - Soils	-	132,223.00	132,223.00	-	132,223.00
Ped Bridge	-	450,000.00	450,000.00	-	450,000.00
Ped Bridge - Contracted	-	217,812.00	217,812.00	-	217,812.00
Contingency - Pd Bridge	-	66,781.00	66,781.00	-	66,781.00
Eng - Ped Bridge	-	25,000.00	25,000.00	-	25,000.00
Caltrans offramp	-	650,000.00	650,000.00	-	650,000.00
Contingency - Caltrans offramp	-	65,000.00	65,000.00	-	65,000.00
Eng/Arch - Off Ramp					
Eng - Civil (General)	-	124,250.00	124,250.00	-	124,250.00
Eng- Traffic Modeling	-	46,906.00	46,906.00	-	46,906.00
Eng - Spec Plan Consist.	-	61,295.00	61,295.00	-	61,295.00
Caltrans Slope					
Construction	-	220,000.00	220,000.00	-	220,000.00
Engineering / Landscape Arch	-	50,000.00	50,000.00	-	50,000.00
Ventura Road Improvements					
Street Improvements	-	443,000.00	443,000.00	-	443,000.00
Storm Drain	-	17,000.00	17,000.00	-	17,000.00
Landscape - Hard/Soft	-	60,000.00	60,000.00	-	60,000.00
Engineering / Landscape Arch	-	164,200.00	164,200.00	-	164,200.00
MUT	-	1,700,000.00	1,700,000.00	-	1,700,000.00
Contingency - MUT	-	170,000.00	170,000.00	-	170,000.00
Eng/Arch - MUT					
Eng - Civil (General)	-	249,675.00	249,675.00	-	249,675.00
DDR/DRC Review	-	16,715.00	16,715.00	-	16,715.00
Arch - Landscape	-	57,165.00	57,165.00	-	57,165.00
Park - A	-	1,200,000.00	1,200,000.00	-	1,200,000.00

EXHIBIT A2

Estimated Budgets for Eligible Portions				REQUEST NUMBER 1 Parks B & C	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Storm Drain					
Landscape/Irrigation					
Hardscape/Play Equipment					
Site Lighting					
Decorative Paving					
Contingency - Park A	-	120,000.00	120,000.00	-	120,000.00
Eng/Arch - Park A	-	95,400.00	95,400.00	-	95,400.00
Fees (Public Improvement)					
Capital Growth Fee	774,896.00	2,075,104.00	2,850,000.00	-	2,850,000.00
Cap Growth - Fire St & Ladder Truck	300,000.00	-	300,000.00	-	300,000.00
Golf Course Fee	550,000.00	2,450,000.00	3,000,000.00	-	3,000,000.00
Traffic Impact Fees	-	859,000.00	859,000.00	-	859,000.00
Offsite Improvement					
Construction Management	544,440.00	462,245.00	1,006,685.00	89,721.17	916,963.83
TOTALS	14,944,928.00	16,549,139.00	31,494,065.00	1,884,144.52	29,609,920.48

October 25, 2020**CITY OF OXNARD****California Statewide Communities Development Authority (CSCDA)****Statewide Community Infrastructure Program****Community Facilities District 2018-1 (Wagon Wheel)****Acquisition Agreement, Reimbursement Request #1 \$1,884,144.52**

To: Adam Smith, City Manager's Office
300 W. Third Street
Fourth Floor
Oxnard, CA 93030

NBS has performed its portion of the required compilation, review and confirmation of data required to authorize release of Special Tax Funds to reimburse Oxnard CRFL Partners, LLC (the Developer) for costs associated with the Acquisition Agreement between the City and the Developer dated February 12, 2020 (the Acquisition Agreement). Please obtain the appropriate Public Works confirmation signature and then forward the included Exhibit B (Disbursement Request Form) together with Exhibit A2 to the City Manager's Office for execution and transmittal to the Trustee. Please return executed copies of both this Memorandum and Exhibit B to NBS.

NBS provides the following documents to support this Reimbursement Request;

1. Developer's Reimbursement Request containing;
 - a. Actual Cost Certificates
 - b. Contracts & Change Orders
 - c. Subcontractor Invoices
 - d. Payment Documents
 - e. Lien Releases
 - f. Wage Certifications
2. Developer's Certificate of Non-Default
3. Developer's Performance Bond Agreements
4. City's Notice of Reduction of Performance Bond
5. NBS's confirmation of paid property taxes

Sara Mares
Director
smares@nbsgov.com

Greg Ghironzi
Senior Consultant
gghironzi@nbsgov.com

Zaire Marin
Financial Analyst
zmarin@nbsgov.com

NBS' responsibility is limited to review of the reimbursement documentation. NBS does not provide any physical inspection or acceptance of any of the improvements. NBS also provides no opinion related to Sections 2.01. and 2.02. of the Acquisition Agreement related to the Letting and Administration of any Design and/or Construction Contracts respectively.

Special Review Notation: Sections 2.04.(d) and 2.05.(c) of the Acquisition Agreement require the Developer to provide Title Documents to property which underlies any improvement being reimbursed. These portions of the Acquisition Agreement conflict with standard construction practice of progress payments for discrete improvement or "Eligible Portions" as described in the agreement. These conflicting sections contemplate a "turn-key complete project" reimbursement, which is contrary to the majority of the agreement's language. Under these sections, the Developer would be required to give title to property during ongoing construction to obtain reimbursement of any Eligible Portion which would then open both the City and the Developer to unacceptable liabilities. NBS suggests the City and the Developer confer to reconcile this language conflict and then amend the Acquisition Agreement to clarify the intended requirements.

NBS has reviewed Reimbursement Request # 1 and presents the required documentation (except as noted above) for the City Manager's authorization.



Greg Ghironzi, Senior Consultant

October 25, 2020
Dated

Public Works has inspected the improvements related to this Reimbursement Request # 1 and they comply with all inspection and acceptance requirements of the Acquisition Agreement.



Ambrocio Yoro Jr, Senior Construction Inspector

November 2, 2020
Dated

EXHIBIT B

**DISBURSEMENT REQUEST FORM
(FOR ACQUISITIONS)**

To: Wilmington Trust, National Association (the "Trustee")
Attention: Jeanie Mar
Fax: 714-384-4153
Phone: 714-384-4151
Email: jmar@wilmingtontrust.com

Re: CSCDA Community Facilities District No. 2018-01 (Wagon Wheel) Special Tax Bonds, Series 2020

The undersigned, a duly authorized officer of the City of Oxnard (the "City") hereby requests a withdrawal from the Park Improvement Subaccount of the Wagon Wheel Community Facilities District Acquisition and Construction Fund held pursuant to the Indenture, dated as of August 1, 2020 (the "Indenture") between the Authority and Wilmington Trust, National Association, as Trustee, as follows:

Request Date: _____

Name of Developer: Oxnard CRFL Partners, LLC

Withdrawal Amount: \$1,538,962.68

Acquisition Improvements: See Exhibit A2 attached

Payment Instructions: Western Alliance Bank
1 East Washington Street
Phoenix, AZ 85004

Oxnard CRFL Partners, LLC
Acct: 8411832300
ABA: 122105980

The undersigned hereby certifies as follows:

The withdrawal is being made in accordance with a permitted use of the monies pursuant to the Acquisition Agreement between the City and Oxnard CRFL Partners, LLC and the withdrawal is not being made for the purpose of reinvestment.

None of the items for which payment is requested have been reimbursed previously from the Acquisition and Construction Fund.

EXHIBIT B

If the Withdrawal Amount is greater than the funds held in the Park Improvement Subaccount of the Acquisition and Construction Fund, the Trustee is authorized to pay the amount of such funds and to pay remaining amount(s) as funds are subsequently deposited in the Park Improvement Subaccount of the Acquisition and Construction Fund, should that occur.

The amounts being disbursed pursuant to this request are being used to finance or refinance certain public infrastructure and facilities (the "Improvements"). The City will own, and for the entire useful life of such Improvements reasonably expects to own, all of such Improvements. To the extent any of such Improvements are sold to an entity that is not a state or local government agency, the City will seek the advice and approval of bond counsel to the Authority prior to any such sale. The City will not allow any of such Improvements to be used (for example, by lease or other contract) in the trade or business of any nongovernmental persons (other than in their roles as members of the general public). All of such Improvements will be used in the performance of essential governmental functions of the City or another state or local government agency. The average expected useful life of such Improvements is at least 20 years. The representations and covenants contained in this paragraph are intended to support the conclusion that the interest paid on the bonds issued to finance the Improvements is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 (the "Code").

CITY OF OXNARD

By: 

Alexander Nguyen

Title: City Manager

EXHIBIT A2

Estimated Budgets for Eligible Portions				REQUEST NUMBER 2 Fees	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Phase II Spine Rd.					
Sewer	255,971.00	-	255,971.00		255,971.00
Recycle Water	305,211.00	-	305,211.00		305,211.00
Water	814,810.00	-	814,810.00		814,810.00
Storm Drain	745,841.00	-	745,841.00		745,841.00
Street Improvements	1,235,176.00	-	1,235,176.00		1,235,176.00
Landscape Hard/Soft	619,905.00	-	619,905.00		619,905.00
Landscape Lighting	182,147.00	-	182,147.00		182,147.00
Bus Bay	63,808.00	-	63,808.00		63,808.00
Contingency	-	-	-		-
Engineering	-	-	-		-
Eng - Civil (General)	530,555.00	-	530,555.00		530,555.00
Eng - Civil (Field)	92,361.00	-	92,361.00		92,361.00
Eng - Soils	66,010.00	-	66,010.00		66,010.00
Eng - Utility Cons	9,844.00	-	9,844.00		9,844.00
Arch	38,700.00	-	38,700.00		38,700.00
Native American Monitor.	62,400.00	-	62,400.00		62,400.00
Oxnard Entry & Widening					
Sewer					
Recycle Water					
Water	84,570.00	-	84,570.00		84,570.00
Storm Drain	175,249.00	-	175,249.00		175,249.00
Street Improvements	599,735.00	-	599,735.00		599,735.00
Landscape Hard/Soft	148,039.00	-	148,039.00		148,039.00
Landscape Lighting	6,812.00	-	6,812.00		6,812.00
Traffic Signal	336,129.00	-	336,129.00		336,129.00
Contingency					
Engineering / Arch					
Eng - Civil (General)	146,820.00	-	146,820.00		146,820.00
Eng - Civil (Field)	12,700.00	-	12,700.00		12,700.00
Eng - Soils	14,120.00	-	14,120.00		14,120.00
Eng - Utility Cons	3,600.00	-	3,600.00		3,600.00
Native American Monitor.	2,640.00	-	2,640.00		2,640.00
Park - B & C (Split by phases)					
Storm Drain	152,934.00	-	152,934.00		(1,693.16)
Landscape/Irrigation	476,224.00	222,290.00	698,514.00		108,978.39
Hardscape/Play Equipment	871,046.00	181,879.00	1,052,925.00		184,545.89
Site Lighting	107,960.00	60,450.00	168,410.00		38,000.00
Decorative Paving	57,191.00	19,022.00	76,213.00		24,741.53
Contingency - Park B/C	166,535.00	46,462.00	212,997.00	157,634.27	55,362.73
Eng/Arch - Park B/C					
Eng - Civil (General)	71,493.00	-	71,493.00		71,493.00
Eng - Civil (Field)					
Eng - Soils	25,099.00	-	25,099.00		25,099.00
Eng - Utility Cons	1,800.00	-	1,800.00		1,800.00
Arch - Landsc	124,200.00	-	124,200.00		124,200.00
Eng - Structural	6,400.00	-	6,400.00		6,400.00
Eng - Electrical	7,850.00	-	7,850.00		7,850.00
Native American Monitor.	4,800.00	-	4,800.00		4,800.00
Phase III Spine Rd.	1,265,350.00	-	1,265,350.00		1,265,350.00

EXHIBIT A2

Estimated Budgets for Eligible Portions				REQUEST NUMBER 2 Fees	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Sewer	213,653.00	-	213,653.00		213,653.00
Recycle Water	271,013.00	-	271,013.00		271,013.00
Water	336,348.00	-	336,348.00		336,348.00
Storm Drain	1,080,461.00	-	1,080,461.00		1,080,461.00
Street Improvements					
Traffic Signal					
Landscape Hard/Soft					
Landscape Lighting					
Contingency	316,683.00	-	316,683.00		316,683.00
Engineering / Arch					
Eng - Civil (General)	568,085.00	-	568,085.00		568,085.00
Eng - Civil (Field)	30,650.00	-	30,650.00		30,650.00
Eng - Soils	720.00	-	720.00		720.00
Eng - Utility Cons	21,250.00	-	21,250.00		21,250.00
Arch	16,550.00	-	16,550.00		16,550.00
Native American Monitor	28,145.00	-	28,145.00		28,145.00
Flood Wall					
Flood Wall Construction	-	1,800,000.00	1,800,000.00		1,800,000.00
Flood Gates	-	1,232,000.00	1,232,000.00		1,232,000.00
Flood Wall Landscaping					
Contingency - Flood Wall	-	303,200.00	303,200.00		303,200.00
Eng - Flood Wall					
Eng - Civil (General)	-	316,145.00	316,145.00		316,145.00
Eng - FEMA/Flood	-	118,920.00	118,920.00		118,920.00
Eng - Soils	-	132,223.00	132,223.00		132,223.00
Ped Bridge	-	450,000.00	450,000.00		450,000.00
Ped Bridge - Contracted	-	217,812.00	217,812.00		217,812.00
Contingency - Pd Bridge	-	66,781.00	66,781.00		66,781.00
Eng - Ped Bridge	-	25,000.00	25,000.00		25,000.00
Caltrans offramp	-	650,000.00	650,000.00		650,000.00
Contingency - Caltrans offramp	-	65,000.00	65,000.00		65,000.00
Eng/Arch - Off Ramp					
Eng - Civil (General)	-	124,250.00	124,250.00		124,250.00
Eng- Traffic Modeling	-	46,906.00	46,906.00		46,906.00
Eng - Spec Plan Consist.	-	61,295.00	61,295.00		61,295.00
Caltrans Slope					
Construction	-	220,000.00	220,000.00		220,000.00
Engineering / Landscape Arch	-	50,000.00	50,000.00		50,000.00
Ventura Road Improvements					
Street Improvements	-	443,000.00	443,000.00		443,000.00
Storm Drain	-	17,000.00	17,000.00		17,000.00
Landscape - Hard/Soft	-	60,000.00	60,000.00		60,000.00
Engineering / Landscape Arch	-	164,200.00	164,200.00		164,200.00
MUT	-	1,700,000.00	1,700,000.00		1,700,000.00
Contingency - MUT	-	170,000.00	170,000.00		170,000.00
Eng/Arch - MUT					
Eng - Civil (General)	-	249,675.00	249,675.00		249,675.00
DDR/DRC Review	-	16,715.00	16,715.00		16,715.00
Arch - Landscape	-	57,165.00	57,165.00		57,165.00
Park - A	-	1,200,000.00	1,200,000.00		1,200,000.00

EXHIBIT A2

Estimated Budgets for Eligible Portions				REQUEST NUMBER 2 Fees	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Storm Drain					
Landscape/Irrigation					
Hardscape/Play Equipment					
Site Lighting					
Decorative Paving					
Contingency - Park A	-	120,000.00	120,000.00		120,000.00
Eng/Arch - Park A	-	95,400.00	95,400.00		95,400.00
Fees (Public Improvement)					
Capital Growth Fee	774,896.00	2,075,104.00	2,850,000.00	228,913.24	2,621,086.76
Cap Growth - Fire St & Ladder Truck	300,000.00	-	300,000.00	300,000.00	-
Golf Course Fee	550,000.00	2,450,000.00	3,000,000.00	852,415.17	2,147,584.83
Traffic Impact Fees	-	859,000.00	859,000.00		859,000.00
Offsite Improvement					
Construction Management	544,440.00	462,245.00	1,006,685.00		916,963.83
TOTALS	14,944,928.00	16,549,139.00	31,494,065.00	1,538,962.68	28,070,957.80

October 25, 2020**CITY OF OXNARD****California Statewide Communities Development Authority (CSCDA)****Statewide Community Infrastructure Program****Community Facilities District 2018-1 (Wagon Wheel)****Acquisition Agreement, Reimbursement Request # 2 \$1,538,962.68**

To: Adam Smith, City Manager's Office
300 W. Third Street
Fourth Floor
Oxnard, CA 93030

NBS has performed its portion of the required compilation, review and confirmation of data required to authorize release of Special Tax Funds to reimburse Oxnard CRFL Partners, LLC (the Developer) for costs associated with the Acquisition Agreement between the City and the Developer dated February 12, 2020 (the Acquisition Agreement). Please obtain the appropriate Public Works confirmation signature and then forward the included Exhibit B (Disbursement Request Form) together with Exhibit A2 to the City Manager's Office for execution and transmittal to the Trustee. Please return executed copies of both this Memorandum and Exhibit B to NBS.

NBS provides the following documents to support this Reimbursement Request;

1. Developer's Reimbursement Request containing;
 - a. Actual Cost Certificates
2. Developer's Certificate of Non-Default
3. NBS's confirmation of paid property taxes

Sara Mares
Director
smares@nbsgov.com

Greg Ghironzi
Senior Consultant
gghironzi@nbsgov.com

Zaire Marin
Financial Analyst
zmarin@nbsgov.com

NBS' responsibility is limited to review of the reimbursement documentation. NBS does not provide any physical inspection or acceptance of any of the improvements. NBS also provides no opinion related to Sections 2.01. and 2.02. of the Acquisition Agreement related to the Letting and Administration of any Design and/or Construction Contracts respectively.

NBS has reviewed Reimbursement Request # 2 and presents the required documentation (except as noted above) for the City Manager's authorization.



Greg Ghironzi, Senior Consultant

October 25, 2020
Dated

Public Works has inspected the improvements related to this Reimbursement Request # 2 and they comply with all inspection and acceptance requirements of the Acquisition Agreement.



Ambrocio Yoro Jr, Senior Construction Inspector

November 2, 2020
Dated

EXHIBIT B

**DISBURSEMENT REQUEST FORM
(FOR ACQUISITIONS)**

To: Wilmington Trust, National Association (the "Trustee")
Attention: Jeanie Mar
Fax: 714-384-4153
Phone: 714-384-4151
Email: jmar@wilmingtontrust.com

Re: CSCDA Community Facilities District No. 2018-01 (Wagon Wheel) Special Tax Bonds, Series 2020

The undersigned, a duly authorized officer of the City of Oxnard (the "City") hereby requests a withdrawal from the Park Improvement Subaccount of the Wagon Wheel Community Facilities District Acquisition and Construction Fund held pursuant to the Indenture, dated as of August 1, 2020 (the "Indenture") between the Authority and Wilmington Trust, National Association, as Trustee, as follows:

Request Date: _____

Name of Developer: Oxnard CRFL Partners, LLC

Withdrawal Amount: \$4,543,619.48

Acquisition Improvements: See Exhibit A2 attached

Payment Instructions: Western Alliance Bank
1 East Washington Street
Phoenix, AZ 85004

Oxnard CRFL Partners, LLC
Acct: 8411832300
ABA: 122105980

The undersigned hereby certifies as follows:

The withdrawal is being made in accordance with a permitted use of the monies pursuant to the Acquisition Agreement between the City and Oxnard CRFL Partners, LLC and the withdrawal is not being made for the purpose of reinvestment.

None of the items for which payment is requested have been reimbursed previously from the Acquisition and Construction Fund.

EXHIBIT B

If the Withdrawal Amount is greater than the funds held in the Park Improvement Subaccount of the Acquisition and Construction Fund, the Trustee is authorized to pay the amount of such funds and to pay remaining amount(s) as funds are subsequently deposited in the Park Improvement Subaccount of the Acquisition and Construction Fund, should that occur.

The amounts being disbursed pursuant to this request are being used to finance or refinance certain public infrastructure and facilities (the "Improvements"). The City will own, and for the entire useful life of such Improvements reasonably expects to own, all of such Improvements. To the extent any of such Improvements are sold to an entity that is not a state or local government agency, the City will seek the advice and approval of bond counsel to the Authority prior to any such sale. The City will not allow any of such Improvements to be used (for example, by lease or other contract) in the trade or business of any nongovernmental persons (other than in their roles as members of the general public). All of such Improvements will be used in the performance of essential governmental functions of the City or another state or local government agency. The average expected useful life of such Improvements is at least 20 years. The representations and covenants contained in this paragraph are intended to support the conclusion that the interest paid on the bonds issued to finance the Improvements is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 (the "Code").

CITY OF OXNARD

By: 

Alexander Nguyen

Title: City Manager

Estimated Budgets for Eligible Portions				REQUEST NUMBER 3 Phase 2 Spine Road	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Phase II Spine Rd.					
Sewer	255,971.00	-	255,971.00	314,933.00	(58,962.00)
Recycle Water	305,211.00	-	305,211.00	305,211.00	-
Water	814,810.00	-	814,810.00	814,809.61	0.39
Storm Drain	745,841.00	-	745,841.00	753,251.00	(7,410.00)
Street Improvements	1,235,176.00	-	1,235,176.00	1,305,252.58	(70,076.58)
Landscape Hard/Soft	619,905.00	-	619,905.00	483,766.19	136,138.81
Landscape Lighting	182,147.00	-	182,147.00	154,987.60	27,159.40
Bus Bay	63,808.00	-	63,808.00		63,808.00
Contingency	-	-	-	\$195,045.67	(195,045.67)
Engineering	-	-	-		-
Eng - Civil (General)	530,555.00	-	530,555.00		530,555.00
Eng - Civil (Field)	92,361.00	-	92,361.00		92,361.00
Eng - Soils	66,010.00	-	66,010.00		66,010.00
Eng - Utility Cons	9,844.00	-	9,844.00		9,844.00
Arch	38,700.00	-	38,700.00		38,700.00
Native American Monitor.	62,400.00	-	62,400.00		62,400.00
Oxnard Entry & Widening					
Sewer					
Recycle Water					
Water	84,570.00	-	84,570.00		84,570.00
Storm Drain	175,249.00	-	175,249.00		175,249.00
Street Improvements	599,735.00	-	599,735.00		599,735.00
Landscape Hard/Soft	148,039.00	-	148,039.00		148,039.00
Landscape Lighting	6,812.00	-	6,812.00		6,812.00
Traffic Signal	336,129.00	-	336,129.00		336,129.00
Contingency					
Engineering / Arch					
Eng - Civil (General)	146,820.00	-	146,820.00		146,820.00
Eng - Civil (Field)	12,700.00	-	12,700.00		12,700.00
Eng - Soils	14,120.00	-	14,120.00		14,120.00
Eng - Utility Cons	3,600.00	-	3,600.00		3,600.00
Native American Monitor.	2,640.00	-	2,640.00		2,640.00
Park - B & C (Split by phases)					
Storm Drain	152,934.00	-	152,934.00		(1,693.16)
Landscape/Irrigation	476,224.00	222,290.00	698,514.00		108,978.39
Hardscape/Play Equipment	871,046.00	181,879.00	1,052,925.00		184,545.89
Site Lighting	107,960.00	60,450.00	168,410.00		38,000.00
Decorative Paving	57,191.00	19,022.00	76,213.00		24,741.53
Contingency - Park B/C	166,535.00	46,462.00	212,997.00		55,362.73
Eng/Arch - Park B/C					
Eng - Civil (General)	71,493.00	-	71,493.00		71,493.00
Eng - Civil (Field)					
Eng - Soils	25,099.00	-	25,099.00		25,099.00
Eng - Utility Cons	1,800.00	-	1,800.00		1,800.00
Arch - Landsc	124,200.00	-	124,200.00		124,200.00
Eng - Structural	6,400.00	-	6,400.00		6,400.00
Eng - Electrical	7,850.00	-	7,850.00		7,850.00
Native American Monitor.	4,800.00	-	4,800.00		4,800.00
Phase III Spine Rd.	1,265,350.00	-	1,265,350.00		1,265,350.00
Sewer	213,653.00	-	213,653.00		213,653.00

Estimated Budgets for Eligible Portions				REQUEST NUMBER 3 Phase 2 Spine Road	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Recycle Water	271,013.00	-	271,013.00		271,013.00
Water	336,348.00	-	336,348.00		336,348.00
Storm Drain	1,080,461.00	-	1,080,461.00		1,080,461.00
Street Improvements					
Traffic Signal					
Landscape Hard/Soft					
Landscape Lighting					
Contingency	316,683.00	-	316,683.00		316,683.00
Engineering / Arch					
Eng - Civil (General)	568,085.00	-	568,085.00		568,085.00
Eng - Civil (Field)	30,650.00	-	30,650.00		30,650.00
Eng - Soils	720.00	-	720.00		720.00
Eng - Utility Cons	21,250.00	-	21,250.00		21,250.00
Arch	16,550.00	-	16,550.00		16,550.00
Native American Monitor	28,145.00	-	28,145.00		28,145.00
Flood Wall					
Flood Wall Construction	-	1,800,000.00	1,800,000.00		1,800,000.00
Flood Gates	-	1,232,000.00	1,232,000.00		1,232,000.00
Flood Wall Landscaping					
Contingency - Flood Wall	-	303,200.00	303,200.00		303,200.00
Eng - Flood Wall					
Eng - Civil (General)	-	316,145.00	316,145.00		316,145.00
Eng - FEMA/Flood	-	118,920.00	118,920.00		118,920.00
Eng - Soils	-	132,223.00	132,223.00		132,223.00
Ped Bridge	-	450,000.00	450,000.00		450,000.00
Ped Bridge - Contracted	-	217,812.00	217,812.00		217,812.00
Contingency - Pd Bridge	-	66,781.00	66,781.00		66,781.00
Eng - Ped Bridge	-	25,000.00	25,000.00		25,000.00
Caltrans offramp	-	650,000.00	650,000.00		650,000.00
Contingency - Caltrans offramp	-	65,000.00	65,000.00		65,000.00
Eng/Arch - Off Ramp					
Eng - Civil (General)	-	124,250.00	124,250.00		124,250.00
Eng- Traffic Modeling	-	46,906.00	46,906.00		46,906.00
Eng - Spec Plan Consist.	-	61,295.00	61,295.00		61,295.00
Caltrans Slope					
Construction	-	220,000.00	220,000.00		220,000.00
Engineering / Landscape Arch	-	50,000.00	50,000.00		50,000.00
Ventura Road Improvements					
Street Improvements	-	443,000.00	443,000.00		443,000.00
Storm Drain	-	17,000.00	17,000.00		17,000.00
Landscape - Hard/Soft	-	60,000.00	60,000.00		60,000.00
Engineering / Landscape Arch	-	164,200.00	164,200.00		164,200.00
MUT	-	1,700,000.00	1,700,000.00		1,700,000.00
Contingency - MUT	-	170,000.00	170,000.00		170,000.00
Eng/Arch - MUT					
Eng - Civil (General)	-	249,675.00	249,675.00		249,675.00
DDR/DRC Review	-	16,715.00	16,715.00		16,715.00
Arch - Landscape	-	57,165.00	57,165.00		57,165.00
Park - A	-	1,200,000.00	1,200,000.00		1,200,000.00
Storm Drain					
Landscape/Irrigation					

Estimated Budgets for Eligible Portions				REQUEST NUMBER 3 Phase 2 Spine Road	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Hardscape/Play Equipment					
Site Lighting					
Decorative Paving					
Contingency - Park A	-	120,000.00	120,000.00		120,000.00
Eng/Arch - Park A	-	95,400.00	95,400.00		95,400.00
Fees (Public Improvement)					
Capital Growth Fee	774,896.00	2,075,104.00	2,850,000.00		2,621,086.76
Cap Growth - Fire St & Ladder Truck	300,000.00	-	300,000.00		-
Golf Course Fee	550,000.00	2,450,000.00	3,000,000.00		2,147,584.83
Traffic Impact Fees	-	859,000.00	859,000.00		859,000.00
Offsite Improvement					
Construction Management	544,440.00	462,245.00	1,006,685.00	\$216,362.83	700,601.00
TOTALS	14,944,928.00	16,549,139.00	31,494,065.00	4,543,619.48	23,527,338.32

October 25, 2020**CITY OF OXNARD****California Statewide Communities Development Authority (CSCDA)****Statewide Community Infrastructure Program****Community Facilities District 2018-1 (Wagon Wheel)****Acquisition Agreement, Reimbursement Request # 3 \$4,543,619.48**

To: Adam Smith, City Manager's Office
300 W. Third Street
Fourth Floor
Oxnard, CA 93030

NBS has performed its portion of the required compilation, review and confirmation of data required to authorize release of Special Tax Funds to reimburse Oxnard CRFL Partners, LLC (the Developer) for costs associated with the Acquisition Agreement between the City and the Developer dated February 12, 2020 (the Acquisition Agreement). Please obtain the appropriate Public Works confirmation signature and then forward the included Exhibit B (Disbursement Request Form) together with Exhibit A2 to the City Manager's Office for execution and transmittal to the Trustee. Please return executed copies of both this Memorandum and Exhibit B to NBS.

NBS provides the following documents to support this Reimbursement Request;

1. Developer's Reimbursement Request containing;
 - a. Actual Cost Certificates
 - b. Contracts & Change Orders
 - c. Subcontractor Invoices
 - d. Payment Documents
 - e. Lien Releases
 - f. Wage Certifications
2. Developer's Certificate of Non-Default
3. Developer's Performance Bond Agreements
4. City's Notice of Reduction of Performance Bond
5. NBS's confirmation of paid property taxes

Sara Mares
Director
smares@nbsgov.com

Greg Ghironzi
Senior Consultant
gghironzi@nbsgov.com

Zaire Marin
Financial Analyst
zmarin@nbsgov.com

NBS' responsibility is limited to review of the reimbursement documentation. NBS does not provide any physical inspection or acceptance of any of the improvements. NBS also provides no opinion related to Sections 2.01. and 2.02. of the Acquisition Agreement related to the Letting and Administration of any Design and/or Construction Contracts respectively.

Special Review Notation: Sections 2.04.(d) and 2.05.(c) of the Acquisition Agreement require the Developer to provide Title Documents to property which underlies any improvement being reimbursed. These portions of the Acquisition Agreement conflict with standard construction practice of progress payments for discrete improvement or "Eligible Portions" as described in the agreement. These conflicting sections contemplate a "turn-key complete project" reimbursement, which is contrary to the majority of the agreement's language. Under these sections, the Developer would be required to give title to property during ongoing construction to obtain reimbursement of any Eligible Portion which would then open both the City and the Developer to unacceptable liabilities. NBS suggests the City and the Developer confer to reconcile this language conflict and then amend the Acquisition Agreement to clarify the intended requirements.

NBS has reviewed Reimbursement Request # 3 and presents the required documentation (except as noted above) for the City Manager's authorization.



Greg Ghironzi, Senior Consultant

October 25, 2020
Dated

Public Works has inspected the improvements related to this Reimbursement Request # 3 and they comply with all inspection and acceptance requirements of the Acquisition Agreement.



Ambrocio Yoro Jr, Senior Construction Inspector

November 2, 2020
Dated

EXHIBIT B

**DISBURSEMENT REQUEST FORM
(FOR ACQUISITIONS)**

To: Wilmington Trust, National Association (the "Trustee")
Attention: Jeanie Mar
Fax: 714-384-4153
Phone: 714-384-4151
Email: jmar@wilmingtontrust.com

Re: CSCDA Community Facilities District No. 2018-01 (Wagon Wheel) Special Tax Bonds, Series 2020

The undersigned, a duly authorized officer of the City of Oxnard (the "City") hereby requests a withdrawal from the Park Improvement Subaccount of the Wagon Wheel Community Facilities District Acquisition and Construction Fund held pursuant to the Indenture, dated as of August 1, 2020 (the "Indenture") between the Authority and Wilmington Trust, National Association, as Trustee, as follows:

Request Date: _____

Name of Developer: Oxnard CRFL Partners, LLC

Withdrawal Amount: \$1,740,524.99

Acquisition Improvements: See Exhibit A2 attached

Payment Instructions: Western Alliance Bank
1 East Washington Street
Phoenix, AZ 85004

Oxnard CRFL Partners, LLC
Acct: 8411832300
ABA: 122105980

The undersigned hereby certifies as follows:

The withdrawal is being made in accordance with a permitted use of the monies pursuant to the Acquisition Agreement between the City and Oxnard CRFL Partners, LLC and the withdrawal is not being made for the purpose of reinvestment.

None of the items for which payment is requested have been reimbursed previously from the Acquisition and Construction Fund.

EXHIBIT B

If the Withdrawal Amount is greater than the funds held in the Park Improvement Subaccount of the Acquisition and Construction Fund, the Trustee is authorized to pay the amount of such funds and to pay remaining amount(s) as funds are subsequently deposited in the Park Improvement Subaccount of the Acquisition and Construction Fund, should that occur.

The amounts being disbursed pursuant to this request are being used to finance or refinance certain public infrastructure and facilities (the "Improvements"). The City will own, and for the entire useful life of such Improvements reasonably expects to own, all of such Improvements. To the extent any of such Improvements are sold to an entity that is not a state or local government agency, the City will seek the advice and approval of bond counsel to the Authority prior to any such sale. The City will not allow any of such Improvements to be used (for example, by lease or other contract) in the trade or business of any nongovernmental persons (other than in their roles as members of the general public). All of such Improvements will be used in the performance of essential governmental functions of the City or another state or local government agency. The average expected useful life of such Improvements is at least 20 years. The representations and covenants contained in this paragraph are intended to support the conclusion that the interest paid on the bonds issued to finance the Improvements is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 (the "Code").

CITY OF OXNARD

By: 

Alexander Nguyen

Title: City Manager

EXHIBIT A2

Estimated Budgets for Eligible Portions				REQUEST NUMBER 4 Road Entry & Widening	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Phase II Spine Rd.					
Sewer	255,971.00	-	255,971.00		(58,962.00)
Recycle Water	305,211.00	-	305,211.00		-
Water	814,810.00	-	814,810.00		0.39
Storm Drain	745,841.00	-	745,841.00		(7,410.00)
Street Improvements	1,235,176.00	-	1,235,176.00		(70,076.58)
Landscape Hard/Soft	619,905.00	-	619,905.00		136,138.81
Landscape Lighting	182,147.00	-	182,147.00		27,159.40
Bus Bay	63,808.00	-	63,808.00		63,808.00
Contingency	-	-	-		(195,045.67)
Engineering	-	-	-		-
Eng - Civil (General)	530,555.00	-	530,555.00		530,555.00
Eng - Civil (Field)	92,361.00	-	92,361.00		92,361.00
Eng - Soils	66,010.00	-	66,010.00		66,010.00
Eng - Utility Cons	9,844.00	-	9,844.00		9,844.00
Arch	38,700.00	-	38,700.00		38,700.00
Native American Monitor.	62,400.00	-	62,400.00		62,400.00
Oxnard Entry & Widening					
Sewer					
Recycle Water					
Water	84,570.00	-	84,570.00	84,570.00	-
Storm Drain	175,249.00	-	175,249.00	173,521.20	1,727.80
Street Improvements	599,735.00	-	599,735.00	846,282.68	(246,547.68)
Landscape Hard/Soft	148,039.00	-	148,039.00	97366.56	50,672.44
Landscape Lighting	6,812.00	-	6,812.00	2,190.00	4,622.00
Traffic Signal	336,129.00	-	336,129.00	323,464.21	12,664.79
Contingency				130,248.20	(130,248.20)
Engineering / Arch					
Eng - Civil (General)	146,820.00	-	146,820.00		146,820.00
Eng - Civil (Field)	12,700.00	-	12,700.00		12,700.00
Eng - Soils	14,120.00	-	14,120.00		14,120.00
Eng - Utility Cons	3,600.00	-	3,600.00		3,600.00
Native American Monitor.	2,640.00	-	2,640.00		2,640.00
Park - B & C (Split by phases)					
Storm Drain	152,934.00	-	152,934.00		(1,693.16)
Landscape/Irrigation	476,224.00	222,290.00	698,514.00		108,978.39
Hardscape/Play Equipment	871,046.00	181,879.00	1,052,925.00		184,545.89
Site Lighting	107,960.00	60,450.00	168,410.00		38,000.00
Decorative Paving	57,191.00	19,022.00	76,213.00		24,741.53
Contingency - Park B/C	166,535.00	46,462.00	212,997.00		55,362.73
Eng/Arch - Park B/C					
Eng - Civil (General)	71,493.00	-	71,493.00		71,493.00
Eng - Civil (Field)					
Eng - Soils	25,099.00	-	25,099.00		25,099.00
Eng - Utility Cons	1,800.00	-	1,800.00		1,800.00
Arch - Landsc	124,200.00	-	124,200.00		124,200.00
Eng - Structural	6,400.00	-	6,400.00		6,400.00
Eng - Electrical	7,850.00	-	7,850.00		7,850.00
Native American Monitor.	4,800.00	-	4,800.00		4,800.00
Phase III Spine Rd.	1,265,350.00	-	1,265,350.00		1,265,350.00
Sewer	213,653.00	-	213,653.00		213,653.00

EXHIBIT A2

Estimated Budgets for Eligible Portions				REQUEST NUMBER 4 Road Entry & Widening	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Recycle Water	271,013.00	-	271,013.00		271,013.00
Water	336,348.00	-	336,348.00		336,348.00
Storm Drain	1,080,461.00	-	1,080,461.00		1,080,461.00
Street Improvements					
Traffic Signal					
Landscape Hard/Soft					
Landscape Lighting					
Contingency	316,683.00	-	316,683.00		316,683.00
Engineering / Arch					
Eng - Civil (General)	568,085.00	-	568,085.00		568,085.00
Eng - Civil (Field)	30,650.00	-	30,650.00		30,650.00
Eng - Soils	720.00	-	720.00		720.00
Eng - Utility Cons	21,250.00	-	21,250.00		21,250.00
Arch	16,550.00	-	16,550.00		16,550.00
Native American Monitor	28,145.00	-	28,145.00		28,145.00
Flood Wall					
Flood Wall Construction	-	1,800,000.00	1,800,000.00		1,800,000.00
Flood Gates	-	1,232,000.00	1,232,000.00		1,232,000.00
Flood Wall Landscaping					
Contingency - Flood Wall	-	303,200.00	303,200.00		303,200.00
Eng - Flood Wall					
Eng - Civil (General)	-	316,145.00	316,145.00		316,145.00
Eng - FEMA/Flood	-	118,920.00	118,920.00		118,920.00
Eng - Soils	-	132,223.00	132,223.00		132,223.00
Ped Bridge	-	450,000.00	450,000.00		450,000.00
Ped Bridge - Contracted	-	217,812.00	217,812.00		217,812.00
Contingency - Pd Bridge	-	66,781.00	66,781.00		66,781.00
Eng - Ped Bridge	-	25,000.00	25,000.00		25,000.00
Caltrans offramp	-	650,000.00	650,000.00		650,000.00
Contingency - Caltrans offramp	-	65,000.00	65,000.00		65,000.00
Eng/Arch - Off Ramp					
Eng - Civil (General)	-	124,250.00	124,250.00		124,250.00
Eng- Traffic Modeling	-	46,906.00	46,906.00		46,906.00
Eng - Spec Plan Consist.	-	61,295.00	61,295.00		61,295.00
Caltrans Slope					
Construction	-	220,000.00	220,000.00		220,000.00
Engineering / Landscape Arch	-	50,000.00	50,000.00		50,000.00
Ventura Road Improvements					
Street Improvements	-	443,000.00	443,000.00		443,000.00
Storm Drain	-	17,000.00	17,000.00		17,000.00
Landscape - Hard/Soft	-	60,000.00	60,000.00		60,000.00
Engineering / Landscape Arch	-	164,200.00	164,200.00		164,200.00
MUT	-	1,700,000.00	1,700,000.00		1,700,000.00
Contingency - MUT	-	170,000.00	170,000.00		170,000.00
Eng/Arch - MUT					
Eng - Civil (General)	-	249,675.00	249,675.00		249,675.00
DDR/DRC Review	-	16,715.00	16,715.00		16,715.00
Arch - Landscape	-	57,165.00	57,165.00		57,165.00
Park - A	-	1,200,000.00	1,200,000.00		1,200,000.00
Storm Drain					
Landscape/Irrigation					

EXHIBIT A2

Estimated Budgets for Eligible Portions				REQUEST NUMBER 4 Road Entry & Widening	
Description	Section 1 Costs	Section 2 Costs	Total Costs	AMOUNT	REMAINING BUDGET
Hardscape/Play Equipment					
Site Lighting					
Decorative Paving					
Contingency - Park A	-	120,000.00	120,000.00		120,000.00
Eng/Arch - Park A	-	95,400.00	95,400.00		95,400.00
Fees (Public Improvement)					
Capital Growth Fee	774,896.00	2,075,104.00	2,850,000.00		2,621,086.76
Cap Growth - Fire St & Ladder Truck	300,000.00	-	300,000.00		-
Golf Course Fee	550,000.00	2,450,000.00	3,000,000.00		2,147,584.83
Traffic Impact Fees	-	859,000.00	859,000.00		859,000.00
Offsite Improvement					
Construction Management	544,440.00	462,245.00	1,006,685.00	82,882.14	617,718.86
TOTALS	14,944,928.00	16,549,139.00	31,494,065.00	1,740,524.99	21,786,813.33

October 25, 2020

CITY OF OXNARD

California Statewide Communities Development Authority (CSCDA)

Statewide Community Infrastructure Program

Community Facilities District 2018-1 (Wagon Wheel)

Acquisition Agreement, Reimbursement Request # 4 \$1,740,524.99

**To: Adam Smith, City Manager's Office
300 W. Third Street
Fourth Floor
Oxnard, CA 93030**

NBS has performed its portion of the required compilation, review and confirmation of data required to authorize release of Special Tax Funds to reimburse Oxnard CRFL Partners, LLC (the Developer) for costs associated with the Acquisition Agreement between the City and the Developer dated February 12, 2020 (the Acquisition Agreement). Please obtain the appropriate Public Works confirmation signature and then forward the included Exhibit B (Disbursement Request Form) together with Exhibit A2 to the City Manager's Office for execution and transmittal to the Trustee. Please return executed copies of both this Memorandum and Exhibit B to NBS.

NBS provides the following documents to support this Reimbursement Request;

1. Developer's Reimbursement Request containing;
 - a. Actual Cost Certificates
 - b. Contracts & Change Orders
 - c. Subcontractor Invoices
 - d. Payment Documents
 - e. Lien Releases
 - f. Wage Certifications
2. Developer's Certificate of Non-Default
3. Developer's Performance Bond Agreements
4. City's Notice of Reduction of Performance Bond
5. NBS's confirmation of paid property taxes

Sara Mares
Director
smares@nbsgov.com

Greg Ghironzi
Senior Consultant
gghironzi@nbsgov.com

Zaire Marin
Financial Analyst
zmarin@nbsgov.com

NBS' responsibility is limited to review of the reimbursement documentation. NBS does not provide any physical inspection or acceptance of any of the improvements. NBS also provides no opinion related to Sections 2.01. and 2.02. of the Acquisition Agreement related to the Letting and Administration of any Design and/or Construction Contracts respectively.

Special Review Notation: Sections 2.04.(d) and 2.05.(c) of the Acquisition Agreement require the Developer to provide Title Documents to property which underlies any improvement being reimbursed. These portions of the Acquisition Agreement conflict with standard construction practice of progress payments for discrete improvement or "Eligible Portions" as described in the agreement. These conflicting sections contemplate a "turn-key complete project" reimbursement, which is contrary to the majority of the agreement's language. Under these sections, the Developer would be required to give title to property during ongoing construction to obtain reimbursement of any Eligible Portion which would then open both the City and the Developer to unacceptable liabilities. NBS suggests the City and the Developer confer to reconcile this language conflict and then amend the Acquisition Agreement to clarify the intended requirements.

NBS has reviewed Reimbursement Request # 4 and presents the required documentation (except as noted above) for the City Manager's authorization.



Greg Ghironzi, Senior Consultant

October 25, 2020
Dated

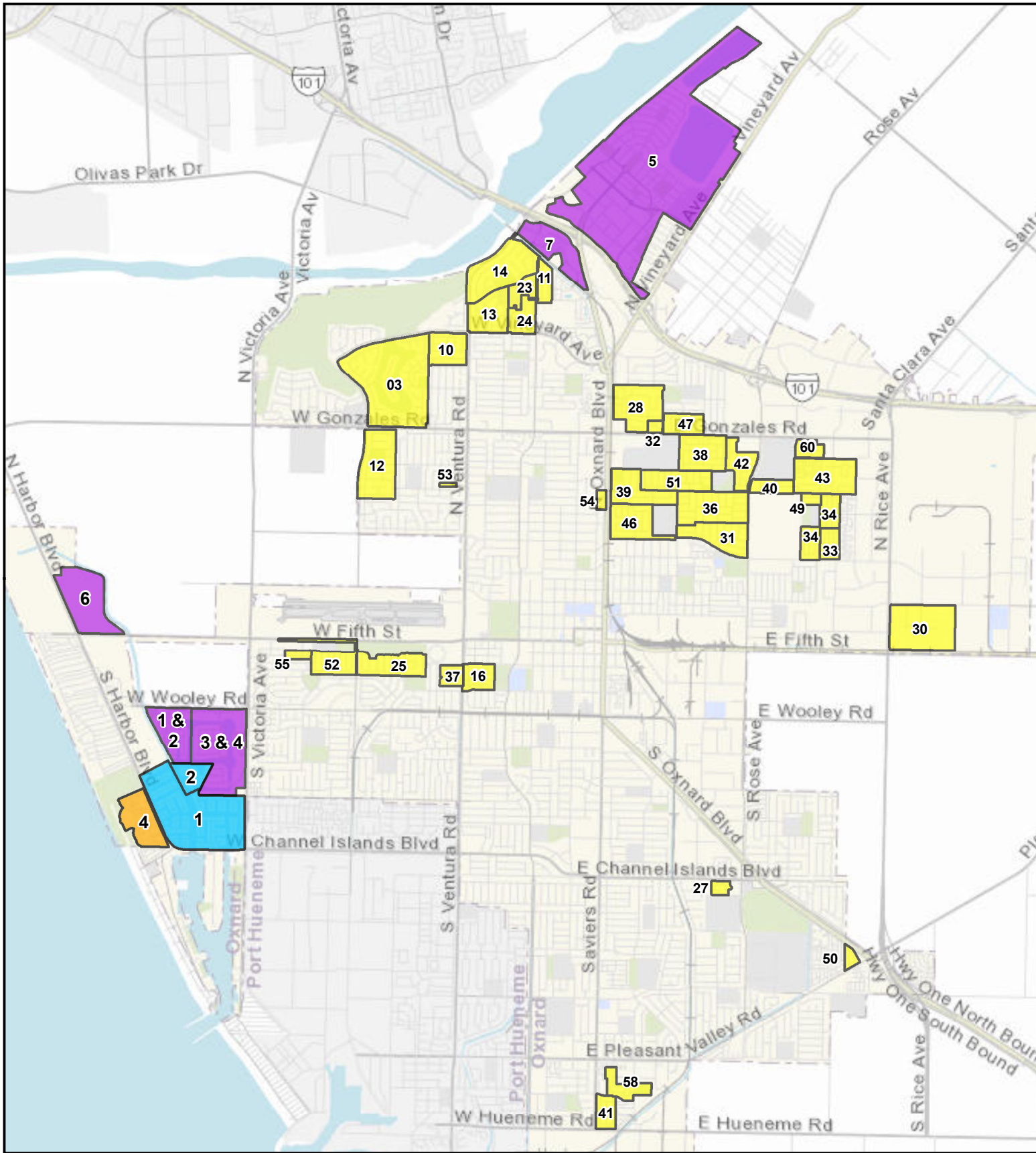
Public Works has inspected the improvements related to this Reimbursement Request # 4 and they comply with all inspection and acceptance requirements of the Acquisition Agreement.



Ambrocio Yoro Jr, Senior Construction Inspector

November 2, 2020
Dated

CITY OF OXNARD ASSESSMENT DISTRICTS



- Maintenance Assessment District (District No.)
- Community Facilities District (District No.)
- Waterway Assessment District (Zone No.)
- Landscape Maintenance District (District No.)

CITY OF OXNARD – SPECIAL DISTRICTS

LANDSCAPE MAINTENANCE DISTRICT * COMMUNITY FACILITIES DISTRICTS
WATERWAYS ASSESSMENT DISTRICTS * MAINTENANCE ASSESSMENT DISTRICTS

COMMUNITY FACILITIES DISTRICTS	
1 & 2 – Westport at Mandalay Bay	6 – Northshore at Mandalay Bay
3 & 4 – Seabridge at Mandalay Bay	7 – Wagon Wheel
5 – Riverpark	

LANDSCAPE MAINTENANCE DISTRICTS		
3 – Riverridge	31 – Rancho De La Rosa	43 – Greenbelt
10 – Country Club	32 – Oak Park	46 – Daily Ranch
12 – Standard Pacific	33 – El Paseo	47 – Sycamore Place
13 – Le Village	34 – Sunrise Pt/Sunset Cove	49 – Cameron Ranch
14 – California Cove	36 – Villa Santa Cruz	50 – PV Senior Housing
16 – California Lighthouse	37 – Pacific Cove	51 - Pfeiler
23 – Greystone	38 – Aldea Del Mar	52 – Wingfield
24 – Vineyards	39 – El Sueno Promesa	53 – Huff Court
25 – The Pointe	39 – DR Horton	54 – Meadowcrest
27 – Rose Island	40 – Cantada	55 – Wingfield West
28 – Harborside	41 – Pacific Cove	58 – Westwind
30 – Haas Automation	42 – Cantabria/Coronado	60 - Artisan

MAINTENANCE ASSESSMENT DISTRICT
4- Mandalay Beach/Colony

WATERWAYS ASSESSEMENT DISTRICTS	
Zone 1 – Mandalay Bay	Zone 2 – Harbour Island



**CITY COUNCIL AGENDA REPORT
INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. K.8**

DATE: February 2, 2021

TO: City Council

FROM: Kevin Riper, Chief Financial Officer, (805) 385-7475, kevin.riper@oxnard.org

SUBJECT: Correction of a typo in the Agreement for State Administration of City Transactions and Use Taxes

RECOMMENDATION

That the City Council authorize correction of a typographical error in the Agreement for State Administration of City Transactions and Use Taxes, executed with the California State Department of Tax and Fee Administration (CDTFA) on December 15, 2020.

BACKGROUND

In connection with the passage of Measure E, the City Council adopted resolution 15,404 authorizing the Mayor to execute agreements with the CDTFA for implementation of a local transactions and use tax. Exhibit A of this resolution is the Agreement for State Administration of City Transactions and Use Taxes (the "Administrative Agreement"). The resolution was adopted at the December 15, 2020, City Council meeting and it, along with the Administrative Agreement signed by the Mayor and several other required documents, was submitted to the CDTFA shortly thereafter. Upon review, the CDTFA discovered a typo in Article V, paragraph B of the Administrative Agreement which specifies the date the agreement takes effect as April 1, 2020. The effective date should be April 1, 2021, and therefore, the agreement needs to be corrected.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

There is no financial impact.

COMMITTEE OUTCOME

This item did not originate in Committee. The City Council previously approved this item on December 15, 2020.

Prepared by: Donna Ventura, Assistant Chief Financial Officer

ATTACHMENTS

1. 02_City Administration Agreement v.2

**AGREEMENT FOR STATE ADMINISTRATION
OF CITY TRANSACTIONS AND USE TAXES**

The City Council of the City of Oxnard has adopted, and the voters of the City of Oxnard (hereafter called "City" or "District") have approved by the required majority vote, the City of Oxnard Transactions and Use Tax Ordinance (hereafter called "Ordinance"), a copy of which is attached hereto. To carry out the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code and the Ordinance, the California State Department of Tax and Fee Administration, (hereinafter called the "Department") and the City do agree as follows:

**ARTICLE I
DEFINITIONS**

Unless the context requires otherwise, wherever the following terms appear in the Agreement, they shall be interpreted to mean the following:

1. "District taxes" shall mean the transactions and use taxes, penalties, and interest imposed under an ordinance specifically authorized by Revenue and Taxation code Section 7285.9, and in compliance with Part 1.6, Division 2 of the Revenue and Taxation Code.

2. "City Ordinance" shall mean the City's Transactions and Use Tax Ordinance referred to above and attached hereto, Ordinance No. 2990, as amended from time to time, or as deemed to be amended from time to time pursuant to Revenue and Taxation Code Section 7262.2.

**ARTICLE II
ADMINISTRATION AND COLLECTION
OF CITY TAXES**

A. Administration. The Department and City agree that the Department shall perform exclusively all functions incident to the administration and operation of the City Ordinance.

B. Other Applicable Laws. City agrees that all provisions of law applicable to the administration and operation of the Department Sales and Use Tax Law which are not inconsistent with Part 1.6 of Division 2 of the Revenue and Taxation Code shall be applicable to the administration and operation of the City Ordinance. City agrees that money collected pursuant to the City Ordinance may be deposited into the State Treasury to the credit of the Retail Sales Tax Fund and may be drawn from that Fund for any authorized purpose, including making refunds, compensating and reimbursing the Department pursuant to Article IV of this Agreement, and transmitting to City the amount to which City is entitled.

C. Transmittal of money.

1. For the period during which the tax is in effect, and except as otherwise provided herein, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City periodically as promptly as feasible, but not less often than twice in each calendar quarter.

2. For periods subsequent to the expiration date of the tax whether by City's self-imposed limits or by final judgment of any court of the State of California holding that City's ordinance is invalid or void, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City not less than once in each calendar quarter.

3. Transmittals may be made by mail or electronic funds transfer to an account of the City designated and authorized by the City. A statement shall be furnished at least quarterly indicating the amounts withheld pursuant to Article IV of this Agreement.

D. Rules. The Department shall prescribe and adopt such rules and regulations as in its judgment are necessary or desirable for the administration and operation of the City Ordinance and the distribution of the district taxes collected thereunder.

E. Preference. Unless the payor instructs otherwise, and except as otherwise provided in this Agreement, the Department shall give no preference in applying money received for state sales and use taxes, state-administered local sales and use taxes, and district transactions and use taxes owed by a taxpayer, but shall apply moneys collected to the satisfaction of the claims of the State, cities, counties, cities and counties, redevelopment agencies, other districts, and City as their interests appear.

F. Security. The Department agrees that any security which it hereafter requires to be furnished by taxpayers under the State Sales and Use Tax Law will be upon such terms that it also will be available for the payment of the claims of City for district taxes owing to it as its interest appears. The Department shall not be required to change the terms of any security now held by it, and City shall not participate in any security now held by the Department.

G. Records of the Department.

When requested by resolution of the legislative body of the City under section 7056 of the Revenue and Taxation Code, the Department agrees to permit authorized personnel of the City to examine the records of the Department, including the name, address, and account number of each seller holding a seller's permit with a registered business location in the City, pertaining to the ascertainment of transactions and use taxes collected for the City. Information obtained by the City from examination of the Department's records shall be used by the City only for purposes related to the collection of transactions and use taxes by the Department pursuant to this Agreement.

H. Annexation. City agrees that the Department shall not be required to give effect to an annexation, for the purpose of collecting, allocating, and distributing District transactions and use taxes, earlier than the first day of the calendar quarter which commences not less than two months after notice to the Department. The notice shall include the name of the county or counties annexed to the extended City boundary. In the event the City shall annex an area, the boundaries of which are not coterminous with a county or counties, the notice shall include a description of the area annexed and two maps of the City showing the area annexed and the location address of the property nearest to the extended City boundary on each side of every street or road crossing the boundary.

ARTICLE III

ALLOCATION OF TAX

A. Allocation. In the administration of the Department's contracts with all districts that impose transactions and use taxes imposed under ordinances, which comply with Part 1.6 of Division 2 of the Revenue and Taxation Code:

1. Any payment not identified as being in payment of liability owing to a designated district or districts may be apportioned among the districts as their interest appear, or, in the discretion of the Department, to all districts with which the Department has contracted using ratios reflected by the distribution of district taxes collected from all taxpayers.

2. All district taxes collected as a result of determinations or billings made by the Department, and all amounts refunded or credited may be distributed or charged to the respective districts in the same ratio as the taxpayer's self-declared district taxes for the period for which the determination, billing, refund or credit applies.

B. Vehicles, Vessels, and Aircraft. For the purpose of allocating use tax with respect to vehicles, vessels, or aircraft, the address of the registered owner appearing on the application for registration or on the certificate of ownership may be used by the Department in determining the place of use.

ARTICLE IV

COMPENSATION

The City agrees to pay to the Department as the State's cost of administering the City Ordinance such amount as is provided for by law. Such amounts shall be deducted from the taxes collected by the Department for the City.

ARTICLE V

MISCELLANEOUS PROVISIONS

A. Communications. Communications and notices may be sent by first class United States mail to the addresses listed below, or to such other addresses as the parties may from time to time designate. A notification is complete when deposited in the mail.

Communications and notices to be sent to the Department shall be addressed to:

California State Department of Tax and Fee Administration
P.O. Box 942879
Sacramento, California 94279-0027

Attention: Administrator
Local Revenue Branch

Communications and notices to be sent to the City shall be addressed to:

City of Oxnard, Attention: Chief Financial Officer
300 West Third Street, Third Floor
Oxnard, CA 93030

Unless otherwise directed, transmittals of payment of District transactions and use taxes will be sent to the address above.

B. Term. The date of this Agreement is the date on which it is approved by the Department of General Services. The Agreement shall take effect on April 1, 2021. This Agreement shall continue until December 31 next following the expiration date of the City Ordinance, and shall thereafter be renewed automatically from year to year until the Department completes all work necessary to the administration of the City Ordinance and has received and disbursed all payments due under that Ordinance.

C. Notice of Repeal of Ordinance. City shall give the Department written notice of the repeal of the City Ordinance not less than 110 days prior to the operative date of the repeal.

ARTICLE VI
ADMINISTRATION OF TAXES IF THE
ORDINANCE IS CHALLENGED AS BEING INVALID

A. Impoundment of funds.

1. When a legal action is begun challenging the validity of the imposition of the tax, the City shall deposit in an interest-bearing escrow account, any proceeds transmitted to it under Article II. C., until a court of competent jurisdiction renders a final and non-appealable judgment that the tax is valid.

2. If the tax is determined to be unconstitutional or otherwise invalid, the City shall transmit to the Department the moneys retained in escrow, including any accumulated interest, within ten days of the judgment of the trial court in the litigation awarding costs and fees becoming final and non-appealable.

B. Costs of administration. Should a final judgment be entered in any court of the State of California, holding that City's Ordinance is invalid or void, and requiring a rebate or refund to taxpayers of any taxes collected under the terms of this Agreement, the parties mutually agree that:

1. Department may retain all payments made by City to Department to prepare to administer the City Ordinance.

2. City will pay to Department and allow Department to retain Department's cost of administering the City Ordinance in the amounts set forth in Article IV of this Agreement.

3. City will pay to Department or to the State of California the amount of any taxes plus interest and penalties, if any, that Department or the State of California may be required to rebate or refund to taxpayers.

4. City will pay to Department its costs for rebating or refunding such taxes, interest, or penalties. Department's costs shall include its additional cost for developing procedures for processing the rebates or refunds, its costs of actually making these refunds, designing and printing forms, and developing instructions for Department's staff for use in making these rebates or refunds and any other costs incurred by Department which are reasonably appropriate or necessary to make those rebates or refunds. These costs shall include Department's direct and indirect costs as specified by Section 11256 of the Government Code.

5. Costs may be accounted for in a manner, which conforms to the internal accounting, and personnel records currently maintained by the Department. The billings for such costs may be presented in summary form. Detailed records will be retained for audit and verification by City.

6. Any dispute as to the amount of costs incurred by Department in refunding taxes shall be referred to the State Director of Finance for resolution and the Director's decision shall be final.

7. Costs incurred by Department in connection with such refunds shall be billed by Department on or before the 25th day of the second month following the month in which the judgment of a court of the State of California holding City's Ordinance invalid or void becomes final. Thereafter Department shall bill City on or before the 25th of each month for all costs incurred by Department for the preceding calendar month. City shall pay to Department the amount of such costs on or before the last day of the succeeding month and shall pay to Department the total amount of taxes, interest, and penalties refunded or paid to taxpayers, together with Department costs incurred in making those refunds.

CITY OF OXNARD

By _____

Mayor

CALIFORNIA STATE DEPARTMENT OF
TAX AND FEE ADMINISTRATION

By _____
Administrator
Local Revenue Branch



CITY COUNCIL AGENDA REPORT
REPORTS
AGENDA ITEM NO. L.1

DATE: February 2, 2021
TO: City Council
FROM: Kevin Riper, Chief Financial Officer, (805) 385-7475, kevin.riper@oxnard.org
SUBJECT: FY 2019-20 Comprehensive Annual Financial Report and Summary Presentation (0/15/10)

RECOMMENDATION

That the City Council receive the FY 2019-20 Comprehensive Annual Financial Report (CAFR) and summary presentation from the City's external financial auditors, Eadie + Payne, LLP. (Presentation will be live upon consultant's request). (Finance & Governance Committee approved 2-0)(Presentation will be live upon consultant's request).

BACKGROUND

Eadie + Payne, LLP will present its audit opinion of the City of Oxnard's financial statements, which consist of the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information as of June 30, 2020, and the respective changes in financial position.

Under generally accepted accounting principles in the United States, the financial statements are the responsibility of management, not of the legislative body that oversees management. Therefore, City Council is requested simply to receive the audit presentation from Eadie + Payne, not to approve or endorse or otherwise vote on the financial statements.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

There is no financial impact.

COMMITTEE OUTCOME

The Finance and Governance Committee approved 2-0 on January 12, 2021, to approve the staff recommendation to forward the item for Council approval.

Prepared by: Donna Ventura, Assistant Chief Financial Officer, Eadie + Payne

ATTACHMENTS

1. CAFR City of Oxnard 6-30-20
2. Governance letter 6-30-20
3. CAFR presentation by Eadie + Payne 2-2-21

COMPREHENSIVE ANNUAL **FINANCIAL REPORT**

2020



FISCAL YEAR ENDED JUNE 30, 2020

WWW.OXNARD.ORG

CITY OF OXNARD, CALIFORNIA

CONTENTS

JUNE 30, 2020

PAGE

INTRODUCTORY SECTION

Letter of Transmittal	i
Certificate of Achievement for Excellence in Financial Reporting	vii
Elected Officials	ix
City of Oxnard Organizational Chart	x

FINANCIAL SECTION

Independent Auditor's Report	1
Management's Discussion and Analysis	5

Basic Financial Statements

Government-Wide Financial Statements:

Statement of Net Position	25
Statement of Activities	26

Fund Financial Statements

Governmental Funds

Balance Sheet	28
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	31
Statement of Revenues, Expenditures, and Changes in Fund Balances	32
Reconciliation of the Change in Fund Balances of the Governmental Funds to the Statement of Activities	35

Proprietary Funds

Statement of Net Position	36
Statement of Revenues, Expenses, and Changes in Net Position	40
Statement of Cash Flows	42

Fiduciary Funds

Statement of Fiduciary Net Position	46
Statement of Changes in Fiduciary Net Position	47

Notes to the Basic Financial Statements

I. Summary of Significant Accounting Policies	
A. Reporting Entity	48
B. Financial Statements Presentation	49
C. New Accounting Pronouncements	55
D. Cash and Investments	57
E. Receivables	58

Notes to the Basic Financial Statements (Continued)

F. Capital Assets	59
G. Compensated Absences	60
H. Net Pension Liability	60
I. Other Post-Employment Benefits (OPEB)	60
J. Deferred Outflows/Inflows of Resources	61
K. Fund Equity	62
L. Property Taxes	64
M. Utility Revenue	65
N. Use of Estimates	65
O. Budgets and Budgetary Accounting	66
P. Encumbrances	66
Q. Related Organizations	66
R. Joint Ventures	67
S. Subsequent Events	67
 II. Detailed Notes on All Funds	
A. Cash and Investments	67
B. Receivables and Payables	75
C. Interfund Receivables and Payables	76
D. Interfund Transfers	77
E. Notes Receivable	78
F. Capital Assets	81
G. Long-term Debt	83
H. Compensated Absences	104
I. Fund Balances	105
J. Prior-Period Adjustments	106
 III. Defined Benefit Pension Plans and Other Post-Employment Benefits	
California Public Employees' Retirement System	
A. Retirement Plan Description	108
B. Benefits Provided	109
C. Contributions	109
D. Actuarial Methods and Assumptions Used to Determine Total Pension Liability	112
E. Discount Rate and Long-Term Expected Rate of Return	113
F. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions	115
G. Sensitivity of the Net Pension Liability to Changes in the Discount Rate	120

Notes to the Basic Financial Statements (Continued)

Retirement Enhancement Plan	
A. Plan Description	120
B. Benefits Provided	122
C. Contributions	122
D. Actuarial Methods and Assumptions Used to Determine Total Pension Liability	123
E. Discount Rate	123
F. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions	124
G. Sensitivity of the Net Pension Liability to Changes in the Discount Rate	125
Early Retirement Incentive Plan	126
Deferred Compensation Plan	126
Post-Employment Health Care Benefits	
A. Plan Description	126
B. Benefits Provided	126
C. Employees Covered by Benefit Terms	127
D. Total OPEB Liability	127
E. Changes in Total OPEB Liability	128
F. OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB.	129
IV. Risk Management	130
A. General Liability	130
B. Worker's Compensation	131
V. Other Information	
A. Commitments and Contingencies	132
B. Risks and Uncertainties	134
C. Subsequent Events.	136
D. Notes to the Financial Statements - Successor Agency	136
E. Notes to the Financial Statements - Retirement Enhancement Defined Benefit Retirement Trust Fund	142

REQUIRED SUPPLEMENTARY INFORMATION

Schedule of Changes in Net Pension Liability and Related Ratios -	
CalPERS Miscellaneous Plan - Agent Multiple-Employer Defined Benefit Plan . .	143
Schedule of Changes in Net Pension Liability and Related Ratios -	
CalPERS Safety Plan (Police) - Agent Multiple-Employer Defined Benefit Plan . .	144
Schedule of Proportionate Share of the Net Pension Liability and Related Ratios -	
CalPERS Safety Plan (Fire) - Cost Sharing Plan	145
Schedule of Plan Contributions - CalPERS	146
Schedule of Changes in Net Pension Liability and Related Ratios	
Retirement Enhancement Plan - Single-Employer Defined Benefit Plan	147
Schedule of Plan Contributions - Retirement Enhancement Plan	148
Schedule of Changes in Total OPEB Liability and Related Ratios	149
General Fund Group - Budgetary Comparison Schedule	150
Development Fees Special Revenue Fund - Budgetary Comparison Schedule	152
State Gas Tax Fund - Budgetary Comparison Schedule	153

SUPPLEMENTARY INFORMATION

General Fund Group	155
Combining Balance Sheet	156
Combining Statement of Revenues, Expenditures, and Changes in	
Fund Balances	158
General Fund - 101 - General Fund Budgetary Comparison Schedule	160
General Fund - 104 - Half Cent Sales Tax Budgetary Comparison Schedule . . .	162
Nonmajor Governmental Funds	163
Combining Balance Sheet	164
Combining Statement of Revenues, Expenditures, and Changes in	
Fund Balances	166
Nonmajor - CDBG and HUD - Budgetary Comparison Schedule	168
Nonmajor - State and Federal Grants Funds - Budgetary Comparison Schedule .	169
Nonmajor - Public Safety Retirement- Budgetary Comparison Schedule	170
Nonmajor - Capital Outlay Funds - Budgetary Comparison Schedule	171
Nonmajor - Traffic Safety - Budgetary Comparison Schedule	172
Nonmajor - Transportation Development Fund - Budgetary Comparison Schedule	173
Nonmajor - Maintenance Assessment Districts - Budgetary Comparison Schedule	174
Internal Service Funds	175
Combining Statement of Net Position	176
Combining Statement of Revenues, Expenses, and Changes in Net Position . . .	178
Combining Statement of Cash Flows	180
Fiduciary Funds	
Combining Statement of Changes in Assets and Liabilities - All Agency Funds . .	183

STATISTICAL SECTION (Unaudited)	185
Schedule I Net Position by Component	186
Schedule II Changes in Net Position	188
Schedule III Fund Balances of Governmental Funds	192
Schedule IV Changes in Fund Balances of Governmental Funds	194
Schedule V Governmental Activities Tax Revenues by Source	196
Schedule VI Assessed Value and Estimated Value of Taxable Property	197
Schedule VII Direct and Overlapping Property Tax Rates	198
Schedule VIII Principal Property Taxpayers	199
Schedule IX Property Tax Levies and Collections	200
Schedule X Ratios of Outstanding Debt by Type	201
Schedule XI Direct and Overlapping Governmental Activities Debt	202
Schedule XII Legal Debt Margin Information	203
Schedule XIII Pledged Revenue Coverage	204
Schedule XIV Demographic and Economic Statistics	206
Schedule XV Principal Employers	207
Schedule XVI Operating Indicators by Function	208
Schedule XVII Capital Assets by Function	210
Schedule XVIII Full-Time Equivalent City Government Employees by Function	212

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INTRODUCTORY SECTION





December 9, 2020

Honorable Mayor, Members of the City Council and Residents of Oxnard:

I am pleased to present the Comprehensive Annual Financial Report (CAFR) of the City of Oxnard, California for the fiscal year ended June 30, 2020. The format and content of this CAFR comply with the principles and standards of accounting and financial reporting adopted by the Governmental Accounting Standards Board (GASB). The report contains information needed for readers to gain a reasonable understanding of the City's financial affairs.

The accuracy of the City's financial statements and the completeness and fairness of their presentation are the responsibility of City management. The City strives for transparency and accountability to the public by maintaining a system of internal accounting controls designed to provide reasonable assurance that assets are safeguarded against loss or unauthorized use and the financial records can be relied upon to produce financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP). The concept of reasonable assurance recognizes that the cost of maintaining the system of internal accounting controls should not exceed benefits likely to be derived.

Eadie + Payne LLP, Certified Public Accountants, has issued an unmodified or "clean" opinion on the City's financial statements for the fiscal year ended June 30, 2020. The independent auditor's report is located at page 1 in the Financial Section of this report.

GAAP requires management to provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of a Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City's MD&A is located on page 5 immediately following the independent auditor's report.

GLOBAL PANDEMIC AND RESULTING RECESSION

As with every other unit of government in the United States, the City's year was dominated by the COVID-19 health crisis and the economic recession it caused. To date, the City's workforce has survived the pandemic with a relatively low known infection rate, and no deaths. Financially, the City's major funds experienced in FY 2019-20 a decline in revenue that was greater than forecast before the pandemic and accompanying recession, but less than feared at the time of the Statewide lockdown and in the depths of the economic slowdown.

CITY OF OXNARD PROFILE

The City of Oxnard is a full-service city located on the "Gold Coast" of California, approximately halfway between Los Angeles and Santa Barbara. It is the gateway to the Channel Islands National Park. Oxnard was founded in 1903 near the sugar beet processing facility owned by the Oxnard brothers.

Henry T. Oxnard, the founder of Crystal Sugar, led the effort to incorporate the City. Shortly after incorporation, the City opened the Oxnard Library.

The adjacent Oxnard Plain is one of the most productive agricultural areas in the country. It produces one-third of the California strawberry crop that represents 85% of the U.S. market. Other high value crops produced nearby include avocados, lemons, Brussels sprouts, and artichokes, so Oxnard remains a leading agricultural and food center. The City is home to the West Coast operations of Procter and Gamble and Sysco. Port Hueneme, the only navigable port between Los Angeles and San Francisco, attracted defense and aerospace businesses that served as a foundation for Oxnard's aerospace, technology and manufacturing sectors. Oxnard is a leader in manufacturing in Southern California. Oxnard's harbor and beaches support a strong tourism industry in normal times. When not afflicted by a Statewide or national recession, the local economy is diverse and robust.

Oxnard is the most populous of Ventura County's ten cities at 206,352 residents, according to estimates as of January 1, 2020 by the State's Department of Finance. About 35% of the population was born in another country and approximately 74% of its residents are Hispanic or Latino. Oxnard's housing is less expensive than the County average. Lower cost and available flat land near the Pacific coast have prompted major housing developments in recent years.

The City's voters have supported service levels by approving a special property tax decades prior to Proposition 13 to pay for part of the cost of public safety pensions, as well as a 20-year 0.5% supplemental transactions & use tax in 2008, although a citizen initiative approved by voters on November 3, 2020 would end that tax as much as six years early if (i) the initiative survives a court challenge by the City; and (ii) the City does not raise the pavement condition index of its streets and alleys to minimum levels specified in the initiative. Also on November 3 voters approved a 1.5% supplemental transactions & use tax for the General Fund, without a sunset date.

