

CITY OF OXNARD
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
AGENDA

REGULAR ONLINE MEETING

Oxnard, CA 93030

Wednesday, February 24, 2021, 5:30 p.m.

To join click on the link below:

<https://zoom.us/j/98825432671?pwd=cWNPd0VUbkZxam5JVTN4d2NzaGVtZz09>

This meeting is held pursuant to the State Emergency Services Act, the Governor's Emergency Declaration, and Governor's Executive Order N-29-20 to allow members of the Executive Board, general membership, or staff to participate via teleconference.

Pursuant to the Ventura County Public Health Official's order and Governor's Executive Order N-33-20, all City buildings are temporarily closed to the public. Contact your liaison, Janice M. Zaragoza, at janice.zaragoza@oxnard.org for information on participating in this meeting no later than 4:00 p.m. on the day of the meeting.

ROLL CALL

A. PLEDGE OF ALLEGIANCE

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the Parks, Recreation and Community Services Commission (PRCSC) only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments on items not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on items on the agenda should do so during public comments for that agenda item.

C. APPROVAL OF MINUTES

1. **SUBJECT:** Minutes of the PRCSC meeting from the January 27, 2021 regular meeting are submitted for approval.

RECOMMENDATION: PRCSC approve the minutes of the January 27, 2021 meeting.

D. CEREMONIAL CALENDAR

Commemoration of Public Works Project Manager Jim Nelson - Roger Poirier, PRCSC Chair

E. REPORT OF COMMISSION SECRETARY

The Commission Secretary may report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. **SUBJECT:** Recreation Department Activities during COVID

RECOMMENDATION: That the Commission receive a report on Recreation Department during COVID. - Cultural and Community Services Director, Terrel Harrison

F. RECREATION DEPARTMENT REPORT

The Recreation Department may report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to Staff for administrative action or scheduled on a subsequent agenda.

G. PARKS DIVISION REPORT

The Parks Division may report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to Staff for administrative action or scheduled on a subsequent agenda.

1. SUBJECT: Update on Campus Park and Durley Park Design Process
RECOMMENDATION: That the Commission receive an update on Campus Park and Durley Park Designs - Eric Humel, Parks staff.
2. SUBJECT: Update on Ongoing Park projects: Park restrooms, Community Center Park East, Wilson Park, Pleasant Valley Park
RECOMMENDATION: That the Commission receive any available updates on various projects.
- Public Works staff.
3. SUBJECT: Adopt-a-Park Program
RECOMMENDATION: That the Commission receive an update on the Adopt-a-Park program.
- Public Works staff.

H. NEW BUSINESS

1. SUBJECT: Eastside Little League and Colonia Park - Claudia Puga, President Eastside Little League
RECOMMENDATION: That the Commission receive a report and discuss Colonia Park issues.
2. SUBJECT: PRCSC Workflow Roundtable Discussion - Commission and Staff
RECOMMENDATION: That the Commission discuss Commission and Staff workflow.
3. SUBJECT: Parks & Recreation Master Plan - Next Steps for Commission and Staff
RECOMMENDATION: That the Commission and Staff discuss the final Master Plan document and discuss implementation of recommendations.

I. TASK FORCE/COMMITTEE REPORTS

Commissioners may report or arrange for the report of Task Force and Committee activities.

J. COMMISSION COMMENTS

Commissioners may individually report on items of interest or concern outside of sub-committee reports. The PRCSC cannot enter into detailed discussion or take action on any item presented during these reports.

K. ITEMS OF FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

L. ADJOURNMENT

The next regular meeting is scheduled for **Wednesday, March 24, 2021**, at 5:30 p.m. at an online location to be determined at a later date.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact the **Recreation office at (805) 385-7995**. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

“City of Oxnard website” The Parks, Recreation and Community Services Commission agenda is available on the City of Oxnard website at www.oxnard.org seven days before a meeting.

Written materials relating to an item on this agenda that are distributed to the Parks, Recreation and Community Services Commission within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 305 W. Third Street, Oxnard, CA 93030 during customary business hours.