

CITY OF OXNARD
PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION
MINUTES
SPECIAL ONLINE MEETING
Oxnard, CA 93030
Wednesday, December 9, 2020, 5:30 p.m.

A. ROLL CALL

At 5:30 p.m., the meeting of the Oxnard Parks, Recreation, and Community Services Commission convened in a Zoom meeting. Chair Poirier, Vice Chair Whitecomb, Commissioners Teran and Hernandez were present. The meeting opened with the Pledge of Allegiance to the flag of the United States. Chair Poirier presided and called the meeting to order. Staff members present were; Terrel Harrison, Director of Cultural and Community Services, Brian Yanez, Assistant Public Works Director, Steve Howlett, Assistant Public Works Director, Kevin Thompson, Parks Manager, Eric Humel, Public Works Grants Coordinator, and Julie Estrada, Management Analyst.

B. PLEDGE OF ALLEGIANCE

Chair Poirier led the Pledge of Allegiance.

C. PUBLIC COMMENTS

Pat Brown - Concerned with restrooms and graffiti in the Parks.

D. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the PRCSC meeting from November 4, 2020 were submitted for approval.
ACTION: PRCSC approved minutes from November 4, 2020 meeting. (Teran/Hernandez) unanimous

E. CEREMONIAL CALENDAR

F. PRESENTATION TO THE COMMISSION

G. REPORT OF COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

H. PARKS DIVISION REPORT

The Parks Division may report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda.

1. SUBJECT: Parks & Recreation Master Plan

RECOMMENDATION: That the Commission receive an update on the Parks & Recreation Master Plan and provide comments on the Plan before it goes to City Council.

Commission received a presentation from Design Workshop, the Parks & Recreation Master Plan consultant.

Public comment: Lawrence Stein - Funding regarding the Master Plan

Commissioner comments were noted by the consultant for consideration in revising the Master Plan before presentation to City Council committee.

2. SUBJECT: Durley Park Grant Workshop Update

RECOMMENDATION: That the Commission receive an update on Durley Park grant workshops and discussed potential Commission role.

Commission received a report from Eric Humel, Public Works Grants Coordinator. The grant application is due in March, the final community workshop will be held in January on a Sunday.

Motion to designate committee to work with Kamala neighborhood council to reach out to uncontacted residents near Durley Park. Poirier/Teran. Poirier and Teran to meet with their neighborhood council.

3. SUBJECT: Ongoing Park projects: Community Center Park East, Wilson Park, Pleasant Valley Park

RECOMMENDATION: That the Commission receive updates on various projects.

This item was tabled to January 27 meeting.

Assistant Public Works Director Brian Yanez introduced new Parks Division staff: Assistant Public Works Director Steve Howlett and Parks Manager Kevin Thompson.

I. NEW BUSINESS

1. SUBJECT: Park Closures at Dusk and Resident Lighting

RECOMMENDATION: That the Commission discuss the Park closure ordinance and policy regarding resident lighting in parks.

Discussion of park lighting and expanded hours in parks. Concern expressed that in past neighbors near parks complained about obtrusive park user lighting, possible damage to turf when use of parks for team practice isn't "managed." Further consideration of which parks should get lighting and what kind was recommended.

2. SUBJECT: Future City Park Planning: Wagon Wheel, Maulhardt, Seabridge School, Teal Club

RECOMMENDATION: That the Commission discuss a possible role in planning future parks.

Assistant Public Works Director Brian Yanez agreed that more conversations are needed between various City departments and the Commission regarding proposed parks earlier in the planning process.

Public comment: Pat Brown - Asking commission to consider the 5 Points area in their plan.

Public comment: Chris Hernandez - Vice Chair of 5 Points Neighborhood Council - Future Parks

Public comment: Lawrence Stein- Asked the Commission to refer to the 2030 General Plan regarding Parks placement

3. SUBJECT: 2021 Commission Agenda Planning

RECOMMENDATION: That the Commission discuss possible 2021 agenda items.

Poirier made a motion to adopt the 4th Wednesday meeting schedule from January to October 2020. Poirier/Whitecomb/Unanimous. Poirier made a second motion to cancel the November 24th & December 22nd meeting. If needed will have a special meeting. Poirier/Whitecomb/Unanimous

J. TASK FORCE/COMMITTEE REPORTS

Commissioners may report or arrange for the report of Task Force and Committee activities.

K. COMMISSION COMMENTS

Commissioners may individually report on items of interest or concern outside of sub-committee reports. The PRCSC cannot enter into detailed discussion or take action on any item presented during these reports.

- Commissioner Teran - Inquired what the plans are with Measure E revenue. Would like to thank and acknowledge Parks staff, and Brian Yanez in helping to beautify his neighborhood.
- Vice Chair Whitecomb - Would like to see inclusive playgrounds and more things for our citizens to use. Looking forward to seeing people at Christmas Tree Lane.
- Chair Poirier - Plans to craft Master Plan Part II, which would address what the Master Plan does not seem to have. Would like to establish partnerships with schools, non-profits and special interest non-profits. Looking for new Commissioners. Have them submit applications to the City Clerk. Would also like to thank Brian Yanez, Parks staff and Mr. Boos and Mr. Mercurio for cleaning up the community.
- Commissioner Hernandez - Would still like to have meetings in the month of November and December.

L. ITEMS OF FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

M. ADJOURNMENT

At 9:01 p.m., the Parks, Recreation, & Community Services Commission concurred to adjourn the meeting.

The next regular meeting is scheduled for **Wednesday, January 27, 2021**, at 5:30 p.m. at an online location to be determined at a later date.

Roger Poirier, Chair

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at www.oxnard.org, seven days before a meeting.

Written materials relating to an item on this agenda that are distributed to the Parks, Recreation and Community Services Commission within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 305 W. Third Street, Oxnard, CA 93030 during customary business hours.