Zillow's expectations for Oxnard's housing market at this report date follow. "The median home value in Oxnard is \$531,999. Oxnard home values have gone up 5.8% over the past year and Zillow predicts they will rise 6.5% within the next year."

The City operates under a City Council - City Manager form of government. The Council is responsible for policy and approves the annual budget. The City Manager is responsible for the daily operations of the city. The City Council appoints the City Manager and City Attorney.

The City Council consists of the Mayor and six other Councilmembers. The term of office is four years for all elected officials, with elections held every two years for three City Council seats at a time. All Councilmembers are elected by district except for the Mayor, who is elected at large during presidential election years. The City Treasurer, who is elected Citywide at the same time as the Mayor, invests idle cash and manages the investment portfolio. The City Clerk, also elected Citywide at the same time as the Mayor and City Treasurer, manages the City Council and Committee meeting agenda process, official records and elections.

Names and photographs of the Mayor, City Councilmembers, City Treasurer and City Clerk, plus an organization chart with the names of appointed City officials as of June 30, 2020, are included at the back of the Introductory Section of the CAFR.

The City provides the following government and business-type services:

Government Activities	Business-Type Activities
Governance, including finance, human resources, risk management, information technology, billing and licensing, City Council, City Attorney, City Treasurer, City Clerk and City Manager	Water – Planning, source and supply, treatment and distribution and the recycled water program.
Police – including records, dispatch, patrol, investigations, traffic enforcement and animal safety	Wastewater – Collection, treatment of wastewater (sewer), administration and operation of storm water programs for drainage and surface runoff
Fire – including hazardous materials storage regulation and incident response, prevention, suppression, medical rescue and emergency response	Environmental Resources – collection and disposal of solid waste and operation of recycling collection and marketing programs
Community Development – including land use/planning, building inspection, zoning, code enforcement, and successor agency obligations	Housing Authority – administration of Section 8 rental assistance program and affordable housing.
Public Works – including engineering and capital asset planning, streets and roads, rights of way, park and landscape maintenance, special district administration and service management, and facilities and fleet maintenance.	
Culture, Leisure and Libraries – including recreation, after school, youth employment, Performing Arts & Convention Center, and the library system	

The Oxnard City Code requires: "Before the beginning of each fiscal year for which the City Council has not adopted a budget, the City Manager shall submit to the City Council a proposed operations and capital budget for the following fiscal year or for more than one of the following fiscal years." In addition, the code provides that if the Council does not adopt the budget before the beginning of the fiscal year the proposed budget shall become effective. The budget resolution establishes the fund as the budgetary control level. The fiscal year 2020-21 budget was adopted on June 30, 2020. The City Council appropriates funds annually for the General Fund, and for all other governmental funds and proprietary funds.

LONG-TERM ECONOMIC OUTLOOK

The largest employers in the City of Oxnard include Haas Automation, Reiter Affiliated, Spatz Laboratories, the Oxnard School District and the Oxnard Union High School District, St. John's Regional Medical Center, and the City of Oxnard. Other major employers in and near the City include the Naval Base Ventura County, which employs over 20,000 people, the County of Ventura, which employs more than 8,000, household names such as Procter and Gamble, and agricultural beacons such as Boskovich Farms and Gill's Onions.

Four districts provide K-8 education to Oxnard residents; with the Oxnard Union High School District, they educate 53,000 students combined. Oxnard is also home to an excellent community college, Oxnard College, which is part of the Ventura County Community College District and has an enrollment of more than 7,000 students. In addition, many Oxnard students continue their post-secondary education at nearby universities such as California State University Channel Islands, University of California, Santa Barbara, California Lutheran University and universities with satellite campuses in Oxnard such as National University and Azusa Pacific University. The City is developing a pilot program in conjunction with the Chamber of Commerce and Oxnard College to provide specialized training to underemployed residents enabling them to provide local companies with a pipeline of skilled employees.

The excellent climate, coupled with the harbor, beaches, parks, and vibrant cultural events and festivals, make the City of Oxnard a top tourist destination and support many tourist-serving businesses in normal circumstances. In addition, Oxnard's mix of agricultural, manufacturing, and retail sectors provide a strong and diverse economic base on which to build a recovery from recession. Those businesses that survive the twin threats of global pandemic and economic recession – which most are expected to do – should be able to thrive, expand and be further strengthened by the steady increase in residential and commercial development throughout the City.

For example, just last month the City announced a partnership with Amazon, the global internet retailer, to open a new fulfillment center at the Sakioka Farms Business Park in Oxnard. The Amazon project will bring more than 1,500 jobs with benefits to Oxnard when the company launches the facility next year.

FISCAL CONDITION

As a result of increased costs to provide services to residents and long-term fiscal pressures, the City cut \$5.1 million from the General Fund budget in fiscal year 2019-20, and another \$3.2 million (offset by \$0.9 million of reduced revenue associated with those reductions) in fiscal year 2020-21.

With interest rates at historic lows in December 2019, the City refunded fixed rate lease revenue bonds supported by the General Fund. Combined with a five-year extension of final maturity, the lower interest cost provided funding for the first of two phases of a new enterprise resource planning (ERP) software system, which will replace an outdated thirty-year-old system, and significantly reduce manual, paper-based processes. Implementation began in mid-2020, and the first phase, electronic timekeeping, went live on September 19.

S&P Global Ratings (formerly Standard & Poor's) reaffirmed its rating of "A-" for the General Fund lease revenue refunding, and reaffirmed the City's issuer credit rating of "A," while simultaneously upgrading the outlook from "stable" to "positive."

In February 2020 the City similarly refunded its Gas Tax Certificates of Participation, yielding more than \$400,000 in annual debt service savings each year through 2037. The savings will accrue to the City's State Gas Tax Fund, which pays for maintenance of and improvements to public streets.

GENERAL FUND

In fiscal year 2017-2018 the General Fund group¹ balance decreased by \$5.8 million while in fiscal 2018-19 the fund balance increased by \$1.8 million, followed by a \$5.6 million decrease in fiscal 2019-20. Revenues during fiscal 2019-20 declined slightly, held down by the economic recession that began in February 2020. Expenditures grew relatively slowly, because 70 percent of General Fund costs are for personnel, and Police and Fire personnel costs – themselves accounting for more than half of General Fund spending -- were also held down during the first 4 months of the lockdown and the recession (the last four months of fiscal 2019-20). The expenses did not exceed the amount of the adjusted General Fund budget.

Within the General Fund group, fiscal year 2019-20 financial results for the golf course were especially noteworthy. Scarcely three years after the independent auditors told the City to “de-list” the golf course as an enterprise fund, because it was never going to generate enough revenue to cover its total costs, the Public Works Department’s Golf Course Fund has accomplished just that. Under a new operator (American Golf Corporation, or AGC), the golf course produced \$3.8 million in operating revenue -- more than enough to cover total operating expenses (both those paid by AGC and those paid directly by the City) of \$3.7 million. The resulting \$0.1 million operating surplus, combined with \$0.7 million of golf development fee revenue, more than doubled ending fund balance, to \$1.2 million at June 30, 2020 (up from \$0.5 million one year prior).

Oxnard provides the minimum contribution for retiree health care required when benefits are provided by the California Public Employees Retirement System (CalPERS). It also provides contributions to its police and fire employees’ retiree medical care costs that are negotiated and not tied to changes in health care premium amounts. Policies regarding funding of actuarial liabilities related to workers’ compensation, general liability, and employee benefits were re-evaluated in connection with the fiscal 2019-20 budget, and the confidence level for all risk management reserve funds was reduced from 70% to 50%, where it remains for the fiscal 2020-21 budget.

Final Comments

I wish to express my appreciation to the City Council, the staff members in the Finance Department and other departments, and Eadie + Payne’s audit staff in assuring that the City’s Comprehensive Annual Financial Report meets the highest standard of reporting and provides useful information to users of the financial statements.

Respectfully submitted,



Alexander Nguyen, City Manager

¹ The General Fund group included in the Governmental Funds financial statements includes more than just the City's base general fund (fund 101). It represents a group of funds, including the Measure O (half-cent sales tax) fund (104); the street maintenance fund (105); the performing arts and convention center fund (641); the golf course operating fund (651); and several smaller funds. See pages 155-162 for a detailed breakdown of the General Fund group.

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Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Oxnard
California**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

June 30, 2019

Christopher P. Morill

Executive Director/CEO

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Elected Officials as of June 30, 2020



Tim Flynn,
Mayor



Carmen Ramirez,
Mayor Pro Tem,
District 2



Bert Perello,
Councilmember,
District 1



Oscar Madrigal,
Councilmember,
District 3



**Bryan A.
MacDonald,**
Councilman,
District 4



Gabriela Basua,
Councilwoman,
District 5



Vianey Lopez,
Councilmember,
District 6

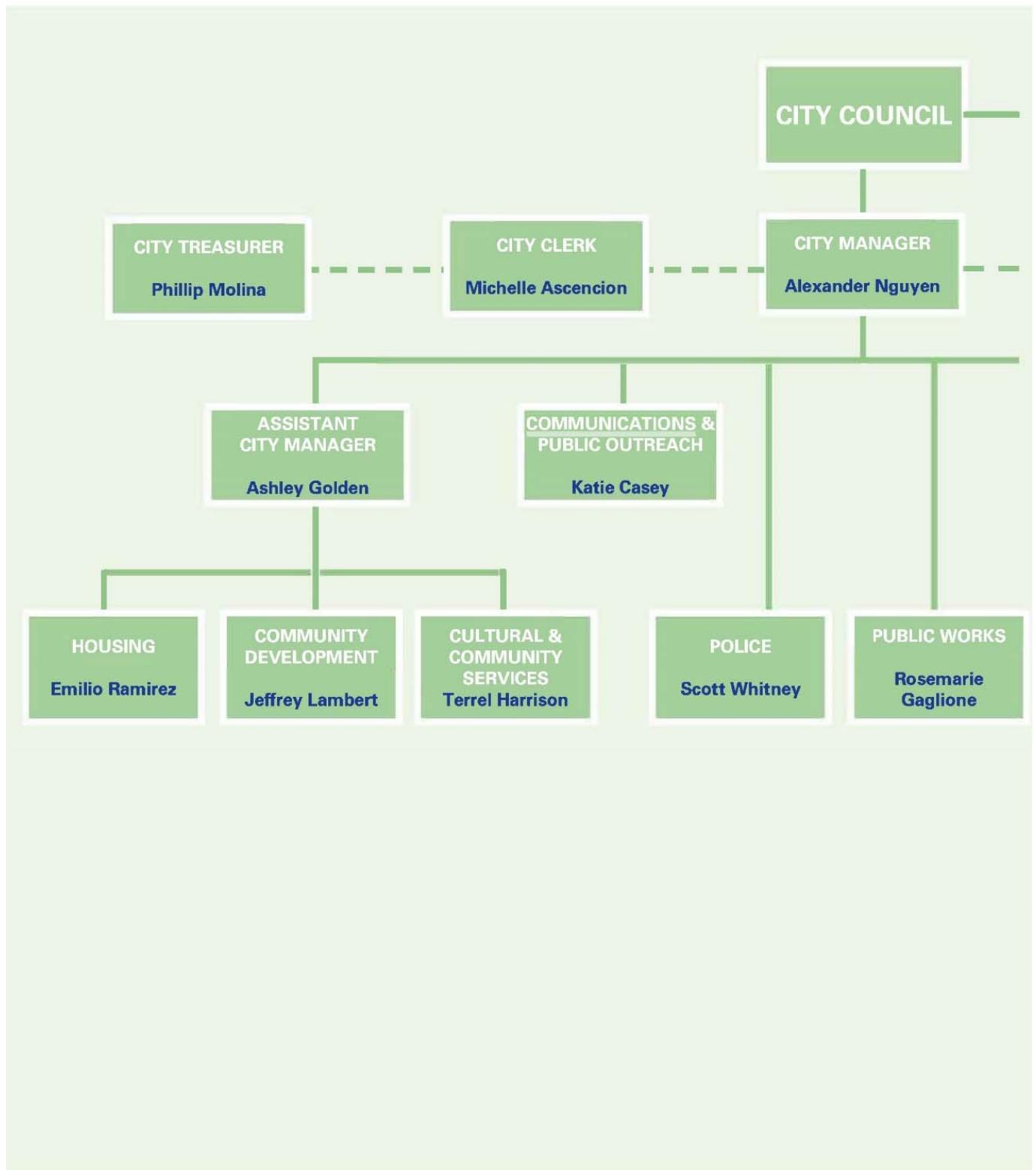


Michelle Ascencion,
City Clerk

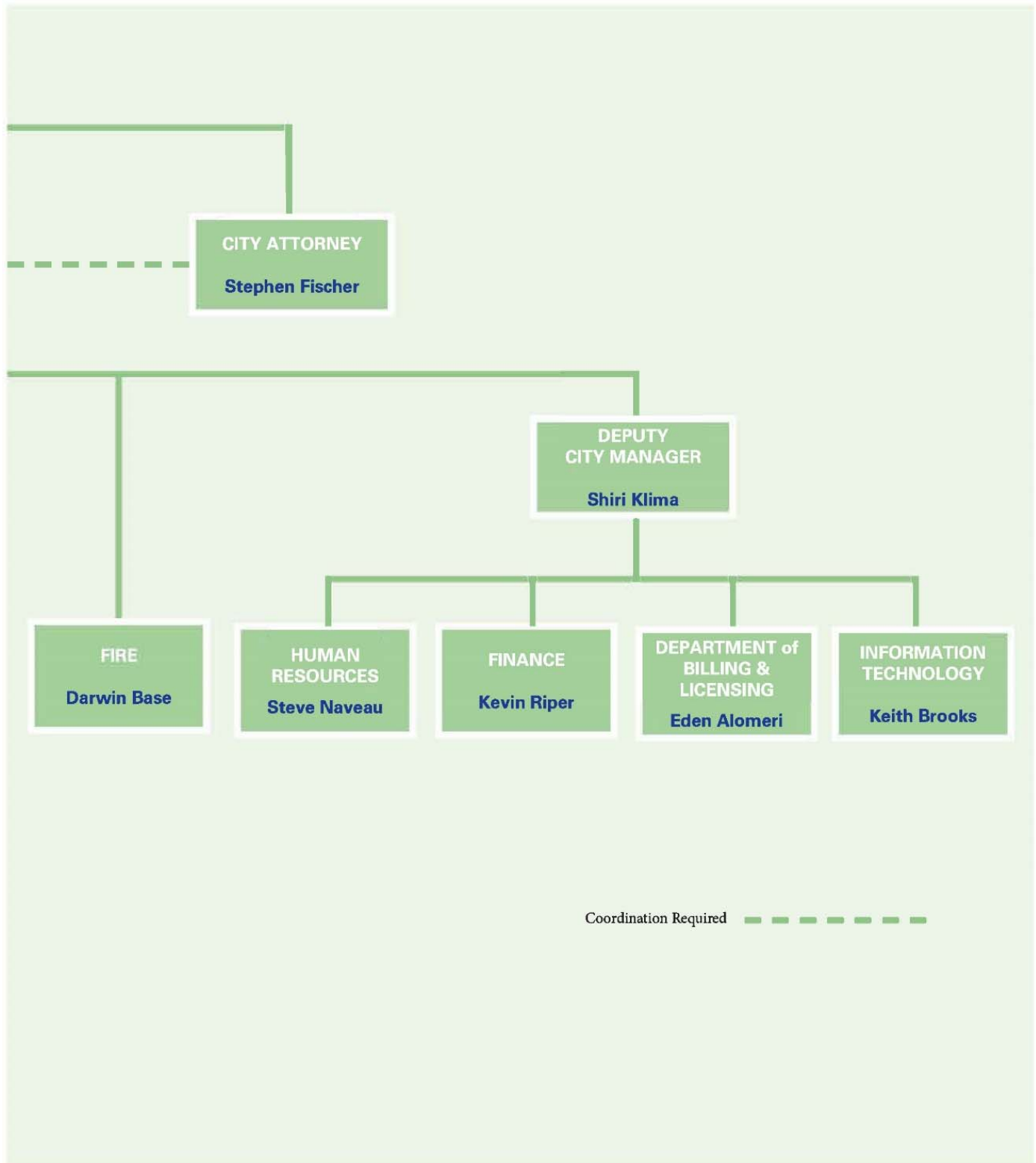


Phillip Molina,
City Treasurer

City of Oxnard Citywide Organizational Chart as of June 30, 2020



City of Oxnard Citywide Organizational Chart as of June 30, 2020



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FINANCIAL SECTION





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INDEPENDENT AUDITOR'S REPORT

To the City Council
City of Oxnard
Oxnard, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Oxnard, California (City), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The City's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of Oxnard Housing Authority, a blended component unit, which statements represent 1.19% and 0.92% of total government-wide assets and net position as of June 30, 2020 and 7.61% of total government-wide revenues for the year then ended. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for Oxnard Housing Authority, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of the other auditor, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Oxnard, California, as of June 30, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information for the General Fund, Development Fees Fund, and State Gas Tax Fund, the schedules of changes in net pension liability and related ratios, the schedule of proportionate share of the net pension liability and related ratios, the schedules of plan contributions, and the schedule of changes in total OPEB liability and related ratios on pages 5 through 24 and 143 through 153 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements as a whole. The introductory section, combining and individual nonmajor fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us and the other auditors. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we will also issue our report on our consideration of the City of Oxnard, California's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Oxnard, California's internal control over financial reporting and compliance.

Eddie and Payne HP

December 9, 2020
Riverside, California

MANAGEMENT'S DISCUSSION AND ANALYSIS

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Oxnard (City), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2020. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our Letter of Transmittal, which can be found on pages i-v of this report. Comparative data on the government-wide financial statements are only presented in the Management's Discussion and Analysis.

FINANCIAL HIGHLIGHTS

Government-Wide

- On June 30, 2020, City assets and deferred outflows exceeded liabilities and deferred inflows by \$2.2 billion (net position). Of this amount, \$2.2 billion is invested in capital assets and \$157.0 million is restricted, offset by (\$169.7) million that is unrestricted (Page 9).
- City total net position, before prior period adjustments, scarcely changed at all, decreasing only \$0.9 million (0.04 percent), during the fiscal year. Governmental activities net position decreased \$16.9 million. Business-type activities increased by \$16.0 million (Page 12).

Fund Based

- At the close of fiscal year 2019-20, governmental funds reported combined ending fund balance of \$145.1 million, an increase, before prior period adjustments, of \$3.3 million from the prior year. The ending fund balance is primarily identified as: \$105.4 million restricted (72.6 percent), \$34.8 million committed (24.0 percent) and \$4.9 million unassigned (3.4 percent) (Page 17).
- At the close of the fiscal year, fund balance for the General Fund group of funds was \$38.3 million consisting primarily of \$33.1 million in committed funds (Page 17).
- General Fund group revenues for the year were \$155.2 million. Total revenues decreased by \$4.3 million or 2.7 percent from the prior year's revenue of \$159.5 million (Pages 18-19), primarily driven by the impacts of the global pandemic and resulting recession.
- General Fund group expenditures were \$155.1 million. Total expenditures increased by \$4.6 million or 3.0 percent compared to the prior year's expenditures of \$150.6 million (Pages 19-20), primarily driven by increased personnel costs.
- At the close of the fiscal year, the Water Fund's net position was \$131.3 million, an increase of \$5.3 million over the prior fiscal year (Page 21). The City did not implement any water rate increase or pass-through of increased costs for purchased water in fiscal year 2019-20.

- At the close of the fiscal year, the Wastewater Fund's net position was \$158.6 million, an increase of \$11.5 million over the prior fiscal year (Page 21). Operating revenue slightly increased from the prior year, attributable to a rate increase.
- At the close of the fiscal year, the Environmental Resources Fund's net position was \$33.5 million, a decrease of \$1.6 million from the prior fiscal year (Page 21).

Correction of errors and a change in methodology on the City's Enhanced Retirement Plan resulted in prior period adjustments reflected on the fiscal year 2020 financial statements (see page 106-107). The net effect of prior period adjustments on 2019 financial statements are excluded from the tables below.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business. The focus of these statements is to report all financial resources and obligations of the City.

The statement of net position presents information on all of the City's assets and deferred outflows, and liabilities and deferred inflows, with the difference reported as net position. Generally, deferred inflows and outflows represent amounts related to differences in timing of recognition of revenues and expenses compared to the timing of related financial resources. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the City's net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, all of the fiscal year's revenues and expenses are taken into account regardless of when cash is received or paid (examples include earned but unused vacation leave or taxes collected by other entities not yet remitted to the City).

Government-wide financial statements distinguish City governmental activities, principally supported by taxes and intergovernmental revenues, from other business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities of the City include general government, public safety, transportation, community development, culture, leisure and library services. Business-type activities of the City include water, wastewater, solid waste management, and the Oxnard Housing Authority component unit. The government-wide financial statements can be found on pages 25-27 of this report.

Fund financial statements

Fund financial statements are designed to report information about groupings of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. City funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental funds financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. A reconciliation between governmental funds and governmental activities in the government-wide financial statements is provided for both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances.

The City maintains many individual governmental funds organized by their type (special revenue, debt service, and capital projects funds). The City has five governmental funds classified as major funds requiring separate presentation in the basic financial statements: the General Fund, the Affordable Housing Fund, the Development Fees Fund, the State Gas Tax Fund, and the Debt Service Fund. Data from the remaining governmental funds are combined into a single, aggregated presentation as nonmajor governmental funds. Individual fund data for each of the nonmajor governmental funds is provided in the form of combining statements shown on pages 163-167.

The City adopts an appropriated budget for its General Fund and special revenue funds, among others. Budgetary comparison statements demonstrate compliance with this budget on pages 150-153, 160-162, and 168-174.

The basic governmental funds financial statements can be found on pages 28-35 of this report.

Proprietary funds are generally used to account for services for which the City charges fees to outside customers or internal departments of the City. Proprietary funds provide the same type of information as shown in the government-wide statements, only in more detail. The City maintains the following two types of proprietary funds:

- **Enterprise Funds** are used to report the same functions presented as business-type activities in the government-wide financial statements.

The City uses proprietary funds to account for the operations of water, wastewater, environmental resources, and the Oxnard Housing Authority component unit.

- o The Oxnard Housing Authority is audited separately. Readers should contact the Authority at Housing Administrative Services, 435 South D Street, Oxnard CA 93030, (805) 385-8041 for more information.
- **Internal service funds** are used to report activities that provide internal services for the City. The City uses internal service funds to account for its liability and workers' compensation self-insurance, utility customer billing, information technology services, and facilities and equipment maintenance (primarily fleet services). Because internal service funds predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements. The internal service funds are combined into a single, aggregated presentation in the proprietary fund financial statements. Individual fund data for the internal service funds is provided in the form of combining statements found on pages 175-181.

The basic proprietary funds financial statements can be found on pages 36-45 of this report.

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements, because the resources of those funds are not available to support the City's own programs.

The City is the trustee, or fiduciary, for an employee pension plan and the Community Development Commission (CDC) Successor Agency. The basic fiduciary funds financial statements can be found on page 46-47 of this report.

Notes to basic financial statements

The notes provide additional information essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to basic financial statements can be found on pages 48-142 of this report. Notes providing additional detail about the CDC Successor Agency can be found on pages 136-142.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain Required Supplementary Information (RSI) concerning the City's progress in funding its obligation to provide pension and other post-employment benefits (OPEB) to its hourly and full-time employees, the Schedules of Changes in Net Pension and OPEB Liability and Related Ratios, and Schedule of Plan Contributions. Also included in RSI are the budgetary comparison schedules for the major governmental funds. RSI can be found on pages 143-153.

Combining statements for the General Fund Group, non-major governmental funds, internal service funds, and agency funds are presented immediately following the RSI. Combining financial statements and schedules can be found on pages 155-183 of this report.

Statistical tables regarding fiscal trends, revenue capacity, debt capacity, demographic and economic information, and operating information can be found on pages 185-212 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net Position

As noted earlier, net position may serve as a useful indicator of a government's financial position over time. City assets and deferred outflows of resources exceeded liabilities and deferred inflows by \$2.2 billion at the close of fiscal year 2019-20 as detailed below:

Statement of Net Position June 30, 2020 (in thousands)						
	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Assets:						
Current and Other Assets	\$ 168,799	\$ 166,361	\$ 166,826	\$ 144,924	\$ 335,625	\$ 311,285
Capital Assets (net of depreciation)	2,047,722	2,065,613	499,729	504,899	2,547,451	2,570,513
Properties Held for Resale	570	570	-	-	570	570
Other Assets	85,477	69,030	16,794	16,288	102,271	85,318
Total Assets	2,302,569	2,301,574	683,349	666,111	2,985,918	2,967,686
Deferred Outflows of Resources:						
Deferred Charges	2,692	40	2,128	2,143	4,819	2,183
Deferred Pension Items	49,678	55,501	8,131	10,009	57,809	65,510
Deferred OPEB Items	6,743	751	1,893	259	8,635	1,010
Total Deferred Outflows of Resources	59,112	56,292	12,151	12,411	71,263	68,703
Liabilities:						
Current and Other Liabilities	55,259	58,298	30,163	25,346	85,422	83,644
Noncurrent Liabilities	418,809	392,633	321,374	327,884	740,182	720,517
Total Liabilities	474,068	450,931	351,537	353,230	825,605	804,161
Deferred Inflows of Resources:						
Deferred Loans	-	148	-	-	-	148
Deferred Pension Items	14,362	19,863	2,179	3,035	16,541	22,897
Deferred OPEB Items	1,334	1,562	468	538	1,801	2,100
Deferred Gain on Refunding	697	742	-	-	697	742
Total Deferred Inflows of Resources	16,393	22,314	2,646	3,573	19,039	25,887
Net Position:						
Net Investment in Capital Assets	1,993,056	1,993,824	232,191	224,259	2,225,246	2,218,083
Restricted	105,403	94,430	51,610	54,284	157,013	148,713
Unrestricted	(227,238)	(203,632)	57,516	43,177	(169,722)	(160,455)
Total Net Position	\$ 1,871,220	\$ 1,884,622	\$ 341,317	\$ 321,720	\$ 2,212,537	\$ 2,206,341

The largest portion of the City's net position reflects its investment of \$2.5 billion in capital assets (land, buildings and improvements, equipment and machinery, vehicles, infrastructure, and construction in progress, net of accumulated depreciation), less related outstanding debt used to acquire those assets. The City uses these capital assets to provide services to residents; consequently, these assets are not available for future spending. Although the City's investment in capital assets is reported net of related debt, resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Another portion of the City's net position, \$157.0 million, represents resources that are subject to external restrictions on their use. The remaining balance of unrestricted net position is a deficit of \$169.7 million.

This net deficit is primarily attributable to the implementation of GASB statements 68 and 75 to record liabilities for employee pensions and other post-employment benefits. These liabilities will be liquidated with revenues received in future years that cannot be accrued in these financial statements.

Capital Assets

Investments in capital assets for governmental and business-type activities as of June 30, 2020, totaled \$2.5 billion (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, equipment and machinery, vehicles, infrastructure, and construction in progress. The total decrease in capital assets for fiscal year 2019-20 was \$23.1 million, which represents a 0.9 percent decrease from the prior year for governmental activities and a 1.0 percent decrease for business-type activities. Additional information on the City's capital assets can be found on pages 81-82 in the notes to the financial statements. Capital assets are summarized below:

Capital Assets (net of accumulated depreciation) June 30, 2020 (in thousands)						
	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Land	\$ 1418,658	\$ 1418,658	\$ 17,042	\$ 17,042	\$ 1435,701	\$ 1435,701
Buildings	78,896	80,871	126,775	131,698	205,671	212,569
Improvements Other than Buildings	75,569	77,971	4,160	4,325	79,729	82,296
Equipment and Machinery	4,570	5,012	56,783	58,645	61,353	63,657
Vehicles	6,693	7,714	-	-	6,693	7,714
Infrastructure	448,723	465,300	269,922	277,728	718,645	743,028
Construction in Progress	14,612	10,087	25,047	15,462	39,659	25,549
Totals	<u>\$ 2,047,722</u>	<u>\$ 2,065,613</u>	<u>\$ 499,729</u>	<u>\$ 504,899</u>	<u>\$ 2,547,451</u>	<u>\$ 2,570,513</u>

Major capital project activities during fiscal year 2019-20 included the following:

- The \$4.5 million net increase in governmental activities construction in progress was primarily due to progress on the following projects: Rice Avenue & 5th Street Railroad Grade Bridge construction project, Bus Stop Enhancements project, the Citywide Traffic Signal Improvement project, and the Bicycle and Pedestrian Facilities Improvement project, partially offset by the completion of the Crosswalk Beacon project.
- The \$9.6 million net increase in business type activities construction in progress was primarily due to progress on the following projects: Bryce Canyon Resurfacing project, Fremont Resurfacing project, and the Wastewater Emergency Repairs project, partially offset by the completion of the Cogenerators Rehabilitation project.

Long-Term Debt

At the end of fiscal year 2019-20 the City had total long-term debt outstanding of \$378.8 million. This reflects an increase of \$1.7 million, or 1.6 percent, in governmental activities and a decrease of \$11.1 million, or 3.9 percent, in business-type activities.

The City's bonds are rated by S&P Global Ratings. Currently the issuer credit rating on the City is "A" with a stable outlook. The City's debt is rated "A-" for lease revenue bonds, "A+" for gas tax revenue bonds, "A" for water revenue bonds, and "A-" for wastewater revenue bonds.

Additional information on long-term debt can be found on pages 83-103 in the notes to the financial statements. Long-term debt is summarized below:

Outstanding Debt (net of discounts/premiums)
June 30, 2020
(in thousands)

	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Lease Revenue Bonds	\$ 69,561	\$ 63,984	\$ -	\$ -	\$ 69,561	\$ 63,984
Revenue Bonds	19,802	-	265,549	276,089	285,351	276,089
Capital Leases	17,852	20,061	5,718	6,545	23,570	26,606
Certificates of Participation	-	21,460	-	-	-	21,460
Note Payable	-	-	270	270	270	270
Totals	<u>\$ 107,216</u>	<u>\$ 105,505</u>	<u>\$ 271,536</u>	<u>\$ 282,904</u>	<u>\$ 378,752</u>	<u>\$ 388,409</u>

- Governmental activities lease revenue bonds increased \$5.6 million primarily due to the \$27.6 million issuance of the Lease Revenue Refunding Bonds, Series 2019A offset by the \$19.0 million refunding of the Lease Revenue Refunding Bonds, Series 2011 and principal payments made during the year on the other lease revenue bonds.
- Governmental activities revenue bonds increased \$19.8 million due to the issuance of the Gas Tax Revenue Refunding Bonds, Series 2020.
- Governmental activities certificates of participation decreased \$21.5 million due to the refunding of the Gas Tax Revenue Certificates of Participation in connection with the issuance of the Gas Tax Revenue Refunding Bonds, Series 2020.
- Business-type activities long term debt decreased \$11.4 million as the result of scheduled principal payments.

Statement of Activities

The statement of activities shows how the City's net position changed during fiscal year 2019-20. These changes are explained in the governmental and business-type activities on the following pages. Provided below is a summary of changes in net position:

Statement of Activities
Fiscal Year Ended June 30, 2020
(in thousands)

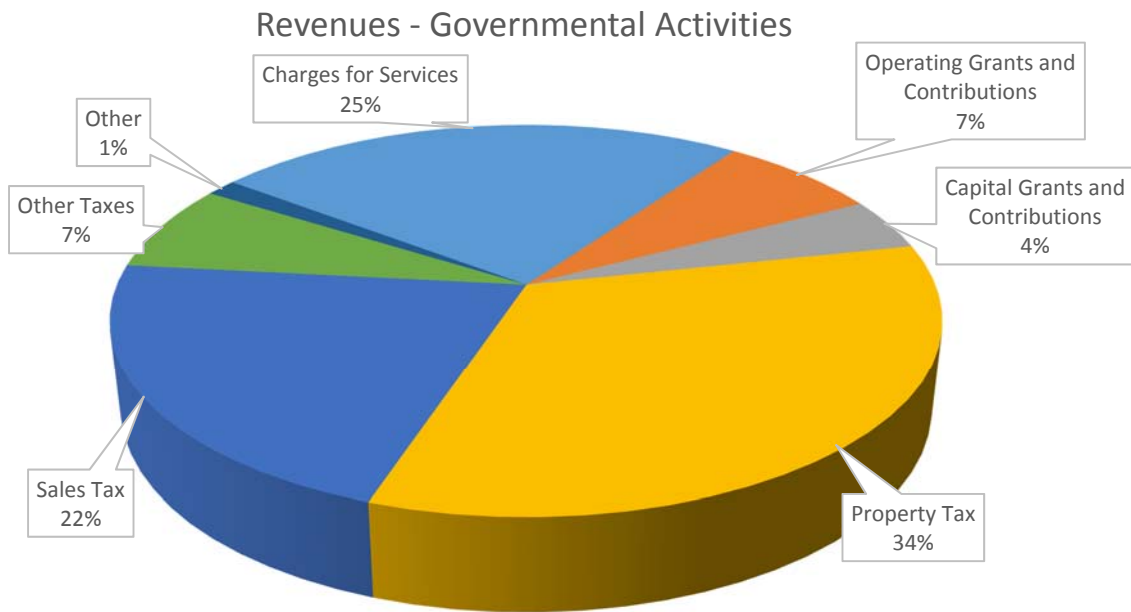
	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Revenues:						
Program Revenues:						
Charges for Services	\$ 52,960	\$ 58,635	\$ 158,429	\$ 160,439	\$ 211,389	\$ 219,074
Operating Grants and Contributions	16,059	14,689	24,388	21,866	40,448	36,555
Capital Grants and Contributions	9,253	9,839	-	-	9,253	9,839
General Revenues:						
Taxes	133,972	135,413	-	-	133,972	135,413
Interest on Investments	3,050	2,812	3,464	5,610	6,514	8,422
Total Revenues	<u>215,294</u>	<u>221,388</u>	<u>186,281</u>	<u>187,914</u>	<u>401,575</u>	<u>409,302</u>
Expenses						
General Government	49,738	47,292	-	-	49,738	47,292
Public Safety	114,507	110,217	-	-	114,507	110,217
Transportation Systems	11,604	11,367	-	-	11,604	11,367
Community Development	19,160	21,205	-	-	19,160	21,205
Culture, Leisure and Libraries	35,010	37,044	-	-	35,010	37,044
Interest on Long-Term Debt	3,812	4,452	-	-	3,812	4,452
Loss from Disposal of Assets	-	70	-	417	-	487
Water	-	-	56,202	55,883	56,202	55,883
Wastewater	-	-	34,668	31,784	34,668	31,784
Environmental Resources	-	-	50,551	46,314	50,551	46,314
Oxnard Housing Authority	-	-	29,914	27,634	29,914	27,634
Total Expenses	<u>233,831</u>	<u>231,647</u>	<u>171,335</u>	<u>162,033</u>	<u>405,166</u>	<u>393,679</u>
Change in Net Position Before Special Items						
Contributed Capital, and Transfers	(18,537)	(10,259)	14,946	25,881	(3,591)	15,623
Contributed Capital	-	789	1,148	(221)	1,148	568
Special Items	1,514	-	-	-	1,514	-
Transfers	107	243	(107)	(243)	-	-
Change in Net Position	<u>(16,915)</u>	<u>(9,226)</u>	<u>15,986</u>	<u>25,417</u>	<u>(929)</u>	<u>16,191</u>
Net Position, July 1	1,884,622	1,893,830	321,720	293,793	2,206,341	2,187,623
Prior Period Adjustment	3,514	18	3,611	2,510	7,125	2,527
Net Position, June 30	<u>\$ 1,871,220</u>	<u>\$ 1,884,622</u>	<u>\$ 341,317</u>	<u>\$ 321,720</u>	<u>\$ 2,212,537</u>	<u>\$ 2,206,341</u>

Governmental activities decreased the City’s net position \$16.9 million compared to prior fiscal year’s decrease of \$9.2 million. Key elements of the decrease in net position were as follows:

Program revenues decreased \$4.9 million, or 5.9 percent, primarily due to decreases in charges for services, partially offset by higher operating grant revenues. Charges for services decreased \$5.7 million, or 9.7 percent, due to a combination of factors, including: the pandemic-induced disruption of services and resulting lower consumption; the reversal of prior-year fair market value adjustment accruals required by GASB Statement No. 31; a decline in park development fee revenue during the recession; a decline in reimbursement revenue related to wildland fire mutual assistance provided by the Fire Department to other jurisdictions; a reduction in traffic impact fees during the recession; the closure of the Carnegie Art Museum on the first day of the fiscal year as a result of General Fund budget reductions; and a decline in revenue from special district assessments. These decreases were partially offset by some increases in charges for services, including: a change in the methodology for reporting golf course revenue, as described on the next page; and the one-time sale of Southern California Edison Rule 20A credits to the City of Laguna Beach. Capital grants and contributions also decreased, by \$0.6 million, or 6.0 percent, due to less construction activity during the pandemic and recession. Operating grants and contributions increased, by \$1.4 million, or 9.3 percent, due to increased grants-in-aid during the pandemic and recession.

General revenues decreased \$1.2 million due to decreased tax revenue of \$1.4 million, partially offset by an increase of \$0.2 million in interest on investments. The decrease in tax revenue is largely attributed to the decline in sales tax and transient occupancy tax due to the COVID-19 pandemic.

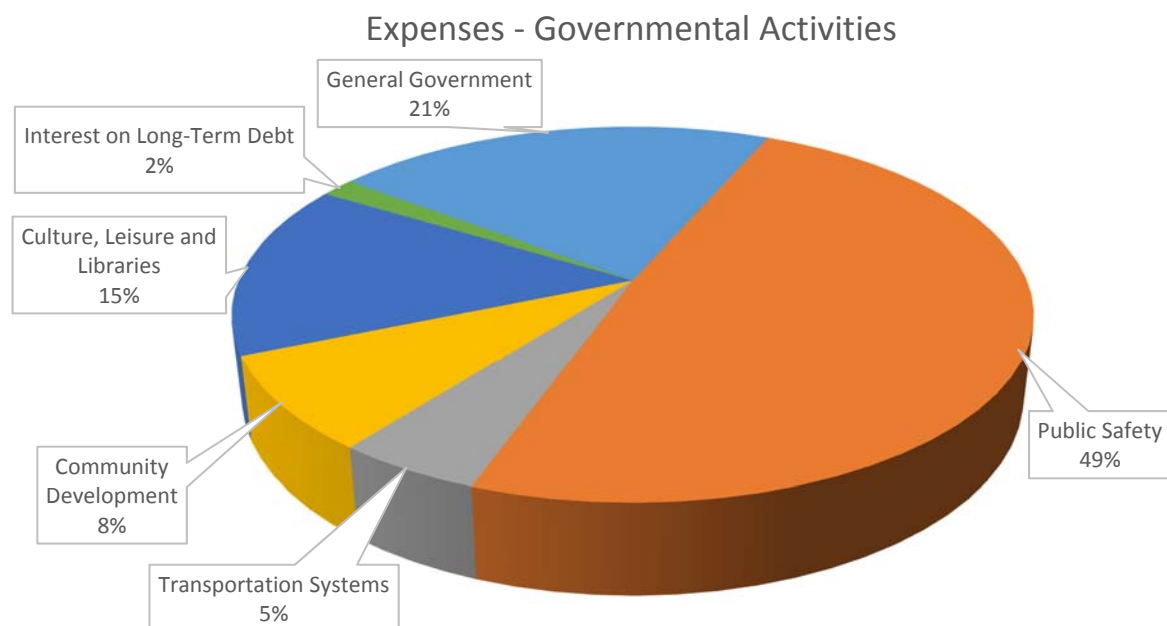
The breakdown of governmental revenues by source is shown below:



Expenses increased \$2.2 million primarily due to increases in general government and public safety expenses, partially offset by decreases in community development and culture, leisure, and libraries expenses. These changes are explained below:

- General government expenses increased \$2.4 million primarily due to additional reserves established for ongoing litigation.
- Public safety expenses increased \$4.3 million primarily due to increased personnel costs for benefits and workers' compensation as well as fire station coverage driven by staff vacancies and mutual aid response to California wildland fires.
- Community development expenses decreased by \$2.0 million primarily due to \$1.1 million deferred spending for General Plan Maintenance projects as well as \$0.4 million savings in personnel costs from vacant positions.
- Culture, leisure and libraries expense decreased \$2.0 million primarily due to: i) a decrease of \$1.7 million related to the temporary discontinuation of the After School Education and Safety Program and the closure of City parks during the pandemic, ii) a decrease of \$1.8 million related to the temporary closure of the Performing Arts and Convention Center during the pandemic, and iii) a decrease of \$0.5 million related to the closure of the Carnegie Art Museum at the beginning of the fiscal year. These decreases were partially offset by a \$2.9 million increase related to the change in how the River Ridge Golf Course operations are reported under new operator agreement (previously the City only reported net income or loss related to golf course operations, whereas now the revenues and expenses are recognized separately.)

The breakdown of governmental expenses by activity is shown below:

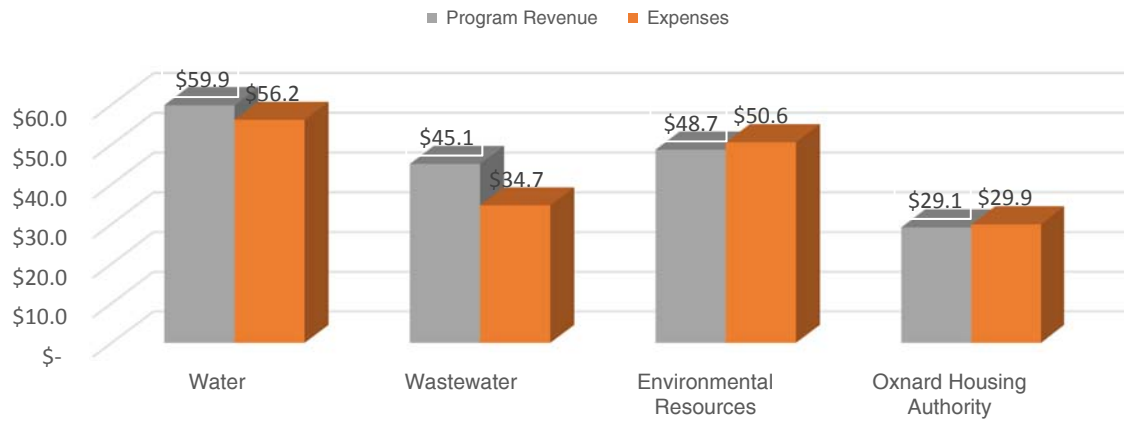


Business-type activities increased the City's net position by \$16.0 million compared to prior fiscal year's increase of \$25.4 million. Key elements of net position changes from the prior fiscal year were as follows:

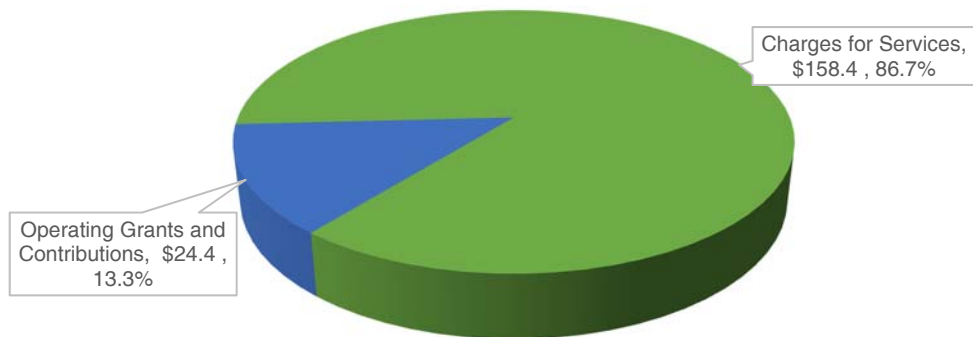
- Water net position increased \$5.3 million, from \$126.0 million to \$131.3 million, compared to the prior fiscal year's increase of \$7.9 million. The \$2.6 million change compared to the prior fiscal year is primarily due to \$1.3 million in higher contractual services in connection with the Groundwater Recovery Enhancement and Treatment (GREAT) program and the completion of various deferred maintenance projects, as well as a \$1.2 million increase in personnel costs related to higher staffing levels and higher pension and OPEB costs.
- Wastewater net position increased \$11.5 million, from \$147.1 million to \$158.6 million, compared to the prior fiscal year's increase of \$14.7 million. The \$3.2 million change compared to the prior fiscal year is primarily due to a \$3.4 million increase in personnel costs as a result of higher pension and OPEB costs and a one-time payout related to standby pay.
- Environmental Resources net position decreased \$1.6 million, from \$35.2 million to \$33.5 million, compared to the prior fiscal year's increase of \$3.1 million. The \$4.7 million change compared to the prior fiscal year is primarily due to a \$3.8 million increase in personnel costs, a \$2.1 million increase in fleet service charges for truck maintenance, partially offset by an increase in revenue of \$2.6 million due to under-reported California Redemption Value revenue in fiscal year 2018-19 (prior period adjustment).
- Oxnard Housing Authority net position increased \$0.8 million, from \$19.4 million to \$20.3 million, compared to the prior fiscal year's increase of \$1.3 million. The \$0.5 million change compared to the prior fiscal year is primarily due to a \$2.3 million increase in housing expenses related to housing assistance payments to landlords, higher personnel costs and a casualty loss related to fire-damaged units at Althea Court; partially offset by a \$1.8 million increase in program grant revenue.

A comparison of program revenues to total expenses for each of the business-type activities, as well as a breakdown of revenues by type, is provided in the next two graphs. For business-type activities, charges for services provide the largest share of revenues (86.7 percent), except for the Oxnard Housing Authority Fund, which is primarily funded with operating grants.

Program Revenues and Expenses - Business-Type Activities
(in million)



Program Revenues by Source - Business-Type Activities
(in millions)
Total Revenues = \$183.6



FUND FINANCIAL ANALYSIS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the close of fiscal year 2019-20, City governmental funds reported a combined ending fund balance of \$145.1 million, an increase of \$3.3 million during fiscal year 2019-20 and \$1.9 million of prior period adjustments when compared to the prior fiscal year fund balance of \$139.9 million. This increase was primarily due to increases in nonmajor fund balances of \$6.6 million and Affordable Housing of \$1.5 million, partially offset by a decrease in the General Fund group fund balance of \$3.9 million. Fund balance consists of \$105.4 million in restricted fund balance, \$34.8 million in committed fund balance, and \$4.9 million in unassigned fund balance. Refer to pages 25-35 for more detail on governmental funds.

Governmental Fund Balance Sheet Summary (in thousands)

	GENERAL FUND GROUP		TOTAL GOVERNMENTAL FUNDS*	
	2020	2019	2020	2019
Assets	\$ 59,838	\$ 62,755	\$ 240,853	\$ 223,641
TOTAL ASSETS				
AND DEFERRED OUTFLOWS	\$ 59,838	\$ 62,755	\$ 240,853	\$ 223,641
Liabilities, Deferred Inflows and Fund Balance				
Liabilities	\$ 21,498	\$ 20,513	\$ 38,221	\$ 33,653
Deferred inflows of resources	-	7	57,549	50,057
Total Liabilities and Deferred Inflows	21,498	20,520	95,770	83,710
Fund Balances				
Restricted	-	10,528	105,403	94,429
Committed	33,066	22,560	34,787	22,560
Assigned	-	283	-	14,078
Unassigned	5,274	8,864	4,893	8,864
Total Fund Balances	38,340	42,235	145,083	139,931
TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES	\$ 59,838	\$ 62,755	\$ 240,853	\$ 223,641

* see table on page 20 for all other governmental funds.

General Fund Group – Fund Balance Analysis

The General Fund Group's combined fund balance decreased \$5.6 million in fiscal year 2019-20 primarily due to lower revenues and higher expenses described further below. This decrease was offset by prior period adjustments of \$1.7 million. The General Fund Group's fund balance consists of \$18.0 million in funds committed to Measure "O" eligible services, \$13.9 million committed to streets and traffic improvements/maintenance, \$1.1 million committed to general plan maintenance and \$5.3 million unassigned.

General Fund Group – Revenue and Expenditure Analysis

General Fund Group Revenues for fiscal year 2019-20 were \$155.2 million, a decrease of \$4.3 million, or 2.7 percent, compared to the prior fiscal year.

Comparison of General Fund Group Revenues (in thousands)

	Fiscal Year 2019-20	Fiscal Year 2018-19	Increase (Decrease) Compared to Prior Fiscal Year	% of Increase (Decrease) Over Prior Fiscal Year
Taxes				
Property Taxes	\$ 57,949	\$ 56,464	\$ 1,485	2.6%
Sales Tax	46,320	48,519	(2,198)	(4.5%)
Transient Occupancy Tax	4,302	5,557	(1,255)	(22.6%)
Franchise Tax	3,598	3,503	94	2.7%
Deed Transfer Tax	674	693	(19)	(2.7%)
Business License Tax	6,087	6,167	(80)	(1.3%)
Licenses and Permits	2,778	3,008	(230)	(7.6%)
Intergovernmental	1,769	2,260	(491)	(21.7%)
Charges for Services	22,659	20,895	1,764	8.4%
Fines and Forfeitures	3,282	2,369	914	38.6%
Interest on Investments	776	555	221	39.8%
Special Assessments	493	529	(35)	(6.7%)
Miscellaneous	4,500	8,957	(4,457)	(49.8%)
Total	\$ 155,189	\$ 159,476	\$ (4,287)	(2.7%)

- Property tax revenue increased by \$1.5 million, or 2.6 percent, primarily due to increases in assessed values for properties within the City.
- Sales tax revenue decreased by \$2.2 million, or 4.5 percent, primarily due to the impact of the recession caused by the COVID-19 pandemic.
- Transient occupancy tax revenue decreased by \$1.3 million, or 22.6 percent, primarily due to the impact of the COVID-19 pandemic on travel for business and recreation. Hotel occupancy was significantly reduced during the effective period of the shelter-at-home order issued by the Ventura County Health Department beginning in March 2020. This significantly decreased the transient occupancy tax revenue for the last quarter of fiscal year 2019-20, compared to the same period of the prior fiscal year.

- Charges for services increased \$1.8 million, or 8.4 percent, primarily due to a methodology change in reporting of golf course operating results (as described above), partially offset by the loss of rental fees from the Performing Arts and Convention Center closure due to the COVID pandemic.
- Miscellaneous revenue decreased by \$4.5 million, or 49.8 percent, primarily due to the combination of reimbursements related to wildland fire assistance in fiscal year 2018-19 that did not recur in fiscal year 2019-20 and the reversal of prior-year fair market value adjustment accruals required by GASB Statement No. 31, partially offset by the one-time sale of Southern California Edison Rule 20A credits to the City of Laguna Beach.

General Fund Group Expenditures for fiscal year 2019-20 increased \$4.6 million, or 3.0 percent, compared to the prior fiscal year.

**Comparison of General Fund Group Expenditures
(in thousands)**

	Fiscal Year 2019-20	Fiscal Year 2018-19	Increase (Decrease) Compared to Prior Fiscal Year	% of Increase (Decrease) Over Prior Fiscal Year
Current				
General Government	\$ 21,354	\$ 17,251	\$ 4,103	23.8%
Public Safety	92,091	86,529	5,562	6.4%
Transportation	5,795	5,520	275	5.0%
Community Development	12,115	11,385	730	6.4%
Culture, Leisure and Libraries	21,438	23,166	(1,728)	(7.5%)
Capital Outlay	1,039	5,418	(4,379)	(80.8%)
Debt Service				0.0%
Principal	780	745	35	4.7%
Interest and Fiscal Charges	537	575	(38)	(6.6%)
Total	<u>\$ 155,149</u>	<u>\$ 150,588</u>	<u>\$ 4,561</u>	3.0%

- Expenditures for general government increased \$4.1 million, or 23.8 percent, primarily due to additional reserves established for ongoing litigation.
- Public safety expenditures increased \$5.6 million, or 6.4 percent, primarily due to increased personnel costs for benefits and workers compensation as well as fire station coverage driven by staffing vacancies and mutual aid response to California wildland fires.
- Culture, leisure and library services expenditures decreased \$1.7 million, or 7.5 percent, primarily due to: i) a decrease of \$1.7 million related to the temporary discontinuation of the After School Education and Safety program and the closure of City parks during the pandemic, ii) a decrease of \$1.8 million related to the temporary closure of the Performing Arts and Convention Center during the pandemic, and iii) a decrease of \$0.5 million related to the closure of Carnegie Art Museum at the beginning of the year; partially offset

by a \$2.9 million increase related to the change in how the River Ridge Golf Course operations are reported under the new operator agreement (previously the City reported only the net income or loss related to golf course operations, whereas now the revenues and expenses are recognized separately.)

- Capital Outlay expenditures decreased \$4.4 million, or 80.8 percent, primarily due to two major street resurfacing projects that were completed in fiscal year 2019-20 after the majority of the expenditures were incurred in the prior fiscal year.

Other Governmental Funds

Governmental Fund Balance Sheet Summary (in thousands)										
	AFFORDABLE HOUSING		DEVELOPMENT FEES		STATE GAS TAX		DEBT SERVICE		OTHER GOVERNMENTAL	
	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019
Assets	\$ 36,011	\$ 34,156	\$ 53,153	\$ 49,935	\$ 4,854	\$ 4,072	\$ 37	\$ 20	\$ 86,960	\$ 72,703
TOTAL ASSETS										
AND DEFERRED OUTFLOWS	\$ 36,011	\$ 34,156	\$ 53,153	\$ 49,935	\$ 4,854	\$ 4,072	\$ 37	\$ 20	\$ 86,960	\$ 72,703
Liabilities, Deferred Inflows and Fund Balance										
Liabilities	\$ 5	\$ 9	\$ 910	\$ 671	\$ 745	\$ 500	\$ -	\$ -	\$ 15,063	\$ 11,960
Deferred inflows of resources	32,833	32,452	10,846	8,295	-	-	-	-	13,870	9,303
Total Liabilities										
and Deferred Inflows	32,838	32,461	11,756	8,966	745	500	-	-	28,933	21,263
Fund Balances										
Nonspendable	-	-	-	-	-	-	-	-	-	-
Restricted	3,173	1,695	41,397	40,969	4,109	3,572	37	20	56,688	37,645
Committed	-	-	-	-	-	-	-	-	1,720	-
Assigned	-	-	-	-	-	-	-	-	-	13,795
Unassigned	-	-	-	-	-	-	-	-	(381)	-
Total Fund Balances	3,173	1,695	41,397	40,969	4,109	3,572	37	20	58,027	51,440
TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES	\$ 36,011	\$ 34,156	\$ 53,153	\$ 49,935	\$ 4,854	\$ 4,072	\$ 37	\$ 20	\$ 86,960	\$ 72,703

Affordable Housing

The Affordable Housing Fund fund balance increased by \$1.5 million compared to essentially no change in the prior fiscal year. This was primarily due to a one time transfer of \$1.5 million from the Oxnard Community Development Commission Successor Agency Private Purpose Trust Fund to the Affordable Housing Fund related to payments received and held in trust in 2017 by the Successor Agency in connection with the Camino Del Sol Senior Apartments project. In fiscal year 2019-20, the City received permission from the California Department of Finance to release these funds.

Development Fees Fund

The Development Fees Fund accounts for development fees that the City collects on new development projects to provide resources for related projects such as parks, storm drain facilities, traffic improvement, utility undergrounding, and community development.

The Development Fees Fund fund balance increased \$0.4 million compared to the prior year's increase of \$8.7 million due to the timing of various development projects.

State Gas Tax

The City's State Gas Tax Fund accounts for revenues derived from State-imposed fuel taxes that are restricted for construction and maintenance of City streets and other street related projects. The State Gas Tax Fund fund balance increased \$0.5 million which is comparable to the prior fiscal year's increase of \$0.6 million.

Debt Service Fund

The Debt Service Fund accounts for the accumulation of resources for, and payments of, principal and interest on the City's general long-term debt.

The Debt Service Fund is a major fund for fiscal year 2019-20 due to two new bond issuances: the Lease Revenue Refunding Bonds, Series 2019A, which refunded the Lease Revenue Refunding Bonds, Series 2011 and generated \$6.9 million in net new proceeds to fund the first installment of the City's new enterprise resource planning software project; and the Gas Tax Revenue Bonds, Series 2020 which refunded the Gas Tax Revenue Certificates of Participation, generating an estimated \$0.4 million in annual cash flow savings due to lower interest rates.

Proprietary funds

The City's proprietary funds financial statements provide the same type of information found in the government-wide financial statements business-type activities with greater detail.

Details on net position for the Water, Wastewater, Environmental Resources, and Oxnard Housing Authority funds are provided below:

Proprietary Funds June 30, 2020 (in thousands)

	Net Position	Change in Net Position
Water	\$ 131,319	\$ 5,274
Wastewater	158,600	11,469
Environmental Resources	33,548	(1,628)
Oxnard Housing Authority	20,264	845
Totals	<u>\$ 343,731</u>	<u>\$ 15,960</u>

Please refer to the business-type activities discussion on pages 15-16 for analysis of the changes in these funds. Proprietary financial statements can be found on pages 36-45.

BUDGETARY HIGHLIGHTS

General Fund Group

The General Fund Group budget and actual report can be found on pages 150-151. The \$1.1 million change in fund balance between the original and final budget is the result of City Council approved budget adjustments. Major differences are highlighted below:

General Fund Group Budget and Actual (in thousands)				Variance With Final Budget Positive (Negative)
	Original Budget	Final Budget	Actual	
Revenues				
Taxes				
Property Taxes	\$ 59,072	\$ 59,072	\$ 57,949	\$ (1,124)
Sales Tax	46,925	46,925	46,320	(604)
Transient Occupancy Tax	5,599	5,652	4,302	(1,349)
Franchise Tax	3,733	3,733	3,598	(135)
Deed Transfer Tax	781	781	674	(108)
Business License Tax	5,852	5,852	6,087	235
Licenses and Permits	2,738	2,853	2,778	(75)
Intergovernmental	1,969	1,969	1,769	(200)
Charges for Services	20,403	24,662	22,659	(2,003)
Fines and Forfeitures	3,359	3,359	3,282	(77)
Interest on Investments	794	794	776	(18)
Special Assessments	542	542	493	(49)
Miscellaneous	3,499	3,499	4,500	1,002
Total Revenues	<u>155,267</u>	<u>159,695</u>	<u>155,189</u>	<u>(4,506)</u>
Expenditures				
Current				
General Government	20,049	18,500	21,354	(2,854)
Public Safety	90,543	91,246	92,091	(845)
Transportation	6,340	6,997	5,795	1,202
Community Development	12,868	14,311	12,115	2,196
Culture, Leisure and Library Services	19,463	23,673	21,407	2,266
Capital Outlay	6,420	6,455	1,039	5,416
Debt Service				
Principal	780	912	780	132
Interest and Fiscal Charges	570	564	568	(4)
Total Expenditures	<u>157,032</u>	<u>162,658</u>	<u>155,149</u>	<u>7,509</u>
Excess of Revenues Over/(Under)				
Expenditures	(1,765)	(2,964)	40	3,003
Other Financing Sources/(Uses)				
Net Transfers	(9,784)	(9,703)	(5,603)	4,100
Total Other Financing Sources/(Uses)	<u>(9,784)</u>	<u>(9,703)</u>	<u>(5,603)</u>	<u>4,100</u>
Net Change in Fund Balance	<u>\$ (11,549)</u>	<u>\$ (12,667)</u>	<u>\$ (5,563)</u>	<u>\$ 7,103</u>

General Fund Group Revenues were \$4.5 million, or 2.9 percent, lower than final budget as a result of lower than anticipated revenue in the following categories:

- Property tax and sales tax revenues were \$1.7 million lower than both original and final budget primarily due to impacts of the pandemic-induced recession.
- Transient Occupancy Tax receipts were \$1.3 million lower than final budget primarily due to significant reductions in hotel occupancy during the pandemic.
- Charges for services were \$2.0 million lower than final budget primarily due to lower program revenues from preschool classes, adult & youth sports, facility rental, event admission, and River Ridge Golf Course revenue due to the pandemic. In addition, there were delays in a number of street resurfacing and water infrastructure projects, which resulted in less revenue than budgeted from charges to capital improvement projects in other funds.
- These lower revenues were partially offset by \$1.0 million higher than budgeted miscellaneous revenue primarily due to the sale of Southern California Edison Rule 20A credits to the City of Laguna Beach.

General Fund Group Expenditures were \$7.5 million, or 4.6 percent, lower than final budget as a result of the following:

- General Government expenditures were \$2.9 million higher than budget primarily due to additional reserves established for ongoing litigation.
- Public Safety costs were \$0.8 million higher than budget primarily due to fire station coverage driven by staffing vacancies and mutual aid response to California wildland fires.
- Transportation costs were \$1.2 million lower than budget primarily due to vacancy savings coupled with delayed spending on multi-year capital improvement projects.
- Community Development expenditures were \$2.2 million lower than budget primarily due to vacancy savings and deferred spending on multi-year General Plan Maintenance projects that will be carried over to the following fiscal year.
- Culture, Leisure and Library Services expenditures were \$2.3 million lower than budget primarily due to the decreased usage of recreation and community services as a result of the pandemic.
- The bulk of the favorable variance in expenditures is attributable to \$5.4 million lower than budget Capital Outlay expenditures primarily due to multi-year capital improvement projects that were not completed in Fiscal Year 2019-20 and will be carried over to the following fiscal year.

- Net transfers out were \$4.1 million (or 42.3 percent) lower than budget primarily due to the carryover of available funds for multi-year programs and projects in Measure O Fund and Street Maintenance Fund.

ECONOMIC AND LEGAL FACTORS

The two main sources of General Fund revenue -- property tax and sales tax – continued to show steady growth past the midpoint of the fiscal year as the national and State economic expansion matured. Then in February the national recession began, followed in March by the lockdown precipitated by the COVID-19 pandemic.

As a result, General Fund revenue fell short of pre-recession forecasts, although not by as much as initially feared because (i) property tax revenue did not suffer from as many delinquencies as staff and the City's property tax consulting firm assumed when both revised their forecasts at the bottom of what now appears to be a "V"-shaped recession; and (ii) sales tax revenue did not suffer as much as predicted from the collapse in consumer spending.

Residents and visitors to Oxnard did, in fact, spend much less than expected in the pre-recession forecast, but they ended up concentrating their spending reductions in services like health care, tourism (as detailed above, transient occupancy tax revenue finished 22.6 percent below the pre-recession forecast), professional services, and other services that generally are not subject to sales tax. Conversely, spending held up relatively well in consumer durable goods (that is, goods with expected useful lives longer than 3 years) that generally are subject to sales tax – such as light trucks and autos, home appliances, consumer electronics, furniture, tools, even videogame consoles.

On the expenditure side, annual increases in labor costs, particularly for pensions, continue to outstrip revenue growth in most funds other than the utility enterprise funds, although the City benefits substantially from a public safety property tax established by voters in 1951, which relieves about half of the fiscal burden on the General Fund imposed by rising pension costs.

Several ongoing lawsuits could affect the City's finances. The status of each is described on pages 134-135. The one with by far the largest potential financial exposure – in the worst case, up to \$34 million retroactively to the General Fund – is a challenge to the City's infrastructure use fees paid by the water, wastewater and solid waste enterprise funds to the General Fund Group.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide residents, taxpayers, customers, employees and investors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report, please contact the Finance Department at 300 W. 3rd Street, Oxnard, CA 93030, or call (805) 385-7475.

BASIC FINANCIAL STATEMENTS

CITY OF OXNARD, CALIFORNIA
STATEMENT OF NET POSITION
JUNE 30, 2020

	Governmental Activities	Business-type Activities	Total
ASSETS			
Current Assets			
Cash and investments	\$ 142,217,618	\$ 143,834,038	\$ 286,051,656
Accounts and other receivables (net of allowance for doubtful accounts)	11,934,874	24,387,026	36,321,900
Internal balances	2,439,708	(2,439,708)	-
Due from other governments	10,882,106	25,867	10,907,973
Due from Successor Agency	592,999	-	592,999
Other assets	731,935	1,018,680	1,750,615
Noncurrent Assets			
Properties held for resale	570,000	-	570,000
Notes receivable (net of allowance for doubtful accounts)	61,259,775	2,893,600	64,153,375
Restricted: Investments with fiscal agents	24,217,561	13,900,502	38,118,063
Capital assets not being depreciated	1,433,270,855	42,089,054	1,475,359,909
Capital assets, net of accumulated depreciation	614,451,217	457,640,262	1,072,091,479
Total Assets	2,302,568,648	683,349,321	2,985,917,969
DEFERRED OUTFLOW OF RESOURCES			
Deferred amount on refunding	2,691,639	2,127,658	4,819,297
Deferred outflow on pension plans	49,678,100	8,130,963	57,809,063
Deferred outflow on other post-employment benefit plans (OPEB)	6,742,509	1,892,593	8,635,102
Total Deferred Outflow of Resources	59,112,248	12,151,214	71,263,462
LIABILITIES			
Current Liabilities			
Accounts payable	10,870,611	13,498,804	24,369,415
Compensated absences payable - current	10,982,383	1,623,332	12,605,715
Self insurance claims - current	7,920,582	-	7,920,582
Unearned revenues	3,457,515	302,118	3,759,633
Other liabilities	16,128,446	3,909,347	20,037,793
Notes payable - current	15,305	-	15,305
Capital leases and revenue bonds - current	5,820,947	10,829,669	16,650,616
Early retirement incentive plan payable - current	63,314	-	63,314
Noncurrent Liabilities			
Compensated absences payable	5,247,292	1,334,688	6,581,980
Other post-employment benefits payable	35,907,663	10,778,572	46,686,235
Net pension liabilities	251,000,599	47,869,603	298,870,202
Self-insurance claims	25,258,418	-	25,258,418
Other liabilities	-	684,794	684,794
Capital leases and revenue bonds, net of premiums and discount	101,394,545	260,706,283	362,100,828
Total Liabilities	474,067,620	351,537,210	825,604,830
DEFERRED INFLOW OF RESOURCES			
Deferred inflow on pension plans	14,361,770	2,178,789	16,540,559
Deferred inflow on other post-employment benefit plans (OPEB)	1,333,629	467,545	1,801,174
Gain on refunding	697,493	-	697,493
Total Deferred Inflow of Resources	16,392,892	2,646,334	19,039,226
NET POSITION			
Net investment in capital assets	1,993,055,539	232,190,732	2,225,246,271
Restricted for:			
Debt service	62,815	13,067,894	13,130,709
Culture and leisure	9,970,250	-	9,970,250
Housing	6,986,607	77,551	7,064,158
Infrastructure developments	51,398,814	38,464,754	89,863,568
Maintenance districts	18,111,705	-	18,111,705
Public safety	3,243,312	-	3,243,312
Streets and traffic improvements/maintenance	12,831,204	-	12,831,204
Transportation systems	2,435,968	-	2,435,968
Grants	362,338	-	362,338
Unrestricted	(227,238,168)	57,516,060	(169,722,108)
TOTAL NET POSITION	\$ 1,871,220,384	\$ 341,316,991	\$ 2,212,537,375

The accompanying notes are an integral part of the financial statements.

CITY OF OXNARD, CALIFORNIA
STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2020

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
PRIMARY GOVERNMENT				
Governmental Activities				
General government	\$ 49,736,893	\$ 15,639,751	\$ 9,963,719	\$ -
Public safety	114,506,731	5,147,924	259,561	-
Transportation systems	11,604,027	2,697,018	-	9,252,544
Community development	19,160,074	15,054,972	2,698,285	-
Culture, leisure and libraries	35,010,443	14,420,117	3,137,916	-
Interest on long-term debt	3,811,560	-	-	-
Total Governmental Activities	233,829,728	52,959,782	16,059,481	9,252,544
Business-Type Activities				
Water	56,202,066	59,884,394	-	-
Wastew ater	34,668,068	45,109,125	-	-
Environmental Resources	50,550,599	48,694,690	-	-
Oxnard Housing Authority	29,914,394	4,740,597	24,388,234	-
Total Business-Type Activities	171,335,127	158,428,806	24,388,234	-
TOTAL PRIMARY GOVERNMENT	\$ 405,164,855	\$ 211,388,588	\$ 40,447,715	\$ 9,252,544

GENERAL REVENUES

Taxes

Property tax

Sales tax

Transient occupancy tax

Franchise tax

Deed transfer tax

Business license tax

Penalties and interest

Interest on investments

CONTRIBUTED CAPITAL

SPECIAL ITEM - SUCCESSOR AGENCY

TRANSFERS

Total General Revenues, Contributed Capital, and Transfers

CHANGE IN NET POSITION

NET POSITION - JULY 1, AS PREVIOUSLY STATED

PRIOR-PERIOD ADJUSTMENT

NET POSITION - JULY 1, AS RESTATED

NET POSITION - JUNE 30

The accompanying notes are an integral part of the financial statements.

Net (Expenses) Revenues and Changes in Net Position			
Primary Government			
Governmental Activities	Business-type Activities	Total	Functions/Programs
PRIMARY GOVERNMENT			
Governmental Activities			
\$ (24,133,423)	\$ -	\$ (24,133,423)	General government
(109,099,246)	-	(109,099,246)	Public safety
345,535	-	345,535	Transportation systems
(1,406,817)	-	(1,406,817)	Community development
(17,452,410)	-	(17,452,410)	Culture, leisure and libraries
(3,811,560)	-	(3,811,560)	Interest on long-term debt
(155,557,921)	-	(155,557,921)	Total Governmental Activities
Business-Type Activities			
-	3,682,328	3,682,328	Water
-	10,441,057	10,441,057	Wastew ater
-	(1,855,909)	(1,855,909)	Environmental resources
-	(785,563)	(785,563)	Oxnard Housing Authority
-	11,481,913	11,481,913	Total Business-Type Activities
(155,557,921)	11,481,913	(144,076,008)	TOTAL PRIMARY GOVERNMENT
GENERAL REVENUES			
Taxes			
72,208,270	-	72,208,270	Property tax
46,320,415	-	46,320,415	Sales tax
4,302,491	-	4,302,491	Transient occupancy tax
3,972,958	-	3,972,958	Franchise tax
673,842	-	673,842	Deed transfer tax
6,087,060	-	6,087,060	Business license tax
406,774	-	406,774	Penalties and interest
3,049,270	3,463,839	6,513,109	Interest on investments
-	1,147,938	1,147,938	CONTRIBUTED CAPITAL
1,514,213	-	1,514,213	SPECIAL ITEM - SUCCESSOR AGENCY
107,452	(107,452)	-	TRANSFERS
138,642,745	4,504,325	143,147,070	Total General Revenues, Contributed Capital, and Transfers
(16,915,176)	15,986,238	(928,938)	CHANGE IN NET POSITION
1,884,621,641	321,719,698	2,206,341,339	NET POSITION - JULY 1, AS PREVIOUSLY STATED
3,513,919	3,611,055	7,124,974	PRIOR-PERIOD ADJUSTMENT
1,888,135,560	325,330,753	2,213,466,313	NET POSITION - JULY 1, AS RESTATED
\$ 1,871,220,384	\$ 341,316,991	\$ 2,212,537,375	NET POSITION - JUNE 30

CITY OF OXNARD, CALIFORNIA
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2020

	GENERAL	AFFORDABLE HOUSING	DEVELOP- MENT FEES FUND	STATE GAS TAX
ASSETS				
Cash and investments	\$ 36,762,494	\$ 3,178,337	\$ 42,237,712	\$ 4,273,017
Restricted investments with fiscal agents	-	-	-	25,387
Accounts and other receivables	3,379,987	-	50,900	58
Due from other funds	8,869,987	-	-	-
Due from other government	9,852,706	-	-	555,096
Due from Successor Agency	534,539	-	18,500	-
Other assets	438,539	-	-	-
Notes receivable	-	32,832,678	10,846,230	-
Total Assets	<u>\$ 59,838,252</u>	<u>\$ 36,011,015</u>	<u>\$ 53,153,342</u>	<u>\$ 4,853,558</u>
LIABILITIES AND DEFERRED INFLOWS OF RESOURCES				
LIABILITIES				
Accounts payable	\$ 4,464,768	\$ 940	\$ 547,579	\$ 617,726
Other liabilities	13,873,239	4,621	362,757	127,305
Due to other funds	2,098,537	-	-	-
Advances from other funds	723,865	-	-	-
Unearned revenues	337,339	-	-	-
Total Liabilities	<u>21,497,748</u>	<u>5,561</u>	<u>910,336</u>	<u>745,031</u>
DEFERRED INFLOW OF RESOURCES				
Deferred inflow on receivables and loans	-	32,832,678	10,846,230	-
Total Liabilities and Deferred Inflows of Resources	<u>\$ 21,497,748</u>	<u>\$ 32,838,239</u>	<u>\$ 11,756,566</u>	<u>\$ 745,031</u>
FUND BALANCES				
Restricted for:				
Debt service	\$ -	\$ -	\$ -	\$ 25,387
Culture and leisure	-	-	273,270	-
Housing	-	3,172,776	3,813,831	-
Infrastructure developments	-	-	29,500,549	-
Maintenance districts	-	-	-	-
Public safety	-	-	-	-
Streets and traffic improvements/maintenance	-	-	7,809,126	4,083,140
Transportation systems	-	-	-	-
Grants	-	-	-	-
Committed to:				
Measure "O" eligible services	18,020,835	-	-	-
Capital projects	-	-	-	-
General plan maintenance	1,127,968	-	-	-
Streets and traffic improvements/maintenance	13,917,604	-	-	-
Unassigned	<u>5,274,097</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund Balances	<u>38,340,504</u>	<u>3,172,776</u>	<u>41,396,776</u>	<u>4,108,527</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 59,838,252</u>	<u>\$ 36,011,015</u>	<u>\$ 53,153,342</u>	<u>\$ 4,853,558</u>

The accompanying notes are an integral part of the financial statements.

