

This meeting is held pursuant to the State Emergency Services Act, the Governor's Emergency Declaration, and Governor's Executive Order N-29-20 to allow members of the City Council or staff to participate via teleconference.

The public may provide comments to the Director Hearing via email at planning@oxnard.org no later than 2:00 p.m. on the day of the meeting. Please identify the meeting date and agenda item in the Subject line.

A telephone option for public comments is also available at this time due to the State of California "Stay At Home" order. Requests to speak must be submitted no later than 2:00 p.m. on the day of the meeting. Call the Planning office at (805) 385-7878, or email your request to planning@oxnard.org. (identify the agenda item in the Subject line).

AMENDED AGENDA - TRANSMITTAL MEMO 1, 2, & 3 ADDED TO ITEM F.2

CITY OF OXNARD DIRECTOR HEARING AGENDA

REGULAR MEETING

West Conference Room, 214 South C Street
Friday, January 29, 2021, 3:00 p.m.

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES**
- C. PUBLIC COMMENTS - On Items Not On The Agenda**

At this time, a person may address the Community Development Director on matters within the jurisdiction of the Community Development Department, including information/consent items and any item not appearing on the agenda. The Director shall limit public comments to three (3) minutes. The Community Development Director cannot take action on any item presented during public comments that is not on the agenda and such item may only be referred to the Community Development Director Secretary. Persons wishing to speak on public hearing items should do so at the time of the public hearing.
- D. CONSENT AGENDA**
- E. EX PARTE DECLARATIONS FOR PUBLIC HEARING ITEMS**
- F. PUBLIC HEARING**

1. **Project Name: Leyva Duplex** - Planning and Zoning Permit No. 19-200-04 (Development Design Review Permit): A request to construct a 4,800 square-foot residential duplex two-story building with an attached two-car garage and a front porch for each unit on a 7,200 square-foot undeveloped lot (APN: 201-0-128-110) located at 213 South Roosevelt Avenue within the Multiple-Family Residential (R-2) zone. Filed by Pedro Vega, Designated Agent, on behalf of Ubaldo Leyva, property owner.
Project Planners: Randy Baez, Assistant Planner

Recommendation:

That the Community Development Director finds the Project to be Categorically Exempt

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from environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15332 (In-Fill Development), and adopt a Resolution approving Development Design Review Permit (DDR) No. 19-200-04, subject to certain findings and conditions.

2. **Project Name: Shoemaker Enterprises, LLC. - Commercial Cannabis Business Manufacturing Development Design Review (DDR) Permit** - Planning and Zoning Permit No. 20-215-02 (Development Design Review Permit – Cannabis: Manufacturing): A request to permit the operation of a commercial cannabis manufacturing facility Type 7 (Extraction using Volatile Solvents including: Butane, Propane, and Hexane) within an existing 9,674 square-foot warehouse building on a 0.61-acre site (APN: 216-0-191-145) located at 300 Irving Drive within the Limited Manufacturing (M-L) zone of the Northfield Business Park Specific Plan. As part of the project there will be a tenant improvement consisting of the installation of a new extraction booth, minor plumbing upgrades, upgrades to an existing fire alarm system, and installation of secure doors/windows. Cannabis manufacturing operations will be conducted 24 hours a day seven days a week. Filed by Mathew S. Shoemaker on behalf of Shoemaker Enterprises, LLC.
Project Planners: Jose Coyotl, Associate Planner

Recommendation:

That the Community Development Director (“**Director**”) finds the Project to be Categorically Exempt from environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Existing Facilities), and adopt a Resolution approving Planning and Zoning Permit No. 20-215-02 (Development Design Review Permit – Cannabis: Manufacturing), subject to certain findings and conditions.

G. STUDY SESSION/REPORTS

H. COMMUNITY DEVELOPMENT STAFF UPDATES

I. ADJOURNMENT

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