

CITY OF OXNARD
PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION
MINUTES

SPECIAL ONLINE MEETING
Oxnard, CA 93030
Wednesday, January 27, 2021, 5:30 p.m.

A. ROLL CALL

At 5:37 p.m., the meeting of the Oxnard Parks, Recreation, and Community Services Commission convened in a Zoom meeting. Chair Poirier, Vice Chair Whitecomb, Commissioners Hernandez and Teran were present. The meeting opened with the Pledge of Allegiance to the flag of the United States. Chair Poirier presided and called the meeting to order. Staff members present were; Terrel Harrison, Director of Cultural and Community Services, Brian Yanez, Assistant Public Works Director, Steve Howlett, Assistant Public Works Director, Kevin Thompson, Parks Manager, Eric Humel, Public Works Grants Coordinator, and Julie Estrada, Management Analyst.

B. PLEDGE OF ALLEGIANCE

Chair Poirier led the Pledge of Allegiance.

C. PUBLIC COMMENTS

D. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the PRCSC meeting from December 9, 2020 were submitted for approval.
ACTION: PRCSC approved minutes from December 9, 2020 meeting. (Hernandez/Teran) unanimous

E. CEREMONIAL CALENDAR

Commemoration of Public Works Manager, Jim Nelson - Roger Poirier, PRCSC Chair

ACTION: Tabled to February 24, 2021 meeting.

F. PRESENTATION TO THE COMMISSION

G. REPORT OF COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Holiday Wrap-Up Video during COVID
ACTION: The Commission received a report on Holiday programming during COVID. - Cultural and Community Services Director, Terrel Harrison

H. PARKS DIVISION REPORT

The Parks Division may report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda.

1. SUBJECT: Update on Campus Park and Durley Park Workshops
ACTION: The Commission received an update on Campus Park and Durley Park Workshops. - Eric Humel, Parks Staff
2. SUBJECT: Update on Park restrooms
ACTION: The Commission received an update on park restrooms - Public Works staff.

I. OLD BUSINESS

1. SUBJECT: Final Commission comments on the Parks & Recreation Master Plan
ACTION: The Commission discussed the most recent revision of the Master Plan and and made final comments before the Master Plan is presented to City Council.

Commissioner Teran - No comment

Vice Chair Whitecomb - Would to see the recommendations and how the City will pay for the activities. Would like to see input to action.

Hernandez - No comment

Chair Poirier - Poor design and hard to read. GIS system is not accurate.

J. NEW BUSINESS

1. SUBJECT: Master Plan Next Step Recommendations
ACTION: The Commission discussed possible implementation of Parks & Recreation Master Plan

Commissioners provided the following comments:

Vice Chair Whitecomb - Commission should work with the City to prioritize funding. Meet with City Council and City staff. Concerned about funding. Look into park maintenance and lifeguards on the beach.

Commissioner Teran - Signage of parks in multiple languages. Reforming the permitting process for pavilions. Creating a Parks and Recreation District to create more revenue. The voters recently approved Measure E. Staff should seek guidance from the general public and perhaps engage in workshops to discuss Measure E funding. Mentioned the advent of a Parks and Recreation District.

Commissioner Hernandez- did not provide comments

Chair Poirier- Tennis courts in need in maintenance. Many courts are not used at all. Tennis Center gets usage. Staff should integrate the Parks Master Plan with other master plans. Staff should consider funding for parks and recreation moving forward.

2. SUBJECT: 2021 Commission Goal Planning
ACTION: The Commission discussed Commission goals or opportunities for goal-planning.

Commissioner Teran: Goals include providing recommendations to the City Council on the Parks Master Plan, and support for Durley Park grant funding. Get more public input into the commission's work.

Chair Poirier: Hold a retreat to establish goals. In the short term, CIP for the Parks Master Plan.

K. TASK FORCE/COMMITTEE REPORTS

No reports were provided

L. COMMISSION COMMENTS

Vice Chair Whitecomb: Gopher holes at Southwest Community Park

Commissioner Teran: Inquired about use of the PAL gym

Chair Poirier: Expressed the need for more activities for youth in La Colonia

M. ITEMS OF FUTURE CONSIDERATION

Vice Chair Whitecomb: Requested more information on Wilson Park.

Commissioner Teran: Requested update to PAL gym use for homeless services during COVID emergency.

Also requested a presentation from BRITE. Terrel Harrison modified the request to include everything that Cultural and Community Services staff is doing during the COVID emergency.

Commissioner Hernandez: Seeking regular updates from Cultural and Community Services on all of the great things staff is working on.

N. ADJOURNMENT

The meeting adjourned at 7:30 pm.

Roger Poirier, Chair

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact the **Recreation office at (805) 385-7995**. Notification 24 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

The Parks, Recreation and Community Services Commission agenda is available on the City of Oxnard website at www.oxnard.org, seven days before a meeting.

Written materials relating to an item on this agenda that are distributed to the Parks, Recreation and Community Services Commission within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 305 W. Third Street, Oxnard, CA 93030 during customary business hours.