DEBT SERVICE FUND	NONMAJOR	TOTAL GOVERNMENT
\$ 24,691	\$ 39,918,436	\$ 126,394,687
12,737	24,179,437	24,217,561
-	8,477,752	11,908,697
-	-	8,869,987
-	474,304	10,882,106
-	39,960	592,999
-	-	438,539
-	13,869,713	57,548,621
<u>\$ 37,428</u>	<u>\$ 86,959,602</u>	<u>\$ 240,853,197</u>

ASSETS

Cash and investments
 Restricted investments with fiscal agents
 Accounts and other receivables
 Due from other funds
 Due from other government
 Due from Successor Agency
 Other assets
 Notes receivable

Total Assets

LIABILITIES AND DEFERRED INFLOWS OF RESOURCES

LIABILITIES

\$ -	\$ 4,334,872	\$ 9,965,885
-	703,778	15,071,700
-	6,903,919	9,002,456
-	-	723,865
-	3,120,176	3,457,515
<u>-</u>	<u>15,062,745</u>	<u>38,221,421</u>

Total Liabilities

DEFERRED INFLOW OF RESOURCES

Deferred inflow on receivables and loans

-	13,869,713	57,548,621
<u>\$ -</u>	<u>\$ 28,932,458</u>	<u>\$ 95,770,042</u>

Total Liabilities and Deferred Inflows of Resources

FUND BALANCES

Restricted for:

Debt service
 Culture and leisure
 Housing
 Infrastructure developments
 Maintenance districts
 Public safety
 Streets and traffic improvements/maintenance
 Transportation systems
 Grants

Committed to:

Measure "O" eligible services
 Capital projects
 General plan maintenance
 Streets and traffic improvements/maintenance

Unassigned

\$ 37,428	\$ -	\$ 62,815
-	9,696,980	9,970,250
-	-	6,986,607
-	21,898,265	51,398,814
-	18,111,705	18,111,705
-	3,243,312	3,243,312
-	938,938	12,831,204
-	2,435,968	2,435,968
-	362,338	362,338
-	-	18,020,835
-	1,720,384	1,720,384
-	-	1,127,968
-	-	13,917,604
-	(380,746)	4,893,351
<u>37,428</u>	<u>58,027,144</u>	<u>145,083,155</u>
<u>\$ 37,428</u>	<u>\$ 86,959,602</u>	<u>\$ 240,853,197</u>

Total Fund Balances

TOTAL LIABILITIES AND FUND BALANCES

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CITY OF OXNARD, CALIFORNIA
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
JUNE 30, 2020

Fund balances of governmental funds		\$ 145,083,155
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Accounts receivable and other assets not reported in the funds		199,015
Land held for resale is not reported in the funds		570,000
Capital assets of \$2,388,386,068 net of accumulated depreciation (\$342,894,479) are not financial resources and, therefore, are not reported in the funds.		2,045,491,589
Deferred outflows for the following are not reported in the governmental funds:		
Deferred loss on refunding	\$ 2,691,639	
Deferred gain on refunding	(697,493)	
Deferred outflow on pension and OPEB plans	<u>53,614,566</u>	55,608,712
Accrued interest payable for the current portion of interest due on long-term liabilities has not been reported in the governmental funds.		(525,097)
Notes receivable in the governmental funds are deferred because they are not available within the prescribed time period after year-end. However, the notes receivable are included on the accrual basis of accounting used in the government-wide financial statements.		61,259,775
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds:		
Compensated absences	(15,263,165)	
Notes payable	(15,305)	
Other post-employment liability	(32,357,240)	
Early retirement incentive plan payable	(63,314)	
Net pension liabilities	(235,304,987)	
Capital leases and bonds payable, net of issuance discounts, issuance premium and prepaid insurance	<u>(107,215,492)</u>	(390,219,503)
Deferred inflows for pension and OPEB plans are not reported in the governmental funds		
Deferred inflow on pension and OPEB plans	<u>(14,325,664)</u>	(14,325,664)
Internal service funds are used by management to charge the costs of certain activities, such as insurance, information services, facilities, and equipment maintenance. The assets and liabilities of the internal service funds are included in the government activities in the statement of net position. Amounts are net of internal payable representing charges in excess of cost to business-type activities.		<u>(31,921,598)</u>
NET POSITION OF GOVERNMENTAL ACTIVITIES		<u><u>\$ 1,871,220,384</u></u>

The accompanying notes are an integral part of the financial statements.

CITY OF OXNARD
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	GENERAL	AFFORDABLE HOUSING	DEVELOP- MENT FEES FUND	STATE GAS TAX
REVENUES				
Taxes	\$ 118,930,205	\$ -	\$ -	\$ -
Licenses and permits	2,777,998	-	-	-
Intergovernmental	1,769,163	-	-	8,186,261
Growth and development fees	-	-	2,292,503	-
Charges for services	22,658,976	-	-	-
Fines and forfeitures	3,282,319	-	-	-
Interest on investments	776,023	78,776	1,066,136	133,637
Special assessments	493,497	-	-	-
Miscellaneous	4,500,462	(11,645)	730,095	(10,069)
Total Revenues	<u>155,188,643</u>	<u>67,131</u>	<u>4,088,734</u>	<u>8,309,829</u>
EXPENDITURES				
Current				
General government	21,354,077	-	240,547	2,500
Public safety	92,090,922	-	-	-
Transportation	5,795,027	-	13,675	4,389,175
Community development	12,115,326	103,911	449,077	-
Culture, leisure and libraries	21,407,281	-	31,479	5,718
Capital Outlay	1,038,678	-	1,239,783	392,737
Debt Service				
Principal	780,000	-	-	745,000
Interest and fiscal charges	567,706	-	-	1,325,549
Total Expenditures	<u>155,149,017</u>	<u>103,911</u>	<u>1,974,561</u>	<u>6,860,679</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>39,626</u>	<u>(36,780)</u>	<u>2,114,173</u>	<u>1,449,150</u>
OTHER FINANCING SOURCES (USES)				
Refunding bonds issued	-	-	-	16,905,000
Premium on refunding bonds issued	-	-	-	2,897,310
Discount on refunding bonds issued	-	-	-	-
Payment to refunded bond escrow agent	-	-	-	(20,715,000)
Transfer of CUPA funds	-	-	(1,078,901)	-
Transfers in	5,614,357	-	-	-
Transfers out	(11,217,411)	-	(607,323)	-
Total Other Financing Sources (Uses)	<u>(5,603,054)</u>	<u>-</u>	<u>(1,686,224)</u>	<u>(912,690)</u>
SPECIAL ITEM				
Transfer in from Successor Agency	-	1,514,213	-	-
NET CHANGE IN FUND BALANCES	<u>(5,563,428)</u>	<u>1,477,433</u>	<u>427,949</u>	<u>536,460</u>
FUND BALANCES, JULY 1, AS PREVIOUSLY STATED	42,234,478	1,695,343	40,968,827	3,572,067
PRIOR-PERIOD ADJUSTMENT	1,669,454	-	-	-
FUND BALANCES, JULY 1, AS RESTATED	<u>43,903,932</u>	<u>1,695,343</u>	<u>40,968,827</u>	<u>3,572,067</u>
FUND BALANCES, JUNE 30	<u>\$ 38,340,504</u>	<u>\$ 3,172,776</u>	<u>\$ 41,396,776</u>	<u>\$ 4,108,527</u>

The accompanying notes are an integral part of the financial statements.

DEBT SERVICE FUND	NONMAJOR	TOTAL GOVERNMENTAL	
\$ -	\$ 14,634,831	\$ 133,565,036	REVENUES
-	1,074,282	3,852,280	Taxes
-	15,356,601	25,312,025	Licenses and permits
-	20,679	2,313,182	Intergovernmental
-	1,113,668	23,772,644	Growth and development fees
-	99,439	3,381,758	Charges for services
1,391	993,307	3,049,270	Fines and forfeitures
-	7,729,919	8,223,416	Interest on investments
-	406,703	5,615,546	Special assessments
1,391	41,429,429	209,085,157	Miscellaneous
			Total Revenues
			EXPENDITURES
			Current
-	656	21,597,780	General government
-	19,060,009	111,150,931	Public safety
-	1,000,381	11,198,258	Transportation
-	5,087,343	17,755,657	Community development
-	10,415,084	31,859,562	Culture, leisure and libraries
-	6,321,615	8,992,813	Capital Outlay
			Debt Service
4,427,119	-	5,952,119	Principal
4,804,260	-	6,697,515	Interest and fiscal charges
9,231,379	41,885,088	215,204,635	Total Expenditures
			EXCESS OF REVENUES OVER (UNDER)
(9,229,988)	(455,659)	(6,119,478)	EXPENDITURES
			OTHER FINANCING SOURCES (USES)
20,680,330	6,934,670	44,520,000	Refunding bonds issued
-	-	2,897,310	Premium on refunding bonds issued
(21,803)	-	(21,803)	Discount on refunding bonds issued
(18,980,000)	-	(39,695,000)	Payment to refunded bond escrow agent
-	1,078,901	-	Transfer of CUPA Funds
7,569,277	485,253	13,668,887	Transfers in
-	(1,669,748)	(13,494,482)	Transfers out
9,247,804	6,829,076	7,874,912	Total Other Financing Sources (Uses)
			SPECIAL ITEM
-	-	1,514,213	Transfer in from Successor Agency
17,816	6,373,417	3,269,647	NET CHANGE IN FUND BALANCES
19,612	51,440,423	139,930,750	FUND BALANCES, JULY 1, AS PREVIOUSLY STATED
-	213,304	1,882,758	PRIOR-PERIOD ADJUSTMENT
19,612	51,653,727	141,813,508	FUND BALANCES, JULY 1, AS RESTATED
\$ 37,428	\$ 58,027,144	\$ 145,083,155	FUND BALANCES, JUNE 30

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CITY OF OXNARD, CALIFORNIA
**RECONCILIATION OF THE CHANGE IN FUND BALANCES OF THE
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**
FOR THE YEAR ENDED JUNE 30, 2020

Amounts reported for governmental activities in the statement of activities are different because:

Net Change in Fund Balances - Total Governmental Funds	\$ 3,269,647
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense (\$24,112,117) exceeded capital outlay (\$6,944,070), that was capitalized in the current period.	(17,168,047)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	
Change in accounts and notes receivables	9,991,926
The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, and donations) is to increase net position.	
Loss on sale of assets	20,209
Some expenses reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds. These include:	
Change in accrued interest and bond premiums/discounts	(2,679,083)
Change in deferred gains/losses on refunding	2,695,772
Change in compensated absences	16,499
Change in pension and OPEB liabilities	(13,409,066)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the net effect of premiums, discounts, and similar items when debt is first issued; whereas, these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.	
Total principal repayments net of bond (discount)/premium.	1,133,448
Net income of internal service funds is reported with governmental activities.	(786,481)
CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	<u>\$ (16,915,176)</u>

The accompanying notes are an integral part of the financial statements.

CITY OF OXNARD, CALIFORNIA
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
JUNE 30, 2020

	WATER	WASTEWATER	ENVIRONMENTAL RESOURCES
ASSETS			
Current Assets			
Cash and investments	\$ 54,647,080	\$ 43,492,071	\$ 29,598,329
Restricted investments with fiscal agent	12,407,653	426	-
Accounts and other receivable (net of allowance for doubtful accounts)	7,857,976	7,120,612	8,690,144
Due from other funds	132,372	-	-
Due from other governments	5,366	6,572	13,929
Other assets	633,491	282,662	-
Total Current Assets	<u>75,683,938</u>	<u>50,902,343</u>	<u>38,302,402</u>
Noncurrent Assets			
Notes receivable (net of allowance for doubtful accounts)	-	843,600	-
Advances to other funds	723,865	-	-
Total Noncurrent Assets	<u>723,865</u>	<u>843,600</u>	<u>-</u>
Capital Assets			
Land	1,960,229	2,310,476	3,851,164
Construction in progress	13,615,158	10,680,636	650
Buildings and improvements	63,971,156	124,880,127	23,246,557
Machinery, equipment and vehicles	55,446,167	40,160,076	18,554,912
Infrastructure	207,509,742	201,270,904	2,839,837
Less: Accumulated depreciation	(106,298,732)	(152,609,340)	(26,021,090)
Total Capital Assets (net of accumulated depreciation)	<u>236,203,720</u>	<u>226,692,879</u>	<u>22,472,030</u>
Total Assets	<u>312,611,523</u>	<u>278,438,822</u>	<u>60,774,432</u>
DEFERRED OUTFLOW OF RESOURCES			
Deferred amount on refunding	1,629,716	497,942	-
Deferred outflow on pension plans	1,503,169	1,817,197	3,607,976
Deferred outflow on other post-employment benefit plans (OPEB)	338,289	553,827	618,971
Total Deferred Outflow of Resources	<u>3,471,174</u>	<u>2,868,966</u>	<u>4,226,947</u>
LIABILITIES			
Current Liabilities			
Accounts payable	8,675,366	2,219,102	2,267,005
Compensated absences payable - current	294,567	471,150	821,116
Self-insurance claims - current	-	-	-
Deferred revenue	-	90,600	99,951
Other liabilities	1,484,774	848,081	839,252
Capital leases and revenue bonds - current	4,933,227	4,795,000	461,732
Total Current Liabilities	<u>15,387,934</u>	<u>8,423,933</u>	<u>4,489,056</u>
Noncurrent Liabilities			
Compensated absences payable	151,747	242,714	422,999
Other post-employment benefits payable	1,674,541	2,692,226	4,259,989
Net pension liabilities	8,787,716	12,656,215	17,709,402
Self-insurance claims	-	-	-
Other liabilities	204,824	247,567	-
Advances from other funds	-	-	-
Capital leases and revenue bonds, net of current portion and discount/premium	158,049,139	97,771,370	3,655,774
Total Noncurrent Liabilities	<u>168,867,967</u>	<u>113,610,092</u>	<u>26,048,164</u>
Total Liabilities	<u>184,255,901</u>	<u>122,034,025</u>	<u>30,537,220</u>

The accompanying notes are an integral part of the financial statements.

OXNARD HOUSING AUTHORITY	TOTAL CURRENT YEAR	INTERNAL SERVICE FUNDS	
ASSETS			
Current Assets			
\$ 16,096,558	\$ 143,834,038	\$ 15,822,931	Cash and investments
1,492,423	13,900,502	-	Restricted investments with fiscal agent
718,294	24,387,026	26,177	Accounts and other receivable (net of allowance for doubtful accounts)
-	132,372	97	Due from other funds
-	25,867	-	Due from other governments
102,527	1,018,680	94,381	Other assets
<u>18,409,802</u>	<u>183,298,485</u>	<u>15,943,586</u>	Total Current Assets
Noncurrent Assets			
2,050,000	2,893,600	-	Notes receivable (net of allowance for doubtful accounts)
-	723,865	881,908	Advances to other funds
<u>2,050,000</u>	<u>3,617,465</u>	<u>881,908</u>	Total Noncurrent Assets
Capital Assets			
8,920,208	17,042,077	-	Land
750,534	25,046,978	151,731	Construction in progress
42,372,036	254,469,876	435,410	Buildings and improvements
1,898,007	116,059,162	8,386,518	Machinery, equipment and vehicles
-	411,620,483	-	Infrastructure
(39,580,098)	(324,509,260)	(6,743,176)	Less: Accumulated depreciation
<u>14,360,687</u>	<u>499,729,316</u>	<u>2,230,483</u>	Total Capital Assets (net of accumulated depreciation)
<u>34,820,489</u>	<u>686,645,266</u>	<u>19,055,977</u>	Total Assets
DEFERRED OUTFLOW OF RESOURCES			
-	2,127,658	-	Deferred amount on refunding
1,202,621	8,130,963	2,151,909	Deferred outflow on pension plans
381,506	1,892,593	654,134	Deferred outflow on other post-employment benefit plans (OPEB)
<u>1,584,127</u>	<u>12,151,214</u>	<u>2,806,043</u>	Total Deferred Outflow of Resources
LIABILITIES			
Current Liabilities			
337,331	13,498,804	904,726	Accounts payable
36,499	1,623,332	637,896	Compensated absences payable - current
-	-	7,920,582	Self-insurance claims - current
111,567	302,118	-	Deferred revenue
737,240	3,909,347	531,649	Other liabilities
639,710	10,829,669	-	Capital leases and revenue bonds - current
<u>1,862,347</u>	<u>30,163,270</u>	<u>9,994,853</u>	Total Current Liabilities
Noncurrent Liabilities			
517,228	1,334,688	328,614	Compensated absences payable
2,151,816	10,778,572	3,550,423	Other post-employment benefits payable
8,716,270	47,869,603	15,695,612	Net pension liabilities
-	-	25,258,418	Self-insurance claims
232,403	684,794	-	Other liabilities
881,908	881,908	-	Advances from other funds
1,230,000	260,706,283	-	Capital leases and revenue bonds, net of current portion and discount/premium
<u>13,729,625</u>	<u>322,255,848</u>	<u>44,833,067</u>	Total Noncurrent Liabilities
<u>15,591,972</u>	<u>352,419,118</u>	<u>54,827,920</u>	Total Liabilities

	WATER	WASTEWATER	ENVIRONMENTAL RESOURCES
DEFERRED INFLOW OF RESOURCES			
Deferred inflow on pension plans	\$ 436,150	\$ 579,413	\$ 697,621
Deferred inflow on other post-employment benefit plans (OPEB)	71,398	94,400	218,371
Total Deferred Inflow of Resources	<u>507,548</u>	<u>673,813</u>	<u>915,992</u>
NET POSITION			
Net investment in capital assets	74,851,070	124,624,451	18,354,524
Restricted for housing assistance payments	-	-	-
Restricted for infrastructure development	24,564,243	11,810,145	1,681,922
Restricted for debt service	12,407,653	426	-
Unrestricted	19,496,282	22,164,928	13,511,721
TOTAL NET POSITION	<u>\$ 131,319,248</u>	<u>\$ 158,599,950</u>	<u>\$ 33,548,167</u>

Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds

NET POSITION OF BUSINESS-TYPE ACTIVITIES

The accompanying notes are an integral part of the financial statements.

OXNARD HOUSING AUTHORITY	TOTAL CURRENT YEAR	INTERNAL SERVICE FUNDS	
\$ 465,605	\$ 2,178,789	\$ 1,227,643	DEFERRED INFLOW OF RESOURCES
83,376	467,545	142,092	Deferred inflow on pension plans
548,981	2,646,334	1,369,735	Deferred inflow on other post-employment benefit plans (OPEB)
			Total Deferred Inflow of Resources
			NET POSITION
14,360,687	232,190,732	2,230,483	Net investment in capital assets
77,551	77,551	-	Restricted for housing assistance payments
408,444	38,464,754	-	Restricted for infrastructure development
659,815	13,067,894	-	Restricted for debt service
4,757,166	59,930,097	(36,566,118)	Unrestricted
<u>\$ 20,263,663</u>	<u>343,731,028</u>	<u>\$ (34,335,635)</u>	TOTAL NET POSITION
	(2,414,037)		Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds
	<u>\$ 341,316,991</u>		NET POSITION OF BUSINESS-TYPE ACTIVITIES

CITY OF OXNARD, CALIFORNIA
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	WATER	WASTEWATER	ENVIRONMENTAL RESOURCES
OPERATING REVENUES			
Charges for services	\$ 59,254,691	\$ 43,598,414	\$ 48,702,796
Connection fees	61,727	1,747,769	-
Rental income	-	-	-
Grant revenue for operations	-	-	-
Miscellaneous and reimbursements	567,976	(237,058)	(8,106)
Total Operating Revenues	<u>59,884,394</u>	<u>45,109,125</u>	<u>48,694,690</u>
OPERATING EXPENSES			
Salaries and wages	6,715,168	9,763,585	18,946,643
Contractual services	3,907,363	2,173,437	3,230,138
Housing assistance payments	-	-	-
Operating supplies	24,608,356	2,096,991	6,521,814
Utilities	1,034,228	4,190,670	9,392,045
Depreciation and amortization	7,218,981	7,666,644	1,471,443
General and administrative	5,105,472	4,111,139	4,859,611
Repairs and maintenance	383,729	255,340	6,415,870
Claims expenses	-	-	-
Total Operating Expenses	<u>48,973,297</u>	<u>30,257,806</u>	<u>50,837,564</u>
OPERATING INCOME (LOSS)	<u>10,911,097</u>	<u>14,851,319</u>	<u>(2,142,874)</u>
NONOPERATING REVENUES (EXPENSES)			
Grant revenue - noncapital	-	-	-
Fraud recovery	-	-	-
(Loss)/gain on disposition of capital assets	(43)	(170,685)	73,590
Interest on investments	1,399,553	907,273	674,864
Interest expense	(7,036,758)	(4,119,088)	(125,744)
Net Nonoperating Revenues (Expenses)	<u>(5,637,248)</u>	<u>(3,382,500)</u>	<u>622,710</u>
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	5,273,849	11,468,819	(1,520,164)
CAPITAL CONTRIBUTIONS	-	-	-
TRANSFERS IN	-	-	-
TRANSFERS OUT	-	-	(107,452)
CHANGES IN NET POSITION	<u>5,273,849</u>	<u>11,468,819</u>	<u>(1,627,616)</u>
NET POSITION, JULY 1, AS PREVIOUSLY STATED	125,860,690	146,863,778	32,243,110
PRIOR-PERIOD ADJUSTMENT	184,709	267,353	2,932,673
NET POSITION, JULY 1, AS RESTATED	<u>126,045,399</u>	<u>147,131,131</u>	<u>35,175,783</u>
NET POSITION, JUNE 30	<u>\$ 131,319,248</u>	<u>\$ 158,599,950</u>	<u>\$ 33,548,167</u>

Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds

CHANGES IN NET POSITION OF BUSINESS-TYPE ACTIVITIES

The accompanying notes are an integral part of the financial statements.

OXNARD HOUSING AUTHORITY	TOTAL CURRENT YEAR	INTERNAL SERVICE FUND	
\$ -	\$ 151,555,901	\$ 32,690,447	OPERATING REVENUES
-	1,809,496	-	Charges for services
4,344,377	4,344,377	-	Connection fees
24,322,234	24,322,234	-	Rental income
405,491	728,303	9,966	Grant revenue for operations
29,072,102	182,760,311	32,700,413	Miscellaneous and reimbursements
			Total Operating Revenues
			OPERATING EXPENSES
-	35,425,396	12,605,508	Salaries and wages
-	9,310,938	2,480,159	Contractual services
20,351,647	20,351,647	-	Housing assistance payments
-	33,227,161	4,267,958	Operating supplies
776,841	15,393,784	1,239,132	Utilities
644,649	17,001,717	509,673	Depreciation and amortization
8,043,352	22,119,574	3,831,732	General and administrative
-	7,054,939	1,015,609	Repairs and maintenance
-	-	7,206,782	Claims expenses
29,816,489	159,885,156	33,156,553	Total Operating Expenses
(744,387)	22,875,155	(456,140)	OPERATING INCOME (LOSS)
			NONOPERATING REVENUES (EXPENSES)
66,000	66,000	-	Grant revenue - noncapital
(9,271)	(9,271)	-	Fraud recovery
-	(97,138)	(236,726)	(Loss)/gain on disposition of capital assets
482,149	3,463,839	-	Interest on investments
(97,905)	(11,379,495)	-	Interest expense
440,973	(7,956,065)	(236,726)	Net Nonoperating Revenues (Expenses)
			INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS
(303,414)	14,919,090	(692,866)	CAPITAL CONTRIBUTIONS
1,147,938	1,147,938	-	TRANSFERS IN
-	-	147,116	TRANSFERS OUT
-	(107,452)	(214,069)	
844,524	15,959,576	(759,819)	CHANGES IN NET POSITION
19,192,819		(33,997,453)	NET POSITION, JULY 1, AS PREVIOUSLY STATED
226,320		421,637	PRIOR-PERIOD ADJUSTMENT
19,419,139		(33,575,816)	NET POSITION, JULY 1, AS RESTATED
\$ 20,263,663		\$ (34,335,635)	NET POSITION, JUNE 30
	26,662		Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds
\$ 15,986,238			CHANGES IN NET POSITION OF BUSINESS-TYPE ACTIVITIES

CITY OF OXNARD, CALIFORNIA
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	WATER	WASTEWATER	ENVIRONMENTAL RESOURCES
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers and users	\$ 59,745,959	\$ 46,477,946	\$ 49,963,283
Payments to suppliers	(29,800,537)	(14,219,354)	(30,739,747)
Payments to employees	(5,752,513)	(8,207,246)	(16,533,553)
Payments for housing assistance	-	-	-
Receipts from operating grants	-	-	-
Cash paid to claimants	-	-	-
Net Cash Provided By (Used In) Operating Activities	<u>24,192,909</u>	<u>24,051,346</u>	<u>2,689,983</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			
Collection/(issuance) of advances	1,316,173	59,620	(1,094,366)
Principal paid on long-term debt	-	-	-
Interest and other fees paid	-	-	-
Notes receivable collected	-	44,400	-
Cash received from noncapital grants	-	-	-
Transfers in	-	-	-
Transfers out	-	-	(107,452)
Net Cash Provided By (Used In) Noncapital Financing Activities	<u>1,316,173</u>	<u>104,020</u>	<u>(1,201,818)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Purchases of capital assets	(4,605,452)	(6,426,616)	(8,355)
Interest and issuance cost paid on long-term debt	(7,431,346)	(4,795,696)	(153,097)
Principal paid on long-term debt	(4,726,028)	(4,661,098)	(447,939)
Cash received from capital grants	-	-	-
Net Cash Provided By (Used In) Capital and Related Financing Activities	<u>(16,762,826)</u>	<u>(15,883,410)</u>	<u>(609,391)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest on investments	1,399,553	907,273	674,864
Net Cash Provided By (Used In) Investing Activities	<u>1,399,553</u>	<u>907,273</u>	<u>674,864</u>
NET INCREASE (DECREASE) IN CASH AND INVESTMENTS	10,145,809	9,179,229	1,553,638
CASH AND INVESTMENTS, JULY 1	<u>56,908,924</u>	<u>34,313,268</u>	<u>28,044,691</u>
CASH AND INVESTMENTS, JUNE 30	<u>\$ 67,054,733</u>	<u>\$ 43,492,497</u>	<u>\$ 29,598,329</u>

The accompanying notes are an integral part of the financial statements.

OXNARD HOUSING AUTHORITY	TOTAL CURRENT YEAR	INTERNAL SERVICE FUNDS	
			CASH FLOWS FROM OPERATING ACTIVITIES
\$ 5,658,072	\$ 161,845,260	\$ 32,805,722	Receipts from customers and users
(3,252,957)	(78,012,595)	(13,185,298)	Payments to suppliers
(4,977,982)	(35,471,294)	(10,835,538)	Payments to employees
(20,353,459)	(20,353,459)	-	Payments for housing assistance
24,274,694	24,274,694	-	Receipts from operating grants
-	-	(5,740,085)	Cash paid to claimants
<u>1,348,368</u>	<u>52,282,606</u>	<u>3,044,801</u>	Net Cash Provided By (Used In) Operating Activities
			CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES
-	281,427	(742,992)	Collection/(issuance) of advances
(355,000)	(355,000)	-	Principal paid on long-term debt
(93,816)	(93,816)	-	Interest and other fees paid
-	44,400	-	Notes receivable collected
66,000	66,000	-	Cash received from noncapital grants
-	-	147,116	Transfers in
-	(107,452)	(214,069)	Transfers out
<u>(382,816)</u>	<u>(164,441)</u>	<u>(809,945)</u>	Net Cash Provided By (Used In) Noncapital Financing Activities
			CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES
(888,265)	(11,928,688)	22,074	Purchases of capital assets
-	(12,380,139)	-	Interest and issuance cost paid on long-term debt
-	(9,835,065)	-	Principal paid on long-term debt
<u>1,147,938</u>	<u>1,147,938</u>	<u>-</u>	Cash received from capital grants
<u>259,673</u>	<u>(32,995,954)</u>	<u>22,074</u>	Net Cash Provided By (Used In) Capital and Related Financing Activities
			CASH FLOWS FROM INVESTING ACTIVITIES
656,138	3,637,828	-	Interest on investments
<u>656,138</u>	<u>3,637,828</u>	<u>-</u>	Net Cash Provided By (Used In) Investing Activities
			NET INCREASE (DECREASE) IN CASH AND INVESTMENTS
1,881,363	22,760,039	2,256,930	
15,707,618	134,974,501	13,566,001	CASH AND INVESTMENTS, JULY 1
<u>\$ 17,588,981</u>	<u>\$ 157,734,540</u>	<u>\$ 15,822,931</u>	CASH AND INVESTMENTS, JUNE 30

STATEMENT OF CASH FLOWS (Continued)

PROPRIETARY FUNDS

	WATER	WASTEWATER	ENVIRONMENTAL RESOURCES
RECONCILIATION OF OPERATING INCOME (LOSS)			
TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES			
OPERATING INCOME (LOSS)	\$ 10,911,097	\$ 14,851,319	\$ (2,142,874)
Adjustments to Reconcile Operating Income (Loss)			
to Net Cash Provided By (Used In) Operating Activities			
Depreciation and amortization	7,218,981	7,666,644	1,471,443
Other revenue	-	-	-
Changes in Operating Assets and Liabilities			
(Increase) decrease in accounts receivable and			
due from other funds and governments	(158,215)	1,368,821	1,332,239
(Increase) decrease in other assets	(460,308)	20,001	-
Increase (decrease) in accounts payable and			
other liabilities	5,803,663	(1,305,941)	(167,151)
Increase (decrease) in compensated absences	(22,967)	180,924	168,375
Increase (decrease) in other post-employment benefits payable	128,210	214,460	216,793
Increase (decrease) in net pension liabilities	772,448	1,055,118	1,811,158
Increase (decrease) in self-insurance liabilities	-	-	-
Net Cash Provided By (Used In) Operating Activities	\$ 24,192,909	\$ 24,051,346	\$ 2,689,983

The accompanying notes are an integral part of the financial statements.

OXNARD HOUSING AUTHORITY	TOTAL CURRENT YEAR	INTERNAL SERVICE FUNDS	
			RECONCILIATION OF OPERATING INCOME (LOSS)
			TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES
\$ (744,387)	\$ 22,875,155	\$ (456,140)	OPERATING INCOME (LOSS)
			Adjustments to Reconcile Operating Income (Loss)
			to Net Cash Provided By (Used In) Operating Activities
644,649	17,001,717	509,673	Depreciation and amortization
(9,271)	(9,271)	-	Other revenue
			Changes in Operating Assets and Liabilities
			(Increase) decrease in accounts receivable and
802,750	3,345,595	105,309	due from other funds
(20,115)	(460,422)	63,731	(Increase) decrease in other assets
			Increase (decrease) in accounts payable and
166,702	4,497,273	(358,668)	other liabilities
50,173	376,505	19,723	Increase (decrease) in compensated absences
378,805	938,268	822,342	Increase (decrease) in other post-employment benefits payable
79,062	3,717,786	872,134	Increase (decrease) in net pension liabilities
-	-	1,466,697	Increase (decrease) in self-insurance liabilities
<u>\$ 1,348,368</u>	<u>\$ 52,282,606</u>	<u>\$ 3,044,801</u>	Net Cash Provided By (Used In) Operating Activities

CITY OF OXNARD, CALIFORNIA
STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2020

	OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY PRIVATE PURPOSE TRUST FUND	RETIREMENT ENHANCEMENT DEFINED BENEFIT PENSION TRUST FUND	AGENCY FUNDS
ASSETS			
Cash and investments	\$ 7,631,683	\$ -	\$ 5,979,590
Investment with Fiscal Agents			
Certificates of deposit	3,171,842	-	2,664,983
Exchange traded funds	-	1,825,433	-
Mutual funds	-	87,522,505	-
Total investment with fiscal agents	3,171,842	89,347,938	2,664,983
Accounts and other receivables	-	217,217	-
Due from other governments	-	-	81,583
Notes receivable, net of uncollectible	675,768	-	-
Properties held for resale	921,192	-	-
Capital Assets			
Buildings and improvements (net of depreciation)	13,054,262	-	-
Infrastructure (net of depreciation)	19,492,943	-	-
Total Assets	\$ 44,947,690	\$ 89,565,155	\$ 8,726,156
LIABILITIES			
Accounts payable	\$ 1,709,290	\$ -	\$ 8,726,156
Other liabilities	491,644	-	-
Due to City of Oxnard	592,999	-	-
LONG-TERM DEBT			
Due within one year	1,765,000	-	-
Due in more than one year	29,125,000	-	-
TOTAL LIABILITIES	33,683,933	-	\$ 8,726,156
NET POSITION			
Held in trust for Successor Agency	11,263,757		
Net position restricted for pension	-	89,565,155	
TOTAL NET POSITION	\$ 11,263,757	\$ 89,565,155	

The accompanying notes are an integral part of the financial statements.

CITY OF OXNARD, CALIFORNIA
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
 FOR THE YEAR ENDED JUNE 30, 2020

	OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY PRIVATE PURPOSE TRUST FUND	RETIREMENT ENHANCEMENT DEFINED BENEFIT PENSION TRUST FUND
ADDITIONS		
Taxes	\$ 6,128,586	\$ -
Contributions		
Employer	-	4,164,420
Plan members	-	1,869,701
Investment income	177,040	4,520,501
Investment expense	-	(81,990)
Net investment income	177,040	4,438,511
Miscellaneous income	-	1,005,774
Total Additions	6,305,626	11,478,406
DEDUCTIONS		
Administrative Costs		
Salaries and wages	49,074	-
Benefit distributions	-	5,048,162
Administrative costs	206,723	-
Professional services	72,183	-
Depreciation	1,312,606	-
Project improvements	3,069,176	-
Debt Service		
Interest and fiscal charges	1,508,623	-
Total Deductions	6,218,385	5,048,162
SPECIAL ITEMS		
Transfer to City of Oxnard - Affordable Housing	1,514,213	-
Total Special Items	1,514,213	-
CHANGE IN NET POSITION	(1,426,972)	6,430,244
NET POSITION - JULY 1, 2019	12,690,729	83,134,911
NET POSITION - JUNE 30, 2020	\$ 11,263,757	\$ 89,565,155

The accompanying notes are an integral part of the financial statements.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies

A. Reporting Entity

The City of Oxnard, California (City) was incorporated as a general law city on June 30, 1903 and operates under the council-manager form of government. The City is governed by an elected Mayor and six Council members. Other elected positions include the City Clerk and City Treasurer. The accompanying basic financial statements present the financial position and results of operations of the City (the primary government) and its component units. For financial reporting purposes, the City has included all funds, organizations, agencies, boards, commissions, and authorities, and has considered all potential component units for which the City is financially accountable, and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization; or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the City.

Blended Component Units

City of Oxnard Financing Authority. The Oxnard Financing Authority (Authority) is a separate government entity whose purpose is to assist with the financing or refinancing of certain public capital facilities within the City. The Authority has the power to purchase bonds issued by any local agency at public or negotiated sales and may sell such bonds to public or private purchasers at public or negotiated sales. The Authority is controlled by the City and has the same governing body as the City and the City has operational responsibility for the Authority. City staff perform all accounting and administrative functions of the Authority. The debt service of the Authority is included in the Debt Service Fund, Water Enterprise Fund, Wastewater Enterprise Fund, and Environmental Resources Enterprise Fund.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. **Summary of Significant Accounting Policies (Continued)**
A. **Reporting Entity (Continued)**

Blended Component Units (Continued)

Housing Authority of the City of Oxnard. The Housing Authority of the City of Oxnard (Housing Authority) was established in April 1945 by ordinance of the City Council. The Housing Authority is a public entity organized under the laws of California's Health and Safety Code for the purpose of providing safe, decent, and sanitary housing for qualified economically disadvantaged and elderly individuals in areas where a shortage of such housing exists. To accomplish this purpose, the Housing Authority entered into Annual Contributions Contracts with the U.S. Department of Housing and Urban Development (HUD) to operate assisted housing programs, such as Local Housing Authority Owned Housing, Section 8, and Modernization. The City Council and two tenant representatives serve as the governing board of the Housing Authority. The Housing Authority's governing body is substantively the same as the governing body of the City and the City has operational responsibility for the Housing Authority. The Housing Authority's operations have been included in the City's business-type activities in the accompanying Government-Wide Financial Statements. The Housing Authority prepares separate financial statements, which can be obtained from the Housing Authority's Financial Services Division at 435 S. D St., Oxnard, CA 93030.

B. **Financial Statements Presentation**

In accordance with Governmental Accounting Standards Board Statement No. 34, the City's basic financial statements consist of the following:

- Government-Wide Financial Statements;
- Fund Financial Statements; and
- Notes to the Basic Financial Statements.

Government-Wide Financial Statements

The City's Government-Wide Financial Statements include a Statement of Net Position and a Statement of Activities. These statements present financial information for the City as a whole, while distinguishing between governmental and business-type activities. Fiduciary activities of the City are not included in these statements.

Most of the City's basic services are considered to be governmental activities, including general government, public safety, transportation, community development, culture, leisure and library services. Property tax, sales tax, transient occupancy tax, franchise tax, business license tax, and user fees and charges financially support these activities.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. **Summary of Significant Accounting Policies (Continued)**
B. **Financial Statements Presentation (Continued)**

Government-Wide Financial Statements (Continued)

The City's enterprise operations are classified as business-type activities. These operations consist of water, wastewater, environmental resources, and housing. These activities generally recover the cost of providing services from customer fees and charges.

Government-Wide Financial Statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all of the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, including capital assets and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized in the period in which the liability is incurred. The types of transactions reported as program revenues for the City are reported in three categories: (1) charges for services; (2) operating grants and other contributions; and (3) capital grants and contributions.

The Statement of Activities demonstrates the degree to which expenses, both direct and indirect, of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Indirect expenses are allocated based on the City's cost allocation plan. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) operating and capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Certain eliminations have been made in regards to interfund activities, payables, and receivables. All internal balances in the Statement of Net Position have been eliminated, with the exception of those representing balances between the governmental activities and the business-type activities. In the Statement of Activities, net internal service fund transactions have been allocated back to the governmental and business-type activities generating the net income or loss. In the Statement of Net Position, internal service assets and liabilities have been combined with the governmental funds and presented as governmental activities.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. **Summary of Significant Accounting Policies (Continued)**
B. **Financial Statements Presentation (Continued)**

Government-Wide Financial Statements (Continued)

A reconciliation of the difference between the Governmental Fund Financial Statements and the Government-Wide Financial Statements is provided as part of the Governmental Fund Financial Statements.

Fund Financial Statements

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflow of resources, fund equity, revenues, and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Governmental Fund Financial Statements

Governmental Fund Financial Statements include a Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balances for the major governmental funds. Non-Major Governmental Funds are combined for presentation in Governmental Fund Statements. The following funds have been determined to be the City's major governmental funds:

- General Fund: This fund group is always a major fund and is used to account for all financial resources traditionally associated with government activities, which are not legally required to be accounted for in another fund.
- The Affordable Housing Fund was created due to the dissolution of the Oxnard Redevelopment Agency. In accordance with Health and Safety Code Section 34176(b)(2), on February 1, 2013, all rights, powers, assets, liabilities, duties, and obligations of the Low and Moderate Income Housing Fund (previously part of the former Oxnard Redevelopment Agency) were transferred to the Affordable Housing special revenue fund. The fund is used to account for funds to be used for low and moderate income housing projects.
- Development Fees Fund is a special revenue fund that accounts for development fees that the City collects on new development to provide resources for special projects such as parks, storm drainage facilities, traffic improvements, utility undergrounding, and community development.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. **Summary of Significant Accounting Policies (Continued)**
B. **Financial Statements Presentation (Continued)**

Governmental Fund Financial Statements (Continued)

- State Gas Tax Fund is a special revenue fund that accounts for the allocated share of Gas Tax Revenue. Spending of gas tax is legally restricted to maintenance and improvement of public streets.
- Debt Service Fund accounts for the accumulation of resources and payments of principal and interest on the City's general long-term debt.

Governmental funds are accounted for using a "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources are included on the Balance Sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. The City considers revenues available if they are collected within 60 days after year-end. Property tax, sales tax, intergovernmental revenues, and other taxes are accrued as appropriate. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met. The availability period for revenue recognition for grants receivable is one year after the year-end. Expenditures are recorded in the accounting period in which the related fund liability is incurred and due within one year, except for unmatured principal and interest on long-term debt, which is recognized when due.

Proprietary Fund Financial Statements

Proprietary Fund Financial Statements include a Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position, and a Statement of Cash Flows for each major fund. A column representing Internal Service Funds in total is also presented in these statements.

The proprietary funds are used to account for operations that are financed and operated in a manner similar to private business enterprises wherein the cost of goods and services to the general public are financed or recovered primarily through user charges. The following enterprise funds have been determined to be the City's major proprietary funds:

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. **Summary of Significant Accounting Policies (Continued)**
B. **Financial Statements Presentation (Continued)**

Proprietary Fund Financial Statements (Continued)

- Water Fund: This fund is used to account for all activities of the City's water production, treatment, and distribution system. Revenues are derived mainly from metered water services, connection fees, and installation charges.
- Wastewater Fund: This fund is used to account for all sewer activities related to conveyance and treatment services. Revenues are derived mainly from sewer service charges, connection fees, and treatment plant charges.
- Environmental Resources Fund: This fund is used to account for the activities related to collection and disposal of refuse throughout the City. Revenues are mainly derived from collection service fees and sales of recyclable materials.
- Oxnard Housing Authority: This fund is used to account for the receipts and disbursements of funds received from the U.S. Department of Housing and Urban Development (HUD) to provide housing assistance, such as the rental assistance programs for low income residents and senior citizens under Section 8 of the Federal Housing Act of 1937, as amended.

Proprietary funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all assets, deferred outflows of resources, liabilities, and deferred inflows of resources (whether current or noncurrent) are included within the Statement of Net Position. The Statement of Revenues, Expenses, and Changes in Net Position present increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized in the period in which the liability is incurred.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with proprietary funds' principal ongoing operations. All other revenues are reported as nonoperating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as nonoperating expenses. When both restricted and unrestricted resources are available for use, it is the City's policy to use the restricted resources first, then unrestricted resources as they are needed.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. **Summary of Significant Accounting Policies (Continued)**
B. **Financial Statements Presentation (Continued)**

Proprietary Fund Financial Statements (Continued)

Internal service funds account for services to other departments on a cost-recovery basis. Internal service funds include workers' compensation, public liability and property damage, utility customer services, information systems, facilities maintenance, and fleet services. Internal service funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Internal service funds are reported in total on the proprietary funds statements.

Fiduciary Fund Financial Statements

Fiduciary fund financial statements include a Statement of Fiduciary Net Position and Statement of Changes in Fiduciary Net Position. The City's fiduciary funds consist of a Private Purpose Trust Fund, a Pension Trust Fund, and Agency Funds. The Trust Funds are as follows:

- Oxnard Community Development Commission Successor Agency Private Purpose Trust Fund: This fund accounts for the assets and activities of the former redevelopment agency pursuant to AB 1X 26.
- Retirement Enhancement Defined Benefit Pension Trust Fund: This fund accounts for the assets and activities of the Mass Mutual Retirement Enhancement Plan.

The Trust Funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting.

The Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. However, the agency funds do utilize the accrual basis of accounting. The City's agency funds are as follows:

- Artworks Fund: This fund is used to account for donations from private parties to pay for Carnegie Art Museum artwork related expenditures.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

Summary of Significant Accounting Policies (Continued)

B. Financial Statements Presentation (Continued)

Fiduciary Fund Financial Statements (Continued)

- Improvement Districts Fund: This fund is used to account for various limited obligation improvement bonds issued by the Improvement Districts and Mello-Roos Community Facilities Districts within the City, wherein bond proceeds are used to finance land acquisition and public improvements of the various assessment districts within the City. Neither the faith, credit, nor the taxing power of the City or any of its political subdivisions is pledged to the payment of the bonds. Property owners within the assessment district are assessed through the County property tax bills and the money collected is used to pay the annual debt service requirements.
- Oxnard Downtown Management District Fund: This fund accounts for property tax collected within the downtown area for downtown improvements and revitalizations.
- Riverpark JPA Fund: This fund is used to account for assets and liabilities of the Riverpark Reclamation and Recharge Authority.

C. New Accounting Pronouncements

There were no GASB pronouncements that became effective in the fiscal year ended June 30, 2020, except for GASB No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*. This Statement provides relief to governments and other stakeholders in light of the COVID-19 pandemic by postponing the effective dates of nearly all recent pronouncements and implementation guides by one year or more.

The GASB issued several pronouncements prior to June 30, 2020, that have effective dates that may impact future financial presentations. The impact of the implementation of these Statements to the City's financial statements has not been assessed at this time.

Statement No. 84, *Fiduciary Activities*. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary activities. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

C. New Accounting Pronouncements (Continued)

Statement No. 87, *Leases*. This statement establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The requirements of this statement are effective for reporting periods beginning after June 15, 2021.

Statement No. 90, *Major Equity Interests – An Amendment of GASB Statements No. 14 and No. 61*. This statement defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019.

Statement No. 91, *Conduit Debt Obligations*. Statement 91 provides a single method for government issuers to report conduit debt obligations and related commitments and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures. The requirements of this Statement are effective for reporting periods beginning after December 15, 2021.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

D. Cash and Investments

Cash and Cash Equivalents

For reporting purposes, cash and cash equivalents include cash in bank accounts and investments held by the City Treasurer in a cash management pool with maturities less than one year. These amounts are readily available for use by the respective funds.

Investments

The City's investments are stated at fair value.

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. These principles recognize a three-tiered fair value hierarchy, as follows:

Level 1: Investments reflect prices quoted in active markets;

Level 2: Investments reflect prices that are based on similar observable assets either directly or indirectly, which may include inputs in markets that are not considered to be active; and

Level 3: Investments reflect prices based upon unobservable sources.

Debt and equity securities classified as Level 1 are valued using prices quoted in active markets for those securities. Debt and equity securities classified in Level 2 are valued using the following approaches: debt securities are normally valued based on price data obtained from observed transactions and market price quotations from broker dealers and/or pricing vendors; equity securities are valued using fair value per share for each fund. Certificates of deposit classified in level 2 are valued using broker quotes that utilize observable market inputs. Securities classified as Level 3 have limited trade information, these securities are priced using the last trade price or estimated using recent trade prices.

Investment Income

Investment income earned on pooled cash and investments is allocated monthly to the General Fund and those other funds for which such allocation is a legal contractual requirement based on the average month-end cash balances. Investment income from cash and investments with fiscal agents is credited directly to the related fund. Income from non-pooled investments is recorded in the appropriate fund based on the specific investments held by the trustee of the fund. Changes in the fair value of investments are recognized in investment income at the end of each fiscal year.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

E. Receivables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year is reported as "advances to/from other funds." All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Amounts due from individuals, organizations or other governmental units are recorded as receivables at year-end. These amounts include charges for services rendered, or for goods and material provided by the City, including amounts for unbilled services. Receivables are shown net of an allowance for uncollectible accounts where applicable.

Notes receivable include both the current and long-term portions of loans issued by the City. Business development loans are reported in both special revenue and fiduciary funds. Notes receivable are reported as an asset in the amount of loan proceeds disbursed, net of allowance. Depending on the original funding source, the City reports unavailable revenue equal to the loan amount and recognizes a revenue when principal payments are received.

In the government-wide financial statements, receivables are recognized as revenue when earned. Receivables of the proprietary funds are recognized as revenue when earned, including services provided but not billed.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

F. Capital Assets

The City's assets for governmental, business-type and fiduciary activities are capitalized at historical cost or estimated historical cost. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. City policy has set the capitalization threshold at \$5,000 for equipment and machinery, \$20,000 for buildings and improvements and \$100,000 for infrastructure. Depreciation is recorded on a straight-line basis over the estimated useful lives of the assets as follows:

Buildings	45 years
Improvements	
Paving, curbs, and lighting	20 years
Parks improvements	20 years
Sports courts	20 years
Landscaping	20-50 years
Equipment and machinery	3-50 years
Vehicles	10 years
Infrastructure Assets	
Roadway network	30-100 years
Waterways/seawalls	75 years
Storm drain system	50 years
Water and sewer systems	50 years

Infrastructure assets are defined as "long-lived capital assets" that are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets.

Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. Land is valued at original cost without depreciation.

Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are reported at acquisition value.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

G. Compensated Absences

Vacation leave and annual leave compensation pay is recorded as a liability when incurred within the Government-Wide and Proprietary Funds Financial Statements. Sick leave, which does not vest, is recorded in all funds when leave is taken. A liability for these amounts is reported in the Governmental Funds Financial Statements only if they have matured and are paid by the City subsequent to year-end.

Compensated absences are liquidated by the fund that has recorded the liability. The long-term portion of governmental activities compensated absences is liquidated primarily by the General Fund.

H. Net Pension Liability

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions and pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by CalPERS and Mass Mutual. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

I. Other Post-Employment Benefits (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the CalPERS plan governed by the Public Employees' Medical & Hospital Care Act (PEMHCA) and additions to/deductions from the PEMHCA plan fiduciary net position have been determined on the same basis as they are reported by CalPERS.

For this purpose, CalPERS recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

J. Deferred Outflows/Inflows of Resources

In addition to assets, the Statements of Net Position and Governmental Fund Balance Sheet report a separate section for deferred outflows of resources. Deferred outflows of resources represent a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City reports deferred outflows of resources related to pensions and OPEB, deferred outflows for charges on debt refunding, and deferred outflows on derivative instruments in the Government-Wide and Proprietary Fund Statements of Net Position. Deferred outflows for pension and OPEB contributions will be recognized in the subsequent fiscal year. Other deferred outflows on pension plans are amortized over 4.8 to 5 years on a straight-line basis. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the remaining life of the refunded or refunding debt.

In addition to liabilities, the Statements of Net Position and Governmental Fund Balance Sheet report a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time. The City has one item that qualifies for reporting in this category in the Governmental Fund Balance Sheet - unavailable revenues. The governmental funds report unavailable revenues from the following sources: receivables and loans. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. In addition, the City has deferred inflows of resources relating to the net pension obligation and gain on refunding reported in the Government-Wide Statement of Net Position and the Proprietary Funds. The amounts related to pensions are deferred and amortized over 4.8 to 5 years on a straight-line basis.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

K. Fund Equity

The accompanying financial statements report the components of fund balances for governmental funds consistent with GASB 54.

Nonspendable fund balance - This includes amounts that cannot be spent because they are either not spendable in form (such as prepaid items) or legally or contractually required to be maintained intact (such as endowments).

Restricted fund balance - This includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Committed fund balance - This includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority, the City Council. Commitments may be changed or removed by the City Council by a resolution.

Assigned fund balance - This includes amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The City Council delegated, per Resolution No. 15,359, the Chief Financial Officer to assign fund balance. Use of this component would be based on related Council documents that identifies an intent to use funds for a specific purpose that was not part of the formal resolution or ordinance of the Council.

Unassigned fund balance - this includes all amounts not included in other classifications. The General Fund is the only fund that reports a positive unassigned fund balance.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

K. Fund Equity (Continued)

In the Government-Wide Financial Statements, net position of the City includes the following categories:

Net investment in capital assets - This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of these assets reduce this category.

Restricted net position - This category presents external restrictions imposed by creditors, grantors, contributors, or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position - This resulting category presents the remaining City net position, and this measure of equity is unrestricted, legally or otherwise.

The accounting policies of the City consider restricted funds spent first when expenditure is incurred for purposes for which both restricted and unrestricted funds are available. When an expenditure is incurred for a purpose for which amounts in any of the unrestricted classifications of fund balance could be used, the City considers committed amounts to be reduced first, followed by assigned amounts and then unassigned amounts.

Per Resolution No. 15,359, adopted June 30, 2020, the City Council will endeavor to maintain an operating reserve equal to 12% of General Fund operating budget. The operating reserve shall be available to: cover cash flow requirements; meet unanticipated revenue shortfalls; take advantage of unexpected opportunities; invest in projects with a rapid payback; ensure against physical or natural disasters; and provide interest earnings. The City will also endeavor to maintain operating reserves in the utility enterprise funds equal to 25% of operating budgets.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

L. Property Taxes

Property taxes are assessed and collected each fiscal year according to the following property tax calendar:

Valuation Date	January 1
Property Tax Year	July 1 to June 30
Due Dates	November 1 (first installment) and February 1 (second installment)
Delinquent Dates	December 10 (first installment), April 10 (second installment, and August 31 (unsecured)

Property taxes in the State of California are administered for all local agencies at the county level and consist of secured, unsecured, and utility tax rolls.

Property Valuation

Valuations are established by the Assessor of the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the California State Board of Equalization. Under the provisions of Article XIII A of the State Constitution, properties are assessed at 100% of full value. The value of real taxable property is based on fiscal year 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal.

Tax Levies

The county-wide tax levy for general revenue purposes is limited to 1% of full value, for a tax rate of \$1.00 per \$100 of assessed valuation. Tax rates for voter- approved indebtedness prior to passage of Proposition 13 are excluded from this limitation. Taxes are levied July 1 for both real and unsecured personal property based upon the assessed valuation as of the previous January 1 (lien date).

Property taxes are recognized as revenue in the period for which the taxes are levied. Therefore, the City recognizes revenue and a receivable, less any allowance for doubtful accounts deemed appropriate, for the entire tax levy in the period for which the taxes are levied.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

L. Property Taxes (Continued)

Tax Lien Dates

All lien dates attach annually on January 1 preceding the fiscal year for which the taxes are levied. Liens against real estate, and taxes on personal property, are not relieved by subsequent renewal or change in ownership.

Tax Collections

The County Treasurer-Tax Collector is responsible for all property tax collections. Taxes and assessments on the secured and utility rolls, which constitute a lien against the property, may be paid in two installments: the first installment is due on November 1 of the fiscal year and is delinquent if not paid by December 10; the second installment is due on February 1 of the fiscal year and is delinquent if not paid by April 10. Unsecured personal property taxes do not constitute a lien against real property unless the taxes become delinquent. Payment must be paid in one installment, which is delinquent if not paid by August 31 of the fiscal year. Significant penalties are imposed for late payments.

Tax Apportionments and Special District Augmentation Fund (SDAF)

Due to the nature of the county-wide maximum levy, it is not possible to identify general purpose tax rates for specific entities. Apportionments to local agencies are made by the County Auditor-Controller, based primarily on the ratio that each agency represented of the total county-wide levy for the three years prior to fiscal year 1979. The SDAF was established in order to provide greater flexibility in the allocation of the total levy to special districts under this basic apportionment method. Each special district makes a contribution from its base tax levy apportionment to the SDAF. Oversight governments of the special districts (cities or the county) can then reallocate this pool among special districts based on financing needs.

M. Utility Revenue

Utility revenue is recorded when earned. Customers are billed monthly. The estimated value of services provided, but unbilled at year-end, is included in the accompanying basic financial statements.

N. Use of Estimates

The preparation of the City's basic financial statements in accordance with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, deferred inflows of resources, the disclosure of contingent assets and liabilities at the date of the basic financial statements, and revenues and expenses during the reported period. Actual results could differ from those estimates.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

O. Budgets and Budgetary Accounting

The City develops and presents a one-year budget to the City Council. Annual operating and capital improvement expenditures are adopted by resolution. This resolution constitutes the authorized expenditures for the fiscal year. The City's annual budget is the legally-adopted expenditure control document of the City. Budgets are prepared on the modified accrual basis of accounting, consistent with generally accepted accounting principles (GAAP).

The City Council generally reauthorizes appropriations for continuing projects and activities. The City Council has the legal authority to amend the budget of any fund at any time during the fiscal year. The budgetary legal level of control (the level on which expenditures may not legally exceed appropriations) is generally at the fund level. Budgeted expenditures may be reallocated within a fund by the City Manager and within a department by the department director.

P. Encumbrances

Appropriations in governmental fund types are encumbered upon issuance of purchase orders for goods and/or services. Even though unencumbered appropriations lapse at the end of the fiscal year, unfilled purchase orders of the current year are carried forward and the next year's appropriations are likewise encumbered.

Q. Related Organizations

In November 2000, the City granted an exclusive right to operate, maintain, and manage the Performing Arts and Convention Center (PACC) to the Oxnard Performing Arts Center Corporation. The City provided the Corporation an operating subsidy as provided for in the operating budget, which is subject to City Council approval. The operating subsidy provided for the year ended June 30, 2020 was \$415,812.

In addition, the City acts as the custodian of funds for the Corporation, including recording of deposits and disbursements. City employees also performed management functions for the Corporation. The agreement between the City and the Corporation terminated on February 29, 2020.

In February 2020, the City entered into an agreement with Sterling Venue Ventures (SVV) to lease the PACC Auditorium and Meeting Rooms for a five (5) year lease term. SVV will provide all programming and the associated staffing, food services, catering, concessions and merchandising; managing the PACC Master calendar; coordinating event production needs of all PACC clients; negotiating talent contracts; and developing and implementing marketing plans.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies (Continued)

R. Joint Ventures

The City participates in the Riverpark Reclamation and Recharge Authority (Riverpark JPA), which is a jointly-governed organization between the City and United Water Conservation District (UWCD). The Riverpark JPA was established for the purpose of joint ownership, financing, and administration of the development of land located within the City; and for the purpose of creating a public entity to secure grant funding and other public and private funding to reclaim mining pits for water recharge purposes to implement the Recharge Program and Reclamation Plan, and to undertake other groundwater recharge, groundwater quality, and water supply programs as the Board of Directors may find to be within the public interest. The Riverpark JPA is controlled by a four-member board consisting of two representatives each from the City and UWCD. None of the member entities exercise specific control over the budgeting and financing of the Authority's activities beyond their representation on the Board. Accounting services are provided by the City. The City has no financial responsibility for any of the JPA's liabilities. The City made no monetary contributions to assist in the operational expenses of the Authority during fiscal year ended June 30, 2020. Complete financial statements may be obtained from the Finance Department, City of Oxnard, 300 W. 3rd St, Oxnard, CA 93030.

As of June 30, 2020, the JPA had total assets of \$1,115,828, total net position of \$1,115,828, and total change in net position of \$12,501 for the year then ended.

S. Subsequent Events

In preparation of these financial statements, the City considered subsequent events through December 9, 2020, which is the date these financial statements were available to be issued.

II. DETAILED NOTES ON ALL FUNDS

A. Cash and Investments

The City's cash and investments, including restricted investments with fiscal agents, consist of the following at June 30, 2020:

	<u>AMOUNT</u>
Petty cash	\$ 54,491
Deposits	95,214,837
Investments	<u>204,393,601</u>
Cash and investments	299,662,929
Restricted investments with fiscal agents	<u>133,302,826</u>
TOTAL	<u><u>\$ 432,965,755</u></u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

A. Cash and Investments (Continued)

The City's deposits and investments are reflected in the accompanying basic financial statements as follows:

	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	FIDUCIARY FUNDS	TOTAL
Cash and investments	\$ 142,217,618	\$ 143,834,038	\$ 13,611,273	\$ 299,662,929
Restricted investments with fiscal agents	<u>24,217,561</u>	<u>13,900,502</u>	<u>95,184,763</u>	<u>133,302,826</u>
TOTALS	<u>\$ 166,435,179</u>	<u>\$ 157,734,540</u>	<u>\$ 108,796,036</u>	<u>\$ 432,965,755</u>

Deposits Custodial Credit Risks

Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. The City's deposit policy requires deposits to be covered by federal depository insurance and collateral having a market value of 110% of the uninsured deposit. As of June 30, 2020, the City has a bank balance of \$94,779,413 in four bank accounts; of the bank balance, \$500,000 was insured and the balance was secured by collateral held by the City's agent in the agent's name. Deposits held by the Housing Authority are also insured or secured by collateral held by the Housing Authority's agent in the agent's name.

Investment Policy

The City's investment policy is intended to provide guidelines for the prudent investment of City funds, and to outline the policies for maximizing the efficiency of the City's cash management system. The policy of the City is to invest public funds in a manner which will provide high investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. The primary goals of the City are safety, liquidity, and yield in that priority order. The investment policy applies to the City's pooled investment fund which encompasses all monies under the direct oversight of the City Treasurer, including the General Fund, Special Revenue Funds, Capital Project Funds, Enterprise Funds, Internal Service Funds, and Fiduciary Funds and excluding restricted investments with fiscal agents and Oxnard Housing Authority funds.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

A. **Cash and Investments (Continued)**

Authorized Investments

The City's investments are managed by the City Treasurer, fiscal agents (bond trustees acting in accordance with bond covenants), and authorized representatives of the Housing Authority. Investments managed by the City Treasurer and the Housing Authority are invested in accordance with the City and Housing Authority's investment policies, respectively. Investments managed by bond trustees are invested in accordance with provisions of the respective bond agreements. Investments in the City's Retirement Enhancement Defined Benefit Plan (Enhanced Retirement Trust Pool) are not subject to the City's investment policy.

The City's cash and investments by investments manager are as follows:

	AMOUNT
City Treasurer	\$283,566,373
Restricted investments held with Fiscal Agents	
Bond trustees for the City and its component units	42,462,463
Enhanced Retirement Trust Pool	89,347,938
Oxnard Housing Authority (includes investments held by fiscal agents)	<u>17,588,981</u>
TOTAL	<u><u>\$432,965,755</u></u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

A. Cash and Investments (Continued)

Authorized Investments (Continued)

The City Treasurer has direct oversight over the City's pooled investment fund, which covers cash and investments of the City's governmental funds, proprietary funds (except for the Housing Authority), and trust and agency funds, which are invested in accordance with the City's investment policy. Allowable investments are detailed in the following table. The exception is the Enhanced Retirement Trust Pool, which is not subject to Government Code Section 53601.

INVESTMENT TYPES AUTHORIZED BY SECTION 53601	AUTHORIZED BY INVESTMENT POLICY	MAXIMUM MATURITY (YEARS)	MAXIMUM PERCENTAGE OF PORTFOLIO	MAXIMUM INVESTMENT IN ONE ISSUER	MINIMUM RATINGS
U.S. Treasury and agencies	Yes	5	None	None	None
Local agency bonds, notes	Yes	N/A	15%	None	None
Other bonds, notes, or evidences of indebtedness	Yes	N/A	15%	None	None
Bankers acceptances	Yes	180 days	40%	30%	None
Commercial paper	Yes	270 days	15%	10%	P1/A1
Negotiable CDs	Yes	5	30%	None	Aa/AA-
Certificate of deposit (CDs)	Yes	N/A	30%	None	A
Repurchase agreements	Yes	90 days	20%	None	None
Medium term notes	Yes	5	30%	None	A
Mutual funds	Yes	N/A	20%	None	None
LAIF, VCIP, CalTrust	Yes	N/A	None	None	None

The Housing Authority's investment policy, which is substantially the same as the City's, and related disclosures regarding its investments at June 30, 2020, are more fully disclosed in the financial statements for the Housing Authority, which may be obtained from the Housing Authority's Financial Services Division at 435 S D St, Oxnard, CA 93030.

The City Treasurer's investment pool is comprised of pooled deposits, investments, the State of California Local Agency Investment Fund (LAIF), and Ventura County Investment Pool (VCIP) investments. The City Treasurer's pooled investments are carried at fair value. The fair value is determined utilizing SunGard Securities Systems, the vendor providing investment reporting capability for the City Treasurer's Office, which provides pricing data from multiple industry sources. The fair value of LAIF and VCIP is determined by allocating the City's share of the investment pools' fair value as reported by LAIF and VCIP.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

A. Cash and Investments (Continued)

Authorized Investments (Continued)

The City is a voluntary participant in LAIF which is considered an external investment pool. LAIF is part of the State's Pooled Money Investment Account (PMIA), which was established in 1953. Oversight of the PMIA is provided by the Pooled Money Investment Board (PMIB) and an in-house Investment Committee. The PMIB members are the State Treasurer, Director of Finance, and State Controller.

Direct oversight for LAIF is provided by the Local Investment Advisory Board. The board consists of five members as designated by statute. The Chair is the State Treasurer or his/her designated representative. Two members qualified by training and experience in the field of investment or finance and two members who are treasurers, finance or fiscal officers, or business managers employed by any county, city, or local district or municipal corporation of this state, are appointed by the State Treasurer. LAIF is required to invest in accordance with state statute.

The City is a voluntary participant in Ventura County Investment Pool (VCIP) which is considered an external investment pool. VCIP is for local public government agencies and school districts within Ventura County and is managed by the Ventura County Treasurer-Tax Collector. VCIP's portfolio must comply with the County's Investment Policy which is governed by the Ventura County Board of Supervisors. VCIP is rated by Standard and Poor's; the most recent rating report is dated March 29, 2019 and is available via the Office of Ventura County Treasurer-Tax Collector's website.

Investments with fiscal agents are investments held by the bond trustee on behalf of the City or its component units and the Enhanced Retirement Trust Pool. In the case of bond trustees, the City selects the investment under the terms of the applicable trust agreement, directs the bond trustee to acquire the investment, and the bond trustee then holds the investment on behalf of the City and/or its component units. Proceeds of bonds administered by bond trustees are also generally covered under the City Treasurer's investment policy; however, specific provisions of each issuance are usually used in managing such investments. Several of the major differences are as follows:

- Allowance of investments in guaranteed investment contracts
- Allowance of investment maturities in excess of five years

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

A. Cash and Investments (Continued)

Authorized Investments (Continued)

For purposes of the Statement of Cash Flows of the proprietary fund types, cash and cash equivalents include all investments as the City operates an internal cash management pool which maintains the general characteristics of the demand deposit account.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Normally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates, and the greater the interest rate risk. One of the ways the City manages its exposure to interest rate risk is by purchasing a combination of shorter-term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations or debt service requirements.

Information about the sensitivity of the fair value of the City's investments (including restricted investments held by bond trustees) to market interest rate fluctuation is provided by the following table that shows the distribution of the City's investments by maturity:

	INVESTMENT MATURITIES (IN YEARS)			TOTAL
	LESS THAN 1	1-5	MORE THAN 5	
Federal agency securities	\$ 13,036,900	\$ 94,802,005	\$ -	\$ 107,838,905
Municipal bonds	3,014,993	-	-	3,014,993
Ventura County Investment Pool	1,000,000	-	-	1,000,000
California Local Agency Investment Fund	89,845,491	-	-	89,845,491
Negotiable CD	244,212	2,450,000	-	2,694,212
Held by Trustee				
Money Market Fund	43,122,280	-	-	43,122,280
California Local Agency Investment Fund	832,608	-	-	832,608
TOTAL INVESTMENTS	\$ 151,096,484	\$ 97,252,005	\$ -	248,348,489
Enhanced Retirement Trust				89,347,938
Cash in banks and on hand				95,269,328
TOTAL CASH AND INVESTMENTS				\$ 432,965,755

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

A. Cash and Investments (Continued)

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The City's investments that are not rated include negotiable CDs; however, these investments are covered by FDIC insurance.

Presented below are the S&P Global ratings for each investment type as of June 30, 2020:

INVESTMENT TYPE	AAA	AA+	AA-	A	TOTAL
Federal agency securities	\$ 107,838,905		\$ -	\$ -	\$ 107,838,905
Ventura County Investment Pool	1,000,000	-	-	-	1,000,000
Municipal Bonds	-	-	3,014,993	-	3,014,993
TOTALS	<u>\$ 108,838,905</u>	<u>\$ -</u>	<u>\$ 3,014,993</u>	<u>\$ -</u>	111,853,898
NOT RATED					
California Local Agency Investment Fund					90,678,099
Money Market Fund					43,122,280
Enhanced Retirement Trust					89,347,938
Negotiable CD					<u>2,694,212</u>
Total Investments					337,696,427
Cash in banks and on hand					<u>95,269,328</u>
TOTAL					<u>\$ 432,965,755</u>

Concentration of Credit Risk

Investments in the securities of any individual issuer, other than U.S. Treasury securities, mutual funds, and external investment funds that represent 5% or more of total entity-wide investments are as follows at June 30, 2020:

ISSUER	TYPE OF INVESTMENTS	AMOUNTS
Federal Home Loan Bank	Mortgage backed securities	\$ 22,216,520
Federal Farm Credit Bank	Mortgage backed securities	29,040,970
Federal Home Loan Mortgage Corp.	Mortgage backed securities	40,567,335
Federal Agricultural Mortgage Corp.	Agricultural loans backed securities	10,000,000

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

A. **Cash and Investments (Continued)**

Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure of custodial credit risk for deposits or investments, other than the provisions for deposits in the California Government Code that require that financial institutions secure deposits made by state local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having value of 150% of the secured public deposits.

For investments identified herein as held by fiscal agent, the trustee selects the investment under the terms of the applicable trust agreement, acquires the investment, and holds the investment on behalf of the reporting government.

