MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
November 24, 2020

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 11:01 a.m., Chair Perello called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Member Bryan A. MacDonald and Chair Bert E. Perello were present via videoconference. Member Tim Flynn was absent.

Staff members present were Alexander Nguyen, City Manager; Stephen Fischer, City Attorney; Rosemarie Gaglione, Public Works Director; Paul Early, Assistant City Attorney; Steve Howlett, Assistant Public Works Director; Jeri Cooper, Special Districts Project Manager; Tatiana Arnaout, City Engineer; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The City Attorney introduced the new Assistant City Attorney, and the Public Works Director introduced the new Assistant Public Works Director.

Public comments were received from Lawrence Stein (Parks Master Plan, cleanup of Halaco Superfund site) and Joey Juhasz-Lukomski (pedestrian and bicyclist safety).

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the November 10, 2020 regular meeting as presented.

It was moved by Member MacDonald, seconded by Chair Perello, to approve the minutes as presented. VOTE: MacDonald and Perello voted in favor; the motion carried 2-0.

D. REPORTS

Public Works Department

1. SUBJECT: Public Works Department Additional Full-time Equivalent Positions and Position Reclassifications.
   RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council in order to meet staffing requirements for purposes including Council approved projects, regulatory compliance, improved customer service, and employee safety:

1. Adopt a Resolution to amend Resolution No. 15,357 authorizing an additional 23 full-time equivalent positions and reclassifying eight (8) full-time equivalent positions pursuant to Chapter 4 of the City Personnel Rules and Regulations;
2. Adopt a Resolution to amend Resolution No. 15,358 authorizing and approving classification and salary schedules pursuant to Chapter 4 of the City Personnel Rules and Regulations; and
3. Authorize the City Manager to approve a budget appropriation in the amount of $638,619 for FY 2020-21 with an annual fiscal impact of $2,595,881 within the General Fund, Stormwater Fund, Landscape Maintenance District Fund, State Gas Tax Fund, Transportation Development Act Fund, Water Operating Fund, Wastewater Collections Fund, Wastewater Treatment Fund, and Solid Waste Operating Fund.

The Public Works Director gave a report. Discussion ensued among the Committee and staff.

It was moved by Member MacDonald, seconded by Chair Perello, to approve the recommended action as presented. VOTE: MacDonald and Perello voted in favor; the motion carried 2-0.

2. SUBJECT: Agreement for Landscape Maintenance Services for Westport Community Facilities District (CFD) 2.
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council:
1. Approve and authorize the Mayor to execute Agreement A-8244 and negotiated contract authorization with Garcia's Landscape Maintenance Inc. in the amount of $686,592 for a three-year term ending December 31, 2023 for landscape maintenance services for Westport CFD 2; and
2. Authorize the City Manager to approve a budget appropriation in the amount of $21,788 from available fund balance in the Westport CFD 2 Fund 175.

The Special Districts Project Manager gave a report. Discussion ensued among the Committee and staff.

It was moved by Chair Perello, seconded by Member MacDonald, to approve the recommended action as presented. VOTE: MacDonald and Perello voted in favor; the motion carried 2-0.

3. SUBJECT: Award Agreement A-8248 to MIG Inc., for Landscape Architecture and Engineering Design Services for Campus Park Activation Project PW 20-95.
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council award and authorize the Mayor to execute Agreement A-8248 with MIG Inc., in an amount of $1,099,938.75 for Landscape Architecture and Engineering Design Services for the Campus Park Activation Project PW 20-95 (Project No. 215701).

(Due to Member MacDonald's potential real estate conflict of interest for this location, this item was not considered at this time. The City Manager announced it would be presented to the full City Council at a later date.)

E. ITEMS FOR FUTURE AGENDAS

Member MacDonald requested a future discussion on traffic safety.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 11:55 a.m.

MICHELLE ASCENCION, CMC
City Clerk

BERT E. PERELLO
Chair