

CITY OF OXNARD
PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION
MINUTES
SPECIAL ONLINE MEETING
Oxnard, CA 93030
Wednesday, February 24, 2021, 5:30 p.m.

A. ROLL CALL

At 5:30 p.m., the meeting of the Oxnard Parks, Recreation, and Community Services Commission convened in a Zoom meeting. Chair Poirier, Vice Chair Whitecomb, Commissioners Hernandez and Reyes were present. The meeting opened with the Pledge of Allegiance to the flag of the United States. Chair Poirier presided and called the meeting to order. Staff members present were; Terrel Harrison, Director of Cultural and Community Services, Brian Yanez, Assistant Public Works Director, Steve Howlett, Assistant Public Works Director, Kevin Thompson, Parks Manager, Eric Humel, Public Works Grants Coordinator, and Janice M. Zaragoza, Recording Secretary.

B. PLEDGE OF ALLEGIANCE

Chair Poirier led the Pledge of Allegiance.

C. PUBLIC COMMENTS

Mayor Zaragoza - Introduction

Councilmember Gabe Teran - Thanks to Staff and Commission

Lawrence Stein - Festivals

D. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the PRCSC meeting from January 27, 2021 were submitted for approval.

ACTION: PRCSC approved minutes from January 27, 2021 meeting. (Whitecomb/Hernandez) unanimous

E. CEREMONIAL CALENDAR

Commemoration of Public Works Project Manager Jim Nelson - Roger Poirier, PRCSC Chair

F. RECREATION DEPARTMENT REPORTS

1. SUBJECT: Recreation Department Activities during COVID

ACTION: The Commission received a report on Recreation Department during COVID. - Cultural and Community Services Director, Terrel Harrison

G. PARKS DIVISION REPORTS

1. SUBJECT: Update on Campus Park and Durley Park Design Process

ACTION: The Commission received an update on the Campus Park and Durley Park Design process - Eric Humel, Parks staff.

2. SUBJECT: Update on Ongoing Park projects: Park restrooms, Community Center Park East, Wilson Park, Pleasant Valley Park
ACTION: The Commission received a timeline summary of projects from Assistant Public Works Director Steve Howlett.

3. SUBJECT: Adopt-a-Park Program
ACTION: The Commission received an update on the Adopt-a-Park program.
- Assistant Public Works Director Steve Howlett

I. OLD BUSINESS

No old business was discussed

J. NEW BUSINESS

1. SUBJECT: Eastside Little League and Colonia Park - Claudia Puga, President Eastside Little League
ACTION: Guest presenters were unable to attend; this item was tabled to next meeting.

2. SUBJECT: PRCSC Workflow Roundtable Discussion - Commission and Staff
ACTION: The Commission discussed Commission and Staff workflow.
Staff panelists: Terrel Harrison, Janice Zaragoza, Steve Howlett, Kevin Thompson, and Eric Humel

3. SUBJECT: Parks & Recreation Master Plan - Next Steps for Commission and Staff
ACTION: The Commission and Staff briefly discussed aspects of the final Master Plan document and how to proceed with implementation of recommendations.

K. TASK FORCE/COMMITTEE REPORTS

No reports were provided

L. COMMISSION COMMENTS

Commissioners may individually report on items of interest or concern outside of sub-committee reports. The PRCSC cannot enter into detailed discussion or take action on any item presented during these reports.

Whitecomb - How can we best utilize parking spaces? Propose alternative uses.

Hernandez - Possible soccer camps, tennis and other sports. Recreation increased services under COVID. Did more with less.

Reyes - More people out in parks in the Southside of Oxnard. Practice safe COVID protocols.

Poirier - Consider pulling up turf and creating small garden enclosures in Parks to serve as outdoor community centers.

M. ITEMS OF FUTURE CONSIDERATION

Seaside Fast Pitch Softball - Olympia Hugo presentation

Lifeguards, Lighting, Off-leash Dog Hours, Info on Funding from Measure E

Kevin Thompson on Parks

Quimby Funds

N. ADJOURNMENT

The meeting adjourned at 8:37 p.m.

Roger Poirier, Chair

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