Fair Value Measurements

The City has the following recurring fair value measurements as of June 30, 2020:

INVESTMENTS AT FAIR VALUE AS OF JUNE 30, 2020				
Investment Type	LEVEL 1	LEVEL 2	LEVEL 3	TOTAL
Federal agency securities	\$ 107,838,905	\$ -	\$ -	\$ 107,838,905
Municipal bonds	3,014,993	-	-	3,014,993
California Local Agency Investment Fund	-	89,845,491	-	89,845,491
Ventura County Investment Pool	-	1,000,000	-	1,000,000
Negotiable CD	2,694,212	-	-	2,694,212
	<u>113,548,110</u>	<u>90,845,491</u>	<u>-</u>	<u>204,393,601</u>
Held by Trustees/Fiscal Agent				
Money Market Fund	43,122,280	-	-	43,122,280
California Local Agency Investment Fund	-	832,608	-	832,608
	<u>43,122,280</u>	<u>832,608</u>	<u>-</u>	<u>43,954,888</u>
Enhanced Retirement Trust				
Mutual funds	89,347,938	-	-	89,347,938
	<u>89,347,938</u>	<u>-</u>	<u>-</u>	<u>89,347,938</u>
TOTAL INVESTMENTS AT FAIR VALUE	<u>\$ 246,018,328</u>	<u>\$ 91,678,099</u>	<u>\$ -</u>	<u>\$ 337,696,427</u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

B. **Receivables and Payables**

Accounts receivable and other receivables as of June 30, 2020 included in the accompanying Statement of Net Position primarily consist of the following:

	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES
ACCOUNTS RECEIVABLE		
Utilities receivable	\$ 3,979	\$ 20,447,642
Grants receivable	7,792,272	-
Accounts receivable billed and accrued	6,060,930	5,643,192
Other receivables	950,986	42,805
	14,808,167	26,133,639
Allowance for uncollectible receivables	(2,873,293)	(1,746,613)
TOTALS	\$ 11,934,874	\$ 24,387,026

Accounts payable and other liabilities as of June 30, 2020 reported on the Statement of Net Position primarily consist of the following:

	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES
ACCOUNTS PAYABLE AND OTHER LIABILITIES		
Accounts payable (due to vendors)	\$ 10,870,611	\$ 13,498,804
Other Liabilities		
Accrued payroll and benefits	7,744,324	1,505,145
Accrued interest	525,097	1,122,197
Contingent liabilities	6,847,056	-
Other payables	1,011,969	1,966,799
Total Other Liabilities	16,128,446	4,594,141
TOTALS	\$ 26,999,057	\$ 18,092,945

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

C. Interfund Receivables and Payables

Total interfund receivables and payables at June 30, 2020, which are included in the Fund Financial Statements as due to/from other funds and advances to/from other funds, before eliminations, consist of the following:

	INTERFUND RECEIVABLE	INTERFUND PAYABLE	INTERFUND BALANCE	ELIMINATION	TOTAL
GOVERNMENTAL ACTIVITIES					
Due To/From Other Funds					
General Fund	\$ 8,869,987	\$ (2,098,537)	\$ 6,771,450	\$ (6,903,919)	\$ (132,469)
Nonmajor governmental funds	-	(6,903,919)	(6,903,919)	6,903,919	-
Internal Service Fund	97	-	97	-	97
	<u>8,870,084</u>	<u>(9,002,456)</u>	<u>(132,372)</u>	<u>-</u>	<u>(132,372)</u>
Advances To/From Other Funds					
General Fund	-	(723,865)	(723,865)	-	(723,865)
Internal Service Fund	881,908	-	881,908	-	881,908
	<u>881,908</u>	<u>(723,865)</u>	<u>158,043</u>	<u>-</u>	<u>158,043</u>
Total Governmental Activities	<u>9,751,992</u>	<u>(9,726,321)</u>	<u>25,671</u>	<u>-</u>	<u>25,671</u>
BUSINESS-TYPE ACTIVITIES					
Due To/From Other Funds					
Water	132,372	-	132,372	-	132,372
	<u>132,372</u>	<u>-</u>	<u>132,372</u>	<u>-</u>	<u>132,372</u>
Advances To/From Other Funds					
Water	723,865	-	723,865	-	723,865
Oxnard Housing Authority	-	(881,908)	(881,908)	-	(881,908)
	<u>723,865</u>	<u>(881,908)</u>	<u>(158,043)</u>	<u>-</u>	<u>(158,043)</u>
Total Business-type Activities	<u>856,237</u>	<u>(881,908)</u>	<u>(25,671)</u>	<u>-</u>	<u>(25,671)</u>
TOTALS	<u>\$ 10,608,229</u>	<u>\$ (10,608,229)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The interfund balances at June 30, 2020 are loans to cover temporary cash deficits in various funds. Also included in the interfund balances is \$2.4 million net internal receivable from business-type activities to governmental activities representing the portion of the net deficit of internal service funds attributable to business-type activities.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

D. Interfund Transfers

Interfund transfers generally fall within one of the following categories:

- Debt service payments made from a debt service fund but funded from an operating fund;
- Program support that generally reflects subsidies and allocations between funds; and
- Transfers of capital assets between governmental activities and enterprise funds.

The following transfers in and out are reflected in the Fund Financial Statements for the year ended June 30, 2020:

	DESCRIPTION	TRANSFERS IN	TRANSFERS OUT	NET TRANSFERS	ELIMINATIONS	TOTAL
GOVERNMENTAL ACTIVITIES						
General Fund	Program support	\$ 5,614,357	\$ (4,457,251)	\$ 1,157,106	\$ (1,157,106)	\$ -
General Fund	Debt service	-	(6,760,160)	(6,760,160)	6,760,160	-
Developer Fees	Program support	-	(36,699)	(36,699)	36,699	-
Developer Fees	Debt service	-	(570,624)	(570,624)	570,624	-
Nonmajor governmental funds	Program support	377,800	(1,645,323)	(1,267,523)	1,267,523	-
Nonmajor governmental funds	Debt service	107,452	(24,424)	83,028	24,424	107,452
Debt Service Fund	Debt Service	7,569,277	-	7,569,277	(7,569,277)	-
Internal Service Fund	Debt Service	-	(214,069)	(214,069)	214,069	-
Internal Service Fund	Program support	147,116	-	147,116	(147,116)	-
Total Governmental Activities		<u>13,816,002</u>	<u>(13,708,550)</u>	<u>107,452</u>	<u>-</u>	<u>107,452</u>
BUSINESS-TYPE ACTIVITIES						
Environmental Resource	Program support	-	(107,452)	(107,452)	-	(107,452)
Total Business-Type Activities		<u>-</u>	<u>(107,452)</u>	<u>(107,452)</u>	<u>-</u>	<u>(107,452)</u>
TOTAL GOVERNMENT-WIDE STATEMENTS		<u>\$ 13,816,002</u>	<u>\$ (13,816,002)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

During the current year, balances of \$1,078,901 were transferred from the development fees funds to segregate Certified Unified Program Agencies (CUPA) activities in a separate fund.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

E. Notes Receivable

At June 30, 2020, the City's net notes receivable consisted of the following:

	BALANCE JULY 1, 2019	ADDITIONS	DELETIONS	BALANCE JUNE 30, 2020
GOVERNMENTAL ACTIVITIES				
Residential Notes Receivable				
CalHOME Loans	\$ 3,091,169	\$ -	\$ (119,231)	\$ 2,971,938
BEGIN Loans	3,269,270	186,124	(60,000)	3,395,394
CDBG Loans	3,853,223	158,184	(154,339)	3,857,068
HOME Loans	8,979,767	232,944	(286,639)	8,926,072
NSP Loans	297,550	-	-	297,550
HERO Loans	168,472	12,616	(53,000)	128,088
Other	2,455,076	538,810	(15,000)	2,978,886
Allow ance for doubtful accounts	(12,050,194)	-	1,965,174	(10,085,020)
	<u>10,064,333</u>	<u>1,128,678</u>	<u>1,276,965</u>	<u>12,469,976</u>
Developer Notes Receivable				
* Las Villas de Paseo Nuevo	7,000,000	-	-	7,000,000
CRFL Family Apartments	14,277,022	-	-	14,277,022
Colonial House	4,200,000	-	-	4,200,000
Paseo Santa Clara	2,200,000	-	-	2,200,000
Paseo Del Rio	2,700,000	-	-	2,700,000
* Terraza de Las Cortes	3,300,000	-	-	3,300,000
* Las Cortes	3,672,319	-	-	3,672,319
Villa Madera	1,600,000	-	-	1,600,000
Sonata at Riverpark	3,000,000	-	-	3,000,000
Sonata at Riverpark-PILOT	-	3,711,154	-	3,711,154
Many Mansions - Ormond Beach Villas	992,624	-	-	992,624
Many Mansions-110 N D St	-	299,500	-	299,500
Many Mansions-Terry's Place	-	367,159	-	367,159
Camino Gonzales	-	1,623,840	-	1,623,840
Cesar Chavez	-	860,000	-	860,000
Villa Solimar	-	805,000	-	805,000
Villa Solimar-Cypress Court	-	162,000	-	162,000
Villa Victoria	-	1,101,500	-	1,101,500
Other	531,810	-	(531,810)	-
Allow ance for doubtful accounts	(3,487,721)	-	405,402	(3,082,319)
	<u>39,986,054</u>	<u>8,930,153</u>	<u>(126,408)</u>	<u>48,789,799</u>
	<u>50,050,387</u>	<u>10,058,831</u>	<u>1,150,557</u>	<u>61,259,775</u>
BUSINESS-TYPE ACTIVITIES				
Wastew ater Loans	888,000	-	(44,400)	843,600
Oxnard Housing Authority	2,050,000	-	-	2,050,000
	<u>2,938,000</u>	<u>-</u>	<u>(44,400)</u>	<u>2,893,600</u>
TOTAL GOVERNMENT-WIDE				
STATEMENTS	<u>\$ 52,988,387</u>	<u>\$ 10,058,831</u>	<u>\$ 1,106,157</u>	<u>\$ 64,153,375</u>

* Parties are related to the Oxnard Housing Authority

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**
 E. **Notes Receivable (Continued)**

GOVERNMENTAL ACTIVITIES

Residential Notes Receivable

The City offers loans to qualifying low-income individuals and families who require financial assistance for home-buying, home repairs, or mobile home replacements (no longer offered). Residential outstanding loans at June 30, 2020 include the following programs: Home Investment Partnership Program (HOME), Community Development Block Grants (CDBG), Building Equity and Growth in Neighborhoods Program (BEGIN), Neighborhood Stabilization Program (NSP), Historic Enhancement Revitalization of Oxnard (HERO), and CalHome Program. Summarized in the table below are these programs' average outstanding loan amount, interest rate, average outstanding term, and forgiveness policy. A majority of the home loan programs are forgivable at the end of term. Any default on the agreement, such as transfer of ownership or failure of homeowner to live in the unit causes the loan to be due and payable immediately. The City secures these loans by placing a lien on the property by recording a Deed of Trust with the Ventura County Recorder's Office for the loan amount.

<u>PROGRAM</u>	<u>AMOUNT</u>	<u>INTEREST</u>	<u>TERM</u>	<u>FORGIVABLE</u>
CalHOME	\$ 29,000	3%	30	No
BEGIN	26,000	3%	30	No
CDBG	24,000	0%	20	Yes
HOME	19,000	0%	12	Yes
NSP	41,000	0%	20	Yes
HERO	11,000	0%	6	Yes
Other	17,000	0%	24	Yes

Developer Notes Receivable

The City entered into loan agreements with several developers for affordable housing and mixed-use projects. The terms of the loans include annual installments from residual receipts. The loans bear simple interest at a rate of 1%-4% per year maturing between 24-55 years from the completion of the project. The City secured these loans with a deed of trust for the loan amount.

Three of the affordable housing loans in the aggregate amount of \$13,972,319, net of allowance of \$3,082,319 as of June 30, 2020, are loans to parties related the Oxnard Housing Authority.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**
E. **Notes Receivable (Continued)**

BUSINESS-TYPE ACTIVITIES

Septic to Sewer Project

The City provided financial assistance to property owners affected by the California Regional Water Quality Control Board Resolution No. 99-13 of 1999, which prohibited the installation of new septic systems and called for the removal of existing septic systems in the area by 2008. The loans are interest free and payment plans are based on individual agreements.

Oxnard Housing Authority

In April 2014, the Authority issued a promissory note of \$2,050,000 to Terraza De Las Cortes, L.P. for certain land the Authority received in a land exchange with the City. The note accrues interest at a rate of 5% compounded annually on the amount of the outstanding balance of the loan. Annual payments of 85% of the annual net cash flow of the property are made. All outstanding principal and accrued interest are payable on or before April 2069. Principal and interest due to the Authority at June 30, 2020 was \$2,050,000 and \$411,179, respectively.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

F. Capital Assets

Changes in the City's capital assets for the year ended June 30, 2020 consisted of the following:

	BALANCE JULY 1, 2019	INCREASES	DECREASES	BALANCE JUNE 30, 2020
GOVERNMENTAL ACTIVITIES				
Capital Assets, Not Being Depreciated				
Land	\$ 1,418,658,479	\$ -	\$ -	\$ 1,418,658,479
Construction in progress	10,086,841	6,146,595	(1,621,060)	14,612,376
Total Capital Assets, Not Being Depreciated	1,428,745,320	6,146,595	(1,621,060)	1,433,270,855
Capital Assets, Being Depreciated				
Artwork	87,000	-	-	87,000
Buildings	123,213,407	543,783	(12,000)	123,745,190
Improvements other than buildings	107,991,453	189,702	-	108,181,155
Equipment and machinery	18,721,563	758,793	(1,124,352)	18,356,004
Vehicles	26,731,309	406,362	(947,531)	26,190,140
Infrastructure	686,917,827	611,556	-	687,529,383
Total Capital Assets, Being Depreciated	963,662,559	2,510,196	(2,083,883)	964,088,872
Less: Accumulated Depreciation				
Artwork	(87,000)	-	-	(87,000)
Buildings	(42,342,612)	(2,511,811)	5,694	(44,848,729)
Improvements other than buildings	(30,020,187)	(2,591,997)	-	(32,612,184)
Equipment and machinery	(13,709,087)	(1,106,967)	1,029,999	(13,786,055)
Vehicles	(19,017,474)	(1,222,590)	742,830	(19,497,234)
Infrastructure	(221,618,027)	(17,188,426)	-	(238,806,453)
Total Accumulated Depreciation	(326,794,387)	(24,621,791)	1,778,523	(349,637,655)
Total Capital Assets, Being Depreciated, Net	636,868,172	(22,111,595)	(305,360)	614,451,217
GOVERNMENTAL ACTIVITIES CAPITAL ASSETS, NET	\$ 2,065,613,492	\$ (15,965,000)	\$ (1,926,420)	\$ 2,047,722,072

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)
F. Capital Assets (Continued)

	BALANCE JULY 1, 2019	INCREASES	DECREASES	BALANCE JUNE 30, 2020
BUSINESS-TYPE ACTIVITIES				
Capital Assets, Not Being Depreciated				
Land	\$ 17,042,077	\$ -	\$ -	\$ 17,042,077
Construction in progress	15,461,893	11,046,985	(1,461,901)	25,046,977
Total Capital Assets, Not Being Depreciated	32,503,970	11,046,985	(1,461,901)	42,089,054
Capital assets, Being Depreciated				
Buildings	245,190,076	127,639	-	245,317,715
Improvements other than buildings	9,152,161	-	-	9,152,161
Equipment and machinery	116,198,991	2,290,348	(2,430,177)	116,059,162
Infrastructure	411,620,483	-	-	411,620,483
Total Capital Assets, Being Depreciated	782,161,711	2,417,987	(2,430,177)	782,149,521
Less: Accumulated Depreciation				
Buildings	(113,492,212)	(5,050,296)	-	(118,542,508)
Improvements other than buildings	(4,827,392)	(165,022)	-	(4,992,414)
Equipment and machinery	(57,554,329)	(3,980,144)	2,258,700	(59,275,773)
Infrastructure	(133,892,265)	(7,806,299)	-	(141,698,564)
Total Accumulated Depreciation	(309,766,198)	(17,001,761)	2,258,700	(324,509,259)
Total Capital Assets, Being Depreciated, Net	472,395,513	(14,583,774)	(171,477)	457,640,262
BUSINESS-TYPE ACTIVITIES CAPITAL ASSETS, NET	504,899,483	(3,536,789)	(1,633,378)	499,729,316
TOTALS	2,570,512,975	(19,501,789)	(3,559,798)	2,547,451,388

For the year ended June 30, 2020 depreciation expense on capital assets was charged as follows:

	AMOUNT
GOVERNMENTAL ACTIVITIES	
Administration and support	\$ 18,131,463
Public safety	1,196,463
Transportation (highways and streets)	397,767
Community development	1,343,420
Culture, leisure and libraries	3,043,005
Capital assets held by the City's internal service fund	509,673
TOTAL GOVERNMENTAL ACTIVITIES	
DEPRECIATION EXPENSE	\$ 24,621,791
BUSINESS-TYPE ACTIVITIES	
Water	\$ 7,218,981
Wastewater	7,666,644
Environmental resources	1,471,443
Oxnard Housing Authority	644,649
TOTAL BUSINESS-TYPE ACTIVITIES	
DEPRECIATION EXPENSE	\$ 17,001,717

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

G. Long-term Debt

The following is a summary of changes in long-term debt. Certain long-term debt provide financing to both governmental and business-type activities. The following tables presents balances and activity for the City's fiscal year ended June 30, 2020:

	BALANCE JULY 1, 2019	ADDITIONS	REDUCTIONS	BALANCE JUNE 30, 2020	DUE WITHIN ONE YEAR
GOVERNMENTAL ACTIVITIES					
Lease Revenue Bonds					
Lease revenue refunding bonds, series 2011	\$ 18,980,000	\$ -	\$ (18,980,000)	\$ -	\$ -
Lease revenue project and refunding bonds, series 2014	12,855,000	-	(1,020,000)	11,835,000	1,075,000
Lease revenue refunding bonds, series 2018	26,495,000	-	(1,355,000)	25,140,000	1,390,000
Lease revenue refunding bonds, series 2019A	-	27,615,000	(585,000)	27,030,000	665,000
Unamortized premiums	5,838,144	-	(260,706)	5,577,438	-
Unamortized discounts	(183,691)	(21,803)	184,282	(21,212)	-
Certificate of Participation					
Gas tax revenue certificate of participation	21,460,000	-	(21,460,000)	-	-
Revenue					
Gas Tax Revenue Refunding Bonds, series 2020	-	16,905,000	-	16,905,000	665,000
Unamortized Premiums	-	2,897,310	-	2,897,310	-
Lease Purchase Agreements					
2012 Lease Purchase	3,282,009	-	(313,272)	2,968,737	327,974
2014 Lease Purchase	12,146,695	-	(780,000)	11,366,695	820,000
Capital Leases- Direct Borrowings					
B of A Capital Lease 2009					
2009 CIP lease purchase, draw #1	58,537	-	(58,537)	-	-
2009 CIP lease purchase, draw #10	181,333	-	(119,694)	61,639	61,639
2009 CIP lease purchase, draw #19	166,678	-	(166,678)	-	-
B of A Capital Lease 2018, draw #21 & #22	4,225,259	-	(770,374)	3,454,885	816,334
TOTAL GOVERNMENTAL ACTIVITIES	\$ 105,504,965	\$ 47,395,507	\$ (45,684,980)	\$ 107,215,492	\$ 5,820,947

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)
G. Long-term Debt (Continued)

	BALANCE JULY 1, 2019	ADDITIONS	REDUCTIONS	BALANCE JUNE 30, 2020	DUE WITHIN ONE YEAR
BUSINESS-TYPE ACTIVITIES					
Water Fund					
Revenue Bonds					
Water revenue project bonds, series 2010A	\$ 5,330,000	\$ -	\$ (1,695,000)	\$ 3,635,000	\$ 1,770,000
Water revenue project bonds, series 2010B	83,670,000	-	-	83,670,000	-
Water revenue refunding bonds, series 2012	6,400,000	-	(475,000)	5,925,000	495,000
Water revenue refunding bonds, series 2014	28,540,051	-	(1,446,028)	27,094,023	1,503,227
Water revenue refunding bonds, series 2018	40,370,000	-	(1,110,000)	39,260,000	1,165,000
Unamortized premiums	4,347,333	-	(361,025)	3,986,308	-
Unamortized discounts	(619,894)	-	31,929	(587,965)	-
TOTAL WATER FUND	<u>\$ 168,037,490</u>	<u>\$ -</u>	<u>\$ (5,055,124)</u>	<u>\$ 162,982,366</u>	<u>\$ 4,933,227</u>
Wastewater Fund					
Revenue Bonds					
Wastewater revenue refunding bonds, series 2013	3,276,168	-	(3,276,168)	-	-
Wastewater revenue refunding bonds, series 2014	71,985,000	-	-	71,985,000	3,675,000
Wastewater revenue refunding bonds, series 2018	23,300,000	-	(1,360,000)	21,940,000	1,120,000
Unamortized premiums	9,369,538	-	(728,168)	8,641,370	-
Capital Leases- Direct Borrowings					
2009 CIP lease purchase, draw #18	24,930	-	(24,930)	-	-
TOTAL WASTEWATER FUND	<u>\$ 107,955,636</u>	<u>\$ -</u>	<u>\$ (5,389,266)</u>	<u>\$ 102,566,370</u>	<u>\$ 4,795,000</u>
Environmental Resources Fund					
Capital Lease- Direct Borrowings					
B of A Capital Lease 2018	\$ 4,565,445	\$ -	\$ (447,939)	\$ 4,117,506	\$ 461,732
TOTAL ENVIRONMENTAL RESOURCES FUND	<u>\$ 4,565,445</u>	<u>\$ -</u>	<u>\$ (447,939)</u>	<u>\$ 4,117,506</u>	<u>\$ 461,732</u>
Oxnard Housing Authority Fund					
Direct Borrowings					
Notes Payable	\$ 269,710	\$ -	\$ -	\$ 269,710	\$ 269,710
2004 Capital Fund Revenue Bonds	1,955,000	-	(355,000)	1,600,000	370,000
TOTAL OXNARD HOUSING AUTHORITY FUND	<u>\$ 2,224,710</u>	<u>\$ -</u>	<u>\$ (355,000)</u>	<u>\$ 1,869,710</u>	<u>\$ 639,710</u>
TOTAL BUSINESS-TYPE ACTIVITIES	<u>\$ 282,783,281</u>	<u>\$ -</u>	<u>\$ (11,247,329)</u>	<u>\$ 271,535,952</u>	<u>\$ 10,829,669</u>
TOTALS	<u>\$ 388,288,245</u>	<u>\$ 47,395,507</u>	<u>\$ (56,932,309)</u>	<u>\$ 378,751,444</u>	<u>\$ 16,650,616</u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

G. Long-term Debt (Continued)

The summary annual debt service requirements are shown below for all long-term debt:

FISCAL YEAR	GOVERNMENTAL ACTIVITIES			BUSINESS-TYPE ACTIVITIES		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2021	\$ 5,820,947	\$ 4,113,505	\$ 9,934,452	\$ 10,559,959	\$13,977,780	\$ 24,537,739
2022	6,000,208	3,861,816	9,862,024	11,064,803	13,468,947	24,533,749
2023	6,241,297	3,621,579	9,862,876	11,593,446	12,940,159	24,533,605
2024	6,066,175	3,375,530	9,441,705	12,125,783	12,364,697	24,490,481
2025	6,321,339	3,132,337	9,453,676	12,241,701	11,754,524	23,996,225
2026 - 2030	30,490,295	11,688,636	42,178,931	68,965,009	49,013,048	117,978,058
2031 - 2035	21,786,695	6,764,873	28,551,568	76,030,828	30,032,876	106,063,704
2036 - 2040	14,015,000	1,723,176	15,738,176	56,645,000	12,078,938	68,723,938
2041	2,020,000	76,842	2,096,842	-	-	-
TOTALS	<u>\$ 98,761,957</u>	<u>\$ 38,358,294</u>	<u>\$ 137,120,250</u>	<u>\$ 259,226,529</u>	<u>\$ 155,630,968</u>	<u>\$ 414,857,497</u>

Descriptions of Long-term Debt

Bonds and Certificates of Participation - Governmental Activities

Lease Revenue Refunding Bonds, Series 2011

On June 9, 2011, the Authority issued \$21,580,000 of Lease Revenue Refunding Bonds, Series 2011. The purpose of the bonds was to pay the principal of and interest on the Bond Anticipation Notes, Series 2010. These bonds carry a net interest cost of 5.47% and were scheduled to mature on June 1, 2036. These bonds were advance refunded in December 2019 using a portion of the proceeds from the sale of the Lease Revenue Refunding Bonds, Series 2019A, and will be called on June 1, 2021.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation - Governmental Activities (Continued)

Lease Revenue Project and Refunding Bonds, Series 2014

On November 4, 2014, the Authority issued \$21,225,000 of Lease Revenue Project and Refunding Bonds, Series 2014. The purposes of the bonds were to refund the outstanding Lease Revenue Refunding Bonds, Series 2003A, finance the acquisition, construction, and improvement of certain streets and roadways within certain residential neighborhoods with the City. The refunding resulted in an economic gain (difference between the present value of the debt service on the old bonds and the present value of the debt service on the new bonds) of \$4,962 and debt service savings of \$11,715. The lease payments on these bonds constitute obligations of the City's General Fund. The bonds mature annually in amounts ranging from \$2,925,000 on June 1, 2015 to \$1,585,000 on June 1, 2029. Interest on the bonds is payable on June 1 and December 1 of each year, with interest rates ranging from 2 percent to 5 percent. As of June 30, 2020, the total balance outstanding was \$11,835,000.

As of June 30, 2020, the total future debt payments for the Lease Revenue Project and Refunding Bonds, Series 2014, including interest thereon, are as follows:

LEASE REVENUE PROJECT AND REFUNDING BONDS SERIES 2014			
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2021	\$ 1,075,000	\$ 591,750	\$ 1,666,750
2022	1,125,000	538,000	1,663,000
2023	1,185,000	481,750	1,666,750
2024	1,240,000	422,500	1,662,500
2025	1,305,000	360,500	1,665,500
2026 2029	5,905,000	756,000	6,661,000
TOTALS	\$ 11,835,000	\$ 3,150,500	\$ 14,985,500

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation - Governmental Activities (Continued)

Lease Revenue Refunding Bonds, Series 2018

On April 20, 2018, the Authority issued \$28,810,000 of Lease Revenue Refunding Bonds, Series 2018. The purpose of the bonds was to pay for the principal and interest on the Variable Rate Demand Lease Revenue Bonds, Series 2003B and 2006. The refunding resulted in an economic gain of \$965,987 and an estimated cash flow savings of \$1,160,111. The lease payments on these bonds constitute obligations of the City's General Fund. The bonds mature annually in amounts ranging from \$985,000 on June 1, 2018 to \$1,310,000 on June 1, 2036. Interest on the bonds is payable on June 1 and December 1 of each year, with interest rates ranging from 3 percent to 5 percent. As of June 30, 2020, the total balance outstanding was \$25,140,000.

As of June 30, 2020, the total future debt payments for the Lease Revenue Refunding Bonds, Series 2018, including interest thereon, are as follows:

LEASE REVENUE REFUNDING BONDS SERIES 2018			
	PRINCIPAL	INTEREST	TOTAL
2021	\$ 1,390,000	\$ 1,257,000	\$ 2,647,000
2022	1,430,000	1,187,500	2,617,500
2023	1,465,000	1,116,000	2,581,000
2024	1,515,000	1,042,750	2,557,750
2025	1,550,000	967,000	2,517,000
2026 - 2030	8,400,000	3,629,500	12,029,500
2031 - 2035	8,080,000	1,453,750	9,533,750
2036	1,310,000	65,500	1,375,500
	<u>\$ 25,140,000</u>	<u>\$ 10,719,000</u>	<u>\$ 35,859,000</u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation - Governmental Activities (Continued)

Lease Revenue Refunding Bonds, Series 2019A

On December 1, 2019, the Authority issued \$27,615,000 of Lease Revenue Refunding Bonds, Series 2019A. The purpose of the bonds was to finance upfront payments of the City's Enterprise Resource Planning project and pay for the principal and interest on the Lease Revenue Refunding Bonds, Series 2011. The refunding resulted in an economic gain of \$1,746,065 and total additional cash flow of \$311,375 due to \$6.9 million of additional proceeds obtained. The lease payments on these bonds constitute obligations of the City's General Fund. The bonds mature annually in amounts ranging from \$585,000 on June 1, 2020 to \$2,020,000 on June 1, 2041. Interest on the bonds is payable on June 1 and December 1 of each year, with interest rates ranging from 1.944 percent to 3.804 percent. As of June 30, 2020, the total balance outstanding was \$27,030,000.

As of June 30, 2020, the total future debt payments for the Lease Revenue Refunding Bonds, Series 2019A, including interest thereon, are as follows:

LEASE REVENUE REFUNDING BONDS SERIES 2019A			
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2021	\$ 665,000	\$ 883,783	\$ 1,548,783
2022	710,000	870,523	1,580,523
2023	755,000	855,876	1,610,876
2024	805,000	839,386	1,644,386
2025	860,000	821,000	1,681,000
2026 - 2030	5,175,000	3,729,951	8,904,951
2031 - 2035	7,000,000	2,827,576	9,827,576
2036 - 2040	9,040,000	1,433,976	10,473,976
2041	2,020,000	76,841	2,096,841
TOTALS	\$ 27,030,000	\$ 12,338,913	\$ 39,368,913

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation - Governmental Activities (Continued)

Gas Tax Revenue Certificates of Participation (2007 Street Improvement Program)

On December 18, 2007, the Authority issued \$27,675,000 of Gas Tax Revenue Certificates of Participation. Proceeds from the sale of the certificates were to be used to reconstruct various streets throughout the City. The certificates were secured solely by gas tax revenues received from the State of California. These certificates were scheduled to mature on September 1, 2037. These bonds were refunded in February 2020 using a portion of the proceeds from the sale of the Gas Tax Revenue Refunding Bonds, Series 2020.

Gas Tax Revenue Refunding Bonds, Series 2020

On February 20, 2020, the Authority issued \$16,905,000 of Gas Tax Revenue Refunding Bonds, Series 2020. The purpose of these bonds was to pay for the principal and interest on the Gas Tax Revenue Certificates of Participation. The refunding resulted in an economic gain of \$4,843,757 and an estimated total cash flow savings of \$5,721,089. The bonds are secured solely by gas tax revenues received from the State of California. The bonds mature annually in amounts ranging from \$665,000 on September 1, 2020 to \$1,270,000 on September 1, 2037. Interest on the bonds is payable on March 1 and September 1 of each year, with interest rates ranging from 1.5 percent to 4.0 percent. As of June 30, 2020, the total balance outstanding was \$16,905,000.

As of June 30, 2020, the total future debt payments for the Gas Tax Revenue Refunding Bonds, Series 2020, including interest thereon, are as follows:

GAS TAX REVENUE BONDS			
SERIES 2020			
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2021	\$ 665,000	\$ 655,041	\$ 1,320,041
2022	710,000	607,725	1,317,725
2023	740,000	578,725	1,318,725
2024	770,000	548,525	1,318,525
2025	785,000	527,238	1,312,238
2026 - 2030	4,330,000	2,222,375	6,552,375
2031 - 2035	5,240,000	1,272,800	6,512,800
2036 - 2038	3,665,000	223,700	3,888,700
TOTALS	\$ 16,905,000	\$ 5,139,629	\$ 23,541,129

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation – Business-Type Activities

Water Revenue Project Bonds, Series 2010A

The City has pledged all net water revenues and all amounts on deposit in the Revenue Fund for the payment of the 2010 Installment Payments and the outstanding Parity Obligations. As of June 30, 2020, Parity Obligations include the Series 2010B, 2012, 2014 and 2018 Water Revenue Bonds. The 2010A Bonds were issued on February 11, 2010 in the amount of \$16,455,000. These bonds carry a net interest cost of 3.3729% and mature on June 1, 2022.

The proceeds from the sale of the bonds were used to finance a portion of the cost of certain capital improvements related to the Groundwater Recovery Enhancement and Treatment (GREAT) program. The balance outstanding as of June 30, 2020 is \$3,635,000. The Installment Payments on these bonds are secured by a first priority lien on the net system revenues (as defined in the trust indenture) of the City's water fund. Such obligation exists through the maturity date of the bonds at June 1, 2022.

As of June 30, 2020, the total future debt payments for the Water Revenue Project Bonds, Series 2010A, including interest thereon, are as follows:

WATER REVENUE PROJECT BONDS SERIES 2010A			
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2021	\$ 1,770,000	\$ 199,925	\$ 1,969,925
2022	1,865,000	102,575	1,967,575
TOTALS	\$ 3,635,000	\$ 302,500	\$ 3,937,500

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation – Business-Type Activities (Continued)

Water Revenue Project Bonds, Series 2010B

The City has pledged all net water revenues and all amounts on deposit in the Revenue Fund for the payment of the 2010 Installment Payments and the outstanding Parity Obligations. As of June 30, 2020, Parity Obligations include the Series 2010A, 2012, 2014 and 2018 Water Revenue Bonds. These bonds were issued on February 11, 2010 in the amount of \$83,670,000. These bonds, issued as Federally Taxable Build America

Bonds under the American Recovery and Reinvestment Act of 2008, carry a net interest cost of 4.5287% and mature on June 1, 2040. The City receives an interest subsidy directly from the United States Treasury equal to 35% of each interest payment. Since 2013, approximately 5.9% - 8.7% of the expected subsidy has been sequestered by the U.S. Treasury, effectively reducing the interest subsidy to 32.9%. The proceeds from the sale of the bonds were used to finance a portion of the cost of certain capital improvements related to the GREAT program. The balance outstanding as of June 30, 2020 is \$83,670,000. The Installment Payments on these bonds are secured by a first priority lien on the net system revenues (as defined in the trust indenture) of the City's water fund. Such obligation exists through the maturity date of the bonds at June 1, 2040.

As of June 30, 2020, the total future debt payments for the Water Revenue Project Bonds, Series 2010B, including interest thereon, are as follows:

WATER REVENUE PROJECT BONDS SERIES 2010B			
FISCAL YEAR	PRINCIPAL	INTEREST*	TOTAL
2021	\$ -	\$ 5,786,173	\$ 5,786,173
2022	-	5,786,173	5,786,173
2023	1,970,000	5,786,173	7,756,173
2024	2,060,000	5,651,838	7,711,838
2025	2,150,000	5,511,367	7,661,367
2026-2030	12,255,000	25,225,419	37,480,419
2031-2035	15,220,000	20,665,290	35,885,290
2036-2040	50,015,000	11,822,030	61,837,030
	<u>\$ 83,670,000</u>	<u>\$ 86,234,462</u>	<u>\$ 169,904,462</u>

*Interest is presented on a gross basis, excluding Build America Bonds subsidy from the US Treasury.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation – Business-Type Activities (Continued)

Water Revenue Refunding Bonds, Series 2012

The City has pledged all net water revenues and all amounts on deposit in the Revenue Fund for the payment of the 2012 Installment Payments and the outstanding Parity Obligations. As of June 30, 2020, Parity Obligations include the Series 2010A, 2010B, 2014 and 2018 Water Revenue Bonds. These bonds were issued on April 4, 2012 in the amount of \$9,345,000. These bonds carry a net interest cost of 3.6196% and mature on June 1, 2030. A portion of the proceeds were used to advance refund all the outstanding principal amount of \$9,725,000 of the Water Revenue Refunding Bonds Series 2001. This refunding resulted in an economic gain of \$1,093,681 and a cash flow savings of \$1,446,323. The balance outstanding as of June 30, 2020 is \$5,925,000. The Installment Payments on these bonds are secured by a first priority lien on the net system revenues (as defined in the trust indenture) of the City's water fund. Such obligation exists through the maturity date of the bonds at June 1, 2030.

As of June 30, 2020, the total future debt payments for the Water Revenue Refunding Bonds, Series 2012, including interest thereon, are as follows:

FISCAL YEAR	WATER REVENUE PROJECT BONDS SERIES 2012		
	PRINCIPAL	INTEREST	TOTAL
2021	\$ 495,000	\$ 237,619	\$ 732,619
2022	515,000	212,869	727,869
2023	540,000	192,269	732,269
2024	550,000	176,069	726,069
2025	580,000	152,069	732,069
2026-2030	3,245,000	412,600	3,657,600
TOTALS	\$ 5,925,000	\$ 1,383,494	\$ 7,308,494

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation – Business-Type Activities (Continued)

Water Revenue Refunding Bonds, Series 2014

The City has pledged all net water revenues and all amounts on deposit in the Revenue Fund for the payment of the 2014 Installment Payments and the outstanding Parity Obligations. As of June 30, 2020, Parity Obligations include the Series 2010A, 2010B, 2012 and 2018 Water Revenue Bonds. The Installment Payments on these bonds are secured by a first priority lien on the net system revenues of the City's water fund. These bonds were issued on June 3, 2014 in the amount of \$35,025,340. These bonds carry a net interest cost of 3.8% and mature on June 1, 2034. A portion of the proceeds were used to advance refund all the outstanding principal amount of \$37,840,000 of the Water Revenue Project Bonds, Series 2004. This refunding resulted in an economic gain of \$3,308,313 and a cash flow savings of \$3,808,815. The balance outstanding as of June 30, 2020 is \$27,094,023.

As of June 30, 2020, the total future debt payments for the Water Revenue Refunding Bonds, Series 2014, including interest thereon, are as follows:

WATER REVENUE REFUNDING BONDS SERIES 2014			
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2021	\$ 1,503,227	\$ 1,029,573	\$ 2,532,800
2022	1,558,850	972,450	2,531,300
2023	1,617,836	913,214	2,531,050
2024	1,680,064	851,736	2,531,800
2025	1,740,407	787,894	2,528,301
2026-2030	9,762,811	2,894,441	12,657,252
2031 - 2034	9,230,828	893,123	10,123,951
	<u>\$ 27,094,023</u>	<u>\$ 8,342,431</u>	<u>\$ 35,436,454</u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation – Business-Type Activities (Continued)

Water Revenue Refunding Bonds, Series 2018

The City has pledged all net water revenues and all amounts on deposit in the Revenue Fund for the payment of the 2018 Installment Payments and the outstanding Parity Obligations. Parity Obligations as described on these bonds are Series 2010A, 2010B, 2012 and 2014 Water Revenue Bonds. The Installment Payments on these bonds are secured by a first priority lien on the net system revenues of the City's water fund. These bonds were issued on November 14, 2018 in the amount of \$40,370,000. These bonds carry a net interest cost of 3.9% and mature on June 1, 2036. A portion of the proceeds were used to advance refund all the outstanding principal amount of \$45,095,000 of the Water Revenue Project Bonds, Series 2006. This refunding resulted in an economic gain of \$4,833,224 and an estimated cash flow savings of \$6,558,001. The balance outstanding as of June 30, 2020 is \$39,260,000.

As of June 30, 2020, the total future debt payments for the Water Revenue Refunding Bonds, Series 2018, including interest thereon, are as follows:

WATER REVENUE REFUNDING BONDS SERIES 2018			
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2021	\$ 1,165,000	\$ 1,888,413	\$ 3,053,413
2022	1,225,000	1,830,163	3,055,163
2023	1,280,000	1,768,913	3,048,913
2024	1,350,000	1,704,913	3,054,913
2025	1,420,000	1,637,413	3,057,413
2026-2030	8,220,000	7,050,063	15,270,063
2031-2035	17,970,000	4,355,313	22,325,313
2036	6,630,000	256,913	6,886,913
TOTALS	\$ 39,260,000	\$ 20,492,100	\$ 59,752,100

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation – Business-Type Activities (Continued)

Wastewater Revenue Refunding Bonds, Series 2013

The City has pledged all net system revenues to the payment of the Wastewater Revenue Refunding Bonds, Series 2013. Bonds were issued on October 30, 2013 in the amount of \$21,384,064 to refund \$21,205,000 in outstanding wastewater bonds issued on March 1, 2003. These bonds carried a net interest cost of 2.78% and matured on June 1, 2020. This refunding resulted in an economic gain of \$1,935,850 and a cash flow savings of \$2,115,161. The Installment Payments on these bonds were secured by a first priority lien on the net system revenues (as defined in the trust indenture) of the City's wastewater fund. Such obligation existed through the maturity date of the bonds at June 1, 2020.

Wastewater Revenue Refunding Bonds, Series 2014

Wastewater Revenue Refunding Bonds, Series 2014 were issued on November 18, 2014 in the amount of \$71,985,000 to refund the Wastewater Revenue Refunding Bonds, Series 2004 issued on June 22, 2004 with outstanding balance of \$80,000,000. These bonds carry a net interest cost of 4.211% and mature on June 1, 2034. The balance outstanding as of June 30, 2020 is \$71,985,000. The City has pledged all net wastewater revenues and all amounts on deposit in the Revenue Fund for the payment of the 2014 Installment Payments and the outstanding Parity Obligations.

As of June 30, 2020, Parity Obligations include the 2018 Wastewater Revenue Bonds. The Installment Payments on the 2014 Bonds are secured by a first priority lien on the net system revenues (as defined in the trust indenture) of the City's wastewater fund. Such obligation exists through the maturity date of the bonds at June 1, 2034.

As of June 30, 2020, the total future debt payments for the Wastewater Revenue Refunding Bonds, Series 2014, including interest thereon, are as follows:

WASTEWATER REVENUE REFUNDING BONDS SERIES 2014			
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2021	\$ 3,675,000	\$ 3,599,250	\$ 7,274,250
2022	3,855,000	3,415,500	7,270,500
2023	4,050,000	3,222,750	7,272,750
2024	4,250,000	3,020,250	7,270,250
2025	4,465,000	2,807,750	7,272,750
2026-2030	25,905,000	10,458,000	36,363,000
2031-2034	25,785,000	3,301,500	29,086,500
TOTALS	\$ 71,985,000	\$ 29,825,000	\$101,810,000

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation – Business-Type Activities (Continued)

Wastewater Revenue Refunding Bonds, Series 2018

The City has pledged all net wastewater revenues and all amounts on deposit in the Revenue Fund for the payment of the 2018 Installment Payments and outstanding Parity Obligations. As of June 30, 2020, Parity Obligations include the 2014 Wastewater Revenue Bonds. The Installment Payments on these bonds are secured by a first priority lien on the net system revenues of the City's wastewater fund. These bonds were issued on November 14, 2018 in the amount of \$24,550,000. These bonds carry a net interest cost of 3.6% and mature on June 1, 2034. A portion of the proceeds were used to advance refund all the outstanding principal amount of \$14,675,000 of the Wastewater Revenue Project Bonds, Series 2004B and \$9,385,000 of the Wastewater Revenue Project Bonds, Series 2006 and finance the termination payment with respect to an interest rate swap relating to the 2004 Bonds. This refunding resulted in an economic gain of \$1,812,042 and a cash flow savings of \$2,282,549. The balance outstanding as of June 30, 2020 is \$21,940,000.

As of June 30, 2020, the total future debt payments for the Wastewater Revenue Refunding Bonds, Series 2018, including interest thereon, are as follows:

WASTEWATER REVENUE REFUNDING BONDS SERIES 2018			
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2021	\$ 1,120,000	\$ 1,037,000	\$ 2,157,000
2022	1,180,000	981,000	2,161,000
2023	1,235,000	922,000	2,157,000
2024	1,300,000	860,250	2,160,250
2025	1,365,000	795,250	2,160,250
2026-2030	7,915,000	2,882,500	10,797,500
2031-2034	7,825,000	817,650	8,642,650
TOTALS	\$ 21,940,000	\$ 8,295,650	\$ 30,235,650

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Descriptions of Long-term Debt (Continued)

Bonds and Certificates of Participation – Business-Type Activities (Continued)

Housing Authority 2004 Capital Fund Revenue Bonds

The Oxnard Housing Authority issued Affordable Housing Agency Certificates of Participation, Series 2004 (Oxnard's Santa Clara Projects) on April 26, 2004 in the amount of \$10,370,000, evidencing a proportionate ownership interest in debt service payments to be made with respect to certain Capital Fund Revenue Bonds, Series 2004, issued by the Oxnard and Santa Clara Housing Authorities in the amounts of \$5,820,000 and \$4,550,000, respectively. Each certificate represents a proportionate ownership interest of the holder in the right to receive debt service payments made with respect to the bonds. The obligation of the housing authorities under their respective bond indentures are independent and neither is obligated for the payment of principal or interest on the bonds of the other housing authority. The bonds were issued to finance certain capital projects of the Housing Authority, with interest ranging from 2.00% to 4.95%, maturing on April 1, 2024. The outstanding balance as of June 30, 2020 is \$1,600,000.

As of June 30, 2020, the total future debt payments for the Housing Authority 2004 Capital Fund Revenue Bonds, including interest thereon, are as follows:

HOUSING AUTHORITY 2004 CAPITAL FUND REVENUE BONDS			
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2021	\$ 370,000	\$ 77,485	\$ 447,485
2022	390,000	60,095	450,095
2023	410,000	41,375	451,375
2024	430,000	21,285	451,285
TOTALS	<u>\$ 1,600,000</u>	<u>\$ 200,240</u>	<u>\$ 1,800,240</u>

Arbitrage

The Tax Reform Act of 1986 instituted certain arbitrage restrictions with respect to the issuance of tax exempt bonds after August 31, 1986. Arbitrage regulations deal with the investment of all tax exempt bond proceeds at an interest yield greater than the interest yield paid to bondholders. Generally, all interest paid to bondholders can be retroactively rendered taxable if applicable rebates are not reported and paid to the Internal Revenue Service (IRS) at least every five years. During the current year, the City performed calculations of excess investment earnings on various bonds and financings. Potential liabilities were calculated for the issues and rebate payments were made as appropriate. No arbitrage liability existed at June 30, 2020.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Credit Rating

As of June 30, 2020, The City's issuer credit rating was "A" while maintaining ratings of "A", "A+", "A" and "A-" for General (Lease Revenue), Gas Tax, Water and Wastewater Bonds, respectively.

Debt with Pledged Revenue

The City has pledged all net water system revenues and all amounts on deposit in the Revenue Fund for the payment of the bond Installment Payments and the outstanding Parity Obligations. The net water system revenues will not be used for any other purpose while any of the Installment Payments remain unpaid provided, however, that out of the net water system revenues, there may be apportioned such sums for purposes as permitted by the Installment Purchase Agreements.

Principal and interest (less BABs subsidy on Series 2010B) paid for the current year and net water revenue were \$11,762,786 and \$21,476,055, respectively. The debt service coverage ratio of 183% is in compliance with the ratio required by bond covenants. Those covenants require coverage equal to at least 100% of debt payments plus unrestricted reserves equal to the difference between 125% of principal and interest payments and net water revenues. If the debt service coverage ratio is below 100% of principal and interest payments the trustee can declare the bonds in default and pursue remedies provided for in the Installment Purchase Agreement.

The City has pledged all net wastewater system revenues and all amounts on deposit in the Revenue Fund for the payment of the bond Installment Payments and the outstanding Parity Obligations. The net wastewater system revenues will not be used for any other purpose while any of the Installment Payments remain unpaid provided, however, that out of the net wastewater system revenues, there may be apportioned such sums for purposes as permitted by the Installment Purchase Agreements.

Principal and interest paid for the current year and net wastewater revenue were \$8,780,185 and \$22,745,677, respectively. The debt service coverage ratio of 259% is in compliance with the ratio required by bond covenants. Those covenants require coverage equal to at least 100% of debt payments plus unrestricted reserves equal to the difference between 125% of principal and interest payments and net wastewater revenues. If the debt service coverage ratio is below 100% of principal and interest payments the trustee can declare the bonds in default and pursue remedies provided for in the Installment Purchase Agreement.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Debt with Pledged Revenue (Continued)

The U.S. Department of Housing and Urban Development has approved the issuance of the Oxnard Housing Authority bonds and the certificates and has authorized the Authority to pledge and assign its Capital Fund Program monies to the payment of the bonds and, therefore, the certificates. During the year, \$1,621,040 of Capital Fund Grant revenue was earned, of which, \$335,000 was applied to the repayment of the bonds.

Lease Purchase Agreements

2012 Lease Purchase Agreement

On August 1, 2012, the City entered into a Lease Purchase Agreement with Capital One Public Funding, LLC in the amount of \$5,570,838, for the purpose of refinancing the 1999 Certificate of Participation, with interest rate of 3.54% and final maturity date on June 1, 2028. The refunding resulted in an overall cash flow savings of \$658,975 and economic gain of \$566,623. The outstanding balance as of June 30, 2020 is \$2,968,737. These lease payments constitute obligations of the City's General Fund. Such obligation exists through the maturity date of the lease at June 1, 2028.

As of June 30, 2020, the total future lease payments for the 2012 Lease Purchase Agreement, including interest thereon, are as follows:

FISCAL YEAR	2012 LEASE PURCHASE		
	PRINCIPAL	INTEREST	TOTAL
2021	\$ 327,974	\$ 105,093	\$ 433,067
2022	337,247	93,483	430,730
2023	351,135	81,544	432,679
2024	364,565	69,114	433,679
2025	377,521	56,209	433,730
2026 - 2028	1,210,295	86,694	1,296,989
TOTALS	\$ 2,968,737	\$ 492,137	\$ 3,460,874

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Lease Purchase Agreements (Continued)

2014 Lease Purchase Agreement

On January 1, 2014, the City entered into a Lease Agreement with Oxnard Fire Station, LLC for the lease of the Oxnard Fire Station #8 in the amount of \$13,813,065. Total lease payments beginning June 1, 2016 through December 31, 2031 amount to \$20,359,994, including interest of \$6,063,301. These lease payments constitute obligations of the City's General Fund. The outstanding balance as of June 30, 2020 is \$11,366,695.

The base rental is equal to the principal and interest payable with respect to the Revenue Bonds (Oxnard Fire Station Project) 2014 Series A and Revenue Bonds (Oxnard Fire Station Project) 2014 Series B (Taxable) issued by the California Municipal Finance Authority (Authority) in the amount of \$15,160,000 and \$220,000 respectively. The Authority loaned the proceeds of the bonds to Oxnard Fire Station, LLC to finance the construction of the Oxnard Fire Station #8.

As of June 30, 2020, the total future lease payments for the 2014 Lease Purchase Agreement, including interest thereon, are as follows:

FISCAL YEAR	2014 LEASE PURCHASE		
	PRINCIPAL	INTEREST	TOTAL
2021	\$ 820,000	\$ 533,969	\$ 1,353,969
2022	850,000	500,569	1,350,569
2023	885,000	465,869	1,350,869
2024	920,000	431,494	1,351,494
2025	955,000	390,944	1,345,944
2026 - 2030	5,470,000	1,264,116	6,734,116
2031 - 2032	1,466,695	1,210,749	2,677,444
TOTALS	\$ 11,366,695	\$ 4,797,708	\$ 16,164,403

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Direct Borrowings

Capital Lease Obligations - Governmental Activities

Bank of America Capital Lease 2009

On September 1, 2009, the City entered into a Master Equipment Lease Purchase Line of Credit Agreement with Bank of America in an amount not to exceed \$10 million for the purpose of acquiring vehicles and other capital assets. Total machinery and equipment acquired under this lease was \$9,075,849. As of June 30, 2020, the total outstanding balance on this line of credit was \$61,639. Lease payments constitute obligations of the City's General Fund. Such obligation exists through the maturity date of the lease at October 1, 2020.

As of June 30, 2020, the total future lease payments for the B of A Capital Lease 2009, including interest thereon, are as follows:

FISCAL YEAR	B OF A CAPITAL LEASE 2009		
	PRINCIPAL	INTEREST	TOTAL
2021	\$ 61,639	\$ 1,226	\$ 62,865
TOTALS	\$ 61,639	\$ 1,226	\$ 62,865

Bank of America Capital Lease 2018

On March 30, 2018, the City entered into an Equipment Lease/Purchase Agreement with Banc America Capital Corporation (BoFA) in an amount not to exceed \$5 million for the purpose of acquiring public safety communication equipment and vehicles, fire apparatus and vehicles, and other capital assets. As of June 30, 2020, the total outstanding balance on this line of credit was \$3,454,885. The lease payments constitute obligations of the City's General Fund. Such obligation exists through the maturity date of the lease, \$2 million due on March 30, 2023 and \$3 million due on March 30, 2025.

As of June 30, 2020, the total future lease payments for the B of A Capital Lease 2018, including interest thereon, are as follows:

FISCAL YEAR	B OF A CAPITAL LEASE 2018		
	PRINCIPAL	INTEREST	TOTAL
2021	\$ 816,334	\$ 85,643	\$ 901,977
2022	837,961	64,016	901,977
2023	860,162	41,815	901,977
2024	451,610	21,761	473,371
2025	488,817	9,446	498,263
TOTALS	\$ 3,454,885	\$ 222,681	\$ 3,677,565

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

G. **Long-term Debt (Continued)**

Direct Borrowings

Capital Lease Obligations - Business-Type Activities

B of A Capital Lease 2018

On March 30, 2018, the City entered into an Equipment Lease/Purchase Agreement with Banc America Capital Corporation in an amount not to exceed \$5 million for the purpose of acquiring refuse trucks, and vehicles. As of June 30, 2020, the total outstanding balance on this line of credit was \$4,117,506. The lease payments constitute obligations of the City's Environmental Resources Fund. Such obligation exists through the maturity date of the lease on March 30, 2028. As of June 30, 2020, the total future lease payments for the B of A Capital Lease 2018, including interest thereon, are as follows:

FISCAL YEAR	B OF A CAPITAL LEASE 2018		
	PRINCIPAL	INTEREST	TOTAL
2021	\$ 461,732	\$ 122,342	\$ 584,074
2022	475,953	108,122	584,075
2023	490,610	93,465	584,075
2024	505,719	78,356	584,075
2025	521,294	62,781	584,075
2026-2028	1,662,198	90,027	1,752,225
TOTALS	\$ 4,117,506	\$ 555,092	\$ 4,672,599

Capital Lease Obligations are collateralized by equipment purchased and unspent proceeds held in escrow. In the event of default, the lender has the right to seize the collateral and/or call the debt.

Housing Authority Community Development Commission Note Payable

The Authority entered into a note agreement dated July 21, 2009, secured by a deed of trust, in the amount of \$350,000 payable to the City of Oxnard Community Development Commission ("CDC") to finance the development of affordable housing units on Cuesta del Mar in the Southwinds Redevelopment Project Area. The principal balance on the note bears interest at the rate of interest paid in the Local Agency Investment Fund (LAIF) plus 1% per annum. Payments are to be made annually, commencing on January 30, of the year following the issuance of the first Certificate of Occupancy for the project, and each January 30 thereafter. As of June 30, 2014, the project was considered permanently stalled and would not be completed. The loan is to be payable in one lump sum payment due sixty (60) days after the anniversary of the failure to complete project determination. There is an option to extend the repayment date for a period not to exceed two years as approved by the CDC's Director. The outstanding balance at June 30, 2020 is \$269,710.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**
 G. **Long-term Debt (Continued)**

Special Assessment Bonds

There are various 1915 Act Improvement Districts and Mello-Roos Community Facilities Districts within the City, which have issued special assessment or special tax debt. The debt is secured by liens of special assessments or special taxes on the properties in the districts and is paid by the property owners. The City is not liable under any circumstance for the repayment of the debt, but is only acting as agent for the property owners in collecting the assessments and special taxes, forwarding the collections to fiscal agents to pay the bondholders, and initiating foreclosure proceedings when appropriate.

Accordingly, such special assessment debt is not reflected in the accompanying basic financial statements. Special assessment debt outstanding at June 30, 2020 is as follows:

	<u>AMOUNT</u>
Rice Avenue/Highway 101 Interchange Assessment District	
Local Obligation Revenue Bonds (2012 Special District Bond Refinancing to refund 1915 Act Limited Obligation Bonds)	\$ 8,665,000
City of Oxnard Community Facilities District 1 (Westport)	
Local Obligation Revenue Bonds (2012 Special District Bond Refinancing to refund CFD No. 2000-3 Bonds)	7,133,800
Oxnard Boulevard Interchange Community Facilities District 2000-3	
Local Obligation Revenue Bonds (2012 Special District Bond Refinancing to refund CFD No. 1 Bonds)	5,330,000
Oxnard Boulevard/Highway 101 Interchange Assessment District 2000-1	
1915 Act Improvement Limited Obligation Bonds	1,550,000
Community Facilities District No. 3	
Special Tax Refunding Bond 2013 (Seabridge Mandalay Bay)	<u>24,093,800</u>
TOTAL	<u><u>\$ 46,772,600</u></u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

H. Compensated Absences

The accrual for compensated absences was reported as follows as of June 30, 2020:

	BALANCE JULY 1, 2019	ADDITIONS	PAYMENTS	BALANCE JUNE 30, 2020	DUE WITHIN ONE YEAR
GOVERNMENTAL ACTIVITIES					
General Fund	\$ 15,279,663	\$ 10,769,698	\$ (10,786,195)	\$ 15,263,166	\$ 10,344,487
Internal Service Fund	946,788	931,510	(911,789)	966,509	637,896
	<u>16,226,451</u>	<u>11,701,208</u>	<u>(11,697,984)</u>	<u>16,229,675</u>	<u>10,982,383</u>
BUSINESS-TYPE ACTIVITIES					
Water	469,281	415,729	(438,696)	446,314	294,567
Wastewater	532,940	829,558	(648,634)	713,864	471,150
Environmental resources	1,075,740	1,274,633	(1,106,257)	1,244,116	821,116
Oxnard Housing Authority	503,554	343,100	(292,928)	553,726	36,499
	<u>2,581,515</u>	<u>2,863,020</u>	<u>(2,486,515)</u>	<u>2,958,020</u>	<u>1,623,332</u>
TOTALS	<u>\$ 18,807,966</u>	<u>\$ 14,564,228</u>	<u>\$ (14,184,499)</u>	<u>\$ 19,187,695</u>	<u>\$ 12,605,715</u>

Accrued compensated absences includes an adjustment of \$796,465 for California Labor Code Section 4850 benefits for public employees in a specified class.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

II. DETAILED NOTES ON ALL FUNDS (Continued)

I. Fund Balances

The following funds/subfunds had deficit fund balances as of June 30, 2020:

	<u>AMOUNT</u>
HUD and CDBG Grants Fund	\$ (3,003)
Public Liability / Property Damage	(3,089,818)
Workers' Compensation	(17,936,935)
Utility Customer Service	(766,955)
Information Services	(3,087,789)
Facilities Maintenance	(4,619,952)
Equipment Maintenance	(4,834,186)

Deficit in the HUD and CDBG Grants Fund represent expenditures pending reimbursement by grantors. The deficit fund balance is expected to clear upon receipt of reimbursement.

Deficits in the Public Liability / Property Damage and Workers' Compensation Funds result from implementing conservative actuarial assumptions regarding claims liabilities, including incurred but not reported claims. The City expects to replenish the reserve over a 10-year period.

Deficits in Utility Customer Service, Information Services, Facilities Maintenance, and Equipment Maintenance resulted from accrual of pension and OPEB liabilities. The deficits in these internal service funds are primarily attributable to the implementation of GASB Statements 68 and 75 to record liabilities for employee pensions and other post-employment benefits. These liabilities will be liquidated with revenue received in future years that cannot be accrued in these financial statements.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**

J. **Prior-Period Adjustments**

Governmental and Business-type Activities

Prior period adjustments reflected on the Statement of Activities resulted from correction of errors as detailed below and a change in methodology on the City's Enhanced Retirement plan resulting in a change in the measurement date of the plan. The net effect on prior year net income as a result of these changes was omitted as it is not practical to calculate.

	Governmental Activities	Business-type Activities
Net Position, July 1, 2019	\$ 1,884,621,641	\$ 321,719,698
<u>Correction of Errors:</u>		
To Reclass Liability to Fund Balance	1,669,454	
To Record Understated TDA Revenue	213,304	
To Record Under Accrued Revenue		2,601,820
<u>Change in Accounting Method:</u>		
To Reflect Change in Measurement Date for Retirement Enhancement Plan	1,631,161	1,009,235
Net Position, July 1, 2019, As Restated	<u>\$ 1,888,135,560</u>	<u>\$ 325,330,753</u>

Governmental Funds

Prior period adjustments reflected on the Statement of Revenues, Expenditures, and Changes in Fund Balances show a \$1,669,454 increase to the General Fund beginning fund balance to reflect a reclassification of liability to fund balance and a \$213,304 increase to Nonmajor Funds beginning fund balance to reflect understated Transportation Development Act (TDA) revenue in prior year.

	General Fund	Nonmajor Funds
Fund Balance, July 1, 2019	\$ 42,234,478	\$ 51,440,423
<u>Correction of Errors:</u>		
To Reclass Liability to Fund Balance	1,669,454	
To Record Understated TDA Revenue		213,304
Fund Balance, July 1, 2019, As Restated	<u>\$ 43,903,932</u>	<u>\$ 51,653,727</u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

II. **DETAILED NOTES ON ALL FUNDS (Continued)**
 J. **Prior-Period Adjustments (Continued)**

Enterprise and Internal Service Funds

Prior period adjustments reflected on the Statement of Revenues, Expenses, and Changes in Net Position show increases of \$184,709 in the Water Fund, \$267,353 in the Wastewater Fund, \$330,853 in the Environmental Resources Fund, and \$421,637 in the Internal Service Funds beginning net position. These adjustments were the result of a change in methodology on the City's Retirement Enhancement Plan resulting in a change in the measurement date of the plan. The Environmental Resources Fund had an additional increase of \$2,601,820 for correction of an error that understated prior year revenues.

	Water	Wastewater
Net Position, July 1, 2019	\$ 125,860,690	\$ 146,863,778
<u>Change in Accounting Method:</u>		
To Reflect Change in Measurement		
Date for Retirement Enhancement Plan	184,709	267,353
Net Position, July 1, 2019, As Restated	<u>\$ 126,045,399</u>	<u>\$ 147,131,131</u>
	Environmental	Internal
	Resources	Service Funds
Net Position, July 1, 2019	\$ 32,243,110	\$ (33,997,453)
<u>Correction of Errors:</u>		
To Record Under Accrued Revenue	2,601,820	
<u>Change in Accounting Method:</u>		
To Reflect Change in Measurement		
Date for Retirement Enhancement Plan	330,853	421,637
Net Position, July 1, 2019, As Restated	<u>\$ 35,175,783</u>	<u>\$ (33,575,816)</u>
	Oxnard Housing	
	Authority	
Net Position, July 1, 2019	\$ 19,192,819	
<u>Change in Accounting Method:</u>		
To Reflect Change in Measurement		
Date for Retirement Enhancement Plan	226,320	
Net Position, July 1, 2019, As Restated	<u>\$ 19,419,139</u>	

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS

The City provides pension benefits to its employees through four defined benefit plans: CalPERS Miscellaneous Plan, CalPERS Police Plan, CalPERS Fire, and the Retirement Enhancement Plan. Pension expense for all plans totaled \$53,023,507 for the year ended June 30, 2020. Total pension liabilities, fiduciary net position and net pension liabilities for all plans as of June 30, 2020 are as follows:

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Miscellaneous Plan	\$ 500,240,744	\$ 368,791,472	\$ 131,449,272
Safety – Police	400,450,186	298,306,602	102,143,584
Safety – Fire	167,694,244	113,418,438	54,275,806
Retirement Enhancement Plan	100,304,779	89,303,239	11,001,540
TOTALS	<u>\$ 1,168,689,953</u>	<u>\$ 869,819,751</u>	<u>\$ 298,870,202</u>

1. California Public Employees' Retirement System

A. Retirement Plan Description

The City contributes to the California Public Employees' Retirement System (CalPERS), an agent multiple-employer public employee defined benefit plan, which acts as a common investment and administrative agent for participating public entities within the State of California. The City participates in agent multiple-employer plans for its Miscellaneous 2% at 55 and 2% at 62 and Police 3% at 50 and 2.7% at 57, and in the cost-sharing plan for its Fire 3% at 50 and 2.7% at 57. Benefit provisions and all other requirements are established by State statutes within the Public Employees' Retirement Law. City of Oxnard selects optimal benefit provisions and adopts those benefits through local ordinance. Copies of CalPERS' annual financial report may be obtained from the CalPERS Executive Office, 400 "P" Street, Sacramento, CA 95814 or from the CalPERS website <http://www.calpers.ca.gov>. During the year ended June 30, 2013, the California's Public Employees' Pension Reform Act (PEPRA) went into effect. PEPRA requires new benefits and member contributions for new members as defined by PEPRA that are hired after January 1, 2013. Employees who were CalPERS members before January 1, 2013 are considered "Classic Members."

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)
California Public Employees' Retirement System (Continued)

B. Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment.

Classic members or PEPRA Safety members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. PEPRA Miscellaneous members become eligible for retirement at age 52 with at least five years of service. The service retirement benefit is a monthly allowance taking into account the benefit factor, years of service, and final compensation. The benefit factor depends on the benefit formula specified in the employer's contract. The years of service is the amount credited by CalPERS to a member while he or she is employed in this group. The final compensation is the monthly average of the member's highest 12 consecutive months' full-time equivalent monthly pay.

All members are eligible for nonduty disability benefits after 5 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The standard death benefit for Safety members is the Special Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

C. Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially-determined rate and the contribution rate of employees.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)
California Public Employees' Retirement System (Continued)

C. Contributions (Continued)

Participants in the Miscellaneous and Safety plans are required to contribute a percentage of their annual covered salary. The City pays a portion of the contributions required of City employees on their behalf in accordance with respective memoranda of understanding (MOUs). The City is required to contribute the actuarially-determined remaining amounts necessary to fund the benefits for its members.

For the year ended June 30, 2020, the City's total contributions for the Miscellaneous and Safety Plans were \$34,811,449. The City's contributions recognized as part of the pension expense for the year ended June 30, 2020 were \$30,242,199 for the Miscellaneous and Safety Plans.

The Plan's provisions and benefits in effect at June 30, 2020 are summarized as follows:

	Miscellaneous	
	Prior to January 1, 2013	On or After January 1, 2013
Hire date		
Benefit formula	2.0% at 55	2.0% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 67+	52 - 67+
Monthly benefits, as a percentage of eligible compensation	1.43% to 2.42%	1.00% to 2.50%
Required employee contribution rates	7.00%	7.00%
Required employer contribution rates plus	8.920%	8.920%
unfunded accrued liability	\$ 8,737,201	\$ -

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)
California Public Employees' Retirement System (Continued)
C. Contributions (Continued)

	Safety – Police	
	Prior to January 1, 2013	On or After January 1, 2013
Hire date		
Benefit formula	3.0% at 50	2.7% at 57
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 55+	50 - 57+
Monthly benefits as a percentage of eligible compensation	3.00%	2.00% to 2.70%
Required employee contribution rates	9.00%	14.50%
Required employer contribution rates plus unfunded accrued liability	25.248% \$ 8,142,081	25.248% \$ -

	Safety – Fire	
	Prior to January 1, 2013	On or After January 1, 2013
Hire date		
Benefit formula	3.0% at 50	2.7% at 57
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	50 - 55+	50 - 57+
Monthly benefits as a percentage of eligible compensation	3.00%	2.00% to 2.70%
Required employee contribution rates	9.00%	12.75%
Required employer contribution rates plus unfunded accrued liability	23.654% \$ 3,810,538	13.786% \$ 7,235

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)
California Public Employees' Retirement System (Continued)

C. Contributions (Continued)

At June 30, 2019 (measurement date), the following employees were covered by the benefit terms of the Plan:

Plan Members	Number of Members		
	Miscellaneous Plan	Safety Plan - Police	Safety Plan - Fire
Active	901	228	111
Transferred	630	36	30
Terminated	1,352	44	15
Retired and beneficiaries	1,064	281	139
TOTALS	3,947	589	295

D. Actuarial Methods and Assumptions Used to Determine Total Pension Liability

The June 30, 2019 total pension liabilities were based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Asset Valuation Method	Market Value
Actuarial Assumptions	
Discount Rate	7.15%
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Payroll Growth	3.00%
Investment Rate of Return	7.375% Net of Pension Plan Investment and Administrative Expenses; includes Inflation
Mortality Rate Table ¹	Derived using CalPERS Membership Data for all funds
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies 2.75% thereafter

¹ The mortality table was developed based on CalPERS specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB.

All other actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period from 1997 to 2011, including updates to salary increase, mortality, and retirement rates. The Experience Study report can be obtained at CalPERS' website under Forms and Publications.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)
California Public Employees' Retirement System (Continued)

E. Discount Rate and Long-Term Expected Rate of Return

The discount rate used to measure the total pension liability was 7.15%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)
California Public Employees' Retirement System (Continued)

E. Discount Rate and Long-Term Expected Rate of Return (Continued)

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Rate of Return ⁽¹⁾ Years 1 - 10	Rate of Return ⁽²⁾ Years 11+
Global Equity	50.00%	4.80%	5.98%
Global Fixed Income	28.00%	1.00%	2.62%
Inflation Assets	0.00%	0.77%	1.81%
Private Equity	8.00%	6.30%	7.23%
Real Assets	13.00%	3.75%	4.93%
Liquidity	1.00%	0.00%	-0.92%

⁽¹⁾ An expected inflation of 2.0% used for this period

⁽²⁾ An expected inflation of 2.92% used for this period

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)

California Public Employees' Retirement System (Continued)

F. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

The City's net pension liability is measured as the total pension liability less the pension plan's fiduciary net position. The net pension liability of each of the Plans is measured as of June 30, 2019, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2018, rolled forward to June 30, 2019, using standard update procedures. The following tables show the plan fiduciary net position and the net pension liabilities for the Miscellaneous and Safety-Police Plans and the respective changes in net pension liabilities recognized over the measurement period.

Miscellaneous Plan	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability/(Asset)
Balance at June 30, 2018 (Valuation Date)	<u>\$ 474,302,487</u>	<u>\$ 354,325,114</u>	<u>\$ 119,977,373</u>
Changes Recognized for the Measurement Period			
Service cost	8,704,606	-	8,704,606
Interest on the total pension liability	33,651,896	-	33,651,896
Changes of assumptions	-	-	-
Differences between expected and actual experience	7,840,468	-	7,840,468
Net Plan to plan resource movement	-	(95,340)	95,340
Employer contributions	-	11,842,706	(11,842,706)
Employee contributions (paid by employer)	-	4,232,480	(4,232,480)
Net investment income	-	22,997,256	(22,997,256)
Benefit payments, included refunds of employee contributions	(24,258,713)	(24,258,713)	-
Administrative expense	-	(252,854)	252,854
Other miscellaneous income/(expenses)	-	823	(823)
Net changes	<u>25,938,257</u>	<u>14,466,358</u>	<u>11,471,899</u>
Balance at June 30, 2019 (Measurement Date)	<u>\$ 500,240,744</u>	<u>\$ 368,791,472</u>	<u>\$ 131,449,272</u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)

California Public Employees' Retirement System (Continued)

F. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Safety – Police Plan	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability/(Asset)
Balance at June 30, 2018 (Valuation Date)	<u>\$ 379,107,460</u>	<u>\$ 281,039,679</u>	<u>\$ 98,067,781</u>
Changes Recognized for the Measurement Period			
Service cost	9,248,622	-	9,248,622
Interest on the total pension liability	26,990,670	-	26,990,670
Changes of assumptions	-	-	-
Differences between expected and actual experience	2,416,832	-	2,416,832
Net Plan to Plan Resource Movement	-	-	-
Employer contributions	-	13,510,982	(13,510,982)
Employee contributions (paid by employer)	-	2,828,130	(2,828,130)
Net investment income	-	18,441,113	(18,441,113)
Benefit payments, included refunds of employee contributions	(17,313,398)	(17,313,398)	-
Administrative expense	-	(200,556)	200,556
Other miscellaneous income/(expenses)	-	652	(652)
Net changes	<u>21,342,726</u>	<u>17,266,923</u>	<u>4,075,803</u>
Balance at June 30, 2019 (Measurement Date)	<u>\$ 400,450,186</u>	<u>\$ 298,306,602</u>	<u>\$ 102,143,584</u>

The following shows the Safety – Fire Plan's proportionate share of the risk pool collective net pension liability over the measurement period.

Safety – Fire Plan	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability/(Asset)	Proportionate Share of the Collective Net Pension Liability
Balance at June 30, 2018 (Valuation Date)	<u>\$ 159,582,794</u>	<u>\$ 108,401,880</u>	<u>\$ 51,180,914</u>	<u>0.53113%</u>
Net changes during 2018-2019	<u>8,111,450</u>	<u>5,016,558</u>	<u>3,094,892</u>	<u>-0.00146%</u>
Balance at June 30, 2019 (Measurement Date)	<u>\$ 167,694,244</u>	<u>\$ 113,418,438</u>	<u>\$ 54,275,806</u>	<u>0.52967%</u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)
California Public Employees' Retirement System (Continued)
F. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of
Resources Related to Pensions (Continued)

The City's proportionate share of the collective net pension liability was determined by CalPERS based on the following allocation methodology:

The schedules of employer allocation by rate plan include three ratios:

- (1) *Actuarial Accrued Liability* - Determined based on the Actuarial Accrued Liability from the most recent Actuarial Valuation Report as of June 30, 2018 used for funding purposes.
- (2) *Market Value of Assets* - Determined based on the sum of the Market Value of Assets (MVA) from the most recent Actuarial Valuation as June 30, 2018 used for funding purposes plus supplemental payments made by employers during the current measurement period to reduce their unfunded actuarial accrued liabilities.
- (3) *Contributions* - Determined based on the legally- or statutorily-required employer contributions for the fiscal year ended June 30, 2019, including reported contribution adjustments and suspended payroll information. Legally or statutorily required employer contributions were determined by multiplying the employer's contribution rate by the annual benefit compensation (payroll) for the fiscal year and excluding payments for benefit improvements known as Golden Handshakes, which CalPERS considers to be separately financed employer-specific liabilities.

The total pension liability was allocated based on the rate plan's share of the Actuarial Accrued Liability. The fiduciary net position was allocated based on the rate plan's share of the Market Value of Assets. The net pension liability was derived by subtracting the fiduciary net position from the total pension liability. Deferred outflows of resources, deferred inflows of resources, and pension expense were allocated based on the rate plan's share of contributions.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)

California Public Employees' Retirement System (Continued)

F. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

For the year ended June 30, 2020, the City recognized pension expense of \$25,393,701, \$17,999,390 and \$9,726,320 for the Miscellaneous, Safety – Police, and Safety – Fire Plans, respectively. At June 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to the measurement date:		
Miscellaneous Plan	\$ 13,306,226	\$ -
Safety – Police	14,534,734	-
Safety – Fire	6,970,489	-
Net difference between projected and actual earnings on pension plan investments:		
Miscellaneous Plan	-	1,694,739
Safety – Police	-	1,208,341
Safety – Fire	-	746,656
Changes of assumptions		
Miscellaneous Plan	-	374,883
Safety – Police	8,251,866	1,136,864
Safety – Fire	2,224,671	434,142
Differences between expected and actual experiences		
Miscellaneous Plan	4,724,524	570,118
Safety – Police	1,879,758	5,967,347
Safety – Fire	3,543,721	-
Change in proportion		
Safety – Fire	24,653	551,998
Difference between the employer's contributions and the employer's proportionate share of contributions		
Safety – Fire	882,310	-
TOTALS	\$ 56,342,952	\$ 12,685,088

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)

California Public Employees' Retirement System (Continued)

F. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

The deferred outflows of resources related to contributions subsequent to the measurement date of \$34,811,449 will be recognized as a reduction of the net pension liability in the year ending June 30, 2020. Other amounts reported as deferred outflows or deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Miscellaneous	
Measurement Period	Deferred Outflows/
Ending June 30	(Inflows) of
2020	\$ 3,384,388
2021	(983,383)
2022	(508,348)
2023	192,127
2024	-
TOTAL	\$ 2,084,784

Police	
Measurement Period	Deferred Outflows/
Ending June 30	(Inflows) of
2020	\$ 2,664,112
2021	(973,105)
2022	(458,780)
2023	586,845
2024	-
TOTAL	\$ 1,819,072

Fire	
Measurement Period	Deferred Outflows/
Ending June 30	(Inflows) of
2020	\$ 4,178,135
2021	(121,361)
2022	740,508
2023	145,277
2024	-
TOTAL	\$ 4,942,559

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)
California Public Employees' Retirement System (Continued)

G. Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 7.15%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.15%) or 1 percentage-point higher (8.15%) than the current rate:

	Discount Rate - 1% (6.15%)	Current Discount Rate (7.15%)	Discount Rate + 1% (8.15%)
<u>Net Pension Liability (Asset)</u>			
Miscellaneous Plan	\$ 198,685,555	\$ 131,449,272	\$ 76,601,193
Safety – Police	159,628,821	102,143,584	55,303,119
Safety – Fire	77,257,194	54,275,806	35,434,669
TOTALS	\$ 435,571,570	\$ 287,868,662	\$ 167,338,981

Retirement Enhancement Plan

A. Plan Description

The City established a Retirement Enhancement Plan (REP), single-employer defined benefit pension plan, effective January 1, 2003 for selected groups of miscellaneous employees (non-safety), Service Employees International Union (SEIU), International Union of Operating Engineers (IUOE), Management, and one of the two groups of Confidential employees. REP is a defined benefit 401(a) tax-qualified multiple agency trust. It meets the requirements of a pension trust under the California Government Code. The plan provides supplemental retirement benefits in addition to PERS. Prior to June 30, 2019, Phase II Systems was the REP Trust Administrator. Effective July 1, 2019 Matrix Trust Company became the Successor Trustee and Mass Mutual became the plan administrator. A separate report was not issued for the Retirement Enhancement Plan; therefore, the notes to the financial statements are included below. The City reports the Retirement Enhancement Plan as a pension trust fund in the fiduciary funds financial statements.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)

Retirement Enhancement Plan (Continued)

Plan Description (Continued)

Authorized Investments

For the Retirement Enhancement Plan, the specific investments are managed by the trustee under guidelines approved by the City as follows:

Risk tolerance	Market risk
Time horizon	Long term
Income of liquidity needs	As requested
Account of trust restrictions	None
Unique needs and circumstances	None
Investment objective	Balanced
Strategic ranges	0%-20% Cash 25%-45% Fixed income 50%-70% Equity
Acceptable investments	Individual stocks Individual bonds Trustee funds External funds Index-based securities including Exchange-Traded Funds (ETF)
Fixed income guidelines	Maturity range 2-15 years Duration range 4-7 years Investment grade - minimum credit
Equity guidelines	The core portion of the equity allocation will consist of individual issues. Actively-managed mutual funds will be utilized for other market segments in accordance with the trustee's tactical strategy.

The primary goals of the balanced investment objective are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of the total return, although growth through capital appreciation is equally important.

B. Benefits Provided

For employees meeting the eligibility requirements, the plan provides a benefit equal to the "3% at 60" plan factor (formula is a static 3% at age 60 and older), less the PERS "2% at 55" plan factors for all years of City service plus any military service purchased through PERS (prior to July 1, 2003) while an employee of the City of Oxnard.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)

Retirement Enhancement Plan (Continued)

B. Benefits Provided (Continued)

Eligibility for an immediate benefit is defined as reaching age 50, completing five years of Oxnard service, and retiring concurrently from both the City and PERS after leaving City employment. In addition, a deferred benefit would be available to participants who complete five years of service. The City has full discretionary authority to control, amend, modify, or terminate this plan at any time.

At June 30, 2020, the following employees were covered by the benefit:

Description	Number of Members
Active members	398
Inactives entitled to benefit payments	196
Inactives currently receiving benefit payments	306
TOTAL	900

C. Contributions

Employees and the City contribute a total of 8% of eligible employees' gross wages. Current employee and City contributions by employee groups are as follows:

	City Contributions	Employee Contributions
IUOE	2.70%	5.30%
SEIU	3.50%	4.50%
Management and confidential	3.00%	5.00%
Confidential - hourly	2.50%	5.50%

In addition, the City is required to contribute the remaining amounts necessary to fund the benefit to its members using the actuarial basis recommended by REP actuarial consultants. The actuarially determined contribution for the fiscal year ended June 30, 2020 was 18.6% of eligible employee gross wages. The City contributed \$4,346,415 to REP for the year ended June 30, 2020.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)

Retirement Enhancement Plan (Continued)

D. Actuarial Methods and Assumptions Used to Determine Total Pension Liability

The June 30, 2019 total pension liabilities were based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal, Level % of pay
Actuarial Assumptions	
Contribution Policy	City contributes full Actuarially Determined Contributions (ADC)
Discount Rate	6.25% at June 30, 2019 and 2020
Expected Rate of Return on Assets	Expected City contributions projected to keep sufficient plan assets to pay all benefits from trust
General Inflation	2.75% annually
Mortality, Retirement, Disability, Termination	CalPERS 1997-2015 Experience Study
Mortality Improvement	Post-retirement mortality projected fully generational with Scale MP-2018
Salary Increases	Aggregate - 3% Annually Merit - CalPERS 1997-2015 Experience Study

E. Discount Rate

The discount rate used to measure the total pension liability for the Plan was 6.25%. The pension trust is projected to have sufficient assets to pay benefits per the Plan's current contribution policy.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	Target Allocation	Expected Real Rate of Return
Global Equity	58.00%	4.82%
Fixed Income	35.00%	1.47%
REITs	2.00%	3.76%
Cash	5.00%	0.06%
Assumed Long-Term Rate of Inflation		2.75%
Expected Long-Term Net Rate of Return, Rounded		6.25%

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)

Retirement Enhancement Plan (Continued)

F. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

The City's net pension liability is measured as the total pension liability less the pension plan's fiduciary net position. The net pension liability of the Retirement Enhancement Plan is measured as of June 30, 2019, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2019.

The following table shows the net pension liabilities for the Plan and the respective changes in net pension liabilities recognized over the measurement period.

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability/(Asset)
Balance at June 30, 2019 (Valuation Date)	<u>\$ 97,600,861</u>	<u>\$ 82,320,183</u>	<u>\$ 15,280,678</u>
Changes Recognized for the Measurement Period			
Service cost	1,495,654	-	1,495,654
Interest on the total pension liability	6,042,463	-	6,042,463
Changes of assumptions			
Differences between expected and actual experience	-	-	-
Employer contributions	-	4,346,415	(4,346,415)
Employee contributions (paid by employer)	-	2,023,945	(2,023,945)
Net investment income	-	5,524,378	(5,524,378)
Benefit payments, included refunds of employee contributions	(4,834,199)	(4,834,199)	-
Administrative expenses	-	(77,483)	77,483
Net changes	<u>2,703,918</u>	<u>6,983,056</u>	<u>(4,279,138)</u>
Balance at June 30, 2020 (Measurement Date)	<u>\$100,304,779</u>	<u>\$ 89,303,239</u>	<u>\$ 11,001,540</u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)

Retirement Enhancement Plan (Continued)

F. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

For the year ended June 30, 2020, the City recognized pension benefit of \$95,904, for the Retirement Enhancement Plan. At June 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual earnings on pension plan investments	\$ -	\$ 1,640,342
Changes in assumptions	349,000	177,129
Differences between expected and actual experiences	1,117,111	2,038,000
TOTALS	<u>\$ 1,466,111</u>	<u>\$ 3,855,471</u>

Amounts reported as deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Period Ending June 30	Deferred Outflows/ (Inflows) of Resources
2021	\$ (1,054,965)
2022	(1,133,965)
2023	(177,778)
2024	(22,652)
TOTAL	<u>\$ (2,389,360)</u>

G. Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 6.25%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (5.25%) or 1 percentage-point higher (7.25%) than the current rate:

	Discount Rate - 1% (5.25%)	Current Discount Rate (6.25%)	Discount Rate + 1% (7.25%)
Net Pension Liability	<u>\$ 23,144,515</u>	<u>\$ 11,001,540</u>	<u>\$ 926,640</u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)

Early Retirement Incentive Plan

The City adopted through Resolution Number 13,893 a supplemental retirement plan for 48 eligible employees. This plan is administered by Phase II Systems, PARS Trust Administrator. The level of benefit is 7% of the employee's final base pay, payable through the employee's lifetime, with an option of payment for five (5) to ten (10) years, at the employee's election. The Plan is closed to new participants. The City's payable to the plan at June 30, 2020 is \$63,314, payable through 2021.

Deferred Compensation Plan

The City sponsors a deferred compensation plan that qualifies under Section 457(b) of the Internal Revenue Code (IRC). The Plan accepts payroll-deducted contributions for participant-directed investing. Contributions are limited to an annual maximum amount as established under the IRC. Employee salary reduction contributions are tax deferred and are immediately 100% vested. The assets of the Plan are held in trust for the exclusive benefit of plan participants and their beneficiaries. Plan assets are not the property of the City or subject to the claims of the City's general creditors.

Postemployment Benefits Other than Pensions (OPEB)

A. Plan Description

The City has established the City of Oxnard Retiree Health Insurance Plan, a single-employer defined benefit health care plan administered through CalPERS.

Employees who retire from the City and receive a CalPERS pension are eligible for post-employment medical benefits. Retirees can enroll in any of the available CalPERS medical plans. This benefit continues for the life of the retiree and surviving spouse. Benefit provisions for CalPERS are established by the Public Employees Medical and Hospital Care Act (PEMHCA).

B. Benefits Provided

The City contributes the minimum amount allowed under Government Code Section 22825 of the Public Employees Medical and Hospital Care Act. The City's required monthly contributions for calendar years 2020 and 2019 were \$139 and \$136, respectively. The statutory contribution will be indexed by the Medical CPI each year. The required contribution is based on pay-as-you-go financing requirements. Retirees must contribute any premium amounts in excess of the City contribution.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)
Postemployment Benefits Other than Pensions (OPEB) (Continued)

C. Employees Covered by Benefit Terms

At June 30, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	394
Inactive employees	650
Active plan members	<u>1,104</u>
	<u>2,148</u>

D. Total OPEB Liability

The City's total OPEB liability of \$46,686,235 was measured as of June 30, 2019, and was determined by an actuarial valuation as of July 1, 2019.

Actuarial assumptions and other inputs. The total OPEB liability in the July 1, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	3.00 percent
Salary increases	3.00 percent, average, including inflation
Healthcare cost trend rates	6.00% for 2019; 5.90% for 2020; 5.80% for 2021; and Decreasing 0.10% per year to an ultimate rate of 5.00% for 2029 and later years

The discount rate was based on the Municipal Bond 20-Year High Grade Rate Index of 3.13%.

Pre-retirement mortality rates were based on the CalPERS Pre-Retirement Mortality Miscellaneous and Schools (1997-2015) rates for miscellaneous employees and CalPERS Pre-Retirement Mortality Safety (1997-2015) rates for safety employees. Post-retirement mortality rates were based on the CalPERS Post-Retirement Mortality Miscellaneous and Schools (1997-2015) rates for miscellaneous employees and CalPERS Post-Retirement Mortality Safety (1997-2015) rates for safety employees.

The actuarial assumptions used in the July 1, 2019 valuation were based on a review of plan experience during the period July 1, 2017 to June 30, 2019.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)
Postemployment Benefits Other than Pensions (OPEB) (Continued)
E. Changes in the Total OPEB Liability

	<u>Total OPEB Liability</u>
Balance at June 30, 2018	\$ 35,746,244
Changes for the year:	
Service Cost	1,772,005
Interest	1,340,211
Differences between expected and actual experience	3,528,946
Changes in assumptions or other inputs	5,299,408
Benefit payments	<u>(1,000,579)</u>
Net changes	<u>10,939,991</u>
Balance at June 30, 2019	<u>\$ 46,686,235</u>

Sensitivity of the total OPEB liability to changes in the discount rate. The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.13 percent) or 1 percentage point higher (4.13 percent) than the current discount rate (3.13 percent):

	<u>1% Decrease (2.13%)</u>	<u>Discount Rate (3.13%)</u>	<u>1% Increase (4.13%)</u>
Total OPEB liability	\$ 55,126,615	\$ 46,686,235	\$ 39,978,222

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower (5.0 percent decreasing to 4.0 percent) or 1 percentage point higher (7.0 percent decreasing to 6.0 percent) than the current healthcare cost trend rates (6.0 percent decreasing to 5.0 percent):

	<u>1% Decrease (5.0% decreasing to 4.0%)</u>	<u>Trend Rate (6.0% decreasing to 5.0%)</u>	<u>1% Increase (7.0% decreasing to 6.0%)</u>
Total OPEB liability	\$ 39,080,116	\$ 46,686,235	\$ 56,551,537

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

III. DEFINED BENEFIT PENSION PLANS AND OTHER POST-EMPLOYMENT BENEFITS (Continued)
Postemployment Benefits Other than Pensions (OPEB) (Continued)

F. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020, the City recognized an OPEB expense of \$2,992,799. At June 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
OPEB contributions subsequent to the measurement date	\$ 904,609	\$ -
Differences between expected and actual experience	3,093,274	-
Changes of assumptions or other inputs	4,637,219	1,801,174
Total	\$ 8,635,102	\$ 1,801,174

The deferred outflows of resources related to OPEB contributions subsequent to the measurement date of \$904,609 will be recognized as a reduction of the total OPEB liability in the year ending June 30, 2020.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ended June 30	Deferred Outflows of Resources
2021	\$ 797,094
2022	797,094
2023	797,094
2024	797,094
2025	797,094
Thereafter	1,943,849
	\$ 5,929,319

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

IV. RISK MANAGEMENT

The City provides general liability and workers' compensation insurance under self-insurance programs with an annual limit per occurrence of \$1 million for each program. Excess insurance in the layer of \$1 million to \$30 million per occurrence/\$32 million annual aggregate is purchased for general liability claims and statutory coverage is purchased for workers' compensation claims. The City contracts with outside service agencies to assist in the administration of the self-insurance programs. Estimated liabilities related to outstanding workers' compensation and public liability claims, including estimates for incurred but not reported claims, are based upon actuarial studies and are recorded in internal service funds.

All funds of the City participate in general liability and workers' compensation insurance programs and make payments to internal service funds on the basis of loss experience and exposure. The total unpaid claims and claims adjustment expense liability (long-term obligations) of \$33,179,000 recorded at June 30, 2020, is based on results of actuarial studies and includes an estimate for claims incurred but not reported at the balance sheet date. Claims liabilities are calculated considering the effects of inflation, recent claims settlement trends including frequency and amount of payouts, and other economic and societal factors. General liability and workers' compensation liabilities are carried at present value using a discount rate of 1.0%.

In addition, the City is in compliance with the requirements of GASB Statement No. 10, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred as of the date of the financial statements and the amount of the loss can be reasonably estimated.

A. General Liability

The City is self-insured for general liability claims up to \$1,000,000. The City purchases commercial excess liability insurance with limits of \$30 million per occurrence with an aggregate limit of \$32 million annually. Self-insured general liability claims are administered through a third-party administrator. The City Attorney and the City Manager jointly settle claims between \$15,000 and \$50,000. A multi-department Liability Review Committee settles claims between \$50,000 and \$75,000. Claims settling for more than \$75,000 require City Council approval.

The City's excess general liability insurance premium for fiscal year 2019-20, inclusive of brokerage fees, was \$633,818.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

IV. RISK MANAGEMENT (Continued)

A. General Liability (Continued)

Within the City's self-insured program for general liability, there has been an average of 204 claims filed per year for the past five years with an average of \$1,368,377 per year in total reported losses (an average of \$6,714 per claim). In addition, there have been no settlements that have exceeded the City's insurance coverage for each of the past three years.

The total unpaid claims and claims adjustment expense liability (long-term obligations) recorded at June 30, 2020 was \$6,360,000. The following schedule presents the changes in self-insurance claims liabilities for the past two years:

	PUBLIC LIABILITY AND PROPERTY DAMAGE	
	FY 2019-2020	FY 2018-2019
Unpaid claims and claims adjustment expenses - July 1	\$ 6,947,159	\$ 5,500,000
Incurred Claims and Claims Adjustment Expenses		
Increase (decrease) in provision for insured events	(24,098)	465,812
Increase (decrease) in actuarially incurred but not reported claims (IBNR)	(563,061)	981,347
Total Incurred Claims and Claims Adjustment Expenses	(587,159)	1,447,159
Unpaid claims and claims adjustment expenses - June 30	\$ 6,360,000	\$ 6,947,159
CLAIMS AND JUDGMENTS DUE WITHIN ONE YEAR	\$ 2,218,210	\$ 2,824,388

B. Workers' Compensation

The City is self-insured for workers' compensation claims up to \$1,000,000. For claims over \$1,000,000, the City has purchased excess workers' compensation insurance through CSAC-EIA, a California risk-sharing Joint Powers Authority. The claims are processed by a third-party administrator similar to general liability claims.

The City's premium for workers' compensation insurance coverage in Fiscal Year 2019-20 was \$284,037.

Within the City's self-insured program for workers' compensation, there has been an average of 301 claims filed per year for the past five years, with an average of approximately \$5,474,837 per year in total reported losses (an average of \$18,165 per claim). In addition, there have been no settlements that have exceeded the City's insurance coverage for each of the past three years.

The total unpaid claims and claims adjustment expense liability (long-term obligations) recorded at June 30, 2020 was \$26,819,000.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

IV. RISK MANAGEMENT (Continued)

B. Workers' Compensation (Continued)

The following schedule presents the changes in self-insurance claims liabilities for the past two years:

	WORKERS' COMPENSATION	
	FY 2019-2020	FY 2018-2019
Unpaid claims and claims adjustment expenses - July 1	<u>\$ 24,765,144</u>	<u>\$ 22,507,825</u>
Incurring Claims and Claims Adjustment Expenses		
Increase (decrease) in provision for insured events	9,350,774	311,319
Increase (decrease) in actuarially incurred but not reported claims (IBNR)	<u>(7,296,918)</u>	<u>1,946,000</u>
Total Incurred Claims and Claims Adjustment Expenses	<u>2,053,856</u>	<u>2,257,319</u>
Unpaid claims and claims adjustment expenses - June 30	<u>\$ 26,819,000</u>	<u>\$ 24,765,144</u>
CLAIMS AND JUDGMENTS DUE WITHIN ONE YEAR	<u><u>\$ 5,702,371</u></u>	<u><u>\$ 8,900,144</u></u>

V. OTHER INFORMATION

A. Commitments and Contingencies

As of June 30, 2020, the City had significant construction commitments as follows:

	AMOUNT
Governmental Activities	\$ 137,267,587
Water	29,927,408
Wastewater	13,372,087
Environmental Resources	300,000
Information Systems	<u>330,000</u>
TOTAL	<u><u>\$ 181,197,082</u></u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

V. OTHER INFORMATION (Continued)

A. Commitments and Contingencies (Continued)

The City uses "encumbrances" to control expenditure commitments for the year. Encumbrances represent commitments related to contracts not yet performed and purchase orders not yet filled. Commitments for such expenditures are encumbered to reserve applicable appropriations. As of June 30, 2020, total encumbrances for the governmental and proprietary funds are reported as follows:

	<u>AMOUNT</u>
GOVERNMENTAL FUNDS	
General Fund*	\$ 3,234,608
Developer Fees	501,838
Other nonmajor funds	<u>10,491,398</u>
TOTAL GOVERNMENTAL FUNDS	<u><u>\$ 14,227,844</u></u>
PROPRIETARY FUNDS	
Water funds	\$ 1,790,340
Wastewater funds	823,208
Environmental resources funds	<u>1,640,532</u>
TOTAL PROPRIETARY FUNDS	<u><u>\$ 4,254,080</u></u>
INTERNAL SERVICE FUNDS	
Equipment Maintenance	\$ 280,315
Other ISF	<u>16,872</u>
TOTAL INTERNAL SERVICE FUNDS	<u><u>\$ 297,187</u></u>

*Includes \$234,836 of Measure "O" fund encumbrances

There are various lawsuits and claims pending against the City. Management believes that all contingencies requiring accrual or disclosure are reflected in these financial statements.

The City has received significant financial assistance from numerous federal and state agencies in the form of grants and entitlements. The disbursement of funds received under these programs generally require compliance with terms and conditions specified in the grant agreements and are subject to audit by grantor agencies. Any disallowed claims resulting from such audits could become a liability of the City. However, in the opinion of management, liabilities resulting from disallowed claims, if any, will not have a material effect on the City's financial position at June 30, 2020.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

V. **OTHER INFORMATION (Continued)**

B. **Risk and Uncertainties**

Measure M Litigation

In *City of Oxnard v. Starr*, the City sought a court determination that Measure M, a voter initiative that rolled back wastewater utility rates adopted in 2016, was illegal because it would force the City to violate legal and contractual obligations. Following the adoption of Measure M, the court issued a temporary restraining order staying its enforcement, and the City subsequently adopted new wastewater rates that are currently in effect. The Ventura County Superior Court ruled against the City, and the City appealed that judgment. On October 13, 2020, the Court of Appeal issued an opinion reversing the trial court's ruling against the City. The opinion is not yet final and the Measure M initiative proponent's petition for rehearing has been denied by the Court of Appeal. The proponent has stated that he will petition the California Supreme Court to review the case. The Court of Appeal has calendared the remittitur to issue on December 14, 2020. If the Court of Appeal opinion becomes final, the City will not have to refund the amount of the increased rates collected while the temporary restraining order was in effect (up to \$5.9 million dollars, which the City's Wastewater Fund might have had to pay). The City believes that, even if the California Supreme Court reviews the case and reverses the Court of Appeal's opinion, it will not have a material impact on the City's ability to maintain its wastewater operations.

Infrastructure Use Fee Litigation

The City is currently a party in a petition for writ of mandate filed in the Ventura County Superior Court, *Starr v. City of Oxnard*. The writ petition challenges the legality of the City's collection of infrastructure use fees (IUF) paid by the City's utility funds (water, wastewater and solid waste enterprise funds) to the City's General Fund and Street Maintenance Fund. The writ petition calls for the reimbursement of all infrastructure use fees paid to date (approximately \$34 million) to the City's utility funds and eliminating the infrastructure use fee charge in all future years. Following an evidentiary hearing on the writ petition held in October 2020, the Court took the matter under submission. The Court's decision in the matter is expected by the end of 2020.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

V. **OTHER INFORMATION (Continued)**
B. **Risk and Uncertainties (Continued)**

Standby Pay & Rate Litigation

Alvarez v. City of Oxnard is a putative class action lawsuit involving multiple City employees from the Streets, Fleet, and Parks divisions of the City who contend that the City violated state and federal wage laws by failing to pay them at the proper rate for “standby hours” and because the City allegedly failed to pay the full amount of overtime wages or compensatory time-off credits pursuant to the Fair Labor Standards Act. The case is currently in the discovery phase, with Plaintiffs’ motion seeking class certification pending and a jury trial scheduled for July of 2021. Depending on whether class certification is granted, liability in the event of an adverse decision against the City could range from the hundreds of thousands of dollars to millions of dollars.

Multi-Agency Defendant Water Rate Litigation

The City has been named with more than 80 other public agencies as a defendant in a lawsuit (*Kessner et al. v. City of Santa Clara et al.* (Santa Clara County Superior Court Case No. 20CV364054)) alleging the City’s water rates violated Proposition 218 in that they improperly recover the “readiness-to-serve” cost of “public fire services” through retail water rates, and subsidize the cost of agricultural and irrigation water service. Senate Bill 1386 (“SB 1386”) was recently signed into law, which may assist the City in defending this case. SB 1386 adds provisions to the California Government Code establishing as declaratory of existing law that the costs of water service chargeable to property owners properly include the cost of infrastructure which provide fire protection for property. The litigation is at a very early stage, and all proceedings are stayed pending a case management conference scheduled for December of 2020. As such, potential liability in the event of an adverse ruling against the City cannot be estimated at this time.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

V. OTHER INFORMATION (Continued)

C. Subsequent Events

On November 3, 2020 Oxnard voters passed two measures which will have a financial impact on the City's General Fund group:

- Measure "E": Funding for Services like Oxnard 911 Safety/Medical Response, Financial Recovery/Accountability. This measure, authored by the City, establishes a 1½¢ general sales tax, technically a "transactions and use tax," to aid Oxnard's long-term financial stability and fund general services and infrastructure. It is expected to generate approximately \$40,000,000 annually.
- Measure "N": Keeping the Promise for Oxnard Streets Act. This initiative, proposed by citizens, denies the City certain existing sales tax revenue if it fails to maintain streets to specific levels. In the most extreme case, the approximately \$13 million annual revenue to the Measure O (Half-Cent Sales Tax) Fund would cease six (6) years prior to its currently scheduled expiration date of March 31, 2029. In such case, the City, upon approval of the City Council, would need to offset several expenditures currently funded by Measure O, including terminating certain capital improvement and maintenance projects. Measure O sales tax revenues may be utilized for any purposes as may be approved by the City Council.

D. Notes to the Financial Statements - Successor Agency

a. Reporting Entity

On January 10, 2012, the City Council elected to become the Successor Agency for the former redevelopment agency in accordance with AB 1X 26 as part of City resolution number 14,135, to oversee the winding down of the agency's affairs and liquidation of the agency's assets effective February 1, 2012. AB 1484 essentially transferred authority over the Successor Agency to an Oversight Board, also established pursuant to AB 1X 26 and the California Department of Finance. As specified in California Senate Bill 107 and beginning on July 1, 2018, all Oversight Boards in the County were consolidated into one Oversight Board, the Ventura County Consolidated Oversight Board. The 7-member Oversight Board is comprised of representatives of the local agencies from Ventura County cities, special districts, and K-14 educational agencies. The County Oversight Board members have a fiduciary responsibility to holders of enforceable obligations, as well as to the local agencies that would benefit from property tax distributions from the former redevelopment project areas.

Oversight boards direct the staff and approve the actions of the Successor Agency.

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

V. OTHER INFORMATION (Continued)

D. Notes to the Financial Statements - Successor Agency (Continued)

b. Cash and Investments

Cash and investments with fiscal agents of the Successor Agency are comprised of the following at June 30, 2020:

	FAIR VALUE
Deposits and investments	\$ 7,631,683
Restricted investments with fiscal agents	3,171,842
TOTAL	\$ 10,803,525

Detailed notes on cash and cash investments can be found in the City's notes to the financial statements.

c. Notes Receivable

Notes receivable consists of the following:

	BALANCE JULY 1, 2019	ADDITIONS	DELETIONS	BALANCE JULY 1, 2020
Heritage Square	\$ 66,982	\$ -	\$ -	\$ 66,982
Baldwin Company	17,873	-	-	17,873
Strand Cinemas	643,163	-	(52,250)	590,913
Oxnard Theater Group	8,188,975	1,325,900	-	9,514,875
Allowance for uncollectible	(8,188,975)	(1,325,900)	-	(9,514,875)
TOTALS	\$ 728,018	\$ -	\$ (52,250)	\$ 675,768

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

V. OTHER INFORMATION (Continued)

D. Notes to the Financial Statements - Successor Agency (Continued)

d. Capital Assets

Changes in the Successor Agency's capital assets for the year ended June 30, 2020 are as follows:

	BALANCE JULY 1, 2019	INCREASES	DECREASES	BALANCE JUNE 30, 2020
FIDUCIARY ACTIVITIES				
Capital Assets, being depreciated				
Buildings	\$ 905,636	\$ -	\$ -	\$ 905,636
Improvements other than buildings	17,368,821	-	-	17,368,821
Equipment and machinery	34,013	-	-	34,013
Infrastructure	33,107,189	-	-	33,107,189
Total Capital Assets, Being Depreciated	51,415,659	-	-	51,415,659
Less: Accumulated Depreciation				
Buildings	(541,200)	(17,481)	-	(558,681)
Improvements other than buildings	(4,220,704)	(440,811)	-	(4,661,515)
Equipment and machinery	(34,013)	-	-	(34,013)
Infrastructure	(12,759,930)	(854,315)	-	(13,614,245)
Total Accumulated Depreciation	(17,555,847)	(1,312,607)	-	(18,868,454)
Total Capital Assets, being depreciated, net	33,859,812	(1,312,607)	-	32,547,205
TOTALS	<u>\$ 33,859,812</u>	<u>\$ (1,312,607)</u>	<u>\$ -</u>	<u>\$ 32,547,205</u>

e. Long-Term Debt

The following is a summary of changes in the Successor Agency's long-term debt for the year ended June 30, 2020:

	BALANCE JULY 1, 2019	ADDITIONS	REDUCTIONS	BALANCE JUNE 30, 2020	DUE WITHIN ONE YEAR
Tax allocation refunding bonds Series 2004A	\$ 8,065,000	\$ -	\$ (990,000)	\$ 7,075,000	\$ 875,000
Tax allocation bond financing Series 2006	14,925,000	-	(600,000)	14,325,000	620,000
HERO project tax allocation bonds Series 2008	9,745,000	-	(255,000)	9,490,000	270,000
TOTAL LONG-TERM INDEBTEDNESS	<u>\$ 32,735,000</u>	<u>\$ -</u>	<u>\$ (1,845,000)</u>	<u>\$ 30,890,000</u>	<u>\$ 1,765,000</u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

V. OTHER INFORMATION (Continued)

D. Notes to the Financial Statements - Successor Agency (Continued)

e. Long-Term Debt (Continued)

The summary annual debt service requirements are shown below for Successor Agency long-term debt:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2021	\$ 1,765,000	\$ 1,457,017	\$ 3,222,017
2022	1,835,000	1,378,379	3,213,379
2023	1,920,000	1,294,832	3,214,832
2024	2,000,000	1,205,881	3,205,881
2025	2,095,000	1,111,949	3,206,949
2026-2030	8,175,000	4,255,319	12,430,319
2031-2035	7,340,000	2,657,360	9,997,360
2036-2039	5,760,000	589,145	6,349,145
TOTALS	\$ 30,890,000	\$ 13,949,881	\$ 44,839,881

Description of Long-term Debt

Tax Allocation Refunding Bonds, Series 2004A

Tax Allocation Refunding Bonds, Series 2004A were issued on May 4, 2004 in the amount of \$19,185,000. These are twenty-two-year bonds with a net interest cost of 4.58%. The bonds were issued to refinance the Tax Allocation Refunding Bonds, Series 1994A and to finance additional redevelopment activities within the Central City Revitalization and Downtown Project Area. The balance outstanding as of June 30, 2020 is \$7,075,000.

As of June 30, 2020, the total future debt payments for the Tax Allocation Refunding Bonds, Series 2004A, including interest thereon, are as follows:

FISCAL YEAR	TAX ALLOCATION REFUNDING BONDS		
	2004A		
	PRINCIPAL	INTEREST	TOTAL
2021	\$ 875,000	\$ 324,445	\$ 1,199,445
2022	915,000	282,283	1,197,283
2023	960,000	237,320	1,197,320
2024	1,005,000	189,213	1,194,213
2025	1,055,000	138,229	1,193,229
2026 - 2027	2,265,000	113,479	2,378,479
TOTALS	\$7,075,000	\$1,284,969	\$ 8,359,969

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

V. OTHER INFORMATION (Continued)

D. Notes to the Financial Statements - Successor Agency (Continued)

e. Long-Term Debt (Continued)

Description of Long-term Debt (Continued)

2006 Tax Allocation Bond Financings

Local Obligation Revenue Bonds (2006 Tax Allocation Bond Financings) in the amount of \$20,530,000 were issued on December 1, 2006 to purchase the following obligations being issued simultaneously for 1) the Oxnard Community Development Commission Ormond Beach Project Area Tax Allocation Bonds, Series 2006 in the amount of \$5,750,000; 2) the Oxnard Community Development Commission Southwinds Project Area Tax Allocation Bonds, Series 2006 in the amount of \$3,290,000; and 3) the Oxnard Community Development Commission Historic Enhancement and Revitalization of Oxnard (HERO) Project Area Tax Allocation Bonds, Series 2006 in the amount of \$11,490,000. The bonds were issued to finance redevelopment activities (street improvement projects) in the Ormond Beach Project Area, Southwinds Project Area and the HERO Redevelopment Project Areas. These bonds carry a net interest cost of 4.424%, maturing on September 1, 2036. The outstanding balance as of June 30, 2020 is \$14,325,000.

As of June 30, 2020, the total future debt payments for the Tax Allocation Bonds, Series 2006, including interest thereon, are as follows:

FISCAL YEAR	TAX ALLOCATION BONDS SERIES 2006		
	PRINCIPAL	INTEREST	TOTAL
2021	620,000	\$ 691,734	\$ 1,311,734
2022	645,000	666,434	1,311,434
2023	670,000	639,860	1,309,860
2024	700,000	611,740	1,311,740
2025	725,000	582,292	1,307,292
2026 - 2030	4,115,000	2,416,470	6,531,470
2031 - 2035	5,070,000	1,422,985	6,492,985
2036 - 2037	1,780,000	131,957	1,911,957
TOTALS	<u>\$ 14,325,000</u>	<u>\$ 7,163,471</u>	<u>\$ 21,488,471</u>

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
 FOR THE YEAR ENDED JUNE 30, 2020

V. OTHER INFORMATION (Continued)

D. Notes to the Financial Statements - Successor Agency (Continued)

e. Long-Term Debt (Continued)

Description of Long-term Debt (Continued)

Tax Allocation Bonds, Series 2008

Tax Allocation Bonds, Series 2008 were issued on July 1, 2008 in the amount of \$11,790,000 for the Oxnard Community Development Commission Historic Enhancement and Revitalization of Oxnard (HERO) Project Area. Proceeds from the sale of bonds are to be used to finance a 500-space parking structure to service a mixed-use retail/commercial development located within the River Park Specific Plan Area. These bonds carry a net interest cost of 4.849%, with a final maturity of September 1, 2038. The outstanding balance as of June 30, 2020 is \$9,490,000.

As of June 30, 2020, the total future debt payments for the Tax Allocation Bonds, Series 2008, including interest thereon, are as follows:

FISCAL YEAR	HERO PROJECT TAX ALLOCATION BONDS SERIES 2008		
	PRINCIPAL	INTEREST	TOTAL
2021	\$ 270,000	\$ 440,838	\$ 710,838
2022	275,000	429,663	704,663
2023	290,000	417,653	707,653
2024	295,000	404,928	699,928
2025	315,000	391,429	706,429
2026-2030	1,795,000	1,725,370	3,520,370
2031-2035	2,270,000	1,234,375	3,504,375
2036-2039	3,980,000	457,188	4,437,188
TOTALS	\$ 9,490,000	\$ 5,501,441	\$ 14,991,441

CITY OF OXNARD, CALIFORNIA
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED JUNE 30, 2020

V. OTHER INFORMATION (Continued)

D. Notes to the Financial Statements - Successor Agency (Continued)

f. Arbitrage

The Tax Reform Act of 1986 instituted certain arbitrage restrictions with respect to the issuance of tax exempt bonds after August 31, 1986. Arbitrage regulations deal with the investment of all tax exempt bond proceeds at an interest yield greater than the interest yield paid to bondholders. Generally, all interest paid to bondholders can be retroactively rendered taxable if applicable rebates are not reported and paid to the Internal Revenue Service (IRS) at least every five years. During the current year, the City performed calculations of excess investment earnings on various bonds and financings. Liabilities were calculated for the issues and rebate payments were made as appropriate. No arbitrage liability existed at June 30, 2020.

The Successor Agency is in compliance with all significant covenants related to its debt issues.

g. Commitments and Contingencies

The Successor Agency is a defendant in various claims and legal actions arising in the normal course of operations. In the opinion of the Successor Agency Attorney and Oversight Board, the ultimate liability from such actions and claims will not have a material adverse effect on the Successor Agency's financial position or operations.

The Successor Agency entered into an agreement with a developer that includes a guarantee to cover its lease expense up to \$111,300 a month when the developer's revenues are not sufficient to cover its lease expense for a period of 25 years.

The Successor Agency has a reimbursement agreement with the developer of RiverPark to reimburse public improvements (up to \$10 million) and affordable housing (up to \$4.25 million) for a combined maximum of \$14.25 million. Through June 30, 2020, a total of \$4.7 million has been repaid on the \$10 million infrastructure amount, and a total of \$2.1 million repaid on the \$4.25 million affordable housing amount. Therefore, the remaining balance on the combined maximum commitment is \$7.4 million.

E. Notes to the Financial Statements - Retirement Enhancement Defined Benefit Retirement Trust Fund

The City joined the Retirement Enhancement Plan (REP) effective January 1, 2003 for selected employee groups (see Note III for additional information on REP). Investments for the benefit of eligible employees are in a segregated account and invested under the guidelines authorized by the City.

**REQUIRED
SUPPLEMENTARY
INFORMATION**

CITY OF OXNARD, CALIFORNIA
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
CALPERS MISCELLANEOUS PLAN - AGENT MULTIPLE-EMPLOYER DEFINED BENEFIT PLAN
AS OF JUNE 30 FOR THE LAST TEN FISCAL YEARS¹

MEASUREMENT DATE	2020 June 30, 2019	2019 June 30, 2018	2018 June 30, 2017	2017 June 30, 2016	2016 June 30, 2015	2015 June 30, 2014
Total Pension Liability						
Service Cost	\$ 8,704,606	\$ 8,114,517	\$ 7,747,249	\$ 7,242,480	\$ 7,317,452	\$ 7,507,381
Interest	33,651,896	32,139,899	31,142,639	30,496,717	29,025,141	27,937,746
Changes in Assumptions	-	(1,207,957)	26,464,012	-	(7,345,091)	-
Difference Between Expected and Actual Experience	7,840,468	(1,859,096)	(7,125,579)	1,414,899	(4,271,504)	-
Benefit Payments, Including Refunds of Member Contributions	(24,258,713)	(22,807,471)	(21,310,118)	(19,526,906)	(17,440,515)	(16,205,985)
Net Change in Total Pension Liability	25,938,257	14,379,892	36,918,203	19,627,190	7,285,483	19,239,142
Total Pension Liability, Beginning of Year	474,302,487	459,922,595	423,004,392	403,377,202	396,091,719	376,852,577
Total Pension Liability, End of Year	500,240,744	474,302,487	459,922,595	423,004,392	403,377,202	396,091,719
Plan Fiduciary Net Position						
Contributions - Employee	4,232,480	3,693,461	3,542,435	3,490,315	3,701,640	3,730,681
Contributions - Employer	11,842,706	9,799,970	8,433,832	7,657,753	7,237,123	6,858,454
Net Investment Income	22,997,256	28,185,278	34,461,764	1,772,032	7,288,474	47,653,092
Benefit Payments, Including Refunds of Member Contributions	(24,258,713)	(22,807,471)	(21,310,118)	(19,526,906)	(17,440,515)	(16,205,985)
Plan to Plan Resource Movement	(95,340)	(823)	(37,118)	-	216,371	-
Administrative Expenses	(252,854)	(525,103)	(461,160)	(194,504)	(445,021)	-
Other Miscellaneous Income/(Expenses) ²	823	(997,179)	-	-	-	-
Net Change in Plan Fiduciary Net Position	14,466,358	17,348,133	24,629,635	(6,801,310)	558,072	42,036,242
Total Plan Fiduciary Net Position, Beginning of Year ³	354,325,114	336,976,981	312,347,346	319,148,656	318,590,584	276,554,342
Total Plan Fiduciary Net Position, End of Year	368,791,472	354,325,114	336,976,981	312,347,346	319,148,656	318,590,584
Net Pension Liability - Ending	\$ 131,449,272	\$ 119,977,373	\$ 122,945,614	\$ 110,657,046	\$ 84,228,546	\$ 77,501,135
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	73.72%	74.70%	73.27%	73.84%	79.12%	80.43%
Covered Payroll ⁴	54,291,812	51,315,482	49,376,987	52,250,772	51,974,236	50,863,015
Net Pension Liability as a Percentage of Covered Payroll	242.12%	233.80%	248.99%	211.78%	162.06%	152.37%

¹ GASB Statement No. 68, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2015. Additional Years will be added as they become available in the future.

² During Fiscal Year 2017-18, as a result of Governmental Accounting Standards Board Statement (GASB) No. 75, Accounting and Financial Reporting for Postemployment Benefit Plans Other than Pensions (GASB 75), CalPERS reported its proportionate share of activity related to postemployment benefits for participation in the State of California's agent OPEB plan. Accordingly, CalPERS recorded a one-time expense as a result of the adoption of GASB 75.

Additionally, CalPERS employees participate in various State of California agent pension plans and during Fiscal Year 2017-18, CalPERS recorded a correction to previously reported financial statements to properly reflect its proportionate share of activity related to pensions in accordance with GASB Statement No. 68, Accounting and Financial Reporting for Pensions (GASB 68).

³ Includes any beginning of year adjustment.

⁴ For the year ended on the measurement date. Includes one year's payroll growth using 2.75 percent payroll growth assumption for fiscal years ended June 30, 2018-19; 3.00 percent payroll growth assumption for fiscal years ended June 30, 2014-17

Notes to Schedule:

Benefit Changes: The figures above do not include any liability impact that may have resulted from plan changes, which occurred after June 30, 2017. This applies for voluntary benefit changes as well as any offers of Two Year Additional Service Credit (a.k.a Golden Handshakes).

Changes of Assumptions: None in 2019. In 2018, demographic assumption and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Assumptions December 2017. There were no changes in the discount rate. In 2017, the discount rate was reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense). In 2014, amounts reported were based on the 7.5 percent discount rate.

CITY OF OXNARD, CALIFORNIA
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
CALPERS SAFETY PLAN (POLICE) - AGENT MULTIPLE-EMPLOYER DEFINED BENEFIT PLAN
AS OF JUNE 30 FOR THE LAST TEN FISCAL YEARS¹

MEASUREMENT DATE	2020 June 30, 2019	2019 June 30, 2018	2018 June 30, 2017	2017 June 30, 2016	2016 June 30, 2015	2015 June 30, 2014
Total Pension Liability						
Service Cost	\$ 9,248,622	\$ 8,907,068	\$ 9,267,287	\$ 8,500,329	\$ 8,136,777	\$ 8,379,851
Interest	26,990,670	25,547,337	24,738,857	24,033,111	22,863,767	21,472,209
Changes in Assumptions	-	(2,084,250)	22,004,979	-	(5,993,052)	-
Difference Between Expected and Actual Experience	2,416,832	(4,583,299)	(8,176,814)	(1,859,473)	2,113,477	-
Benefit Payments, Including Refunds of Member Contributions	(17,313,398)	(16,397,629)	(15,304,527)	(14,506,274)	(13,568,341)	(12,980,263)
Net Change in Total Pension Liability	21,342,726	11,389,227	32,529,782	16,167,693	13,552,628	16,871,797
Total Pension Liability, Beginning of Year	379,107,460	367,718,233	335,188,451	319,020,758	305,468,130	288,596,333
Total Pension Liability, End of Year	400,450,186	379,107,460	367,718,233	335,188,451	319,020,758	305,468,130
Plan Fiduciary Net Position						
Contributions - Employee	2,828,130	2,612,259	2,604,837	2,556,415	2,531,718	2,505,819
Contributions - Employer	13,510,982	11,821,073	10,886,085	10,491,299	9,907,130	8,947,610
Net Investment Income	18,441,113	22,137,131	26,271,673	1,190,876	5,184,911	34,904,812
Benefit Payments, Including Refunds of Member Contributions	(17,313,398)	(16,397,629)	(15,304,527)	(14,506,274)	(13,568,341)	(12,980,263)
Plan to Plan Resource Movement	-	(652)	37,118	-	-	-
Administrative Expenses	(200,556)	(408,348)	(351,254)	(145,244)	(268,265)	-
Other Miscellaneous Income/(Expenses) ²	652	(775,460)	-	-	-	-
Net Change in Plan Fiduciary Net Position	17,266,923	18,988,374	24,143,932	(412,928)	3,787,153	33,377,978
Total Plan Fiduciary Net Position, Beginning of Year ³	281,039,679	262,051,305	237,907,373	238,320,301	234,533,148	201,155,170
Total Plan Fiduciary Net Position, End of Year	298,306,602	281,039,679	262,051,305	237,907,373	238,320,301	234,533,148
Net Pension Liability - Ending	\$ 102,143,584	\$ 98,067,781	\$ 105,666,928	\$ 97,281,078	\$ 80,700,457	\$ 70,934,982
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	74.49%	74.13%	71.26%	70.98%	74.70%	76.78%
Covered Payroll ⁴	26,209,714	25,330,075	25,914,507	26,539,474	25,228,753	24,705,477
Net Pension Liability as a Percentage of Covered Payroll	389.72%	387.16%	407.75%	366.55%	319.87%	287.12%

¹ GASB Statement No. 68, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2015. Additional Years will be added as they become available in the future.

² During Fiscal Year 2017-18, as a result of Governmental Accounting Standards Board Statement (GASB) No. 75, Accounting and Financial Reporting for Postemployment Benefit Plans Other than Pensions (GASB 75), CalPERS reported its proportionate share of activity related to postemployment benefits for participation in the State of California's agent OPEB plan. Accordingly, CalPERS recorded a one-time expense as a result of the adoption of GASB 75.

Additionally, CalPERS employees participate in various State of California agent pension plans and during Fiscal Year 2017-18, CalPERS recorded a correction to previously reported financial statements to properly reflect its proportionate share of activity related to pensions in accordance with GASB Statement No. 68, Accounting and Financial Reporting for Pensions (GASB 68).

³ Includes any beginning of year adjustment.

⁴ For the year ended on the measurement date. Includes one year's payroll growth using 2.75 percent payroll growth assumption for fiscal years ended June 30, 2018-19; 3.00 percent payroll growth assumption for fiscal years ended June 30, 2014-17

Notes to Schedule:

Benefit Changes: The figures above do not include any liability impact that may have resulted from plan changes, which occurred after June 30, 2017. This applies for voluntary benefit changes as well as any offers of Two Year Additional Service Credit (a.k.a Golden Handshakes).

Changes of Assumptions: None in 2019. In 2018, demographic assumption and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Assumptions December 2017. There were no changes in the discount rate. In 2017, the discount rate was reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense). In 2014, amounts reported were based on the 7.5 percent discount rate.

CITY OF OXNARD, CALIFORNIA
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY AND RELATED RATIOS
CALPERS SAFETY PLAN (FIRE) - COST SHARING PLAN
AS OF JUNE 30 FOR THE LAST TEN FISCAL YEARS¹

	2020	2019	2018	2017	2016	2015
MEASUREMENT DATE	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
City's Proportion of the Collective Net Pension Liability	0.52967%	0.53113%	0.51309%	0.52499%	54.96200%	0.53857%
City's Proportionate Share of the Collective Net Pension Liability	\$ 54,275,806	\$ 51,180,914	\$ 50,884,705	\$ 45,427,479	\$ 37,725,705	\$ 33,512,523
City's Covered Payroll ²	\$ 12,168,197	\$ 11,824,780	\$ 10,987,654	\$ 9,030,122	\$ 9,283,898	\$ 9,105,774
City's Proportionate Share of the Collective Net Pension Liability as a Percentage of its Covered Payroll	446.05%	432.83%	463.11%	503.07%	406.36%	368.04%
Plan Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	75.26%	75.26%	73.31%	74.06%	78.40%	79.82%

¹ GASB Statement No. 68, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2015. Additional Years will be added as they become available in the future.

² For the year ended on the measurement date.

Notes to Schedule:

Benefit Changes: The figures above do not include any liability impact that may have resulted from plan changes, which occurred after June 30, 2017. This applies for voluntary benefit changes as well as any offers of Two Year Additional Service Credit (a.k.a Golden Handshakes).

Changes of Assumptions: None in 2019. In 2018, demographic assumption and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Assumptions December 2017. There were no changes in the discount rate. In 2017, the discount rate was reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense). In 2014, amounts reported were based on the 7.5 percent discount rate.

CITY OF OXNARD, CALIFORNIA
SCHEDULE OF PLAN CONTRIBUTIONS - CALPERS
 FOR THE FISCAL YEARS ENDED JUNE 30¹

	2020	2019	2018	2017	2016	2015	2014
MISCELLANEOUS PLAN							
Actuarially Determined Contribution ²	\$ 13,306,226	\$ 11,842,706	\$ 9,799,970	\$ 8,433,832	\$ 7,657,753	\$ 7,237,123	\$ 6,858,454
Contributions in Relation to the Actuarially Determined Contribution	(13,306,226)	(11,842,706)	(9,799,970)	(8,433,832)	(7,657,753)	(7,237,123)	(6,858,454)
Contribution Deficiency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Payroll ³	\$ 54,374,607	\$ 54,291,812	\$ 51,315,482	\$ 49,376,987	\$ 52,250,772	\$ 51,974,236	\$ 50,863,015
Contributions as a Percentage of Covered Payroll	24.47%	21.81%	19.10%	17.08%	14.66%	13.92%	13.48%
SAFETY PLAN - POLICE							
Actuarially Determined Contribution ²	\$ 14,534,734	\$ 13,510,982	\$ 11,821,073	\$ 10,886,085	\$ 10,491,299	\$ 9,907,130	\$ 8,947,610
Contributions in Relation to the Actuarially Determined Contribution	(14,534,734)	(13,510,982)	(11,821,073)	(10,886,085)	(10,491,299)	(9,907,130)	(8,947,610)
Contribution Deficiency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Payroll ³	\$ 26,840,104	\$ 26,209,714	\$ 25,330,075	\$ 25,914,507	\$ 26,539,474	\$ 25,228,753	\$ 24,705,477
Contributions as a Percentage of Covered Payroll	54.15%	51.55%	46.67%	42.01%	39.53%	39.27%	36.22%
SAFETY PLAN - FIRE							
Actuarially Determined Contribution ²	\$ 6,970,489	\$ 5,669,614	\$ 4,922,875	\$ 4,565,809	\$ 4,204,589	\$ 4,004,186	\$ 4,004,186
Contributions in Relation to the Actuarially Determined Contribution	(6,970,489)	(5,669,614)	(4,922,875)	(4,565,809)	(4,204,589)	(4,004,186)	(4,004,186)
Contribution Deficiency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Payroll ³	\$ 12,319,847	\$ 12,168,197	\$ 11,824,780	\$ 10,987,654	\$ 9,030,122	\$ 9,283,898	\$ 9,105,774
Contributions as a Percentage of Covered Payroll	56.58%	46.59%	41.63%	41.55%	46.56%	43.13%	43.97%

¹ GASB Statement No. 68, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2015. Additional Years will be added as they become available in the future.

² Employers are assumed to make contributions equal to the actuarially determined contributions. However, some employers may choose to make additional contributions towards their unfunded liability. Employer contributions for such plans exceed the actuarially determined contributions.

³ For the year ended on the measurement date. Includes one year's payroll growth using 2.75 percent payroll growth assumption for fiscal years ended June 30, 2018-19; 3.00 percent payroll growth assumption for fiscal years ended June 30, 2014-17.

CITY OF OXNARD, CALIFORNIA
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
RETIREMENT ENHANCEMENT PLAN - SINGLE-EMPLOYER DEFINED BENEFIT PLAN
AS OF JUNE 30 FOR THE LAST TEN FISCAL YEARS¹

	2020	2019	2018	2017	2016	2015
MEASUREMENT DATE	June 30, 2020	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Total Pension Liability						
Service Cost	\$ 1,495,654	\$ 1,696,694	\$ 1,881,000	\$ 2,007,000	\$ 2,043,000	\$ 2,220,000
Interest	6,042,463	5,646,888	5,961,000	5,715,000	5,545,000	5,238,000
Changes in Assumptions	-	-	1,051,000	-	5,436,000	-
Difference Between Expected and Actual Experience	-	-	(6,118,000)	-	(3,736,000)	-
Benefit Payments, Including Refunds of Member Contributions	(4,834,199)	(4,328,954)	(3,569,000)	(4,068,000)	(2,866,000)	(2,599,000)
Net Change in Total Pension Liability	2,703,918	3,014,628	(794,000)	3,654,000	6,422,000	4,859,000
Total Pension Liability, Beginning of Year, As Restated ²	97,600,861	90,818,000	91,612,000	87,958,000	81,536,000	76,677,000
Total Pension Liability, End of Year	100,304,779	93,832,628	90,818,000	91,612,000	87,958,000	81,536,000
Plan Fiduciary Net Position						
Contributions - Employee	2,023,945	2,076,972	2,343,000	2,513,000	2,922,000	2,731,000
Contributions - Employer	4,346,415	4,392,047	4,172,000	6,586,000	1,043,000	985,000
Net Investment Income	5,524,378	5,618,833	7,609,000	543,000	2,133,000	6,805,000
Benefit Payments, Including Refunds of Member Contributions	(4,834,199)	(4,328,954)	(3,569,000)	(4,068,000)	(2,866,000)	(2,599,000)
Administrative Expenses	(77,483)	(74,067)	(72,000)	(80,000)	(68,000)	(65,000)
Net Change in Plan Fiduciary Net Position	6,983,056	7,684,831	10,483,000	5,494,000	3,164,000	7,857,000
Total Plan Fiduciary Net Position, Beginning of Year, As Restated ²	82,320,183	69,712,000	59,229,000	53,735,000	50,571,000	42,714,000
Total Plan Fiduciary Net Position, End of Year	89,303,239	77,396,831	69,712,000	59,229,000	53,735,000	50,571,000
Net Pension Liability - Ending	<u>\$ 11,001,540</u>	<u>\$ 16,435,797</u>	<u>\$ 21,106,000</u>	<u>\$ 32,383,000</u>	<u>\$ 34,223,000</u>	<u>\$ 30,965,000</u>
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	89.03%	82.48%	76.76%	64.65%	61.09%	62.02%
Covered Payroll ³	23,372,218	26,737,000	28,874,000	31,089,909	36,519,391	31,157,782
Net Pension Liability as a Percentage of Covered Payroll	47.07%	61.47%	73.10%	104.16%	93.71%	99.38%

¹ GASB Statement No. 68, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2015. Additional Years will be added as they become available in the future.

² During Fiscal Year 2019-20, the City moved the supplemental pension plan from PARS to Mass Mutual. The plan is a single-employer plan, which triggered the presentation and valuation requirements from GASB 67, *Financial Reporting for Pension Plans*. To present the plan in accordance with GASB 67 and GASB 68, an actuarial adjustment was recorded to change the measurement date and valuation date of the plan. The measurement date and valuation date are now the same date.

³ For the year ended on the measurement date.

Notes to Schedule:

Benefit Changes: The figures above do not include any liability impact that may have resulted from plan changes, which occurred after June 30, 2017. This applies for voluntary benefit changes as well as any offers of Two Year Additional Service Credit (a.k.a Golden Handshakes).

CITY OF OXNARD, CALIFORNIA
SCHEDULE OF PLAN CONTRIBUTIONS - Retirement Enhancement Plan
AS OF JUNE 30 FOR THE LAST TEN FISCAL YEARS¹

	2020	2019	2018	2017	2016	2015
Actuarially Determined Contribution	\$ 4,223,000	\$ 4,203,000	\$ 4,406,000	\$ 4,376,000	\$ 3,589,787	\$ 4,184,000
Contributions in Relation to the Actuarially Determined Contribution	(4,346,415)	(4,271,191)	(4,392,047)	(4,314,000)	(3,589,787)	(1,043,000)
Contribution Deficiency/(Surplus) ²	\$ (123,415)	\$ (68,191)	\$ 13,953	\$ 62,000	\$ -	\$ 3,141,000
Covered Payroll ³	\$ 23,372,218	\$ 24,892,511	\$ 26,737,000	\$ 28,874,000	\$ 31,089,909	\$ 36,519,391
Contributions as a Percentage of Covered Payroll	18.07%	16.88%	16.48%	15.16%	11.55%	11.46%

¹ GASB Statement No. 68, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2015. Additional Years will be added as they become available in the future. As prescribed by GASB 68, paragraph 46, the information presented in the Schedule of Plan Contributions should also be presented as of the employer's most recent fiscal year-end. The employer is responsible for determining this information as prescribed by the standard as this data is not available to CalPERS.

² Employers are assumed to make contributions equal to the actuarially determined contributions. However, some employers may choose to make additional contributions towards their unfunded liability. Employer contributions for such plans exceed the actuarially determined contributions.

³ For the year ended on the measurement date. Includes one year's payroll growth using 2.75 percent payroll growth assumption for fiscal years ended June 30, 2018-19; 3.00 percent payroll growth assumption for fiscal years ended June 30, 2014-17.

CITY OF OXNARD, CALIFORNIA
SCHEDULE OF CHANGES IN THE CITY'S
TOTAL OPEB LIABILITY AND RELATED RATIOS
AS OF JUNE 30 FOR THE LAST TEN FISCAL YEARS¹

	2020	2019	2018
Total OPEB Liability			
Service Cost	\$ 1,772,005	\$ 1,967,866	\$ 1,779,949
Interest	1,340,211	1,116,107	1,055,268
Changes in Benefit Terms	-	-	-
Difference Between Expected and Actual Experience	3,528,946	-	-
Changes in Assumptions	5,299,408	(2,392,006)	-
Benefit Payments, Including Refunds of Member Contributions	(1,000,579)	(931,942)	(851,701)
Net Change in Total OPEB Liability	10,939,991	(239,975)	1,983,516
Total OPEB Liability, Beginning of Year, As Restated	35,746,244	36,120,738	34,137,222
Total OPEB Liability, End of Year	46,686,235	35,880,763	36,120,738
Plan Fiduciary Net Position			
Contributions - Employer	1,000,579	931,942	-
Net Investment Income	-	-	-
Benefit Payments, Including Implicit Subsidy	(1,000,579)	(931,942)	-
Trustee Fees	-	-	-
Administrative Expenses	-	-	-
Net Change in Plan Fiduciary Net Position	-	-	-
Total Plan Fiduciary Net Position, Beginning of Year	-	-	-
Total Plan Fiduciary Net Position, End of Year	-	-	-
Net OPEB Liability - Ending	<u>\$ 46,686,235</u>	<u>\$ 35,880,763</u>	<u>\$ 36,120,738</u>
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	0.00%	0.00%	0.00%
Covered Payroll	85,907,755	83,423,271	83,423,271
Net Pension Liability as a Percentage of Covered Payroll	54.34%	43.01%	43.30%

¹ GASB Statement No. 75, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2018. Additional years will be added as they become available in the future.

Notes to Schedule:

Changes in Benefit Terms: None

Changes of Assumptions: Based on a review of plan experience during the period July 1, 2015 to June 30, 2017, actuarial assumptions increased the discount rate to 3.62%.

CITY OF OXNARD, CALIFORNIA
GENERAL FUND GROUP
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
REVENUES				
Taxes				
Property	\$ 59,072,452	\$ 59,072,452	\$ 57,948,891	\$ (1,123,561)
Sales	46,924,693	46,924,693	46,320,415	(604,278)
Transient occupancy	5,599,341	5,651,741	4,302,491	(1,349,250)
Business license (net of refund)	5,852,355	5,852,355	6,087,060	234,705
Franchise	3,732,843	3,732,843	3,597,506	(135,337)
Other taxes	781,411	781,411	673,842	(107,569)
Licenses and permits	2,738,002	2,853,102	2,777,998	(75,104)
Intergovernmental	1,969,191	1,969,191	1,769,163	(200,028)
Charges for services	20,402,677	24,662,343	22,658,976	(2,003,367)
Fines and forfeitures	3,359,213	3,359,213	3,282,319	(76,894)
Interest on investments	794,238	794,238	776,023	(18,215)
Special assessments	542,252	542,252	493,497	(48,755)
Miscellaneous	3,498,728	3,498,728	4,500,462	1,001,734
Total Revenues	<u>155,267,396</u>	<u>159,694,562</u>	<u>155,188,643</u>	<u>(4,505,919)</u>
EXPENDITURES				
General Government				
Legislative				
City Council	538,770	539,575	517,756	21,819
City Clerk	600,944	701,722	626,189	75,533
Administrative and Support Services				
Billing and licensing	1,149,037	1,163,667	994,740	168,927
City Manager	1,952,483	1,846,581	1,761,235	85,346
City Attorney	1,786,731	1,824,424	1,925,641	(101,217)
Finance	5,559,929	5,849,667	5,272,454	577,213
Human resources	2,245,310	2,266,728	2,167,869	98,859
Nondepartmental	6,215,807	4,308,032	8,088,193	(3,780,161)
Public Safety				
Police	66,296,158	66,846,970	65,071,003	1,775,967
Fire	24,246,371	24,399,061	27,019,919	(2,620,858)
Transportation systems	6,339,851	6,996,653	5,795,027	1,201,626
Community Development				
Development services	11,370,063	12,756,430	10,705,867	2,050,563
Economic development and tourism service	70,766	170,766	70,686	100,080
Housing services	1,332,061	1,287,336	1,267,209	20,127
Community service	94,737	96,535	71,564	24,971
Culture, leisure and libraries				
Recreation services	8,298,123	12,472,802	10,817,654	1,655,148
Park and public grounds	7,906,304	7,896,976	7,268,695	628,281
Library services	3,258,469	3,303,181	3,320,932	(17,751)
Capital outlay	6,420,343	6,454,960	1,038,678	5,416,282
Principal	780,000	912,373	780,000	132,373
Interest and fiscal charges	569,869	563,850	567,706	(3,856)
Total Expenditures	<u>157,032,126</u>	<u>162,658,289</u>	<u>155,149,017</u>	<u>7,509,272</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>(1,764,730)</u>	<u>(2,963,727)</u>	<u>39,626</u>	<u>3,003,353</u>

GENERAL FUND GROUP (Continued)
BUDGETARY COMPARISON SCHEDULE

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
OTHER FINANCING SOURCES (USES)				
Transfers in	1,851,385	1,851,385	5,614,357	\$ 3,762,972
Transfers out	<u>(11,635,441)</u>	<u>(11,554,417)</u>	<u>(11,217,411)</u>	<u>337,006</u>
Net Other Financing Sources (Uses)	<u>(9,784,056)</u>	<u>(9,703,032)</u>	<u>(5,603,054)</u>	<u>4,099,978</u>
NET CHANGE IN FUND BALANCES	<u>(11,548,786)</u>	<u>(12,666,759)</u>	<u>(5,563,428)</u>	<u>7,103,331</u>
FUND BALANCES, JULY 1	42,234,478	42,234,478	42,234,478	-
PRIOR-PERIOD ADJUSTMENT	<u>-</u>	<u>-</u>	<u>1,669,454</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u>\$ 30,685,692</u>	<u>\$ 29,567,719</u>	<u>\$ 38,340,504</u>	<u>\$ 7,103,331</u>

Note to Budgetary Comparison Schedule:

Budgets are prepared using a current financial resources measurement focus and the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP).

The City does not prepare a budget for the Affordable Housing Fund and the Debt Service Fund.

CITY OF OXNARD, CALIFORNIA
DEVELOPMENT FEES SPECIAL REVENUE FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	ORIGINAL BUDGET	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
REVENUES				
Growth and development fees	\$ 4,684,954	\$ 4,684,954	\$ 2,292,503	\$ (2,392,451)
Interest on investments	218,891	218,891	1,066,136	847,245
Miscellaneous	353,139	469,214	730,095	260,881
Total Revenues	<u>5,256,984</u>	<u>5,373,059</u>	<u>4,088,734</u>	<u>(1,284,325)</u>
EXPENDITURES				
General government	197,420	438,952	240,547	198,405
Transportation systems	9,372	9,372	13,675	(4,303)
Community development	54,281	269,761	449,077	(179,316)
Culture, leisure and libraries	11,454	11,454	31,479	(20,025)
Capital outlay	<u>2,628,740</u>	<u>10,707,720</u>	<u>1,239,783</u>	<u>9,467,937</u>
Total Expenditures	<u>2,901,267</u>	<u>11,437,259</u>	<u>1,974,561</u>	<u>9,462,698</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>2,355,717</u>	<u>(6,064,200)</u>	<u>2,114,173</u>	<u>8,178,373</u>
OTHER FINANCING SOURCES (USES)				
Transfer of CUPA funds ¹	-	-	(1,078,901)	(1,078,901)
Transfers out	<u>(570,624)</u>	<u>(570,624)</u>	<u>(607,323)</u>	<u>(36,699)</u>
Net Other Financing Sources (Uses)	<u>(570,624)</u>	<u>(570,624)</u>	<u>(1,686,224)</u>	<u>(1,115,600)</u>
NET CHANGE IN FUND BALANCES	1,785,093	(6,634,824)	427,949	7,062,773
FUND BALANCES, JULY 1	<u>40,968,827</u>	<u>40,968,827</u>	<u>40,968,827</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u>\$ 42,753,920</u>	<u>\$ 34,334,003</u>	<u>\$ 41,396,776</u>	<u>\$ 7,062,773</u>

Note to Budgetary Comparison Schedule:

Budgets are prepared using a current financial resources measurement focus and the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP).

¹ This transfer was made to move the CUPA funds from Development Fees funds to Other Non-Major Governmental Funds to segregate CUPA activities in a separate fund. See Note II.D. for additional information.

CITY OF OXNARD, CALIFORNIA
STATE GAS TAX FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	ORIGINAL BUDGET	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
REVENUES				
Intergovernmental	\$ 8,825,173	\$ 8,825,173	\$ 8,186,261	\$ (638,912)
Charges for services	-	750,000	-	(750,000)
Interest on investments	21,287	21,287	133,637	112,350
Miscellaneous	-	-	(10,069)	(10,069)
Total Revenues	<u>8,846,460</u>	<u>9,596,460</u>	<u>8,309,829</u>	<u>(1,286,631)</u>
EXPENDITURES				
General government	3,625	3,625	2,500	1,125
Transportation systems	4,859,085	5,032,654	4,389,175	643,479
Culture, leisure and libraries	5,718	5,718	5,718	-
Capital outlay	4,330,885	6,171,407	392,737	5,778,670
Debt Service				
Principal	745,000	745,000	745,000	-
Interest	962,800	962,800	1,325,549	(362,749)
Total Expenditures	<u>10,907,113</u>	<u>12,921,204</u>	<u>6,860,679</u>	<u>6,060,525</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(2,060,653)</u>	<u>(3,324,744)</u>	<u>1,449,150</u>	<u>4,773,894</u>
OTHER FINANCING SOURCES (USES)				
Refunding bonds issued	-	-	16,905,000	16,905,000
Premium on refunding bonds issued	-	-	2,897,310	2,897,310
Payment to refunded bond escrow agent	-	-	(20,715,000)	(20,715,000)
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>(912,690)</u>	<u>(912,690)</u>
NET CHANGE IN FUND BALANCES	<u>(2,060,653)</u>	<u>(3,324,744)</u>	<u>536,460</u>	<u>3,861,204</u>
FUND BALANCES, JULY 1	<u>3,572,067</u>	<u>3,572,067</u>	<u>3,572,067</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u>\$ 1,511,414</u>	<u>\$ 247,323</u>	<u>\$ 4,108,527</u>	<u>\$ 3,861,204</u>

Note to Budgetary Comparison Schedule:

Budgets are prepared using a current financial resources measurement focus and the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP).

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SUPPLEMENTARY INFORMATION

GENERAL FUND GROUP

General Fund Group Funds

The general fund accounts for a government's main operating fund.

General Fund - This fund is used to account for all financial resources traditionally associated with government activities that are not required legally to be accounted for in another fund. Principal sources of revenues are property tax, sales tax, transient occupancy (hotel) tax, business license tax, franchise fees, licenses and permits, State shared revenues and billings for outside and interfund services. Expenditures in the General Fund primarily consists of general administration, police and fire protection, parks and streets maintenance, recreation and transportation services, and community development.

Half Cent Sales Tax "Measure O" Fund – On November 4, 2008, Oxnard voters approved a general purpose sales tax for one half cent for twenty years. Its purpose is "to protect, maintain, and enhance vital City services including police, fire and emergency response, increasing street paving and sidewalk/pothole repair to improve traffic flow, expanding youth recreation, after-school and anti-gang prevention programs, acquiring property for parks/open space preservation, upgrading storm water drains, improving senior services, increasing building code compliance, and other general City services."

Street Maintenance Fund - This fund is used for the reimbursement of costs imposed by the City's utility enterprise funds (water, wastewater, environmental resources) on the public right-of-way.

Performing Arts & Convention Center Fund - This fund accounts for the City's cultural activities related to artistic and recreational performances. Revenues are derived mainly from admission tickets and contributions from patrons. These revenues are used to pay for operating expenditures, capital improvement projects, acquisition of equipment and sound systems.

River Ridge Golf Course Fund - This fund accounts for the City's recreational golf activities. Revenues are derived mainly from greens fees, golf cart fees, driving range, merchandise sales, snack bars and banquets. These revenues are used to pay for the maintenance of the golf course, capital improvement projects, and acquisition of merchandise and equipment.

Other General Funds – These funds account for Oxnard Police Department Training program, system payroll control, donations to the City from private parties for specified purposes and developer deposits.

CITY OF OXNARD, CALIFORNIA
COMBINING BALANCE SHEET
GENERAL FUND GROUP
JUNE 30, 2020

	GENERAL FUND			
	101 - General Fund	104 - Half Cent Sales Tax	105 - Street Maintenance	641 - Performing Arts Center
ASSETS				
Cash and investments	\$ 12,810,260	\$ 7,712,049	\$ 13,988,594	\$ -
Accounts and other receivables	2,621,435	-	-	2,228
Due from other funds	7,252,002	1,617,985	-	-
Due from other government	6,806,193	2,617,020	-	-
Due from Successor Agency	534,539	-	-	-
Other assets	(7,024)	-	-	-
Total Assets	<u>\$ 30,017,405</u>	<u>\$ 11,947,054</u>	<u>\$ 13,988,594</u>	<u>\$ 2,228</u>
LIABILITIES AND DEFERRED INFLOWS OF RESOURCES				
LIABILITIES				
Accounts payable	\$ 3,566,029	\$ 408,115	\$ 69,606	\$ 351
Other liabilities	12,924,940	490,221	1,384	-
Due to other funds	1,655,389	-	-	-
Advances from other funds	6,972,117	(6,972,117)	-	-
Unearned revenues	219,619	-	-	-
Total Liabilities	<u>25,338,094</u>	<u>(6,073,781)</u>	<u>70,990</u>	<u>351</u>
Total Liabilities and Deferred Inflows of Resources	<u>25,338,094</u>	<u>(6,073,781)</u>	<u>70,990</u>	<u>351</u>
FUND BALANCES				
Committed to:				
Measure "O" eligible services	-	18,020,835	-	-
General plan maintenance	1,127,968	-	-	-
Streets and traffic improvements/maintenance	-	-	13,917,604	-
Unassigned	<u>3,551,343</u>	<u>-</u>	<u>-</u>	<u>1,877</u>
Total Fund Balances	<u>4,679,311</u>	<u>18,020,835</u>	<u>13,917,604</u>	<u>1,877</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 30,017,405</u>	<u>\$ 11,947,054</u>	<u>\$ 13,988,594</u>	<u>\$ 2,228</u>

* Other funds include: General Fund Carryover (102), Oxnard Police Department (OPD) Training (103), Stormwater Management (114), Payroll Clearing Trust (542), Carnegie Art Trust (543), Housing Payroll Trust (545), OPD Property Room Trust (551), City Corps Trust (555), and Contributions/Donations Trust (571).

GENERAL FUND

GENERAL FUND			
651 - Golf Course	Other*	Total	
			ASSETS
\$ 1,996,249	\$ 255,342	\$ 36,762,494	Cash and investments
12,266	744,058	3,379,987	Accounts and other receivables
-	-	8,869,987	Due from other funds
-	429,493	9,852,706	Due from other government
-	-	534,539	Due from Successor Agency
445,563	-	438,539	Other assets
<u>\$ 2,454,078</u>	<u>\$ 1,428,893</u>	<u>\$ 59,838,252</u>	Total Assets
			LIABILITIES AND DEFERRED INFLOWS OF RESOURCES
			LIABILITIES
\$ 360,152	\$ 60,515	\$ 4,464,768	Accounts payable
1,342	455,351	13,873,238	Other liabilities
132,372	310,776	2,098,537	Due to other funds
723,865	-	723,865	Advances from other funds
-	117,720	337,339	Unearned revenues
<u>1,217,731</u>	<u>944,362</u>	<u>21,497,747</u>	Total Liabilities
<u>1,217,731</u>	<u>944,362</u>	<u>21,497,747</u>	Total Liabilities and Deferred Inflows of Resources
			FUND BALANCES
			Committed to:
-	-	18,020,835	Measure "O" eligible services
-	-	1,127,968	General plan maintenance
-	-	13,917,604	Streets and traffic improvements/maintenance
<u>1,236,347</u>	<u>484,531</u>	<u>5,274,098</u>	Unassigned
<u>1,236,347</u>	<u>484,531</u>	<u>38,340,505</u>	Total Fund Balances
<u>\$ 2,454,078</u>	<u>\$ 1,428,893</u>	<u>\$ 59,838,252</u>	TOTAL LIABILITIES AND FUND BALANCES

CITY OF OXNARD
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GENERAL FUND GROUP
FOR THE YEAR ENDED JUNE 30, 2020

	GENERAL FUND			
	101 - General Fund	104 - Half Cent Sales Tax	105 - Street Maintenance	641 - Performing Arts Center
REVENUES				
Taxes	\$ 104,568,482	\$ 14,361,723	\$ -	\$ -
Licenses and permits	2,777,998	-	-	-
Intergovernmental	1,717,162	-	-	-
Charges for services	14,774,873	-	4,080,000	27,185
Fines and forfeitures	3,282,319	-	-	-
Interest on investments	593,580	182,443	-	-
Special assessments	64,004	-	-	-
Miscellaneous	3,541,594	(91,857)	9,520	8,080
Total Revenues	<u>131,320,012</u>	<u>14,452,309</u>	<u>4,089,520</u>	<u>35,265</u>
EXPENDITURES				
Current				
General government	20,149,716	1,079,960	-	-
Public safety	84,057,794	7,961,506	-	-
Transportation	4,979,762	430,705	384,560	-
Community development	9,280,341	1,316,231	-	-
Culture, leisure and libraries	16,061,629	1,188,061	-	423,979
Capital Outlay	-	823,076	190,274	25,328
Debt Service				
Principal	-	780,000	-	-
Interest and fiscal charges	304,829	232,053	-	-
Total Expenditures	<u>134,834,071</u>	<u>13,811,592</u>	<u>574,834</u>	<u>449,307</u>
EXCESS OF REVENUES OVER (UNDER)				
EXPENDITURES	(3,514,059)	640,717	3,514,686	(414,042)
OTHER FINANCING SOURCES (USES)				
Transfers in	3,982,902	-	-	415,812
Transfers out	(6,037,295)	(5,180,116)	-	-
Total Other Financing Sources (Uses)	<u>(2,054,393)</u>	<u>(5,180,116)</u>	<u>-</u>	<u>415,812</u>
NET CHANGE IN FUND BALANCES	(5,568,452)	(4,539,399)	3,514,686	1,770
FUND BALANCES, JULY 1, AS PREVIOUSLY STATED	10,247,763	22,560,234	10,402,918	107
PRIOR-PERIOD ADJUSTMENT	-	-	-	-
FUND BALANCES, JULY 1, AS RESTATED	<u>10,247,763</u>	<u>22,560,234</u>	<u>10,402,918</u>	<u>107</u>
FUND BALANCES, JUNE 30	<u>\$ 4,679,311</u>	<u>\$ 18,020,835</u>	<u>\$ 13,917,604</u>	<u>\$ 1,877</u>

* Other funds include: General Fund Carryover (102), Oxnard Police Department (OPD) Training (103), Stormwater Management (114), Payroll Clearing Trust (542), Carnegie Art Trust (543), Housing Payroll Trust (545), OPD Property Room Trust (551), City Corps Trust (555), and Contributions/Donations Trust (571).

GENERAL FUND

651 - Golf Course	Other*	Total	
			REVENUES
\$ -	-	\$ 118,930,205	Taxes
-	-	2,777,998	Licenses and permits
-	52,001	1,769,163	Intergovernmental
3,776,918	-	22,658,976	Charges for services
-	-	3,282,319	Fines and forfeitures
-	-	776,023	Interest on investments
-	429,493	493,497	Special assessments
654,997	378,128	4,500,462	Miscellaneous
<u>4,431,915</u>	<u>859,622</u>	<u>155,188,643</u>	Total Revenues
			EXPENDITURES
			Current
-	124,401	21,354,077	General government
-	71,622	92,090,922	Public safety
-	-	5,795,027	Transportation
-	1,518,754	12,115,326	Community development
3,689,266	44,346	21,407,281	Culture, leisure and libraries
-	-	1,038,678	
			Capital Outlay
			Debt Service
-	-	780,000	Principal
30,823	-	567,705	Interest and fiscal charges
<u>3,720,089</u>	<u>1,759,123</u>	<u>155,149,016</u>	Total Expenditures
			EXCESS OF REVENUES OVER (UNDER)
711,826	(899,501)	39,627	EXPENDITURES
			OTHER FINANCING SOURCES (USES)
-	1,215,643	5,614,357	Transfers in
-	-	(11,217,411)	Transfers out
<u>-</u>	<u>1,215,643</u>	<u>(5,603,054)</u>	Total Other Financing Sources (Uses)
711,826	316,142	(5,563,427)	NET CHANGE IN FUND BALANCES
524,521	(1,501,065)	42,234,478	FUND BALANCES, JULY 1, AS PREVIOUSLY STATED
<u>-</u>	<u>1,669,454</u>	<u>1,669,454</u>	PRIOR-PERIOD ADJUSTMENT
524,521	168,389	43,903,932	FUND BALANCES, JULY 1, AS RESTATED
<u>\$ 1,236,347</u>	<u>\$ 484,531</u>	<u>\$ 38,340,505</u>	FUND BALANCES, JUNE 30

CITY OF OXNARD, CALIFORNIA
GENERAL FUND - 101 - GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
REVENUES				
Taxes				
Property	\$ 59,072,452	\$ 59,072,452	\$ 57,948,891	\$ (1,123,561)
Sales	31,984,693	31,984,693	31,958,692	(26,001)
Transient occupancy	5,599,341	5,651,741	4,302,491	(1,349,250)
Business license (net of refund)	5,852,355	5,852,355	6,087,060	234,705
Franchise	3,732,843	3,732,843	3,597,506	(135,337)
Other taxes	781,411	781,411	673,842	(107,569)
Licenses and permits	2,738,002	2,853,102	2,777,998	(75,104)
Intergovernmental	1,954,191	1,954,191	1,717,162	(237,029)
Charges for services	16,181,445	16,181,445	14,774,873	(1,406,572)
Fines and forfeitures	3,359,213	3,359,213	3,282,319	(76,894)
Interest on investments	571,238	571,238	593,580	22,342
Special assessments	70,000	70,000	64,004	(5,996)
Miscellaneous	2,894,728	2,894,728	3,541,594	646,866
Total Revenues	<u>134,791,912</u>	<u>134,959,412</u>	<u>131,320,012</u>	<u>(3,639,400)</u>
EXPENDITURES				
General Government				
Legislative				
City Council	538,770	539,575	517,756	21,819
City Clerk	600,944	701,722	626,189	75,533
Administrative and Support Services				
Billing and licensing	1,149,037	1,163,667	994,740	168,927
City Manager	1,797,947	1,812,540	1,727,195	85,345
City Attorney	1,786,731	1,824,424	1,925,641	(101,217)
Finance	5,559,929	5,746,742	5,176,579	570,163
Human resources	2,245,310	2,266,728	2,167,869	98,859
Nondepartmental	5,248,212	3,339,615	7,013,747	(3,674,132)
Public Safety				
Police	62,744,926	63,504,456	61,723,326	1,781,130
Fire	19,622,486	20,045,553	22,334,468	(2,288,915)
Transportation systems	5,551,042	5,472,929	4,979,762	493,167
Community Development				
Development services	9,340,696	10,700,885	8,819,884	1,881,001
Economic development and tourism service	70,766	70,766	70,686	80
Housing services	332,061	336,627	318,207	18,420
Community service	94,737	96,535	71,564	24,971
Culture, leisure and libraries				
Recreation services	6,385,551	6,470,831	6,055,397	415,434
Park and public grounds	7,094,154	7,244,157	6,725,050	519,107
Library services	3,219,281	3,263,931	3,281,182	(17,251)
Capital outlay	35,000	-	-	-
Principal	1,570,859	1,570,859	-	1,570,859
Interest and fiscal charges	304,829	304,829	304,829	-
Total Expenditures	<u>135,293,268</u>	<u>136,477,371</u>	<u>134,834,071</u>	<u>1,643,300</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>(501,356)</u>	<u>(1,517,959)</u>	<u>(3,514,059)</u>	<u>(1,996,100)</u>

GENERAL FUND - 101 - GENERAL FUND (Continued)
BUDGETARY COMPARISON SCHEDULE

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
OTHER FINANCING SOURCES (USES)				
Transfers in	\$ 1,851,385	\$ 1,851,385	\$ 3,982,902	\$ 2,131,517
Transfers out	(6,232,834)	(6,332,874)	(6,037,295)	295,579
Net Other Financing Sources (Uses)	<u>(4,381,449)</u>	<u>(4,481,489)</u>	<u>(2,054,393)</u>	<u>2,427,096</u>
NET CHANGE IN FUND BALANCES	(4,882,805)	(5,999,448)	(5,568,452)	430,996
FUND BALANCES, JULY 1	<u>10,247,763</u>	<u>10,247,763</u>	<u>10,247,763</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u><u>\$ 5,364,958</u></u>	<u><u>\$ 4,248,315</u></u>	<u><u>\$ 4,679,311</u></u>	<u><u>\$ 430,996</u></u>

CITY OF OXNARD, CALIFORNIA
GENERAL FUND - 104 - HALF CENT SALES TAX
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL AMOUNTS</u>	<u>VARIANCE WITH FINAL BUDGET</u>
REVENUES				
Taxes				
Sales	\$ 14,940,000	\$ 14,940,000	\$ 14,361,723	\$ (578,277)
Interest on investments	101,000	101,000	182,443	81,443
Miscellaneous	-	-	(91,857)	(91,857)
Total Revenues	<u>15,041,000</u>	<u>15,041,000</u>	<u>14,452,309</u>	<u>(588,691)</u>
EXPENDITURES				
General Government				
Administrative and Support Services				
City Manager	154,536	34,041	34,040	1
Finance	-	102,925	95,875	7,050
Nondepartmental	967,595	968,417	950,045	18,372
Public Safety				
Police	3,448,370	3,239,652	3,276,055	(36,403)
Fire	4,623,885	4,353,508	4,685,451	(331,943)
Transportation systems	400,000	430,705	430,705	-
Community Development				
Development services	403,592	417,229	367,229	50,000
Economic development and tourism service	-	100,000	-	100,000
Housing services	1,000,000	950,709	949,002	1,707
Culture, leisure and libraries				
Recreation services	603,371	584,978	604,665	(19,687)
Park and public grounds	812,150	652,819	543,646	109,173
Library services	39,188	39,250	39,750	(500)
Capital outlay	3,636,422	2,987,138	823,076	2,164,062
Principal	(790,859)	(790,859)	780,000	(1,570,859)
Interest and fiscal charges	265,040	232,053	232,053	-
Total Expenditures	<u>15,563,290</u>	<u>14,302,565</u>	<u>13,811,592</u>	<u>490,973</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>(522,290)</u>	<u>738,435</u>	<u>640,717</u>	<u>(97,718)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	-	-
Transfers out	(3,951,180)	(3,770,116)	(5,180,116)	(1,410,000)
Net Other Financing Sources (Uses)	<u>(3,951,180)</u>	<u>(3,770,116)</u>	<u>(5,180,116)</u>	<u>(1,410,000)</u>
NET CHANGE IN FUND BALANCES	<u>(4,473,470)</u>	<u>(3,031,681)</u>	<u>(4,539,399)</u>	<u>(1,507,718)</u>
FUND BALANCES, JULY 1	<u>22,560,234</u>	<u>22,560,234</u>	<u>22,560,234</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u>\$ 18,086,764</u>	<u>\$ 19,528,553</u>	<u>\$ 18,020,835</u>	<u>\$ (1,507,718)</u>

**NONMAJOR
GOVERNMENTAL
FUNDS**

Nonmajor Governmental Funds

Special revenue funds are used to account for the proceeds of specific revenue sources (other than capital outlay and debt service funds that are legally restricted to expenditures for particular purposes).

HUD and CDBG Grants Fund - This fund is used to account for federal entitlement that is used to provide housing loans to low/moderate income families and community development block grants to develop viable urban communities.

State and Federal Grants Fund – This fund is used to account for state and federal grants.

Public Safety Retirement Fund - This fund is used to account for voter-approved property tax for public safety uniformed employees' retirement.

Capital Outlay Fund - This fund accounts for financing and construction of general government capital projects.

Certified Unified Program Agencies (CUPA) Fund - This fund is used to account for fees collected for regulation and management of hazardous materials in the City. Fees are to be used in the administration of the CUPA program.

Traffic Safety Fund - This fund is used to account for shared revenues received from fines and forfeitures under the State of California Vehicle Code. Fund is restricted to be expended only for improvement and maintenance of traffic control equipment/devices.

Transportation Development Fund - This fund is used to account for Transportation Development Act revenues and to be used for street maintenance and road improvements, and construction of pedestrian and bike facilities.

Maintenance Assessment Districts - This fund is used to account for assessment revenues and expenditures related to waterways and landscape maintenance of various district areas in the City.

CITY OF OXNARD, CALIFORNIA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2020

	HUD AND CDBG GRANTS FUND	STATE AND FEDERAL GRANTS FUND	PUBLIC SAFETY RETIREMENT	CAPITAL OUTLAY FUND	CUPA FUND
ASSETS					
Cash and cash equivalents	\$ 4,440	\$ 1,430,719	\$ 1,956,750	\$ 14,015,204	\$ 856,586
Investments with fiscal agents	-	-	-	24,179,437	-
Accounts and other receivables	1,093,083	7,274,644	-	93,536	-
Notes receivable	7,502,381	6,367,332	-	-	-
Due from other government	-	94,282	260,015	-	-
Due from Successor Agency	-	-	-	39,960	-
Total Assets	\$ 8,599,904	\$ 15,166,977	\$ 2,216,765	\$ 38,328,137	\$ 856,586
LIABILITIES					
Accounts payable	\$ 245,198	\$ 2,466,824	\$ 4,760	\$ 578,445	\$ 5,984
Other liabilities	50,344	166,074	300,225	103,767	46,265
Due to other funds	730,680	4,592,438	-	1,512,665	-
Unearned revenues	74,304	1,062,519	-	-	-
Total Liabilities	1,100,526	8,287,855	304,985	2,194,877	52,249
DEFERRED INFLOW OF RESOURCES					
Deferred inflow on loans	7,502,381	6,367,332	-	-	-
Total Deferred Inflow on Loans	7,502,381	6,367,332	-	-	-
FUND BALANCES					
Restricted for:					
Transportation systems	-	-	-	-	-
Maintenance districts	-	-	-	2,446,887	-
Street and traffic improvements/ maintenance	-	-	-	370,744	-
Infrastructure developments	-	-	-	21,898,265	-
Culture and leisure	-	-	-	9,696,980	-
Public safety	-	527,195	1,911,780	-	804,337
Grants	-	362,338	-	-	-
Committed to:					
Capital projects	-	-	-	1,720,384	-
Unassigned	(3,003)	(377,743)	-	-	-
Total Fund Balances	(3,003)	511,790	1,911,780	36,133,260	804,337
TOTAL LIABILITIES AND FUND BALANCES	\$ 8,599,904	\$ 15,166,977	\$ 2,216,765	\$ 38,328,137	\$ 856,586

TRAFFIC SAFETY	TRANSPORTA- TION DEVELOPMENT FUND	MAINTENANCE ASSESSMENT DISTRICTS FUND	TOTAL NONMAJOR GOVERNMENTAL FUNDS
\$ 562,127	\$ 4,475,202	\$ 16,617,408	\$ 39,918,436
-	-	-	24,179,437
-	16,489	-	8,477,752
-	-	-	13,869,713
9,122	-	110,885	474,304
-	-	-	39,960
<u>\$ 571,249</u>	<u>\$ 4,491,691</u>	<u>\$ 16,728,293</u>	<u>\$ 86,959,602</u>
\$ 1,767	\$ 70,050	\$ 961,844	\$ 4,334,872
1,288	2,320	33,495	703,778
-	-	68,136	6,903,919
-	1,983,353	-	3,120,176
<u>3,055</u>	<u>2,055,723</u>	<u>1,063,475</u>	<u>15,062,745</u>
-	-	-	13,869,713
-	-	-	<u>13,869,713</u>
-	2,435,968	-	2,435,968
-	-	15,664,818	18,111,705
568,194	-	-	-
-	-	-	938,938
-	-	-	21,898,265
-	-	-	9,696,980
-	-	-	3,243,312
-	-	-	362,338
-	-	-	1,720,384
-	-	-	(380,746)
<u>568,194</u>	<u>2,435,968</u>	<u>15,664,818</u>	<u>58,027,144</u>
<u>\$ 571,249</u>	<u>\$ 4,491,691</u>	<u>\$ 16,728,293</u>	<u>\$ 86,959,602</u>

ASSETS

Cash and cash equivalents
Investments with fiscal agents
Accounts and other receivables
Notes receivable
Due from other government
Due from Successor Agency

Total Assets

LIABILITIES

Accounts payable
Other liabilities
Due to other funds
Unearned revenues

Total Liabilities

DEFERRED INFLOW OF RESOURCES

Deferred inflow on loans

Total Deferred Inflow on Loans

FUND BALANCES

Restricted for:

Transportation systems
Maintenance districts
Street and traffic improvements/
maintenance
Infrastructure developments
Culture and leisure
Public safety
Grants

Committed to:

Capital projects
Unassigned

Total Fund Balances

TOTAL LIABILITIES AND FUND BALANCES

CITY OF OXNARD, CALIFORNIA
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	HUD AND CDBG GRANTS FUND	STATE AND FEDERAL GRANTS FUND	PUBLIC SAFETY RETIREMENT	CAPITAL OUTLAY FUND	CUPA FUND
REVENUES					
Taxes	\$ -	\$ -	\$ 14,259,379	\$ 375,452	\$ -
Licenses and permits	-	-	-	-	1,074,282
Intergovernmental	2,534,662	11,882,815	-	-	-
Growth and development fees	-	-	-	-	20,679
Charges for services	-	-	-	-	-
Fines and forfeitures	-	87,489	-	-	11,950
Interest on investments	-	18,811	-	492,823	24,430
Special assessments	-	-	-	-	-
Miscellaneous	-	405,000	-	(89,674)	2,782
Total Revenues	<u>2,534,662</u>	<u>12,394,115</u>	<u>14,259,379</u>	<u>778,601</u>	<u>1,134,123</u>
EXPENDITURES					
Current					
General government	-	576	-	-	-
Public safety	151,068	2,191,587	14,258,064	419,404	1,325,061
Transportation systems	-	205,396	-	887	-
Community development	1,592,043	2,447,828	-	355,306	-
Culture, leisure and libraries	183,639	3,393,051	-	-	-
Capital outlay	607,914	4,079,339	-	1,383,489	59,201
Total Expenditures	<u>2,534,664</u>	<u>12,317,777</u>	<u>14,258,064</u>	<u>2,159,086</u>	<u>1,384,262</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(2)</u>	<u>76,338</u>	<u>1,315</u>	<u>(1,380,485)</u>	<u>(250,139)</u>
OTHER FINANCING SOURCES (USES)					
Refunding bonds issued	-	-	-	6,934,670	-
Transfer from Development Fees funds ¹	-	-	-	-	1,078,901
Transfers in	-	-	-	227,452	-
Transfers out	-	-	-	-	(24,425)
Net Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,162,122</u>	<u>1,054,476</u>
NET CHANGE IN FUND BALANCES	(2)	76,338	1,315	5,781,637	804,337
FUND BALANCES, JULY 1, AS PREVIOUSLY STATED	(3,001)	435,452	1,910,465	30,351,623	-
PRIOR-PERIOD ADJUSTMENT	-	-	-	-	-
FUND BALANCES, JULY 1, AS RESTATED	<u>(3,001)</u>	<u>435,452</u>	<u>1,910,465</u>	<u>30,351,623</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u>\$ (3,003)</u>	<u>\$ 511,790</u>	<u>\$ 1,911,780</u>	<u>\$ 36,133,260</u>	<u>\$ 804,337</u>

¹ This transfer was made to move the CUPA funds from Development Fees funds to Other Non-Major Governmental Funds to segregate CUPA activities in a separate fund. See Note II.D. for additional information.

TRAFFIC SAFETY	TRANSPORTATION DEVELOPMENT FUND	MAINTENANCE ASSESSMENT DISTRICTS FUND	TOTAL NONMAJOR GOVERNMENTAL FUNDS	
\$ -	\$ -	\$ -	\$ 14,634,831	REVENUES
-	-	-	1,074,282	Taxes
274,865	664,259	-	15,356,601	Licenses and permits
-	-	-	20,679	Intergovernmental
-	-	1,113,668	1,113,668	Growth and development fees
-	-	-	99,439	Charges for services
12,261	93,694	351,288	993,307	Fines and forfeitures
-	-	7,729,919	7,729,919	Interest on investments
(5,084)	226,641	(132,962)	406,703	Special assessments
282,042	984,594	9,061,913	41,429,429	Miscellaneous
				Total Revenues
				EXPENDITURES
				Current
-	-	80	656	General government
351,839	-	362,986	19,060,009	Public safety
-	583,142	210,956	1,000,381	Transportation systems
-	-	692,166	5,087,343	Community development
-	-	6,838,394	10,415,084	Culture, leisure and libraries
17,743	105,911	68,018	6,321,615	Capital outlay
369,582	689,053	8,172,600	41,885,088	Total Expenditures
(87,540)	295,541	889,313	(455,659)	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES
				OTHER FINANCING SOURCES (USES)
-	-	-	6,934,670	Refunding bonds issued
-	-	-	1,078,901	Transfer from Development Fees funds ¹
-	-	257,801	485,253	Transfers in
-	-	(1,645,323)	(1,669,748)	Transfers out
-	-	(1,387,522)	6,829,076	Net Other Financing Sources (Uses)
(87,540)	295,541	(498,209)	6,373,417	NET CHANGE IN FUND BALANCES
655,734	1,927,123	16,163,027	51,440,423	FUND BALANCES, JULY 1, AS PREVIOUSLY STATED
-	213,301	-	213,301	PRIOR-PERIOD ADJUSTMENT
655,734	2,140,427	16,163,027	51,653,727	FUND BALANCES, JULY 1, AS RESTATED
\$ 568,194	\$ 2,435,968	\$ 15,664,818	\$ 58,027,144	FUND BALANCES, JUNE 30

CITY OF OXNARD, CALIFORNIA
NONMAJOR - CDBG AND HUD
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	ORIGINAL BUDGET	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
REVENUES				
Intergovernmental	\$ 5,293,339	\$ 5,298,339	\$ 2,534,662	\$ (2,763,677)
Total Revenues	<u>5,293,339</u>	<u>5,298,339</u>	<u>2,534,662</u>	<u>(2,763,677)</u>
EXPENDITURES				
Public safety	-	38,937	151,068	(112,131)
Community development	1,998,637	2,077,835	1,592,043	485,792
Culture, leisure and libraries	315,566	326,910	183,639	143,271
Capital outlay	2,056,375	3,962,628	607,914	3,354,714
Total Expenditures	<u>4,370,578</u>	<u>6,406,310</u>	<u>2,534,664</u>	<u>3,871,646</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>922,761</u>	<u>(1,107,971)</u>	<u>(2)</u>	<u>1,107,969</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	7,385,835	7,385,835	-	(7,385,835)
Total Other Financing Sources (Uses)	<u>7,385,835</u>	<u>7,385,835</u>	<u>-</u>	<u>(7,385,835)</u>
NET CHANGE IN FUND BALANCES	8,308,596	6,277,864	(2)	(6,277,866)
FUND BALANCES, JULY 1	<u>(3,001)</u>	<u>(3,001)</u>	<u>(3,001)</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u>\$ 8,305,595</u>	<u>\$ 6,274,863</u>	<u>\$ (3,003)</u>	<u>\$ (6,277,866)</u>

Note to Budgetary Comparison Schedule:

Budgets are prepared using a current financial resources measurement focus and the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP).

CITY OF OXNARD, CALIFORNIA
NONMAJOR - STATE AND FEDERAL GRANTS FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	ORIGINAL BUDGET	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
REVENUES				
Intergovernmental	\$ 4,832,146	\$ 10,547,761	\$ 11,882,815	\$ 1,335,054
Licenses and permits	-	-	-	-
Fines and forfeitures	-	320,786	87,489	(233,297)
Interest on investments	21,516	21,516	18,811	(2,705)
Miscellaneous	245,819	348,700	405,000	56,300
Total Revenues	<u>5,099,481</u>	<u>11,238,763</u>	<u>12,394,115</u>	<u>1,155,352</u>
EXPENDITURES				
General government	-	29,994	576	29,418
Public safety	-	3,530,231	2,191,587	1,338,644
Transportation systems	-	332,950	205,396	127,554
Community development	351,939	7,370,043	2,447,828	4,922,215
Culture, leisure and libraries	3,201,738	3,772,548	3,393,051	379,497
Capital outlay	152,021	10,998,488	4,079,339	6,919,149
Total Expenditures	<u>3,705,698</u>	<u>26,034,254</u>	<u>12,317,777</u>	<u>13,716,477</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>1,393,783</u>	<u>(14,795,491)</u>	<u>76,338</u>	<u>14,871,829</u>
NET CHANGE IN FUND BALANCES	<u>1,393,783</u>	<u>(14,795,491)</u>	<u>76,338</u>	<u>14,871,829</u>
FUND BALANCES, JULY 1	<u>435,452</u>	<u>435,452</u>	<u>435,452</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u>\$ 1,829,235</u>	<u>\$ (14,360,039)</u>	<u>\$ 511,790</u>	<u>\$ 14,871,829</u>

Note to Budgetary Comparison Schedule:

Budgets are prepared using a current financial resources measurement focus and the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP).

CITY OF OXNARD, CALIFORNIA
NONMAJOR - PUBLIC SAFETY RETIREMENT
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	ORIGINAL BUDGET	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
REVENUES				
Taxes	\$14,494,838	\$14,494,838	\$14,259,379	\$ (235,459)
Interest on investments	6,709	6,709	-	(6,709)
Total Revenues	<u>14,501,547</u>	<u>14,501,547</u>	<u>14,259,379</u>	<u>(242,168)</u>
EXPENDITURES				
Public safety	14,494,838	14,494,838	14,258,064	236,774
Total Expenditures	<u>14,494,838</u>	<u>14,494,838</u>	<u>14,258,064</u>	<u>236,774</u>
NET CHANGE IN FUND BALANCES	6,709	6,709	1,315	(5,394)
FUND BALANCES, JULY 1	<u>1,910,465</u>	<u>1,910,465</u>	<u>1,910,465</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u>\$ 1,917,174</u>	<u>\$ 1,917,174</u>	<u>\$ 1,911,780</u>	<u>\$ (5,394)</u>

Note to Budgetary Comparison Schedule:

Budgets are prepared using a current financial resources measurement focus and the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP).

CITY OF OXNARD, CALIFORNIA
NONMAJOR - CAPITAL OUTLAY FUNDS
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	ORIGINAL BUDGET	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
REVENUES				
Taxes	\$ 388,907	\$ 388,907	\$ 375,452	\$ (13,455)
Interest on investments	123,956	123,956	492,823	368,867
Miscellaneous	-	-	(89,674)	(89,674)
Total Revenues	<u>512,863</u>	<u>512,863</u>	<u>778,601</u>	<u>265,738</u>
EXPENDITURES				
Public safety	-	60,000	419,404	(359,404)
Transportation	887	887	887	-
Community development	206,136	803,830	355,306	448,524
Capital outlay	5,377,400	10,351,618	1,383,489	8,968,129
Total Expenditures	<u>5,584,423</u>	<u>11,216,335</u>	<u>2,159,086</u>	<u>9,057,249</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(5,071,560)</u>	<u>(10,703,472)</u>	<u>(1,380,485)</u>	<u>9,322,987</u>
OTHER FINANCING SOURCES (USES)				
Proceeds from bonds	-	-	6,934,670	6,934,670
Transfers in	120,000	220,040	227,452	7,412
Total Other Financing Sources (Uses)	<u>120,000</u>	<u>220,040</u>	<u>7,162,122</u>	<u>6,942,082</u>
NET CHANGE IN FUND BALANCES	<u>(4,951,560)</u>	<u>(10,483,432)</u>	<u>5,781,637</u>	<u>16,265,069</u>
FUND BALANCES, JULY 1	<u>30,351,623</u>	<u>30,351,623</u>	<u>30,351,623</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u>\$ 25,400,063</u>	<u>\$ 19,868,191</u>	<u>\$ 36,133,260</u>	<u>\$ 16,265,069</u>

Note to Budgetary Comparison Schedule:

Budgets are prepared using a current financial resources measurement focus and the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP).

CITY OF OXNARD, CALIFORNIA
NONMAJOR - TRAFFIC SAFETY
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	ORIGINAL BUDGET	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
REVENUES				
Intergovernmental	\$ 295,800	\$ 295,800	\$ 274,865	\$ (20,935)
Interest on investments	4,391	4,391	12,261	7,870
Miscellaneous	-	-	(5,084)	(5,084)
Total Revenues	<u>300,191</u>	<u>300,191</u>	<u>282,042</u>	<u>(18,149)</u>
EXPENDITURES				
Public safety	483,852	494,128	351,839	142,289
Capital outlay	-	161,233	17,743	143,490
Total Expenditures	<u>483,852</u>	<u>655,361</u>	<u>369,582</u>	<u>285,779</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(183,661)</u>	<u>(355,170)</u>	<u>(87,540)</u>	<u>267,630</u>
NET CHANGE IN FUND BALANCES	<u>(183,661)</u>	<u>(355,170)</u>	<u>(87,540)</u>	<u>267,630</u>
FUND BALANCES, JULY 1	<u>655,734</u>	<u>655,734</u>	<u>655,734</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u><u>\$ 472,073</u></u>	<u><u>\$ 300,564</u></u>	<u><u>\$ 568,194</u></u>	<u><u>\$ 267,630</u></u>

Note to Budgetary Comparison Schedule:

Budgets are prepared using a current financial resources measurement focus and the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP).

CITY OF OXNARD, CALIFORNIA
NONMAJOR - TRANSPORTATION DEVELOPMENT FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	ORIGINAL BUDGET	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
REVENUES				
Intergovernmental	\$ 540,351	\$ 540,351	\$ 664,259	\$ 123,908
Interest on investments	331,247	331,247	93,694	(237,553)
Miscellaneous	215,000	215,000	226,641	11,641
Total Revenues	<u>1,086,598</u>	<u>1,086,598</u>	<u>984,594</u>	<u>(102,004)</u>
EXPENDITURES				
Transportation systems	621,933	632,423	583,142	49,281
Capital outlay	-	2,292,724	105,911	2,186,813
Total Expenditures	<u>621,933</u>	<u>2,925,147</u>	<u>689,053</u>	<u>2,236,094</u>
EXCESS OF REVENUES OVER (UNDER)				
EXPENDITURES	464,665	(1,838,549)	295,541	2,134,090
NET CHANGE IN FUND BALANCES	464,665	(1,838,549)	295,541	2,134,090
FUND BALANCES, JULY 1, AS PREVIOUSLY STATED	<u>1,927,123</u>	<u>1,927,123</u>	<u>1,927,123</u>	<u>-</u>
PRIOR-PERIOD ADJUSTMENT			<u>295,541</u>	
FUND BALANCES, JULY 1	<u>1,927,123</u>	<u>1,927,123</u>	<u>2,140,427</u>	<u>213,304</u>
FUND BALANCES, JUNE 30	<u>\$ 2,391,788</u>	<u>\$ 88,574</u>	<u>\$ 2,435,968</u>	<u>\$ 2,347,394</u>

Note to Budgetary Comparison Schedule:

Budgets are prepared using a current financial resources measurement focus and the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP).

CITY OF OXNARD, CALIFORNIA
NONMAJOR - MAINTENANCE ASSESSMENT DISTRICTS
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020

	ORIGINAL BUDGET	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE WITH FINAL BUDGET
REVENUES				
Charges for services	\$ 826,119	\$ 826,119	\$ 1,113,668	\$ 287,549
Special assessments	7,650,673	7,650,673	7,729,919	79,246
Interest on investments	93,652	93,652	351,288	257,636
Miscellaneous	6,962	6,962	(132,962)	(139,924)
Total Revenues	<u>8,577,406</u>	<u>8,577,406</u>	<u>9,061,913</u>	<u>484,507</u>
EXPENDITURES				
General government	-	80	80	-
Public safety	650,806	650,806	362,986	287,820
Transportation systems	198,547	198,547	210,956	(12,409)
Community development	1,228,357	1,290,357	692,166	598,191
Culture, leisure and libraries	7,442,480	7,826,122	6,838,394	987,728
Capital outlay	745,000	872,577	68,018	804,559
Total Expenditures	<u>10,265,190</u>	<u>10,838,489</u>	<u>8,172,600</u>	<u>2,665,889</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(1,687,784)</u>	<u>(2,261,083)</u>	<u>889,313</u>	<u>3,150,396</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	234,791	234,791	257,801	23,010
Transfer out	(1,625,182)	(1,625,182)	(1,645,323)	(20,141)
Total Other Financing Sources (Uses)	<u>(1,390,391)</u>	<u>(1,390,391)</u>	<u>(1,387,522)</u>	<u>2,869</u>
NET CHANGE IN FUND BALANCES	<u>(3,078,175)</u>	<u>(3,651,474)</u>	<u>(498,209)</u>	<u>3,153,265</u>
FUND BALANCES, JULY 1	<u>16,163,027</u>	<u>16,163,027</u>	<u>16,163,027</u>	<u>-</u>
FUND BALANCES, JUNE 30	<u><u>\$ 13,084,852</u></u>	<u><u>\$ 12,511,553</u></u>	<u><u>\$ 15,664,818</u></u>	<u><u>\$ 3,153,265</u></u>

Note to Budgetary Comparison Schedule:

Budgets are prepared using a current financial resources measurement focus and the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP).

INTERNAL SERVICE FUNDS

Internal Service Funds

Internal Service Funds are established to account for goods and services provided by one City department to other City departments or related entities, generally on a cost-recovery basis.

Public Liability and Property Damage Fund-This fund is used to account for the City's self-insurance program of providing public liability and property damage insurance coverage and claims adjustment services to the City's operating funds.

Workers' Compensation Fund-This fund is used to account for the City's self-insurance program for workers' compensation claims.

Utility Customer Services Fund-This fund is used to account for the costs associated with administering the operation of the Customer Services Division and to distribute these costs to the various City utilities such as water, sewer, and refuse.

Information Services Fund-This fund is used to account for the costs associated with the City's information technology and financial systems and to distribute these costs to the departments using the systems on a pro-rata basis. Included are costs for hardware and software maintenance, cloud computing and computer operation costs, and some centralized supplies.

Facilities Maintenance Fund-This fund is used to account for the operation and maintenance of City facilities, properties, and related capital projects.

Equipment Maintenance Fund-This fund is used to account for automotive fleet maintenance and services provided to City departments.

CITY OF OXNARD, CALIFORNIA
COMBINING STATEMENT OF NET POSITION
INTERNAL SERVICE FUNDS
JUNE 30, 2020

	PUBLIC LIABILITY/ PROPERTY DAMAGE	WORKERS' COMPENSATION	UTILITY CUSTOMER SERVICE	INFORMATION SERVICES
ASSETS				
Current Assets				
Cash and investments	\$ 3,498,391	\$ 8,940,721	\$ 505,589	\$ 496,511
Accounts and other receivables (net of allowance for doubtful accounts)	12,077	-	-	-
Due from other funds	-	-	-	-
Other assets	-	-	-	94,381
Total Current Assets	<u>3,510,468</u>	<u>8,940,721</u>	<u>505,589</u>	<u>590,892</u>
Noncurrent Assets				
Advances to other funds	-	881,908	-	-
Total Noncurrent Assets	<u>-</u>	<u>881,908</u>	<u>-</u>	<u>-</u>
CAPITAL ASSETS				
Buildings and improvements	-	-	-	-
Machinery, equipment, and vehicles	62,621	-	-	2,507,411
Construction in progress	-	-	-	151,731
Total Capital Assets	<u>62,621</u>	<u>-</u>	<u>-</u>	<u>2,659,142</u>
Less: Accumulated depreciation	60,121	-	-	1,834,903
Net Total Capital Assets (net of accumulated depreciation)	<u>2,500</u>	<u>-</u>	<u>-</u>	<u>824,239</u>
Total Assets	<u>3,512,968</u>	<u>9,822,629</u>	<u>505,589</u>	<u>1,415,131</u>
DEFERRED OUTFLOW OF RESOURCES				
Deferred outflow on pension plans	12,930	149,441	124,819	394,762
Deferred outflow on other post-employment benefit plans (OPEB)	-	19,230	61,908	141,509
Total Deferred Outflow of Resources	<u>12,930</u>	<u>168,671</u>	<u>186,727</u>	<u>536,271</u>
LIABILITIES				
Current Liabilities				
Accounts payable	113,150	105,450	36,568	201,662
Other liabilities	7,158	44,807	55,135	161,002
Compensated absences payable - current	-	16,719	69,467	196,460
Self-insurance claims - due within one year	2,218,211	5,702,371	-	-
Total Current Liabilities	<u>2,338,519</u>	<u>5,869,347</u>	<u>161,170</u>	<u>559,124</u>
Noncurrent Liabilities				
Compensated absences payable	-	8,613	35,786	101,207
Other post-employment benefits payable	-	126,533	148,168	974,347
Net pension liabilities	125,911	753,654	1,069,292	3,108,187
Self-insurance claims	4,141,789	21,116,629	-	-
Total Noncurrent Liabilities	<u>4,267,700</u>	<u>22,005,429</u>	<u>1,253,246</u>	<u>4,183,741</u>
Total Liabilities	<u>6,606,219</u>	<u>27,874,776</u>	<u>1,414,416</u>	<u>4,742,865</u>
DEFERRED INFLOW OF RESOURCES				
Deferred inflow on pension plans	9,497	47,948	42,533	254,889
Deferred inflow on other post-employment benefit plans (OPEB)	-	5,511	2,322	41,437
Total Deferred Inflow of Resources	<u>9,497</u>	<u>53,459</u>	<u>44,855</u>	<u>296,326</u>
NET POSITION				
Net investment in capital assets	2,500	-	-	824,239
Unrestricted	(3,092,318)	(17,936,935)	(766,955)	(3,912,028)
TOTAL NET POSITION	<u>\$ (3,089,818)</u>	<u>\$ (17,936,935)</u>	<u>\$ (766,955)</u>	<u>\$ (3,087,789)</u>

<u>FACILITIES MAINTENANCE</u>	<u>EQUIPMENT MAINTENANCE</u>	<u>TOTAL</u>	
			ASSETS
			Current Assets
\$ 775,948	\$ 1,605,771	\$ 15,822,931	Cash and investments
6,100	8,000	26,177	Accounts and other receivables (net of allowance for doubtful accounts)
-	97	97	Due from other funds
-	-	94,381	Other assets
<u>782,048</u>	<u>1,613,868</u>	<u>15,943,586</u>	Total Current Assets
			Noncurrent Assets
-	-	881,908	Advances to other funds
-	-	881,908	Total Noncurrent Assets
			CAPITAL ASSETS
196,868	238,542	435,410	Buildings and improvements
507,568	5,308,918	8,386,518	Machinery, equipment, and vehicles
-	-	151,731	Construction in progress
<u>704,436</u>	<u>5,547,460</u>	<u>8,973,659</u>	Total Capital Assets
515,448	4,332,704	6,743,176	Less: Accumulated depreciation
188,988	1,214,756	2,230,483	Net Total Capital Assets (net of accumulated depreciation)
<u>971,036</u>	<u>2,828,624</u>	<u>19,055,977</u>	Total Assets
			DEFERRED OUTFLOW OF RESOURCES
576,569	893,388	2,151,909	Deferred outflow on pension plans
221,171	210,316	654,134	Deferred outflow on other post-employment benefit plans (OPEB)
<u>797,740</u>	<u>1,103,704</u>	<u>2,806,043</u>	Total Deferred Outflow of Resources
			LIABILITIES
			Current Liabilities
90,121	357,775	904,726	Accounts payable
119,891	143,656	531,649	Other liabilities
153,317	201,933	637,896	Compensated absences payable - current
-	-	7,920,582	Self-insurance claims - due within one year
<u>363,329</u>	<u>703,364</u>	<u>9,994,853</u>	Total Current Liabilities
			Noncurrent Liabilities
78,982	104,026	328,614	Compensated absences payable
1,168,189	1,133,186	3,550,423	Other post-employment benefits payable
4,231,101	6,407,467	15,695,612	Net pension liabilities
-	-	25,258,418	Self-insurance claims
<u>5,478,272</u>	<u>7,644,679</u>	<u>44,833,067</u>	Total Noncurrent Liabilities
<u>5,841,601</u>	<u>8,348,043</u>	<u>54,827,920</u>	Total Liabilities
			DEFERRED INFLOW OF RESOURCES
500,923	371,853	1,227,643	Deferred inflow on pension plans
46,204	46,618	142,092	Deferred inflow on other post-employment benefit plans (OPEB)
<u>547,127</u>	<u>418,471</u>	<u>1,369,735</u>	Total Deferred Inflow of Resources
			NET POSITION
188,988	1,214,756	2,230,483	Net investment in capital assets
(4,808,940)	(6,048,942)	(36,566,118)	Unrestricted
<u>\$ (4,619,952)</u>	<u>\$ (4,834,186)</u>	<u>\$ (34,335,635)</u>	TOTAL NET POSITION

CITY OF OXNARD, CALIFORNIA
COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN
NET POSITION
INTERNAL SERVICE FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	PUBLIC LIABILITY/ PROPERTY DAMAGE	WORKERS' COMPENSATION	UTILITY CUSTOMER SERVICE	INFORMATION SERVICES
OPERATING REVENUES				
Charges for services	\$ 3,930,022	\$ 6,667,732	\$ 1,908,343	\$ 5,117,638
Miscellaneous	(17,673)	(89,662)	(6,681)	(6,356)
Total Operating Income	<u>3,912,349</u>	<u>6,578,070</u>	<u>1,901,662</u>	<u>5,111,282</u>
OPERATING EXPENSES				
Salaries and wages	130,990	418,828	1,363,546	3,674,375
Contractual services	625,267	733,473	84,382	756,287
Operating supplies	-	-	-	712
Utilities	-	3,874	6,263	656,862
Depreciation	1,000	-	-	236,118
General and administrative	836,603	624,372	778,212	463,625
Repairs and maintenance	-	30,033	30,078	54,199
Claims expense	1,166,843	6,039,939	-	-
Total Operating Expenses	<u>2,760,703</u>	<u>7,850,519</u>	<u>2,262,481</u>	<u>5,842,178</u>
OPERATING INCOME (LOSS)	<u>1,151,646</u>	<u>(1,272,449)</u>	<u>(360,819)</u>	<u>(730,896)</u>
NONOPERATING REVENUES (EXPENSES)				
Gain (loss) on disposal of assets	-	-	-	(78,304)
Total Nonoperating Revenues (Expenses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>(78,304)</u>
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	<u>1,151,646</u>	<u>(1,272,449)</u>	<u>(360,819)</u>	<u>(809,200)</u>
TRANSFERS IN	<u>-</u>	<u>-</u>	<u>-</u>	<u>33,000</u>
TRANSFERS OUT	<u>-</u>	<u>-</u>	<u>(30,627)</u>	<u>(183,442)</u>
CHANGES IN NET POSITION	<u>1,151,646</u>	<u>(1,272,449)</u>	<u>(391,446)</u>	<u>(959,642)</u>
NET POSITION - JULY 1, AS PREVIOUSLY STATED	<u>(4,249,598)</u>	<u>(16,683,380)</u>	<u>(398,338)</u>	<u>(2,208,953)</u>
PRIOR-PERIOD ADJUSTMENT	<u>8,134</u>	<u>18,894</u>	<u>22,829</u>	<u>80,806</u>
NET POSITION - JULY 1, AS RESTATED	<u>(4,241,464)</u>	<u>(16,664,486)</u>	<u>(375,509)</u>	<u>(2,128,147)</u>
NET POSITION - JUNE 30	<u>\$ (3,089,818)</u>	<u>\$ (17,936,935)</u>	<u>\$ (766,955)</u>	<u>\$ (3,087,789)</u>

FACILITIES MAINTENANCE	EQUIPMENT MAINTENANCE	TOTAL
\$ 4,411,089	\$ 10,655,623	\$ 32,690,447
82,967	47,371	9,966
<u>4,494,056</u>	<u>10,702,994</u>	<u>32,700,413</u>
3,038,988	3,978,781	12,605,508
168,730	112,020	2,480,159
380,507	3,886,739	4,267,958
537,727	34,406	1,239,132
8,742	263,813	509,673
450,037	678,883	3,831,732
82,407	818,892	1,015,609
-	-	7,206,782
<u>4,667,138</u>	<u>9,773,534</u>	<u>33,156,553</u>
<u>(173,082)</u>	<u>929,460</u>	<u>(456,140)</u>
-	(158,422)	(236,726)
-	(158,422)	(236,726)
(173,082)	771,038	(692,866)
114,116	-	147,116
-	-	(214,069)
(58,966)	771,038	(759,819)
(4,683,779)	(5,773,405)	(33,997,453)
122,793	168,181	421,637
<u>(4,560,986)</u>	<u>(5,605,224)</u>	<u>(33,575,816)</u>
<u>\$ (4,619,952)</u>	<u>\$ (4,834,186)</u>	<u>\$ (34,335,635)</u>

OPERATING REVENUES

Charges for services

Miscellaneous

Total Operating Income

OPERATING EXPENSES

Salaries and wages

Contractual services

Operating supplies

Utilities

Depreciation

General and administrative

Repairs and maintenance

Claims expense

Total Operating Expenses

OPERATING INCOME (LOSS)

NONOPERATING REVENUES (EXPENSES)

Gain (loss) on disposal of assets

Total Nonoperating Revenues (Expenses)

INCOME (LOSS) BEFORE CONTRIBUTIONS

AND TRANSFERS

TRANSFERS IN

TRANSFERS OUT

CHANGES IN NET POSITION

NET POSITION - JULY 1, AS PREVIOUSLY STATED

PRIOR-PERIOD ADJUSTMENT

NET POSITION - JULY 1, AS RESTATED

NET POSITION - JUNE 30

CITY OF OXNARD, CALIFORNIA
COMBINING STATEMENT OF CASH FLOWS
INTERNAL SERVICE FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	PUBLIC LIABILITY/ PROPERTY DAMAGE	WORKERS' COMPENSATION	UTILITY CUSTOMER SERVICE	INFORMATION SERVICES
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from customers	\$ 3,924,400	\$ 6,652,936	\$ 1,902,287	\$ 5,111,959
Payments to suppliers	(1,423,561)	(1,422,660)	(862,819)	(2,008,574)
Payments to employees	(115,222)	(360,050)	(1,114,738)	(3,157,028)
Cash paid to claimants	(1,754,003)	(3,986,083)	-	-
Net Cash Provided By (Used In) Operating Activities	<u>631,614</u>	<u>884,143</u>	<u>(75,270)</u>	<u>(53,643)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Collection/(issuance) of advances	-	73,978	-	-
Transfers in	-	-	-	33,000
Transfers out	-	-	(30,627)	(183,442)
Net Cash Provided By (Used In) Capital Financing Activities	<u>-</u>	<u>73,978</u>	<u>(30,627)</u>	<u>(150,442)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Purchases of capital assets	-	-	-	6,261
Net Cash Provided By (Used In) Capital Financing Activities	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,261</u>
NET INCREASE (DECREASE) IN CASH AND INVESTMENTS	631,614	958,121	(105,897)	(197,824)
CASH AND INVESTMENTS - JULY 1	<u>2,866,777</u>	<u>7,982,600</u>	<u>611,486</u>	<u>694,335</u>
CASH AND INVESTMENTS - JUNE 30	<u>\$ 3,498,391</u>	<u>\$ 8,940,721</u>	<u>\$ 505,589</u>	<u>\$ 496,511</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES				
Operating income (loss)	\$ 1,151,646	\$ (1,272,449)	\$ (360,819)	\$ (730,896)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by (Used In) Operating Activities				
Depreciation and amortization	1,000	-	-	236,118
Changes in Operating Assets and Liabilities				
(Increase) decrease in accounts receivable and due from other funds and governments	12,051	74,866	625	677
(Increase) decrease in other assets	-	-	32,900	30,831
Increase (decrease) in accounts payable and other liabilities	38,197	(32,044)	12,037	(78,359)
Increase (decrease) in compensated absences	-	2,025	65,731	(4,741)
Increase (decrease) in other post-employment benefits payable	-	23,274	85,338	170,675
Increase (decrease) in net pension liabilities	15,880	34,615	88,918	322,052
Increase (decrease) in self-insurance liability	(587,160)	2,053,856	-	-
Net Cash Provided By (Used In) Operating Activities	<u>\$ 631,614</u>	<u>\$ 884,143</u>	<u>\$ (75,270)</u>	<u>\$ (53,643)</u>

FACILITIES MAINTENANCE	EQUIPMENT MAINTENANCE	TOTAL
\$ 4,491,367	\$10,722,773	\$ 32,805,722
(1,601,250)	(5,866,434)	(13,185,298)
(2,619,948)	(3,468,552)	(10,835,538)
-	1	(5,740,085)
<u>270,169</u>	<u>1,387,788</u>	<u>3,044,801</u>
-	(816,970)	(742,992)
114,116	-	147,116
-	-	(214,069)
<u>114,116</u>	<u>(816,970)</u>	<u>(809,945)</u>
-	15,813	22,074
-	15,813	22,074
384,285	586,631	2,256,930
391,663	1,019,140	13,566,001
<u>\$ 775,948</u>	<u>\$ 1,605,771</u>	<u>\$ 15,822,931</u>
\$ (173,082)	\$ 929,460	\$ (456,140)
8,742	263,813	509,673
(2,689)	19,779	105,309
-	-	63,731
39,425	(337,924)	(358,668)
(23,500)	(19,792)	19,723
279,286	263,769	822,342
141,987	268,682	872,134
-	1	1,466,697
<u>\$ 270,169</u>	<u>\$ 1,387,788</u>	<u>\$ 3,044,801</u>

CASH FLOWS FROM OPERATING ACTIVITIES

Receipts from customers
Payments to suppliers
Payments to employees
Cash paid to claimants

Net Cash Provided By (Used In) Operating Activities

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

Collection/(issuance) of advances
Transfers in
Transfers out

Net Cash Provided By (Used In) Capital Financing Activities

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

Purchases of capital assets

Net Cash Provided By (Used In) Capital Financing Activities

NET INCREASE (DECREASE) IN CASH AND INVESTMENTS

CASH AND INVESTMENTS - JULY 1

CASH AND INVESTMENTS - JUNE 30

RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES

Operating income (loss)
Adjustments to Reconcile Operating Income (Loss) to Net Cash
Provided by (Used In) Operating Activities
Depreciation and amortization
Changes in Operating Assets and Liabilities
(Increase) decrease in accounts receivable and due from other funds
and governments
(Increase) decrease in other assets
Increase (decrease) in accounts payable and other liabilities
Increase (decrease) in compensated absences
Increase (decrease) in other post-employment benefits payable
Increase (decrease) in net pension liabilities
Increase (decrease) in self-insurance liability

Net Cash Provided By (Used In) Operating Activities

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FIDUCIARY FUNDS

CITY OF OXNARD, CALIFORNIA
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -
ALL AGENCY FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	BALANCE JULY 1, 2019	ADDITIONS	DEDUCTIONS	BALANCE JUNE 30, 2020
ARTWORKS FUND				
ASSETS				
Cash and cash equivalents	\$ 55,761	\$ -	\$ -	\$ 55,761
Total Assets	<u>\$ 55,761</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 55,761</u>
LIABILITIES				
Trust and agency payables	\$ 55,761	\$ -	\$ -	\$ 55,761
Total Liabilities	<u>\$ 55,761</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 55,761</u>
IMPROVEMENT DISTRICTS FUND				
ASSETS				
Cash and cash equivalents	\$ 4,600,041	\$ 4,250,866	\$ 4,138,504	\$ 4,712,403
Due from other governments	47,077	25,664	-	72,741
Investments with fiscal agents	2,653,345	11,638	-	2,664,983
Total Assets	<u>\$ 7,300,463</u>	<u>\$ 4,288,168</u>	<u>\$ 4,138,504</u>	<u>\$ 7,450,127</u>
LIABILITIES				
Trust and agency payables	\$ 7,300,463	\$ 4,288,168	\$ 4,138,504	\$ 7,450,127
Total Liabilities	<u>\$ 7,300,463</u>	<u>\$ 4,288,168</u>	<u>\$ 4,138,504</u>	<u>\$ 7,450,127</u>
OXNARD DOWNTOWN MANAGEMENT DISTRICT				
ASSETS				
Cash and cash equivalents	\$ 212,877	\$ 349,308	\$ 466,587	\$ 95,598
Due from other governments	14,780	(5,938)	-	8,842
Total Assets	<u>\$ 227,657</u>	<u>\$ 343,370</u>	<u>\$ 466,587</u>	<u>\$ 104,440</u>
LIABILITIES				
Trust and agency payables	\$ 227,657	\$ 343,370	\$ 466,587	\$ 104,440
Total Liabilities	<u>\$ 227,657</u>	<u>\$ 343,370</u>	<u>\$ 466,587</u>	<u>\$ 104,440</u>
RIVERPARK JPA				
ASSETS				
Cash and cash equivalents	\$ 1,103,327	\$ 14,731	\$ 2,230	\$ 1,115,828
Total Assets	<u>\$ 1,103,327</u>	<u>\$ 14,731</u>	<u>\$ 2,230</u>	<u>\$ 1,115,828</u>
LIABILITIES				
Trust and agency payables	\$ 1,103,327	\$ 14,731	\$ 2,230	\$ 1,115,828
Total Liabilities	<u>\$ 1,103,327</u>	<u>\$ 14,731</u>	<u>\$ 2,230</u>	<u>\$ 1,115,828</u>
TOTAL - ALL AGENCY FUNDS				
ASSETS				
Cash and cash equivalents	\$ 5,972,006	\$ 4,614,905	\$ 4,607,321	\$ 5,979,590
Due from other governments	61,857	19,726	-	81,583
Investments with fiscal agents	2,653,345	11,638	-	2,664,983
Total Assets	<u>\$ 8,687,208</u>	<u>\$ 4,646,269</u>	<u>\$ 4,607,321</u>	<u>\$ 8,726,156</u>
LIABILITIES				
Trust and agency payables	\$ 8,687,208	\$ 4,646,269	\$ 4,607,321	\$ 8,726,156
Total Liabilities	<u>\$ 8,687,208</u>	<u>\$ 4,646,269</u>	<u>\$ 4,607,321</u>	<u>\$ 8,726,156</u>

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STATISTICAL SECTION



Statistical Section (Unaudited)

Financial Trends

These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

Schedule I	Net Position by Component
Schedule II	Changes in Net Position
Schedule III	Fund Balances of Governmental Funds
Schedule IV	Changes in Fund Balances of Government Funds
Schedule V	Government Activities Tax Revenue by Source

Revenue Capacity

These schedules contain information to help the reader assess the City's most significant local revenue source, the property tax.

Schedule VI	Assessed Value and Estimated Value of Taxable Property
Schedule VII	Direct and Overlapping Property Tax Rates
Schedule VIII	Principal Property Taxpayers
Schedule IX	Property Tax Levies and Collections

Debt Capacity

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Schedule X	Ratios of Outstanding Debt by Type
Schedule XI	Direct and Overlapping Government Activities Debt
Schedule XII	Legal Debt Margin Information
Schedule XIII	Pledged Revenue Coverage

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.

Schedule XIV	Demographic and Economic Statistics
Schedule XV	Principal Employers

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.

Schedule XVI	Operating Indicators by Function
Schedule XVII	Capital Assets by Function
Schedule XVIII	Full-time Equivalent City Government Employees by Function

City of Oxnard, California

SCHEDULE I Net Position by Component Last Ten Fiscal Years (accrual basis of accounting)

	Fiscal Year				
	2011	2012	2013	2014	2015
Governmental activities					
Net investment in capital assets	\$ 1,411,737,702	\$ 1,386,189,664	\$ 1,407,060,810	\$ 1,400,890,107	\$ 1,455,133,818
Restricted	72,142,274	18,707,789	28,720,391	45,801,395	112,198,502
Unrestricted	41,934,961	58,748,720	22,539,194	8,226,160	(220,258,407)
Total governmental activities net assets	<u>\$ 1,525,814,937</u>	<u>\$ 1,463,646,173</u>	<u>\$ 1,458,320,395</u>	<u>\$ 1,454,917,662</u>	<u>\$ 1,347,073,913</u>
Business-type activities					
Net investment in capital assets	\$ 265,617,506	\$ 264,692,784	\$ 285,475,430	\$ 287,649,591	\$ 225,738,617
Restricted	18,417,110	17,602,552	16,577,898	17,096,075	15,400,679
Unrestricted	43,239,167	50,315,899	34,418,934	44,328,734	28,909,066
Total business-type activities net assets	<u>\$ 327,273,783</u>	<u>\$ 332,611,235</u>	<u>\$ 336,472,262</u>	<u>\$ 349,074,400</u>	<u>\$ 270,048,362</u>
Primary government					
Net investment in capital assets	\$ 1,677,355,208	\$ 1,650,882,448	\$ 1,692,536,240	\$ 1,688,539,698	\$ 1,680,872,435
Restricted	90,559,384	36,310,341	45,298,289	62,897,470	127,599,181
Unrestricted	85,174,128	109,064,619	56,958,128	52,554,894	(191,349,341)
Total primary government net assets	<u>\$ 1,853,088,720</u>	<u>\$ 1,796,257,408</u>	<u>\$ 1,794,792,657</u>	<u>\$ 1,803,992,062</u>	<u>\$ 1,617,122,275</u>

City of Oxnard, California

SCHEDULE I (Continued)

Net Position by Component

Last Ten Fiscal Years

(accrual basis of accounting)

Fiscal Year					
2016	2017	2018	2019	2020	
					Governmental activities
\$ 1,422,282,798	\$ 2,001,415,357	\$ 1,994,002,850	\$ 1,993,824,011	\$ 1,993,055,539	Net investment in capital assets
112,286,017	130,642,696	134,054,312	94,429,644	105,403,013	Restricted
(197,252,502)	(185,857,985)	(234,226,319)	(203,632,014)	(227,238,168)	Unrestricted
<u>\$ 1,337,316,313</u>	<u>\$ 1,946,200,068</u>	<u>\$ 1,893,830,843</u>	<u>\$ 1,884,621,641</u>	<u>\$ 1,871,220,384</u>	Total governmental activities net assets
					Business-type activities
\$ 223,977,717	\$ 228,709,541	\$ 224,139,834	\$ 224,259,193	\$ 232,190,732	Net investment in capital assets
38,064,498	41,732,645	48,789,711	54,283,623	51,610,199	Restricted
3,139,325	7,938,770	20,863,126	43,176,882	57,516,060	Unrestricted
<u>\$ 265,181,540</u>	<u>\$ 278,380,956</u>	<u>\$ 293,792,671</u>	<u>\$ 321,719,698</u>	<u>\$ 341,316,991</u>	Total business-type activities net assets
					Primary government
\$ 1,646,260,515	\$ 2,230,124,898	\$ 2,218,142,684	\$ 2,218,083,204	\$ 2,225,246,271	Net investment in capital assets
150,350,515	172,375,341	182,844,023	148,713,267	157,013,212	Restricted
(194,113,177)	(177,919,215)	(213,363,193)	(160,455,132)	(169,722,108)	Unrestricted
<u>\$ 1,602,497,853</u>	<u>\$ 2,224,581,024</u>	<u>\$ 2,187,623,514</u>	<u>\$ 2,206,341,339</u>	<u>\$ 2,212,537,375</u>	Total primary government net assets

City of Oxnard, California

SCHEDULE II Changes in Net Position Last Ten Fiscal Years (accrual basis of accounting)

	Fiscal Year				
	2011	2012	2013	2014	2015
Expenses					
Governmental activities:					
General government	\$ 20,845,702	\$ 18,680,585	\$ 18,129,124	\$ 17,851,478	\$ 12,223,337
Public safety	92,702,882	98,603,456	103,079,427	105,886,922	97,913,468
Transportation	10,521,098	11,030,990	10,331,822	10,151,437	23,333,586
Community development	26,225,688	33,705,121	21,162,624	16,445,165	13,137,896
Culture, leisure and libraries	24,277,289	24,062,012	24,251,194	24,990,947	32,635,299
Interest on long-term debt	5,503,330	3,532,902	2,973,016	2,792,053	4,517,686
Total governmental activities expenses	180,075,989	189,615,066	179,927,207	178,118,002	183,761,272
Business-type activities:					
Water	\$ 34,062,940	\$ 37,910,096	\$ 44,762,850	\$ 44,839,558	\$ 55,799,990
Wastewater	23,052,505	29,078,392	34,396,819	34,959,148	37,993,468
Environmental resource	41,405,568	41,581,865	40,601,250	39,083,017	37,802,942
Performing arts and convention center*	1,606,129	1,587,496	1,534,353	1,543,601	-
Oxnard housing authority	24,911,450	24,398,669	25,397,453	25,617,591	23,584,181
Municipal golf course*	6,104,614	6,048,938	6,150,325	6,399,227	-
Total business-type activities expenses	131,143,206	140,605,456	152,843,050	152,442,142	155,180,581
Total primary government expenses	\$ 311,219,195	\$ 330,220,522	\$ 332,770,257	\$ 330,560,144	\$ 338,941,853
Program Revenues					
Governmental activities:					
Charges for services:					
General government	\$ 8,422,050	\$ 9,471,575	\$ 8,408,578	\$ 8,808,647	\$ 5,165,703
Public safety	4,246,985	4,426,984	4,460,425	4,878,804	4,904,728
Transportation	2,131,535	2,145,431	3,152,660	3,345,515	2,630,954
Community development	7,198,058	12,576,655	4,316,880	7,767,004	16,542,075
Culture, leisure and libraries	5,436,962	5,983,870	5,095,031	5,334,160	8,453,994
Operating grants and contributions	27,293,717	30,155,325	27,406,424	32,350,516	29,420,545
Capital grants and contributions	35,331,568	16,598,931	8,313,758	7,486,869	12,300,850
Total governmental activities program revenues	\$ 90,060,875	\$ 81,358,771	\$ 61,153,756	\$ 69,971,515	\$ 79,418,849

* Activities from the performing arts and convention center and the municipal golf course were reclassified from business-type activities to governmental (culture, leisure, and libraries) in fiscal year 2015.

City of Oxnard, California

SCHEDULE II Changes in Net Position Last Ten Fiscal Years (accrual basis of accounting)

		Fiscal Year				
	2016	2017	2018	2019	2020	
						Expenses
						Governmental activities:
\$	8,354,282	\$ 30,057,710	\$ 56,051,634	\$ 47,292,219	\$ 49,736,893	General government
	90,250,713	95,103,088	114,056,089	110,217,029	114,506,731	Public safety
	29,435,256	8,753,004	13,352,627	11,366,628	11,604,027	Transportation
	12,634,325	12,476,593	17,439,549	21,205,257	19,160,074	Community development
	32,157,517	30,258,609	34,039,463	37,043,785	35,010,443	Culture, leisure and libraries
	4,920,717	4,755,955	9,745,886	4,451,689	3,811,560	Interest on long-term debt
	177,752,810	181,404,959	244,685,248	231,576,607	233,829,728	Total governmental activities expenses
						Business-type activities:
\$	56,786,402	\$ 57,904,193	\$ 57,617,733	\$ 55,883,239	\$ 56,202,066	Water
	34,807,726	32,926,365	33,512,156	31,783,839	34,668,068	Wastewater
	37,644,732	42,534,157	45,633,543	46,314,446	50,550,599	Environmental resource
	-	-	-	-	-	Performing arts and convention center
	23,441,364	26,060,498	27,888,924	27,634,063	29,914,394	Oxnard housing authority
	-	-	-	-	-	Municipal golf course
	152,680,224	159,425,213	164,652,356	161,615,587	171,335,127	Total business-type activities expenses
\$	330,433,034	\$ 340,830,172	\$ 409,337,604	\$ 393,192,194	\$ 405,164,855	Total primary government expenses
						Program Revenues
						Governmental activities:
						Charges for services:
\$	20,541,355	\$ 20,460,685	\$ 13,020,442	\$ 18,177,999	\$ 15,639,751	General government
	8,015,887	6,528,319	7,913,075	8,637,284	5,147,924	Public safety
	5,930,798	3,072,659	1,883,525	2,008,345	2,697,018	Transportation
	10,212,020	13,353,523	7,583,696	12,898,111	15,054,972	Community development
	4,297,074	10,903,104	12,448,275	13,953,808	14,420,117	Culture, leisure and libraries
	9,526,620	16,948,122	16,938,767	14,689,127	16,059,481	Operating grants and contributions
	9,925,337	3,276,277	3,501,368	9,838,626	9,252,544	Capital grants and contributions
\$	68,449,091	\$ 74,542,689	\$ 63,289,148	\$ 80,203,300	\$ 78,271,807	Total governmental activities program revenue

City of Oxnard, California

SCHEDULE II (Continued)

Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year				
	2011	2012	2013	2014	2015
Business-type activities:					
Charges for services:					
Water	\$ 43,170,566	\$ 46,769,748	\$ 51,056,102	\$ 52,742,289	\$ 48,048,380
Wastewater	25,157,094	31,528,171	30,998,260	31,335,380	32,074,140
Environmental resources	45,047,154	44,217,775	42,535,271	44,392,421	43,394,227
Performing arts and convention center	439,653	545,270	483,778	666,820	-
Oxnard Housing Authority	4,786,715	5,157,388	5,173,132	26,158,985	-
Municipal golf course	3,905,224	4,063,299	4,157,668	4,471,706	5,168,698
Operating grants and contributions	20,524,235	18,727,259	18,595,158	53,734	17,853,909
Capital grants and contributions	2,308,206	1,002,582	966,935	671,012	919,149
Total business-like activities program revenues	145,338,847	152,011,492	153,966,304	160,492,347	147,458,503
Total primary government program revenues	\$ 235,399,722	\$ 233,370,263	\$ 215,120,060	\$ 230,463,862	\$ 226,877,352
Net (expense) revenue					
Governmental activities	(90,015,114)	(108,256,295)	(118,773,451)	(108,146,487)	(104,342,423)
Business-like activities	14,195,641	11,406,036	1,123,254	8,050,205	(7,722,078)
Total primary government net expense	\$ (75,819,473)	\$ (96,850,259)	\$ (117,650,197)	\$ (100,096,282)	\$ (112,064,501)
General Revenues and Other Changes in Net Assets					
Governmental activities:					
Taxes					
Property taxes	\$ 71,118,203	\$ 63,176,888	\$ 55,148,254	\$ 54,783,756	\$ 58,633,590
Sales taxes	33,396,737	37,453,124	35,156,013	38,330,268	40,624,737
Transient occupancy taxes	3,301,864	3,402,793	3,826,954	4,239,111	4,649,292
Franchise taxes	3,495,532	3,435,823	3,842,351	3,775,233	4,093,435
Deed transfer taxes	528,563	412,471	628,780	519,093	758,502
Business license taxes	4,412,881	6,125,278	4,562,692	5,125,801	5,104,859
Penalties on delinquent taxes	105,158	126,609	121,064	157,998	141,127
Investment earnings	1,934,083	1,354,128	(21,216)	1,165,783	807,618
Sale of capital assets	141,123	57,768	119,184	114,348	-
Special Items	-	-	-	-	-
Transfers	(2,564,795)	(2,184,229)	(2,166,145)	(2,207,463)	6,439,487
Extraordinary loss	-	(65,066,037)	-	-	-
Contributions to other government	-	(14,627)	-	-	-
Total governmental activities	115,869,349	48,279,989	101,217,931	106,003,928	121,252,647
Business-type activities:					
Investment earnings	3,361,632	3,168,662	2,445,183	2,997,078	2,735,395
Sale of capital assets	-	-	-	-	-
Contributions from/(to) other government	-	-	-	-	-
Transfers	2,564,795	2,184,229	2,166,145	2,207,463	(6,439,487)
Total business-type activities	5,926,427	5,352,891	4,611,328	5,204,541	(3,704,092)
Total primary program	\$ 121,795,776	\$ 53,632,880	\$ 105,829,259	\$ 111,208,469	\$ 117,548,555
Change in Net Assets					
Governmental activities	25,854,235	(59,976,306)	(17,555,520)	(2,142,559)	16,910,224
Business-type activities	20,122,068	16,758,927	5,734,582	13,254,746	(11,426,170)
Total primary government	\$ 45,976,303	\$ (43,217,379)	\$ (11,820,938)	\$ 11,112,187	\$ 5,484,054

City of Oxnard, California

SCHEDULE II (Continued)

Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

		Fiscal Year								
2016		2017		2018		2019		2020		
Business-type activities:										
Charges for services:										
\$	47,502,553	\$	50,364,868	\$	62,447,893	\$	59,825,449	\$	59,884,394	Water
	30,622,683		39,565,773		41,076,417		45,098,831		45,109,125	Wastewater
	41,498,072		48,039,047		48,910,217		47,534,591		48,694,690	Environmental resources
	-		-		-		-		-	Performing arts and convention center
	6,569,503		5,267,343		5,968,193		5,976,701		4,740,597	Oxnard Housing Authority
	-		-		-		-		-	Municipal golf course
	19,655,951		21,177,738		21,635,711		21,866,012		24,388,234	Operating grants and contributions
	946,347		963,291		1,349,188		-		-	Capital grants and contributions
	146,795,109		165,378,060		181,387,619		180,301,584		182,817,040	Total business-like activities program revenues
\$	215,244,200	\$	239,920,749	\$	244,676,767	\$	260,504,884	\$	261,088,847	Total primary government program revenues
Net (expense) revenue										
	(109,503,819)		(106,862,270)		(181,396,100)		(151,373,307)		(155,557,921)	Governmental activities
	(5,885,115)		5,952,847		16,735,263		18,685,997		11,481,913	Business-like activities
\$	(115,388,934)	\$	(100,909,423)	\$	(164,660,837)	\$	(132,687,310)	\$	(144,076,008)	Total primary government net expense
General Revenues and Other Changes in Net Assets										
Governmental activities:										
Taxes										
\$	61,571,660	\$	60,802,119	\$	67,165,834	\$	70,227,546	\$	72,208,270	Property taxes
	43,163,411		44,092,707		43,418,876		48,518,650		46,320,415	Sales taxes
	5,044,231		5,174,427		5,749,572		5,557,470		4,302,491	Transient occupancy taxes
	3,854,116		3,703,971		3,925,374		3,887,252		3,972,958	Franchise taxes
	690,805		729,609		818,322		692,685		673,842	Deed transfer taxes
	5,422,499		5,348,086		5,570,488		6,167,475		6,087,060	Business license taxes
	225,990		228,899		313,847		361,488		406,774	Penalties on delinquent taxes
	752,064		1,989,004		1,404,527		5,771,878		3,049,270	Investment earnings
	-		-		-		(69,964)		-	Sale of capital assets
	-		-		10,657,104		-		1,514,213	Special Items
	62,396		442,852		200,818		243,045		107,452	Transfers
	-		-		-		-		-	Extraordinary loss
	-		-		(1,940,127)		789,392		-	Contributions to other government
	120,787,172		122,511,674		137,284,635		142,146,917		138,642,745	Total governmental activities
Business-type activities:										
	2,482,980		2,440,982		1,839,114		7,612,740		3,463,839	Investment earnings
	-		-		-		(417,291)		-	Sale of capital assets
	-		-		1,940,127		(221,058)		1,147,938	Contributions to/(from) other government
	(62,396)		(442,852)		(200,818)		(243,045)		(107,452)	Transfers
	2,420,584		1,998,130		3,578,423		6,731,346		4,504,325	Total business-type activities
\$	123,207,756	\$	124,509,804	\$	140,863,058	\$	148,878,263	\$	143,147,070	Total primary program
Change in Net Assets										
	11,283,353		28,544,712		(44,111,465)		(9,226,390)		(16,915,176)	Governmental activities
	(3,464,531)		8,891,341		20,313,686		25,417,343		15,986,238	Business-type activities
\$	7,818,822	\$	37,436,053	\$	(23,797,779)	\$	16,190,953	\$	(928,938)	Total primary government

City of Oxnard, California

SCHEDULE III Fund Balances of Governmental Funds Last Ten Fiscal Years (accrual basis of accounting)

			Fiscal Year		
	2011	2012	2013	2014	2015
General Fund					
Unreserved	\$ -	\$ -	\$ 4,714,203	\$ 4,620,492	\$ -
Nonspendable	-	-	1,482,872		-
Restricted	-	-	-	-	-
Committed	17,472,751	18,093,783	14,658,123	18,409,417	11,315,859
Unassigned	15,648,084	15,666,268	11,359,847	13,916,093	13,459,906
Total general fund	<u>\$ 33,120,835</u>	<u>\$ 33,760,051</u>	<u>\$ 32,215,045</u>	<u>\$ 36,946,002</u>	<u>\$ 24,775,765</u>
All other governmental funds					
Nonspendable	13,230,067	-	3,305,113	-	-
Restricted	34,500,580	18,707,789	27,237,519	49,083,954	74,810,464
Assigned	80,823,243	51,415,603	4,456,543	5,498,036	9,639,955
Unassigned	(2,764,967)	(6,386,154)	14,859,161	(2,062,158)	(1,493,635)
Total all other governmental funds	<u>\$ 125,788,923</u>	<u>\$ 63,737,238</u>	<u>\$ 49,858,336</u>	<u>\$ 52,519,832</u>	<u>\$ 82,956,784</u>

Note: Effective fiscal year 2011, City implemented GASB54, new classification of fund balances.

City of Oxnard, California

SCHEDULE III

Fund Balances of Governmental Funds

Last Ten Fiscal Years

(accrual basis of accounting)

		Fiscal Year			
2016	2017	2018	2019	2020	
					General Fund
\$ -	\$ -	\$ -	\$ -	\$ -	Unreserved
-	-	-	-	-	Nonspendable
550,000	835,296	10,558,537	10,527,983	-	Restricted
15,879,092	23,283,091	12,662,261	22,843,065	33,066,407	Committed
17,858,980	22,150,403	17,241,635	8,863,430	5,274,097	Unassigned
<u>\$ 34,288,072</u>	<u>\$ 46,268,790</u>	<u>\$ 40,462,433</u>	<u>\$ 42,234,478</u>	<u>\$ 38,340,504</u>	Total general fund
					All other governmental funds
104,736	-	-	-	-	Nonspendable
69,258,707	80,403,821	73,585,992	83,901,661	105,403,013	Restricted
10,007,525	12,774,735	17,563,011	13,794,611	1,720,384	Committed
(290,834)	(762,744)	-	-	(380,746)	Unassigned
<u>\$ 79,080,134</u>	<u>\$ 92,415,812</u>	<u>\$ 91,149,003</u>	<u>\$ 97,696,272</u>	<u>\$ 106,742,651</u>	Total all other governmental funds

City of Oxnard, California

SCHEDULE IV Changes in Fund Balances of Governmental Funds Last Ten Fiscal Years (accrual basis of accounting)

	Fiscal Year				
	2011	2012	2013	2014	2015
Revenues					
Taxes	\$ 116,358,938	\$ 114,132,986	\$ 103,286,108	\$ 106,888,431	\$ 113,864,415
Licenses and permits	2,002,416	3,662,851	2,702,302	3,628,916	3,092,838
Intergovernmental	58,971,454	39,321,626	38,740,617	40,960,669	41,721,395
Growth and development fees	2,663,779	5,979,605	1,828,294	3,512,534	3,442,898
Charges for services	10,668,661	9,967,288	9,175,312	9,617,645	11,144,204
Fines and forfeitures	1,233,733	1,311,689	977,098	699,521	765,857
Interest on investments	1,934,083	1,105,534	(21,216)	1,165,783	657,609
Special assessments	9,013,480	8,084,122	7,971,903	8,022,913	7,993,871
Rental income	-	148,993	-	-	-
Investment income	-	248,594	-	-	-
Miscellaneous	3,673,052	8,304,617	4,359,097	6,803,374	11,233,279
Total revenues	206,519,596	192,267,905	169,019,515	181,299,786	193,916,366
Expenditures					
General government	11,041,050	10,355,408	10,438,952	9,926,024	13,384,549
Public safety	84,439,008	86,218,656	91,190,673	93,875,139	95,777,400
Transportation	10,338,211	10,347,787	9,659,263	9,495,806	9,228,976
Community development	24,803,125	22,357,237	20,333,591	15,495,566	12,680,862
Culture, leisure and libraries	22,471,320	21,729,072	22,114,924	22,745,632	28,845,257
Capital outlay	54,785,588	46,868,230	33,897,212	13,983,543	13,835,114
Debt Service:					
Principal	3,926,631	4,362,740	3,451,261	3,764,935	6,884,661
Interest	5,151,761	4,061,894	2,941,600	2,776,612	4,225,920
Total expenditures	216,956,694	206,301,024	194,027,476	172,063,257	184,862,739
Excess of revenues over (under) expenditures	(10,437,098)	(14,033,119)	(25,007,961)	9,236,529	9,053,627
Other Financing Sources (Uses)					
Payment to escrow agent	-	-	(6,197,285)	-	-
Proceeds from sale of bonds	1,295,771	3,680,714	6,802,986	363,387	23,765,460
Cost of issuance	-	-	-	-	(3,764,693)
Bond discount	-	-	48,238	-	-
Transfers in	11,718,345	6,108,518	5,869,128	5,570,120	14,594,844
Transfers out	(8,497,414)	(8,292,747)	(8,035,273)	(7,777,583)	(19,495,238)
Total other financing sources (uses)	4,516,702	1,496,485	(1,512,206)	(1,844,076)	15,100,373
Special items:					
Bond proceeds from Successor Agency	-	-	-	-	-
Contributions from other funds	-	76,891,362	-	-	-
Contributions to other funds	-	(76,891,362)	-	-	-
Capital contributions	-	(14,627)	-	-	-
Extraordinary loss	-	(48,861,208)	-	-	-
Total special items	-	(48,875,835)	-	-	-
Net change in fund balances	\$ (5,920,396)	\$ (61,412,469)	\$ (26,520,167)	\$ 7,392,453	\$ 24,154,000
Debt service as a percentage of noncapital expenditures	5.60%	5.28%	3.99%	4.14%	6.47%

*Correction of prior year amounts

City of Oxnard, California

SCHEDULE IV Changes in Fund Balances of Governmental Funds Last Ten Fiscal Years (accrual basis of accounting)

		Fiscal Year			
	2016	2017	2018	2019	2020
					Revenues
\$	119,746,722	\$ 119,850,919	\$ 126,648,408	\$ 135,051,078	\$ 133,565,036 Taxes
	3,402,217	4,222,838	3,306,324	4,057,972	3,852,280 Licenses and permits
	21,455,873	20,224,399	20,440,135	24,527,753	25,312,025 Intergovernmental
	4,452,750	7,100,771	2,342,768	6,310,510	2,313,182 Growth and development fees
	25,471,392	23,969,821	20,570,129	21,302,912	23,772,644 Charges for services
	1,413,718	2,537,822	2,438,772	2,693,405	3,381,758 Fines and forfeitures
	657,140	1,949,489	1,271,263	5,293,976	3,049,270 Interest on investments
	9,613,886	8,367,032	9,018,025	9,142,871	8,223,416 Special assessments
	-	-	-	-	- Rental income
	-	-	-	-	- Investment income
	4,987,667	8,588,557	6,339,266	10,982,388	5,615,546 Miscellaneous
	191,201,365	196,811,648	192,375,090	219,362,865	209,085,157 Total revenues
					Expenditures
	11,368,350	13,360,687	17,769,349	17,566,664	21,597,780 General government
	93,676,090	94,676,659	102,770,375	103,505,038	111,150,931 Public safety
	7,325,513	8,314,157	12,346,380	10,808,214	11,198,258 Transportation
	12,268,857	16,462,067	15,832,210	19,402,262	17,755,657 Community development
	26,937,798	27,534,000	30,504,647	32,696,129	31,859,562 Culture, leisure and libraries
	20,898,762	8,737,398	16,767,682	16,277,911	8,992,813 Capital outlay
					Debt Service:
	6,641,368	5,573,572	5,278,145 *	6,121,274	5,952,119 Principal
	4,530,126	4,932,901	9,276,932	4,957,649	5,714,456 Interest
	183,646,864	179,591,441	210,545,720	211,335,141	214,221,576 Total expenditures
	7,554,501	17,220,207	(18,170,630)	8,027,724	(5,136,419) Excess of revenues over (under) expenditures
					Other Financing Sources (Uses)
	-	-	(27,785,000) *	-	(39,695,000) Payment to escrow agent
	-	-	37,608,582	-	44,520,000 Proceeds from sale of bonds
	-	-	-	-	(983,059) Cost of issuance
	-	-	-	-	2,875,507 Bond discount/premium
	10,964,565	9,632,647	13,140,181	12,370,626	13,668,887 Transfers in
	(11,125,968)	(9,957,565)	(13,639,820)	(12,096,584)	(13,494,482) Transfers out
	(161,403)	(324,918)	9,323,943	274,042	6,891,853 Total other financing sources (uses)
					Special items:
	-	-	9,896,298	-	1,514,213 Bond proceeds from Successor Agency
	-	-	-	-	- Contributions from other funds
	-	-	-	-	- Contributions to other funds
	-	-	-	-	- Capital contributions
	-	-	-	-	- Extraordinary loss
	-	-	9,896,298	-	1,514,213 Total special items
\$	7,393,098	\$ 16,895,289	\$ 1,049,611	\$ 8,301,766	\$ 3,269,647 Net change in fund balances
6.44%	6.10%	7.51%*	5.52%	5.63%	Debt service as a percentage of noncapital expenditures

City of Oxnard, California

SCHEDULE V
 Governmental Activities Tax Revenues by Source
 Last Ten Fiscal Years
(modified accrual basis of accounting)

Fiscal Year	Property Tax	Sales Tax	Business License	Transient Occupancy Tax	Franchise Tax	Deed Transfer Tax	Penalties and Interest	Total
2011	\$ 71,118,203	\$ 33,396,737	\$ 4,412,881	\$ 3,301,864	\$ 3,495,532	\$ 528,563	\$ 105,158	\$ 116,358,938
2012	63,176,888	37,453,124	6,125,278	3,402,793	3,435,823	412,471	126,609	114,132,986
2013	55,148,254	35,156,013	4,562,692	3,826,954	3,842,351	628,780	121,064	103,286,108
2014	54,783,756	38,287,439	5,125,801	4,239,111	3,775,233	519,093	157,998	106,888,431
2015	58,633,590	40,624,737	5,104,859	4,649,292	4,093,435	758,502	142,127	114,006,542
2016	61,571,660	43,163,411	5,422,499	5,044,231	3,854,116	690,805	225,990	119,972,712
2017	60,802,119	44,092,707	5,348,086	5,174,427	3,703,971	729,609	228,899	120,079,818
2018	67,165,834	43,418,876	5,570,488	5,749,572	3,925,374	818,322	313,847	126,962,313
2019	70,227,546	48,518,650	6,167,475	5,557,470	3,887,252	692,685	361,488	135,412,566
2020	72,208,270	46,320,415	6,087,060	4,302,491	3,972,958	673,842	406,774	133,971,810

City of Oxnard, California

SCHEDULE VI Assessed Value and Estimated Value of Taxable Property Last Ten Fiscal Years

Fiscal Year	Land	Improvements	Personal Property	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate
2011	\$ 6,524,818,244	\$ 8,540,793,743	\$ 618,870,116	\$ 654,216,502	\$ 15,030,265,601	1.22054%
2012	6,423,814,010	8,584,579,684	596,771,651	673,465,559	14,931,699,786	1.20544%
2013	6,304,938,777	8,677,033,769	617,612,672	422,079,822	15,177,505,396	1.20424%
2014	6,551,413,092	9,120,556,468	638,670,637	694,237,291	15,616,402,906	1.23154%
2015	7,084,272,773	9,694,262,028	631,218,103	708,835,243	16,700,917,661	1.22204%
2016	7,653,508,229	10,068,135,286	652,518,246	753,110,464	17,621,051,297	1.24681%
2017	8,130,791,365	10,403,624,296	664,679,543	784,759,788	18,414,335,416	1.22456%
2018	8,649,933,708	10,789,755,377	656,241,587	840,285,136	19,255,645,536	1.22618%
2019	9,158,364,520	11,207,158,483	695,095,800	896,108,612	20,164,510,191	1.24170%
2020	9,521,436,348	11,777,652,006	754,828,010	971,603,310	21,082,313,054	1.23896%

NOTE: The County does not provide the breakdown of residential and commercial assessed values. The City also no longer has the information available for the residential and commercial assessed values. The personal property amounts include assessed values for boats and aircraft.

Source: County of Ventura, Office of the Auditor-Controller
Finance Department, City of Oxnard; HdL Coren & Cone

City of Oxnard, California

SCHEDULE VII Direct and Overlapping Property Tax Rates Last Ten Fiscal Years

Fiscal Year	City Direct Rates			Overlapping Rates			Total Direct & Overlapping Rates
	Basic (1)	Debt Service	Total Direct (2)	School Districts (3)	Water Districts (4)	Total Overlapping	
2011	1.00000%	0.22054%	1.22054%	0.11990%	0.01480%	* 0.13470%	1.35524%
2012	1.00000%	0.20544%	1.20544%	0.12200%	0.01480%	0.13680%	1.34224%
2013	1.00000%	0.20424%	1.20424%	0.11980%	0.00350%	0.12330%	1.32754%
2014	1.00000%	0.23154%	1.23154%	0.14140%	0.00350%	0.14490%	1.37644%
2015	1.00000%	0.22204%	1.22204%	0.12060%	0.00350%	0.12410%	1.34614%
2016	1.00000%	0.24681%	* 1.24681%	0.12640%	0.00350%	0.12990%	1.37671%
2017	1.00000%	0.22456%	1.22456%	0.13840%	0.00350%	0.14190%	1.36646%
2018	1.00000%	0.22618%	1.22618%	0.29110%	0.00350%	0.29460%	1.52078%
2019	1.00000%	0.24170%	1.24170%	0.33120%	0.00350%	* 0.33470%	1.57640%
2020	1.00000%	0.23896%	1.23896%	0.36440%	0.00350%	0.36790%	1.60686%

NOTE: (1) The passage of Proposition 13 on June 6, 1978 established a maximum countywide levy of 1% of market value or \$1.00 per \$100 of assessed value.
 (2) Total Direct Rate is the weighted average of all individual direct rates applied by the Entity preparing the statistical section and excludes revenues derived from aircraft. Beginning in 2013/14 the Total Direct Rate no longer includes revenue generated from the former redevelopment tax rates. Challenges to recognized enforceable obligations are assumed to have been resolved during 2012/13. For report purposes, residual revenue is assumed to have been distributed to the City in the same proportion as General Fund Revenue.
 Total Direct rate as presented is the Basic Levy plus Direct Debt Service .
 (3) The school district rates are for applicable school districts
 (4) Overlapping rate for Metropolitan Water District and Calleguas Muni Water Annex#16. Reflects actual overlapping rate.
 Not all overlapping rates apply to all city property owners.

* Correction of prior year data

Source: County of Ventura, Office of the Auditor-Controller
 HdL, Coren & Cone

City of Oxnard, California

SCHEDULE VIII

Principal Property Taxpayers
Current Year and Nine Years Ago

Taxpayer	2020			2011		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Procter & Gamble Paper Products	\$ 330,460,273	1	1.56%	\$ 266,561,813	1	1.76%
Essex Arbors LP	222,899,552	2	1.05%	77,354,636	4	0.51%
SOCM I LLC	126,810,666	3	0.60%	88,715,141	2	0.59%
Serenade Apts Properties Owners LLC	113,725,656	4	0.54%	-		
Haas Automation Inc	110,317,000	5	0.52%	78,230,500	3	0.52%
G-I IX Esplanade Property LP	94,995,300	6	0.45%	-		
California Resources Petroleum Corp^	89,836,852	7	0.42%	-		
New-Indy Oxnard LLC	81,740,133	8	0.39%	-		
450 Forest Park Apartments LLC	77,110,900	9	0.36%	-		
Duesenberg Investment Company	76,816,427	10	0.36%	66,402,857	10	0.44%
RRI Energy Mandalay Inc	-			74,418,584	5	0.49%
Essex Terra Vista LP	-			72,312,800	6	0.48%
GS Paz Mar LP	-			68,962,228	7	0.45%
MEF Realty LLC	-			67,257,103	8	0.44%
Capri of KW Serenade LLC	-			66,869,817	9	0.44%
Other taxpayers	19,904,459,841		93.76%	14,247,795,565		93.89%
Totals	<u>\$ 21,229,172,600</u>		<u>100.00%</u>	<u>\$ 15,174,881,044</u>		<u>100.00%</u>

Source: HdL Coren & Cone

^ Pending appeals on parcels.

City of Oxnard, California

SCHEDULE IX Property Tax Levies and Collections Last Ten Fiscal Years

Year Ended June 30	Total Tax Levy for Fiscal Year (1) *	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years (1)	Total Collections to Date	
		Amount (2)	* Percentage of Levy		Amount	Percentage of Levy
2011	\$ 52,993,754	\$ 52,029,268	98.18%	\$ 105,158	\$ 52,134,426	98.38%
2012	53,563,816	49,187,070	91.83%	9,629	49,196,699	91.85%
2013	55,896,537	55,894,803	100.00%	1,560	55,896,363	100.00%
2014	55,460,847	54,486,910	98.24%	456,769	54,943,679	99.07%
2015	59,303,044	57,509,993	96.98%	910,819	58,420,812	98.51%
2016	62,235,867	61,750,178	99.22%	350,407	62,100,585	99.78%
2017	61,751,329	58,086,482	94.07%	1,523,414	59,609,896	96.53%
2018	68,260,701	65,473,266	95.92%	903,482	66,376,748	97.24%
2019	71,278,856	68,423,547	95.99%	1,290,711	69,714,258	97.80%
2020	73,286,724	71,206,672	97.16%	1,175,364	72,382,036	98.77%

Source: (1) Finance Department, City of Oxnard
(2) County of Ventura

Correction * Property tax levy and collection amounts include secured and unsecured property taxes, property tax in lieu of vehicle license fee (VLF), public safety property tax and distributions from the Redevelopment Property Tax Trust Fund (RPTTF), and exclude special assessments

City of Oxnard, California

SCHEDULE X Ratios of Outstanding Debt by Type Last Ten Fiscal Years

Fiscal Year	Governmental Activities				Business-type Activities		(1)	(2)	(2) Per Capita
	Revenue Bonds	Certificates of Participation	Tax Allocation Bonds	Capital Leases	Revenue Bonds	Capital Leases	Total Primary Government	Percentage of Personal Income	
2011	\$ 37,359,198	\$ 32,820,000	\$ 45,155,000	\$ 2,552,594	\$ 383,230,810	\$ 3,623,668	\$ 504,741,270	13.498%	2,524
2012	35,781,802	32,010,000	-	5,665,006	372,713,206	2,963,438	449,133,452	11.319%	2,241
2013	34,146,715	25,335,000	-	11,101,548	361,808,291	2,620,593	435,012,147	10.825%	2,166
2014	32,453,939	24,755,000	-	9,943,968	347,340,473	2,093,846	416,587,226	10.252%	2,046
2015	71,026,930	24,064,918	-	22,159,563	316,333,774	1,546,350	435,131,535	10.581%	2,139
2016	66,823,533	23,464,945	-	21,558,130	305,514,850	1,034,692	418,396,150	10.043%	2,021
2017	64,280,135	22,839,973	-	19,873,684	295,626,652	552,843	403,173,287	9.716%	1,940
2018	66,940,356	22,180,000	-	22,695,103	285,697,297	5,073,701	402,586,457	9.318%	1,948*
2019	63,984,454	21,460,000	-	20,060,511	278,192,906	4,590,375	388,288,245	8.434%	1,850
2020	89,363,537	-	-	17,827,064	267,148,736	4,117,507	378,456,844	7.957%	1,834

NOTE: (1) Details regarding the City's outstanding debt can be found in the notes to the financial statements.
 (2) Demographic and Economic Statistics for personal income and population data provided by HdL Coren & Cone
 * Corrected to use 2018 Per Capita not 2017 per HdL Coren & Cone

Source: Finance Department, City of Oxnard
 HdL Coren & Cone

City of Oxnard, California

SCHEDULE XI

Direct and Overlapping Governmental Activities Debt As of June 30, 2020

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable</u>	<u>Estimated Share of Overlapping Debt</u>
City of Oxnard Overlapping Tax Debt (1):			
Metropolitan Water District	\$ 37,300,000	0.679%	\$ 253,267
Ventura County Community College District	282,461,353	15.033%	42,462,415
Oxnard Union High School District	266,977,016	46.462%	124,042,861
Oxnard School District	259,544,093	92.279%	239,504,694
Rio School District	87,179,659	87.024%	75,867,226
Rio School District Community Facilities District No 1	64,865,000	100.000%	64,865,000
Hueneme School District	43,763,411	42.981%	18,809,952
Ocean View School District	11,275,247	40.652%	4,583,613
City of Oxnard Community Facilities District 1	7,175,000	100.000%	7,175,000
City of Oxnard Community Facilities District 3	24,135,000	100.000%	24,135,000
City of Oxnard Boulevard Highway Communities Facilities District	5,330,000	100.000%	5,330,000
City of Oxnard - Rice Avenue/Hwy 101 Assessment District 2001-1	8,665,000	100.000%	8,665,000
City of Oxnard - Oxnard Blvd/Hwy 101 Assessment District 2000-1	1,550,000	100.000%	1,550,000
California Statewide Community Development Authority 1915 Act Bond	129,394	100.000%	129,394
Ventura County General Fund Obligations	334,465,000	15.027%	50,260,056
Ventura County Superintendent of Schools - Certificates of Participation	8,785,000	15.027%	1,320,122
Oxnard Union High School District - Certificates of Participation	19,394,490	46.462%	9,011,068
Ocean View School District - Certificates of Participation	6,078,200	40.652%	2,470,910
Oxnard School District - Certificates of Participation	10,845,100	92.279%	10,007,750
Rio School District - Certificates of Participation	1,860,000	87.024%	1,618,646
Successor Agency - Tax Increment Debt	30,890,000	99.68-100%	30,835,264
Subtotal - Overlapping Debt	1,512,667,963		722,897,238
City of Oxnard Direct Debt (2):			
City of Oxnard Lease Revenue Bonds			69,561,227
City of Oxnard Gas Tax Revenue Bonds			19,802,310
City of Oxnard Lease Purchase Agreements			14,397,070
City of Oxnard Capital Lease Obligations			3,429,993
Subtotal - Direct Debt			107,190,600
Total Direct and Overlapping Debt			\$ 830,087,838

Notes:

- (1) The percentage of overlapping debt applicable to the City is estimated using assessed property values. Applicable percentages were estimated by determining the portion of the overlapping District's assessed value that is within the boundaries of the City divided by the District's total taxable assessed value.
- (2) Excludes debt for business-type activities

Source: California Municipal Statistics, Inc.

City of Oxnard, California

SCHEDULE XII Legal Debt Margin Information Last Ten Fiscal Years (*\$ in thousands*)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Debt limit	2,333,523	2,322,196	2,319,396	2,427,380	2,593,772	2,643,158	2,762,153	2,888,347	3,024,677	3,162,347
Total net debt applicable to limit	-	-	-	-	-	-	-	-	-	-
Legal debt margin	<u>2,333,523</u>	<u>2,322,196</u>	<u>2,319,396</u>	<u>2,427,380</u>	<u>2,593,772</u>	<u>2,643,158</u>	<u>2,762,153</u>	<u>2,888,347</u>	<u>3,024,677</u>	<u>3,162,347</u>
Total net debt applicable to the limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Legal Debt Margin Calculation for Fiscal Year 2020

Assessed value	16,715,874
Add back: exempt real property	<u>4,366,439</u>
Total assessed value	21,082,313
Debt limit (15% of total assessed value)	3,162,347
Debt applicable to limit:	
General obligation bonds	356,512
Less: assets in debt service funds for principal payments	
Revenue bonds - governmental activities	(89,364)
Revenue bonds - business-type activities	<u>(267,149)</u>
Total net debt applicable limit	<u>-</u>
Legal debt margin	3,162,347

Source: County of Ventura
Finance Department, City of Oxnard

City of Oxnard, California

SCHEDULE XIII Pledged Revenue Coverage Last Ten Fiscal Years

Water Revenue Bonds**						
Fiscal Year	Gross Revenues***	Less: Operating Expenses	Net Available Revenues	Debt Service Principal	Interest***	Coverage
2011	45,625,278	29,178,952	16,446,326	2,209,809	11,621,908	1.19
2012	48,520,396	29,542,012	18,978,384	3,195,568	11,858,798	1.26
2013	52,118,399	34,436,062	17,682,337	3,479,490	10,524,675	1.26
2014	53,964,322	35,057,157	18,907,165	3,858,359	10,838,887	1.29
2015	48,512,000	35,981,736	12,530,264	4,017,916	8,602,946	0.99
2016	47,725,068	36,729,222	10,995,846	4,144,638	8,371,561	0.88
2017	50,683,078	37,479,875	13,203,203	4,290,245	8,253,814	1.05
2018	62,750,295	37,781,641	24,968,654	4,474,671	8,960,800	1.86
2019	61,615,626	37,586,305	24,029,321	3,457,368	7,318,141	2.23
2020	61,222,220	39,746,165	21,476,055	4,726,028	7,036,758	1.83

Environmental Resources Revenue Bonds						
Fiscal Year	Gross Revenues	Less: Operating Expenses	Net Available Revenues	Debt Service Principal	Interest	Coverage
2011	45,243,032	39,058,556	6,184,476	2,534,094	1,178,081	1.67
2012	44,403,042	38,874,986	5,528,056	2,651,878	929,973	1.54
2013	42,668,594	38,235,619	4,432,975	2,729,777	763,442	1.27
2014	44,670,034	36,624,969	8,045,065	2,681,421	752,146	2.34
2015	43,578,972	35,911,447	7,667,525	2,813,015	254,592	2.50
2016	41,677,411	36,427,580	5,249,831	1,930,153	250,937	2.41
2017*	-	-	-	-	-	-
2018*	-	-	-	-	-	-
2019*	-	-	-	-	-	-
2020*	-	-	-	-	-	-

Note: The above gross revenues include operating revenues (excluding connection fees) and investment income.
The above operating expenses do not include depreciation, debt service and infrastructure use fee payments
The City's bond obligations are secured by the pledge of net system revenues

* There were no pledged revenues during this year

** Correction of previously reported amounts

*** For Water Revenue Bonds, BAB subsidy is excluded from gross revenues and net against interest expense starting 2015

Source: Finance Department, City of Oxnard

City of Oxnard, California

SCHEDULE XIII Pledged Revenue Coverage Last Ten Fiscal Years

Wastewater Revenue Bonds**						
Gross Revenues	Less: Operating Expenses	Net Available Revenues	Debt Service Principal	Interest	Coverage	Fiscal Year
24,941,151	15,564,585	9,376,566	3,367,079	7,359,648	0.87	2011
25,402,431	17,161,967	8,240,464	3,532,784	7,060,378	0.78	2012
29,473,039	17,170,928	12,302,111	3,709,555	6,882,148	1.16	2013
30,274,729	17,888,757	12,385,972	4,316,967	6,738,688	1.12	2014
31,973,678	20,731,227	11,242,451	4,193,581	6,586,349	1.04	2015
30,204,121	19,472,569	10,731,552	4,302,474	4,731,254	1.19	2016
37,100,396	18,374,360	18,726,036	4,353,176	4,643,123	2.08	2017
40,284,050	19,768,048	20,516,002	4,481,192	4,963,668	2.17	2018
43,701,872	16,722,471	26,979,401	4,433,905	4,293,796	3.09	2019
44,268,629	21,522,952	22,745,677	4,661,097	4,119,088	2.59	2020
Oxnard Housing Authority Revenue Bonds						
Gross Revenues	Less: Operating Expenses	Net Available Revenues	Debt Service Principal	Interest	Coverage	Fiscal Year
25,312,733	23,531,077	1,781,656	240,000	198,220	4.07	2011
23,905,239	23,029,780	875,459	250,000	189,204	1.99	2012
23,782,397	23,948,254	(165,857)	260,000	180,456	(0.38)	2013
26,172,885	24,332,827	1,840,058	270,000	168,169	4.20	2014
23,119,454	22,346,820	772,634	280,000	160,170	1.76	2015
23,119,454	22,587,321	532,133	295,000	149,436	1.20	2016
26,476,702	25,300,241	1,176,461	310,000	132,968	2.66	2017
27,712,683	27,085,179	627,504	320,000	130,683	1.39	2018
27,767,016	26,848,409	918,607	335,000	114,345	2.04	2019
29,554,251	29,171,840	382,411	335,000	97,905	0.88	2020

City of Oxnard, California

SCHEDULE XIV Demographic and Economic Statistics Last Ten Fiscal Years

Fiscal Year	(1) Population	(2) Personal Income (in thous)	(2) Per Capita Income	(2) Median Age	(3) School Enrollment	(4) Unemployment Rate
2011	199,722	3,739,475	18,697	30.5	38,595	14.2%
2012	200,390	3,968,123	19,802	30.3	39,231	13.0%
2013	200,855	4,018,506	20,007	30.1	38,813	10.1%
2014	203,645	4,063,329	19,953	30.3	39,418	8.6%
2015	206,148	4,112,210	20,210	30.5	39,266	5.8%
2016	206,997	4,166,242	20,127	30.7	39,425	6.2%
2017	207,772	4,149,665	19,972	30.8	41,338	5.6%
2018	206,499	4,320,613	20,923	31.4	39,461	5.1%
2019	209,879	4,603,746	21,935	31.7	39,578	4.8%
2020	206,352	4,756,228	23,049	32.1	39,525	7.7%*

Sources:

- (1) California Department of Finance, Demographic Research Unit. - Provided by HdL Coren & Cone
 - (2) Demographic and Economic Statistics for personal income and population data provided by HdL Coren & Cone
 - (3) Oxnard School Districts (Elementary) and Oxnard Union High School District, Oxnard College
 - (4) California Employment Development Department - Provided by HdL Coren & Cone
- * Calculated based on monthly unemployment data from California EDD for the fiscal year. The rate at the end of the fiscal year was 11.8%.

City of Oxnard, California

SCHEDULE XV

Principal Employers

Current Year and Nine Years Ago

Employer	2020		2011	
	Number of Employees	Percent of Total Employment	Number of Employees	Percent of Total Employment
Reiter Affiliated Companies, LLC	1,994	2.17%	DATA NOT AVAILABLE	DATA NOT AVAILABLE
Spatz Laboratories	1,401	1.52%	DATA NOT AVAILABLE	DATA NOT AVAILABLE
Haas Automation	1,389	1.51%	750	1.41%
Oxnard Union High School District	1,327	1.44%	DATA NOT AVAILABLE	DATA NOT AVAILABLE
City of Oxnard	1,312	1.43%	1,206	2.27%
St. John's Regional Medical Center	1,136	1.23%	1,500	2.83%
Oxnard School District	920	1.00%	1,051	1.98%
Raypak	456	0.50%	DATA NOT AVAILABLE	DATA NOT AVAILABLE
Rio School District	434	0.47%	DATA NOT AVAILABLE	DATA NOT AVAILABLE
Gills Onions	300	0.33%	DATA NOT AVAILABLE	DATA NOT AVAILABLE
Subtotal	10,668	11.60%	4,507	8.49%
Rest of Oxnard	81,333	88.40%	48,574	91.51%
Total	92,000	100.00%	53,081	100.00%

Source: City of Oxnard Community Development Department and Finance Department

City of Oxnard, California

SCHEDULE XVI Operating Indicators by Function Last Ten Fiscal Years

Function	2011	2012	2013	2014	2015
Police					
Physical arrests	8,116	7,278	6,790	6,169	7,388
Parking violations	35,091	34,914	32,120	25,130	26,033
Traffic violations	25,517	22,294	15,800	17,775	18,596
Fire					
Number of calls answered	13,813	13,381	14,127	14,770	15,560
Inspections	5,614	4,212	5,000	3,588	3,030
Highways and streets					
Potholes repaired	13,000	14,000	13,000	13,500	13,000
Sanitation					
Total number of customers	43,991	44,034	44,312	44,677	44,944
Refuse collected (tons/day)	577	558	569	582	605
Recyclables collected (tons/day)	93	98	98	101	98
Culture and recreation					
Community center admissions	29,655	33,751	29,910	22,980	35,857
Water					
Total number of customers	40,785	41,064	41,019	41,319	41,437
Average daily consumption (gallons/day)	23,293,140	23,094,489	23,578,792	24,041,322	21,014,055
Wastewater					
Total number of customers	38,158	38,379	38,712	38,971	39,210
Average daily sewerage treatment (gallons/day)	23,000,000	23,000,000	23,000,000	19,700,000	19,700,000

Source: Various departments, City of Oxnard

* Starting fiscal year 2019, the City began using a new method calculating the number of potholes repaired. The new method is based on the total quantity of materials used for the year and average quantity of materials used per pothole.

^ Includes total admissions for Palm Vista Senior Center which opened in 2019

** Decrease due to staffing decrease and Covid-19 limitations

^^ Community Centers were closed from 02/2020 on due to Covid-19

City of Oxnard, California

SCHEDULE XVI Operating Indicators by Function Last Ten Fiscal Years

2016	2017	2018	2019	2020	Function
					Police
7,063	6,641	6,495	6,997	6,018	Physical arrests
32,288	32,273	25,663	36,159	21,709	Parking violations
15,845	16,935	18,745	17,804	14,231	Traffic violations
					Fire
17,678	17,974	25,005	28,528	30,391	Number of calls answered
2,296	1,463	3,710	3,107	1,817	Inspections
					Highways and streets
12,500	12,500	12,500	2,000*	1,300**	Potholes repaired
					Sanitation
45,266	45,537	45,773	46,043	46,576	Total number of customers
608	626	645	706	733	Refuse collected (tons/day)
101	104	125	131	144	Recyclables collected (tons/day)
					Culture and recreation
28,896	26,343	26,196	40,760^	34,707^^	Community center admissions
					Water
41,635	42,301	42,041	42,122	42,804	Total number of customers
21,701,750	22,130,222	22,444,527	20,691,499	20,099,230	Average daily consumption
					Wastewater
39,374	39,580	39,735	39,808	39,962	Total number of customers
19,700,000	18,800,000	19,080,000	19,700,000	17,300,000	Average daily sewerage treatment

City of Oxnard, California

SCHEDULE XVII Capital Assets by Function Last Ten Fiscal Years

Function	2011	2012	2013	2014	2015
Public safety					
Police					
Stations	1	1	1	1	1
Police vehicles	264	275	268	268	311
Fire					
Stations	7	7	7	7	8
Fire Trucks	16	16	16	16	17
Hydrants ^	5,413	5,430	5,500	5,500	5,500
Sanitation					
Collection trucks	52	51	51	51	50
Highways and streets					
Streets (miles)	400	400	400	400	400
City-owned streetlights	674	674	974	974	972
SCE-owned streetlights ^^	9,943	10,005	10,067	10,192	10,225
Culture and recreation					
Parks acreage	550	550	550	550	555
Parks	58	58	58	58	59
Ball diamonds	37	37	37	37	37
Basketball courts	47	47	47	47	48
Craft/Activity buildings	10	10	10	10	10
Gymnasium	2	2	2	2	2
Swimming pools	1	1	1	1	1
Tennis courts	30	30	30	30	30
Community centers	3	3	3	3	3
Library					
Number of books	356,624	362,753	337,015	325,906	318,644
Number of microfilms	8,634	8,708	8,726	8,729	8,729
Number of audiotapes	22,105	21,676	20,060	20,423	19,618
Number of videotapes	16,015	17,288	14,688	15,025	14,167
Number of DVD *	-	-	-	-	-
Number of CD-ROMS (data disk)	617	620	438	447	16
Water					
Water mains (miles)	592	597	600	600	600
Maximum daily treatment capacity	18,600,000	18,600,000	18,600,000	18,600,000	18,600,000
Sewer					
Miles of sewer lines	445	445	445	430	430

Source: Various departments, City of Oxnard

^ Total includes only City-owned fire hydrants

* Transitioned from video tapes to DVD's

^^ Totals provided by Southern California Edison with accompanying location map for each light

** Decrease in Acreage due to expired contract with County of Ventura to maintain beach front areas

^^^ Decrease due to update to GIS system adjusting for mains owned by water districts previously listed as City owned

*** Decrease due to abandoned sewer lines

City of Oxnard, California

SCHEDULE XVII Capital Assets by Function Last Ten Fiscal Years

2016	2017	2018	2019	2020	Function
					Public safety
					Police
1	1	1	1	1	Stations
233	236	236	240	242	Police vehicles
					Fire
8	8	8	8	8	Stations
17	17	17	17	17	Fire Trucks
5,500	5,551	5,551	5,676	5,678	Hydrants ^
					Sanitation
52	52	50	56	56	Collection trucks
					Highways and streets
432	432	451	452	484.5	Streets (miles)
980	1,025	1,025	1,025	1,025	City-owned streetlights
10,225	10,240	10,242	10,242	9,950	SCE-owned streetlights
					Culture and recreation
561	561	561	539	438**	Parks acreage
62	61	61	56	53	Parks
22	27	29	30	30	Ball diamonds
25	30	30	30	30	Basketball courts
2	2	2	2	2	Craft/Activity buildings
2	2	2	2	2	Gymnasium
1	1	1	1	1	Swimming pools
25	33	32	32	32	Tennis courts
2	3	3	3	3	Community centers
					Library
316,646	333,016	366,051	411,482	334,016	Number of books
5,885	8,323	7,822	8,377	8,377	Number of microfilms
18,902	10,922	13,003	20,528	8,996	Number of audiotapes
14,259	-	-	-	-	Number of videotapes
-	19,249	17,947	21,162	17,522	Number of DVD
3,072	-	-	-	-	Number of CD-ROMS (data disk)
					Water
600	624	624	563^^	563	Water mains (miles)
18,600,000	18,600,000	18,600,000	18,600,000	18,600,000	Maximum daily treatment capacity
					Sewer
430	430	430	430	405***	Miles of sewer lines

City of Oxnard, California

SCHEDULE XVIII Full-Time Equivalent City Government Employees by Function Last Ten Fiscal Years

Function	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
General government	234	228	227	230	230	228	224	288	279	250.5
Public Safety										
Police										
Officers	237	236	252	249	252	243	252	268	258	258
Civilians	151	151	155	159	157	151	110	114	117	115
Fire										
Firefighters & officers	103	101	101	110	125	125	125	150	123	124
Civilians	3	3	3	3	3	3	3	4	8	7
Transportation	50	49	49	44	43	25	16	27	39	39
Community development	66	66	60	58	59	50	52	57	58	62
Culture, leisure and libraries	85	83	83	83	81	67	55	95	92.5	79
Utilities										
Water	51	51	51	50	50	52	53	56	52	60
Wastewater	72	70	76	79	80	81	81	74	73	73.5
Environmental Resources	78	79	79	80	118	113	118	175	172	173
Housing	81	83	82	82	81	80	81	70	71	71
Total	1,211	1,200	1,217	1,226	1,278	1,218	1,171	1,378	1,342.5	1,312

Note: The numbers above represent authorized positions by the City Council.

Source: Finance Department, City of Oxnard



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**Certified Public Accountants
& Business Advisors**

December 9, 2020

To the Honorable City Council
City of Oxnard
Oxnard, California

We have audited the financial statements of the City of Oxnard, California (City) as of and for the year ended June 30, 2020, and have issued our report thereon dated December 9, 2020. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated June 9, 2020, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the City solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We will provide our findings regarding significant control deficiencies over financial reporting and material noncompliance, and other matters noted during our audit in a separate letter to you along with the Single Audit report in March 2021.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

Our safeguards applied to eliminate identified threats to independence include an independent 2nd partner review of all proposed journal entries, as well as all deliverables presented to management and the City Council.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City is included in Note I. to the financial statements. As described in Note II.J. to the financial statements, during the year, the entity changed its method of accounting for the City's Retirement Enhanced Plan. Accordingly, the cumulative effect of the accounting change as of the beginning of the year has been reported in the Statement of Activities and the fund financial statements. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

- Management's estimates of allowance for doubtful accounts for accounts and notes receivable are based on historical loss levels of utilities and other accounts receivable and an analysis of the collectability of individual notes receivable;
- Management's estimates of the deferred outflows and inflows of resources and other post-employment benefits payable are based on actuarial reports;
- Management's estimates of deferred outflows and inflows of resources and net pension liabilities are based on actuarial reports;
- Management's estimates of self-insurance claims payable are based on actuarial reports; and
- Management's estimates of capital assets' depreciable lives and associated depreciation are based on estimated useful lives.

We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the City's financial statements relate to:

- The disclosure of the nature, policies, and risks related to cash and investments discussed in Note II.A.;
- The disclosure of bonds payable, debt with pledged revenue, capital leases, and special assessment bonds in Note II.G.;
- The disclosure of deficit fund balances in Note II.I;
- The disclosure of prior-period adjustments in Note II.J;
- The disclosure of defined benefit pension plans and other post-employment benefits in Note III.; and
- The disclosure of commitments and contingencies, risks and uncertainties and subsequent events in Note V.A., B., and C.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. Management has corrected all known and likely misstatements identified during the audit.

The following material misstatements identified during the audit were corrected by management:

- To record a prior period adjustment for Environmental Resources revenue in the amount of \$2.6 million for transactions relating to fiscal year 2019.
- To adjust deferred loans and recognize government-wide revenues in the amount of \$6.1 million.
- To record a contingent legal liability of \$3.5 million in the general fund.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the City's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management in a letter dated December 9, 2020.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with City, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as City's auditors.

This report is intended solely for the information and use of the City Council and management of the City and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Eddie and Payne HP



AUDIT REPORT FOR FYE JUNE 30, 2020



City Council Meeting | February 2, 2021



AGENDA

2

Independent Auditor's Opinion	3
CAFR Highlights	4
Revenues - General Fund Group	8
Expenditures - General Fund Group	9
General Fund Group Combining Schedule	10
Critical Audit Matters	11



INDEPENDENT AUDITOR'S OPINION

3

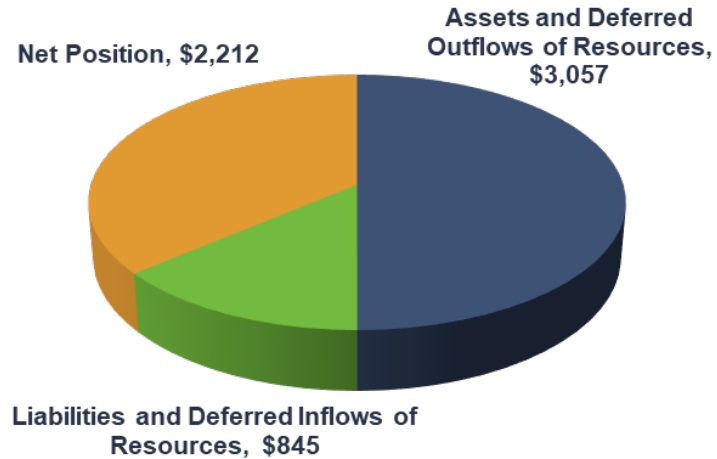
***“Clean Opinion” for June 30,
2020 see page 1 – 4 of CAFR.***



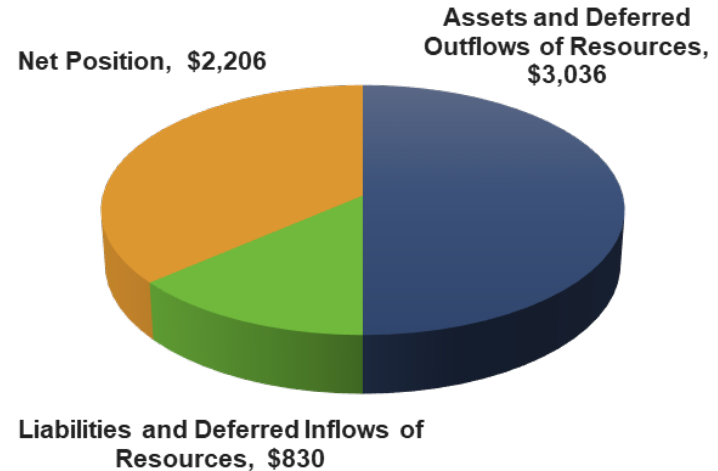
CAFR HIGHLIGHTS - Net Position (\$ millions)

4

2020



2019



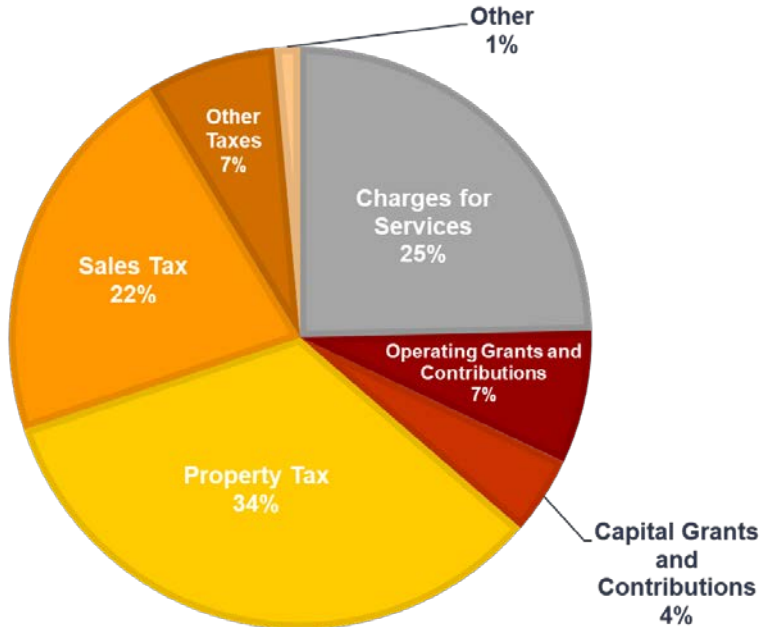


CAFR HIGHLIGHTS

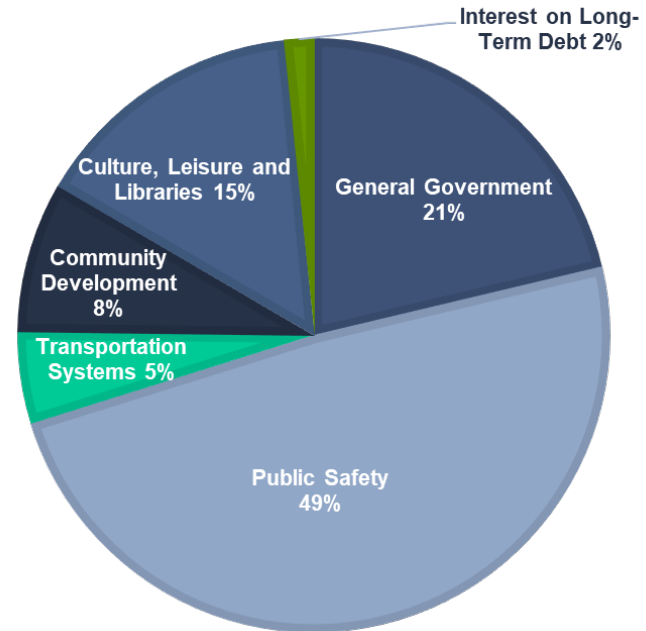
Governmental Activities Revenues & Expenses

5

Revenues - Governmental Activities



Expenses - Governmental Activities

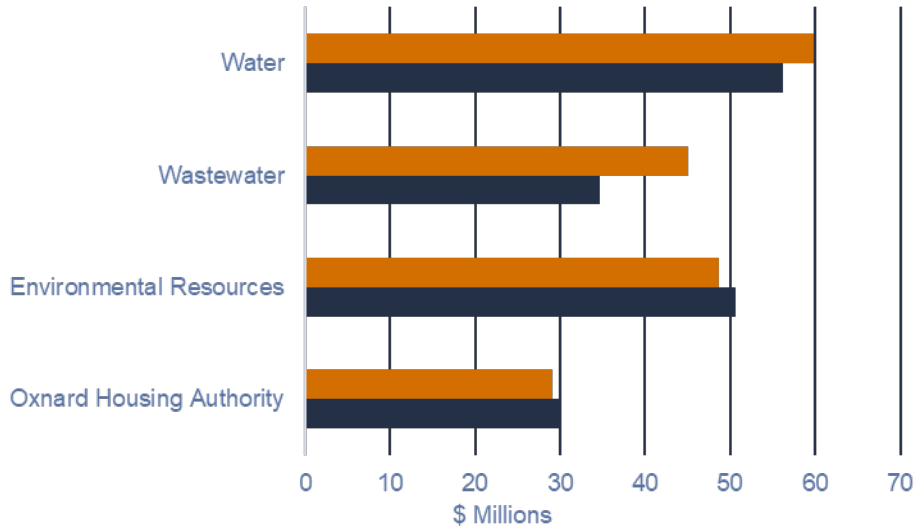




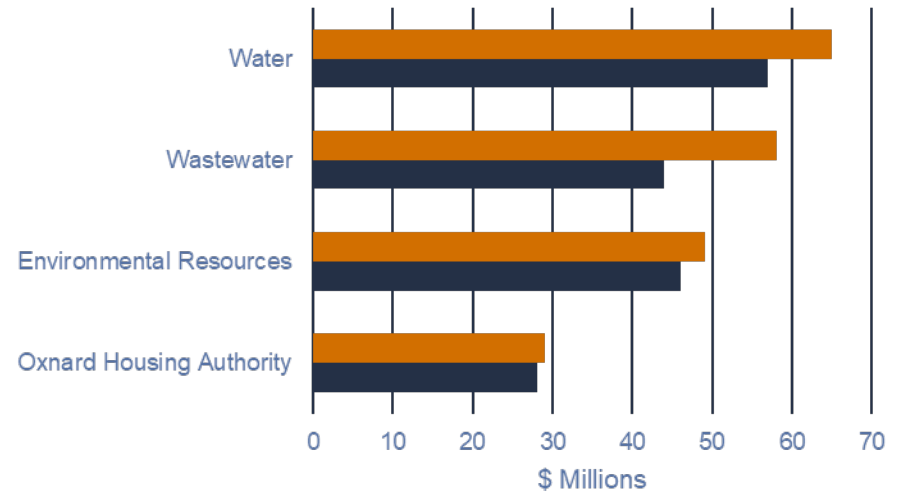
CAFR HIGHLIGHTS - (\$ millions)

Business-Type Activities Revenues & Expenses

2020



2019



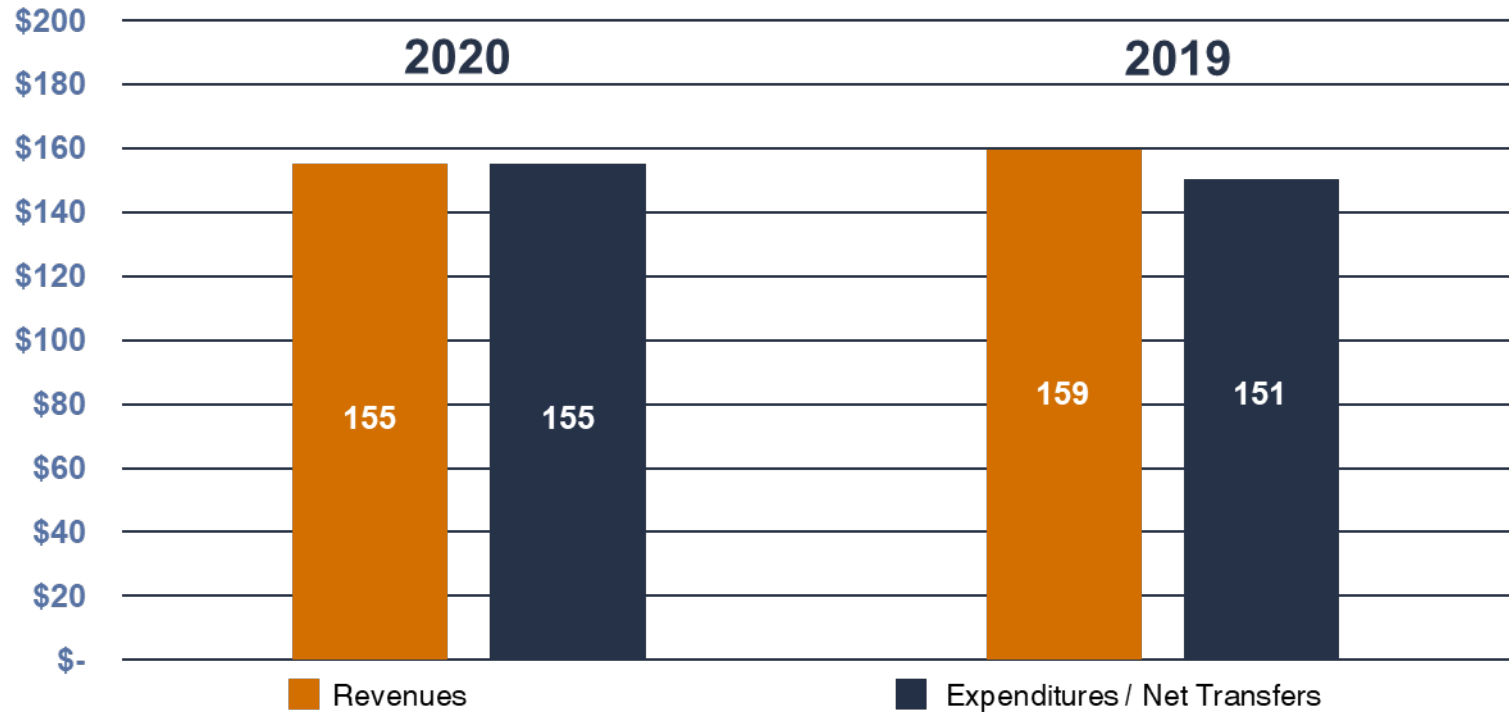
Revenues



Expenses

CAFR HIGHLIGHTS - General Fund Group (\$ millions)

7

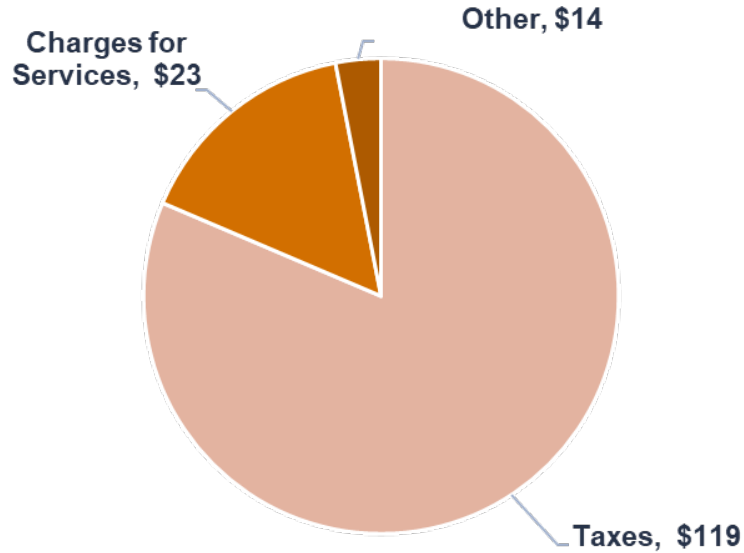




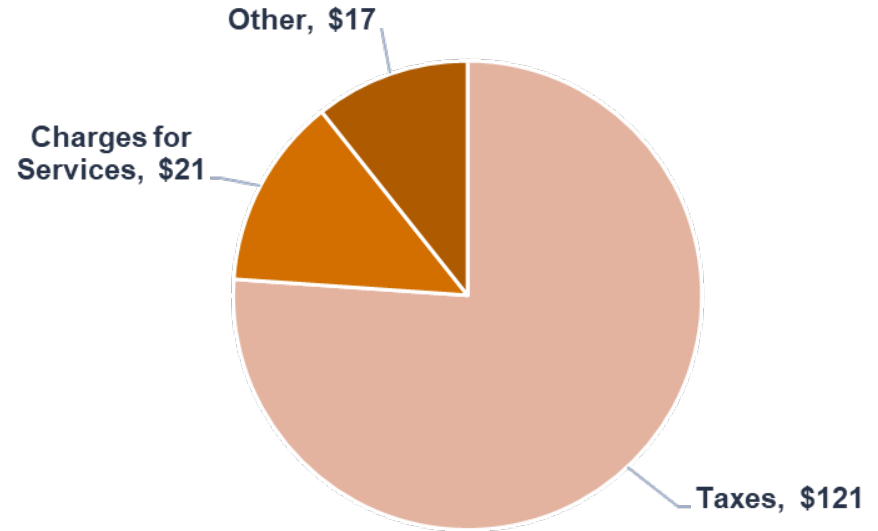
REVENUES – General Fund Group (\$ millions)

8

2020



2019

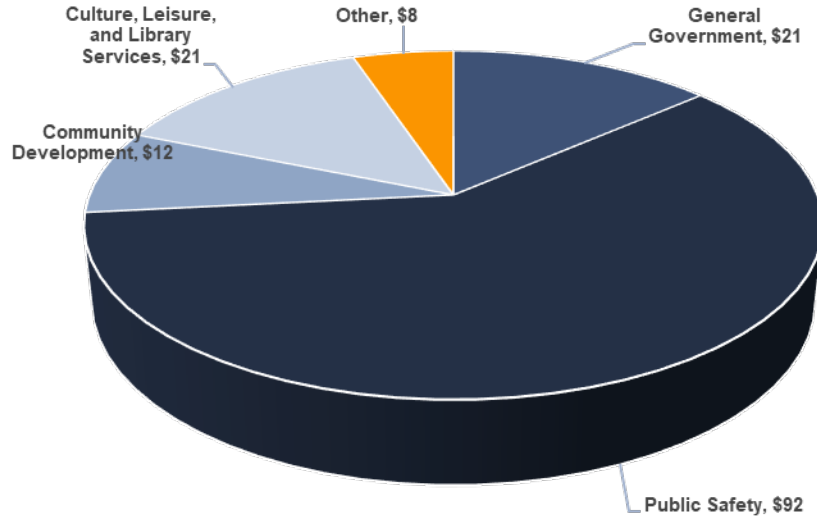




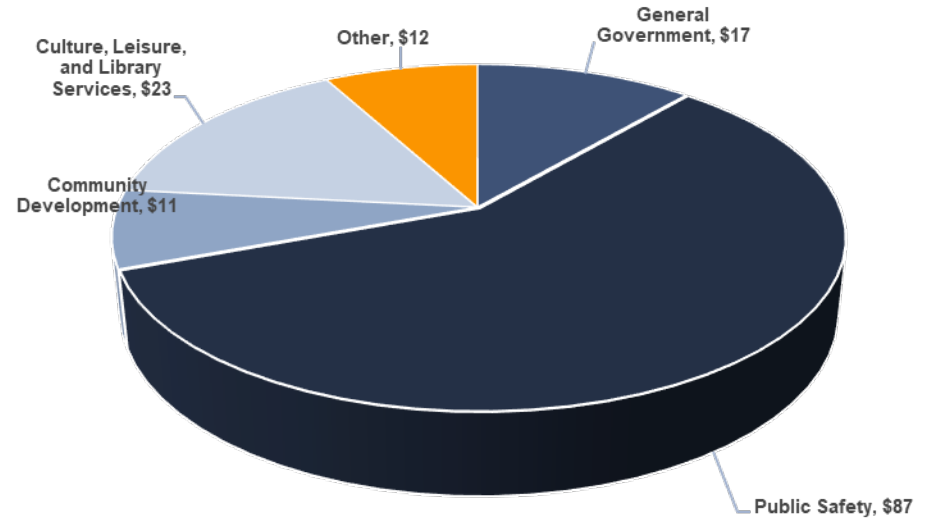
EXPENDITURES - General Fund Group (\$ millions)

9

2020



2019





GENERAL FUND GROUP COMBINING SCHEDULE

(in thousands)

10

	101 - General Fund	104 - Half Cent Sales Tax	105 - Street Maintenance	641 - Performing Arts Center	651 - Golf Course	Other*	Total
Assets	\$ 30,017	\$ 11,947	\$ 13,989	\$ 2	\$ 2,454	\$ 1,429	\$ 59,838
Liabilities & Deferred Inflows	<u>25,338</u>	<u>(6,074)</u>	<u>71</u>	<u>-</u>	<u>1,218</u>	<u>944</u>	<u>21,498</u>
Fund Balances	<u>4,679</u>	<u>18,021</u>	<u>13,918</u>	<u>2</u>	<u>1,236</u>	<u>485</u>	<u>38,341</u>
Revenues	131,320	14,452	4,090	35	4,432	860	155,189
Total Expenditures	(134,834)	(13,812)	(575)	(449)	(3,720)	(1,759)	(155,149)
Other Financing Sources (Uses)	<u>(2,054)</u>	<u>(5,180)</u>	<u>-</u>	<u>416</u>	<u>-</u>	<u>1,216</u>	<u>(5,603)</u>
Net Changes in Fund Balances	<u>\$ (5,568)</u>	<u>\$ (4,539)</u>	<u>\$ 3,515</u>	<u>\$ 2</u>	<u>\$ 712</u>	<u>\$ 316</u>	<u>\$ (5,563)</u>

* Other funds include: General Fund Carryover (102), Oxnard Police Department (OPD) Training (103), Stormwater Management (114), Payroll Clearing Trust (542), Carnegie Art Trust (551), Housing Payroll Trust (545), OPD Property Room Trust (551), City Corps Trust (555) and Contributions/Donations Trust (571).

Schedule might not foot due to rounding.



CRITICAL AUDIT MATTERS

11



Accounting estimates

- Allowances for doubtful accounts
- Pension & OPEB
- Self-insurance claims payable
- Depreciation expense and accumulated depreciation



Significant disclosures

- Deficit fund balances
- Prior-period adjustments
- Pension & OPEB related
- Commitments and contingencies, risks and uncertainties, and subsequent events



CRITICAL AUDIT MATTERS

12

- Challenges encountered during audit
- Audit adjustments
- New accounting pronouncements
 - Due to COVID-19 the effective date for various GASB standards has been postponed.
- Other audit findings
 - Internal control report - March 2021
 - IT assessment & vulnerability scan

THANK YOU



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CITY COUNCIL AGENDA REPORT

REPORTS AGENDA ITEM NO. L.2

DATE: February 2, 2021

TO: City Council

FROM: Kevin Riper, Chief Financial Officer, (805) 385-7475, kevin.riper@oxnard.org

SUBJECT: FY 2020-21 Budget Mid-Year Review and Appropriation Request (0/15/10)

RECOMMENDATION

That the City Council:

1. Receive an update on the latest FY 2020-21 revenue and expenditure projections for major funds;
2. Approve a budget appropriation request in the amount of \$16,066,093 across 37 different funds for a combination of primarily capital expenditures and reductions, and also operational expenditures;
3. Adopt a resolution approving amendments to the position control resolution to modify staffing in several departments for a net increase of four positions;
4. Adopt a resolution approving amendments to the classification and salary resolution for the Information Technology Director and Paramedic classifications; and
5. Authorize changes to the list of equipment financed by the existing Bank of America line of credit for IT and Police Department equipment.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ab7ajULh6Fs>

BACKGROUND

General Fund (101)

The General Fund tables (slides 3 & 4 in the attached PowerPoint presentation) provide detail. Totals in the text below may not add due to rounding. Highlights include:

Revenues: FY 2020-21 General Fund revenues are now projected at \$152.0 million, significantly greater -- \$16.9 million greater, or 12.5 percent -- than the revised budget estimate of \$135.1 million. The increase results from five main factors, each with an impact of more than a million dollars. In decreasing order of magnitude, the five factors are: (i) an estimated \$10.75 million of new revenue in the fourth quarter of the fiscal year (April through June 2021) from the Measure E 1.5-cent sales tax (technically a "transactions and use tax" just like the Measure O half-cent transactions and use tax) that Oxnard voters approved in November 2020, and which was not included in the Budget for FY 2020-21 because City Council consideration and approval of the eventual ballot measure occurred after budget adoption; (ii) a \$4.0 million increase in intergovernmental revenue from Federal CARES Act funding passed through the State (\$2.5 million) and the County of Ventura (\$1.4 million) -- neither of which was even contemplated, let alone assumed, in the Budget for FY 2020-21 last spring; (iii) a substantial estimated increase (\$3.3 million, or 11.0 percent) in projected revenue from the "Bradley Burns 1%" base City sales tax, due to taxable purchases of goods by Oxnard residents and visitors during the COVID-19-induced global recession that have been higher than feared during the depths of the recession, when the Budget forecast was made; (iv) a sharp reduction (\$1.3 million or 27.0 percent) in projected revenue from the transient occupancy tax, as travel and lodging for business and leisure have been even more severely restricted,

and for more months, than staff assumed back in the spring; and (v) a net increase of \$1.0 million, or 13.3 percent, in Service Fees and Charges that is itself the product of numerous factors. On the projected increase side, the largest change in projected revenue is for Community Development Department fees and charges, many related to the Amazon project, along with over a quarter-million dollars of increased charges by Finance Department staff to the Tyler Munis enterprise resource planning (ERP) financial software implementation project, all of which is partially offset by an estimated \$0.9 million reduction in revenue from the Recreation programs of the Cultural and Community Services Department, which is nearly matched by corresponding lower estimated expenditures -- \$0.8 million -- all due to the COVID-19-related suspension of most programs.

Expenditures: FY 2020-21 General Fund expenditures are now projected at \$142.9 million, or \$2.4 million (1.7 percent) above the revised budget total of \$140.6 million. As with the explanation for revenues above, the projected increase in expenditures results from various factors that partially offset each other. Once again in decreasing order of magnitude, the four main factors, each at least \$0.8 million, are:

(i) An estimated \$3.5 million (17.3 percent) *increase* in Fire Department expenditures, because of the following: (a) during the FY 2020-21 wildland fire season (August 2020 through December 2020) the Fire Department expended \$1.5 million to assist other jurisdictions in responding to wildland fires, all \$1.5 million of which either already has been, or will be, reimbursed by the State within the current fiscal year; (ii) additional station coverage and overtime costs resulting from COVID-19 quarantining within the Department added an unexpected \$0.4 million to current-year expenditures; and (iii) vacancy savings throughout the year of \$1.2 million were assumed in the Budget, but are not going to be realized under the minimum staffing and station coverage requirements of departmental operations. In retrospect, this vacancy-savings assumption was more hopeful than realistic, so it will not be repeated in future proposed budgets. City Council may recall that the FY 2020-21 Budget added \$1.0 million to the base Fire Department budget for station coverage and overtime, to address almost half of the \$2.3 million appropriation shortfall projected for FY 2019-20 in last year's Mid-Year Review. The \$1.0 million addition in FY 2020-21 has thus proven to be insufficient to support the Department's required spending. Finally, City Council may also recall that the FY 2020-21 Budget assumed \$876,000 in reduced overtime costs for the Department, which reassigned the members of the paramedic squad to fill existing vacancies in Fire Suppression. The Department reports that actual savings are running at an annual rate of \$960,000, almost 10 percent greater;

(ii) An estimated \$0.8 million (7.2 percent) *increase* in Community Development Department expenditures across many spending categories, most of which was needed to provide the services that yielded the Department's higher General Fund revenue described above;

(iii) An estimated \$0.8 million (12.5 percent) *decrease* in Cultural and Community Services Department's Recreation expenditures, as described above under "Revenues"; and

(iv) An estimated \$0.8 million (1.2 percent) *decrease* in Police Department expenditures, due to vacancy savings even greater than assumed in the Budget

Available Fund Balance: The FY 2020-21 General Fund Adopted Budget assumed a starting available fund balance at July 1, 2020, of \$9.2 million, or 6.5 percent of expenditures plus transfers out. During the latter portion of FY 2019-20, a combination of \$4 million more revenue than projected (mostly sales tax, as FY 2019-20 taxable sales benefited from the same economic circumstances described above for FY 2020-21) -- offset by less than \$1 million of greater-than-expected expenditures (including carryover) -- eventually produced a starting available fund balance of \$12.8 million, or 9.0 percent of expenditures plus transfers out.

City Council's policy target for General Fund reserves is an available fund balance of at least 12 percent of expenditures plus transfers out.

The latest projections explained above for General Fund revenues (now \$152.0 million) and expenditures plus transfers out (now \$142.9 million) imply an FY 2020-21 operating surplus of \$9.1 million. Adding that \$9.1 million projected

operating surplus to the starting available fund balance of \$12.8 million yields a projected ending available fund balance at June 30, 2021 of \$21.9 million, or 15.3 percent of expenditures plus transfers out -- more than three percentage points above the Council's policy target -- all due to the expected influx of revenue from the new Measure E 1.5-cent transactions and use tax.

Furthermore, the new revenue from Measure E will significantly improve the General Fund's cash flow, making it unnecessary, absent a financial cataclysm, for the General Fund to borrow any cash from the three utility enterprise funds (Water, Wastewater and Environmental Resources) as authorized on a contingent basis by City Council on June 2, 2020. No such interfund borrowing was necessary for last fiscal year, either, because very few businesses, Statewide or in Oxnard, took up the Governor's offer to delay their sales tax remittances to the State by three to 12 months. As a result, the General Fund's cashflow during FY 2019-20 was not severely impacted, as staff had feared during the depths of the recession that it conceivably could be.

Request for Budget Appropriation -- General Fund (101)

-- \$55,000 for City Council labor costs as described under "Position Control Resolution" below

-- \$368,900 for professional services in Community Development Department/Planning as described above under "Expenditures"

-- \$263,100 for Building and Engineering in the same department for the same reasons

-- \$59,050 for Finance Department/Administration labor costs as described under "Position Control Resolution" below

-- \$260,000 for Finance/General Accounting to backfill with temporary labor for the employees generating the same amount of General Fund revenue from charges to the ERP project, as described above under "Revenues"

-- \$1,931,039 for the Fire Department, consisting of \$1,900,000 for station coverage as described above under "Expenditures" and \$31,039 for labor costs as described under "Position Control Resolution" below

-- \$128,261 *reduction* for Non-Departmental debt service because the three utility enterprise funds (Water, Wastewater, and Environmental Resources) are recommended below to pay their share of the debt service on that portion of the 2019 Lease Revenue Bonds dedicated to funding the first part of the ERP project

-- \$122,000 transfer to the Information Technology Fund (731) to restore funds earmarked by City Council last fiscal year for the Fiber Master Plan, but which had to be spent on an emergency basis last fiscal year on COVID-19-related changes to City employees' place of work, and on security measures

-- \$180,000 for the Public Works Department/Parks & Public Grounds for continued watering of parks at the current minimal level, and for increased refuse disposal

Measure O Fund (104)

The Measure O Fund table (slide 5 in the attached PowerPoint presentation) provides detail. Totals in the text below may not add due to rounding. Highlights include:

Revenues: FY 2020-21 Measure O Fund revenues are now projected at \$16.8 million -- \$1.6 million greater (10.2 percent) than the revised budget estimate of \$15.2 million. The increase results entirely from a \$1.7 million projected increase in revenue from the half-cent transactions and use tax, for the same reasons as described above for General Fund revenue from the Bradley-Burns base 1% City sales tax.

Expenditures: FY 2020-21 Measure O Fund expenditures are now projected at \$22.1 million, down \$0.7 million (3.2 percent) from the revised budget total of \$22.9 million. The estimated decrease in expenditures results from reduced labor costs in the Cultural and Community Services Department as a result of recreation programs cancelled due to

COVID-19.

Available Fund Balance: The FY 2020-21 Adopted Budget assumed a starting available fund balance for Measure O at July 1, 2020, of \$6.5 million, excluding carryovers. Two changes resulted in a higher starting available fund balance for Measure O: \$9.4 million. The two changes were: (i) almost a million dollars more revenue than projected, for the same reasons as described above for FY 2020-21; and (ii) \$2.2 million of unappropriations approved by City Council in its "weaning off" efforts at the public meeting of October 20, 2020.

The latest projections explained above for Measure O revenues (now \$16.8 million) and expenditures (now \$22.1 million) imply an FY 2020-21 operating deficit of (\$5.3) million. Subtracting that \$5.3 million projected operating deficit from the starting available fund balance of \$9.4 million yields a projected ending available fund balance at June 30, 2021 of \$4.0 million.

Request for Budget Appropriation -- Measure O Fund (104)

-- \$40,000 for the Fire Department to match a grant that is scheduled to appear on the City Council agenda for February 2, 2021

Water Funds (601 & related)

The Water Fund table (slide 6 in the attached PowerPoint presentation) provides detail. Totals in the text below may not add due to rounding. Highlights include:

Revenues: FY 2020-21 Water Fund revenues are now projected at \$81.6 million -- \$2.0 million less (2.4 percent) than the budget estimate of \$83.7 million. The decrease results primarily from three factors: (i) an expected reduction of \$0.85 million in recycled water sales; (ii) a net decline of \$0.35 million in water sales due to reduced consumption by commercial and industrial users during the COVID-19 pandemic; and (iii) a \$0.4 million projected decline in revenue from delinquent fees and penalties, which have been suspended during the pandemic.

Expenditures: FY 2020-21 Water Fund expenditures are now projected at \$70.6 million, down \$34.2 million (32.6 percent) from the revised budget total of \$104.8 million. The decrease in estimated expenditures results almost entirely from capital projects budgeted for the current fiscal year, the spending for which will now occur in future fiscal years.

Available Fund Balance: The FY 2020-21 Adopted Budget assumed a starting available fund balance for the Water Fund at July 1, 2020, of \$36.0 million. The actual available fund balance proved to be substantially higher, \$52.2 million, due to unspent capital appropriations. The latest projections explained above for Water Fund revenues (now \$81.6 million) and expenditures (now \$70.6 million) imply net annual activity during FY 2020-21 of a positive \$11.0 million. However, \$30.6 million of unspent capital appropriations from FY 2020-21 are expected to be carried over to next fiscal year.

Therefore, beginning with the actual available fund balance at July 1, 2020 (\$52.2 million); adding the projected net annual activity during FY 2020-21 of a positive \$11.0 million, and then subtracting the projected carryover (\$30.6 million) yields a projected ending available fund balance at June 30, 2021 of \$32.6 million, which represents a little over 46 percent of annual expenditures. The City Council policy target for available fund balance is 25 percent.

Request for Budget Appropriation -- Water Fund (601 & related)

All of the budget appropriation changes requested for Fund 601 Water Operating, Fund 603 Resource Development Fee, and Fund 609 Water Bonds are due to three bond-related factors: (i) appropriating estimated principal, interest, and bond proceeds for the 2021 Water Revenue Bonds that appear on the City Council meeting agenda for January 19, 2021; and (ii) changing the funding source for the Automated Meter Infrastructure (AMI) capital project from debt financing to cash. The reason for the latter is that the 2021 Water Revenue Bonds are proposed to finance two capital projects with expected useful lives of 50 to 75 years, but the automated meter infrastructure will have a useful life just a fraction of that length, and thus is appropriate to finance from cash reserves paid by the current generation of ratepayers. (A longstanding, basic tenet of public finance in the United States is that each generation of ratepayers or taxpayers who will benefit from a capital project should pay for that capital project through annual debt service on bonds issued to finance it.

Economists call this "intergenerational equity," or fairness between the different generations of ratepayers or taxpayers.)

The third and final factor underlying the budget appropriation request is debt service to be paid by the Water Operating Fund (601) for its share (\$25,692) of the debt service on the 2019 Lease Revenue Refunding Bonds attributable to financing the ERP project, as noted under "Request for Budget Appropriation -- General Fund (101)" above.

Wastewater Funds (611, 621 & related)

The Wastewater Fund table (slide 7 in the attached PowerPoint presentation) provides detail. Totals in the text below may not add due to rounding. Highlights include:

Revenues: FY 2020-21 Wastewater Fund revenues are now projected at \$50.2 million -- \$26.1 million less (34.2 percent) than the budget estimate of \$76.4 million. The decrease results entirely from a \$26.1 million (90.9 percent) reduction in anticipated proceeds from a State Revolving Fund (SRF) loan for wastewater capital projects. Regarding operating revenue, utility fees are projected to be \$0.4 million (less than 1 percent) higher than the budget estimate, offset by a \$0.4 million (76.4 percent) projected decline in revenue from delinquent fees and penalties, which have been suspended during the pandemic.

Expenditures: FY 2020-21 Wastewater Fund expenditures are now projected at \$40.4 million, down \$39.1 million (49.2 percent) from the revised budget total of \$79.6 million. The decrease in estimated expenditures results almost entirely from capital projects budgeted for the current fiscal year, the spending for which will now occur in future fiscal years, plus \$2 million of reduced operational costs for contracts for professional services, supplies, and chemicals.

Available Fund Balance: The FY 2020-21 Adopted Budget assumed a starting available fund balance for the Wastewater Fund at July 1, 2020, of \$42.4 million. The actual available fund balance proved to be somewhat higher, \$46.7 million, due to unspent capital appropriations. The latest projections explained above for Wastewater Fund revenues (now \$50.2 million) and expenditures (now \$40.4 million) imply net annual activity during FY 2020-21 of a positive \$9.8 million. However, \$36.3 million of unspent capital appropriations from FY 2020-21 are expected to be carried over to next fiscal year.

Therefore, beginning with the actual available fund balance at July 1, 2020 (\$46.7 million); adding the projected net annual activity during FY 2020-21 of a positive \$9.8 million, and then subtracting the projected carryover (\$36.3 million) yields a projected ending available fund balance at June 30, 2021 of \$20.2 million, which represents 50.0 percent of annual expenditures. The City Council policy target for available fund balance is 25 percent.

Request for Budget Appropriation -- Wastewater Funds (611 & 621)

The only budget appropriation request is debt service to be paid by the Wastewater Collection Operating Fund (611) and the Wastewater Treatment Operating Fund (621) for their shares (\$7,011 and \$22,147, respectively) of the debt service on the 2019 Lease Revenue Refunding Bonds attributable to financing the ERP project, as noted under "Request for Budget Appropriation -- General Fund (101)" above.

Environmental Resources Funds (631 & related)

The Environmental Resources Fund table (slide 8 in the attached PowerPoint presentation) provides detail. Totals in the text below may not add due to rounding. Highlights include:

Revenues: FY 2020-21 Environmental Fund revenues are now projected at \$51.7 million -- virtually unchanged from the budget estimate of \$51.9 million.

Expenditures: FY 2020-21 Environmental Resources Fund expenditures are now projected at \$54.3 million, down \$9.4 million (14.7 percent) from the revised budget total of \$63.7 million. The estimated decrease in estimated expenditures results mostly from \$5 million of capital projects budgeted for the current fiscal year, the spending for which will now occur in future fiscal years, plus \$2 million of reduced operational costs for green waste processing, recycling buybacks, waste hauling supplies, and contracts for professional services.

Available Fund Balance: The FY 2020-21 Adopted Budget assumed a starting available fund balance for the Environmental Resources Fund at July 1, 2020, of \$32.1 million. The actual available fund balance proved to be somewhat higher, \$34.2 million. The latest projections explained above for Environmental Resources Fund revenues (now \$51.7 million) and expenditures (now \$54.3 million) imply net annual activity during FY 2020-21 of a negative (\$2.6) million. However, \$5.5 million of unspent capital appropriations from FY 2020-21 are expected to be carried over to next fiscal year.

Therefore, beginning with the actual available fund balance at July 1, 2020 (\$34.2 million); subtracting the projected net annual activity during FY 2020-21 of a negative \$2.6 million, and then also subtracting the projected carryover (\$5.5 million) yields a projected ending available fund balance at June 30, 2021 of \$26.1 million, which represents 48.1 percent of annual expenditures. The City Council policy target for available fund balance is 25 percent.

Request for Budget Appropriation -- Environmental Resources Fund (631)

The only budget appropriation request is debt service to be paid by the Environmental Resources Fund for its share (\$73,411) of the debt service on the 2019 Lease Revenue Refunding Bonds attributable to financing the ERP project, as noted under "Request for Budget Appropriation -- General Fund (101)" above.

Request for Budget Appropriation -- Information Technology Fund (731)

Except for the dollar amount, this item is identical to ones the Council considered and approved at its meetings on March 26, 2019 and March 17, 2020 pertaining to the last two fiscal years' budgets.

The technology industry has adopted a financial model whereby customers like the City must pay software license and usage charges in advance. This fiscal year the Information Technology (IT) Department already has, or will receive, \$403,587 worth of invoices for software license and usage charges that apply to next fiscal year (FY 2021-22), but which must be paid this fiscal year.

In order to pay those invoices, which are listed in an attachment, the IT Department needs an appropriation for the \$403,587. This appropriation will not affect fund balance in the Information Technology internal service fund (731), because the prepayment will be recorded on the City's books as an asset this fiscal year, not as an expense. In essence, this is a balance sheet transaction, converting cash to prepaid items on the asset side of the balance sheet for the Information Technology Fund. An appropriation from City Council is necessary, however, in order for the IT Department to pay the prepaid items to its numerous vendors.

Request for Budget Appropriation -- other funds

The other recommended budget adjustments on the attached Request for Budget Appropriation are almost all applicable to the budgets of the City's dozens of special districts. The recommendation to recognize \$0.9 million of new revenue to Fund 172 Landscape Maintenance District Administration, which itself contains the budgets of numerous special districts, stems from an inadvertent omission in the Adopted Budget. Most of the appropriation request increases are for special projects within the various districts: irrigation repairs, tree maintenance, replanting projects, etc.

Also noteworthy is the recommended recognition of \$2.3 million of additional Community Development Block Grant funding (Fund 285) for the Housing Department, and corresponding appropriations in the same amount.

Position Control Resolution

-- For the City Council, add 1.0 FTE Executive Assistant I, at a partial-year cost of \$55,000 as noted above under "Request for Budget Appropriation -- General Fund (101)"

-- For the Department of Billing & Licensing, delete 1.0 FTE Administrative Assistant and substitute 1.0 FTE Billing & Licensing Supervisor. This recommendation is based on a change in the work that is needed for this position. The department requested Human Resources to perform a classification analysis on the incumbent employee. Based on this analysis it was found that the employee was assigned and has been performing the duties of Billing and Licensing

Supervisor and that this is a permanent change which requires a reclassification. No budget adjustment is needed.

-- For the Finance Department, add 1.0 FTE Confidential Administrative Assistant and 1.0 FTE Assistant CFO, at a partial-year cost of \$59,050 as noted above under "Request for Budget Appropriation -- General Fund (101)." This recommendation stems from management's realization, partway through the ERP implementation, that the administrative, analytical, reporting, management, operational, and supervisory demands on the department are already outstripping its ability to deliver them at current staffing levels -- even with 1.5 FTE of additional temporary labor to support the ERP implementation. The existing imbalance between labor supply and performance demand will only grow once the Tyler Munis Core Financials system goes live in 2022, as centralized accounts payable, accounts receivable, project accounting and other new functions enabled by the new software require more assistance to operating departments, including training, testing, and data validation from the Finance Department.

-- For the Fire Department, add 1.0 FTE Paramedic, limited term for one year, to assist with pandemic response, at a partial-year cost of \$31,039 as noted above under "Request for Budget Appropriation -- General Fund (101)."

-- For the Police Department the additions and deletions being requested are to allow employees in these allocations to be promoted up to the full journey level. These employees were hired into the entry level classification which is the I level, for example, Police Records Technician I. They now meet the qualifications and are performing the work at the journey level which is the II or using the same example, Police Records Technician II. No budget adjustment is needed.

-- For the Water Operations Division of the Public Works Department, delete 1.0 FTE Chief Operator, and substitute 1.0 FTE Sr. Water Treatment Operator. This change is a downgrade in the allocation as the work being assigned is at a lower level than Chief Operator. There is no impact to the current incumbents, who is already being paid as a Sr. Water Treatment Operator. No budget adjustment is needed.

Classification and Salary Schedule Resolution

-- Increase annual salary range for Information Technology Director (vacant) to achieve market comparability and improve chances for successful recruitment

-- Establish hourly salary range for new Paramedic position described under "Position Control Resolution" above

Changes to the list of equipment financed by the existing Bank of America line of credit

The City still has \$180,000 remaining on the medium-term (less than 10 years) line of credit with Bank of America that was approved by City Council during the last decade. Each of the IT Department and the Police Department needs approximately \$50,000 for, respectively, an IT security-related construction project that relates to an audit finding and furniture for the dispatch console project. Since neither of these specific uses has previously been broached with Council in connection with the line of credit, staff seeks permission to tap the remaining Bank of America lease-purchase funds for these equipment acquisitions. No budget adjustment is needed.

STRATEGIC PRIORITIES

This agenda item supports the Organizational Effectiveness strategy. The purpose of the Organizational Effectiveness strategy is to strengthen and stabilize the organizational foundation of the City in the areas of Finance, Information Technology, and Human Resources, and to improve workforce quality while increasing transparency to the public. This item supports the following goals and objectives:

Goal 2. Increase transparency with Council, community and staff related to the City's budget and financial management processes.

FINANCIAL IMPACT

The financial impact of each recommended action is explained in the "Background" section that describes the action.

COMMITTEE OUTCOME

At the time of printing this agenda, this report had not been received by the Finance and Governance Committee. This report will be presented to the Finance and Governance Committee on January 26, 2021.

Prepared by: Kevin Riper, Chief Financial Officer

ATTACHMENTS

1. Budget Appropriation FY20-21 Mid-Year (1)
2. IT Budget CAP 2020-2021
3. Updated Amend Position Resolution 1.14.21
4. Updated Amended Salary Resolution 1.12.21
5. FY20-21 Budget Mid-Year Review Presentation v.5

REQUEST FOR BUDGET APPROPRIATION

Department: Finance
Project/Program _____
Manager: Kevin Riper

Date: February 2, 2021
Phone: 385-7461

Reason for Appropriation:

FY 20-21 Mid-year adjustment / appropriations

Accounts and Descriptions

AMOUNT

Fund: 101-GENERAL FUND

Revenues/Transfers In

PLANNING DIVISION (4101)

101-4101-555.73-80 GENERAL PLAN MAINTENANCE 85,000

BUILDING & ENGINEERING (4301)

101-4301-552.73-95 INSPECT FEES/TRACT-PARCEL 547,000

FINANCE ADMINISTRATION (1600)

101-1600-553.73-37 SERVICE TO OTHER PROGRAMS 90,000

GENERAL ACCOUNTING (1601)

101-1601-553.73-37 SERVICE TO OTHER PROGRAMS 170,000

Sub-total Revenues 892,000

Expenditures/Transfers Out

CITY COUNCIL (1101)

101-1101-801.80-01 DIRECT LABOR-REGULAR 39,000

101-1101-801.80-41 EMPLOYEE BENEFITS 13,000

101-1101-801.80-43 PERS 3,000

PLANNING DIVISION (4101)

101-4101-804.82-09 SVCS-OTHER/PROF CONTRACT 368,900

BUILDING & ENGINEERING (4301)

101-4301-804.80-01 DIRECT LABOR-REGULAR 21,770

101-4301-804.80-41 EMPLOYEE BENEFITS 9,330

101-4301-804.81-04 SUPPLIES-SHOP & FIELD 10,000

101-4301-804.81-32 MINOR EQUIPMENT OFFICE 47,000

101-4301-804.82-09 SVCS-OTHER/PROF CONTRACT 75,000

101-4301-804.84-29 CONSULTANT PLAN CHECKING 75,000

101-4301-804.86-06 MACHINERY AND EQUIP NEW 25,000

FINANCE ADMINISTRATION (1600)

101-1600-801.80-01 DIRECT LABOR-REGULAR 55,333

101-1600-801.80-41 EMPLOYEE BENEFITS 8,417

101-1600-801.80-43 PERS 5,300

GENERAL ACCOUNTING (1601)

101-1601-801.80-02 DIRECT LABOR-TEMPORARY 200,000

101-1601-801.82-09 SVCS-OTHER PROF/CONTRACT 60,000

FIRE SUPPRESSION & OTHER EMERGENCY SERVICES (2201)

101-2201-802.80-01 DIRECT LABOR-REGULAR 21,739

101-2201-802.80-41 EMPLOYEE BENEFITS 6,900

101-2201-802.80-43 PERS 2,400

101-2201-802.80-08 STATION COVERAGE 1,900,000

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BA Doc# (Finance Use Only) _____

Revised : 2/23/2012

REQUIRES CITY COUNCIL AUTHORIZATION

Page 1 of 8

NON-DEPARTMENTAL (1003)		
101-1003-808.87-34	TSFR TO DEBT SERVICE FUND	(128,261)
RESERVES & TRANSFERS (1002)		
101-1002-808.87-25	TSFR TO INTER.SERVICE FD	122,000
PARKS & PUBLIC GROUNDS (5701)		
101-5701-805.82-67	UTILITY EXPENSE-WATER	100,000
101-5701-805.82-68	UTIL EXP REFUSE & DISPOSE	80,000
	Sub-total Expenditures	3,120,828
Net Change to Fund Balance		(2,228,828)
Fund: 104-HALF CENT SALES TAX		
Expenditures/Transfers Out		
FIRE STATION 8 (PROJECT MO2201)		
104-2280-826.86-06	MACHINERY AND EQUIPT.-NEW	40,000
	Sub-total Expenditures	40,000
Net Change to Fund Balance		(40,000)
Fund: 121-WATERWAYS ASSESSMENT DIST		
Expenditures/Transfers Out		
WATERWAYS ASSESSMENT DIST (3108)		
121-3108-803.82-10	WATERWAY SERVICES	13,600
SPECIAL DISTRICTS (1606)		
121-1606-805.82-09	SVCS-OTHER PROF/CONTRACT	2,117
121-1606-805.82-29	PROF SRVC-SPECIAL PROJ	50,000
	Sub-total Expenditures	65,717
Net Change to Fund Balance		(65,717)
Fund: 125-LMD #4-BEACH MAIN COL/HOT		
Expenditures/Transfers Out		
SPECIAL DISTRICTS (1606)		
125-1606-805.82-29	PROF SRVC-SPECIAL PROJ	8,500
	Sub-total Expenditures	8,500
Net Change to Fund Balance		(8,500)
Fund: 128-LMD #10-COUNTRY CLUB		
Expenditures/Transfers Out		
SPECIAL DISTRICTS (1606)		
128-1606-805.82-29	PROF SRVC-SPECIAL PROJ	200
	Sub-total Expenditures	200
Net Change to Fund Balance		(200)
Fund: 131-LMD #12-STANDARD PACIFIC		
Expenditures/Transfers Out		
SPECIAL DISTRICTS (1606)		
131-1606-805.82-29	PROF SRVC-SPECIAL PROJ	5,000
	Sub-total Expenditures	5,000
Net Change to Fund Balance		(5,000)
Fund: 132-LMD #14-CALIFORNIA COVE		
Expenditures/Transfers Out		
SPECIAL DISTRICTS (1606)		
132-1606-805.82-29	PROF SRVC-SPECIAL PROJ	5,000
	Sub-total Expenditures	5,000
Net Change to Fund Balance		(5,000)

BA# (Finance Use Only) _____

BA Doc# (Finance Use Only) _____

Revised : 2/23/2012

Page 2 of 8

REQUIRES CITY COUNCIL AUTHORIZATION

Fund: 133-LMD #16-LIGHTHOUSE**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

133-1606-805.82-29	PROF SRVC-SPECIAL PROJ	2,000
	Sub-total Expenditures	2,000

Net Change to Fund Balance	(2,000)
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Fund: 134-LMD #13-FD562-LE VILLAGE**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

134-1606-805.82-29	PROF SRVC-SPECIAL PROJ	1,000
	Sub-total Expenditures	1,000

Net Change to Fund Balance	(1,000)
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Fund: 143-LMD #23- GREYSTONE**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

143-1606-805.82-29	PROF SRVC-SPECIAL PROJ	200
	Sub-total Expenditures	200

Net Change to Fund Balance	(200)
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Fund: 144-LMD #24- VINEYARDS**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

144-1606-805.82-29	PROF SRVC-SPECIAL PROJ	500
	Sub-total Expenditures	500

Net Change to Fund Balance	(500)
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Fund: 145-LMD #25-THE POINTE**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

145-1606-805.82-29	PROF SRVC-SPECIAL PROJ	10,000
	Sub-total Expenditures	10,000

Net Change to Fund Balance	(10,000)
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Fund: 147-LMD #27- ROSE ISLAND**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

147-1606-805.82-29	PROF SRVC-SPECIAL PROJ	8,000
	Sub-total Expenditures	8,000

Net Change to Fund Balance	(8,000)
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Fund: 148-LMD #28- HARBORSIDE**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

148-1606-805.82-29	CONTRACTS AND SERVICES/OTHER-PROF	5,000
	Sub-total Expenditures	5,000

Net Change to Fund Balance	(5,000)
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Fund: 154-LMD #33-RIO DEL SOL**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

154-1606-805.82-29	PROF SRVC-SPECIAL PROJ	10,000
	Sub-total Expenditures	10,000

Net Change to Fund Balance	(10,000)
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BA# (Finance Use Only) _____

BA Doc# (Finance Use Only) _____

Revised : 2/23/2012

Page 3 of 8

REQUIRES CITY COUNCIL AUTHORIZATION

Fund: 156-LMD. #34-SUNRISE POINTE**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

156-1606-805.82-29	PROF SRVC-SPECIAL PROJ	20,000
Sub-total Expenditures		20,000

Net Change to Fund Balance	(20,000)
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Fund: 157-LMD #36-VILLA SANTA CRUZ**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

157-1606-805.82-29	PROF SRVC-SPECIAL PROJ	10,000
Sub-total Expenditures		10,000

Net Change to Fund Balance	(10,000)
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Fund: 158-LMD #37-PACIFIC BREEZE**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

158-1606-805.82-29	PROF SRVC-SPECIAL PROJ	20,000
Sub-total Expenditures		20,000

Net Change to Fund Balance	(20,000)
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Fund: 159-LMD #38-ALDEA DEL MAR**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

159-1606-805.82-29	PROF SRVC-SPECIAL PROJ	50,000
Sub-total Expenditures		50,000

Net Change to Fund Balance	(50,000)
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Fund: 162-LMD #40-CANTADA**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

162-1606-805.82-29	PROF SRVC-SPECIAL PROJ	20,000
Sub-total Expenditures		20,000

Net Change to Fund Balance	(20,000)
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Fund: 163-LMD #41-PACIFIC COVE**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

163-1606-805.82-29	PROF SRVC-SPECIAL PROJ	5,000
Sub-total Expenditures		5,000

Net Change to Fund Balance	(5,000)
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Fund: 164-LMD #42-CANTABRIA/CORONAD**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

164-1606-805.82-29	PROF SRVC-SPECIAL PROJ	20,000
Sub-total Expenditures		20,000

Net Change to Fund Balance	(20,000)
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Fund: 170-L/M DIST.-COMBINING FUNDS**Expenditures/Transfers Out****LMD #50-DV SENIOR HOUSING (8007)**

170-8007-899.82-29	PROF SRVC-SPECIAL PROJ	10,000
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LMD #51-PFEILER (8008)

170-8008-899.82-29	PROF SRVC-SPECIAL PROJ	30,000
Sub-total Expenditures		40,000

Net Change to Fund Balance	(40,000)
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BA# (Finance Use Only)

BA Doc# (Finance Use Only)

Revised : 2/23/2012

Page 4 of 8

REQUIRES CITY COUNCIL AUTHORIZATION

Fund: 172-LMD ADMINISTRATION**Revenues/Transfers In****SPECIAL DISTRICTS (1606)**

172-1606-553.73-37		917,574
	Sub-total Revenues	917,574

Net Change to Fund Balance	917,574
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Fund: 173-CFD #4-SEABRIDGE MAINT**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

173-1606-805.82-29	PROF SRVC-SPECIAL PROJ	130,871
	Sub-total Expenditures	130,871

Net Change to Fund Balance	(130,871)
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Fund: 175-CFD #2-WESTPORT MAINT**Expenditures/Transfers Out****SPECIAL DISTRICTS (1606)**

175-1606-805.82-29	PROF SRVC-SPECIAL PROJ	150,000
	Sub-total Expenditures	150,000

Net Change to Fund Balance	(150,000)
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Fund: 213-TDA/LTF4-TRANS.FND-99400c**Expenditures/Transfers Out****TRANSIT SERVICES (3110)**

213-3110-803.85-35	FACILITY CHG-MAINTENANCE	(30,098)
	Sub-total Expenditures	(30,098)

Net Change to Fund Balance	30,098
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Fund: 285-CDBG ENTITLEMENT**Revenues/Transfers In****GRANTS MANAGEMENT (5139)**

285-5139-531.72-06	CDBG GRANT	2,321,814
	Sub-total Revenues	2,321,814

Expenditures/Transfers Out**CARES ACT (PROJECT 775567)**

285-5347-804.84-83	CONTRACTUAL-ESSENTIAL SER	220,000
285-4203-826.83-63	CDC LOANS/GRANTS	500,000
285-4203-804.83-31	CONTRIBUTION TO OTHR AGCY	100,000
285-5394-804.83-31	CONTRIBUTION TO OTHR AGCY	136,930
285-5115-804.83-24	RENTALS-OTHER PROPERTY	955,948
285-5115-804.82-09	SVCS-OTHER PROF/CONTRACT	249,400
285-5110-804.83-31	CONTRIBUTION TO OTHR AGCY	50,000
285-5396-804.82-09	SVCS-OTHER PROF/CONTRACT	5,000
285-5387-804.83-31	CONTRIBUTION TO OTHR AGCY	10,000
285-5387-804.82-09	SVCS-OTHER PROF/CONTRACT	(249,400)
285-5139-804.83-43	TRAINING/WORKSHOP/MTNGS	7,673

BA# (Finance Use Only) _____

BA Doc# (Finance Use Only) _____

Revised : 2/23/2012

REQUIRES CITY COUNCIL AUTHORIZATION

Page 5 of 8

285-5139-804.82-09	SVCS-OTHER PROF/CONTRACT	66,797
285-5502-804.82-09	SVCS-OTHER PROF/CONTRACT	140,000
285-5309-804.83-08	MAINTENANCE SERV.-OTHERS	76,236
285-2203-802.82-09	SVCS-OTHER PROF/CONTRACT	33,230
CV PARAMEDIC (Project 772281)		
285-2203-802.81-05	SUPPLIES-SAFETY	20,000
Sub-total Expenditures		2,321,814
Net Change to Fund Balance		0

Fund: 601-WATER OPERATING FUND

Expenditures/Transfers Out

DEBT SERVICES (6004)

601-6004-896.85-01	BOND PRINCIPAL PAYMENTS	(950,000)
601-6004-848.85-02	BOND INTEREST PAYMENT	(71,198)
601-6004-808.87-34	TSFR TO DEBT SERVICE FUND	25,692

AMI REPLACEMENT (Project 206503)

601-6551-821.82-08	SVCS- CONSTRUCTION	4,293,750
601-6551-821.82-09	SVCS- OTHER PROFESSIONAL	572,500
601-6551-821.84-51	SVSC FROM OTHER DEPART'S	286,250
601-6551-821.88-02	FOR CONTINGENCIES	572,500

Sub-total Expenditures 4,729,494

Net Change to Fund Balance (4,729,494)

Fund: 603-RESOURCE DEVELOPMENT FEE

Expenditures/Transfers Out

DEBT SERVICES (6004)

603-6004-848.85-02	BOND INTEREST PAYMENT	106,062
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Sub-total Expenditures 106,062

Net Change to Fund Balance (106,062)

Fund: 609-WATER BONDS

Revenues/Transfers In

DEBT SERVICES (6007)

609-6007-712.79-51	PROCEEDS - SALE OF BONDS	5,075,000
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Sub-total Revenues 5,075,000

Expenditures/Transfers Out

WATER BACKBONE HUENEME II (PROJECT 106002)

609-6556-821.82-08	SVCS- CONSTRUCTION	4,950,000
609-6556-821.82-09	SVCS- OTHER PROFESSIONAL	660,000
609-6556-821.84-51	SVSC FROM OTHER DEPART'S	330,000
609-6556-821.88-02	FOR CONTINGENCIES	660,000

ASR COMPLETION (PROJECT 206502)

609-6551-821.82-08	SVCS- CONSTRUCTION	3,150,000
609-6551-821.82-09	SVCS- OTHER PROFESSIONAL	420,000
609-6551-821.84-51	SVSC FROM OTHER DEPART'S	210,000
609-6551-821.88-02	FOR CONTINGENCIES	420,000

AMI REPLACEMENT (PROJECT 206503)

609-6551-821.82-08	SVCS- CONSTRUCTION	(4,293,750)
609-6551-821.82-09	SVCS- OTHER PROFESSIONAL	(572,500)

BA# (Finance Use Only) _____

BA Doc# (Finance Use Only) _____

Revised : 2/23/2012

REQUIRES CITY COUNCIL AUTHORIZATION

Page 6 of 8

609-6551-821.84-51	SVSC FROM OTHER DEPART'S	(286,250)
609-6551-821.88-02	FOR CONTINGENCIES	(572,500)
	Sub-total Expenditures	5,075,000
Net Change to Fund Balance		0
Fund: 611-W/W COLLECTION OPERATING		
Expenditures/Transfers Out		
DEBT SERVICE (6104)		
611-6104-808.87-34	TSFR TO DEBT SERVICE FUND	7,011
	Sub-total Expenditures	7,011
Net Change to Fund Balance		(7,011)
Fund: 621-W/W TREATMENT OPRNS		
Expenditures/Transfers Out		
DEBT SERVICE (6206)		
621-6206-808.87-34	TSFR TO DEBT SERVICE FUND	22,147
	Sub-total Expenditures	22,147
Net Change to Fund Balance		(22,147)
Fund: 631-SOLID WASTE OPERATING		
Expenditures/Transfers Out		
DEBT SERVICE (6305)		
631-6305-808.87-34	TSFR TO DEBT SERVICE FUND	73,411
	Sub-total Expenditures	73,411
Net Change to Fund Balance		(73,411)
Fund: 731-INFORMATION TECHNOLOGY		
Balance Sheet Liability for Prepaid		
731-0000-101.01-00	CURRENT ASSETS/ CASH W/ TREASURER	(403,587)
731-0000-109.12-00	OTHER ASSETS/DEBIT/PREPAYMENTS	403,587
	Sub-total Balance Sheets	0
Revenues /Transfers In		
ENTERPRISE INFORMATION SYSTEMS MANAGEMENT (7301)		
731-7301-711.79-01	TRANSFERS FR.GENERAL FUND	122,000
	Sub-total Revenues	122,000
Expenditures/Transfers Out		
HI SPEED FIBER OP CONNECT (PROJECT 147301)		
731-7364-892.82-09	SERV-OTHER PROF/CONTRACT	122,000
	Sub-total Expenditures	122,000
Net Change to Fund Balance		0
Fund: 735-FACILTIES MAINTENANCE		
Revenues/Transfers In		
FACILITIES MAINTENANCE (7401)		
735-7401-655.77-61	INTERNAL SERVICE CHARGES	(30,098)
	Sub-total Revenues	(30,098)
Expenditures/Transfers Out		
FACILITIES MAINTENANCE (7401)		
735-7401-851.80-01	DIRECT LABOR-REGULAR	(21,069)
735-7401-851.80-41	EMPLOYEE BENEFITS	(9,029)
	Sub-total Expenditures	(30,098)
Net Change to Fund Balance		0

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BA Doc# (Finance Use Only) _____

Revised : 2/23/2012

REQUIRES CITY COUNCIL AUTHORIZATION

Page 7 of 8

Fund: 741-FLEET SERVICES

Expenditures/Transfers Out

FLEET SERVICES (7501)

741-7501-896.85-03	L/P PRINCIPAL PAYMENT	(99,262)
741-7501-896.85-04	L/P INTEREST PAYMENT	(9,204)
741-7501-857.84-39	EQUIPMENT MAINT	30,000
	Sub-total Expenditures	(78,466)

Net Change to Fund Balance	78,466
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Net Appropriation Change	16,066,093
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Approvals

Department Director _____

Chief Financial Officer _____

City Manager _____

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Revised : 2/23/2012

REQUIRES CITY COUNCIL AUTHORIZATION

VendorName	Renewal Date	Annual IT Budget	2020/21 share	2021/22 share
Durbiano Fire Equipment	12/31/2020	\$1,500.00	\$750.00	\$750.00
ESRI - Police Only (Separated for security reasons)	12/31/2020	\$2,600.00	\$1,300.00	\$1,300.00
DRV Technologies	1/1/2021	\$546.75	\$273.38	\$273.38
Everywhere Networks	2/1/2021	\$2,025.00	\$843.75	\$1,181.25
Granicus SouthTech	3/1/2021	\$3,565.38	\$1,188.46	\$2,376.92
Selectron Technologies	3/1/2021	\$19,400.00	\$6,466.67	\$12,933.33
Versatile Puma	3/1/2021	\$5,233.00	\$1,744.33	\$3,488.67
Dial Security	4/1/2021	\$275.00	\$68.75	\$206.25
Granicus CampaignDocs	4/1/2021	\$3,785.99	\$946.50	\$2,839.49
OpenGov	4/1/2021	\$32,775.00	\$8,193.75	\$24,581.25
Microsoft EA	4/30/21	\$73,031.03	\$18,257.76	\$54,773.27
Broderick Data System	5/1/2021	\$342.00	\$57.00	\$285.00
CheckPoint Laptop Encryption	6/28/2021	\$1,025.00	\$1,025.00	\$0.00
Superion - Credit Card	6/30/2021	\$15,600.00	\$7,800.00	\$7,800.00
Superion - HTE	6/30/2021	\$195,000.00	\$195,000.00	\$0.00
CrowdStrike	7/1/2021	\$133,000.00	\$0.00	\$133,000.00
Drone Deploy	7/1/2021	\$6,000.00	\$6,000.00	\$0.00
Filemaker, Inc	7/1/2021	\$540.00	\$540.00	\$0.00
GovQA	7/1/2021	\$33,000.00	\$33,000.00	\$0.00
National Utility Locators	7/1/2021	\$30,000.00	\$30,000.00	\$0.00
Google Chromebox for Meetings	7/15/2021	\$8,750.00	\$8,750.00	\$0.00
DocuSign	7/16/2021	\$38,239.00	\$36,645.71	\$1,593.29
Teradici Desktop Access	7/21/2021	\$606.76	\$606.76	\$0.00
Continental Computers	7/27/2021	\$5,917.50	\$5,917.50	\$0.00
ESRI - City Hall Administration	7/30/2021	\$32,200.00	\$29,516.67	\$2,683.33
LinkedIn Lynda.com	9/1/2021	\$2,600.00	\$1,950.00	\$650.00
Google G Suite	9/13/2021	\$166,650.00	\$138,875.00	\$27,775.00
Google Voice	9/13/2021	\$12,075.00	\$5,836.25	\$6,238.75
GoDaddy.com	9/30/2021	\$750.00	\$562.50	\$187.50
Lucidchart.com	9/30/2021	\$750.00	\$562.50	\$187.50
Form Publisher	10/1/2021	\$360.00	\$270.00	\$90.00
Portford Solutions Group	10/1/2021	\$13,470.61	\$10,102.96	\$3,367.65
Cisco Firewall/Core Switches Maintenance	10/30/2021	\$198,685.96	\$132,457.31	\$66,228.65
Key Information Systems	11/1/2021	\$6,000.00	\$4,000.00	\$2,000.00
Prism Software	11/1/2021	\$1,298.00	\$865.33	\$432.67
Accela CRM Public Stuff Tier 3	11/4/2021	\$32,388.00	\$21,592.00	\$10,796.00
Civic Plus	11/15/2021	\$11,350.00	\$7,093.75	\$4,256.25
Faronics Deep Freeze	11/15/2021	\$4,900.00	\$3,062.50	\$1,837.50
SolarWinds	12/1/2021	\$16,549.12	\$10,425.88	\$6,123.24
Net Motion Mobility	12/6/2021	\$10,337.50	\$0.00	\$10,337.50
SonicWall - WesternNRG	12/6/2021	\$6,593.49	\$3,571.47	\$3,022.02
Veeam	12/9/2021	\$2,757.45	\$1,378.73	\$1,378.73
VMware	12/11/2021	\$18,790.40	\$10,178.13	\$8,612.27
Adobe Suite	Paid Monthly	\$10,344.00	\$10,344.00	\$0.00
CLETS	Paid Monthly	\$15,750.00	\$15,750.00	\$0.00
Corelogic Information Solutions	Paid Monthly	\$4,390.92	\$4,390.92	\$0.00
Digital Ocean	Paid Monthly	\$3,072.00	\$3,072.00	\$0.00
Google Domains	Paid Monthly	\$600.00	\$600.00	\$0.00
Google GCP	Paid Monthly	\$3,500.00	\$3,500.00	\$0.00
IBM MaaS 360 Enterprise Mobility Management	Paid Monthly	\$10,800.00	\$10,800.00	\$0.00
Paypal	Paid Monthly	\$5,760.00	\$5,760.00	\$0.00
Timely	Paid Monthly	\$144.00	\$144.00	\$0.00
		\$1,205,623.86	\$802,037.21	\$403,586.65

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING
RESOLUTION NO. 15,357 AUTHORIZING FULL-TIME EQUIVALENT POSITIONS
PURSUANT TO CHAPTER 4 OF THE CITY PERSONNEL RULES AND REGULATIONS

WHEREAS, Chapter 4, Section 4.7 of the City of Oxnard Personnel Rules and Regulations provides that the City Manager from time to time may revise the number of positions in each classification as necessary to perform the work of the classification, provided that the total expense to be incurred for such work shall be limited to the amount appropriated by the City Council for the classification; and

WHEREAS, the City Council has reviewed the revisions and finds that they are desirable and in the interest of maintaining an efficient municipal organization.

NOW, THEREFORE, the City Council of the City of Oxnard resolves to amend Resolution No. 15,357 with the following changes to the adopted FY 20/21 position allocations as specified, subject to approval of a budget appropriation for the revised allocation:

<u>Department</u>	<u>Title</u>	Adopted 20/21	Proposed Change	New Allocation
City Council	Executive Assistant I	0	1	1
Dept of Billing and Licensing	Administrative Assistant	1	-1	0
	Billing & Licensing Supervisor	1	+1	2
Finance	Assistant CFO	1	+1	2
	Administrative Assistant (C)	1	+1	2
Fire	Paramedic Limited Term (2/2/2021 – 1/31/2022)	0	1	1
Police	Police Records Technician I	8	-8	0
	Police Records Technician II	6	+8	14
	Public Safety Dispatcher I	5	-5	0
	Public Safety Dispatcher II	14	+5	19
	Traffic Service Assistant I	2	-2	0
	Traffic Service Assistant II	12	+2	14
Public Works -Water Operation	Chief Operator	3	-1	2
	Sr. Water Treatment Operator	2	+1	3
GRAND TOTAL		56	4	60

PASSED AND ADOPTED this 2nd day of February, 2021, by the following vote:

YES:

NOES:

ABSENT:

ABSTAIN:

John C. Zaragoza, Mayor

ATTEST:

Rose Chaparro, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING
RESOLUTION NO. 15,358 AUTHORIZING AND APPROVING CLASSIFICATION AND SALARY
SCHEDULES PURSUANT TO CHAPTER 4 OF THE CITY PERSONNEL RULES AND
REGULATIONS

WHEREAS, Chapter 4, Article 4.5 of the City of Oxnard Personnel Rules and Regulations requires that the City of Oxnard classification listing all classes of positions in the general city service be established by resolution of the City Council; and,

WHEREAS, Chapter 4, Article 4.7 of the City of Oxnard Personnel Rules and Regulations provides that the City Manager from time to time may revise the number of positions in each classification as necessary to perform the work of the classification, provided that the total expense to be incurred for such work shall be limited to the amount appropriated by the City Council for the classification; and,

WHEREAS, Chapter 4, Article 4.8 of the City of Oxnard Personnel Rules and Regulations provides that the City Manager shall recommend to the City Council the creation of a new or additional position allocated to an existing class whenever possible; otherwise, the City Manager shall recommend to the City Council the creation of a new classification; and,

WHEREAS, Chapter 4, Article 4.9 of the City of Oxnard Personnel Rules and Regulations requires City Council approval to establish a new classification title and salary range.

NOW, THEREFORE, the City Council of the City of Oxnard resolves to amend Exhibit "A" of Resolution No. 15,358 in accordance with Chapter 4, Articles 4.5, 4.7, 4.8 and 4.9 of the City of Oxnard Personnel Rules and Regulations, by adding the following classifications and establishing salary ranges for those classifications effective February 2, 2021.

Salary Grade	Classification Title	FLSA Status	Union Code	Compensation Frequency	Hourly (H)/ Salary (S) Range
E08	Information Technology Director	E	EXEC	Salaried	\$146,689.71 - \$201,698.64 (S)
BCE62	Paramedic	NE	IOUE	Hourly	\$18.6097 - \$25.0829 (H)

PASSED AND ADOPTED this 2nd day of February, 2021 by the following vote:

YES:

NOES:

ABSENT:

ABSTAIN:

John C. Zaragoza, Mayor

ATTEST:

Rose Chaparro, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

FY 2020-21 BUDGET MID-YEAR REVIEW

City Council

February 2, 2021

Kevin Riper, Chief Financial Officer



That the City Council:

1. Receive an update on the latest FY 2020-21 revenue and expenditure projections for major funds;
2. Approve a budget appropriation request in the amount of \$16,066,093 across 37 different funds for a combination of primarily capital expenditures and reductions, and also operational expenditures;
3. Adopt a resolution approving amendments to the position control resolution to modify staffing in several departments for a net increase of four positions;
4. Adopt a resolution approving amendments to the classification and salary resolution for the Information Technology Director and Paramedic classifications; and
5. Authorize changes to the list of equipment financed by the existing Bank of America line of credit for IT and Police Department equipment.

GENERAL FUND (101) REVENUES (IN MILLIONS)

3

	FY20-21 Revised Budget (Oct. 2020)	FY20-21 Year- End Estimates	\$ Change	% Change
Beginning Available Fund Balance, July 1, 2020	\$12.8	\$12.8		
Revenues:				
01-PROPERTY TAX	61.2	61.2	0.0	0.0%
02A-SALES TAX - MEASURE E	0.0	10.8	10.8	
02-SALES TAX	29.9	33.2	3.3	11.0%
03-FRANCHISES	3.8	3.8	0.0	-1.1%
04-BUSINESS LICENSE TAX	5.9	5.6	-0.3	-5.0%
05-TRANSIENT OCCUPANCY TAX	4.8	3.5	-1.3	-27.0%
06-DEED TRANSFER TAX	0.7	0.7	0.0	0.0%
07-BLDG FEES/PERMITS	1.8	2.1	0.3	13.7%
08-INTERGOVERNMENTAL	2.1	6.1	4.0	192.0%
09-FEES/CHARGES	7.3	8.2	1.0	13.3%
10-FINES/FORFEITURES	2.7	2.2	-0.5	-17.4%
12-INDIRECT COST REIMB	8.0	7.7	-0.3	-3.2%
13-INTEREST	0.3	0.6	0.3	104.6%
15-TRANSFERS IN	3.4	3.4	0.0	0.0%
16-OTHER REVENUE	2.8	2.5	-0.4	-12.6%
17-SPECIAL ASSESSMENTS	0.3	0.3	0.0	-10.4%
Total Revenues	135.1	152.0	16.9	12.5%

GENERAL FUND (101) EXPENDITURES (IN MILLIONS)

4

	FY20-21 Revised Budget (Oct. 2020)	FY20-21 Year- End Estimates	\$ Change	% Change
Beginning Available Fund Balance, July 1, 2020	\$12.8	\$12.8		
Expenditures by Department:				
CCS - LIBRARY	3.9	3.9	-0.1	-1.9%
CCS - RECREATION	6.5	5.7	-0.8	-12.5%
CITY ATTORNEY	2.0	2.1	0.1	3.9%
CITY CLERK	0.7	0.7	0.0	-0.2%
CITY COUNCIL	0.5	0.5	0.0	7.8%
CITY MANAGER	1.9	1.9	0.0	0.4%
COMMUNITY DEVELOPMENT	11.0	11.8	0.8	7.2%
DEPARTMENT OF BILLING & LICENSING	1.2	1.2	0.0	-2.3%
FINANCE	5.0	5.4	0.4	7.1%
FIRE	20.3	23.8	3.5	17.2%
HOUSING	0.4	0.4	0.0	8.5%
HUMAN RESOURCES	2.7	2.7	0.0	0.7%
NON-DEPARTMENTAL	10.0	10.0	0.0	-0.2%
POLICE	62.0	61.3	-0.8	-1.2%
PW - ADMINISTRATIVE SERVICES	0.2	0.2	0.0	2.1%
PW - CONSTRUCTION AND DESIGN SERVICES	2.3	2.4	0.0	0.5%
PW - GENERAL SERVICES	7.2	7.0	-0.2	-3.3%
PW - TRAFFIC ENG. & OPERATIONS	2.5	2.0	-0.5	-21.6%
Total Expenditures	140.6	142.9	2.4	1.7%
Net Annual Activity	-5.4	9.1		
Projected Ending Available Fund Balance, June 30, 2021	\$7.4	\$21.9		
Fund Balance as % of Expenditures	5.3%	15.3%		
Target Reserve Level	12%	12%		

Totals may not add due to rounding.

MEASURE O FUND 104 (IN MILLIONS)

5

	FY20-21 Revised Budget (Oct. 2020)	FY20-21 Year-End Estimates	\$ Change	% Change
Beginning Available Fund Balance, July 1, 2020	\$9.4	\$9.4		
Revenues:				
Half Cent Sales Tax	13.2	14.8	1.7	12.6%
General Fund Loan Payment	1.9	1.9	0.0	0.0%
Interest Income	0.2	0.1	-0.1	-53.9%
Total Revenues	15.2	16.8	1.6	10.2%
Expenditures by Category:				
Other Community Improvements	3.5	3.3	-0.1	-3.9%
Parks & Open Spaces	4.4	3.8	-0.6	-13.4%
Public Safety & Gang Prevention	12.8	12.8	0.0	-0.1%
Traffic & Road Improvements	2.2	2.2	0.0	0.0%
Total Expenditures	22.9	22.1	-0.7	-3.2%
Net Annual Activity	-7.6	-5.3		
FY20-21 Mid Year Augmentation		0.04		
Carryover (One-Time Projects) to FY21-22		0.1		
Projected Ending Available Fund Balance, June 30 2021	\$1.8	\$4.0		

Totals may not add due to rounding.

WATER FUNDS (IN MILLIONS)

6

	FY20-21 Revised Budget (Oct. 2020)	FY20-21 Year-End Estimates	\$ Change	% Change
Beginning Available Fund Balance, July 1, 2020	\$52.2	\$52.2		
Revenues:				
09-FEES/CHARGES	61.9	60.7	-1.2	-1.9%
10-FINES/FORFEITURES	0.5	0.1	-0.4	-77.6%
13-INTEREST	3.0	2.5	-0.4	-14.8%
15-TRANSFERS IN	18.2	18.2	0.0	0.0%
16-OTHER REVENUE	0.1	0.1	0.0	4.4%
Total Revenues	83.7	81.6	-2.0	-2.4%
Expenditures by Type:				
1-PERSONNEL	8.8	7.6	-1.2	-13.4%
2-OTHER O&M EXPENSE	64.7	38.9	-25.8	-39.8%
3-DEBT SERVICE	14.1	14.1	0.0	0.0%
4-CAPITAL OUTLAY	13.8	6.6	-7.2	-52.0%
5-TRANSFERS OUT	0.0	0.03	0.03	
6-INTERNAL FIXED CHARGES	3.5	3.4	-0.1	-2.7%
Total Expenditures	104.8	70.6	-34.2	-32.6%
Net Annual Activity	-21.1	11.0		
Projected CIP Carryover to FY21-22		30.6		
Projected Ending Available Fund Balance, June 30, 2021	\$31.1	\$32.6		
Fund Balance as % of Expenditures	29.7%	46.2%		
Target Reserve Level	25%	25%		

Totals may not add due to rounding.

WASTEWATER FUNDS (IN MILLIONS)

7

	FY20-21 Revised Budget (Oct. 2020)	FY20-21 Year-End Estimates	\$ Change	% Change
Beginning Available Fund Balance, July 1, 2020	\$46.7	\$46.7		
Revenues:				
09-FEES/CHARGES	46.5	46.9	0.4	0.8%
10-FINES/FORFEITURES	0.5	0.1	-0.4	-76.4%
13-INTEREST	0.6	0.5	-0.1	-12.3%
16-OTHER REVENUE	0.02	0.04	0.02	151.8%
PROCEEDS - SALE OF BONDS / LOAN	28.7	2.6	-26.1	-90.9%
Total Revenues *	76.4	50.2	-26.1	-34.2%
Expenditures by Type:				
1-PERSONNEL	9.9	9.0	-1.0	-9.8%
2-OTHER O&M EXPENSE	52.9	16.3	-36.6	-69.2%
3-DEBT SERVICE	9.5	9.5	0.0	0.0%
4-CAPITAL OUTLAY	4.9	3.3	-1.6	-32.3%
5-TRANSFERS OUT	0.00	0.03	0.03	
6-INTERNAL FIXED CHARGES	2.3	2.3	0.0	0.0%
Total Expenditures *	79.6	40.4	-39.1	-49.2%
Net Annual Activity	-3.2	9.8		
Projected CIP Carryover to FY21-22		36.3		
Projected Ending Available Fund Balance, June 30, 2021	\$43.5	\$20.2		
Fund Balance as % of Expenditures	54.6%	50.0%		
Target Reserve Level	25%	25%		
<i>*Excludes Operational Txfr between Fund 611 & Fund 621</i>	27.1	27.6		

Totals may not add due to rounding.

ENVIRONMENTAL RESOURCES FUNDS (IN MILLIONS)

8

	FY20-21 Revised Budget (Oct. 2020)	FY20-21 Year-End Estimates	\$ Change	% Change
Beginning Available Fund Balance, July 1, 2020	\$34.2	\$34.2		
Revenues:				
08-INTERGOVERNMENTAL	0.1	0.1	0.0	81.7%
09-FEES/CHARGES	51.1	51.2	0.2	0.3%
10-FINES/FORFEITURES	0.3	0.1	-0.2	-77.1%
13-INTEREST	0.5	0.3	-0.2	-37.2%
16-OTHER REVENUE	0.00	0.01	0.01	271.6%
Total Revenues	51.9	51.7	-0.2	-0.4%
Expenditures by Type:				
1-PERSONNEL	19.8	19.5	-0.3	-1.6%
2-OTHER O&M EXPENSE	32.0	24.0	-8.0	-24.9%
3-DEBT SERVICE	0.6	0.6	0.0	0.0%
4-CAPITAL OUTLAY	3.6	3.4	-0.3	-7.2%
5-TRANSFERS OUT	0.0	0.1	0.1	
6-INTERNAL FIXED CHARGES	7.7	6.7	-0.9	-12.2%
Total Expenditures	63.7	54.3	-9.4	-14.7%
Net Annual Activity	-11.8	-2.6		
Projected CIP Carryover to FY21-22		5.5		
Projected Ending Available Fund Balance, June 30, 2021	\$22.4	\$26.1		
Fund Balance as % of Expenditures	35.2%	48.1%		
Target Reserve Level	25%	25%		

Totals may not add due to rounding.

- Information Technology Fund (731): Balance sheet appropriation for prepaid software license and usage charges for \$403,587
- Special district funds (various)
- Community Development Block Grant Fund (285) for \$2,321,814 of new grant revenue and matching appropriation

- City Council, add 1.0 FTE Executive Assistant I (\$55,000 partial-year appropriation)
- Billing and Licensing, reclassify 1.0 FTE from Administrative Assistant to Billing and Licensing Supervisor (no budget adjustment)
- Finance, add 1.0 FTE Confidential Administrative Assistant and 1.0 FTE Assistant Chief Financial Officer (\$59,050 partial-year appropriation)
- Fire, add 1.0 FTE Paramedic (\$31,039 partial-year appropriation)

- Police, numerous additions and deletions to allow employees to be promoted up to the full journey level (see Resolution for details; no budget adjustment)
- Water Operations Division of the Public Works Department, delete 1.0 FTE Chief Operator, and substitute 1.0 FTE Sr. Water Treatment Operator (no budget adjustment)

- Increase annual salary range for Information Technology Director (vacant) to achieve market comparability and improve chances for successful recruitment
- Establish hourly salary range for new Paramedic position

- Add an IT security-related construction project that relates to an audit finding (\$50,000)
- Add furniture related to the dispatch console project in the Police Department (also \$50,000)

That the City Council:

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2. Approve a budget appropriation request in the amount of \$16,066,093 across 37 different funds for a combination of primarily capital expenditures and reductions, and also operational expenditures;
3. Adopt a resolution approving amendments to the position control resolution to modify staffing in several departments for a net increase of four positions;
4. Adopt a resolution approving amendments to the classification and salary resolution for the Information Technology Director and Paramedic classifications; and
5. Authorize changes to the list of equipment financed by the existing Bank of America line of credit for IT and Police Department equipment.



QUESTIONS



CITY COUNCIL AGENDA REPORT

REPORTS

AGENDA ITEM NO. L.3

DATE: February 2, 2021

TO: City Council

FROM: Shiri Klima, Deputy City Manager, (805) 385-7487, shiri.klima@oxnard.org

SUBJECT: Enterprise Resource Planning (ERP) System Annual Report (0/10/10)

RECOMMENDATION

That the City Council receive and file the Enterprise Resource Planning (ERP) System Annual Report.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/DLiJbF-bKLg>

BACKGROUND

The City currently uses CentralSquare (formerly Superion, formerly SunGard) HTE/NaviLine as its Enterprise Resource Planning (ERP) software that has been in place since 1992. This software supports financial, payroll, utility billing and business licensing functions. Other than job postings and performance reviews for certain job classes (which are on NeoGov), the City's human resources functions, including timesheets, are all manual and paper-based. The City's permitting and land management functions are mostly manual and paper-based. Functions within the Community Development Department include building, planning entitlement, and encroachment permitting activities and are highly manual and paper-based. Between maintaining legacy processes, functional gaps in the software, and inadequate data extraction and reporting tools, City staff over the years has developed more than 150 standalone shadow systems (mostly Microsoft Excel spreadsheets and Access databases) to store, manipulate, and analyze data.

In October 2019--after several years of gathering requirements, issuing an RFP, evaluating proposals, and negotiating a contract--the City Council decided to engage Tyler Technologies for its integrated ERP solution to replace existing software and manual processes. The Council later also retained Berry Dunn McNeil & Parker to provide program management and organizational change management consulting services.

DISCUSSION

Project Goals and Objectives

At the conclusion of the ERP implementation (in approximately five years), the City aims to have achieved the following goals:

1. Improve customer service to internal and external customers
2. Make it easier for residents and businesses to conduct business with the City
3. Achieve enhanced coordination across departments
4. Improve process efficiencies and data accuracy
5. Improve quality and accessibility of information for business decisions, by providing greater capabilities for

- tracking program costs and viewing real-time program data
- 6. Reduce redundant “shadow systems,” data entry, storage, and paper processes
- 7. Update business processes and policies to reflect the capabilities of modern technology (best practices)
- 8. Streamline processes and workflows
- 9. Enable real-time information management and enhanced reporting tools and dashboards
- 10. Provide integrated self-service for staff, residents, vendors & businesses
- 11. Integrate databases that improve process efficiencies and data accuracy
- 12. Centralize electronic document management
- 13. Design an open system with access to other City applications

Completed and Current Phases

The City began implementing ExecuTime Time and Attendance in December 2019. Time and Attendance is the electronic timekeeping module that allows each employee to enter in his or her time and each supervisor to sign off on this time electronically. It is also the new system for employees to request time off. We went live with Time and Attendance in September 2020 for all City employees except for the Fire Department (explained in next section) and patrol officers in the Police Department.

Patrol in the P.D. has complex scheduling needs. Furthermore, patrol is now implementing the next phase of ExecuTime, called Advanced Scheduling, which imports patrol’s six-month schedule into the timekeeping software. Once Advanced Scheduling goes live, which is anticipated to happen in February 2021, patrol officers will also cease paper timesheets and be integrated into Time and Attendance with the rest of the City.

ExecuTime implementation has not been easy. IT and Payroll staff have spent many hours ensuring all the nuances of Oxnard’s timekeeping are captured in the system to ensure the staff is then paid correctly. This has included figuring out “hiccups” in the system, such as why certain time off requests were duplicated. It has also included special configurations for employees who have more than one supervisor, such as in Police.

In the Police Department specifically, staff is still exploring whether ExecuTime is the right fit. The complex shift scheduling of patrol in particular, paired with the City’s interest in good tracking and maintenance of overtime, may be beyond the functionality of ExecuTime. Staff is assessing alternatives and will update the Council as we learn more.

In the meantime, the Finance Department has been focusing on implementing Core Financials (which includes, for example, contracts management, capital assets, the general ledger and budget). This entails reviewing all of our current processes and determining if such processes should change, and then translating those decisions into the configuration of the software. Staff have also been cleaning up the master data that feeds into these programs. For example, the City’s current chart of accounts includes over 330 funds, 79 departments, 1,770 divisions and 1,139 accounts; in some cases more than half of these items are inactive. In the new chart of accounts, we expect to have approximately 50 funds, 16 departments, 106 divisions and less than 500 accounts, which will reduce the number of line items in the trial balance down to a fraction of the current number, which is around 20,000. Once the new chart of accounts is finalized in the first half of calendar year 2021, staff will bring it to the Finance and Governance Committee and the City Council with an accompanying explanation of how it will compare with the existing chart of accounts in HTE, including a crosswalk between the two.

Upcoming Milestones

With most of the Core Financials definition and planning phase completed, the majority of the financial activities and milestones in 2021 will focus on system building and configuration activities—including data conversion, integration planning, forms building, and payroll and bank file integration—to prepare for a planned go-live in February 2022. Once live, Core Financials will make it easier to achieve enhanced coordination across departments; improve process efficiencies and data accuracy; improve quality and accessibility of information for business decisions; reduce redundant “shadow systems,” data entry, storage, and paper processes; streamline various processes and workflows; and provide

real-time information management and enhanced reporting tools and dashboards.

In parallel with the Core Financials implementation efforts, the City will roll out BlueBeam software. The ERP implementation phase for Community Development is scheduled to start in October 2022, but staff shifted up the BlueBeam component to this winter and spring. The BlueBeam software enables architects, engineers, contractors, and others to conduct electronic design reviews, document and drawing management, submittal reviews and mark-ups of submitted plans. BlueBeam's implementation will improve the City's customer service, make it easier for residents and businesses to conduct business with the City, and update business processes and policies to reflect the capabilities of modern technology.

Also in parallel, staff will integrate Kronos with ExecuTime. The City's Fire Department has used Kronos for time and attendance as well as shift planning since 2007. This software's rules-based shift bidding process and ability to automatically recommend and maintain minimum staffing requirements are unsupported or non-existent features in ExecuTime. Therefore, rather than convert Fire to ExecuTime, staff is keeping Fire on Kronos and will integrate this application with ExecuTime. This allows us to achieve enhanced coordination across departments, and once we switch from HTE to the Tyler ERP, we will only need to integrate ExecuTime rather than multiple timekeeping programs.

In the last quarter of 2021, staff will begin the implementation of Human Capital Management. This module will simplify human resources and payroll processes, integrate all City employee data--from recruitment, compensation, retention, training, development to retirement--in one enterprise-wide system. The tight integration will achieve enhanced coordination across departments, improve process efficiencies and data accuracy, thus improving quality and accessibility of information for business decisions.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3c. Improve our methods of communicating with residents, businesses and neighborhoods (e.g. leverage social media and tools like Nextdoor).

This agenda item supports the Organizational Effectiveness strategy. The purpose of the Organizational Effectiveness strategy is to strengthen and stabilize the organizational foundation of the City in the areas of Finance, Information Technology, and Human Resources, and to improve workforce quality while increasing transparency to the public. This item supports the following goals and objectives:

Goal 1. To help foster a healthy and accountable corporate foundation by strengthening the support functions of the organization, which include Finance, Information Technology and Human Resources.

Objective 1d. Ensure adequate systems are established, reviewed, and updated within the Human Resources Department related to personnel policies and procedures, employee compensation, benefits, recruitments, testing and other human resources related systems.

Goal 2. Increase transparency with Council, community and staff related to the City's budget and financial management processes.

Objective 2b. Prepare Quarterly Budget Updates and have month-end financial reports available via City's Website.

Objective 2c. Create a standardized template to present financial and other data to the general public.

This agenda item supports the Economic Development strategy. The purpose of the Economic Development strategy is to develop and enhance Oxnard's business climate, promote the City's fiscal health, and support economic growth in a manner consistent with the City's unique character. This item supports the following goals and objectives:

Goal 2. Enhance business development throughout the City.

Objective 2a. Develop a strong citywide economy which attracts investment, increases the tax base, creates employment opportunities, and generates public revenue.

Objective 2b. Improve relationships and communication between the City and the business community.

Goal 4. Implement a "one stop shop" effort at the City's Service Center.

Objective 4a. Streamline internal process to ensure government efficiencies.

FINANCIAL IMPACT

There is no financial impact.

COMMITTEE OUTCOME

The Finance and Governance Committee approved 2-0 on January 12, 2021, to approve the staff recommendation and to forward the item for Council approval.

Prepared by: Shiri Klima, Deputy City Manager

ATTACHMENTS

1. ERP Annual Report Presentation

Enterprise Resource Planning (ERP) System Annual Report

City Council

February 2, 2021

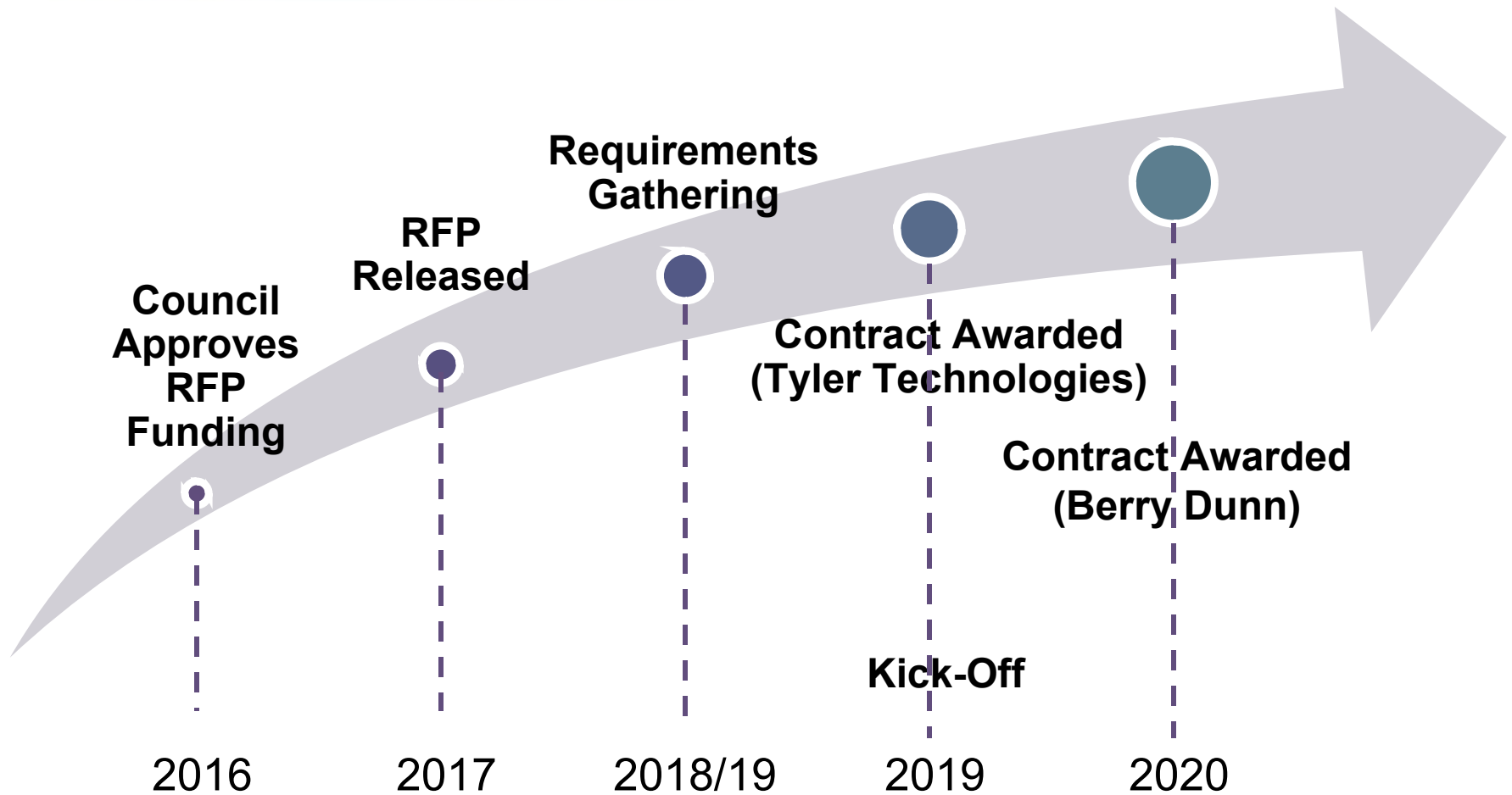
Shiri Klima, Deputy City Manager

That the City Council receive and file the Enterprise Resource Planning (ERP) System Annual Report.

There are separate technology systems that provide the foundational framework for nearly all City functions such as:

- Timekeeping
- Payroll
- Financial Management
- Human Resources
- Community Development
- Utility Billing
- Assets Maintenance

The ERP integrates these functions so they “speak to each other”

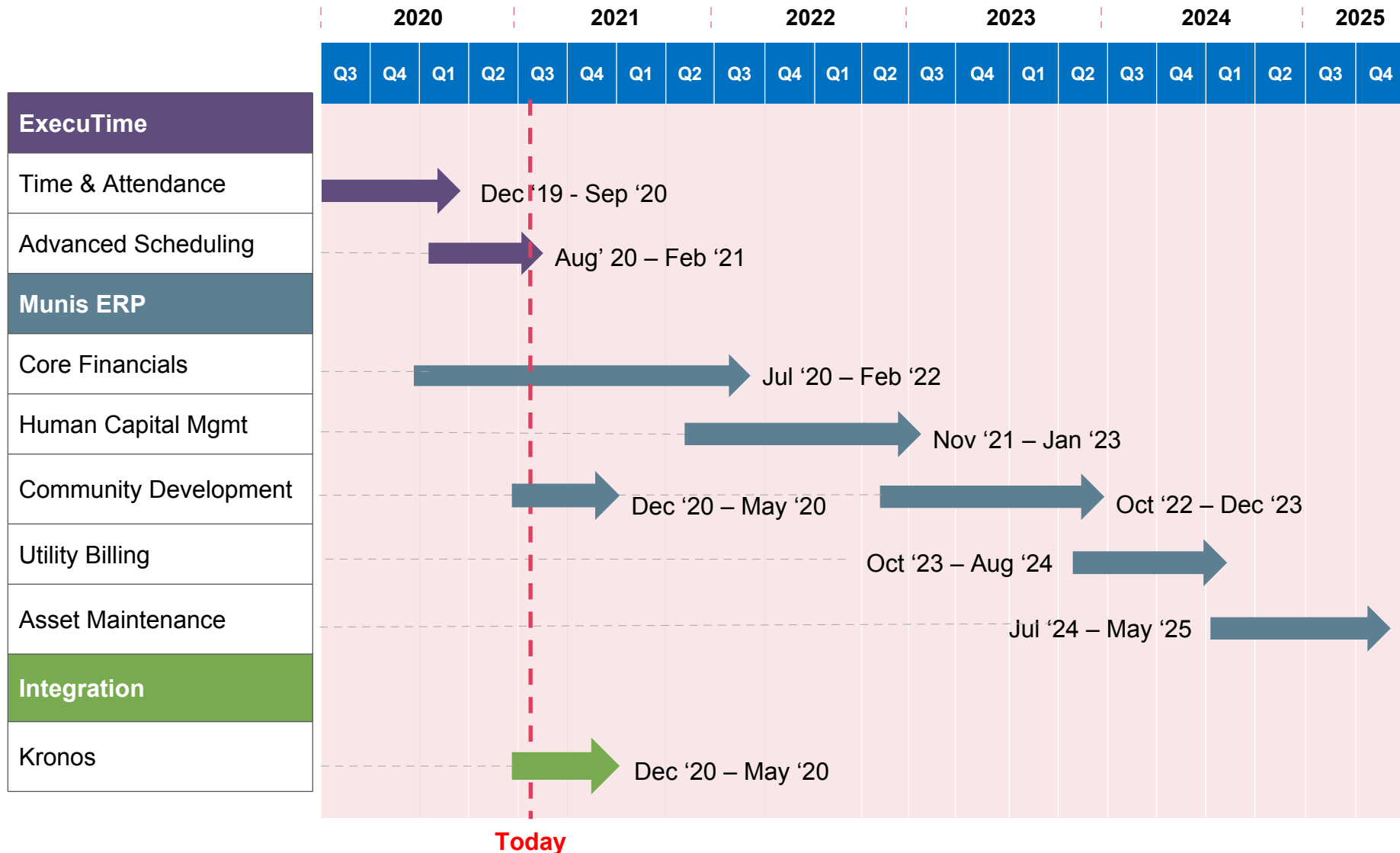


1. Improve customer service to internal and external customers
 - Make it easier for residents and businesses to conduct business with the City
 - Achieve enhanced coordination across departments
 - Improve process efficiencies and data accuracy
 - Provide greater capabilities for tracking project costs and viewing real-time project data
 - Reduce redundant “shadow systems”, data entry, storage and paper processes
 - Update business processes and policies to reflect the capabilities of modern technology (Best Practices)
-

8. Streamlined processes and workflows
 9. Enable real-time information management and enhanced reporting tools & dashboards
 10. Provide integrated self-service for staff, residents, vendors & businesses
 11. Integrate databases that improve process efficiencies and data accuracy
 12. Centralize electronic document management
 13. Design an open system with access to other City applications
-

FIVE YEAR PROJECT TIMELINE

7



Phase/Module	Description	Began	Go-Live
ExecuTime Time & Attendance	Electronic timekeeping: •Employees enter time •Supervisors approve •Employees request time off	Dec. 2019	Sept. 2020

Challenges:

- Integrating Oxnard-specific nuances
- Working through special configurations
- Figuring out “hiccups” in the system
- Determining whether ExecuTime is the right fit for the Police Department

Phase/Module	Description	Began	Go-Live
ExecuTime Advanced Scheduling	Imports patrol's six-month schedule into timekeeping software	Aug. 2020	Feb. 2021
Core Financials	Includes contracts management, capital assets, the general ledger, budget, etc.	Jul. 2020	Feb. 2022

Phase/Module	Description	Began	Go-Live
BlueBeam	Enables architects, engineers & contractors to conduct electronic design reviews, document and drawing management, submittal reviews and mark-ups of submitted plans	Dec. 2020	May 2020
Kronos integration	Integrate Fire Department's time and attendance as well as shift planning	Dec. 2020	May 2020

Phase/Module	Description	Begin	Go-Live
Human Capital Management	Simplify HR and payroll processes, integrate all City employee data—from recruitment, compensation, retention, training, development to retirement—in one system	Nov. 2021	Jan. 2023

That the City Council receive and file the Enterprise Resource Planning (ERP) System Annual Report.

